## AGENDA

## PLANNING \& ZONING COMMISSION REGULAR MEETING <br> TUESDAY, FEBRUARY 21, 2023-3:30 PM <br> MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3{ }^{\text {RD }}$ FLOOR


#### Abstract

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code


## CALL TO ORDER -

PLEDGE OF ALLEGIANCE -
INVOCATION -

1) MINUTES:
a) Approval/disapproval of minutes for the February 7, 2023 meeting.

## 2) PUBLIC HEARING

a) CONDITIONAL USE PERMITS:

1. Request of Rachelle G. Rafols, for a Conditional Use Permit, for one year, for a Home Occupation (Cleaning Services) at Lot 54, Meadow Ridge, Hidalgo County, Texas, 4922 North 47th Lane. (CUP2023-0005)
2. Request of Rebeca Acosta for a Conditional Use Permit, for Life of the Use, and adoption of an ordinance, for a Single Family Dwelling on a commercial lot, Lot 19, Block 35, Hammond Addition, Hidalgo County, Texas; 2220 Beaumont Avenue. (CUP2023-0009)
3. Request of Eziquiel Ortiz, for a Conditional Use Permit, for one year, and adoption of an ordinance for a bar and restaurant (76 Bar and Kitchen) at Lot A-1, Lot A-1, Nolana Tower Subdivision, Hidalgo County, Texas, 400 Nolana Avenue, Suites S, T, R. (CUP2023-0007)
4. Request of Jorge A. Gonzalez, for a Conditional Use Permit, for one year, and adoption of an ordinance for a bar/cigar shop, at Lot 2-A, Lots 2-A and 2-B, Valram Heights Subdivision, Hidalgo County, Texas, 2801 Expressway 83, Bldg 200, Suites 280-290. (CUP2023-0008).
5. Request of Noble Texas Builders, on behalf of McAllen Independent School District, for a Conditional Use Permit, for the life of the use, and adoption of an ordinance for an institutional use for a high school, at Steele \& Pershing N661.40'-E1207.25', Lot 1, Blk 11 exc an irr tr S375.30'-E513.14' 14.9 acres net, Hidalgo County, Texas, 801 East Lakeview Drive. (CUP2023-0012)
b) REZONING:
6. Rezone from R-1 (single-family residential) District to C-3 (general commercial) District: 6.84 Acres (Tract 3), of the South 9 Acres of the North 20 Acres of Lot 80, La Lomita Irrigation \& Construction Company’s Subdivision, Hidalgo County, Texas; 6201 North Ware Road (REZ2023-0003)
c) SUBDIVISION:
7. Rancho Lots 31A, 31B, and 33A, 33B Subdivision, 5311 and 5401 South 28th Street, Viridiana Suchil(SUB2023-0006)(FINAL)SEA
3) CONSENT:
a) Tercer Milenium Taylor, 7201 North Taylor Road, New Millennium L. Investments, Inc. (SUB2023-0008)(FINAL)SE
b) MAE Subdivision, 2301 La Vista Avenue, Irineo Aguilar, Jr. (SUB20230007)(FINAL)REGA

## 4) SUBDIVISIONS:

a) Villas on Bentsen Subdivision, 5912 N. 42nd Street, Carlo and Brooke Cantu (SUB20230001)(REVISED PRELIMINARY)QHA
b) Las Brisas Phase I Subdivision,3101 Monte Cristo Road, Rhodes Development Inc.(SUB2023-0009)(PRELIMINARY)M\&H
c) Stewart Valley Subdivision, 9901 North Stewart Road, Betterra Developments, LLC. (SUB2023-0010)(PRELIMINARY)M\&H
d) Mikada Subdivision,5000 Pecan Boulevard, Mikada,LLC.(SUB20230014)(PRELIMINARY)JHE
e) McAllen Oaks North Subdivision, 2701 SH 107, Mark Wilkins and Noe Gonzalez(SUB2023-0015) (PRELIMINARY)MDCE

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF McAllen
The McAllen Planning and Zoning Commission convened in a Regular Meeting on Tuesday February 7, 2023, at 3:30p.m. in the McAllen City Hall, $3^{\text {rd }}$ Floor Commission Chambers Room, 1300 Houston Avenue, McAllen, Texas.

| Present: | Michael Fallek | Chairperson |
| :--- | :--- | :--- |
|  | Gabriel Kamel | Vice Chairperson |
|  | Jose Saldana | Member |
|  | Marco Suarez | Member |
|  | Emilio Santos Jr. | Member |
|  | Erica De la Garza | Member |
|  | Aaron D. Rivera | Member |
| Absent: |  |  |
|  | ALL BOARD MEMEMBERS PRESENT |  |
| Staff Present: |  |  |
|  |  |  |
|  | Austin Stevenson | Assistant City Attorney III |
|  | Edgar Garcia | Planning Director |
|  | Omar Humberto De la Garza | Development Coordinator |
|  | Rodrigo Sanchez | Senior Planner |
|  | Mario Escamilla | Senior Planner |
|  | Liliana Garza | Planner III |
|  | Katia Sanchez | Planner III |
|  | Samuel Nunez | Planner II |
|  | Adriana Solis | Planner II |
|  | Porfirio Hernandez | Planner II |
|  | Jacob Salazar | Planner Technician II |
|  | Magda Ramirez | Admner Technician I |
|  |  |  |

CALL TO ORDER - Chairperson Mr. Michael Fallek

## PLEDGE OF ALLEGIANCE

INVOCATION- Emilio Santos Jr.

1) MINUTES:
a) Minutes for the Regular meeting held on January 17, 2023.

The minutes for the regular meeting held in January 17, 2023 was approved as submitted by Mr. Marco Suarez. Seconding the motion was Mr. Jose Saldana which carried unanimously with 7 members present and voting.
2) PUBLIC HEARING:
a) CONDITIONAL USE PERMIT:

1) Request of Jane Cross on behalf of Lawn Chair Adventures, LLC, for a

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Conditional Use Permit, for life of the use, and adoption of an ordinance, for a Planned Unit Development (PUD) at a 10 -acre tract out of Lot 3, Section 233, Texas-Mexican Railway Company's Survey, Hidalgo County, Texas; 2501 Russell Road. (CUP2023-0003)

Mr. Samuel Nunez stated that the property is located on the southeast corner of Russell Road and North 25th Lane, approximately 890 feet west of North 23 rd Street. The tract has a lot size of 10 acres and is currently vacant. The property is zoned R-1 (single family residential) District. The adjacent zoning is A-O (agricultural and open space) District to the west, and R-1 District in all other directions. The area to the north, across Russell Road, is outside of McAllen's city limits. A Planned Unit Development (PUD) is permitted in an R-1 District with a Conditional Use Permit and in compliance with Article IV for Planned Developments of the Subdivision Ordinance.

A rezoning request for $\mathrm{C}-3$ (general business) District was tabled at the Planning and Zoning Commission meeting of September 21, 2021 to allow time for the applicant to meet with staff and alternatively consider a Conditional Use Permit for a PUD. After meeting with staff, the applicant and property owner decided to withdraw their rezoning request to pursue the PUD process.

A Conditional Use Permit application for a PUD was submitted on October 6, 2021. This request was later approved at the City Commission meeting of November 22, 2021. However, the PUD was never recoded at Hidalgo County due to pending completion of the subdivision review process for the track of land.

Due to a change of the proposed building project layout, the applicant has now submitted a new Conditional Use Permit application as an amendment to the previously approved PUD. Said application was submitted on January 4, 2023.

The applicant is proposing to use the existing 10 acres of vacant land to develop a PUD for a selfstorage facility. The new building project layout includes 4 enclosed buildings, 3 open structures, and a parking area. Buildings 1 through 4 would offer climate and non-climate storage, while the three open structures would offer storage for boats, trailers, and RV's.

PUDs allow a variety of land uses that complement each other within the development and with existing land uses in the vicinity. Specific requirements for the approval of PUDs are set forth on Article IV for Planned Developments of the Subdivision Ordinance, and are summarized as the following:

1. Development and use of the property must comply with the conditional use permit conceptual site plan.
2. Permitted uses are uses permitted in the C-3 (commercial general business) District for buildings designated as commercial.
3. Parking in compliance with Chapter 134 Article VI. General office or medical office: Four parking spaces for up to 200 square feet of floor area, plus one parking space for each additional 200 square feet of floor area. Based on the 1,980 square feet of office space 13 parking spaces are required, 13 parking spaces are being provided.
4. A minimum of ten percent of the area of any lot or parcel shall be devoted to
landscape material and comply with the intent and purpose of this article and 50 percent of such landscaped area for nonresidential lots shall be visible from the street fronting the developed property. Landscape areas located within the street and alley rights-of-way shall not be credited towards meeting the minimum landscape area requirement. However, right-of-way areas shall be landscaped. Landscape areas associated with drainage detention facilities located on the lot or parcel may be credited towards the landscape area requirement. A minimum of 50 percent of the area within the required front yard of any residential parcel shall be devoted to landscape material. Based on the lot area of $369,219.76$ square feet, 36,922 square feet of landscaping is required, 49,448 square feet of landscaping will be provided.

When the required area being landscaped is from 10,001 or greater square feet a minimum of 26 trees for the first 10,000 square feet, and one tree for every 800 square feet over 10,000 square feet of landscape area shall be required. Based on the required landscape area of 36,321 square feet, 60 trees are required, 69 trees are being proposed.
5. Final setbacks and right-of-way dedication will be addressed and determined through the subdivision process.
6. Addressed through subdivision process. Final drainage detention and design and the drainage plan must be submitted and in accordance with City of McAllen Standard Design Guide.
7. Conditional Use Permit site plan controls if there is conflict with other City ordinances. A decision by the Planning Director may be reviewed by the Planning and Zoning Commission for recommendation to the City Commission Board for final determination. The Conditional Use Permit calls for mixed use and a minimum of five (5) acres. The development has 10 acres and is proposing a single use.
8. Owner, Engineer and Surveyor certification and signature block needs to be shown on the PUD site plan. Submitted site plan meets requirements.
9. A recorded subdivision plat and PUD site plan is required prior to issuance of building permits. The subdivision review process must be completed and recorded together with the site plan.

If the subdivision layout changes, the Conditional Use Permit will need to be amended to resemble the approved Subdivision Plat. The PUD must comply with all City department requirements, including but not limited to, the Building Permit \& Inspections Department, Planning Department, Utility Department, Engineering Department, Fire Department, and the Environmental and Health Code Compliance Department. Finally, if this request is granted approval, all proposed structures and improvements on the recorded Subdivision Plat and PUD site plan will be required during the building permitting process.

Staff did not receive any phone calls, emails, or letters in opposition to this request.
Staff recommends approval of the Planned Unit Development as presented, for life of the use, subject to all aforementioned conditions.

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Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to approve subject to conditions noted. Ms. Erica De la Garza seconded the motion, which was approved with seven members present and voting.
2) Request of Niria J. Lopez, on behalf of Eclipse, for a Conditional Use Permit, for one year, and adoption of an ordinance, for an event center, at Lots 1\& 2, Jackson Heights Subdivision, Hidalgo County, Texas; 1010 South 10th Street, Suite 1. (CUP2023-0004)

Ms. Adriana Solis stated that the property is located on the southeast side of 12th Street and Jackson Avenue, west of 10th Street. The subject property is zoned C-3 (General Business) District. The zoning of the properties to the north are $\mathrm{C}-3$ District. The contiguous properties to the east are zoned C-3 District. The properties to the south are zoned C-3 District. The properties to the west are zoned R-2 District (Duplex-Fourplex Residential District). Surrounding land uses include Taco Palenque, TruFit Athletic Club, La Quinta Inn and Roselawn Cemetery. An event center is permitted in the C-3 District with a Conditional Use Permit and in compliance with requirements.

This is the first Conditional Use Permit for an event center at Jackson Heights Subdivision. The Conditional Use Permit for an event center was submitted to the Planning Department on December 10, 2022. The Conditional Use Permit request is for one year.

There is an approximately $3,361.5$ square foot building on the property with two floors, the first floor is comprised of the main party area, two restrooms and two kitchens. The second floor is comprised of three storage spaces and an additional restroom. The hours of operation will be Monday through Sunday from 12:00 PM to 1:00 AM. Based on the 3,361.5 square foot event center is being proposed, 34 parking spaces are required. For all businesses to operate concurrently within the plaza, 162 parking spaces are required and 164 parking spaces are provided within the Jackson Heights Subdivision. Attached is the Police Activity Report for service calls from January 10, 2022 to January 10, 2023. A site visit was conducted, potholes and restriping of parking spaces are necessary. Applicant was informed that the landlord would need to resolve these issues.

The Fire Department have inspected the location, and the establishment is in compliance. The Health Department have inspected the location, and the establishment is in compliance. The Department received one phone call requesting the conditional use requirements for an event center. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the abovementioned businesses must be at least 4feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruptions of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The property is within 400 ft . of residential zones or uses; event center is located within the same plaza as a Christian Church.
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property fronts 10th Street and it does not generate traffic into residential areas.
3) The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking; Based on the $3,361.5$ square feet suite where the event center is proposing to operate, 34 parking spaces are required; 164 parking spaces are provided on site. The proposed operation hours of the event center do not interfere with the operation hours of the other businesses within the plaza. For the whole plaza to operate at the same time, 162 parking spaces would be required.
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street.;
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7) The abovementioned businesses shall restrict the number of persons within the building to those allowed by the planning and zoning commission at the time of permit issuance, after having taken into account the recommendations of the fire marshal, building official and director of planning. This number cannot exceed the number provided for in existing city ordinances.

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Vice Chairperson Mr. Gabriel Kamel seconded the motion, which was disapproved with favorable recommendation with seven members present and voting.
3) Request of Juan I. Verdura for a Conditional Use Permit, and adoption of an ordinance, for one year, for a bar and grill at Lot 1, Block 1, Fairway North Subdivision, Hidalgo County, Texas; 2011 South 10th Street. (CUP20230013)

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Ms. Katia Sanchez stated that the property is located on the east side of South 10th Street, west of Toronto Avenue. The subject property is zoned $\mathrm{C}-3$ (general business) District. The contiguous zoning is $\mathrm{C}-3$ to the north, south, and west. To the east, the zoning districts are R-2 (duplexfourplex), R-3A (multifamily residential apartments), and R-3C (multifamily residential condominiums). Surrounding land uses include Buffalo Wings and Rings, Verizon, and La Plaza Mall. A bar and grill is permitted in the C-3 District with a Conditional Use Permit and in compliance with requirements.

The Conditional Use Permit for a bar and grill was submitted to the Planning Department on January 18, 2023. The Conditional Use Permit request is for one year.

There is an approximately 2,618 square feet of office and accessory floor space area and approximately 2,571 square feet of restaurant and accessory floor space area. The hours of operation will be Monday through Sunday from 11:00 AM to 2:00 AM. Based on the proposed square footage of the bar and grill, 43 parking spaces are required and 46 parking spaces are provided on site as per the submitted site plan. The Police Activity Report for service calls is pending.

The Fire Department is pending the necessary inspection to verify that the establishment is in compliance. The Health Department are pending to conduct the necessary inspection. The Department has not receive any phone calls in opposition to the Conditional Use Permit request. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the abovementioned businesses must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruptions of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The property is within 400 ft . of residential zones or uses;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property fronts 10th Street and it does not generate traffic into residential areas.
3) The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Based on the square footage of the establishment where the bar and grill is proposing to operate, 43 parking spaces are required; 46 parking spaces are provided on site;
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent

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properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7) The abovementioned businesses shall restrict the number of persons within the building to those allowed by the planning and zoning commission at the time of permit issuance, after having taken into account the recommendations of the fire marshal, building official and director of planning. This number cannot exceed the number provided for in existing city ordinances.

The Planning Department has not received any phone calls nor emails in opposition to the Conditional Use Permit request.

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of the Zoning Ordinance.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Jose Saldana seconded the motion, which was disapproved with favorable recommendation with seven members present and voting.
b) REZONING:

1) Rezone from A-O (agricultural and open space) District to R-3T (multifamily residential townhouse) District: 0.73 of an acre tract of land out of Lot 236, Pride O' Texas Subdivision, Hidalgo County, Texas; 5828 North Bentsen Road. (REZ2023-0001)

Ms. Katia Sanchez stated that the property is an interior tract; the subject property is located on the north side of North 42 nd Street. The tract is approximately 660 feet east of North Bentsen Road. The lot size is approximately $31,798.8$ square feet (. 73 feet of an acre).

The applicant is requesting to rezone the property to R-1 (single-family residential) District for proposed single-family residences.

The contiguous zoning is R-1 (single-family residential) District to the north, south, and west. To the east of the subject property, it is zoned as A-O (agricultural and open space) District.

The property is currently vacant. Surrounding land uses include Blossom Ridge Subdivision (single-family residences), Hidalgo County Drainage District No. main canal, and vacant land.

The Foresight McAllen Comprehensive Plan designates the future land use for this property as Auto Urban Single Family which is comparable to R-1 District.

The development trend for this area along North Bentsen Road is single family residential uses.

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The property was zoned A-O District upon annexation in 1999.
The property was zoned A-O District upon annexation in 1999. The adjacent property to the south was rezoned to R-1 District in 2002 for Blossom Ridge Subdivision. The property was requested to be rezoned to R-1 District during the city initiated A-O rezoning project in 2015, however, it remained as an A-O District. There is a proposed single-family residential subdivision to the north under the name of "Sunset Valley Subdivision". Bentsen Road is currently designated as a minor arterial with 100 feet of right-of-way; it is currently constructed as a rural local street with two lanes and no shoulders.

The requested zoning does conform to the Auto Urban Single Family land use designation as indicated on the Foresight McAllen Comprehensive Plan.

Staff has not received any calls, letters, or emails in opposition to the rezoning request.
On January 31, 2023, the Planning Department has received an email from the applicant to request changing the rezoning request from R-3T District to R-1 (single-family residential) District.

Staff recommends approval of the rezoning request to R-1 District since it does follow the R-1 zoning and development trend in this area.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning requests. There was none.

Being no discussion, Mr. Jose Saldana moved to approve. Mr. Aaron Rivera seconded the motion, which was approved with seven members present and voting.
2) Rezone from R-3A (multifamily residential apartment) District to R-3T (multifamily residential townhouse) District: 9.985 acres being out of Lot 297 and 298, John H. Shary Subdivision, Hidalgo County, Texas; 3224 North Taylor Road. (REZ2023-0002)

Ms. Katia Sanchez stated that the property is located along the east side of North Taylor Road. The property is an irregular tract and has 100 feet of frontage along North Taylor Road. The lot size is $434,946.6$ square feet ( 9.985 acres).

The applicant is requesting to rezone the property to R-3T (multifamily residential townhouse) District for proposed townhouses. The Planning Department has received a feasibility plan for the subject property. The feasibility plan indicates that the proposed development would be comprised of 55 lots.

The contiguous zoning is R-1 (single-family residential) District to the north and east, R-4 (mobile home and modular home) District to the south, and A-O (agricultural-open space) District to the west. The properties on the west side of North Taylor Road are outside City of McAllen limits.

The property is single-family residential. Surrounding land uses include Adobe Wells Mobile Home Park, Valley Memorial Gardens Cemetery, single-family residences, and vacant land.

The Foresight McAllen Comprehensive Plan designates the future land use for this property as

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Auto Urban Single Family, which is comparable to R-1 District.
The development trend for this area along North Taylor Road is single and multifamily residences.
The property was zoned A-O District upon annexation in 1986. A city initiated rezoning request to R-1 District for the subject property was approved on August 24, 2015. A rezoning request to R3A (multifamily residential apartment) District for the subject property was approved on February 14, 2022.

The requested zoning does not conform to the Auto Urban Single Family land use designations as indicated on the Foresight McAllen Comprehensive Plan, however, it follows the rezoning trend to multifamily in this area.

The proposed development is approximately 10 acres and is proposed as townhouse development. The request provides opportunity for residential development of the subject property.

A recorded subdivision plat and approved conditional use permit are required prior to building permit issuance. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single-family use or zone.

Staff has not received any calls, letters, or emails in opposition to the rezoning request.
Staff recommends approval of the rezoning request as it provides opportunity for residential development of the subject property and follows the multi-family trend along North Taylor Road.

Chairperson Mr. Michael Fallek asked if there was anyone present in opposition of the proposed rezoning requests. There was none.

Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to approve. Mr. Emilio Santos Jr. seconded the motion, which was approved with seven members present and voting.

## 3) CONSENT:

a) Nolana Retail Subdivision, 1300 East Nolana Avenue, South Padre Retail Center LTD (SUB2020-0036)(REVISED FINAL)AEC
b) Bentsen View Subdivision,4109 Highway 83, Adryca Properties, LLC (SUB2021-0104)(PRELIMINARY 6-MONTH EXTENSION) M2E
c) McAllen Palms Business Park Subdivision, 4900 South Old 10th Street, Megaware Corp. (SUB2020-0089)(PRELIMINARY 6-MONTH EXTENSION)JHE
d) Balderas Ranch Lots 1 and 2 Subdivision, 18500 North Moorefield Road, Leandro Balderas (SUB2022-0101)(FINAL) R.E.GA

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Being no discussion, Mr. Marco Suarez moved to approve subdivisions in consent form Items 4ad. Mr. Jose Saldana seconded the motion, which was approved with seven members present and voting.

## 4) SUBDIVISION:

a) Lark Apartments Subdivision, 6320 North Taylor Road, Lark Heights Development, LLC (SUB2023-0004)(PRELIMINARY) M2E

Mr. Mario Escamilla stated N. Taylor Road: Dedication as needed for 40 ft . from centerline for 80 ft. total ROW. Paving: 52 ft .65 ft . Curb \& gutter: both side Revisions Needed: Provide Dimensions on both sides of centerline, prior final, needed to establish dedication requirements. Provide document number on plat exhibiting how existing ROW was dedicated, prior final. Provide document for staff review, prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are not built prior to recording. COM Thoroughfare Plan. Lark Avenue (4 Mile Line): Dedication as needed for 50 ft . from centerline for 100 ft . ROW Paving: 65 ft . Curb \& gutter: both sides Revisions Needed: Revise street names as shown above were applicable, prior to final. Provide Dimensions on both sides of centerline, prior final, needed to establish dedication requirements. Provide document number on plat exhibiting how existing ROW was dedicated, prior final. Provide document for staff review, prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are not built prior to recording. COM Thoroughfare Plan. Paving, curb and gutter. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. 900 ft . Block Length for R-3 Zone Districts. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial and multi-family properties. Revisions Needed: Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot dead-end. Subdivision Ordinance: Section 134-106. N. Taylor Road/Lark Avenue (4 Mile Line): 40 feet, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. Revisions Needed: Revise plat note as shown above prior to final. Proposing: 50 feet along Lark Avenue. Clarify proposed setbacks as variance request may be required, prior to final. Zoning Ordinance: Section 138-356. Rear: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revisions Needed: Revise plat note as shown above prior to final. Proposing: 15 feet or easement whichever is greater. Clarify proposed setbacks, prior to final. Zoning Ordinance: Section 138-356. Sides: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Revisions Needed: Revise plat note as shown above prior to final. Proposing: 25 feet or easement whichever is greater along Taylor. Clarify proposed setbacks as variance request may be required, prior to final. Zoning Ordinance: Section 138-356. Corner: See front setback section above. Revisions Needed: Add note as shown prior to final. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Revisions Needed: Include note as shown above prior to final. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required along N . Taylor Road and Lark Avenue (4 Mile Line). Revisions Needed: -Revise note\#16, as shown above prior to final. Proposing: A 5 foot wide minimum sidewalk required along Taylor and Lark. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements. Please finalize plat note prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Revisions

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Needed: Revise note\#17 as shown above prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multifamily residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along. Must comply with City Access Management Policy. As per Traffic Department, As per McAllen's Access Policy, Spacing requirement and corner clearance along Taylor Road (collector) is 200 ft . and for Mile 4(Lark, minor arterial) is 250 ft . from any entrance, exit or street. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. Zoning Ordinance: Section 138-210. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Revisions Needed: Include note, finalize wording for note once subdivision requirements have been established, prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing :R-3A (Apartment Residential) District Proposed: R3A (Apartment Residential) District. Zoning Ordinance: Article V. Land dedication in lieu of fee. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of dwelling units prior to final. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not required. Please provide number of dwelling units prior to final. Pending review by the City Manager's Office. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Pending Items: As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Must comply with City's Access Management Policy. Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. Provide number of dwelling units prior to final.

Staff recommends approval of the subdivision in preliminary form subject to conditions noted, drainage and utilities approvals.

Staff recommends approval of the subdivision in final form subject to conditions noted, and clarification of the variance request to row requirement for interior streets.

Being no discussion, Vice Chairperson Mr. Gabriel Kamel moved to approve in preliminary form. Ms. Erica De la Garza seconded the motion, which was approved with seven members present and voting.

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b) Concord Plaza Subdivision, 2800 Trenton Road, Avusa Marketing Company, Inc. (SUB2023-0005)(PRELIMINARY) M\&H

Ms. Liliana Garza stated Trenton Road: 60 ft . from centerline for 120 ft . Total ROW. Paving: 65-85 ft. Curb \& gutter: Both sides Revisions Needed: Include "Existing" Labeling in ROW, prior to final. Provide document regarding existing ROW for staff review, prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are required prior to recording. N.29th Street: Dedication as needed for 50 ft . centerline for 100 ft . Total ROW. Paving 65 ft . Curb \& gutter: Both Sides revisions needed: Provide document number on plat regarding existing dedication, prior to final. Provide document regarding existing ROW for staff review, prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. Paving, curb and gutter. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. 1,200 ft. Block Length. Subdivision Ordinance: Section 134118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties Revisions Needed: Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot dead-end. Clarify plat note \#16 and \#19, prior to final. Subdivision Ordinance: Section 134-106. Front: Trenton Road/N.29th Street: In accordance with zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. Revisions Needed: Revise plat note as shown above or clarify proposed setback note, prior to final. Proposing: As shown on plat. Zoning Ordinance: Section 138356. Rear: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Zoning Ordinance: Section 138-356. Sides: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Zoning Ordinance: Section 138-356. Corner: See front setback section above. Revisions Needed: Add note as shown above, prior to final. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required along Trenton Road and N. 29th Street. Revisions Needed: Revise plat note\#8, as shown above prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements. Please finalize plat note prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Revisions needed: Remove plat note \#11 prior to final, it is a requirement but not needed as a plat note. No curb cut, access, or lot frontage permitted along. Must comply with City Access Management Policy. As per Traffic Department, access Management Policy requires 360 ft spacing between accesses along Trenton Road and 250 ft. for N. 29th Street. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Revisions needed: Remove plat note \#18 as it is not needed, site plan will be reviewed by the Planning and Development Departments. Common Areas, private service drives, etc. must be maintained by the lot owners and not the City of McAllen. Revisions needed: Clarify and revise plat note \#14 as shown above and once finalized prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area Zoning Ordinance: Section 138-356. Existing: C-3L Proposed: C-3L. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation required

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to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Comments/Revisions needed: There appears to be a recorded subdivision with the same name, revise accordingly prior to final. Revise plat note \#13 as follow: "25 ft. X 25 ft . sight obstruction easement required at all street intersections," prior to final. Remove plat note \#17 since it does not pertain to this subdivision prior to final. Must comply with City's Access Management Policy.

Staff recommends approval of the subdivision in preliminary form subject to conditions noted, drainage and utilities approval.

Being no discussion, Mr. Jose Saldana moved to approve the motion subject to conditions noted and Mr. Marco Suarez seconded the motion which was approved with seven members present and voting.

## 5) ELECTIONS:

## a) Election of Chairperson

Chairperson Mr. Michael Fallek asked if any board member was interested in becoming chairperson or if anyone was nominating another member for chairperson. Mr. Marco Suarez nominated Mr. Michael Fallek to remain as Chairperson, Mr. Michael Fallek accepted the nomination. Mr. Gabriel Kamel second the motion which was approved with seven members present and voting.

## b) Election of Vice-Chairperson

Chairperson Mr. Michael Fallek asked if any board members was interested in becoming Vicechairperson or if anyone was nominating another for vice-chairperson. Mr. Marco Suarez nominated Mr. Gabriel Kamel to remain as Vice-Chairperson, Mr. Gabriel Kamel accepted the nomination. Mr. Jose Saldana second the motion which was approved with seven members present and voting.

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Mr. Marco Suarez adjourned the meeting at 3:47p.m. with Mr. Jose Saldana seconding the motion and with seven members present and voting.

## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 13, 2022
SUBJECT: REQUEST OF RACHELLE RAFOLS, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A HOME OCCUPATION (CLEANING SERVICES) AT LOT 54, MEADOW RIDGE, HIDALGO COUNTY, TEXAS, 4922 North $47^{\text {th }}$ Street. (CUP2023-0005)

BRIEF DESCRIPTION: The subject property is located on the east of 47th Lane and south of Xanthisma Avenue. The subject property is approximately 1,150 sq. ft. from Bentsen Road.

The property is zoned R-1 (single-family residential). The adjacent zoning is R-1 District all around and A-O (agricultural and open space) District to the west and southeast of the subject property. Surrounding land uses include single-family residences. A home occupation is permitted in the R1 (single-family residential) District with a Conditional Use Permit and in compliance with requirements.


REQUEST/ANALYSIS: The applicant is proposing to provide storage for cleaning services from the garage, attached to the existing house, only using half the space as per the submitted floor plan. Applicant stated parking spaces would not be an issue for their vehicles, as they have a two-car garage. As per Sec. 138-394 (1) one off-street parking in the front yard setback for
single-family uses is permitted. The proposed hours of operation will be from 8:00 a.m. to 5:00 p.m. Monday through Saturday by appointment only. The applicant stated cleaning services will be provided off the property, and the home will be used for storage. No customers will be present in the home and no retail sales will take place. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The occupation may not be operational until issuance of the certificate. The Fire Department has inspected the building and allowed the CUP process to continue. The business must comply with requirements set forth in Section 138-118(1) of the Zoning Ordinance and other specific requirements as follows:

1) The home occupation must be clearly secondary to the residential use;
2) One nameplate attached to the building not larger than two square feet is permitted in all districts except R -1 single-family residential district;
3) There shall be no exterior display or alterations indicating that the building is being used for any purpose other than that of a dwelling. The applicant does not propose any alteration;
4) There shall be no more than one additional unrelated employee other than immediate members of the family residing on the premises. The applicant stated that he will have one employee; not related.
5) There shall be no outside storage of materials or products. The applicant proposes no outside storage;
6) The permitted use shall not create frequent or heavy traffic, not greater than ten percent ( $10 \%$ ) of the average load per hour as determined by the city traffic engineer. The applicant stated that the home occupation would be used as storage for cleaning services.
7) No retail sales (items can be delivered). The applicant does not propose retail sale;
8) No additions to the residence or accessory building specifically to accommodate the business. The applicant proposes no additions or accessory building to accommodate the business;
9) The business must take place in the primary residential structure on the property rather than in a detached garage or separate accessory building. The occupation is proposed to take place in the primary residential structure; and
10) The activity must take place at the location of which the permit was issued.

## RECOMMENDATION:

Staff recommends approval of the request for one year, subject to compliance with Section 138118(1) of the Zoning Ordinance and Fire Department requirements.



## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 21, 2023
SUBJECT: REQUEST OF REBECA ACOSTA FOR A CONDITIONAL USE PERMIT, FOR LIFE OF THE USE, FOR A SINGLE FAMILY DWELLING AT LOT 19, BLOCK 35, HAMMOND ADDITION, HIDALGO COUNTY, TEXAS; 2220 BEAUMONT AVENUE. (CUP2023-0009)

## BRIEF DESCRIPTION:

The subject property is located on the east side of $23^{\text {rd }}$ Street and west of $22^{\text {nd }} 1 / 2$ Street. The lot size is $7,000 \mathrm{sq}$. ft . and the proposed single-family home is approximately $1,285.24 \mathrm{sq}$. ft. The subject property currently exists as a vacant lot. The applicant is requesting a conditional use permit for a single-family dwelling for the subject property in order to build a new house.

The property is zoned C-4 (commercial industrial) District. The adjacent zoning is C-4 District all around. The adjacent zoning is R-3A (apartments) District to the east of the subject property and $\mathrm{C}-3$ (general business) to the west of the property. Surrounding land uses include an automotive service business, single-family homes and apartments. A single-family dwelling is allowed in C4 District with a conditional use permit and in compliance with requirements.


## SUMMARYIANALYSIS:

The applicant is proposing to construct a single-family home in a C-4 District. The submitted floor plan depicts that the proposed house will include three bedrooms, two bathrooms, a study room, a kitchen with a dining area, a living room, a laundry room, a porch and a patio. A building permit application for the proposed house has not been submitted. A CUP application for a single-family dwelling for the subject property was submitted on January 17, 2023. The Fire Department will conduct the necessary inspection once the construction of the home is completed to ensure the property complies with applicable code requirements.

The proposed residence must comply with the following requirements:

1) No form of pollution shall emanate beyond the immediate property line of the permitted use;
2) Additional reasonable restrictions or conditions such as increased open space, loading and parking requirements, suitable landscaping, curbing, sidewalks or other similar improvements may be imposed in order to carry out the spirit of the Zoning Ordinance or mitigate adverse effects of the proposed use; and
3) In a C-4 District, a single-family dwelling shall be located on a minimum lot size of 5,000 sq. ft. and in compliance with setbacks of the respective zoning district. The subject property is $7,000 \mathrm{sq}$. ft .

## RECOMMENDATION:

Staff recommends approval of the request, for life of the use, subject to compliance with Sections 138-176 and 138-238 of the Zoning Ordinance, Fire Department, and building permit requirements.




## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 8, 2023
SUBJECT: REQUEST OF EZIQUIEL ORTIZ, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, AND ADOPTION OF AN ORDINANCE FOR A BAR AND RESTAURANT (76 BAR AND KITCHEN) AT LOT A-1, LOT A-1, NOLANA TOWER SUBDIVISION, HIDALGO COUNTY, TEXAS, 400 NOLANA AVENUE, SUITES S, T, R. (CUP20230007)

## DESCRIPTION:

The property is located at the northeast corner of Nolana Avenue and North $6{ }^{\text {th }}$ Street, and is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-1$ (office building) District to the north, C-3 (general business) District to the east, south and west, R-1 (single family residential) District also to the east, and A-O (agricultural and open space) District also to the west. The property is located within the Nolana Tower Subdivision and is the site for Nolana Tower Shopping Center. Surrounding land uses include Chanin Engineering, Kemper Life, Jump, a water tower, and residential homes. A bar is permitted in a C-3 District with a conditional use permit and in compliance with requirements.


## HISTORY:

This is the first Conditional Use Permit application for the '76 Bar and Kitchen which was submitted January 13, 2023.


#### Abstract

ANALYSIS: The 5,997 square feet two-floor building consists of a large dance floor/dining area, 2 restroom areas, 2 bars, a kitchen, one large storage room, and a second floor VIP lounge area, as shown on the submitted floor plan. The proposed daily hours of operation for '76 Bar and Kitchen are from 5:00 PM to 2:00 AM. As per the zoning ordinance, Section 138-395 (14), the business requires 59 parking spaces, and 729 common area parking spaces are provided, which complies with the parking requirement.

Inspections by the Health and Fire Departments have been completed and no violations were found.


As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The establishment must also meet the requirements set forth in Section 138118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of those businesses having late hours (after 10:00 PM) must be at least 400 feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffer and sound insulation of the building such that the building is not visible and cannot be heard from the residential areas. The establishment is within 400 feet of residential zones and uses to the north and east, and a water tower to the west.
2) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The property has direct access to Nolana Avenue, North $4^{\text {th }}$ Street, and North $6^{\text {th }}$ Street. The existing gates on North $4^{\text {th }}$ Street need to be closed as required from other Conditional Use Permits in this commercial plaza;
3) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking. Currently there is a multi-tenant commercial building on the property. The shopping center is a mixture of office, retail, vacant suites, restaurants, a children's event center, and bars. 729 parking spaces are provided on the common parking area in the front and rear of the building. For the 729 parking spaces of the common parking area, 15 accessible parking spaces are required and are provided on site. Based on the square footage of the building, 41 parking spaces are required. Parking spaces are provided on site during the applicable hours of operation for this business;
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties by providing, when necessary, fences, hedges or reorientation of entrances and exits under the vegetation ordinance;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director. The occupancy load for this establishment will be established by the Building Department as part of the building permitting review.

Staff has received one phone call in opposition to this request.

## RECOMMENDATION:

Staff recommends disapproval of the request based on noncompliance with the distance requirement \#1 listed above from Section 138-118(a)(4)(a) of the Zoning Ordinance.





## Planning Department

## Memo

TO: Planning \& Zoning Commission
FROM: Planning Staff
DATE: February 7, 2023

## SUBJECT: REQUEST OF JORGE A. GONZALEZ, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A BAR/CIGAR SHOP AT LOT 2A, VALRAM HEIGHTS SUBDIVISION, HIDALGO COUNTY, TEXAS; 2801 EXPRESSWAY 83, BUILDING 200, SUITES 280 \& 290. (CUP2023-0008)

## BRIEF DESCRIPTION:

The property is located at the southeast corner of South $29^{\text {th }}$ Street and U.S. Expressway 83 and is zoned $\mathrm{C}-3$ (general business) District. The adjacent zoning is $\mathrm{C}-3$ District to the north, east and west, R-1 (single family residential) District to the south, and C-4 (commercial industrial) District to the southwest. Surrounding land uses include commercial businesses, restaurants, single family residences, and vacant land. A bar is permitted in a C-3 zone with a Conditional Use Permit and in compliance with requirements.


## REQUEST/ANALYSIS:

The applicant is proposing to continue to operate a retail store for Cigars \& Luxury Goods and a lounge (Elephant Bar and Cigar Lounge) out of an approximate 2,950 sq. ft. lease area, from an existing multi-tenant commercial building BY THE NAME OF Kamila Plaza. The proposed days and hours of operation are Monday through Saturday from 12:00 p.m. to 2:00 a.m. There was a conditional use permit for IL Regalo Preferito approved initially on January 12, 2015. The establishment changed its name to Elephant Bar and Cigar Lounge in 2017. The last conditional use permit was approved on March 14, 2022 by the City Commission with a variance to the distance requirement. Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit.

The Health Department has inspected the building and found it to be in compliance, Fire Department conducted their inspection and found it to also be in compliance. The Planning Department has received no complaints regarding the present use as a bar. As per Section 138-400 of the Zoning Ordinance, the parking lot must be properly striped and free of potholes. The bar must also comply with requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed bar is within 400 ft . of the adjacent residential zone and use to the south.
2) The business must be as close as possible to a major arterial and shall not allow traffic generated by such businesses onto residential streets or allow such traffic to exit into a disrupt residential areas. The bar has access to U.S. Expressway 83 and South $29^{\text {th }}$ Street, and does not generate traffic into residential areas;
3) The business must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. The $2,950 \mathrm{sq}$. ft. combined retail and lounge area would require a total of 16 parking spaces. The above mentioned business meets zoning ordinance parking requirements;
4) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties;
5) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7) The above mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

## RECOMMENDATION:

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.


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## Planning

Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 6, 2023


#### Abstract

SUBJECT: REQUEST OF NOBLE TEXAS BUILDERS, ON BEHALF OF MCALLEN INDEPENDENT SCHOOL DISTRICT, FOR A CONDITIONAL USE PERMIT, FOR THE LIFE OF THE USE, AND ADOPTION OF AN ORDINANCE FOR AN INSTITUTIONAL USE FOR A HIGH SCHOOL AT STEELE AND PERSHING N661.40'-E1207.25', LOT 1, BLK 11 EXC AN IRR TR S357.30'-E513.14' 14.9 ACRES NET, HIDALGO COUNTY, TEXAS; 801 EAST LAKEVIEW DRIVE. (CUP2023-0012)


## BRIEF DESCRIPTION:

The subject property is located along the south side of Pecan Boulevard and is located between North McColl Road and North Commerce Center Street (K). The subject property is currently zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ District in all directions. The applicant is requesting a conditional use permit (CUP) for a proposed high school for McAllen Independent School District in conjunction with the University of Texas Rio Grande Valley (UTRGV) as property owner. An institutional use is permitted in the C-3 District with a conditional use permit. The property is currently vacant.


## HISTORY:

The application for a conditional use permit for the proposed educational institution was submitted on January 20, 2023. An application for a commercial building permit was submitted on December 27, 2022, and is undergoing the review process.

## SUMMARYIANALYSIS:

The application submitted for the conditional use permit lists the proposed use as a high school.
An approved building permit will be required and will be subject to compliance with all requirements. The Fire Department will conduct their inspections once the construction for the proposed high school is completed and prior to occupancy.

Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The proposed use must meet the requirements set forth in Section 138-118 of the Zoning Ordinance and specific requirements as follows:

1. The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial; The property is adjacent to Pecan Boulevard.
2. The proposed use shall comply with the McAllen Off-Street Parking and Loading Ordinance and make provisions to prevent the use of street parking, especially in residential areas. A proposed parking lot is in compliance with requirements. Should the number of offices and classrooms increase, additional parking will be required.
3. The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits.
4. The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities.
5. Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas;
6. The number of persons within the buildings shall be restricted to those allowed by the Fire Marshal and Building Official at the time of permit issuance.
7. Must comply with traffic requirements- TIA Waiver. Please ensure that the Driveway that leads to McColl Road is for "Exit Only".

## RECOMMENDATION:

Staff recommends approval of the request, for the life of the use, subject to compliance with the stated conditions, Zoning Ordinance, Fire Department requirements, and building permit requirements.







# Planning Department 

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: February 9, 2023
SUBJECT: REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO C-3 (GENERAL COMMERCIAL) DISTRICT: 6.84 ACRES (TRACT 3), OF THE SOUTH 9 ACRES OF THE NORTH 20 ACRES OF LOT 80, LA LOMITA IRRIGATION \& CONSTRUCTION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 6201 NORTH WARE ROAD (REZ2023-0003)

LOCATION: The property is located along the west side of North Ware Road, approximately 400 feet south of Lark Avenue (4 Mile Line). The property is an irregular tract and has 267.17 feet of frontage along North Ware Road. The lot size is comprised of 6.84 acres.

PROPOSAL: The applicant is requesting to rezone the subject property to C-3 (general commercial) District for a proposed self-storage facility. A feasibility plan submitted by the applicant is included in the packet.

ADJACENT ZONING: The contiguous zoning is R-1 (single-family residential) District to the north. To the east, the zoning district is R -2 (duplex-fourplex) District, $\mathrm{C}-3$ (general commercial) District to the south, and A-O (agricultural-open space) District to the west of the subject property.


LAND USE: Based on a conducted site visit, the property appears to be currently vacant. Surrounding land uses include Hacienda Las Mariposas and single-family residences.

COMPREHENSIVE PLAN: The Foresight McAllen Comprehensive Plan designates the future land use for this property as Auto Urban Single Family, which is comparable to R-1 District.

DEVELOPMENT TRENDS: The development trend for this area along North Ware Road is mixed use: single-family residences, multi-family residences, and commercial use.

HISTORY: The property was rezoned to R-1 (single-family residential) District during the City initiated A-O rezoning project in 2015. An application to rezone the subject property from R-1 District to C-3 District was submitted to the Planning Department on January 10, 2023.

ANALYSIS: The requested zoning does not conform to the Auto Urban Single Family land use designations as indicated on the Foresight McAllen Comprehensive Plan. However, it is adjacent to a property that is zoned C-3 District to the south. To the north (intersection of North Ware Road and Lark Avenue (4 Mile Line)) of the subject property, the following properties are commercial use: 6317 North Ware Road, 6300 North Ware Road, 6413 North Ware Road, and 6400 North Ware Road.

A recorded subdivision plat and approved site plan are required prior to building permit issuance. A masonry screen eight feet in height shall be required where a commercial, industrial or multifamily use has a side or rear property line in common with a single-family use or zone.

Staff has not received any calls, letters, or emails in opposition to the rezoning request.
RECOMMENDATION: Staff recommends approval of the rezoning request to C-3 (general business) District since it is compatible with the adjacent zoning to the south; and follows the development trend to the north.


January 10, 2023
To whom it may concern:

I Rodolfo Trevino give permission and consent to my son Rodolfo Trevino Jr. to represent me in any business transaction or signature requirement. If you have any questions please contact me at 956-2636279.


Rodolfo Trevino

## Seal of Notary Public





SECTION
SINGLEWASTE CONTAINER ENCLOSURE



CODE REVIEW


4HR FIRE RATED WALL


SITEPLAN


LEGAL DESCRIPTION:
TOTAL LOT AREA: 298, 134.45 S. .
12-PARKING SPACES PROVIDED



## City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW

311 North 15 $^{\text {th }}$ Street McAllen，TX 78501 P．O．Box 220
McAllen，TX 78505－0220
（956）681－1250
（956）681－1279（fax） Subdivision Name RaNCHO SOBD．Cots $31 A, 31 B, A W D$ ， Location． $5311 \mathrm{~S} .28^{\text {th }}$ St City Address or Block Number＿B BTWhonl SARAH：OLGA AVE． Number of lots 4 Gross acres 0.56 Net acres 0.56 Existing Zoning R－1 Proposed R－1 Rezoning Applied For $\square$ res VINo Date $\qquad$ Existing Land Use OPEW Proposed Land Use RES DEW Trigigation District \＃ 3 Residential Replay Yes $\chi$ No $\square$ Commercial Replay Yes $\square$ No $\nless$ ETJ Yes $\square$ No $\not \subset$ Agricultural Tax Exempt Yes $\square$ No $\not \subset$ Estimated Rollback tax due $1500^{\approx}$ Parcel No． $266963 / 264965$ Tax Dept．Review R0950－00－000－0031－00 Legal Description ALL OF lots $31 \cong 33$ ，Rancho SURD．，$M \subseteq \triangle \| \varepsilon d, ~ H . C T$.
Name V／RIDIANA SUCIAL＿Phone 821－3514
Address 3210 GLORIA AV F．
City M\＆nlled State TX Zip 78503
E－mail
Name $\qquad$ Phone $\qquad$
Address $\qquad$
$\qquad$

City $\qquad$ State $\qquad$ Zip
Contact Person $\qquad$
E－mail
Name Do． 1 SHines Phone 6 Br－ 9081
Address こてて1 DakRoDul Aura．
 State $\qquad$ Zip 78501 Contact Person Druid
E－mail dsalinas＠salines enankiniwe com
훛 Name $\qquad$ SAme as forge． Phone $\qquad$
Address $\qquad$
City $\qquad$ State ZipENTER

## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report

## 

$81 / 2$ " by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
2 Location Maps
$281 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or Lam authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Print Name


Owner $\square$
Authorized Agent



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 2/16/2023

| SUBDIVISION NAME: RANCHO SUBDIVISION LOTS 31A, 31B, AND LOTS 33A, 33B |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| South 28th Street: Existing 60 ft . total ROW. <br> Paving : 32 ft . Curb \& gutter: Both Sides <br> Pending Items: <br> -Existing paving 28.3' clarify prior to recording. <br> -Provide a copy of any referenced document regarding existing ROW, prior to recording. <br> *****Subdivision Ordinance: Section 134-105 <br> ******Monies must be escrowed if improvements are not built prior to recording. <br> *******COM Thoroughfare Plan | Required |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* *}$ Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | NA |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | NA |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac . <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: Existing conditions to remain. <br> *Alley/service drive easement required for commercial and multi-family properties. <br> **As per application submitted on August 23rd,2022 single family residential lots proposed, if use changes from single family residential a Alley/service drive easement will be required. ***Subdivision Ordinance: Section 134-106 | Applied |
| SETBACKS |  |
| * Front : In accordance with the Zoning Ordinance or greater for easements or inline with existing structures, whichever is greater applies. <br> ****Zoning Ordinance: Section 138-356 <br> * Rear: In accordance with the Zoning Ordinance or greater for easements, whichever is greater applies. <br> ****Zoning Ordinance: Section 138-356 | Applied Applied |


| * Sides: In accordance with the Zoning Ordinance or greater for easements, whichever is greater applies. <br> ${ }_{* * * * Z o n i n g ~ O r d i n a n c e: ~ S e c t i o n ~ 138-356 ~}^{\text {1 }}$ <br> * Corner: Interior Lots <br> **Zoning Ordinance: Section 138-356 <br> * Garage:18 ft. except where greater setbacks is required; greater setback applies. <br> ${ }^{* * * * Z o n i n g ~ O r d i n a n c e: ~ S e c t i o n ~ 138-356 ~}$ <br> *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| :---: | :---: |
|  | Applied |
|  | Applied |
|  | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on South 28th Street. <br> ${ }^{* *}$ Sidewalks are subject to increase to 5 ft . as per Engineering Department requirements, prior to recording. <br> ***Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
|  | Applied |
|  | Required |
| NOTES |  |
| *Must comply with City Access Management Policy. <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Applied |
|  | NA |
|  | Applied |
|  | NA |
|  | Applied |
|  | Applied |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| LOT REQUIREMENTS |  |
| :---: | :---: |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, In accordance with McAllen's Park Land Dedication and Park Development Fees Ordinance, Park fees apply at a rate of $\$ 700$ per dwelling unit and payable prior to plat recording. In this case it's $\$ 2,800, \$ 700$ for each individual home. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, In accordance with McAllen's Park Land Dedication and Park Development Fees Ordinance, Park fees apply at a rate of $\$ 700$ per dwelling unit and payable prior to plat recording. In this case it's $\$ 2,800, \$ 700$ for each individual home. | Required |
| * Pending review by the City Manager's Office. As per Parks Department, In accordance with McAllen's Park Land Dedication and Park Development Fees Ordinance, Park fees apply at a rate of $\$ 700$ per dwelling unit and payable prior to plat recording. In this case it's $\$ 2,800, \$ 700$ for each individual home. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation for a 4 lot subdivision will be waived. | Completed |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> ** As per Traffic Department, Trip Generation for a 4 lot subdivision will be waived. | NA |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> ** Public Hearing with notices will be required for the resubdivision. <br> ***Revise subdivision name as shown on plat and all applicable documents: "Rancho Lots <br> 31A,31B, and 33A,33B Subdivision" <br> ${ }^{* * *}$ At the Planning and Zoning Commission meeting of September 7, 2022, the board approved the subdivision in preliminary form with conditions noted, drainage, and utilities approval. | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM SUBJECT TO CONDITIONS NOTED. | Applied |



|  | Sub2022-0084 <br> ■ City of McAllen <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | Subdivision Name Tercer Milenium Taylor <br> Location Taylor Rd. Between Lark Ave. (Mile 4) and Auburn Ave. (Mile 5) <br> City Address or Block Number <br> Number of Lots $40 \quad$ Gross Acres $\underline{9.394}$ Net Acres 9.180 ETJ ©Yes $\square$ No <br> Existing Zoning $\qquad$ Proposed Zoning $\qquad$ Rezoning Applied for $\square$ Yes Date $\qquad$ <br> Existing Land Use $\qquad$ Vacant Proposed Land Use $\qquad$ Irrigation District \# United <br> Replat $\square$ Yes $\mathbf{B}$ No Commercial $\qquad$ Residential X <br> Agricultural Exemption $\square$ Yes $\mathbf{B N o}$ Estimated Rollback Tax Due $\qquad$ <br> Parcel \# $\qquad$ 282181 Tax Dept. Review <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ Legal Description John H Shary N310'-S330' Lot 396 9.39AC GR 9.25 Net |
| ¢ |  |
| 흥 | Name $\qquad$ Phone <br> Address $\qquad$ E-mail $\qquad$ <br> City $\qquad$ State $\qquad$ Zip $\qquad$ <br> Contact Person $\qquad$ - |
|  | Name Supreme Engineering, PLLC $\qquad$ Phone (956) 272-2246 <br> Address 410 S. Jackson Rd \#2780 $\qquad$ E-mail omar.cano@supremeengineering.com City Edinburg $\qquad$ TX Zip 78542 Contact Person Omar Cano, P.E. |
|  |  |


| Proposed Plat Submittal |  |  |
| :---: | :---: | :---: |
|  | In Person Submittal Requirements <br> - \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment) <br> - Title Report <br> - $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps <br> - $28 \frac{1 / 2}{}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow <br> - 6 Folded blueline prints of the proposed plat <br> - 2 Warranty Deeds (identifying owner on application) <br> - AutoCAD 2005 DWG file and PDF of plat <br> - Letter of Authorization from the owner (if applicable) <br> - Proof of authority of person signing application on behalf of partnership/corporation (if applicable) | Email Submittal Requirements <br> - \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment) <br> - Title Report <br> - Survey <br> - Location Map <br> - Plat \& Reduced P <br> - Warranty Deed <br> - DWG File <br> - Letter of Authorization from the owner (if applicable) <br> - Proof of authority of person signing application on behalf of partnership/corporation, if applicable <br> *Documents must be submitted in PDF format. No scanned documents* <br> *Please submit documents to subdivisions@mcallen.net <br> *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON* |
|  | PLAT TO SHOW: <br> - Metes and bounds <br> - Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts <br> - Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines <br> - North arrow, scale and vicinity map <br> - Name \& dimension of adjoining street ROWs (total width \& width from centerline) |  |

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidenoerafomede authorization.

Signature $\qquad$ Date ${ }^{7 / 16 / 2022}$
Print Name
Laura Elena Aragon Dominguez

Owner $\square \quad$ Authorized Agent $\square$

The Planning Department is now accepting DocuSign signatures on application



Reviewed On: 2/16/2023

| SUBDIVISION NAME: TERCER MILENIUM TAYLOR |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| N. Taylor Rd. - Minimum 10 ft . dedication for 40 ft . from Centerline for 80 ft ROW Paving: 52 ft . Curb \& gutter: Both Sides <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording. <br> ****COM Thoroughfare Plan | Applied |
| N. 56th St.- 35 ft . dedication from centerline for 70 ft . ROW <br> Paving: 44 ft . Curb \& gutter: Both sides <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording. <br> ****COM Thoroughfare Plan | Applied |
| Thunderbird Ave.- Dedication for 40 ft . from centerline for 80 ft . ROW <br> Paving: 52 ft . Curb \& gutter: Both sides <br> *City's thoroughfare map calls Thunderbird Avenue for an 80 ft . ROW, therefore, additional 20 <br> ft . dedication for 40 from centerline required. As per plat submitted $7 / 19 / 22,10 \mathrm{ft}$. additional ROW is being dedicated instead of the 20 ft . ROW required. As per plat submitted on August 12,2022 and December 5th,2022 20 ft . of additional ROW dedicated by this plat. <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording. <br> ****COM Thoroughfare Plan | Applied |
| N. 54th St. - 50 ft. ROW <br> Paving: 32 ft . Curb \& gutter: Both sides <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording. <br> ****COM Thoroughfare Plan | Applied |
| E/W Interior Street - 50 ft . ROW <br> Paving: 32 ft . Curb \& gutter: Both sides <br> *Street name will be finalized prior to final. <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* * *}$ Monies must be escrowed if improvements are not built prior to recording. <br> ****COM Thoroughfare Plan | Applied |
| * 1,200 ft. Block Length <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac . <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial and multi-family properties. <br> **Subdivision Ordinance: Section 134-106 | NA |


| SETBACKS |  |
| :---: | :---: |
| * Front: 25 ft . or greater for easements, whichever is greater applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 10 ft . or greater for easements, whichever is greater applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: 6 ft . or greater for easements, whichever is greater applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easements, whichever is greater applies <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft. wide minimum sidewalk required on N. Taylor Rd., N. 56th St., Thunderbird Ave., \& both sides of interior streets. <br> **Sidewalk requirements may increase to 5 ft . prior to recording per Engineering Department requirements, finalize prior to recording. <br> ***Subdivision Ordinance: Section 134-120 | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along N. Taylor Rd., N. 56th St., and Thunderbird Ave. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along N. Taylor Rd., Thunderbird Ave., and N. 56th St. <br> ${ }^{* *}$ Must comply with City Access Management Policy | Applied |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | NA |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> **Revise Note\#13 as applicable, as per conversation with Engineer on October 3rd,2022, subdivision proposed to be a Public Subdivision, prior to recording. | Required |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |


| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> Revisions Needed: <br> Remove and revise note \#14 to Include HOA plat note with provision for document number, prior to final. As per plat submitted on February 12th,2023 HOA note with provision for document number included. <br> **As per conversation with Engineer on October 3rd,2022, subdivision proposed to be a Public Subdivision, revise notes as applicable. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> ******Landscaping Ordinance: Section 110-72 <br> ********Subdivision Ordinance: Section 134-168 | Applied |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****As per conversation with Engineer on October 3rd,2022, subdivision proposed to be a <br> Public Subdivision, revise notes as applicable. <br> ******L_andscaping Ordinance: Section 110-72 <br> *******Subdivision Ordinance: Section 134-168 | Required |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1(Single-Family) Residential District Proposed: R-1(Single-Family) Residential District <br> **Initial zoning to R-1 (Single-Family) Residential District and annexation approved at City Commission of October 10th,2022. <br> ***Zoning Ordinance: Article V | Compliance |
| *Rezoning Needed Before Final Approval <br> **Initial zoning to R-1 (Single-Family) Residential District and annexation approved at City Commission of October 10th,2022. <br> ***Zoning Ordinance: Article V | Completed |
| PARKS |  |
| * Land dedication in lieu of fee. In accordance with City of McAllen's Park Land Dedication and Park Development Fees Ordinance; fees apply at a rate of $\$ 700$ per dwelling unit. As per plat submitted on February 12th,2023 a total of 38 lots proposed park fees total to $\$ 26,600$ ( $\$ 700$ X38 per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. In accordance with City of McAllen's Park Land Dedication and Park Development Fees Ordinance; fees apply at a rate of $\$ 700$ per dwelling unit. As per plat submitted on February 12th,2023 a total of 38 lots proposed park fees total to $\$ 26,600$ ( $\$ 700 \times 38$ per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. | Required |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Pending review by the City Manager's Office. In accordance with City of McAllen's Park Land Dedication and Park Development Fees Ordinance; fees apply at a rate of $\$ 700$ per dwelling unit. As per plat submitted on February 12th,2023 a total of 38 lots proposed park fees total to $\$ 26,600$ ( $\$ 700$ X38 per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly. | NA |
| :---: | :---: |
| TRAFFIC |  |
| * As per Traffic Department, Trip generation for 40 lot Single Family is waived. | Completed |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> *** As per Traffic Department, Trip generation for 40 lot Single Family is waived. | NA |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> **Initial zoning to R-1 (Single-Family) Residential District and annexation approved at City <br> Commission of October 10th,2022. <br> **As per conversation with Engineer on October 3rd,2022, subdivision proposed to be a Public Subdivision. <br> ***Review lot labeling, and clarify number of lots proposed prior to final. Update necessary documents once clarified. As per plat submitted on February 12th,2023, 38 lots proposed please update any necessary documents prior to recording. <br> ${ }^{* * * *}$ Clarify plat note \#18, prior to recording. <br> At the Planning and Zoning Commission Special meeting of July 26, 2022, the board approved the subdivision in preliminary form subject to conditions noted, drainage, and utilities approvals. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM SUBJECT TO CONDITIONS NOTED. | Applied |



# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North 15 $^{\text {th }}$ Street McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)

Subdivision Name MAE Subdivision
Location Northwest corner of La Vista Ave \& N. 23rd Street City Address or Block Number _2301 LA VISTA AVE
Number of lots $\qquad$ 1 Gross acres $\qquad$ Net acres 1.34 Existing Zoning C-3 Proposed _C-3 Rezoning Applied For $\square$ No Date $\qquad$ Existing Land Use VacantProposed Land Use Comercial Irrigation District \#_1 Residential Replay Yes $\square$ No ${ }_{\mathbb{X}}$ Commercial Replat Yes $\mathbb{x}_{\mathrm{X}} \mathrm{No} \square \mathrm{ETJ}$ Yes $\square$ No $\mathbb{X}$ Agricultural Tax Exempt Yes $\square$ No \& Estimated Rollback tax due N/A Parcel No. 328783 Tax Dept. Review $\qquad$ Legal Description 1.34 acre tract of land being a portion of Block 1 Whitewing Addition Subdivision, Unit 1,

Name Aguilar \& Aguilar Rentals, LLC Phone (956) 821-5696
Address 2321 E. Sprague St.
City Edinburg
State Texas Zip 78542

E-mail eaguilar2519@gmail.com,
Name Irineo Aguilar, Jr. Phone (956) 821-5696

Address 2321 E. Sprague St.
City Edinburg State Texas Zip 78542
Contact Person Irineo Aguilar, Jr.

E-mail eaguilar2519@gmail.com,
Name R. E. Garcia \& Associates Phone (956) 381-1061
Address 116 N. 12th
City Edinburg State Texas Zip 78541
Contact Person Raul E. Garcia, PE, RPLS, CFM
E-mail regaassoc@aol.com
Surveyor
Name R. E. Garcia \& Associates Phone (956) 381-1061
Address 116 N. 12th
City Edinburg State Texas Zip 78541 TMTERERD




## City of McAllen <br> SUBDIVISION PLAT REVIEW

Reviewed On: 2/17/2023

## SUBDIVISION NAME: MAE SUBDIVISION

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS
N. 23rd Street (FM 1926): 50 ft . ROW required from centerline for 100 ft . total ROW

Paving: by the state Curb \& gutter: by the state
Revisions needed:
-Dedication as needed for 100ft. Total ROW, existing dedication must be finalized, prior to recording.

- Label how existing ROW was dedicated to determine if any additional dedication is required prior to recording.
- Plat proposing 10 ft . dedication, finalize prior to recording.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
La Vista Avenue: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: both sides
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* *}$ Monies must be escrowed if improvements are required prior to recording.
N. 24th Street: 50 ft . ROW

Paving: 32 ft . Curb \& gutter: both sides
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
Paving
Curb \& gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac .
**Subdivision Ordinance: Section 134-105

| Required |
| :---: |
| Applied |
| Applied |
| NA |
| Compliance |
| NA |
| NA |



| SIDEWALKS |  |
| :---: | :---: |
| * 5 ft . wide minimum sidewalk required on N .23 rd Street (FM 1926) and 4 ft . minimum wide sidewalk required along La Vista Avenue. <br> Revisions needed: <br> - Revise note as shown above prior to recording. <br> ${ }^{* *} 5 \mathrm{ft}$. sidewalk required along N. 23 rd Street per Engineering Department <br> ***Proposing: 5 ft . wide minimum sidewalk required on N. 23rd Street (FM 1926) per engineering department and 4 ft . minimum wide sidewalk required along La Vista Avenue. ****Subdivision Ordinance: Section 134-120 | Required |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. <br> ${ }^{* *}$ Required but not needed as a plat note. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Under note \#9 revise note as shown above, prior to recording. <br> **Landscaping Ordinance: Section 110-46 | Required |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. <br> **Required but not needed as a plat note. | Required |
| NOTES |  |
| *Must comply with City's Access Management Policy. <br> **25'X25' Reciprocal access easements for access on La Vista Avenue and N.23rd street must be recorded with document number on plat prior to plat recording. | Required |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> **Required but not needed as a plat note. | Required |
| * Common Areas, any private service drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> Revisions Needed: <br> -Include note as shown above prior to recording. | Required |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> **Required but not needed as a plat note. | Required |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document <br> number on the plat, prior to recording. <br> ${ }^{* *}$ Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ${ }^{* * *}$ Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | NA |
| These comments are for subdivision requirements only - additional requirements may apply at time of site plan review |  |


| LOT REQUIREMENTS |  |
| :---: | :---: |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: C-3 (General Business) District Proposed: C-3 (General Business) District <br> ${ }^{* *}$ If a CUP is required. Application needs to be reviewed by P\&Z Board and approved by City Commission. <br> ***Zoning Ordinance: Article V | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per application dated August 24,2021 proposed land use is C-3 General Business, commercial developments do not apply to Parks. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per application dated August 24,2021 proposed land use is C-3 General Business, commercial developments do not apply to Parks. | NA |
| * Pending review by the City Manager's Office. As per application dated August 24,2021 proposed land use is $\mathrm{C}-3$ General Business, commercial developments do not apply to Parks. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation Approved, No TIA required. | Complete |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> ${ }^{* *}$ As per Traffic Department, Trip Generation Approved, No TIA required. | NA |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> **If a CUP is required. Application needs to be reviewed by P\&Z Board and approved by City Commission. <br> ${ }^{* * *}$ Improvements must be built or money escrowed prior to plat recording. <br> ${ }^{* * * *}$ Site plan must be approved by staff prior to building permit issuance <br> ***** Remove instrument numbers shown along adjacent properties. Show only document number and subdivision name and legal description in all directions if applicable or document number and record owners. <br> ******Please clarify bus stop shelter location in relation to the curb cut along N. 23rd Street, please submit site plan prior to recording. <br> ******25'X25' Reciprocal access easements for access on La Vista Avenue and N.23rd street must be recorded with document number on plat prior to plat recording. <br> ${ }^{* * * * * * *}$ At the Planning and Zoning Commission meeting of October 18, 2022, the Board approved the 6-Month Extension request with conditions noted. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN FINAL FORM SUBJECT TO CONDITIONS NOTED. | Applied |






Reviewed On: 2/16/2023

| SUBDIVISION NAME: VILLAS ON BENTSEN SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| N.42nd Street:50ft. of total ROW dedication. <br> Paving: 32 ft . Curb \& gutter: Both Sides <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are not built prior to recording. <br> **COM Thoroughfare Plan | Applied |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* *}$ Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | NA |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* *}$ Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | NA |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 900 ft . Block Length for R-3 Zone Districts. <br> ${ }^{* *}$ As per updated application submitted on February 7th,2023 single family residential lots proposed. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> Revisions Needed: <br> -Provide dimension from back of curb of Cul-de-Sac to centerline of Goldcrest Avenue to verify compliance with 600 ft . block length requirements for Cul-de-Sacs, finalize prior to final. <br> ${ }^{* *}$ As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. <br> ***Subdivision Ordinance: Section 134-105 | Non-compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial and multi-family properties. <br> **As per updated application submitted on February 7th,2023 single family residential lots proposed, if use changes from single family residential a Alley/service drive easement will be required. <br> ***Subdivision Ordinance: Section 134-106 | Applied |


| SETBACKS |  |
| :---: | :---: |
| * Front: 25 ft . or greater for easements, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> ***Proposing: 25.00 FT. <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: 10 ft . or greater for easements, whichever is greater applies Revisions Needed: <br> -Revise note as shown above prior to final. <br> ***Proposing: In accordance with the zoning ordinance or greater for easements. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: 6 ft . or greater for easements, whichever is greater applies Revisions Needed: <br> -Revise note as shown above prior to final. <br> ***Proposing: 6.00' <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: 10 ft . or greater for easements, whichever is greater applies <br> **Current subdivision layout does not propose any buildable lots abutting a street, if layout changes and buildable lot abuts a street intersection, the corner setback note will be required. <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage:18 ft. except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on both sides of N . 42 nd Street and around Cul-deSac. <br> Revisions Needed: <br> -Revise note\#9 as shown above prior to final. <br> **Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements. <br> ***Please finalize plat note prior to final. <br> ****Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> Revisions Needed: <br> -Revise note\#14 as shown above prior to final. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| *Must comply with City Access Management Policy. | Applied |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> **As per updated application submitted on February 7th,2023 single family residential lots proposed, if use changes from single family residential a site plan may be required. | Applied |
| :---: | :---: |
| * Common Areas, any Cul-de Sacs/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> Revisions Needed: <br> -Add note as shown above prior to final. <br> ${ }^{* *}$ Note subject to change once subdivision requirements have been finalized. Finalize prior to final. | Non-compliance |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Applied |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Applied |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Compliance with lot requirement to be determined once rezoning has been finalized. <br> **Zoning Ordinance: Section 138-356 | TBD |
| ZONING/CUP |  |
| * Existing: A-O(Agricultural Open-Space) District Proposed: R-1 (Single-Family) Residential Pending Items: <br> -Rezoning to R-1 scheduled for the Planning and Zoning Commission meeting of February 7, 2023 and City commission meeting of February 27, 2023. <br> ***Zoning Ordinance: Article V | Non-compliance |
| * Rezoning Needed Before Final Approval <br> Pending Items: <br> -Rezoning to R-1 scheduled for the Planning and Zoning Commission meeting of February 7, 2023 and City commission meeting of February 27, 2023. <br> ***Zoning Ordinance: Article V | Required |
| PARKS |  |
| * Land dedication in lieu of fee. As per updated application submitted on February 7th,2023 a total of 4 lots proposed park fees total to $\$ 2,800$ ( $\$ 700 \times 4$ per lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes fees will be adjusted accordingly | NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per updated <br> application submitted on February 7th,2023 a total of 4 lots proposed park fees total to <br> \$2,800 (\$700 X4 per lot/dwelling unit) payable prior to plat recording. If the number of | Required |
| :--- | :---: |
| lots/dwelling units changes fees will be adjusted accordingly. |  |
| *Pending review by the City Manager's Office. As per updated application submitted on |  |
| February 7th,2023 a total of 4 lots proposed park fees total to \$2,800 (\$700 X4 per |  |
| lot/dwelling unit) payable prior to plat recording. If the number of lots/dwelling units changes |  |
| fees will be adjusted accordingly. |  |$\quad$|  |
| :--- |
| TRAFFIC |
| *As per Traffic Department, Trip Generation waived for 4- single family lots. <br> * Traffic Impact Analysis (TIA) required prior to final plat. <br> **As per Traffic Department, Trip Generation waived for 4- single family lots. |
| COMMENTS |
| Comments: <br> *Must comply with City's Access Management Policy. <br> **Please provide ownership map to verify that no landlocked properties exist or will be created <br> ***As per updated application submitted on February 7th,2023 single family residential lots <br> proposed, subdivision previously approved in Preliminary form at the Planning and Zoning <br> Commission meeting of January 17th,2023 as a townhouse development. |
| RECOMMENDATION |



## 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION



## Proposed Plat Submittal

- $\$ 225$ Preliminary Review Fee and $\$ 75$ Final Approval Fee
- Title Report
- $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $281 / 2$ " by 11 " copies/legible copies of plat with name \& north arrow
$\because 6$ Folded blueline prints of the proposed plat
$\simeq 2$ Warranty Deeds (identifying owner on application)
$\therefore$ AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner, if applicable
$\angle$ Proof of authority of person signing application on behalf of partnership/corporation, if applicable


## PLAT TO SHOW:

$\because$ Metes and bounds
$\because$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
$\because$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\therefore$ North arrow, scale and vicinity map
$\because$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2}$ " by 11 "copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.

Signature
 Date 02.03 .2023

Print Name Mario A. Reyna, P.E.
Owner $\square$
Authorized Agent



Reviewed On: 2/17/2023

## SUBDIVISION NAME: LAS BRISAS PHASE I

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Monte Cristo Road: Dedication as needed for 75 ft . from the centerline for 150 ft . total ROW. Paving: 65 ft . to 105 ft . Curb \& gutter: both sides
Revisions needed:

- Include "Existing" label in ROW.
- Label Center Line.
- Dedication must be finalized once centerline is established.
- Show and label R.O.W. from centerline after the dedication.
- Submit a copy of the referenced documents on the plat.
- Clarify "70.00 ft. future additional ROW".
- All comments referencing "future" must be changed to "(by this plat)" or reference the document number.
- Sharyland easement may not overlap the street ROW. Any abandonment must be done by separate document and referenced on plat.
- Clarify if Monte Cristo Road is a State road to determine improvement requirements prior to final.
- Please finalize R.O.W requirements once centerline is established prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
North 29th Street (N. Rooth Road): Dedication as needed for 50 ft . from centerline for 100 ft . total ROW.
Paving: 65 ft . Curb \& gutter: on both sides
Revisions Needed:
- Correct the street label to "North 29th Street (Rooth Road)"
- Please label Center Line.
- Dedication must be finalized once centerline is established.
- Please show and label R.O.W. from centerline after the dedication.
- Please submit a copy of the referenced documents on the plat.
- Please clarify "30.00 ft. future additional ROW."
- All comments referencing "future" must be changed to "(by this plat)" or reference the document number.
- Sharyland easement may not overlap the street ROW. Any abandonment must be done by separate document and referenced on plat.
- Please finalize R.O.W requirements prior to final once centerline is established prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

| Non-compliance |
| :---: |
|  |

Interior Streets: 50 ft. ROW
Paving: 32 ft . Curb \& gutter: both sides
Revisions required:

- Street names will be finalized prior to recording.
- Show the ROW
- Please finalize all ROW requirements prior to final.
- Temporary paved turnarounds are required at the end of streets not continuing at this time by
plat or separate document prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
* 1,200 ft. Block Length

Revisions needed:

- Dimensions of centerline is needed prior to final.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts $\qquad$
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac: Cul-de-sac street length does not apply provided that the

Non-compliance development uses the "coving method" and emergency access walks/drives are provided, per agreement.
Revisions needed:

- Please provide dimensions of Cul-de-Sacs.
- Please clarify if islands are proposed and provide paving dimensions around all islands to determine compliance prior to final.
***Paving must be 96 ft . in diameter face to face and island must meet 32 ft . paving all around and must be fire lane striped, as applicable.
**Subdivision Ordinance: Section 134-105


## ALLEYS

ROW: 20 ft . Paving: 16 ft.
*Alley/service drive easement required for commercial properties
**Subdivision Ordinance: Section 134-106
SETBACKS

* Front: 20 ft. minimum or greater for easements, or as shown on "Front Setback Table" greater applies, as per agreement.
**Zoning Ordinance: Section 138-356
**The proposed subdivision complies with minimum setback requirements, as per the agreement.
* Rear: 11 ft . or greater for easements
**Zoning Ordinance: Section 138-356
* Sides: 5 ft . or greater for easements, as per agreement
**Zoning Ordinance: Section 138-356
**The proposed subdivision complies with minimum setback requirements, as per the agreement.
* Corner: 10 ft . or greater for easements
**Zoning Ordinance: Section 138-356
* Garage: 18 ft . except where greater setback is required, greater setback applies.
**Zoning Ordinance: Section 138-356
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN

| Applied |
| :---: |
| Applied |
| Applied |
| Applied |
| Applied |
| Applied |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

\begin{tabular}{|c|c|}
\hline SIDEWALKS \& \\
\hline \begin{tabular}{l}
* 4 ft . wide minimum sidewalk required on Monte Cristo Road and N. 29th Street. Sidewalk may increase to 5 ft . as per Engineering. \\
Sidewalk for interior streets: Sidewalk design plan must be submitted. City ordinance will not apply, provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement. \\
**Subdivision Ordinance: Section 134-120 \\
* Perimeter sidewalks must be built or money escrowed if not built at this time.
\end{tabular} \& Applied

Required <br>
\hline BUFFERS \& <br>

\hline | * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Monte Cristo Road and N. 29th Street (Rooth Road) Revisions needed: |
| :--- |
| - Revise the plat note as shown above prior to Final. |
| **Landscaping Ordinance: Section 110-46 |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. |
| Revisions required: |
| - Please correct plat note 9 to read as follows: " 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses." |
| **Landscaping Ordinance: Section 110-46 |
| *Perimeter buffers must be built at time of Subdivision Improvements. | \& | Non-compliance |
| :---: |
|  |
| Non-compliance |
|  |
| Applied | <br>

\hline NOTES \& <br>

\hline | * No curb cut, access, or lot frontage permitted along Monte Cristo Road and N. 29th Street (Rooth Road) |
| :--- |
| Revisions required: |
| - Revise the plat note as shown above prior to Final. |
| **Must comply with City Access Management Policy |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners/PID and not the City of McAllen. |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. |
| Public Improvement District (PID) or Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 110-72 of the Vegetation Ordinance, including but not limited to common areas. |
| **Section 134-168 applies if private subdivision is proposed. |
| **Landscaping Ordinance: Section 110-72 |
| **Subdivision Ordinance: Section 134-168 |
| Public Improvement District (PID) or Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. |
| **Section 134-168 applies if private subdivision is proposed. |
| **Landscaping Ordinance: Section 110-72 |
| **Subdivision Ordinance: Section 134-168 | \&  <br>

\hline
\end{tabular}

| LOT REQUIREMENTS |  |
| :---: | :---: |
| * Lots fronting public streets: Access to subdivision from Monte Cristo Road. <br> **The proposed subdivision must comply with minimum access points, as per agreement. <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area: Project engineer to verify that all lots comply with the minimum 50 ft . frontage requirement and 54 ft . on corner lots, and $5,000 \mathrm{sq}$. ft. minimum lot size, or in compliance per Agreement. <br> **Zoning Ordinance: Section 138-356 | Required Required |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family Residential) District. Proposed: R-1 (Single-Family Residential) District <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Applied NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, in this case Park fees do not apply because Park land dedication exceeds City's requirements as of 10/30/2014,as per agreement. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department in this case Park fees do not apply because Park land dedication exceeds City's requirements as of $10 / 30 / 2014$, as per agreement. <br> * Pending review by City Manager's Office. As per Parks Department, In this case Park fees do not apply because Park land dedication exceeds City's requirements as of 10/30/2014, as per agreement. | Applied <br> Applied <br> Applied |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Required |
| COMMENTS |  |
| Comments: <br> - Please use a wider/bold line for the subdivision boundary on all sides. <br> * Any abandonment must be done by separate document and referenced on plat. <br> * Must comply with City's Access Management Policy. <br> * Must comply with the Agreement and Public Improvement District (PID) conditions. <br> * Must comply with other requirements, as may be applicable, prior to final | Applied |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, UTILITIES AND DRAINAGE APPROVALS. | Applied |



|  | City of McAllen <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
| 들 | Subdivision Name Stewart Valley Subdivision <br> Location West side of North Stewart Blvd approximately 1,300 feet north of East St Jude Avenue <br> City Address or Block Number $\qquad$ <br> Number of Lots $\qquad$ Gross Acres $11.44+1$ - Net Acres $\qquad$ ETJ $\square Y e s \square N o$ <br> Existing Zoning n/a Proposed Zoning n/a Rezoning Applied for $\square$ Yes $\square$ No Date $\qquad$ <br> Existing Land Use VACANT Proposed Land Usen $\qquad$ Irrigation District \# U.I.D. <br> Replat $\square$ Yes $\square$ No Commercial $\qquad$ Residential $\qquad$ X <br> Agricultural Exemption $\square$ Yes $\square$ No <br> Estimated Rollback Tax Due $\qquad$ NA <br> Parcel \# 318728 Tax Dept. Review $\qquad$ <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ <br> 11.44-acre tract of land, being all of Lot 4, Resubdvision of Lots 46-11 and 46-12, West Addition to <br> Legal Description Sharyland Subdivision, Hidalgo County, Texas, according to the Map thereof recorded in Volume 15, |
| E | Name Betterra Developments, LLC, Andres Trevino Phone (469) 499-6915  <br> Address 813 North Main Street, Suite 605 E-mail andrestrevinor@gmail.com <br> City McAllen $\quad$ State Texas Zip 78501  |
|  | Name Betterra Developments, LLC Phone (469) 499-6915 <br> Address 813 North Main Street, Suite 605 <br> E-mail_andrestrevinor@gmail.com <br> City McAllen State Texas Zip 78501 <br> Contact Person Andres Trevino Ruiz |
|  | Name Melden \& Hunt, Inc. $\qquad$ Phone (956) 381-0981 <br> Address 115 West McIntyre Street $\qquad$ E-mailmario@meldenandhunt.com <br> City $\qquad$ State $\qquad$ TX Zip $\qquad$ 78541 <br> Contact Person Saul Yañez and/or Della Robles |
| 2 | NameMelden \& Hunt, Inc.  <br> Address 115 West McIntyre Street  <br> Phone (956) 381-0981  <br> City Edinburg E-mail robert@meldenandhunt.com$\quad$ State TX Zip 78541 |
|  |  |

## Proposed Plat Submittal

$\simeq \$ 225$ Preliminary Review Fee and $\$ 75$ Final Approval Fee

- Title Report
- $81 / 2$ " by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $28 \frac{1 / 2 "}{}$ by 11 " copies/legible copies of plat with name \& north arrow
$\because 6$ Folded blueline prints of the proposed plat
$\simeq 2$ Warranty Deeds (identifying owner on application)
$\because$ AutoCAD 2005 DWG file and PDF of plat
$\because$ Letter of Authorization from the owner, if applicable
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable


## PLAT TO SHOW:

$\simeq$ Metes and bounds
$\llcorner$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts

- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\because$ North arrow, scale and vicinity map
$\llcorner$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization.
Signature


Date 01.16.2023
Print Name
Andres treviño Ruiz
Owner
Authorized Agent $\square$



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 2/17/2023

## SUBDIVISION NAME: STEWART VALLEY SUBDIVISION

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS

North Stewart Road: Dedication as needed for 40 ft . from centerline for 80 ft . total ROW. Paving:52 Curb \& gutter : Both Sides
Revisions Needed:
-Label ROW being dedicated by this plat prior to final.
-Label "Existing" ROW on both sides of centerline with document number on plat, and provide a copy for staff review prior to final.
-Label "Total" ROW from centerline and existing ROW line across North Stewart Road to new plat boundary prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are not built prior to recording.
**COM Thoroughfare Plan
Interior Streets: 60 ft . required ROW
Paving: 40 ft. Curb \& gutter: Both Sides
Revisions Needed:
-Clarify turnaround shown on lots 9 \& 10 and $29 \& 30$, prior to final.

- Street names will be established prior to final.
- Please refer to Cul-De-Sac requirements for temporary turnaround needed and required N/S Collector on the western boundary to ensure compliance with street layout as it can not dead end, finalize prior to final.
**Subdivision Ordinance: Section 134-105
***Monies must be escrowed if improvements are not built prior to recording.
****COM Thoroughfare Plan
N/S collector (western boundary): 30ft. ROW dedication required for 60 ft . Total ROW.
Paving: 52 ft . Curb \& gutter: Both Sides
Pending Items:
-Street names will be established prior to final.
-Please provide ownership map to verify that no landlocked properties exist or will be created.
*Street alignment and R.O.W being reviewed and plat would need to be revised accordingly prior to final.
**ROW subject to increase for 40 ft . of ROW dedication required for 80 ft . Total ROW, if deemed a half mile location.
***Subdivision Ordinance: Section 134-105
****Monies must be escrowed if improvements are not built prior to recording.
*****COM Thoroughfare Plan

Non-compliance


Non-compliance

E/W Collector, (southern boundary): 30 ft . ROW dedication required for 60 ft . Total ROW
Paving: 52 ft . Curb \& gutter: Both Sides
Pending Items:
-Street names will be established prior to final.
-Please provide ownership map to verify that no landlocked properties exist or will be created.
*Street alignment and R.O.W being reviewed and plat would need to be revised accordingly prior to final.
${ }^{* *}$ ROW subject to increase for 40 ft . of ROW dedication required for 80 ft . Total ROW, if deemed a half mile location.
***Subdivision Ordinance: Section 134-105
****Monies must be escrowed if improvements are required prior to final ******COM Thoroughfare Plan

Paving___ Curb \& gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.

Revisions Needed:
-Subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 900 ft . maximum block length requirement.
**Subdivision Ordinance: Section 134-118

* 600 ft . Maximum Cul-de-Sac.

Revisions Needed:
-A paved temporary turnaround in compliance with City requirements will be required on the west end of interior street (until N/S collector is constructed), temporary turnaround must be shown on plat and must be included with plat note reference, finalize prior to recording. Please note if dedicated through separate instrument document must be recorded prior to recording and document number shown on plat prior to recording.
-Finalize temporary turnaround requirements, prior to final.
**Subdivision Ordinance: Section 134-105

## ALLEYS

ROW: 20 ft . Paving: 16 ft .
TBD
*Public Works Department might require service drive or alley to provide waste collection service for the R-3A lots prior to final
**Alley/service drive easement required for commercial and multi-family properties.
***Subdivision Ordinance: Section 134-106

## SETBACKS

* Front: 20 ft . or greater for easements.

Revisions Needed:
-Revise note as shown above, prior to final.
**Proposing: 20 feet
**Zoning Ordinance: Section 138-356

* Rear:10 ft. or greater for easements.
**Zoning Ordinance: Section 138-356
* Sides:6 ft., or greater for easements.
**Zoning Ordinance: Section 138-356

|  |
| :---: |
|  |
| Non-compliance |
| Applied |
| Applied |


| * Corner: 10 ft . or greater for easements. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> **Proposing: 10 feet or greater for easements, whichever is greater. <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required N . Stewart Road, N/S Collector, E/W Collector and both sides of interior streets. <br> Revisions Needed: <br> -Please revise plat note \#12 as shown above prior to final, note subject to change once ROW requirements have been established, finalize note wording prior to final. <br> **Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize prior to final. <br> ***Subdivision Ordinance: Section 134-120 | Non-compliance |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along N. Stewart Road and N/S Collector and E/W Collector Streets. <br> Revisions Needed: <br> -Please revise plat note \#18 as shown above prior to final, note subject to change once ROW requirements have been established, finalize note wording prior to final. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along N. Stewart Road and N/S Collector and E/W Collector Streets. <br> Revisions Needed: <br> -Please revise plat note \#14 as shown above prior to final, note subject to change once ROW requirements have been established, finalize note wording prior to final. <br> **Must comply with City Access Management Policy | Non-compliance |
| * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> **Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. <br> ***Zoning Ordinance: Section 138-210. | Required |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Applied |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | NA |
| These comments are for subdivision requirements only - additional requirements may apply at time of site plan review |  |


| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Applied |
| :---: | :---: |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | Applied |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> Pending Items: <br> -Compliance to be established once site plan has been submitted, and number of units per lot has been clarified. <br> **Zoning Ordinance: Section 138-356 | TBD |
| ZONING/CUP |  |
| * Existing : ETJ (Extraterritorial jurisdiction) Proposed: ETJ (Extraterritorial jurisdiction) <br> **Proposed land use is Multi-family. <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, according to the application development is in the ETJ therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, according to the application development is in the ETJ therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. | NA |
| * Pending review by the City Managers Office. As per Parks Department, according to the application development is in the ETJ therefore City of McAllen Park Land Dedication and Park Development Fees Ordinance does not apply unless annexed. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |


| COMMENTS |  |
| :--- | :--- |
| Comments: <br> *Must comply with City's Access Management Policy. <br> $* *$ Any owner, builder or developer of a multiple-family, condominium or townhouse dwelling <br> complex of five units or more on a single lot or parcel, or five single-family attached units, shall <br> submit to the planning department for review a site and building plan for the proposed <br> development, submit a site plan for staff review prior to final. <br> $* * *$ Please clarify the number of units per lot prior to final. <br> $* * * *$ Clarify if subdivision is proposed to be public or private, as additional subdivision <br> requirements may be triggered, prior to final. <br> $* * *$ Please provide ownership map to verify that no landlocked properties exist or will be <br> created. <br> $* * * *$ Clarify if proposing annexation as additional subdivision requirements/changes may be <br> triggered, prior to final. |  |
| RECOMMENDATION | Required |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES <br> APPROVAL. |  |



# M City of McAllen Planning Department 

## 311 NORTH $15^{\mathrm{TH}}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION

|  | Subdivision Name__Mikada Subdivision |
| :---: | :---: |
|  | Location 400' East of Taylor Road along the north side of F.M. 495, Pecan Blvd. |
|  | City Address or Block Number . 5000 Pecan Blvd. |
|  | Number of Lots 1 $\qquad$ Gross Acres 2.0 $\qquad$ Net Acres 1.63 $\qquad$ ETJ $\square Y e s \square N o$ |
|  | Existing Zoning C-3 Proposed Zoning C-3 Rezoning Applied for $\square$ Yes $\square$ No Date |
|  | Existing Land Use _Open __ Proposed Land Use_Retail Irrigation District \#_ UID |
|  | Replat $\square$ Yes $\star$ No Commercial ___ Residential _ |
|  | Agricultural Exemption $\square$ Yes $₫$ No Estimated Rollback Tax Due <br> Parcel\# $\qquad$ Tax Dept. Review <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ |
|  | Legal Description 2.00 Acre tract of land out of Lot 257, John H. Shary Subdivision |
| ¢ | Name Mikada, LLC Phone (956) 687-9421 |
|  | Address 400 W. Nolana, Ste. H2 E-mail miguel@chaninengineering.com |
|  | City McAllen State TX Zip 78504 |
|  | Name Mikada, LLC Phone (956) 687-9421 |
|  | Address 400 W. Nolana, Ste. H2 $\qquad$ E-mail miguel@chaninengineering.com |
|  | City McAllen State TX Zip 78504 |
|  | Contact Person Jose Chanin, Mgr. |
| - | Name Javier Hinojosa Engineering $\qquad$ Phone (956) 668-1588 $\qquad$ |
|  | Address 416 E. Dove Ave. E-mail javier@javierhinojosaeng.com |
|  | City McAllen State _TX_ Zip 78504 |
|  | Contact Person Javier Hinojosa |
| 高 | Name Rio Delta Surveying Phone 956-380-5154 |
|  | Address 34596 F.M. 88 $\qquad$ E-mail mario@riodeltasurveying.com |
|  | City Monte Alto State _ TX Z__ Zip 78538 |
|  | Contact Person Lose Mario Gonzalez, R.P.L.S. ENTERE |

## Proposed Plat Submittal

|  | In Person Submittal Requirements <br> - \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment) <br> - Title Report <br> - $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps <br> - $28 \frac{1 / 2 "}{}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow <br> - 6 Folded blueline prints of the proposed plat <br> - 2 Warranty Deeds (identifying owner on application) <br> - AutoCAD 2005 DWG file and PDF of plat <br> - Letter of Authorization from the owner (if applicable) <br> - Proof of authority of person signing application on behalf of partnership/corporation (if applicable) <br> Email Submittal Requirements <br> - \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment) <br> - Title Report <br> - Survey <br> - Location Map <br> - Plat \& Reduced P <br> - Warranty Deed <br> - DWG File <br> - Letter of Authorization from the owner (if applicable) <br> - Proof of authority of person signing application on behalf of partnership/corporation, if applicable <br> *Documents must be submitted in PDF format. No scanned documents* <br> *Please submit documents to subdivisions@mcallen.net <br> *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON* |
| :---: | :---: |
|  | PLAT TO SHOW: <br> - Metes and bounds <br> - Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts <br> - Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines <br> - North arrow, scale and vicinity map <br> - $\quad$ Name \& dimension of adjoining street ROWs (total width \& width from centerline) <br> Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net |
|  | I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of such authorization. <br> Signature $\qquad$ Date $\qquad$ $1-30-23$ <br> Print Name $\qquad$ Jose Chanin, Manager <br> Owner Authorized Agent $\quad$ a <br> The Planning Department is now accepting DocuSign signatures on application |




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 2/17/2023

| SUBDIVISION NAME: MIKADA SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| Pecan Boulevard: Dedication as needed for 60 ft . from centerline for 120 ft . total ROW. <br> Paving: By State Curb \& gutter: By State <br> Revisions Needed: <br> -Survey \& plat contradict on lot size and dedicated ROW. Please clarify before final. <br> -A copy of the referenced documents are needed prior to final. <br> -Review and revise ROW dedications prior to final; please see requirements above. <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | Non-compliance |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* *}$ Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | NA |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> Revisions required: <br> - Please remove any reference as "Prop." and indicate if the access easement is done by this plat or separate document number, prior to final. <br> - Please indicate temporary paved turnaround as needed until extended, prior to final. <br> *Alley/service drive easement required for commercial properties. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| *Front: In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, whichever is greater applies. <br> Revisions Needed: <br> -Proposed: 25 feet or greater for easements. Revise plat note as shown above or clarify proposed setback note, prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |


| *Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions Needed: <br> -Proposed: 10 feet or greater for easements. Revise plat note as shown above or clarify proposed setback note, prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions Needed: <br> -Proposed: 6 feet or greater for easements. Revise plat note as shown above or clarify proposed setback note, prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| Proposed Corner: 10 feet or greater for easements. | Non-compliance |
| Revisions Needed: <br> -Please remove the corner setback note prior to final, since the property is not a corner lot. <br> **Zoning Ordinance: Section 138-356 |  |
| Proposed Garage: 18 feet except where greater setback is required, greater setback applies. | Non-compliance |
| Revisions Needed: <br> -Please remove the garage setback note prior to final, since the property is proposed to be commercial. <br> **Zoning Ordinance: Section 138-356 |  |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| 4 ft . wide minimum sidewalk required along Pecan Boulevard (F.M. 495). Sidewalk may increase to 5 ft . as per Engineering. <br> **Subdivision Ordinance: Section 134-120 | Compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Compliance |
| 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| **Must comply with City Access Management Policy | Required |
| Site plan must be approved by the Planning and Development Departments prior to building permit issuance. | Required |
| Revisions needed: <br> -Add note as shown above, prior to final. |  |


| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. | Required |
| :---: | :---: |
| Revisions needed: <br> -Add note as shown above, prior to final. |  |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |
| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| ${ }_{* * *}^{*}$ Existing $\frac{\mathrm{C}}{\mathrm{C}}-3$ District $\quad$ Proposed ___C-3 District___ | Compliance |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> As per the application, proposed land use is retail. Commercial developments do not apply to Parks. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> As per the application, proposed land use is retail. Commercial developments do not apply to Parks. | NA |
| * Pending review by the Parkland Dedication Advisory Board and CC. <br> As per the application, proposed land use is retail. Commercial developments do not apply to Parks. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. | Non-compliance |
| A trip generation is required. |  |
| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |


| COMMENTS |  |
| :--- | :---: |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Please clarify the discrepancy between the lot dimensions, easements, and ROW on the <br> survey and plat prior to final. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES <br> APPROVALS. | Applied |







Reviewed On: 2/17/2023

## SUBDIVISION NAME: MCALLEN OAKS NORTH

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

## State Highway 107: 150 ft . ROW

Paving: By the state Curb \& gutter: By the state
Revisions needed:
-Please provide how existing ROW was dedicated on plat prior to final.
-Label existing ROW dedications, from centerline, total, existing etc. on both sides.
-Please provide copy of the document where ROW was dedicated to verify if any additional ROW dedication is required prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Interior Streets: 60 ft . ROW
Paving: 40 ft . Curb \& gutter: Both sides
Revisions Required:
-Interior dedications range from 50-60 ft. of ROW, please see ROW requirements above, revise as applicable prior to final.
-Street names will be established prior to final and plat will need to be revised accordingly.
-Clarify if subdivision is proposed to be private as gate details are required and ROW are subject to increase for gate areas, finalize prior to final and submit gate details as applicable.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
E/W Quarter Mile Collector (south boundary): Dedication as needed 60 ft . ROW
Paving:40 ft. Curb \& gutter: Both sides
Pending Items:
-Please provide ownership map to verify that no landlocked properties exist or will be created. -Street alignment and R.O.W being reviewed and plat would need to be revised accordingly prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are not constructed prior to recording.
Paving
Curb \& gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

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Paving___ Curb & gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
* 1,200 ft. Block Length.
Revisions Needed:
-Subdivision layout does not comply with block length requirement, finalize block length
requirements prior to final
**Subdivision Ordinance: Section 134-118
```

| Non-compliance |
| :---: |
| Non-compliance |
|  |
| Non-compliance |
| NA |
| NA |


| * 900 ft . Block Length for R-3 Zone Districts. <br> Revisions Needed: <br> -Subdivision layout does not comply with block length requirement if proposed zoning is R-3A, please revise accordingly as applicable as requirement would be applied once zoning is finalized. If no changes please submit variance request for 900 ft . maximum block length requirement. <br> -Finalize block length requirements prior to final. <br> **Subdivision Ordinance: Section 134-118 | TBD |
| :---: | :---: |
| * 600 ft . Maximum Cul-de-Sac. <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *As per Public Works Department service drive or alley required to provide waste collection service for the R-3A and commercial lots, finalize alley/service drive requirements prior to final. <br> **Alley/service drive easement required for commercial and multi-family properties. <br> ***Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| *Proposing: <br> Front (HWY 107): 30.00' or greater for easement or site plan. <br> Front: In accordance with the zoning ordinance or greater for easements or site plan. <br> Pending Items: <br> -Clarify proposed: 30.00' setback for State Highway 107, prior to final. <br> -Setbacks to be established once zoning requirements have been finalized. <br> -For front commercial setback note should read as follows: In accordance with the Zoning Ordinance or greater for approved site plan or easements or inline with existing structures, whichever is greater applies. <br> ${ }^{* *}$ Note wording subject to change once zoning requirements have been finalized. <br> ***Zoning Ordinance: Section 138-356 | TBD |
| *Proposing: <br> Rear: In accordance with the zoning ordinance or greater for easements or site plan. Pending Items: <br> -Setbacks to be established once zoning requirements have been finalized. <br> **Note wording subject to change once zoning requirements have been finalized. <br> ***Zoning Ordinance: Section 138-356 | TBD |
| *Proposing: <br> Interior Sides: In accordance with the zoning ordinance or greater for easements or site plan. <br> Pending Items: <br> -Setbacks to be established once zoning requirements have been finalized. <br> **Note wording subject to change once zoning requirements have been finalized. <br> ***Zoning Ordinance: Section 138-356 | TBD |
| *Proposing: <br> Corner: 10.00' or greater for easements or site plan. <br> Pending Items: <br> -Setbacks to be established once zoning requirements have been finalized. <br> **Note wording subject to change once zoning requirements have been finalized. <br> ***Zoning Ordinance: Section 138-356 | TBD |
| * Garage: 18 ft . or wherever greater setback is required, greater setback applies. Revisions Needed: <br> -Add note as shown above, prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |


| SIDEWALKS |  |
| :---: | :---: |
| * 4 ft . wide minimum sidewalk required on State Highway 107, and both sides of interior streets. <br> Revisions Needed: <br> -Please revise plat note \#9 as shown above prior to final, note subject to change once ROW requirements have been established, finalize note wording prior to final. <br> **Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize prior to final. <br> ***Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance <br>  <br>  <br> Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Please revise plat note \#10 as shown above prior to final, note subject to change once ROW requirements have been established, finalize note wording prior to final. <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Non-compliance |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along $\qquad$ <br> ${ }^{* *}$ As per Traffic Department, spacing requirement along SH 107 at @55 MPH is 425 ft . between access, Shared Access easement will be required for Commercial Lots (1-4). <br> ${ }^{* * *}$ Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> Revisions Needed: <br> -Remove note \#12 as it is a requirement, not a required plat note. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> ${ }^{* *}$ Note subject to change once subdivision requirements have been finalized. Finalize prior to final. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 | TBD |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Applied |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area. <br> **Compliance with lot requirement to be determined once rezoning has been finalized. <br> **Zoning Ordinance: Section 138-356 | TBD |
| ZONING/CUP |  |
| * Existing: R-1(single-family)Residential District/C-3 (commercial) General Business District Proposed: R-3A(apartment residential) District/C-3 (commercial) General Business District **Rezoning process must be finalized before final plat approval. <br> ***Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. <br> ***Zoning Ordinance: Article V | Non-compliance |
| * Rezoning Needed Before Final Approval <br> **Rezoning process must be finalized before final plat approval. <br> ***Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. <br> ***Zoning Ordinance: Article V | Required |
| PARKS |  |
| * Land dedication in lieu of fee. Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of dwelling units prior to final. | TBD |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not required. Please provide number of dwelling units prior to final. | TBD |
| * Pending review by City Managers Office. Once clarified if land dedication is applicable to this development ,a variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. | TBD |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. | Non-compliance |


| COMMENTS |  |
| :--- | :---: |
| Comments: <br> $*$ Must comply with City's Access Management Policy. <br> $* *$ Any abandonments must be done by separate process, not by plat. <br> $* * *$ Rezoning process must be finalized before final plat approval. <br> $* * * *$ Engineer must verify if proposed subdivision is within appropiate zoning as it may prompt <br> changes to plat and or rezoning process, review and finalize prior to final. <br> $* * *$ Include subdivision name on plat prior to final. <br> $* * * *$ Clarify if subdivision is proposed to be public or private, as additional requirements may be <br> triggered. <br> $* * * * *$ Clarify and label accordingly the dashed line running through lots 1 and 40-52, prior to <br> final. <br> $* * * * *$ As per Fire Department, Secondary access may be required. |  |
| RECOMMENDATION | Required |
| Recommendation: STAFF RECOMMENDS APPRROVAL OF THE SUBVISION IN <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES <br> APPRROVAL. |  |



| P | PRESENT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A | ABSENT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MC | MEETING CANCELLED |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LQ | LACK OF QUORUM |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | $\begin{array}{\|c} \tilde{N} \\ \frac{\sim}{ \pm} \\ \frac{0}{0} \\ \hline \end{array}$ | $\stackrel{N}{N}$ | $\begin{aligned} & \text { N } \\ & \text { Nón } \\ & \text { N్ర } \end{aligned}$ |  | $\begin{array}{\|c} \text { N } \\ \stackrel{N}{\hat{O}} \\ \\ \hline \end{array}$ |  |  |  |  |  |  | $\begin{array}{\|c}  \\ \stackrel{N}{N} \\ \stackrel{\rightharpoonup}{\circ} \\ \hline \end{array}$ | $\begin{gathered} \underset{N}{N} \\ \underset{N}{\mathrm{~N}} \\ \hline \end{gathered}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{N}{N} \\ & \stackrel{\rightharpoonup}{0} \end{aligned}$ | $\begin{array}{\|c} \underset{\sim}{\infty} \\ \infty \\ \underset{\infty}{\infty} \\ \hline \end{array}$ | $\begin{gathered} \underset{\sim}{\sim} \\ \underset{\sim}{\infty} \\ \underset{\sim}{\circ} \end{gathered}$ |  | $\begin{aligned} & \text { N } \\ & \frac{1}{9} \\ & \stackrel{y}{8} \end{aligned}$ | $\begin{aligned} & \stackrel{N}{\mathbf{N}} \\ & ⿳ ⺈ ⿴ 囗 十 一 ⿱ 丷 ⿱ 一 ⿱ ㇒ ⿴ 囗 ⿱ 一 一 寸 \end{aligned}$ | $\begin{array}{\|l} \stackrel{N}{N} \\ \\ \hline \mathbf{O} \\ \hline \end{array}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{\rightharpoonup}{\mathrm{O}} \\ & \stackrel{\rightharpoonup}{2} \end{aligned}$ | $\begin{array}{\|c\|c\|c\|} \substack{\mathrm{N}} \\ \underset{\mathrm{~N}}{ } \\ \hline \end{array}$ | $\begin{array}{\|c} \underset{N}{N} \\ \stackrel{\rightharpoonup}{0} \\ \underset{N}{2} \\ \hline \end{array}$ |  |
| Michael Fallek | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel | P | A | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B．Saldana | P | A | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Marco Suarez | A | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Emilio Santos Jr． | A | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Erica de la Garza－Lopez | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Aaron D．Rivera | P | P | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS

| ， |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | － | ＋ |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Michael Fallek |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gabriel Kamel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jose B．Saldana |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Marco Suarez |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Emilio Santos Jr． |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Erica de la Garza－Lopez |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Aaron D．Rivera |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

PLANNING DEPARTMENT
311 N 15th Street McAllen, TX 78501
Phone: 956-681-1250 Fax: 956-681-1279

## 2023 CALENDAR

Meetings:
City Commission
$\underset{\text { HPC }}{ }$ - Historic Preservation Counci

Deadlines:
D- Zoning/CUP Application $\quad \mathrm{N}$ - Public Notification
Holiday - Office is closed

| JANUARY 2023 |  |  |  |  |  |  | FEBRUARY 2023 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SuIn | Mon | Tue | Wed | Thu | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
| ${ }^{1}$ | HOLIDAY | 3 | 4 | $\begin{array}{\|l\|} \hline 5 \\ \mathrm{~N}-1 / 17 \& 1 / 18 \\ \mathrm{D}-2 / 7 \& 2 / 8 \end{array}$ | 6 | 7 |  |  |  | 1 | ${ }^{2}$ | 3 | 4 |
| 8 | $9$ |  | ${ }^{11}$ | 12 | 13 | 14 | 5 |  | 7 | $\begin{array}{\|l\|} \hline 8 \\ \mathrm{~N}-2 / 21 \& 2 / 22 \\ \hline \mathrm{D}-3 / 7 \& 3 / 8 \\ \hline \end{array}$ | 9 | 10 | 11 |
| 15 | $\begin{aligned} & 16 \\ & \text { A- } 2 / 7 \& 2 / 8 \end{aligned}$ | 17 | $\begin{array}{\|l\|} \hline 18 \\ \hline \mathrm{~N}-2 / 7 \& 2 / 8 \\ \hline \mathrm{D}-2 / 121 \& 2 / 22 \\ \hline \end{array}$ | ${ }^{19}$ | 20 | 21 | 12 |  | $14$ |  |  | 17 | 18 |
| 22 | $2^{23}$ | $24$ | 25 | 126 HPC | 27 | 28 | 19 | $\begin{aligned} & 20 \\ & A-3 / 2 \& 3 / 3 \end{aligned}$ | ${ }^{21}$ | $\begin{array}{\|l\|} \hline 22 \\ \mathrm{~N}-3 / 7 \& 3 / 8 \\ \hline \mathrm{D}-3 / 15 \& 3 / 16 \\ \hline \end{array}$ | 23 HPC | 24 | 25 |
| 29 | 30 | 31 |  |  |  |  | 26 | ${ }^{27} \bigcirc$ | $\stackrel{28}{\Delta}$ |  |  |  |  |
| MARCH 2023 |  |  |  |  |  |  | APRIL 2023 |  |  |  |  |  |  |
| SuIn | Mon | Tue | Wed | Thu | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  | 1 | ${ }^{2}$ | 3 | 4 |  |  |  |  |  |  |  |
| 5 |  | 7 | $\begin{array}{\|l\|} \hline 8 \\ \mathrm{~N}-3 / 15 \& 3 / 16 \\ \hline \mathrm{D}-4 / 4 \& 4 / 5 \\ \hline \end{array}$ | 9 | 10 | ${ }^{11}$ | ${ }^{2}$ |  | 4 | $\begin{array}{\|l\|} \hline 5 \\ \mathrm{~N}-4 / 18 \& 4 / 19 \\ \hline \mathrm{D}-5 / 2 \& 5 / 3 \\ \hline \end{array}$ | 6 | HOLIDAY | 8 |
| 12 | $\wp^{13}$ | $14$ |  |  | 17 | 18 | 9 | $10$ | $11$ | 12 | ${ }^{13}$ | 14 | 15 |
| 19 | 20 <br> A-4/4 \& 4/5 | ${ }^{21}$ | 22 <br> $\mathrm{~N}-4 / 4 \& 4 / 5$ <br> $\mathrm{D}-4 / 18 \& 4 / 19$ | ${ }^{23}$ | 24 | 25 | 16 | $\begin{array}{\|l\|l\|} \hline 17 & \\ \hline \text { A- } 5 / 2 \& 5 / 3 \\ \hline \end{array}$ | 18 | $\begin{array}{\|l\|} \hline 19 \\ N-5 / 2 \& 5 / 3 \\ \hline D-5 / 16 \& 5 / 17 \\ \hline \end{array}$ | 20 | 21 | ${ }^{22}$ |
| 26 |  | $\sqrt{28}$ | 29 HPC | 30 | 31 |  | $\qquad$ | ${ }^{24}$ | ${ }^{25}$ | ${ }^{26}$ | 27 HPC | 28 | 29 |
| MAY 2023 |  |  |  |  |  |  | JUNE 2023 |  |  |  |  |  |  |
| Sum | Mon | Tue | Wed | Thu | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  | A- $5 / 16$ \& 5/17 | ${ }^{2}$ |  | ${ }^{4}$ | 5 | 6 |  |  |  |  | 1 | 2 | 3 |
| 1 |  |  | 10 | 11 | 12 | ${ }^{13}$ | 4 |  | ${ }^{6}$ | $\begin{array}{\|l\|} \hline 7 \\ \hline \mathrm{D}-7 / 12 \& 7 / 13 \\ \hline \mathrm{~N}-6 / 20 \& 6 / 21 \\ \hline \end{array}$ | 8 | 9 | ${ }^{10}$ |
| 8 | 15 | ${ }^{16}$ | $\begin{array}{\|l\|} \hline 17 \\ \text { D-6/20 \& 6/21 } \\ \hline \end{array}$ |  | 19 | 20 | 11 | ${ }^{12}$ | $1 \mathbf{1 B}_{13}$ | $14$ | 15 | ${ }^{16}$ | 17 |
| 15 |  | $\stackrel{23}{\Delta}$ | $\begin{array}{\|l\|} \hline 24 \\ N-6 / 6 \& 6 / 7 \\ \hline \end{array}$ | 25 HPC | 26 | 27 | 18 | 19 | 20 | $\begin{array}{\|l\|} \hline 21 \\ D-7 / 26 \& 7 / 27 \\ \hline \end{array}$ | 22 | ${ }^{23}$ | 24 |
| 28 | HOLIDAY | 30 | 31 |  |  |  | 25 | 26 <br> A-7/12 \& 713 | $\sqrt{27}$ | $\begin{aligned} & 28 \\ & N-7 / 12 \& 7 / 13 \end{aligned}$ | 29 HPC | 30 |  |


| PLANNING DEPARTMENT <br> 311 N 15th Street McAllen, TX 78501 <br> Phone: 956-681-1250 Fax: 956-681-1279 <br> 2023 CALENDAR |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| City Commission $\square$ Meetings: <br> Planning \& Zoning Board <br> A Public Utility Board <br> HPC - Historic Pres Council $\square$ Zoning Board of Adjustment |  |  |  |  |  |  | Deadlines: <br> D- Zoning/CUP Application <br> N - Public Notification <br> * Holiday - Office is closed |  |  |  |  |  |  |
| JULY 2023 |  |  |  |  |  |  | AUGUS' 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  | 1 |  |  | 1 | 2 | 3 | 4 | 5 |
| 2 | 3 | HOLIDAY | 5 | 6 | 7 | 8 | 6 |  | 8 | 9 <br> $N-8 / 22 \& 8 / 23$ <br> $D-9 / 6 ~ \& ~ 9 / 7$ | 10 | 11 | 12 |
| 9 | ${ }^{10}$ <br> A-7/26 \& 7/27 | $111$ | 12 <br> N-7/26 \& $7 / 27$ <br> $D-8 / 8 \& 8 / 9$ | 13 | 14 | 15 | 13 | $\bigcirc^{14}$ | $15$ | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | $\begin{aligned} & \hline 21 \\ & \text { A- 9/6 \& 9/7 } \end{aligned}$ | 22 | 23 <br> N- $9 / 6 \& 9 / 7$ <br> $D-9 / 19 \& 9 / 20$ | 24 HPC | 25 | 26 |
| ${ }^{23}$ |  | $\left.\right\|^{25}$ | 26 <br> $\mathrm{~N}-8 / 8$ \& 8/9 <br> $\mathrm{D}-8 / 22$ \& 8/23 | 27 HPC | 28 | 29 | 27 | 28 | 29 | 30 | 31 |  |  |
| SEPTEMBER 2023 |  |  |  |  |  |  | OC'IOBER 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  | ${ }^{2}$ | 1 |  |  | 4  <br> N-10/17 \& 10/18  <br> $\mathrm{D}-11 / 1$ $-11 / 7$ | 5 | 6 | 7 |
| 3 | HOLIDAY | 5 | 6 <br> N-9/19 \& 9/20 <br> D-10/3 \& 10/4 | 7 | 8 | 9 | 8 | $9$ | $10$ | 11 | 12 | ${ }^{13}$ | 14 |
| 10 | ${ }^{11} \bigcirc$ | $12$ | 13 | 14 | 15 | 16 | 15 | $\begin{array}{\|lll} \hline 16 & \\ \text { A-11/1 } & \text { ZBA } \end{array}$ | 17 | 18  <br> $N-11 / 1$ ZBA <br> D-11/15 \& $11 / 21$ | 19 | 20 | 21 |
| 17 | $\begin{aligned} & 18 \\ & \text { A-10/3 \& 10/4 } \end{aligned}$ | 19 | 20 <br> D-10/18 \& 10/19 <br> N-10/3 \& 10/4 | 21 | 22 | ${ }^{23}$ | 22 | 23 <br> A- 11/7 PZ | $24$ | $\begin{array}{\|ll\|} \hline 25 & \\ N-11 / 7 & P Z \end{array}$ | 26 HPC | 27 | 28 |
| 24 | ${ }^{25}$ | $\mathbf{A}^{26}$ | 27 | 28 HPC | 29 | 30 | 29 | $\begin{aligned} & \hline 30 \\ & \text { A- 11/15 ZBA } \end{aligned}$ | 31 |  |  |  |  |
| NOVEMBER 2023 |  |  |  |  |  |  | DECEMBER 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thut | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  | 1  <br> N-11/15 ZBA <br> D-12/5 \& $12 / 6$  | ${ }^{2}$ | 3 | 4 |  |  |  |  |  | 1 | ${ }^{2}$ |
| 5 |  | 7 |  | 9 | 10 | 11 | 3 |  | ${ }^{5}$ | 6 <br> B-TBA <br> $N-12 / 19 \& 12 / 20$ | ${ }^{7}$ | 8 | 9 |
| 12 | ${ }^{13} \bigcirc$ | $14$ |  | 16 | 17 | 18 | 10 |  | $12$ | ${ }^{13}$ | 14 | 15 | 16 |
| 19 | $\begin{aligned} & 20 \\ & \text { A-12/5\&12/6 } \end{aligned}$ | ${ }^{21}$ | $\qquad$ | ${ }^{23}$ | 24 | 25 | 17 | 18 A- TBA | 19 | $\begin{array}{\|l\|} \hline 20 \\ \mathrm{D}-\mathrm{TBA} \\ \hline \mathrm{~N}-\mathrm{TBA} \\ \hline \end{array}$ | 21 | 22 | 23 |
| 26 |  | $\frac{28}{18}$ | 29 | 30 |  |  |  | $\int_{\text {HOLIDAY }}^{25}$ | ${ }^{26} \text { HOLIDAY }$ | 27 | 28 | 29 | 30 |


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