



AGENDA
AIRPORT ADVISORY BOARD MEETING
Location: McAllen International Airport – Board Room
March 14, 2024 – 12:10 P.M.

At any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Airport Advisory Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Airport Advisory Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes; Advisory Board Meeting: February 08, 2024
4. Nomination and Election of Airport Advisory Board Officers
5. Director of Aviation’s Report
6. Executive Session, Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development).
 - a) Consideration of Economic Development Matters. (Section 551.087, T.G.C.)
7. Future Agenda Items - Elections
8. Adjournment

IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY THE DEPARTMENT OF AVIATION AT 681-1500 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE.

I, the Undersigned Authority, do hereby certify that the attached agenda of the meeting of the Airport Advisory Board is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 08, 2024 at 12:10 PM and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Ruth Rodriguez – Administrative Supervisor



**AIRPORT ADVISORY BOARD MEETING MINUTES
February 08, 2024**

Present:

| | |
|----------------------|--------|
| Chris Ardis | Chair |
| Mike Stanton | Member |
| Joe Brown | Member |
| Lucy Regalado | Member |
| Raul Moreno | Member |
| Jeffrey Schmatz | Member |
| Armando Salinas | Member |
| Cesar Rodriguez | Member |
| Margaret Rose Guerra | Member |
| Saul Sanchez | Member |
| Norma Guevara | Member |
| Barry Patel | Member |

Absent:

| | |
|-----------------|------------|
| Anita Moon | Vice Chair |
| Daniel Cardenas | Member |

Staff:

| | |
|--------------------------------|---------------------------------|
| Jeremy A. Santoscoy, P.E., CFM | Director of Aviation |
| Evaristo Garcia | Legal Department |
| Ruth Rodriguez | Administrative Supervisor |
| Estela Velázquez | Properties & Compliance Manager |
| Gerardo Rodriguez | Customer Service Manager |
| Kevin Johnson | Intern |

1. Call to Order

Chair called the meeting to order at 12:10 p.m.

2. Pledge of Allegiance

Ms. Norma Guevara led the group in the Pledge of Allegiance.

3. Approve Minutes

Minutes for the meeting of January 11, 2024 were presented for approval. Mr. Joe Brown motioned to approve. Ms. Lucy Regalado seconded the motion. Motion carried.

4. Nomination & Election of Airport Advisory Board Officers

The election conducted on February 08, 2024, resulted in a tie. Elections was tabled by Mr. Jeffery Schmatz and moved to March 14, 2024. Mr. Barry Patel second the tabled. Motioned carried.

5. Director of Aviation's Report

The Director of Aviation, Jeremy Santoscoy P.E. reported MFE's Year over Year activity, including passenger load factors and empty seats, total passengers, and MFE's airline market share. In his report, he pointed out regional activity and national activity.

6. Executive Committee Session

There were no reports presented.

7. Future Agenda Items

There were no future agendas.

8. Adjournment

The meeting adjourned at 12:59 p.m.

Chris Ardis, Chair

Prepared and submitted by:

Ruth Rodriguez, Administrative Supervisor

**Airport Advisory Board Attendance Record
January - June 2024**

| Name | January | February | March | April | May | June |
|----------------------|---------|----------|-------|-------|-----|------|
| Anita Moon | P | A | | | | |
| Daniel Cardenas | A | A | | | | |
| Saul Sanchez | A | P | | | | |
| Barry Patel | A | P | | | | |
| Cesar Rodriguez | P | P | | | | |
| Chris S. Ardis | P | P | | | | |
| Lucy Regalado | P | P | | | | |
| Raul A. Moreno | P | P | | | | |
| Jeffrey Schmatz | P | P | | | | |
| Norma Guevara | A | P | | | | |
| Margaret Rose Guerra | A | P | | | | |
| Armando Salinas | P | P | | | | |
| Mike Stanton | P | P | | | | |
| Joe Brown | P | P | | | | |
| Indicates no quorum | | | | | | |

New had not been appt

PL - Late for Quorum

A - Absent

P - Present

*=no board meeting (July & December)