## AGENDA

## PLANNING \& ZONING COMMISSION REGULAR MEETING TUESDAY, OCTOBER 3, 2023-3:30 PM MCALLEN CITY HALL, 1300 HOUSTON AVENUE CITY COMMISSION CHAMBERS, $3{ }^{\text {RD }}$ FLOOR


#### Abstract

At any time during the course of this meeting, the Planning \& Zoning Board may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Planning \& Zoning Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the Planning and Zoning Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code


## CALL TO ORDER -

PLEDGE OF ALLEGIANCE -
INVOCATION -

## 1) MINUTES:

a) Approval/disapproval of the minutes for the September 19, 2023 meeting.

## 2) PUBLIC HEARING

## a) CONDITIONAL USE PERMITS:

1. Request of Emilio D. Santos Jr., for a Conditional Use Permit, for one year, and adoption of an ordinance for a restaurant/bar at Lot 3, Lone Star National Bank Subdivision, Hidalgo County, Texas, 500 East Nolana Avenue. (CUP2023-0129)
2. Request of Pedro A. Rodriguez, for a Conditional Use Permit, for one year, and adoption of an ordinance, for an Event Space with mixed use - BYOB at Lot 10 and N 10' of Lot 11, Block 13, North McAllen Subdivision, Hidalgo County, Texas; 610 North Main Street, Suite B \& C (CUP2023-0107)
3. Request of Maria I. Salazar, for a Conditional Use Permit, for two years, and adoption of an ordinance for a Home Occupation (beauty salon), at . 55 acres out of Lot 327, John H. Shary Subdivision, Hidalgo County, Texas; 5009 Buddy Owens Boulevard. (CUP2023-0122)
4. Request of Jorge L. Martinez for a Conditional Use Permit, for one year, and adoption of an ordinance for a food truck park at 1 tract of land North of Railroad Right of Way between 10th \& 11th Streets South of Block 49, North McAllen Addition, Hidalgo County, Texas; 1001 Ash Avenue. (CUP2023-0123)
b) REZONING:
5. Rezone from to R-1 (single-family residential) District to R-3C (condominiums) District: 0.845 acre ( $36,821.51 \mathrm{sq}$. ft.) tract being called 0.30 acre tract of land, more or less, La Lomita Irrigation and Construction Company's Subdivision, Hidalgo County, Texas; 7809 North Ware Road 7801 North Ware Road. (REZ2023-0047)
3) SITE PLAN
a) Site plan approval for LOT 1B, La Plaza Phase 1A Subdivision, Hidalgo County, Texas; 2200 South 10th Street. (SPR2023-0038)

## 4) SUBDIVISIONS:

a) AFG Plaza Subdivision, 5520 North McColl Road, Suzie An. (SUB2022-0146) (REVISED PRELIMINARY) (TABLED ON 09/19/2023) SEA
b) Salinas Brothers Subdivision, 13401 North Los Ebanos Road, Juan Luis Salinas (SUB2022-0034) (PRELIMINARY 6-MONTH EXTENSION) Trevino Engineering
c) Victoria's Oaks Subdivision, 2700 North Taylor Road, Victoria Alvarez (SUB2023-0101) (PRELIMINARY) JHE
d) Harvest Cove Subdivision, 2501 North Ware Road, Erickson Construction (SUB20230104) (PRELIMINARY) M\&H
e) D' Costa Subdivision, 801 North 23rd Street, D. Costa Inc. (SUB2023-0100) (PRELIMINARY) SEA
f) Northgate Estates Subdivision, 1900 Northgate Lane, Urban City Developers, LLC (SUB2023-0034) (REVSIED PRELIMINARY) Turbo Engineers
g) Quinta Luz Subdivision, 4300 Pecan Boulevard, Alvarado Iglesias (SUB2023-0099) (PRELIMINARY) SEA
h) Huerta Subdivision, 11501 North Bryan Road, Luis Roberto Huerta (SUB2023-0103) (PRELIMINARY) SEA
i) Santoy Subdivision, 3321 Highway 83, Juan F. Santoy (SUB2023-0105) (PRELIMINARY) SEC

## ADJOURNMENT:

IF ANY ACCOMMODATIONS FOR A DISABILITY ARE REQUIRED, PLEASE NOTIFY THE PLANNING DEPARTMENT (681-1250) 72 HOURS BEFORE THE MEETING DATE. WITH REGARD TO ANY ITEM, THE PLANNING \& ZONING COMMISSION MAY TAKE VARIOUS ACTIONS, INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR PARTICULAR ACTION AT A FUTURE DATE.

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF McAllen
The McAllen Planning and Zoning Commission convened in a Regular Meeting on Tuesday September 19, 2023, at $3: 30 \mathrm{p} . \mathrm{m}$. at the McAllen City Hall, $3^{\text {rd }}$ Floor Commission Chambers Room, 1300 Houston Avenue, McAllen, Texas.

| Present: | Gabriel Kamel | Vice Chairperson |
| :--- | :--- | :--- |
|  | Marco Suarez | Member |
|  | Jose Saldana | Member |
|  | Jesse Ozuna | Member |
|  | Reza Badiozzamani | Member |
| Absent: | Michael Fallek | Chairperson |
| Staff Present: | Michelle Rivera |  |
|  | Edgar Garcia | Assistant City Manager |
|  | Omar Sotelo | Planning Director |
|  | Mario Escamilla | Senior Planner |
|  | Kaveh Forghanparast | Planner III |
|  | Samuel Nunez | Planner III |
|  | Eduardo Garza | Planner II |
|  | Adriana Solis | Planner II |
|  | Hilda Tovar | Planner II |
|  | Samantha Trevino | Planner II |
|  | Jacob Salazar | Planner I |
|  | Magda Ramirez | Planner Technician I |
|  |  | Administrative Assistant |

CALL TO ORDER - Vice Chairperson Mr. Gabriel Kamel

## PLEDGE OF ALLEGIANCE

INVOCATION-. Mr. Marco Suarez

1) MINUTES:
a) Approval/disapproval of the minutes for the August 22, 2023 meeting.

The minutes for the regular meeting held on August 22, 2023 was approved as submitted by Mr. Marco Suarez. Seconding the motion was Mr. Jose Saldana which carried unanimously with five members present and voting.
2) PUBLIC HEARING:
a) CONDITIONAL USE PERMITS:

1) Request of Robert Wilson, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a Bar (Eddies) at Lot A-1, Nolana Tower Subdivision, Hidalgo County, Texas; 400 Nolana Avenue, Suite G (CUP20230101)

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 2

Ms. Samantha Trevino stated that the property is located along the north side of Nolana Avenue between North $4^{\text {th }}$ and North 6 th Streets, and is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-1$ (office building) District to the north, C-3 District to the east, south and west. There is also R-1 (single family residential) District to the east and A-O (agricultural and open space) District to the west. Surrounding land uses include commercial businesses, offices, restaurants, single and multifamily residences, vacant land, and a water tower. A bar is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

The initial conditional use permit was approved for this establishment by the Planning and Zoning Commission on November 2, 1999 and had been renewed annually until September 2011. The last permit renewal was approved for one year on August 2nd of 2022 by the City Commission with a variance to the distant requirement.

The applicant is proposing to continue to operate a bar/pool hall (Fast Eddie's) from the existing 14,891 sq. ft. lease space within the shopping center. The hours of operation will continue to be from 11:00 a.m. to 2:00 a.m. Monday thru Saturday and from 12:00 p.m. to 2:00 a.m. on Sundays

A police activity report is attached for service calls from September 2022 to present. Fire Department has inspected the establishment and found it to be in compliance, pending Health Department inspection. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:
a) The property line of the lot of the above mentioned business must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zones and uses, and a water tower;
b) The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such business onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to Nolana Avenue, North 4th Street, and North 6 th Street. The existing gates on North 4th Street need to be closed as required by other Conditional Use Permits issued in this commercial plaza;
c) The abovementioned business must provide parking in accordance with the city off- street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Currently there is a multitenant commercial building on the property. The shopping center consists of various uses including office, retail, vacant suites, restaurants, a children's event center, and bars. The proposed 11,875 sq. ft . bar/pool hall requires 149 parking spaces; 729 parking spaces are provided on the common parking area in the front and rear of the building. For the 729 parking spaces of the common parking area, 15 accessible parking spaces are required and are provided on site, as per section 138-400(a) of the OffStreet Parking and Loading requirements, all off-street parking must be clearly striped and free of potholes;
d) The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such business on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
e) The abovementioned business should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be

Planning and Zoning Commission Regular Meeting
September 19, 2023

## Page 3

provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
f) The abovementioned business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
g) The abovementioned business shall restrict the number of persons within the building to those allowed by the Chief Building Official and Fire Marshal. The occupancy load will be established by the Building Inspections Department as part of the building permit review process.

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.

At the meeting of September 6th there was no quorum, all items are to be heard at the meeting of September 19 ${ }^{\text {th }}, 2023$.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Jesse Ozuna seconded the motion, which was disapproved with favorable recommendation with five members present and voting.
2) Request of Eric R. Pena, for a Conditional Use Permit, for one year, and adoption of an ordinance for a bar (Suerte Bar and Grill) at N98.5' Lot 1 Block 1, Fairway North Subdivision, Hidalgo County, Texas; 2001 South 10th Street. (CUP2023-0102)

Ms. Samantha Trevino stated that the property is located at the southeast corner of South $10^{\text {th }}$ Street and Toronto Avenue and is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the north, west and south, R-3A (apartments) and R-3C (condominiums) District to the east. Surrounding land uses include McAllen Country Club, Logan's Roadhouse, McCreery Aviation Co., La Placita retail plaza, Fairway Plaza Shopping Center, and condominiums. A bar is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

The initial Conditional Use Permit request was approved by City Commission on August 22, 2022. The renewal for the bar was submitted August 1, 2023.

The applicant is proposing to continue to operate a bar (Suerte Bar and Grill) from the existing building. The proposed hours of operation are from Monday- Sunday from 12:00 P.M.- 2:00 A.M. A police activity report is attached for service calls from September 2022 to present. The Health and Fire Departments have inspected the bar and allowed the CUP process to be continued. The Planning Department has received no complaints regarding this use. The establishment must also meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the abovementioned businesses must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruptions of the character

## Page 4

of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The establishment is within 400 ft . of the residential zone/use to the northeast;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The establishment has direct access to South 10th Street;
3) The abovementioned businesses must provide parking in accordance with the city offstreet parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. 61 parking spaces are required and 63 are provided as per site plan.
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances.
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street.
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties.
7) The abovementioned business shall restrict the number of persons within the building to those allowed by the Chief Building Official and Fire Marshal. The occupancy load will be established by the Building Inspections Department as part of the building permit review process

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.

At the meeting of September 6th there was no quorum, all items are to be heard at the meeting of September 19 ${ }^{\text {th }}, 2023$.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to disapprove with favorable recommendation. Mr. Marco Suarez seconded the motion, which was disapproved with favorable recommendation with five members present and voting.

Planning and Zoning Commission Regular Meeting

## Page 5

3) Request of Sandra L. Gomez on behalf of Desperado Saloon, for a Conditional Use Permit, for one year, for a bar (Desperado Saloon), at Lot A, J.G. Ortegon Subdivision, Hidalgo County, Texas; 6328 South 23rd Street. (CUP20230106)

Ms. Samantha Trevino stated that the property is located at the northwest corner of South $23^{\text {rd }}$ Street and Military Highway and is zoned C-4 (commercial industrial) District. The adjacent zoning is C-4 District to the North and South, I-1 (light industrial) to the east and A-O (agricultural and open space) District to the west. Surrounding land uses include a convenience store, gas station, auto sales, the McAllen Produce Terminal Market, Burger King, Texas Inn Hotel and vacant land. A bar is allowed in a C-4 District with a Conditional Use Permit and in compliance with requirements.

The initial Conditional Use Permit for this establishment was approved by the Planning and Zoning Comission in September of 1991 and has been renewed annually to different tennants. The last permit was approved for one year on July 6, 2022.

The applicant is proposing to continue operating a billiard saloon(Desperado Saloon) from the existing lease space. The hours of operation will be from 5:00 P.M to 2:00 A.M Monday through Saturday.

A police activity report is attached for service calls from September 2022 to present. The Health and Fire Departments inspections are still pending. Should the Conditional Use Permit be approved, the applicant will be required to sign the application acknowledging and agreeing to the conditions of the permit. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and special requirements as follows:
a) The property line of those businesses having late hours (after 10:00 p.m.) must be at least 400 feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffer and sound insulation of the building such that the building is not visible and cannot be heard from the residential areas. This establishment is not within 400 feet of the above mentioned zones or uses;
b) The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The establishment has direct access to South $23^{\text {rd }}$ Street and Military Highway;
c) The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Based on the square footage of the establishment, 2,036 square feet, 21 parking spaces are required for this use and 21 additional spaces are required for the remainder of the building. There are 56 parking spaces provided in the common parking area in the front and rear of the building. The parking lot must be maintained free of potholes and clearly striped.
d) The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties.
e) The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;

Planning and Zoning Commission Regular Meeting
September 19, 2023

## Page 6

f) The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
g) The abovementioned business shall restrict the number of persons within the building to those allowed by the Chief Building Official and Fire Marshal. The occupancy load will be established by the Building Inspections Department as part of the building permit review process. The allowable number of persons within the building is 116 persons.

Staff recommends approval of the request, for one year, subject to compliance with requirements in Section 138-118(4) of the Zoning Ordinance, Health and Fire Department requirements.

At the meeting of September 6th there was no quorum, all items are to be heard at the meeting of September $19^{\text {th }}, 2023$.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to approve. Mr. Jesse Ozuna seconded the motion, which was approved with five members present and voting.
4) Request of Eziquel Oritz, for a Conditional Use Permit, for one year, and adoption of an ordinance for a bar (Eutopia) at Lot 3, North Park Village Subdivision Phase 2, Hidalgo County, Texas; 1200 Auburn Avenue Suite 320. (CUP2023-0115)

Ms. Samantha Trevino stated that the subject property is located on the North side of Auburn Avenue, west of North $10^{\text {th }}$ Street and is zoned C-3 (general business) District. The adjacent zoning is R-1 (single family residential) District to the north, C-3(general business) District to the East and south and R-3A (apartments) District to the south.

This is the initial Conditional Use Permit permit for the location for a bar.
The applicant is proposing to operate a bar (Eutopia) from the existing building. The proposed hours of operation Tuesday, Thursday, Friday, Saturday, and Sunday from 8:00 P.M.-2:00 A.M.

The Health and Fire Department have inspected the location and have Ok'd the CUP process to continue. The Planning Department received a call concerning noise. The establishment must also meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the abovementioned businesses must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruptions of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The establishment is within 400 ft . of the residential zone/use to the north and south;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The establishment has direct access

Planning and Zoning Commission Regular Meeting
Page 7
to Auburn Avenue;
3) The abovementioned businesses must provide parking in accordance with the city offstreet parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. 18 parking spaces are required and More than 250 are provided as per site plan with shared parking within the plaza.
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances.
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street.
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties.
7) The abovementioned business shall restrict the number of persons within the building to those allowed by the Chief Building Official and Fire Marshal. The occupancy load will be established by the Building Inspections Department as part of the building permit review process

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.

At the meeting of September 6th there was no quorum, all items are to be heard at the meeting of September $19^{\text {th }}, 2023$.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

After a short discussion regarding noise concerns, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Jose Saldana seconded the motion, which was disapproved with favorable recommendation with five members present and voting.
5) Request of Magda Villarreal for a Conditional Use Permit, for life of the use, and adoption of an ordinance, for a guest house, at Lot 35, Block 2, Colonia McAllen No. 2 Subdivision, Hidalgo County, Texas; 2220 South 26th Street. (CUP2023-0105)

Mr. Eduardo Garza stated that the subject property is located along the east side of South $26^{\text {th }}$ Street approximately 200 feet north of Wichita Avenue. The property is zoned R-1 (single-family residential) District and has a Lot size of 5,880 square feet. The applicant is proposing to construct a guest house as an accessory use. A guest house is permitted in an R-1 (single-family residential)

Planning and Zoning Commission Regular Meeting
September 19, 2023

## Page 8

District with a Conditional Use Permit (CUP) and in compliance with requirements. The adjacent zoning is $\mathrm{C}-3$ (general business) District to the east and $\mathrm{R}-1$ (single-family residential) District to the north, south, and west. Surrounding land uses are single-family residences and the McAllen Flea Market.

The plat for Colonia McAllen No. 2 Subdivision was recorded on June 16, 1992. An application for a Conditional Use Permit was submitted to the Planning Department on August 08, 2023.

The proposed one-story guest house would have a size of 280 square feet once it is completed. According to the submitted floor plan, the proposed guest house will include a living area, a closet, a restroom, and a covered patio area.

The proposed guest house is for temporary stays by visiting relatives. A guest house is permitted within an R-1 District with an approved Conditional Use Permit and in compliance with all other requirements.

The guest house must comply with requirements set forth in Section 138-118(a)(5) of the Zoning Ordinance and specific requirements as follows:

1) Only one allowed per lot;
2) Must meet setback requirements;
3) Must be on same utilities as primary residence on lot;
4) Lot size must be a minimum 8,000 square feet. According to the Hidalgo County Appraisal District, the Lot size is 5,880 square feet;
5) There can be no separate driveway or garage for the guesthouse. Applicant is not proposing an independent driveway for the proposed guesthouse;
6) It must not be rented out; and
7) If money is ever paid for rent or share of utilities, etc., permit will be revoked.

If approval is granted to this request, the applicant must still comply with all other Zoning Ordinance and Building Code requirements.

Staff did not receive any phone calls, letters, or emails in opposition to this request.
Staff recommends disapproval of the request based on noncompliance with requirement \# 4 (minimum lot size) of Section 138-118(a)(5) of the Zoning Ordinance.

At the meeting of September 06, 2023, there was no quorum, all items to be heard at the meeting of September 19, 2023.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

After a short discussion regarding the setback requirements, Mr. Jesse Ozuna moved to disapprove with favorable recommendation. Mr. Marco Suarez seconded the motion, which was disapproved with favorable recommendation with five members present and voting.

Planning and Zoning Commission Regular Meeting
Page 9
6) Request of Shahid Rashid for a Conditional Use Permit, for one year, and adoption of an ordinance, for an event center at Lots 7 and 8, Block 45, North McAllen Subdivision, Hidalgo County, Texas; 220 North Main Street. (CUP2023-0108)WITHDRAWN

Case has been withdrawn. No discussion or action required.
7) Request of Victoria Ortega for a Conditional Use Permit, for one year, and adoption of an ordinance, for an event center at Lot 1, Nolana Heights Subdivision, Hidalgo County, Texas; 601 East Nolana Avenue. (CUP20230109)

Mr. Eduardo Garza stated that the property is located on the north side of East Nolana Avenue, approximately 140 ft . west of North McColl Road and is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ (general business) District on all directions. Surrounding land uses includes restaurants, a gas station, commercial businesses, a church, offices, apartments, and vacant land. An event center is allowed in a C-3 (general business) District with a Conditional Use Permit and in compliance with requirements.

A Conditional Use Permit for a bar was initially approved in April of 1999 and was renewed annually until 2005. The bar was closed and a new application was submitted and approved for a dancehall in May of 2008 and was been renewed annually until 2016. The last approval for a dancehall was on November 12, 2018 by City Commission with a variance to the distance requirement. City Commission approved a Conditional Use Permit for an event center for the existing building on November 8, 2021. A site plan review for the subject property was approved by the Planning and Zoning Commission on April 19, 2022. A CUP request for an event center with the proposed additions was approved by City Commission on May 9, 2022. A right-of-way abandonment for a 36 ft . shared access easement for Lots 1 and 3 was approved by City Commission on June 13, 2022.

The applicant is proposing to operate an event center named The Grand Event Center/Vidor Falls, from the existing building and proposed additions, approximately $17,225 \mathrm{sq}$. ft . The hours of operation are from 5:00 P.M. to 2:00 A.M. daily.

The Fire \& Health Departments' approved and have allowed the CUP process to continue. The establishment must also meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1. The property line of the lot of any of the above mentioned businesses must be at least 400 ft. from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from the nearest residentially zoned property and a church (First United Methodist);
2. The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The establishment has direct access to East

Planning and Zoning Commission Regular Meeting

Nolana Avenue and does not generate traffic into residential areas;
3. The abovementioned business must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Based on the square footage and use of the building, 173 parking spaces are required and 203 spaces are provided. 98 spaces are provided on lot and 105 parking spaces are provided as shared parking with Lot 3, which has a common access easement to the west. The parking lot has to be free of potholes and clearly striped;
4. The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
5. The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6. The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The above-mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

Staff did not receive any phone calls, letters, or emails in opposition to this request.
Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.

At the meeting of September 06, 2023, there was no quorum, all items to be heard at the meeting of September 19, 2023.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to disapprove with favorable recommendation. Mr. Jose Saldana seconded the motion, which was disapproved with favorable recommendation with five members present and voting.
8) Request of Florentino Obregon Jr., for a Conditional Use Permit, for life of the use, and adoption of an ordinance, for an Institutional Use (church), at Lot 15, Espensen Industrial Park Subdivision Unit No. 3, Hidalgo County, Texas; 2600 Zinnia Avenue. (CUP2023-0113)

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 11
Mr. Eduardo Garza stated that the subject property is located along the northwest corner of Zinnia Avenue and North $26^{\text {th }}$ Lane. The property is zoned I-1 (light industrial) District. The adjacent zoning is R-1 (single-family residential) District to the north, I-1 (light industrial District to the east, south, and west. Surrounding land uses include residential homes and commercial businesses. An institutional use is permitted in a I-1 District with a Conditional Use Permit and in compliance with requirements.

This is the first Conditional Use Permit request for this property. The Conditional Use Permit request application was submitted on August 17, 2023.

There is an existing $2,560 \mathrm{sq}$. ft . (as per appraisal district) building which is being used as the main sanctuary for the church. The applicant is proposing to operate a church with a main sanctuary area. The days and hours of the services of the church will be on Sunday from 1:00 PM to 3:00 PM and Monday to Friday 6:00 AM - 7:00 AM for morning prayer and a monthly meeting on Thursday. Based on the 40 seats in the sanctuary area, 10 parking spaces are required; 7 parking spaces are provided on site on the south side of the property. A parking agreement has been submitted for an additional 6 parking spaces with the adjacent property.

The Fire Department inspection is still pending. Should the Conditional Use Permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The church must comply with the Zoning Ordinance and specific requirements as follows:

1) The proposed use shall not generate traffic onto residential size streets or disrupt residential areas, and shall be as close as possible to a major arterial. The business has frontage on Zinnia Avenue.
2) The proposed use shall comply with the McAllen Off-Street Parking Ordinance and make provisions to prevent the use of street parking, especially in residential areas. Based on the seating area of 40 seats in the sanctuary, 10 parking spaces are required; 7 parking spaces are provided on site on the south side of the property. A parking agreement has been submitted for an additional 6 parking spaces with the adjacent property.
3) The proposed use shall prevent the unauthorized parking of its patrons on adjacent businesses or residences by providing fences, hedges or reorientation of entrances and exits.
4) The proposed use shall provide sufficient lighting to eliminate dark areas, perimeter fencing, and an orientation of the building to provide maximum visibility from a public street in order to discourage vandalism and criminal activities.
5) Provisions shall be made to prevent litter from blowing onto adjacent streets and residential areas.
6) The numbers of persons within the building shall be restricted to the existing seating capacity for the building.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 12
7) Sides adjacent to commercially and residentially zoned or used properties shall be screened by a 6 ft . opaque fence.

If approval is granted to this request, the applicant must still comply with all other Zoning Ordinance and Building Code requirements that will be requested during the building permit process.

Staff did not receive any phone calls, letters, or emails in opposition to this request.
Staff recommends approval of the request, for life of the use subject to compliance with requirements of the Zoning Ordinance, Building Department, and Fire Department requirements

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana to approve subject to conditions noted. Mr. Jesse Ozuna seconded the motion, which was approved with five members present and voting.
9) Request of Miguel A. Vargas, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a bar, at Lots 1 and 2, Mejia Subdivision Unit No.1, Hidalgo County, Texas; 2000 Nolana Avenue. (CUP2023-0116)

Mr. Eduardo Garza stated that the property is located at the northwest corner of Nolana Avenue and Bicentennial Drive and is zoned C-3 (general business) District. The adjacent zoning is C-3 District in all directions. Surrounding land uses include restaurants, commercial businesses, bars, offices, the International Museum of Arts \& Science (IMAS), auto services, and vacant land. A bar and lounge is allowed in a C-3 zone with a Conditional Use Permit and in compliance with the requirements.

The first Conditional Use Permit for a bar at this location was approved by the City Commission on September 29, 2009, with a variance to the 600 ft . distance requirement. The permit has been renewed annually by different tenants with variances to the distance requirement by the City Commission until March 2018. An application for a Conditional Use Permit for one year for a bar was approved by the City Commission on August 10, 2020. The previous Conditional Use Permit was approved by the City Commission on October 11, 2021. The Conditional Use Permit was not renewed in 2022. The application for a Conditional Use Permit was submitted on August 21, 2023.

The applicant is proposing to operate a bar (Calandrias Bar \& Lounge) with an outdoor patio area. The hours of operation will be Thursday to Sunday, from 9:00 p.m. to 2:00 a.m. Based on the 2,472 square feet for the bar, 25 parking spaces would be required. As per the subdivision plat Mejia Unit No. 1 Subdivision, the existing parking area is a common parking area for all 12 lots.

The Fire and Health Department have inspected the establishment and approved for the CUP process to continue. Should the Conditional Use Permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The establishment must comply with the requirements set forth in Section 138-118 (a)(4) of the Zoning Ordinance and specific requirements as follows:
h) The property line of the lot of the abovementioned business must be at least 400 feet from the nearest residence or residentially zone property, church, school, or publicly owned

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 13
property, and must be designed to prevent disruptions of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The establishment is within 400 ft . of the International Museum of Arts \& Science (IMAS);
i) The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The establishment has direct access to Nolana Avenue and Bicentennial Drive and does not generate traffic into residential areas;
j) The abovementioned business must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Based on the square footage of the bar, 25 parking spaces will be required, which are provided as part of the common parking area. There is a 2 -year parking agreement on file valid from June 2023 to June 2025, that provides an additional 40 parking spaces.
k) The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
I) The abovementioned business should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
m) The abovementioned business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties; and
n) The abovementioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Director of Planning. This number cannot exceed the number provided for in existing city ordinances.

Staff did not receive any phone calls, emails, or letters in opposition to this request.
Staff recommends disapproval of the request based on non-compliance with requirement \#1 (distance) of Section 138-118(a)(4) of the Zoning Ordinance.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to disapprove with favorable recommendation. Mr. Marco Suarez seconded the motion, which was disapproved with favorable recommendation with five members present and voting.

Planning and Zoning Commission Regular Meeting
10) Request of Humberto Ramos Martinez, for a Conditional Use Permit, for one year, for a portable building greater than 10 feet by 12 feet (storage shed) at Lot B1, Aim Media Subdivision, Hidalgo County, Texas; 1324 East Nolana Avenue. (CUP2023-0110)

Mr. Eduardo Garza stated that the subject property is located on the south side of Nolana Avenue and approximately 604 feet west of Jackson Road. The Greater McAllen Association of Realtors is currently on the subject property. The property is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ District in all directions. Surrounding land uses include O'Reilly Auto Parts, KRGV Channel Five News, One Nolana Center, and a vacant lot. A portable building greater than 120 square feet is allowed in a C-3 District with a Conditional Use Permit and in compliance with requirements.

The initial Conditional Use Permit was approved by the Planning and Zoning Commission on August 17, 2021. The Conditional Use Permit was not renewed in 2022. The applicant submitted for a Conditional Use Permit application for a portable building on August 11, 2023.

The applicant is proposing to utilize an 8 feet by 20 feet portable building on the subject property for storage of outdoor equipment. The storage shed is to be 34 feet from the main office building and proposed to be located at the rear of the property, along the south side of the office building.

The Fire Department has conducted their necessary inspection and no violations were found. Should the Conditional Use Permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The portable building must also meet the requirements set forth in Section 138-118 of the Zoning Ordinance and specific requirements as follows:

1) Portable buildings shall not be used for living quarters. The portable building will be used as an outdoor equipment storage;
2) Portable buildings shall be located in such a manner as to have access to a public right-ofway within 200 feet;
3) Portable buildings approved for occupancy shall be connected to an approved water distribution and sewage disposal system;
4) Portable buildings shall be provided with garbage and trash collection services;
5) No form of pollution shall emanate beyond the immediate property line of the permitted use; and
6) Additional reasonable restrictions or conditions such as increased open space, loading and parking requirements, suitable landscaping, curbing, sidewalks or other similar improvements may be imposed in order to carry out the spirit of the Zoning Ordinance or mitigate adverse effects of the proposed use.
If approval is granted to this request, the applicant must still comply with all other Zoning Ordinance and Building Code requirements that will be requested during the building permit process.

Staff did not receive any phone calls, letters, or emails in opposition to this request.
Staff recommends approval of the request, for one year, subject to Section 138-118 of the Zoning

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 15
Ordinance, Building Permit, and Fire Department requirements.
Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Marco Suarez moved to approve. Mr. Jesse Ozuna seconded the motion, which was approved with five members present and voting.
11) Request of Mario Almodovar, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a Hooka Bar, at Lot 1, Gateway Plaza Shopping City Subdivision S85'-N300', Hidalgo County, Texas; 1215 South 10th Street, Suite D. (CUP2023-0117)

Ms. Samantha Trevino stated that the subject property is located on the east side of North $10^{\text {th }}$ Street, south of Lindberg Avenue and is zoned C-3 (general business) District. The Suite is located inside of the Gateway Plaza Shopping City along with 2 other businesses, Puff Air, and Metro by T-Mobile. A Bar is allowed in a C-3 District with a Conditional Use Permit.

This is the initial application for a Conditional Use Permit for a Hooka bar at this location. Puff Air smoke shop next door was opened back in 2021 with no CUP on file.

The applicant is proposing to operate a Hooka bar/restaurant by the name of Dubi Lunch and Grill from the 4,131 square foot Suite. Hours of operation will be from Sunday to Thursday from 11:00 A.M. to 12:00 A.M. and Friday to Saturday from 11:00 A.M to 2:00 A.M. The Hooka bar will be located in the front area of the suite and the restaurant will be in the rear area of the suite.

Fire Department has inspected the establishment and have okay'd the CUP process to continue, pending Health Department inspection. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:
a) The property line of the lot of the above mentioned business must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . of residential zones and uses.
b) The abovementioned business must be as close as possible to a major arterial, and shall not allow the traffic generated by such business onto residential streets, or allow such traffic to exit into and disrupt residential areas. The property has direct access to South $10^{\text {th }}$ Street, and Lindberg Avenue.
c) The abovementioned business must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Currently there is a multi-tenant commercial building on the property. The shopping center consists 2 other suites, Metro T-Mobile, and Puff Air. The proposed 4,131 sq. ft. restaurant/bar requires 10 parking spaces; 37 parking spaces are provided on the common parking area in the front of the building, all parking must be clearly striped and free of potholes;
d) The abovementioned business must do everything possible to prevent the unauthorized parking by the patrons of such business on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances;
e) The abovementioned business should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility as much as possible of the site from a public street;
f) The abovementioned business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
g) The abovementioned business shall restrict the number of persons within the building to those allowed by the Chief Building Official and Fire Marshal. The occupancy load will be established by the Building Inspections Department as part of the building permit review process.

Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to disapprove with favorable recommendation. Mr. Jesse Ozuna seconded the motion, which was disapproved with favorable recommendation with five members present and voting.
12) Request of Ramon R. Martinez, for a Conditional Use Permit, for one year, and adoption of an ordinance, for a food truck park, at Lot 1, Valley Salvage Center Subdivision, Hidalgo County, Texas; 701 East Highway 83. (CUP2023-0119)

Ms. Samantha Trevino stated that the subject property is located north of East Highway 83 on the corner of North McColl Road and East Beech Avenue. The subject property is zoned I-1 (light industrial) District. The adjacent zones to the south, east, and across McColl Road to the West, are also L-1 District, with a C-4 (commercial industrial) District across East Beech Avenue to the north. A food truck park is a permitted use under an I-1 District, subject to compliance to a Conditional Use Permit's requirements.

The last approved CUP for the location was last year August 16, 2022.
The applicant is proposing to operate a food truck park on the subject property (which currently serves as a parking lot area). According to the applicant, 150 parking spaces (not including spaces for food trucks and tables) will be available on the subject property for the general public. The food truck park's proposed days and hours of operation would be 8:00 AM to 12:00 AM Monday through Sunday. The food truck park will continue to consist of 6 food trucks and 14 tables.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 17

The food truck park and its vendors must comply with the requirements set forth in Section 54-51 of the Zoning Ordinance for mobile food vendors and the following specific requirements:

1) The property line of the lot must be at least 200 feet from the nearest residence or residentially zoned property;
2) The name, address, phone number and email address of a contact person who shall be available 24 hours per day, 7 days per week for the purposes of responding to complaints regarding the operation of the mobile food vendor court;
3) Mobile food vendor courts shall not operate between the hours of 2:00 AM and 7:00 AM;
4) Each mobile food vendor court shall provide access to a restroom on or within 600 feet of the property lines of the track of land on which it is situated;
5) Mobile food vendor courts must provide one (1) garbage receptacle, to hold a minimum of thirteen (13) gallons, per each vendor located on premises for public use. This requirement is in addition to the receptacles required of each individual vendor;
6) Mobile food trucks may not be placed or parking on unimproved surfaces;
7) Adequate lighting, as determined by the Health Director, to enable clear and unobstructed visibility of mobile food vendors and patrons shall be provided at all entrances and exits of the mobile food vendor court;
8) Mobile food vendor courts shall provide on-premise parking areas sufficient to accommodate staffing needs and seating areas.

The Planning Department has not received any phone calls, emails, or letters in opposition of the Conditional Use Permit request.

Staff recommends approval of the Conditional Use Permit request subject to compliance with the above mentioned requirements.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

After a brief discussion regarding compliance of restrooms, Mr. Jesse Ozuna moved to approve subject to conditions noted. Mr. Jose Saldana seconded the motion, which was disapproved with favorable recommendation with five members present and voting.
13) Request of Armando Rios, for a Conditional Use Permit, for one year, for a Portable Food Concession Stand for Raspadin, at E96.53' N127.55'- Lot 1, Alta Loma Subdivision, Hidalgo County, Texas; 2309 Galveston Avenue. (CUP2023-0120)

Ms. Samantha Trevino stated that the subject property is located on the south side of Galveston Avenue, east of South $23^{\text {rd }}$ Street and is zoned C-3(General Business) District. This is the initial

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 18
Conditional Use Permit for a portable bulding at this location. Currently there is one food truck on the adjacent lot by the name of Taquiero Mucho, the lot described above will be adding a food truck by the name of Raspadin. There is currently a pergola on the north side of the portable building, the seating from there will be relocated to the front of the Raspadin food truck. An additional pergola is being proposed in front of the food truck as well.

The applicant is requesting a conditional use permit for an existing portable building located on the property (previously Raspadin). The portable building dimensions are 12 feet by 34 feet as per the submitted site plan. The building will be used as a commissary and prep area for Raspadins and Taquiero Muchos food trucks. As per the submitted site plan, the portable building will not be placed on any existing parking spaces. Any addition or canopy on site would require the necessary permits and must comply with our city ordinances.

The Fire Department review is currently under review, the Health Department has okay'd the CUP process to continue. Should the Conditional Use Permit be approved, the applicant would be required to sign the application acknowledging and agreeing to the conditions of the permit.

The establishment must also meet the requirements set forth in Section 138-118 of the Zoning Ordinance and specific requirements as follows:

Section 138-118(3) of the Zoning Ordinance as follows:

1) Portable buildings must not be used for living quarters. The portable building will be used as storage for both food trucks;
2) Must be located in such a manner as to have access to a public right-of-way within 200 feet;
3) The proposed use and adjacent businesses shall comply with the off-street parking and loading ordinance. The parking lot has to be paved and striped according to Section 138400 of the Zoning Ordinance;
4) Must provide garbage and trash collection and disposal;
5) No form of pollution shall emanate beyond the immediate property line of the permitted use; and
6) Additional reasonable restrictions or conditions such as increased open space, loading and parking requirements, suitable landscaping, curbing, sidewalks or other similar improvements may be imposed in order to carry out the spirit of the Zoning Ordinance or mitigate adverse effects of the proposed use.

Staff is recommending approval of the portable building subject to conditions and in compliance with Health and Fire Department requirements.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed conditional use permit request. There was none.

Being no discussion, Mr. Jose Saldana moved to approve subject to conditions noted. Mr. Marco

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 19
Suarez seconded the motion, which was approved with five members present and voting.
b) REZONING:

1) Rezone from R-1 (single-family residential) District to R-3A (multifamily apartment residential) District: 5.411 acres, more or less, out of Lot 27, La Lomita Irrigation \& Construction Company Subdivision, Hidalgo County, Texas; 3401 La Lomita Road. (REZ2023-0044)

Mr. Eduardo Garza stated that the property is located on the south side of La Lomita Road. The applicant is proposing to rezone the property to R-3A (multifamily residential apartments) District in order to develop the tract of land for a detached duplex development. A submitted feasibility plan depicts that the subject property will be split up into 13 different lots.

The adjacent zoning is R-2 (duplex-fourplex residential) District to the north and R-1 (single-family residential) District to the east, south, and west.

The subject property is vacant. Surrounding land uses include single-family, proposed multi-family residences, and Hidalgo County Irrigation District No. 1 Main Canal.

The Envision McAllen Future Land Use Plan categorizes this property as Complete Communities. This area would be most appropriate for single-family detached homes, duplexes, neighborhood scale mixed-use urban projects, and Civic and Parks and Open Space uses.

The development trend for this area along La Lomita Road is single family residential and duplexfourplex residential.

The requested zoning conforms to the Envision McAllen Future Land Use Plan designation.
La Lomita Road is designated as a major collector road and is constructed as a two lane rural roadway. There are no curb and gutter or sidewalk adjacent to the subject tract. The Hidalgo County Irrigation District No. 1 Main Canal is also located along the rear of the entire subject tract.

The proposed development area would have 5.411 acres (235,724.00 square feet). Based on the maximum density per gross acres in the R-3A District: 235-one bedroom units, 188 -two bedroom units, and 157 -three bedroom units would be allowed. Seven thousand square feet represents the minimum lot area for any R-3 multifamily residential district use, exclusive of a townhouse. Max allowable density per acre will be defined once a final subdivision plat is recorded.

A recorded subdivision plat is required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff did not receive any phone calls, emails, or letters in opposition to the zoning request.
Staff recommends disapproval of the rezoning request to R-3A (multifamily apartment residential) since there is a potential for up to 235 units with an access to a major collector road.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 20
At the meeting of September 06, 2023, there was no quorum, all items to be heard at the meeting of September 19, 2023.

Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Applicant Mr. Ahmad Gorabi stated that the plan for multifamily apartments which consists of 13 buildings and will have 2 units in each building. Mr. Gorabi stated that by rezoning this location and allowing the project, it will allow new jobs and it would improve the city economy.

After a short discussion, Mr. Marco Suarez moved to approve. Mr. Jose Saldana seconded the motion which was approved with five members present and voting.
2) Initial Zoning to R-1 (single-family residential) District: 1.09 acres, more or less, out of Lot 417, John H. Shary Subdivision, Hidalgo County, Texas; 4800 Auburn Avenue. (REZ2023-0045)

Mr. Samuel Nunez stated that the property is located along the north side of Auburn Avenue and is part of a larger tract of land (i.e., 25.63 acres gross) that also has frontage on North Taylor Road. This particular tract is comprised of 1.09 acres of vacant land.

The applicant is requesting annexation of the property and initial zoning to R-1 (single-family residential) District in order to develop the tract of land for a single-family residential subdivision with 121 lots proposed. The tract is currently outside of McAllen's City limits. The initial zoning to R-1 District will become effective upon the annexation of the tract into the City. The subdivision process will be required prior to building permit issuance.

The adjacent properties to the north and west are currently outside of McAllen's city limits and are therefore without zone. Adjacent properties to the east and south across Auburn Avenue include A-O (agricultural and open space) District and R-1 District.

The property is currently vacant. Surrounding land uses are a mix of single-family residential, institutional, and open spaces.

The Envision McAllen Future Land Use Plan designates the future land use for this property as Parks and Open Space. Civic and Parks and Open Space uses are considered most appropriate for this property.

The development trend for this area along Auburn Avenue is single family residential.
The requested zoning does not conform to the Parks and Open Space use designation on the Envision McAllen Future Land Use Plan. However, this proposal would be compatible with the existing single-family residential uses in the vicinity.

If the property is ever rezoned and or re-subdivided for a multifamily residential, commercial, or industrial use, a recorded plat and an approved site plan review may be required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 21
Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.
Staff recommends approval of the initial zoning request to R-1 (single-family residential) District.
Vice Chairperson Mr. Gabriel Kamel asked if there was anyone present in opposition of the proposed rezoning request. There was none.

Being no discussion, Ms. Jose Saldana moved to approve. Mr. Jesse Ozuna seconded the motion which was approved with five members present and voting.
3) Initial Zoning to R-1 (single-family residential) District: 24.54 acres, more or less, out of Lot 417, John H. Shary Subdivision, Hidalgo County, Texas; 8100 North Taylor Road. (REZ2023-0046)

Mr. Samuel Nunez requested that the previous analysis from 2 b 2 tract to be voted together with this item.

Applicant Mr. Ivan Garcia with Rio Delta Engineering stated that they submitted the application separate due to the difference in the acreage and two separate owners at the time he turned in the application. It is now combined with the subdivision and are currently owned by the same owner.

The property is located along the east side of North Taylor Road and is part of a larger tract of land (i.e., 25.63 acres gross) that also has frontage on Auburn Avenue. This particular tract is comprised of 24.54 acres of vacant land.

The applicant is requesting annexation of the property and initial zoning to $\mathrm{R}-1$ (single-family residential) District in order to develop the tract of land for a single-family residential subdivision with 121 lots proposed. The tract is currently outside of McAllen's City limits. The initial zoning to R-1 District will become effective upon the annexation of the tract into the City. The subdivision process will be required prior to building permit issuance.

The adjacent properties to the north and west are currently outside of McAllen's city limits and are therefore without zone. Adjacent properties to the east and south across Auburn Avenue include A-O (agricultural and open space) District and R-1 District.

The property is currently vacant. Surrounding land uses are a mix of single-family residential, institutional, and open spaces.

The Envision McAllen Future Land Use Plan designates the future land use for this property as Parks and Open Space. Civic and Parks and Open Space uses are considered most appropriate for this property.

The development trend for this area along North Taylor Road is single family residential.
The requested zoning does not conform to the Parks and Open Space use designation on the Envision McAllen Future Land Use Plan. However, this proposal would be compatible with the existing single-family residential uses in the vicinity.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 22
If the property is ever rezoned and or re-subdivided for a multifamily residential, commercial, or industrial use, a recorded plat and an approved site plan review may be required prior to building permit issuance. Required park land dedication or a fee in lieu of land comprising $\$ 700$ per dwelling unit is required prior to recording a subdivision plat.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.
Staff recommends approval of the initial zoning request to R-1 (single-family residential) District.
After a discussion of why the two cases are being voted as the same, Mr. Marco Suarez moved to approve. Mr. Jesse Ozuna seconded the motion which was approved with five members present and voting.

## 3) SITE PLAN:

a) Site plan approval for Lots 38 to 43, IGOA Business Campus Subdivision Phase I, Hidalgo County, Texas; 4101 North M Street. (SPR2022-0069)

Mr. Samuel Nunez stated that the subject property is located on the southwest corner of East Primrose Avenue and North M Street. The subject property is zoned C-3 (general business) District. Adjacent properties are zoned C-3 District in all directions. Surrounding land uses include commercial retail and office uses.

The applicant is proposing to construct an 8,519 square-foot building and operate a therapy clinic.
Access to the site is from East Primrose Avenue and North M Street. No alley exists or is proposed.
Based on 8,519 square feet that will be used for office use, 47 parking spaces are required for the site. 72 parking spaces are proposed. Moreover, 1 of the proposed regular parking spaces must be accessible for van accessibility with an 8 -foot wide aisle. The applicant is meeting parking requirements for the new development.
$5,435.4$ square feet of green area is required for the new development and $34,866.97$ square feet is proposed. The tree requirement is as follows: 17 two-and-a half-inch-caliper trees, 9 four-inch caliper trees, 4 six-inch caliper trees, or 7 palm trees. A minimum 10 feet wide landscaped strip is required inside the front property line. Fifty percent of the required green area for the new development must be visible from the street or front property line, and each parking space must be within 100 feet of a landscaped area with a tree. Finally, a 6 -foot buffer is required around dumpsters/compactors if visible from the street. The applicant is meeting landscaping requirements for green area and trees.

There is a 30 -foot minimum front yard setback, and all other setbacks must be in accordance with the zoning ordinance minimum requirements for commercially zoned properties. No structures are permitted to be built over any easements. The new development will be complying with all required setbacks for the property.

A 4-foot wide minimum sidewalk is required along East Primrose Avenue and North M Street.
The Building Permit Site Plan must comply with requirements noted on the Development Team

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 23
Review sheet.
Staff recommends approval of the site plan subject to the conditions noted, Building Permit requirements and the subdivision and zoning ordinances.

Being no discussion, Mr. Jose Saldana moved to approve the site plan. Mr. Marco Suarez seconded the motion, which was approved with five members present and voting.
b) Site plan approval for Lot 3A, Shops At 29 Subdivision, Hidalgo County, Texas; 2800 Expressway 83. (SPR2023-0035)

Ms. Adriana Solis stated that the subject property is located north of Expressway 83. The subject property is zoned C-3 (general business) District. Adjacent properties are zoned C-3 District in all directions. Surrounding land uses include commercial retail and office uses.

The applicant is proposing to construct a 12,352 square foot building, comprising of a 3,801 square foot suite to operate Panera Bread.

Access to the site is from a 30 foot service drive to Express 83 as per the plat. No alley exists or is proposed.

Based on 3,801 square feet that will be used for restaurant use (Panera Bread), 38 parking spaces are required for the site. Based on the remaining 8,551 square feet for retail use requires 25 parking spaces. 89 parking spaces are proposed. Parking requirements are subject to change, should other uses be proposed other than retail for the remaining suites. Moreover, 4 of the proposed regular parking spaces must be accessible for van accessibility with an 8 -foot wide aisle. The applicant is meeting parking requirements for the new development.
$6,386.55$ square feet of green area is required for the new development and 6,558 square feet is proposed. The tree requirement is as follows: 19 two-and-a half-inch-caliper trees, 10 four-inch caliper trees, 5 six-inch caliper trees, or 8 palm trees. A minimum 10 feet wide landscaped strip is required inside the front property line. Fifty percent of the required green area for the new development must be visible from the street or front property line, and each parking space must be within 100 feet of a landscaped area with a tree. Finally, a 6 -foot buffer is required around dumpsters/compactors if visible from the street. The applicant is meeting landscaping requirements for green area and trees.

There is a 50 -foot minimum front yard setback, and all other setbacks must be in accordance with the zoning ordinance minimum requirements for commercially zoned properties. No structures are permitted to be built over any easements. The new development will be complying with all required setbacks for the property.

Must maintain existing 4 -foot wide minimum sidewalk along South $29^{\text {th }}$ Street and fronting Expressway 83.

Must comply with Utilities Department requirements, regarding cleanout and grease trap to be located out of the driveway.

The Building Permit Site Plan must comply with requirements noted on the Development Team Review sheet.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 24

Staff recommends approval of the site plan subject to the conditions noted, Building Permit requirements and the subdivision and zoning ordinances.

Being no discussion, Mr. Marco Suarez moved to approve the site plan subject to conditions noted. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.

## 4) SUBDIVISIONS:

a) Silverado Moon Subdivision, 8100 North Taylor Road, Fortis Land Company, LLC (SUB2023-0102) (FINAL) RDE

Mr. Mario Escamilla stated that North Taylor Road: Proposing 10 ft . of dedication for 40 ft from centerline for 80 ft . total ROW Paving: 52 ft . Curb \& gutter: both sides. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Auburn Avenue (5 Mile Line Road) : Proposing 40 ft . of dedication for 60 ft . from centerline for 120 ft . total ROW. Paving: 65 ft . Curb \& gutter: Both sides Revision Needed: Clarify 40 ft. existing on the south side of Auburn Avenue, any additional/ existing dedications must be referenced with document number on plat, finalize prior to recording. As per conversation with Engineer on September 15th,2023 to continue verifying existing dedications along the south ROW line of Auburn Avenue. Any adjustments to ROW will require review of ROW dedication requirements, and may require Planning and Zoning Commission action in the future, finalize prior to NTP/ recording. Label ROW as" Total ROW "after accounting for dedication from center line, and Label ROW as" Total ROW "after accounting for dedication from existing ROW line across Auburn Avenue, prior to recording. Ensure that all dimensions are legible, ex referenced 60.00 ',review and revise as applicable prior to recording. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Required Interior Street: Dedication as needed for 50 ft . total ROW. Paving: 32 ft. Curb \& gutter: Both Sides Revisions Needed: Street names will be established prior to recording finalize street name prior to recording/Mylar printing. Subdivision layout currently exhibits stub outs, clarify stub outs along lots 90 and 91 and lots 108 and 109, subdivision layout will have to be revised to provide for "Knuckle" design as dead end street are not permitted as this is a private subdivision, review and revise prior to final. As per plat submitted on July 19th,2023, subdivision provides for knuckle design. As per plat submitted on June 2nd,2023 subdivision proposed to be private and for single family use, gate details are required. Gate details are under review and ROWs are subject to increase for gate areas, finalize prior to NTP/Recording. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. E/W Quarter Mile Collector (northern boundary):Dedication as needed for 60 ft . total ROW Paving: 40 ft . Curb \& gutter: Both sides Pending Items: Engineer submitted a variance application on July 7, 2023 in reference to the ROW dedication requirements for the E/W collector(1/4 Mile Collector) along the Northern Boundary the engineer has indicated that the street would not be able to extend east as there is an existing drain ditch and there are existing established developments to the north of this subdivision. After review of the ownership map submitted on July 12,2023, due to the developed properties to the north and existing canal to the west and collector alignment, the E/W collector street along the northern boundary is not feasible. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. N/S collector(Eastern Boundary, $1 / 4$ Mile Location): Dedication as needed for 60 ft . total R.O.W. Paving _ 40 ft .__ Curb \&

Planning and Zoning Commission Regular Meeting September 19, 2023
Page 25
gutter: Both Sides. As per plat submitted on August 11th,2023, plat exhibits an additional acreage due to addition 40 ft . along eastern plat boundary. Street alignment and R.O.W being reviewed by staff and plat would need to be revised accordingly. After review of the submitted plans on August 25,2023 , for the state drainage project from the engineer due to the developed properties to the north, collector alignment and state drainage project, the N/S collector street along the eastern boundary is not feasible. Engineer must clarify status of remnant tract, due to addition 40 ft . along eastern plat boundary. As per conversation with Engineer on September 15th,2023 remnant of additional 40 ft . tract to be utilized by the state for a drainage project. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1,200 ft. Block Length. Subdivision layout does not comply with 1200 ft . block length requirement. Engineer submitted a variance application on August 1, 2023 ,requesting a variance to the 1200ft. Block Length requirement. Under the authority and review of the Planning Director the Variance request to the block length was approved administratively. Subdivision Ordinance: Section 134-118. 600 ft. Maximum Cul-de-Sac Pending Items: ROW at "Cul-De Sac" areas may have to be increased to comply with Fire Department requirements, finalize prior to final. As per Fire Department requirements, 96 ft . of paving face to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. As per conversation with Engineer on September 15th,2023, 10ft. U.E and Sidewalk easement proposed, engineer to continue to coordinating with corresponding departments to ensure compliance, finalize prior to NTP/ Recording. Subdivision Ordinance: Section 134-105. Front: 25 ft . or greater for easements. Zoning Ordinance: Section 138-356. Rear:10 ft. or greater for easements. Zoning Ordinance: Section 138356. Interior sides: 6 ft . or greater for easements. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required; greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required along Auburn Avenue (5 Mile Line Road), North Taylor Road, and both sides of all interior streets. 5 ft . sidewalk might be required by Engineering Dept., finalize note wording requirements, prior to recording. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. Required 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Auburn Avenue (5 Mile Line Road) and North Taylor Road. Landscaping Ordinance: Section 11046. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Required. No curb cut, access, or lot frontage permitted along Auburn Avenue (5 Mile Line Road) and North Taylor Road. Must comply with City Access Management Policy. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Revisions Needed: Add note as shown above, prior to recording. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Private Subdivision proposed as per plat submitted on June 2nd, 2023. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 26
138-356. Existing: (Extraterritorial jurisdiction) Proposed:R-1 (single-family residential) District Pending Items: Annexation scheduled for the City Commission meeting of October 9th, 2023. Initial Zoning to R-1 (single-family residential) District scheduled for the Planning and Zoning Commission meeting of September 19th,2023 and City Commission meeting of October 9th, 2023. Zoning requirements must be finalized prior to recording. Zoning Ordinance: Article V Required. Rezoning Needed Before Recording. Pending Items: Annexation scheduled for the City Commission meeting of October 9th, 2023. Initial Zoning to R-1 (single-family residential) District scheduled for the Planning and Zoning Commission meeting of September 19th,2023 and City Commission meeting of October 9th, 2023. Zoning Ordinance: Article V. Land dedication in lieu of fee. As per Parks Department, based on proposed annexation and initial zoning scheduled for the City Commission meeting of October 9th, 2023, plat depicts 121 lots, as per City of McAllen Parkland Dedication Ordinance land dedication is over an acre. A variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Parkland dedication requirements must be finalized prior to recording. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, based on proposed annexation and initial zoning scheduled for the City Commission meeting of October 9th, 2023, plat depicts 121 lots, as per City of McAllen Parkland Dedication Ordinance land dedication is over an acre. A variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Parkland dedication requirements must be finalized prior to recording. Required. Pending review by City Manager's Office. As per Parks Department, based on proposed annexation and initial zoning scheduled for the City Commission meeting of October 9th, 2023, plat depicts 121 lots, as per City of McAllen Parkland Dedication Ordinance land dedication is over an acre. A variance request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Parkland dedication requirements must be finalized prior to recording. As per Traffic Department, Trip Generation approved, TIA Level I triggered. As per Traffic Department, Trip Generation approved, TIA Level I triggered. TIA Waiver granted with conditions, must comply with conditions as noted in TIA Waiver Letter. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat. Annexation scheduled for the City Commission meeting of October 9th, 2023.Initial Zoning to R-1 (single-family residential) District scheduled for the Planning and Zoning Commission meeting of September 19th,2023 and City Commission meeting of October 9th,2023. Zoning requirements must be finalized prior to recording. At the Planning and Zoning Commission meeting of August 8th,2023, the subdivision was approved in Revised Preliminary Form subject to conditions noted. As per plat submitted on August 11th,2023, plat exhibits an additional acreage due to addition 40 ft . along eastern plat boundary. At the Planning and Zoning Commission meeting of August 22nd,2023, the subdivision was approved in Revised Preliminary Form subject to conditions noted in the Planning Review. Engineer must clarify status of remnant tract, due to addition 40 ft . along eastern plat boundary. As per conversation with Engineer on September 15th,2023 remnant of additional 40 ft . tract to be utilized by the state for a drainage project. Clarify solid line running through lots 20-38 any easements must be labeled, finalize prior to recording.

Staff recommends approval of the subdivision in final form subject to conditions noted.
Being no discussion, Mr. Jose Saldana moved to approve subject to conditions noted. Mr. Jesse Ozuna second the motion, which was approved with five members present and voting.

After reading 4b, Mr. Jesse Ozuna had additional questions regarding the escrow funding on the subdivision projects.

Planning and Zoning Commission Regular Meeting September 19, 2023
Page 27
b) Estancia at Tres Lagos Phase III Subdivision, 4800 Town Lake Drive, Rhodes Development, Inc. (SUB2022-00121) (FINAL) M\&H

Mr. Mario Escamilla stated Town Lake Drive: 50 ft . ROW Paving: 32 ft . minimum Curb \& gutter: Both sides Revisions needed: Clarify temporary turnaround easement as it appears to be outside plat boundary, additional notes as required may apply, finalize temporary turnaround requirements, prior to recording. If done by separate instrument, document must be finalized prior to recording with document numbers shown on plat. As per Fire Department, temporary turnaround paving must be 96 ft . in diameter face to face. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1,200 ft. Block Length: Common areas and access walks/drives provided per agreement. Subdivision Ordinance: Section 134-118. 600 ft . Maximum Cul-de-Sac: Cul-de-sac street length does not apply provided that the development uses the "coving method" and emergency access walks/drives are provided, per agreement. Revisions needed: Clarify temporary turnaround easement as it appears to be outside plat boundary, additional notes as required may apply, finalize temporary turnaround requirements, prior to recording. As per Fire Department, temporary turnaround paving must be 96 ft . in diameter face to face. Subdivision Ordinance: Section 134-105. Front: 20 ft . minimum or as shown in "Front Setback Table" (sheet 2 of 2). Must comply with PID requirements. Zoning Ordinance: Section 138-356. Rear: 11 ft . or greater for easements 16 ft . or greater for easements for Lots 100-115 Revisions Needed: Revise rear setback note as shown above prior to recording. Must comply with PID requirements. Zoning Ordinance: Section 138-356 Required. Interior Sides: 5 ft . or greater for easements. Revisions Needed: Revise side setback note as shown above prior to recording. The proposed subdivision complies with minimum setback requirements, as per agreement. Must comply with PID requirements. Zoning Ordinance: Section 138-356 Required. Corner: 10 ft . or greater for easements. Revisions Needed: Revise corner setback note as shown above prior to recording. Must comply with PID requirements. Zoning Ordinance: Section 138-356 Required. Garage: 18 ft . except where greater setback is required; greater setback applies. Must comply with PID requirements. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on: City Ordinance will not apply provided a sidewalk having at least an adequate width for pedestrian and bike traffic is provided in a plan that is sealed by the registered engineer designing the unit of development, per agreement filed with City. Revisions needed: Please provide sidewalk plan prior to recording. Subdivision Ordinance: Section 134-120 Required. Perimeter sidewalks must be built or money escrowed if not built at this time. Required 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Revisions Needed: Revise note\#9 as shown above, prior to recording. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Must comply with City Access Management Policy. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Public Improvement District (PID) or Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Homeowner's Association Covenants must be submitted for staff review, prior to recording. Section 134-168 applies if private subdivision is proposed. Section 110-

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 28
72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168 Required. Lots fronting public streets: Access to subdivision from Estancia at Tres Lagos and Estancia at Tres Lagos Phase II subdivision, which has access to Tres Lagos Boulevard. The proposed subdivision complies with minimum access points, as per agreement. Minimum lot width and lot area: Lots must comply with the minimum 50 ft . frontage requirement and 54 ft . on corner lots, or in compliance per Agreement. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: R-1(Single-Family Residential) District and C-4 (Commercial-Industrial) District Proposed: R-1(Single-Family Residential) District. Rezoning for portion of C-4 scheduled for the Planning and Zoning Commission meeting of October 17th,2023, and City Commission meeting of November 13th,2023. Rezoning must be completed prior to recording. Zoning Ordinance: Article V. Required Rezoning Needed Before Recording. Rezoning for portion of C-4 scheduled for the Planning and Zoning Commission meeting of October 17th,2023, and City Commission meeting of November 13th,2023. Zoning Ordinance: Article V. As per Traffic Department, Master TIA approved. Traffic Impact Analysis (TIA) required prior to final plat. As per Traffic Department, Master TIA approved. Comments/Revisions needed: Please provide sidewalk plan prior to recording. Must comply with City's Access Management Policy. Must comply with Agreement and Public Improvement District (PID) conditions. Must comply with other requirements, as may be applicable, prior to recording. Any documents being recorded by separate instrument must be finalized prior to recording. Clarify drainage easement by document number as it appears to not be included, prior to recording.

Staff recommends approval of the subdivision in final form subject to conditions noted.
Being no discussion, Mr. Marco Suarez moved to approve subject to conditions noted. Mr. Jesse Ozuna second the motion, which was approved with five members present and voting.

## c) AFG Plaza Subdivision, 5520 North McColl Road, Suzie An. (SUB2022-0146) (REVISED PRELIMINARY) SEA

Mr. Mario Escamilla stated McColl Road (F.M. 2061): 20 ft . of additional dedication for 60 ft . from centerline for 120 ft . total ROW. Paving 65 ft . 85 ft . Curb \& gutter: Both Sides. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are required prior to recording, if not done by the state. E. Dove Avenue: Dedication as needed for 75 ft . from centerline for 150 ft . total ROW. Paving: 65 ft . to 105 ft . Curb \& gutter: Both Sides Revisions needed: City of McAllen thoroughfare plan designates E. Dove Avenue, as a Hi-Speed arterial with 150ft. of ROW. Current subdivision layout does not comply with required ROW dedication requirements. Engineer submitted a variance request to allow existing 100 ft . ROW as depicted on plat with no additional dedication. If approved dedication requirements to maintain existing 100 ft . of ROW throughout the plat boundary would apply.(Ex. NE Corner of plat that was not included in conveyance to the City of McAllen). Label ROW being dedicated by this plat along Dove Avenue please see requirements above, prior to final. Clarify NE corner of plat not included in conveyance to the City of McAllen, prior to final. Clarify area conveyed to the City Of McAllen, submit copy of referenced documents for staff review prior to final. Include any document numbers regarding existing dedication of Dove Avenue, as applicable and provide copies for staff review, prior to final. A new corner clip will be required after dedication, review and revise as applicable, finalize prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan Monies must be escrowed if improvements are required prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan 1,200 ft. Block Length.**Subdivision Ordinance: Section 134-

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 29
118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties Revisions Needed: As per plat submitted on August 14th, 2023, plat proposes a 20 ft . service drive, if proposing Private Service Drive Easement, Easement must be private with 24 ft . of dedication with 24 ft . of paving in compliance with Public Works and Fire Department requirements. Alley or service drive easement cannot dead-end, provide for extension or looping of alley or service drive easement on the plat prior to recording. Finalize alley/ service drive requirements prior to recording. Subdivision Ordinance: Section 134-106. Front: McColl Road (F.M. 2061)/ E. Dove Avenue: In accordance with the zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. Zoning Ordinance: Section 138-356. Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Zoning Ordinance: Section 138-356. Sides In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Zoning Ordinance: Section 138-356. Corner :See front setback note. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 5 ft . wide minimum sidewalk required along N . McColl Road and 4 ft . wide minimum sidewalk required along E. Dove Avenue. 5 ft . Sidewalk requirements as per Engineering Department requirements. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Revisions Needed: Revise note as shown above, prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Revisions Needed: Include note as shown above, prior to final. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Must comply with City Access Management Policy. As per McAllen's Access Management Policy, spacing requirement along both McColl Road at 55 MPH and Dove Avenue is 425 ft . between any entrances/streets. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Note subject to change once subdivision requirements have been finalized. Finalize wording for note prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Include original subdivision boundary. Original subdivision boundary should be a bold solid line and new lot lines should be solid lines but not as bold as original subdivision boundary line, finalize prior to final. Zoning Ordinance: Section 138-356. Existing : A-O(Agricultural and Open-Space) District and C-4 (Commercial Industrial) District Proposed: C-4 (Commercial Industrial) District. At the City Commission meeting of December 12th,2022, a rezoning request at the subject property was approved to complete the entire tract zoning C-4 District. Zoning Ordinance: Article V Compliance Rezoning Needed Before Final Approval. At the City Commission meeting of December 12th,2022, a rezoning request at the subject property was approved to complete the entire tract zoning C-4 District. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat, any abandonments by separate instrument must be finalized prior to recording. Subdivision boundaries may need to be adjusted as needed due to existing dedications as needed, prior to final. Including bold boundary lines as applicable.

Staff recommends approval of the subdivision in revised preliminary form subject to conditions noted, drainage and utilities approvals and clarification of the requested variance for e. Dove avenue.

Planning and Zoning Commission Regular Meeting September 19, 2023
Page 30

After a lengthy discussion, Mr. Jesse Ozuna moved to table the item. Mr. Marco Suarez seconded the motion, which was tabled with five members present and voting.
d) Bentsen View Subdivision, 4109 Highway 83, Adryca Properties, LLC, (SUB20230094) (PRELIMINARY) M2E

Mr. Mario Escamilla stated U.S. Business Highway 83 (Loop 374): 50 ft . ROW required from centerline for 100 ft . total ROW Paving: by the state Curb \& gutter: by the state Revisions needed: Revise reference from "Future ROW" to "Total ROW", prior to final. Provide dimension from centerline to new property line after accounting for dedication, prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not built prior to recording. Interior street(s): Dedication as needed for 60 ft . Total ROW. Paving: 40 ft . Curb \& gutter: both sides Revision needed: As per plat submitted, Lot 2 has no frontage to a street, please revise plat and label interior ROW as applicable, finalize prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not built prior to recording. 1,200 ft. Block Length. 1,200 ft. Block length applies to Lot 1. Subdivision Ordinance: Section 134-118. 900 ft . Block Length for R-3 Zone Districts. Block Length requirement applies for Lot 2. Revisions needed: Current subdivision layout does not provide for frontage for lot 2 onto a public street, revise layout to determine whether a variance request will be needed i.e. will there be interior streets? Lot 2 has no frontage. Block length requirements will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. Subdivision Ordinance: Section 134-118. 600 ft . Maximum Cul-de-Sac. Revisions needed: Current subdivision layout does not provide for frontage for lot 2 onto a public street, revise layout to determine whether a variance request will be needed i.e. will there be interior streets? Lot 2 has no frontage. Block length requirements will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. Subdivision Ordinance: Section 134-105 Non-compliance. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties and multi-family properties. Subdivision Ordinance: Section 134-106. Lot 1: Front: In accordance with zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. Lot:2: Setbacks will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. Proposing: 50.00 feet or greater for easement or approved site plan. Zoning Ordinance: Section 138-356. Lot 1: Rear: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Lot:2: Setbacks will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. Proposing: 15.00 feet or easements whichever is greater. Zoning Ordinance: Section 138-356.Lot 1: Sides: In accordance with Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. Lot:2: Setbacks will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. Proposing: In accordance with Zoning Ordinance or greater for easements or approved site plan. Zoning Ordinance: Section 138-356. Corner: Setbacks will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. Current subdivision layout does not propose any buildable lots abutting a street, if layout changes and buildable lot abuts a street intersection, the corner setback note will be required. Zoning Ordinance: Section 138-356. Lot 1: Garage: N/A Commercial Development Lot 2: Garage: 18 ft . except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on U.S. Business Highway 83 and other street as applicable

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 31
Revisions needed: Finalize wording for note once Lot Frontage/ROW requirements have been finalized, prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. Proposing: A 5 foot wide minimum sidewalk required on U.S Business Highway 83. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Revisions Needed: Revise note\#17 as shown above, prior to final. Landscaping Ordinance: Section 110-46 Non-compliance. 8 ft. masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Required. Must comply with City Access Management Policy Applied. Lot 1: Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Lot 2: Site plan must be approved by the Planning and Development Departments prior to building permit issuance for 5 or more dwelling units on each lot if applicable. Any owner, builder or developer of a multiplefamily, condominium or townhouse dwelling complex of five units or more on a single lot or parcel, or five single-family attached units, shall submit to the planning department for review a site and building plan for the proposed development, submit a site plan for staff review prior to final. Zoning Ordinance: Section 138-210. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Revisions Needed: Include note as shown above, note subject to change once subdivision requirements have been finalized. Finalize wording for note prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Revisions needed: Current subdivision layout does not provide for frontage onto a public street for lot 2, revise layout minimum 50 ft . of frontage required, finalize lot frontage requirements prior to final. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: Lot 1:C-3(General Business) District, Lot 2: R-3A (Multi-family) District Proposed: Lot 1:C-3(General Business) District, Lot 2: R-3A (Multi-family) District. Rezoning to R-3A for a portion on the rear was approved by Planning and Zoning Commission at their meeting of December 6, 2022 and by City Commission on January 9, 2023. Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Rezoning to R-3A for a portion on the rear was approved by Planning and Zoning Commission at their meeting of December 6, 2022 and by City Commission on January 9, 2023. Engineer must verify if proposed subdivision is within appropriate zoning as it may prompt changes to plat and or rezoning process, review and finalize prior to final. Zoning Ordinance: Article V. Land dedication in lieu of fee. Lot 1: Commercial , as per parks department park fees do not apply to commercial developments. For Lot 2 (Multi-family), Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. Lot 1: Commercial , as per parks department park fees do not apply to commercial developments. For Lot 2 (Multifamily), Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. Pending review by the City Manager's Office. Lot 1 :Commercial , as per parks department park fees do not apply to commercial developments. For Lot 2 (Multi-family), Park Fee required at $\$ 700$ per lot/dwelling unit to be paid prior to recording, if land dedication is not applicable. Please provide number of lots/dwelling units prior to final. Once clarified if land

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 32
dedication is applicable to this development, a written request must be submitted if requesting fees in lieu of land to be reviewed by the City Manager's office. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Non-compliance. Traffic Impact Analysis (TIA) required prior to final plat. Pending Items: As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat, any abandonments by separate instrument must be finalized prior to recording. Subdivision requirements subject to change once lot 2 frontage is resolved and subdivision layout is established Current subdivision layout does not provide for frontage onto a public street for lot 2, revise layout minimum 50 ft . of frontage required, finalize lot frontage requirements prior to final. Clarify area labeled as detention easement, prior to final. Remove prop from easement dedications and include dedicated by this plat, as applicable prior to final. At the Planning \& Zoning Commission meeting of February 7th, 2023, the board voted to approve the preliminary 6-month extension subject to conditions noted, drainage, and utility approvals. Subdivision approval extension expired therefore new submittal was submitted.

Staff recommends approval of the subdivision in preliminary form subject to conditions noted, drainage and utilities approvals.

Being no discussion, Ms. Marco Suarez moved to approve in preliminary form subject to conditions noted, drainage and utilities approvals. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.
e) Moorefield Development Subdivision, 9936 North Moorefield Road, SAMES Inc. (SUB2023-0098) (PRELIMINARY) SAMES

Mr. Mario Escamilla stated N. Moorefield Road (FM 681): 60 ft . from centerline existing for 120 ft . ROW Paving: by the state Curb \& gutter: by the state Revisions Needed: Remove proposed from ROW labeling, prior to final. Label ROW dedications, on both sides of centerline to verify if any additional ROW dedication are required prior to final. Please provide how existing ROW was dedicated on plat prior to recording. Clarify Prop 1.0' Non-access easement, prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. Interior street(s): Dedication as needed for 60 ft . Total ROW. Paving: 40 ft . Curb \& gutter: both sides. Revision needed: Please provide ownership map to verify that no landlocked properties exist or will be created, prior to final. As per plat submitted, Lot 2 and remnant tract has no frontage onto a public street, please revise plat and label interior ROW as applicable, finalize prior to final. Clarify status of remnant tract along eastern plat boundary, prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not built prior to recording. N/S collector(Eastern Boundary,1/4 Mile Location): Dedication as needed for 30 ft . from centerline for 60 ft . total R.O.W. Paving 40 ft . Curb \& gutter: Both Sides. Pending Items: Please provide ownership map to verify that no landlocked properties exist or will be created, prior to final. Street alignment, transitions and R.O.W being reviewed by staff once status of remnant tract is clarified and plat would need to be revised accordingly as applicable prior to final. ROW subject to increase as applicable to accommodate transitions and street alignment, finalize prior to final. Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan. Monies must be escrowed if improvements are not constructed prior to recording. 1,200 ft. Block Length. Pending Items: Engineer to clarify status of remnant tract as it may affect block length requirements, block length requirements to be established once lot 2 frontage and remnant tract is clarified and resolved and

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 33
subdivision layout is established. Finalize prior to final. Subdivision Ordinance: Section 134-118. 900 ft . Block Length for R-3 Zone Districts. Subdivision Ordinance: Section 134-118. 600 ft . Maximum Cul-de-Sac. Revisions needed: Current subdivision layout does not provide for frontage for lot 2 onto a public street, revise layout to determine whether a variance request will be needed i.e. will there be interior streets? Lot 2 has no frontage. Block length requirements will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required. Subdivision Ordinance: Section 134-105. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties and multi-family properties. Subdivision Ordinance: Section 134-106. Front: Proposing 15 feet or inline with average setback of existing structures or easements, whichever is greater. Pending Items: Clarify proposed setback and ensure compliance with minimum setback requirements for City and County, finalize wording prior to recording. Zoning Ordinance: Section 138-356. Rear: Proposing: 10.0' or greater for easements. Pending Items: Clarify proposed setback and ensure compliance with minimum setback requirements for City and County, finalize wording prior to recording. Zoning Ordinance: Section 138-356. Sides:5.0' or greater for easements. Pending Items: Clarify proposed setback and ensure compliance with minimum setback requirements for City and County, finalize wording prior to recording. Zoning Ordinance: Section 138-356. Corner: Setbacks will be established once lot 2 frontage is resolved and subdivision layout is established prior to final. Current subdivision layout does not propose any buildable lots abutting a street, if layout changes and buildable lot abuts a street intersection, the corner setback note will be required. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on N. Moorefield Road (F.M.681) and other street as applicable, prior to final. Revisions needed: Finalize wording for note once Lot Frontage/ROW requirements have been finalized, prior to final. Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. Proposing: A 5 foot wide minimum sidewalk required on N. Moorefield Road. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and other street as applicable Revisions needed: Finalize wording for note once Lot Frontage/ROW requirements have been finalized, prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. Must comply with City Access Management Policy Applied. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Requirement does not apply, unless annexed in the near future. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Revisions Needed: Include note as shown above, note subject to change once subdivision requirements have been finalized. Finalize wording for note prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Revisions needed: Current subdivision layout does not provide for frontage onto a public street for lot 2, revise layout minimum 100 ft . of frontage required, finalize lot frontage requirements prior to final. Clarify status of remnant tract and ensure compliance with minimum lot frontage requirements, finalize prior to final. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing : ETJ (Extraterritorial jurisdiction) Proposed: ETJ (Extraterritorial jurisdiction). Proposed land use is commercial (retail). As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Pending Items: As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Comments:

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 34
Must comply with City's Access Management Policy. Any abandonments must be done by separate process, not by plat, any abandonments by separate instrument must be finalized prior to recording. Subdivision requirements subject to change once lot 2 frontage is resolved and subdivision layout is established. Current subdivision layout does not provide for frontage onto a public street for lot 2, revise layout minimum 100 ft . of frontage required, finalize lot frontage requirements prior to final. Please provide ownership map to verify that no landlocked properties exist or will be created, prior to recording.

Staff recommends approval of the subdivision in preliminary form subject to conditions noted, drainage and utilities approvals.

Being no discussion, Ms. Marco Suarez moved to approve in preliminary form subject to conditions noted, drainage and utilities approvals. Mr. Jesse Ozuna seconded the motion, which was approved with five members present and voting.
f) JLG Subdivision, 9212 North Bentsen Palm Drive, Jose Luis Gonzalez Espana (SUB2023-0064) (REVISED PRELIMINARY) AE

Mr. Kaveh Forghanparast stated N. Bentsen Palm Drive: Dedication as required for 40 ft . from centerline for 80 ft . total ROW Paving: 52 ft . Curb \& gutter: both sides Revisions required: Label centerline prior to final. Show and label the "existing ROW" prior to final. If 70 ft . is existing ROW please label accordingly. Show and label existing ROW on both sides of centerline prior to final. Show and label "ROW dedicated by this plat" prior to final. It's not clear if 40 ft . is existing or dedicated by this plat. For the existing ROW, reference the document number on the plat and provide a copy for staff review prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes a request to not provide or escrow sidewalk and curb and gutter along N. Bentsen Palm Drive. If the variance request is approved subject to any conditions, the conditions must be met prior to recording. The submitted variance request does not include a variance to ROW dedication requirement on N. Bentsen Palm Drive. Gonzalez Lane (interior street): Dedication as required for 50 ft . Paving: 32 ft . Curb \& gutter: both sides Revisions required: Show the distance between the centerline of proposed Gonzalez Lane and existing Zavala Drive prior to final. Street jogs with centerline offsets of less than 125 ft . are not allowed. Finalize the name of the street with City prior to final. Cul-deSac requires 96 ft . of paving face to face with 10 ft . of additional ROW around it. Submit paving layout and revise Cul-de-Sac ROW accordingly prior to final. As per the applicant, the subdivision is private but not gated. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes the following items for the interior street (Gonzalez Lane): Request of 18 ft . paving instead of minimum 32 ft ., not to provide or escrow sidewalk, and curb and gutter. If the variance request is approved subject to any conditions, the conditions must be met prior to recording. N/S Quarter Mile Collector (east boundary): dedication as required for 30-35 ft. for 60-70 ft. total ROW Paving: 40-44 ft. Curb \& gutter: both sides Revisions needed: Show the ROW dedication as required prior to final. Name of the collector must be finalized prior to final. Laura Street (N/S 50 ft . ROW) exists to the south. Street number may be assigned by the City. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to recording. COM Thoroughfare Plan. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes a request to not provide or escrow for a N/S Quarter Mile Collector (east boundary). If the variance request is

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 35
approved subject to any conditions, the conditions must be met prior to recording. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan Applied. 1,200 ft. Block Length. Revise the plat to comply with the requirement or apply for a variance prior to final. Subdivision Ordinance: Section 134-118. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes a variance request for 1200 ft . block length requirement. The proposed block length is $1,415.83 \mathrm{ft}$. If the variance request is approved subject to any conditions, the conditions must be met prior to recording. 600 ft . Maximum Cul-de-Sac. Based on the design, access to lots 3 to 6 are through Zavala Drive or Laura Avenue and Hailey Drive which will exceed 600 ft . Cul-de-Sac requirement. Revise the plat and show a quarter mile collector on the east boundary (Laura Street) prior to final. Cul-de-Sac requires 96 ft . of paving face to face with 10 ft . of additional ROW around it. Submit paving layout and revise Cul-de-Sac ROW accordingly prior to final. Subdivision Ordinance: Section 134-105. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes a request to provide 100 ft . diameter ROW with 82 ft . of paving for the Cul-de-Sac instead of minimum 116 ft . of ROW for 96 ft . of paving face to face as required by Fire Department and 10 ft . ROW around it. 96 ft . of paving in Cul-de-Sac is a Fire Department requirement and could not be waived; however, the Board may review the proposed 100 ft . ROW for the Cul-deSac including 96 ft . of paving and 2 ft . of additional ROW around it. If the request is approved, it should be subject to 10 ft . Sidewalk easement at the front of the lots around the Cul-de-Sac. Utilities or Engineering Departments may require the easement to be 10 ft . sidewalk/utility easement prior to final. Front: Lots $1 \& 2$ : 45 ft . or greater for easements, or inline with the existing structures, whichever is greater Other Lots: 25 ft . or greater for easements. Revise the plat note as shown above prior to final. Proposed: 25 ft . Zoning Ordinance: Section 138-356. Rear: 15 ft . or greater for easements. Revise the plat note as shown above prior to final. Proposed: 15 ft . Zoning Ordinance: Section 138-356. Sides: 6 ft . or greater for easements. Revise the plat note as shown above prior to final. Proposed: 6 ft . Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. If the plat is revised to show a quarter mile collector along the east side of the property, add a plat note as shown above prior to final. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Revise the plat note as shown above prior to final. Proposed: Front Garage: 18 ft . Zoning Ordinance: Section 138356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Bentsen Palm Drive, both sides of all interior streets, and N/S collector street. - Add a plat note as shown above prior to final once the name of the collector street is finalized. Clarify with Engineering Department as they may require 5 ft . sidewalk. Subdivision Ordinance: Section 134-120. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes a request to not provide or escrow sidewalk and curb and gutter along N. Bentsen Palm Drive and Gonzalez Lane (interior street). If the variance request is approved subject to any conditions, the conditions must be met prior to recording. The sidewalk note will be finalized based on the Commission action. Perimeter sidewalks must be built or money escrowed if not built at this time. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes a request to not provide or escrow sidewalk and curb and gutter along N. Bentsen Palm Drive and Gonzalez Lane (interior street). If the variance request is approved subject to any conditions, the conditions must be met prior to recording. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses, and along $\mathrm{N} / \mathrm{S}$ collector street. Add a plat note as shown above prior to final once the name of the collector street is finalized. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Add a plat note as shown above prior to final. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. * No curb cut, access, or lot frontage permitted

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 36
along N/S collector street. Add a plat note as shown above prior to final once the name of the street is finalized. Must comply with City Access Management Policy. Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. Add a plat note as shown above prior to final. As per the applicant, the subdivision is private but not gated. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Add a plat note as shown above prior to final. As per the applicant, the subdivision is private but not gated. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Provide a copy of the HOA draft document prior to final. A plat note to reference the HOA document number must be finalized prior to final. Contact staff for any questions. As per the applicant, the subdivision is private but not gated. Section 110-72 applies if public subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Lot 5 is proposed with 87.12 ft . of frontage and 106.86 ft . of rear side. Lots with septic tanks require 100 ft . minimum frontage. Revise the layout as applicable prior to final. Verify if curve "A" length is correct as shown to be 235.62 ft . prior to final. Add curve "B" dimensions to the Curve Data Chart prior to final. Lot B's frontage seems to be consisting of curve "B" and a line on the ease side of it, since there seems to be 2 points at the southeast corner of Lot 4. Clarify/Label the line on the east side of curve "B" as "L3" and add it to the Line Table prior to final. Revise the lot areas for Lots $5 \& 6$, shown as 0.0 .61 acres. Move the lot area label for Lot 2 away of the contour lines to be legible. Zoning Ordinance: Section 138-356. Existing: ETJ Proposed: ETJ. Zoning Ordinance: Article V. Existing: ETJ Proposed: ETJ. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation for a 6-Lot Single Family subdivision is waived. The add up of the lot dimensions and 40 ft . ROW exceeds the property's total length of $1,455.83 \mathrm{ft}$. Revise lot dimensions as applicable prior to final. Use a bold line around the original subdivision boundary prior to final. The ROW shown along Bentsen Palm Drive for this subdivision and the subdivision to the south shown as 70 ft . but there is a notch on the southwest corner of Lot 1 . Clarify/revise plat layout prior to final. Provide the legal description of all adjacent lots on all sides including on the west side of Bentsen Palm Drive prior to final. Provide the name of the subdivision for Lots 8 and 9 on the east side on the plat prior to final. Provide the document number for the 30 ft . existing Irrigation easement on the plat and provide a copy for staff review prior to final. Provide bearing and dimensions for the 30 ft . existing Irrigation easement on the plat prior to final. Show the distance from the 30 ft . existing Irrigation easement to the lot's corner points prior to final. As per the applicant, the subdivision is private. The signature block wording must be referenced correctly to include public dedication for N. Bentsen Palm Drive and N/S quarter mile collector. Name of the interior street will be finalized by staff prior to final/recording. Signature blocks including the owner's acknowledgement must comply with Section 134-61 of Subdivision ordinance. If County requires different wording, a separate signature block based on City's code is required prior to recording. Show the lot layouts of the existing subdivisions on the location map prior to recording. Must comply with City's Access Management Policy. A variance application and letter (VAR2023-0022) was submitted by the applicant which includes the following items: 1. To not dedicate ROW for a N/S Quarter Mile collector (east boundary). 2. A variance to $1,200 \mathrm{ft}$. block length requirement 3. A variance to provide 18 ft . of paving for the interior instead of 32 ft . minimum paving requirement and provide 100 ft . ROW with 82 ft . of paving for Cul-de-Sac instead of 116 ft . ROW with 96 ft . of paving face to face and 10 ft . ROW around it. 4. To not provide or escrow for sidewalk and curb and gutter along N. Bentsen Palm Drive and the interior street. Minimum 96 ft . of paving face to

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 37
face for a Cul-de-Sac is Fire Department requirement and could not be approved by the Board. A variance to provide 100 ft . ROW with 96 ft . of paving face to face and 2 ft . of additional ROW around it could be reviewed by the Board. Staff recommends approval of the subdivision in revised preliminary form, subject to the conditions noted, drainage, and utilities approval and the board's clarification on the variance requests. The Board asked if staff had any recommendation for the variance requests. Mr. Forghanparast stated that staff recommended approval of variance requests number one and number two, north-south quarter mile collector and 1,200 ft. block length requirements. For variance request number three, staff recommended disapproval for 18 ft . paving width, since 32 ft . was the minimum paving requirement for a residential street. Mr. Forghanparast added that Fire Department required minimum 96 ft . of paving for a Cul-de-Sac; therefore, the Board could not review or approve paving width for a Cul-de-Sac. However, the Board could consider approval for 100 ft . of ROW with minimum 96 ft . of paving for the Cul-de-Sac. For variance request number four, being a private subdivision, staff recommended approval for paving and curb and gutter for the interior street only. If the Board would like to approve the variance request to not provide or escrow for sidewalk and curb and gutter on North Bentsen Palm Drive, it should be subject to a contractual agreement. Ms. Xitlali Gonzalez, the applicant, and the project engineer, Mr. Lucas Castillo, were present at the meeting and spoke in favor of the requested variances. After further discussion, Mr. Marco Suarez moved to approve the subdivision in preliminary form subject to conditions noted, drainage and utilities approvals and concurred with staff's recommendation on the requested variances. Mr. Jesse Ozuna seconded the motion, which was approved with five members present and voting.
g) Bentsen Oaks Phase I Subdivision, 7401 North Bentsen Road, Guzman Construction (SUB2020-0057) (REVISED PRELIMINARY) SEC

Mr. Kaveh Forghanparast stated North Bentsen Road: 30 ft . of dedication required for 50 ft . from centerline for 100 ft . ROW Paving 65 ft . Curb \& gutter: Both Sides Revisions needed: Label centerline to verify if any ROW dedication is required prior to final. The Planning and Zoning Board, at their November 3, 2020 meeting, approved the subdivision in Revised Preliminary form. Engineer had requested a variance to dedicate only 20 ft . instead of the required 30 ft . for North Bentsen Road. The Planning and Zoning Board did not approve this requested variance. Plat submitted on December 2, 2020, and September 9, 2023, shows the 30 ft . ROW dedication required on North Bentsen Road. Monies must be escrowed if improvements are not built prior to recording. Interior streets: 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both Sides Proposed: 50-60 ft. ROW (ROW for E/W interior streets between N. Bentsen Road and N. 44th Lane is proposed to be 60 ft .) Revisions needed: Connection and extension of N. 44th Street and N. 45th Street to existing ROW on the south side is required. Clarify and show the legal description and document number of the 12.54 ft . ROW owned by the City, as applicable, prior to final. Streets names are subject to change prior to final. Provide temporary turn around on the west end of proposed Umar Avenue and Verdin Avenue as may be applicable. Clarify if the subdivision is public or private and provide gate details. Additional ROW may be needed in the gate area to show compliance with requirements. 1,200 ft. Block Length. Subdivision Ordinance: Section 134-118. The Planning and Zoning Board, at their November 3, 2020 meeting, approved the subdivision in Revised Preliminary form with a variance request to allow a block length greater than the maximum allowed 800 ft . only. This variance was approved for the blocks of Lots 40-55 and Lots 86-100. The engineer submitted a revised letter on January 14, 2021 requesting a variance for the block length of Lots 1-27 (1,390 ft.). Plat submitted on January 5, 2020 does not provide a stub out street north as shown on the previously approved plat. Ordinance revised; based on the ordinance revision adopted on $12 / 13 / 21$. Block length along lots 22 through 59 is approximately $1,200 \mathrm{ft}$. which complies with

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 38
ordinance revision. Block length for Phase I and II along the north is proposed at 1,391 ft. which exceeds the 1,200 ft. maximum block length without a stub out street to the north. Revise plat as applicable, prior to final. Revised plats for 781 ft . east of the original boundary as Bentsen Oaks Phase I and the west 690 ft . as Bentsen Oaks Phase II were submitted on August 22, 2023, and September 1, 2023. Front: 25 ft . or greater for easements. Rear: 10 ft . or greater for easements. The Planning and Zoning Board approved the subdivision in Revised Preliminary form with a variance request to allow a block length greater than the maximum allowed 800 ft . only at their November 3, 2020 meeting. Engineer had also requested a variance to allow a '10 ft. or greater for easements" setback instead of the required " 25 ft . or greater for easements" on double fronting lots (Lots 27-31). The Planning and Zoning Board did not approve this requested variance. The Planning and Zoning Board approved a variance on December 2, 2020 to allow 10 ft . or greater for easements on the rear setback for double fronting lots (Lots 27-31) instead of the required 25 ft . setback or greater for easements. Sec. 138-367(b) of the Zoning Ordinance was amended by the City Commission on October 11, 2021, to read as follows: Where lots have double frontage, running through from one street to another, a required front yard shall be provided on one street only. Interior Sides: 6 ft . or greater for easements. Corner: 10 ft . or greater for easements. Garage: 18 ft . except where greater setback is required, greater setback applies. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on North Bentsen Road and both sides of all interior streets. Revise the plat note as shown above prior to final. Engineering Department may requires 5 ft . sidewalk. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multifamily residential and commercial, or industrial zones/uses, and along North Bentsen Road. Revise the plat note as shown above prior to final. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along North Bentsen Road. Revise the plat note as shown above prior to final. Common Areas, any private Streets must be maintained by the lot owners and not the City of McAllen. Clarify if the subdivision is proposed to be private or public to finalize the plat note requirement prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies for public subdivisions. Clarify if the subdivision is public or private prior to final. A plat note referencing the correct Section of the ordinance (public or private) is required prior to final. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Clarify if the subdivision is public or private prior to final. A plat note to cross reference the HOA document is required prior to final. Submit the draft HOA document for staff review prior to final. HOA Document is required to be recorded simultaneously with subdivision plat. Minimum lot width and lot area. Lots fronting public streets. Existing: A-O Proposed: R-1. Rezoning request approved by the Planning and Zoning Board on October 6, 2020, and by the City Commission on October 26, 2020. Rezoning Needed Before Final Approval. Rezoning request approved by the Planning and Zoning Board on October 6, 2020, and by the City Commission on October 26, 2020. Land dedication in lieu of fee. As per Parks Department, fee is required in lieu of land. A revised plat showing 47 single-family lots as Bentsen Oaks Phase I Subdivision was submitted on August 22, 2023. The subdivision application must be revised to reflect the revised number of lots. A Park Fee of $\$ 32,900$, based on $\$ 700$ per dwelling units is required prior to recording. Park fee will change if the number of units changes again. Common Areas, any private Streets must be maintained by the lot owners and not the City of McAllen. Clarify if the subdivision is proposed to be private or public to finalize the plat note requirement prior to final. Developer/Homeowner's Association/Owner, their

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 39
successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies for public subdivisions. Clarify if the subdivision is public or private prior to final. A plat note referencing the correct Section of the ordinance (public or private) is required prior to final. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. - Clarify if the subdivision is public or private prior to final. A plat note to cross reference the HOA document is required prior to final. Submit the draft HOA document for staff review prior to final. HOA Document is required to be recorded simultaneously with subdivision plat. Minimum lot width and lot area. Lots fronting public streets. Existing: A-O Proposed: R-1. Rezoning request approved by the Planning and Zoning Board on October 6, 2020, and by the City Commission on October 26, 2020. Rezoning Needed Before Final Approval. Rezoning request approved by the Planning and Zoning Board on October 6, 2020, and by the City Commission on October 26, 2020. Land dedication in lieu of fee. As per Parks Department, fee is required in lieu of land. A revised plat showing 47 single-family lots as Bentsen Oaks Phase I Subdivision was submitted on August 22, 2023. The subdivision application must be revised to reflect the revised number of lots. A Park Fee of $\$ 32,900$, based on $\$ 700$ per dwelling units is required prior to recording. Park fee will change if the number of units changes again. Revie the application to reflect the correct number of lots, acreage, etc. prior to final. A revised survey for the revise layout boundary is required prior to final, as applicable, Connection and extension of N. 44th Street and N. 45th Street to existing ROW on the south side is required. Clarify and show the legal description and document number of the 12.54 ft . ROW owned by the City, as applicable, prior to final. Signature blocks must comply with Sec. 134-61 of the Subdivision ordinance. Remove the lot layout and reference to Bentsen Oaks Phase II, since it's not recorded, and reference the existing legal description prior to final. Provide a master layout for both phases prior to final. Must comply with City's Access Management Policy. Plat approved in revised preliminary form at the Planning and Zoning Commission meeting of November 3, 2020. Revised preliminary with variance to block length to the north not approved at the Planning and Zoning Commission meeting of January 19, 2021. Revised plats for 781 ft . east of the original boundary as Bentsen Oaks Phase I and the west 690 ft. as Bentsen Oaks Phase II were submitted on August 22, 2023.

Staff recommends approval of the subdivision in revised preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Jose Saldana moved to approve subject to conditions noted, drainage, and utilities approval. Mr. Marco Suarez seconded the motion, which was approved with five members present and voting.
h) Bentsen Oaks Phase II Subdivision, 7401 North Bentsen Road (Rear), Sergio Guzman (SUB2023-0095) (PRELIMINARY) SEC

Mr. Kaveh Forghanparast stated North 48th Street: 30 ft . dedication for 30 from centerline for 60 ft. total ROW Paving: 40 ft. Curb \& gutter: Both Sides Revisions needed: Connection and extension of N. 48th Street to existing ROW on the north and south side is required. Clarify and show the legal description and document number of the 12.54 ft . ROW owned by the City on the south side, as applicable, prior to final. Monies must be escrowed if improvements are not built prior to recording. Must label centerline to verify if any additional ROW dedication is required prior to final. Interior streets: 50 ft . ROW Paving: 32 ft . Curb \& gutter: Both Sides Revisions needed: - Provide temporary turn around on the west end of proposed Umar Avenue and Verdin Avenue as

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 40
applicable. Streets names are subject to change prior to final. Subdivision Ordinance: Section 134105. Monies must be escrowed if improvements are required prior to final. 1,200 ft. Block Length Revised plat for for 781 ft . east of the original Verdin Heights Subdivision was submitted as Bentsen Oaks Phase I and the west 690 ft . as Bentsen Oaks Phase II on August 22, 2023, and September 1, 2023. Subdivision Ordinance: Section 134-118. Front: 25 ft . or greater for easements. Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Interior Sides: 6 ft . or greater for easements. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on N. 48th Street and both sides of all interior streets. The Engineering Department may require 5 ft . sidewalk prior to final. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along N. 48th Street. Revise the plat note as shown above prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along N. 48th Street. Must comply with City Access Management Policy. Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. Clarify if the subdivision is public or private to finalize the plat note wording prior to final. Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. Section 110-72 applies if private subdivision is proposed. Clarify if the subdivision is public or private prior to final. A plat note referencing the correct Section of the ordinance (public or private) is required prior to final. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. Clarify if the subdivision is public or private prior to final. A plat note to cross reference the HOA document is required prior to final. Submit the draft HOA document for staff review prior to final. Section 11072 applies if private subdivision is proposed. Landscaping Ordinance: Section 110-72. Subdivision Ordinance: Section 134-168. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: R-1 Proposed: R-1 Zoning Ordinance: Article V. Land dedication in lieu of fee. The Subdivision application submitted on September 1, 2023, mentions 40 single-family lots; however, the submitted plat shows 52 lots. Revise the application to show the correct number of lots. As per the Park Department, a Park Fee of $\$ 700$ per dwelling unit must be paid prior to recording. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. The Subdivision application submitted on September 1, 2023, mentions 40 single-family lots; however, the submitted plat shows 52 lots. Revise the application to show the correct number of lots. As per the Park Department, a Park Fee of $\$ 700$ per dwelling unit must be paid prior to recording. As per Traffic Department, Master Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Revise the application to reflect the correct number of lots, etc. prior to final. A revised survey for the revise layout boundary is required prior to final, as applicable, Connection and extension of N. 48th Street to the south side is required. Clarify and show the legal description and document number of the 12.54 ft . ROW owned by the City, as applicable, prior to final. Signature blocks must comply with Sec. 134-61 of the Subdivision ordinance. Provide the name of the recorded subdivision on the south side on the plat. Provide a master layout for both phases prior to final. Bentsen Oaks

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 41
Phase II may not be recorded before Bentsen Oaks Phase I, since access to N. Bentsen Road is pending the ROW dedication and improvements for Bentsen Oaks Phase I. Proposed Lots numbers for Phase I and Phase II may become confusing where both phases meet. Contact staff for questions and revise as applicable prior to final. Must comply with City's Access Management Policy.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Jose Saldana moved to approve subject to conditions noted, drainage and utilities approval. Mr. Marco Suarez seconded the motion, which was approved with five members present and voting.
i) Norlola Subdivision, 700 South 8th Street, Lola Properties, LLC, John Paul \& Nora Sandoval (SUB2023-0096) (PRELIMINARY) MAS

Mr. Kaveh Forghanparast stated Houston Ave: Dedication for 40 ft . from centerline for total 80 ft . ROW Paving: 52 ft . Curb \& gutter: both sides Revisions needed: Provide document number for the existing 50 ft . ROW on the plat and provide a copy for staff review prior to final. Revise the label from "Prop. 15 ft . Addit ROW" to "15 ft. ROW dedicated by this plat" prior to final. Show the total ROW from centerline including the ROW dedicated by this plat prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. S. 8th Street: Dedication for 25 ft . from centerline total 50 ft . ROW Paving: 32 ft . Curb \& gutter: both sides Revisions needed: Revise the street name from "N. 8th Street" to "S. 8th Street" prior to final. Show the existing ROW on both side of the centerline to finalize the ROW dedication requirement prior to final. Reference the document number for the existing ROW on both sides of the centerline and provide a copy for staff review prior to final. Subdivision Ordinance: Section 134105. Monies must be escrowed if improvements are required prior to final. Galveston Ave: Dedication for 25 ft . from centerline for 50 ft . total ROW Paving: 32 ft . Curb \& gutter: both sides Proposing: 13 ft . Additional ROW by this plat Revisions needed: Survey of the north portion of the subdivision (labeled as Lot 1 ) has not been submitted. Submit the survey to finalize the ROW dedication requirement prior to final. Show and label the centerline and the distance to property line to establish the ROW dedication requirement prior to final. Remove any reference to "future Galveston St." and show the legal description of the lot prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. 1,200 ft. Block Length. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial and multifamily properties. Provide alley/service drive easement for the multifamily lots prior to final. Subdivision Ordinance: Section 134-106. Front: Proposing 25 ft . or greater for easements. Clarify the proposed setback prior to final. Setback note must be finalized prior to final. As per the submitted application and site plan on September 1, 2023, and conversation with the engineer, Lot 1 will be single-family and Lots $2 \& 3$ will be multifamily. Zoning Ordinance: Section 138-356. Rear: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Sides: 6 ft . or greater for easements. Proposing: In accordance with the Zoning Ordinance or greater for easements. Clarify the setback note or revise as shown above prior to final. Zoning Ordinance: Section 138-356. Corner: 10 ft . or greater for easements. Zoning Ordinance: Section 138-356. Garage: 18 ft . except where greater setback is required, greater setback applies. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on Houston Avenue, S. 8th Street, and Galveston Avenue. Revise plat note \#5 as shown above prior to final. Engineering

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 42
Department may require 5 ft . sidewalk prior to final. Subdivision ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. Required 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. Based on the access to perimeter streets, the plat note requirement will be finalized prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along. Must comply with City Access Management Policy. Site plan must be approved by the Planning and Development Departments for any lots with more that 4 dwelling units prior to building permit issuance. Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. Revise plat note \#11 as shown above prior to final. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: R-1 and R3A Proposed: R-1 and R-3A. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. As per the applicant, the rezoning was done before the subdivision was submitted. The project engineer needs to verify if the zoning line matches the proposed lot layout. If not, new rezoning must be submitted and approved prior to final. Zoning Ordinance: Article V. Land dedication in lieu of fee. The application and plat submitted on September 1, 2023, proposes 3 lots; two multifamily lots and one single-family lot. A park fee of $\$ 700$ per dwelling unit must be paid prior to recording. Clarify the total number of units prior to final, to finalize the total park fee. Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. The application and plat submitted on September 1, 2023, proposes 3 lots; two multifamily lots and one single-family lot. A park fee of $\$ 700$ per dwelling unit must be paid prior to recording. Clarify the total number of units prior to final, to finalize the total park fee. As per Traffic Department, clarify number of units for the apartment complex to determine if a Trip Gen would be required. Traffic Impact Analysis (TIA) required prior to final plat. Use a bold line to show the original boundary of the subdivision prior to final. Survey and metes and bounds of the north portion of the subdivision (labeled as Lot 1) has not been submitted. Submit the survey prior to final. Show the legal description of all adjacent properties on all sides including the ones across from Houston Ave., S. 8th St., and Galveston Ave. For the properties which are subdivided, the subdivision name must be included as well as the lot number. Review and revise prior to final. Show the name of the S. 8th Street on the south side of Houston Avenue prior to final. Clarify if the 10 ft . U.E. shown on the plat is by this plat or existing. Revise the note as applicable prior to final. For any existing easement, add the document number as well. As per the submitted application and site plan on September 1, 2023, and conversation with the engineer, Lot 1 will be single-family and Lots $2 \& 3$ will be multifamily. The project engineer needs to verify if the zoning line matches the proposed lot layout. If not, new rezoning must be submitted and approved prior to final. If any variance is needed, it must be submitted and approved prior to final. Add the following plat note prior to final: 25 ft . x 25 ft . sight obstruction easement is required at all street intersections. Signature blocks must comply with Sec. 134-61 of the subdivision ordinance. Must comply with City's Access Management Policy.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Jose Saldana moved to approve in preliminary form subject to conditions noted, drainage, and utilities approval. Mr. Marco Suarez seconded the motion, which was approved with five members present and voting.

Planning and Zoning Commission Regular Meeting
September 19, 2023
Page 43

## Construction (SUB2023-0097) (PRELIMINARY) PCE

Mr. Kaveh Forghanparast stated N. Ware Road: Dedication for 60 ft. from centerline for total 120 ft. ROW Paving: by the State Curb \& gutter: by the State Revisions needed: Show and label enterline and the existing ROW on both sides to establish the ROW dedication requirement prior to final. Clarify if 70 ft . is the ROW dedicated by this plat or by a separate document prior to final. Add the wording "by this plat" if dedicated by this plat. Instead of "ROW Varies" show the total existing ROW dimensions as well as both sides of the centerline at multiple points prior to final. Show and label the ROW from centerline and total ROW after dedication prior to final to verify any additional ROW dedication requirement prior to final. There are multiple document referenced on the plat. Clarify what part of the ROW each document references and provide a copy for staff review prior to final. Clarify the solid line on the ROW. If it is the centerline, please use a dashed line to avoid confusion prior to final. Clarify/revise the E/W solid line on N. Ware Road ROW on the northwest side of IVY Ave. prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. Pecan Blvd.: Dedication for 60 ft . from centerline for total 120 ft . ROW Paving: by the State Curb \& gutter: by the State Revisions needed: Show and label centerline and the existing ROW on both sides to establish the ROW dedication requirement prior to final. Clarify if 10 ft . is the ROW dedicated by this plat or by a separate document prior to final. Add the wording "by this plat" if dedicated by this plat. Instead of "ROW Varies" show the total existing ROW dimensions as well as both sides of the centerline at multiple points prior to final. Show and label the ROW from centerline and total ROW after dedication prior to final to verify any additional ROW dedication requirement prior to final. There are multiple document referenced on the plat. Clarify what part of the ROW each document references and provide a copy for staff review prior to final. Clarify the solid line on the ROW. If it is the centerline, please use a dashed line to avoid confusion prior to final. Continue the solid line for the south side of Pecan ROW to the west. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. Subdivision Ordinance: Section 134-105. Monies must be escrowed if improvements are required prior to final. COM Thoroughfare Plan. 1,200 ft. Block Length. Revise the plat layout to comply with block length requirement prior to final. If a variance is requested, it must be approved prior to final. Subdivision Ordinance: Section 134-118. ROW: 20 ft . Paving: 16 ft . Alley/service drive easement required for commercial properties. Show alley/private service drive easement prior to final. Subdivision Ordinance: Section 134-106. N. Ware Road/Pecan Boulevard: In accordance with the Zoning Ordinance, or greater for the approved site plan, or easements, or in line with existing structures, whichever is greater. Revise the plat note as shown above prior to final. Proposing: 30 ft . or greater for approved site plan or easements. Zoning Ordinance: Section 138-356. Rear: In accordance with the Zoning Ordinance, or greater for the approved site plan, or easements. Zoning Ordinance: Section 138-356. Sides: In accordance with the Zoning Ordinance, or greater for the approved site plan, or easements. Zoning Ordinance: Section 138-356. Corner: see front setback. Zoning Ordinance: Section 138-356. All setbacks are subject to increase for easements or approved site plan. 4 ft . wide minimum sidewalk required on N. Ware Road and Pecan Boulevard. Engineering Department may require 5 ft . sidewalk. Clarify the proposed note and revise as applicable prior to final. The word "minimum" should be added to the plat note. Proposing: A 5 ft . sidewalk is required along the west side of N . Ware Road, and a 5 ft . sidewalk is required along the south side of W. Pecan Boulevard. Subdivision Ordinance: Section 134-120. Perimeter sidewalks must be built or money escrowed if not built at this time. 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. - Revise plat note \#7 as shown above prior to final. Landscaping Ordinance: Section 110-46. 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. Add a plat note as

Planning and Zoning Commission Regular Meeting
Page 44
shown above prior to final. Landscaping Ordinance: Section 110-46. Perimeter buffers must be built at time of Subdivision Improvements. No curb cut, access, or lot frontage permitted along. Must comply with City Access Management Policy. Site plan must be approved by the Planning and Development Departments prior to building permit issuance. Remove plat note \#9 prior to final. Site plan approval from the Planning and Zoning Commission is not required. Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. Add a plat note as shown above prior to final. Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. Lots fronting public streets. Subdivision Ordinance: Section 134-1. Minimum lot width and lot area. Zoning Ordinance: Section 138-356. Existing: A-O \& C-3 Proposed: C-3. Rezoning must be finalized prior to final. Proposed development for STC. An Approved CUP for an institutional use is required prior to building permit issuance. Zoning Ordinance: Article V. Rezoning Needed Before Final Approval. Zoning Ordinance: Article V. As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. Traffic Impact Analysis (TIA) required prior to final plat. Based on the application, the subdivision is proposed as one lot. The original properties lot lines within this subdivision boundary must be revised to resemble the ghosted text prior to final, so that they would not be confused with proposed lot lines for this subdivision. Use a solid line for the new property line after ROW dedication prior to final. Revise the text for the existing U.E. and HCID No. 1 labels and use regular line, not a ghosted line. Provide a copy of the referenced documents for staff review prior to final. Write the legal description of all adjacent properties on all sides including the north side of Pecan Blvd. and east side of Ware Rd. prior to final. Any abandonment must be done by a separate document and referenced on the plat prior to final. Revise the label to clarify if the 30 ft . HCID No. 1 on the south side is an easement or ROW. Clarify if it continues to any other property to the east or west. Revise as applicable prior to final. Proposed development for STC. An Approved CUP for an institutional use is required prior to building permit issuance. Add the following plat note prior to final, "All easements are dedicated by this plat, unless stated otherwise." Must comply with City's Access Management Policy.

Staff recommends approval of the subdivision in preliminary form, subject to the conditions noted, drainage, and utilities approval.

Being no discussion, Mr. Marco Suarez moved to approve in preliminary form subject to conditions noted, drainage, and utilities approval. Mr. Jose Saldana seconded the motion, which was approved with five members present and voting.

## ADJOURNMENT:

There being no further business to come before the Planning \& Zoning Commission, Mr. Jose Saldana adjourned the meeting at 5:01p.m. with Mr. Marco Suarez seconding the motion with five members present and voting.

Vice Chairperson Gabriel Kamel
ATTEST:
Magda Ramirez, Administrative Assistant

## Planning

Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: September 27, 2023
SUBJECT: REQUEST OF EMILIO D. SANTOS JR., FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, FOR A RESTAURANT/BAR AT LOT 3, LONE STAR NATIONAL BANK SUBDIVISION, HIDALGO COUNTY, TEXAS, 500 EAST NOLANA AVENUE. (CUP2023-0129)

BRIEF DESCRIPTION: The property is located on the south side of Nolana Avenue, approximately 635 ft . west of North McColl Road and is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ District to the north, east and west, and $\mathrm{R}-3 \mathrm{~T}$ to the south. Surrounding land uses include retail, offices, multi-family apartments and vacant land. A bar is allowed in a $\mathrm{C}-3$ district with a conditional use permit.


HISTORY: The initial conditional use permit for a bar was approved by the City Commission on May 29, 2007 with a variance to the distance requirement. The permit was renewed annually by the same applicant until 2018. A new applicant applied the
following year and the last permit was approved by City Commission on August 13, 2019.
SUMMARYIANALYSIS: The applicant is proposing to operate a bar and grill, 5A Ronda Cantina, from the approximately $8,900 \mathrm{sq}$. ft. building. The hours of operation are from Tuesday-Sunday from 5:00 P.M. to 2:00 A.M.

The Fire Department inspection is still pending. The Health Department inspected the establishment, and has approved for the CUP process to be continued. The establishment must also meet the requirements set forth in Section 138-118(4) of the Zoning Ordinance and specific requirements as follows:

1. The property line of the lot of any of the above mentioned businesses must be at least 400 ft . from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruption of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The proposed establishment is within 400 ft . from the nearest residence and residentially zoned property;
2. The property must be as close as possible to a major arterial and shall not generate traffic onto residential sized streets. The establishment is located on a major arterial, East Nolana Avenue, and does not generate traffic into residential areas;
3. The business must provide parking in accordance with the McAllen Off-Street Parking Ordinance as a minimum, and make provisions to prevent the use of adjacent streets for parking. Based on the square footage and use of the building, 89 parking spaces are required and 126 are provided. Parking lot has to be clear of potholes and well striped.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent properties. An 8 ft . wall is provided;
5. The business shall provide sufficient lighting to eliminate dark areas and maximize visibility from a public street in order to discourage vandalism and criminal activities;
6. The business must make provisions to keep litter to a minimum and keep it from blowing onto adjacent properties; and
7. The above-mentioned business shall restrict the number of persons within the building to those allowed by the Planning and Zoning Commission at the time of permit issuance, after having taken into account the recommendations of the Fire Marshal, Building Official and Planning Director.

RECOMMENDATION: Staff recommends disapproval of the request based on noncompliance with requirement \#1 (distance) of Section 138-118(4) of the Zoning Ordinance.


NOLANA LOOP
NOLUWBOANI 1 IJaroyd
BRLLDING INFORMATION:
2 日ULLDING A
IST FLOOR: $4,946,4$ S.F.
2ND FLOOR: 3.951 .2 s F
TOTAL AREA: $8.097 .6 \mathrm{~S} . \mathrm{F}$
 $\begin{array}{ll}\text { 6. PROPERTY AREA: } & 62,100.0 \mathrm{~S}, \mathrm{~F}, \\ \text { 6. LANOSCAPMG REQUIRED: } \\ \text { 7, LANDSCAPING PROVIOEO: } & 8,335,1 \mathrm{~S}, \mathrm{~F}\end{array}$
XQ BULLING FOOT PRINT



| 0 |
| :--- |
| $\frac{0}{10}$ |
| 0 |
| 0 | TO Ue 10 I








## McALLEN POLICE DEPARTMENT

## Calls For Service Report

## From Date/Time: 09/01/2022 00:00 <br> To Date/Time: 09/26/2023 23:59

| Incident Type: | All |
| :--- | :--- |
| Location: | 500 E Nolana Ave., McAllen |


| Call Date | Time | Incident Number | Incident Type | Location |
| :---: | :---: | :---: | :---: | :---: |
| $9 / 24 / 2023$ | $0: 10$ | $2023-00069183$ | Domestic Disturbance | 500 E NOLANA AVE, MCALLEN |
| $7 / 6 / 2023$ | $0: 59$ | $2023-00048432$ | Intoxicated Person | 500 E NOLANA AVE, MCALLEN |
| $7 / 2 / 2023$ | $10: 26$ | $2023-00047511$ | Police Services | 500 E NOLANA AVE, MCALLEN |
| 6/9/2023 | $0: 53$ | $2023-00041376$ | Domestic Disturbance | 500 E NOLANA AVE, MCALLEN |
| 5/5/2023 | $21: 21$ | $2023-00032497$ | Domestic Disturbance | 500 E NOLANA AVE, MCALLEN |
| $5 / 4 / 2023$ | $23: 26$ | $2023-00032258$ | Intoxicated Person | 500 E NOLANA AVE, MCALLEN |
| $4 / 22 / 2023$ | $2: 04$ | $2023-00028475$ | Domestic Disturbance | 500 E NOLANA AVE, MCALLEN |
| $4 / 15 / 2023$ | $2: 56$ | $2023-00026662$ | Intoxicated Person | 500 E NOLANA AVE, MCALLEN |
| $3 / 10 / 2023$ | $23: 21$ | $2023-00017836$ | Domestic Disturbance | 500 E NOLANA AVE, MCALLEN |
| 3/8/2023 | $0: 43$ | $2023-00017034$ | Intoxicated Person | 500 E NOLANA AVE, MCALLEN |
| 2/19/2023 | $19: 26$ | $2023-00012885$ | Noise Complaint | 500 E NOLANA AVE, MCALLEN |
| 1/15/2023 | $22: 15$ | $2023-00003877$ | Police Services | 500 E NOLANA AVE, MCALLEN |


| Incident Type | Count of Incident Number |
| :--- | :---: |
| Domestic |  |
| Disturbance | 5 |
| Intoxicated Person | 4 |
| Noise Complaint | 1 |
| Police Services | 2 |
| Grand Total | $\mathbf{1 2}$ |

- Disclaimer: The figures reflected above are 'calls for service' for the City of McAllen. They are NOT_lists of Crimes or Crime Reports. Calls are titled as they are called in and dispatched.


## Planning

Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: September 26, 2023
SUBJECT: REQUEST OF PEDRO A. RODRIGUEZ, FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, AND ADOPTION OF AN ORDINANCE, FOR AN EVENT SPACE WITH MIXED USE - BYOB AT LOT 10 AND N 10' OF LOT 11, BLOCK 13, NORTH MCALLEN SUBDIVISION, HIDALGO COUNTY, TEXAS; 610 NORTH MAIN STREET, SUITES B \& C (CUP2023-0107)

BRIEF DESCRIPTION: The property is located on the east side of North Main Street and North of Fir Avenue and is zoned C-3 (general business) District. The adjacent zoning is $\mathrm{C}-3$ to the North, West, and South and R-3A to the East. An event center is allowed in a C-3 district with a conditional use permit subject to conditions.


HISTORY: This is the initial conditional use permit for an event center with mixed use at this location.

SUMMARY/ANALYSIS: The applicant is proposing to operate an event center with a mixed use and BYOB. The applicant stated that "Tropicasa is a vegan convenient store,
vintage shop, gallery and DJ hub." They will be using the space for indoor/outdoor events, markets and social events. Outdoor events on the side patio will be until 11:00 P.M. only, and the indoor events in the gallery will be open until 2:00 A.M. The applicant stated that there will be no alcohol sold. The proposed hours of operation are Monday-Friday from 4:00 P.M. to 2:00 A.M and Saturday-Sunday from 12:00 P.M. to 2:00 A.M.

A police activity report is attached for service calls from September 2022 to present, as well at Code Enforcement noise complaint. Code Enforcement had received multiple calls regarding noise, byob, outdoor events, use of porta pottys and running a business without a permit. The Fire Department is still pending inspection at this time. The Planning Department has received a few complaints regarding this use with concerns of noise and a letter of opposition from neighbors. The establishment must also meet the requirements set forth in Section 138-118(a)(4) of the Zoning Ordinance and specific requirements as follows:

1) The property line of the lot of any of the abovementioned businesses must be at least 400 feet from the nearest residence or residentially zoned property, church, school, or publicly owned property, and must be designed to prevent disruptions of the character of adjacent residential areas, and must not be heard from the residential area after 10:00 p.m. The establishment is within 400 ft . of the residential zone/use to the northeast;
2) The abovementioned businesses must be as close as possible to a major arterial, and shall not allow the traffic generated by such businesses onto residential streets, or allow such traffic to exit into and disrupt residential areas. The establishment has direct access to Main Street;
3) The abovementioned businesses must provide parking in accordance with the city off-street parking ordinance as a minimum, and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional onsite parking. Approximately 11 parking spaces are required and 5 are provided as per site plan.
4) The abovementioned businesses must do everything possible to prevent the unauthorized parking by the patrons of such businesses on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances.
5) The abovementioned businesses should do everything possible and be designed to discourage criminal activities and vandalism, both on the site and on adjacent properties. Included would be provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street.
6) The abovementioned businesses must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties.
7) The abovementioned business shall restrict the number of persons within the building to those allowed by the Chief Building Official and Fire Marshal. The
occupancy load will be established by the Building Inspections Department as part of the building permit review process

RECOMMENDATION: Staff is recommending disapproval of the request based on noncompliance with requirements \# 1 (distance), and \#3 (parking) of the zoning ordinance.






| Case or Permit No. | Number | Dir. | Street Name | Opened Date | Status | Status Date | Active Task | Closed Date | Description | Reported Date | Owner Name |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ENF2023-05841 | 610 | N | MAIN | 3/26/2023 | Closed | 3/26/2023 | Case Closed | 3/26/2023 | Weekend Inspection of 610 N. Main Tropicasa Stand-By Case |  | TAV GROUP LLC _ |
| ENF2023-05484 | 610 | N | MAIN | 3/20/2023 | Closed | 3/20/2023 | Case Closed | 3/20/2023 | Upon nightly inspection the property was closed |  | TAV GROUP LLC |
| ENF2023-05208 | 610 | N | MAIN | 3/15/2023 | Closed | 3/15/2023 | Municipal Court | 3/15/2023 | Upon inspection Tropiacasa was open, they had a live band playing music extremely loud. People were inside the the property drinking alcohol as well. From there I made contact with the two gentlemen in charge and I was informed the music was almost over and that they needed to finish their set after I asked for them to lower the music. I was assisted by McAllen P.D. officer J. Sandoval \#11742 2023-18824 The officer informed me he had been called out as well for the loud music. |  | TAV GROUP LLC |
| ENF2023-04993 | 610 | N | Main | 3/12/2023 | Closed | 3/12/2023 | Case Closed | 3/12/2023 | Tropicasa <br> Failure to obtain CUP |  |  |
| ENF2023-04531 | 610 | N | Main | 3/7/2023 | Closed | 3/7/2023 | Case Closed | 3/7/2023 | went by Tropicasa to check if they are operating without a CUP. |  |  |
| ENF2023-04440 | 610 | N | Main | 3/4/2023 | Closed | 3/4/2023 | Municipal Court | 3/4/2023 | 610 N Main (Tropicasa) <br> Operating with out a C.U.P. |  | TAV GROUP LLC |
| ENF2023-03416 | 610 | N | MAIN | 2/17/2023 | Closed | 2/19/2023 | Investigate Complaint | 2/19/2023 | $\begin{aligned} & \text { TROPICASA } \\ & \text { 610 N MAIN } \\ & \text { 2:00AM-3:00AM } \end{aligned}$ <br> TAKE PHOTOS OF INSIDE/OUTSDIE AND PHTOTOS OF ANY EVIDENCE OF ALCOHOL IF OPEN ISSUE CITATION FOR FOR NO CUP | 2/17/2023 | TAV GROUP LLC _ |
| ENF2023-02944 | 610 | N | MAIN | 2/10/2023 | Closed | 2/11/2023 | Case Closed | 2/11/2023 | 610 N MAIN ST - TROPICASA <br> OBSERVE BYOB @ 11:30PM | 2/10/2023 |  |
| ENF2023-02484 | 610 | N | MAIN | 2/5/2023 | Closed | 2/5/2023 | Case Closed | 2/5/2023 | Received a noise complain for Tropicasa. Upon arriving at the location I found no Violation at the time of the inspection. Photo and video attached. |  | TAV GROUP LLC _ |


| ENF2023-02475 | 610 | N | MAIN | $2 / 3 / 2023$ | Citation Issued | 3/30/2023 | Enforcement Action | 2/5/2023 | Docket Update. Still in violation as of 3/30/23. C.U.P. Denied by planning Dept. <br> I arrived at the location and observed that they were open and in operation. I contacted McAllen PD to assist as I would be making contact to possibly issue a citation for no C.U.P. Officer Gaona and I made contact with the owner, Mr. Pedro Antonio Rodriguez. I explained to Mr. Rodriguez why I was there and inquired if he had obtained a Conditional Use Permit to be in operation. Mr. Rodriguez stated that he has not obtained a C.U.P. I then informed Mr. Rodriguez that I would have to issue a citation for no C.U.P. <br> Officer Gaona then asked Mr. Rodriguez if they were planning on shutting down for the night any time soon, Mr. Rodriguez stated that they would not be closing down anytime soon. <br> I did not observe any alchohol consumption at the time of my inspection however, the door man was checking people entering the property for I.D. <br> 610 N MAIN - TROPICASA <br> Take pictures; verify to see if they are handling alcohol @ 2AM | $2 / 3 / 2023$ | TAV GROUP LLC |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ENF2023-01949 | 610 | N | MAIN | 1/27/2023 | Closed | 1/30/2023 | Case Closed | 1/30/2023 | 610 N MAIN - TROPICASA OPERATING WITHOUT A CUP | 1/27/2023 |  |
| ENF2023-01426 | 610 | N | MAIN | 1/22/2023 | Closed | 1/24/2023 | Enforcement Action | 1/24/2023 | Standby Case: <br> Upon arrival, witness an individual bringing a case of budlight to tropicasa. I was not able to take a picture at the time due to driving. While on site, tropicasa is operating after hours. There is a line of people waiting to get inside the building as well multiple people outside in the back of the property. They are continuing to play music. |  | TAV GROUP LLC |


| ENF2023-01425 | 610 | N | MAIN | 1/21/2023 | Corrected | 1/21/2023 | Case Closed |  | Standby Case: <br> Received multiple calls regarding Tropicasa, upon arrival resident contacted me again and I advised her I had just gotten to location to do my assessment. When arriving I could hear music from down a block. I got the sound meter out and it was at 35.9 decibels. I recorded a video of the music and it was pretty loud. I spoke to the three guys inside and advised them to lower the music. I advised them that if I were to get a call again regarding the noise, a warning citation would be issued. They lowered/turned off their music due to switching to an inside event. Will be returning for 2AM inspection after going to Blackout. | TAV GROUP LLC |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ENF2023-01304 | 610 | N | Main | 1/19/2023 | Corrected | 1/25/2023 | Case Closed |  | Description: customer called to report tropicasa hosting events advertising byob online on tropicasa.org. <br> Area: 6S <br> CitySourced Id: 3175919 <br> Device Type: Console <br> Device Model: Unknown <br> Approximate Address: 610 N Main St Suite B, McAllen, TX 78501 <br> Lat/Lng Coordinates: 26.2096896, -98.2332473 <br> OriginationlpAddress: 172.69.68.211 |  |
| ENF2023-01226 | 610 | N | MAIN | 1/18/2023 | Closed | 1/18/2023 | Case Closed | 1/18/2023 | STANDYBY COMPLAINT Noise concern at Tropicasa | TAV GROUP LLC_ |
| ENF2023-00954 | 610 | N | MAIN | 1/13/2023 | Closed | 1/13/2023 | Case Closed | 1/13/2023 | Standby Complaint <br> Noise Concern Tropicasa live load music |  |
| ENF2022-24794 | 610 | N | MAIN | 12/3/2022 | Closed | 12/3/2022 | Case Closed | 12/3/2022 | received a noise complaint call for Tropicasa. | TOVE LINDEMAN |
| ENF2022-24793 | 610 | N | MAIN | 12/2/2022 | Closed | 12/3/2022 | Case Closed | 12/3/2022 | received a noise complaint for tropicasa | TOVE LINDEMAN |
| ENF2022-24147 | 610 | N | MAIN | 11/21/2022 | Closed | 11/21/2022 | Case Closed | 11/21/2022 | I arrived at the location and performed an inspection for a noise disturbance. I found no violation at the time of inspection. Decibel level 47.3, no violation at time of inspection. Video and picture of decibel reader attached. | TOVE LINDEMAN |


| ENF2022-24136 | 610 | N | MAIN | 11/19/2022 | Closed | 11/19/2022 | Municipal Court | 11/19/2022 | Issued citation for noise. <br> Received a complaint for noise by a resident at approximately 3a. Arrived to the location and music was playing loudly. Contacted McAllen PD to provide back up to make contact and issue citation. asked for decibel reading, I informed Mr. Rodriguez that the decibel reader is only required for the entertainment district and I would be issuing a citation per Sec. 46142. Citation issued. Previous Complaint \& Summons on file. | TOVE LINDEMAN |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ENF2022-22582 | 610 | N | MAIN | 10/28/2022 | Closed | 10/28/2022 | Case Closed | 10/28/2022 | Noise Concern | TOVE LINDEMAN |
| ENF2022-21078 | 610 | N | MAIN | 10/9/2022 | Corrected | 10/9/2022 | Case Closed |  | *Standby Complaint* <br> Noise complaint Tropicasa owner Pedro | TOVE LINDEMAN |
| ENF2022-20598 | 610 | N | MAIN | 10/3/2022 | Closed | 10/3/2022 | Case Closed | 10/3/2022 | Noise complaint located at 610 N. Main St. Tropicasa Stand by case | TOVE LINDEMAN |
| ENF2022-17946 | 610 | N | Main St. | 8/28/2022 | Closed | 8/28/2022 | Case Closed | 8/28/2022 | After a 311 noise complaint of loud, I headed out to Tropicasa. The complaint came in at 1321 Jasimine Ave. I arrived there and listened for a bit and heard zero noise from anywhere including the business directly across the street. I drove around to the back side of Tropicasa and did not hear any music whatsoever. I drove around to the front and found a McAllen police officer (Vargas) headed back to his unit. I pulled up along side him to ask if it was due to a noise complaint. He said he was there because the owner called in about a lady who was filming them earlier. I asked about loud music and he said that when he arrived there was music but nothing egregious enough to warrant a violation. No music was heard by me during my time of inspection from 1321 Jasmine, directly behind Tropicasa nor in front of it. |  |
| ENF2022-17049 | 610 | N | MAIN | 8/14/2022 | Closed | 8/14/2022 | Case Closed | 8/14/2022 | I received a call from Mr. Jack Edwards at 6:04 pm stating that his wife was at home and was complaining about music coming from a business located on N 16th St. I was given Mrs. Edwards phone number and called her for further investigation at $6: 15 \mathrm{pm}$. She stated that the noise was coming from a business located across the old Mcallen library and that she can hear it into her home. | TOVE LINDEMAN |
| ENF2022-15971 | 610 | N | MAIN | 8/1/2022 | Closed | 8/1/2022 | Case Closed | 8/1/2022 | Standby call out for noise complaint | TOVE LINDEMAN |


| ENF2022-15386 | 610 | N | MAIN | 7/25/2022 | Closed | 7/25/2022 | Case Closed | 7/25/2022 | Loud Music | TOVE LINDEMAN |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ENF2022-15385 | 610 | N | MAIN | 7/24/2022 | Closed | 7/24/2022 | Case Closed | 7/24/2022 | Loud Music | TOVE LINDEMAN |
| ENF2022-14882 | 610 | N | MAIN | 7/18/2022 | Closed | 7/18/2022 | Case Closed | 7/18/2022 | $\begin{array}{\|l} \hline \text { Standby Case } 7 / 17 / 22 \\ \text { 8:56pm-10:21pm } \\ \text { Nosie complaint located at Tropicasa } \\ \hline \end{array}$ | TOVE LINDEMAN |
| ENF2022-13290 | 610 | N | MAIN | 6/27/2022 | Closed | 6/27/2022 | Case Closed | 6/27/2022 | Got a noise complaint for this location. No music was heard at all. No customers. | TOVE LINDEMAN |
| ENF2022-12869 | 610 | N | MAIN | 6/20/2022 | Corrected | 7/18/2022 | Case Closed |  | Weedy Alley/Easement located at 610 N. Main St behind home | TOVE LINDEMAN |
| ENF2022-12805 | 610 | N | MAIN | 6/20/2022 | Closed | 6/20/2022 | Case Closed | 6/20/2022 | stand by | TOVE LINDEMAN |
| ENF2022-11606 | 610 | N | Main | 6/6/2022 | Closed | 6/7/2022 | Case Closed | 6/7/2022 | Description: Casa Tropicana playing loud music on the weekends. <br> Area: 6S <br> CitySourced Id: 2724939 <br> Device Type: Console <br> Device Model: Unknown <br> Approximate Address: 610 N Main St, McAllen, TX 78501 <br> Lat/Lng Coordinates: 26.2096822, -98.2332289 <br> OriginationlpAddress: 172.70.38.75 <br> InitialBoundaryName: McAllen, TX - City Limits <br> InitialBoundaryName: Sanitation Zones <br> InitialBoundaryName: Quarantine Zone |  |
| ENF2022-10595 | 610 | N | MAIN | 5/19/2022 | Closed | 5/21/2022 | Municipal Court | 5/21/2022 | Loud Music Concern. | TOVE LINDEMAN |
| ENF2022-08937 | 610 | N | MAIN | 4/28/2022 | Closed | 4/29/2022 | Enforcement Action | 4/29/2022 | Standby Noise Complaint <br> Tropicasa <br> 610 N Main st | TOVE LINDEMAN |
| ENF2022-08118 | 610 | N | Main | 4/18/2022 | Closed | 5/9/2022 | Case Closed | 5/9/2022 | Description: CALLER IS REPORTING 2 BUSINESSES TROPICASA AND EL NOPALITO, BOTH PLACES SELLING ALCOHOL, LOTS OF PPL ON WEEKENDS, LOUD MUSIC Area: 6S <br> CitySourced Id: 2630177 <br> Device Type: Console <br> Device Model: Unknown <br> Approximate Address: 610 N Main St, McAllen, TX 78501 <br> Lat/Lng Coordinates: 26.2096822, -98.2332289 <br> OriginationlpAddress: 172.70.34.79 <br> InitialBoundaryName: McAllen, TX - City Limits <br> InitialBoundaryName: Sanitation Zones <br> InitialBoundaryName: Quarantine Zone |  |
| ENF2022-05560 | 610 | N | MAIN | 3/15/2022 | Closed | 3/15/2022 | Case Closed | 3/15/2022 | Came to take photos of sign that was placed on the fence of Tropicasa. 610 N Main st | TOVE LINDEMAN |


| BLD2022-00129 | 610 | N | MAIN | 3/11/2022 | Closed | 3/11/2022 |  | 3/11/2022 | Verify no construction at site and rear area location usage, customer stating portable restroom facilities on site. | 3/11/2022 | TOVE LINDEMAN |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ENF2022-05335 | 610 | N | MAIN | 3/10/2022 | Closed | 3/10/2022 | Case Closed | 3/10/2022 | Came to take pictures of the port-a-potty and sign at Tropicasa. |  | TOVE LINDEMAN |
| ENF2022-04654 | 610 | N | MAIN | 3/2/2022 | Corrected | 3/21/2022 | Case Closed |  | Weedy alleyway above 15 inches/ see attached photo |  | TOVE LINDEMAN |
| ENF2022-04454 | 610 | N | MAIN | 2/27/2022 | Closed | 2/27/2022 | Municipal Court | 2/27/2022 | 2nd noise complaint tropicasa |  | TOVE LINDEMAN |
| ENF2022-04452 | 610 | N | MAIN | 2/26/2022 | Closed | 2/26/2022 | Municipal Court | 2/26/2022 | noise complaint |  | TOVE LINDEMAN |
| ENF2022-02367 | 610 | N | MAIN | 2/2/2022 | Corrected | 6/14/2022 | Case Closed |  | Weedy Lot in the rear near the Alley @ 610 N. Main St. |  | TOVE LINDEMAN |
| ENF2022-02135 | 610 | N | MAIN | 1/30/2022 | Closed | 1/30/2022 | Case Closed | 1/30/2022 | I arrived at Tropicasa at 12:50am and have been here for roughly 15 minutes. No music coming from the business. There are people inside drinking but their overall volume level is low. |  | TOVE LINDEMAN |
| FOOD2021-00290 | 610 | N | main | 10/14/2021 | Renewal Due | 9/14/2022 | Renewal |  | Tropicasa 610 N Main st site $b$ \&c 956--414-0736 | 10/14/2021 |  |
| ENF2021-24209 | 610 | N | Main | 10/11/2021 | Closed | 10/11/2021 | Case Closed | 10/11/2021 | Case started with a noise complaint. I was called by Cesar to verify that they were not selling any alcoholic beverages, specifically mixed drinks. |  |  |
| ENF2021-24190 | 610 | N | MAIN | 10/10/2021 | Closed | 10/10/2021 | Municipal Court | 10/10/2021 | Noise Complaint |  | TOVE LINDEMAN |
| ENF2021-24188 | 610 | N | MAIN | 10/10/2021 | Closed | 10/10/2021 | Municipal Court | 10/10/2021 | Noise Complaint - Loud Music |  | TOVE LINDEMAN |
| ENF2021-23742 | 610 | N | MAIN | 10/2/2021 | Corrected | 10/2/2021 | Case Closed |  | Noise |  | TOVE LINDEMAN |
| ENF2021-22493 | 610 | N | Main | 9/13/2021 | Violation | 9/13/2021 | NOV-Shutdown |  | Ryan as per Cesar, can you please make arrangement for tonight around 8:00 p.m. to check for food permit if they are serving any type of items. Also, if there is any loud music, please take pictures/ videos. | 9/13/2021 |  |
| ENF2021-22443 | 610 | N | MAIN | 9/10/2021 | Closed | 9/10/2021 | Case Closed | 9/10/2021 | Loud |  | TOVE LINDEMAN |
| BLD2015-00507 | 610 | N | MAIN | 7/29/2015 | Resolved | 7/12/2017 |  |  | SGN2014-08197 was applied for a reface an existing non illuminated wood sign. Application approved never picked up. Has surpassed 180 days. Can you please inspect to ensure it was not done so we may purge permit. (eek) site plan and sign details attached. | 7/29/2015 | TOVE LINDEMAN |
| GAR2015-01083 | 610 | N | MAIN | 4/9/2015 | Issued Permit | 4/9/2015 |  |  | 1ST PERMIT | 4/9/2015 |  |
| GAR2014-01672 | 610 | N | main | 4/17/2014 | Issued Permit | 4/17/2014 |  |  |  | 4/17/2014 |  |
| GAR2014-00876 | 610 | N | MAIN | 3/13/2014 | Issued Permit | 3/13/2014 |  |  |  | 3/13/2014 |  |
| ENF2013-12424 | 610 | N | MAIN | 11/11/2013 | Corrected | 11/25/2013 | Case Closed |  | WEEDY ALLEY EASEMENT |  | TOVE LINDEMAN |
| GAR2013-05628 | 610 | N | MAIN | 10/25/2013 | Issued Permit | 10/25/2013 |  |  | 1ST PERMIT | 10/25/2013 |  |
| GAR2013-02830 | 610 | N | MAIN | 6/13/2013 | Issued Permit | 6/13/2013 |  |  | 3RD PERMIT | 6/13/2013 |  |
| GAR2013-01813 | 610 | N | MAIN | 4/24/2013 | Issued Permit | 4/24/2013 |  |  | 2ND PERMIT | 4/24/2013 |  |
| GAR2013-00395 | 610 | N | MAIN | 2/6/2013 | Issued Permit | 2/6/2013 |  |  |  | 2/6/2013 |  |
| GAR2012-06573 | 610 | N | MAIN | 12/12/2012 | Issued Permit | 12/12/2012 |  |  | 2ND PERMIT | 12/12/2012 |  |
| GAR2012-03981 | 610 | N | MAIN | 8/9/2012 | Issued Permit | 8/9/2012 |  |  | 2nd permit 2012 | 8/9/2012 |  |
| GAR2012-02917 | 610 | N | MAIN | 6/28/2012 | Issued Permit | 6/28/2012 |  |  | 1ST PERMIT | 6/28/2012 |  |


| BLD2012-00424 | 610 | N | Main | 6/14/2012 | Closed | 6/14/2012 |  | 6/14/2012 | CMM2012-03590, please verify no remodeling is going on for juice and shakes. Tenant stop by to cancel permit under review. | 6/14/2012 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GAR2012-02044 | 610 | N | MAIN | 5/23/2012 | Issued Permit | 5/23/2012 |  |  |  | 5/23/2012 |  |
| GAR2012-00796 | 610 | N | MAIN | 3/14/2012 | Issued Permit | 3/14/2012 |  |  | 1ST PERMIT | 3/14/2012 |  |
| GAR2011-01029 | 610 | N | MAIN | 10/6/2011 | Issued Permit | 10/6/2011 |  |  | 2ND PERMIT | 10/6/2011 |  |
| BLD2011-00191 | 610 | N | MAIN | 4/6/2011 | Resolved | 4/18/2011 |  |  | new sign put up w out a permit AS PER HL | 4/6/2011 |  |
| ENF2010-12538 | 610 | N | MAIN | 9/9/2010 | Closed | 11/4/2010 | Case Closed | 11/4/2010 | WEEDY ALLEY WILL MOW UNDER ANNV. |  | TOVE LINDEMAN |
| BLD2010-00421 | 610 | N | MAIN | 8/18/2010 | Closed | 8/18/2010 |  | 8/18/2010 | SGN2009-05930 Remodel non illuminated freestanding sign (Indigo) <br> sign existed painted over it and put vinyl lettering for new business) | 8/18/2010 | TOVE LINDEMAN |
| ENF2010-07089 | 610 | N | MAIN | 5/27/2010 | Closed | 5/27/2010 | Case Closed | 5/27/2010 | GARAGE SALE |  |  |
| ENF2010-05684 | 610 | N | MAIN | 5/3/2010 | Corrected | 5/24/2010 | Case Closed |  | weedy alley |  | TOVE LINDEMAN |
| ENF2009-05586 | 610 | N | MAIN | 6/3/2009 | Corrected | 6/4/2009 | Case Closed |  | ADVERTISING ON CITY R.O.W. |  |  |
| FOOD2008-01057 | 610 | N | MAIN | 9/4/2008 | Out of Business | 8/20/2009 |  |  |  | 9/4/2008 |  |

## McALLEN POLICE DEPARTMENT

## Calls For Service Report

From Date/Time: 08/01/2022 00:00
To Date/Time: 08/17/2023 23:59

Incident Type: All
Location:
610 N Main St, McAllen

| Call Date | Time | Incident Number | Incident Type | Location |
| :--- | :--- | :--- | :--- | :--- |
| $3 / 14 / 2023$ | $22: 40$ | $2023-00018824$ | Assist Other Agency | 610 N MAIN ST B, MCALLEN |
| $3 / 14 / 2023$ | $21: 57$ | $2023-00018818$ | Noise Complaint | 610 N MAIN ST, MCALLEN |
| $3 / 12 / 2023$ | $0: 12$ | $2023-00018104$ | Assist Other Agency | 610 N MAIN ST, MCALLEN |
| $3 / 4 / 2023$ | $0: 12$ | $2023-00016119$ | Police Services | 610 N MAIN ST, MCALLEN |
| $2 / 5 / 2023$ | $4: 18$ | $2023-00009198$ | Noise Complaint | 610 N MAIN ST, MCALLEN |
| $2 / 5 / 2023$ | $2: 40$ | $2023-00009174$ | Assist Other Agency | 610 N MAIN ST, MCALLEN |
| $1 / 1 / 2023$ | $4: 33$ | $2023-00000126$ | Domestic Disturbance | 610 N MAIN ST, MCALLEN |
| $1 / 1 / 2023$ | $3: 09$ | $2023-00000091$ | Domestic Disturbance | 610 N MAIN ST, MCALLEN |
| $12 / 29 / 2022$ | $5: 01$ | $2022-00091502$ | Police Services | 610 N MAIN ST, MCALLEN |
| $12 / 11 / 2022$ | $4: 30$ | $2022-00086861$ | Noise Complaint | 610 N MAIN ST, MCALLEN |
| $11 / 6 / 2022$ | $1: 04$ | $2022-00077807$ | Noise Complaint | 610 N MAIN ST, MCALLEN |
| $10 / 29 / 2022$ | $2: 12$ | $2022-00075666$ | Accident w/Injuries | 610 N MAIN ST, MCALLEN |
| $10 / 16 / 2022$ | $21: 49$ | $2022-00072389$ | Domestic Disturbance | 610 N MAIN ST, MCALLEN |
| $10 / 9 / 2022$ | $10: 46$ | $2022-00070463$ | Theft | 610 N MAIN ST, MCALLEN |
| $9 / 25 / 2022$ | $22: 45$ | $2022-00067113$ | Domestic Disturbance | 610 N MAIN ST, MCALLEN |
| $9 / 17 / 2022$ | $22: 37$ | $2022-00065210$ | Noise Complaint | 610 N MAIN ST, MCALLEN |
| $8 / 28 / 2022$ | $22: 06$ | $2022-00060108$ | Harassment | 610 N MAIN ST, MCALLEN |
| $8 / 7 / 2022$ | $21: 55$ | $2022-00054718$ | Police Services | 610 N MAIN ST, MCALLEN |

## Memo

TO:
Planning and Zoning Commission
FROM: Planning Staff
DATE: September 29, 2023
SUBJECT: REQUEST OF MARIA I. SALAZAR, FOR A CONDITIONAL USE PERMIT, FOR TWO YEARS, FOR A HOME OCCUPATION (BEAUTY SALON), AT . 55 ACRES OUT OF LOT 327, JOHN H. SHARY SUBDIVISION, HIDALGO COUNTY, TEXAS; 5009 BUDDY OWENS BOULEVARD. (CUP2023-0122)


#### Abstract

BRIEF DESCRIPTION: The property is located on the south side of Buddy Owens Boulevard, approximately 460 ft . east of North Taylor Road and is zoned C-3 (general business) District. The adjacent zoning is C-3 District to the east, south, and west, with R-1 (single family residential) District to the north. Surrounding land uses include commercial and single-family residential. A home occupation is permitted in the $\mathrm{C}-3$ district with a Conditional Use Permit and in compliance with requirements.




HISTORY: According to the Hidalgo County Appraisal District, the home was built in 1987. The City of McAllen annexed the property in 1999 with an existing residential structure. The original conditional use permit application for a home occupation was submitted on June 10, 2022, and approved August 3, 2022.

REQUEST/ANALYSIS: The applicant is proposing to continue to operate a beauty salon from an approximately 528 sq . ft. area within the existing residence. The proposed hours of operation will be 9:00 A.M. to 5:00 P.M., Monday through Friday and 9:00 A.M. to 1:00 P.M. Saturdays; the beauty salon will be closed on Sundays.

Should the conditional use permit be approved, the applicant would be required to sign the certificate acknowledging and agreeing to the conditions of the permit. The home occupation may not be operational until the issuance of the certificate. The Fire Department has inspected the building, and approved to continue with the conditional use permit. The business must comply with requirements set forth in Section 138-118(a)(1) of the Zoning Ordinance and the specific requirements are as follows:

1) The home occupation must be clearly secondary to the residential use;
2) No signs are permitted. No sign is proposed or installed;
3) There shall be no exterior display or alterations indicating that the building is being used for any purpose other than that of a dwelling;
4) There shall be no more than one additional unrelated employee other than immediate members of the family residing on the premises. There will be no additional unrelated employees residing on the premises.
5) There shall be no outside storage of materials or products. The applicant does not propose any outside storage;
6) The permitted use shall not create frequent or heavy traffic, not greater than ten percent (10\%) of the average load per hour as determined by the city traffic engineer.
7) No retail sales (items can be delivered). The applicant did not propose any retail sales from home;
8) No additions to the residence or accessory building specifically to accommodate the business. The applicant proposes no additions or accessory building to accommodate the business.
9) The business must take place in the primary residential structure on the property rather than in a detached garage or separate accessory building. The occupation is proposed to take place in the primary residential structure; and
10) The activity must take place at the location for which the permit was issued.

RECOMMENDATION: Staff recommends approval of the request, for two years, subject to compliance with the requirements in Section 138-118(a)(1) of the Zoning Ordinance and Fire Department requirements.

Dlanta Alta.


5009 Baday Planta baja-





## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: September 29, 2022.
SUBJECT: REQUEST OF JORGE L. MARTINEZ FOR A CONDITIONAL USE PERMIT, FOR ONE YEAR, AND ADOPTION OF AN ORDINANCE FOR A FOOD TRUCK PARK AT 1 TRACT OF LAND NORTH OF RAILROAD RIGHT OF WAY BETWEEN $10^{\text {TH }} \& 11^{\text {TH }}$ STREETS SOUTH OF BLOCK 49, NORTH MCALLEN ADDITION, HIDALGO COUNTY, TEXAS; 1001 ASH AVENUE. (CUP2023-0123).

BRIEF DESCRIPTION: The subject property is located north of US Business 83 between $10^{\text {th }}$ and $11^{\text {th }}$ Streets. The subject property is zoned C-3 (general business) District. The adjacent zoning is C-3 in all directions. A food truck park is permitted in a C-3 District, subject to compliance with Conditional Use Permit requirements.


REQUEST/ANALYSIS: The applicant is proposing to continue to operate a food truck park on the subject property with 5 food trucks. The initial food truck park Conditional Use Permit was approved by City Commission on September 12, 2022. Based on the submitted site plan, 46 parking spaces will be available on the subject property. The food truck park's proposed days and hours of operation would be 7:00 AM to 2:00 AM Monday through Sunday.

Since the initial approval of the food truck park, non-permitted structures used for seating have been built by food truck owners on the property. Staff has been in communication with the property owner working to obtain building permits for the constructions. However, the areas that the structures were built over are part of the required landscape area for the property; areas that must remain free of any structures for compliance purposes. Relocation of some of these structures has been proposed within the parking lot of the property, however due to parking requirements for the exiting uses on the property, relocation was not considered feasible. Moreover, the property owner has proposed additional parking from a nearby lot at 1110 Ash Avenue, but this parking lot has no surplus parking to offer since it is tied to an existing commercial use located south across Ash Avenue.

Under the original parking agreement, the food truck park lot was originally designated for an existing medical office building under the same address. The parking lot at 1110 Ash Avenue was made available for the medical office building to free the existing food truck park lot to be used by the existing tenants. Staff has observed that this lot is being used for storage of ambulances and medical equipment. Parking lot cannot be used for storage of this kind since it must remain available for general customer and or employee parking only.

The Fire and Health Departments have completed their inspections and found no violations with the proposed site. The food truck park and its vendors must comply with the requirements set forth in Section 54-51 of the Zoning Ordinance for mobile food vendors and the following specific requirements:

1) The property line of the lot must be at least 200 feet from the nearest residence or residentially zoned property;
2) The name, address, phone number and email address of a contact person who shall be available 24 hours per day, 7 days per week for the purposes of responding to complaints regarding the operation of the mobile food vendor court;
3) Mobile food vendor courts shall not operate between the hours of 2:00 AM and 7:00 AM;
4) Each mobile food vendor court shall provide access to a restroom on or within 600 feet of the property lines of the track of land on which it is situated;
5) Mobile food vendor courts must provide one (1) garbage receptacle, to hold a minimum of thirteen (13) gallons, per each vendor located on premises for public use. This requirement is in addition to the receptacles required of each individual vendor;
6) Mobile food vendors may not be placed or parking on unimproved surfaces. Food truck owners on site have built non-permitted structures for seating over unimproved surfaces;
7) Adequate lighting, as determined by the Health Director, to enable clear and unobstructed visibility of mobile food vendors and patrons shall be provided at all entrances and exits of the mobile food vendor court;
8) Mobile food vendor courts shall provide on-premise parking areas sufficient to accommodate staffing needs and seating areas.

Staff has not received any phone calls, emails, or letters in opposition to this request.

## RECOMMENDATION:

Staff recommends disapproval of the Conditional Use Permit request due to non-compliance with requirements \#6 (construction over unimproved surfaces) and non-compliance with parking agreement for food truck park.
$\in$ Ash Avens: $\rightarrow$




## Planning Department

## Memo

TO: Planning and Zoning Commission
FROM: Planning Staff
DATE: $\quad$ September 21, 2023
SUBJECT: REZONE FROM TO R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO R3C (CONDOMINIUMS) DISTRICT: 0.845 ACRE (36,821.51 SQ. FT.) TRACT BEING CALLED 0.30 ACRE TRACT OF LAND, MORE OR LESS, LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS; 7809 NORTH WARE ROAD 7801 NORTH WARE ROAD. (REZ2023-0047)

LOCATION: The property is located south of Auburn Avenue and west of North Ware Road. This particular tract is comprised of .845 acres $(36,821.51 \mathrm{sq} . \mathrm{ft}$.) with existing structures.

PROPOSAL: The applicant is proposing to rezone the property to R-3C (condominiums) District in order to develop the tract of land for an existing home and condominiums to the rear. No feasibility plan or site plan have been submitted for the proposal. The subdivision process will be required prior to building permit issuance.


ADJACENT ZONING: The subject property is zoned $\mathrm{R}-1$ (single-family residential) District. The adjacent zoning is $\mathrm{R}-1$ District in all directions. The subject property to the north is $\mathrm{C}-3$ (general business) District.

LAND USE: The property currently has an existing home with existing condominiums to the rear. Surrounding land uses are mostly vacant land.

FUTURE LAND USE PLAN: The Envision McAllen Future Land Use Plan designates the future land use for this property as Mixed-Use Nodes. The most appropriate type of development includes townhomes, triplex/quadplex, small/large multifamily, as well as mixed-use urban on a neighborhood and community scale. Mixed-Use Nodes uses are considered most appropriate for this property.

DEVELOPMENT TRENDS: The development trend for this area along North Ware Road is mixed with single-family, agricultural open spaces and commercial properties.

HISTORY: El Rancho Deluxe Condominiums Declaration was recorded in 1982, as per the Hidalgo County Clerk's Office records, and the condominium units were built in 1983, as per the Hidalgo County Appraisal District records. The property was annexed and initially zoned R1 District in 1989, which resulted in a non-conforming use and structure.

ANALYSIS: The requested zoning does conform to mixed-use nodes use designation on the Envision McAllen Future Land Use Plan.

Based on the submitted survey, the subject property consists of three structures. The existing structure along North Ware Road is proposed by the applicant as the main house/office. There two existing structures to the rear to be considered as the condominiums. The north building contains two floors; each floor consists of two units. The south building has one floor and consists of three units, in total making six units.

The applicant at this time has not proposed additional units; however, the following are the permitted number of dwelling units for R-3 multifamily exclusive of townhomes:

One-bedroom units allows for 37 units, two-bedroom units allows for 30 and three-bedroom units allows for 25 units.

Staff has not received any phone calls, emails, or letters in opposition to the initial zoning request.

RECOMMENDATION: Staff recommends approval of the rezoning request from R -1 (single-family residential) District to R-3C (condominiums).

# Carrizales Land Surveying, LLC 

Texas Registered Surveying Firm TBPELS Firm No: 10194417

## METES AND BOUNDS DESCRIPTION A 0.845 ACRE TRACT

A MEASURED 0.845 ACRE [ $36,821.51$ SQ.FT.] TRACT BEING A CALLED 0.30 ACRE TRACT OF LAND, MORE OR LESS, DESCRIBED AS THE EAST 0.30 ACRE OF THE SOUTH 181.7 FEET OF THE NORTH 331.7 FEET OF THE EAST 262.5 FEET OUT OF LOT FIFTY SIX (56), LA LOMITA IRRIGATION AND CONSTRUCTION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP RECORDED IN VOLUME 24, PAGE 68, DEED RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS AND ALL OF EL RANCHO DELUXE CONDOMINIUMS, A CONDOMINIUM IN THE CITY OF MCALLEN, HIDALGO COUNTY, TEXAS, ALL AS FULLY DESCRIBED IN THE DECLARATION OF CONDOMINIUM RECORDED IN VOLUME 4, PAGE 643, CONDOMINIUM RECORDS OF HIDALGO COUNTY, TEXAS; TOGETHER WITH AN UNDIVIDED INTEREST IN AND TO THE COMMON ELEMENTS DECLARED IN SAID DECLARATION OF CONDOMINIUM TO BE APPURTENANT TO EACH UNIT, AND AS CONYEYED TO JOSE CERVERA LU, BY VIRTUE OF SPECIAL WARRANTY DEED RECORDED IN DOCUMENT NUMBER 3208368, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS (ORHCT), AND TO REBECCA J. CERVERA AND JOSE CERVERA LU, BY VIRTUE OF WARRANTY DEED RECORDED IN DOCUMENT NUMBER 1785039, AND WARRANTY DEED WITH VENDOR'S LIEN RECORDED IN DOCUMENT NUMBER 1495830 , ORHCT, SAID 0.845 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOW:

COMMENCING at a calculated point at the intersection of Auburn Avenue and F.M. 2220 (Ware Road) for the northeast corner of Lot 56 La Lomita Irrigation and Construction Co. Subdivision as recorded in volume 24, page 67 thru 69. Deed Records, Hidalgo County, Texas, Thence South 08 degrees 42 minutes 44 seconds West with the east line of said Lot 56 , distance of 150.00 feet to a calculated point, Thence North 81 degrees 17 minutes 16 seconds West, a distance of 60.00 to a calculated point [ $\mathrm{N}: 16626414.7849$, E: 1066254.6323], on the west right of way line of said F.M. 2220 (Ware Road) from which a half ( $1 / 2$ ) inch iron rod found bearing North 01 degrees 48 minutes 57 seconds West, a distance of 1.15 feet from said calculate point, the Northeast corner of this tract of land, and the POINT OF BEGINNING;

THENCE, South 08 degrees 42 minutes 44 seconds West, along the west right of way line of said F.M. 2220 (Ware Road), a distance of 181.70 feet to a half ( $1 / 2$ )-inch iron rod found, on the west right of way line of said F.M. 2220 (Ware Road), for the Southeast corner of this tract of land;

THENCE, North 81 degrees 17 minutes 16 seconds West, a distance of 202.65 feet to a half ( $1 / 2$ )-inch iron pipe found for Southwest comer of this tract of land;

THENCE, North 08 degrees 42 minutes 44 seconds East, a distance of 181.70 feet to a half ( $1 / 2$ )-inch iron pipe found for the Northwest corner of this tract of land;

THENCE, South 81 degrees 17 minutes 16 seconds East, a distance of 202.65 feet to the POINT OF BEGINNING; containing 0.845 acres of land [ $36,821.51 \mathrm{Sq}$. Ft.] more or less.

Save and Except: All that part or portion thereof conveyed to the State of Texas, acting by and through the Texas Transportation Commission, Recorded Under Document No. 2863137, Official Records, Hidalgo County, Texas.

All coordinates, bearings, and distances noted within this metes and bounds description are in U.S. Survey Feet and reference the Texas State Plane Coordinate System South Zone 4205 and in grid coordinates.

A survey plat of even date accompanies this metes and bounds description.





## Planning Department

## Memo

## TO: Planning and Zoning Commission

## FROM: Planning Staff

DATE: $\quad$ September 28, 2023

## SUBJECT: SITE PLAN APPROVAL FOR LOT 1B, LA PLAZA PHASE 1A SUBDIVISION, HIDALGO COUNTY, TEXAS; 2200 SOUTH 10TH STREET. (SPR2023-0038)

LOCATION: The subject property is located on South $11^{\text {th }}$ Street and Toronto Avenue. The subject property is zoned C-3 (general business) District. Adjacent properties are zoned C-3 District in all directions. Surrounding land uses include commercial retail and office uses.

PROPOSAL: The applicant is proposing to construct a 49,536 square-foot building for a Primark retail store and improvements to Macy's north parking lot. The site plan requires approval by Planning and Zoning Commission prior to building permit issuance.


ANALYSIS: Access to the site is from existing curb cuts on U.S. Expressway 83, South $11^{\text {th }}$ Street, South Main Street, Toronto Avenue, Wichita Avenue, and Uvalde Avenue. Based on 49,536 square feet that will be used for retail use, 127 parking spaces are required for the site. The total mall square footage is $1,316,277$ square feet, which requires 3,294 parking spaces and 6,087 parking spaces are provided. 70 of the provided parking spaces must be accessible, nine of which must be van accessible with an eight-foot wide aisle. The applicant is meeting parking requirements for the new development. The applicant is meeting landscaping requirements for green area and trees. The development will have a total of 114,765 square feet of landscaping of which 23,184 square feet will be proposed improvements for the proposed project. A minimum ten feet wide landscaped strip is required inside the front property line. Fifty percent of the required green area
for the existing development must be visible from the street or front property line, and each parking space must be within 100 feet of a landscaped area with a tree. A six-foot buffer is required around dumpsters/compactors if visible from the street.

No structures are permitted to be built over any easements. The new development setbacks comply with plat note and zoning ordinance requirements.

The required sidewalks are already in place as well as exterior landscaping and trees.
The Building Permit Site Plan must comply with requirements noted on the Development Team Review sheet.

RECOMMENDATION: Staff recommends approval of the site plan subject to the conditions noted, Building Permit requirements and the subdivision and zoning ordinances.




 Sole


































## 

By Chm Runi
Is Samur Ex. V.P.



Sam Emilize
scouncrior ilialico
Ancemmusim





By Pring Jotan Rucuin
mer










By MhUMT
By: MhCht
Pranter:









state or onion
counviof haulton
me tis 25 dayo fin apriel.

$\frac{\text { alughath } Q . B>0}{\text { Notain Putice }}$
tate of texas



STATE Of TEXAS
COUNY OF MDA.Go



STAETORTKAS


## Oven unceen





120






. Benchmak hitiomation:






5 Stom vater deationewied 105 a por cuir
E. Est Pakinn Soed





12. Canmon Anaps soc commercial devevelopments. povide forc common pasking,







A PLAZA PHASE 1A




HALFF

# City of McAllen Planning Department APPLICATION FOR SUBDIVISION PLAT REVIEW 

311 North 15 $^{\text {th }}$ Street
McAllen, TX 78501
P. O. Box 220

McAllen, TX 78505-0220
(956) 681-1250
(956) 681-1279 (fax)


## Proposed Plat Submittal

$\qquad$ \$225 Preliminary Review Fee and \$75 Final Approval Fee Title Report
Minimum Developer's Requirements Submitted with Application $81 / 2^{\prime \prime}$ by 11 " Original Sealed Survey showing existing structures/ easements or 3 blueline copies
$\qquad$ 2 Location Maps
$28 \frac{1}{2}$ " by 11 " copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that Lam the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and haye attached written evidence of such authorization.


\begin{tabular}{|c|c|}
\hline \& \begin{tabular}{l}
City of McAllen \\
McAllin. TX 78.8501 \\
Planning Department \\
McAllen, TX 78505-0220 \\
(956) 681-1250 \\
VARIANCE TO SUBDIVISION \\
(956) 681-1279 (fax) PROCESS APPLICATION
\end{tabular} \\
\hline \[
\begin{aligned}
\& \underline{0} \\
\& \hdashline-\frac{1}{0} \\
\& 0
\end{aligned}
\] \& \begin{tabular}{l}
 \\
Current Survey and Metes and Bounds (required if the legal description is a portion of a lot)
\end{tabular} \\
\hline  \& \begin{tabular}{l}
Name Timm YAN/SuzieAN
\(\qquad\) Phone \(\qquad\) \(956-222-2779\) \\
Address \(\qquad\) 114 R.OGRAUDE DR. E-mail \(\qquad\) \\
City \(\qquad\) Mission State \(\qquad\) T- \(x\) \(\qquad\) Zip 78572
\end{tabular} \\
\hline - \& \(\qquad\) \\
\hline  \& \begin{tabular}{l}
To the best of your knowledge are there any deed restrictions, restrictive covenants, etc. which would prevent the utilization of the property in the manner indicated?
Yes \\
N No \\
I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the actual owner to submit this application and have attached written evidence of such authorization. \\
Date \(\qquad\)

\end{tabular} <br>

\hline $\begin{array}{r}0 \\ 0 \\ 0 \\ \hline 0\end{array}$ \& | *FOR OFFICE USE ONLY* |
| :--- |
| APPLICATION FILING FEE: $\quad$ \$250.00 |
| Accepted by_KF Payment received by $\qquad$ |
| Rev 06/21 | <br>

\hline
\end{tabular}

M City of McAllen
Planning Department REASON FOR APPEAL

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
${ }^{* *}$ Information provided here by the applicant does not guarantee that the Commission will grant a variance.
${ }^{* * *}$ Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below.

1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.
ADDITIONAL ROW DAD. ALONG S. STOR OF DOVE AXE. SHALL MAKE SITE ON-DFVKCODムBLE
2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.


## Memo

## To: CITY OF MCALLEN PLANNING DEPT.

Attn: Kaveh
From: David Omar Salinas, P.E.

## CC: FILE

Date: 8/11/2023
Re: AFG PLAZA Variance to ROW along S. side of Dove Ave.

This request on behalf of Jimmy and Suzi An to NOT to dedicate any additional ROW along the south side of Dove Ave. per planning staff plat review comments. The current ROW on the south half of Dove Ave. is 50.0 feet for a total existing ROW of 100 feet taking into the account the recorded plat along the north side of Dove Ave. is 100.0 feet.

The existing 50.0 foot ROW along the south side of Dove Ave. ( 50.0 feet south of and 50.0 feet north of the Dove Ave. centerline) is also consistent with the ROW of the recorded plat of Del Pedregal Estates, Phase Il located east of and adjacent to proposed AFG Plaza Subd.

All of the current commercial improvements on this lot shall be demolished and removed in favor of a newly proposed commercial plaza complete with parking. Any additional roadway dedication along the south side of Dove Ave. will make this site almost undevelopable.

Attached are the variance exhibits and fee for this variance request. Thank you.



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 9/28/2023

## SUBDIVISION NAME: AFG PLAZA SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

McColl Road (F.M. 2061): 20 ft . of additional dedication for 60 ft . from centerline for 120 ft . total ROW.
Paving $65 \mathrm{ft} .-85 \mathrm{ft}$. Curb \& gutter: Both Sides
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording, if not done by the state.
E. Dove Avenue: Dedication as needed for 60 ft . from centerline for 120ft. total ROW. Paving: 65 ft . to 85 ft . Curb \& gutter: Both Sides Revisions needed:
-City of McAllen thoroughfare plan designates E. Dove Avenue, as a Principle arterial with 120 ft . of ROW. Current subdivision layout does not comply with required ROW dedication requirements. Engineer submitted a variance request to allow existing 100 ft . ROW as depicted on plat with no additional dedication. If approved dedication requirements to maintain existing 100 ft . of ROW throughout the plat boundary would apply.(Ex. NE Corner of plat that was not included in conveyance to the City of McAllen.)
-Label ROW being dedicated by this plat along Dove Avenue please see requirements above, prior to final.
-Clarify NE corner of plat not included in conveyance to the City of McAllen, prior to final.
-Clarify area conveyed to the City Of McAllen, submit copy of referenced documents for staff review prior to final.
-Include any document numbers regarding existing dedication of Dove Avenue, as applicable and provide copies for staff review, prior to final.
-A new corner clip will be required after dedication, review and revise as applicable, finalize prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.

```
Paving___ Curb & gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft. Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft. Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105
```

Applied

| ALLEYS |  |
| :---: | :---: |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties <br> Revisions Needed: <br> -As per plat submitted on August 14th, 2023, plat proposes a 20 ft . service drive , if proposing Private Service Drive Easement, Easement must be private with 24 ft . of dedication with 24 ft . of paving in compliance with Public Works and Fire Department requirements. Alley or service drive easement cannot dead-end, provide for extension or looping of alley or service drive easement on the plat prior to recording. Finalize alley/service drive requirements prior to recording. <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| * Front: McColl Road (F.M. 2061)/ E. Dove Avenue: In accordance with the zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner :See front setback note. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: Commercial Development. <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 5 ft . wide minimum sidewalk required along N . McColl Road and 4 ft . wide minimum sidewalk required along E. Dove Avenue. <br> ** 5 ft . Sidewalk requirements as per Engineering Department requirements. <br> **Subdivision Ordinance: Section 134-120 | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> Revisions Needed: <br> -Revise note as shown above, prior to final. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> Revisions Needed: <br> -Include note as shown above, prior to final. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |


| NOTES |  |
| :---: | :---: |
| *Must comply with City Access Management Policy. <br> **As per McAllen's Access Management Policy, spacing requirement along both McColl Road <br> at 55 MPH and Dove Avenue is 425 ft . between any entrances/streets <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> **Note subject to change once subdivision requirements have been finalized. Finalize wording for note prior to final. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if subdivision is proposed to be public. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | Required <br> Required <br> Applied <br> Applied <br> NA <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area. <br> **Include original subdivision boundary. Original subdivision boundary should be a bold solid line and new lot lines should be solid lines but not as bold as original subdivision boundary line, finalize prior to final. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing : A-O(Agricultural and Open-Space) District and C-4 (Commercial Industrial) District Proposed: C-4 (Commercial Industrial) District <br> ${ }^{* *}$ At the City Commission meeting of December 12th,2022, a rezoning request at the subject property was approved to complete the entire tract zoning C-4 District. <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval. <br> ${ }^{* *}$ At the City Commission meeting of December 12th,2022, a rezoning request at the subject property was approved to complete the entire tract zoning C-4 District. <br> ***Zoning Ordinance: Article V | Compliance <br>  <br> Completed |
| PARKS |  |
| * Land dedication in lieu of fee. As per application dated November 29,2022 proposed land use is Retail/Restaurant, commercial developments do not apply to Parks. | NA |


| * Park Fee of \$700 per lot/dwelling unit to be paid prior to recording. As per application dated |  |
| :--- | :---: |
| November 29,2022 proposed land use is Retail/Restaurant, commercial developments do not <br> apply to Parks. <br> * Pending review by the Parkland Dedication Advisory Board and CC. As per application dated <br> November 29,2022 proposed land use is Retail/Restaurant, commercial developments do not <br> apply to Parks. | NA |
| TRAFFIC | NA |
| * As per Traffic Department, Trip Generation required to determine if TIA is <br> required, prior to final plat. <br> * Traffic Impact Analysis (TIA) required prior to final plat. | Non-compliance |
| COMMENTS | TBD |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Any abandonments must be done by separate process, not by plat, any abandonments by <br> separate instrument must be finalized prior to recording. <br> *Subdivision boundaries may need to be adjusted as needed due to existing dedications as <br> needed, prior to final. Including bold boundary lines as applicable. |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED <br> PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES <br> APPROVALS AND CLARIFICATION OF THE REQUESTED VARIANCE FOR E. DOVE <br> AVENUE. | Applied |



## Subabad:0034



## Proposed Plat Submittal

 Title Report$\times$ $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/ easements or 3 blueline copies
$\qquad$ 2 Location Maps
$\begin{array}{r}x \\ \times \\ \hline\end{array}$ $281 /{ }^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow 6 Folded blueline prints of the proposed plat
$\frac{1}{\times}$ 2 Warranty Deeds (Identifiying owner on application) Autocad 2005 DWG file and PDF of plat
$\times$ Letter of Authorization from the owner, if applicable Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$\checkmark$ Metes and bounds
$\checkmark$ Lots numbered with dimensions and area of irregular lots noted
$\checkmark$ Surrounding platted lots and/or lot lines for uplatted tracts
$\checkmark$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$\checkmark$ North arrow, scale and vicinity map
$\checkmark$ Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans, it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and heve attached written evidence of such authorization.


Date $\qquad$
Print Name IDENI. TREVINO

August 15, 2023
City of McAllen Planning Department 311 N. $15^{\text {th }}$ Street McAllen, Texas 78501

Attn: Mario Escamilla
Re: Salinas Brothers Subdivision located on the West side of Los Ebanos Road, approximately 2,970 feet North of Mile 8 North Road in McAllen, Texas

Mr. Escamilla:
This letter is to request a six months extension for Salinas Brothers Subdivision preliminary plat approval process.

As denoted by the engineering seal on this letter, I believe that I have fulfilled my obligations as an engineer under the Texas Engineering Practice Act pursuant to its requirements to protect the public health, safety, and welfare in the practice of engineering.

Should you have any questions, feel free to contact me at my office.
Sincerely,
TREVINO ENGINEERING


Iden I. Trevino, P.E.


08/15/2023




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 9/29/2023

| SUBDIVISION NAME: SALINAS BROTHERS SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| North Los Ebanos Road: Proposing 30ft. dedication or as needed for 50 ft . from centerline for 100 ft . total ROW <br> Paving: 65 ft . Curb \& gutter: Both Sides <br> Revisions Needed: <br> -Remove "Prop" from ROW labeling as applicable, prior to final. <br> -Label ROW dimension after accounting for dedication, to existing property line across North <br> Los Ebanos Road as "total", prior to final. <br> -Include document numbers on plat and provide any documents as applicable regarding any existing ROW dedications for North Los Ebanos Road, prior to final. <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ***Monies must be escrowed if improvements are not constructed prior to recording. | Non-compliance |
| $\mathrm{N} / \mathrm{S}$ Collector Street (West Side): Dedication as needed for 60 ft .- 70 ft . total ROW. <br> Paving $40 \mathrm{ft}-44 \mathrm{ft}$. Curb \& gutter: Both Sides. <br> Pending Items: <br> -Please provide ownership map to verify that no landlocked properties exist or will be created, prior to final. <br> -Clarification needed on the 50 ft . Dedication to H.C.W.C.I.D No.7, and provide a copy of any referenced document for staff review prior to final. <br> -Street alignment, transitions and R.O.W being reviewed by staff once status of 50 ft . <br> Dedication to H.C.W.C.I.D No. 7 is clarified and plat would need to be revised accordingly as applicable prior to final. ROW subject to increase as applicable to accommodate transitions and street alignment, finalize prior to final. <br> ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ***Monies must be escrowed if improvements are not constructed prior to recording. | Non-compliance |
| Paving $\qquad$ Curb \& gutter $\qquad$ ***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan <br> ***Monies must be escrowed if improvements are not constructed prior to recording. | NA |
| * 1,200 ft. Block Length <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 900 ft . Block Length for R-3 Zone Districts. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> *Alley/service drive easement required for commercial properties and multi-family properties. **Subdivision is proposed to be single-family residential use in ETJ. Alley/Service street requirements subject to change, if property is annexed, clarify annexation status prior to final. ***Subdivision Ordinance: Section 134-106 | Applied |


| SETBACKS |  |
| :---: | :---: |
| * Front: Proposing 50 ft . or in line with average setback of existing structures, or easement, whichever is greater <br> Pending Items: <br> -Clarify proposed setback and ensure compliance with minimum setback requirements for City and County, finalize wording prior to final. <br> **Subdivision Ordinance: Section 134-106 <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Proposing: Rear: 15 ft . or easement, whichever is greater. <br> Pending Items: <br> -Clarify proposed setback and ensure compliance with minimum setback requirements for City and County, finalize wording prior to final. <br> $-\mathrm{N} / \mathrm{S}$ collector street along west side will be finalized prior to final. <br> -Clarification needed on the 50 ft . Dedication to H.C.W.C.I.D No.7,and provide a copy of any referenced document for staff review prior to final. <br> *****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Proposing: Sides: 6 ft . or easement, whichever is greater. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easements. <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage: 18 ft . except where greater setbacks are required; greater setback applies. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along North Los Ebanos Road and other street as applicable, prior to final. <br> Revisions needed: <br> -Finalize wording for note once ROW requirements have been finalized, prior to final. <br> *Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. <br> ***Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Applied |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and other street as applicable <br> Revisions needed: <br> -Finalize wording for note once Lot Frontage/ROW requirements have been finalized, prior to final. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> Revisions needed: <br> -Add note as shown above prior to final. <br> ***Landscaping Ordinance: Section 110-46 | Non-compliance |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |


| NOTES |  |
| :---: | :---: |
| * No curb cut, access, or lot frontage permitted along. <br> Revisions needed: <br> --Finalize wording for note once Lot Frontage/ROW requirements have been finalized, prior to final. <br> ${ }^{* *}$ Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ***Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | TBD <br> NA <br> NA <br> Applied <br> NA |
| LOT REQUIREMENTS |  |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 <br> * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance Compliance |
| ZONING/CUP |  |
| * Existing: ETJ Proposed: Residential <br> Pending items: <br> -Engineer must clarify annexation status prior to final. If annexation is proposed, process must be finalized prior to final along with initial zoning process. <br> ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> Pending items: <br> -Engineer must clarify annexation status prior to final. If annexation is proposed, process must be finalized prior to final along with initial zoning process. <br> ***Zoning Ordinance: Article V | Non-compliance |
| PARKS |  |
| * Land dedication in lieu of fee. As per Parks Department, properties in ETJ are not subject to Parks Department requirements. Engineer must clarify annexation status prior to final, park fee will be required if property is annexed. | Required |


| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per Parks Department, properties in ETJ are not subject to Parks Department requirements. Engineer must clarify annexation status prior to final, park fee will be required if property is annexed. <br> *Pending review by the City Manager Office. As per Parks Department, properties in ETJ are not subject to Parks Department requirements. Engineer must clarify annexation status prior to final, park fee will be required if property is annexed. | Required |
| :---: | :---: |
|  | Required |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation waived for two single-family residences, no TIA required. | Compliance |
| * As per Traffic Department, Trip Generation waived for two single-family residences, no TIA required. | Compliance |
| COMMENTS |  |
| Comments: <br> -Must comply with City's Access Management Policy. <br> - Any abandonments must be done by separate process, not by plat. <br> -Engineer must clarify annexation status prior to final. If annexation is proposed, process must be finalized prior to final along with initial zoning process. <br> -If any variance request is proposed, original application with fee must be submitted to the Planning Department. <br> -Please provide ownership map to verify that no landlocked properties exist or will be created, prior to final. <br> -Clarification needed on the 50 ft . Dedication to H.C.W.C.I.D No.7, and provide a copy of any referenced document for staff review prior to final. <br> -The subdivision was approved in Preliminary form at the Planning and Zoning Commission meeting of April 5th,2022. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE PRELIMINARY 6-MONTH EXTENSION SUBJECT TO CONDITIONS NOTED, DRIANAGE, AND UTILITY APPROVALS. | Applied |



|  | City of McAllen $\qquad$ <br> Planning Department <br> 311 NORTH $15{ }^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | Subdivision Name $\qquad$ <br> Location $\quad 900^{\prime}$ South of Daffodil Avenue along the east side of Taylor Road <br> City Address or Block Number $\qquad$ <br> Number of Lots $\qquad$ 1 Gross Acres $\qquad$ Net Acres $\qquad$ 4.70 ETJ «Yes $\square$ No <br> Existing Zoning R-1 $\qquad$ Proposed Zoning $\qquad$ R-1 Rezoning Applied for $\square$ $\square$ Yes $\mathbb{X}$ No Date $\qquad$ <br> Existing Land Use $\qquad$ Open Proposed Land Use $\qquad$ Rsdntl. Irrigation District \# U.I.D. <br> Replat $\square$ Yes XNo Commercial $\qquad$ Residential $\qquad$ <br> Agricultural Exemption $\square$ Yes $\square$ No <br> Estimated Rollback Tax Due $4,552 . \mathrm{k} 4$ $\qquad$ <br> Parcel \# $\qquad$ 281508 Tax Dept. Review Me 91123 $\qquad$ <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ <br> Legal Description 4.80 Acres out of Lot 277 and 287, John H. Shary Subdivision $\qquad$ |
| ¢ |  |
|  |  |
|  |  |
|  |  |



## LOCATION




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 9/29/2023

## SUBDIVISION NAME: VICTORIA'S OAKS SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North Taylor Road: Dedication as needed for 40 ft. from centerline for 80 ft . ROW
Paving: 52 ft . Curb \& gutter: both sides
*Plat proposes 20 ft . additional dedication by this plat.
Revisions needed
-Include "Existing" labeling for existing ROW prior to final.
-Include "Total" labeling for ROW dimension from new property line to existing across North Taylor Road, prior final.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.
E/W collector(Southern Boundary,1/4 Mile Location): Dedication as needed for 60 ft . total R.O.W.

Paving _40 ft.__ Curb \& gutter: Both Sides.
Pending Items:
-Please provide ownership map to verify that no landlocked properties exist or will be created, prior to final.
-Clarify status of remnant tract along southern plat boundary, finalize prior to final.
-Street alignment, transitions and R.O.W being reviewed by staff and plat would need to be revised accordingly as applicable prior to final once ROW requirements have been established.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.

## Paving

Curb \& gutter
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.

* 1,200 ft. Block Length.
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105

| Non-compliance |
| :---: |
| Non-compliance |
| NA |
| Compliance |
| NA |
| NA |


| ALLEYS |  |
| :---: | :---: |
| ROW: 20 ft . Paving: 16 ft . <br> *Service Street: In residential subdivisions which have lots abutting major or minor arterials or major collectors, the residences on such lots shall not face the major or minor arterial or major collector, unless: There shall be provided, in addition to any front setback, a 20 -foot planting area (as defined in chapter 110, article II, Landscaping) between such lot and the major or minor arterial or major collector; If rear garbage pickup and/or rear access are not available to such lot, there shall be placed a service street, in addition to the planting area described in subsection (d)a.1., between the front lot line of such lot, and such planting area. Such service street shall also be at least 20 feet wide, and built to city plans and specifications by the developer, finalize service street requirements prior to final. <br> ***Subdivision Ordinance: Section 134-106 | Non-compliance |
| SETBACKS |  |
| * Front/North Taylor Road: 45 ft . or in line with average setbacks of existing structures or greater for easements, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above, prior to final. <br> ** Proposing:45 ft. or in line with existing structure, whichever is greater applies. <br> ***Subdivision Ordinance: Section 134-106 <br> ****Zoning Ordinance: Section 138-356 | Non-compliance |
| * Rear: Proposing: In accordance with the zoning ordinance, or greater for easement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Sides: Proposing: In accordance with the zoning ordinance, or greater for easement. <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: Interior Lot <br> ${ }^{* *}$ Current subdivision layout does not propose any buildable lots abutting a street. <br> ***Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required along North Taylor Road and other street as applicable, prior to final. <br> Revisions needed: <br> -Finalize wording for note once ROW requirements have been finalized, prior to final. <br> **Proposing: A 4 foot wide sidewalk required on east side of N . Taylor Road. <br> ***Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final. <br> ****Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and other street as applicable <br> Revisions needed: <br> -Finalize wording for note once ROW requirements have been finalized, prior to final. <br> **Landscaping Ordinance: Section 110-46 | Non-compliance |


| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> Revisions Needed: <br> -Revise note \#14 as shown above prior to final. <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Non-compliance |
| :---: | :---: |
|  | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along <br> Revisions needed: <br> --Finalize wording for note once Lot Frontage/ROW requirements have been finalized, prior to final. <br> **Must comply with City Access Management Policy <br> ${ }^{* * *}$ As per Traffic Department, Only one driveway would be permitted along N. Taylor Road <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> ${ }^{* * * *}$ Section 110-72 applies if public subdivision is proposed. <br> ****Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ${ }^{* * * *}$ Section 134-168 applies if private subdivision is proposed. <br> ${ }^{* * * * *}$ Section 110-72 applies if public subdivision is proposed. <br> *****Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 | TBD <br>  <br> NA <br> NA <br> Applied <br> NA <br> NA |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> Revisions Needed: <br> -Clarify status of remnant tract along southern plat boundary and ensure compliance with minimum lot frontage requirements, finalize prior to final. <br> **Subdivision Ordinance: Section 134-1 | Non-compliance |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential ***Zoning Ordinance: Article V <br> * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | Applied NA |


| PARKS |  |
| :--- | :---: |
| * Land dedication in lieu of fee. |  |
| * Park Fee of $\$ 700$ (\$700 X 1 lot/dwelling unit) to be paid prior to recording. Fees are payable <br> prior to recording and can go up or down; as they are dependent on the amount of <br> lots/dwelling units. Must comply with Parkland dedication ordinance requirements prior to <br> recording. <br> * Pending review by the City Manager Office. | Required |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation for one-single family lot subdivision is waived. | NA |
| * Traffic Impact Analysis (TIA) required prior to final plat. <br> **As per Traffic Department, Trip Generation for one-single family lot subdivision is waived. | NA |
| COMMENTS |  |
| Comments: <br> -Must comply with City's Access Management Policy. <br> -Any abandonments must be done by separate process, not by plat. <br> -Notes regarding sidewalks, buffers, and lot frontage subject to change once E/W collector <br> ROW requirements are established, finalize prior to final. <br> -Please provide ownership map to verify that no landlocked properties exist or will be created, <br> prior to final. <br> -Clarify status of remnant tract along southern plat boundary and ensure compliance with <br> minimum lot frontage requirements, finalize prior to final. Subdivision requirement subject to <br> change once clarified |  |
| RECOMMENDATION | Applied |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN <br> PRELIMINARY FORM, SUBBECT TO CONDITIONS NOTED, DRAINAGE, \& UTILITY <br> APPROVALS. |  |



|  | II City of McAllen $84132023-0100$ <br> Planning Department <br> 311 NORTH $15{ }^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | Subdivision Name Harvest Cove Subdivision Phase I <br> Location On the northwest corner of Vine Avenue and Ware Road (Along Ware Road) <br> City Address or Block Number <br> Number of Lots $101^{F}$ - $\begin{aligned} & \text { q-15-23 } \\ & \text { Gross Acres } \\ & 18.677\end{aligned}$ Net Acres $\qquad$ ETJ םYes ${ }_{\Perp}$ No <br> Existing Zoning R1 $\qquad$ Proposed Zoning $\qquad$ Rezoning Applied for $\square$ Yes $\square$ No Date $\qquad$ Single Family <br> Existing Land Use Vacant Proposed Land Use $\qquad$ Irrigation District \# HCID\#1 <br> Replat $\square$ Yes dNo Commercial $\qquad$ N/A Residential $\qquad$ <br> Agricultural Exemption ôYes $\square$ No Estimated Rollback Tax Due $70,944.80$ <br> Parcel \# alog 48 FT Tax Dep <br> Water CCN $\square$ MPU $\square$ Sharyland Water SC Other $\qquad$ <br> Legal Description 18.677 acres, being out of Lots 138 \& 137, La Lomita Irrigation \& Construction Company <br> Subdivision, according to the plat thereof recorded in Volume 24, Page 67, Hidalgo County Deed Records |
| ¢ |  |
| 흥 <br> 응 <br> 0 <br> ¢ | Name Erickson Construction  Phone(956) 638-6456  <br> Address 3520 Buddy Owens  <br> C-mailjeff@ericksonrgv.com  <br> City McAllen State TX <br> Contact Person Jeff Erickson \& Rene Salinas Ramirez  |
| ¢ ¢ ¢ ¢ ¢ | Name Melden \& Hunt, Inc. $\qquad$ Phone (956) 381-0981 <br> Address 115 West McIntyre Street $\qquad$ E-mail mario@meldenandhunt.com <br> City Edinburg $\qquad$ State $\qquad$ TX Zip 78541 $\qquad$ <br> Contact Person Mario A Reyna and/or Della Robles |
|  |  |
|  | $\begin{aligned} & \text { SEP } 152023 \\ & B y \quad \text { CTMM } \end{aligned}$ |




SUBDIVISION MAP OF
HARVEST COVE SUBDIVISION PHASE I



METES AND BOUNDS DESCRIPTION

 Tin







 Helice $n$ se or or


位



 | 15 |
| :--- | :--- |

 5




 cin

frount 20 fete or obeatre for Easenemt

 Remer


Easemeris













MAVOR, GITY OF MCALLEN D Date

वTr SECRETARY
date
date



## DATE <br> $\square$

.


PRESIONT $\quad$ ATTEST: SECRETARY $^{\text {St }}$

Approvee by orannage olstrict


$\qquad$

STATE OF TEXAS
COUNT OFHIDLIG




## 


STATE Of texas
COUNT O F HIDALIO

EXECUTED THE SAME FOR THE PURPOSED AN $\qquad$ -20 -


```
MESATE Of TEAS
```



```
*)
```


Till










 EAL OF OFFICE, THIS THE___ DAY OF___ ${ }^{20}$

## 

Countr of hoaliol


| ARIO A. REYNA, PROFESSIONAL ENGINEER \# 117368 TATE OF TEXAS $03-16-2023$ | DATE: |  |
| :---: | :---: | :---: |
|  |  |  |
| dextas |  |  |






flied for record in ARTURO GUAARNO JR
IDALGO COUNTY CLERK

MELDEN \& HUNT IITC



## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 9/29/2023

## SUBDIVISION NAME: HARVEST COVE SUBDIVISION PHASE I

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

North Ware Road: 60 ft. from centerline for 120 ft. ROW
Paving: 65 ft . Curb \& gutter: Both Sides
Revisions needed:
-Label centerline prior to final.

- Label existing ROW from both sides of centerline to determine if any ROW dedication is required prior to final
- Identify existing ROW by plat or instrument and label total ROW prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
Internal Streets for R-1 (single-family residential): 50 ft . Total ROW
Paving: 32 ft . Curb \& gutter: both sides
Revisions needed:
-Clarify connection to existing recorded subdivision under Arrow Head Subdivision Phase I, prior to final.
-Street names will be assigned prior to final
-Provide Cul-de-Sac details on plat, prior to final. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required.
-Provide distance from main interior street ROW to the back of Cul-De-Sac's to verify compliance with 600 ft . block length requirements for Cul-de-Sacs, finalize prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
N/S $1 / 4$ mile collector: Dedication as needed for 60 ft . total ROW.
Paving 40 ft . Curb \& gutter: Both Sides
Revisions Needed:
-Provide for N/S $1 / 4$ mile collector dedication, prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.
E/W $1 / 4$ mile collector(Northern Boundary): Dedication as needed for 60 ft . total ROW.
Paving 40 ft . Curb \& gutter: Both Sides
Revisions Needed:
-Provide for E/W 1/4 mile collector dedication, prior to final.
**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.


## Paving__ Curb \& gutter

**Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
**Monies must be escrowed if improvements are required prior to recording.

* 1,200 ft. Block Length.

Revisions Needed:
-Subdivision layout does not comply with block length requirement, please revise accordingly prior to final. If no changes please submit variance request for 1200 ft . maximum block length requirement.
**Subdivision Ordinance: Section 134-118

| Non-compliance |
| :--- |
| Non-compliance |
|  |
| Non-compliance |
| Non-compliance |
| Non-compliance |
| NA |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

* 900 ft. Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac.

Revisions needed:
-Provide Cul-de-Sac details on plat, prior to final. As per Fire Department requirements, 96 ft . of paving face-to face required, and 10 ft . of ROW back of curb around Cul-de-Sac required.
-Provide distance from main interior street ROW to the back of Cul-De-Sac's to verify compliance with 600 ft . block length requirements for Cul-de-Sacs, finalize prior to final.
**Subdivision Ordinance: Section 134-105

| ALLEYS |
| :--- |
| ROW: 20 ft. Paving: 16 ft |
| $*$ Alley/service drive easement required for commercial properties and multi-family properties. <br> $* *$ Subdivision is proposed to be single-family residential. <br> $* * *$ Subdivision Ordinance: Section $134-106$ |

## SETBACKS

* Front: 25 feet or greater for easement. Revisions needed:
-Revise note as shown above prior to final.
**Proposing:20 feet or greater for easement
**Zoning Ordinance: Section 138-356
* Rear: Proposing: 10 feet or greater for easement.
**Zoning Ordinance: Section 138-356
* Sides: Proposing: 6 feet or greater for easement.
**Zoning Ordinance: Section 138-356
* Corner: Proposing:10 feet or greater for easement.
**Zoning Ordinance: Section 138-356
* Garage: 18 ft . except where greater setback is required, greater setback applies.
**Zoning Ordinance: Section 138-356
*ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN
SIDEWALKS
* 4 ft . wide minimum sidewalk required along N . Ware Road both sides of all interior streets and N/S Collector street as applicable.
Revisions needed:
- Plat note will need to be revised as shown above, and once sidewalk requirements are determined and ROW requirements are finalized, prior to final.
***Sidewalk requirements may increase to 5 ft . prior to final per Engineering Department requirements, finalize wording for note prior to final.
**Subdivision Ordinance: Section 134-120
* Perimeter sidewalks must be built or money escrowed if not built at this time.

Non-compliance

Required
BUFFERS

* 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial,

Non-compliance and industrial zones/uses, and along the collector street, if applicable.
Revisions Needed:

- Buffer requirements will be finalized prior to final based on the collector street, if applicable. finalize note wording prior to final.
**Landscaping Ordinance: Section 110-46

| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| :---: | :---: |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along North Ware Road and other streets as applicable. <br> Revisions needed: <br> -Finalize wording for note once ROW requirements have been finalized, prior to final. <br> **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> Revision Needed: <br> -Remove plat note \#19 prior to final. <br> *Proposing: Common or Detention areas, any private streets/alleys or drives, and/ or gates must be maintained by the property owners/HOA and not the City of McAllen. <br> Revisions needed: <br> -Finalize wording for note once subdivision requirement's have been finalized prior to final. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> Revisions required: <br> -Revise note\#14 to show the correct section reference, please see below, finalize prior to final. <br> **Section 134-168 applies if private subdivision is proposed. <br> ${ }^{* * * *}$ Section $110-72$ applies if public subdivision is proposed. <br> ${ }^{* * * * *}$ Landscaping Ordinance: Section 110-72 <br> *****Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document <br> number on the plat, prior to recording. <br> **Homeowner's Association Covenants must be submitted for staff review, prior to recording. <br> ***Section 134-168 applies if private subdivision is proposed. <br> ****Section 110-72 applies if public subdivision is proposed. <br> ${ }^{* * * * *}$ Landscaping Ordinance: Section 110-72 <br> ******Subdivision Ordinance: Section 134-168 |  |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets. <br> **Subdivision Ordinance: Section 134-1 | Compliance |


| * Minimum lot width and lot area. <br> Revisions needed: <br> - Multiple lots under current subdivision layout do not comply with minimum frontage <br> requirements review and revise lot frontages as applicable prior to final. Minimum lot width and <br> lot area: Lots must comply with the minimum 50 ft. frontage requirement and 54 ft. on corner <br> lots. <br> - Multiple lots under current subdivision layout do not comply with minimum lot area <br> requirements review and revise as applicable prior to final. Minimum lot area is 5,000 square <br> feet. <br> -Common areas do not comply minimum frontage requirements of 25 ft. review and revise as <br> applicable prior to final. <br> **Zoning Ordinance: Section 138-356 |  |
| :--- | :--- |
| ZONING/CUP | Non-compliance |
| * Existing: R-1 (Single-Family) Residential Proposed: R-1 (Single-Family) Residential <br> ***Zoning Ordinance: Article V |  |
| * Rezoning Needed Before Final Approval |  |
| **Proposed use is compliant with current zoning. |  |
| **Zoning Ordinance: Article V |  |



## II/ City of McAllen SUB 2023-0100 Planning Department

## 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION

Subdivision Name D' $\operatorname{Costa} \operatorname{SuBD}$.
Location INTRRSECTIONI N. $23^{\text {RD }}$ ST. © HACK BRRRY AXE.
City Address or Block Number
Number of Lots 1 Gross Acres $\underline{0.76}$ Net Acres $\underline{0.64}$ ETD $\square Y e s \not \otimes N o$
Existing Zoning C-3 Proposed Zoning C-3 Rezoning Applied for $\square$ Yes $\square$ No Date $\qquad$ Existing Land Use OPE. Proposed Land Userein. L Irrigation District \#_ 1 Reply es $\ddagger$ No Commercial $X$ Residential $\qquad$ Agricultural Exemption $\square Y$ Yes $\neq N o \quad$ Estimated Rollback Tax Due $1500 \%$ MPG Parcel \# 185433 Tax Dept. Review 1+0850-00-002-0063-03 Water CCN XMPU $\square$ Sharyland Water SC Other $\qquad$
Legal Description 0.76 AC. $0 / 0$ LOT $63, B 1 K .2, C$. r. HAmmoND SUBD. N.C.T.





Reviewed On: 9/29/2023

## SUBDIVISION NAME: D' COSTA SUBDIVISION

## REQUIREMENTS

STREETS AND RIGHT-OF-WAYS

North 23rd Street (FM 1926): Proposed 20ft. dedication for 50 ft . from centerline for 100 ft . total ROW
Paving: By the state Curb \& gutter: By the state
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.
North 24th Street: Proposed 30 ft . dedication from centerline for 60 ft . total ROW $\quad$ Non-compliance
Paving: 40 ft . Curb \& gutter: Both sides
Revisions Needed:
-Clarify if there are any existing dedications, along plat boundary prior to final. Dedication requirements subject to change once finalized.
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
***Monies must be escrowed if improvements are not constructed prior to recording.
Paving ___ Curb \& gutter ___
***Subdivision Ordinance: Section 134-105 and/or COM Thoroughfare Plan
${ }^{* * *}$ Monies must be escrowed if improvements are not constructed prior to recording.

* $1,200 \mathrm{ft}$. Block Length. $\quad$ Compliance
**Subdivision Ordinance: Section 134-118
* 900 ft. Block Length for R-3 Zone Districts.
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac.
**Subdivision Ordinance: Section 134-105


## ALLEYS

ROW: 20 ft . Paving: 16 ft .
*Alley/service drive easement required for commercial properties and multi-family properties. Revisions Needed:
-Provide for alley or service drive easement on the plat prior to final. Alley or service drive easement cannot dead-end.
-Provide for looping or turnaround for existing 20 ft . Alley abutting Northern property line dedicated by Falcon Addition, finalize prior to final. Turnaround and or looping(alley ,service drive easement, etc. )must be in compliance with Fire and Public Works Department requirements.
**Subdivision Ordinance: Section 134-106
Non-compliance

| SETBACKS |  |
| :---: | :---: |
| * Front: (N.23rd Street/N.24th Street):In accordance with the zoning ordinance, or greater for easements or approved site plan, or in line with average setback, whichever is greater applies. Revisions Needed: <br> -Clarify lot frontage and include street reference in setback note, once clarified note subject to change. <br> -Clarify proposed setback, prior to final. <br> **Proposing:40.0 FT or greater for easements or in line with existing structures, whichever is greater. <br> ${ }_{* * *}$ Zoning Ordinance: Section 138-356,138-367 | Non-compliance |
| *Rear: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> -Clarify lot frontage, once clarified note subject to change. <br> -Clarify proposed setback, prior to final. <br> **Proposed: 25.0 FT or greater for easements or in line with existing structures, whichever is greater. <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Sides: In accordance with the Zoning Ordinance or greater for easements or approved site plan, whichever is greater applies. <br> Revisions Needed: <br> -Revise note as shown above prior to final. <br> -Setback requirements subject to change once alley requirements have been finalized, finalize setback requirements, prior to final. <br> ***roposed: As per zoning ordinance or greater for approved site plan or easements. <br> ***Zoning Ordinance: Section 138-356 | Non-compliance |
| * Corner: Interior Lot <br> Pending Items: <br> -Corner setback requirements subject to change once alley requirements have been finalized, finalize setback requirements, prior to final. <br> **Zoning Ordinance: Section 138-356 | TBD |
| * Garage: Commercial Development. <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 5 ft . sidewalk along North 23 rd Street and 4 ft . wide minimum sidewalk required on North 24th Street. <br> ** 5 ft . sidewalk requirement as per Engineering Department. <br> ***Sidewalk requirement for North 24th Street subject to be increased to 5 ft . prior to final by Engineering Department. <br> ****Subdivision Ordinance: Section 134-120 | Applied |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |



| LOT REQUIREMENTS |  |
| :---: | :---: |
| * Lots fronting public streets. <br> Pending items: <br> -Engineer must clarify lot frontage(front and rear), subdivision requirements subject to change once clarified finalize prior to final. <br> **Subdivision Ordinance: Section 134-1 | Required |
| * Minimum lot width and lot area. <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP |  |
| * Existing :C-3 (General Business) District Proposed :C-3 (General Business) District *As per application dated September 08,2023 proposed land use is commercial, please review intended use as it may require a conditional use permit. <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. As per application dated September 08,2023 proposed land use is commercial, commercial developments do not apply to Parks. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. As per application dated September 08,2023 proposed land use is commercial, commercial developments do not apply to Parks. | NA |
| * Pending review by the City Manager's Office. As per application dated September 08,2023 proposed land use is commercial, commercial developments do not apply to Parks. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation required to determine if TIA is required, prior to final plat. | Non-compliance |
| * Traffic Impact Analysis (TIA) required prior to final plat. | TBD |
| COMMENTS |  |
| Comments: <br> *Must comply with City's Access Management Policy. <br> *Any abandonments must be done by separate process, not by plat, any abandonments by separate instrument must be finalized prior to recording. <br> *Engineer must clarify lot frontage(front and rear), subdivision requirements subject to change once clarified finalize prior to final. <br> *Provide for looping or turnaround for existing 20 ft . Alley abutting Northern property line dedicated by Falcon Addition, finalize prior to final. Turnaround and or looping(alley ,service drive easement, etc.) must be in compliance with Fire and Public Works Department requirements. <br> *Engineer must continue to finalized ownership requirements prior to final. | Required |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM SUBJECT TO CONDITIONS NOTED, DRAINAGE AND UTILITIES APPROVALS. | Applied |



|  | $\operatorname{su} 42023-0$ |
| :---: | :---: |
|  | - City of McAllen <br> Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
|  | Subdivision Name Northgate Estates $\qquad$ <br> Location Northgate Lane between 23rd and Bicentenial <br> City Address or Block Number $\qquad$ <br> Number of Lots $\qquad$ Gross Acres $\qquad$ Net Acres $\qquad$ 6.985 ETJ $\square \mathrm{Yes}$ 这 No <br> Existing Zoning $\qquad$ R1 Proposed Zoning R1 $\qquad$ Rezoning Applied for $\square$ Yes $\triangle$ No Date $\qquad$ <br> Existing Land Use $\qquad$ Residential Proposed Land Use $\qquad$ Irrigation District \# $\qquad$ N/A <br> Replat $\square$ Yes $\downarrow$ No Commercial $\qquad$ Residential $\qquad$ <br> Agricultural Exemption $\otimes$ Yes $\square$ No Estimated Rollback Tax Due $\qquad$ <br> Parcell \#585976, 1460665 <br> 585975,162826 Tax Dept. Review $\qquad$ <br> Water CCN ©MMPU $\square$ Sharyland Water SC Other $\qquad$ <br> Legal Description <br> A 8.876 ACRE [386,628.48 SQ.FT.JTRACT OF LAND, BEING PARTS OR PORTIONS OF LOTS 32 AND 33, OROOY HEIGHS CITRUS GROVES UNIT NO 2. HDCALGO COUNTY, TEXAS, ACCORDING TO THE PLAT |
| $\stackrel{\text { ¢ }}{\substack{\text { ¢ }}}$ |  |
|  |  |
| ¢ ¢ E. ¢ W | Name Roberto Salinas $\qquad$ Phone (956) 598-2940 $\qquad$ <br> Address $\qquad$ 1203 Erie Ave Suite F E-mail $\qquad$ <br> City McAllen $\qquad$ State $\qquad$ TX Zip $\qquad$ 78501 <br> Contact Person Roberto Salinas $\qquad$ |
|  |  |

## Proposed Plat Submittal

$\frac{x}{x} \$ 225$ Preliminary Review Fee and $\$ 75$ Final Approval Fee Title Report
$81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
$\times$ $28 \frac{1}{2}$ " by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
Minimum Developer's Requirements Submitted with Application
$X 6$ Folded blueline prints of the proposed plat
X 2 Warranty Deeds (identifying owner on application)
X AutoCAD 2005 DWG file and PDF of plat
$X$ Letter of Authorization from the owner, if applicable
$\underline{X}$ Proof of authority of person signing application on behalf of partnership/corporation, if applicable

## PLAT TO SHOW:

$X$ Metes and bounds
$X$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
$X$ Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$X$ North arrow, scale and vicinity map
X Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $8 \frac{1}{2 \prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.


## Proposed Plat Submittal

$\frac{x}{x} \$ 225$ Preliminary Review Fee and $\$ 75$ Final Approval Fee Title Report
X $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
$\frac{X}{x} 281^{1 / 2}$ by $11^{\prime \prime}$ copies/legible copies of plat with name \& north arrow
$X 6$ Folded blueline prints of the proposed plat
X 2 Warranty Deeds (identifying owner on application)
X AutoCAD 2005 DWG file and PDF of plat
$\frac{X}{X}$ Letter of Authorization from the owner, if applicable
X Proof of authority of person signing application on behalf of partnership/corporation, if applicable

PLAT TO SHOW:
$X$ Metes and bounds
$X$ Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
X. Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
$X$ North arrow, scale and vicinity map
X Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission of blueline copies prints and $81 / 2^{\prime \prime}$ by $11^{\prime \prime}$ copies/legible copy of the plat, affected by changes.

Owners Signature
I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached witten evidence of sugh authorization.


|  | City of McAllen $\text { VARO23-0 } 0226$ <br> Planning Department <br> McAllen, TX 78505-0220 (956) 681-1250 <br> VARIANCE TO SUBDIVISION (956) 681-1279 (fax) PROCESS APPLICATION |
| :---: | :---: |
| $$ |  |
|  |  |
| $\frac{2}{0}$ |  |
|  | To the best of your knowledge are there any deed restrictions, restrictive covenants, etc. which would prevent the utilization of the property in the manner indicated? Yes <br> 区 No <br> I certify that I am the actual owner of the property described above and this application is being submitted with my consent (include corporate name if applicable) OR I am authorized by the actual owner to submit this application and have attached written exjdencef such authorization. <br> Signature <br> Print Name <br> Roberto Salinas <br> Date $\qquad$ 08/21/2023 Owner <br> $\boxtimes$ Authorized Agent |
| $\begin{array}{r}0 \\ 0 \\ 0 \\ \hline 0 \\ \hline 0\end{array}$ | *FOR OFFICE USE ONLY* <br> APPLICATION FILING FEE: $\quad \square \$ 250.00$ <br> Accepted by $\qquad$ Payment received by $\qquad$ |

# TI City of McAllen Planning Department REASON FOR APPEAL 

Notes: As per McAllen Code of Ordinances Sec. 134-6, financial hardships alone are not an eligible standing for a variance. Please submit for consideration and review any combination of the following: (If necessary, please use an additional page to complete responses)
**Information provided here by the applicant does not guarantee that the Commission will grant a variance.
***Applicant should include all information they determine is relevant, but it is not required to provide responses to all sections listed below. <br> \section*{SEE ATTACHED LETTER <br> \section*{SEE ATTACHED LETTER <br> <br> 2. Described how the variance is necessary for the preservation and enjoyment of the legal property <br> <br> 2. Described how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner. rights of its owner. <br> <br> SEE ATTACHED LETTER <br> <br> SEE ATTACHED LETTER <br> <br> 1. Describe the special circumstances or conditions affecting the land involved such that the strict <br> <br> 1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.} land.}


1. Describe the special circumstances or conditions affecting the land involved such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of his land.

## Variance A (Cul-de-Sac Length)

Northgate Estates Subdivision (a private subdivision) is being proposed with a cul-de-sac length of 1085 ft which exceeds the requirement set forth in City of McAllen Ordinance Section 134-105 Street Requirement ( $g$ ) of 600 ft . A variance is being requested to allow the cul-de-sac length of 1085 ft with the condition of increasing the width of all interior streets of Northgate Estates Subdivision to a minimum paved width to 40 feet back to back of curb. The purpose of this request to maintain a single entrance/exit to Northgate Estates Subdivision.

## Variance B (20 ft ROW for Hobbs Dr)

Hobbs Drive is being proposed by the Rio Grande Valley Metropolitan Planning Organization as a Collector Roadway with Eighty (80) feet of Right-Of-Way according to their most recent approved thoroughfare map. The proposed Hobbs Drive will be located along the north border of Northgate Estates Subdivision. A variance is being requested to follow the City of McAllen Ordinance Section 134-105-Street Requirements (j) which requires a 60 feet Right-of-Way for Collector Roadways. This will allow Northgate Estates Subdivision to dedicate 20 feet of Right-ofWay for the proposed Hobbs Drive instead of 40 feet requested by the Rio Grande Valley Metropolitan Organization. The variance will allow for greater developable area within the subdivision.
2. Describe how the variance is necessary for the preservation and enjoyment of the legal property rights of its owner.

The variances requested are necessary for developmental purposes and are essential for the project vision and success of Northgate Estates Subdivision. The subdivision is being proposed with a single entrance along Northgate Lane and has been the vision of the project since its inception. Approval of both variances will grant the property owner the single entrance.
3. Describe how the variance will not be detrimental to the public health, safety or welfare or injurious to the legal rights other property owners enjoy in the area.

The variances requested will not alter or interfere with public health, safety, or welfare of surrounding and future property owners. As part of the approval of Variance A, we are proposing to increase the interior streets to 40 ft from 32 ft back to back of curb. This will promote safety within the subdivision for future property owners and compensate for the longer Cul-de-Sac lengths. Northgate Lane is not a dedicated Arterial or Collector roadway by the Rio Grande Valley Metropolitan Organization. By approving both variances, traffic safety will be improved by controlling access to the proposed Hobbs Drive. One entrance/exit on Northgate Lane will keep traffic from directly accessing Hobbs Drive (a collector) from the proposed subdivision.
4. Describe how the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this chapter.

The proposed variances will not prevent the orderly development and subdivision of the surrounding land with the City of McAllen's ordinances. The adjacent properties and Northgate Estates Subdivision are zoned R1-Single Family Residential. The proposed zoning for Northgate Estates Subdivision will remain R1-Single Family Residential. The proposed variances do not alter the use of the land and do not influence non-conforming development of the surrounding properties.

Engineering Firm Reg \# 21737
1203 Erie Ave Suite F McAllen, TX 78501
Phone: (956) 598-2940 roberto@turboengineers.net
August 21, 2023

City of McAllen Planning
311 N $15^{\text {th }}$ Street McAllen, TX

## Re: Variance Application <br> Northgate Estates Subdivision

To Whom It May Concern,

A variance request is being submitted for consideration to the City of McAllen Planning and Zoning Commission. It is our professional opinion that these variances will not have a negative impact to the development of the City of McAllen and are critical to the success of Northgate Estates Subdivision as a viable project.

The following variances are being submitted for consideration :
A. Cul-de-Sac length exceeding 600 ft ; proposing to increase street pavement width to 40 ft back of curb to back of curb if variance is approved.
B. 20 ft Right-of-Way dedication by Northgate Estates for Hobbs Drive instead of 40 ft requested by RGVMPO. We are requesting to follow City of McAllen Ordinance Section 134-105- Street Requirements (j) for Collector Roadways.

Attached is the variance application along with supporting documents. If there are any questions or concerns regarding this matter, please contact me at roberto@turboengineers.net or at (956) 598-2940.

Respectfully,


Roberto Salinas, P.E.




# City of McAllen 

SUBDIVISION PLAT REVIEW
Reviewed On: 9/29/2023

## SUBDIVISION NAME: NORTHGATE ESTATES

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Northgate Lane: Dedication as needed for 35 ft . from centerline for 70 ft . total ROW Paving: 44 ft . Curb \& gutter: both sides
Revisions needed:

- Reference the document number on the plat for the existing ROW, and provide a copy of the document for staff review prior to final.
- Remove any reference to "Centergrove Ave." from the Plat.
- Instead of variable ROW, please show existing ROW at multiple points to show how it varies, prior to final.
- Provide total ROW width and the ROW to the centerline after the dedication on the plat.
- All ROW requirements must be addressed prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
Hobbs Drive: Dedication as needed for 40 ft . for 80 ft . total ROW.
Proposed: 20 ft . ROW dedication for 60 ft . total ROW
Paving: 52 ft . Curb \& gutter: Both Sides
Revisions as needed:
- Provide a copy of the document for existing ROW for staff review prior to final.
- All ROW requirements must be addressed prior to final approval.
**A variance request for 20 ft . dedication for total 60 ft . ROW was submitted by the project engineer.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
Interior Street: 50 ft . for single-family residential development
Paving: 32 ft . ${ }^{*} \quad$ Curb \& gutter: both sides
Revisions as needed:
* The submitted plat exceeds the 600 ft . maximum cul-de-sac length. Revise the plat to comply with the requirement prior to final; if a variance is requested, paving width of the interior street would be 40 ft . and sidewalk easement might be required on both sides.
- Show the ROW diameter at the Cul-de-Sacs and provide a paving layout to show compliance with minimum 96 ft . paving face to face according to Fire Department requirement and and 10 ft. ROW back of curb prior to final.
- Remove "Proposed" label form street names prior to final.
- Coordinate with staff for names of the interior streets prior to final.
- Clarify if the subdivision is proposed to be private or public and submit gate details if it will be private prior to final. Additional ROW may be required at the gate area.
- Submit revised paving layout to finalized the ROW requirement prior to final.
** A variance to 600 ft . maximum Cul-de-Sac length was submitted, proposing a paving width of 40 ft . for the interior street. If the variance is approved, it should be subject to sidewalk easement on both sides.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

Non-compliance

Non-compliance

| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | Applied |
| :---: | :---: |
| * 1,200 ft. Block Length. <br> **Subdivision Ordinance: Section 134-118 | Applied |
| * 900 ft . Block Length for R-3T and R-3C Zone Districts. <br> - Property is zoned R-1 District. <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac. <br> - The submitted plat exceeds the 600 ft . maximum cul-de-sac length. Revise the plat to comply with the requirement prior to final; if a variance is requested, paving width of the interior street would be 40 ft . <br> ${ }^{* *}$ A variance to 600 ft . maximum Cul-de-Sac length was submitted, proposing a paving width of 40 ft . for the interior street. If the variance is approved, it should be subject to sidewalk easement on both sides. <br> **Subdivision Ordinance: Section 134-105 | Non-compliance |
| ALLEYS |  |
| ROW: 20 ft . Paving: 16 ft . <br> -Alleys are not proposed. <br> *Alley/service drive easement required for commercial properties <br> **Subdivision Ordinance: Section 134-106 | NA |
| SETBACKS |  |
| * Front: 25 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Rear: 10 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Interior Sides: 6 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner: 10 ft . or greater for easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> **Zoning Ordinance: Section 138-356 | Applied |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Northgate Lane, Hobbs Drive, and both sides of all interior and entrance streets. <br> - Revise the plat note as shown above prior to final <br> - Minimum sidewalk width is subject to increase as per the Engineering Department <br> - Revise the proposed plat note for 4 ft . minimum sidewalk on "Frontera Lane", since the property does not front it. <br> **Subdivision Ordinance: Section 134-120 | Non-compliance |
| * Perimeter sidewalks must be built or money escrowed if not built at this time. | Required |


| BUFFERS |  |
| :---: | :---: |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses and along Hobbs Drive. <br> - Other buffers as may be applicable prior to final. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along Hobbs Drive. <br> - Others as may be applicable prior to final. <br> ${ }^{* *}$ Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> - Subdivision proposed as single-family development which doesn't required site plan approval. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> - Please clarify if the subdivision is proposed to be public or private. If private, add a plat note as shown above prior to final. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 134-168 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> -Clarify if the subdivision is proposed to be private or public and add the plat note referencing the correct ordinance. <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> - Clarify if the subdivision is proposed to be private or public <br> - Submit a copy of the draft HOA covenant referencing the correct ordinance. <br> - A plat note to reference the HOA document is required prior to recording. |  |
| LOT REQUIREMENTS |  |
| * Lots fronting public/private streets. <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Applied |
| ZONING/CUP |  |
| * Existing: R-1 Proposed: R-1 <br> ***Zoning Ordinance: Article V | Applied |
| These comments are for subdivision requirements only - additional requirements may apply at time of site plan review |  |


| * Rezoning Needed Before Final Approval <br> ***Zoning Ordinance: Article V | NA |
| :---: | :---: |
| PARKS |  |
| * Land dedication in lieu of fee. <br> - Based on the application submitted on 4/13/2023, 13 single-family residential lots are proposed. a revise plat submitted on 6/16/2023, shows 14 residential lots. Clarify and revise the application prior to final. A park fee of $\$ 700$ per dwelling unit ( $\$ 9,800$ total) is required prior to recording. The park fee is subject to change, if the number of dwelling units changes. <br> * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> - Based on the application submitted on 4/13/2023, 13 single-family residential lots are proposed. a revise plat submitted on 6/16/2023, shows 14 residential lots. Clarify and revise the application prior to final. A park fee of $\$ 700$ per dwelling unit ( $\$ 9,800$ total) is required prior to recording. The park fee is subject to change, if the number of dwelling units changes. <br> * Pending review by the City Management's Office. <br> - Based on the application submitted on 4/13/2023, 13 single-family residential lots are proposed. a revise plat submitted on 6/16/2023, shows 14 residential lots. Clarify and revise the application prior to final. A park fee of $\$ 700$ per dwelling unit ( $\$ 9,800$ total) is required prior to recording. The park fee is subject to change, if the number of dwelling units changes. | Required Required Applied |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation is waived. | Applied |
| *Traffic Impact Analysis (TIA) not required as per Traffic Department. | NA |
| COMMENTS |  |
| Comments: <br> - There seem to be some discrepancies between the property dimensions as shown on the two submitted surveys and the plat. Please submit a new survey showing the boundaries of the subdivision and clarify any discrepancies prior to final. <br> - The owner's signature block follows public street template. Clarify if the subdivision is public or private and provide a gate detail if it is private. <br> - If the subdivision is proposed to be private, label "(Private Subdivision)" in smaller font under the name of the subdivision prior to final. <br> - If the subdivision is proposed to be private, "(Private Street)" will be needed after the name of the street prior to final. <br> - If the subdivision is proposed to be private, proper wording for owner's signature block is required. <br> - Label Detention area as Common Lot A prior to final. A plat note to reference the common lot might be required as well. <br> - Clarify point on west side of Lot 11 prior to final. <br> - Use a call out for L1 between lots 1 and 14 to be legible prior to final. <br> - Show how many feet of the 20 ft . U.E. is on Lot 7 and how many feet on detention lot prior to final. <br> - Show and label the width of the U.E. on east side of Lot 8 \& 12, and west side of Lot 11. <br> - Submit revised paving layout and gate details to finalized the ROW requirement prior to final. <br> *Must comply with City's Access Management Policy. <br> **The project engineer submitted a variance application (VAR2023-0026) including the following variances: <br> 1. A variance to the maximum 600 ft . Cul-de-Sac Length, proposing to provide 40 ft . of paving back to back for the interior street. <br> 2. A variance to dedicate 20 ft . ROW for total 60 ft . ROW for Hobbs Drive, instead of 40 ft . dedication for total 80 ft . ROW. If the variance is approved, it should be subject to providing sidewalk easement on both sides. | Non-compliance |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| RECOMMENDATION |  |
| :--- | :---: |
| STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN REVISED PRELIMINARY | Applied |
| FORM, SUBJECT TO THE CONDITIONS NOTED, DRAINAGE, AND UTILITIES APPROVAL, |  |
| AND THE BOARD'S CLARIFICATION ON THE REQUESTED VARIANCES. |  |



IM City of McAllen
Planning Department
311 NORTH $15^{\text {TH }}$ STREET •（956）681－1250 •（956）681－1279（fax） SUBDIVISION PLAT REVIEW APPLICATION


Subdivision Name $\qquad$ Pinta luz Location $+/-600^{\prime} \mathrm{K}$. of Bentsen RD．ALONG al．SiDE oF City Address or Block Number $\$ 300$ BEGAN BLVD PECAN BLU． Number of Lots 13 Gross Acres 9.80 Net Acres 9.31 ETD $\square Y$ Yes X No Existing Zoning $\frac{R-1}{}$ Proposed Zoning | $R-1$ |
| :--- | $\qquad$ Rezoning Applied for $\square$ Yes E No Date $\qquad$ Existing Land Usetmrawt Proposed Land Use $\qquad$ Irrigation District \＃ $\qquad$

Replat $\square$ Yes प No Commercial $\qquad$ Residential $\qquad$
Agricultural Exemption $\square$ Yes $\not \subset N 0$
Estimated Rollback Tax Due 1500 \＄$\$ 1$ NP C 7
Parcel \＃ 185356 Tax Dept．Review N 0850－00－002－0006－02
Water CCN $\$ MM P $\square$ Sharyland Water SC Other $\qquad$ Legal Description 9． 80 AC．GROSS $\% / 0$ LOT $6, B I K . Z, C$ E．Hammonos 9－8－23 PP
흘
N


Address $\qquad$ $3589 \omega$ ．TU बथा $D R$ ． E－mail ALVARO IGLESIASINSURNO City $\qquad$ RIO CRRNDV State $\qquad$ TX Zip 78582
Contact Person $\qquad$ Name Druid Salinas
$\qquad$ Phone 682－9001
Address $\qquad$ ことてい

DAFFODIL AXE． E－maitsalivas＠salinasengivelura City $\qquad$ M\＆ルIED State $\qquad$ Tx Zip 78501 Contact Person AroiD／Mick Name Snuff $n \leq$ 䌽wler． Phone $\qquad$
Address $\qquad$ E－mail City $\qquad$ State $\qquad$
 $(1 M 1 v)$




## City of McAllen

SUBDIVISION PLAT REVIEW
Reviewed On: 9/29/2023

## SUBDIVISION NAME: QUINTA LUZ

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

Pecan Blvd: Dedication for 60 ft . from centerline for 120 ft . total ROW
Paving: by the State Curb \& gutter: by the State
Revisions needed:

- Label the centerline and the ROW dedicated by this plat from centerline to establish ROW requirements prior to final.
- For the existing ROW, show the document number on the plat and provide a copy for staff review prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan
Interior Street: Dedication for 60 ft . in commercial area and 50 ft . for residential area Paving: 32-40 ft. Curb \& gutter: both sides
Revisions needed:
- Clarify the commercial lot(s) and revise the ROW to comply with requirements prior to final.
- Clarify if the subdivision is public or private prior to final. If proposed to be private, submit gate details. Additional ROW may be required to comply with gate requirements prior to final. - Submit the paving layout to show compliance with minimum 96 ft . of paving face to face in Cul-de-Sac and minimum 10 ft . ROW around it prior to final. Revise the ROW to comply prior to final.
- Revise the plat to comply with 600 ft . maximum Cul-de-Sac length. If a variance is requested and approved, it will be subject to minimum paving width of 40 ft .
- Interior Street names will be assigned by the City prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording
**COM Thoroughfare Plan
Quince Ave (northern boundary): Dedication for total 60 ft . ROW
Paving: 40 ft . Curb \& gutter: both sides
Revisions needed:
- Project Engineer/Staff will review the possible requirement of ROW dedication for Quince Ave. on the north side prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

```
Paving___ Curb & gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan
* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* }900\mathrm{ ft. Block Length for R-3 Zone Districts
**Subdivision Ordinance: Section 134-118
```

| Non-compliance |
| :---: |
| Non-compliance |
|  |
| TBD |
| Applied |
| NA |

> * $600 \mathrm{ft}$. Maximum Cul-de-Sac
> Revisions needed:
> - Revise the layout to comply with Cul-de-Sac maximum length requirement prior to final. If a variance is requested instead and approved, it will be subject to 40 ft . minimum of paving for interior streets.
> - Please submit paving detail to show compliance with minimum 96 ft . of paving face to face in the Cul-de-Sac and 10 ft . ROW around it prior to final. Revise the ROW to comply prior to final. **Subdivision Ordinance: Section 134-105

## ALLEYS

ROW: 20 ft . Paving:16 ft.
*Alley/service drive easement required for commercial properties

- Clarify which lot(s) is/are commercial and provide alley/service drive easement prior to final.
**Subdivision Ordinance: Section 134-106


## SETBACKS

* Front: Lots 1-12: 25 ft . or greater for easements

Lot 13: In accordance with the zoning ordinance or greater for easements, or approved site plan, or in line with existing structures, whichever is greater

- Clarify if only lot 13 is commercial and lots $1-12$ will be single-family residential prior to final.
- Revise plat notes 1 and 2 and combine them as shown above prior to final.
* Proposed:

Minimum setback lines = Front: 25 ft . or greater for easement or in line with existing structures.
Minimum setback line for Lot 13 only = Front: 75 ft . or greater for easements or in line with existing Structures
**Zoning Ordinance: Sections 138-356 \& 138-367

* Rear: Lots 1-12: 10 ft . or greater for easements

Lot 13: In accordance with the zoning ordinance or greater for easements, or approved site plan, whichever is greater

- Clarify if only lot 13 is commercial and lots $1-12$ will be single-family residential prior to final.
- Revise plat notes 1 and 2 and combine them as shown above prior to final.
- Clarify minimum rear setback for Lot 13 prior to final.
* Proposed:

Minimum setback lines = Rear: 10 ft . or greater for easements
Minimum setback line for Lot 13 only = Rear: 20 ft . or greater for easements or in line with existing Structures
**Zoning Ordinance: Section 138-356
Interior Sides: Lots 1-12: 6 ft . or greater for easements
Lot 13: In accordance with the zoning ordinance or greater for easements, or approved site plan, whichever is greater

- Clarify if only lot 13 is commercial and lots $1-12$ will be single-family residential prior to final.
- Revise plat notes 1 and 2 and combine them as shown above prior to final.
* Proposed:

Minimum setback lines = Interior sides: In accordance with the zoning ordinance or greater for easements
Minimum setback line for Lot 13 only = East Side: as per zoning ordinance or greater for easements

Non-compliance
Non-compliance

Non-compliance

| * Corner Lots 1-12: 10 ft . or greater for easements <br> Lot 13: In accordance with the zoning ordinance or greater for easement, or approved site plan, whichever is greater <br> - Clarify if only lot 13 is commercial and lots $1-12$ will be residential prior to final. <br> - Revise plat notes 1 and 2 and combine them as shown above prior to final. <br> * Proposed: <br> Minimum setback lines Lot 13 only $=$ West Side: zero feet or as per zoning ordinance or greater for easements <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Garage (Lots 1-12): 18 ft . except where greater setback is required, greater setback applies <br> - Clarify if Lot 13 is the only commercial lot prior to final. <br> - Revise setback note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Pecan Boulevard and both sides of the interior street. <br> * Engineering Department may require 5 ft . sidewalk prior to final. <br> - Finalize the sidewalk note prior to final. <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance <br>  <br> Required |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses. <br> **Landscaping Ordinance: Section 110-46 | Applied |
| * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 | Applied |
| *Perimeter buffers must be built at time of Subdivision Improvements. | Required |
| NOTES |  |
| * No curb cut, access, or lot frontage permitted along $\qquad$ <br> **Must comply with City Access Management Policy | TBD |
| * Site plan must be approved by the Planning and Development Departments for commercial lots prior to building permit issuance. | Required |
| * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> - Clarify if the subdivision is public or private, gated or not, to finalize the plat note requirement prior to final. | Non-compliance |
| * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. | Applied |


| * Developer/Homeowner's Association/Owner, their successors and assignees, and not the <br> City of McAllen shall be responsible for compliance of installation and maintenance and other <br> requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to <br> common areas and is private streets. <br> **Section 110-72 applies if public subdivision is proposed. <br> - Clarify if the subdivision is public or private to finalize the note requirement prior to final. <br> - Add a plat note as shown above prior to final. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document <br> number on the plat, prior to recording. <br> **Section 110-72 applies if public subdivision is proposed. <br> - Submit the draft HOA for staff review prior to recording. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 |  |
| :--- | :--- |
| LOT REQUIREMENTS | Required |
| * Lots fronting public/private streets <br> **Subdivision Ordinance: Section $134-1$ |  |
| * Minimum lot width and lot area |  |
| - Provide the curve table to check compliance prior to final. |  |
| **Zoning Ordinance: Section 138-356 |  |


| COMMENTS |  |
| :---: | :---: |
| Comments: <br> - Ownership must be verified and all required signatures must be submitted prior to final. <br> - Use a solid line for lot lines including south side of Lot 13 and north side of Detention Pond <br> Area. <br> - Show the legal description of all adjacent lots on all sides, including south side of Pecan <br> Blvd. <br> - It seems that 16 ft . on the west side of the subdivision is part of the existing 200 ft . HCWD <br> No. 1 Canal ROW. Provide the document number on the plat and a copy for staff review prior to final. Use a solid line if that is the not part of the common lot. Dimension of the lots or curves must exclude the portion if it's not part of the lot. Clarify, review, and revise as applicable. <br> - If the 16 ft . on the west side is part of the HCWD No. 1 Canal ROW, remove the extension of curve line on the north side of Lot 1 into the area prior to final. Review and revise as applicable. <br> - Signature blocks must comply with Sec. 134-61 of the Subdivision Ordinance. <br> - Provide the curve table prior to final. <br> - Use a letter or number for common lot and revise the name, e.g. Common Lot A, prior to final. <br> - Use a solid line to show lot lines on the north side of Common Lot. <br> *Must comply with City's Access Management Policy. | Non-compliance |
| RECOMMENDATION |  |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED, DRAINAGE, AND UTILITIES APPROVAL. | Applied |



## II City of McAllen

 Planning Department
## 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION



## In Person Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- $8 \frac{112 "}{}$ by 11 " Original Sealed Survey showing existing structures/easements or 3 blueline copies 2 Location Maps
- $281 / 2^{\prime \prime}$ by 11 " copies/legible copies of plat with name \& north arrow
- 6 Folded blueline prints of the proposed plat
- 2 Warranty Deeds (identifying owner on application)
- AutoCAD 2005 DWG file and PDF of plat
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation (if applicable)


## Email Submittal Requirements

- \$225 Preliminary Review Fee and \$75 Final Approval Fee (Both fees can be combined in one payment)
- Title Report
- Survey
- Location Map
- Plat \& Reduced P
- Warranty Deed
- DWG File
- Letter of Authorization from the owner (if applicable)
- Proof of authority of person signing application on behalf of partnership/corporation, if applicable
*Documents must be submitted in PDF format. No scanned documents*
*Please submit documents to subdivisions@mcallen.net


## *ORIGINAL APPLICATION \& FEE MUST BE SUBMITTED IN PERSON*

## PLAT TO SHOW:

- Metes and bounds
- Lots numbered with dimensions and area of irregular lots noted Surrounding platted lots and/or lot lines for unsubdivided tracts
- Name and address of owner, lienholder, developer, engineer and surveyor shown along with signature lines
- North arrow, scale and vicinity map
- Name \& dimension of adjoining street ROWs (total width \& width from centerline)

Note: Though the original submittal for application to process a subdivision plat does not require the drainage report or utility plans. it is advisable that they be included with the original submittal to expedite the review process. Complying with the minimum requirements for the original plat submittal does not constitute meeting the deadline for drainage and utility review by the appropriate boards. Additional information will be required during the review to properly complete the subdivision process. Any revisions would require resubmission and PDF files can be submitted via email at subdivisions@mcallen.net

I certify that I am the actual owner of the property described above and (include corporate name if applicable); or I am authorized by the actual owner to submit this application and have attached written evidence of sumauthorization.


Date


Print Name
 lions

Owner $\square$
Authorized Agent $X$
The Planning Department is now accepting DocuSign signatures on application



Reviewed On: 9/29/2023

| SUBDIVISION NAME: HUERTA SUBDIVISION |  |
| :---: | :---: |
| REQUIREMENTS |  |
| STREETS AND RIGHT-OF-WAYS |  |
| N. Bryan Rd: ROW dedication required for 60 ft . from centerline for 120 ft . total ROW <br> Paving: 65-85 ft. Curb \& gutter: both sides <br> Revisions needed: <br> - Revise the layout to show compliance with ROW dedication requirement prior to final. <br> - Show the total existing ROW and ROW on both sides of the centerline prior to final. <br> - Reference the document number on the plat for the existing ROW, and provide a copy for staff review prior to final. <br> - Show the total ROW after the ROW dedication and label as "total ROW" prior to final. <br> **Subdivision Ordinance: Section 134-105 <br> ${ }^{* *}$ Monies must be escrowed if improvements are required prior to recording. <br> **COM Thoroughfare Plan | Non-compliance |
| Paving $\qquad$ Curb \& gutter $\qquad$ <br> **Subdivision Ordinance: Section 134-105 <br> **Monies must be escrowed if improvements are required prior to final <br> **COM Thoroughfare Plan | plied |
| * 1,200 ft. Block Length <br> **Subdivision Ordinance: Section 134-118 | Compliance |
| * 900 ft . Block Length for R-3 Zone Districts <br> **Subdivision Ordinance: Section 134-118 | NA |
| * 600 ft . Maximum Cul-de-Sac <br> **Subdivision Ordinance: Section 134-105 | NA |
| ALLEYS |  |
| If rear garbage pickup and/or rear access are not available, a service street shall be required, in addition to the planting area, between the front lot line of such lot, and such planting area. Such service street shall also be at least 20 feet wide, and built to city plans. <br> **Subdivision Ordinance: Section 134-106 | TBD |
| SETBACKS |  |
| * Front: 45 ft . or greater for easements or in line with existing structures, whichever is greater <br> - Revise plat note \#2 as shown above prior to final. <br> * Proposed: 40 ft . <br> **Zoning Ordinance: Section 138-356 \& 138-367 <br> **Subdivision Ordinance: Section 134-106 | Non-compliance |
| * Rear: 10 ft . or greater for easements <br> - Clarify 15 ft . or revise plat note \#2 as shown above prior to final. <br> * Proposed: 15 ft . <br> **Zoning Ordinance: Section 138-356 | Non-compliance |


| * Interior Sides: 6 ft . or greater for easements <br> - Revise plat note \#2 as shown above prior to final. <br> * Proposed: 6 ft . <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| :---: | :---: |
| * Corner $\qquad$ <br> **Zoning Ordinance: Section 138-356 | NA |
| * Garage: 18 ft . except where greater setback is required, greater setback applies. <br> - Add a plat note as shown above prior to final. <br> **Zoning Ordinance: Section 138-356 | Non-compliance |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on N . Bryan Road. <br> - Revise plat note \#15 as shown above prior to final. <br> **Engineering Department may require 5 ft . sidewalk prior to final. Revise the plat note as applicable. <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
| BUFFERS |  |
| * 6 ft . opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
|  | Applied |
|  | Applied |
| NOTES |  |
| **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, gate areas, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> -The subdivision is proposed as a one-lot single-family subdivision. | Applied |
|  | NA |
|  | Applied |
|  | NA |
|  | NA |


| * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if public subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> -The subdivision is proposed as a one-lot single-family subdivision. | NA |
| :---: | :---: |
| LOT REQUIREMENTS |  |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 | Compliance |
| * Minimum lot width and lot area <br> - Show the remaining frontage of the property to determine compliance with minimum frontage requirement prior to final. <br> **Zoning Ordinance: Section 138-356 | TBD |
| ZONING/CUP |  |
| *Existing: ETJ Proposed: ETJ <br> ***Zoning Ordinance: Article V | Applied |
| * Rezoning Needed Before Final Approval <br> -The property is not proposed to be annexed. <br> ***Zoning Ordinance: Article V | NA |
| PARKS |  |
| * Land dedication in lieu of fee. <br> The application submitted on September 14, 2023, indicated that the property was in ETJ and not proposed to be annexed. The park fee does not apply to properties in ETJ unless they are annexed. | NA |
| * Park Fee of $\$ 700$ per lot/dwelling unit to be paid prior to recording. <br> The application submitted on September 14, 2023, indicated that the property was in ETJ and not proposed to be annexed. The park fee does not apply to properties in ETJ unless they are annexed. | NA |
| * Pending review by the the City Manager's Office. <br> The application submitted on September 14, 2023, indicated that the property was in ETJ and not proposed to be annexed. The park fee does not apply to properties in ETJ unless they are annexed. | NA |
| TRAFFIC |  |
| * As per Traffic Department, Trip Generation for one lot single-family is waived. | Applied |
| * Traffic Impact Analysis (TIA) required prior to final plat. | NA |
| COMMENTS |  |
| Comments: <br> - Use a solid line for the lot line after the ROW dedication prior to final. <br> - Show the legal description of all adjacent lots on all sides, including the east side on N. Bryan Road, prior to final. <br> - Show the remaining frontage of the property to determine compliance with minimum frontage requirement prior to final. <br> - Correct the location map to match the subdivision boundary prior to final. <br> - Adjust the location map to show State Highway 107 (on the south side) prior to final. <br> - Signature blocks must comply with Sec. 134-61 of the Ordinance prior to recording. <br> *Must comply with City's Access Management Policy. | Non-compliance |

## These comments are for subdivision requirements only - additional requirements may apply at time of site plan review

| RECOMMENDATION |  |
| :--- | :---: |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN | Applied |
| PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED, DRAINAGE, AND |  |
| UTILITIES APPROVAL. |  |



|  | ■ City of McAllen sub2023-0105 Planning Department <br> 311 NORTH $15^{\text {TH }}$ STREET • (956) 681-1250 • (956) 681-1279 (fax) SUBDIVISION PLAT REVIEW APPLICATION |
| :---: | :---: |
|  | Subdivision Name Santoy Subdivision <br> Location 3321 W. US Highway 83, McAllen, Texas <br> City Address or Block Number $\qquad$ $-$ <br> Number of Lots 1 $\qquad$ Gross Acres 1.27 $\qquad$ Net Acres $\qquad$ 1.27 ETJ $\quad$ Yes ${ }^{\text {ENo }}$ <br> Existing Zoning $\qquad$ C-3 Proposed Zoning $\qquad$ C-3 Rezoning Applied for $\square$ Yes ${ }^{\text {B }}$ No Date $\qquad$ <br> Existing Land Use $\qquad$ Comm. Proposed Land Use $\qquad$ Comm. Irrigation District \#1 $\qquad$ <br> Replat $\square$ Yes $\mathbf{B N o}$ Commercial $\qquad$ Residential $\qquad$ <br> Agricultural Exemption $\square$ Yes ©No Estimated Rollback Tax Due N/a <br> Parcel \# 204813 Tax Dept. Review upG <br> Water CCN EMPU $\quad$ Sharyland Water SC Other $\qquad$ <br> Legal Description $\qquad$ 1.27 Acres out of Lot 2 \& 3 King's Hiway Subdivision |
| $\sum_{0}^{\text {º }}$ |  |
| 흥 응 잉 d | Phone <br> Address $\qquad$ E-mail $\qquad$ <br> City $\qquad$ State $\qquad$ Zip $\qquad$ <br> Contact Person $\qquad$ |
|  | Name $\qquad$ Spoor Engineering Consultants, Inc. Phone 956-683-1000 <br> Address $\qquad$ 202 S. 4th Street E-mailsec@spooreng.com City McAllen $\qquad$ State $\qquad$ Tx Contact Person Steve Spoor, P.E. |
|  |  |




## NOTES:



 2) MNMMM FINSH FLOOR ELEVATON SHALL BE BI INCHES
ABOVE TOP OF CARB MEASLRED AT CENTER OF LOT.
 ZONE C' I SDESCRIBEO AS AREAS OF MVNIMAL FLOOOD HAZARO.

 PROBLEMS THAT DONT WARARAN A
4.) A. AUFFEE OPAOUU IS FEOUREE FRRM ADACEVTBTWETMEE
 FAMMIY EESIDENTIAL ANO COO
RESIOENTAL ZONESNSES.
5.) 5.0 SIDEWALK REOUIRED ALONG U.S. HIG-WAY 83


 DETENTON PLAN APPROVED BY THE CITY OF MCALEN ENGINEERIMG
DEPT. PRIOR TO ISSUANCE OF BULDING PEPMTT. 8) STORM WATER DETENTION OF 0.16 AC-FT ( 6.30 Cu it IS IS REOURED
FOR THIS SUOOVIIION 9) TEE DVVELOPER SHALL BE RESPONSIBLL FOR DETAINMG AND




METES \& BOUNDS A 127 ACRE TRACT OF LAND OUT OF LOTS 2 AND 3 . KINGG HIWAY SLBDVIIIION. | MAP RECORDS. HIDALGO COUNTY, TEXAS. |
| :--- | :--- |
| BEGIINING at a Point on the North Iine ol Lot 2 . Noth 84 Deg. 10 Nin 30 Sec. West. 8187 lee |


 TEENCE. parallel to the West line ol Lot 2 . South 08 Deg. 42 Min 30 Sec. West, 330.42 teet to a point tor the southeast conner hereot, said point being the nothtreast corner of 15 tod Vol. 19. Page 44. Map Recorcds,
Tretcce. with he North line of said 15 foot alley. Noth $84 \mathrm{Deg}, 10 \mathrm{Min} 30 \mathrm{Sec}$. West.


 North 08 Deg. 42 Min 30 Sec. East. at 30.04 leet pass the southeast conner ol Lot $L$
 Business Highway $83 ;$
THEMCE with the Narin
THENGE. with the North line of Lots 3 and 2 . and the South line of Business Highway 83.
 more or less.

[^0]

## $\mathbb{M} \mathbb{M}$

SANTOY SUBDIVISION

Being a Subdivision of a 1.27 Ac. Tract of Land Hidalgo County and 3, according to plat record in Vol. 3, Pg. 8, Map Records, Map Records,


Spoor Engineering Consultants, Inc Consuling Engineers. Civil Land Planning
 cespooreng.com 195668831000 Hicl

STATE OF TEXAS
COUNTY OF hidalgo,



## 

STATE OF TEXAS
COUNTY OF HDALGO:



NOTARY R LaIC DATE


STATE OF TEXAS:
COUNTY OF HDLGO,
CHARMAN PLANNG $\varepsilon$ ZOMNG COMMSSION DATE




STATE OF TEXAS:
COUNTY OF HDALGO:

dATE
${ }^{1}$ STEPREN SPOOR, REGS


$\overline{\text { MATOR. CITY OF MCALLEN }}$ DATE



hoalco conit dranace istrict no.

Reviewed On: 9/29/2023

## SUBDIVISION NAME: SANTOY SUBDIVISION

## REQUIREMENTS

## STREETS AND RIGHT-OF-WAYS

U.S. Highway 83: Dedication required for 50 ft . from centerline for total 100 ft . ROW
Paving: By the State Curb \& gutter: By the State
Proposing: 7.5 ft additional ROW for 52 ft . from "PVMT U.S. HWAY 83 " centerline for total
92.5 ft. ROW
Revisions needed:

- Clarify "PVMT" centerline to finalize the ROW dedication requirement prior to final.
- Show the ROW from centerline after ROW dedication, and total ROW along the property
after ROW dedication and label as "Total ROW" prior to final.
- Any additional ROW dedication requirement must be shown on the plat, if applicable, or a
variance request must be submitted and approved prior to final.
- Submit a copy of the referenced documents shown on the plat prior to final.
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to recording.
**COM Thoroughfare Plan

Paving $\qquad$ Curb \& gutter
**Subdivision Ordinance: Section 134-105
**Monies must be escrowed if improvements are required prior to final
**COM Thoroughfare Plan

* 1,200 ft. Block Length
**Subdivision Ordinance: Section 134-118
* 900 ft . Block Length for R-3 Zone Districts
**Subdivision Ordinance: Section 134-118
* 600 ft . Maximum Cul-de-Sac
**Subdivision Ordinance: Section 134-105
ALLEYS

ROW: $20 \mathrm{ft} . \quad$ Paving: 16 ft .
*Alley/service drive easement required for commercial properties

- Plat shows 15 ft . alley on the rear side of the property. Revise the plat prior to final as needed to comply with requirements for City services.
- Alley/service drive easement may not dead-end. Revise as applicable prior to final.
**Subdivision Ordinance: Section 134-106
SETBACKS

[^1]| * Rear: In accordance with the Zoning Ordinance, or greater for the approved site plan, or easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| :---: | :---: |
| * Sides: In accordance with the Zoning Ordinance, or greater for the approved site plan, or easements <br> **Zoning Ordinance: Section 138-356 | Applied |
| * Corner <br> **Zoning Ordinance: Section 138-35 | NA |
| * Garage $\qquad$ <br> **Zoning Ordinance: Section 138-356 | NA |
| *ALL SETBACKS ARE SUBJECT TO INCREASE FOR EASEMENTS OR APPROVED SITE PLAN | Applied |
| SIDEWALKS |  |
| * 4 ft . wide minimum sidewalk required on Highway 83. <br> - Clarify/revise plat note as shown above prior to final. <br> *Engineering Department may require 5 ft . wide sidewalk prior to final. <br> **Subdivision Ordinance: Section 134-120 <br> * Perimeter sidewalks must be built or money escrowed if not built at this time. | Non-compliance |
|  | Required |
| BUFFERS |  |
| * 6 ft. opaque buffer required from adjacent/between multi-family residential and commercial, and industrial zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> * 8 ft . masonry wall required between single family residential and commercial, industrial, or multi-family residential zones/uses <br> **Landscaping Ordinance: Section 110-46 <br> *Perimeter buffers must be built at time of Subdivision Improvements. | Applied |
|  | Applied |
|  | Required |
| NOTES |  |
| **Must comply with City Access Management Policy <br> * Site plan must be approved by the Planning and Development Departments prior to building permit issuance. <br> * Common Areas, any private streets/drives, etc. must be maintained by the lot owners and not the City of McAllen. <br> * Common Areas for commercial developments provide for common parking, access, setbacks, landscaping, etc. <br> * Developer/Homeowner's Association/Owner, their successors and assignees, and not the City of McAllen shall be responsible for compliance of installation and maintenance and other requirements per Section 134-168 of the Subdivision Ordinance, including but not limited to common areas and its private streets. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 <br> * Homeowner's Association Covenants must be recorded and submitted with document number on the plat, prior to recording. <br> **Section 110-72 applies if private subdivision is proposed. <br> **Landscaping Ordinance: Section 110-72 <br> **Subdivision Ordinance: Section 134-168 | Applied |
|  | Required |
|  | Applied |
|  | Applied |
|  | NA |
|  | NA |


| LOT REQUIREMENTS |  |
| :--- | :---: |
| * Lots fronting public streets <br> **Subdivision Ordinance: Section 134-1 <br> * Minimum lot width and lot area <br> **Zoning Ordinance: Section 138-356 | Compliance |
| ZONING/CUP | Compliance |
| * Existing: C-3 \& R-4 Proposed: C-3 <br> - The rear portion of the property is zoned is R-4. Engineer to verify and submit the rezoning <br> request. Rezoning must be approved prior to final | Non-compliance |
| **Zoning Ordinance: Article V |  |


| RECOMMENDATION |  |
| :--- | :---: |
| Recommendation: STAFF RECOMMENDS APPROVAL OF THE SUBDIVISION IN | Applied |
| PRELIMINARY FORM, SUBJECT TO THE CONDITIONS NOTED, UTILITIES, AND |  |
| DRAINAGE APPROVAL. |  |



| P | PRESENT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A | ABSENT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MC | MEETING CANCELLED |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LQ | LACK OF QUORUM |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION MEETINGS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | $\begin{gathered} \stackrel{N}{2} \\ \stackrel{+}{2} \\ \stackrel{6}{6} \end{gathered}$ | $\begin{array}{\|c} \underset{N}{N} \\ \frac{N}{5} \\ \hline \end{array}$ | $$ | $\begin{aligned} & \text { N} \\ & \underset{N}{N} \\ & \text { NO} \end{aligned}$ | $\begin{array}{\|c\|} \underset{N}{N} \\ \hat{\mathbf{O}} \\ \hline \mathbf{O} \\ \hline \end{array}$ | $\begin{aligned} & \underset{N}{N} \\ & \underset{N}{N} \end{aligned}$ | $\begin{aligned} & \tilde{N} \\ & \mathrm{~N} \\ & \mathbf{J} \\ & \mathrm{U} \\ & \hline \end{aligned}$ | $\begin{aligned} & \stackrel{\infty}{\mathbf{0}} \\ & \frac{\mathbf{\infty}}{\mathbf{d}} \end{aligned}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \underset{\sim}{0} \\ & \stackrel{y}{0} \end{aligned}$ | $\begin{aligned} & N \\ & \stackrel{N}{0} \\ & \stackrel{y}{\circ} \\ & \hline \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \stackrel{0}{\circ} \\ & \hline 0 \end{aligned}$ | $\begin{aligned} & \stackrel{N}{N} \\ & \stackrel{N}{\mathbf{N}} \end{aligned}$ | $\begin{aligned} & \underset{\sim}{N} \\ & \underset{\sim}{\mathbf{N}} \\ & \hline \end{aligned}$ | $\begin{array}{\|c} \mathfrak{N} \\ \stackrel{1}{N} \\ \mathbf{N} \\ \hline \end{array}$ | $\begin{array}{\|l} \underset{\sim}{N} \\ \underset{\sim}{\infty} \\ \hline \underset{\sim}{\circ} \\ \hline \end{array}$ | $\begin{array}{\|c} \underset{\sim}{\sim} \\ \underset{\sim}{\mathrm{N}} \\ \hline \end{array}$ | $\begin{aligned} & \text { ๗ } \\ & \stackrel{\circ}{\circ} \\ & \text { 응 } \end{aligned}$ |  |  | $\begin{aligned} & \text { N} \\ & \text { Non } \\ & \text { O} \\ & \hline \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \stackrel{N}{\mathbf{N}} \\ & \mathbf{O} \end{aligned}$ | $\begin{aligned} & \text { N } \\ & \stackrel{N}{\mathrm{O}} \\ & \underset{\mathrm{~N}}{ } \end{aligned}$ |  | $\begin{array}{\|c\|} \underset{\sim}{N} \\ \stackrel{\rightharpoonup}{0} \\ \underset{N}{2} \\ \hline \end{array}$ |  |
| Michael Fallek | P | P | P | P | A | P | P | P | A | P | P | A | P | P | P | A | P-LQ | A | A |  |  |  |  |  |  |
| Gabriel Kamel | P | A | P | P | P | P | P | A | P | P | P | P | A | A | A | P | A | P | P |  |  |  |  |  |  |
| Jose B. Saldana | P | A | P | P | A | P | A | P | P | A | P | P | P | P | A | A | P-LQ | P | P |  |  |  |  |  |  |
| Marco Suarez | A | P | P | P | P | A | P | P | A | P | A | P | P | A | P | A | A | P | P |  |  |  |  |  |  |
| Emilio Santos Jr. | A | P | P | P | P | P | P | P | P | A | P | P | A | P | P | P | A | A | A |  |  |  |  |  |  |
| Erica de la Garza-Lopez | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |  |  |  |  |  |  |  |  |  |
| Jesse Ozuna |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | P | A | P | P |  |  |  |  |  |  |
| Reza Badiozzamani |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | P |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

2023 ATTENDANCE RECORD FOR PLANNING AND ZONING COMMISSION WORKSHOPS

| Michael Fallek |  |  |  |  |  |  |  |  | P |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

PLANNING DEPARTMENT
311 N 15th Street McAllen, TX 78501
Phone: 956-681-1250 Fax: 956-681-1279

## 2023 CALENDAR

Meetings:
City Commission


Planning \& Zoning Board
Zoning Board of Adjustment

Deadlines:
D- Zoning/CUP Application $\quad \mathrm{N}$ - Public Notification
Holiday - Office is closed

| JANUARY 2023 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  | HOLIDAY | ${ }^{3}$ | 4 | $\left\lvert\, \begin{array}{l\|} \hline \left.\begin{array}{l} \mathrm{N}-1 / 17 \% \\ \mathrm{~N} \\ \mathrm{D}-21 / 18 \\ \hline \end{array} \right\rvert\, \end{array}\right.$ | 6 | 7 |
| 8 | $9^{9}$ | $\begin{aligned} & 10 \\ & \hline 10 \end{aligned}$ | ${ }^{11}$ | ${ }^{12}$ | ${ }^{13}$ | ${ }^{14}$ |
| 15 | $\begin{array}{\|ll} \hline 16 \\ A-2 / 7 \& 2 / 8 \\ \hline \end{array}$ | ${ }^{17}$ | $\begin{array}{\|l\|} \hline 18 \\ \hline \mathrm{~N}-2 / 7 \& 2 / 8 \\ \hline \mathrm{D}-2 / 121 \& 2 / 22 \\ \hline \end{array}$ | ${ }^{19}$ | 20 | ${ }^{21}$ |
| 22 |  | $24$ | 25 | ${ }^{26}$ HPC | ${ }^{27}$ | 28 |
| 29 | 30 | 31 |  |  |  |  |

FEBRUARY 2023

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |

APRIL 2023

| SuIn | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thut | Fri | Sat |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 1 | 2 | 3 | 4 |  |  |  |  |  |  | 1 |
| 5 |  | 7 | $\begin{array}{\|l} \hline 8 \\ \mathrm{~N}-3 / 15 \& 3 / 16 \\ \hline \mathrm{D}-4 / 4 \& 4 / 5 \\ \hline \end{array}$ | 9 | 10 | 11 | 2 |  | 4 | $\begin{array}{\|l\|} \hline 5 \\ \mathrm{~N}-4 / 18 \& 4 / 19 \\ \hline \mathrm{D}-5 / 2 \& 5 / 3 \\ \hline \end{array}$ | ${ }^{6}$ | HOLIDAY | 8 |
| 12 | $\wp^{13}$ | $14$ |  |  | 17 | 18 | 9 | $10$ | $11$ | 12 | 13 | 14 | 15 |
| 19 | $\begin{aligned} & 20 \\ & \text { A-4/4 \& } 4 / 5 \end{aligned}$ | 21 | 22 <br> $N-4 / 4 \& 4 / 5$ <br> $D-4 / 18 \& 4 / 19$ | ${ }^{23}$ | 24 | 25 | 16 |  | 18 | 19 <br> $\mathrm{~N}-5 / 2 \& 5 / 3$ <br> $\mathrm{D}-5 / 16$ \& $5 / 17$ | 20 | 21 | 22 |
| 26 |  | $28$ | 29 HPC | 30 | 31 |  | $\begin{array}{\|l\|} \hline 23 \\ \hline 30 \\ \hline \end{array}$ | ${ }^{24}$ | $\mathbf{2}^{25}$ | 26 | 27 HPC | 28 | 29 |
| MAY 2023 |  |  |  |  |  |  | JUNE 2023 |  |  |  |  |  |  |
| Sum | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  | A- $5 / 16 \& 5 / 17$ | ${ }^{2}$ | $\begin{array}{\|l\|} \hline 3 \\ \text { D: } 6 / 6 \& 6 / 7 \\ \hline \text { N-5/16 \& } 5 / 17 \\ \hline \end{array}$ | 4 | 5 | 6 |  |  |  |  | 1 | ${ }^{2}$ | 3 |
| 1 |  |  | 10 | 11 | 12 | 13 | 4 | 5 <br> A-6/20 \& 6/21 | ${ }^{6}$ | 7 <br> $D-7 / 12 \& 7 / 13$ <br> $N-6 / 20 \& 6 / 21$ | 8 | 9 | 10 |
| 8 | 15 | 16 | $\begin{array}{\|l\|l} \hline 17 \\ \text { D-6/20 \& 6/21 } \\ \hline \end{array}$ |  | 19 | 20 | 11 | ${ }^{12}$ | $13$ | 14 | 15 | 16 | 17 |
| 15 | $\bigodot_{A-6 / 6 \& 6 / 7}^{22}$ | $\stackrel{23}{1}$ | $\begin{aligned} & 24 \\ & N-6 / 6 \& 6 / 7 \end{aligned}$ | 25 HPC | ${ }^{26}$ | 27 | 18 | 19 | 20 | $\begin{aligned} & 21 \\ & \text { D-7/26 \& 7/27 } \end{aligned}$ | 22 | 23 | ${ }^{24}$ |
| 28 | $\left.\right\|_{\text {HOLIDAY }} ^{29}$ | 30 | 31 |  |  |  | 25 | 26 <br> A-7/12 \& 713 | $\sqrt{27}$ | $\begin{array}{ll} \hline 28 \\ N-7 / 12 ~ \& ~ 7 / 13 \\ \hline \end{array}$ | 29 HPC | 30 |  |

[^2]| PLANNING DEPARTMENT <br> 311 N 15th Street McAllen, TX 78501 <br> Phone: 956-681-1250 Fax: 956-681-1279 <br> 2023 CALENDAR |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| City Commission $\square$ Meetings: <br> Planning \& Zoning Board <br> A Public Utility Board <br> HPC - Historic Pres Council $\square$ Zoning Board of Adjustment |  |  |  |  |  |  | Deadlines: <br> D- Zoning/CUP Application <br> N - Public Notification <br> * Holiday - Office is closed |  |  |  |  |  |  |
| JULY 2023 |  |  |  |  |  |  | AUGUS' 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  | 1 |  |  | 1 | 2 | 3 | 4 | 5 |
| 2 | 3 | HOLIDAY | 5 | 6 | 7 | 8 | 6 |  | 8 | 9 <br> $N-8 / 22 \& 8 / 23$ <br> $D-9 / 6 ~ \& ~ 9 / 7$ | 10 | 11 | 12 |
| 9 | ${ }^{10}$ <br> A-7/26 \& 7/27 | $111$ | 12 <br> N-7/26 \& $7 / 27$ <br> $D-8 / 8 \& 8 / 9$ | 13 | 14 | 15 | 13 | $\bigcirc^{14}$ | $15$ | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | $\begin{aligned} & \hline 21 \\ & \text { A- 9/6 \& 9/7 } \end{aligned}$ | 22 | 23 <br> N- $9 / 6 \& 9 / 7$ <br> $D-9 / 19 \& 9 / 20$ | 24 HPC | 25 | 26 |
| ${ }^{23}$ |  | $\left.\right\|^{25}$ | 26 <br> $\mathrm{~N}-8 / 8$ \& 8/9 <br> $\mathrm{D}-8 / 22$ \& 8/23 | 27 HPC | 28 | 29 | 27 | 28 | 29 | 30 | 31 |  |  |
| SEPTEMBER 2023 |  |  |  |  |  |  | OC'IOBER 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  |  |  |  | ${ }^{2}$ | 1 |  |  | 4  <br> N-10/17 \& 10/18  <br> $\mathrm{D}-11 / 1$ $-11 / 7$ | 5 | 6 | 7 |
| 3 | HOLIDAY | 5 | 6 <br> N-9/19 \& 9/20 <br> D-10/3 \& 10/4 | 7 | 8 | 9 | 8 | $9$ | $10$ | 11 | 12 | ${ }^{13}$ | 14 |
| 10 | ${ }^{11} \bigcirc$ | $12$ | 13 | 14 | 15 | 16 | 15 | $\begin{array}{\|lll} \hline 16 & \\ \text { A-11/1 } & \text { ZBA } \end{array}$ | 17 | 18  <br> $N-11 / 1$ ZBA <br> D-11/15 \& $11 / 21$ | 19 | 20 | 21 |
| 17 | $\begin{aligned} & 18 \\ & \text { A-10/3 \& 10/4 } \end{aligned}$ | 19 | 20 <br> D-10/18 \& 10/19 <br> N-10/3 \& 10/4 | 21 | 22 | ${ }^{23}$ | 22 | 23 <br> A- 11/7 PZ | $24$ | $\begin{array}{\|ll\|} \hline 25 & \\ N-11 / 7 & P Z \end{array}$ | 26 HPC | 27 | 28 |
| 24 | ${ }^{25}$ | $\mathbf{A}^{26}$ | 27 | 28 HPC | 29 | 30 | 29 | $\begin{aligned} & \hline 30 \\ & \text { A- 11/15 ZBA } \end{aligned}$ | 31 |  |  |  |  |
| NOVEMBER 2023 |  |  |  |  |  |  | DECEMBER 2023 |  |  |  |  |  |  |
| Sun | Mon | Tue | Wed | Thut | Fri | Sat | SuIn | Mon | Tue | Wed | Thu | Fri | Sat |
|  |  |  | 1  <br> N-11/15 ZBA <br> D-12/5 \& $12 / 6$  | ${ }^{2}$ | 3 | 4 |  |  |  |  |  | 1 | ${ }^{2}$ |
| 5 |  | 7 |  | 9 | 10 | 11 | 3 |  | ${ }^{5}$ | 6 <br> B-TBA <br> $N-12 / 19 \& 12 / 20$ | ${ }^{7}$ | 8 | 9 |
| 12 | ${ }^{13} \bigcirc$ | $14$ |  | 16 | 17 | 18 | 10 |  | $12$ | ${ }^{13}$ | 14 | 15 | 16 |
| 19 | $\begin{aligned} & 20 \\ & \text { A-12/5\&12/6 } \end{aligned}$ | ${ }^{21}$ | $\qquad$ | ${ }^{23}$ | 24 | 25 | 17 | 18 A- TBA | 19 | $\begin{array}{\|l\|} \hline 20 \\ \mathrm{D}-\mathrm{TBA} \\ \hline \mathrm{~N}-\mathrm{TBA} \\ \hline \end{array}$ | 21 | 22 | 23 |
| 26 |  | $\frac{28}{18}$ | 29 | 30 |  |  |  | $\int_{\text {HOLIDAY }}^{25}$ | ${ }^{26} \text { HOLIDAY }$ | 27 | 28 | 29 | 30 |


[^0]:    

[^1]:    * Front: In accordance with the Zoning Ordinance, or greater for the approved site plan, or easements, or in line with existing structures, whichever is greater
    - Clarify/revise the plat note as shown above prior to final.
    *Proposing: 50 ft . or greater for approved site plan or easements.
    **Zoning Ordinance: Section 138-356 \& 138-367

[^2]:    Deadlines and Meeting Dates are subject to change at any time. Please contact the Planning Department at (956) 681-1250 if you have any questions.

