

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF MCALLEN

The McAllen Community Development Board convened in a Regular Meeting/Public Hearing on **Thursday, November 2, 2023**, at 5:30 P.M. with the following present:

	Erica Perez	Chairperson
	Alex Lamela	Vice-Chair
	Mirna Pearson	Secretary
	Joe A. Califa	Member
	Carolina Civarolo	Member
	Ricardo L. Ramirez	Member
	Madeleine Aubrey Treu	Member
	Karen Valdez	Member
Absent:	Alejandro Aguirre	Member
	Leonel Guerrero	Member
	Jose Gutierrez	Member
	Francisco Meza	Member
	Marla Sandoval	Member
	Gilbert L. Vasquez	Member
Staff:	Michelle Rivera	Assistant City Manager
	Evaristo Garcia	Assistant City Attorney III
	Julia Lash	Director of Grant Administration
	Christina Garcia	Program Coordinator
	Natalie Manzanares	Housing Program Coordinator
	Priscilla Villarreal	Program Coordinator
	Crystal Montemayor	Administrative Assistant

Call to Order

Chairperson Erica Perez called the meeting to order at 6:14 P.M.

I. Invocation

Karen Valdez delivered the invocation.

II. Public Hearing: CAPER /Substantial Amendments to Action Plans (PY 2018, 2019, 2021 & 2022)

Ms. Valdez opened the public hearing at 5:46 P.M. Ms. Lash provided a PowerPoint presentation that identified projects that triggered a substantial amendment. This included recapturing of funds due to slow moving projects, projects that had a change in scope of work, proposed projects and agencies who did not meet the 75% threshold of beneficiary data. No one appeared for public comment. Public hearing closed at 6:13 P.M.

III. Discussion and Possible Action of Election of Officers

Ms. Lash advised the members of terms that will expire in the December. Those board members whose term was set to expire must notify city secretary if they wish to remain on the board. The election of officers was dispensed and will be on the agenda for the next meeting.

IV. Other Business

A. New Business

1. Program Changes

Ms. Lash explained the changes to the 2024-2025 CDBG, HOME and ESG applications. The board was advised that the allocation amounts on the application are tentative, as HUD has not released the official allocation. The application is set to go live via ZoomGrants on December 8, 2023 and technical assistance will be available to subrecipients during the application cycle. Joe Califa moved to accept the applications as presented. Mr. Lamela seconded the motion all voted in favor of adjourning CDBG business with no abstentions and no objections. Motion passed.

2. CAPER

Ms. Lash informed the committee that the CAPER report is an end of year report, which entails what was completed for each project. Notice of CAPER report will be published in the newspaper and a copy will be available for review at all three libraries. The CAPER report will be available for public comment for 15-days in a public setting, accessible for anyone to attend.

B. Old Business

1. HOME-ARP Status

Ms. Lash informed members HOME-ARP is a hybrid of HOME and ESG. Staff prepared an allocation plan and HUD approved it in September 2023. This grant will provide supportive services and tenant based rental assistance for low-income households.

V. FY 2023-2024 Calendar

A. Technical Assistance for Application

B. Applications Open: Thursday, December 8, 2023

C. Applications Due: Friday, February 9, 2024 at 4:00 P.M. via ZoomGrants

D. CD Meeting/Public Hearing: Late March to April 2024

E. Recommendation of Projects: Early to Mid-May 2024

Ms. Lash reviewed the calendar dates for the FY 2023-2024 calendar. The committee was informed that some dates are tentative and they will be notified of any changes.

VI. Adjournment of CDBG Business

Ms. Valdez moved to adjourn CDBG business. Mr. Lamela seconded the motion. All voted in favor of adjourning CDBG business with no abstentions and no objections. CDBG business adjourned at 6:31 P.M.

VII. PALM Business

A. FY 2023-2024 Calendar

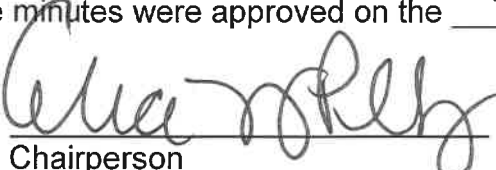
Ms. Lash reviewed the dates proposed for the PALM business.

XIII. Adjournment

Mr. Lamela moved to adjourn the meeting. Ms. Valdez seconded the motion. All voted in favor of adjourning with no abstentions and no objections. The meeting adjourned at 6:32 P.M.

These minutes were approved on the 7th day of December, 2023.

By:


Chairperson

Attest:


Secretary