



City of McAllen
Planning Department

Phone: 956.681.1250 Fax: 956.681.1279
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Tent Application

For temporary (pop-up) tents less than 120 sq. ft.

Application Date: ____ / ____ / ____

Applicant: _____ Phone: _____

Mailing Address: _____ City / Zip: _____

Business Name: _____ Street Address: _____

Dates Requested: _____ Anchoring info: _____

Tent Dimensions: _____ *Signage: _____

*Please be advised that any signage is subject to review through a Temporary / Special Event Sign Request form

**A dimensioned site plan must be submitted along with this application:

- | | |
|---|--|
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Tent Location |
| <input type="checkbox"/> Property Lines | <input type="checkbox"/> Setback(s) |
| <input type="checkbox"/> Street Name(s) | <input type="checkbox"/> Related Business Location |
| <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Structure |

 Applicant Signature

General Information

Timeframe: A business shall be allowed one (1) temporary (pop-up) tent for two (2) 15-day periods per calendar year.

Size: This application shall only be used for those tents which are less than 120 sq. ft.

Location: Tents must be related to the existing business and located on the same property as the business. Tents must comply with front and side yard setbacks and are not permitted in the Right-Of-Way. Any tent located in a parking area shall not interfere with the flow of traffic (drive aisles) and shall not occupy more than one parking space.

Quantity: Properties with more than one business shall be permitted only one (1) tent at any given time.

Revocation: This approval may be revoked at any time upon failure of the applicant to comply with city requirements.

This signed application must be available at the business location to be shown as proof of approval. The approved location may be inspected at any time by a City of McAllen Code Enforcement Officer.

