

**NOTICE OF MEETING TO BE HELD BY THE
HISTORIC PRESERVATION COUNCIL
WEDNESDAY, FEBRUARY 28, 2024 - 9:00 AM
MCALLEN DEVELOPMENT CENTER – 311 NORTH 15TH STREET
PLANNING CONFERENCE ROOM**

AGENDA

At any time during the course of this meeting, the Historic Preservation Council may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Historic Preservation Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Historic Preservation Council may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

CALL TO ORDER -

1. Minutes

- a) Approval or Disapproval of Minutes held on September 25, 2023.

2. Discussion and Possible Action

- a) FY 2024 CLG Grant Update
- b) Roosevelt Elementary School Update

3. Adjournment

CERTIFICATION

I, the undersigned authority, do hereby certify that the above agenda for the meeting of the McAllen Historic Preservation Council is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the municipal building, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 23rd day of February, 2024 at 5:00 p.m. and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Jessica Cavazos, Administrative Supervisor

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF MCALLEN**

The Historic Preservation Council convened in a meeting on Monday, September 25, 2023 at 9:01a.m.at the McAllen City Hall – 1300 Houston Avenue – Commission Chambers.

Present:	Dr. Jaclyn Miller	Chairperson
	Danny Boultinghouse	Vice-Chairperson
	Carolina Civarolo	Member
	Melissa S. Knerr	Member
Absent:	David Cazares	Member
	Odette Macdonald	Member
	Trisha Scott	Member
Staff Present:	Evaristo Garcia	Assistant City Attorney III
	Omar Sotelo	Senior Planner
	Carmen White	Administrative Assistant

CALL TO ORDER – Dr. Jaclyn Miller - Chairperson

1. Minutes

- a) Approval or Disapproval of Minutes held on August 24, 2023

Ms. Carolina Civarolo **moved** to approve the minutes. Ms. Melissa S. Knerr **seconded** the motion. Motion approved with four board members present and voting.

2. Discussion and Possible Action

- a) FY 2024 CLG Grant Manual and Application
- b) FY 24 CLG Memo

Mr. Omar Sotelo stated there were several topics of a list to choose from however, Planning Director Mr. Edgar Garcia was recommending the tourism. Katia Sanchez and Lily Garza conducted the last bus tour that was held, which was a great success. Many people had an interest in the bus tour and wanted to see more of it. Mr. Sotelo stated it was to the Board's decision which one they wanted to choose.

Chairperson Miller asked the members if they had a chance to look through the current application and process. Board member Knerr stated they were going through the same with the County and was familiar with the process. Chairperson Miller stated it would be a choice to do either the bus tour or the assessment. The Board asked if they could do both. Mr. Sotelo stated they only had enough funding for one. If the Board wanted to do both, it would have to be through donations.

Board member Civarolo asked if the Grant application process done every year or every other year. Mr. Sotelo stated it was between October 2023 and September 2026.

Chairperson Miller stated a new survey was needed and building community interest was important. There should be plans in place to hire a new Historic Preservation Officer and get an inventory ready to have all this information for the next time the Grant cycle comes around.

Board member Knerr asked staff when the bus tours would start. Would it be in the winter when the Winter Texans were here. Mr. Sotelo stated it would be better when the weather was cooler.

Following discussion, Ms. Carolina Civarolo **moved** to approve staff's recommendation for the bus tours. Mr. Boultinghouse **seconded** the motion. The board voted to approve the item with four board members present and voting.

3. **Adjournment**

Ms. Melissa Knerr made a **motion** to adjourn the meeting. Ms. Carolina Civarolo **seconded** the motion, which passed unanimously with four members present and voting. The meeting was adjourned at 9:06 a.m.

Dr. Jaclyn Miller- Chairperson

ATTEST _____
Carmen White

MEMO

TO: Historic Preservation Council

FROM: Edgar I. Garcia, AICP, CNU-A, CPM Director & Historic Preservation Officer

DATE: February 23, 2024

SUBJECT: FY 24 Certified Local Government Grant Application Update

BACKGROUND: The Texas Historical Commission (THC), with federal funds through the National Park Service and U.S. Department of the Interior, administers the Certified Local Government (CLG) Grant Program. The CLG grant period is October 1, 2023 to September 30, 2026 with grants being awarded in 2024. The City of McAllen is a Certified Local Government and is eligible to apply to the grant program.

The Planning Department, with recommendations from HPC and the City Commission, applied for a \$5,000 grant. In January, the THC notified Planning that it had not been chosen as an application to be awarded. With \$370,930 in grant requests and only \$197,000 available, it was quite competitive.

Alongside with our notification we received feedback, which will help us for future funding.