



City of McAllen –Environmental Health,  
Code, And Animal Care Services  
311 N 15th St, McAllen, TX 78501  
(956) 681-1900 FAX (956) 681-1918  
**PET SHOP PERMIT**

Application Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Pet Shop Name	Address	City	State	Zip Code	(____)____ Business Phone No.
---------------	---------	------	-------	----------	----------------------------------

Primary Applicant's Title	First Name	Initial	Last Name	(____)____ Personal Phone No.
---------------------------	------------	---------	-----------	----------------------------------

Mailing Address	City	State	Zip Code	(____)____ Phone No:
-----------------	------	-------	----------	-------------------------

\*Either store manager or business owner can represent Primary and Secondary Applicants.

Secondary Applicant	First Name	Initial	Last Name	(____)____ Personal Phone No
---------------------	------------	---------	-----------	---------------------------------

Mailing Address	City	State	Zip Code
-----------------	------	-------	----------

Total Number of Animals	Description of Animals
-------------------------	------------------------

(Primary Applicant's signature)	(Date)	(Secondary Applicant's signature)	(Date)
---------------------------------	--------	-----------------------------------	--------

**GENERAL INFORMATION**

**NOTIFICATION AND PUBLIC HEARING:** Upon considering the recommendation of the Animal Care Services Division, the Director for Health, shall approve or disapprove the application.

**APPEALS PROCEDURE:** Any decision of the Health Department Animal Care Services Division may be appealed to the City Commission by presenting a petition to the City Commission within 10 days.

**CANCELLATION:** A conditional use permit is automatically canceled if not used within 6 months.

**REVOCATION:** A conditional use permit may be revoked by the Health Director at a public hearing upon failure of the applicant to remedy a violation of the conditions of the permit, a violation of the City Ordinance, and/or any State Code violations, within a specified time period (10 to 30 days) as specified in a written notice to the Animal Services Division.

**RENEWAL PERIOD:** A conditional use permit shall expire within 1 year. Application for renewal of a permit shall be made prior to 20 days before permit expiration.

APPLICATION FILING FEE (\$100.00)

☐cash ☐check#: \_\_\_\_

## CONDITIONAL USE REQUIREMENTS

The proposed use meets all the minimum standards established in applicable city ordinances, state statutes; and will not be detrimental to the health, welfare and safety of the surrounding neighborhood or its occupants, nor be substantially or permanently injurious to neighboring properties.

## DEPARTMENTAL REQUIREMENTS

1. Type and number of animals.
2. The sale of pets is only valid at the address indicated on the permit.
3. No permit license shall be issued for flea markets, roadside, outside or undisclosed locations.
4. Pet shop premises shall be inspected by the Health Director or departmental designee prior to the issuance of any permit and the same shall be subject to random inspections as well as to inspections based on complaints. Inspections shall be conducted during business hours.
5. Pet shops shall be kept and maintained in a clean manner, free from odors detectable at or near neighboring property.
6. Pet shop permits are subject to revocation by the Health Director or departmental designee, for failure to be in compliance with the City of McAllen Pet Shop Ordinance (Sec. 14-15), consumer complaints and all applicable state laws.
7. **Breeders shall:**
  - a. Not allow the birthing of more than one litter per female dog or one cat in a 12-month period;
  - b. Keep records as to the birth of each litter of dogs or cats;
  - c. keep records on the name, address, and telephone number of each buyer or new owner of any dog or cat sold or transferred;
  - d. Furnish to each buyer or new owner of an animal the permit number of the breeder in order that the new owner has proof and assurance that the animal has been legally bred;
  - e. Not offer a puppy or kitten under the age of eight weeks of age for sale;
  - f. Recommend that any animal sold be examined by a licensed veterinarian within one week of the date of transfer.

**8. A permit may be suspended or revoked for:**

- a. Deprivation of necessary food, care, or shelter from animals;
- b. Cruel or inhumane confinement or treatment of animals;
- c. The existence of unsanitary conditions such that a danger exists for the transmission of disease to animals or the public; or
- d. The existence of conditions which constitute a public nuisance or create a nuisance.
- e. Failure of the applicant to remedy a violation of the conditions of the permit, a violation of the City Ordinance, and/or any State Code violations
- f. Upon suspension of a permit, the holder shall be ordered to correct the violations. No animal shall be placed or accepted by the holder until such time as the permit is reinstated after suspension.

### **Acknowledgement and Agreement to Conditions:**

If the permit is revoked I agree to cease operation of the use upon notification of revocation. I understand that any violation of this ordinance, permit, and/or state statute is subject to a fine for each day of violation. Please refer to the City of McAllen Pet Shop Ordinance Sec. 14-15 Penalty for violation [*chapter/ article*]. **Please note that approval of this permit may result in a higher sanitation rate on your utility bill.**

\_\_\_\_\_  
(Applicant signature)

\_\_\_\_\_  
(Date)

In consideration of the above application, a permit is hereby granted for the above action.

\_\_\_\_\_  
Director of Environmental Health, Code, &  
Animal Care Services

\_\_\_\_\_  
(Date)

## **FEES**

Pet Stores.....	\$100.00
Department Stores... ..	\$50.00
Kennels	
Less than 10.....	\$50.00
10-50.....	\$75.00
51 or more... ..	\$100.00
Stables	
Less than 10.....	\$50.00
10-50.....	\$75.00
51 or more... ..	\$100.00
Animal Exhibits.....	\$150.00
Circus .....	\$100.00 (Temporary)
Rodeo .....	\$100.00 (Temporary)
Petting Zoo .....	\$50.00 (Temporary)
Animal Auction .....	\$50.00 (Temporary)