

**NOTICE OF SPECIAL MEETING TO BE HELD BY THE ANZALDUAS INTERNATIONAL  
BRIDGE BOARD OF TRUSTEES**

**DATE: Monday, July 27, 2015**  
**TIME: 12:00 P.M.**  
**PLACE: Council Chambers – McAllen City Hall, Third Floor**

**SUBJECT MATTERS:**

1. Approval of minutes for the Regular Meeting held on July 13, 2015.
2. Discussion and Possible action for approval of Professional Service's Contract.
3. Consider and Approve budget amendment.
4. Chairman's Report:
5. City Manager's Report:
6. Superintendent of Bridge's Report:
7. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 ATTORNEY-CLIENT PRIVILEGE AND PENDING OR CONTEMPLATING LITIGATION, SECTION 551.072 LAND TRANSACTION, SECTION 551.074 PERSONNEL MATTERS AND SECTION 551.086 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.
  - a. Consultation with legal counsel regarding Economic Development. (T.G.C. 551.086)

**ADJOURNMENT**

**CERTIFICATION**

I, the Undersigned authority, do hereby certify that the agenda of the meeting to be held by the McAllen/Hidalgo International Toll Bridge Board of Trustees is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 24th day of July, 2015 at 11:00 a.m. and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Hilda Cavazos, Administrative Supervisor, Asst. to Superintendent of Bridges

*If accommodations for a disability are required, notify the City Manager's Office at 681-1001 prior to the meeting.*

# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM 1  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. Agenda Item: Approval of minutes for the Regular Meeting held on July 13, 2015.
2. Party Making Request: Rigo Villarreal, Superintendent of Bridges
3. Nature of Request: (Brief Overview) Attachments: X Yes \_\_\_ No  
\_\_\_\_\_  
\_\_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_  
Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. Alternate option/costs: \_\_\_\_\_

7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>	
a) _____			___ Yes	___ No
b) _____			___ Yes	___ No
c) _____			___ Yes	___ No

8. Staff's Recommendation: Approve \_\_\_\_\_

Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

City Attorney: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

Manager's Recommendation: ✓ Approved \_\_\_ Disapproved \_\_\_ None



**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF MCALLEN**

The Anzalduas International Toll Bridge Board of Trustees met in joint session on July 13, 2015 in the Conference Room – McAllen-Hidalgo International Bridge with the following present:

**ANZALDUAS BRIDGE BOARD:**

Jim Darling	Mayor of McAllen-Bridge Board Member Chairman
Norberto Salinas	Mayor of Mission-Member Ex Officio
Martin Cepeda	Mayor of Hidalgo-Member Ex Officio
Val Peisen-La Mantia	Bridge Board Member

**ABSENT:**

Jan M. Klinck	Bridge Board Member
John J. Ingram	Bridge Board Member
Yvette Cabrera	Mayor of Granjeno-non voting member

**ALSO PRESENT:**

Roel “Roy” Rodriguez, PE	City Manager, McAllen
Martin Garza	City Manager, Mission
Jeffrey Johnston	Asst. City Manager, McAllen
Kevin Pagan	City Attorney, McAllen
Rigo Villarreal	Superintendent of Bridges, McAllen
Juan Olaguibel	Director of Operations, McAllen
Ramón Navarro IV	Deputy City Engineer, McAllen
Sylvia Briones	Customs and Border Protection
Javier Cantu	Customs and Border Protection
Hilda Cavazos	Adm. Supervisor, McAllen
Elizabeth Betancourt	Adm Asst., McAllen
Elizabeth Cabrera	Asst. Director of Purchasing & Contracts, McAllen
Gerardo Noriega	Director of Purchasing & Contracts, McAllen
Susan Lozano	Finance Director, McAllen
Angie Rodriguez	Director of Budget Management, McAllen
Keith Patridge	MEDC
Eugenia Gutierrez	City of McAllen
Darrel Renfrow	RAMMAC
Ana Garcia	Senator John Cornyn’s Office
Matias Maldonado Jr	SPAWGLASS

**THE MEETING WAS CALLED TO ORDER AT 12:14 P.M. by Mayor Jim Darling.**

**1. Approval of minutes for the Regular Meeting held on June 8, 2015.**

A motion was made by Mrs. Val Peisen-La Mantia, seconded by Mayor Norberto Salinas and carried unanimously to approve the minutes for the meeting held on June 8, 2015.

**2. Anzalduas Southbound Traffic Count by Category – May 2015.**

Report Only.

**3. Anzalduas International Toll Bridge Financial Statement for the period ending May 31, 2015.**

A motion was made by Mayor Norberto Salinas, seconded by Mrs. Val Peisen-La Mantia and carried unanimously to accept the Anzalduas International Toll Bridge Financial Statement for the period ending May 31, 2015 as presented.

**4. Consider and Approve Budget Amendment.**

A motion was made by Mrs. Val Peisen-La Mantia, seconded by Mayor Martin Cepeda and carried unanimously to approve the budget amendment as presented.

**5. Consider and Approve Proposed Budget for FY 2015-2016.**

A motion was made by Mayor Martin Cepeda, seconded by Mayor Norberto Salinas and carried unanimously to approve the proposed budget for FY 2015-2016 as presented.

**6. Chairman's Report**

Chairman thanked Customs and Border Protection.

Chairman requested to have a contract, with the engineering firm, regarding the northbound lanes by the next bridge board meeting.

**7. City Manager's Report**

1. Reported on Fitch's Morning Conference Call. Mentioned that the call went very well and does not expect any changes in the ratings.
2. Reported on the meeting with Mr. Higerson and his desire to maintain an open SENTRI lane at Anzalduas. Reported that SENTRI users are in the low 100's per day at Anzalduas and is causing issues at Anzalduas. Staff is recommending to send letter to CBP and help establish hours of operation for the SENTRI lane.

**8. Superintendent of Bridge's Report**

No Report

**9. Maquila Manager's Report**

Reported that RAMMAC is very pleased with the way the SENTRI lane is being operated at the moment. Requested more advertisements of the SENTRI lane to the interior of Mexico in order to increase membership.

**10. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 ATTORNEY-CLIENT PRIVILEGE AND PENDING OR CONTEMPLATING LITIGATION, SECTION 551.072 LAND TRANSACTION, SECTION 551.074 PERSONNEL MATTERS AND SECTION 551.086 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.**

9a. Consultation with legal counsel regarding Economic Development. (T.G.C. 551.086)

A motion was made by Mrs Val Peisen-La Mantia, seconded by Mayor Martin Cepeda and carried unanimously to discuss items in Executive Session.

Mayor Jim Darling recessed the meeting to go into Executive Session and reconvened the meeting at 12:51pm and announced the action on Executive Session items.

9a. A motion was made by Mayor Martin Cepeda, seconded by Mrs. Val Peisen-La Mantia and carried unanimously to approve the authorization to enter into an agreement with the Secretaria de Comunicacion y Transportes (SCT) relating to southbound empties within the parameters discussed in executive session.

## **ADJOURNMENT**

**There being no other business to come before the Board, the meeting was adjourned at 12:52pm.**

---

Mayor Jim Darling, Chairman

ATTEST:

---

Rigo Villarreal, Bridge Superintendent

# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM 2  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. **Agenda Item:** Discussion and possible action for approval of Professional Service's Contract.
2. **Party Making Request:** Rigo Villarreal, Superintendent of Bridges
3. **Nature of Request: (Brief Overview) Attachments:** X Yes \_\_\_ No  
\_\_\_\_\_  
\_\_\_\_\_

4. **Policy Implication:** \_\_\_\_\_

5. **Budgeted:** \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_  
Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. **Alternate option/costs:** \_\_\_\_\_

7. **Routing:**

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____			Yes _____ No
b) _____			Yes _____ No
c) _____			Yes _____ No

8. **Staff's Recommendation:** Approve \_\_\_\_\_

Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

City Attorney: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

Manager's Recommendation: ✓ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

*JMY*

# MEMO

**TO: BRIDGE BOARD MEMBERS  
ROEL "ROY" RODRIGUEZ, McALLEN CITY  
MANAGER**

**FROM : JUAN OLAGUIBEL, DIRECTOR OF OPERATIONS**

**XC: RIGO VILLARREAL, SUPERINTENDENT OF BRIDGES**

**DATE: JULY 20, 2015**

**RE: ANZALDUAS INTL BRIDGE NORTHBOUND LANE  
PROJECT – CONTRACT DISCUSSION**

---

On April 29, 2015 Purchasing and Contracting Department received eight (8) Statements of Qualifications (SOQ) for the above reference project. The City of McAllen requested proposals to design two (2) additional, sixteen foot (16') POV queuing lanes, inclusive of preparatory canopies and inspection booths.

On May 11, 2015, the Anzalduas Bridge Board directed staff to enter into negotiations with Halff & Associates for the design of Northbound Queuing Lanes and Inspection facilities.

On July 17, 2015, a fee of \$150,000.00 for professional services was reached between the City of McAllen and Halff & Associates for the design of Northbound Queuing Lanes and Inspection facilities within the scope of work provided under Project No. 02-15-S34-103.

# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM 3  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. Agenda Item: Consider and Approve Budget Amendment.
2. Party Making Request: Rigo Villarreal, Superintendent of Bridges
3. Nature of Request: (Brief Overview) Attachments: X Yes \_\_\_ No  
\_\_\_\_\_  
\_\_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_  
Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. Alternate option/costs: \_\_\_\_\_

7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____			Yes _____ No
b) _____			Yes _____ No
c) _____			Yes _____ No

8. Staff's Recommendation: Approve \_\_\_\_\_

Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

City Attorney: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

Manager's Recommendation: ✓ Approved \_\_\_ Disapproved \_\_\_ None



P. O. Box 399  
Hidalgo, TX 78557  
Phone - (956) 843-2471  
Fax - (956) 843-9501



**MCALLEN-HIDALGO  
AND ANZALDUAS  
INTERNATIONAL BRIDGES**

# MEMO

**TO: ANZALDUAS INTL. BRIDGE BOARD MEMBERS  
ROEL "ROY" RODRIGUEZ P.E., CITY MANAGER**

**FROM: JUAN OLAGUIBEL, DIRECTOR OF OPERATIONS**

**XC: RIGO VILLARREAL, SUPERINTENDENT OF BRIDGES**

**DATE: JULY 20, 2015**

**RE: BUDGET AMENDMENT FOR NORTHBOUND LANE  
PROJECT – ANZALDUAS INTL BRIDGE**

---

Negotiations with Halff & Associates were reached in the sum of \$150,000.00 for professional services in the design of Northbound Queuing Lanes and Inspection facilities as per the scope of work provided under Project No. 02-15-S34-103.

We are requesting a budget amendment for \$150,000.00 from the Anzalduas Capital Improvement fund in order to pay for these services. The Anzalduas Capital Improvement Fund currently has a balance of \$764k.

**CITY OF McALLEN**  
**BUDGET AMENDMENT REQUEST FORM**  
**FISCAL YEAR 2015**

DATE OF ENTRY	
ENTRY MADE BY	
JOURNAL ENTRY #	
AA UPDATE DATE	

**To be assigned by Office of Management & Budget dep**

FUND: Anzalduas Capital Improvement Fund

DEPARTMENT Anzalduas Administration

Fund	Dept. & Division	Activity	Element & Object	Project Code	Description	Original/Revised Budget	Debt	Credit	Revised Budget
586	8708	436	66-30	CA1507	Improvement other than building	\$ 92,818	\$ 150,000		\$ 242,818
586	0000	280	02-00		Bridge Capital Improvement Fund Retained Earnings (Do not	826,131		150,000	676,131
<b>TOTALS</b>						<b>\$ 918,949</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 918,949</b>

(Round up all amounts to the nearest hundred dollars)

**JUSTIFICATION:** The cost of Professional Services to design 2 northbound lanes at Anzalduas International Bridge and will be paid for by the Bridge Capital Improvement Fund

<b>Department Head Approval</b>	
Signature	Date
<b>Office of Management &amp; Budget - Finance Departments</b>	
Signature	Date
<b>City Manager</b>	
Signature	Date

# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM 4  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. Agenda Item: Chairman's Report.
2. Party Making Request: Rigo Villarreal, Superintendent of Bridges
3. Nature of Request: (Brief Overview) Attachments: \_\_\_ Yes X No  
\_\_\_\_\_  
\_\_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_  
Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. Alternate option/costs: \_\_\_\_\_

7. Routing:

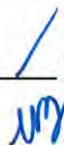
<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____			Yes _____ No _____
b) _____			Yes _____ No _____
c) _____			Yes _____ No _____

8. Staff's Recommendation: Report Only

Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

City Attorney: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

Manager's Recommendation: \_\_\_ Approved \_\_\_ Disapproved ✓ None



# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM 5  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. Agenda Item: City Manager's Report.
2. Party Making Request: Rigo Villarreal, Superintendent of Bridges
3. Nature of Request: (Brief Overview) Attachments: \_\_\_ Yes X No

\_\_\_\_\_  
\_\_\_\_\_

4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. Alternate option/costs: \_\_\_\_\_
7. Routing:

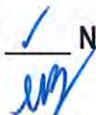
<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____			Yes _____ No
b) _____			Yes _____ No
c) _____			Yes _____ No

8. Staff's Recommendation: Report Only

Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

City Attorney: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

Manager's Recommendation: \_\_\_ Approved \_\_\_ Disapproved ✓ None



# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM 6  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. Agenda Item: Superintendent of Bridges' Report.
2. Party Making Request: Rigo Villarreal, Superintendent of Bridges
3. Nature of Request: (Brief Overview) Attachments: \_\_\_ Yes X No  
\_\_\_\_\_  
\_\_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. Alternate option/costs: \_\_\_\_\_

7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	Yes _____ No _____
b) _____	_____	_____	Yes _____ No _____
c) _____	_____	_____	Yes _____ No _____

8. Staff's Recommendation: Report Only

Advisory Board: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

City Attorney: \_\_\_ Approved \_\_\_ Disapproved \_\_\_ None

Manager's Recommendation: \_\_\_ Approved \_\_\_ Disapproved ✓ None  


# Anzalduas International Bridge

## STANDARDIZED RECOMMENDATION FORM

CITY COMMISSION \_\_\_\_\_  
UTILITY BOARD \_\_\_\_\_  
ANZALDUAS BRIDGE \_\_\_\_\_ X \_\_\_\_\_

AGENDA ITEM \_\_\_\_\_  
DATE SUBMITTED 7/22/15  
MEETING DATE 7/27/15

1. **Agenda Item:** Consultation with legal counsel regarding Economic Development. (T.G.C. 551.086)

2. **Party Making Request:** Rigo Villarreal, Superintendent of Bridges

3. **Nature of Request: (Brief Overview) Attachments:** \_\_\_ Yes X No

4. **Policy Implication:** \_\_\_\_\_

5. **Budgeted:** \_\_\_ Yes \_\_\_ No \_\_\_ N/A

Bid Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_  
Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

If over budget how will it be paid for: \_\_\_\_\_

6. **Alternate option/costs:** \_\_\_\_\_

7. **Routing:**

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>	
a) _____			Yes _____	No _____
b) _____			Yes _____	No _____
c) _____			Yes _____	No _____

8. **Staff's Recommendation:** \_\_\_\_\_ Seek Direction \_\_\_\_\_

Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None \_\_\_\_\_

City Attorney: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None \_\_\_\_\_

Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved  None \_\_\_\_\_

