



AGENDA
AIRPORT ADVISORY BOARD MEETING
Location: McAllen International Airport
January 11, 2024 – 12:10 P.M.

At any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Airport Advisory Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes; Advisory Board Meeting: November 16, 2023
4. Director of Aviation's Report
5. Executive Session, Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development).
 - a) Consideration of Economic Development Matters. (Section 551.087, T.G.C.)
6. Future Agenda Items
7. Adjournment

IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY THE DEPARTMENT OF AVIATION AT 681-1500 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE.

I, the Undersigned Authority, do hereby certify that the attached agenda of the meeting of the Airport Advisory Board is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 05, 2024 at 4:55 PM and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Ruth Rodriguez – Administrative Supervisor



**AIRPORT ADVISORY BOARD MEETING MINUTES
November 16, 2023**

Present:

Chris Ardis	Chair
Mike Stanton	Member
Joe Brown	Member
Barry Patel	Member
Margaret Rose Guerra	Member
Raul Moreno	Member
Jeffrey Schmatz	Member
Armando Salinas	Member
Norma Guevara	Member

Absent:

Anita Moon	Vice-Chair
Lucy Regalado	Member
Cesar Rodriguez	Member
Saul Sanchez	Member
Daniel Cardenas	Member

Staff:

Jeremy A. Santoscoy, P.E., CFM	Interim Director of Aviation
Evaristo Garcia	Legal Department
Ruth Rodriguez	Administrative Supervisor
Estela Velázquez	Properties & Compliance Manager
Daniella Plata	International Business Manager

1. Call to Order

Chair called the meeting to order at 12:11 p.m.

2. Pledge of Allegiance

Ms. Chris Ardis led the group in the Pledge of Allegiance.

3. Approve Minutes

Minutes for the meeting of October 12, 2023 were presented for approval. Mr. Joe Brown motioned to approve. Mr. Jeffery Schmatz seconded the motion. Motion carried.

4. Interim Director of Aviation's Report

The Interim Director of Aviation, Jeremy Santoscoy, reported MFE's Year over Year activity, including passenger load factors and empty seats, total passengers, and MFE's airline market share. In his report, he pointed out regional activity and national activity.

Subsequently, Interim Director, Jeremy Santoscoy P.E. reported the community events such as Dia De Muertos Cultural Celebration, McAllen Chamber of Commerce Man & woman Of The Year and New Route Mexico City Event.

Lastly, Interim Director announced upcoming event such as McAllen Holiday Parade Skybox, McAllen Chamber of Commerce Good Day Luncheon and McAllen State of the City.

5. Executive Committee Session

There were no reports presented.

7. Future Agenda Items

There were no future agendas.

8. Adjournment

The meeting adjourned at 12:46 p.m.

Chris Ardis, Chair

Prepared and submitted by:

Ruth Rodriguez, Administrative Supervisor

**Airport Advisory Board Attendance Record
January - December 2023**

Name	January	February	March	April	May	June	August	September	October	November	December
Anita Moon	P	P	A	P	A	P	P	P	P	A	*
Daniel Cardenas	A	A	P	P	P	P	P	P	P	A	*
Saul Sanchez	A	P	P	A	A	P	P	P	P	A	*
Barry Patel	P	A	A	P	P	A	P	A	A	P	*
Cesar Rodriguez	P	A	A	A	P	A	P	P	A	A	*
Chris S. Ardis	P	P	P	P	P	P	P	P	P	P	*
Lucy Regalado	P	P	P	A	P	A	A	P	A	A	*
Raul A. Moreno	A	P	P	P	P	A	P	A	P	P	*
Jeffrey Schmatz	P	P	A	P	A	P	A	P	P	P	*
Norma Guevara	A	A	A	A	P	A	P	P	P	P	*
Margaret Rose Guerra	P	P	P	P	P	A	P	P	A	P	*
Armando Salinas	P	P	P	P	P	P	A	P	P	P	*
Mike Stanton	P	A	P	P	A	A	P	P	A	P	*
Joe Brown	A	P	A	P	A	P	P	P	P	P	*

Indicates no quorum

New had not been appt

PL - Late for Quorum

A - Absent

P - Present

*=no board meeting (July & December)