

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF MCALLEN

The McAllen Community Development Board convened in a regular meeting on **Thursday, December 7, 2023** in the City Commission Chambers, 3rd Floor, City Hall, 1300 Houston, McAllen, Texas at 5:30 P.M. with the following present:

	Erica Perez	Chairperson
	Alex Lamela	Vice-Chair
	Mirna Pearson	Secretary
	Jose R. Gutierrez	Member
	Joe A. Califa	Member
	Ricardo L. Ramirez	Member
	Madeleine Aubrey Treu	Member
	Karen Valdez	Member
Absent:	Francisco Meza	Member
	Marla Sandoval	Member
	Leonel Guerrero	Member
	Gilbert L. Vasquez	Member
	Alejandro Aguirre	Member
	Carolina Civarolo	Member
Staff:	Julia Lash	Director of Grant Administration
	Christina Garcia	Program Coordinator
	Natalie Manzanares	Housing Program Coordinator
	Priscilla Villarreal	Program Coordinator
	Crystal Montemayor	Administrative Assistant
	Michelle Rivera	Assistant City Manager
	Austin Stevenson	Assistant City Attorney III

Call to Order

Chairperson Erica Perez called the meeting to order at 5:31 P.M.

I. Invocation.

Ms. Perez delivered the invocation.

II. Meeting Minutes

Alex Lamela moved to approve minutes for May 24, 2023 and November 2, 2023. Mirna Pearson seconded the motion. All voted in favor of approving the minutes with no abstentions and no objections; motion passed.

III. Presentation-Overview on Community Development Programs

Christina Garcia and Priscilla Villarreal provided the committee an overview of the Community Development Block Grant, as well as the rules and regulations to carry out the program. Natalie Manzanares presented the same for the HOME and ESG Program.

IV. Discussion and Possible Election of Officer

This item was dispensed.

V. Other Business

A. New Business

1. HUD Timeliness

Julia Lash reminded the committee of not meeting the HUD timeliness and informed them that a letter was received from HUD stating that the program year 2023 funds were at risk of being reduced by 91% (\$1,598,054). Ms. Lash informed members that on November 20, 2023, an informal consultation took place with HUD Headquarters, HUD Field Office, City Management Staff and CDBG staff. HUD was provided with a workout plan with reasons for the delay. The information provided during the consultation was going to be submitted to the HUD Director for a final response. Ms. Lash stated that staff was commended on the clarity and transparency of the workout plan. Ms. Lash further stated that 1.1 million dollars in CDBG funds have been spent since August 2023.

2. HOME Program

Ms. Lash informed members that HOME funds have been frozen since September 2022. Staff has with working with HUD headquarter and providing additional information as requested. HUD Field Office was informed that HUD Headquarters had made a decision, however they were not provided with an answer to whether or not funds would be released.

3. CAPER

Ms. Lash informed members that Consolidated Annual Performance and Evaluation Report (CAPER) is the annual report that entails the accomplishments for the program year. Ms. Lash stated staff has been working on entering accomplishments and closing out projects to ensure report is ready for submission by the December 30, 2023 deadline. A public notice of the CAPER report was published in late November and a draft of the CAPER report can be viewed at the Grants Department and at the three libraries. The CAPER report has a 15-day comment period with the public hearing to be held at the community center.

B. Old Business

None presented.

VI. Adjournment of CDBG Business

Karen Valdez moved to adjourn CDBG business. Joe Califa seconded the motion. All voted in favor of adjourning CDBG business. CDBG business adjourned at 7:03 P.M.

VII. PALM Business

A. DCMI Applications

Ms. Lash advised the board members that they would not be reviewing the DCMI application for the upcoming PALM cycle. A revised schedule will be available in January.

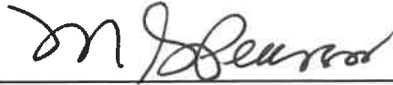
VIII. Adjournment

Ms. Lamela moved to adjourn the meeting. Mr. Ramirez seconded the motion. All voted in favor of adjourning with no abstentions and no objections. The meeting adjourned at 7:18 P.M.

These minutes were approved on the 25th day of January, 2024.

By: 
Erica Perez, Chairperson

Attest:


Mirna Pearson, Secretary