## AGENDA

## PLANNING \& ZONING COMMISSION REGULAR MEETING <br> TUESDAY, DECEMBER 19, 2023-3:30 PM MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3^{\text {RD }}$ FLOOR

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code -

## CALL TO ORDER -

## PLEDGE OF ALLEGIANCE -

INVOCATION -

## 1) MINUTES:

a) Approval/disapproval for the November 21, 2023 meeting
b) Approval/disapproval for the December 5, 2023 minutes

## 2) PUBLIC HEARING

a) CONDITIONAL USE PERMITS:

1. Request of Jose A. Cordon, for a Conditional Use Permit, for one year, for a Portable Food Concession Stand (Charlie's Tasty Raspas) at Lot 1, All-In-One No. 4 Subdivision, Hidalgo County, Texas; 6221 N. 23rd Street (CUP2023-0159).
2. Request of Eric Young, for a Conditional Use Permit, for one year, for a Portable Food Concession Stand (Young's Snow Wiz) at Lots 1-6, Block 1, La Lomita Terrace Subdivision, Hidalgo County, Texas; 1905 N. 23rd Street (CUP2023-0162).
3. Request of Juan de Dios Hernandez, for a Conditional Use Permit, for one year, and adoption of an Ordinance for an Event Center at Lots 11 \& 12, Spring Glen Subdivision, Hidalgo County, Texas, 628 North McColl Road (CUP2023-0163)
4. Request of Richard X. Perez, for a Conditional Use Permit, for one year, and adoption of an Ordinance for a smoke shop at Lot 1, Rooth Crossing Subdivision, Hidalgo County, Texas, 2825 Pecan Boulevard, Suite D. (CUP2023-0165)
b) REZONING:
5. Rezoning from A-O (agricultural and open space) District to R-3T (multifamily residential townhomes) District: 0.64 acre tract of land being out of Lot 10, Section 13, and 1.655 acre tract of land being out of Lot 10 and Lot 15, Section 13, Hidalgo Canal Company's Subdivision, Hidalgo County, Texas; 7601 North 7th Street (East). (REZ2023-0055)
6. Rezone from C-3 (general business) District to C-4 (commercial-industrial) District: Lot 1, D. Castilla Subdivision, Hidalgo County, Texas; 1809 South 23rd Street. (REZ2023-0057)
7. Rezone from R-3A (multifamily residential apartment) District to $\mathrm{C}-4$ (commercialindustrial) District: 2.781 acres out of Lot 150, La Lomita Irrigation and Construction Company Subdivision, Hidalgo County, Texas; 4117 Highway 83 (rear). (REZ20230054)
8. Rezone from C-3 (general business) District to C-4 (commercial-industrial) District: 1.895 acres out of Lot 150, La Lomita Irrigation and Construction Company Subdivision, Hidalgo County, Texas; 4117 Highway 83 (front). (REZ2023-0058)
c) SUBDIVISION:
9. Phares Subdivision Lot 5A, 2128 Cedar Avenue, Javier Martinez \& Maria P. Hinojosa de Martinez (SUB2023-0136) (FINAL) RDE

## 3) CONSENT:

a) Victoria's Oaks Subdivision, 2700 North Taylor Road, Victoria Alvarez (SUB2023-0131) (FINAL) JHE
b) Nemont Estates Phase II Subdivision, 7100 Mile 6 Road, Nemont Estates II, LP (SUB2022-0087) (REVISED FINAL) BIG
c) McAllen South Industrial Park Subdivision, 1501 Military Highway, MSIP Affiliates Ltd. (SUB2021-0045) (REVISED FINAL) SEC
d) Fenix Estates Subdivision, 1000 East El Rancho Road, Mata G. Construction Inc. (SUB2023-0109) (FINAL) OIME
4) SUBDIVISIONS:
a) Harvest Creek at Ware Phase I Subdivision, 2301 North Ware Road, Erickson Construction (SUB2023-0011) (REVISED FINAL) M\&H
b) Mayberry Hills Subdivision, 10400 North Mayberry Road,KABE Builders, LLC (SUB20220053) (REVISED PRELIMINARY) MAS
c) Villas at Northgate Subdivision, 1701 Northgate Lane, Lourdes Gabriella Vela (SUB20230087) (REVISED PRELIMINARY) (TABLED ON 11/21/2023 \& 12/5/2023)RDE
d) Club Addition Subdivision, 135 Quince Avenue, Heir Fund LLC (SUB2023-0135) (PRELIMINARY) AEC
e) Parke at Nolana Subdivision, 3200 Nolana Avenue, Corporate Asset Partners LLC (SUB2022-0077) (REVISED PRELIMINARY SIX-MONTH EXTENSION) M\&H
f) McAllen City Center Subdivision, 1300 South 10th Street, McAllen City Center, Ltd. (SUB2023-0032) (REVISED PRELIMINARY) SEC
g) RGV Cold Storage Boralis Subdivision, 1100 Military Highway, St. John River Group (SUB2023-0134) (PRELIMINARY) CHLH
h) McAllen Convention Center Lots 1B-1E Subdivision, 3400 Expressway 83, Palm Crossing II (SUB2023-0137) (PRELIMINARY) KH

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

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CITY OF McAllen
The McAllen Planning and Zoning Commission convened in a Regular Meeting on Tuesday November 21, 2023, at 3:30p.m. at the McAllen City Hall, $3^{\text {rd }}$ Floor Commission Chambers Room,1300 Houston Avenue, McAllen, Texas.

| Present: | Michael Fallek | Chairperson |
| :---: | :---: | :---: |
|  | Marco Suarez | Member |
|  | Emilio Santos Jr. | Member |
|  | Jesse Ozuna | Member |
| Absent: | Gabriel Kamel | Vice Chairperson |
|  | Reza Badiozzamani | Member |
| Staff Present: | Austin Stevenson | Assistant City Attorney III |
|  | Omar Sotelo | Senior Planner |
|  | Rodrigo Sanchez | Senior Planner |
|  | Mario Escamilla | Planner III |
|  | Kaveh Forghanparast | Planner III |
|  | Samuel Nunez | Planner II |
|  | Eduardo Garza | Planner II |
|  | Natalie Moreno | Planner I |
|  | Jacob Salazar | Planner Technician II |
|  | Even Gonzalez | Development Engineer |
|  | Magda Ramirez | Administrative Assistant |

CALL TO ORDER - Chairperson Mr. Michael Fallek
PLEDGE OF ALLEGIANCE
INVOCATION-. Mr. Marco Suarez

## 1) MINUTES:

a) Approval/Disapproval of minutes from the November 7, 2023 meeting.

The revised minutes for the regular meeting held on November 7, 2023, was approved by Mr. Jesse Ozuna. Seconding the motion was Mr. Emilio Santos Jr. which carried unanimously with four members present and voting.

## 2) PUBLIC HEARING:

a) CONDITIONAL USE PERMITS:

1) Request of Felipe A. Gonzalez, for a Conditional Use Permit, for one year, and adoption of an ordinance, for an Automotive Service and Repair Shop (Auto Air Conditioning Service), at Lot 30, Block 2, Balboa Acres Subdivision, Hidalgo County, Texas; 4502 South 23rd Street. (CUP20230150)

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Ms. Natalia Moreno stated that the property is located along the west side of South 23rd Street, between South 23 rd and 24 th Streets. It is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the north, south and to the east across North 23rd Street. There is R-1 (single family residential) District to the west across South 24 th Street. Surrounding land uses include Super Buy Tires \& Wheels, M \& A Paints and other various commercial uses and single-family residences to the west. An automotive service and repair shop is permitted in the C-3 district with a Conditional Use Permit and in compliance with requirements.

The applicant is proposing to operate an auto air conditioning service. The proposed hours of operation will be 8:00 a.m. to 5:00 p.m., Monday through Friday, 8:00 a.m. to 12:00 p.m. on Saturday; the business will be closed on Sundays. A submitted site plan shows a 2,700 sq. ft. concrete block building that will be used for the proposed business. Based on the $1,678 \mathrm{sq}$. ft . of work area, seven parking spaces are required and seven parking spaces are provided. The Fire Department approved inspection and advised the CUP process to continue. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The business must meet the requirements set forth in Section 138-281 of the Zoning Ordinance and specific requirements as follows:

1) A minimum lot size of $10,000 \mathrm{sq}$. ft. is required. The subject property is approximately $6,210 \mathrm{sq}$. ft.
2) All service, repair, maintenance, painting and other work shall take place within an enclosed area. The applicant is proposing to perform all work inside the structure.
3) Outside storage of materials is prohibited.
4) The building where the work is to take place shall be at least 100 ft . from the nearest residence. The distance to a single-family residence is greater than 160 feet.
5) A 6 ft. opaque fence may be required to buffer residential uses or districts.
6) New buildings and conversions of existing buildings shall meet current building and fire code requirements concerning separation of high hazard uses from other occupancy use classifications.

Staff recommends disapproval of the request based on non-compliance with requirement \#1 (minimum lot size square footage) of Section 138-281 of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Jesse Ozuna seconded the motion, which was disapproved with favorable recommendation with four members present and voting.
2) Request of Umair A. Pariyani, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a Vaporizer Store (Vape Store), at S 35.08'-Lot 1, 2 \& E 9.82'-N 100.02'- Lot 2, All Lot 3 \& 7.30IN-S 35.08' -Lot 9, East McAllen

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Business District Subdivision, N130' of Lots 4, 5 \& 6, Block 1, Best Courts Subdivision, Hidalgo County, Texas; 409 Business Highway 83, Suite A. (CUP2023-0151)

Ms. Natalie Moreno stated that the property is located at the southwest corner of Business Highway 83 and South $4^{\text {th }}$ Street and is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the west. There is also C-3 district to the north across Business 83 and to the east across South $4^{\text {th }}$ Street. There is R-3A (multi family residential apartment) District to the south. Surrounding land uses include Outdoor Kitchens \& Grill Store, South Texas Solar Systems and single family residential. A vaporizer store is permitted in the C-3 district with a Conditional Use Permit and in compliance with requirements of related general merchandise. There will be no customer seating inside the establishment. The proposed hours of operation will be 9:00 a.m. to 6:00 p.m., Monday through Saturday. The vape shop will be closed on Sundays.

The Fire Department approved inspection and advised the CUP process to continue. The Planning Department has received no calls or concerns regarding the proposed use. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The business must meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the above mentioned business must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of a residential zone to the south and southeast.
2) The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such business onto residential streets, or allow such traffic to exit into and disrupt residential areas. The subject property has frontage along Business Highway 83 and does not generate traffic into residential areas.
3) The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. The proposed $2,311 \mathrm{sq}$. ft. commercial area requires six parking spaces.
4) The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such business on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5) The abovementioned business should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
6) The abovementioned business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;

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7) The abovementioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Director of Planning. The occupancy load for this establishment will be established by the Building and Inspections Department as part of the building permit review process.

Staff recommends disapproval of the request based on non-compliance with requirement listed above as \#1 (distance to a residence or residentially zoned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance. If approved, the conditional use permit must comply with conditions noted.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jesse Ozuna moved to disapprove with favorable recommendation. Mr. Emilio Santos Jr. seconded the motion, which was disapproved with favorable recommendation with four members present and voting.
3) Request of Jorge A. Richaud for a Conditional Use Permit, for a one year, and adoption of an ordinance, for an event center (Drive-in theater) at 9.08 acres out of the South 40 feet of Lot 74 and Lot 91 except the South 50.06 feet, C.E Hammond Subdivision, Hidalgo County, Texas; 3116 Ash Avenue. (CUP2023-0153)

Ms. Natalie Moreno stated that the subject property is located along the north side of Ash Avenue west of North $29^{\text {th }}$ street. The tract has 330.45 feet of frontage along Ash Avenue and a depth of 1,206.61 feet at its deepest point for a Lot size of 9.08 acres.

The property is zoned l-1 (light industrial) District. The adjacent zoning is R-1 (single-family residential) District to the north and I-1 District to the east, south, and west. Surrounding land uses include singlefamily residences to the north, American Tire Distribution warehouse, Petro Gas, Wilkinson Ray Iron, Metal Recycling Center and Missouri Pacific Railroad. An event center is allowed in an I-1 District with a Conditional Use Permit and in compliance with requirements.

The existing main building located at the front of the property was previously used as an event center during 2014 and 2015. Since the event center was used for children only, subsequently the renewal of the CUP was not required. The initial Conditional Use Permit for a Drive-in theater was approved by the City Commission on November 22, 2021; however, the Drive-in theater did not begin operation. A new application for a conditional use permit to operate (Drive-in theater) on the rear of the property was submitted on October 17, 2023.

The applicant is proposing to set up an 80 feet by 36 feet screen on the north side of the property's parking lot. There will also be four portable buildings (two snack stand and two restrooms). The applicant stated that there are 500 striped parking spaces; however, he is planning to allow a maximum number of 200 cars for the drive-in theater. The hours of operation will be Monday through Sunday from 7 p.m. to 12 a.m. No loud speakers will be used and the customers will listen to the movie inside their cars.

The Fire Department and the Health Department has inspected the location and indicated the CUP

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process may continue. The establishment must also meet the requirements set forth in Section 138118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1. The property line of the Lot of the above mentioned business must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from residentially zoned properties to the north.
2. The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The establishment has access to North $29^{\text {th }}$ street and US Business 83 via Ash Avenue. The Traffic Department stacking requirements and the Fire Department service drive requirements must be in compliance. Any required access agreements have to be provided prior to building permit issuance;
3. The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Based on the square footage and use of the existing building (event center), all of the rear parking area is available use by the proposed Drive-in theatre; however, the parking lot has to be maintained free of potholes according to Sec. 138-400 of the Zoning Ordinance;
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5. The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6. The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7. The above-mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

Staff recommends disapproval of the request based on noncompliance with requirements listed above as \#1 (distance to a residence or residentially zoned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Emilio Santos Jr. seconded the motion, which was disapproved with favorable recommendation with four members present and voting.
4) Request of Oscar I. Guerrero, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a Vaporizer Store, at Lot 18A and 1.99\% Common Area "A", Amended Map of Broadway North Subdivision, Hidalgo

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County, Texas; 721 Dove Avenue. (CUP2023-0154)
Ms. Natalie Moreno stated that the property is located along the south side of Dove Avenue. It is zoned $\mathrm{C}-3$ (general business) District. The adjacent zoning is $\mathrm{C}-1$ (office building) district to the east, $\mathrm{C}-3$ and $\mathrm{R}-1$ (single family residential) districts to the north. There is also R-1 district to the south. Surrounding land uses on the subject property are Pizza Hut, Casa Petrides, Helium Trampoline Park, Plant Based Cuisine restaurant, Holiday Wine \& Liquor and various other commercial uses. A vaporizer store is allowed in a C-3 district with a Conditional Use Permit and in compliance with requirements.

This is the initial application for a Conditional Use Permit for a vaporizer store at this location. The location was formerly the site for "The Grill Proshop", a barbeque equipment store.

The applicant is proposing to operate a CBD and vaporizer store in a 1,660 square feet property as per Hidalgo County Appraisal District records. The store hours are proposed to be Monday through Sunday from 10 a.m. to 11 p.m. The applicant stated that no smoking will be allowed on the premises. This is strictly a retail operation.

The Fire Department has inspected the location and indicated the CUP process may continue. The Planning Department has received no inquiries regarding this proposed establishment. As per Section $138-400$ of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The establishment must comply with requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the Lot of the above mentioned business must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from an R-1 (single family residential) property to the north and south.
2) The business must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The property has access to Dove Avenue.
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. The 1,660 sq. ft. vaporizer shop would require 7 parking spaces; there are 316 common parking spaces provided on site.
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above-mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having

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taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

Staff recommends disapproval of the request based on noncompliance with requirement listed above as \#1 (distance to a residence or residentially zoned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Jesse Ozuna seconded the motion, which was disapproved with favorable recommendation with four members present and voting.
b) REZONING:

1) Rezoning from C-4 (commercial-industrial) District to R-1 (single-family residential) District: 20.245 acres being a portion out of Section 232, TexasMexican Railway Company Survey, Hidalgo County, Texas; 4800 Town Lake Drive. (REZ2023-0048)

Mr. Eduardo Garza stated that the subject property is located on the north side of Tres Lagos Boulevard.

The applicant is proposing to rezone the property from C-4 (commercial-industrial) District to R-1 (single-family residential) District in order to continue to develop the tract of land for a single-family residential subdivision with 29 lots proposed. The subject property will be part of a proposed singlefamily residential subdivision under the name "Estancia at Tres Lagos Phase III".

The adjacent zoning is R-1 (single-family residential) District in all directions.
The northern portion of the subject property is currently vacant and the southern portion contains the Tres Lagos Community Center. Surrounding land uses include IDEA Tres Lagos, Tres Lagos facilities, and vacant land.

The Envision McAllen Future Land Use Plan designates the future land use for this property as Complete Communities. The most appropriate type of development includes single-family detached homes, accessory uses to single-family residences, neighborhood-scale offices and retail, civic buildings, and parks and open space uses.

The development trend for this area is single-family residential, and parks and open space uses.
The property was annexed and initially zoned as R-1 (single-family residential) District on December 22, 2014. The property was rezoned to C-4 (commercial-industrial) District on February 23, 2015 as part of the Tres Lagos master planned community. It allowed the greatest commercial flexibility and a potential down zone in the future based upon the market. The requested rezoning is following the proposed zoning master plan submitted by the applicant in 2019. A subdivision review application was submitted on November 19, 2021 for a private subdivision under the name "Estancia at Tres Lagos

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Phase III". The subdivision plat received approval in final form by the Planning and Zoning Commission on September 19, 2023. The Tres Lagos Public Improvement District Project Plan Map shows this area as the continuation of the Estancia at Tres Lagos Subdivision.

The requested zoning and proposed uses conforms to future land use designation on the Envision McAllen Future Land Use Plan. The request will also be in line with the existing uses and development trends in the area.

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.
Staff recommends approval of the rezoning request to R-1 (single-family residential).
Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Marco Suarez moved to approve rezoning request. Mr. Emilio Santos Jr. seconded the motion, which was approved with four members present and voting.
2) Rezoning from C-3 (general business) District to l-1 (light industrial) District: 3.953 acres out of Lot 3, Section 4, Hidalgo Canal Company's Subdivision, Hidalgo County, Texas; 1100 West Military Highway. (REZ2023-0051)

Chairperson Mr. Michael Fallek abstained from this item.
Mr. Samuel Nunez stated that the property is located along the north side of Military Highway, approximately 350 feet west of South $10^{\text {th }}$ Street.

The applicant is proposing to rezone the property to l-1 (light industrial) District in order to develop the tract of land for a 36,930 square-foot cold-storage warehouse building. A proposed site plan has been submitted and is included in the case packet.

The adjacent zoning is I-1 District to the north and west, C-4 (commercial-industrial) District to the east, and also I District, C-3 District, and C-4 District to the south across Military Highway.

The subject property currently has a single-family dwelling and other structures used for storage in the rear yard. All structures in the subject property are proposed to be demolished in the future for a warehouse project. Surrounding land uses include commercial uses, a Stripes Convenience Store and Gas Station, and vacant land, with single-family residential uses.

The Envision McAllen Future Land Use Plan categorizes the future land use for this property as mixeddensity complete neighborhood. Single-family detached homes, single-family accessory buildings, mixed-use urban and community scale commercial, civic, parks and open space uses are considered

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most appropriate for this area.
The development trend along Military Highway is primarily industrial and commercial, with vacant lands zoned from C-4 District to I-2 (heavy industrial) District throughout.

The requested zoning does not conform to the Future Land Use Plan designation. However, the proposed zoning aligns with the existing developments and zoning districts along Military Highway. The proposed development over this location will be comparable to other similar warehouse developments in the area.

A recorded plat and an approved site plan review will be required prior to building permit issuance.
Staff has not received any phone calls, emails, or letters in opposition to the zoning request.
Staff recommends approval of the rezoning request to l-1 (light industrial) District.
Board Member Mr. Marco Suarez asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Emilio Santos Jr. moved to approve rezoning request. Mr. Jesse Ozuna seconded the motion, which was approved with four members present and voting with one voter abstaining.
3) Rezoning from C-1 (office building) District to C-3L (light commercial) District: Lot 1, Iglesias Subdivision, Hidalgo County, Texas; 4400 Pecan Boulevard.(REZ2023-0052)

Mr. Samuel Nunez stated that the subject property is located at the northwest corner of Pecan Boulevard and North Bentsen Road.

The applicant is proposing to rezone the property to C-3L (light commercial) District in order to include retail uses into an existing multitenant office building.

The adjacent zoning is R-1 (single-family residential) District to the north.
The subject property was approved through the site plan review process for a two-story office building only. During the site plan review, the second story was approved for storage only due to parking requirements. The property owner recently proposed retail uses for apparel and accessories within the approved building, which require a C-3L District (at minimum). Surrounding land uses include single-family and multi-family residences, office uses, and vacant land.

The Envision McAllen Future Land Use Plan categorizes the future land use for this property as Complete Communities. Single-family residences and accessory uses, neighborhood-scale commercial uses, and civic and parks and open space uses are considered most appropriate for this area.

The development trend along North Bentsen Road is single-family residential uses. However, the development trend along this area of Pecan Boulevard includes a mix of multi-family residential and commercial uses.

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The requested zoning does not conform to the Future Land Use Plan designation. In 2014 a request was made to rezone the property from A-O (agricultural and open space) District to C-1 District. A supermajority vote was triggered due to opposition to the request during the Planning and Zoning Commission meeting of November 4, 2014. City Commission, at their meeting of November 24, 2014, made a motion to approve the rezoning request, however the motion failed to carry forward due to the lack of a supermajority vote. The same rezoning request was made later in 2019 and was approved by City Commission at their meeting of September 23, 2019, this time with no opposition going on record.

The location must comply with required conditions under the approved site plan review (SPR20210017). If new additions, alterations, or constructions are proposed for the site, additional permits will be required, up to and including an amendment to the approved site plan review.

Staff has not received any phone calls, emails, or letters in opposition to the zoning request.
Staff recommends approval of the rezoning request to C-3L (light commercial) District since this zoning would allow for proposed retail uses at the location while prohibiting uses that will be at odds with single-family residential uses in the area.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Jesse Ozuna moved to approve rezoning request. Mr. Emilio Santos Jr. seconded the motion, which was approved with four members present and voting.
4) Rezoning from R-1 (single-family residential) District to C-3 (general business) District: Lot 1, Faith Christian Center Subdivision, Hidalgo County, Texas; 432 South 33rd Street. (REZ2023-0053

Mr. Samuel Nunez stated that the property is located along the west side of South $33^{\text {rd }}$ Street, approximately 100 feet north of Erie Avenue.

The applicant is proposing to rezone the property to C-3 (general business) District in order to operate a therapy clinic. The owner would also like to have this zoning designation to host pop-up markets or special events that require a C-3 District as per ordinance requirements.

The adjacent zoning is C-3 District to the south, and east and west across South $33^{\text {rd }}$ and $35^{\text {th }}$ Streets. There is also A-O (agricultural and open space) District to the north, and two R-1 (single-family residential) District properties adjacent to the west: Lots 2 and 3 of Faith Christian Center Subdivision.

The subject property is currently used for a church with accessory structures. Surrounding land uses include McAllen's Convention Center, multi-family residential, hotels, commercial retail uses, and vacant land.

The Envision McAllen Future Land Use Plan categorizes the future land use for this property as public/semi-public. Civic and parks and open space uses are considered most appropriate for this area.

The development trend for this area is a mix of civic use buildings and open spaces, multi-family residential, hotel buildings, and community-scale shopping centers.

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The requested zoning does not conform to the Future Land Use Plan designation. However, the proposed zoning and uses align with the existing commercial developments in the area.

If an institutional use (church) is to continue at the property, a Conditional Use Permit will be required. A Conditional Use Permit will also be required of any other uses that need such a permit to operate under a C-3 District (as per Sections 138-278 and 138-280 to 138-281).

There are three existing single-family residential uses adjacent to the property lines to the west and southwest. As per Section 110-49, "A buffer shall be provided where a nonresidential use has a side or rear area property line in common with any residential use or zone. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single-family use or zone. Where such use has 200 feet or less in common with any residential use or zone, the buffer shall be eight feet in height but may be cedar planks." This requirement will apply if the property proposes a commercial use adjacent to any single-family use or zone.

Staff has not received any phone calls, emails, or letters in opposition to the zoning request.
Staff recommends approval of the rezoning request to C-3 (general business) District.
Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Emilio Santos Jr. moved to approve rezoning request. Mr. Jesse Ozuna seconded the motion, which was approved with four members present and voting.

## 3) SITE PLAN:

a) Site plan approval for LOT 1, Eagle Auto Plaza Phase II Subdivision, Hidalgo County, Texas; 11300 North 23rd Street. (SPR2023-0040)

Mr. Samuel Nunez stated that the subject property is located on the east side of North $23^{\text {rd }}$ Street. The property is zoned C-4 (commercial-industrial) District. Adjacent properties are zoned C-4 District in all directions. Surrounding land uses include commercial retail and vacant land.

The applicant is proposing to construct a 12,634 square-foot building and operate a Dollar General Market Store.

Access to the site is from North $23^{\text {rd }}$ Street. No alley exists or is proposed.
Based on 12,634 square feet that will be used for retail use, 35 parking spaces are required for the site. 38 parking spaces are proposed. Moreover, 2 of the proposed regular parking spaces must be accessible spaces, with 1 space for van accessibility with an 8 -foot wide aisle. The applicant is meeting parking requirements for the new development.

7,448 square feet of green area is required for the new development. The tree requirement is as follows: 21 two-and-a half-inch-caliper trees, 11 four-inch caliper trees, 5 six-inch caliper trees, or 8 palm trees. A minimum 10 feet wide landscaped strip is required inside the front property line. Fifty percent of the required green area for the new development must be visible from the street or front property line, and

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each parking space must be within 100 feet of a landscaped area with a tree. Finally, a 6 -foot buffer is required around dumpsters/compactors if visible from the street. The applicant is meeting landscaping requirements for green area and trees.

There is a 60 -foot front yard setback or greater for easements, and all other setbacks must be in accordance with the zoning ordinance minimum requirements for commercially zoned properties. No structures are permitted to be built over any easements. The new development will be complying with all required setbacks for the property.

A 4-foot wide minimum sidewalk is required along North $23^{\text {rd }}$ Street. A 5 -foot wide sidewalk is proposed.
The Building Permit Site Plan must comply with requirements noted on the Development Team Review sheet.

Staff recommends approval of the site plan subject to the conditions noted, Building Permit requirements and the subdivision and zoning ordinances.

Being no discussion, Mr. Marco Suarez moved to approve site plan request. Mr. Emilio Santos Jr. seconded the motion, which was approved with four members present and voting.
b) Site plan approval for LOTS 3A AND 4A, McAllen Produce Terminal Market Amended Subdivision, Hidaldo County, Texas; 2421 \& 2401 West Military Highway. (SPR2022-0049)

Mr. Eduardo Garza stated that the subject property is located on the south side of West Military Highway. The property is zoned C-4 (commercial-industrial) District. Adjacent properties are zoned C-4 District in all directions. Surrounding land uses include McAllen Produce Terminal Market, commercial retail uses, and vacant land.

The applicant is proposing to construct a 32,000 square-foot building and operate a distribution warehouse.

Access to the site is from West Military Highway through an existing access drive.
Based on 28,251 square feet that will be used for warehouse use, 4,718 square feet for office use, and 1,050 square feet for retail use; 45 parking spaces are required. 46 parking spaces are proposed. Moreover, 2 of the proposed regular parking spaces must be accessible spaces, with 1 space for van accessibility with an 8 -foot wide aisle. The applicant is meeting parking requirements for the new development.

7,801 square feet of green area is required for the new development. The tree requirement is as follows: 22 two-and-a half-inch-caliper trees, 11 four-inch caliper trees, 6 six-inch caliper trees, or 9 palm trees. A minimum 10 feet wide landscaped strip is required inside the front property line. Fifty percent of the required green area for the new development must be visible from the street or front property line, and each parking space must be within 100 feet of a landscaped area with a tree. Finally, a 6 -foot buffer is required around dumpsters/compactors if visible from the street. The applicant is meeting landscaping requirements for green area and trees.

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There is a 60-foot front yard setback along Military Highway, and all other setbacks must be in accordance with the zoning ordinance or greater as needed for easements or approved site plan. No structures are permitted to be built over any easements. The new development will be complying with all required setbacks for the property.

A 4-foot wide minimum sidewalk is required along West Military Highway. A 5 -foot wide sidewalk is proposed.

The Building Permit Site Plan must comply with requirements noted on the Development Team Review sheet. The Site Plan must also comply with conditions and requirements set forth by the Utility and Fire Departments regarding fire hydrant location and connection to the water line.

Staff recommends approval of the site plan subject to the conditions noted, Utility and Fire Departments approval regarding fire hydrant location and connection to the water line, Building Permit requirements and the subdivision and zoning ordinances.

Being no discussion, Mr. Jesse Ozuna moved to approve site plan request. Mr. Marco Suarez seconded the motion, which was approved with four members present and voting.

## 4) CONSENT:

a) Casa Corsica Subdivision, 3700 North Ware Road, Graco Real Estate (SUB2023-0089) (REVISED FINAL) KH
b) Georgetown Park Subdivision (Previously Rancho Valencia Subdivision), 1200 East El Rancho Road, Bona Fide RE, LLC (SUB2023-0090) (REVISED FINAL) MGE
c) Belterra at Tres Lagos Phase II Subdivision, 14401 North Shary Road, Belterra at Tres Lagos LLC (SUB2023-0127) (FINAL) M\&H
d) CEH Addition Subdivision, 6321 South 23rd Street, Circle K (SUB2023-0114) (FINAL) MAE
e) Austin 495 Plaza Subdivision, 4101 Pecan Boulevard, Jinguo Liu (SUB2023-0120) (FINAL) TE

Being no discussion, Mr. Marco Suarez moved to approve subdivision in consent form for Items 4a, 4b. 4c and 4d, and 4e. Mr. Jesse Ozuna seconded the motion, which was approved with four members present and voting.
5) SUBDIVISIONS:
a) McAllen Palms Business Park Subdivision, 4900 South Old 10th Street, Megaware Corp. (SUB2023-0073) (FINAL) JHE

Mr. Mario Escamilla stated that S. Old 10th Street: Proposing 20 ft . of additional ROW for 108.96 to 109.60' total ROW. Paving: 65 ft . Curb \& gutter: Both sides Revisions needed: Revise street name as shown above were applicable, prior to recording/Mylar printing.(Plat, notes, etc.). Subdivision

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Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not built prior to recording. Required Interior Streets : 70 ft . total ROW Paving: 44 ft . Curb \& gutter: Both sides Pending items needed: Street names to be established prior to recording, finalize prior to recording/Mylar printing. Proposed S. Main Street stub out street cannot dead end, plat needs to be revised accordingly or provide for approved turnaround, prior to final. shown cannot dead end, revise accordingly prior to recording. Future streets/ stub outs must provide temporary turnaround within this subdivision boundary, finalize prior to recording. Proposed Paula Avenue exceeds the 1200 ft . in length. Plat needs to be revised or engineer needs to submit a variance letter. Engineer submitted a variance application on August 24th,2023, requesting a variance to the 1200 ft . Block Length requirement. Under the authority and review of the Planning Director the Variance request to the block length was approved administratively. Proposed South 17th Street was proposed to extend south into Lots 14 \& 15; revise plat accordingly or submit variance request prior to final. Engineer submitted variance request on August 24th ,2023 regarding N/S Quarter mile requirement, After review of the surrounding area due to the existing irrigation canal to the west and collector alignment, the N/S half mile collector street along the western boundary is not feasible. Subdivision Ordinance: Section 134105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not built prior to recording. N/S Half Mile Collector (Western boundary):Dedication as needed for 70ft. total ROW Paving:44 ft. Curb \& gutter: Both sides Pending Items: -Clarify if previously referenced 40 ft . Easement provides for ROW dedication, prior to recording. Once clarified if dedication turns out to be ROW, additional requirements may apply to the development regarding perimeter streets, looping, etc. and the plat would have to revised accordingly, finalize prior to recording. If ROW, the plat must be revised to show ROW dedication and would require revised final approval by the Planning and Zoning Commission prior to recording. Subdivision requirements regarding street alignment, paving, escrows, etc. will have to be reviewed, once clarified. Finalize prior to recording. Please submit a copy of referenced Vol. Q, Pg. 177, H.C.M. R for staff review prior to recording. Any abandonments must be done by separate process, not by plat. Engineer submitted variance request on August 24th ,2023 regarding N/S Quarter mile requirement, After review of the surrounding area due to the existing irrigation canal to the west and collector alignment, the N/S half mile collector street along the western boundary is not feasible. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1,200 ft. Block Length. Revision needed: Subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 1200 ft . maximum block length requirement. Engineer submitted a variance application on August 24th,2023,requesting a variance to the 1200 ft . Block Length requirement. Under the authority and review of the Planning Director the Variance request to the block length was approved administratively. Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac Revision needed: Subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 600 ft . maximum block length requirement. Engineer submitted a Variance request on August 24th,2023 to the 600 ft . maximum cul-de sac length, should the variance be approved it should be subject to 60 ft . of ROW with 40 ft . of paving. The Planning and Zoning Commission considered the subdivision in revised preliminary form as well as the variances, at their meeting of October 17th, 2023. Following a short discussion, the Board unanimously approved the subdivision in revised preliminary form and recommended approval of the requested variance. At the City Commission meeting of October 23rd,2023 the Variance was approved as recommended and requested. In general, cul-de-sacs shall not exceed 600 feet in length, and shall have a turnaround of not less than 100 feet in diameter (right-of-way) with a pavement diameter of 80 feet in residential areas, and shall have a turnaround not less than 200 feet in diameter (right-of-way) with pavement diameter of 180 feet in commercial and industrial areas. Sec 134-105(g). Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial,

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industrial, and multi-family properties. Revisions Needed: As per discussion with Engineer note to be included regarding service drive easement note requirements in lieu of alley, please include a note as follows :"A minimum 24 ft . private service drive easement will be established as part of the site plan and will be maintained by the lot owners and not the city of McAllen." finalize prior to recording. Private Access Service Drive Easement must be minimum 24 ft . with 24 ft . of paving and in compliance with Fire and Public Works Department requirements. Subdivision Ordinance: Section 134-106. Required Front: In accordance with zoning ordinance, or greater for easements or approved site plan, for in line with average setback, whichever is greater applies. Revisions Needed: Clarify proposed note or revise plat note as shown above prior to recording. Proposing: 75 feet or greater for approved site plan or easements. Zoning Ordinance: Section 138-356,134-367 Required. Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revisions Needed: Revise note as shown above prior to recording. Proposing: As per zoning ordinance or greater for approved site plan or easements. Zoning Ordinance: Section 138-356 Required Interior Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revisions Needed: Revise note as shown above prior to recording. Proposing: As per zoning ordinance or greater for approved site plan or easements. Zoning Ordinance: Section 138-356. Required Corner side: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revisions Needed: Revise note as shown above prior to recording. Proposing: As per zoning ordinance or greater for approved site plan or easements. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 5 ft . wide minimum sidewalk required on S . Old 10th Street and 4 ft . sidewalk required on both sides of all interior streets. Revisions Needed: Revise note\#7 as shown above prior to recording. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along S. Old 10th Street. Revisions needed: Revise note as shown above, prior to recording. Remove note\#15 as it is a requirements not a required plat note. A buffer shall be provided to screen refuse areas (including refuse dumpsters, compactors and contained compactors), outdoor storage areas and loading docks from public streets. Landscaping Ordinance: Section 110-46 Required. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 11046. Perimeter buffers must be built at time of Subdivision Improvements. Required. No curb cut, access, or lot frontage permitted along S. Old 10th Street. Revisions Needed: Revise note\#11 as shown above prior to recording. Must comply with City Access Management Policy Required. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Common Areas, detention areas, and any Private Access's/Service Drives Easements must be maintained by the lot owners and not the City of McAllen Pending Items: Include note, finalize wording for note prior to recording. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Revisions Needed: Clarify ownership of Exclusive 26' Lateral G H.C.W.I.D No. 3 R.O.W D as lot lines for lots 1-5 and 24-25 do not extend to subdivision boundary as previously shown, clarify and finalize prior to recording. Any changes to plat boundary's or lot lines would require revised final approval by the Planning and Zoning Commission prior to recording. Zoning Ordinance: Section 138-356. Existing: I-1(Light Industrial) District Proposed: I1(Light Industrial) District. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation approved, TIA waived. * Traffic Impact Analysis (TIA) required prior to final plat. As per Traffic Department, Trip Generation approved, TIA waived. Comments/Revisions needed: Finalize any secondary access requirements as applicable regarding Fire department requirements prior to recording. Note \#17,22' Fire Department Access Drive ROW, must be labeled as "Private" on plat, and be gated. If public it should be a minimum of 24 ft . wide, with a minimum 24 ft . of paving, finalize

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dedications and labeling prior to recording. Additional notes regarding maintenance of Secondary Access for Fire Department, must be finalized prior to recording. Any abandonments must be done by separate process, not by plat. Requirements subject to change once updated plat has been submitted and reviewed by staff. Subdivision approved in Preliminary form at the P\&Z meeting of December 1, 2020. At the Planning \& Zoning Commission meeting of February 7th, 2023, the board voted to approve the preliminary 6-month extension subject to conditions noted, drainage, and utility approvals. Must comply with City's Access Management Policy Required

Staff recommends approval of the subdivision in final form, subject to conditions noted.
Being no discussion, Mr. Marco Suarez moved to approve in final form, subject to conditions noted. Mr. Emilio Santos seconded the motion, which was approved with four members present and voting.
b) Northwood Trails Block II and Block III Subdivision, 3300 Freddy Gonzalez Drive, Red Rock Real Estate development Group, Ltd.
(SUB2022-0031) (REVISED PRELIMINARY) QHA
Mr. Mario Escamilla stated that Freddy Gonzalez Dr.: 100 ft . ROW Paving: 65 ft . Curb \& gutter: Both Sides Revisions Required: As per plat submitted on October 6th, 2022, dedication for Freddy Gonzalez Drive no longer present, reserve strip created, as per section 134-104 there shall be no reserve strips controlling access to land dedicated or intended to be dedicated to public use, please provide for dedication. As per plat submitted on October 26th,2023 previously referenced reserve strip now being dedicated as ROW with round about design proposed, finalize any ROW requirements as applicable prior to final. Freddy Gonzalez Dr. alignment will be finalized prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. N. 33rd Street (N/S 1/4 Mile collector): 60 ft . ROW Paving: 40 ft . Curb \& gutter: Both Sides Revisions Needed: Engineer submitted a Variance request on October 18th,2023 to the ROW requirements for N.33rd Street a $1 / 4$ mile collector being utilized for a interior street to be reduced to 50 ft . of ROW with 32 ft . paving with 10 ft . Utility and Sidewalk Easements on both sides. Development staff have reviewed the request and recommend compliance with requirements as noted above 60 ft . of ROW with 40 ft . of paving. Street names will be established once ROW dedication have finalized. Intersection of N. 33rd Street at Freddy Gonzalez Dr. and 33rd Street to the south being reviewed and may require redesign of the intersection prior to final As per plat submitted on October 26th,2023 at intersection, round about design proposed, finalize any ROW requirements as applicable prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. University Avenue E/W collector (Boundary between Block II \&III): 60 ft. ROW Paving: 40 ft . Curb \& gutter: Both Sides Revisions Needed: Label ROW dedication for University Avenue along lot 39 and lots 40-47, prior to final, to ensure compliance with minimum requirements as noted above. As per conversation with engineer on January 4th,2023, 257.77 feet of 50 ft . ROW dedication are proposed to be dedicated by this subdivision: the other 10 ft . will be dedicated when the property to the south develops. Between lots 1 and 24 Block III and lots 59-61 Block II, provide for a "knuckle" or redesign if the street will not cross the existing canal. As per plat submitted on October 6th, 2022 subdivision layout no longer presents University Avenue abutting existing canal. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Internal Streets for R-1(Block III): 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both Sides Revisions Needed: Submit any applicable gate details for staff to review prior to final. Gate details may increase ROW required prior to final. Secondary access required as per subdivision ordinance and Fire Department. As per plat submitted on October 6th, 2022, dedication for N.33rd Street as a internal street with Cul-De-Sac, please provide for N/S 1/4 Mile collector dedication along eastern plat boundary

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prior to final. As per plat submitted on October 26th, 2023 North 33rd Street provides outlet to Freddy Gonzalez Dr. Cul-de-Sac no longer proposed. Street names will be established once ROW dedication have finalized. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Internal Streets for R-3A (Block II): 60 ft . ROW Paving: 40 ft . Curb \& gutter: Both Sides Revisions Needed: Engineer submitted a Variance request on October 18th,2023 to the ROW requirements for Block II to remain at 55 ft . of ROW. Development staff have reviewed the request and should the variance be approved it should be subject to 40 ft . of paving and 10 ft . Utility and Sidewalk easement dedications on both sides as currently shown on plat. Submit any applicable gate details for staff to review prior to final. Gate details may increase ROW required prior to final. Secondary access required as per subdivision ordinance and Fire Department. Street name will be assigned prior to final. Subdivision Ordinance: Section 134105 and/or COM Thoroughfare Plan .Monies must be escrowed if improvements are not constructed prior to recording. 900 ft. Block Length for R-3 Zone Districts. Subdivision layout for Block II does not comply with block length requirement, please revise accordingly prior to final. Engineer submitted a Variance request on October 18th,2023 to the 900 ft. block length requirements for Block III. Under the authority and review of the Planning Director the Variance request to the block length was approved. Subdivision Ordinance: Section 134-118. 1,200 ft. Block Length. Subdivision Ordinance: Section 134118 Compliance. 600 ft . Maximum Cul-de-Sac Revisions Needed: As per plat submitted on October 6th,2022 subdivision layout for block III along lots 23-39 does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 600 ft . maximum block length requirement for Cul-de Sac's. Review and finalize prior to final. As per plat submitted on October 26th,2023 North 33rd Street provides outlet to Freddy Gonzalez Dr. Cul-de-Sac no longer proposed. Subdivision Ordinance: Section 134-105. ROW: 20 ft . Paving: 16 ft . Revisions needed: Must comply with Public Works Department requirements within multifamily residential zoning districts prior to final. Please submit updated plans with approved dumpster enclosure details, must comply with public works department requirements prior to final. Alley/service drive easement required for commercial properties and multi-family properties. Subdivision Ordinance: Section 134-106. Front: Block II (multifamily lots): 20 ft . or greater for easements Revisions Needed: Engineer submitted a variance application on October 18th,2023 requesting a front setback of 20 feet except 10 feet for unclosed carports only for block II. Wording for front setback notes must be finalized given the outcome of the request prior to final. Front: Block III(single family lots): 25 ft . or greater for easements. Zoning Ordinance: Section 138-356. Rear: 10 ft. or greater for easements. Zoning Ordinance: Section 138356. Sides: 6 ft . or greater for easements. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required along Freddy Gonzalez Dr., and both sides of University Avenue, North 33rd Street, and all interior streets. Revisions Needed: Please revise plat note \#9 as shown above prior to final, note subject to change once ROW requirements for Freddy Gonzalez Dr. have been established. 5 ft . sidewalk might be required on both sides of Freddy Gonzalez Dr. by Engineering Department once ROW requirements have finalized. Subdivision Ordinance: Section 134-120 Non-compliance. Perimeter sidewalks must be built or money escrowed if not built at this time. Revisions Needed: Please remove reference from plat note \#9, as it is a requirement but not as a plat note. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along Freddy Gonzalez Dr., and University Avenue. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut,

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access, or lot frontage permitted along Freddy Gonzalez Dr. and University Avenue. Revisions Needed: As per conversation with Engineering Department, curb cut access along N.33rd Street to be limited, finalize wording for note prior to final. Must comply with City Access Management Policy. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Revisions Needed: Revise note \#10 as shown above prior to final Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Minimum lot width and lot area. All lots must comply with minimum 50 ft . lot width and corner lots must be 4 ft . wider. Revisions Needed: Lots 53 and 68 do not comply with minimum lot frontage requirements for corner lots review and revise accordingly and verify all other lots are in compliance with frontage and minimum lot square footage requirements prior to final. Zoning Ordinance: Section 138-356. Lots fronting public streets Revisions Needed: Provide for frontage for Lot "B" detention pod, minimum 25 ft ., review and revise prior to final. As per plat submitted on October 26th,2023,Lot B detention pond presents frontage along round about verify with engineering regarding lot frontage requirements prior to final. Subdivision Ordinance: Section 134-1. Existing: R-1 (Single-Family Residential) District and R-3A (Multifamily Residential) District Proposed: R-1(Single-Family Residential) District and R-3A (Multifamily Residential). Zoning Ordinance: Article V Compliance. Rezoning Needed Before Final Approval. Zoning Ordinance: Article V. Land dedication in lieu of fee. As per plat submitted on October 6th,2022, the combination of single family homes and four-plexes equals to 314 dwelling units. This amount of units will trigger a review by City Manager's office. In accordance with McAllen's Park Land Dedication and Parks Development Fees Ordinance if a development's land dedication is less than 99 acres then City Manager has the authority to accept land dedication, or to refuse the same, and to require payment of the applicable park development fee, in lieu of land. In this case land dedication is 4.99 acres and fees in lieu of land amount to $\$ 219,800$. 314 dwellings $X \$ 700=\$ 219,800$ Fees are payable prior to plat recording. A variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per plat submitted on October 6th,2022, the combination of single family homes and four-plexes equals to 314 dwelling units. This amount of units will trigger a review by City Manager's office. In accordance with McAllen's Park Land Dedication and Parks Development Fees Ordinance if a development's land dedication is less than 99 acres then City Manager has the authority to accept land dedication, or to refuse the same, and to require payment of the applicable park development fee, in lieu of land. In this case land dedication is 4.99 acres and fees in lieu of land amount to $\$ 219,800.314$ dwellings $X \$ 700=\$ 219,800$ Fees are payable prior to plat recording. A variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Pending review by the City Mangers Office. As per plat submitted on October 6th, 2022, the combination of single family homes and four-plexes equals to 314 dwelling units. This amount of units will trigger a review by City Manager's office. In accordance with McAllen's Park Land Dedication and Parks Development Fees Ordinance if a development's land dedication is less than 99 acres then City Manager has the authority to accept land dedication, or to refuse the same, and to require payment of the applicable park development fee, in lieu of land. In this case land dedication is 4.99 acres and fees in lieu of land amount to $\$ 219,800.314$ dwellings $X \$ 700=\$ 219,800$ Fees are

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payable prior to plat recording. A variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy. As per plat submitted October 6th,2022 no proposed secondary accesses provided for Blocks II \& III, please revise layout to comply with secondary access requirements. As per plat submitted on October 26th,2023 North 33rd Street provides outlet to Freddy Gonzalez Dr. Cul-de-Sac no longer proposed. Finalize ROW requirements as noted prior to final. Subdivision was approved in preliminary form at the Planning and Zoning meeting of April 5, 2022. Must comply with Public Works Department requirements within multifamily residential zoning districts prior to final. Please submit updated plans with approved dumpster enclosure details, must comply with public works department requirements prior to final.

Staff recommends approval of the subdivision in revised preliminary form, subject to the conditions noted, drainage, and utilities approval and clarification of the requested variances.

After a brief discussion, Mr. Marco Suarez moved to approve in revised preliminary form, subject to the conditions noted, drainage, and utilities approval and clarification of the requested variances. Mr. Emilio Santos Jr. seconded the motion, which was approved with four members present and voting.
c) El Dorado at Thousand Oaks I, II, III, IV Phase 2 Subdivision, 13100 North 38th Street, Red Rock Real Estate development Group, Ltd. (SUB2023-0071) (REVISED PRELIMINARY) QHA

Mr. Mario Escamilla stated North Ware Road: Dedication as needed for 150 ft . Total ROW. Paving: by the state Curb \& gutter: by the state Revisions Needed: Provide a copy of existing dedication for staff review, prior to final. Label Centerline, existing ROW dedications, from centerline, total, etc. on both sides, as to ensure compliance with dedication requirements as noted above, prior to final. Clarify any acquisitions by the state and existing dedications prior to final. Subdivision Ordinance: Section 134105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. North 34th Lane: 60 Total ROW. Paving : 40 ft . Curb \& gutter Both Sides. Revisions Needed: Provide Existing ROW details along with document number for existing dedications, prior to final. North 34th Lane along Blocks II,III and IV, dedicated by Eldorado at Thousand Oaks I,II, and III recorded plat. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Non-compliance $81 / 2$ Mile Road: Dedication as needed for 100 ft . Total ROW Paving: 65 ft . Curb \& gutter: Both sides Revisions Needed: Provide Existing ROW details along with document number for existing dedications, prior to final. Portion of $81 / 2$ Mile Road along Block IV, dedicated by Eldorado at Thousand Oaks I,II, and III recorded plat. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1. Block I and Block II: 50 ft . ROW ( Zoned R-1) (Block I Private Streets and Block II Public Streets) Paving: 32 ft . Curb \& gutter: Both sides Revisions Needed: Subdivision layout must be revised as to provide for street looping or extension and not dead end any existing streets as shown on the north side of Block I and II and SW Corner of Block IV dedicated by Vineyards Estates Subdivision Phase 1A, should the streets not be looped or extended, a Cul-de-Sac with paving diameter 96 ft . paving diameter face-to-face with appropriate ROW of 10 ft . back of curb within the boundaries of this development will be required. (Rear of Lots 73 and 59 Block I and Lot 117 Block II). As per plat submitted on November 14th,2023 turnarounds proposed, layout is under review ROW subject to increase and a Auto-Turn study may be required to determine if in compliance maneuverability requirements of Fire and Public Works

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department. Finalize turnaround requirements prior to final. For Block I, provide gate details prior to final. Gate details will have to be approved by staff prior to final. Increase in ROW widths required as needed to accommodate gate detail requirements, sidewalks, and pedestrian gates, finalize prior to final. For Block II, provide paving details for area along lots 93 and 117 to ensure adequate maneuverability through street curvature, finalize prior to final. Street names will be established prior to final. Finalize street name requirement prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 2. Block III: 60 ft. ROW( Zoned R3-A) (Private Streets) Paving 40 ft . Curb \& gutter: Both sides Revisions Needed: ROW at "Cul-De Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving face to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. For Block III, provide gate details prior to final. Gate details will have to be approved by staff prior to final. Increase in ROW widths required as needed to accommodate gate detail requirements, sidewalks, and pedestrian gates, finalize prior to final. Street names will be established prior to final. Finalize street name requirement prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 3. Block IV: 50 ft . ROW ( Zoned R-1) (Private Streets) Paving: 32 ft . Curb \& gutter: Both sides Revisions Needed: ROW at "Cul-De Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving face to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. For Block III, provide gate details prior to final. Gate details will have to be approved by staff prior to final. Increase in ROW widths required as needed to accommodate gate detail requirements, sidewalks, and pedestrian gates, finalize prior to final. Street names will be established prior to final. Finalize street name requirement prior to final. Must escrow monies if improvements are not built at this time, prior to recording. Barricade and/or temporary turnaround at the north end of streets as needed. 1,200 ft. Block Length. Pending Items: Subdivision layout for Block I(Lots 58-73) does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 1200 ft . maximum block length requirement. Engineer submitted a Variance request on October 18th,2023 to the 1200 ft . block length requirements for Block I. Subdivision Ordinance: Section 134-118. 900 ft . Block Length for R-3 Zone Districts. Revisions Needed: Subdivision layout for Block III(Lots 123-135) does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 900 ft . maximum block length requirement. Engineer submitted a Variance request on October 18th,2023 to the 900 ft . block length requirements for Block III. Under the authority and review of the Planning Director the Variance request to the block length was approved administratively. Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac. Pending Items: For Block IV subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 600 ft . maximum block length requirement. Should a variance be approved ROW requirements subject to increase to 60 ft . of ROW with 40 ft . of paving. Engineer submitted a Variance request on October 18th,2023 to the 600ft. Cul-de-Sac length requirements for Block IV and updated letter submitted on November 14th,2023 the developer is requesting 50 ft . of ROW with 32 ft . of paving. Development staff have reviewed the request and should the variance be approved it should be subject to 50 ft . of ROW with 10 ft . Utility and Sidewalk easement dedications on both sides with 40 ft . of paving. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. Provide "Cul-De Sac" details prior to final. Auto Turn Study may be required to verify compliance with maneuvering space needed at "Cul-De Sac", "Knuckle's", and curvatures, prior to final. Subdivision Ordinance: Section 134-105 Non-compliance. ROW: 20 ft. Paving: 16ft. Revisions needed: Must comply with Public Works Department requirements within multifamily residential zoning districts prior to final.

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Please submit updated plans with approved dumpster enclosure details, must comply with public works department requirements prior to final. Alley/service drive easement required for commercial and multifamily properties. Subdivision Ordinance: Section 134-106. Front: 25.00 ft . Blocks I, II, \& IV or greater for easements. Front: 20.00 ft . Block III or greater for easements. Revisions Needed: Engineer submitted a variance application on October 18th,2023 requesting a front setback of 20 feet except 10 feet for unclosed carports only, for block III only. Wording for front setback notes must be finalized given the outcome of the request prior to final. For Blocks I, II, \& IV revise setback as shown above, prior to final. Proposing:25.00 ft. Blocks I, II, \& IV 20.00 ft. Block III except 10 feet for unclosed carport only or greater for easements. Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Interior Sides: In accordance with Zoning Ordinance or greater for easements. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements Zoning Ordinance: Section 138-356. Garage: 18 ft . or greater for easements except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on both sides of $81 / 2$ Mile Road, North 34th Lane, and all interior streets. A 5 ft . wide minimum sidewalk required along North Ware Road (F.M.2220). Revisions Needed: Revise note \#9 as shown above, finalize wording for note prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. Required 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along North Ware Road, North 34th Lane, 8 1/2 Mile Road for Block IV and Lots 116-123 Block III. Revisions Needed: Revise note\#17 as shown above, finalize wording for note prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North Ware Road (F.M.2220), 8 1/2 Mile Road for Block IV and Lots 116-123 Block III, North 34th Lane, North 38th Street for Block IV. Revisions Needed: Revise note \#10 as shown above, finalize wording for note prior to final. Must comply with City Access Management Policy Non-compliance For Block III, as applicable: Site plan must be approved by the Planning and Development Departments prior to building permit issuance for 5 or more dwelling units on each lot if applicable. Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. Zoning Ordinance: Section 138-210. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Proposing: Common areas must be maintained by the Lot Owners, HOA, and not the City of McAllen. Note subject to change once subdivision requirements have been finalized. Finalize wording for note prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Revisions needed: Developer/Homeowner's Association/Owner notes must be revised to include all blocks, finalize note wording prior to final. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134168 Required. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 11072 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168 Required. Lots fronting public streets. Subdivision Ordinance: Section

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134-1. Minimum lot width and lot area. Proposed subdivision layout is compliant with proposed zoning requirements, lot width and area compliance to finalized once zoning requirements have been established, finalize prior to final. Planning and Zoning Commission recommended approval of the request from R-1 to R-3A for Block III portion of this development at their meeting of July 12, 2023. and was approved by the City Commission at their meeting of August 14, 2023. Zoning Ordinance: Section 138-356. Existing R-1 (Single-Family Residential) District (Blocks I,II, \& IV) and R-3A (Multi-family Residential) District (Block III) District Proposed : R-1 (Single-Family Residential) District (Blocks I,II, \& IV) and R-3A (Multi-family Residential) District (Block III). Planning and Zoning Commission recommended approval of the request from R-1 to R-3A for Block III portion of this development at their meeting of July 12, 2023. and was approved by the City Commission at their meeting of August 14, 2023. Engineer must continue to verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Planning and Zoning Commission recommended approval of the request from R-1 to R-3A for Block III portion of this development at their meeting of July 12, 2023. and was approved by the City Commission at their meeting of August 14, 2023. Engineer must continue to verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Land dedication in lieu of fee. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Pending review by City Managers Office. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. As per Traffic Department, Master Trip Generation for both Phase I and II has been approved. Master TIA has been approved with conditions. As per Traffic Department, Master Trip Generation for both Phase I and II has been approved. Master TIA has been approved with conditions. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat, any abandonments by separate instrument must be finalized prior to recording. Clarify proposed use of Lot $B$, subdivision requirements subject to change and additional notes may be required as applicable, once clarified.

Staff recommends approval of the subdivision in revised preliminary form, subject to the conditions noted, drainage, and utilities approval and clarification of the requested variances.

After a lengthy discussion and clarification on variances, Mr. Jesse Ozuan moved to approve in revised preliminary form, subject to the conditions noted, drainage, and utilities approval and clarification of the requested variances Mr. Marco Suarez seconded the motion, which was approved with four members present and voting.
d) Bentsen Village Subdivision, 420 South Bentsen Road, Argo Construction (SUB2022-0083) (REVISED PRELIMINARY) M\&H

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Mr. Mario Escamilla stated S. Bentsen Road: Proposing 40 ft. dedication for 120 ft. total ROW Paving: 65 ft . Curb \& gutter: both sides Revisions Needed: City of McAllen thoroughfare plan designates S. Bentsen Road, as a Minor arterial with 100 ft . of ROW. Clarify proposed dedications, as they exceed current requirements of 30 ft of additional dedication for 50 ft . from centerline for 100 ft . Total ROW, finalize prior to final. Ensure that Centerline is presented correctly, review and revise as applicable prior to final. Staff is reviewing ROW requirements clarify the proposal shown prior to final. Remove "prop" from ROW labeling, prior to final. Remove reference to 65.3' B-B, prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan **Monies must be escrowed if improvements are not constructed prior to recording. Erie Avenue (Interior Street): 60 ft . ROW Paving: 40 ft . Curb \& gutter: both sides Pending items: Proposing $50 \mathrm{ft} .-60 \mathrm{ft}$. of ROW; Engineer submitted application March 02,2023, requesting that the ROW be reduced from 60 ft . to 50 ft ., the Engineer has indicated that the paving width will remain at 40 ft ., and will have an additional 10 ft . Utility and Sidewalk Easement on either side. Development staff has reviewed the request and indicated that if approved that a 10 ft . U.E and Sidewalk Easement be dedicated along the front of the lots as applicable. Need to submit an ownership map to assure no landlocked property exists, or if additional streets are required to provide street frontage to adjacent properties, prior to final. If additional streets are required or extension of proposed Erie Avenue, requirements will be applied accordingly and plat will have to be adjusted accordingly. Ensure that parcel of land at the end of Erie Avenue provides for 50 ft . of frontage, finalize prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 900 ft . Block Length for R-3 Zone Districts. Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac. Pending Items: -Provide Cul-de-Sac details on plat, prior to final. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. Provide distance from S. Bentsen Rd. ROW to the back of Cul-De-Sac to verify compliance with 600 ft . block length requirements for Cul-de-Sacs, finalize prior to final. Detail may be provided on separate exhibit, finalize prior to final. Engineer submitted application March 02,2023, requesting a variance to the Cul-De Sac requirements and proposing hammer head. As per plat submitted on March 17th, 2023, Cul-de-Sac being proposed, clarify proposed plat layout as it does not correspond to the submitted variance, clarify prior to final. As per updated plats submitted plat no longer presents hammer head turn around. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. ROW: 20 ft . Paving: 16 ft . Revisions needed: Must comply with Public Works Department requirements within multifamily residential zoning districts prior to final. Please submit updated plans with approved dumpster enclosure details, must comply with public works department requirements prior to final. As per Public Works Department requirements subdivision being processed with centralized location. Subdivision Ordinance: Section 134-106. Front: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Rear: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Interior Sides: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Corner: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Garage: 18ft. except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required along S . Bentsen Road and Both sides of all interior Streets. Revisions needed: Revise note \#7 as shown above prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements. Please finalize plat note prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and

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along S. Bentsen Road. Landscaping Ordinance: Section 110-46. 8ft. masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along S. Bentsen Road. Must comply with City Access Management Policy. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development. Zoning Ordinance: Section 138-21. Proposing: Common areas, and detention pond must be maintained by lot owners and not the City of McAllen. Revisions Needed: Finalize wording for note once subdivision requirements have been finalized. Finalize prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Pending Items: Need to submit an ownership map to assure no landlocked property exists, or if additional streets are required to provide street frontage to adjacent properties, prior to final. If additional streets are required, additional requirements will be applied accordingly. Ensure that parcel of land at the end of Erie Avenue provides for 50 ft . of frontage, finalize prior to final. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138356. Existing: R3-T (Townhouse Residential) District Proposed:R3-T (Townhouse Residential) District. Zoning Ordinance: Article V. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per R3-T plat submitted on March 17th,2023 there are 28 total lots proposed, lots 27 and 28 to be used for detention. In accordance with McAllen's Park Land Dedication and Parks Development Fees Ordinance, Park fees apply at rate of $\$ 700$ per dwelling unit and payable prior to plat recording. In this case fees amount to $\$ 18,200$. ( $26 \times \$ 700$ ). Fees are dependent on the number of units, so fees can go up or down. As per Traffic Department, Trip generation for 29 lot townhomes will be waived. Must comply with City's Access Management Policy. Need to submit an ownership map to assure no landlocked property exists, or if additional streets are required to provide street frontage to adjacent properties, prior to final. If additional streets are required, additional requirements will be applied accordingly.

Staff recommends approval of the subdivision in revised preliminary form subject to conditions noted and clarification of the requested variance for the interior street row.

Being no discussion, Mr. Marco Suarez moved to approve in revised preliminary form, subject to conditions noted, drainage, \& utility approvals. Mr. Emilio Santos Jr. seconded the motion, which was approved with four members present and voting.
e) Villas at Northgate Subdivision, 1701 Northgate Lane, Lourdes Gabriella Vela (SUB2023-0087) (REVISED PRELIMINARY) RDE

Mr. Mario Escamilla stated the engineer requested that the item be tabled.

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Mr. Marco Suarez moved to table item. Mr. Jesse Ozuna seconded the motion, which was tabled with four members present and voting.
f) Phares Subdivision Lot 5A, 2128 Cedar Avenue, Javier Martinez \& Maria P. Hinojosa De Martinez (SUB2023-0121) (PRELIMINARY) RDE

Mr. Mario Escamilla stated N. 22nd Street: Dedication for 25 ft . from centerline for 50 ft . total ROW. Paving: 32 ft. Curb \& gutter: Both Sides Revisions Needed: Reference the document number on the plat for the existing ROW, adjacent to the subdivision boundary, and provide a copy for staff review prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are required prior to recording. Cedar Avenue: Dedication for 25 ft . from centerline for 50 ft . total ROW. Paving: 32 ft . Curb \& gutter: Both Sides Revisions Needed: Revise street name as shown above were applicable, plat notes, etc. prior to final. Reference the document number on the plat for the existing ROW, adjacent to the subdivision boundary, and provide a copy for staff review prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are required prior to recording. 1,200 ft. Block Length. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . As per application dated November 03,2023, proposed land use is single-family, service drive requirements will have to be reviewed as applicable if use changes. Alley/service drive easement required for commercial and multi-family properties. Subdivision Ordinance: Section 134-106. Front: Proposing: 25 ft . or greater for easements. Revisions needed: Clarify proposed setback, 20 feet is required as per Zoning Ordinance. Note should include reference to in line with average setbacks of existing structures once finalized. Finalize wording for note prior to final. Zoning Ordinance: Section 138-356,138-367. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Sides: 6 ft . or greater for easements. Revisions needed: Revise front setback as shown above or clarify proposed setback prior to final. Proposing:6 ft . except 10 ft . for easements. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required; greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Cedar Avenue and N. 22nd Street. Revisions Needed: Revise note\#8 as shown above, prior to final. Side walk requirements may increase to 5 ft . as per Engineering Department requirements, finalize wording for note prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. Required 6 ft . opaque buffer required from adjacent/between multifamily residential and commercial, and industrial zones/uses. Revisions Needed: Revise plat note\#11 as shown above prior to final and clarify reference to N. 22nd Street. Landscaping Ordinance: Section $110-46$. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Must comply with City Access Management Policy. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing:R-2(Duplex-Fourplex) District Proposed:R-2(Duplex-Fourplex) District. As per application dated November 03, 2023, proposed land use is single-family, additional requirements regarding zoning and subdivision may be required if use changes. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Zoning Ordinance: Article V. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. In accordance with McAllen's Park Land Dedication and Parks Development Fees Ordinance, Park fees apply at rate of $\$ 700$ per lot/dwelling unit and payable prior to plat recording. In this case fees amount to $\$ 700$ (1X $\$ 700$ ). Fees are dependent on the number of lots/dwelling units, so fees can go up or down. As per Traffic Department, Trip Generation is waived for 1 single family residential. Completed. Traffic Impact Analysis (TIA) required prior to final plat. As

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per Traffic Department, Trip Generation is waived for 1 single family residential. Must comply with City’s Access Management Policy. Any abandonments must be done by separate process, not by plat. As per application dated November 03,2023, proposed land use is single-family, additional requirements regarding zoning and subdivision may be required if use changes. Public hearing needed for residential replat.

Staff recommends approval of the subdivision in preliminary form subject to conditions noted, drainage and utilities approvals.

Being no discussion, Mr. Jose Ozuna moved to approve in preliminary form, subject to conditions noted, drainage, \& utility approvals. Mr. Marco Suarez seconded the motion, which was approved with four members present and voting.

## g) M.J. Terrace Subdivision, 9318 North Bentsen Road, Michelle Scurlock (SUB2023-0125) (PRELIMINARY) QHA

Mr. Mario Escamilla stated North Bentsen Road: 20 ft . dedication for 50 ft . from centerline for 100 ft . of total ROW Paving: 65 ft . Curb \& gutter: Both sides Revisions Needed: Revise street name as shown above, prior to final. -On plat clarify if additional ROW is being "dedicated by this plat", prior to final -Label Total ROW after accounting for dedication prior to final. Clarify if there are any existing dedications along this plat boundary done by separate instrument, prior to final. Any existing dedication should be reference by document number on plat with a copy provided for staff review prior to final. Once clarified ROW requirements will have to be reviewed as to ensure compliance with requirement as noted above. Please submit ownership map of surrounding properties, to verify that no landlocked properties exist or will be created and if additional streets should be required as applicable, finalize prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1,200ft. Block Length. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Subdivision currently ETJ if annexed, service street requirements will have to be reviewed and may apply to this development. Service Street: In residential subdivisions which have lots abutting major or minor arterials or major collectors, the residences on such lots shall not face the major or minor arterial or major collector, unless: There shall be provided, in addition to any front setback, a 20 -foot planting area (as defined in chapter 110, article II, Landscaping) between such lot and the major or minor arterial or major collector; If rear garbage pickup and/or rear access are not available to such lot, there shall be placed a service street, in addition to the planting area described in subsection (d)a.1., between the front lot line of such lot, and such planting area. Such service street shall also be at least 20 feet wide, and built to city plans and specifications by the developer, finalize service street requirements prior to final. Subdivision Ordinance: Section 134-106. Front: 45.00 ft . or in line with average setbacks of existing structures or greater for easements, whichever is greater applies. Revisions Needed: Revise note as shown above, prior to final. Proposing:25ft. or greater fore easements, whichever is greater applies. Subdivision Ordinance: Section 134-106. Zoning Ordinance: Section 138-356,138-367. Rear: 10.00 ft . or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Sides: 6.00 ft . or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Corner: 10.00 ft . or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Garage: 18.00 ft . except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on North Bentsen Road. Revisions needed: Include sidewalk note as shown above, prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering

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Department requirements, finalize wording for note prior to final. Subdivision Ordinance: Section 134120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Revisions needed: Include note as shown above, prior to final. Landscaping Ordinance: Section 11046.8 ft . masonry wall required between single family residential and commercial, industrial, or multifamily residential zones/uses. Revisions needed: Include note as shown above, prior to final. Landscaping Ordinance: Section 110-46 Non-compliance. Perimeter buffers must be built at time of Subdivision Improvements. Must comply with City Access Management Policy. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: (Extraterritorial jurisdiction) Proposed:(Extraterritorial jurisdiction). As per application dated November 8th,2023 proposed land use is single-family. Pending Items: Engineer must clarify annexation status as zoning requirements must be finalized prior to final. Subdivision requirements subject to change once zoning requirements are finalized. Zoning Ordinance: Article $V$ Required. Rezoning Needed Before Final Approval Pending Items: Engineer must clarify annexation status as zoning requirements must be finalized prior to final. Zoning Ordinance: Article V. Land dedication in lieu of fee. As per Parks Department, per application dated November 8th,2023 proposed one lot single-family subdivision is not within City limits,(ETJ) therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. Engineer must clarify annexation status prior to final. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, per application dated November 8th,2023 proposed one lot single-family subdivision is not within City limits,(ETJ) therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. Engineer must clarify annexation status prior to final. Pending review by the City Manager's Office. As per Parks Department, per application dated November 8th,2023 proposed one lot single-family subdivision is not within City limits,(ETJ) therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. Engineer must clarify annexation status prior to final. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat. Engineer must clarify annexation status as zoning requirements must be finalized prior to final. Subdivision requirements subject to change once zoning requirements are finalized. Please submit ownership map of surrounding properties, to verify that no landlocked properties exist or will be created and if additional streets should be required as applicable, finalize prior to final.

Staff recommends approval of the subdivision in preliminary form, subject to conditions noted, drainage, \& utility approvals.

Being no discussion, Mr. Marco Suarez moved to approve in preliminary form, subject to conditions noted, drainage, \& utility approvals. Mr. Jesse Ozuna seconded the motion, which was approved with four members present and voting.
h) Dos Lobos I Subdivision, 1721 Trenton Road, Dos Lobos Una Meta, LLC (SUB2023-0122) (PRELIMINARY) RDE

Mr. Kaveh Forghanparast stated Trenton Road: Dedication as required for 60 ft . from centerline for 120 ft . total ROW Paving: 65-85 ft. Curb \& gutter: both sides Revisions needed: If 100 ft . is the existing ROW label it accordingly prior to final. Provide a copy of the referenced documents for staff review

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prior to final. Clarify how a portion of the 0.03 acres road, street, highway, and utility easement has been shown as part of Lot 1. Review and revised as applicable prior to final. Any abandonment must be done by a separate instrument and referenced on the plat. Subdivision Ordinance: Section 134-105 Monies must be escrowed if improvements are required prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. 1,200 ft. Block Length. Subdivision Ordinance: Section 134-118. ROW: 20 ft. Paving: 16 ft . Alley/service drive easement required for commercial properties Revisions needed: Revise plat note 13 as follows: A minimum 24 ft . wide private service drive easement will be established as part of the site plan and will be maintained by the lot owner and not the City of McAllen. Subdivision Ordinance: Section 134-106. Front: In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, whichever is greater. Zoning Ordinance: Section 138-356 \& Sec 138-367. Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater. Zoning Ordinance: Section 138-356. Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater. Zoning Ordinance: Section 138-356. Corner (proposed): In accordance with the Zoning Ordinance or greater for easements or in line with existing structures, or approved site plan, whichever is greater. Clarify/remove the corner setback written on the plat as the property does not seems to be a corner lot. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. ft. wide minimum sidewalk required on Trenton Avenue. Proposed: 5 ft . wide minimum sidewalk required along Trenton Revisions needed: Add "Avenue" at the end of plat note \#8 prior to final. Clarify if 5 ft . wide sidewalk is required by the Engineering Department prior to final. Engineering Department may require 5 ft . wide minimum sidewalk prior to final. Subdivision Ordinance: Section 134-120 Non-compliance. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Must comply with City Access Management Policy Applied. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: C-1 Proposed: C-1. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Required. Traffic Impact Analysis (TIA) required prior to final plat. Provide a copy of the referenced documents for staff review prior to final. Clarify how a portion of the 0.03 acres road, street, highway, and utility easement has been shown as part of Lot 1. Review and revised as applicable prior to final. Any abandonment must be done by a separate instrument and referenced on the plat. The dimensions and bearings on the metes and bounds, survey, and plat do not match. Review and revise as applicable prior to final. The closing arrows on the south side of the subdivision do not match the written dimension. Review and revise prior to final. The subdivision boundary must show the whole subdivision dimension. The east boundary does not show the fill dimension. Review and revise the dimension and closing arrows prior to final. Add the legal description of all adjacent lots on all sides prior to final, including the lots on the north side of Trenton Road (Lots numbers and subdivision name needed). The legend is not complete. Review and add any missing symbols on it prior to final. Clarify the dashed line at the entrance of $N$. 17th Street prior to final. On vicinity map, clarify/remove the bold line along N. Bicentennial Blvd. prior to recording. Owner's signature block references private subdivision and

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Auburn Ave. Review and revise prior to recording. All signature blocks must comply with Sec. 134-61 of the subdivision ordinance prior to recording. Must comply with City's Access Management Policy. Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Marco Suarez moved to approve in preliminary form, subject to conditions noted, drainage, \& utility approvals. Mr. Jesse Ozuna seconded the motion, which was approved with four members present and voting.
i) Bright Woods Subdivision, 2700 Sprague Road, Star Trail Holdings, LLC (SUB2023-0084) (REVISED PRELIMINARY) S2E

Mr. Kaveh Forghanparast stated Sprague Road: Dedication as required for 40 ft. from centerline for 80ft. total ROW Paving: 52 ft . Curb \& gutter: both sides Revisions needed: Show and label centerline to establish ROW dedication requirement prior to final. Show and label the total existing ROW and ROW on both sides of centerline to finalize the ROW dedication requirements prior to final. Show the document number on the plat for the existing ROW and provide a copy for staff review prior to final. If 80 ft . is total ROW after ROW dedication, label it as "Total ROW" prior to final. All ROW requirements must be finalized prior to final approval. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. E/W Quarter Mile Collector (north boundary): dedication required for 60 ft . total ROW Paving: 40 ft . Curb \& gutter: both sides Revisions needed: Show ROW dedication for an E/W quarter mile collector on the north side prior to final. Clarify if the E/W interior street is proposed in lieu of the northern boundary prior to final. If so, a temporary stub out to be extended to the west will be reviewed by staff prior to final. A temporary turn around may be required and must be finalized prior to final. Submit a vicinity map showing the distance between the E/W interior street centerline and Guadalupe Ave. centerline to review the temporary stub out prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. Interior Streets: Dedication as required for 60 ft . total ROW Paving: 40 ft . Curb \& gutter: both sides Revisions needed: Clarify if the subdivision is proposed to be public or private and submit gate details if proposed to be private to verify compliance. A temporary turnaround at the east end of street fronting Lots 33 to 36 will be required on the plat, if layout remains as shown. Money must be escrowed prior to recording to remove the turnaround when the street is extended to the east, if layout remains as shown. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. 1,200 ft. Block Length. The Block length on the west side is more than $1,200 \mathrm{ft}$. Submit a revised layout to comply with block length requirement or a variance request prior to final. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Revise the plat to show alley/service drive easement prior to final. Alley/service drive easement required for commercial and multifamily properties. Subdivision Ordinance: Section 134106. Front: 20 ft . or greater for easements or approved site plan. Clarify proposed setback/Revise setback plat note \#3 as shown above prior to final. Proposed: Front: 20 ft . or greater for easements. Front Setback for Lots 38, 44, 45, 51, 52, and 58 shall be lot line facing street. Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements or approved site plan. Zoning Ordinance: Section 138-356. Interior Sides: 6 ft . or greater for easements or approved site plan. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements or approved site plan. Clarify proposed note/Revise it as shown above prior to final. Proposed: Corner: 10 ft . or greater for easements or

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approved site plan. Corner setbacks for Lots $38,44,45,51,52$, and 58 shall be 20 ft . Zoning Ordinance: Section 138-356. Garage: 18 ft . except wherever greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Sprague Road, both sides of all interior streets, and along quarter mile collector if collector street is required. Finalize the quarter mile collector requirement to finalize the sidewalk note requirement prior to final. Engineering Department may require 5 ft . sidewalk prior to final. Proposed: 5 ft . wide minimum sidewalk required along the north side of Sprague Road, and 4 ft . wide minimum sidewalk required along both sides of all interior streets. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, Sprague Road, and quarter mile collector if collector street is required. Finalize the quarter mile collector requirement to finalize the buffer note requirement prior to final. Landscaping Ordinance: Section 110-46. 8ft. masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46 *Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Sprague Road, and quarter mile collector. Finalize the quarter mile collector requirement to finalize the note requirement prior to final. Must comply with City Access Management Policy. Site plan must be approved by the Planning and Development Departments prior to building permit issuance for any lots with more than 4 dwelling units. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Clarify if the subdivision is public or private to finalize the plat note requirement prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if public subdivision is proposed. Clarify if the subdivision is public or private to finalize the respective Section of the ordinance prior to final. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Clarify if the subdivision is public or private to finalize the Section of the code prior to final. Submit the draft HOA document for staff review prior to getting signatures. Signed HOA is required prior to recording. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Required. Lots fronting public/private streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Clarify the frontage of Lot 21. It seems that there is curve line which is not labeled. Review and revise as applicable prior to final. Zoning Ordinance: Section 138-356. Existing: R-3A Proposed: R-3A. Zoning Ordinance: Article V. An annexation and initial zoning to R-3A was approved by the City Commission on March 28, 2023. Land dedication in lieu of fee. Based on the application submitted on August 8, 2023, 99 lots are proposed for a duplex on each lot. A revise plat submitted on November 8, 2023, shows 96 lots. A clarification by the engineer is needed if the total proposed number of units is 192 to finalize the park land dedication requirement prior to final. The originally submitted application must be revised to match the total number of lots and dwelling units prior to final. Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording (if requested by the applicant and approved by City Manager's Office). Based on the application submitted on August 8, 2023, 99 lots are proposed for a duplex on each lot. A revise plat submitted on November 8, 2023, shows 96 lots. A clarification by the engineer is needed if the total proposed number of units is 192 to finalize the park land dedication requirement prior to final. The originally submitted application must be revised to match the total number of lots and dwelling units prior to final. If park fee in lieu of land dedication is needed, a request must be submitted and approved by the City Manager's Office (If approved, based on 192 dwelling units, $\$ 134,400$ will be required).

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Review and approval by the City Manager's Office is required, if paying park fee in lieu of park land dedication is requested by the applicant. Based on the application submitted on August 8, 2023, 99 lots are proposed for a duplex on each lot. A revise plat submitted on November 8, 2023, shows 96 lots. A clarification by the engineer is needed if the total proposed number of units is 192 to finalize the park land dedication requirement prior to final. The originally submitted application must be revised to match the total number of lots and dwelling units prior to final. If park fee in lieu of land dedication is needed, a request must be submitted and approved by the City Manager's Office (If approved, based on 192 dwelling units, $\$ 134,400$ will be required). As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Provide a copy of the referenced documents for staff review prior to final. Use a bold line for the original subdivision boundary prior to final. Clarify the discrepancy between the south side bearing of the subdivision and the survey prior to final. Label the common lots (e.g. Lot A, Lot B, etc.) and add a plat note to clarify prior to final. The proposed trash bin easements must be approved by all departments including Public Works and Utilities prior to final. It seems that the tr ash bin easements do not extend all the way to the lot lines along the street ROW. Clarify/revise layout prior to final. Some lots dimensions and information are overlapped with other texts or lines, review and revise as applicable prior to final. Clarify and provide a copy of the referenced document referenced as "30 ft. Save and Except to Hidalgo County Irrigation District No. 1 Vol 24 Pages 168-171 Doc. 2880111" and clarify the overlap on a "proposed 20 ft . easement to Hidalgo Country Irrigation District No 1" and proposed 10 ft . U.E. Remove any wording referencing "proposed" (e.g. Prop. 10 ft . U.E.) and change it to "By This Plat" if it is dedicated by this plat. Any abandonment must be done by separate instrument and referenced on the plat prior to final/recording. Signature blocks complying with Sec. 134-61 of the subdivision ordinance is required prior to final. Legal description of all adjacent lots on all sides are required prior to final. Clarify if the subdivision is public or private prior to final. Submit gate details if private to finalize ROW and plat note requirements prior to final. It seems that the contour lines are missing elevation data. Review and revise as applicable. Must comply with City's Access Management Policy.

Staff recommends approval of the subdivision in revised preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Jesse Ozuna moved to approve in revised preliminary form, subject to conditions noted, drainage, \& utility approvals. Mr. Emilio Santos Jr. seconded the motion, which was approved with four members present and voting.

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Mr. Marco Suarez adjourned the meeting at 4:35p.m. with Mr. Emilio Santos Jr. seconding the motion with four members present and voting.

Chairperson Michael Fallek
ATTEST:
Magda Ramirez, Administrative Assistant

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CITY OF McAllen

The McAllen Planning and Zoning Commission convened in a Regular Meeting on Tuesday December 5, 2023, at 3:30p.m. at the McAllen City Hall, $3^{\text {rd }}$ Floor Commission Chambers Room,1300 Houston Avenue, McAllen, Texas.

| Present: | Michael Fallek | Chairperson |
| :--- | :--- | :--- |
|  | Gabriel Kamel | Vice Chairperson |
|  | Emilio Santos Jr. | Member |
|  | Jose Saldana | Member |
|  | Jesse Ozuna | Member |
|  | Reza Badiozzamani | Member |
| Absent: | Marco Suarez | Member |
|  |  |  |
| Staff Present: | Evaristo Garcia | Assistant City Attorney III |
|  | Edgar Garcia | Planning Director |
|  | Omar Sotelo | Senior Planner |
|  | Rodrigo Sanchez | Senior Planner |
|  | Mario Escamilla | Planner III |
|  | Samuel Nunez | Planner II |
|  | Adriana Solis | Planner II |
|  | Samantha Trevino | Planner I |
|  | Jacob Salazar | Planner Technician II |
|  | Florencio De la Cruz | Designer/Subdivision Coordinator |
|  | Magda Ramirez | Administrative Assistant |

CALL TO ORDER - Chairperson Mr. Michael Fallek PLEDGE OF ALLEGIANCE
INVOCATION-. Mr. Jesse Ozuna

## 1) MINUTES:

a) Approval/Disapproval of minutes from the November 21, 2023 meeting.

Minutes for the November 21, 2023 meeting were not available until the December 5, 2023 meeting. No action was taken.
2) PUBLIC HEARING:
a) CONDITIONAL USE PERMITS:

1) Request of Jorge G. Martinez, for a Conditional Use Permit, for two years, and adoption of an Ordinance for an Event Center at Lot 5A, Kingwood Estates Subdivision Phase II, Hidalgo County, Texas, 5245 North 23rd Street.(CUP2023-0156)

Ms. Samantha Trevino stated that the property is located on the west side of North $23^{\text {rd }}$ Street, North of Zinnia Avenue and is zoned C-3 (general business) District. The adjacent zoning is R-1 (singlefamily residential) District to the west. There is I-1 (light industrial) District to the east across North $23^{\text {rd }}$

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Street and R-3A (multifamily residential apartment) District to the south across Zinnia Avenue. Surrounding land uses include commercial businesses, restaurants, apartments, and single family residences. An event center is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

The initial application for an event center at this location was submitted and approved in February of 2022.

The applicant is proposing to continue operating an event center from the approximately 2,229 square foot building. The proposed days and hours of operation are to be from 8:00 AM to 10:00 PM Monday through Sunday.

The Fire Department and Health Department have conducted their inspections of the premises and have approved for the CUP process to continue.
The establishment must also meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1. The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from the nearest residentially zoned property and apartment zoned area.
2. The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The establishment has direct access to Zinnia Avenue and $23{ }^{\text {rd }}$ Street and does not generate traffic into residential areas;
3. The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Based on the square footage and use of the building, 22 parking spaces are required one of which should be for persons with disability. The parking lot is common area and should be clear of potholes and properly striped.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties.
5. The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6. The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7. The above-mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

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Staff recommends disapproval of the request based on noncompliance with requirement listed above as \#1 (distance to a residentially zoned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jesse Ozuna moved to approve as presented (2years). Mr. Emilio Santos Jr. seconded the motion, which was approved with six members present and voting.
2) Request of Jessica Aguilar on behalf of Fern Corporation C/O W. D. Moschel, for a Conditional Use Permit, for one year, and adoption of an Ordinance for a bar (Thirsty Monkey) at North 20 feet of Lot 1 \& all of Lot 2 excluding the Northwest 225 feet by 240 feet of Lot 2, Plaza Del Norte Subdivision, Hidalgo County, Texas, 3424 North $10^{\text {th }}$ Street. (CUP2023-0158)

The property is located on the east side of North $10^{\text {th }}$ Street and south of Jonquil Avenue with frontage on both streets. The property is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the north, south and west, R-3T (multifamily-residential townhouse) District to the east and R-1 (single-family residential) District to the northeast. Surrounding land uses include retail stores, restaurants, multifamily residences, and single-family residences. A bar is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

The initial Conditional Use Permit for a bar by the name of Love Buzz was submitted March 31, 2021 and was approved by City Commission on May 24, 2021. The CUP for the establishment has been renewed annually. The current application for a Conditional Use Permit for a bar was submitted October 31, 2023 with the name of the establishment as Thirsty Monkey.

The applicant is proposing to operate a bar (Thirsty Monkey) from an existing 3,850 square foot building. The proposed days and hours of operation are Monday-Sunday from 12:00 PM to 2:00 AM.

The Fire department has not yet conducted their inspection of the premises. The Health Department has conducted their inspection and have approved for the Conditional Use Permit process to continue. The police activity report for service calls from November 2022-present is attached. The Planning Department has received no complaints regarding the present use as a bar. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The establishment must comply with requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 PM. The establishment is less than 400 feet of a residential zone/use, to the northeast and east of the subject property
2) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The property has access from North 10th Street.

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3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. The bar requires 39 parking spaces based on square footage of the building and additional 3 parking spaces for the existing outside seating area (3 benches) for a total of 41 parking spaces
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official, and Planning Director.

If approval is granted, the establishment must comply with all other Zoning Ordinances, Building Codes, and Fire Department requirements.

Staff is recommending disapproval of the request due to noncompliance with requirement \#1 (distance to a residentially zoned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to disapprove with favorable recommendation. Mr. Jose Saldana seconded the motion, which was disapproved with favorable recommendation with six members present and voting.
b) REZONING:

1) Rezoning from R-3A (multifamily residential apartments) District to R-3T (multifamily residential townhomes) District: 1.27 acre tract of land being out of Lot 10, Section 13, and 4.974 acre tract of land being out of Lot 10 and Lot 15, Section 13, Hidalgo Canal Company's Subdivision, Hidalgo County, Texas; 7601 North 7th Street (West). (REZ2023-0042)

Ms. Adriana Solis stated that the subject properties are located at south of Wisconsin Road and east of North $10^{\text {th }}$ Street. Tract 1 is made up of approximately 1.27 acres, tract 2 is approximately 4.974 acres - both properties are zoned R-3A (apartments) District. Both tracts belong to two larger tracts, seeking to rezone to R-3T (townhomes).

The applicant is proposing to rezone the property to R-3T District in order to construct townhomes on both properties.

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The adjacent zoning to the north and south is R-3A District. The adjacent zoning is C-3 (general business) District to the west. The adjacent zoning is A-O (agricultural and open space) District to the east - a request has been made to rezone from A-O to R-3T.

The subject property is vacant, alongside a canal. Surrounding land uses include a target, commercial plazas, single family residences and vacant land.

The Envision McAllen Future Land Use Plan categorizes the future land use for this property as mixed used nodes. Multi-family residences, commercial uses, and civic/parks and open space uses are considered most appropriate for this area.

The development trend along Wisconsin Road is commercial uses and single-family residential uses.
The requested zoning does conform to the Future Land Use Plan designation.
The proposed development area to the north would have 1.91 acres. Based on the maximum density per gross acres in the R-3T District: 20 dwelling units per gross acre are allowed, approximately 39 dwelling units are allowed per 1.91 gross acres.

The proposed development area to the south would have 6.629 acres. Based on the maximum density per gross acres in the R-3T District: 20 dwelling units per gross acre are allowed, approximately 133 dwelling units are allowed per 6.629 gross acres.

Two thousand square feet represents the minimum lot area for R-3T multifamily residential district use.

Must comply with all Zoning, landscaping, buffer, parking and maneuvering.
A recorded subdivision plat is required prior to building permit issuance. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single-family use or zone. Required parkland dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat

Staff has not received any phone calls, emails, or letters in opposition to the zoning request.
Staff recommends approval of the rezoning request to R-3T (townhomes) District as the future land use does allow for multi-family residential uses in the area.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Jose Saldana moved to approve the rezoning request. Mr. Reza Badiozzamani seconded the motion, which was approved with six members present and voting.
2) Rezoning from A-O (agricultural and open space) District to R-3T (multifamily residential townhomes) District: 0.64 acre tract of land being out of Lot 10, Section 13, and 1.655 acre tract of land being out of Lot 10 and Lot 15, Section 13, Hidalgo Canal Company's Subdivision, Hidalgo County, Texas; 7601 North 7th Street (East). (REZ2023-0055)

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Ms. Adriana Solis stated the item will need to be re-advertised and requested the item be tabled.
Being no discussion, Mr. Jesse Ozuna moved to table the rezoning request. Mr. Jose Saldana seconded the motion, which was tabled with six members present and voting.
3) Rezone from R-4 (mobile home and modular home) District to R-3T (multifamily residential townhouse) District: 6.59 acres more or less, consisting of the South 5 acres out of Lot 187, John H. Shary Subdivision and 1.59 acres being the North 52.5 feet of abandoned canal right-of-way between Lots 177 and 187, John H. Shary Subdivision, Hidalgo County, Texas; 1301 South Taylor Road. (REZ2023-0056)

Mr. Eduardo Garza stated that the subject property is located on the east side of South Taylor Road approximately 660 feet north of West Expressway 83.

The applicant is proposing to rezone the property from R-4 (mobile home and modular home) District to R-3T (multifamily residential townhouse) District in order to develop the tract of land for multifamily residential townhouses. No feasibility plan or site plan have been submitted for the proposal.
The adjacent zoning is C-3 (general business) District and C-4 (commercial-industrial) District to the north, A-O (agricultural and open space) District to the east, C-3 to the south, and to the west is outside city limits.

The subject property was being used as a mobile home park. Surrounding land uses include commercial retail uses.

The Envision McAllen Future Land Use Plan designates the future land use for this property as Regional Commercial. The most appropriate type of development includes shopping centers neighborhood and community scale, civic buildings, and parks and open space uses.

The development trend for this area is neighborhood scale shopping centers and multi-family residential.

The requested zoning does not conform to the Future Land Use Plan designation. However, the request constitutes a downzoning that is similar to residential land use further to the north.

The proposed development area would have 6.59 acres ( $287,060.40$ square feet). The maximum density in R-3T District is 20 dwelling units per gross acre. Therefore, the maximum of number of dwelling units for the subject property is approximately 131 townhouses.

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff did not receive any phone calls, emails, or letters in opposition to the zoning request.
Staff recommends approval of the rezoning request to R-3T (multifamily residential townhouse) as it constitutes a downsizing and would allow for more diverse housing options.

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Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Mr. Jesse Ozuna moved to approve the rezoning request. Mr. Jose Saldana seconded the motion, which was approved with six members present and voting.

## 3)CONSENT:

a) Santoy Subdivision, 3321 Highway 83, Juan F. Santoy (SUB2023-0129) (FINAL) SEC

Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to approve subdivision in consent form for Items 3a. Mr. Emilio Santos Jr. seconded the motion, which was approved with six members present and voting.

## 4) SUBDIVISIONS:

a) Garden Rose Subdivision, 1200 East Yuma Avenue, Edgar Escobedo (SUB2023-0020) (REVISED PRELIMINARY) MAS

Mr. Mario Escamilla stated E. Yuma Avenue: Dedication as needed for 40 ft . from centerline for 80 ft . total ROW Paving: 52 ft - 65 ft . Curb \& gutter: both sides. Revisions needed: Please provide how existing ROW was dedicated on plat and a copy of any referenced document for staff review, prior to final. Remove prop from ROW dedications, prior to final. 70' Existing ROW labeling must be revised to Total ROW, prior to final. Provide document number for Easement along street and ensure there are no issues with overlap, dedication, etc. with the Irrigation company, finalize prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Interior Streets: 60ft. Total ROW. Paving 40 ft . Curb \& gutter: Both Sides Revisions needed: Proposed Interior dedications range from 50-60 ft. of ROW, Engineer submitted application November 20,2023, requesting that the ROW be reduced from 60 ft . to 50 ft ., the Engineer has indicated that the paving width will remain at 40 ft ., and will have an additional 10 ft . Utility Easement on either side. Development staff has reviewed the request and indicated that if approved that a 10 ft . U.E and Sidewalk Easement be dedicated along the front of the lots as applicable. Street names will be established prior to final and plat will need to revised accordingly. Clarify if subdivision is proposed to be private as gate details are required and ROW are subject to increase for gate areas, finalize prior to final and submit gate details as applicable. As per plat submitted on November 17th,2023 subdivision proposed to be private ROW is subject to increase based on the gate details prior to final. Gated details must be submitted prior to final. Boulevard islands are proposed 20 ft . of paving from face to face is required on both sides. Gate mechanisms, pedestrian gates, sidewalks, etc. must be located within ROW, gate areas must be revised to provide for such, and plat will need to revised accordingly, finalize gate requirements/ROW, prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. N/S collector (western boundary): Dedication as needed for 60 ft . Total ROW. Paving: 40 ft . Curb \& gutter: Both Sides Pending Items: Engineer submitted a variance application on November 20, 2023 in reference to the ROW dedication requirements for the N/S collector(1/4 Mile Collector) along the Western Boundary the engineer has indicated that the street would not be able to extend south as there are existing established developments around this subdivision. After review of the area, due to the developed properties to the west and south, the N/S collector street along the western boundary is not feasible. Please provide

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ownership map to verify that no landlocked properties exist or will be created. Street alignment and R.O.W being reviewed and plat would need to be revised accordingly prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 900 ft . Block Length for R-3 Zone Districts. Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac Pending Items: Engineer submitted a Variance request on November 20th,2023 to the 600ft. Cul-de-Sac length requirements. Development staff have reviewed the request and should the variance be approved it should be subject to 40 ft . of paving as noted in the interior street paving requirements. Provide "Cul-De-Sac" and "Knuckle" details prior to final. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. Subdivision Ordinance: Section 134-105. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial and multifamily properties. Finalize Public Works department requirements as may be applicable prior to final. Subdivision Ordinance: Section 134-106. Front:10 ft. or greater for easements, whichever is greater applies. Pending Items: Setbacks requirements subject to change once zoning requirements have been finalized. Clarify Zoning Status for lot 31 as 45 ft . or in line with average setbacks of existing structures or greater for easements, whichever is greater applies. required for existing R-1 Zone along E. Yuma Avenue, finalize prior to final. Note Subject to change once zoning status has been clarified. Zoning Ordinance: Section 138-356,367,134-106 Non-compliance. Rear: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Sides In accordance with the zoning ordinance or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Corner:10 ft. or greater for easements, whichever is greater applies. Zoning Ordinance: Section 138-356. Garage:18 ft. except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required E. Yuma Avenue and both sides of interior streets. Revisions needed: Revise note \#5 as shown above prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize prior to final. Subdivision Ordinance: Section 134-120 Non-compliance. Perimeter sidewalks must be built or money escrowed if not built at this time. Required. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along E. Yuma Avenue. Revisions Needed: Revise note \#7 as shown above prior to final. Landscaping Ordinance: Section 110-46. 8 ft. masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 11046. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along E. Yuma Avenue. Revisions Needed: Finalize wording for note prior to final. Wording for note subject to change once lot frontage requirements have been established, finalize wording for note prior to final. Must comply with City Access Management Policy. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. Zoning Ordinance: Section 138-210. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Note subject to change once subdivision requirements have been finalized. Finalize prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with

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document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Revisions required: Common area C and Detention area, currently fronts E. Yuma Avenue, lot may require frontage within interior street finalize frontage requirements as may be applicable prior to final. Lot 31 exhibits 30 ft . of frontage, review and revise as applicable as a non-conforming lot is being created under current zoning. Clarify zoning status for lot 31 as 50 ft . of frontage minimum required in the $\mathrm{R}-1$ (Single-Family Residential) District. As per updated plat submitted on November 17th,2023 lot 31 now exhibits 50 ft . of frontage. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Clarify zoning status for lot 31 as 50 ft . of frontage minimum required in the R-1 (Single-Family Residential) District. Compliance with lot requirement to be determined once zoning has been clarified/ finalized, prior to final. As per updated plat submitted on November 17th,2023 lot 31 now exhibits 50 ft . of frontage. Zoning Ordinance: Section 138-356. Existing:R-1 (single-family)Residential District and R3-T(Townhouse residential) District Proposed: R3-T(Townhouse residential) District. Rezoning to R3-T approved at the City commission meeting of April 10, 2023, however lot 31 not included as part of rezoning approval. Pending Items: Engineer must clarify verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval Pending Items: Any rezoning process must be finalized before final plat approval Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per plat submitted on June 10,2023 a total of 31 lots proposed park fees total to $\$ 21,700$ ( $\$ 700$ X31 per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. As per Traffic Department, Trip Generation approved, no TIA required. Traffic Impact Analysis (TIA) required prior to final plat. As per Traffic Department, Trip Generation approved, no TIA required. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat. Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Clarify if subdivision is proposed to be public or private, as additional requirements may be triggered. As per plat submitted on November 17th,2023 subdivision proposed to be Private. Engineer must submit gate details prior to final. Clarify proposed zoning on application as it exhibits R-1 and R3T. At the Planning and Zoning Commission meeting of March 7, 2023, the board voted to approve the subdivision in preliminary form subject to conditions noted, drainage and utility approvals as a 37 lot townhouse development. As per plat submitted on June 10th, 202331 lots proposed with additional acreage. Engineer must update provided information on submitted application prior to final.

Staff recommends approval of the subdivision in revised preliminary form subject to conditions noted, drainage and utilities approval and clarification of the requested variances.

Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to approve in revised preliminary form subject to conditions noted, drainage and utilities approval and clarification of the requested variances. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.
b) Lumen Palace Subdivision, 3401 La Lomita Road, Ahmad Gorabi (SUB2023-0133) (PRELIMINARY) SEC RDE

Mr. Mario Escamilla stated La Lomita (Mile 6 1/2) Road: 40 ft. ROW dedication required from centerline for 80 ft . total ROW Paving: 52 ft . Curb \& gutter: both sides Proposed: 10 ft . additional street ROW

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dedication for 30 ft . ROW from centerline Revisions required: Revise the street name label to "La Lomita (Mile 6 1/2) Road" prior to final. Show ROW dedication as required or submit a variance request for staff review and commission action prior to final. Show the document number on the plat for the existing ROW and provide a copy for staff review prior to final. If 50 ft . is total ROW after the ROW dedication, label it as "Total ROW" prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. N. La Lomita Road (N/S Quarter Mile Collector) (west boundary): 40 ft . ROW dedication required from centerline for 80 ft . total ROW Paving: 52 ft . Curb \& gutter: Both Sides Revisions required: Revise the label to "N. La Lomita Road" prior to final. Reference the document number for the existing ROW on plat and provide a copy for staff review prior to final. Clarify the label shown as "20 ft. dedicated ROW abandoned by City ordinance No. "prior to final. Any abandonment must be done by a separate process, not by plat. Show the required ROW dedication as shown above or submit a variance request with an ownership map for staff review and possible commission action prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. N. 33rd Street (N/S Quarter Mile Collector) (east boundary): 30-35 ft. ROW dedication required from centerline for 60-70 ft. total ROW Paving: 40-44 ft. Curb \& gutter: both sides Revisions required: Submit an ownership map to finalize ROW dedication requirement prior to final. After the ownership map is reviewed by staff and ROW dedication is required, the layout must be revised or a variance request must be submitted and approved prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. 1,200 ft. Block Length. Proposed block length: $1,320 \mathrm{ft}$. Revise the layout to comply with the requirement or submit a variance request for staff review and possible commission action. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial \& multifamily properties. Revise the layout to show alley/service drive easement prior to final. If a private service drive easement is proposed, it must be at least 24 ft . wide, may not be dead-end, and must show the proposed access easements for curb cut locations. Subdivision Ordinance: Section 134-106. Front: 40 ft . or greater for easements or in line with average existing structures, whichever is greater Proposed: 20 ft . or greater for easements. Clarify/Revise the plat note as shown above prior to final. Proposed: 20 ft . or greater for easements. Clarify/revise the landscape buffer shown as 15 ft . prior to final. Based on Sec. 134-106: In residential subdivisions which have lots abutting major or minor arterials or major collectors, the residences on such lots shall not face the major or minor arterial or major collector, unless: There shall be provided, in addition to any front setback, a 20-foot planting area (as defined in chapter 110, article II, Landscaping) between such lot and the major or minor arterial or major collector; Zoning Ordinance: Sections 138-356 \& 138-367. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Sides: In accordance with the zoning ordinance or greater for easements. Clarify/revise the setback note as shown above prior to final. Proposed: 20 ft . or greater for easements Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Finalize the ROW dedication requirements for N/S collector streets to finalize the corner setback requirement prior to final. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Add a note as shown above prior to final. Zoning Ordinance: Section 138-356 Non-compliance. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on La Lomita (Mile 6 1/2) Road, and N/S Collector streets if applicable. Finalize the ROW dedication for collector streets to finalize the plat note requirement prior to final. Engineering Department may require 5 ft . wide minimum sidewalk prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. Required 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial,

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and industrial zones/uses and along collector streets if applicable. Finalize the ROW dedication requirements to finalize the note prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Required. No curb cut, access, or lot frontage permitted along Finalize the ROW dedication for N/S collector streets to finalize the note prior to final. Must comply with City Access Management Policy. Site plan must be approved by the Planning and Development Departments for any lots with more than 4 dwelling units prior to building permit issuance. Submit a site plan to clarify the number of units for each lot prior to final. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Clarify if the subdivision is private or public and submit the gate details if applicable to finalize the note prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if public subdivision is proposed. Add a plat note as shown above prior to final referencing the correct section based on being public or private prior to final. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Section 110-72 applies if public subdivision is proposed. Submit a draft HOA document for staff review prior to getting signatures prior to final. Signed HOA is required after being reviewed by staff before recording. Add a plat note prior to final to cross reference the HOA document at time of recording and leave the document number blank. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Clarify the detention area access for maintenance prior to final. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area Submit a revised plat showing the lot areas to determine compliance prior to final. Zoning Ordinance: Section 138-356. Existing: R-3A Proposed: R-3A. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. A rezoning request (REZ2023-0044) to for the property from R-1 to R-3A District was approved by the City Commission on September 25, 2023. Zoning Ordinance: Article V. Land dedication in lieu of fee. Based on the submitted application on November 21, 2023, 44 dwelling units are proposed which requires $\$ 30,800$ park fees to be paid prior to recording. The park fee is subject to change if the number of dwelling units changes prior to recording. Contact staff and revise the application for any change in dwelling units. Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording. Based on the submitted application on November 21, 2023, 44 dwelling units are proposed which requires $\$ 30,800$ park fees to be paid prior to recording. The park fee is subject to change if the number of dwelling units changes prior to recording. Contact staff and revise the application for any change in dwelling units. Required. Pending review by the City Manager's Office. Based on the submitted application on November 21, 2023, 44 dwelling units are proposed which requires $\$ 30,800$ park fees to be paid prior to recording. The park fee is subject to change if the number of dwelling units changes prior to recording. Contact staff and revise the application for any change in dwelling units. Any variance request must be submitted to the Planning Director and requires approval by the City Manager's Office. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Submit the site plan to determine access to lots and any alley/service drive easement requirements prior to final. Any abandonment must be done by a separate instrument, not by the plat. Must comply with City $\square$ s Access Management Policy.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

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Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to approve in preliminary form, subject to the conditions noted, drainage, and utilities approval. Mr. Emilio Santos Jr. seconded the motion, which was approved with six members present and voting.
c) Villas at Northgate Subdivision, 1701 Northgate Lane, Lourdes Gabriella Vela (SUB2023-0087) (REVISED PRELIMINARY) (TABLED ON 11/21/2023) RDE

Mr. Mario Escamilla requested the item to remain tabled. No action required.

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Vice Chairperson Mr. Gabriel Kamel adjourned the meeting at 3:47p.m. with Mr. Jose Saldana. seconding the motion with six members present and voting.

ATTEST:
Magda Ramirez, Administrative Assistant

## Planning Department

## Memo

TO:
Planning and Zoning Commission
FROM: Planning Staff
DATE: December 11, 2023

## SUBJECT: REQUEST OF JOSE A. CORDON, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A PORTABLE FOOD CONCESSION STAND (CHARLIE'S TASTY RASPAS) AT LOT 1, ALL-IN-ONE NO. 4 SUBDIVISION, HIDALGO COUNTY, TEXAS; 6221 N. $23^{\text {RD }}$ STREET (CUP2023-0159).

BRIEF DESCRIPTION: The subject property is located along the west side of North $23^{\text {rd }}$ Street, approximately 250 feet south of Lark Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ District to the north and $\mathrm{R}-3 \mathrm{~A}$ (multi-family residential apartments) District to the south and west of the subject property. A portable food concession stand is allowed in a C-3 District with a conditional use permit and in compliance with requirements.


HISTORY: The initial application was submitted in July, 2010. It has been renewed throughout the years since then. The most recent approval for the conditional use permit was on August 2, 2022 and has lapsed.

REQUEST/ANALYSIS: The business is undergoing a change of business ownership. The new applicant is proposing to operate a portable food concession stand on the subject property for a snow cone stand. The portable food concession stand is already in place and will be maintaining its current footprint. Based on the submitted site plan, four parking spaces are required and four are provided on the subject property. The proposed days and hours of operation are 9 a.m. to 9 p.m. Monday through Sunday.

The portable building must also meet the requirements set forth in Section138-118(a)(9) of the Zoning Ordinance and specific requirements as follows:

1) Cannot be located in residentially zoned area;
2) Stand must be inspected by Building Inspection Department staff and meet applicable building codes;
3) Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
4) If it is a portable building or trailer it must be anchored to the ground properly;
5) Must meet setback requirements of the zoning district in which it is located; and
6) Water and sewage disposal facilities must be available and may be required.

The Planning Department has not received any phone calls, letters or emails in opposition of the Conditional Use Permit request.

RECOMMENDATION: Staff recommends approval of the Conditional Use Permit request since this is an established business that has previously been in operation (under different ownership) for several years.


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## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: December 12, 2023

## SUBJECT: REQUEST OF ERIC YOUNG, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A PORTABLE FOOD CONCESSION STAND (YOUNG'S SNOW WIZ) AT LOTS 1-6, BLOCK 1, LA LOMITA TERRACE SUBDIVISION, HIDALGO COUNTY, TEXAS; 1905 N. 23 ${ }^{\text {RD }}$ STREET (CUP2023-0162).

BRIEF DESCRIPTION: The subject property is located at the northwest corner of North $23^{\text {rd }}$ Street and Sycamore Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is C-3 (general business) District to the north and south and R-1(single family) District to the east and west of the subject property. A portable food concession stand is allowed in a C-3 District with a Conditional Use Permit (CUP) and in compliance with requirements.


HISTORY: The initial conditional use permit on file was submitted in November, 2005 and has been renewed since then. The previous Conditional Use Permit at this location was approved on October 4, 2022. The applicant is following the standard approval process for a new Conditional Use Permit since the most recent permit has lapsed and the new submitted site plan shows an expansion for the existing building.

REQUEST/ANALYSIS: The applicant is proposing to operate a portable food concession stand on the property for a business under the name of Young's Snow Wiz. The portable food concession stand is existing however, there is a proposed 12 by 16 feet addition for storage area for the business. An application for a building permit has been submitted and is pending approval of the Conditional Use Permit. Also, since the previous Conditional Use Permit lapsed, it will be considered by the Planning and Zoning Commission as a new request. Proposed hours of operation will be from 12:00 p.m. through 9:00 p.m., Monday thru Sunday.

The portable building must also meet the requirements set forth in Section138-118(a)(9) of the Zoning Ordinance and specific requirements as follows:

1) Cannot be located in residentially zoned area;
2) Stand must be inspected by building inspection department and meet applicable building codes;
3) Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
4) If it is a portable building or trailer it must be anchored to the ground properly;
5) Must meet setback requirements of the zoning district in which it is located; and
6) Water and sewage disposal facilities must be available and may be required.

The Planning Department has not received any phone calls in opposition of the Conditional Use Permit request.

RECOMMENDATION: Staff recommends approval of the Conditional Use Permit request since this is an established business use and proposes to continue operating with an expanded building area.




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## NOTICE PORTABLE FOOD THIS PROPERTY CUP2023-0162 

## Planning

Department

## Memo

TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: December 4, 2023
SUBJECT: REQUEST OF JUAN DE DIOS HERNANDEZ, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, AND ADOPTION OF AN ORDINANCE FOR AN EVENT CENTER AT LOTS 11 \& 12, SPRING GLEN SUBDIVISION, HIDALGO COUNTY, TEXAS, 628 NORTH MCCOLL ROAD (CUP2023-0163)

BRIEF DESCRIPTION: The subject property is located along the east side of North McColl Road, south of East Hackberry Avenue. The property is zoned C-3 (general business) District. The adjacent zoning is C-3 District in all directions except to the east there is C-4 (commercial industrial) District. An Event Center is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.


HISTORY: This is the initial Conditional Use Permit request for an Event Center at this location by this applicant.
SUMMARYIANALYSIS: The applicant is proposing to operate an event center from the 3,880 square foot building. Proposed days and hours of operation will be Tuesday through Sunday, 6 PM to 2 AM, or by appointment.

The Fire department has not yet conducted their inspection of the premises. The Health

Department has conducted their inspection and have approved for the Conditional Use Permit process to continue. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The establishment must comply with requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the Lot of the above mentioned business must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 PM. The establishment is less than 400 feet to a residential zone/use to the south, and from publically owned property to the northwest.
2) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The property has access from East Hackberry, and North McColl Road.
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. The event center requires 38 parking spaces based on square footage of the building.
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official, and Planning Director.

If approval is granted, the establishment must comply with all other Zoning Ordinances, Building Codes, and Fire Department requirements.

There have been no phone call, letters, or emails, in oppositions to the request.
RECOMMENDATION: Staff recommends disapproval of the request due to noncompliance with requirement listed above as \#1 (distance to a residentially zoned property/or publically owned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance.






## Planning

Department

## Memo

## TO: Planning and Zoning Commission

FROM: Planning Staff
DATE: December 4, 2023


#### Abstract

SUBJECT: REQUEST OF RICHARD X. PEREZ, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, AND ADOPTION OF AN ORDINANCE FOR A SMOKE SHOP AT LOT 1, ROOTH CROSSING SUBDIVISION, HIDALGO COUNTY, TEXAS, 2825 PECAN BOULEVARD, SUITE D. (CUP2023-0165)


BRIEF DESCRIPTION: The subject property is located at the southeast corner of Pecan Boulevard and North $29^{\text {th }}$ Street with frontage along both streets. The property is zoned C-3 (general business) District. The adjacent zoning is R-1 (single family residential) District to the north, R-3A (multifamily residential apartments) District to the south and east, and A-O (agriculture and open space) District to the west. A smoke shop is allowed in a C-3 District with a Conditional Use Permit and in compliance with conditions.


HISTORY: This is the initial Conditional Use Permit request by this applicant for a smoke shop at this location.

SUMMARYIANALYSIS: The applicant is proposing to operate a smoke shop from the approximately 728 square feet suite. The proposed hours of operation will be Monday through Sunday from 10 AM to 12 AM.

The Fire Department has not yet conducted their inspection of the premises. The Health Department has conducted their inspection and have approved for the CUP process to continue. The establishment must comply with requirements set forth in Section 138

118(a)(4) of the Zoning Ordinance and specific requirements as follows:
a) The property line of the lot of the above mentioned business must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zones and uses;
b) The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such business onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to Pecan Boulevard;
c) The abovementioned business must provide parking in accordance with the city offstreet parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Currently there is a multi-tenant commercial building on the property. The proposed smoke shop shall require 9 parking spaces; parking spaces are proposed to be provided on the front and side of the building. For the parking spaces of the common parking area, 1 accessible parking space is required and provided on site, as per section 138-400(a) of the Off-Street Parking and Loading requirements, all off-street parking must be clearly striped and free of potholes;
d) The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such business on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
e) The abovementioned business should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
f) The abovementioned business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
g) The abovementioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Director of Planning. The occupancy load for this establishment will be established by the Building Inspection Department as part of the building permit review process.

If approval is granted, the establishment must comply with all other Zoning Ordinances, Building Codes, and Fire Department requirements.
There have been no phone calls, emails, or letters in opposition to the request.
RECOMMENDATION: Staff recommends disapproval of the request due to noncompliance with requirements (distance to a residentially zoned property, and/or distance to publicly owned property) of Section 138-118(a)(4)(a) of the Zoning Ordinance.





## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: November 20, 2023
SUBJECT: REZONING FROM A-O (AGRICULTURAL AND OPEN SPACE) DISTRICT TO R-3T (MULTIFAMILY RESIDENTIAL TOWNHOMES) DISTRICT: 0.64 ACRE TRACT OF LAND BEING OUT OF LOT 10, SECTION 13, AND 1.655 ACRE TRACT OF LAND BEING OUT OF LOT 10 AND LOT 15, SECTION 13, HIDALGO CANAL COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 7601 NORTH $7^{\text {TH }}$ STREET (EAST). (REZ2023-0055)

LOCATION: The subject properties are located at south of Wisconsin Road and east of North $10^{\text {th }}$ Street. Tract 1 is made up of approximately 0.64 acres, tract 2 is approximately 1.655 acres - both properties are zoned A-O (agricultural and open space) District. Both tracts belong to two larger tracts, seeking to rezone to R-3T (townhomes).

PROPOSAL: The applicant is proposing to rezone the property to R-3T District in order to construct townhomes on both properties.


ADJACENT ZONING: The adjacent zoning to the north and south is A-O District. The adjacent zoning is $R-3 A$ (apartments) District to the west - a request has been made to rezone from $R$ 3A to R-3T. The adjacent zoning is R-1 (single-family residential) District to the east.

LAND USE: The subject property is vacant, alongside a canal. Surrounding land uses include a target, commercial plazas, single family residences and vacant land.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan categorizes the future land use for this property as mixed used nodes. Multi-family residences, commercial uses, and civic/parks and open space uses are considered most appropriate for this area.

DEVELOPMENT TRENDS: The development trend along Wisconsin Road is commercial uses and single-family residential uses.

ANALYSIS: The requested zoning does conform to the Future Land Use Plan designation.
The proposed development area to the north would have 1.91 acres. Based on the maximum density per gross acres in the R-3T District: 20 dwelling units per gross acre are allowed, approximately 39 dwelling units are allowed per 1.91 gross acres.

The proposed development area to the south would have 6.629 acres. Based on the maximum density per gross acres in the R-3T District: 20 dwelling units per gross acre are allowed, approximately 133 dwelling units are allowed per 6.629 gross acres.

Two thousand square feet represents the minimum lot area for R-3T multifamily residential district use.

Must comply with all Zoning, landscaping, buffer, parking and maneuvering.
A recorded subdivision plat is required prior to building permit issuance. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single-family use or zone. Required parkland dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat

Staff has not received any phone calls, emails, or letters in opposition to the zoning request.
RECOMMENDATION: Staff recommends approval of the rezoning request to R-3T (townhomes) District as the future land use does allow for multi-family residential uses in the area.


METES AND BOUNDS

## STATE OF TEXAS\} COUNTY OF HIDALGO\} 0.64 ACRES



BEING A 0.64 ACRE TRACT OF LAND BEING OUT OF LOT 10, SECTION 13, HIDALGO COUNTY CANAL COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS, AS PER MAP OR PLAT THEREOF RECORDED IN VOLUME Q, PAGE 177, DEED RECORDS, HIDALGO COUNTY, TEXAS, SAID 0.64 ACRE TRACT OF LAND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING, AT A $1 / 2$ INCH IRON ROD FOUND WITH CAP, FOR THE NORTHERN NORTHEAST CORNER OF LOT 4, TRENTON CROSSING SHOPPING CENTER PHASE - 2C SUBDIVISION, RECORDED IN DOCUMENT No. 2048583, MAP RECORDS, HIDALGO COUNTY, TEXAS, SAME BEING THE NORTHWEST CORNER OF LOT 1, OF SAID TRENTON CROSSING SHOPPING CENTER PHASE - 2C SUBDIVISION, THENCE, SOUTH $81^{\circ} 09^{\prime} 10^{\prime \prime}$ EAST, ALONG THE SOUTH RIGHT-OF-WAY LINE OF WISCONSIN ROAD (80.00 FOOT RIGHT-OF-WAY), AT A DISTANCE OF 844.83 FEET TO A IRON ROD SET WITH CAP, FOR A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF SAID WISCONSIN ROAD, FOR THE NORTHWEST CORNER AND POINT OF BEGINNING OF HEREIN DESCRIBED TRACT;

THENCE, SOUTH $81^{\circ} 09^{\prime} 10^{\prime \prime}$ EAST, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID WISCONSIN ROAD, A DISTANCE OF 69.52 FEET TO A $1 / 2$ INCH IRON ROD FOUND WITH CAP, FOR A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF SAID WISCONSIN ROAD, SAME BEING ON THE WEST RIGHT-OF-WAY LINE OF A 150.00 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY RECORDED IN DOCUMENT No. 394196 DEED RECORDS OF HIDALGO COUNTY, TEXAS, FOR THE NORTHERN NORTHEAST CORNER OF HEREIN DESCRIBED TRACT;

THENCE, SOUTH $08^{\circ} 04^{\prime} 15^{\prime \prime}$ WEST, ALONG THE WEST LINE OF SAID 150.00 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY, A DISTANCE OF 29.64 FEET TO A 1/2 INCH IRON ROD FOUND WITH CAP, FOR AN OUTSIDE CORNER OF SAID 150 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY, SAME BEING AN INSIDE CORNER OF HEREIN DESCRIBED TRACT.

THENCE, SOUTH $36^{\circ} 54$ '58" EAST, CONTINUING ALONG THE WEST LINE OF SAID 150.00 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY, A DISTANCE OF 104.31 FEET TO A $1 / 2$ INCH IRON ROD SET WITH CAP ON THE INTERIOR CORNER OF THE SAID 150.00 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY, SAME BEING AN OUTSIDE CORNER OF HEREIN DESCRIBED TRACT, FROM WHICH A $1 / 2$ INCH IRON ROD FOUND THAT BEARS SOUTH $31^{\circ} 23^{\prime} 00$ "EAST, AT A DISTANCE OF 1.99' FROM THE AFOREMENTION OUTSIDE CORNER;

THENCE, SOUTH $08^{\circ} 36^{\prime} 40^{\prime \prime}$ WEST, CONTINUING ALONG THE WEST LINE OF SAID 150.00 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY, A DISTANCE OF 305.75 FEET TO A $1 / 2$ INCH IRON ROD SET WITH CAP, ALONG THE WEST LINE OF SAID 150.00 FOOT CITY OF McALLEN DRAIN DITCH RIGHT-OF-WAY, SAME BEING THE NORTHEAST CORNER OF A 0.288 ACRE TRACT (50 FOOT ROAD RIGHT-OF-WAY) DEDICATED TO THE CITY OF McALLEN RECORDED IN VOLUME 48, PAGE 95 (TRENTON CROSSING SHOPPING CENTER PHASE 2 SUBDIVISION) MAP RECORDS HIDALGO COUNTY TEXAS, FOR THE SOUTHEAST CORNER OF HEREIN DESCRIBED TRACT;

THENCE, NORTH $81^{\circ} 25^{\prime} 14^{\prime \prime}$ WEST, A DISTANCE OF 49.08 FEET PASSING A $1 / 2$ INCH IRON ROD FOUND ALONG THE NORTH LINE OF SAID 0.288 ACRE TRACT OF LAND, SAME BEING THE SOUTHERN NORTH LINE OF SAID LOT 1, TRENTON CROSSING SHOPPING CENTER, PHASE 2-C SUBDIVISION, A TOTAL DISTANCE OF 75.0 FEET TO A POINT, FOR AN INSIDE CORNER OF SAID LOT 1, TRENTON CROSSING SHOPPING CENTER, PHASE 2-C SUBDIVISION, SAME BEING THE SOUTHWEST CORNER OF HEREIN DESCRIBED TRACT;

THENCE, NORTH $08^{\circ} 36^{\prime} 40^{\prime \prime}$ EAST, A DISTANCE OF 340.83 FEET TO A POINT FOR AN INSIDE CORNER OF HEREIN DESCRIBE TRACT

THENCE, NORTH $36^{\circ} 54^{\prime} 58^{\prime \prime}$ WEST, A DISTANCE OF 97.02 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.64 ACRES OF LAND, MORE OR LESS.


## METES AND BOUNDS

 OF
### 1.655Acre Tract Boundary Survey



BEING A 1.655 ACRE TRACT OF LAND OUT OF LOT 10 AND LOT 15, SECTION 13, HIDALGO CANAL COMPANY SUBDIVISION, AS PER MAP OR PLAT VOLUME Q, PAGE 177, DEED RECORDS OF HIDALGO COUNTY, TEXAS, AND ALSO BEING A PART OF A 6.644 ACRE TRACT, AS CONVEYED TO DK3 INVESTMENT GROUP, LLC, A TEXAS LIMITED LIABILITY COMPANY BY SPECIAL WARRANTY DEED WITH VENDOR'S LIEN, RECORDED DATED ON APRIL 20, 2023, AS PER DOCUMENT NO. 3441866, OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS, AND BEING MORE PARTICULARLY BY METES AND BOUNDS AS FOLLOWS:

COMMENCING, AT A $1 / 2$ INCH IRON ROD FOUND, AT THE NORTHEAST CORNER OF A 60.00 FOOT ROAD RIGHT-OF-WAY NORTH $7^{\text {TH }}$ STREET, AS SHOWN IN MAP OR PLAT OF TRENTON CROSSING SHOPPING CENTER SUBDIVISION, RECORDED IN VOLUME 42, PAGE 11, MAP RECORDS OF HIDALGO COUNTY TEXAS, SAME BEING THE SOUTHEAST CORNER OF A 50.00 FOOT ROAD RIGHT-OF-WAY NORTH $7^{\text {TH }}$ STREET, AS SHOWN IN MAP OR PLAT OF TRENTON CROSSING SHOPPING CENTER PHASE 2 SUBDIVISION, RECORDED IN VOLUME 48, PAGE 95, MAP RECORDS OF HIDALGO COUNTY TEXAS, SAME BEING ON THE WEST LINE OF A 150.00 FOOT CITY OF MCALLEN DRAIN DITCH RIGHT-OF-WAY, RECORDED IN DOCUMENT NO. 394196, DEED RECORDS OF HIDALGO COUNTY, TEXAS, THENCE, SO836'40"W, ALONG THE EAST LINE OF SAID 60.00 FOOT ROAD RIGHT-OF-WAY, SAME BEING THE WEST LINE OF SAID 150.00 FOOT CITY OF MCALLEN DRAIN DITCH RIGHT-OF-WAY, A DISTANCE OF 165.89 FEET, TO A $1 / 2$ INCH IRON ROD SET WITH PLASTIC CAP STAMPED S2 10194796, FOR THE SOUTHEAST CORNER OF SAID 60.00 FOOT ROAD RIGHT-OF-WAY, FOR THE NORTHEAST CORNER OF THIS TRACT AND POINT OF BEGINNING;

THENCE, SO8으́n'40'W, ALONG THE WEST LINE OF SAID 150.00 FOOT CITY OF MCALLEN DRAIN DITCH RIGHT-OF-WAY, A DISTANCE OF 493.59 FEET TO A $1 / 2$ INCH IRON ROD SET, FOR A POINT OF INTERSECTION OF THIS TRACT, ALSO A REFERENCE $1 / 2$ INCH IRON ROD FOUND, THAT BEARS S64으'ㄴ"́E, A DISTANCE OF 2.30 FEET FROM THE SAID POINT OF INTERSECTION;
 DRAIN DITCH RIGHT-OF-WAY, RECORDED IN DOCUMENT NO. 396511, DEED RECORDS OF HIDALGO COUNTY, TEXAS, A DISTANCE OF 466.99 FEET, TO A $1 / 2$ INCH IRON ROD SET WITH PLASTIC CAP STAMPED S2 10194796, ON THE NORTH LINE OF 60.00 FOOT ROAD RIGHT-OF-WAY NORTH $7^{\text {TH }}$ STREET, AS SHOWN IN MAP OR PLAT OF SAID TRENTON CROSSING SHOPPING CENTER SUBDIVISION, FOR THE SOUTHEAST CORNER OF THIS TRACT;

THENCE, N81025'14"W, ALONG THE NORTH LINE OF SAID 60.00 FOOT ROAD RIGHT-OF-WAY NORTH $7^{\text {TH }}$ STREET, AT A PASSING DISTANCE OF 43.62 FEET, TO A $1 / 2$ INCH IRON ROD FOUND WITH BPI CAP, FOR THE NORTHWEST CORNER OF SAID 60.00 FOOT ROAD RIGHT-OF-WAY NORTH $7^{\text {Th }}$ STREET, AND CONTINUING ALONG THE INSIDE LINE OF LOT 1 OF SAID TRENTON CROSSING

SHOPPING CENTER SUBDIVISION, A TOTAL DISTANCE OF 75.26 FEET, TO A TO A POINT FOR THE SOUTHWEST CORNER OF THIS TRACT.

THENCE, NO8ㅇ36'40"E, A DISTANCE OF 960.58 FEET TO A POINT, FOR THE NORTHWEST CORNER OF THIS TRACT.

THENCE, S812ㅇ́14"E, ALONG THE INSIDE LINE OF LOT 1 OF SAID TRENTON CROSSING SHOPPING CENTER SUBDIVISION, A PASSING DISTANCE OF 15.78 FEET, TO A $1 / 2$ INCH IRON ROD FOUND WITH BPI CAP, FOR THE SOUTHEAST CORNER OF SAID 60.00 FOOT ROAD RIGHT-OF-WAY NORTH $7^{\text {TH }}$ STREET, AND CONTINUING ALONG THE SOUTH LINE OF SAID 60.00 FOOT ROAD RIGHT-OFWAY NORTH $7^{\text {TH }}$ STREET, A TOTAL DISTANCE OF 75.0 FEET TO THE POINT OF BEGINNING AND CONTAINING 1.655 ACRE OF LAND MORE OR LESS.


## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: December 07, 2023
SUBJECT: REZONE FROM C-3 (GENERAL BUSINESS) DISTRICT TO C-4 (COMMERCIAL-INDUSTRIAL) DISTRICT: LOT 1, D. CASTILLA SUBDIVISION, HIDALGO COUNTY, TEXAS; 1809 SOUTH $23{ }^{\text {RD }}$ STREET. (REZ2023-0057)

LOCATION: The subject property is located on the east side of South $23^{\text {rd }}$ Street and approximately 650 feet south of West Expressway 83.

PROPOSAL: The applicant is proposing to rezone the property to C-4 (commercial-industrial) District in order to build a quick lube facility and a retail plaza.


ADJACENT ZONING: The adjacent zoning is C-4 (commercial-industrial) District to the north and C-3 (general business) District to the east, south, and west across South $23{ }^{\text {rd }}$ Street.

LAND USE: The property is currently being used as a location for a food truck park consisting of two food trucks. Surrounding land uses include El Pato Mexican Food, Boeye Reservoir, and other commercial businesses.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan designates the future land use for this property as Regional Commercial. The most appropriate type of development includes shopping center neighborhood and community scale, civic buildings, and parks and open space uses.

DEVELOPMENT TRENDS: The development trend for this area along South $23^{\text {rd }}$ Street is commercial.

HISTORY: The subject property was zoned C-3 District during the comprehensive zoning in 1979. A subdivision under the name of D. Castilla Subdivision was recorded on March 23, 2018.

ANALYSIS: The requested zoning does conform to the future land use designation on the Envision McAllen Future Land Use Plan. The proposed zoning aligns with existing developments and zoning districts along South $23^{\text {rd }}$ Street. The proposed development over this location will be comparable to other similar developments in the area.

An approved site plan review will be required prior to building permit issuance.
Staff did not receive any phone calls, emails, or letters in opposition to the zoning request.
RECOMMENDATION: Staff recommends approval of the rezoning request to $\mathrm{C}-4$ (commercialindustrial) District.


GF. NO. 950754
PLAT SHOWING
OT 1. D. CASTILLA SUBDIVISION, AN ADDITION TO THE
IAP RECORDED IN INSTRUMENT NUMBER 2899743, MAP RECORDS OF HIDALGO COUNTY, TEXAS.
3ORROWER: T-JAM DEVELOPMENT, LTD, AND/OR ASSIGNS
־LOOD ZONE DESIGNATION: ZONE "AH"
SOMMUNITY-PANEL NUMBER: 4803430010 C MAP REVISED: NOVEMBER 2, 1982

| JUB | NUMBER |  |
| :--- | :--- | :--- |
| SUR | 23 | 118 |




## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: December 5, 2023
SUBJECT: REZONE FROM R-3A (MULTIFAMILY RESIDENTIAL APARTMENT) DISTRICT TO C-4 (COMMERCIAL-INDUSTRIAL) DISTRICT: 2.781 ACRES OUT OF LOT 150, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS; 4117 HIGHWAY 83 (REAR). (REZ2023-0054)

LOCATION: The subject property is an interior lot located approximately 280 ft . south of Highway 83 and approximately 690 feet east of South Bentsen Road. The irregularly-shaped tract consists of 2.781 acres, but is proposed to be part of a larger development fronting Highway 83.

PROPOSAL: The applicant is proposing to rezone the property to C-4 (commercial-industrial) District in order to build a warehouse with offices. A feasibility plan has not been submitted. A proposed subdivision under the name of Bentsen View Subdivision was approved in preliminary form by the Planning and Zoning Commission on September 19, 2023.


ADJACENT ZONING: The adjacent zoning is C-3 (general business) District to the north and A-O (agricultural and open space) District to the east, south, and west.

LAND USE: The property is currently vacant. Surrounding land uses include McAllen Nature

Center, Rio Mattress Furniture, Thompson Engine Rebuilders, and vacant land.
FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan designates the future land use for this property as Mixed Use Corridors. The most appropriate type of development includes small multifamily ( $8-12$ units), mixed-use urban neighborhood and community scale, shopping center neighborhood and community scale, civic buildings, and parks and open space uses.

DEVELOPMENT TRENDS: The development trend for this area along Highway 83 is commercial.

HISTORY: The subject property was zoned A-O District during the comprehensive zoning in 1979. City Commission approved a rezoning request for the subject property to C-3 District on August 9, 2021. City Commission approved another rezoning request to R-3A (multifamily residential apartment) District on January 9, 2023. A subdivision under the name of Bentsen View Subdivision was approved in preliminary form by the Planning and Zoning Commission on October 5, 2021 which expired on October 2, 2022. It was approved by the Planning and Zoning Commission on February 7, 2023 with a six-month extension.

ANALYSIS: The requested zoning does not conform to the future land use designation on the Envision McAllen Future Land Use Plan. However, the proposed zoning aligns with existing developments and would follow the trend of commercial use along Highway 83.

A recorded subdivision plat and an approved site plan are required prior to building permit issuance.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends approval of the rezoning request to $\mathrm{C}-4$ (commercialindustrial) District.

EXHIBIT A METES AND BOUNDS 2.781 ACRES

BEING 2.781 ACRES OUT OF LOT 150 OF LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY SUBDIVISION OF PORCIONES 61, 62, AND 63, RECORDED IN VOLUME 24, PAGE 68-69 OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, SAME BEING A PORTION OUT OF A CALLED 4.676 ACRE TRACT, CONVEYED TO ADRYCA PROPERTIES, LLC, RECORDED IN DOCUMENT NO. 3190282, OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, SAID 2.781 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A CALCULATED POINT, THE NORTHWEST CORNER OF THE SAID LOT 150;
THENCE, $884^{\circ} 18^{\prime} 29^{\prime \prime} E$, ALONG THE NORTH LINE OF THE SAID LOT 150, A DISTANCE OF 726.10 FEET TO A CALCULATED POINT ON THE NORTH LINE OF THE SAID LOT 150,

THENCE, S $08^{\circ} 37^{\prime} 33^{\prime \prime}$ W, ACROSS THE SAID LOT 150, PASSING AT 10.01 FEET TO AN IRON PIPE FOUND FOR THE NORTHEAST CORNER OF THE SAID CALLED 4.676 ACRE TRACT, CONTINUING FOR A TOTAL DISTANCE OF 290.38 FEET TO AN IRON ROD WITH PINK CAP SET FOR THE NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT AND THE POINT OF BEGINNING,

THENCE, S84¹8'29"E, ACROSS THE SAID LOT 150, SAME BEING ACROSS THE SAID CALLED 4.676 ACRE TRACT, A DISTANCE OF 292.57 FEET TO AN IRON ROD WITH PINK CAP SET ON THE WEST LINE OF A CALLED 1.45 ACRE TRACT CONVEYED TO HIDALGO COUNTY DRAINAGE DISTRICT No. 1, RECORDED IN VOLUME 2765, PAGE 778, OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, $509^{\circ} 31^{\prime} 03^{\prime \prime} \mathrm{W}$, ALONG THE WEST LINE OF THE SAID DRAINAGE DISTRICT TRACT, PASSING AT 159.42 AN IRON ROD WITH PINK CAP FOUND FOR A POINT ON LINE CONTINUING FOR A TOTAL DISTANCE OF 219.42 FEET TO A CALCULATED POINT FOR AN EXTERIOR CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, $537^{\circ} 13^{\prime} 27^{\prime \prime}$ W, ALONG THE SOUTHWESTERLY LINE OF THE SAID DRAINAGE DISTRICT TRACT, PASSING AT 80.00 AN IRON ROD WITH PINK CAP FOUND FOR A POINT ON LINE CONTINUING FOR A TOTAL DISTANCE OF 177.07 FEET TO AN IRON ROD WITH PINK CAP FOUND FOR AN EXTERIOR CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, $551^{\circ} 34^{\prime} 05^{\prime \prime}$ W, ALONG THE SOUTHWESTERLY LINE OF THE SAID DRAINAGE DISTRICT TRACT, A DISTANCE OF 233.96 FEET TO AN IRON ROD FOUND WITH "MF" CAP FOR AN EXTERIOR CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, N81² $23^{\prime} 37^{\prime \prime}$ W, ALONG THE NORTH LINE OF THE SAID DRAINAGE DISTRICT TRACT, A DISTANCE OF 44.62 FEET TO AN IRON ROD FOUND THE SOUTHWEST CORNER OF THE SAID CALLED 4.676 ACRE TRACT, FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, N08³7'33"E, ALONG THE WEST LINE OF THE SAID CALLED 4.676 ACRE TRACT, A DISTANCE OF 531.18 FEET TO THE POINT OF BEGINNING, AND CONTAINING 2.781 ACRES OF LAND, MORE OR LESS.

A SURVEY PLAT OF EVEN DATE HEREBY ACCOMPANIES THESE METES AND BOUNDS DESCRIPTION
 512-470-1489
fnfcad@gmail.com




## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: December 5, 2023
SUBJECT: REZONE FROM C-3 (GENERAL BUSINESS) DISTRICT TO C-4 (COMMERCIAL-INDUSTRIAL) DISTRICT: 1.895 ACRES OUT OF LOT 150, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS; 4117 HIGHWAY 83 (FRONT). (REZ2023-0058)

LOCATION: The subject property is located on the south side of Highway 83 and approximately 690 feet east of South Bentsen Road. The tract consists of 1.895 acres, but is proposed to be part of a larger development with the tract to the south.

PROPOSAL: The applicant is proposing to rezone the property to C-4 (commercial-industrial) District in order to build a warehouse with offices. A feasibility plan has not been submitted. A proposed subdivision under the name of Bentsen View Subdivision was approved in preliminary form by the Planning and Zoning Commission on September 19, 2023.


ADJACENT ZONING: The adjacent zoning is R-3A (multifamily residential apartment) District to the south and $\mathrm{C}-3$ (general business) District to the east and west.

LAND USE: The property is currently vacant. Surrounding land uses include McAllen Nature Center, Rio Mattress Furniture, Thompson Engine Rebuilders, and vacant land.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan designates the future
land use for this property as Mixed Use Corridors. The most appropriate type of development includes small multifamily (8-12 units), mixed-use urban neighborhood and community scale, shopping center neighborhood and community scale, civic buildings, and parks and open space uses.

DEVELOPMENT TRENDS: The development trend for this area along Highway 83 is commercial.

HISTORY: The subject property was zoned C-3 District during the comprehensive zoning in 1979. A subdivision under the name of Bentsen View Subdivision was approved in preliminary form by the Planning and Zoning Commission on October 5, 2021 which expired on October 2, 2022. It was approved by the Planning and Zoning Commission on February 7, 2023 with a sixmonth extension.

ANALYSIS: The requested zoning does not conform to the future land use designation on the Envision McAllen Future Land Use Plan. However, the proposed zoning aligns with existing developments and would follow the trend of commercial use along Highway 83.

A recorded subdivision plat and an approved site plan are required prior to building permit issuance.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends approval of the rezoning request to C-4 (commercialindustrial) District.

EXHIBIT A METES AND BOUNDS
1.895 ACRES

BEING 1.895 ACRES OUT OF LOT 150, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY SUBDIVISION, RECORDED IN VOLUME 24, PAGE 68-69 OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, SAME BEING OUT OF A CALLED 4.676 ACRE TRACT, CONVEYED TO ADRYCA PROPERTIES, LLC, RECORDED IN DOCUMENT No. 3190282, OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, SAID 1.895 ACRES AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A CALCULATED POINT, THE NORTHWEST CORNER OF THE SAID LOT 150;
THENCE, S84¹8'29"E, ALONG THE NORTH LINE OF THE SAID LOT 150, A DISTANCE OF 726.10 FEET TO A CALCULATED POINT ON THE NORTH LINE OF THE SAID LOT 150,

THENCE, S $^{\circ} 8^{\circ} 37^{\prime} 33^{\prime \prime} \mathrm{W}$, ACROSS THE SAID LOT 150 , A DISTANCE OF 10.01 FEET TO AN IRON PIPE FOUND FOR THE NORTHEAST CORNER OF A CALLED 4.0 ACRE TRACT CONVEYED TO JUAN ANTONIO ALANIZ, RECORDED IN VOLUME 3277, PAGE 413, OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, SAME BEING A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF BUSINESS HIGHWAY 83, FOR THE NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT, AND THE POINT OF BEGINNING,

THENCE, S84¹8'29"E, ALONG THE SOUTH RIGHT-OF-WAY LINE OF BUSINESS HIGHWAY 83, A DISTANCE OF 296.94 FEET TO A $1 / 2$ INCH IRON ROD WITH CAP STAMPED "MF" FOUND, THE NORTHWEST CORNER OF A CALLED 1.45 ACRE TRACT CONVEYED TO HIDALGO COUNTY DRAINAGE DISTRICT No. 1, RECORDED IN VOLUME 2765, PAGE 778, OFFICIAL PUBLIC DEED RECORDS HIDALGO COUNTY, TEXAS, FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, $509^{\circ} 31^{\prime} 03^{\prime \prime} \mathrm{W}$, ALONG THE WEST LINE OF THE SAID DRAINAGE DISTRICT TRACT, DISTANCE OF 280.63 FEET TO A $1 / 2$ INCH IRON ROD WITH A PINK CAP STAMPED "C.L.S. RPLS \#6388" SET, A POINT ON THE WEST LINE OF THE SAID DRAINAGE DISTRICT TRACT, FOR THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, N $84^{\circ} 18^{\prime} 29^{\prime \prime} \mathrm{W}$, ACROSS THE SAID ADRYCA PROPERTIES TRACT, DISTANCE OF 292.57 FEET TO A $1 / 2$ INCH IRON ROD WITH A PINK CAP STAMPED "C.L.S. RPLS \#6388" SET, A POINT ON THE EAST LINE OF THE SAID ALANIZ TRACT, FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT,

THENCE, N08ํำ'33"E, THE EAST LINE OF THE SAID ALANIZ TRACT, A DISTANCE OF 280.37 FEET TO THE POINT OF BEGINNING, AND CONTAINING 1.895 ACRES OF LAND, MORE OR LESS.

A SURVEY PLAT OF EVEN DATE HEREBY ACCOMPANIES THESE METES AND BOUNDS DESCRIPTION


REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6388
4807 GONDOLA AVENUE
EDINBURG, TX 78542
512-470-1489
fnfcad@gmail.com




Subdivision Name＿PHARES SUBDIVISION LOT 5A
Legal Description BEING A 0.149 ACRES OF LAND OUT OF AND FORMING PART OR PORTION OF THE NORTH 34.00 FEET OF THE WEST 65.00 FEET OF LOT 5，PHARES SUBDIVISION，RECORDED IN VOLUME 1927， PAGE 314，MAP RECORDS OF HIDALGO COUNTY，TEXAS．
Location THE SUBDIVISION IS LOCATED AT THE NORTHEAST CORNER OF CEDAR AVENUE AND N．22ND STREET City Address or Block Number 2128 CEDAR AVE Total No．of Lots 1 ＿Total Dwelling Units＿ 1 Gross Acres $\underline{0.149 ~ N e t ~ A c r e s ~} \underline{0.149}$凹Public Subdivision／$\square$ Private and Gated／$\square$ Private but Not Gated within ETJ：$\square$ Yes／${ }^{\text {N No }}$ For Fee Purposes：$\square$ Commercial（＿＿＿Acres）／区 Residential（ $\quad 1$ Lots）Replat：$\square$ Yes／ $\mathbb{Z}$ No
 Existing Land Use single family residential＿Proposed Land Use single family residential Irrigation District \＃ $1 \quad$ Water CCN：$\square$ MPU／ロSharyland Water SC Other $\qquad$ Agricultural Exemption：$\square \mathrm{Yes} / \boxed{*}$ No Parcel \＃＿186033 +186034



## Proposed Plat Submittal

## In Person Submittal Requirements

- Application Fee: $\$ 300+\$ 25 / l o t$ for residential (excluding apartment complexes) or $\$ 400+\$ 200$ (0-5 acres), $\$ 400+\$ 300$ (5.01-10 acres), $\$ 400+\$ 400$ (10 acres or greater) for commercial, industrial, or apartment complexes
- Title Report
- $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)


## Email Submittal Requirements

- Application Fee: $\$ 300+\$ 25 /$ lot for residential (excluding apartment complexes) or $\$ 400+\$ 200$ (0-5 acres), $\$ 400+\$ 300$ (5.01-10 acres), $\$ 400+\$ 400$ (10 acres or greater) for commercial, industrial, or apartment complexes
- Title Report
- Sealed Survey
- Location Map
- Plat \& Reduced Plat
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in separate PDF files.
Each file must be less than 20 MB . No scanned documents*
*Submit documents to subdivisions@mcallen.net
*ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON/VIA MAIL*


## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature


Date


Print Name


Owner $\square$
Authorized Agent

The Planning Department now accepts DocuSign signatures on application with a Certificate of Completion



Reviewed On: 12/11/2023

| SUBDIVISION NAME: PHARES SUBDIVISION LOT 5A |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| N. 22nd Street: Dedication for 25 ft . from centerline for 50 ft . total ROW. <br> Paving: 32 ft . Curb \& gutter: Both Sides <br> Revisions Needed: <br> - Reference the document number on the plat for the existing ROW, adjacent to the subdivision boundary, and provide a copy for staff review as applicable prior to recording. <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* * *}$ Monies must be escrowed if improvements are required prior to recording. | Required |
| Cedar Avenue: Dedication for 25 ft . from centerline for 50 ft . total ROW. <br> Paving: 32 ft . Curb \& gutter: Both Sides <br> Revisions Needed: <br> -Revise street name as shown above were applicable, plat notes, etc. prior to recording. <br> - Reference the document number on the plat for the existing ROW, adjacent to the <br> subdivision boundary, and provide a copy for staff review as applicable prior to recording. <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ***Monies must be escrowed if improvements are required prior to recording. | Required |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* * *}$ Monies must be escrowed if improvements are required prior to recording. | NA |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *As per application dated November 03,2023, proposed land use is single-family, service drive requirements will have to be reviewed as applicable if use changes. <br> ${ }^{* *}$ Alley/service drive easement required for commercial and multi-family properties. <br> ***Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front: 20ft.or in line with average setbacks of existing structures or greater for easements, whichever is greater applies. <br> Revisions needed: <br> -Revise front setback note as shown above prior to recording. <br> **Zoning Ordinance: Section 138-356,138-367 | Required |
| * Rear: 10 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |


| * Sides: 6 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| :---: | :---: |
| * Corner: 10 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required; greater setback applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Cedar Avenue and N . 22nd Street. <br> *Side walk requirements may increase to 5 ft . as per Engineering Department requirements, finalize wording for note prior to recording. <br> **Subdivision Ordinance: Section 134-120 | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Revise plat note\#11 as shown above prior to recording. <br> **Landscaping Ordinance: Section 110-46 | Required |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| *Must comply with City Access Management Policy | Applied |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| LOT REQUIREMENTS |  |
| :---: | :---: |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot are. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing:R-2(Duplex-Fourplex) District Proposed:R-2(Duplex-Fourplex) District *As per application dated November 03,2023, proposed land use is single-family, additional requirements regarding zoning and subdivision may be required if use changes. <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Applied |
| PARKS |  |
| * Land dedication in lieu of fee. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. In accordance with McAllen's Park Land Dedication and Parks Development Fees Ordinance, Park fees apply at rate of $\$ 700$ per lot/dwelling unit and payable prior to plat recording. In this case fees amount to $\$ 700$ (1X \$700). Fees are dependent on the number of lots/dwelling units, so fees can go up or down. | Required |
| * Pending review by the City Manager's Office. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation is waived for 1 single family residential. | Completed |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> ${ }^{* *}$ As per Traffic Department, Trip Generation is waived for 1 single family residential. | Applied |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Any abandonments must be done by separate process, not by plat. <br> *As per application dated November 03,2023, proposed land use is single-family, additional requirements regarding zoning and subdivision may be required if use changes. <br> *Public hearing needed for residential replat. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM SUBJECT TO CONDITIONS NOTED. | Applied |



|  | City of McAllen $\qquad$ <br> Planning Department <br> 311 NORTH $15{ }^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | Subdivision Name $\qquad$ <br> Location $\quad 900^{\prime}$ South of Daffodil Avenue along the east side of Taylor Road <br> City Address or Block Number $\qquad$ <br> Number of Lots $\qquad$ 1 Gross Acres $\qquad$ Net Acres $\qquad$ 4.70 ETJ «Yes $\square$ No <br> Existing Zoning R-1 $\qquad$ Proposed Zoning $\qquad$ R-1 Rezoning Applied for $\square$ $\square$ Yes $\mathbb{X}$ No Date $\qquad$ <br> Existing Land Use $\qquad$ Open Proposed Land Use $\qquad$ Rsdntl. Irrigation District \# U.I.D. <br> Replat $\square$ Yes XNo Commercial $\qquad$ Residential $\qquad$ <br> Agricultural Exemption $\square$ Yes $\square$ No <br> Estimated Rollback Tax Due $4,552 . \mathrm{k} 4$ $\qquad$ <br> Parcel \# $\qquad$ 281508 Tax Dept. Review Me 91123 $\qquad$ <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ <br> Legal Description 4.80 Acres out of Lot 277 and 287, John H. Shary Subdivision $\qquad$ |
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## LOCATION




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 12/15/2023

| SUBDIVISION NAME: VICTORIA'S OAKS SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| North Taylor Road: 10 ft . of additional dedication for 40 ft . from centerline for 80 ft . ROW <br> Paving: 52 ft . Curb \& gutter: both sides <br> Revisions Needed: <br> -Include any existing dedications along this plat boundary that may have done by separate instrument as applicable on plat prior to recording. <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ***Monies must be escrowed if improvements are not constructed prior to recording. | Required |
| E/W collector(Southern Boundary, 1/4 Mile Location): Dedication as needed for 60 ft . total R.O.W. <br> Paving _ 40 ft ._ Curb \& gutter: Both Sides. <br> Pending Items: <br> -Engineer submitted a variance application on December 1st, 2023 in reference to the ROW dedication requirements for the E/W collector( $1 / 4$ Mile Collector) along the southern boundary the engineer has indicated that the street would not be able to extend south as there are existing established developments around this subdivision. After review of the area, due to the developed properties to the east and south, the E/W collector street along the southern boundary is not feasible. <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan | Applied |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording. | NA |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Service Street: In residential subdivisions which have lots abutting major or minor arterials or major collectors, the residences on such lots shall not face the major or minor arterial or major collector, unless: There shall be provided, in addition to any front setback, a 20 -foot planting area (as defined in chapter 110, article II, Landscaping) between such lot and the major or minor arterial or major collector; If rear garbage pickup and/or rear access are not available to such lot, there shall be placed a service street, in addition to the planting area described in subsection (d)a.1., between the front lot line of such lot, and such planting area. Such service street shall also be at least 20 feet wide, and built to city plans and specifications by the developer, finalize service street requirements prior to final. <br> ***Subdivision Ordinance: Section 134-106 | NA |


| SETBACKS |  |
| :---: | :---: |
| * Front/North Taylor Road: 45 ft . or in line with average setbacks of existing structures or greater for easements, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above, prior to recording. <br> ** Proposing:45 ft. or in line with existing structure, whichever is greater applies. <br> ***Subdivision Ordinance: Section 134-106 <br> ****Zoning Ordinance: Section 138-356 | Required |
| * Rear: Proposing: In accordance with the zoning ordinance, or greater for easement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: Proposing: In accordance with the zoning ordinance, or greater for easement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: Interior Lot <br> ${ }^{* *}$ Current subdivision layout does not propose any buildable lots abutting a street. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along North Taylor Road. <br> Revisions needed: <br> -Finalize wording for note as applicable, prior to recording. <br> **Proposing: A 4 foot wide sidewalk required on east side of N. Taylor Road. <br> ***Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to recording. <br> ****Subdivision Ordinance: Section 134-120 | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Include note as shown above prior to recording. <br> **Landscaping Ordinance: Section 110-46 | Required |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| *Must comply with City Access Management Policy <br> ${ }^{* *}$ As per Traffic Department, Only one driveway would be permitted along N. Taylor Road | Applied |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |


| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| :---: | :---: |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> ${ }^{* *}$ Clarify status of remnant tract along southern plat boundary and ensure compliance with minimum lot frontage requirements. As per updated plat submitted on December 11th,2023 area along southern boundary clarified. <br> ***Subdivision Ordinance: Section 134-1 | Applied |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. | NA |
| * Park Fee of $\$ 700$ ( $\$ 700 \times 1$ lot/dwelling unit) to be paid prior to recording. Fees are payable prior to recording and can go up or down; as they are dependent on the amount of lots/dwelling units. Must comply with Parkland dedication ordinance requirements prior to recording. | Required |
| * Pending review by the City Manager Office. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation for one-single family lot subdivision is waived. | Compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> ${ }^{* *}$ As per Traffic Department, Trip Generation for one-single family lot subdivision is waived. | NA |


| COMMENTS |  |
| :--- | :---: |
| Comments: <br> -Must comply with City's Access Management Policy. <br> -Any abandonments must be done by separate process, not by plat. <br> -On plat clarify if easements are being dedicated by this plat review and revise as applicable. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL | Applied |



Sub
■ City of McAllen
Planning Department
311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION
Subdivision Name Nemont Estates II
Location 6 mule bine 1000 Ft west of SharyRd
City Address or Block Number 7/00 M, le GRd. on the North side
Number of Lots 34 Gross Acres 10 A Net Acres 9.5 ETD $\square Y e s \square N o$ Existing Zoning AO Proposed Zoning RI Rezoning Applied for $\mathbb{P}$ Yes $\square$ No Date $\qquad$
Existing Land Use Vacant Proposed Land Use Reside Irrigation District \# United
Replat $\square Y$ es $\square$ No Commercial $\qquad$ Residential $\qquad$ स al

Agricultural Exemption $\square$ Yes $\square$ No
Estimated Rollback Tax Due $\qquad$
Parcel \# $\qquad$ Tax Dept. Review $\qquad$
Water CCN $\square$ MP $\square$ Sharyland Water SC Other $\qquad$ Hidalgo GityTx Legal Description Mile 6 Mouth roar Hessian Tx the wet 1 Stores of lot fourhundied fifty two $4 \mathrm{~S}_{2}$ john. Shary Subdue velars
 Name Dement Estatesll LP Phone $\qquad$ $95628<656$
Address $\qquad$ E-mail $\qquad$ City Moaclen State TX Zip 78507
Name Reyter Developments Phone q56784656
Address Viclet Av. 4100 E-mail $\qquad$
City $\qquad$ Meallen ' State $\qquad$ TX Zip $28.5 A^{\circ}$
$\qquad$

- Name Rene Barrera/Big Engineering Phone 956644985
$\qquad$
Address 325 west Freed dy Gonedisymail renee big-engineesing ocean
City Edinkurg T $\qquad$ TX. Zip 78539
Contact Person Rene, Barrera.
Name David Salinas
Phone
$956-6488899$
Address 22 no Taffodile AV. E-mail $\qquad$
City Moollen. State IX Zip 78501
$\qquad$


## Proposed Plat Submittal

## In Person Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey


## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- Location Map
- Plat \& Reduced P
- $28 \frac{112 "}{}$ by 11 " copies/legible copies of plat with name \& north arrow
- Warranty Deed
- DWG File
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable), or I ap authorized by the actual owner to submit this application and have attached written evidence of such authorization.


Date


Print Name


Owner $\begin{array}{r}\text { Authorized Agent } \square\end{array}$

The Planning Department is now accepting DocuSign signatures on application

## Proposed Plat Submittal

## \$225 Preliminary Review Fee and \$75 Final Approval Fee

 Title Report $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
## 2 Location Maps

 $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable
## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that 1 am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Print Name


Owner



Reviewed On: 12/14/2023

## SUBDIVISION NAME: NEMONT ESTATES PHASE II

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS
Queens Avenue(6 Mile Road): 30 ft . dedication required for 50 ft . from centerline for 100 ft . total ROW
Paving: 65 ft . Curb \& gutter: Both sides
Revisions Needed
-Label Centerline prior to recording.
**Monies must be escrowed if improvements are not constructed prior to recording.
****COM Thoroughfare Plan
North 71st Lane: 50 ft . of Total ROW.
Paving: 32 ft. proposed Curb \& gutter: Both sides
**Monies must be escrowed if improvements are not built prior to recording.
*****Subdivision Ordinance: Section 134-105
N/S 1/4 Collector Road along West Property Line: 30-35 ft. dedication for 60-70 ft. total ROW Paving: 40-44 ft. Curb \& gutter: Both sides
***Plat layout must be revised to comply with ROW dedication requirements prior to final.
****Collector Road not required since there is an existing canal on the north.
**Monies must be escrowed if improvements are not built prior to recording.
*****Subdivision Ordinance: Section 134-105
Trinity Ave: 60 ft . total ROW
Paving: 40 ft . Curb \& gutter: Both sides
*E/W collector being utilized as a interior street of development.
${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording.
*****Subdivision Ordinance: Section 134-105
Paving ___ Curb \& gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

* 1,200 ft. Block Length $\qquad$
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac.
**Previously proposed cul-de-sac has been revised to a knuckle with a stub out street to the east. The intention of this street is to connect this street to North Glasscock Road when adjacent properties develop.
**Subdivision Ordinance: Section 134-105

| ALLEYS |  |
| :--- | :--- |
| ROW: 20 ft. Paving: $16 \mathrm{ft}$. <br> *Alley/service drive easement required for commercial properties <br> $* * S u b d i v i s i o n ~ O r d i n a n c e: ~ S e c t i o n ~ 134-106 ~$ | NA |


| SETBACKS |  |
| :---: | :---: |
| * Front: 25 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 10 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: 6 ft . or greater for easements <br> **Setbacks will be finalized prior to final plat review once proposed use has been clarified. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater easements <br> **Please add plat note prior to final as shown above. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setbacks is required; greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk is required on Queens Avenue ( 6 Mile Road) and both sides of Trinity Avenue and both sides of all internal streets. <br> **Sidewalks are subject to 5 ft . being required by Engineering Dept. prior to recording. <br> ****Subdivision Ordinance: Section 134-120 | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Queens Avenue (6 Mile Road). <br> Revisions Needed: <br> -Revise plat note \#13 as shown above,prior to recording. <br> ***Landscaping Ordinance: Section 110-46 | Required |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Queens Avenue (6 Mile Road) Revisions Needed: <br> -Revised plat note \#15 as shown above prior to recording. <br> **Must comply with City Access Management Policy | Required |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Proposing: Common Lot " A " to be owned and maintained by homeowners association and not the City of McAllen. This lot shall be used for storm water detention. | Required |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |


| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Applied |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> ${ }^{* * * * *}$ Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: ETJ Proposed: Single-Family Residences; R-1 <br> ${ }^{* * *}$ Annexation and Initial zoning requests were approved by City Commission on November 22, 2021. <br> ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Annexation and Initial zoning to R-1 District requests were approved by City Commission on November 22, 2021. <br> ***Zoning Ordinance: Article V | Complete |
| PARKS |  |
| * Land dedication in lieu of fee. <br> ${ }^{* *}$ As per letter dated December 7th, 2021,park fees waived as part of annexation. | Applied |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording <br> ${ }^{* *}$ As per letter dated December 7th, 2021,park fees waived as part of annexation. | Applied |
| * Pending review by the City Manager's Office. <br> ${ }^{* *}$ As per letter dated December 7th, 2021,park fees waived as part of annexation. | Applied |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation approved and no TIA is required, prior to final plat | Complete |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |

$\left.\begin{array}{|l|c|}\hline \text { COMMENTS } & \\ \hline \text { Comments: } & \text { Applied } \\ \text {-Must comply with City's Access Management Policy } \\ \text {-Signature Block for Sharyland Water references a different subdivision name; please revise } \\ \text { subdivision name and wherever is applicable prior to recording. } \\ \text {-Previously proposed cul-de-sac has been revised to anucke with a stub out street to the } \\ \text { east. The intention of this street is to connect this street to North Glasscock Road when } \\ \text { adjacent properties develop. } \\ \text {-Subdivision previously approved at the Planning and Zoning Commission meeting of August } \\ \text { 2nd,202 in Final form subject to conditions noted, updated layout changing lot dimensions } \\ \text { requires revised approval by the Planning and Zoning Commission. }\end{array}\right]$



## Proposed Plat Submittal

## In Person Submittal Requirements

- \$225 Preliminary Review Fee and \$75

Final Approval Fee (Both fees can be

## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one combined in one payment) payment)
- Title Report
- $8 \frac{1}{2}$ " by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $281 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature
 Date February 8, 2022 Print Name Steve Spoor, P.E.

Owner $\square$
Authorized Agent $\propto$

The Planning Department is now accepting DocuSign signatures on application



Reviewed On: 12/15/2023

## SUBDIVISION NAME: MCALLEN SOUTH INDUSTRIAL PARK PHASE I

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Military Highway (F.M. 1016): *15 ft. dedication for 75 ft . ROW from centerline required for 150 ft. total ROW
Paving: 65 ft . Curb \& gutter: Both sides
**Engineer has submitted a Variance request to maintain existing 120 ft . of right of way and not provide 15 ft . of additional dedication for 75 ft . from centerline for 150 ft . total right of way for Military Highway. Proposing 15 ft . U.E in lieu of the R.O.W dedication.
***At the Planning and Zoning Commission meeting of April 19, 2022, the Board recommended approval of the variance request to the ROW dedication and City Commission approved the variance request on June 27, 2022.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan,
${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording
South16th Street: 70 ft . total ROW
Paving: 44 ft . Curb \& gutter: both sides
Pending Items:
-As per plat submitted on November 17th,2023 interior street ROW has been dedicated by separate instrument, provide a copy for staff review prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan,
${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording
South Main Street : 70 ft . total ROW.
Paving: 44 ft . Curb \& gutter: both sides
Pending Items:
-As per plat submitted on November 17th,2023 interior street ROW has been dedicated by separate instrument, provide a copy for staff review prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan,
***Monies must be escrowed if improvements are not built prior to recording.
Durango Avenue: 70 ft . total ROW.
Paving: 44 ft . Curb \& gutter: both sides
Pending Items:
-As per plat submitted on November 17th,2023 interior street ROW has been dedicated by separate instrument, provide a copy for staff review prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan,
${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording.

## Paving ___ Curb \& gutter

**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan,
***Monies must be escrowed if improvements are not built prior to recording.

* 1200 ft. Block Length

Applied
**Engineer submitted a variance request on March 26, 2021 asking to allow a block measuring $1,500 \mathrm{ft}$. in length.
${ }^{* * *}$ Variance to block length requirement approved by Planning and Zoning Board at the meeting of April 6, 2021 and City Commission on April 26, 2021.
**Subdivision Ordinance: Section 134-118


\begin{tabular}{|c|c|}
\hline SIDEWALKS \& \\
\hline \begin{tabular}{l}
* 5 ft . wide minimum sidewalk required on Military Highway (F.M.1016). \\
Revisions Needed: \\
-Revise plat note \#5 as noted above,prior to recording. \\
\({ }^{* * *} 5 \mathrm{ft}\). sidewalk required on Military Highway as per Engineering Department. \\
***Engineer submitted a variance request letter to not provide sidewalks along South 16th Street and Durango Avenue, to be reviewed at the P\&Z meeting of April 6, 2021.Planning and Zoning Board approved a variance to not provide sidewalks along South 16th Street and Durango Avenue subject to prohibit street parking on both sides of the streets at their April 6, 2021 meeting. City Commission approved variance on the April 26, 2021 meeting subject to the conditions recommended by Planning and Zoning Board. Revised plat submitted February 8th,2022; Variance submittal required for sidewalk requirements for South Main Street(not part of original request) if proposing to not include sidewalks along interior streets. At the Planning and Zoning Commission meeting of April 19, 2022, the Board recommended approval of the variance request to the sidewalk requirement for interior streets and City Commission approved the variance request on June 27, 2022. \\
**Subdivision Ordinance: Section 134-120 \\
* Perimeter sidewalks must be built or money escrowed if not built at this time.
\end{tabular} \& Required

Required <br>
\hline BUFFERS \& <br>

\hline | * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. |
| :--- |
| **A buffer shall be provided to screen refuse areas (including refuse dumpsters, compactors and contained compactors), outdoor storage areas and loading docks from public streets. |
| ***Landscaping Ordinance: Section 110-46 |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. |
| **Landscaping Ordinance: Section 110-46 |
| *Perimeter buffers must be built at time of Subdivision Improvements. | \& | Applied |
| :---: |
| Applied |
| Required | <br>

\hline NOTES \& <br>

\hline | * No curb cut, access, or lot frontage permitted along Military Highway (F.M. 1016). |
| :--- |
| Revisions Needed: |
| -Revise note as shown above prior to recording. |
| **Must comply with City Access Management Policy |
| * Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. |
| Revisions Needed: |
| Remove note \#11 as it is a requirement not a required plat note, prior to recording. |
| * Common Areas, any Private Service Drives, etc. must be maintained by the lot owners and not the City of McAllen |
| Pending Items: |
| -Include note as shown above, finalize wording for note prior to recording. |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | \& Required

Required
Required
Applied <br>
\hline
\end{tabular}

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | NA |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: I-1(Light Industrial) District Proposed: I-1 (Light Industrial) District ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per updated application submitted on February 8th,2022 proposed land use is $\mathrm{I}-1$ (light industrial) District. Industrial developments do not apply to Parks. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per updated application submitted on February 8th,2022 proposed land use is $\mathrm{I}-1$ (light industrial) District. Industrial developments do not apply to Parks. | NA |
| * Pending review by the City Manager's Office. As per updated application submitted on February 8th,2022 proposed land use is $\mathrm{I}-1$ (light industrial) District. Industrial developments do not apply to Parks. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation and TIA approved. | Complete |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> * As per Traffic Department, Trip Generation and TIA approved. | Complete |


| COMMENTS |  |
| :--- | :--- |
| Comments: <br> *Must comply with City's Access Management Policy <br> *Site plan will be reviewed by Development Departments prior to building permit issuance. <br> *A portion of the west area of McAllen South Industrial Park was part of T5 Industrial Park <br> Subdivision -application submitted: November, 2007- which was never recorded. <br> *At the Planning and Zoning Commission meeting of May 4th,2021, the subdivision was <br> approved in final form. <br> *At the Planning and Zoning Commission meeting of April 19th,2022, the subdivision was <br> approved in revised preliminary form with variances to the R.O.W Dedication for Military <br> Highway and Sidewalk requirement for interior streets. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED <br> FINAL FORM SUBJECT TO CONDITIONES NOTED. |  |



# I】 City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North ${ }^{15}{ }^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)


Name OIM ENGINEERING PLLC $\quad$ Phone 956-458-9910
Address 3613 S H ST.
City McAllen
State TX Zip 78503

Contact Person Ivan Mata
E-mail ivan@oimrgv.com
Surveyor
Name Sames Engineering \& Surveying Phone 956-702-8880

Address 200 S 10th St. , Suite 1500
City McAllen State TX Zip 78501

## Proposed Plat Submittal

$\qquad$

## \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report

 $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies$\qquad$ 2 Location Maps $281 / 2^{\prime \prime}$ by 11 " copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.


Date $\qquad$ 03-08-23

Print Name


Owner




LOCATION MAP SCALE: N.T.S.

andornan











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OMN
ENGINEERING PLLC
STRUCTURAL DESIGN
O. Ivan Mata, P.E.

OVED IVAN MATA, PE IVAN@OIMRGV.COM PH: 956-458-9910 3613 S H ST.

Reviewed On: 12/15/2023

## SUBDIVISION NAME: FENIX ESTATES

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

E. El Rancho Road: 20 ft . dedication for 40 ft . from centerline for a total of 80 ft . ROW Paving: 52 ft . Curb \& gutter: Both Sides
Revisions Needed:
-The property boundaries on plat and submitted survey seem to contradict. Please verify and adjust as required to finalize the ROW dedication requirements. As per updated plat submitted on November 17th,2023, subdivision boundaries have been adjusted, however please verify P.O.C is presented correctly prior to recording/Mylar printing.
-Provide the document number on the plat and a copy of the document for the existing ROW. -Label reference of 60 ft . after accounting for dedication as Total, prior to recording.
-Provide dimension from centerline to new plat boundary after accounting for dedication prior to recording.
-Clarify and/or remove the reference to " extend property 20 ft .", prior to recording.
-Ensure that all existing ROWS, and existing easements are presented on plat. Any changes to plat including but not limited to name, easement locations, ROW, may trigger additional requirements and will require Planning and Zoning Commission action in the future.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are required prior to recording.
South "J" Stree:t: Proposed 50 ft . total ROW
Paving: 32 ft . Curb \& gutter: Both Sides
Revisions needed:
-Revise street name to South "J" Street (Private Street), prior to recording.

- Gate details are required to verify compliance. ROW is subject to increase based on the gate details prior to final. Gate details submitted August 1st, 2023.As per traffic Gate Details are not in compliance. Boulevard islands are proposed 20ft. of paving from face to face is required on both sides. Gate mechanisms, pedestrian gates, sidewalks, etc. must be located within ROW, gate areas must be revised to provide for such, and plat will need to revised accordingly. Gate details approved by City Engineer.
-Provide Cul-de-Sac details, i.e. radius to verify compliance with requirements, prior to final. As per Fire Department 96 ft . of paving face to face in the Cul-de-Sac. Minimum 10 ft ROW is required from back of the curb around the Cul-de-Sac. Ensure that paving layout complies with requirements as noted. As per updated plat submitted on November 17th,2023, plat presents 589.99 ft . to the back of the cul-de-sac with a 58 ft . ROW radius.
*ROW is based on R-1; if it changes, ROW and paving may increase accordingly.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are required prior to recording.

```
Paving___ Curb & gutter
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are required prior to recording.
* 1,200 ft. Block Length for single-family residential development.
**Subdivision Ordinance: Section 134-118
* 900 ft. Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
```

| * 600 ft . Maximum Cul-de-Sac. <br> Revisions Needed: <br> - The property boundaries on plat and submitted survey seem to contradict. Please verify and revise as required to determine compliance with maximum length prior to final. <br> *As per updated plat submitted on November 17th,2023, plat presents 589.99 ft . to the back of the cul-de-sac with a 58 ft . ROW radius. <br> ${ }^{* *}$ As per Fire Department 96 ft . of paving face to face in the Cul-de-Sac. Minimum 10 ft . ROW is required from back of the curb around the Cul-de-Sac. Ensure that paving layout complies with requirements as noted. <br> **Subdivision Ordinance: Section 134-105 | Applied |
| :---: | :---: |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> -Proposed as single-family development which does not require as alley/service drive, unless changed to multifamily or commercial. <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front: 25 ft. or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 10 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: 6 ft . or greater for easements. <br> Revisions Needed: <br> -Revise setback note as shown above, prior to recording. <br> *Zoning Ordinance: Section 138-356 | Required |
| *Corner: 10 ft . or greater for easements Revisions Needed: <br> -Revise setback note as shown above, prior to recording. <br> **Zoning Ordinance: Section 138-356 | Required |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along E. El Rancho Road and both sides of interior streets. <br> Revisions Needed: <br> -Finalize wording for note, prior to recording. <br> **Sidewalk requirement along interior street as required by the City Engineer. <br> ***Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to recording. <br> ***Subdivision Ordinance: Section 134-120 | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along E. El Rancho Road. <br> **Landscaping Ordinance: Section 110-46 | Applied |


| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| :---: | :---: |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along E. El Ranch Road. <br> **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> -Subdivision is proposed as single-family residential development which does not require site plan review, unless changed. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> Revision Needed: <br> Revise note \#18 as shown above prior to recording <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ******andscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ${ }^{* * *}$ Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Applied <br> NA <br> NA <br> Applied <br> Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential ${ }^{* * *}$ Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Compliance |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> -Based on the application submitted on 3/13/2023, six single-family lots are proposed. As per Parks Dept., park fee of $\$ 4200$ is required prior to recording. | Nequired |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Pending review by City Manager's Office. | NA |
| :--- | :---: |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation waived for 6 single-family lot subdivision. | Applied |
| * Traffic Impact Analysis (TIA) required prior to final plat. |  |
| ** As per Traffic Department, Trip Generation waived for6 single-family lot subdivision. | NA |
| COMMENTS | Applied |
| Comments: <br> -Any abandonments must be done by separate process, not by plat. <br> --The property boundaries on plat and submitted survey seem to contradict. Please verify and <br> adjust as required to finalize the ROW dedication requirements. As per updated plat submitted <br> on November 17th,2023, subdivision boundaries have been adjusted, however please verify <br> P.O.C is presented correctly prior to recording/Mylar printing. |  |
| -Ensure that all existing ROWS, and existing easements are presented on plat. Any changes |  |
| to plat including but not limited to name, easement locations, ROW, may trigger additional |  |
| requirements and will require Planning and Zoning Commission action in the future. |  |
| -Must comply with City's Access Management Policy. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL |  |



# IM City of McAllen Planning Department 

## 311 NORTH $15{ }^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION



## Proposed Plat Submittal

- \$225 Preliminary Review Fee and \$75 Final Approval Fee
— Title Report
$\simeq 81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
< $281 / 2{ }^{\prime \prime}$ by 11 " copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
$\because 2$ Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner, if applicable
$\llcorner$ Proof of authority of person signing application on behalf of partnership/corporation, if applicable


## PLAT TO SHOW:

$\rightleftharpoons$ Metes and bounds
$\angle$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
$\llcorner$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\because$ North arrow, scale and vicinity map
$\angle$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

凡
Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2 \prime \prime}$ by 11 " copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature
 Date 10.24 .2022

Print Name Mario A. Reyna, P.E

Owner $\qquad$ Authorized Agent $\square$



HARVEST CREEK AT WARE SUBDIVISION PHASEI



## METES AND BOUNDS DESCRIPTION

















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filed for record ARTUATG GUJARDO JR
HIDALGO COUNTY CLERRK
$\qquad$


Reviewed On: 12/14/2023

## SUBDIVISION NAME: HARVEST CREEK AT WARE PHASE I

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North Ware Road: 60 ft. from centerline for 120 ft. ROW
Paving: 65 ft . Curb \& gutter: Both Sides
Revisions Needed:
-Provide additional ROW details along plat boundary from centerline, as ROW varies prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Warrior Drive (Vine Ave.): 10 ft . dedication for 40 ft . from centerline for 80 ft . ROW
Paving: 52 ft . Curb \& gutter: both sides
Pending Items:

- Please revise street name as shown above prior to recording.
-Engineer submitted a variance application on February 13, 2023 requesting that the pavement width be reduced and escrow not be required for Warrior Drive. There is an existing 40.67-42.29 ft. of paving currently and 52 ft . is required. At the Planning and Zoning Commission meeting of March 7th,2023 the subdivision was approved in Final form subject to conditions noted and with a recommendation of approval for the requested variance. At the City Commission meeting of March 27th,2023, the variance request was approved and no further board action was required.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
N.43rd Lane: Proposing 60 ft . ROW

Required
Required

Required

Paving: 40 ft . Curb \& gutter: both sides
Revisions needed:
-Revise street name as shown above prior to recording, were applicable plat, notes, etc.

- Label dash line on west side to determine any ROW dedication. (May affect adjacent development to the north) Revise plat accordingly to accommodate ROW, prior to recording.
- Existing 40 ft . ROW on west side, of which 20 ft . is within this plat boundary; clarify and label accordingly prior to recording.
-Temporary turnaround at the Northwest Corner of subdivision plat must comply with Fire Department requirements, additional notes may be needed prior to recording. As per conversation with Engineer on December 13th,2023, street build out for N. 43rd Lane to not extend past La Vista Avenue, finalize any temporary turnaround requirements as applicable prior to recording. Street cannot dead must provide a turnaround mechanism in compliance with Fire and Public Works Department requirements, finalize prior to recording.
*Clarify cul-de-sac turnaround proposed on the north; 20 ft . ROW beyond turnaround cul-desac. Must be resolved prior to prior to recording. As per updated plat submitted on November 22nd,2023 plat no longer shares common lot lines with previously referenced 20 ft . ROW.
**Subdivision Ordinance: Section 134-105 and/or *COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.

Internal Streets for R-3A: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: both sides
Pending Items:
-ROW at gate locations to increase to accommodate proposed improvements, finalize prior to recording.

- Street names will be assigned prior to recording and the plat will have to be revised accordingly.
*Engineer submitted a variance application on February 13, 2023 requesting that the ROW be reduced from 60 ft . to 50 ft ., the engineer has indicated that the 40 ft . paving width will remain. Development staff has reviewed the request and indicated that if approved that a 10 ft . U.E and Sidewalk Easement be dedicated along the front of the lots as applicable. At the Planning and Zoning Commission meeting of March 7th,2023 the subdivision was approved in Final form subject to conditions noted and with a recommendation of approval for the requested variance.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.


## Paving ___ Curb \& gutter

**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.

* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3A Zone Districts

Revisions needed:

- Subdivision layout does not comply with block length requirement, please revise accordingly prior to final
- Length proposed, approximately $2,355 \mathrm{ft}$.
- Engineer submitted variance to the block length requirement on May 4, 2022. At the PZ meeting of May 17, 2022, the board recommended approval of the variance to the block length requirement for the R-3A district, and City Commission approved the variance request on June 13,2022.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac

Pending Items:
-Temporary turnaround at the Northwest Corner of subdivision plat must comply with Fire Department requirements, additional notes may be needed prior to recording. As per conversation with Engineer on December 13th,2023, street build out for N. 43rd Lane to not extend past La Vista Avenue, finalize any temporary turnaround requirements as applicable prior to recording. Street cannot dead must provide a turnaround mechanism in compliance with Fire and Public Works Department requirements, finalize prior to recording.
**Subdivision Ordinance: Section 134-105
ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Must comply with Public Works Department waste collection service requirements for the R-3A lots prior to recording.
**24 ft. Utility and Service Drive Easement proposed at the rear of lots 35-87
${ }^{* * *}$ Alley/service drive easement required for commercial properties and Multi-Family properties.
****Subdivision Ordinance: Section 134-106.

| SETBACKS |  |
| :---: | :---: |
| * Front: 20 ft . or greater for easement. <br> ${ }^{* *}$ Any changes to setbacks may require Planning and Zoning Commission action in the future. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 10 ft . or greater for easement. <br> **12ft. U.E and Service Drive Easement proposed at the rear of lots35-87. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: 6 ft . or greater for easement <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easement <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Required |
| SIDEWALKS |  |
| * 4 ft. wide minimum sidewalk required along N. Ware Road ,Warrior Dr. (Vine Ave.), and both sides of N.43rd Lane and both sides of all internal streets. <br> Revisions needed: <br> - Plat note \#7 will need to be revised as shown above, and once sidewalk requirements are determined, prior to recording. <br> **Sidewalk along N. Ware Road subject to increase to 5 ft . as per Engineering Department prior to final. <br> **Sidewalk width requirement for Warrior Dr. (Vine Ave.) ,N.43rd Lane and both sides of internal streets subject to increase prior to recording as per Engineering Department requirements. <br> **Subdivision Ordinance: Section 134-120 | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Warrior Dr. (Vine Ave.), N. Ware Rd. And N.43rd Lane. <br> - Please revise plat note \#9 as shown above prior to recording. <br> **Additional buffers may be required prior to recording. <br> **Landscaping Ordinance: Section 110-46 | Required |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along N. Ware Rd, Warrior Dr. (Vine Ave.) and N.43rd Lane. <br> Revisions Needed: <br> - Please revise plat note \#13 as shown above prior to recording. <br> **Must comply with City Access Management Policy | Required |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> Revisions Needed: <br> -Remove note \#19 prior to recording as it is a requirement not a required note. <br> **Requirement might be triggered depending on the \# of units proposed per lot on the multifamily lots. | Required |
| :---: | :---: |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Applied |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area <br> Revisions Needed: <br> -Please verify that all lots are in compliance with lot width requirements. Please see lots 29-31 lots will have to be adjusted to comply with minimum 50 ft . of frontage requirements prior to recording. Review all lots and revise applicable prior to recording. <br> *Provide preliminary site plan for multi-family lots to verify compliance with landscaping requirements. <br> **Zoning Ordinance: Section 138-356 | Required |
| ZONING/CUP |  |
| * Existing: A-O Proposed: R-1 \& R-3A <br> **Rezoning was approved by City Commission on 2/14/22. <br> ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ****Rezoning was approved by City Commission on 2/14/22. <br> ***Zoning Ordinance: Article V | Compliance |


| PARKS |  |
| :---: | :---: |
| * Land dedication in lieu of fee. <br> *Must comply with Park Department requirements, the Developer submitted a variance request letter to the Park Land Ordinance requirements to be waived and proposes to dedicate an additional 10 ft . ROW and construct an 8 -foot trail with landscape, lighting and irrigation and a connection to Bentsen Hike \& Bike Trail instead. On June 29, 2022, City Manager's Office approved the variance request with conditions. Must comply with conditions noted as per agreement letter dated July 14, 2022 prior to recording. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> *Must comply with Park Department requirements, the Developer submitted a variance request letter to the Park Land Ordinance requirements to be waived and proposes to dedicate an additional 10 ft . ROW and construct an 8 -foot trail with landscape, lighting and irrigation and a connection to Bentsen Hike \& Bike Trail instead. On June 29, 2022, City Manager's Office approved the variance request with conditions. Must comply with conditions noted as per agreement letter dated July 14, 2022 prior to recording. <br> * Pending review by the City Manager's Office. <br> **Must comply with Park Department requirements, the Developer submitted a variance request letter to the Park Land Ordinance requirements to be waived and proposes to dedicate an additional 10 ft . ROW and construct an 8 -foot trail with landscape, lighting and irrigation and a connection to Bentsen Hike \& Bike Trail instead. On June 29, 2022, City Manager's Office approved the variance request with conditions. Must comply with conditions noted as per agreement letter dated July 14, 2022 prior to recording. | Required |
| TRAFFIC |  |
| * As per Traffic Department, previous Trip Generation and TIA submitted to be honored for Phase I. <br> *As per Traffic Department, previous Trip Generation and TIA submitted to be honored for Phase I. | Compliance |
| COMMENTS |  |
| Comments/Revisions needed: <br> - Label reference for dash line on the west side side of proposed north to south street on the west boundary. <br> - Label parcel on the west side of the west boundary line <br> -Subdivision proposed to be private with dedication for ROW on perimeter streets as required, prior to recording. <br> -Entry access from the R-3A district along N. Ware Rd. on the plat submitted was reviewed by Traffic Department. <br> -ROW at gate locations to increase to accommodate proposed improvements, finalize prior to recording. <br> -Any changes to setbacks may require Planning and Zoning Commission action in the future. <br> -Must comply with City's Access Management Policy. <br> -Subdivision approved in Preliminary form at the Planning and Zoning Commission meeting of November 16th,2022, subject to conditions noted in Planning Review. <br> -At the Planning and Zoning Commission meeting of March 7th,2023 the subdivision was approved in Final form subject to conditions noted and with a recommendation of approval for both Variances. Subdivision boundaries have changed therefore requiring revised final approval by the Planning and Zoning Commission. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APROVAL OF THE SUBDIVISION IN REVISED FINAL FORM SUBJECT TO CONDITIONS NOTED. | Applied |




## Proposed Plat Submittal



## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature $\qquad$ Date 4-20-22 Print Name Mario A. Salinas

Owner $\square$
Authorized Agent $\square$

The Planning Department is now accepting DocuSign signatures on application

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|  | To the best of your knowledge are there any deed restrictions, restrictive covenants, etc. which would prevent the yilization of the property in the manner indicated? <br> Yes No <br> I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the actual owner to submit this application and have attached written evidence of such authorization. <br> Print NameMARIO A. SALINAS, P.E. <br> Date $\qquad$ $11 / 17 / 2023$ Owner |
| $\begin{array}{r}0 \\ 0 \\ 4 \\ \hline 4\end{array}$ | *FOR OFFICE USE ONLY* <br> APPLICATION FILING FEE: $\quad \$ 250.00$ <br> Accepted by $\mathrm{NH}_{\square}$ <br> Payment received by |

## ■ City of McAllen Planning Department REASON FOR APPEAL

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
${ }^{* *}$ Information provided here by the applicant does not guarantee that the Commission will grant a variance.
***Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

WE HAVE MADE REQUIRED REVISIONS TO MEET THE CITY'S COMPLIANCES WITH MUCH EFFORT. THIS REQUEST IS DUE TO THE ANNEXATION OF THE PROPOSED SUBDIVISION AND THE SURROUNDING AREA STILL BEING VACANT AND LOCATED WITHIN McALLEN'S ETJ.
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.

THE PROPERTY OWNER IS REQUESTING SUCH VARIANCES TO MAXIMIZE THE LAND
FOR THE ENJOYMENT OF FUTURE RESIDENTS OF THE CITY OF MCALLEN.
3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to the legal rights other property owners enjoy in the area.

THE PROPOSED SUBDIVISION WILL ACTUALLY ENHANCE THE SURROUNDING AREA AND WILL START A TREND FOR FUTURE DEVELOPMENT.
4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter.

THE PROPOSED SUBDIVISION WILL BENEFIT FOR FUTURE DEVELOPMENT.

# mas Engmeermig. Ale 78PE7クRM No. 15499 

December $11^{\text {th }}, 2023$

Edgar Garcia
City of McAllen
Planning Department
311 North $15^{\text {th }}$ Street
McAllen, Texas 78501

Re: Variance Request - Mayberry Hills Subdivision

Dear Mr. Garcia,
On behalf of the Developer, we are requesting multiple variances for the subdivision as follows:

1) Requesting to allow central locations as per map in lieu of alleys.
2) Requesting to reduce the existing 20 ft . setback for unenclosed carports to 15 ft . and building setbacks to remain at 20 ft .
3) Requesting to change the right-of-way from 60 ft . to 50 ft . and will construct a 40 ft . back-to-back pavement cross-section and add a 10 ft . utility easement on both sides.
4) Requesting to allow a pavement cross-section of 25 ft . with curb and gutter for one side of the half street (proposed Yale Avenue). The Developer has dedicated 40' of Right-of-Way by this plat.

Please feel free to contact me with any questions.

Sincerely,


Mario A. Salinas, P.E.
MAS Engineering, LLC

> 3911 N10" St. Suite H
> Meftlen, Texas 78501
> E-mail: msalinas6373@att.net
> Phone: (956) 537-1311




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STATE OF TEXAS
COUNTY OF HDALGO





|  | HIDALGO COUNTY JUDGE |  |  |  |
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## MAS ENGINEERING LLC <br> FIRM NO F-I549



Reviewed On: 12/14/2023

## SUBDIVISION NAME: MAYBERRY HILLS SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North Mayberry Road: *Dedication required for 40 ft . from centerline for 80 ft . total ROW
Paving: 52 ft. Curb \& gutter: both sides
Revisions Needed:
-Revise name as shown above were applicable, prior to final.
-Remove cross hatching from plat, prior to final.
-Provide existing ROW dimension from centerline on both sides to determine ROW dedication required and any existing document number as applicable prior to final. If document number is referenced please include a copy for staff review prior to final.
-Provide total ROW dimension after accounting for dedication
-Provide document reference on survey prior to final
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.
North 88th Street: 30 ft . dedication from centerline for 60 ft . total ROW
Paving: 40 ft . Curb \& gutter: both sides
Revisions Needed:
-Remove "prop" from ROW labeling, prior to final.
-Provide existing ROW dimension from centerline and total ROW and any existing document number as applicable prior to final. If document number is referenced please include a copy for staff review prior to final.
-Label ROW dedication by this plat prior to final
-Provide document referenced on survey prior to final
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.
Yale Avenue: 40 ft . dedication from centerline for future 80 ft . total ROW
Paving: 52 ft . Curb \& gutter: both sides
Revisions Needed:
-Clarify status of previously mentioned proposed half street. As per updated Variance request letter dated December 11th,2023, Engineer requesting a variance to allow a half street for the proposed Yale Avenue, proposing 40 ft . with a 25 ft . pavement cross section with curb and gutter for one side. Development staff reviewed the request and did not have any objection to the request.
-Label ROW dedication by this plat prior to final
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.

| Non-compliance |
| :--- |
|  |
| Non-compliance |
|  |

Internal Streets: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: both sides
Revisions needed:

- Engineer submitted updated Variance request letter dated December 11th,2023, requesting that the ROW be reduced from 60 ft . to 50 ft ., the Engineer has indicated that the paving width will remain at 40 ft ., and will have an additional 10 ft . Utility Easement on either side. Development staff has reviewed the request and indicated that if approved that a 10 ft . U.E and Sidewalk Easement be dedicated along the front of the lots as applicable.
-Street names will be assigned prior to final
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.


## Paving __ Curb \& gutter

***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.

* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac
**Plat submitted May 5, 2022, does not provide for cul-de-sacs
**Subdivision Ordinance: Section 134-105
ALLEYS

ROW: 20 ft . Paving: 16 ft .
Revisions Needed
-Public Works Department might require service drive or alley to provide waste collection service for the R-3A lots prior to final. As per review dated September 29th, 2023, per Public Works Department Please provided service drives for multi-family subdivision. Finalize prior to final.
**Alley/service drive easement required for commercial and multi-family properties.
***Subdivision Ordinance: Section 134-106

## SETBACKS

* Front: 20ft. or greater for easements

Revisions Needed:
-Engineer submitted updated Variance request letter dated December 11th,2023, requesting a front setback of 20 feet except 15 feet for unclosed carports only. Wording for front setback notes must be finalized given the outcome of the request prior to final. Please see note requirement above.
**Proposing:20 Feet
***Zoning Ordinance: Section 138-356

* Rear: 10 ft . or greater for easements
**Zoning Ordinance: Section 138-356
* Sides: 6 ft. or greater for easements
**Zoning Ordinance: Section 138-356
* Corner: 10 ft . or greater for easements
**Zoning Ordinance: Section 138-356
* Garage: 18 ft . except where greater setback is required, greater setback applies.
**Zoning Ordinance: Section 138-356
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN

|  |
| :---: |
|  |
| Non-compliance |
| Applied |
| Applied |
| Applied |
| Applied |
| Applied |



## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> Revisions required: <br> -Revise note\# 26 \& 27 to show the correct section reference, please see below, finalize prior to final. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Non-compliance |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: ETJ Proposed:R-3A <br> ***Initial Zoning to R-3A was approved by Planning and Zoning Commission on May 14, 2022. <br> ***Annexation and Initial Zoning to R-3A was approved by City Commission on June 13, 2022. <br> ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Initial Zoning to R-3A was approved by Planning and Zoning Commission on May 14, 2022. <br> ***Annexation and Initial Zoning to R-3A was approved by City Commission on June 13, 2022. <br> ***Zoning Ordinance: Article V | Complete |
| PARKS |  |
| * Land dedication in lieu of fee. Property received annexation approval at the City Commission of June 13, 2022.As per letter dated July 12, 2022,park fees waived as part of annexation. | Applied |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per letter dated July 12, 2022,park fees waived as part of annexation. | Applied |
| * Pending review by the City Manager's Office. Property received annexation approval at the City Commission of June 13, 2022.As per letter dated July 12, 2022,park fees waived as part of annexation. | Applied |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation approved, TIA waived. | Complete |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> *** As per Traffic Department, Trip Generation approved, TIA waived. | NA |


| COMMENTS |  |
| :---: | :---: |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *As per conversation with Engineer of record on December 13th,2023, subdivision will be public. <br> *As per updated information ownership has changed Engineer must update submitted documentation to the City as applicable prior to final. <br> *Revise note 12 as follows: A 25 ft . x 25 ft . sight obstruction easement required at all street intersections. <br> * Remove note \#18,19, and 25, prior to final. <br> * Clarify note \#20, as it may be applicable to HOA requirements finalize prior to final. <br> *Clarify note \#21 prior to final <br> *Dimensions on plat are not legible, please revise accordingly prior to final. <br> *Annexation and Initial Zoning to R-3A was approved by City Commission on June 13, 2022. <br> *Please remove plat notes/signature blocks related to the county as applicable prior final. <br> *Clarify subdivision status as Preliminary Approval has been more than a year and a 6 -month extension will be required. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBVISION IN REVISED PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES APPROVAL AND CLARIFICATION OF THE REQUESTED VARIANCES. | Applied |



|  | ■ ${ }^{\text {City of McAllen }}$ Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | Subdivision Name VILLAS AT NORTHGATE SUBDIVISION <br> Location 2,600 FEET WEST FROM THE INTERSECTION OF. 10TH ST. AND NORTHGATE LN ON <br> Cocation THE SOUTH RIGHT-OF-WA $\qquad$ 1701 <br> Number of Lots 13 $\qquad$ Gross Acres $\qquad$ Net Acres $\qquad$ ETJ $\square$ Yes $\otimes$ No <br> Existing Zoning $\qquad$ Proposed Zoning $\qquad$ Rezoning Applied for $\square$ Yes $\square$ No Date $\qquad$ <br> Existing Land Use $\qquad$ Proposed Land Use r-1 $\qquad$ Irrigation District \# $\qquad$ н.с...D. \#2 <br> Replat $\square Y e s 凶$ No Commercial $\qquad$ Residential $\qquad$ <br> Agricultural Exemption $\square Y e s \otimes N o$ <br> Estimated Rollback Tax Due $\qquad$ <br> Parcel \# $\lcm{62803 ~ T a x ~ D e p t . ~ R e v i e w ~}$ <br> Water CCN $\otimes$ MPU $\square$ Sharyland Water SC Other $\qquad$ |
| ${ }_{\text {¢ }}^{\text {¢ }}$ |  |
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|  | $\begin{array}{ll} \text { AUG } 09 \text { CULS } \\ B y \\ \text { CTMM } \end{array}$ |



VARIANCE NO. 1 -
ADDITIONAL RIGHT-OFWAY DEDICATION ALONG BICENTENNIAL BLVD.

VARIANCE NO. 2 -
CUL-DE-SAC ORDINACE.
Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
***Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

VARIANCE NO. 1 - THE CITY OF MCALLEN HAS ALREADY PREVIOUSLY ACQUIRED A PORTION OF
THIS LAND FROM THE OWNER AND PROVIDED AMPLE RIGHT-OF-WAY FOR THE EXTENSION OF BICENTENNIAL BLVD. THE EXISTING RIGHT-OF-WAY IS CURRENTLY 80 FEET. WE ARE DEDICATING ADDITIONAL RIGHT-OF-WAY AT A PORTION OF THE SUBDIVISION, SO WE CAN HAVE 50 FEET FROM THE CETERLINE TO THE NEW RIGHT-OF-WAY LINE.

VARIANCE NO. 2 - THE VERIANCE IS NECESSARY TO NOT LOSE BUILDABLE SQUARE FOOTAGE WITHIN THE LOTS AROUND THE CUL-DE-SAC.
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.
VARIANCE NO. 1 - ADDITIONAL RIGHT-OF-WAY DEDICATION WOULD GREATLY LIMIT THE NUMBER OF LOTS WE CAN PROVIDE WITH THIS SUBDIVISION AND ULTIMATELY CREATE A HARDSHIP FOR THIS PROPERTY.

VARIANCE NO. 2 - THE VERIANCE IS NECESSARY TO NOT LOSE BUILDABLE SQUARE FOOTAGE WITHIN THE LOTS AROUND THE CUL-DE-SAC.
3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to the legal rights other property owners enjoy in the area.
VARIANCE NO. 1 - BICENTENNIAL BLVD. ALREADY HAS A FULLY DEVELOPED 56' B-B CROSS-SECTION THAT INCLUDES SIDEWALKS ALONG IT'S WEST RIGHT-OF-WAY. ADDITIONAL RIGHT-OF-WAY
WOULD BE ADDED JUST AT THE SOUTHEAST CORNER SO WE CAN HAVE 50.00 FETT OF DISTANCE FROM THE CENTERLINE TO THE NEW RIGH-OF-WAY LINE.
VARIANCE NO. 2 - A SMALL PORTION OF THE FUTURE SIDEWALK WILL BE ACCOMODATE WITHIN THE LOTS.
4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter.
VARIANCE NO. 1 - THIS VARIANCE WILL ONLY BE LIMITED TO THE FRONTAGE THIS PROPERTY HAS ALONG BICENTENNIAL BLVD. AND WILL NOT AFFECT ANY OTHER FUTURE DEVELOPMENTS IN THE AREA.

VARIANCE NO. 2 - THIS VERIANCE WILL BE ONLY FOR THE CUL-DE-SAC AND WILL NOT AFFECT ANY FUTURE DEVELOPMENTS IN THE AREA



Reviewed On: 12/15/2023

## SUBDIVISION NAME: VILLAS AT NORTHGATE SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Northgate Lane : Proposing 15 ft . dedication for 35 ft . from centerline for 70 ft . total ROW Paving: 44 ft . Curb \& gutter: both sides Revisions Needed:
-Label ROW from Centerline to new plat boundary, prior to final.
-Label total ROW after accounting for dedication from center line as "Total", prior to final., -Include additional ROW being dedicated by this plat labeling and dimension along plat boundary as to ensure compliance with requirements as noted above, prior to final.
-Provide additional ROW details for corner clip area, prior to final.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.
North Bicentennial Blvd.: Dedication as needed for 75 ft . from centerline for 150 ft . Total ROW. Paving :65-105 ft. Curb \& gutter Both Sides.
Revisions Needed:
-Label Centerline on plat, prior to final.
-City of McAllen thoroughfare plan designates N. Bicentennial Blvd, as a Hi-Speed arterial with 150 ft . of total ROW. Current subdivision layout does not comply with required ROW dedication requirements. After meeting with development staff the Engineer submitted a revised variance request on December 1st, 2023 to allow 10 ft . of additional dedication were applicable for 50 ft . from centerline by this plat. Engineer must include additional dimensions for ROW being dedicated by this plat as it varies, prior to final
-Provide full row details for North Bicentennial Blvd on both sides of centerline, to finalize ROW requirements, finalize prior to final.
-Verify alignment of existing N. Bicentennial Blvd to the North and South prior to final.
-Include total ROW Labeling with dimensions prior to final.
-Include document numbers on plat and provide any documents as applicable regarding any existing ROW dedications for N. Bicentennial Blvd..
${ }^{* *}$ Clarify what appears to be a remnant tract along eastern plat boundary adjacent to North Bicentennial Boulevard prior to final, subdivision requirement subject to change once clarified, finalize prior to final. As per plat submitted on November 16th,2023 plat no longer exhibits what appeared to be a remnant tract.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.

| Non-compliance |
| :--- |
|  |
|  |
| Non-compliance |

Interior Street: Dedication as needed for 50 ft . total ROW.
Paving: 32 ft . Curb \& gutter: Both Sides
*Plat dedication ranges proposes 50-60 ft. of total ROW dedication.
Revisions Needed:
-Street names will be established prior to final and plat will need to revised accordingly. Must include private reference after street name.

- As per plan submitted on August 9th ,2023 gate details submitted entrance exhibits 60 ft . of total ROW with islands, engineer must clarify pavement width on both sides of islands as 20 ft . of paving is required face to face on both sides, row subject to increase to accommodate paving, gate mechanisms, islands and 4 ft . sidewalk on both sides finalize gate area requirements as applicable prior to final
- Cul-De-Sac may have to be adjusted/moved to accommodate for improvements such as buffers, finalize prior to final. Currently exhibits 3.77 ft . of separation finalize as applicable prior to final.
**Engineer must clarify if subdivision is proposed to be private as gate details were submitted, clarify prior to final. As per plat submitted on November 16th,2023 subdivision proposed to be Private.
***The ROW for interior street is proposed to be adjacent to N. Bicentennial ROW.
Clarify/revise the plat, since Internal street cannot have curb cut along N. Bicentennial and the buffer may not be placed on the ROW. Cul-De-Sac may have to be adjusted/moved to accommodate for improvements such as buffers. Cul-De-Sac may have to be adjusted/moved to accommodate for improvements such as buffers, finalize prior to final. Currently exhibits 3.77 ft . of separation finalize prior to final.
*****Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
*****Monies must be escrowed if improvements are not constructed prior to recording.


## Paving __ Curb \& gutter

**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Paving__ Curb \& gutter
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.

* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac

Revisions Needed:
-Engineer submitted a variance request on December 1st,2023 in reference to the the 10 ft . of ROW back of curb requirements around Cul-de Sac's proposing 55 ft . of ROW with a 10 ft .
U.E, and S.W Easement, in lieu of the required 10 ft . ROW back of Curb.
**The ROW for interior street is proposed to be adjacent to N. Bicentennial ROW. Clarify/revise the plat, since Internal street cannot have curb cut along N. Bicentennial and the buffer may not be placed on the ROW. Cul-De-Sac may have to be adjusted/moved to accommodate for improvements such as buffers, finalize prior to final. Currently exhibits 3.77 ft . of separation finalize prior to final.
***ROW at "Cul-de Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving faceto face required, and 10 ft . of ROW back of curb around Cul-de-Sac required.
****Subdivision Ordinance: Section 134-105

| Non-compliance |
| :---: |
|  |
| NA |
| NA |
| Compliance |
| NA |
| Non-compliance |


| ALLEYS |  |
| :---: | :---: |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties and multi-family properties. <br> **Subdivision is proposed to be single-family residential. <br> ***Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 25 ft . or greater for easements. <br> ***Zoning Ordinance: Section 138-356 <br> * Rear:10 ft. or greater for easements. <br> ***Zoning Ordinance: Section 138-356 <br> * Interior sides: 6 ft . or greater for easements. <br> ***Zoning Ordinance: Section 138-356 <br> * Corner: 10 ft . or greater for easements <br> ***Zoning Ordinance: Section 138-356 <br> *Garage:18 ft. except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 <br> *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied Applied Applied Applied Applied Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along Northgate Lane, North Bicentennial Boulevard and both sides of all interior streets. <br> **Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. As per plat submitted on November 16th,2023 plat exhibits 5 ft . in note requirements. <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Northgate Lane and North Bicentennial Boulevard. <br> **Subdivision buffers must be located out of the ROW. <br> ***Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Northgate Lane and North Bicentennial Boulevard. <br> **As per Traffic Department, No individual access to Bicentennial Blvd or Northgate lane would be granted. <br> ***Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |


| * Common Areas, any private streets, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| :---: | :---: |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Required |
| * Homeowner's Association Covenants must be recorded and submitted with document <br> number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> **Proposed zoning is compliant with current zoning. <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per plat submitted on August 9th,2023 a total of 13 lots proposed park fees total to $\$ 9,100$ ( $\$ 700 \times 13$ per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per plat submitted on August 9th,2023 a total of 13 lots proposed park fees total to $\$ 9,100$ ( $\$ 700$ X13 per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. | Required |
| * Pending review by the City Manager's Office. As per plat submitted on August 9th,2023 a total of 13 lots proposed park fees total to $\$ 9,100$ ( $\$ 700$ X13 per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation for a 15-single family Lot Subdivision is waived. | Compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> ${ }^{* *}$ As per Traffic Department, Trip Generation for a 15 -single family Lot Subdivision is waived. | NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| COMMENTS |  |
| :--- | :---: |
| Comments: <br> -Must comply with City's Access Management Policy. <br> - Any abandonments must be done by separate process, not by plat. <br> -As per plat submitted on November 16th,2023 subdivision proposed to be Private. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED | Applied |
| PRELIMINARY FORM SUBJECT TO CONDIIIONS NOTED, DRAINAGE APPROVAL AND. |  |
| CLARIFICATION OF THE REQUESTED VARIANCE FOR NORTH BICENTENNIAL BLVD. |  |



|  | City of McAllen <br> SU，B2023－0135 <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET •（956）681－1250 •（956）681－1279（fax） SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
| \％ | Subdivision Name $\qquad$ Club Addition <br> Legal Description CIUb Addition Lot 1 d 2 － $1 \times 4$ $\text { ID: } 138499$ <br> Location 135 QUINCE AVE． <br> City Address or Block Number Total No．of Lots $\qquad$ 2 $\qquad$ Total Dwelling Units 1 $\qquad$ <br>  $\qquad$甶 within ETJ：$\square$ Yes／亩Ao <br> For Fee Purposes： $\qquad$ Acres）／亩 Residential（ $\qquad$ Lots） Replat：$\ddagger$ Yes／םNo <br> Existing Zoning $\qquad$ R1 Proposed Zoning 21 $\qquad$ Applied for Rezoning $\times N / \square$ Yes：Date $\qquad$ Existing Land Use Residential single Proposed Land use $\qquad$ Resdential Single Irrigation District \＃ $\qquad$ 1 Water CCN：$\square \mathrm{MPU} / \square$ Sharyland Water SC Other <br> Agricultural Exemption： $\square \mathrm{Yes} / \mathrm{d}$ No Parcel \＃ $\qquad$ 6 Ge $c 5850-00-004-0001-\infty 0$ <br> Estimated Rollback Tax Due $\qquad$ NHA Tax Dept．Review $\qquad$ N／A |
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| ¢ $\substack{0 \\ \vdots \\ \vdots \\ 0}$ | Name At Salinas Engineemg Phone $950618-5565$ Address 1524 Dove Ave City MOAllem S－maildackiee，art salinasicon |



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| COUNT OF HIACLCO |}






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STATE Of TEXAS
COUNTY F HOALLCO



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| Countr of Hialloo |




## REPLAT OF LOTS $1 \& 2$

A 0.423-OF AN ACRE TRACT OF LAND, MORE OR LESS, BEING ALL OF LOTS 1 AND 2 , BLOCK 4, CLUB ADDITION
AMENDED, IN THE CITY OF MCALLEN, ACCORDING TO THE MAP RECORDED IN VOLUME 11 , PAGE 9 , MAP RECORDS, HIDALGO COUNTY, TEXAS


QUINCE AVE


GENERAL Notes

2. sетваскs:
front: 35 feet
REAR: ${ }^{35} 5$ FEET
PROHBIETED



Reviewed On: 12/15/2023

| SUBDIVISION NAME: CLUB ADDITION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Quince Avenue: Dedication for 25 ft . from centerline for 50 ft . total ROW. <br> Paving: 32 ft . Curb \& gutter: Both Sides <br> Revisions Needed: <br> -Provide ROW details, as to ensure compliance with minimum requirements as noted above prior to final. <br> - Reference the document number on the plat for the existing ROW, adjacent to the subdivision boundary, and provide a copy for staff review as applicable prior to final. <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* * *}$ Monies must be escrowed if improvements are required prior to recording. | Non-compliance |
| Original 1st Street: Existing 30ft. of total ROW. <br> Paving :32 ft. Curb \& gutter: Both Sides <br> Revisions Needed: <br> -Engineer must clarify and reference existing dedications on plat, ROW requirements will have to be reviewed once existing dedications have been established. Finalize ROW requirements for Original 1st Street, subdivision, paving, ROW, and note requirements subject to change once ROW is clarified, prior to final. <br> - Any abandonments must be done by separate process, not by plat. <br> **Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ${ }^{* * *}$ Monies must be escrowed if improvements are required prior to recording. | Non-compliance |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *As per application dated November 29,2023, proposed land use is single-family. <br> ${ }^{* *}$ Alley/service drive easement required for commercial and multi-family properties. <br> ***Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: In accordance with the zoning ordinance or in line with average setbacks of existing structures or greater for easements, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> *Proposing: 35 feet <br> **Zoning Ordinance: Section 138-356,138-367 | Non-compliance |


| * Rear: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> *Proposing: 35 feet <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Sides: In accordance with the zoning ordinance or greater for easements, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> *Proposing: 5 feet <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: 10 ft . or greater for easements. <br> Revisions Needed: <br> -Include note as shown above as applicable, prior to final. <br> -Note requirement under review, as survey and original subdivision plat exhibit ROW along the western boundary of lot 1 , clarify existing dedications, any existing abandonments must be referenced on plat, finalize corner setbacks requirements prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Garage: 18 ft . except where greater setback is required; greater setback applies. Revisions needed: -Include note as shown above, prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along Quince Avenue and other streets as applicable. Revisions needed: <br> -Include note once ROW requirements have been finalized, finalize wording for note prior to final. <br> ${ }^{* * *}$ Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. <br> ****Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| *Must comply with City Access Management Policy | Applied |


| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> Revisions Needed: <br> -Site plan needed for lot 2 to ensure compliance with setback requirements, as well as exhibit that a buildable lot is proposed, prior to final. | Non-compliance |
| :---: | :---: |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ${ }^{* * *}$ ***ection $110-72$ applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document <br> number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> Revisions Needed: <br> -Site plan needed for lot 2 to ensure compliance with setback requirements, as well as exhibit that a buildable lot is proposed, finalize prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. | NA |
| * Park Fee of $\$ 1400$ ( $\$ 700 \times 2$ lot/dwelling unit) to be paid prior to recording. Fees are payable prior to recording and can go up or down; as they are dependent on the amount of lots/dwelling units. Must comply with Parkland dedication ordinance requirements prior to recording. | Required |
| * Pending review by the City Manager Office. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation waived for a 2-lot Single Family subdivision | Completed |


| * Traffic Impact Analysis (TIA) required prior to final plat. <br> ** As per Traffic Department, Trip Generation waived for a2-lot Single Family subdivision | NA |
| :--- | :---: |
| COMMENTS | Required |
| Comments: <br> - Must comply with City's Access Management Policy. <br> - Any abandonments must be done by separate process, not by plat. <br> -If any plat restrictions are proposed to be changed from original plat, vacate and replat would <br> be required. <br> -Public Hearing with notices will be required for the re-subdivision. <br> -Subdivision name is under review, finalize prior to final. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN |  |
| PRELIMINARY FORM, SUBJECT TO CONDITIONS NOTED, DRAINAGE, \& UTILITY |  |
| APPROVALS. |  |




## Proposed Plat Submittal

- \$225 Preliminary Review Fee and \$75 Final Approval Fee
$\llcorner$ Title Report
$\simeq 81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $28 \frac{1}{2 \prime}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow

Minimum Developer's Requirements Submitted with Application
$\simeq 6$ Folded blueline prints of the proposed plat
$\llcorner 2$ Warranty Deeds (identifying owner on application)
־ AutoCAD 2005 DWG file and PDF of plat

- Letter of Authorization from the owner, if applicable
$\llcorner$ Proof of authority of person signing application on behalf of partnership/corporation, if applicable


## PLAT TO SHOW:

$\because$ Metes and bounds
$\llcorner$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
$\llcorner$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\llcorner$ North arrow, scale and vicinity map
$\llcorner$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2 \prime \prime}$ by 11 " copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate
Owners Signature name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature
 Date 06.13.2022

Print Name Mario A. Reyna, P.E. Owner $\qquad$ Authorized Agent $\square$

November 28, 2023

## Edgar Garcia, Planning Director

City of McAllen Planning Department
311 North $15^{\text {th }}$ Street
McAllen, Texas 78501

## Re: PARKE AT NOLANA SUBDIVISION - REQUEST FOR EXTENSION

Dear Mr. Garcia:
On behalf of the owner, Parke at Nolana, LLC, a Texas limited liability company, Craig Garansuay, Manager, Melden \& Hunt, Inc. is requesting a six-month extension on the above referenced subdivision plat. According to our records, the Planning and Zoning Commission gave the plat preliminary approval on July 19, 2022. The owners are requesting an additional sixmonth time frame.

Your consideration on this request at your next board meeting is appreciated. If you have any questions and/or require additional information, please do not hesitate to contact me.

Respectfully,


President
Cc: Parke at Nolana, LLC, a Texas limited liability company



Reviewed On: 12/14/2023

## SUBDIVISION NAME: PARKE AT NOLANA SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North 29th Street: Dedication as required for 50 ft . from centerline for 100 ft . ROW
Paving: 65 ft . Curb \& gutter: Both sides
Pending Items:

- Provide details regarding existing dedications, prior to final.
**Subdivision Ordinance: Section 134-105
${ }^{* *}$ Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan
Nolana Avenue: Dedication as required for 60 ft . from centerline for 120 ft . total ROW.
Paving: 65 ft . Curb \& gutter: Both sides
Revisions Needed:
- Clarify and show dedication along lot 3 as to ensure compliance with ROW requirements as noted above, finalize prior to final. A detail on plat will be acceptable.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan
N. 34th Street: 70 ft . total ROW

Paving: approximately 40 ft . -44 ft . Curb \& gutter: Both Sides
Pending Items:

- Show existing ROW along the curve prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan
Paving Curb \& gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

| Non-compliance |
| :---: |
| Non-compliance |
|  |
| Non-compliance |
| Applied |

```
* 1,200 ft. Block Length.
Revisions Needed:
- Subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 1200 ft . maximum block length requirement.
**Subdivision Ordinance: Section 134-118
* A variance application to the 1,200 block length requirement and N/S quarter mile collector has been submitted by the engineer on December 1, 2023, and approved administratively by staff.
The engineer has mentioned that there is no stub out on the north side to connect; therefore, a N/S collector is not feasible. The latest submitted plat shows common access easements on the plat, including a 40 ft . N/S common access easement running between lots \(1 \& 2\) and Lots 3\&4. The property's depth will be approxinately1,859 ft. at its deepest point, after ROW dedication. None of the development departments opposed the requested variance(s). The variance request was reviewed and approved administratively by staff for the following reasons:
1. 35 ft . ROW for a N/S Collector (N. 33rd St.) and 70 ft . E/W Collector (Primrose Ave.) which was dedicated by McAllen Independent School District Subdivision No. 9 was abandoned by the City Commission on August 14, 2000 (Ordinance No.2000-62). Therefore, there is no other N/S Collector on the north side for connection.
2. N. 34th Street on the west side of the subdivision has become the new N/S Collector in this area. It also aligns more to the east side, as it goes to the north.
```

* 900 ft . Block Length for R-3 Zone Districts $\qquad$
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac $\qquad$ -
**Subdivision Ordinance: Section 134-105


## ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties and multi-family properties. Revisions Needed:

- Revise the intersection of common access easements to include $25 \mathrm{ft} . \times 25 \mathrm{ft}$. corner clip prior to final.
- Clarify/revise the access easement shown on the south side of Lot 7 as it is has not been shown as part of Lot 7 . Based on the referenced document, it does not seem to be public ROW. If it is part of Lot 7, extend the east boundary line of Lot 7 to the south and show the existing easement with dashed lines. Review and revise as applicable prior final.
- Ensure that access points regarding any access/service drive easements are in compliance with Traffic \& Fire Department requirements, finalize prior to final.
- Ensure all existing dedications for surrounding plats are included, prior to final. Ex. Go Carwash, Starbucks, etc. finalize prior to final.
**Subdivision Ordinance: Section 134-106
SETBACKS

[^0]*

Non-compliance


| Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions Needed: <br> - Revise wording for note as noted above, prior to final. <br> - There are two rear setback written on the plat note. Remove one prior to final. <br> ${ }^{* *} 5 \mathrm{ft}$. minimum setback is required from any proposed service drives. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions Needed: <br> - Revise wording for note as noted above, prior to final. <br> **Zoning Ordinance: Section 138-356 | Required |
| * Corner: See front setback note. <br> - Corner setback could be combined with front setback as shown above. Finalize prior to final. <br> **Zoning Ordinance: Section 138-356 | Required |
| * Garage <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Nolana Avenue, N. 29th Street, and N. 34th Street Revisions needed: <br> - Revise sidewalk note as shown above prior to final. If 5 ft . is based on the Engineering Dept. requirements, only change 4 ft . to 5 ft . <br> - Proposing: 5 ft . wide minimum sidewalk required on Nolana Avenue, N. 29th Street, and N. 34th Street AT BUILDING PERMIT STAGE. <br> ${ }^{* *} 5 \mathrm{ft}$. sidewalk may be required as per Engineering Department prior to final. <br> **Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Nolana Ave. for Lots 3,4, 5 and Common Lot 6. <br> - Clarify the location of proposed curb cuts to finalize wording for Plat note \#15 (shown above) prior to final. <br> ${ }^{* *}$ Must comply with City Access Management Policy | Required |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | Required |


| * Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. <br> - Clarify if there are any gates proposed OR Revise plat note \#12 as shown above prior to final. <br> - Proposing: Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Required |
| :---: | :---: |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> - Remove plat note \#12 prior to final as it is not a required plat note. | Non-compliance |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Applied |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> - Submitted application dated July 1, 2022, proposes a commercial development. Park Land dedication does not apply to commercial subdivisions. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording <br> - Submitted application dated July 1, 2022, proposes a commercial development. Park Land dedication does not apply to commercial subdivisions. | NA |
| * Pending review by the City Manager's Office. <br> - Submitted application dated July 1, 2022, proposes a commercial development. Park Land dedication does not apply to commercial subdivisions. | NA |
| TRAFFIC |  |
| *** As per Traffic Department, TIA approved with conditions, please refer to conditions noted in Traffic Review. <br> ** As per Traffic Department, TIA approved with conditions, please refer to conditions noted in Traffic Review. | Applied Required |


| COMMENTS |  |
| :--- | :--- |
| Comments/Revisions needed: |  |
| - Based on plat note No. 13, Lot 6 is for detention. Rename Lot 6 to "Common Lot 6 " prior to | Non-compliance |
| final. |  |
| - Lot lines have various weights and some could not be easily distinguished from the easement |  |
| lines. Use the same line weight used for the north and east side of Lot 7 for all Lot lines and |  |
| use dashed lines for all easement lines prior to final. |  |
| - Some labels are illegible as they have been hindered by other labels. Review and revise as |  |
| applicable prior to final. |  |
| - All signature blocks must comply with Sec 134-61 of the subdivision ordinance prior to |  |
| recording. |  |
| *Must comply with City's Access Management Policy. |  |
| ** A variance application to the 1,200 block length requirement and N/S quarter mile collector |  |
| has been submitted by the engineer on December 1, 2023, and approved administratively by |  |
| staff. |  |
| The engineer has mentioned that there is no stub out on the north side to connect; therefore, a |  |
| N/S collector is not feasible. The latest submitted plat shows common access easements on |  |
| the plat, including a 40 ft. N/S common access easement running between lots $1 \& 2$ and Lots |  |
| 3\&4. The property's depth will be approxinately1,859 ft. at its deepest point, after ROW |  |
| dedication. None of the development departments opposed the requested variance(s). |  |
| The variance request was reviewed and approved administratively by staff for the following |  |
| reasons: |  |
| 1. 35 ft. ROW for a N/S Collector (N. 33rd St.) and 70 ft. E/W Collector (Primrose Ave.) which |  |
| was dedicated by McAllen Independent Sccool District Subdivision No.9 was abandoned by |  |
| the City Commission on August 14, 2000 (Ordinance No.2000-62). Therefore, there is no other |  |
| N/S Collector on the north side for connection. |  |
| 2. N. 34th Street on the west side of the subdivision has become the new N/S Collector in this |  |
| area. It also aligns more to the east side, as it goes to the north. |  |
| RECOMMENDATION |  |



|  | $\sin 2023 \cdot 00$ |
| :---: | :---: |
|  | ■ City of McAllen <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
|  | Subdivision Name McAllen City Center Subdivision <br> Location The northwest corner of S. 10th Street and Expressway 83 <br> City Address or Block Number $\qquad$ <br> Number of Lots $\qquad$ 11 <br> Gross Acres $\qquad$ 13.661 Net Acres $\qquad$ 13.661 ETJ םYes ${ }^{[N N o}$ Existing Zoning $\qquad$ C3 Proposed Zoning $\qquad$ C3 Rezoning Applied for $\square$ Yes ${ }^{[ }$No Date N/A <br> Existing Land Use $\qquad$ Parking Area Proposed Land Use $\qquad$ Commercial Irrigation District \#3 $\qquad$ Replat $\square$ Yes ENo Commercial $^{\prime}$ $\qquad$ Residential $\qquad$ <br> Agricultural Exemption -Yes ${ }^{-N}$ Estimated Rollback Tax Due $\qquad$ N/A <br> Parcel \# $\qquad$ 189481 Tax Dept. Review $\qquad$ Evablez <br> Water CCN 婫MPU $\square$ Sharyland Water SC Other $\qquad$ <br> Legal Description $\qquad$ 13.661 Acres out of Lots 9 and 16, Section 7, Hidalgo Canal Company Subdivision |
| $\stackrel{\text { 2 }}{\substack{\text { ¢ }}}$ |  |
|  | $\qquad$ |
| ㄴ \& - - | $\qquad$ |
|  |  |





## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 12/14/2023

## SUBDIVISION NAME: MCALLEN CITY CENTER SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

U.S. Expressway 83: Dedication as required for 175 ft . from centerline for 350 ft . total ROW Paving: By State Curb \& gutter: By State
Revisions needed:

- Show ROW dedication as noted above or submit a variance request for staff review and possible Board's action prior to final.
- Provide a copy of the roadway and easement document referenced on the plat for staff review prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
S. 10th Street: Dedication as needed for 50 ft . from centerline for 100 ft . total ROW Paving: By State Curb \& gutter: By State Revisions needed:
- Label centerline to finalize the ROW requirements prior to final.
- Show the total ROW and ROW from the centerline after dedication, if applicable.
- Reference the document number for the existing ROW on the plat and provide a copy for staff review prior to final.
- Provide a copy of the roadway and easement document referenced on the plat for staff review prior to final.
- There is a 15 ft . Roadway and Utility Easement shown being part of Lot 3 by a separate document. Provide copy for staff review and clarify if it is part of Street ROW. If it is, it should not be shown as part of Lot 3 . Clarify \& revise as applicable prior to final.
- Show the ROW dedication as noted above or submit a variance for staff review and possible Board's action prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
S. 12th Street: Dedication as needed for 30 ft . from centerline for total 60 ft . of ROW Paving: 40 ft . Curb \& gutter: Both sides
Revisions as needed:
- Reference the document number on the plat for any existing ROW and provide a copy of the plat for staff review prior to Final.
- Clarify/remove the E/W solid line shown on the south side of S. 12th Street and the dashed line shown on the north side of $S$ 12th Street prior to final. Review and revise as applicable prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
Non-compliance

Non-compliance
$\square$

Non-compliance

Lindberg Avenue: Dedication as needed for 30 ft . from centerline for total 60 ft . of ROW
Paving: 40 ft . Curb \& gutter: Both sides
Revisions as needed:

- Reference the document number on the plat and provide a copy of the plat for staff review prior to Final.
- Show the total ROW and ROW from the centerline after the ROW dedication on the plat prior to final.
- Show the dedication as noted above or request a variance for staff review and possible Board's action prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* 900 ft. Block Length for R-3T and R-3C Zone Districts
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac
**Subdivision Ordinance: Section 134-105


## ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties.

* Proposing: 26 ft . - 67 ft . service drive easement
- Revise the label for service drive easement to "Private service drive easement" prior to final.
- Curb cut locations must be approved by all development departments including Traffic

Department prior to final.
**Subdivision Ordinance: Section 134-106

## SETBACKS

*Front: In accordance with the Zoning Ordinance or greater for easements or approved site plan/PUD or inline with existing structures, whichever is greater applies.
Revisions Needed:
-Clarify/revise note as shown above prior to final.
-Proposed:
So. 10th Street: 50 ft . or greater for approved site plan or greater for easements Expressway 83: 75 ft . or greater for approved site plan or greater for easements
So. 16th Street: 30 ft . or greater for approved site plan or greater for easements Lindberg Ave.: 30 ft . or greater for approved site plan or greater for easements
**Zoning Ordinance: Section 138-356
*Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan/PUD, whichever is greater applies.
Revisions Needed:

- Clarify/revise note as shown above prior to final.
- Proposed:

Others: According to Zoning Ordinance or greater for approved site plan or easements
**Zoning Ordinance: Section 138-356

* Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan/PUD, whichever is greater applies.
Revisions Needed:
- Clarify/revise note as shown above prior to final.
- Proposed:

Others: According to Zoning Ordinance or greater for approved site plan or easements
**Zoning Ordinance: Section 138-356

| Non-compliance |
| :--- |
|  |
| Non-compliance |
|  |
| Non-compliance |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

\begin{tabular}{|c|c|}
\hline \begin{tabular}{l}
* Corner: In accordance with the Zoning Ordinance or greater for easements or approved site plan or PUD, whichever is greater applies. \\
Revisions Needed: \\
- Clarify/revise note as shown above prior to final. \\
- Proposed: \\
Others: According to Zoning Ordinance or greater for approved site plan or easements \\
**Zoning Ordinance: Section 138-356
\end{tabular} \& Non-compliance \\
\hline \begin{tabular}{l}
* Garage \\
**Zoning Ordinance: Section 138-356
\end{tabular} \& NA \\
\hline *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN \& Applied \\
\hline \multicolumn{2}{|l|}{SIDEWALKS} \\
\hline \begin{tabular}{l}
* 4 ft . wide minimum sidewalk required on Expressway 83, South 10th Street, South 12th Street, and Lindberg Avenue. \\
- Sidewalk requirement may increase to 5 ft. per Engineering Department prior to final. Revise plat note \#5 as applicable prior to final. \\
- If Engineering Dept. requires 5 ft. sidewalk on Expressway 83 and South 10th Street, the rest of the note should be as "and a 4 ft . wide minimum sidewalk...". Review and finalize prior to final. \\
* Proposing: a 5 ft . sidewalk required on Expressway 83, South 10th Street, and a 4 ft . \\
sidewalk required along South 12th Street, and Lindberg Avenue. \\
**Subdivision Ordinance: Section 134-120 \\
* Perimeter sidewalks must be built or money escrowed if not built at this time.
\end{tabular} \& Required

Required <br>
\hline \multicolumn{2}{|l|}{BUFFERS} <br>

\hline | * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses |
| :--- |
| **Landscaping Ordinance: Section 110-46 | \& Applied <br>


\hline | * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses |
| :--- |
| **Landscaping Ordinance: Section 110-46 | \& Applied <br>

\hline *Perimeter buffers must be built at time of Subdivision Improvements. \& Applied <br>
\hline \multicolumn{2}{|l|}{NOTES} <br>

\hline | * No curb cut, access, or lot frontage permitted along $\qquad$ |
| :--- |
| - Curb cut locations must be approved by all development departments including Traffic Department prior to final. |
| ${ }^{* *}$ Must comply with City Access Management Policy | \& TBD <br>

\hline * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. \& Applied <br>
\hline * Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. \& Applied <br>
\hline * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. \& Applied <br>
\hline
\end{tabular}

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Applied Applied |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Applied |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * Based on the application submitted on April 6, 2023, the proposed subdivision is for commercial development. Park fees do not apply to commercial development, unless changed to residential. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording <br> * Based on the application submitted on April 6, 2023, the proposed subdivision is for commercial development. Park fees do not apply to commercial development, unless changed to residential. <br> * Pending review by the City Manager's office. <br> * Based on the application submitted on April 6, 2023, the proposed subdivision is for commercial development. Park fees do not apply to commercial development, unless changed to residential. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Required |
| COMMENTS |  |
| Comments: <br> - A CUP for a Planned Unit Development might be required prior to final. If applicable, the requirements will be finalized based on the PUD conditions prior to final. <br> - Provide the legal description of the properties on the west side of S. 12th Street. <br> - Provide the LLC documents and authorization letter form the owners prior to final. <br> *Must comply with City's Access Management Policy. | Required |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| RECOMMENDATION |  |
| :--- | :---: |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED | Applied |
| PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED, DRAINAGE, AND |  |
| UTILITIES APPROVAL. |  |



|  | II City of McAllen <br> Planning Department <br> 311 NORTH $15{ }^{\text {TH }}$ STREET •（956）681－1250 •（956）681－1279（fax） SUBDIVISION PLAT REVIEW APPLICATION | \% |
| :---: | :---: | :---: |
| Co | Subdivision Name R GU Cold Storages－Boralis USA，Fuc $\qquad$ Legal Description A 3.953 acre tract of land out of lot3． section 4．Hidalgo County Canal Company＇s Sol．Vol Q．Ps． 177 Location＿． 1100 military Hwy <br> City Address or Block Number 1100 olilltary Hwy．，Mc Dllen．Tx $\overline{785} 93$ Total No．of Lots $\qquad$ Total Dwelling Units $\qquad$ Gross Acres 3.953 Net Acres 3.953 ゅPublic Subdivision／םPrivate and Gated／／DPrivate but Not Gated within ETJ：$\square$ Yes／םNo For Fee Purposes：（1）Commercial（ 3,953 Acres）／ $\qquad$ Residential（ Lots） Replat：$\square \mathrm{Yes/} \mathrm{\square No}$ Existing Zoning $\qquad$ C－3 Proposed Zoning $\qquad$ I－1 Applied for Rezoning aNo／GYes：Datei 0．10．23 Existing Land Use Commercial $\qquad$ Proposed Land Use $\qquad$ Industrial Irrigation District \＃ 3 $\qquad$ Water CCN：0MPU／ロSharyland Water SC Other $\qquad$ Agricultural Exemption：$\square \mathrm{Yes} / \mathrm{m}_{\mathrm{b}}$ No Parcel \＃ $\qquad$ 189319 $\qquad$ Estimated Rollback Tax Due $\qquad$ Tax Dept．Review $\qquad$ 1PGG | 189820 |
| 产 |  | com |
|  | Name St．John River Group Phone（956） 2392150 <br> Address 6713 s． 40 oth $5 t$ ． $\qquad$ $\qquad$ E－mail jescortez37＠hotmail <br> City Mcsilen $\qquad$ State T\＆ Zip $\qquad$ Contact Person Jesus Cortez | com |
|  | Name CHLH Engineering．LLC $\qquad$ 7． $\qquad$ （956） 222.5423 <br> Address $\qquad$ 701 S ： 15 th st ． E－mail $\qquad$ City Mc Allen State Tx Zip $\qquad$ 78501 Contact Person Cioromiro Hiniojosa |  |
|  | Name RC consu iting asend reappiag Phone （956）9608061 Address 2112 S．Sharyld．ste 20E－mail Roycastillosurvzy＠s City $\qquad$ Mission State $\qquad$ 7x． Zip 78572 | nailicom |
|  | $K F$ |  |




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 12/12/2023

## SUBDIVISION NAME: RGV COLD STORAGES - BORALIS USA, INC

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Military Highway (F.M. 1016):Dedication as needed for 75 feet from centerline for 150 feet total ROW.
Paving: 65-105 ft. Curb \& gutter: Both sides
Revisions Needed:

- Show and label Centerline, total existing ROW, and existing ROW on both sides of the centerline, to determine dedication requirement prior to final.
- Show and label "additional ROW dedicated by this plat" to comply with dedication as noted above prior to final.
- Show the document number for any existing ROW on the plat and provide a copy for staff review prior to final.
- Clarify/remove existing edge of the road and only show ROW on the plat prior to final.
- All ROW requirements must be addressed prior to final.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.
E/W Quarter Mile Collector (north boundary): Dedication as needed for 30 feet from centerline for 60 feet total ROW.
Paving: 40 ft . Curb \& gutter: both sides
Revisions needed:
- Show and label Centerline, and "additional ROW dedicated by this plat" to comply with dedication as noted above prior to final.
- Show the document number for any existing ROW on the plat and provide a copy for staff review prior to final.
- Street names will be assigned by City prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording
**COM Thoroughfare Plan


## Paving __ Curb \& gutter

**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* 900 ft. Block Length for R-3 Zone Districts $\qquad$
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac

Non-compliance

- No Cul-de-Sac is proposed.
**Subdivision Ordinance: Section 134-105

Non-compliance
Non-compliance

| Applied |
| :---: |
| Applied |
| NA |
| NA |


| ALLEYS |  |
| :---: | :---: |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial/industrial properties. <br> - Revise the plat to show alley/service drive easement or add a plat note as follows prior to final: A minimum 24 ft . private service drive for City Services to be established as part of site plan and must be maintained by lot owner and not the City of McAllen. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| * Front: According to the zoning ordinance, or greater for easements, or in line with average existing structures, or approved site plan, whichever is greater applies. <br> - Revise the setback note as shown above prior to final. <br> - Proposing: 45 ft . or greater for easements, or in line with existing, whichever is greater applies <br> **Zoning Ordinance: Section 138-356 \& 138-367 | Non-compliance |
| * Rear: According to the zoning ordinance, or greater for easements, or approved site plan, whichever is greater applies. <br> - Revise the setback note as shown above prior to final. <br> - Proposing: 10 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: According to the zoning ordinance, or greater for easements, or approved site plan, whichever is greater applies. <br> - Revise the setback note as shown above prior to final. <br> - Proposing: 6 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner $\qquad$ <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage <br> - Remove the garage setback note prior to final, as it only applies to residential developments. <br> - Proposing: 18 ft . except where greater setback is required, greater setback applies <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Military Highway and E/W Collector Street. <br> - Finalize the ROW requirements to finalize the plat note prior to final. <br> - Engineering Department may require 5 ft . sidewalk prior to final. <br> - Proposing: 5 ft . wide sidewalk required on Military Highway. <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance <br>  <br> Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied <br> Applied <br> Required |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| NOTES |  |
| :---: | :---: |
| * No curb cut, access, or lot frontage permitted along <br> **Must comply with City Access Management Policy $\qquad$ <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | TBD <br> Required <br> Applied <br> Applied <br> NA <br>  <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Applied <br> Applied |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: I-1 <br> * City Commission approved a rezoning request (REZ2023-0051) for the subject property from C-3 to I-1 District on December 11, 2023. <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> * City Commission approved a rezoning request (REZ2023-0051) for the subject property from C-3 to I-1 District on December 11, 2023. <br> ***Zoning Ordinance: Article V | Applied |
| PARKS |  |
| * Land dedication in lieu of fee. <br> ** As per the application submitted on November 28, 2023, the proposed development is for industrial use. Park fees do not apply to industrial developments. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording <br> ${ }^{* *}$ As per the application submitted on November 28, 2023, the proposed development is for industrial use. Park fees do not apply to industrial developments. <br> * Pending review by the City Manager's Office. <br> ** As per the application submitted on November 28, 2023, the proposed development is for industrial use. Park fees do not apply to industrial developments. | NA NA NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| TRAFFIC |  |
| :--- | :---: |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to <br> final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Required |
| COMMENTS | TBD |
| Comments: <br> - Reference the document number for the gas easement and add dimensions form the lot <br> corners to the gas easement prior to final. <br> - Clarify the overlap on the proposed 10 ft. U.E. on the west side with the existing irrigation <br> canal on. Review and revise as applicable prior to final. <br> - Any abandonment must be done by separate process and not the plat. <br> - Include the legal description of all adjacent properties on all sides, including on the south side <br> of Military Highway, prior to final. <br> - All signature blocks must comply with Sec. 134-61 of the subdivision ordinance prior to <br> recording. <br> *Must comply with City's Access Management Policy. |  |
| RECOMMENDATION | Non-compliance |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM, SUBBECT TO THE CONDITIONS NOTED, DRAINAGE, AND <br> UTILITIES APPROVAL. |  |





Reviewed On: 12/14/2023

| SUBDIVISION NAME: MCALLEN CONVENTION CENTER LOTS 1B-1E |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| South Ware Road: Dedication needed for 60 ft. from centerline for 120 ft . total ROW <br> Paving: By the State Curb \& gutter: By the State <br> Revisions needed: <br> - Label centerline and "Existing ROW" to determine ROW dedication requirement prior to final. <br> - If 58.8 ft . and 59.2 ft . are the existing ROW on the west side of the centerline, clarify the discrepancy between the ROW dedication shown on the referenced recorded plats on the west side ( 60 ft .) and the existing ROW shown on this plat prior to final. <br> - Plat shows variable width ROW for S. Ware Road; however, Plat of Lots 1A-9A McAllen Convention Center, shows South Ware Road with 120 ft. existing ROW. Show the existing ROW on multiple points to show the range of ROW and clarify the discrepancy prior to final. <br> - All ROW requirements must be addressed prior to final. <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to recording <br> **COM Thoroughfare Plan | Non-compliance |
| Ithaca Avenue: Existing 50 ft . total ROW <br> Paving: approximately 32 ft . Curb \& gutter: both sides <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to recording <br> **COM Thoroughfare Plan | Applied |
| Convention Center Blvd: Existing 108 ft . total ROW <br> Paving: approximately 65 ft . Curb \& gutter: both sides <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to recording <br> **COM Thoroughfare Plan | Applied |
| * 1,200 ft. Block Length <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 900 ft . Block Length for R-3 Zone Districts <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> - Proposing: Variable width access, utility, and drainage easement ( 24 ft . to 59 ft .) <br> - Revise the label form "access" to "private access" prior to final. <br> - Add "By this plat" at the end of all easements dedicated by this plat prior to final. <br> - Clarify the overlap of private access, utility, and drainage easements prior to final. The overlap requires all development departments' approval prior to final. <br> - Clarify the 30 ft . access, utility, and drainage easements on the south side of subdivision prior to final, since it overlaps the existing 31 ft . private access easement and 55 ft . water and sewer easement. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |


| SETBACKS |  |
| :---: | :---: |
| Setbacks as per the City of McAllen requirements or approved site plan. <br> * Since the subdivision is a replat of Lot 1A out of Lots 1A-9A McAllen Convention Center, the originally recorded restrictions apply. <br> **Zoning Ordinance: Section 138-356 | Applied |
| **Zoning Ordinance: Section 138-356 | NA |
| **Zoning Ordinance: Section 138-356 | NA |
| **Zoning Ordinance: Section 138-356 | NA |
| * Garage <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk shall be required on S. Ware Road, Ithaca Avenue, and Convention Center Boulevard. <br> - Revise the plat note as shown above prior to final. <br> * Since the subdivision is a replat of Lot 1A out of Lots 1A-9A McAllen Convention Center, the originally recorded restrictions apply. <br> **Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between residential zones/uses <br> - Add a platy note as shown above prior to final. <br> * Since the subdivision is a replat of Lot 1A out of Lots 1A-9A McAllen Convention Center, the originally recorded restrictions apply. <br> **Landscaping Ordinance: Section 110-46 | Required |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> * Since the subdivision is a replat of Lot 1A out of Lots 1A-9A McAllen Convention Center, the originally recorded restrictions apply. <br> **Landscaping Ordinance: Section 110-46 | NA |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| ${ }^{* *}$ Must comply with City Access Management Policy | Applied |
| * Site plan must be approved by City prior to building permit issuance. | Applied |
| * Common Areas to be maintained by the property owners. <br> - Add a plat note as shown above prior to final. <br> * Since the subdivision is a replat of Lot 1A out of Lots 1A-9A McAllen Convention Center, the originally recorded restrictions apply. | Non-compliance |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |


| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Applied |
| * Minimum lot width and lot area <br> - Use solid line to show lot lines prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> * The proposed use is not mentioned on the application submitted on December 8, 2023. Provide the proposed use to determine Park Land dedication requirements prior to final. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording <br> * The proposed use is not mentioned on the application submitted on December 8, 2023. Provide the proposed use to determine Park Land dedication requirements prior to final. | NA |
| * Pending review by the City Manager's Office. <br> * The proposed use is not mentioned on the application submitted on December 8, 2023. Provide the proposed use to determine Park Land dedication requirements prior to final. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Applied |


| COMMENTS |  |
| :--- | :--- |
| Comments: | Non-compliance |
| - Since it is a replat, revise the subdivision's name to "McAllen Convention Center Lots 1B-1E |  |
| Subdivision" prior to final. |  |
| - Total number of lots on the application is written as one, while four lots are proposed. Clarify |  |
| and revise prior to final. |  |
| - The proposed use is not written on the application. Clarify and revise prior to final. |  |
| - The irrigation district is not wpritten on the written as n/a. Clarify and revise prior to final. |  |
| final. |  |
| - The subdivisison boundary length on the plat, survey and originally recorded subdivision do |  |
| not match. Clarify/review \& revise as applicable prior to final. |  |
| - Add "by this plat" at the end of all easements dedicated by this plat and add document |  |
| number for all existing easements prior to final. |  |
| - Use solid line for lot lines prior to final. |  |
| - Add dimensions to clarify how many feet of the existing 55 ft. water and sewer easement in |  |
| on this property (show at multiple points) prior to final. |  |
| - Add numbers to plat notes prior to final. |  |
| - All signature blocks must comply with Sec. 134-61 of the Subdivision Ordinance prior to |  |
| recording. |  |
| - Legal description of all adjacent lots on all sides are required on the plat prior to recording. |  |
| *Must comply with City's Access Management Policy. |  |
| RECOMMENDATION |  |



| P | PRESENT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A | ABSENT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MC | MEETING CANCELLED |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LQ | LACK OF QUORUM |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | $\begin{gathered} \stackrel{N}{2} \\ \stackrel{+}{2} \\ \stackrel{6}{6} \end{gathered}$ | $\begin{gathered} \underset{N}{N} \\ \frac{1}{5} \end{gathered}$ | $$ | $\begin{aligned} & \underset{\sim}{N} \\ & \underset{N}{N} \\ & \hline \end{aligned}$ | $\begin{aligned} & \underset{N}{N} \\ & \stackrel{N}{\mathrm{O}} \\ & \hline \mathbf{O} \end{aligned}$ | $\begin{aligned} & \underset{N}{N} \\ & \underset{N}{N} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \text { N } \\ & \text { O} \\ & \hline \mathbf{O} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \frac{\infty}{\infty} \\ & \frac{2}{\mathbf{j}} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{\rightharpoonup}{0} \\ & \stackrel{H}{8} \end{aligned}$ | $\begin{aligned} & N \\ & \stackrel{N}{0} \\ & \stackrel{y}{\circ} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{N}{0} \\ & \stackrel{0}{\circ} \\ & \stackrel{8}{0} \end{aligned}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{N}{\mathbf{N}} \end{aligned}$ | $\begin{aligned} & \underset{N}{N} \\ & \underset{N}{\mathrm{~N}} \end{aligned}$ | $\begin{array}{\|c} \mathfrak{N} \\ \stackrel{1}{N} \\ \mathbf{N} \\ \hline \end{array}$ | $\begin{array}{\|l} \underset{\sim}{N} \\ \underset{\sim}{\infty} \\ \hline \underset{\sim}{\circ} \\ \hline \end{array}$ | $\begin{array}{\|c} \underset{\sim}{\sim} \\ \underset{\sim}{\mathrm{N}} \\ \hline \end{array}$ | $\begin{aligned} & \stackrel{N}{0} \\ & \stackrel{0}{\circ} \\ & \hline 8 \end{aligned}$ |  |  | $\begin{array}{\|l} \text { N } \\ \text { N } \\ \text { O} \\ \hline \end{array}$ | $\begin{aligned} & \text { N } \\ & \stackrel{\rightharpoonup}{\mathbf{c}} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{N}{\mathbf{O}} \\ & \underset{\sim}{2} \end{aligned}$ | $\begin{aligned} & \underset{N}{N} \\ & \underset{N}{N} \end{aligned}$ | $\begin{gathered} \tilde{N} \\ \underset{\sim}{0} \\ \underset{\sim}{N} \\ \hline \end{gathered}$ |  |
| Michael Fallek | P | P | P | P | A | P | P | P | A | P | P | A | P | P | P | A | P-LQ | A | A | P | P | P | P | P |  |
| Gabriel Kamel | P | A | P | P | P | P | P | A | P | P | P | P | A | A | A | P | A | P | P | P | P | P | A | P |  |
| Jose B. Saldana | P | A | P | P | A | P | A | P | P | A | P | P | P | P | A | A | P-LQ | P | P | A | A | P | P | P |  |
| Marco Suarez | A | P | P | P | P | A | P | P | A | P | A | P | P | A | P | A | A | P | P | A | P | A | P | A |  |
| Emilio Santos Jr. | A | P | P | P | P | P | P | P | P | A | P | P | A | P | P | P | A | A | A | A | P | A | P | P |  |
| Erica de la Garza-Lopez | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |  |  |  |  |  |  |  |  |  |
| Jesse Ozuna |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | P | A | P | P | P | A | P | P | P |  |
| Reza Badiozzamani |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | P | P | P | P | A | P |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS

| Michael Fallek |  |  |  |  |  |  |  |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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[^0]:    * Front: Nolana Avenue/ N. 29th Street/ N. 34th Street :In accordance with the zoning ordinance, or greater for easements or approved site plan, or in line with average setback,

    Revisions needed:

    - Clarify/revise the setback note as shown above prior to final.
    - Proposing 60 ft . or in line with existing structures, approved site plan, or greater for easements, whichever is greater applies.
    ***Zoning Ordinance: Section 138-356,138-367

