

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF MCALLEN

The McAllen Community Development Board convened in a regular meeting on **Thursday, January 25, 2024** in the Central Fire Station-EOC Room, 201 N. 21st Street McAllen, Texas at 5:30 P.M. with the following present:

	Erica Perez	Chairperson
	Alex Lamela	Vice-Chair
	Carolina Civarolo	Member
	Jose R. Gutierrez	Member
	Joe A. Califa	Member
	Ricardo L. Ramirez	Member
	Madeleine Aubrey Treu	Member
	Karen Valdez	Member
	Francisco Meza	Member
Absent:	Gilbert L. Vasquez	Member
	Leonel Guerrero	Member
	Mirna Pearson	Secretary
	Alejandro Aguirre	Member
Staff:	Julia D. Lash	Director of Grant Administration
	Priscilla Avila	Asst. Director of Grant Administration
	Christina Garcia	Program Coordinator
	Natalie Manzanares	Housing Program Coordinator
	Priscilla Villarreal	Program Coordinator
	Crystal Montemayor	Administrative Assistant
	Michelle Rivera	Assistant City Manager
	Austin Stevenson	Assistant City Attorney III

Call to Order

Chairperson Erica Perez called the meeting to order at 5:36 P.M.

I. Invocation

Erica Perez delivered the invocation. Ms. Lash and board members welcomed the newly appointed member.

II. Approval of Meeting Minutes

Executive Session went to into effect due to the amount of approval of minutes between 5:44pm and meeting resumed at 5:55pm.

Ms. Karen Valdez moved to approve minutes for Thursday, March 9, 2023, Monday March 20, 2023, Thursday, March 30, 2023, Wednesday, April 5, 2023, Thursday. April 13, 2023 and Thursday December 7, 2023. Mr. Alex Lamela seconded the motion. All voted in favor of approving the minutes no abstentions and no objections; motion passed.

III. Presentation- Point in Time

Ms. Lash presented the "Point in Time Count" (PIT) PowerPoint highlighting the annual homeless count census. Natalie Manzanares, Housing Program Coordinator shared her experience participating and engaging with the homeless population.

IV. Discussion and Possible Action of Election of Officers

Ms. Lash informed the board members of the system that City Secretary is utilizing. For this reason, members decided to table the election of officers. After seeking nomination, the following members agreed to serve on the executive committee. Mr. Califa made the motion and Mr. Lamela second the motion.

Executive Committee:

Alex Lamela- Vice Chair

Erica Perez- Chair

V. Other Business

A. New Business:

1. **CD Department Presentation & TA:** Ms. Lash recommend the board member that all applications will be available through Zoom portal.

B. Old Business

1. **HUD CDBG Timeliness Update:** Ms. Lash reminded the committee of not meeting the timeliness, funds still on hold. Ms. Rivera and Ms. Lash will attend a NCDA Winter Conference Washington. In order to receive a response for CDBG and HOME will take packets for both Congressional and HUD Staff.
2. **Home Extension Update:** HOME funds are still frozen response still pending.
3. **CAPER:** Capex was submitted on the 28th of December.

VI. CD Board 2023-2024 Calendar

- A. Application Submission Deadline: Friday, February 2, 2024 at 4:00pm via Zoom Grants Portal**
- B. Tour of Projects-TBD:** Ms. Lash advised a Poll will be sent to select a date.
- C. CD Meeting/Presentation of Applications: Thursday, March 14, 2024 at 5:30pm.**
- D. CD Meeting/Presentation of Applications: Thursday, March 14, 2024 at 5:30pm., City Commission Chambers, 3rd Floor City Hall**
- E. Recommendations of Projects: Thursday, March 21, 2024, 5:30pm., City Commission Chambers, 3rd Floor City Hall.**

VII. Adjournment of CDBG Business

Mr. Califa moved to adjourn CDBG Business. Mr. Gutierrez seconded the motion. All voted in favor of adjourning CDBG with no abstentions and no objections.

VIII. Discussion of PALM Business

A. Calendar

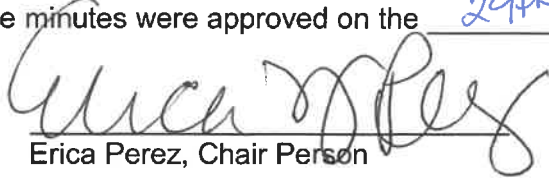
1. General Fund Call for Proposals: Monday, February 05, 2024
2. Application Submission Deadline: Monday, February 19, 2024 at 4:00pm
3. Presentation of General Fund Applications: Thursday, February 22, 2024, at 5:30

IX. Adjournment

Ms. Valdez moved to adjourn and Mr. Lamela seconded the motion. All voted in favor of adjourning with no abstentions and no objections. The meeting adjourned at 6:43 P.M.

These minutes were approved on the 29th day of February, 2024.

By:


Erica Perez, Chair Person

Attest:


Mirna Pearson, Secretary