# PLANNING \& ZONING COMMISSION REGULAR MEETING TUESDAY, FEBRUARY 18, 2020-3:30 PM MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3^{\text {RD }}$ FLOOR 

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

INVOCATION

1) MINUTES:
a) Minutes for Regular Meeting held on February 4, 2020
2) SITE PLAN:
a) Revised Site Plan Approval for Lot B, Emily Sasser No. 2 Subdivision; 720 East Jackson Avenue (SPR2020-00002)
b) Revised Site Plan Approval for Lot C, McAllen Pavilion Subdivision; 606 East U.S. Expressway 83 (SPR2019-0001)
3) SUBDIVISIONS:
a) JR Frontera Subdivision; 1701 Frontera Road- John Rodriguez (Final) (SUB2020-0004) UIG
b) Highland Oaks Subdivision; 4900 North 29th Street- RBY Reynolds Estates, LLC (Final) (SUB2020-0008) M\&H
c) The Shops at Tres Lagos Subdivision; 4401 Tres Lagos Boulevard- Rhodes Enterprises, Inc (Revised Preliminary) (SUB2019-0005) M\&H
d) Shops at Nolana Subdivision; 2901 Nolana Avenue- Ponderosa Retail, LTD (Revised Preliminary) (SUB2020-0005) HA

## 4) INFORMATION ONLY:

a) City Commission Actions; February 10, 2020

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

STATE OF TEXAS

The McAllen Planning and Zoning Commission convened in a Regular Meeting \& Public Hearing on Tuesday, February 4, 2020 at 3:33 p.m. in the McAllen City Hall City Commission Room at 1300 Houston Avenue, McAllen, Texas.

| Present: | Pepe Cabeza de Vaca <br> Daniel Santos | Chairperson <br> Vice-Chairperson |
| :--- | :--- | :--- |
|  | Michael Hovar | Member |
|  | Rogelio Cervantes | Member |
|  | Gabriel Kamel | Member |
|  | Michael Fallek | Member |
| Staff Present: | Evare B. Saldana | Member |
|  | Evaristo Garcia |  |
|  | Michelle Rivera | Assistant City Attorney |
|  | Edgar Garcia | Assistant City Manager |
|  | Luis Mora | Planning Director |
|  | Rodrigo Sanchez | Deputy Director |
|  | Berenice Gonzalez | Senior Planner |
|  | Jose De La Garza | Planner III |
|  | Liliana Garza | Planner III |
|  | Juan Martinez | Planner II |
|  | Ryan Cortes | Development Coordinator |
|  | Porfirio Hernandez | Engineering Department |
|  | Claudia Mariscal | Technician II |
|  |  | Administrative Secretary |

## CALL TO ORDER - Pepe Cabeza de Vaca, Chairperson

## PLEDGE OF ALLEGIANCE

## INVOCATION- Rogelio Cervantes

## 1) MINUTES:

a) Minutes for Regular Meeting held on January 21, 2020.

The minutes for the regular meeting held on January 21, 2020 were approved as submitted. The motion to approve was made by Mr. Michael Fallek. The motion was seconded by Mr. Rogelio Cervantes, and the item received unanimous approval with six members present and voting.

## 2) ELECTION OF OFFICERS:

a) Chairperson

Daniel Santos nominated Mr. Pepe Cabeza De Vaca. Mr. Rogelio Cervantes seconded the motion, which approved unanimously with seven members present and voting.

> b) Vice- Chairperson

Mr. Rogelio Cervantes nominated vice-chairperson Daniel Santos for another term. Mr. Gabriel

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Kamel seconded the motion, which approved unanimously with seven members present and voting.

## 3) SUBDIVISIONS:

a) Gumwood Commerce Subdivision; 705 North $23^{\text {rd }}$ Street- DG and GG Investments LLC (Revised Final) (SUB2019-0015) SE

Mr. Mora stated the subject property was zoned C-3 and was located N. 23rd Street - 20 ft . additional dedication for 50 ft . from centerline; 100 ft . ROW. Paving: by the state curb \& gutter to be done by the state. Show ROW from centerline and total ROW to new property line after accounting for ROW dedication. N. 24th Street: 10 ft . dedication for 30 ft . from centerline; future 60 ft . ROW with paving of 40 ft . and curb \& gutter on both sides. Gumwood Ave. 30 ft . from centerline existing 60.06 ft . total ROW existing with paving of 40 ft . and curb \& gutter on both sides. N. 24th Street is located at the rear of the lot, making it a double fronting lot. Plat needs to be revised as needed to show Service drive easement required by Public Works Department for waste collection services. Front setbacks along N. 23rd Street were 50 ft . or greater for easements, or in line with existing buildings, whichever is greater. Rear setbacks along N. 24th Street were 30 ft . or greater for easements, or in line with existing buildings, whichever is greater. Received letter January 24, 2020 for a variance request for 18 ft. setback for the double fronting lot along N. 24th Street. Interior side setbacks were in accordance with the Zoning Ordinance or greater for easements. Corner: Along Gumwood Avenue - 10 ft . or greater for easements Garage: All setbacks are subject to increase for easements or approved site plan. A 4 ft . wide minimum sidewalk required on N . 24 th Street and Gumwood Avenue, and a 5 ft . wide minimum sidewalk was required on N. 23rd Street. 5 ft . sidewalk required along N. 23 rd Street, as per Engineering Department. Perimeter sidewalks must be built or money escrowed if not built at this time. A 6 ft . opaque buffer was required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along N. 24th Street. An 8 ft . masonry wall required between single-family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along N. 24th Street Site plan must be approved by the Planning Department and other development departments prior to building permit issuance. Common Areas, service drives must be maintained by the lot owners and not the City of McAllen. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Department, TG has been approved; no TIA required. Escrow monies for improvements, including sidewalks along the perimeter streets if not constructed prior to plat recording. Comply with City's Access Management Policy Provide for a private service drive easement on the plat per Traffic comments. Pubic Works has asked for a site plan to address dumpster locations, etc. Which will be reviewed as part of the site plan review. Comply with other department requirements, as may be applicable, prior to recording.

Staff recommended approval of the subdivision in revised final form subject to the conditions noted, and clarification of the requested setbacks.

Mr. Michael Fallek asked if the property would be set further back than the adjacent properties and the one to the north was 15 feet, Mr. Mora explained that on the aerial map there is a building that is about 120 feet that is adjacent directly to the north and then skip a vacant property and then the one that setback is 15 feet. On the north side of block are residential uses that are setback approximately 15 feet. Mr. Fallek questioned that the survey shows a corner clip of a 20 by 20 site

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obstruction easement and that would be his only question about approving something less than the 20 foot. Mr. Mora stated that in terms of intersection of Gumwood and $24^{\text {th }}$ Street there is a buffer along North $24^{\text {th }}$ street that must comply with a 25 by 25 -site obstruction easement. Mr. Fallek said that it shows it was 20 by 20, Mr. Mora explained that it might have been taken from the property points but by ordinance, it is 25 from the curb intersection. The building itself it will not be in that corner clip.

After a brief discussion, Mr. Michael Fallek moved to approve with the variance and based on staff recommendation with conditions noted. Mr. Jose Saldana seconded the motion, which was approved with seven members present and voting.

## b) Penitas, Lots 1A and 1B Subdivision; 7108 North $23{ }^{\text {rd }}$ Street- Martmore Real Estate LLC(Preliminary) (SUB2020-0006) HLG

Ms. Gonzalez stated that the subject property was located at N. 23rd Street: 120 ft . ROW Paving: min. 65 ft . Curb \& gutter: Both sides Show Centerline and how much ROW exists on both sides of centerline for N. 23rd Street Paving curb \& gutter 800 ft . Block Length 600 ft . Maximum Cul-de-Sac ROW: 20 ft . Paving: 16 ft . alley/service drive easement required for commercial properties Plat showing 25 ft . common access easement should indicate that it is private and paved. On NW corner of plat, common access easement overlaps into adjacent property. Indicate document number allowing for shared access as part of this plat. Remove "prop" from the common access easement shown on plat Front: N. 23rd Street - 60 ft . or greater for approved site plan or easements Rear: In accordance with the zoning ordinance or greater for easements Sides: In accordance with the zoning ordinance or greater for easements Corner: In accordance with the zoning ordinance or greater for easements Garage. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on N .23 rd Street as per note on existing recorded plat. Minimum width may be increased to 5 ft . as per Engineering Department. Perimeter sidewalks must be built or money escrowed if not built at this time 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses Revise Note \#10 as noted above. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/usesNote required on plat as noted above, prior to final. Perimeter buffers must be built at time of Subdivision Improvements. Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. The number and location of curb cuts will be reviewed as part of site plan approval. Common Areas, Private Common Access Easements must be maintained by the lot owners and not the City of McAllen Revise Note \#15 as noted above, prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirments per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Existing: C-3 Proposed: Application needs to be completed, proposed use was left blank. Trip Generation to determine if TIA is required, prior to final plat. As per Traffic Department, need to submit a Trip Generation to determine if a TIA will be required, prior to final. Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy Name needs to be revised on plat and application as follows: Penitas, Lots 1A and 1B Subdivision. On plat show lots as Lot 1A and Lot 1B Existing plat notes remain as now exist. Need clarification regarding proposed zoning Public hearing required at time of final approval for this resubdivision.

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Staff recommended approval of the subdivision in preliminary form, subject to the conditions noted, and drainage and utility approvals.

Mr. Kamel asked if the applicant was going to use the two pieces of land to make one commercial site. Ms. Gonzalez indicated that it was one lot and that it was now being split it into two. Mr. Kamel inquired on the minimum acreage required for a commercial development. Chairperson Pepe explained that he saw on the plat that Lot B was . 66 and Lot was .51. Mr. Kamel stated the application was incorrect. Mr. Mora explained the minimum lot width was 50 feet for commercial property.

After a brief discussion, Mr. Michael Hovar moved to approve based on staff recommendation with conditions noted. Mr. Daniel Santos seconded the motion, which was approved with seven members present and voting.

## c) Cris-Auto Service Subdivision; 7500 North $23^{\text {rd }}$ Street- Cris Auto Service LLC. (Preliminary) (SUB2020-0007) HLG

Ms. Gonzalez stated the subject property was located on N. 23 rd Street had a 10 ft . dedicated for 60 ft. from centerline for 120 ft. ROW withPaving: curb \& gutter to be done by the state. Show ROW from centerline and total ROW on N. 23rd Street to new property line after accounting for ROW dedication. Warbler Avenue had 60 ft . ROW Paving: 40 ft . curb \& gutter on both sides. 800 ft . Block Length 600 ft . Maximum Cul-de-Sac ROW: 20 ft . Paving: 16 ft . alley/service drive easement required for commercial properties. Plat needs to be revised to reflect this requirement. Front: N. 23 rd Street -60 ft . or greater for approved site plan or easements. Revise note on plat as noted above, prior to final. Rear: In accordance with the zoning ordinance or greater for approved site plan or easements Revise note on plat as noted above, prior to final. Side setbacks were in accordance with the zoning ordinance or greater for approved site plan or easements Revise note on plat as noted above, prior to final. Corner setbacks along Warbler Avenue had 30 ft . or greater for approved site plan or easements Revise note on plat as noted above, prior to final. All setbacks are subject to increase for easements or approved site plan. A 5 ft . wide minimum sidewalk required on N .23 rd Street and 4 ft . wide minimum sidewalk required on Warbler Ave. Required 5 ft . along N. 23rd Street as per Engineering. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. An 8 ft . masonry wall required between single-family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along N. 23rd Street with access only from Warbler Avenue shown on proposed plat. As per Note \#14 shown on plat at time of initial submittal, need to be clarified. Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. Clarify Note \#8 currently shown on plat regarding site plan, prior to final. Common Areas, private service access easements, etc. must be maintained by the lot owners and not the City of McAllen Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets. Minimum lot width and lot area Existing: C3 Proposed: Application needs to be revised, proposed

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zoning was left blank. Trip Generation to determine if TIA is required, prior to final plat. As per Traffic Department, need to submit a Trip Generation to determine if a TIA will be required, prior to final. Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy Need clarification regarding proposed zoning Conditional use permit required for an automotive service facility in a C-3 zone, prior to final approval.

Staff recommended approval of the subdivision in preliminary form subject to the conditions noted, and utility and drainage approvals.

Chairperson Cabeza de Vaca inquired if subdivision was already zoned a C-3. Ms. Gonzalez confirmed.

After a brief discussion, Mr. Daniel Santos moved to approve based on staff recommendation with conditions noted. Mr. Michael Hovar seconded the motion, which was approved with seven members present and voting.

## d) Mission Valley Estates Subdivision; 7321 Mile 7 ½ Road- Falcon International Bank (Revised Preliminary Extension) (SUB2018-0052) SEA

Ms. Gonzalez stated that the subject property was located at S. H. 107: 172 ft . ROW existing Paving: by the state curb \& gutter on both sides. Mile $71 / 2$ North Road: 15 ft . dedication for 40 ft . from centerline for 80 ft . ROW Paving: 52 ft . 65 ft . Curb \& gutter: both sides Entry Street from S.H. 107: 58 ft . ROW minimum as previously approved Paving: 32 ft . Curb \& gutter: both sides

Engineer needs to show/label ROW on the plat Entry Street from Mile $71 / 2$ North Road: 73 ft . as previously approved Paving: 46 ft . Curb \& gutter: both sides Engineer to shown/label ROW on the plat Other Interior Streets: 50 ft . ROW Paving: 32 ft . Curb \& gutter: both sides. 800 ft . Block Length: No stub streets proposed to the east and west. 600 ft . Maximum Cul-de-Sac: ROW: 20 ft . Paving: 16 ft . alley/service drive easement required for commercial properties Front: 25 ft . or greater for easements Rear: 10 ft . or greater for easements, except 25 ft . for double fronting lots along Mile 7 $1 / 2$ North Road. Revise rear setback note as noted above. Sides: 6 ft . or greater for easements. Corner: 10 ft . or greater for easements. Garage: 18 ft . except where greater setback is required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. No construction allowed over any easements. Provide distances from lot lines or corner pins to locate the easements on each lot. 4 ft . wide minimum sidewalk required on S.H. 107, Mile 7 1/2 North Road and both sides of all interior streets. Sidewalks on S.H. 107 and Mile 7 1/2 North Road may increase to 5 ft . - per Engineering Department. Note \#11 will need to be revised once the sidewalk widths on S.H. 107 and Mile 1/2 North road are established. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial, or multi-family residential zones/uses, and along Mile 7 1/2 North Road.. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along Mile 7 1/2 North Road. Revise Note \#21 shown on the plat as noted above. Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Common Areas, Private Streets must be maintained by the lot owners and not the City of McAllen.Engineer needs to clarify if this will be a public or private subdivision. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of

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McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Engineer needs to clarify if this is a public or private subdivision. If public, the note will reference Section 110-72. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Lots fronting public streets - Engineer needs to clarify if this will be a public or private subdivision. Existing: R-1 Proposed: R-1
Rezoning Needed Before Final Approval. Land dedication in lieu of fee. Park Fee of $\$ 700$ per dwelling unit to be paid prior to recording. Park fee of $\$ 37,100$ (based on $\$ 700 \times 53$ dwelling units/lots) to be paid prior to recording. If the number of dwelling units/lots changes, the fees will be adjusted accordingly. Per Parks Department, the park fee is adjusted based on the reduction of lots from 53 to 48 lots. A park of $\$ 33,600$ must be paid prior to recording ( 48 lots $\times \$ 700$ per lot/dwelling unit). Park fees are subject to change if the number of lots changes again. Pending review by the Parkland Dedication Advisory Board and CC. Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, must submit a Trip Generation to determine if a TIA is required, prior to final. Traffic Impact Analysis (TIA) required prior to final plat. Need to clarify if this is a public or private subdivision so that comments can properly reflect the development. Gate and gate mechanism details must be submitted for review/approval, prior to final. Minimum 20 ft . pavement on both sides of islands along gate entry required. Must escrow monies, prior to recording, for improvements not constructed at this time, including paving, curb \& gutter, sidewalks, etc. If streets are to be private, must be built to City standards and maintained by the owners, not the City of McAllen. P\&Z approved the subdivision in preliminary form, with conditions, at the meeting of August 7, 2018. Subdivision was approved in revised preliminary form at the P\&Z meeting of February 5, 2019; engineer requested a six-month extension.

Staff recommended approval for a six-month extension on revised preliminary plat.
Mr. Michael Hovar asked about the time of the initial extension request and Mr. Michael Fallek explained that the first approval was in February of 2019 which expires after on year.

After a brief discussion, Mr. Gabriel Kamel moved to approve based on staff recommendation with conditions noted. Mr. Jose Saldana seconded the motion, which was approved with seven members present and voting.

## 4) PUBLIC HEARING:

## a) REZONING:

1. Rezone from $\mathrm{C}-1$ (office building) District to $\mathrm{R}-3 \mathrm{~A}$ (multifamily residential apartments) District: 1.724-acre tract of land out of the north 359.20 ft of the east 3.0 acres of Lot 14, Stewart's Addition, Hidalgo County, Texas; 615 Dallas Avenue (REZ2019-0056)

Mr. De La Garza stated that the property is located on the south side of Dallas Avenue approximately 450 ft . east of South 8th Street. The lot has frontage of 209.10 ft . along Dallas Avenue and a depth of 359.2 ft . for a total area of $75,108 \mathrm{sq}$. ft. or 1.724 acres.

The applicant was proposing to rezone the property to R-3A (multifamily residential apartments)

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District in order to construct a 32-unit two-story apartment complex. A revised feasibility plan was submitted.

The adjacent zoning is R-1 (single family residential) District to the north, south, and west, and C1 District to the east.

The subject property is vacant. Surrounding land uses are Victor Fields Elementary School, Victor Fields Park, Travis Middle School, the Comfort House Hospice, single-family residences, and fourxplexes.

The Foresight McAllen Comprehensive Plan designates the future land use for this property as Estate Residential, which is comparable to R-1 District.

The development trend for this area along Dallas Avenue is residential. The property was zoned to R-3T (multifamily residential townhomes) District in 1978. A rezoning request for the subject property to C-1 (office building) District was approved by the City Commission in July 2000 but no development occurred.

The requested zoning does not conform to the Estate Residential land use designation as indicated on the Foresight McAllen Comprehensive Plan.

The applicant submitted a feasibility plan that shows a two story 32 2-bedroom unit apartment complex. 64 parking spaces would be required and 64 are proposed.

Section 110-49 (a) Vegetation Ordinance requires a masonry screen eight feet in height where a commercial, industrial or multifamily use has a side or rear property line in common with a singlefamily use or zone.

The rezoning request provides opportunities for a variety of housing types throughout the city that responds to the residents' economic and social lifestyles. The proximity of the proposed development to an elementary school are compatible uses since institutional uses locate within residential neighborhoods.

A recorded subdivision plat and approved site plan are required prior to building permit issuance. Required Parkland Dedication or a variance for fees in lieu of parkland dedication comprising \$700 per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any calls or emails in opposition.
Staff recommended approval of the rezoning request to R-3A (multifamily residential apartments) District.

Chairperson asked if there was anyone in opposition to the proposed rezone request. There were none in opposition. Mr. Santos asked if this was the same item that they had a question on as far a traffic and Mr. De La Garza explained that it to be re noticed because there was a discrepancy on the survey submitted so now it was back on the agenda.

After a brief discussion, Mr. Gabriel Kamel moved to approve based on staff recommendation with

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conditions noted. Mr. Michael Hovar seconded the motion, which was approved with seven members present and voting.

## a) CONDITIONAL USE PERMITS:

1. Request of Jesus A. Garza, for a Conditional Use Permit, For Life of Use, For an event center at Lot A, Marleen's Center Subdivision, Hidalgo County, Texas; 124 South Ware Road. (CUP2019-0193)

Ms. Garza stated that the property is located at the southwest corner of South Ware Road and U.S. Business 83, and is zoned C-3 (general business) District. The L-shaped property has 121 ft . of frontage on South Ware Road and 246 ft . of frontage on U.S. Business Highway 83. The adjacent zoning is C-3 to the east, south and west, and C-4 (commercial industrial) District to the north. Surrounding land uses include a Valero and Stripes convenience store, Bell's Farm Market store, industrial and commercial businesses. An event center is allowed in a C-3 zone with a Conditional Use Permit and in compliance with requirements.

The initial conditional use permit was approved for this establishment by the Planning and Zoning Commission on December 16, 1997 and has been renewed annually. The permit was last renewed on December 19, 2018 by Planning and Zoning Commission. The applicant submitted an application for Life of the Use on December 20, 2019.

The applicant is proposing to continue to operate a $15,000 \mathrm{sq}$. ft . event center (Marleen's) in the existing building, which accommodates special events such as wedding receptions and quinceñeras. The Health Department and Fire Department has conducted their inspection. The establishment must comply with requirements set forth in Section 138-118(4) of the Zoning Ordinance as indicated below:

1) The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is not within 400 ft . of any of the above-reference uses;
2) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The establishment is located on S. Ware Rd. and U.S. Business 83, and does not generate traffic into residential areas;
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Based on the 15,000 sq. ft. building, 150 parking spaces are required and 180 parking spaces are provided;
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;

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6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
6) The above-mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director. Establishment will have to comply with conditions of building permit.

Staff recommended approval of the request, for Life of the Use, subject to Section 138-118 (4) of the Zoning Ordinance, and Health and Fire Department requirements

Mr. Kamel asked why they changed from a yearly approval to life of use, to which Ms. Garza notified the board that the applicant was there to answer any questions. Jesus Garza 8801 North Ware Road came to speak. Mr. Kamel asked Mr. Jesus Garza why he was applying for a life of use to which he answered that every year he had to go through this process and what if he did not get approved. Chairperson Pepe Cabeza de Vaca explained that the Conditional Use Permit could be pulled at any time if there is violations on the business. Mr. J. Garza then added that it was difficult to comply every year for new rules. Chairperson Cabeza de Vaca said that it was for commodity to not to have to come every year. Ms. Michelle Rivera addressed the board and explained that she spoke to Mr. J. Garza about applying for a Life of Use because it may make his life a little simpler since he does have contracts 3 and 4 years out. Ms. Rivera agree that his Conditional Use Permit can be pulled at any time only if he does anything wrong but he does have a track record of being there for 15-20 years and we had not had any problems. Ms. Rivera added that they could consider event centers to apply for Life of Use permit with the same situation of having a long proven track record of being good neighbors and maybe for the new ones they can start with a One-year permit.

Chairperson Cabeza de Vaca asked if there was anyone there in opposition for the proposed Conditional Use Permit for Life of Use. There were none.

After the discussion, Mr. Gabriel Kamel moved to approve based on staff recommendation with conditions noted. Mr. Jose Saldana seconded the motion, which was approved with seven members present and voting.

## 7) INFORMATION ONLY:

a) City Commission Actions: January 13,2020

Mr. Edgar Garcia, Planning Director, stated that there was rezoning from R-1 to R-2 and was approved as recommended and there was another rezone for $\mathrm{C}-2$ to $\mathrm{C}-3$ on Dove which was also approved.

Mr. Garcia informed the board about the required City Commission votes to be overturned.
There being no further business to come before the Planning \& Zoning Commission, Mr. Michael Hovar adjourned the meeting at 4:03 p.m. Mr. Gabriel Kamel seconded the motion, which carried unanimously with seven members present and voting.

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Vice- Chairperson, Daniel Santos
ATTEST:
Claudia Mariscal, Secretary

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 14, 2020
SUBJECT: REVISED SITE PLAN APPROVAL FOR LOT B, EMILY SASSER NO. 2 SUBDIVISION; 720 E. JACKSON AVE. (SPR2020-0002)

LOCATION: This subject property is located on the south side of E. Jackson Avenue approximately 200 ft . east of S . McColl Rd. and is zoned C-3 (general business) District. The surrounding zoning is $\mathrm{R}-1$ (single-family residential) District to the north, $\mathrm{C}-1$ (office building) District to the west and east, and $\mathrm{C}-3$ to the south.

PROPOSAL: The applicant is requesting to revise an approved site plan for Emily Sasser No. 2 Subdivision. The customer is proposing to close their current curb cut along E. Jackson Ave and relocate it approximately 60 ft . to west. The new curb cut is proposed to be 40 ft . in width in order to provide access to both Lots A and B from E. Jackson Ave. The plat was recorded in June 15, 2018 and site plan was approved by Planning and Zoning Commission in March 6, 2018


ANALYSIS: The proposed curb cut will not affect the existing site and both buildings will be kept as originally approved for both lots. The original curb cut on the east side of the property will become part of the landscaping and will have $100 \%$ sod with irrigation. The applicant will be adding trees along the front and along the rear section of Lot B. The new 40 ft . wide curb cut has been approved by the Engineering Department. Public works has also approved the new location of the dumpster. Must comply with previously approved sidewalks, landscaping, buffers, and setbacks. The Development Staff has reviewed the modification to the site and has approved as shown on the attached site plan.

## RECOMMENDATION:

Staff recommends approval of the site plan subject to the conditions noted, paving and building permit requirements, and the subdivision and zoning ordinances.







## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 14, 2020

## SUBJECT: REVISED SITE PLAN APPROVAL FOR LOT C, MCALLEN PAVILION SUBDIVISION; 606 E. U.S. EXPRESSWAY 83. (SPR2019-0001)

LOCATION: This subject property is located on the south side of U.S. Expressway 83, approximately 280 ft . west of S. McColl Rd.. The property is zoned C-3 (general business) District and the surrounding zoning is $\mathrm{C}-3$ in all directions.
PROPOSAL: The applicant is requesting to modify an approved site plan for Lot C of McAllen Pavilion Subdivision. The customer is proposing to add a drive thru to the existing restaurant building. The Plat was recorded in 1992 and site plan was approved by Planning and Zoning Commission in August 1992.


ANALYSIS: The existing restaurant building will remain and the applicant will be modifying the site to accommodate a drive thru window on the east side of the building. The restaurant requires 54 parking spaces; 68 parking spaces are provided. Four of the provided parking spaces are required to be accessible spaces. The new stacking area will eliminate approximately 14 parking spaces in the rear of the property. There is an existing landscape island at the rear of the property that will be removed and a new landscape island will be added to accommodate the drive thru stacking. They are proposing to eliminate $1,316 \mathrm{sq}$. ft. of landscaping as well as a $15-$ inch caliper tree and will be replacing with $1,425 \mathrm{sq}$. ft. of landscaping along with 6 trees at 2.5inch caliper. The Development Staff has reviewed the modification to the site plan and has approved as shown on the attached site plan. The new landscape area will have $100 \%$ sod as well as irrigation system.

## RECOMMENDATION:

Staff recommends approval of the site plan subject to the conditions noted, paving and building permit requirements, and the subdivision and zoning ordinances.






# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

Subdivision Name JR Frontera Subdivision Location Frontera Ave., approximately 2,364 ft east of 23rd st. City Address or Block Number $\qquad$ Number of lots $\qquad$ Gross acres $\qquad$ 4.127 Net acres $\qquad$ 4.07

Existing Zoning R-1 Proposed $\qquad$
 Existing Land Use Resd. Proposed Land Use _ Resd. _Irrigation District \#_ 2 Residential Replat Yes $\square$ No $\otimes$ Commercial Replat Yes $\square$ No $\boxtimes$ ETJ Yes $\square$ No $\otimes$ Agricultural Tax Exemption Yes $\square$ No $\mathbb{E} \quad$ Estimated Rollback tax due __ 0 Legal Description A tract of land 4.127-acres more or less out of lot 27, Ebony Heights Citrus Groves Unit \#1 Subdivision.

Name John Rodriguez Phone_(956)249-3811
Address P.O. BOX 720728
City McAllen State TX Zip $\qquad$
E-mail jjrs.rodriguez81@gmai
Name John Rodriguez
Phone (956) 249-3811

Address P.O. BOX 720728
City McAllen State TX Zip 78504
Contact Person John Rodriguez
E-mail jjrs.rodriguez81@gmai
Name Urban Infrastructure Group Phone (956) 464-4710
Address 1704 E. Roberts Ave.
City Donna State Texas Zip 78537
Contact Person Craig Gonzalez, P.E.
E-mail cgonzalez@uigtexas.com
Name Homero L. Gutierrez Phone (956) 369 -
Address P.O. BOX 548
City McAllen State TX Zip




City of McAllen
SUBDIVISION PLAT REVIEW
Reviewed On: 2/14/2020

## SUBDIVISION NAME: JR FRONTERA

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Frontera Road: 20 ft . dedication for 40 ft . from centerline for 80 ft . ROW Paving: min. 52 ft . Curb \& gutter: both sides
**Must escrow monies, prior to plat recording, if not constructed at this time.
Bicentennial Blvd. - 150 ft . ROW
Paving: min. 52 ft . Curb \& gutter: Both sides
**Thoroughfare plan shows 150 ft . ROW for Bicentennial.
***Plat submitted by the engineer on February 10, 2020 shows that this property does not connect to Bicentennial Blvd. as there is a strip of land owned by a different owner, thus no dedication is proposed. Existing 80 ft . ROW remains as now exist.

Paving $\qquad$ Curb \& gutter $\qquad$

* 800 ft . Block Length
* 600 ft. Maximum Cul-de-Sac

Applied

| Paving $\qquad$ Curb \& gutter <br> * 800 ft . Block Length <br> * 600 ft . Maximum Cul-de-Sac | Applied |
| :---: | :---: |
|  | Compliance |
|  | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties | NA |
| SETBACKS |  |
| * Front: 45 ft . or greater for easements, or in line with the average setback of existing structures, whichever is greater. | Applied |
| * Rear: Proposing 15 ft . or greater for easements. | Applied |
| * Sides: Proposing 6 ft . or greater for easements. | Applied |
| * Corner: Applies only if the property is along Bicentennial Blvd. - finalize prior to final. | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Frontera Road. <br> **Revise Note \#8 as noted above | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along Bicentennial Boulevard. <br> **Plat submitted February 10, 2020 shows Note regarding 6 ft . buffer | Compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Plat note required as noted above, prior to final. | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Bicentennial Boulevard. | Applied |

SUB2020-0004

| * Site plan must be approved by the Planning and Zoning Commission prior to building permit issuance. <br> * Common Areas must be maintained by the lot owners and not the City of McAllen <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
| :---: | :---: |
|  | Applied |
|  | NA |
|  | NA |
|  | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets | Compliance |
| * Minimum lot width and lot area | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 | Compliance |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee | NA |
| * Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording. <br> **Park fee of $\$ 1,400$ (based on 2 dwelling units/lots $\times \$ 700$ ) required to be paid prior to recording. | Applied |
| * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, Trip Generation has been waived for 2 single residential homes | Complete |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy. <br> **Must escrow monies for required improvements, prior to plat recording, if not constructed at this time. <br> ${ }^{* * *}$ Finalize Bicentennial Blvd. alignment and whether it affects this property, prior to final as needed. Based on submitted January 6, 2020 a 35 ft . dedication is required. ****Plat submitted February 10, 2020 shows no additional dedication is required for Bicentennial Blvd. ***Plat submitted February 10, 2020 shows that this property does not connect to Bicentennial Blvd. as there is a strip of land owned by a different owner, thus no dedication is proposed. Existing 80 ft . ROW remains as now exist. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM, SUBJECT TO CONDITIONS NOTED. | Applied |




## Proposed Plat Submittal


\$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies 2 Location Maps
$281 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by 11 " copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature


Date $\qquad$ Print Name

Fred L.Kurth
Owner $\quad$


09/15



Reviewed On: 2/14/2020

| SUBDIVISION NAME: HIGHLAND OAKS SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Buddy Owens Blvd. min. 10 ft . dedication or 60 ft . from centerline for 120 for ROW Paving: 65 ft . Curb \& gutter: both sides <br> **Must escrow monies as needed if improvements are not constructed prior to recording | Applied |
| N. 29th Street: min. 10 ft . dedication for 50 ft . from centerline for 100 ft . ROW Paving: 65 ft . Curb \& gutter: both sides. <br> Must escrow monies as needed if improvements are not constructed prior to recording. | Applied |
| N. 27th Lane: 60 ft . ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> ${ }^{* *}$ Must comply with gate detail requirements including 20 ft . face to face paving width on both sides of center island | Applied |
| Violet Avenue: 60 ft . ROW <br> Paving: 40 ft . Curb \& gutter: both sides <br> ${ }^{* *}$ Must comply with gate detail requirements including 20 ft . face to face paving width on both sides of center island | Applied |
| Other interior streets: 50 ft . ROW Paving: 32 ft . Curb \& gutter: both sides | Applied |
| * 800 ft . Block Length. | Compliance |
| * 600 ft . Maximum Cul-de-Sac | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties. <br> ${ }^{* *}$ Rezoning to R-1 approved during the City Commission meeting of November 25, 2019. | NA |
| SETBACKS |  |
| * Front: 25 ft . or greater for easements. | Compliance |
| * Rear: 10 ft . except 25 ft . for double fronting lots, or greater for easements. | Compliance |
| * Interior Sides: 6 ft . or greater for easements. | Compliance |
| * Corner: 10 ft . or greater for easements. | Compliance |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. | Compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on both sides of all interior streets, including both sides of the entry streets, and along Buddy Owens Boulevard and N. 29th Street. <br> **Note \#7 on plat submitted February 10, 2020 needs to be revised as noted above prior to recording. | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |


| BUFFERS |  |
| :---: | :---: |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along N. 29th Street. <br> **Plat submitted on $2 / 11 / 20$ shows note to comply with this requirement. <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Plat submitted on $2 / 11 / 20$ shows note to comply with this requirement. <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Compliance |
|  | Compliance |
|  | Applied |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along N. 29th street. <br> **Plat submitted on $2 / 11 / 20$ shows note to comply with this requirement. <br> * Site plan must be approved by the Planning Department and other Development departments prior to building permit issuance. <br> * Common Areas, private streets/service drives, Lot A Common Detention Area, etc. must be maintained by the lot owners and not the City of McAllen <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Need HOA documents for review prior to recording | Compliance |
|  | NA |
|  | Applied |
|  | NA |
|  | Required |
|  | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Streets proposed to be private | Compliance |
| * Minimum lot width and lot area <br> **Lot proposed for drainage detention needs to be identified with a letter or number and must meet minimum lot wdith requirements fronting a street. <br> ***Plat submitted February 10, 2020 identifies Lot "A" common detention area with frontage of 25 ft . | Applied |
| ZONING/CUP |  |
| * Existing: I-2 Proposed: R-1 | Applied |
| * Rezoning Needed Before Final Approval <br> **P\&Z Board recommended approval for R-1 zoning on November 15, 2019, and City Commission approved R-1 zoning on November 25, 2019. | Complete |
| PARKS |  |
| * Land dedication in lieu of fee <br> **Must comply with Parks Department requirements | NA |
| * Park Fee of $\$ 80,500$ (Based on 115 lots/dwelling units at $\$ 700$ lots/dwelling units) must be paid prior to record as per Parks Department. <br> Should the number of lots/dwelling units change, the Park fees will be adjusted accordingly prior to recording. | Required |


| * Pending review by the Parkland Dedication Advisory Board and CC. <br> $* *$ Must comply with Parks Department requirement <br> *** Considered by the Parks Board on 12/18/19 and approved by City Commission on 1/13/20. <br> Approval was for fees to be paid in lieu of land dedication. | Complete |
| :--- | :--- |
| TRAFFIC |  |
| *Trip Generation to determine if TIA is required, prior to final plat. <br> $* * P e r ~ T r a f f i c ~ D e p a r t m e n t ~ T r i p ~ G e n e r a t i o n ~ a n d ~ T I A ~ h a v e ~ b e e n ~ a p p r o v e d ~$ <br> $* * T r a f f i c ~ I m p a c t ~ A n a l y s i s ~(T I A) ~ r e q u i r e d ~ p r i o r ~ t o ~ f i n a l ~ p l a t . ~$ <br> **Per Traffic Department Trip Generation and TIA have been approved | Complete |
| COMMENTS | Complete |
| Comments: Must comply with City's Access Management Policy <br> **Note required on plat regarding maintenance of detention pond and perimeter fence by HOA <br> and not the City of McAllen. | Applied |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL <br> FORM, SUBJECT TO CONDITIONS NOTED. |  |



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North $15^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

|  |  |
| :---: | :---: |
|  | Subdivision Name The Shops at Tres Lagos <br> Location Northwest Corner of Tres Lagos Boulevard \& North Ware Road <br> City Address or Block Number NONE AT THIS TIME <br> Number of lots $\qquad$ 1 Gross acres $\qquad$ 14.077 Net acres $\qquad$ 14.077 <br> Existing Zoning C-4 Proposed $\qquad$ $\qquad$ C-4 Rezoning Applied For $\square$ Yes $\mathbb{X}$ No Date $\qquad$ Existing Land Use VACANT Proposed Land Use SHOPPING CTFIrrigation District \#UID Residential Replat Yes $\square$ No $\begin{aligned} & \text { Commercial Replat Yes } \boxtimes \text { No } \square \text { ETJ Yes } \square \text { No } \boxtimes ~\end{aligned}$ Agricultural Tax Exemption Yes $\square$ No Estimated Rollback tax due $\qquad$ <br> Legal Description APPROX. 14.077 ACRES OUT OF SECTION 232, TEXAS-MEXICAN RAILWAY CO.'S SURVEY |
| $\begin{aligned} & \frac{1}{0} \\ & \frac{1}{3} \\ & \hline \end{aligned}$ | Name RHODES ENTERPRISES, INC. Phone (956) 289-2800 <br> Address 200 S. 10TH ST., STE. 1400 <br> City MCALLEN State TX $\qquad$ Zip 78501 <br> E-mail mike@mlrhodes.com/nick@mirhodes.com/igonzalez@milhodes.com- |
| $$ | Name RHODES ENTERPRISES, INC. Phone (956) 289-2800 <br> Address 200 S. 10TH ST., STE. 1400 $\qquad$ State $\qquad$ TX Zip 78501 <br> Contact Person MIKE RHODES <br> E-mail mike@mirhodes.com/nick@mirhodes.com/gigonzaloz@mifhodes.com |
|  | Name MELDEN \& HUNT, INC. Phone (956) 381-0981 <br> Address 115 W. MCINTYRE ST. <br> City EDINBURG State TX Zip 78541 <br> Contact Person FRED L. KURTH, P.E. <br> E-mail FKURTH@MELDENANDHUNT.COM |
| 2 $\substack{1 \\ 2 \\ 3 \\ 0}$ | Name MELDEN \& HUNT, INC. $\qquad$ Phone (956) 381-0981 <br> Address 115 W. MCINTYRE ST. <br> City EDINBURG State TX Zip 78541 |

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
X $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/ easements or 3 blueline copies
Minimum Developer's Requirements Submitted with Application
$x \quad 2$ Location Maps
X $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
$x \quad 6$ Folded blueline prints of the proposed plat
$x \quad 2$ Warranty Deeds (Identifiying owner on application)
x Autocad 2005 DWG file and PDF of plat
N/A Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature $\qquad$ Date


Print Name NICK RHODES, PRESIDENT
Owner $\quad$
Authorized Agent $\square$



City of McAllen
SUBDIVISION PLAT REVIEW
Reviewed On: 2/14/2020

| SUBDIVISION NAME: THE SHOPS AT TRES LAGOS |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| N. Ware Road: Dedication for 75 from centerline for 150 ft . ROW <br> Paving: min. 65 ft . Curb \& gutter: both sides <br> **Clarify if the 35 ft . shown on the plat is additional dedication for the 150 ft . <br> ROW or represents something else. The 35 ft . would appear to be the least amount of dedication required for N . Ware Road. <br> **Also, as the road curves westward heading north, there appears to be the need for more ROW dedication for the 75 ft . from centerline, 150 ft . ROW. Please clarify, prior to final. ***The plat references future 150 ft . ROW - clarify, prior to final. | Non-compliance |
| * 800 ft . Block Length: Common areas and access walks/drives provided. | Compliance |
| * 600 ft . Maximum Cul-de-Sac: de-sac street length does not apply provided that the development uses the "coving method" and emergency access walks/drives are provided, per agreement. | Compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties. <br> ** Service drive to be reviewed as part of the site plan. <br> ${ }^{* * *}$ Approximate 30 ft . common access easement proposed/provided for city services, finalize prior to final. <br> ${ }_{* * * *}$ Is the common access drive reduced to 25 ft . now on plans submitted August 29, 2019? | Applied |
| SETBACKS |  |
| * Front: In accordance with the zoning ordinance, or greater for easements or approved site plan. **Need to establish setbacks as the interior front of the lots are on a proposed Common Access Parking \& Utility Easement. <br> ***Engineer submitted variance request letter | TBD |
| * Rear: In accordance with the Zoning Ordinance, or greater for easements or approved site plan. <br> ${ }^{* *}$ Setbacks along N. Ware Road and Tres Lagos Blvd. as required could affect rear setbacks. Finalize prior to final. | TBD |
| * Sides: In accordance with the Zoning Ordinance, or greater for easements or approved site plan. <br> **To be established prior to final. | TBD |
| * Corner: In accordance with the Zoning Ordinance, or greater for easements or approved site plan. <br> **To be established prior to final. | TBD |
| * Garage: | NA |
| *What's proposed on plat for all lot lines? Need to clearly show setbacks to closest points on all property lines. <br> ** ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on: City Ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. ${ }^{* *}$ On perimeter streets, minimum 4 ft . sidewalk required on N . Ware Road and Tres Lagos | Non-compliance |

Blvd.
***Sidewalks on N. Ware Road may increase to 5 ft ., as per
Engineering.
****Note regarding sidewalks needed, prior to final/recording.

* Perimeter sidewalks must be built or money escrowed if not built at this time.

Applied
BUFFERS

* 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial,

Applied and industrial zones/uses, and along N. Ware Road and Tres Lagos Blvd. proposed, finalize prior to final.
*Plats 8-29-2019 \& 9-3-2019 and reference street.

* 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses.
**Need note on plat.
*Perimeter buffers must be built at time of Subdivision Improvements.
NOTES
* No curb cut, access, or lot frontage permitted along N. Ware Road.
**Need note on the subdivision plat as noted above.
* Site plan must be approved by the Planning Department and other development departments prior to building permit issuance.
* Common Areas, private service drives, access easements, etc. must be maintained by the lot owners/PID and not the City of
* Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc.
* Public Improvement District (PID) or Developer/Homeowner's Association/Owner, their Applied successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if it's a public subdivision.
**Finalize wording, etc. on the plat prior to recording.
* Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording.
LOT REQUIREMENTS
* Lots fronting public streets: As proposed, lots fronting a Common Access, parking \& utility easement - not a street.
**Engineer has submitted a letter requesting a variance to allow the lots to front onto a common access, pacing and utility easement with access from N. Ware Rd. instead of a street.
* Minimum lot width and lot area.

TBD
ZONING/CUP

| * Existing: C-4 Proposed: C-4 | Applied |
| :---: | :---: |
| * Rezoning Needed Before Final Approval | NA |
| PARKS |  |
| * Land dedication in lieu of fee: Must be in compliance with agreement. <br> * Park Fee of $\$ 700$ per dwelling/lot to be paid prior to recording <br> * Pending review by the Parkland Dedication Advisory Board and CC. | Compliance |
|  | NA |
|  | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department, need to submit a trip generation to see if trips fall within the existing master TIA of Tres Lagos, prior to final. | Required |


| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| :--- | :---: |
| COMMENTS |  |
| Comments: Must comply with City's Access Management Policy. <br> $* *$ License Agreements may be needed for islands, boulevards, etc. within the ROW. <br> $* * *$ Must comply with the Agreement and Public Improvement District (PID) conditions. <br> $* * *$ Must comply with Fire Department requirements regarding access drives, etc., prior to <br> final. <br> $* * *$ Plat was approved in preliminary form at the P\&Z meeting of August 6, 2019. Engineer <br> submitted variance letter request on February 12, 2020 for fronting on an access and utility <br> easement instead of a public street. <br> $* * * * M u s t ~ c o m p l y ~ w i t h ~ D e p a r t m e n t ~ r e q u i r e m e n t s ~ a s ~ a p p l i c a b l e ~ p r i o r ~ t o ~ f i n a l / r e c o r d i n g . ~$ |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL IN REVISED PRELIMINARY FORM |  |
| SUBJECT TO CONDITIONS NOTED, DRAINAGE APPROVAL AND CLARIFICATION ON | Applied |
| THE REQUESTED VARIANCE TO LOT FRONTAGE REQUIREMENTS. |  |




FRED L. KURTH • ALLAN F. BOOE • KELLEY A. HELLER-VELA • ROBERTO N. TAMEZ • MARIO A. REYNA

December 2, 2019
Edgar Garcia, Planning Director
CITY OF MCALLEN PLANNING DEPT.
311 N. $15^{\text {th }}$ St.
McAllen, TX 78501

## RE: 14.077 acres of land out of Section 232, Texas-Mexican Railway Company Survey (Proposed THE SHOPS AT TRES LAGOS SUBDIVISION) (Developer: Rhodes Enterprises, Inc. - Nick Rhodes, President)

Dear Mr. Garcia:
On behalf of the developer, Rhodes Enterprises, Inc., we respectfully request a variance to the City of McAllen's subdivision code for fronting on an access and utility easement instead of a public street for The Shops at Tres Lagos Subdivision.

In addition, the developer proposes to only construct a portion of the common access/utility easement parking area. We therefore request a variance from complete construction. The layout of the commercial tract is unique in that it lies surrounded by water/lake except for the entrance. About $40 \%$ of the parking area would be completed initially with 2 of the buildings.

Thank you.
Sincerely,
MELDEN \& HUNT, INC.


Fred L. Kurth, P.E., R.P.L.S.
President

## RECEIVED

By Nikki Marie Cavazos at 11:23 am, Feb 12, 2020
RECEIVED VIA EMAIL 02/12/2020 AT 10:51 AM

## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North 15 $^{\text {th }}$ Street
McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

Subdivision Name Shops at Nolana - Lot 1
Location Southwest corner of the intersection between N 29 th St and w Nolana Ave
City Address or Block Number_2901 NoLANA AVE
Number of lots 1
Existing Zoning $\mathrm{C}-3$ Proposed $\mathrm{C}-3$ Rezoning Applied For $\square$ Yes $\mathbb{X}$ No Date $\qquad$ Existing Land Use Undev. Proposed Land Use General Bus.Irrigation District \# $\qquad$ Residential Replat Yes $\square$ No $\square$ Commercial Replat Yes $\square$ No $\quad$ ETJ Yes $\square$ No $\square$ Agricultural Tax Exempt Yes $\square$ No $\quad$ Estimated Rollback tax due $\qquad$ Parcel No. L130000000011715 Tax Dept. Review $\qquad$
Legal Description BEING a 1 . 484 acre tract 164,663 sq. ft.) out of Lot 118 , of LA Lomita irpigarion and constructrion Volume 24, page 68, Deed RecordS hiaalgo County, Texas, (U.R.H.C.T.), same being out or that certain called 13.98/ acre tract conveyed to Ponderosa Retail, LTD, as described in Document No. 2009-1959277 of the official Records Hidalgo County, Texas (O.R.H.C.T):

Name Ponderosa Retail, Ltd. Phone 210-630-0480
Address 900 E. Lakeview Dr
City McAllen State TX Zip 78501
E-mail jwcollins@rioco.com
Name Terracor Phone 210-541-2005
Address 10101 Reunion Place, Suite 500
City San Antonio
State TX Zip 78216
Contact Person Will Collins
E-mail will.collins@terracortx.com
Name Halff Associates Inc Phone 956-445-5235
Address 5000 W Military Hwy Suite 100
City McAllen State TX Zip 78503
Contact Person, Raul Garcia Jr., PE and Robert Saenz, PE
E-mail rgarcia@halff.com, rsaenz@halff.com

Name Same as Enqineer Address

City $\qquad$ State Phone




City of McAllen

## SUBDIVISION PLAT REVIEW

Reviewed On: 2/14/2020

| SUBDIVISION NAME: SHOPS AT NOLANA- LOT 1 |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Nolana Avenue: existing 60 ft . from centerline for 120 ft . ROW Paving: 65 ft . Curb \& gutter: Both sides | Applied |
| N. 29th Street: Existing 50 ft . from centerline for 100 ft . ROW. <br> Paving: 65 ft . Curb \& gutter: Both sides <br> **Show ROW on both sides of centerline to determine any dedication requirements, prior to final. | Applied |
| Paving Curb \& gutter | Applied |
|  | Applied |
|  | Applied |
| Paving ___ Curb \& gutter |  |
| * 800 ft . Block Length | Applied |
| * 600 ft . Maximum Cul-de-Sac | Applied |
| ALLEYS |  |
| ROW: 24 ft . Paving: 24 ft . <br> *Alley/service drive easement required for commercial properties <br> ${ }^{* *}$ In lieu of an alley, the plat proposes a 24 ft . paved private service access easement. Private service drive access easement shown on plat should have a minimum width of 24 ft . by this plat. Plat submitted February 3, 2020 shows a 20 ft . private service drive, need to increase width to 24 ft . <br> ****Provide temporary turnaround/barricades as needed at the west end of the drive or loop to side parking areas to provide city services. | Non-compliance |
| SETBACKS |  |
| * Front: Nolana Avenue - 60 ft . or greater for easements or approved site plan. | Compliance |
| * Rear: In accordance with zoning ordinance, or greater for easements or approved site plan. | Compliance |
| * Sides: In accordance with zoning ordinance, or greater for easements or approved site plan. | Compliance |
| * Corner: N. 29th Street - 50 ft . or greater for approved site plan or easements | Compliance |
| * Garage | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Nolana Avenue and North 29th Street ${ }^{* *}$ May increase to 5 ft . per Engineering Department. | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses | Compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. | Compliance |


| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| :---: | :---: |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along: must comply with Traffic Department requirements on both streets. | TBD |
| * Site plan must be approved by the Planning Department and other Development Departments prior to building permit issuance. | Required |
| * Common Areas and service drives must be maintained by the lot owners and not the City of McAllen | Required |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> **Provide/show offsite access easement with document 3 on the plat prior to recording. | Required |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> * Minimum lot width and lot area | Compliance |
|  | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 Proposed: C-3 <br> * Rezoning Needed Before Final Approval | Applied |
|  | NA |
| PARKS |  |
| * Land dedication in lieu of fee <br> * Park Fee of $\$ 700$ per dwelling unit/lot to be paid prior to recording <br> * Pending review by the Parkland Dedication Advisory Board and CC. | NA |
|  | NA |
|  | NA |
| TRAFFIC |  |
| * Trip Generation to determine if TIA is required, prior to final plat. Per Traffic Department need to submit a Trip Generation to determine if a TIA will be required prior to final. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Required |
|  | TBD |
| COMMENTS |  |
| Comments: <br> * Must comply with City's Access Management Policy <br> **Subdivision was previously approved in preliminary form at the P\&Z meeting of January 21, 2020. The acreage for this subdivision increased from 1.484 to 1.608 ; which requires revised preliminary approval. <br> ${ }_{* * *}$ Engineer indicated this private drive will extend outside property boundaries to provide access through Nolana Ave. and it will be recorded by separate instrument prior to final. An offsite access easement from this property extending into the property to the west is proposed in order to comply with driveway spacing requirements as required by Traffic Department. <br> ***Need to show on plat the reciprocal offsite access easement with the recording document number prior to final/recording, this should include the width of the access drive. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, AND UTILITY AND DRAINAGE APPROVALS. | Applied |



# Planning <br> Department 

## Memo

TO: Planning \& Zoning Commission
FROM Edgar I. Garcia, AICP, CNU-A
DATE: February 14, 2020
SUBJECT: City Commission Actions on February 10, 2020

## CONDITIONAL USE PERMITS:

1. Request of Jessica Aguilar, for a Conditional Use Permit, for One Year, for a Bar \& Grill:

Lot A-1, Nolana Tower Subdivision; 400 Nolana Avenue

- Planning \& Zoning Commission recommended disapproval with a favorable recommendation to distance requirement
- City Commission approved as recommended

2. Request of Eli Lara, on behalf of New Life Family Church, for a Conditional Use Permit, for Life of Use, for an Institutional Use (Church): Lots 12, 13, and 14 Nolana Terrace Subdivision; 2109 \& 2117 Nolana Avenue

- Planning \& Zoning Commission recommended approval
- City Commission approved as recommended



| 2020 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Pepe Cabeza de Vaca | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daniel Santos | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Mike Hovar | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rogelio Cervantes | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Michael Fallek | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B．Saldana | P | P |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2020 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Pepe Cabeza de Vaca |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daniel Santos |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Mike Hovar |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rogelio Cervantes |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Michael Fallek |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B．Saldana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

