



FISCAL  
YEAR  
**2025**

# **PROPOSED BUDGET PLAN**



August 2024

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***2025***

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**City of McAllen, Texas**  
**Proposed FY 2024-2025 Combined Budget Summary - All Funds**

7/26/2024



	Beginning Fund Balance	Projected Revenues	Transfers In	Transfers Out	Operations	Capital Outlay	Debt Service	Total Appropriations	Revenue Over/Under Expenditures	Other Items Working Capital	Ending Fund Balance
<b>General Fund</b>											
General Fund	\$ 87,650,424	\$ 160,563,496	\$ 8,963,122	\$ (9,246,857)	\$ 148,700,604	\$ 4,551,885	\$ 263,174	\$ 153,515,663	\$ 6,764,097	\$ -	\$ 94,414,521
<b>Total General Fund</b>	<b>87,650,424</b>	<b>160,563,496</b>	<b>8,963,122</b>	<b>(9,246,857)</b>	<b>148,700,604</b>	<b>4,551,885</b>	<b>263,174</b>	<b>153,515,663</b>	<b>6,764,097</b>	<b>-</b>	<b>94,414,521</b>
<b>Special Revenue Funds</b>											
Hotel Occupancy Tax	388	5,594,500	-	(4,081,861)	1,512,639	-	-	1,512,639	-	-	388
Hotel Venue Tax	1,433,793	1,620,127	-	(1,375,963)	-	-	-	-	244,164	-	1,677,957
Development Corp. of McAllen, Inc.	25,609,115	25,308,879	-	(4,998,698)	20,737,938	9,093,436	-	29,831,374	(9,521,193)	-	16,087,922
McAllen Marketing	442,882	519,461	569,000	-	1,000,000	-	-	1,000,000	88,461	-	531,343
City Special Events	67,502	215,000	-	-	185,000	-	-	185,000	30,000	-	97,502
Christmas Parade	1,234,222	1,210,948	-	(12,000)	1,207,200	115,000	-	1,322,200	(123,252)	-	1,110,970
Parklands Zones #1,2,3	2,385,984	60,719	-	-	-	665,000	-	665,000	(604,281)	-	1,781,703
Public, Educational, and Governmental (PEG)	1,448,371	290,282	-	-	-	211,230	-	211,230	79,052	-	1,527,423
Friends of Quinta	603,190	450,000	-	(250,000)	140,752	-	-	140,752	59,248	-	662,438
Community Development Block Grant	-	2,272,764	-	-	1,235,937	1,036,827	-	2,272,764	-	-	-
Police Department Seized	1,984,573	-	-	-	-	450,000	-	450,000	(450,000)	-	1,534,573
COPS Grant	-	803,573	366,163	-	1,169,736	-	-	1,169,736	-	-	-
Downtown Services Parking	82,420	1,318,402	-	-	1,307,313	-	4,875	1,312,188	6,214	-	88,634
Drainage Fee	4,533,115	3,083,703	3,530,000	-	-	10,832,593	-	10,832,593	(4,218,890)	-	314,225
Tax Increment Reinvestment Zone (TIRZ) #1 & 2A	6,725,181	2,041,855	1,761,233	(936,800)	18,333	5,584,740	-	5,603,073	(2,736,785)	-	3,988,396
McAllen Performing & Cultural Arts Foundation	147,979	85,500	-	-	50,000	-	-	50,000	35,500	-	183,479
<b>Total Special Revenue Funds</b>	<b>46,698,715</b>	<b>44,875,713</b>	<b>6,226,396</b>	<b>(11,655,322)</b>	<b>28,564,848</b>	<b>27,988,826</b>	<b>4,875</b>	<b>56,558,549</b>	<b>(17,111,762)</b>	<b>-</b>	<b>29,586,953</b>
<b>Debt Service Funds</b>											
Sales Tax Revenue Bond Debt Service	1,242	1,710,818	300,000	-	-	-	2,010,818	2,010,818	-	-	1,242
Local Government Finance Corporation Debt Service	250,788	-	656,800	-	-	-	907,588	907,588	(250,788)	-	-
TIRZ #1 Debt Service	944,555	775,555	740,000	-	-	-	1,515,555	1,515,555	-	-	944,555
General Obligation-Tax Note/C.O.	5,346,213	4,843,254	803,411	-	-	-	5,646,665	5,646,665	-	-	5,346,213
Water Debt Service	1,364,786	34,769	3,706,038	-	-	-	3,706,038	3,706,038	34,769	-	1,399,555
Wastewater Debt Service	2,999,174	108,476	5,872,733	-	-	-	5,872,733	5,872,733	108,476	-	3,107,650
Airport PFC Debt Service	292,091	-	649,500	-	-	-	649,500	649,500	-	-	292,091
Anzalduas Intl Crossing Debt Service A & B	1,080,150	-	2,571,063	-	-	-	2,571,063	2,571,063	-	-	1,080,150
Anzalduas Cargo Construction Debt Service A & B	53,664	-	3,623,725	-	-	-	3,623,725	3,623,725	-	-	53,664
<b>Total Debt Service Funds</b>	<b>12,332,663</b>	<b>7,472,872</b>	<b>18,923,270</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,503,685</b>	<b>26,503,685</b>	<b>(107,543)</b>	<b>-</b>	<b>12,225,120</b>
<b>Capital Projects Funds</b>											
Capital Improvement Projects	5,559,275	1,202,196	7,104,461	-	-	12,280,606	-	12,280,606	(3,973,949)	-	1,585,326
Infrastructure & Improvements	18,088,037	841,159	-	-	-	18,908,193	-	18,908,193	(18,067,034)	-	21,003
Quinta Mazatlán - Center for Urban Ecology Facility	5,098,964	36,943,634	1,750,000	-	-	43,537,674	-	43,537,674	(4,844,040)	-	254,924
Traffic / Drainage Bond	8,992,803	103,794	-	(3,160,000)	-	5,593,575	-	5,593,575	(8,649,781)	-	343,022
Parks Facility / Fire Station #2 Construction	494,039	14,272	-	-	-	50,000	-	50,000	(35,728)	-	458,311
Street Improvement Construction	684,608	194,593	-	-	-	686,000	-	686,000	(491,407)	-	193,201
Reservoir Development	20,466,097	182,089	-	-	-	19,070,377	-	19,070,377	(18,888,288)	-	1,577,809
Information Technology	10,923	76,019	-	-	-	85,000	-	85,000	(8,981)	-	1,942
Water Depreciation	4,802,655	219,628	2,110,626	-	1,846,255	3,615,000	-	5,461,255	(3,131,001)	-	1,671,654
Water Capital Improvement	6,087,004	280,338	5,639,460	-	1,639,460	6,180,000	-	7,819,460	(1,899,662)	-	4,187,342
Water Revenue Bonds	10,688,875	3,638,502	-	-	-	10,868,719	-	10,868,719	(7,230,217)	-	3,458,658
Wastewater Depreciation	19,270,034	676,922	3,968,334	-	1,496,290	11,140,500	-	12,636,790	(1,791,534)	-	11,278,500
Wastewater Capital Improvement	6,588,187	1,479,305	1,143,256	-	543,256	3,781,203	-	4,324,459	(1,701,898)	-	4,886,289
Wastewater Revenue Bond - CWSRF	72,751	442,061	-	-	-	441,361	-	441,361	700	-	73,451
Sanitation Depreciation	10,963,281	3,502,192	-	-	-	6,090,638	64,264	6,154,902	(2,652,710)	-	8,310,571
Champion Lakes Golf Course Depreciation	835,191	36,328	250,000	-	-	515,000	-	515,000	(228,672)	-	606,519
Convention Center Depreciation	3,611,277	110,122	250,000	-	-	907,350	-	907,350	(547,228)	-	3,064,049
Performing Arts Depreciation	1,758,981	67,612	250,000	-	-	102,500	-	102,500	215,112	-	1,974,093
Airport Passenger Facility Charge	8,727,975	2,460,626	-	(3,623,866)	40,000	6,372,343	-	6,412,343	(7,575,583)	-	1,152,392
Airport Customer Facility Charge	166,000	997,000	-	-	825,000	-	-	825,000	172,000	-	338,000
Airport Capital Improvement	-	27,000,571	9,485,429	-	1,016,316	35,469,684	-	36,486,000	-	-	-
Bridge Capital Improvement	4,676,596	155,691	1,476,038	-	-	4,717,753	-	4,717,753	(3,086,024)	-	1,590,572
Anzalduas Bridge Capital Improvement	2,965,058	60,200	708,651	-	-	1,991,210	-	1,991,210	(1,222,359)	-	1,742,699
Anzalduas Cargo Construction	22,707,562	45,380,101	-	-	-	61,300,000	-	61,300,000	(15,919,899)	-	6,787,663
<b>Total Capital Project Funds</b>	<b>163,316,173</b>	<b>126,064,955</b>	<b>34,136,255</b>	<b>(6,783,866)</b>	<b>7,406,577</b>	<b>253,704,686</b>	<b>64,264</b>	<b>261,175,527</b>	<b>(107,758,183)</b>	<b>-</b>	<b>55,557,990</b>
<b>Enterprise Funds</b>											
Water	7,135,080	35,312,567	-	(11,456,124)	21,076,075	-	-	21,076,075	2,780,368	(272,619)	9,642,830
Wastewater	4,410,299	25,143,379	-	(10,984,323)	12,558,873	-	-	12,558,873	1,600,183	-	6,010,482
Sanitation	14,111,498	26,056,903	-	(25,000)	23,816,733	7,755,820	-	31,572,553	(5,540,650)	-	8,570,847
Champion Lakes Golf Course	2,707,095	2,242,966	-	(250,000)	1,856,085	262,500	184	2,118,769	(125,803)	-	2,581,293
McAllen Convention Center	10,271,093	6,149,153	3,025,277	(274,500)	8,233,873	3,851,622	8,224	12,093,719	(3,193,789)	-	7,077,304
McAllen Performing Arts Center	3,390,460	1,460,832	1,329,136	(274,500)	2,530,200	215,450	-	2,745,650	(230,182)	-	3,160,278
McAllen International Airport	18,912,571	10,733,471	-	(8,726,988)	7,592,853	571,371	3,980	8,168,204	(6,161,722)	-	12,750,849
Metro McAllen Transit	1,364,541	4,046,072	1,850,207	(25,000)	5,874,414	-	-	5,874,414	(3,135)	-	1,361,405
Bus Terminal	897,761	12,530,385	218,491	-	1,284,730	11,554,297	3,033	12,842,060	(93,184)	-	804,577
McAllen International Toll Bridge	1,297,263	15,070,194	-	(7,617,091)	7,450,927	-	2,177	7,453,104	-	-	1,297,263
McAllen Intl Toll Bridge - Restricted Acct	5,860,052	-	6,132,053	(6,572,197)	-	-	-	-	-	-	5,419,908
Anzalduas International Crossing	2,975,303	7,773,624	-	(6,912,439)	1,626,007	-	-	1,626,007	(764,822)	-	2,210,481
<b>Total Enterprise Funds</b>	<b>73,333,016</b>	<b>146,519,546</b>	<b>12,555,164</b>	<b>(53,118,162)</b>	<b>93,900,770</b>	<b>24,211,060</b>	<b>17,598</b>	<b>118,129,428</b>	<b>(11,732,736)</b>	<b>(272,619)</b>	<b>60,887,517</b>
<b>Internal Service Funds</b>											
Inter-Departmental Service	240,813	5,990,000	-	-	5,815,591	275,000	731	6,091,322	(101,322)	-	139,491
General Depreciation	19,078,506	4,012,170	-	-	-	5,823,320	-	5,823,320	(1,811,150)	-	17,267,356
Health Insurance	15,447	19,112,819	-	-	18,431,533	-	-	18,431,533	681,286	-	696,732
Retiree Health Insurance	214,366	1,484,199	-	-	1,417,458	-	-	1,417,458	66,741	-	281,107
Workers Compensation Fund	9,124,085	2,748,491	-	-	2,497,756	3,500	-	2,501,256	247,235	-	9,371,319
Property & Casualty Insurance Fund	381,995	2,367,084	-	-	2,084,397	-	-	2,084,397	282,687	-	664,682
<b>Total Internal Service Funds</b>	<b>29,055,212</b>	<b>35,714,763</b>	<b>-</b>	<b>-</b>	<b>30,246,735</b>	<b>6,101,820</b>	<b>731</b>	<b>36,349,286</b>	<b>(634,523)</b>	<b>-</b>	<b>28,420,687</b>
<b>TOTALS</b>	<b>\$ 412,386,203</b>	<b>\$ 521,211,345</b>	<b>\$ 80,804,207</b>	<b>\$ (80,804,207)</b>	<b>\$308,819,534</b>	<b>\$316,558,277</b>	<b>\$ 26,854,327</b>	<b>\$ 652,232,138</b>	<b>\$ (130,580,650)</b>	<b>\$ (272,619)</b>	<b>\$ 281,092,788</b>

# City of McAllen

## Fiscal Year 2024-2025

### Budget Cover Page

### September 23, 2024

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,701,957, which is a 3.04 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,238,286.

The members of the governing body voted on the budget as follows:

**FOR:**

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

### Property Tax Rate Comparison

	<b>2024-2025</b>	<b>2023-2024</b>
Property Tax Rate:	\$0.449989/100	\$0.457285/100
No-New-Revenue Tax Rate:	\$0.444431/100	\$0.435399/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.413783/100	\$0.401175/100
Voter-Approval Tax Rate:	\$0.477570/100	\$0.459773/100
Debt Rate:	\$0.037754/100	\$0.039272/100

Total debt obligation for City of McAllen secured by property taxes: \$4,843,254

	A	B	C	D	E	F	H	I	O	P	S	T	U	V
2	<b>City of McAllen</b>													
3	<b>General Fund</b>													
4	<b>Fund Balance Summary</b>													
7														
8														
9														
10														
12														
13	<b>UNASSIGNED BEGINNING FUND BALANCE</b>	\$ 78,613,221	\$ 70,390,480	\$ 70,390,480	\$ 78,145,482	\$ 87,650,424	\$ 87,650,424	\$ 17,259,944	25%	\$ 94,414,521	\$ 104,347,890	\$ 116,814,362	\$ 125,890,172	
14														
15	<b>REVENUES</b>													
16	Taxes	\$ 132,357,228	\$ 135,044,190	\$ 137,538,707	\$ 137,814,535	\$ 141,152,799	\$ 141,152,799	\$ 3,614,092	3%	\$ 144,201,175	\$ 147,409,504	\$ 150,792,269	\$ 154,213,405	
17	Licenses and Permits	2,548,057	2,517,537	2,517,537	2,594,128	2,678,313	2,678,313	160,776	6%	2,767,895	2,860,783	2,957,618	3,057,542	
18	Charges for Services	7,029,664	6,090,873	6,360,890	6,487,523	6,658,693	6,658,693	297,803	5%	6,881,153	7,165,657	7,376,091	7,548,139	
19	Fines and Forfeits	1,118,397	988,029	988,029	1,016,121	1,005,000	1,005,000	16,971	2%	1,007,500	1,010,250	1,013,275	1,016,603	
20	Investment Earnings	3,804,993	3,506,985	3,506,985	6,107,220	2,651,445	4,259,249	752,264	21%	4,715,114	4,456,416	4,302,073	4,147,730	
21	Miscellaneous Revenues	7,474,569	4,718,749	5,086,925	5,240,731	4,809,442	4,809,442	(277,483)	-5%	2,210,702	2,196,320	2,212,546	2,228,865	
22														
23	<b>Total Revenues</b>	<b>154,332,909</b>	<b>152,866,363</b>	<b>155,999,073</b>	<b>159,260,258</b>	<b>158,955,692</b>	<b>160,563,496</b>	<b>4,564,423</b>	<b>3%</b>	<b>161,783,539</b>	<b>165,098,930</b>	<b>168,653,872</b>	<b>172,212,283</b>	
24	<b>OTHER FINANCING SOURCE</b>													
25	Transfers In	10,274,847	7,741,338	9,174,766	9,176,709	8,966,241	8,963,122	(211,644)	-2%	8,522,978	8,181,469	8,310,275	8,361,220	
26	Debt Service - SBITA Issuance	666,354	-	-	-	-	-	-	0%	-	-	-	-	
27	<b>Total Revenues and Other Sources</b>	<b>165,274,110</b>	<b>160,607,701</b>	<b>165,173,839</b>	<b>168,436,967</b>	<b>167,921,933</b>	<b>169,526,618</b>	<b>4,352,779</b>	<b>3%</b>	<b>170,306,517</b>	<b>173,280,399</b>	<b>176,964,147</b>	<b>180,573,503</b>	
28														
29	<b>TOTAL RESOURCES</b>	<b>\$ 243,887,331</b>	<b>\$ 230,998,181</b>	<b>\$ 235,564,319</b>	<b>\$ 246,582,449</b>	<b>\$ 255,572,357</b>	<b>\$ 257,177,042</b>	<b>\$ 21,612,723</b>	<b>9%</b>	<b>\$ 264,721,038</b>	<b>\$ 277,628,290</b>	<b>\$ 293,778,509</b>	<b>\$ 306,463,676</b>	
30														
31	<b>APPROPRIATIONS</b>													
32														
33	<b>OPERATING EXPENSE</b>													
34	General Government	\$ 22,509,551	\$ 27,696,843	\$ 26,151,155	\$ 27,291,609	\$ 32,185,657	\$ 29,254,997	\$ 3,103,842	12%	\$ 27,285,237	\$ 27,474,861	\$ 32,879,799	\$ 28,858,030	
35	Public Safety	68,419,246	73,374,059	76,102,712	76,558,050	83,876,227	79,267,905	3,165,193	4%	81,121,455	81,551,183	82,221,700	81,836,851	
36	Highways and Streets	13,156,885	14,407,708	14,730,542	14,732,100	15,572,640	15,244,227	513,685	3%	15,222,441	15,222,441	15,307,441	15,412,441	
37	Health and Welfare	4,047,207	3,990,979	4,070,580	4,158,150	4,166,131	3,810,031	(260,549)	-6%	3,799,231	3,816,231	3,799,231	3,799,231	
38	Culture and Recreation	21,449,236	24,033,790	25,722,267	24,526,887	27,027,547	25,675,329	(46,938)	0%	26,075,644	26,306,823	27,155,180	27,435,796	
39	<b>Total Operations Expense</b>	<b>\$ 129,582,125</b>	<b>\$ 143,503,380</b>	<b>\$ 146,777,256</b>	<b>\$ 147,266,796</b>	<b>\$ 162,828,202</b>	<b>\$ 153,252,489</b>	<b>\$ 6,475,233</b>	<b>4%</b>	<b>\$ 153,504,009</b>	<b>\$ 154,371,540</b>	<b>\$ 161,363,351</b>	<b>\$ 157,342,350</b>	
40														
41	<b>OTHER FINANCING SOURCES (USES)</b>													
42	Transfers Out	35,698,462	9,740,844	11,451,020	11,402,055	9,246,857	9,246,857	(2,204,163)	-19%	6,360,965	6,442,388	6,524,985	6,608,776	
43	Debt Service - Motorola Lease Payment	508,174	263,174	263,174	263,174	263,174	263,174	-	0%	508,174	-	-	-	
44	Debt Service - SBITA	249,136	-	-	-	-	-	-	0%	-	-	-	-	
45	<b>TOTAL APPROPRIATIONS</b>	<b>166,037,897</b>	<b>153,507,398</b>	<b>158,491,450</b>	<b>158,932,025</b>	<b>172,338,233</b>	<b>162,762,520</b>	<b>\$ 4,271,070</b>	<b>3%</b>	<b>\$ 160,373,147</b>	<b>\$ 160,813,928</b>	<b>\$ 167,888,337</b>	<b>\$ 163,951,126</b>	
46														
47	<b>Revenue over/under Expenditures</b>	<b>\$ (763,787)</b>	<b>\$ 7,100,303</b>	<b>\$ 6,682,389</b>	<b>\$ 9,504,942</b>	<b>\$ (4,416,300)</b>	<b>\$ 6,764,097</b>			<b>\$ 9,933,369</b>	<b>\$ 12,466,472</b>	<b>\$ 9,075,810</b>	<b>\$ 16,622,378</b>	
48														
49	<b>UNADJ UNASSIGNED FUND BALANCE</b>	<b>\$ 77,849,434</b>	<b>\$ 77,490,783</b>	<b>\$ 77,072,869</b>	<b>\$ 87,650,424</b>	<b>\$ 83,234,124</b>	<b>\$ 94,414,521</b>			<b>\$ 104,347,890</b>	<b>\$ 116,814,362</b>	<b>\$ 125,890,172</b>	<b>\$ 142,512,550</b>	
50														
51	<b>Adjustments:</b>													
52	Board advances	404,224	-	-	-	-	-	-	-	-	-	-	-	
53	Prepays	6,224	-	-	-	-	-	-	-	-	-	-	-	
55	Restricted	(114,400)												
56	<b>UNASSIGNED ENDING FUND BALANCE</b>	<b>\$ 78,145,482</b>	<b>\$ 77,490,783</b>	<b>\$ 77,072,869</b>	<b>\$ 87,650,424</b>	<b>\$ 83,234,124</b>	<b>\$ 94,414,521</b>			<b>\$ 104,347,890</b>	<b>\$ 116,814,362</b>	<b>\$ 125,890,172</b>	<b>\$ 142,512,550</b>	
57	\$78,145,482													
58	<b>MINIMUM FUND BALANCE TEST</b>													
59	Total Operations - Expenditures	129,582,125	143,503,380	146,777,256	147,266,796	162,828,202	153,252,489			153,504,009	154,371,540	161,363,351	157,342,350	
60	Less: Capital Outlay	2,275,108	3,277,037	3,834,356	3,237,409	9,472,932	4,551,885			1,545,054	1,274,133	1,076,035	1,269,001	
61	Net Operations - Expenditures	127,307,017	140,226,343	142,942,900	144,029,387	153,355,270	148,700,604			151,958,955	153,097,407	160,287,316	156,073,349	
62														
63	1 Day Operating Expenditures	348,786	384,182	391,624	394,601	420,151	407,399			416,326	419,445	439,143	427,598	
64	<b>No. of Day's Operating Expenditures</b>													
65	<b>in Fund Balance</b>	<b>224</b>	<b>202</b>	<b>197</b>	<b>222</b>	<b>198</b>	<b>232</b>			<b>251</b>	<b>278</b>	<b>287</b>	<b>333</b>	
66														

	B	C	D	E	G	I	J	N	O	R	S	T	U
	<b>City of McAllen General Fund Revenue By Source</b>												
		<b>Actual 22-23</b>	<b>Original Budget 23-24</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Manager Recomm. 24-25</b>	<b>CITY MANAGER'S RECOM City Manager Recom FY 24-25 Inc/(Dec) Adjusted FY 23-24</b>		<b>Four Year Plan</b>			
								<b>Amount</b>	<b>Percent (%) Change</b>	<b>25-26</b>	<b>26-27</b>	<b>27-28</b>	<b>28-29</b>
	<b>SOURCES OF INCOME:</b>												
	<b>TAXES</b>												
	<b>Ad Valorem Taxes:</b>												
	Current	\$ 52,206,877	\$ 55,119,507	\$ 55,786,303	\$ 55,786,303	\$ 57,697,654	\$ 57,697,654	\$ 1,911,351	3%	\$ 60,005,560	\$ 62,405,782	\$ 64,902,013	\$ 67,498,094
	Delinquent	777,085	1,008,658	1,008,658	1,186,621	1,198,487	1,198,487	189,829	19%	1,210,472	1,222,577	1,234,803	1,247,151
	Roll Back	98,431	25,000	25,000	95,000	25,000	25,000	-	0%	35,000	25,000	35,000	25,000
	Penalty and Interest	1,023,551	725,506	725,506	1,032,615	1,042,941	1,042,941	317,435	44%	1,053,371	1,063,904	1,074,543	1,085,289
	Property Tax-Refund	(242,105)	(110,000)	(110,000)	(200,000)	(150,000)	(150,000)	(40,000)	36%	(175,000)	(200,000)	(175,000)	(200,000)
	Special Inventory-Vehicles	64,547	25,000	25,000	28,698	30,000	30,000	5,000	20%	25,000	25,000	25,000	25,000
	Late Rendition Penalty	100,189	102,657	102,657	67,738	68,415	68,415	(34,242)	-33%	69,099	69,791	70,488	71,193
	<b>Sales and Use Taxes:</b>												
	Sales Tax	65,761,165	66,091,972	67,770,883	67,770,883	69,126,301	69,126,301	1,355,418	2%	69,817,564	70,515,740	71,220,897	71,933,106
	Insight	4,434,335	4,668,700	4,171,040	4,171,040	4,254,461	4,254,461	83,421	2%	4,297,006	4,339,976	4,383,375	4,427,209
	Electric	4,784,068	4,539,000	4,784,068	4,784,068	4,700,000	4,700,000	(84,068)	-2%	4,747,000	4,794,470	4,842,415	4,890,839
	Natural Gas	582,560	397,800	397,800	416,293	400,000	400,000	2,200	1%	404,000	408,040	412,120	416,242
	Telephone	316,334	306,000	306,000	271,172	275,000	275,000	(31,000)	-10%	277,750	280,528	283,333	286,166
	Cable	976,518	1,057,740	1,057,740	913,052	915,000	915,000	(142,740)	-13%	924,150	933,392	942,725	952,153
	Cell Network Nodes	5,250	2,250	2,250	5,250	5,250	5,250	3,000	133%	5,303	5,356	5,409	5,463
	<b>State Shared Revenues:</b>												
	State Mixed Drink Tax	1,468,423	1,084,400	1,485,802	1,485,802	1,564,290	1,564,290	78,488	5%	1,504,900	1,519,949	1,535,148	1,550,500
	<b>TOTAL TAXES</b>	<b>132,357,228</b>	<b>135,044,190</b>	<b>137,538,707</b>	<b>137,814,535</b>	<b>141,152,799</b>	<b>141,152,799</b>	<b>3,614,092</b>	<b>3%</b>	<b>144,201,175</b>	<b>147,409,504</b>	<b>150,792,269</b>	<b>154,213,405</b>
	<b>LICENSES AND PERMITS</b>												
	<b>Business Licenses and Permits:</b>												
	Alcoholic Beverage License	90,680	74,460	74,460	90,680	85,000	85,000	10,540	14%	85,850	86,709	87,576	88,451
	Sign and Mover's License	126	310	310	150	150	150	(160)	-52%	150	150	150	150
	Food Handler's Permit	508,640	454,000	454,000	637,680	669,564	669,564	215,564	47%	703,042	738,194	775,104	813,859
	Other- Irrigation	2,515	2,250	2,250	1,300	1,300	1,300	(950)	-42%	1,300	1,300	1,300	1,300
	<b>Occupational Licenses:</b>												
	Building Permits	932,903	942,819	942,819	898,765	925,728	925,728	(17,091)	-2%	953,500	982,105	1,011,568	1,041,915
	Electrical Permits	193,667	232,877	232,877	190,462	196,175	196,175	(36,702)	-16%	202,061	208,123	214,367	220,798
	Plumbing Permits	266,295	297,842	297,842	252,962	260,551	260,551	(37,291)	-13%	268,368	276,419	284,712	293,253
	Mechanical Permits	119,436	116,680	116,680	89,178	91,853	91,853	(24,827)	-21%	94,609	97,447	100,370	103,381
	House Moving Permits	5,215	4,919	4,919	5,041	5,192	5,192	273	6%	5,348	5,508	5,673	5,843
	Garage Sale Permits	90,315	70,000	70,000	110,800	116,340	116,340	46,340	66%	122,157	128,265	134,678	141,412
	Alarm Ordinance	230,250	230,000	230,000	230,950	235,000	235,000	5,000	2%	240,000	245,000	250,000	255,000
	On site septic tank	1,800	1,200	1,200	1,000	1,200	1,200	-	0%	1,224	1,248	1,273	1,299
	Special Use Permit	105,935	90,000	90,000	85,000	90,000	90,000	-	0%	90,000	90,000	90,500	90,500
	Occupancy Load placards	280	180	180	160	260	260	80	44%	286	315	346	381
	<b>TOTAL LICENSES AND PERMITS</b>	<b>2,548,057</b>	<b>2,517,537</b>	<b>2,517,537</b>	<b>2,594,128</b>	<b>2,678,313</b>	<b>2,678,313</b>	<b>160,776</b>	<b>6%</b>	<b>2,767,895</b>	<b>2,860,783</b>	<b>2,957,618</b>	<b>3,057,542</b>
	<b>CHARGES FOR SERVICES</b>												
	<b>General Government:</b>												
	Administrative Fee	2,610,500	2,610,500	2,610,500	2,610,500	2,610,500	2,610,500	-	0%	2,610,500	2,610,500	2,610,500	2,610,500
	State Court Costs Fees	62,486	52,000	52,000	52,000	55,000	55,000	3,000	6%	55,000	55,000	55,000	55,000
	Subdivision Application Preliminary	97,390	75,000	75,000	89,916	97,500	97,500	22,500	30%	97,500	100,000	100,000	100,000
	Developer's Fee	456,239	100,000	355,017	355,017	350,000	350,000	(5,017)	-1%	353,500	357,035	360,605	364,211

	B	C	D	E	G	I	J	N	O	R	S	T	U
	City of McAllen General Fund Revenue By Source												
		Actual 22-23	Original Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	CITY MANAGER'S RECOM City Manager Recom FY 24-25 Inc/(Dec) Adjusted FY 23-24		Four Year Plan			
								Amount	Percent (%) Change	25-26	26-27	27-28	28-29
60	Zone Application Fees	73,450	60,000	60,000	52,000	60,000	60,000	-	0%	50,000	50,000	55,000	55,000
61	Sale Documents - Maps, Code Books	226,208	40,000	40,000	263,746	220,000	220,000	180,000	450%	225,000	225,000	230,000	230,000
62	Plan Review fee	97,651	82,700	82,700	94,913	95,000	95,000	12,300	15%	95,000	100,000	100,000	100,000
63	Site Plan Review Fee	22,841	15,000	15,000	13,500	15,000	15,000	-	0%	15,000	18,000	18,000	20,000
64	Miscellaneous Revenues	7,641	4,815	4,815	6,483	5,150	5,150	335	7%	5,140	5,140	5,140	5,140
65	Rent Payment - Consulate	49,488	49,488	49,488	49,488	49,488	49,488	-	0%	49,488	49,488	49,488	49,488
66	Temporary Signs	2,000	3,000	3,000	2,600	3,000	3,000	-	0%	3,000	3,000	3,250	3,250
67	International Relations Trade	-	-	15,000	15,000	15,000	15,000	-	0%	20,000	20,000	25,000	25,000
68	TIRZ#1 - Admin Fees	10,000	10,000	10,000	10,000	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
69	TIRZ#2A - Admin Fees	4,000	4,000	4,000	4,000	4,000	4,000	-	0%	4,000	4,000	4,000	4,000
70	<b>Public Safety:</b>												
71	Accident Reports	61,731	55,000	55,000	55,000	57,000	57,000	2,000	4%	59,000	61,000	63,000	65,000
72	Traffic Case	8,852	7,500	7,500	7,500	8,000	8,000	500	7%	8,000	8,500	8,500	9,000
73	Abandoned Vehicles Auction	24,478	40,000	40,000	40,000	42,000	42,000	2,000	5%	42,000	45,000	48,000	51,000
74	Rural Fire Protection	41,192	41,419	41,419	11,160	33,362	33,362	(8,057)	-19%	36,698	40,368	44,405	48,845
75	U.S. Marshall Contract	502,979	325,000	325,000	325,000	350,000	350,000	25,000	8%	360,000	370,000	380,000	390,000
76	False Alarms	69,050	45,000	45,000	45,000	47,000	47,000	2,000	4%	49,000	51,000	53,000	55,000
77	Miscellaneous Revenues	27,317	11,566	11,566	11,130	11,235	11,235	(331)	-3%	11,255	12,424	13,472	14,380
78	Fire Inspection Fees	109,900	99,325	99,325	117,600	108,192	108,192	8,867	9%	111,898	112,564	110,885	111,783
80	<b>Health:</b>												
81	Vital Statistics	344,306	393,092	393,092	393,092	418,000	418,000	24,908	6%	443,000	468,000	493,000	518,000
82	Weed and Lot Cleaning	65,465	54,000	54,000	28,836	30,278	30,278	(23,722)	-44%	31,792	33,381	35,050	36,802
83	Animal Licenses	-	200	200	500	500	500	300	150%	500	500	500	500
84	Passport Acceptance Fees	387,940	425,000	425,000	425,015	450,020	450,020	25,020	6%	475,025	500,030	525,035	550,040
85	Passport ID photo	162,849	170,000	170,000	170,000	175,000	175,000	5,000	3%	180,000	185,000	225,000	230,000
86	<b>Recreation:</b>												
87	Yearly Recreation Program	158,060	145,235	145,235	157,955	158,008	158,008	12,773	9%	161,168	164,391	167,679	171,032
88	League Registration	127,049	126,613	126,613	124,637	129,461	129,461	2,848	2%	132,050	134,691	137,385	140,133
89	Aquatic Program Fees	42,280	53,305	53,305	44,828	46,173	46,173	(7,132)	-13%	47,096	48,038	48,999	49,979
90	Tournament Fees	205,410	194,914	194,914	199,786	201,784	201,784	6,870	4%	205,820	209,936	214,135	218,417
91	Program Entry Fees	195,017	100,537	100,537	180,061	181,884	181,884	81,347	81%	185,522	189,232	193,017	196,877
92	Athletic User Fees	35,050	52,380	52,380	33,763	34,438	34,438	(17,942)	-34%	35,127	35,830	36,546	37,277
93	Swimming Pools-Municipal -Laps/Aerobic	26,540	24,395	24,395	25,207	25,561	25,561	1,166	5%	26,072	26,593	27,126	27,668
94	Swimming Pools-Cascade -Laps/Aerobic	-	1,513	1,513	300	600	600	(913)	-60%	612	624	636	650
95	Swimming Pools-Boy's Club-Laps/Aerobic	2,346	4,347	4,347	2,673	2,663	2,663	(1,684)	-39%	2,716	2,771	2,826	2,883
96	Los Encinos Pool	5,196	3,967	3,967	4,728	4,774	4,774	807	20%	4,869	4,967	5,066	5,168
97	Park Concessions/Fireman's Boat Rentals	10,322	14,997	14,997	8,847	9,024	9,024	(5,973)	-40%	9,204	9,389	9,576	9,768
98	Facilities Use Fees Park	59,981	73,110	73,110	60,570	61,781	61,781	(11,329)	-15%	63,017	64,278	65,563	66,874
99	Senior Citizen Building Use	3,476	3,339	3,339	3,306	3,340	3,340	1	0%	3,407	3,475	3,544	3,615
100	Quinta Mazatlán	282,784	135,498	135,498	170,660	238,924	238,924	103,426	76%	334,494	468,291	515,120	566,632
101	Quinta Mazatlán Admission Fees	144,684	182,156	182,156	48,554	67,976	67,976	(114,180)	-63%	95,166	133,232	146,555	161,210
102	Rental/Lark Community Ctr	12,094	16,716	16,716	12,253	12,498	12,498	(4,218)	-25%	12,748	13,003	13,263	13,528
103	Rental/Palm View Community Ctr	7,125	1,638	1,638	6,736	6,870	6,870	5,232	319%	7,007	7,148	7,290	7,436
104	Use Fees-Library Copier	48,572	30,000	30,000	35,488	30,000	30,000	-	0%	30,000	30,000	30,000	30,000
105	Library Rooms Rental Fees	17,878	12,000	12,000	14,500	15,000	15,000	3,000	25%	15,000	15,000	15,000	15,000
106	Library Sales	39,753	32,000	32,000	37,000	40,000	40,000	8,000	25%	40,000	40,000	40,000	40,000
107	After - School Program	43,279	68,666	68,666	32,627	33,280	33,280	(35,386)	-52%	33,945	34,624	35,317	36,023



	B	C	D	E	G	I	J	N	O	R	S	T	U
	<b>City of McAllen General Fund Revenue By Source</b>												
		<b>Actual 22-23</b>	<b>Original Budget 23-24</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Manager Recomm. 24-25</b>	<b>CITY MANAGER'S RECOM City Manager Recom FY 24-25 Inc/(Dec) Adjusted FY 23-24</b>		<b>Four Year Plan</b>			
								<b>Amount</b>	<b>Percent (%) Change</b>	<b>25-26</b>	<b>26-27</b>	<b>27-28</b>	<b>28-29</b>
108	Library Facility Commission	11,016	15,000	15,000	15,000	15,000	15,000	-	0%	15,000	15,000	15,000	15,000
109	Equipment Rental	25,799	24,942	24,942	19,048	19,429	19,429	(5,513)	-22%	19,817	20,214	20,618	21,030
110	<b>TOTAL CHARGES FOR SERVICES</b>	<b>7,029,664</b>	<b>6,090,873</b>	<b>6,360,890</b>	<b>6,487,523</b>	<b>6,658,693</b>	<b>6,658,693</b>	<b>297,803</b>	<b>5%</b>	<b>6,881,153</b>	<b>7,165,657</b>	<b>7,376,091</b>	<b>7,548,139</b>
111													
112	<b>FINES AND FORFEITS</b>												
113	Municipal Court	1,064,923	950,000	950,000	981,160	975,000	975,000	25,000	3%	975,000	975,000	975,000	975,000
115	Library Fines	18,986	5,000	5,000	9,700	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
116	Construction Penalty	34,488	33,029	33,029	25,261	25,000	25,000	(8,029)	-24%	27,500	30,250	33,275	36,603
117	<b>TOTAL FINES AND FORFEITS</b>	<b>1,118,397</b>	<b>988,029</b>	<b>988,029</b>	<b>1,016,121</b>	<b>1,005,000</b>	<b>1,005,000</b>	<b>16,971</b>	<b>2%</b>	<b>1,007,500</b>	<b>1,010,250</b>	<b>1,013,275</b>	<b>1,016,603</b>
118													
119	<b>INVESTMENT EARNINGS</b>												
120	Interest & Net Income in fair value of investments	3,027,474	3,506,985	3,506,985	4,494,832	2,651,445	4,259,249	752,264	21%	4,715,114	4,456,416	4,302,073	4,147,730
121	Gain/loss sale of investment	777,519			1,612,388	-	-	-	0%	-	-	-	-
122	<b>TOTAL INVESTMENT EARNINGS</b>	<b>3,804,993</b>	<b>3,506,985</b>	<b>3,506,985</b>	<b>6,107,220</b>	<b>2,651,445</b>	<b>4,259,249</b>	<b>752,264</b>	<b>21%</b>	<b>4,715,114</b>	<b>4,456,416</b>	<b>4,302,073</b>	<b>4,147,730</b>
123													
124	<b>OTHER REVENUES</b>												
125	Recovery prior/current year expenses	28,534	-	255,589	255,589	-	-	(255,589)	0%	-	-	-	-
126	Insurance Recoveries	143,659	7,000	7,000	155,000	15,000	15,000	8,000	114%	15,000	15,000	15,000	15,000
127	Private Donation	135,572	120,000	120,000	110,497	130,597	130,597	10,597	9%	133,169	135,793	138,468	141,197
128	Legal recording fees	78,372	61,000	61,000	53,871	53,871	53,871	(7,129)	-12%	50,000	50,000	50,000	50,000
129	Other/Miscellaneous	494,224	91,261	91,261	135,678	120,261	120,261	29,000	32%	119,000	119,000	119,000	119,000
130	Grant	1,046,550	1,007,250	1,007,250	965,251	994,500	994,500	(12,750)	-1%	994,500	994,500	994,500	994,500
131	Reimbursements	610,350	278,988	443,988	475,435	482,695	482,695	38,707	9%	482,695	492,349	502,003	511,657
132	Miscellaneous Rentals	78,696	83,000	83,000	81,055	82,000	82,000	(1,000)	-1%	82,820	83,648	84,485	85,330
133	Royalties-Natural Gas	240,376	300,000	247,587	247,587	250,000	250,000	2,413	1%	252,500	255,025	257,575	260,151
134	Fixed assets	-	50,000	50,000	10,000	50,000	50,000	-	0%	50,500	51,005	51,515	52,030
135	Sale of Property	4,510,956	2,720,250	2,720,250	2,720,250	2,600,000	2,600,000	(120,250)	-4%	-	-	-	-
136	Catalina Mobile Park Rent	107,280	-	-	-	-	-	-	0%	-	-	-	-
137	Farm Lease Moorefield	-	-	-	30,518	30,518	30,518	30,518	0%	30,518	-	-	-
138	<b>TOTAL OTHER REVENUES</b>	<b>7,474,569</b>	<b>4,718,749</b>	<b>5,086,925</b>	<b>5,240,731</b>	<b>4,809,442</b>	<b>4,809,442</b>	<b>(277,483)</b>	<b>-5%</b>	<b>2,210,702</b>	<b>2,196,320</b>	<b>2,212,546</b>	<b>2,228,865</b>
139													
140	<b>OPERATING TRANSFERS</b>												
141	International Toll Bridge Fund	4,884,666	5,350,413	5,860,052	5,860,052	6,575,316	6,572,197	712,145	12%	6,132,053	5,790,544	5,919,350	5,970,295
142	McAllen International Airport Fund	2,162,925	2,190,925	2,190,925	2,190,925	2,190,925	2,190,925	-	0%	2,190,925	2,190,925	2,190,925	2,190,925
143	Development Corp. Fund	200,000	200,000	200,000	200,000	200,000	200,000	-	0%	200,000	200,000	200,000	200,000
144	Property & Casualty Fund	-	-	923,789	923,789	-	-	-	0%	-	-	-	-
145	Misc Gov. Grants Fund	113,287	-	-	-	-	-	-	0%	-	-	-	-
146	Sports Facility Construction Fund	-	-	-	1,736	-	-	-	0%	-	-	-	-
147	American Rescue Plan Fund	904,019	-	-	207	-	-	-	0%	-	-	-	-
148	Anzalduas Bridge Fund	1,682,450	-	-	-	-	-	-	0%	-	-	-	-
149	Anzalduas Bridge Debt Service "B" Fund	327,500	-	-	-	-	-	-	0%	-	-	-	-
150	<b>TOTAL OPERATING TRANSFERS</b>	<b>10,274,847</b>	<b>7,741,338</b>	<b>9,174,766</b>	<b>9,176,709</b>	<b>8,966,241</b>	<b>8,963,122</b>	<b>(211,644)</b>	<b>-2%</b>	<b>8,522,978</b>	<b>8,181,469</b>	<b>8,310,275</b>	<b>8,361,220</b>
151													
152	<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 164,607,756</b>	<b>\$ 160,607,701</b>	<b>\$ 165,173,839</b>	<b>\$ 168,436,967</b>	<b>\$ 167,921,933</b>	<b>\$ 169,526,618</b>	<b>\$ 4,352,779</b>	<b>3%</b>	<b>\$ 170,306,517</b>	<b>\$ 173,280,399</b>	<b>\$ 176,964,147</b>	<b>\$ 180,573,503</b>

	A	B	C	D	E	G	H	N	O	R	S	T	U
1	<b>City of McAllen General Fund Summary By Department</b>												
6									<b>CITY MANAGER'S RECOM</b>				
7									<b>City Manager Recom FY 24-25</b>		<b>Four Year Plan</b>		
8									<b>Inc/(Dec) Adjusted FY 23-24</b>				
9									<b>Amount</b>				
10									<b>Percent (%) Change</b>				
11													
12	<b>EXPENDITURES:</b>												
13	<b>GENERAL GOVERNMENT</b>												
14	City Commission	\$ 292,073	\$ 413,451	\$ 419,354	\$ 452,084	\$ 487,304	\$ 487,304	\$ 67,950	16%	\$ 487,304	\$ 487,304	\$ 487,304	\$ 487,304
15	Special Service	497,724	728,638	728,638	730,376	730,376	730,376	1,738	0%	730,376	730,376	730,376	730,376
16	City Manager	1,979,320	1,922,452	1,994,646	2,025,957	2,118,584	2,027,797	33,151	2%	2,118,584	2,118,584	2,118,584	2,118,584
17	International Relations	-	115,000	127,910	131,635	293,660	153,160	25,250	20%	351,809	349,980	352,515	367,970
18	City Secretary	605,753	668,688	704,619	703,841	703,903	703,903	(716)	0%	703,903	703,903	703,903	703,903
19	Audit Office	266,823	274,507	285,973	286,458	300,191	286,564	591	0%	300,191	300,191	300,191	300,191
20	Vital Statistics	186,594	226,432	232,498	232,498	222,951	222,951	(9,547)	-4%	222,951	222,951	222,951	222,951
21	Passport Facility	215,203	226,300	237,032	245,439	256,726	256,726	19,694	8%	256,726	256,726	256,726	256,726
22	Municipal Court	1,427,193	1,918,486	2,060,248	1,662,153	2,134,221	2,092,875	32,627	2%	2,134,221	2,134,221	2,134,221	2,134,221
23	Finance	1,698,011	1,918,649	1,977,564	1,789,550	1,990,219	1,990,219	12,655	1%	1,990,219	1,990,219	2,339,063	2,339,063
24	Management & Budget	442,543	499,531	522,619	497,775	634,862	567,922	45,303	9%	631,462	631,462	631,462	631,462
25	Tax Office	1,326,939	1,489,523	1,509,061	1,497,864	1,627,256	1,610,317	101,256	7%	1,643,888	1,692,688	1,745,688	1,777,663
26	Purchasing and Contracting	696,679	902,829	929,668	856,515	998,065	935,388	5,720	1%	982,565	982,565	985,565	1,091,605
27	City Attorney's Office	1,519,852	2,059,823	2,116,793	2,110,383	2,115,290	2,115,280	(1,513)	0%	2,115,290	2,115,290	2,115,290	2,115,290
28	Grants Administration	503,032	597,313	615,514	578,364	670,073	629,288	13,774	2%	653,123	647,623	647,623	647,623
29	Human Resources	884,547	1,141,035	1,177,252	1,182,422	1,203,180	1,203,180	25,928	2%	1,176,735	1,324,644	1,324,644	1,324,644
30	Employee Benefits:												
31	Turnover/Vacancies	-	(1,990,000)	(1,990,000)	-	(2,500,000)	(2,500,000)	-	0%	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)
33	Cost-of-Living Adjustment (COLA)	-	1,359,822	6,768	-	1,499,652	1,781,709	-	0%	-	-	-	-
34	Longevity	-	1,149,131	-	-	-	-	-	0%	-	-	-	-
35	Interns Program	-	100,000	100,000	100,000	100,000	100,000	-	0%	100,000	100,000	100,000	100,000
37	Professional Service - Comp Study	-	-	130,000	130,000	130,000	-	(130,000)	0%	-	-	-	-
38	Exemption Threshold	-	-	-	-	-	171,920	171,920	100%	-	-	-	-
39	Liability Insurances	847,335	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358	-	0%	1,270,358	1,270,358	1,270,358	1,270,358
40	Planning	1,363,078	1,635,833	1,701,098	1,690,292	1,738,906	1,738,906	37,808	2%	1,718,906	1,723,506	1,723,506	1,723,506
41	Information Technology	4,013,463	4,895,077	5,015,832	4,977,024	7,998,108	6,099,360	1,083,528	22%	5,488,508	5,488,508	10,437,108	6,262,108
42	Office of Communication	839,146	956,934	991,448	1,001,709	1,111,623	1,012,173	20,725	2%	1,111,623	1,111,623	1,111,623	1,111,623
43	311 Call Center	463,402	590,702	610,065	610,200	618,984	618,984	8,919	1%	662,895	658,539	707,498	707,259
44	City Hall	589,063	565,732	575,843	570,704	641,803	641,803	65,960	11%	640,553	640,553	640,553	640,553
45	Building Maintenance	917,113	1,179,158	1,215,843	1,081,419	1,281,413	1,201,350	(14,493)	-1%	1,191,113	1,191,113	1,191,113	1,191,113
46	Development Center	144,552	169,441	172,511	164,590	145,184	145,184	(27,327)	-16%	141,934	141,934	141,934	141,934
47	Economic Development:												
48	Chamber of Commerce	789,000	702,000	702,000	702,000	1,652,765	950,000	248,000	35%	950,000	950,000	950,000	950,000
50	Other Agencies - CDBG Staff	1,113	10,000	10,000	10,000	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
51	<b>TOTAL GENERAL GOVERNMENT</b>	<b>22,509,551</b>	<b>27,696,843</b>	<b>26,151,155</b>	<b>27,291,609</b>	<b>32,185,657</b>	<b>29,254,997</b>	<b>3,103,842</b>	<b>12%</b>	<b>27,285,237</b>	<b>27,474,861</b>	<b>32,879,799</b>	<b>28,858,030</b>
53	<b>PUBLIC SAFETY</b>												
54	Police	38,820,601	42,060,203	42,428,347	42,617,736	44,596,584	44,227,684	1,799,337	4%	44,995,425	45,091,507	45,188,401	45,288,552
55	Animal Care Services	410,983	468,735	482,655	468,429	569,169	538,719	56,064	12%	518,709	518,709	518,709	518,709
56	Radio Shop	720,213	905,759	926,593	926,593	2,590,644	898,945	(27,648)	-3%	876,944	876,944	876,944	876,944
57	Fire	24,045,770	25,131,142	25,521,039	26,096,280	29,009,292	26,619,019	1,097,980	4%	28,027,094	28,360,940	28,934,563	28,449,563
58	Emergency Medical Services	521,667	300,000	2,100,000	2,100,000	2,100,000	2,100,000	-	0%	2,100,000	2,100,000	2,100,000	2,100,000
59	Traffic Operations	2,620,427	2,836,796	2,914,823	2,686,752	3,233,804	3,106,804	191,981	7%	2,911,349	2,911,349	2,911,349	2,911,349
60	Building Code Compliance	1,279,585	1,671,425	1,729,255	1,662,260	1,776,735	1,776,735	47,480	3%	1,691,935	1,691,735	1,691,735	1,691,735
61	<b>TOTAL PUBLIC SAFETY</b>	<b>68,419,246</b>	<b>73,374,059</b>	<b>76,102,712</b>	<b>76,558,050</b>	<b>83,876,227</b>	<b>79,267,905</b>	<b>3,165,193</b>	<b>4%</b>	<b>81,121,455</b>	<b>81,551,183</b>	<b>82,221,700</b>	<b>81,836,851</b>
63	<b>HIGHWAYS AND STREETS</b>												
64	Engineering Services	2,350,694	2,652,673	2,767,596	2,569,967	2,846,627	2,848,427	80,831	3%	2,755,628	2,755,628	2,755,628	2,755,628
65	Street Maintenance	6,187,543	6,827,633	6,948,709	6,772,861	7,059,513	7,059,513	110,804	2%	7,035,213	7,035,213	7,035,213	7,035,213
66	Street Lighting	2,390,744	2,424,065	2,424,065	2,839,000	2,774,065	2,700,715	276,650	11%	2,774,065	2,774,065	2,774,065	2,774,065
67	Sidewalk Construction	366,029	488,211	508,451	482,256	520,070	476,570	(31,881)	-6%	476,570	476,570	476,570	576,570
68	Drainage	1,861,875	2,015,126	2,081,721	2,068,016	2,372,365	2,159,002	77,281	4%	2,180,965	2,180,965	2,265,965	2,270,965
69	<b>TOTAL HIGHWAYS AND STREETS</b>	<b>13,156,885</b>	<b>14,407,708</b>	<b>14,730,542</b>	<b>14,732,100</b>	<b>15,572,640</b>	<b>15,244,227</b>	<b>513,685</b>	<b>3%</b>	<b>15,222,441</b>	<b>15,222,441</b>	<b>15,307,441</b>	<b>15,412,441</b>



	A	B	C	D	E	G	H	N	O	R	S	T	U
1	<b>City of McAllen General Fund Summary By Department</b>												
2													
3													
4													
6													
7													
8													
9													
125	<b>EXPENDITURES BY FUNCTION:</b>												
126	<b>BY EXPENSE GROUP</b>												
127	Salaries and Wages	\$ 72,515,895	\$ 79,203,572	\$ 80,226,735	\$ 77,947,910	\$ 84,211,249	\$ 82,917,247	\$ 2,690,512	3%	\$ 85,998,933	\$ 87,011,327	\$ 88,722,055	\$ 89,032,975
128	Employee Benefits	21,100,552	25,901,259	24,808,365	26,785,847	27,046,630	26,951,877	2,143,512	9%	25,908,687	26,189,348	26,441,078	26,534,061
129	Supplies	2,554,852	2,402,018	3,315,947	3,352,452	2,496,598	2,482,027	(833,920)	-25%	2,553,202	2,587,923	2,616,106	2,631,943
130	Other Services and Charges	20,041,742	22,046,088	23,988,140	24,990,243	27,211,144	25,128,792	1,140,652	5%	25,628,190	25,735,102	25,906,865	25,992,451
131	Maintenance	11,093,976	10,673,406	10,603,713	10,952,936	12,389,649	11,220,662	616,949	6%	12,443,513	12,480,415	12,926,308	12,944,920
132	Subtotal	\$ 127,307,017	\$ 140,226,343	\$ 142,942,900	\$ 144,029,387	\$ 153,355,270	\$ 148,700,604	\$ 5,757,704	4%	\$ 152,532,524	\$ 154,004,115	\$ 156,612,412	\$ 157,136,350
133													
134	Capital Outlay	2,275,108	3,277,037	3,834,356	3,237,409	9,472,932	4,551,885	717,529	19%	971,485	367,425	4,750,939	206,000
135													
136	<b>TOTAL OPERATIONS</b>	\$ 129,582,125	\$ 143,503,380	\$ 146,777,256	\$ 147,266,796	\$ 162,828,202	\$ 153,252,489	\$ 6,475,233	4%	\$ 153,504,009	\$ 154,371,540	\$ 161,363,351	\$ 157,342,350
137													

**GENERAL FUND  
PROPOSED NEW POSITIONS  
FY 24-25**

Dept. No.	Department	Position	Requested					City Manager Recomm		
			Proposed Staffing Count	Sal/Wages	Car Allowance	Phone Allowance	Benefits	New Position Total Cost	Staffing Count	Staffing Salary/Wages and Benefits
<b>1006</b>	<b>City Manager</b>									
	Exempt	Assistant Emergency Management Coordinator	1	69,530	-	-	21,257	90,787	0	-
			1	69,530	-	-	21,257	90,787	<b>0</b>	<b>-</b>
<b>1206</b>	<b>Management &amp; Budget</b>									
	Non -Exempt	Budget Analyst I	1	47,061	-	-	17,581	64,642	0	-
			1	47,061	-	-	17,581	64,642	<b>0</b>	<b>-</b>
<b>1208</b>	<b>Tax Office</b>									
	Non -Exempt	Assistant Director	1	55,000	-	-	18,877	73,877	1	36,938
			1	55,000	-	-	18,877	73,877	<b>1</b>	<b>36,938</b>
<b>1212</b>	<b>Purchasing</b>									
	Non -Exempt	Buyer II	1	40,653	-	-	16,525	57,178	0	-
			1	40,653	-	-	16,525	57,178	<b>0</b>	<b>-</b>
<b>1216</b>	<b>Grant Administration</b>									
	Non -Exempt	Grant Compliance Officer	1	58,344	-	-	19,425	77,769	1	38,885
			1	58,344	-	-	19,425	77,769	<b>1</b>	<b>38,885</b>
<b>1310</b>	<b>Information Technology</b>									
	Non -Exempt	GIS Technician	1	44,803	-	-	17,209	62,012	0	-
			1	44,803	-	-	17,209	62,012	<b>0</b>	<b>-</b>
<b>1320</b>	<b>Office of Communication</b>									
	Non -Exempt	Video Production Specialist	1	49,447	-	-	17,974	67,421		-
			1	49,447	-	-	17,974	67,421	<b>0</b>	<b>-</b>
<b>1812</b>	<b>Building Maintenance</b>									
	Non -Exempt	Journeyman Electrician	1	40,413	-	-	17,592	58,005	1	58,005
			1	40,413	-	-	17,592	58,005	<b>1</b>	<b>58,005</b>
<b>2006</b>	<b>Radio Shop</b>									
	Non -Exempt	Radio Communication Technician I	1	35,053	-	-	15,602	50,655	1	50,655
			1	35,053	-	-	15,602	50,655	<b>1</b>	<b>50,655</b>
<b>2020</b>	<b>Fire Dept</b>									
	Non -Exempt	Receptionist / Admin Clerk	1	27,310	-	-	14,326	41,636	1	41,636
	Non -Exempt	Custodian	1	27,310	-	-	15,074	42,384	1	42,384
	Civil Service	Fire Lieutenant Admin	1	60,505	-	720	26,197	87,422	0	-
	Civil Service	Firefighter	12	567,384	-	-	269,714	837,098	0	-
			15	682,509	-	720	325,311	1,008,540	<b>2</b>	<b>84,020</b>

**GENERAL FUND  
PROPOSED NEW POSITIONS  
FY 24-25**

Dept. No.	Department	Position	Requested						City Manager Recomm	
			Proposed Staffing Count	Sal/Wages	Car Allowance	Phone Allowance	Benefits	New Position Total Cost	Staffing Count	Staffing Salary/Wages and Benefits
<b>3002</b>	<b>Engineering</b>									
	Non -Exempt	Recordkeeper/Accounting Clerk	1	29,999	-	-	14,769	44,768	1	44,768
			1	29,999	-	-	14,769	44,768	<b>1</b>	<b>44,768</b>
<b>3030</b>	<b>Drainage</b>									
	Non -Exempt	Heavy Equipment Operator II	1	38,299	-	-	17,228	55,527	0	-
	Non -Exempt	Maintenance Technician	1	31,845	-	-	15,981	47,826	0	-
	Non -Exempt	Maintenance Worker	1	27,310	-	-	15,100	42,410	0	-
			3	97,454	-	-	48,309	145,763	<b>0</b>	<b>-</b>
<b>5104</b>	<b>Parks</b>									
	Non -Exempt	Trades Helper I	2	66,212	-	-	32,376	98,588	0	-
			2	66,212	-	-	32,376	98,588	<b>0</b>	<b>-</b>
<b>5108</b>	<b>Pools</b>									
	Exempt	Aquatics Supervisor	1	49,414	-	240	19,368	69,022	1	69,022
			1	49,414	-	240	19,368	69,022	<b>1</b>	<b>69,022</b>
<b>5114</b>	<b>Quinta Mazatlán</b>									
	Exempt	Manager Facilities / Operations	1	63,982	-	720	20,466	85,168	1	85,168
	Non -Exempt	Groundskeeper	2	63,022	-	-	30,036	93,058	0	-
	Non -Exempt	Program Coordinator - CUE	1	39,469	-	-	16,324	55,793	0	-
			4	166,473	-	720	66,826	234,019	<b>1</b>	<b>85,168</b>
<b>Total General Fund New Positions</b>			<b>35</b>	<b>1,532,365</b>	<b>-</b>	<b>1,680</b>	<b>669,001</b>	<b>2,203,046</b>	<b>9</b>	<b>467,461</b>



**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request FY 2024-2025	City Manager Recomm FY 2024-2025	Moved to Separate Fund
2					
3	Department	Description			
8	<b>BASELINE REVENUES OVER EXPENDITURES BEGINNING BALANCE</b>		<b>\$14,638,934</b>		
11	<b>City Commission</b>	Election costs	46,928	46,928	
12		Travel	20,000	20,000	
13		<b>Total Requested</b>	<b>66,928</b>	<b>66,928</b>	-
19	<b>Special Services</b>	LRGV development council dues	383	383	
20		RGV partnership I69 dues	668	668	
21		TML member fee	687	687	
25		<b>Total Requested</b>	<b>1,738</b>	<b>1,738</b>	-
27	<b>City Manager</b>	NEW - Assistant Emergency Mgmt. Coordinator	90,787	-	
28		Office	2,000	2,000	
29		Dues & subscriptions	5,000	5,000	
30		<b>Total Requested</b>	<b>97,787</b>	<b>7,000</b>	-
33	<b>International Relations</b>	Office	500	500	
34		Dues & subscriptions	2,500	2,500	
35		Postage	500	500	
36		Training	3,950	3,950	
37		Travel	19,500	19,500	
38		Promotions (Marketing Fund)	140,500	-	
39		Cabinet and Chair	630	630	
40		<b>Total Requested</b>	<b>168,080</b>	<b>27,580</b>	-
42	<b>City Secretary</b>	Phone Allowance - PIR Specialist	559	559	
43		Training	500	500	
44		Travel	2,000	2,000	
45		Computer Software	1,000	1,000	
46		<b>Total Requested</b>	<b>4,059</b>	<b>4,059</b>	-
49	<b>Audit</b>	SALARY ADJ - City Auditor	9,084	-	
50		SALARY ADJ - Assistant City Auditor	4,542	-	
55		<b>Total Requested</b>	<b>13,626</b>	-	-
56	<b>Vitals</b>	REVISION - (2) Part Time Receptionist to (1) Senior Admin Clerk	(10,186)	(10,186)	
59		<b>Total Requested</b>	<b>(10,186)</b>	<b>(10,186)</b>	-
60	<b>Passport Facilities</b>	REVISION - Senior Admin Clerk to Admin Supervisor	5,830	5,830	
61		Phone Allowance - Deputy Passport Facility Administrator	559	559	
62		Operating	275	275	
63		Training	1,000	1,000	
65		<b>Total Requested</b>	<b>7,664</b>	<b>7,664</b>	-
68	<b>Municipal Court</b>	SALARY ADJ - Municipal Court Judge	17,470	5,823	
69		SALARY ADJ - Court Administrator	5,823	5,823	
70		SALARY ADJ - Bailiff	3,494	1,747	
71		SALARY ADJ - (3) Municipal Court Crew Leader	10,482	5,241	
72		SALARY ADJ - Municipal Court Head Cashier	3,494	1,747	
73		SALARY ADJ - (4) Municipal Court Clerk II	13,976	6,988	
74		SALARY ADJ - (8) Municipal Court Clerk I	27,952	13,976	
75		Special fees	(20,000)	(20,000)	
76		Vehicles	(5,000)	(5,000)	
77		<b>Total Requested</b>	<b>57,691</b>	<b>16,345</b>	-
79	<b>Finance</b>	Accounting & Auditing	5,000	5,000	
80		Misc. - Arbitrage tax payment IRS	22,000	22,000	
84		<b>Total Requested</b>	<b>27,000</b>	<b>27,000</b>	-
86	<b>Management &amp; Budget</b>	NEW - Budget Analyst I	64,641	-	
87		Computer Equipment & Software	2,300	-	
88		Chairs (2)	1,100	1,100	
91		<b>Total Requested</b>	<b>68,041</b>	<b>1,100</b>	-
92	<b>Tax Office</b>	NEW - Assistant Director - <b>CM Recommend at mid-year</b>	73,877	36,938	
93		REVISION - Tax Office Clerk to Administrative Supervisor	4,717	4,717	
94		Rental & contractual	120	120	
95		Postage	2,500	2,500	

**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request FY 2024-2025	City Manager Recomm FY 2024-2025	Moved to Separate Fund
2					
3	Department	Description			
96		Appraisal district	25,000	45,000	
97		Computer software	1,700	1,700	
98		Office Chair	350	350	
99		<b>Total Requested</b>	<b>108,264</b>	<b>91,325</b>	<b>-</b>
100	<b>Purchasing</b>	NEW - Buyer II	57,177	-	
101		Overtime	1,165	1,165	
102		Clothing & uniform	200	200	
103		Computer software - LCP Tracker	10,000	10,000	
104		Desk	3,000	-	
105		Computer & Phone	2,500	-	
106		<b>Total Requested</b>	<b>74,042</b>	<b>11,365</b>	
108	<b>City Attorney's Office</b>	Dues & subscriptions	6,662	6,652	
112		<b>Total Requested</b>	<b>6,662</b>	<b>6,652</b>	<b>-</b>
114	<b>Grants Office</b>	NEW - Grant Compliance Officer - 50% funded by CDBG	77,769	38,885	
115		Office	2,000	2,000	
116		Clothing & uniform	1,250	1,250	
117		Advertising	2,500	2,500	
118		Rental & contractual	1,200	1,200	
119		Training	3,000	3,000	
120		Travel	2,000	2,000	
121		Office carpet replacement	13,500	13,500	
122		Desks (2) - <b>Partial funded by CDBG</b>	2,400	1,800	
123		Office Chairs (6) - <b>Partial funded by CDBG</b>	1,000	100	
124		Computer Workstation	1,300	1,300	
125		Laptop & Camera	1,550	1,550	
126		Software licenses & subscriptions - <b>Partial funded by CDBG</b>	17,000	16,600	
128		<b>Total Requested</b>	<b>126,469</b>	<b>85,685</b>	<b>-</b>
135	<b>Human Resources</b>	REVISION - HR Generalist I (increase hours)	15,385	15,385	
136		Employee Development Training	3,000	3,000	
137		Software - Prevention of Harassment	20,345	20,345	
138		Software - JJ Keller & Laserfiche License	6,100	6,100	
140		<b>Total Requested</b>	<b>44,830</b>	<b>44,830</b>	<b>-</b>
142	<b>Contingency</b>	Cost of Living Adjustment 3% - <b>CM Recommend 3.5%</b>	1,374,810	1,604,820	
143		Firefighter Additional COLA 1% - <b>CM Recommend 1.5%</b>	124,842	176,889	
144		Compensation Study	130,000	-	
145		Exemption Threshold	-	171,920	
146		<b>Total Requested</b>	<b>1,629,652</b>	<b>1,953,629</b>	<b>-</b>
151	<b>Planning</b>	Office	500	500	
152		Operating	500	500	
153		Promotional Items	500	500	
154		Advertising	5,000	5,000	
155		Printing	1,500	1,500	
156		Professional	900	900	
157		Training	2,000	2,000	
158		Travel	2,000	2,000	
159		Computer Software	3,568	3,568	
160		Advertisements & mailouts	20,000	20,000	
161		<b>Total Requested</b>	<b>36,468</b>	<b>36,468</b>	<b>-</b>
163	<b>Information Tech</b>	NEW - GIS Technician	62,012	-	
164		REVISION - System Support Analyst to Systems Administrator	17,626	-	
165		REVISION - Fiber Optic Specialist I to Fiber Optic Specialist II	13,273	13,273	
166		Computer Software (Oracle Cloud Subscription)	1,069,110	-	
167		SUV / Mini-Van	48,000	-	
168		ROLLOVER - SUV	38,200	38,200	
169		File & Video Surveillance Storage Expansion	45,000	45,000	
170		Server Replacement (3)	24,900	24,900	

**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request	City Manager Recomm	Moved to
2			FY 2024-2025	FY 2024-2025	Separate Fund
3	Department	Description			
171		Backup Server Replacement	150,000	-	
172		Library Data Center Fire Suppression	45,000	-	
173		Wireless Replacement Project	130,000	130,000	
174		Network Switch Replacement Project	575,000	575,000	
175		Network Battery Backup UPS replacement	35,000	35,000	
176		Network Technology replacement at Libraries	382,000	-	
177		Agency Network equipment replacement	45,000	45,000	
178		Tower Replacement at EOC	200,000	200,000	
179		Facility Access Control Replacement <b>(Moved to IT Tech Fund)</b>	65,000	-	57,000
180		PC Replacements	105,000	105,000	
181		Laptop and Tablet Replacements	135,000	135,000	
182		City Hall Firewall	50,000	50,000	
183		Microsoft Windows 10 replacement	217,500	217,500	
184		Windows Server 2022 Licenses	45,000	45,000	
185		City Main Website Re-design	60,000	-	
186		Security Logging	50,000	50,000	
187		Security Vulnerability & Authentication	57,000	57,000	
188		Conference Room Phones (13)	7,000	7,000	
190		<b>Total Requested</b>	<b>3,671,621</b>	<b>1,772,873</b>	<b>57,000</b>
193	<b>Office of Communication</b>	NEW - Video Production Specialist	67,421	-	
194		SALARY ADJ. - Chief Photojournalist	7,279	-	
195		SALARY ADJ. - Digital Media Coordinator	7,761	-	
196		SALARY ADJ. - Video Production Specialist	6,231	-	
197		SALARY ADJ. - Video Production Specialist	5,758	-	
198		Photo headshots & style guide	25,000	20,000	
199		Education refund	5,000	5,000	
201		<b>Total Requested</b>	<b>124,450</b>	<b>25,000</b>	<b>-</b>
204	<b>McAllen 311 Call Center</b>	Overtime	1,190	1,190	
205		Rental & contractual	8,900	8,900	
206		Equipment	4,000	4,000	
209		<b>Total Requested</b>	<b>14,090</b>	<b>14,090</b>	<b>-</b>
211	<b>City Hall</b>	Clothing & uniform	900	900	
212		Leased Facilities Maintenance	65,000	65,000	
213		Directional Signage	1,250	1,250	
214		<b>Total Requested</b>	<b>67,150</b>	<b>67,150</b>	<b>-</b>
215	<b>Bldg. Maintenance</b>	NEW - Journeyman Electrician	58,005	58,005	
216		Clothing & uniform	2,000	2,000	
217		Rental depreciation - NEW vehicle requested	10,063	-	
218		Vehicle Shortage	20,300	20,300	
219		NEW - 3/4 Ton Utility Service Body Truck	70,000	-	
224		<b>Total Requested</b>	<b>160,368</b>	<b>80,305</b>	<b>-</b>
227	<b>Development Center</b>	Replacement of furniture for public use	2,500	2,500	
228		Directional signage	750	750	
230		<b>Total Requested</b>	<b>3,250</b>	<b>3,250</b>	<b>-</b>
231	<b>Police</b>	Computer software	24,376	24,376	
232		Facilities	115,080	115,080	
234		Radio Communication Payment	245,000	245,000	
235		Crime Prevention Supplies	5,000	5,000	
236		NICE System Upgrade (Voice Recording)	32,798	32,798	
237		Compass COM System Upgrade (GPS)	65,493	65,493	
238		Vehicle Shortage	368,900	-	
239		Office Chairs (16)	8,000	8,000	
240		K-9 Training Sleeves (8)	1,600	1,600	
241		K-9 Collapsible Dog Crates (2)	1,800	1,800	
242		K-9 Vests (12)	1,740	1,740	
243		K-9 Unit Heat Alarms (12)	13,200	13,200	

**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request FY 2024-2025	City Manager Recomm FY 2024-2025	Moved to Separate Fund
2					
3	Department	Description			
244		K-9 Unit Containers (2)	7,200	7,200	
245		FARO Power Station (2)	3,998	3,998	
246		FARO 3D Scale Bar	2,550	2,550	
247		Motorcycle Radar Systems (8)	27,000	27,000	
248		Intersection Cameras (32)	71,232	71,232	
251		<b>Total Requested</b>	<b>994,967</b>	<b>626,067</b>	-
253	<b>Animal Care Services</b>	Overtime	23,293	23,293	
254		Chemical	4,000	4,000	
255		Clothing & uniform	6,020	6,020	
256		Training	7,000	7,000	
257		Stainless Steel Dog Trailer	30,000	9,000	
258		GPS Tracking System	1,680	1,680	
259		Internet subscriptions (7)	3,360	3,360	
260		Toughbooks (3)	9,000	-	
261		Bee Suits (7) - <b>CM Recommend (4)</b>	1,050	600	
262		Disposable Protective Hazmat Suits (25)	1,250	1,250	
263		Vehicle Mount Bee Sprayer (2)	3,000	3,000	
264		Pole Ketch Telescoping Tool (7)	910	910	
265		Bite Proof Animal Gloves (7)	210	210	
266		<b>Total Requested</b>	<b>90,773</b>	<b>60,323</b>	
267	<b>Radio Shop</b>	NEW - Radio Communication Technician I	50,655	50,655	
268		Rental - equipment	17,868	17,868	
269		Weather Bug	22,000	22,000	
270		PD Portable Radios (133)	1,157,100	-	
271		Laptop	2,600	-	
272		XTS Radios (140)	532,000	-	
274		<b>Total Requested</b>	<b>1,782,223</b>	<b>90,523</b>	-
276	<b>Fire</b>	NEW - Receptionist / Admin Clerk	41,636	41,636	
277		NEW - Custodian	42,384	42,384	
278		NEW - Fire Lieutenant Admin w/ Phone	87,422	-	
279		NEW - Firefighter (12)	837,098	-	
280		Overtime	493,479	493,479	
281		Holiday Pay	132,524	132,524	
282		Office	4,750	-	
283		Operating	3,431	-	
284		Janitorial	9,718	9,718	
285		Clothing & uniform	16,568	16,568	
286		Chemical	4,750	-	
287		Training	706	706	
288		Dues & subscriptions	2,200	2,200	
289		Information sources	2,500	2,500	
290		Rental-Photocopier	(2,500)	(2,500)	
291		Rental & contractual	2,500	2,500	
292		Training	2,280	2,280	
293		Travel	1,140	1,140	
294		Utilities - Gas	154	154	
295		Utilities - telephone	420	420	
296		Credit Card fees	90	90	
297		Rental depreciation - NEW vehicles requested & Pumper Truck	174,027	6,756	
298		Computer Software	16,562	-	
299		Equipment	21,468	21,468	
300		Facilities	92,640	46,000	
301		Vehicles	81,300	81,300	
302		Portable Radios (15)	115,500	115,500	
303		Mobile Radios - Dual (8) & Single (7)	120,200	120,200	
304		HURST E-Draulics Rescue Tools	42,000	42,000	
305		Forcible Entry Door Training Prop	13,000	13,000	
306		Body Composition Analyzer	6,000	6,000	

**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request FY 2024-2025	City Manager Recomm FY 2024-2025	Moved to Separate Fund
2					
3	Department	Description			
307		SCBA Harnesses (9)	81,000	81,000	
308		Firefighting Thermal Imagine Cameras (2)	10,000	10,000	
309		Sector 2 Command Post Outfit	55,000	55,000	
310		PPE Decon & Isolation Container	45,000	45,000	
311		ROLLOVER - Portable Radios (25)	200,000	-	
312		ROLLOVER - Mobile Radios (10)	90,000	-	
313		ROLLOVER - Rescue Air Bags (3)	48,000	48,000	
314		NEW - 3/4 Ton EC SB Truck	47,000	47,000	
315		NEW - Warehouse Forklift	50,000	-	
316		Vehicle Shortage	816,500	-	
317		Fire Station Recliners (15)	15,000	15,000	
318		Fire Station Mattresses (18)	12,500	12,500	
319		Structural Bunker Gear - Coats& Pants (50), Helmets (25) , Hoods (70) , Gloves (70) , Boots (40), Breathing Masks (35)	298,000	298,000	
320		Breathing Masks - Voice Amplifiers (20)	22,000	22,000	
321		SCBA Cylinders (16)	32,000	32,000	
322		Dual Certification Wildland/Rescue PPE (30)	33,000	33,000	
323		Rapid Intervention Team / May-Day breathing equipment (2) - <b>CM Recommend (1)</b>	7,300	3,650	
324		Fire Attack Hoses (40) & Nozzles (6)	19,596	19,596	
325		SCBA Accountability ID Tags (58)	6,496	6,496	
326		Active Attack Response PPE - Helmets (25) & Vests (25)	37,500	-	
327		Seek Thermal Imagine Cameras (3)	3,000	3,000	
328		Arson Division Duty / Training Ammunition	3,750	3,750	
329		Haz-Mat Response Suits (11), Boots (16), & Multigas Detector	22,486	22,486	
330		Chlorine Institute Emergency Kit	2,350	2,350	
331		Emergency Medical Response - Medical Bags (5) & Automated External Defibrillators (3)	5,500	5,500	
332		Portable Radio Equipment - Antennas (10), Batteries (30), Microphones (10)	15,000	-	
333		CPR Training Manikin Set - Adult & Baby	2,900	2,900	
334		Automated External Defibrillator - Training Simulator (3)	4,500	4,500	
335		Rescue Training Manikin	2,600	2,600	
336		Multi-Venous IV Training Arm Kits (3)	6,999	6,999	
337		Fitness Equipment, Treadmills (3), Rowers (2), Bikes (2), Weight Sets (2)	22,550	22,550	
338		Laptops (5)	8,500	-	
339		Computer Monitors (4)	1,200	-	
341		<b>Total Requested</b>	<b>4,393,174</b>	<b>2,002,900</b>	<b>-</b>
343	<b>Traffic Operations</b>	Electricity Increase	36,505	36,505	
344		Radar Detection - Bicentennial & Nolana	23,785	23,785	
345		Audible Pedestrian Signal Infrastructure (5)	34,708	34,708	
346		ROLLOVER - Vehicle Shortage	12,000	12,000	
347		Vehicle Shortage	121,000	-	
348		School Flashers (8)	23,200	23,200	
349		Signal Lighting - Downtown (18)	80,262	80,262	
350		Sign Pole Covers - Downtown (100)	21,500	21,500	
351		Office Computers (3)	6,000	-	
352		<b>Total Requested</b>	<b>358,960</b>	<b>231,960</b>	<b>-</b>
355	<b>Bldg. Permits &amp; Inspections</b>	Operating	3,000	3,000	
356		Dues & subscriptions	3,000	3,000	
357		Rental depreciation - NEW vehicle requested	6,469	6,469	
358		ROLLOVER - 1/2 Ton Truck	40,000	40,000	
359		NEW - 1/2 Ton Truck	45,000	45,000	
360		<b>Total Requested</b>	<b>97,469</b>	<b>97,469</b>	<b>-</b>
362	<b>Engineering</b>	NEW - Recordkeeper/Accounting Clerk	44,768	44,768	
363		Certification Pay - ADA		1,800	
364		Computer software	4,000	4,000	
365		Survey Drone with LIDAR	38,000	38,000	



**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request FY 2024-2025	City Manager Recomm FY 2024-2025	Moved to Separate Fund
2					
3	Department	Description			
366		ROLLOVER - 1/2 Ton Truck	40,000	40,000	
367		ROLLOVER - Vehicle Shortage	7,000	7,000	
368		Scanner	1,000	1,000	
369		File Rack and Box Storage	4,999	4,999	
370		<b>Total Requested</b>	<b>139,767</b>	<b>141,567</b>	-
372	<b>St. Maintenance</b>	Vehicle Shortage	20,300	20,300	
373		Vibratory Asphalt Compactor	4,000	4,000	
375		<b>Total Requested</b>	<b>24,300</b>	<b>24,300</b>	-
376	<b>Street Lighting</b>	Electricity Increase	350,000	313,325	
377		Maintenance		(36,675)	
378		<b>Total Requested</b>	<b>350,000</b>	<b>276,650</b>	-
380	<b>Sidewalk Const</b>	Vehicle Shortage	26,500	-	
381		ROLLOVER - Vehicle Shortage	14,000	-	
382		Vibratory Screed	3,000	-	
383		<b>Total Requested</b>	<b>43,500</b>	-	-
386	<b>Drainage</b>	NEW - Heavy Equipment Operator II	55,527	-	
387		NEW - Maintenance Technician	47,826	-	
388		NEW - Maintenance Worker	42,410	-	
389		Operating	500	500	
390		Small tools/minor equipment	300	300	
391		Clothing & uniform	800	800	
392		Chemical	6,000	6,000	
393		Professional	1,500	1,500	
394		Rental & contractual	10,000	10,000	
395		Rental depreciation - NEW equipment requested	14,375	14,375	
396		Excavator Shredder	30,000	30,000	
397		NEW - Godwin 4-inch Pump <b>(MOVED TO GENERAL DEPRECIATION)</b>	65,000	-	65,000
398		NEW - Mini Skid-Steer Loader	35,000	35,000	
399		Stewart Landfill Fence	10,000	10,000	
400		Vehicle Shortage	6,000	6,000	
401		Radios (4)	16,800	16,800	
402		Storm Drain Inlet Tops (10)	15,000	15,000	
403		Strom Drain Manhole Rings	5,000	5,000	
404		Concrete Donuts/Extension Rings (20)	6,000	6,000	
405		Desktop Computer	1,200	-	
406		Tablet PC (2)	1,400	-	
407		<b>Total Requested</b>	<b>370,638</b>	<b>157,275</b>	<b>65,000</b>
409	<b>Env/Health Code Compliance</b>	REVISION - Full Time Admin Clerk to Part Time Admin Clerk	(16,334)	(16,334)	
410		SALARY ADJ. - Admin Supervisor	1,288	1,288	
411		Certification Pay - International Property Maint.	2,329	2,329	
412		Chemical	2,800	2,800	
413		Small tools / minor equipment	1,000	1,000	
414		Educational Refund	(20,000)	(20,000)	
415		Credit Card fees	1,000	1,000	
416		South TX Hurricane Conference	10,000	10,000	
417		Equipment	7,500	7,500	
419		ROLLOVER - 1/2 Ton Truck	40,000	-	
420		Zero Turn Lawn Mower	4,000	4,000	
421		Weed eater	200	200	
422		Surveillance Camera Batteries (10)	4,500	4,500	
423		Blue Beam Software (9)	2,700	3,740	
424		Toughbooks (4)	12,000	-	
425		<b>Total Requested</b>	<b>52,983</b>	<b>2,023</b>	-
427	<b>Graffiti</b>	Operating	1,090	-	
428		Small tools / minor equipment	550	-	
429		ROLLOVER - Vehicle Shortage	43,500	-	
431		<b>Total Requested</b>	<b>45,140</b>	-	-



**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request FY 2024-2025	City Manager Recomm FY 2024-2025	Moved to Separate Fund
2	Department	Description			
3					
434	<b>Parks Administration</b>	Miscellaneous	920	920	
439		<b>Total Requested</b>	<b>920</b>	<b>920</b>	-
441	<b>Parks</b>	NEW - Trades Helper I (2)	98,588	-	
442		Certification Pay - Festival & Events	582	582	
443		Stand by Pay	4,892	4,892	
444		Rental & contractual	235,500	235,500	
445		Utilities -water	48,000	48,000	
446		Rental depreciation - NEW vehicles requested	45,569	21,707	
447		Electricity Increase	173,168	173,168	
449		City Hall Landscape	23,973	-	
450		ROLLOVER - Vehicle Shortage	28,000	28,000	
451		ROLLOVER - Spray Rake	67,200	-	
452		Forklift ( <b>Moved to Parks Facility Const. Fund</b> )	40,000	-	40,000
453		Mechanic Lift ( <b>Moved to Parks Facility Const. Fund</b> )	10,000	-	10,000
454		Zero Turn Mower (2) - <b>CM Recommend (1)</b>	36,000	18,000	
455		Wide Deck Mower	26,700	-	
456		Gator / Utility Vehicle	15,000	15,000	
457		Trailer: Top Hat	14,000	14,000	
458		NEW - 3/4 Ton Crew cab Truck (2) - <b>CM Recommend (1)</b>	100,000	50,000	
459		NEW - 3/4 Ton Flat Bed Truck	55,000	55,000	
460		NEW - 1/2 Ton Long Bed Truck (2) - <b>CM Recommend (1)</b>	92,000	46,000	
461		NEW - 3/4 Ton Service Body Truck	70,000	-	
462		Backpack Blowers (6)	3,300	3,300	
463		String Trimmers (12)	4,320	4,320	
464		Hedge Trimmers (8)	4,800	4,800	
465		Pole Saws (3)	1,800	1,800	
466		Chainsaws (3)	1,200	1,200	
467		<b>Total Requested</b>	<b>1,199,592</b>	<b>725,269</b>	<b>50,000</b>
468	<b>Recreation</b>	Car Allowance - Marketing Administrator position	3,491	3,491	
469		Program	25,000	25,000	
471		Commercial Pole Tent (3)	12,000	12,000	
472		<b>Total Requested</b>	<b>40,491</b>	<b>40,491</b>	-
473	<b>Pools</b>	NEW - Aquatics Supervisor w/ Phone Allowance	69,022	69,022	
474		Chemical	800	800	
475		Electricity Increase	10,619	10,619	
476		Strainer Replacement (2)	20,000	20,000	
477		Computer	1,400	1,400	
478		<b>Total Requested</b>	<b>101,841</b>	<b>101,841</b>	-
479	<b>Las Palmas CC</b>	Clothing & uniform	300	300	
480		15 Ton Unit Condenser	38,298	38,298	
481		ROLLOVER - 30 Ton Unit Condenser	44,969	-	
483		<b>Total Requested</b>	<b>83,567</b>	<b>38,598</b>	
484	<b>Rec Center Lark</b>	Clothing & uniform	375	375	
485		Gas Stove	7,473	7,473	
486		Padded Chairs (200)	7,000	7,000	
488		<b>Total Requested</b>	<b>14,848</b>	<b>14,848</b>	-
490	<b>Rec Center Palmview</b>	Clothing & uniform	375	375	
491		Volleyball Net Set (2)	10,140	10,140	
493		<b>Total Requested</b>	<b>10,515</b>	<b>10,515</b>	-
494	<b>Quinta Mazatlán</b>	NEW - Manager Facilities / Operations w/ Phone	85,168	85,168	
495		NEW - Groundskeeper (2)	93,058	-	
496		NEW - Program Coordinator-CUE	55,793	-	
497		Overtime	11,647	11,647	
498		Operating	5,000	5,000	

**City of McAllen  
General Fund  
Decision Package Recap  
Fiscal Year 24-25**

	A	C	D	E	G
1			Department Request	City Manager Recomm	Moved to
2			FY 2024-2025	FY 2024-2025	Separate Fund
3	Department	Description			
499		Clothing & uniform	2,457	2,457	
500		Advertising	45,000	45,000	
501		Dues & Subscriptions	1,500	1,500	
502		Rental & contractual	48,000	48,000	
503		Utilities - water	6,712	6,712	
504		Rental depreciation - NEW vehicle requested	6,181	-	
505		Facilities	20,000	20,000	
506		Vehicles	1,000	1,000	
507		Fuel	1,465	1,465	
508		Utility Trailer - 12' with Hydraulic Pump	12,000	12,000	
509		NEW - 1/2 Ton Truck	43,000	-	
510		Driveway Repaving	53,258	53,258	
511		Outdoor wedding chairs (100)	6,000	6,000	
512		Outdoor tables & chairs (16)	5,200	5,200	
513		<b>Total Requested</b>	<b>502,439</b>	<b>304,407</b>	<b>-</b>
515	<b>Library</b>	SALARY ADJ - Assistant Director of Support Services & Car Allowance - <b>CM Recommend Car Allowance Only</b>	8,015	4,800	
516		SALARY ADJ - Assistant Director of Public Services	2,428	-	
517		SALARY ADJ - Library Director	3,679	-	
518		Special Events	14,000	14,000	
519		Education refund	2,500	2,500	
520		Electricity Increase	28,150	28,150	
521		Equipment	4,648	4,648	
522		Facilities	10,000	10,000	
523		Automatic Material Handler	35,545	50,000	
524		Surveillance Cameras	23,550	23,550	
525		Chiller monitoring system	19,643	19,643	
526		<b>Total Requested</b>	<b>152,158</b>	<b>157,291</b>	<b>-</b>
529	<b>Library- Lark</b>	Shelf Top Canopy	12,155	12,155	
533		<b>Total Requested</b>	<b>12,155</b>	<b>12,155</b>	<b>-</b>
536	<b>Library- Palm View</b>	Shelf Top Canopy	12,381	12,381	
538		<b>Total Requested</b>	<b>12,381</b>	<b>12,381</b>	<b>-</b>
543	<b>AGENCIES</b>	<b>Agencies</b>	1,610,690	257,900	
557		Humane Society Adjustment		(250,000)	
562					
563		<b>Total Requested</b>	<b>1,610,690</b>	<b>7,900</b>	<b>-</b>
566					
569		<b>TOTALS</b>	<b>\$ 19,055,235</b>	<b>\$ 9,479,522</b>	<b>\$ 172,000</b>
573					
576		McAllen-Hidalgo Toll Bridge Transfer Adjustment		(3,120)	
577		Investments Adjustment		1,607,804	
583					
584			<b>\$ (4,416,300)</b>	<b>\$ 6,764,097</b>	
585					

# **General Fund**

**City of McAllen, Texas  
General Government  
Summary**

	Actual	Original	Adjusted	Estimated	Dept	City Mgr	Four Year Plan				
	22-23	Budget 23-24	Budget 23-24	23-24	Request 24-25	Recomm 24-25	25-26	25-26	27-28	28-29	
<b>BY DEPARTMENT</b>											
City Commission	\$ 292,072	\$ 413,451	\$ 419,354	\$ 452,084	\$ 487,304	\$ 487,304	\$ 487,304	\$ 487,304	\$ 487,304	\$ 487,304	\$ 487,304
Special Service	497,726	728,638	728,638	730,376	730,376	730,376	730,376	730,376	730,376	730,376	730,376
City Manager	1,979,321	1,922,452	1,994,646	2,025,957	2,118,584	2,027,797	2,118,584	2,118,584	2,118,584	2,118,584	2,118,584
International Relations	-	115,000	127,910	131,635	293,660	153,160	351,809	349,980	352,515	367,970	367,970
City Secretary	605,751	668,688	704,619	703,841	703,903	703,903	703,903	703,903	703,903	703,903	703,903
Audit Office	266,823	274,507	285,973	286,458	300,191	286,564	300,191	300,191	300,191	300,191	300,191
Vital Statistics	186,595	226,432	232,498	232,498	222,951	222,951	222,951	222,951	222,951	222,951	222,951
Passport Facility	215,205	226,300	237,032	245,439	256,726	256,726	256,726	256,726	256,726	256,726	256,726
Municipal Court	1,427,193	1,918,486	2,060,248	1,662,153	2,134,221	2,092,875	2,134,221	2,134,221	2,134,221	2,134,221	2,134,221
Finance	1,698,012	1,918,649	1,977,564	1,789,550	1,990,219	1,990,219	1,990,219	1,990,219	2,339,063	2,339,063	2,339,063
Budget & Management	442,542	499,531	522,619	497,775	634,862	567,922	631,462	631,462	631,462	631,462	631,462
Tax Office	1,326,939	1,489,523	1,509,061	1,497,864	1,627,256	1,610,317	1,643,888	1,692,688	1,745,688	1,777,663	1,777,663
Purchasing & Contracting	696,678	902,829	929,668	856,515	998,065	935,388	982,565	982,565	985,565	1,091,605	1,091,605
City Attorney's Office	1,519,851	2,059,823	2,116,793	2,110,383	2,115,290	2,115,280	2,115,290	2,115,290	2,115,290	2,115,290	2,115,290
Grant	503,031	597,313	615,514	578,364	670,073	629,288	653,123	647,623	647,623	647,623	647,623
Human Resources	884,549	1,141,035	1,177,252	1,182,422	1,203,180	1,203,180	1,176,735	1,324,644	1,324,644	1,324,644	1,324,644
Employee Benefits:											
Turnover/Vacancies	-	(1,990,000)	(1,990,000)	-	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)
Cost-of-Living Adjustment (COLA)	-	1,359,822	6,768	-	1,499,652	1,781,709	-	-	-	-	-
Longevity	-	1,149,131	-	-	-	-	-	-	-	-	-
Interns Program	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Professional Services	-	-	130,000	130,000	130,000	-	-	-	-	-	-
Exemption Threshold	-	-	-	-	-	171,920	-	-	-	-	-
Liability Insurance	847,335	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358	1,270,358
Planning	1,363,077	1,635,833	1,701,098	1,690,292	1,738,906	1,738,906	1,718,906	1,723,506	1,723,506	1,723,506	1,723,506
Information Technology	4,013,462	4,895,077	5,015,832	4,977,024	7,998,108	6,099,360	5,488,508	5,488,508	10,437,108	6,262,108	6,262,108
Office of Communication	839,145	956,934	991,448	1,001,709	1,111,623	1,012,173	1,111,623	1,111,623	1,111,623	1,111,623	1,111,623
McAllen 311 Call Center	463,401	590,702	610,065	610,200	618,984	618,984	662,895	658,539	707,498	707,259	707,259
City Hall	589,062	565,732	575,843	570,704	641,803	641,803	640,553	640,553	640,553	640,553	640,553
Building Maintenance	917,111	1,179,158	1,215,843	1,081,419	1,281,413	1,201,350	1,191,113	1,191,113	1,191,113	1,191,113	1,191,113
Development Center	144,551	169,441	172,511	164,590	145,184	145,184	141,934	141,934	141,934	141,934	141,934
Economic Development:											
Chamber of Commerce	789,000	702,000	702,000	702,000	1,652,765	950,000	950,000	950,000	950,000	950,000	950,000
CDBG Staff admin cost	1,113	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>TOTAL</b>	<b>22,509,551</b>	<b>27,696,843</b>	<b>26,151,155</b>	<b>27,291,609</b>	<b>32,185,657</b>	<b>29,254,997</b>	<b>27,285,237</b>	<b>27,474,861</b>	<b>32,879,799</b>	<b>28,858,030</b>	<b>28,858,030</b>
<b>BY EXPENSE GROUP</b>											
Personnel Services											
Salaries and Wages	11,871,557	14,686,913	14,313,947	13,670,678	14,938,081	14,544,373	15,005,287	15,119,127	15,788,299	15,860,776	15,860,776
Employee Benefits	3,059,960	3,583,228	2,267,597	4,254,161	3,482,631	3,812,827	1,995,328	2,029,397	2,104,789	2,124,027	2,124,027
Supplies	258,272	323,653	343,883	265,320	332,708	332,708	338,208	335,708	346,708	351,508	351,508
Other Services and Charges	5,010,425	6,309,131	6,435,859	6,418,620	7,731,369	6,783,031	6,943,336	6,994,836	7,089,671	7,133,326	7,133,326
Maint. and Repair Services	1,506,389	1,857,847	1,841,397	1,801,181	2,993,393	1,924,283	2,993,393	2,993,393	3,369,393	3,372,393	3,372,393
Capital Outlay	802,946	936,070	948,472	881,649	2,707,475	1,857,775	9,685	2,400	4,180,939	16,000	16,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 22,509,551</b>	<b>\$ 27,696,843</b>	<b>\$ 26,151,155</b>	<b>\$ 27,291,609</b>	<b>\$ 32,185,657</b>	<b>\$ 29,254,997</b>	<b>\$ 27,285,237</b>	<b>\$ 27,474,861</b>	<b>\$ 32,879,799</b>	<b>\$ 28,858,030</b>	<b>\$ 28,858,030</b>

**City of McAllen, Texas  
General Government  
Summary**

	Actual	Original	Adjusted	Estimated	Dept	City Mgr	Four Year Plan			
	22-23	Budget 23-24	Budget 23-24	23-24	Request 24-25	Recomm 24-25	25-26	25-26	27-28	28-29
<u>PERSONNEL</u>										
City Commission	1	1	1	1	1	1	1	1	1	1
City Manager	14	15	15	15	16	15	16	16	16	16
International Relations	-	1	1	1	1	1	1	1	1	1
City Secretary	9	10	10	10	10	10	10	10	10	10
Audit	2	2	2	2	2	2	2	2	2	2
Vitals	4	4	4	4	3	3	3	3	3	3
Passport Facility	3	4	4	4	4	4	4	4	4	4
Municipal Court	23	30	30	23	30	30	30	30	30	30
Finance	20	23	23	23	23	23	23	23	23	23
Budget & Management	5	5	5	5	6	5	6	6	6	6
Tax Office	6	8	8	7	9	9	9	9	9	9
Purchasing & Contracting	11	13	13	13	14	13	14	15	15	16
City Attorney's Office	9	15	15	15	15	15	15	15	15	19
Grant	5	7	7	7	8	8	8	8	8	8
Human Resources	11	13	13	13	13	13	13	13	13	13
Planning	22	25	25	25	25	25	25	25	25	25
Information Technology	29	32	32	32	33	32	33	33	33	33
PIO	8	9	9	9	10	9	12	13	13	13
311 Call Center	6	9	9	9	9	9	9	9	10	10
City Hall	3	3	3	3	3	3	3	3	3	3
Building Maintenance	13	16	16	13	17	17	17	17	17	17
Development Center	1	1	1	1	1	1	1	1	1	1
<b>TOTAL PERSONNEL</b>	<b>205</b>	<b>246</b>	<b>246</b>	<b>235</b>	<b>253</b>	<b>248</b>	<b>255</b>	<b>257</b>	<b>258</b>	<b>263</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>City Commission</u>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>		-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.		-	-	-	-	-	-	-	-
3.		-	-	-	-	-	-	-	-
4.		-	-	-	-	-	-	-	-
5.		-	-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		\$ 234,106	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ 4,380					\$ -	\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Election						46,928	46,928	Election systems & software / runoff
2.	Travel						20,000	20,000	Increase in travel
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ 164,890					\$ 66,928	\$ 66,928	
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ 17,000					\$ -	\$ -	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-	-	
<b>Total Non - Capital Outlay</b>							-	-	
<b>TOTAL</b>		\$ 420,376					\$ 66,928	\$ 66,928	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Commission

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Commission

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1002-411-60-02-000000 Compensation / Non-exempt	58,965	60,278	63,008	63,008	63,008	
011-1002-411-60-10-000000 Compensation / Overtime	879	1,500	1,500	1,500	1,500	
011-1002-411-60-14-000000 Compensation / Car allowance	51,600	51,600	51,600	51,600	51,600	
011-1002-411-60-17-000000 Compensation / Telephone	9,360	9,360	9,360	9,360	9,360	
011-1002-411-60-18-000000 Compensation / Longevity Pay	-	3,325	3,325	3,500	3,500	
011-1002-411-60-20-000000 Compensation / Elected officials	1,920	3,720	3,720	3,720	3,720	
011-1002-411-60-22-000000 Compensation / Election workers	31,250	71,000	71,000	71,000	71,000	
<b>60</b>	<b>153,974</b>	<b>200,783</b>	<b>203,513</b>	<b>203,688</b>	<b>203,688</b>	<b>-</b>
011-1002-411-61-30-000000 Benefits / Social security	8,767	15,359	15,359	15,582	15,582	
011-1002-411-61-36-000000 Benefits / Retirement	5,353	5,853	5,853	5,554	5,554	
011-1002-411-61-40-000000 Benefits / Unemployment tax	66	81	81	117	117	
011-1002-411-61-46-000000 Benefits / Workers' comp-	146	205	205	146	146	
011-1002-411-61-50-000000 Benefits / Health cost	7,368	9,156	9,156	7,368	7,368	
011-1002-411-61-52-000000 Benefits / Life insurance	37	51	51	55	55	
011-1002-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,596	1,596	1,596	1,596	1,596	
<b>61</b>	<b>23,332</b>	<b>32,301</b>	<b>32,301</b>	<b>30,418</b>	<b>30,418</b>	<b>-</b>
011-1002-413-62-02-000000 Supplies / Office	3,141	4,380	4,380	4,380	4,380	
<b>62</b>	<b>3,141</b>	<b>4,380</b>	<b>4,380</b>	<b>4,380</b>	<b>4,380</b>	<b>-</b>
011-1002-414-63-14-000000 Other services & charges / Dues & subscriptions	40	800	800	800	800	
011-1002-414-63-15-000000 Other services & charges / Election	36,735	50,000	50,000	96,928	96,928	
011-1002-414-63-45-000000 Other services & charges / Professional	234	75,000	75,000	75,000	75,000	
011-1002-414-63-52-000000 Other services & charges / Rental & contractual	8,516	8,590	8,590	8,590	8,590	
011-1002-414-63-65-000000 Other services & charges / Travel	47,575	30,000	60,000	50,000	50,000	
011-1002-414-63-99-000000 Other services & charges / Miscellaneous	2,645	500	500	500	500	
<b>63</b>	<b>95,745</b>	<b>164,890</b>	<b>194,890</b>	<b>231,818</b>	<b>231,818</b>	<b>-</b>
011-1002-415-65-04-000000 Maintenance / Computer/software	15,880	17,000	17,000	17,000	17,000	
<b>65</b>	<b>15,880</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>-</b>
<b>011-1002 City Commission</b>	<b>\$ 292,072</b>	<b>\$ 419,354</b>	<b>\$ 452,084</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
City Commission		1		Executive Administrator		\$ 30.2923	\$ 63,008
		<u>1</u>					<b>63,008</b>
				LONGEVITY PAY			3,500
				ELECTED OFFICIALS			3,720
				ELECTED WORKERS			71,000
				OVERTIME			1,500
				CAR ALLOWANCE			51,600
				TELEPHONE			9,360
							<u>140,680</u>
<b>CURRENT POSITIONS</b>		<b>1</b>					<b>\$ 203,688</b>





**Mission Statement:**

"Dedicated to consistently providing high quality services and quality of life to all who live, work and visit the City of McAllen." Accountable for ethical, transparent and sound practices in the best interest of the City.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm. 24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 153,974	\$ 195,702	\$ 200,783	\$ 203,513	\$ 203,688	\$ 203,688	\$ 203,688	\$ 203,688	\$ 203,688	\$ 203,688	\$ 203,688
Employee Benefits	23,332	31,479	32,301	32,301	30,418	30,418	30,418	30,418	30,418	30,418	30,418
Supplies	3,141	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380
Other Services and Charges	95,745	164,890	164,890	194,890	231,818	231,818	231,818	231,818	231,818	231,818	231,818
Maintenance	15,880	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	292,072	413,451	419,354	452,084	487,304	487,304	487,304	487,304	487,304	487,304	487,304
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 292,072</b>	<b>\$ 413,451</b>	<b>\$ 419,354</b>	<b>\$ 452,084</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>	<b>\$ 487,304</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Contact Us:**

Alice Johnson  
Executive  
Administrator  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1006

**MAJOR FY 24-25 GOALS**

The function of this one person department is to provide support for elected officials (the Mayor and all Commissioners). The department coordinates communications between citizens and the Commission and provides information including local events, highlights of upcoming issues, department operation results and financial summaries to each member of the Commission. Commissioner's goals and objectives for the overall City are supported by this department.

1. Promote an unsurpassed quality of life in McAllen.
2. Strengthen McAllen's dominance as the retail, hospitality, sports, medical, and entertainment destination of the region.
3. Continue to grow stable property tax revenue; strengthen the local economy in order to grow the "tax base" to support increased city services long-term.
4. Set the standard for public safety and emergency preparedness.
5. Provide strong stewardship of McAllen's financial resources while setting the standard for good governance.
6. Enhance McAllen's infrastructure network.
7. Improve Workforce Preparedness.





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Special Services</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		\$ <b>100,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ -					\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	LRGV develop council						\$383	383	Increase in dues
2.	RGV partnership I69 due						\$668	668	Increase in dues
3.	TML member fee						\$687	687	Increase in dues
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ <b>728,638</b>					\$ <b>1,738</b>	\$ <b>1,738</b>	
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ -					\$ -	\$ -	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-	-	
<b>Total Non - Capital Outlay</b>							-	-	
<b>TOTAL</b>		\$ <b>828,638</b>					\$ <b>1,738</b>	\$ <b>1,738</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Special Services

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Special Services

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-1004 Special services

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1004-411-60-06-000000 Compensation / Part time 61	-	92,894	92,894	92,894	92,894	-
	<b>-</b>	<b>92,894</b>	<b>92,894</b>	<b>92,894</b>	<b>92,894</b>	<b>-</b>
011-1004-411-61-30-000000 Benefits / Social security 61	-	7,106	7,106	7,106	7,106	-
	<b>-</b>	<b>7,106</b>	<b>7,106</b>	<b>7,106</b>	<b>7,106</b>	<b>-</b>
011-1004-414-63-02-000000 Other services & charges / Advertising	67,200	150,000	150,000	150,000	150,000	
011-1004-414-63-14-000000 Other services & charges / Dues & subscriptions	-	24,000	24,000	24,000	24,000	
011-1004-414-63-16-CH2001 Other services & charges / EE Christmas Event	6,518	6,000	6,000	6,000	6,000	
011-1004-414-63-16-EA2001 Other services & charges / EE Appreciation Event	22,190	15,000	15,000	15,000	15,000	
011-1004-414-63-16-EB2001 Other services & charges / EE Banquet Event	-	25,000	25,000	25,000	25,000	
011-1004-414-63-16-HW2001 Other services & charges / EE Halloween Event	4,976	4,000	4,000	4,000	4,000	
011-1004-414-63-44-000000 Other services & charges / Printing	8,860	9,800	9,800	9,800	9,800	
011-1004-414-63-45-000000 Other services & charges / Professional	-	19,000	19,000	19,000	19,000	
011-1004-414-63-99-000000 Other services & charges / Miscellaneous 63	219,514	352,322	352,322	352,322	352,322	-
	<b>329,259</b>	<b>605,122</b>	<b>605,122</b>	<b>605,122</b>	<b>605,122</b>	<b>-</b>
011-1004-414-64-01-000000 Other services & charges / State of the city	1,112	-	-	-	-	
011-1004-414-64-03-000000 Other services & charges / Employee incentives	6,750	6,750	6,750	6,750	6,750	
011-1004-414-64-32-000000 Other services & charges / Amigos Del Valle	5,000	5,000	5,000	5,000	5,000	
011-1004-414-64-33-000000 Other services & charges / Border trade alliance	20,000	20,000	20,000	20,000	20,000	
011-1004-414-64-34-000000 Other services & charges / LRGV develop council	28,494	28,229	28,612	28,612	28,612	
011-1004-414-64-35-000000 Other services & charges / MEDC (281 coalition due	-	7,000	7,000	7,000	7,000	
011-1004-414-64-36-000000 Other services & charges / RGV partnership I69 due	9,288	8,620	9,288	9,288	9,288	
011-1004-414-64-37-000000 Other services & charges / RGV Partner membership	5,000	5,000	5,000	5,000	5,000	
011-1004-414-64-38-000000 Other services & charges / RGV Mobility task force	-	8,500	8,500	8,500	8,500	
011-1004-414-64-39-000000 Other services & charges / Texas border coalition	14,221	14,221	14,221	14,221	14,221	
011-1004-414-64-41-000000 Other services & charges / TML member fee	10,383	9,696	10,383	10,383	10,383	
011-1004-414-64-57-000000 Other services & charges / Stars	-	5,000	5,000	5,000	5,000	
011-1004-414-64-58-000000 Other services & charges / Catholic charities	-	3,000	3,000	3,000	3,000	
011-1004-414-64-59-000000 Other services & charges / Moon over Mazatlan 64	-	2,500	2,500	2,500	2,500	-
	<b>100,249</b>	<b>123,516</b>	<b>125,254</b>	<b>125,254</b>	<b>125,254</b>	<b>-</b>
011-1004-416-66-60-000000 Capital outlay / SBITA 66	68,218	-	-	-	-	-
	<b>68,218</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-1004 Special Services</b>	<b>\$ 497,726</b>	<b>\$ 828,638</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ -</b>



**Mission Statement:**

This department was created for the purpose of accounting for expenditures incurred through special projects at the discretion of the City Commission.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
<b>Personnel Services</b>											
Salaries and Wages*	\$ -	\$ -	\$ 92,894	\$ 92,894	\$ 92,894	\$ 92,894	\$ 92,894	\$ 92,894	\$ 92,894	\$ 92,894	\$ 92,894
Employee Benefits*	-	-	7,106	7,106	7,106	7,106	7,106	7,106	7,106	7,106	7,106
Supplies	-	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	429,508	728,638	728,638	730,376	730,376	730,376	730,376	730,376	730,376	730,376	730,376
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	429,508	728,638	828,638	830,376	830,376	830,376	830,376	830,376	830,376	830,376	830,376
Capital Outlay	68,218	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 497,726</b>	<b>\$ 728,638</b>	<b>\$ 828,638</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>	<b>\$ 830,376</b>
<b>PERSONNEL</b>											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Compensation for Interns program reclassified to Special Services Department

**MAJOR FY 24-25 GOALS**

- Promote an unsurpassed quality of life in McAllen.
- Strengthen McAllen's dominance as the retail, hospitality, sports, medical, and entertainment destination of the region.
- Continue to grow stable property tax revenue; strengthen the local economy in order to grow the "tax base" to support increased city services long-term.
- Set the standard for public safety and emergency preparedness.
- Provide strong stewardship of McAllen's financial resources while setting the standard for good governance.
- Enhance McAllen's infrastructure network.
- Improve Workforce Preparedness.

**Contact Us:**

Roel Rodriguez  
City Manager  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1001



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>City Manager</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1. Asst. EMC	1	\$ 69,530	\$ 69,530	\$ -	\$ -	\$ 21,257	\$ 90,787		
2.	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-		
<b>Total</b>	<b>1</b>	<b>69,530</b>	<b>69,530</b>	<b>-</b>	<b>-</b>	<b>21,257</b>	<b>90,787</b>		
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 1,915,436</b>	<b>\$ 69,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,257</b>	<b>\$ 90,787</b>		<b>\$ -</b>
<b>SUPPLIES</b>									
1. Office							2,000	2,000	due to increase of staff to department
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 9,500</b>					<b>\$ 2,000</b>	<b>\$ 2,000</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1. Dues & subscriptions							5,000	5,000	due to increase of CMO Staff
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 94,181</b>					<b>\$ 5,000</b>	<b>\$ 5,000</b>	
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		<b>\$ 1,680</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>Total Non - Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>TOTAL</b>		<b>\$ 2,020,797</b>					<b>\$ 97,787</b>	<b>\$ 7,000</b>	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Manager

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Manager

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-1006 City manager

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-1006-411-60-01-000000 Compensation / Exempt	1,344,802	1,256,816	1,269,112	1,338,642	1,269,112	
011-1006-411-60-02-000000 Compensation / Non-exempt	122,558	157,877	165,612	165,612	165,612	
011-1006-411-60-06-000000 Compensation / Part time	31,980	42,619	42,619	42,619	42,619	
011-1006-411-60-10-000000 Compensation / Overtime	2,106	1,000	1,000	1,000	1,000	
011-1006-411-60-14-000000 Compensation / Car allowance	38,400	38,400	40,200	40,200	40,200	
011-1006-411-60-15-000000 Compensation/Certification	12,634	6,600	6,600	6,600	6,600	
011-1006-411-60-17-000000 Compensation / Telephone	9,440	9,360	9,840	9,840	9,840	
011-1006-411-60-18-000000 Compensation / Longevity Pay	-	19,775	19,775	18,550	18,550	
<b>60</b>	<b>1,561,920</b>	<b>1,532,447</b>	<b>1,554,758</b>	<b>1,623,063</b>	<b>1,553,533</b>	<b>-</b>
011-1006-411-61-30-000000 Benefits / Social security	90,373	117,232	117,232	124,164	118,845	
011-1006-411-61-36-000000 Benefits / Retirement	126,126	127,381	127,381	136,077	130,090	
011-1006-411-61-40-000000 Benefits / Unemployment tax	123	1,215	1,215	1,872	1,755	
011-1006-411-61-46-000000 Benefits / Workers' comp-	4,007	3,125	3,125	3,358	3,275	
011-1006-411-61-50-000000 Benefits / Health cost	62,824	95,664	95,664	105,372	95,664	
011-1006-411-61-52-000000 Benefits / Life insurance	388	1,192	1,192	1,288	1,245	
011-1006-411-61-53-000000 Benefits / Retiree health ins (ARC)	11,029	11,029	11,029	11,029	11,029	
<b>61</b>	<b>294,871</b>	<b>356,838</b>	<b>356,838</b>	<b>383,160</b>	<b>361,903</b>	<b>-</b>
011-1006-413-62-02-000000 Supplies / Office	4,704	3,000	5,000	5,000	5,000	
011-1006-413-62-50-000000 Supplies / EMP	3,527	6,500	6,500	6,500	6,500	
<b>62</b>	<b>8,230</b>	<b>9,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>-</b>
011-1006-414-63-14-000000 Other services & charges / Dues & subscriptions	13,722	8,000	15,000	13,000	13,000	
011-1006-414-63-23-000000 Other services & charges / Online svc/network	2,279	1,181	1,181	1,181	1,181	
011-1006-414-63-52-000000 Other services & charges / Rental & contractual	1,443	2,500	2,500	2,500	2,500	
011-1006-414-63-64-000000 Other services & charges / Training	14,509	19,000	19,000	19,000	19,000	
011-1006-414-63-65-000000 Other services & charges / Travel	68,862	55,500	55,500	55,500	55,500	
011-1006-414-63-87-000000 Other services & charges / EMP training	5,644	6,000	6,000	6,000	6,000	
011-1006-414-63-99-000000 Other services & charges / Miscellaneous	2,246	2,000	2,000	2,000	2,000	
<b>63</b>	<b>108,706</b>	<b>94,181</b>	<b>101,181</b>	<b>99,181</b>	<b>99,181</b>	<b>-</b>
011-1006-415-65-08-000000 Maintenance / Equipment	3,507	1,680	1,680	1,680	1,680	
<b>65</b>	<b>3,507</b>	<b>1,680</b>	<b>1,680</b>	<b>1,680</b>	<b>1,680</b>	<b>-</b>
011-1006-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	2,029	-	-	-	-	
<b>67</b>	<b>2,029</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

2025

011-1006 City manager

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1006-419-78-01-000000 Disaster Exp/ COVID-19 78	58	-	-	-	-	-
<hr/>						
<b>011-1006 City Manager</b>	<b>\$ 1,979,321</b>	<b>\$ 1,994,646</b>	<b>\$ 2,025,957</b>	<b>\$ 2,118,584</b>	<b>\$ 2,027,797</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
City Manager	1			City Manager		\$ 164.8394	342,866
City Manager	1			Assistant City Manager		95.1134	197,836
City Manager	1			Assistant City Manager		95.1134	197,836
City Manager	1			Assistant City Manager		95.1134	197,836
City Manager	1			Director of Strategy Management		38.6970	80,490
City Manager	1			Retail & Business Dev. Dir.		46.9799	97,718
City Manager	1			Development Coordinator		40.8654	85,000
City Manager	1			Asst Emergency Management Coord		33.4279	69,530
	<u>8</u>						<u>1,269,112</u>
City Manager		1		Executive Assistant to City Manager		24.1312	50,193
City Manager		1		Administrative Assistant		22.3435	46,474
City Manager		1		Assistant to the Mayor		16.0793	33,445
City Manager		1		Senior Administrative Clerk		17.0671	35,500
		<u>4</u>					<u>165,612</u>
City Manager			1	Receptionist/Admin Clerk		13.1361	15,238
City Manager			1	Receptionist/Admin Clerk		13.1361	13,720
City Manager			1	Receptionist/Admin Clerk		13.1361	13,662
			<u>3</u>				<u>42,619</u>
				LONGEVITY PAY			18,550
				CERTIFICATION PAY			6,600
				OVERTIME			1,000
				CAR ALLOWANCE			40,200
				TELEPHONE			9,840
							<u>76,190</u>
<b>CURRENT POSITIONS</b>		<b>15</b>					<b>\$ 1,553,533</b>







**Mission Statement:**  
City Management's Mission is to consistently provide high quality services and quality of life to all who live, work and visit the City of McAllen.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,561,920	\$ 1,470,227	\$ 1,532,447	\$ 1,554,758	\$ 1,623,063	\$ 1,553,533	\$ 1,623,063	\$ 1,623,063	\$ 1,623,063	\$ 1,623,063	\$ 1,623,063
Employee Benefits	294,871	346,864	356,838	356,838	383,160	361,903	383,160	383,160	383,160	383,160	383,160
Supplies	8,230	9,500	9,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
Other Services and Charges	108,706	94,181	94,181	101,181	99,181	99,181	99,181	99,181	99,181	99,181	99,181
Maintenance	3,507	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680
Disaster Expenses	58	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,977,292	1,922,452	1,994,646	2,025,957	2,118,584	2,027,797	2,118,584	2,118,584	2,118,584	2,118,584	2,118,584
Capital Outlay	2,029	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,979,321</b>	<b>\$ 1,922,452</b>	<b>\$ 1,994,646</b>	<b>\$ 2,025,957</b>	<b>\$ 2,118,584</b>	<b>\$ 2,027,797</b>	<b>\$ 2,118,584</b>	<b>\$ 2,118,584</b>	<b>\$ 2,118,584</b>	<b>\$ 2,118,584</b>	<b>\$ 2,118,584</b>
<b>PERSONNEL</b>											
Exempt	8	8	8	8	9	8	9	9	9	9	9
Non-Exempt	3	4	4	4	4	4	4	4	4	4	4
Part-Time	3	3	3	3	3	3	3	3	3	3	3
<b>Total Positions Authorized</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>

**Contact Us:**  
Roel "Roy" Rodriguez  
City Manager  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1001

**MAJOR FY 24-25 GOALS**

1. Promote an unsurpassed quality of life in McAllen.
2. Strengthen McAllen's dominance as the retail, hospitality, sports, medical, and entertainment destination of the region.
3. Continue to grow stable property tax revenue; strengthen the local economy in order to grow the "tax base" to support increased city services long-term.
4. Set the standard for public safety and emergency preparedness.
5. Provide strong stewardship of McAllen's financial resources while setting the standard for good governance.
6. Enhance McAllen's infrastructure network.
7. Improve Workforce Preparedness.

# City Manager

www.mcallen.net/departments/manager

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Department expenditures	\$ 1,979,321	\$ 1,922,452	\$ 2,022,221	\$ 2,027,797
<b>Outputs:</b>				
# Agenda w/ detail, surveys and performance documents easily accessible to citizens	Over 50/yr.	Over 50/yr.	Over 50/yr.	Over 50/yr.
<b>Effectiveness Measures:</b>				
Citizens rating quality of services as good or excellent exceeds national benchmarks	Above	Above	Above	Much Above
Citizens rating of City's overall image or reputation exceeds national benchmarks	Above	Above	Above	Much Above
Citizens rating value for taxes paid as good or excellent is above national benchmarks	Above	Above	Above	Much Above
<b>Efficiency Measures:</b>				
Total General Fund full time employees per 1000 resident population	9.0000	9.0000	9.0000	9.1000
Department expenditures per capita	\$ 13.58	\$ 13.07	\$ 13.71	\$ 13.57
	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

We manage the overall City Government to provide high quality services at levels supported and expected by the community. We provide oversight for 85 departments and divisions including enterprise activities and outside agencies funded by city taxes. We provide government relations, strategic planning, and performance management in order to implement direction provided by the City Commission.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>City Secretary</u>		BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2. PIR Specialist			-	-	480	79	559	559	Phone Allowance - PIR Supervisor
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$ 650,006	\$ -	\$ -	\$ 480	\$ 79	\$ 559	\$ 559	
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ 5,000					\$ -	\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Training						500	500	Training - 2025 Election Seminars
2.	Travel						2,000	2,000	2025 Election Seminars
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ 21,352					\$ 2,500	\$ 2,500	
<b>MAINTENANCE</b>									
1.	Computer software/hardware						1,000	1,000	Civic Plus Media for meetings
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ 23,486					\$ 1,000	\$ 1,000	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-	-	
<b>Total Non - Capital Outlay</b>							-	-	
<b>TOTAL</b>		\$ 699,844					\$ 4,059	\$ 4,059	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Secretary

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Secretary

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1010-411-60-01-000000 Compensation / Exempt	134,287	164,229	164,229	164,229	164,229	
011-1010-411-60-02-000000 Compensation / Non-exempt	264,501	280,306	280,306	278,935	278,935	
011-1010-411-60-10-000000 Compensation / Overtime	8,773	7,000	7,000	7,000	7,000	
011-1010-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1010-411-60-15-000000 Compensation/Certification	9,692	16,000	16,000	16,000	16,000	
011-1010-411-60-17-000000 Compensation / Telephone	1,720	2,160	2,160	2,640	2,640	
011-1010-411-60-18-000000 Compensation / Longevity Pay	-	17,975	17,975	15,700	15,700	
<b>60</b>	<b>423,172</b>	<b>491,870</b>	<b>491,870</b>	<b>488,704</b>	<b>488,704</b>	<b>-</b>
011-1010-411-61-30-000000 Benefits / Social security	31,441	37,627	37,523	37,386	37,386	
011-1010-411-61-36-000000 Benefits / Retirement	36,423	42,055	42,232	42,077	42,077	
011-1010-411-61-40-000000 Benefits / Unemployment tax	104	810	1,170	1,170	1,170	
011-1010-411-61-46-000000 Benefits / Workers' comp-	1,391	1,147	1,108	1,109	1,109	
011-1010-411-61-50-000000 Benefits / Health cost	51,778	73,104	76,032	76,032	76,032	
011-1010-411-61-52-000000 Benefits / Life insurance	261	375	385	385	385	
011-1010-411-61-53-000000 Benefits / Retiree health ins (ARC)	3,703	3,703	3,703	3,703	3,703	
<b>61</b>	<b>125,100</b>	<b>158,821</b>	<b>162,153</b>	<b>161,861</b>	<b>161,861</b>	<b>-</b>
011-1010-413-62-02-000000 Supplies / Office	4,629	5,000	5,000	5,000	5,000	
<b>62</b>	<b>4,629</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
011-1010-414-63-14-000000 Other services & charges / Dues & subscriptions	1,175	1,350	1,350	1,350	1,350	
011-1010-414-63-44-000000 Other services & charges / Printing	1,329	-	-	-	-	
011-1010-414-63-52-000000 Other services & charges / Rental & contractual	1,286	3,500	3,500	3,500	3,500	
011-1010-414-63-64-000000 Other services & charges / Training	6,782	3,000	3,000	3,500	3,500	
011-1010-414-63-65-000000 Other services & charges / Travel	16,317	13,302	13,302	15,302	15,302	
011-1010-414-63-99-000000 Other services & charges / Miscellaneous	135	200	200	200	200	
<b>63</b>	<b>27,025</b>	<b>21,352</b>	<b>21,352</b>	<b>23,852</b>	<b>23,852</b>	<b>-</b>
011-1010-415-65-04-000000 Maintenance / Computer/software	23,500	19,892	19,892	20,892	20,892	
011-1010-415-65-08-000000 Maintenance / Equipment	-	238	238	238	238	
011-1010-415-65-16-000000 Maintenance / Vehicles	993	2,000	2,000	2,000	2,000	
011-1010-415-65-17-000000 Maintenance / Fuel & lubricants	1,334	1,356	1,336	1,356	1,356	
<b>65</b>	<b>25,826</b>	<b>23,486</b>	<b>23,466</b>	<b>24,486</b>	<b>24,486</b>	<b>-</b>
011-1010-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	4,090	-	-	-	
<b>67</b>	<b>-</b>	<b>4,090</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-1010 City Secretary</b>	<b>\$ 605,752</b>	<b>\$ 704,619</b>	<b>\$ 703,841</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
City Secretary	1			City Secretary		\$ 46.7413	\$ 97,222
City Secretary	1			Deputy City Secretary		32.2149	67,007
	<u>2</u>						<u>164,229</u>
City Secretary		1		Administrative Supervisor		17.7275	36,873
City Secretary		1		Deputy Public Information Specialist		20.5216	42,685
City Secretary		1		Receptionist/Admin Clerk		13.1361	27,323
City Secretary		1		Records Management Coordinator		18.8341	39,175
City Secretary		1		Senior Administrative Clerk		17.3136	36,012
City Secretary		1		Senior Administrative Clerk		15.7828	32,828
City Secretary		1		Senior Administrative Clerk		15.4670	32,171
City Secretary		1		Senior Administrative Clerk		15.3204	31,866
		<u>8</u>					<u>278,935</u>
				LONGEVITY PAY			15,700
				CERTIFICATION PAY			16,000
				OVERTIME			7,000
				CAR ALLOWANCE			4,200
				TELEPHONE			2,640
							<u>45,540</u>
<b>CURRENT POSITIONS</b>							<b>\$ 488,704</b>
							<b>10</b>







**Mission Statement:**  
 To fulfill Charter and State requirements including serving as Custodian of City's Official Records, engrossing all ordinances, Chief Election Officer and to serve as a resource of information for the public in the most cost effective and efficient manner while maintaining a high regard for integrity, neutrality and impartiality.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 423,172	\$ 460,948	\$ 491,870	\$ 491,870	\$ 488,704	\$ 488,704	\$ 488,704	\$ 488,704	\$ 488,704	\$ 488,704	\$ 488,704
Employee Benefits	125,100	153,812	158,821	162,153	161,861	161,861	161,861	161,861	161,861	161,861	161,861
Supplies	4,629	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Other Services and Charges	27,025	21,352	21,352	21,352	23,852	23,852	23,852	23,852	23,852	23,852	23,852
Maintenance	25,826	23,486	23,486	23,466	24,486	24,486	24,486	24,486	24,486	24,486	24,486
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	605,752	664,598	700,529	703,841	703,903	703,903	703,903	703,903	703,903	703,903	703,903
Capital Outlay	-	4,090	4,090	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 605,752</b>	<b>\$ 668,688</b>	<b>\$ 704,619</b>	<b>\$ 703,841</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>	<b>\$ 703,903</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	7	8	8	8	8	8	8	8	8	8	8
Part-Time											
<b>Total Positions Authorized</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

**MAJOR FY 24-25 GOALS**

**Contact Us:**  
 Perla Lara  
 City Secretary  
 1300 Houston Avenue  
 McAllen, TX 78501  
 (956) 681-1020

1. Continue with timely preparation and distribution of agenda packets to City Council.
2. Plan and administer the May 5th General City Election including voter outreach and candidate orientations.
3. Continue to provide administrative support with PIA and the improvement of open records with new FOIA system, and liaisons trainings.
4. Continue to enhance volunteerism and engage citizens by having more recruitment for advisory boards and continue trainings with new boards and commissions module.

**Performance Measures**

**Description:**

The City Secretary's Office is to manage and preserve the official records of the City; to assist the public in accessing public documents and information; to administer all Elections held in the City; provides support to the needs and requirements of City Council. Ensures compliance with State and Federal Law relating to meeting deadlines for posting and publication of notice requirements.

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Full time employees	9	10	10	10
Department expenditures	\$ 605,752	\$ 668,688	\$ 703,841	\$ 703,903
<b>Outputs:</b>				
Minutes prepared	62	65	65	65
Ordinances published, codified, scanned and indexed	154	150	160	160
Resolutions processed	58	100	65	65
Electronic agendas packaged	58	65	65	65
Public notices posted per month	58	4	4	4
Permits issued (mass gathering, parade, TABC, itinerant vendors)	284	200	290	290
Requests for information received/processed	2,100	2,600	2,500	2,500
<b>Effectiveness Measures:</b>				
Council satisfaction on minutes	100%	100%	100%	100%
Customer satisfaction	100%	100%	100%	100%
% information requests satisfied	100%	100%	100%	100%
Department expenditures per capita	\$ 4.15	\$ 4.55	\$ 4.77	\$ 4.71
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>International Relations</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	# of Positions	Total		
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
<b>Total</b>		-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-	-	-		
2.			-	-	-	-	-	-	-		
3.			-	-	-	-	-	-	-		
4.			-	-	-	-	-	-	-		
5.			-	-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>			\$ 125,580	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>											
1. Office							500		500	Office Supplies will be needed to operate throughout fiscal year	
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>							\$ 500		\$ 500		
<b>OTHER SERVICES &amp; CHARGES</b>											
1. Dues & subscriptions							2,500		2,500	Memberships	
2. Postage							500		500	Official Correspondence	
3. Training							3,950		3,950	Sister Cities Conference, TML, Protocol	
4. Travel							19,500		19,500	Four business trips a year	
5. Promotions							140,500			Hosting and Visiting International Events <b>MARKETING FUND</b>	
<b>Total Other Services &amp; Charges</b>							\$ 166,950		\$ 26,450		
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
6. < Please select category >											
7. < Please select category >											
8. < Please select category >											
9. < Please select category >											
10. < Please select category >											
<b>Total Maintenance</b>			\$ -				\$ -		\$ -		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							-		-		
<b>Total Non - Capital Outlay</b>							630		630		
<b>TOTAL</b>			\$ 125,580				\$ 168,080		\$ 27,580		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: International Relations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: International Relations

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Lateral File Cabinet	460	1	460	1	460	Additional filing space needed
Chair	170	1	170	1	170	Chair replacement
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 630		\$ 630	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 630		\$ 630	
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2025

011-1007 International Relations

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1007-411-60-01-000000 Compensation / Exempt	-	90,463	90,463	93,877	93,877	
011-1007-411-60-14-000000 Compensation / Car allowance	-	-	-	4,800	4,800	
011-1007-411-60-17-000000 Compensation / Telephone	-	-	-	1,200	1,200	
60	-	<b>90,463</b>	<b>90,463</b>	<b>99,877</b>	<b>99,877</b>	-
011-1007-411-61-30-000000 Benefits / Social security	-	6,920	6,920	7,641	7,641	
011-1007-411-61-36-000000 Benefits / Retirement	-	7,735	7,735	8,599	8,599	
011-1007-411-61-40-000000 Benefits / Unemployment tax	-	81	81	117	117	
011-1007-411-61-46-000000 Benefits / Workers' comp-	-	109	109	109	109	
011-1007-411-61-50-000000 Benefits / Health cost	-	9,649	9,649	9,156	9,156	
011-1007-411-61-52-000000 Benefits / Life insurance	-	43	43	81	81	
61	-	<b>24,537</b>	<b>24,537</b>	<b>25,703</b>	<b>25,703</b>	-
011-1007-413-62-02-000000 Supplies / Office	-	300	300	500	500	
011-1007-413-62-99-000000 Supplies / Other	-	-	-	-	-	
62	-	<b>300</b>	<b>300</b>	<b>500</b>	<b>500</b>	-
011-1007-414-63-02-000000 Other services & charges / Advertising	-	-	-	-	-	
011-1007-414-63-14-000000 Other services & charges / Dues & Subscriptions	-	-	-	2,500	2,500	
011-1007-414-63-43-000000 Other services & charges / Postage	-	-	-	500	500	
011-1007-414-63-46-000000 Other services & charges / Promotions	-	7,500	7,500	140,500	-	
011-1007-414-63-64-000000 Other services & charges / Training	-	-	-	3,950	3,950	
011-1007-414-63-65-000000 Other services & charges / Travel	-	5,110	5,110	19,500	19,500	
011-1007-414-63-99-000000 Other services & charges / Miscellaneous	-	-	-	-	-	
63	-	<b>12,610</b>	<b>12,610</b>	<b>166,950</b>	<b>26,450</b>	-
011-1007-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	1,896	630	630	
011-1007-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	1,829	-	-	
011-1007-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	-	-	<b>3,725</b>	<b>630</b>	<b>630</b>	-
<b>011-1007 International Relations</b>	<b>\$ -</b>	<b>\$ 127,910</b>	<b>\$ 131,635</b>	<b>\$ 293,660</b>	<b>\$ 153,160</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
International Relations	1			Director of International Relations		\$ 44.7966	\$ 93,177

LONGEVITY PAY	700
CAR ALLOWANCE	4,800
TELEPHONE	1,200

**CURRENT POSITIONS**

1
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<b>\$ 99,877</b>
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**Mission Statement:**  
 The Department of International Relations aims to elevate the City's presence by developing and implementing strategic programs to promote cultural, educational, social and business relations creating, fostering and building long-lasting intergovernmental relations. The Department manages the Sister Cities Program.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services											
Salaries and Wages	\$ -	\$ 90,463	\$ 90,463	\$ 90,463	\$ 99,877	\$ 99,877	\$ 139,877	\$ 139,877	\$ 139,877	\$ 139,877	\$ 139,877
Employee Benefits	-	24,537	24,537	24,537	25,703	25,703	25,703	25,703	25,703	25,703	25,703
Supplies	-	-	300	300	500	500	1,000	1,500	1,500	1,500	1,500
Other Services and Charges	-	-	12,610	12,610	166,950	26,450	182,900	182,900	182,900	185,435	200,890
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	-	115,000	127,910	127,910	293,030	152,530	349,480	349,980	352,515	367,970	
Capital Outlay	-	-	-	3,725	630	630	2,329	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 115,000</b>	<b>\$ 127,910</b>	<b>\$ 131,635</b>	<b>\$ 293,660</b>	<b>\$ 153,160</b>	<b>\$ 351,809</b>	<b>\$ 349,980</b>	<b>\$ 352,515</b>	<b>\$ 367,970</b>	
<b>PERSONNEL</b>											
Exempt	-	1	1	1	1	1	1	1	1	1	1
Non-Exempt											
Part-Time											
<b>Total Positions Authorized</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Contact Us:**  
 956-681-1017

**MAJOR FY 24-25 GOALS**

1. Host four official government visits.
2. Host two trade missions.
3. Attend travel and shows in Mexico
4. Host two McAllen Days in Mexico.

# International Relations

www.mcallen.net/departments/manager

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Department expenditures	\$ -	\$ 127,910	\$ 131,635	\$ 153,160
<b>Effectiveness Measures:</b>				
Agreements, and MOUs between the City and international partners	n/a	1	100%	3
Initiatives and Programs	n/a	2	200%	3
Vitis and Trips	n/a	2	300%	4
Attending Industry Events	n/a	2	200%	6
<b>Efficiency Measures:</b>				
Events, visits and trips produced per quarter.	n/a	1	2	4
Department expenditures per capita	\$ -	\$ 0.71	\$ 0.89	\$ 1.03
	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

Annual budget encompasses hosting four official government visits. Paying four official visits to international partners, hosting two trade missions, attending six industry events and hosting two McAllen Days in Mexico.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Audit Office</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2. City Auditor			7,800	-	-	1,284	9,084		requesting Salary increase
3. Assistant City Auditor			3,900	-	-	642	4,542		requesting Salary increase
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>			\$ 271,039	\$ 11,700	\$ -	\$ 1,927	\$ 13,627		\$ -
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>			\$ 1,375				\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>			\$ 14,150				\$ -		\$ -
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>			\$ -				\$ -		\$ -
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-		-
<b>Total Non - Capital Outlay</b>							-		-
<b>TOTAL</b>			\$ 286,564				\$ 13,627		\$ -

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Audit Office

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Audit Office

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1012-411-60-01-000000 Compensation / Exempt	188,331	193,480	193,480	205,181	193,481	
011-1012-411-60-14-000000 Compensation / Car allowance	10,200	10,200	10,200	10,200	10,200	
011-1012-411-60-15-000000 Compensation/Certification	6,515	4,500	4,500	4,500	4,500	
011-1012-411-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
011-1012-411-60-18-000000 Compensation / Longevity Pay	-	4,200	4,200	4,550	4,550	
<b>60</b>	<b>206,966</b>	<b>214,300</b>	<b>214,300</b>	<b>226,351</b>	<b>214,651</b>	<b>-</b>
011-1012-411-61-30-000000 Benefits / Social security	14,942	16,432	16,432	17,317	16,421	
011-1012-411-61-36-000000 Benefits / Retirement	17,321	18,323	18,323	19,488	18,481	
011-1012-411-61-40-000000 Benefits / Unemployment tax	18	162	162	234	234	
011-1012-411-61-46-000000 Benefits / Workers' comp-	168	117	117	148	134	
011-1012-411-61-50-000000 Benefits / Health cost	16,272	19,416	19,416	19,416	19,416	
011-1012-411-61-52-000000 Benefits / Life insurance	74	163	163	178	168	
011-1012-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,535	1,535	1,535	1,535	1,535	
<b>61</b>	<b>50,331</b>	<b>56,148</b>	<b>56,148</b>	<b>58,316</b>	<b>56,389</b>	<b>-</b>
011-1012-413-62-02-000000 Supplies / Office	176	1,375	1,375	1,375	1,375	
<b>62</b>	<b>176</b>	<b>1,375</b>	<b>1,375</b>	<b>1,375</b>	<b>1,375</b>	<b>-</b>
011-1012-414-63-14-000000 Other services & charges / Dues & subscriptions	4,929	5,250	5,735	5,250	5,250	
011-1012-414-63-64-000000 Other services & charges / Training	1,973	4,400	4,400	4,400	4,400	
011-1012-414-63-65-000000 Other services & charges / Travel	2,419	4,250	4,250	4,250	4,250	
011-1012-414-63-99-000000 Other services & charges / Miscellaneous	30	250	250	250	250	
<b>63</b>	<b>9,351</b>	<b>14,150</b>	<b>14,635</b>	<b>14,150</b>	<b>14,150</b>	<b>-</b>
<b>011-1012 Audit Office</b>	<b>\$ 266,823</b>	<b>\$ 285,973</b>	<b>\$ 286,458</b>	<b>\$ 300,191</b>	<b>\$ 286,564</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Audit Office	1			City Auditor		\$ 54.0268	\$ 112,376
Audit Office	1			Assistant City Auditor		38.9927	81,105
	<u>2</u>						<u>193,481</u>
				LONGEVITY PAY			4,550
				CERTIFICATION PAY			4,500
				CAR ALLOWANCE			10,200
				TELEPHONE			1,920
							<u>21,170</u>
<b>CURRENT POSITIONS</b>							<b>\$ 214,651</b>





**Mission Statement:**

The mission of City Auditor Office is to use a risk-base assessment to provide independent and objective information, recommendations and assistance to the City Commission, MPUB and Management to improve City Services and strengthen accountability to the public. We provide both audit and integrity services.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 206,966	\$ 204,465	\$ 214,300	\$ 214,300	\$ 226,351	\$ 214,651	\$ 226,351	\$ 226,351	\$ 226,351	\$ 226,351	\$ 226,351
Employee Benefits	50,331	54,517	56,148	56,148	58,316	56,389	58,316	58,316	58,316	58,316	58,316
Supplies	176	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375
Other Services and Charges	9,351	14,150	14,150	14,635	14,150	14,150	14,150	14,150	14,150	14,150	14,150
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	266,823	274,507	285,973	286,458	300,191	286,564	300,191	300,191	300,191	300,191	300,191
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 266,823</b>	<b>\$ 274,507</b>	<b>\$ 285,973</b>	<b>\$ 286,458</b>	<b>\$ 300,191</b>	<b>\$ 286,564</b>	<b>\$ 300,191</b>	<b>\$ 300,191</b>	<b>\$ 300,191</b>	<b>\$ 300,191</b>	<b>\$ 300,191</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt											
Part-Time											
<b>Total Positions Authorized</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**MAJOR FY 24-25 GOALS**

1. Prepare and submit a risk-based Annual Audit Plan for review and approval of the Investment and Audit Committee. Revise the Internal Audit Charter and Policies.
2. Continue to provide independent audit and review programs and to work closely with management to maximize cost effectiveness resulting in cost savings to the City.
3. Continue to provide support and guidance service to City Department to improve their system of internal controls by suggesting and recommending best practice rules and safeguards.
4. Continue staff professional development via education and training in the Auditing and Examination protocols and standards.
5. Promote a honest environment and a fraud-free organization by educating employees to "do the right thing" as an avenue to deter and prevent fraud, waste and abuse of City resources.

**Contact Us:**

Abraham Suarez,  
1300 Houston Ave  
McAllen, TX 78501  
(956) 681-1125 Report  
Fraud, Waste or  
Abuse (956) 681-1127  
fraudhotline@mcallen.net

# Audit Office

www.mcallen.net/departments/auditor

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Full Time Employees	2	2	2	2
Department Expenditures	\$ 266,823	\$ 274,507	\$ 286,458	\$ 286,564
<b>Outputs:</b>				
Audit Service Hours	3,520	3,520	3,520	3,520
Administrative Hours	640	640	640	640
Internal Audit Reports	5	8	6	8
Follow-up Audits	1	8	6	8
Surprise Cash and Inventory Counts	36	50	40	40
Fraud Allegations Reviewed	4	5	4	4
Reports Issued	46	71	52	56
<b>Effectiveness Measures:</b>				
Annual audit plan completed	80%	95%	90%	90%
Hours spent in auditing	90%	90%	90%	90%
Audit Concurrence for Recommendations	95%	95%	95%	90%
Complete "Follow-ups" within 12 months	80%	90%	90%	90%
<b>Efficiency Measures:</b>				
Internal audit reports completed/ per auditor	2.5	4.0	3.0	4.0
Follow-ups completed/ per auditor	0.5	4.0	3.0	4.0
Surprise cash and inventory counts completed/ per auditor	18.0	25.0	20.0	20.0
Reviewed fraud allegations completed/ per auditor	23.0	35.5	26.0	28.0
Department expenditures per capita	\$ 1.83	\$ 1.87	\$ 1.94	\$ 1.92
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
In general, the audit department conducts performance audits to improve and enhance the efficiency and effectiveness of the City wide financial and operational functions. Compliance audits are conducted to standard operating policies and third party contracts. Investigate allegations pertaining to fraud, waste and abuse of city resources.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Vitals</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1.	Overtime		-	-	-	-	-	-	-
2.	Reclass 2 P/T to 1 F/T Senior Admin		(16,981)	-	-	6,795	(10,186)		(10,186)
3.			-	-	-	-	-		-
4.			-	-	-	-	-		-
5.			-	-	-	-	-		-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 184,244</b>	<b>\$ (16,981)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,795</b>	<b>\$ (10,186)</b>		<b>\$ (10,186)</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 9,050</b>					<b>\$ -</b>		<b>\$ -</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 39,843</b>					<b>\$ -</b>		<b>\$ -</b>
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ -</b>					<b>\$ -</b>		<b>\$ -</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>
<b>Total Non - Capital Outlay</b>							<b>-</b>		<b>-</b>
<b>TOTAL</b>		<b>\$ 233,137</b>					<b>\$ (10,186)</b>		<b>\$ (10,186)</b>

The vitals division has experienced difficulty with employee retention. The turnover rate has made it increasingly challenging to manage the workload efficiently. Proposing to convert the 2 part-time positions to a 1 full time position.

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Vitals

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Vitals

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-1014 Vital statistics

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1014-411-60-02-000000 Compensation / Non-exempt	75,237	79,914	79,914	111,758	111,758	
011-1014-411-60-06-000000 Compensation / Part time	34,111	48,827	48,827	-	-	
011-1014-411-60-10-000000 Compensation / Overtime	2,192	8,000	8,000	8,000	8,000	
011-1014-411-60-15-000000 Compensation/Certification	1,504	7,500	7,500	7,500	7,500	
011-1014-411-60-17-000000 Compensation / Telephone	480	480	480	480	480	
011-1014-411-60-18-000000 Compensation / Longevity Pay	-	1,575	1,575	1,750	1,750	-
<b>60</b>	<b>113,524</b>	<b>146,296</b>	<b>146,296</b>	<b>129,488</b>	<b>129,488</b>	<b>-</b>
011-1014-411-61-30-000000 Benefits / Social security	8,302	11,189	11,189	9,906	9,906	
011-1014-411-61-36-000000 Benefits / Retirement	6,887	8,035	8,035	6,945	6,945	
011-1014-411-61-40-000000 Benefits / Unemployment tax	33	324	324	351	351	
011-1014-411-61-46-000000 Benefits / Workers' comp-	136	155	155	72	72	
011-1014-411-61-50-000000 Benefits / Health cost	12,441	16,488	16,488	26,196	26,196	
011-1014-411-61-52-000000 Benefits / Life insurance	55	72	72	54	54	
011-1014-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,046	1,046	1,046	1,046	1,046	
<b>61</b>	<b>28,901</b>	<b>37,309</b>	<b>37,309</b>	<b>44,570</b>	<b>44,570</b>	<b>-</b>
011-1014-413-62-02-000000 Supplies / Office	3,418	2,250	2,250	2,250	2,250	
011-1014-413-62-04-000000 Supplies / Operating	10,087	6,800	6,800	6,800	6,800	
<b>62</b>	<b>13,504</b>	<b>9,050</b>	<b>9,050</b>	<b>9,050</b>	<b>9,050</b>	<b>-</b>
011-1014-414-63-14-000000 Other services & charges / Dues & subscriptions	135	145	145	145	145	
011-1014-414-63-23-000000 Other services & charges / Online svc/network	2,897	8,000	8,000	8,000	8,000	
011-1014-414-63-44-000000 Other services & charges / Printing	5,912	8,500	8,500	8,500	8,500	
011-1014-414-63-52-000000 Other services & charges / Rental & contractual	2,661	3,000	3,000	3,000	3,000	
011-1014-414-63-65-000000 Other services & charges / Travel	1,290	2,608	2,608	2,608	2,608	
011-1014-414-63-99-000000 Other services & charges / Miscellaneous	45	60	60	60	60	
<b>63</b>	<b>12,940</b>	<b>22,313</b>	<b>22,313</b>	<b>22,313</b>	<b>22,313</b>	<b>-</b>
011-1014-414-64-54-000000 Other services & charges / Preservat fee purchases	17,726	17,530	17,530	17,530	17,530	
<b>64</b>	<b>17,726</b>	<b>17,530</b>	<b>17,530</b>	<b>17,530</b>	<b>17,530</b>	<b>-</b>
<b>011-1014 Vitals</b>	<b>\$ 186,596</b>	<b>\$ 232,498</b>	<b>\$ 232,498</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Vitals		1		Deputy Registrar		\$ 23.1063	48,061
Vitals		1		Senior Administrative Clerk		15.3135	31,852
<b>Vitals</b>		<u>1</u>		<b>Senior Administrative Clerk</b>	<b>REVISED - CM RECOMM</b>	<b>15.3101</b>	<b>31,845</b>
		<u>3</u>					<u>111,758</u>
Vitals			0	Receptionist/Admn Clerk	<b>REVISED TO SENIOR ADMIN CLERK</b>		-
Vitals			<u>0</u>	Receptionist/Admn Clerk	<b>REVISED TO SENIOR ADMIN CLERK</b>		<u>-</u>
			<u>0</u>				<u>-</u>
				LONGEVITY PAY			1,750
				OVERTIME			8,000
				TELEPHONE			480
				CERTIFICATION PAY			7,500
							<u>8,480</u>
<b>CURRENT POSITIONS</b>		<b>3</b>					<b>\$ 129,488</b>







**Mission Statement:**

Dedicated to the timely submission of birth and death records filed in the City of McAllen to the Texas Department of State Health Services as well as providing quick, courteous and responsive service to the public on requests with high regard to integrity, confidentiality, and accountability.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	Recomm. 24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 113,524	\$ 140,971	\$ 146,296	\$ 146,296	\$ 129,488	\$ 129,488	\$ 129,488	\$ 129,488	\$ 129,488	\$ 129,488	\$ 129,488
Employee Benefits	28,901	36,568	37,309	37,309	44,570	44,570	44,570	44,570	44,570	44,570	44,570
Supplies	13,504	9,050	9,050	9,050	9,050	9,050	9,050	9,050	9,050	9,050	9,050
Other Services and Charges	30,666	39,843	39,843	39,843	39,843	39,843	39,843	39,843	39,843	39,843	39,843
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	186,596	226,432	232,498	232,498	222,951	222,951	222,951	222,951	222,951	222,951	222,951
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 186,596</b>	<b>\$ 226,432</b>	<b>\$ 232,498</b>	<b>\$ 232,498</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>	<b>\$ 222,951</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	2	2	2	2	3	3	3	3	3	3	3
Part-Time	2	2	2	2	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**MAJOR FY 24-25 GOALS**

**Contact Us:**

Perla Lara  
Local Registrar  
221 S. 15th Street  
McAllen, TX 78501  
(956) 681-1195

1. Continue registering birth, death, and fetal deaths as mandated by the Texas Health & Safety Code.
2. Continue weekly Acknowledgment of Paternity and Home Birth Registration appointments.
3. Continue to meet State's criteria - 5 Star and Exemplary Award.
4. Continue to archive old records and switch from paper to electronic.

# Vital Statistics

www.mcallen.net/departments/vitals

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	2	4	3	4
Department expenditures	\$ 186,596	\$ 226,432	\$ 232,498	\$ 222,951
<b>Outputs:</b>				
Number of burial transit permits issued	571	625	675	650
Number of birth certificates issued	14,156	14,500	15,500	16,000
Number of death certificates issued	2,437	2,500	3,500	3,000
<b>Effectiveness Measures:</b>				
Average submission time of vital statistics to the State (days)	4	4	4	4
Average birth certificates issued per employee daily	21	21	21	21
Average death certificates issued per employee daily	6	6	6	6
<b>Efficiency Measures:</b>				
Average cost per birth certificate issued	\$ 23.00	\$ 22.00	\$ 22.00	\$ 22.00
Average cost per death certificate issued	21/4 addt'l	21/4 addt'l	21/4 addt'l	21/4 addt'l
Department expenditures per capita	\$ 1.28	\$ 1.54	\$ 1.58	\$ 1.49
<b>Population: 143,920</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
A staff of four (4) employees, comprised of a Deputy Local Registrar, three (3) administrative staff members, process requests for certified copies of birth and death records and burial transit permits to "authorized" applicants.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Passports</b>		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
FUND: <b>General Fund</b>													
<b>COMPENSATION</b>													
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total				
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-				
2.	-	-	-	-	-	-	-	-	-				
3.	-	-	-	-	-	-	-	-	-				
4.	-	-	-	-	-	-	-	-	-				
5.	-	-	-	-	-	-	-	-	-				
<b>Total</b>		-	-	-	-	-	-	-	-				
<b>Personnel Revisions</b>													
1. Overtime			-	-	-	-	-	-	-				
2. Sr. Admin. To Admin Supervisor			5,006	-	-	824	5,830		5,830	1) Reclass is due to the position being tasked with administrative duties due to the volume of work, outreach and the need for a backup resource. The administrative supervisor will provide additional efficiency for information and processing of applicants, applications, and enhance the customer service component to the overall facility.			
3. Deputy Fac. Admin.			-	-	480	79	559		559	2) Phone allowance for Deputy Passport Facility Administrator			
4.			-	-	-	-	-		-				
5.			-	-	-	-	-		-				
<b>Total Compensation &amp; Benefits</b>		\$	235,748	\$	5,006	\$	480	\$	903	\$	6,388	\$	6,389
<b>SUPPLIES</b>													
1. Operating							275		275	Copier for outreach - Naturalization Ceremonies at various locations			
2. < Please select category >													
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
<b>Total Supplies</b>		\$	2,425				\$	275	\$	275			
<b>OTHER SERVICES &amp; CHARGES</b>													
1. Training							1,000		1,000	Training - new account request			
2. < Please select category >													
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
<b>Total Other Services &amp; Charges</b>		\$	10,690				\$	1,000	\$	1,000			
<b>MAINTENANCE</b>													
1. < Please select category >													
2. < Please select category >													
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
<b>Total Maintenance</b>		\$	200				\$	-	\$	-			
<b>CAPITAL OUTLAY</b>													
<b>** See Attached Capital Outlay Request Forms</b>													
<b>Total Capital Outlay</b>							-		-				
<b>Total Non - Capital Outlay</b>							-		-				
<b>TOTAL</b>		\$	249,063				\$	7,663	\$	7,664			

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Passports

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Passports

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-1016 Passport facility

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1016-411-60-01-000000 Compensation / Exempt	50,968	52,362	93,503	93,503	93,503	
011-1016-411-60-02-000000 Compensation / Non-exempt	91,896	96,438	63,704	68,710	68,710	
011-1016-411-60-10-000000 Compensation / Overtime	4,230	3,000	3,000	3,000	3,000	
011-1016-411-60-15-000000 Compensation/Certification	7,950	8,000	8,000	8,000	8,000	
011-1016-411-60-17-000000 Compensation / Telephone	480	480	480	960	960	
011-1016-411-60-18-000000 Compensation / Longevity Pay	-	4,900	4,900	1,925	1,925	
<b>60</b>	<b>155,525</b>	<b>165,180</b>	<b>173,587</b>	<b>176,098</b>	<b>176,098</b>	<b>-</b>
011-1016-411-61-30-000000 Benefits / Social security	11,281	12,638	12,638	13,471	13,471	
011-1016-411-61-36-000000 Benefits / Retirement	13,285	14,123	14,123	15,162	15,162	
011-1016-411-61-40-000000 Benefits / Unemployment tax	36	324	324	468	468	
011-1016-411-61-46-000000 Benefits / Workers' comp-	186	163	163	114	114	
011-1016-411-61-50-000000 Benefits / Health cost	22,390	30,048	30,048	35,568	35,568	
011-1016-411-61-52-000000 Benefits / Life insurance	106	126	126	140	140	
011-1016-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,115	1,115	1,115	1,115	1,115	
<b>61</b>	<b>48,400</b>	<b>58,537</b>	<b>58,537</b>	<b>66,038</b>	<b>66,038</b>	<b>-</b>
011-1016-413-62-02-000000 Supplies / Office	2,802	1,700	1,700	1,700	1,700	
011-1016-413-62-04-000000 Supplies / Operating	552	725	725	1,000	1,000	
<b>62</b>	<b>3,355</b>	<b>2,425</b>	<b>2,425</b>	<b>2,700</b>	<b>2,700</b>	<b>-</b>
011-1016-414-63-02-000000 Other services & charges / Advertising	220	3,000	3,000	3,000	3,000	
011-1016-414-63-14-000000 Other services & charges / Dues & subscriptions	100	145	145	145	145	
011-1016-414-63-41-000000 Other services & charges / Microfilm	3,933	4,500	4,500	4,500	4,500	
011-1016-414-63-52-000000 Other services & charges / Rental & contractual	945	1,000	1,000	1,000	1,000	
011-1016-414-63-64-000000 Other services & charges / Training	-	-	-	1,000	1,000	
011-1016-414-63-65-000000 Other services & charges / Travel	2,668	2,000	2,000	2,000	2,000	
011-1016-414-63-99-000000 Other services & charges / Miscellaneous	60	45	45	45	45	
<b>63</b>	<b>7,926</b>	<b>10,690</b>	<b>10,690</b>	<b>11,690</b>	<b>11,690</b>	<b>-</b>
011-1016-415-65-04-000000 Maintenance / Computer/software	-	200	200	200	200	
<b>65</b>	<b>-</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>-</b>
<b>011-1016 Passport Facility</b>	<b>\$ 215,205</b>	<b>\$ 237,032</b>	<b>\$ 245,439</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Passport Facility	1			Passport Facility Administrator		\$ 24.9442	51,884
Passport Facility	1			Deputy Passport Facility Admin		20.0091	41,619
	<u>2</u>						<u>93,503</u>
<b>Passport Facility</b>		<b>1</b>		<b>Admin Supervisor</b>	<b>REVISED - CM RECOMM</b>	<b>17.7202</b>	<b>\$ 36,858</b>
Passport Facility		1		Senior Administrative Clerk		15.3135	31,852
Passport Facility		<u>0</u>		<b>Senior Administrative Clerk</b>	<b>REVISED TO ADMIN SUPERV.</b>		<u>-</u>
		<b>2</b>					<b>68,710</b>
				LONGEVITY PAY			1,925
				CERTIFICATION PAY			8,000
				OVERTIME			3,000
				<b>TELEPHONE</b>			<b>960</b>
							<u>13,885</u>
<b>CURRENT POSITIONS</b>		<b>4</b>					<b>\$ 176,098</b>







**Mission Statement:**

Dedicated to processing applications for a U.S. Passport with the highest regard to integrity, confidentiality and superior customer service.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 155,525	\$ 155,946	\$ 165,180	\$ 173,587	\$ 176,098	\$ 176,098	\$ 176,098	\$ 176,098	\$ 176,098	\$ 176,098	\$ 176,098
Employee Benefits	48,400	57,039	58,537	58,537	66,038	66,038	66,038	66,038	66,038	66,038	66,038
Supplies	3,355	2,425	2,425	2,425	2,700	2,700	2,700	2,700	2,700	2,700	2,700
Other Services and Charges	7,926	10,690	10,690	10,690	11,690	11,690	11,690	11,690	11,690	11,690	11,690
Maintenance	-	200	200	200	200	200	200	200	200	200	200
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	215,205	226,300	237,032	245,439	256,726	256,726	256,726	256,726	256,726	256,726	256,726
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 215,205</b>	<b>\$ 226,300</b>	<b>\$ 237,032</b>	<b>\$ 245,439</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>	<b>\$ 256,726</b>
<b>PERSONNEL</b>											
Exempt	1	1	1	1	2	2	2	2	2	2	2
Non-Exempt	2	3	3	3	2	2	2	2	2	2	2
Part-Time											
<b>Total Positions Authorized</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**Contact Us:**

Yasminda Garza  
Passport Facility  
Administrator  
221 S. 15th Street  
McAllen, TX 78501  
(956) 681-1450

**MAJOR FY 24-25 GOALS**

1. The priority goal is to continue providing our best customer service to better serve the citizens by complying with the City of McAllen's core values.
2. To increase passport appointments and continue to serve citizens on a first-come-first-serve basis.
3. To implement a service portal that will allow citizens to schedule passport appointments through the City of McAllen Website.
4. Continue to offer Notary Services
5. Extend our service by opening the facility every second Saturday of each month and twice in summer months.
6. Increase the amount off passport book and card applications by conducting community outreaches year-round.

# Passport Facility

www.mcallen.net/departments/passports

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	3	4	3	4
Department expenditures	\$ 215,205	\$ 226,300	\$ 205,715	\$ 256,726
<b>Outputs:</b>				
Number of walk-ins assisted with questions and information only	16,704	17,500	20,000	20,500
Number of applications processed for US Passport Book/Card	1,131	11,500	12,000	12,500
Passport photos taken	9,629	8,500	10,000	10,000
<b>Effectiveness Measures:</b>				
Average number of walk-ins assisted with questions and information only (FTE) daily	30	75	30	45
Average number of applications processed for US Passport Book per employee daily	25	35	25	35
Average number of applications processed for US Passport Card per employee daily	25	35	25	35
<b>Efficiency Measures:</b>				
Average cost of applications processed for US Passport Book	\$ 35	\$ 35	\$ 35	\$ 35
Average cost of applications processed for US Passport Card	\$ 35	\$ 35	\$ 35	\$ 35
Department expenditures per capita	\$ 1.48	\$ 1.54	\$ 1.39	\$ 1.72
<b>Population: 143,920</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The City of McAllen is able to offer an essential service in a central location in the heart of the city convenient to the traveling public (transit facility), and also offering an additional service being notary public service.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Municipal Court</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)			
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total		
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
<b>Total</b>	-	-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1.		-	-	-	-	-	-	-	-		
2.	MUNICIPAL COURT JUDGE		15,000	-	-	2,470	17,470	5,823	MMC/Court of Record/more responsibilities		
3.	COURT ADMINISTRATOR		5,000	-	-	823	5,823	5,823	MMC/Court of Record/more responsibilities		
4.	BAILIFF		3,000	-	-	494	3,494	1,747	MMC/Court of Record/more responsibilities		
5.	(3) Municipal Court Crew Leader-JC		9,000	-	-	1,482	10,482	5,241	MMC/Court of Record/more responsibilities		
6.	Municipal Court Head Cashier		3,000	-	-	494	3,494	1,747	MMC/Court of Record/more responsibilities		
7.	(4) Municipal Court Clerk II		12,000	-	-	1,976	13,976	6,988	MMC/Court of Record/more responsibilities		
8.	(8) Municipal Court Clerk I		24,000	-	-	3,952	27,952	13,976	MMC/Court of Record/more responsibilities		
9.			-	-	-	-	-	-			
10.			-	-	-	-	-	-			
<b>Total Compensation &amp; Benefits</b>		<b>\$</b>	<b>1,830,620</b>	<b>\$</b>	<b>71,000</b>	<b>\$</b>	<b>11,691</b>	<b>\$</b>	<b>82,691</b>	<b>\$</b>	<b>41,345</b>
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		<b>\$</b>	<b>75,895</b>				<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Special fees						(20,000)	(20,000)	Credit card fees now paid by defendant		
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$</b>	<b>88,764</b>				<b>\$</b>	<b>(20,000)</b>	<b>\$</b>	<b>(20,000)</b>	
<b>MAINTENANCE</b>											
1.	Vehicles						(5,000)	(5,000)	Repairs from old vehicle-currently do not need		
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		<b>\$</b>	<b>81,251</b>				<b>\$</b>	<b>(5,000)</b>	<b>\$</b>	<b>(5,000)</b>	
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							-	-			
<b>Total Non - Capital Outlay</b>							-	-			
<b>TOTAL</b>		<b>\$</b>	<b>2,076,530</b>				<b>\$</b>	<b>57,691</b>	<b>\$</b>	<b>16,345</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Municipal Court

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Municipal Court

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2025

011-1102 Municipal court

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-1102-411-60-01-000000 Compensation / Exempt	395,423	504,084	429,924	521,224	511,224	
011-1102-411-60-02-000000 Compensation / Non-exempt	582,627	703,406	607,850	766,655	741,155	
011-1102-411-60-06-000000 Compensation / Part time	-	44,550	-	44,549	44,549	
011-1102-411-60-10-000000 Compensation / Overtime	988	7,500	1,500	7,500	7,500	
011-1102-411-60-11-000000 Compensation / Warrant detail overtime	-	30,000	-	30,000	30,000	
011-1102-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1102-411-60-15-000000 Compensation/Certification	21,443	35,000	19,500	35,000	35,000	
011-1102-411-60-17-000000 Compensation / Telephone	2,160	2,160	2,160	2,160	2,160	
011-1102-411-60-18-000000 Compensation / Longevity Pay	-	41,075	41,075	45,100	45,100	
<b>60</b>	<b>1,006,840</b>	<b>1,371,975</b>	<b>1,106,209</b>	<b>1,456,388</b>	<b>1,420,888</b>	<b>-</b>
011-1102-411-61-30-000000 Benefits / Social security	73,614	104,953	104,953	111,413	108,699	
011-1102-411-61-36-000000 Benefits / Retirement	85,106	113,498	113,498	121,559	118,503	
011-1102-411-61-40-000000 Benefits / Unemployment tax	212	2,430	2,430	3,510	3,510	
011-1102-411-61-46-000000 Benefits / Workers' comp-	1,163	1,007	1,007	1,181	1,138	
011-1102-411-61-50-000000 Benefits / Health cost	116,104	209,544	209,544	208,188	208,188	
011-1102-411-61-52-000000 Benefits / Life insurance	655	978	978	1,118	1,085	
011-1102-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,953	9,953	9,953	9,953	9,953	
<b>61</b>	<b>286,807</b>	<b>442,363</b>	<b>442,363</b>	<b>456,923</b>	<b>451,077</b>	<b>-</b>
011-1102-413-62-02-000000 Supplies / Office	6,065	5,670	5,000	5,670	5,670	
011-1102-413-62-04-000000 Supplies / Operating	4,235	3,240	3,240	3,240	3,240	
011-1102-413-62-05-000000 Supplies / Books / Media	-	7,500	2,500	7,500	7,500	
011-1102-413-62-13-000000 Supplies / Court Technology Fund	14,461	59,485	10,000	59,485	59,485	
<b>62</b>	<b>24,761</b>	<b>75,895</b>	<b>20,740</b>	<b>75,895</b>	<b>75,895</b>	<b>-</b>
011-1102-414-63-02-000000 Other services & charges / Advertising	-	5,000	2,500	5,000	5,000	
011-1102-414-63-34-000000 Other services & charges / Jury fees	1,002	2,500	1,000	2,500	2,500	
011-1102-414-63-44-000000 Other services & charges / Printing	3,019	7,500	4,000	7,500	7,500	
011-1102-414-63-45-000000 Other services & charges / Professional	11,496	10,000	4,000	10,000	10,000	
011-1102-414-63-50-000000 Other services & charges / Rental-equipment	-	560	-	560	560	
011-1102-414-63-51-000000 Other services & charges / Rental-Photocopier	10,084	8,850	8,850	8,850	8,850	
011-1102-414-63-52-000000 Other services & charges / Rental & contractual	2,231	6,820	3,000	6,820	6,820	
011-1102-414-63-61-000000 Other services & charges / Special fees	4,448	20,000	-	-	-	
011-1102-414-63-64-000000 Other services & charges / Training	10,143	7,963	5,000	7,963	7,963	
011-1102-414-63-65-000000 Other services & charges / Travel	4,526	8,352	2,200	8,352	8,352	
011-1102-414-63-69-000000 Other services & charges / Utilities-telephone	-	300	-	300	300	
011-1102-414-63-75-000000 Other services & charges / Rental-general depr- fund	3,594	3,594	3,594	3,594	3,594	

2025

011-1102 Municipal court

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1102-414-63-91-000000 Other services & charges / Educational refund	-	1,920	-	1,920	1,920	
011-1102-414-63-99-000000 Other services & charges / Miscellaneous	345	405	405	405	405	
63	<b>50,887</b>	<b>83,764</b>	<b>34,549</b>	<b>63,764</b>	<b>63,764</b>	-
011-1102-414-64-92-000000 Other services & charges / Teen Court	-	5,000	3,000	5,000	5,000	
64	-	<b>5,000</b>	<b>3,000</b>	<b>5,000</b>	<b>5,000</b>	-
011-1102-415-65-04-000000 Maintenance / Computer/software	46,999	52,567	46,594	52,567	52,567	
011-1102-415-65-08-000000 Maintenance / Equipment	7,269	11,600	5,000	11,600	11,600	
011-1102-415-65-10-000000 Maintenance / Facilities	3,112	3,682	3,000	11,332	11,332	
011-1102-415-65-16-000000 Maintenance / Vehicles	190	5,475	300	475	475	
011-1102-415-65-17-000000 Maintenance / Fuel & lubricants	328	277	398	277	277	
65	<b>57,898</b>	<b>73,601</b>	<b>55,292</b>	<b>76,251</b>	<b>76,251</b>	-
011-1102-416-66-30-000000 Capital outlay / Improv/other than buildgs	-	7,650	-	-	-	
66	-	<b>7,650</b>	-	-	-	-
<b>011-1102 Municipal Court</b>	<b>\$ 1,427,193</b>	<b>\$ 2,060,248</b>	<b>\$ 1,662,153</b>	<b>\$ 2,134,221</b>	<b>\$ 2,092,875</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Municipal Court	1			Municipal Court Judge	REVISED - CM RECOMM	\$ 56.5096	\$ 117,540
Municipal Court	1			Chief Associate Municipal Court Judge		45.6731	95,000
Municipal Court	1			Court Administrator	REVISED - CM RECOMM	34.8827	72,556
Municipal Court	1			Asst Municipal Court Judge		29.2728	60,888
Municipal Court	1			Asst Municipal Court Judge		28.1721	58,598
Municipal Court	1			Asst Municipal Court Judge		25.6352	53,321
Municipal Court	1			Asst Municipal Court Judge		25.6352	53,321
	<u>7</u>						<u>511,224</u>
Municipal Court		1		Bailiff	REVISED - CM RECOMM	18.4486	38,373
Municipal Court		1		Municipal Court Crew Leader-JC	REVISED - CM RECOMM	26.4416	54,998
Municipal Court		1		Municipal Court Crew Leader-JC	REVISED - CM RECOMM	21.2107	44,118
Municipal Court		1		Municipal Court Crew Leader-JC	REVISED - CM RECOMM	20.7947	43,253
Municipal Court		1		Municipal Court Head Cashier	REVISED - CM RECOMM	20.2659	42,153
Municipal Court		1		Municipal Court Clerk II	REVISED - CM RECOMM	18.5215	38,525
Municipal Court		1		Municipal Court Clerk II	REVISED - CM RECOMM	18.1118	37,672
Municipal Court		1		Municipal Court Clerk II	REVISED - CM RECOMM	17.9556	37,348
Municipal Court		1		Municipal Court Clerk II	REVISED - CM RECOMM	17.6045	36,617
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	17.5777	36,562
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.6862	34,707
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.5919	34,511
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.0348	33,352
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.0348	33,352
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.0348	33,352
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.0348	33,352
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.0348	33,352
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	16.0348	33,352
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	15.3136	31,852
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	15.3136	31,852
Municipal Court		1		Municipal Court Clerk I	REVISED - CM RECOMM	15.3136	31,852
		<u>20</u>					<u>741,155</u>
Municipal Court			1	Municipal Court Clerk I		15.3136	15,926
Municipal Court			1	Municipal Court Clerk I		15.3136	15,034
Municipal Court			1	Municipal Court Clerk I		15.3136	13,589
			<u>3</u>				<u>44,549</u>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
				LONGEVITY PAY			45,100
				CERTIFICATION PAY			35,000
				OVERTIME			7,500
				WARRANT OVERTIME			30,000
				CAR ALLOWANCE			4,200
				TELEPHONE			2,160
							<b>123,960</b>
<b>CURRENT POSITIONS</b>							<b>\$ 1,420,888</b>
			<b>30</b>				





**Mission Statement:**

The City of McAllen Municipal Court is dedicated to the fair and efficient administration of justice.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,006,840	\$ 1,242,664	\$ 1,371,975	\$ 1,106,209	\$ 1,456,388	\$ 1,420,888	\$ 1,456,388	\$ 1,456,388	\$ 1,456,388	\$ 1,456,388	\$ 1,456,388
Employee Benefits	286,807	429,912	442,363	442,363	456,923	451,077	456,923	456,923	456,923	456,923	456,923
Supplies	24,761	75,895	75,895	20,740	75,895	75,895	75,895	75,895	75,895	75,895	75,895
Other Services and Charges	50,887	88,764	88,764	37,549	68,764	68,764	68,764	68,764	68,764	68,764	68,764
Maintenance	57,898	81,251	73,601	55,292	76,251	76,251	76,251	76,251	76,251	76,251	76,251
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,427,193	1,918,486	2,052,598	1,662,153	2,134,221	2,092,875	2,134,221	2,134,221	2,134,221	2,134,221	2,134,221
Capital Outlay	-	-	7,650	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,427,193</b>	<b>\$ 1,918,486</b>	<b>\$ 2,060,248</b>	<b>\$ 1,662,153</b>	<b>\$ 2,134,221</b>	<b>\$ 2,092,875</b>	<b>\$ 2,134,221</b>	<b>\$ 2,134,221</b>	<b>\$ 2,134,221</b>	<b>\$ 2,134,221</b>	<b>\$ 2,134,221</b>
<b>PERSONNEL</b>											
Exempt	6	7	7	6	7	7	7	7	7	7	7
Non-Exempt	17	20	20	17	20	20	20	20	20	20	20
Part-Time	-	3	3	-	3	3	3	3	3	3	3
<b>Total Positions Authorized</b>	<b>23</b>	<b>30</b>	<b>30</b>	<b>23</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>

**Contact Us:**

Honorable  
Lauren Sepulveda  
Municipal Court  
1601 N. Bicentennial  
McAllen, TX 78501  
(956) 681-2900

**MAJOR FY 24-25 GOALS**

1. Finalization of the new Teen Court program
2. Work towards greater efficiency in procedures

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	22	20	23	26
Number of Judges	5	5	5	5
Department Expenditures	\$ 1,427,193	\$ 1,918,486	\$ 1,662,153	\$ 2,092,875
<b>Outputs:</b>				
Revenues generated	\$ 1,220,895	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Number cases filed with the court	21,759	20,000	16,000	15,000
Number of hearings held	11,531	3,000	10,000	10,000
Number of trials held	32	20	20	20
Number of new non-traffic citations	9,335	6,000	4,500	5,000
Number of cases disposed	19,548	14,000	15,000	15,000
Number of warrants	4,277	3,000	2,800	2,500
Number of Arrest warrants executed for A&B misdemeanors	3,940	2,000	2,000	2,000
Number of Arrest warrants executed for Felonies	1,937	1,300	1,100	1,200
Number of persons processed through the Jail	10,012	7,000	6,000	6,000
<b>Effectiveness Measures:</b>				
Community Service Hours worked throughout the City to pay fines & C/C	8567	5,000	5,000	5,000
Number of persons who keep insurance approx. 6 months for deferral	375	300	300	300
Number of persons who get DL	71	50	50	50
Percent of code violations where compliance is achieved	50%	50%	50%	50%
Number who attend Juvenile Education Programs	148	100	125	100
Percent of dogs/cats vaccinated after initial hearing	50%	50%	50%	50%
Window payments a day	50	50	50	50
Department expenditures per capita	\$ 9.79	\$ 13.04	\$ 11.27	\$ 14.01
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
The Municipal Court processes paperwork that is turned in by various departments such as the McAllen Police Department, Animal Control, Code Enforcement, South Texas College, McAllen ISD Police, The Texas Department of Public Safety, District Attorney's Office, Bond Companies, Attorneys and the general public. We have 28 people who help process the paperwork, this includes 4 Police Department employees and 2 from the Legal.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Finance</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)		
FUND: <b>General Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ 1,622,636	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$ 19,260					\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Accounting & auditing						5,000		5,000	increase for annual audit services
2.	Miscellaneous						22,000		22,000	arbitrage tax payment to IRS
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$ 273,449					\$ 27,000		\$ 27,000	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$ 47,874					\$ -		\$ -	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							-		-	
<b>Total Non - Capital Outlay</b>							-		-	
<b>TOTAL</b>		\$ 1,963,219					\$ 27,000		\$ 27,000	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Finance

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Finance

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1202-411-60-01-000000 Compensation / Exempt	586,420	685,848	562,247	658,517	658,517	
011-1202-411-60-02-000000 Compensation / Non-exempt	452,096	520,174	484,460	517,343	517,343	
011-1202-411-60-10-000000 Compensation / Overtime	11,211	12,000	15,413	12,000	12,000	
011-1202-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1202-411-60-15-000000 Compensation/Certification	8,608	10,500	8,822	10,500	10,500	
011-1202-411-60-17-000000 Compensation / Telephone	3,780	4,320	2,940	4,320	4,320	
011-1202-411-60-18-000000 Compensation / Longevity Pay	-	15,575	15,575	17,325	17,325	
<b>60</b>	<b>1,066,316</b>	<b>1,252,617</b>	<b>1,093,657</b>	<b>1,224,204</b>	<b>1,224,204</b>	<b>-</b>
011-1202-411-61-30-000000 Benefits / Social security	78,243	95,824	95,824	93,652	93,652	
011-1202-411-61-36-000000 Benefits / Retirement	90,091	107,099	107,099	105,404	105,404	
011-1202-411-61-40-000000 Benefits / Unemployment tax	189	1,863	1,863	2,691	2,691	
011-1202-411-61-46-000000 Benefits / Workers' comp-	724	818	818	662	662	
011-1202-411-61-50-000000 Benefits / Health cost	114,420	169,662	169,662	186,924	186,924	
011-1202-411-61-52-000000 Benefits / Life insurance	600	1,019	1,019	1,021	1,021	
011-1202-411-61-53-000000 Benefits / Retiree health ins (ARC)	8,079	8,079	8,079	8,079	8,079	
<b>61</b>	<b>292,346</b>	<b>384,364</b>	<b>384,364</b>	<b>398,432</b>	<b>398,432</b>	<b>-</b>
011-1202-413-62-02-000000 Supplies / Office	9,811	15,865	11,711	10,365	10,365	
011-1202-413-62-04-000000 Supplies / Operating	8,491	13,895	7,495	8,895	8,895	
<b>62</b>	<b>18,302</b>	<b>29,760</b>	<b>19,206</b>	<b>19,260</b>	<b>19,260</b>	<b>-</b>
011-1202-414-63-01-000000 Other services & charges / Accounting & auditing	135,913	137,676	145,000	150,000	150,000	
011-1202-414-63-14-000000 Other services & charges / Dues & subscriptions	5,005	5,500	5,605	5,500	5,500	
011-1202-414-63-23-000000 Other services & charges / Online svc/network	38	480	480	-	-	
011-1202-414-63-45-000000 Other services & charges / Professional	19,654	27,524	32,680	33,200	33,200	
011-1202-414-63-52-000000 Other services & charges / Rental & contractual	23,830	39,019	33,389	39,019	39,019	
011-1202-414-63-64-000000 Other services & charges / Training	10,631	11,500	9,787	11,500	11,500	
011-1202-414-63-65-000000 Other services & charges / Travel	18,949	16,180	13,750	16,180	16,180	
011-1202-414-63-67-000000 Other services & charges / Utilities - electricity	286	313	308	263	263	
011-1202-414-63-91-000000 Other services & charges / Educational refund	1,855	1,844	2,000	13,074	13,074	
011-1202-414-63-99-000000 Other services & charges / Miscellaneous	2,827	22,713	7,379	31,713	31,713	
<b>63</b>	<b>218,989</b>	<b>262,749</b>	<b>250,379</b>	<b>300,449</b>	<b>300,449</b>	<b>-</b>
011-1202-415-65-04-000000 Maintenance / Computer/software	67,207	43,500	40,186	43,500	43,500	
011-1202-415-65-08-000000 Maintenance / Equipment	816	2,624	1,000	2,624	2,624	
011-1202-415-65-16-000000 Maintenance / Vehicles	142	1,525	500	1,525	1,525	
011-1202-415-65-17-000000 Maintenance / Fuel & lubricants	268	425	258	225	225	
<b>65</b>	<b>68,432</b>	<b>48,074</b>	<b>41,944</b>	<b>47,874</b>	<b>47,874</b>	<b>-</b>



2025

011-1202 Finance

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1202-416-66-60-000000 Capital outlay / SBITA 66	33,627	-	-	-	-	-
	<b>33,627</b>	-	-	-	-	-
<b>011-1202 Finance</b>	<b>\$ 1,698,013</b>	<b>\$ 1,977,564</b>	<b>\$ 1,789,550</b>	<b>\$ 1,990,219</b>	<b>\$ 1,990,219</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Finance	1			Director of Finance		\$ 74.2239	\$ 154,386
Finance	1			Assistant Finance Director		50.0000	104,000
Finance	1			Finance Manager		39.2036	81,544
Finance	1			Finance Manager		33.4279	69,530
Finance	1			Accounting Supervisor		25.9976	54,075
Finance	1			Senior Accountant		24.9444	51,884
Finance	1			Senior Accountant - Grants / FA		24.9444	51,884
Finance	1			Accountant		23.3310	48,529
Finance	1			Accountant		20.5218	42,685
	<b>9</b>						<b>658,517</b>
Finance		1		Accounting Clerk		14.4227	29,999
Finance		1		Accounting Clerk		14.4227	29,999
Finance		1		Accounting Clerk		14.4227	29,999
Finance		1		Accounting Clerk		14.4227	29,999
Finance		1		Accounts Payable Supervisor		24.5640	51,093
Finance		1		Administrative Assistant		16.0793	33,445
Finance		1		A/P Assistant Supervisor		19.7695	41,121
Finance		1		Senior Administrative Clerk		15.6607	32,574
Finance		1		Senior Accounting Clerk		16.8833	35,117
Finance		1		Senior Accounting Clerk		16.8833	35,117
Finance		1		Senior Accounting Clerk		16.8833	35,117
Finance		1		Cash Reconciliation Supervisor		18.6044	38,697
Finance		1		Payroll Manager		24.9459	51,887
Finance		1		Payroll Coordinator		20.7579	43,176
		<b>14</b>					<b>517,343</b>
				LONGEVITY PAY			17,325
				CERTIFICATION PAY			10,500
				OVERTIME			12,000
				CAR ALLOWANCE			4,200
				TELEPHONE			4,320
							<b>48,345</b>
<b>CURRENT POSITIONS</b>		<b>23</b>					<b>\$ 1,224,204</b>





**Mission Statement:**

"The Finance Department's Mission Statement is to provide accountability to the public for the resources which have been provided to the City in a transparent manner."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,066,316	\$ 1,201,915	\$ 1,252,617	\$ 1,093,657	\$ 1,224,204	\$ 1,224,204	\$ 1,224,204	\$ 1,224,204	\$ 1,431,351	\$ 1,431,351	
Employee Benefits	292,346	376,151	384,364	384,364	398,432	398,432	398,432	398,432	460,529	460,529	
Supplies	18,302	19,260	29,760	19,206	19,260	19,260	19,260	19,260	27,260	27,260	
Other Services and Charges	218,989	273,449	262,749	250,379	300,449	300,449	300,449	300,449	346,049	346,049	
Maintenance	68,432	47,874	48,074	41,944	47,874	47,874	47,874	47,874	73,874	73,874	
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	
Operations Subtotal	1,664,386	1,918,649	1,977,564	1,789,550	1,990,219	1,990,219	1,990,219	1,990,219	2,339,063	2,339,063	
Capital Outlay	33,627	-	-	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 1,698,013</b>	<b>\$ 1,918,649</b>	<b>\$ 1,977,564</b>	<b>\$ 1,789,550</b>	<b>\$ 1,990,219</b>	<b>\$ 1,990,219</b>	<b>\$ 1,990,219</b>	<b>\$ 1,990,219</b>	<b>\$ 2,339,063</b>	<b>\$ 2,339,063</b>	
<b>PERSONNEL</b>											
Exempt	8	9	9	9	9	9	9	9	9	9	
Non-Exempt	12	14	14	14	14	14	14	14	14	14	
Part-Time											
<b>Total Positions Authorized</b>	<b>20</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	

**Contact Us:**

Sonia Resendez  
Interim Finance Director  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1081

**MAJOR FY 24-25 GOALS**

1. Implement new City wide ERP software.
2. Prepare a Comprehensive Annual Financial Report, meeting the requirements for the Government Finance Officers Association Financial Reporting Award.
3. Continue to train and cross train staff to ensure timely and accurate financial reporting.
4. Research Governmental Accounting Standard Board Statements and implement as applicable.

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	20	21	23	23
Department Expenditures	\$ 1,698,013	\$ 1,918,649	\$ 1,789,550	1,990,219
<b>Outputs:</b>				
Prepare CAFR	Yes	Yes	Yes	Yes
Funds maintained	87	87	87	87
Monthly Financial Reports	12	12	12	12
Mid-year & Annual financial reviews	Yes	Yes	Yes	Yes
<b>Effectiveness Measures:</b>				
GFOA's CAFR Award	Yes	Yes	Yes	Yes
Maintain/improve credit ratings	S&P/FR	S&P/FR	S&P/FR	S&P/FR
General Obligation Bonds	AA+/AA+	AA+/AA+	AA+/AA+	AA+/AA+
Bridge Revenue Bonds	A/A	A/A	A/A	A/A
Sales Tax Revenue Bonds	AAA/N/R	AAA/N/R	AAA/N/R	AAA/N/R
<b>Efficiency Measures:</b>				
Monthly turn-key cost to manage all financial affairs of City per fund	\$ 1,626	\$ 1,838	\$ 1,714	\$ 1,906
Department expenditures per capita	\$ 11.65	\$ 13.04	\$ 12.13	\$ 13.32
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
 The Finance Department is responsible for accounting, financial reporting, as well as debt management and participates in the treasury / investment program. The accounting function includes cash receipts, billing, accounts receivable, accounts payable, payroll, capital assets and general accounting.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Office of Mgmt &amp; Budget</b>		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
FUND: <b>General Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1. Budget Analyst I	1	\$ 47,061	\$ 47,061	\$ -	\$ -	\$ 17,581	\$ 64,641			Request for additional position due to increase in funds and departments, workload has grown.
2.	-	-	-	-	-	-	-			
3.	-	-	-	-	-	-	-			
4.	-	-	-	-	-	-	-			
5.	-	-	-	-	-	-	-			
<b>Total</b>	<b>1</b>	<b>47,061</b>	<b>47,061</b>	<b>-</b>	<b>-</b>	<b>17,581</b>	<b>64,641</b>			
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-			
2.			-	-	-	-	-			
3.			-	-	-	-	-			
4.			-	-	-	-	-			
5.			-	-	-	-	-			
<b>Total Compensation &amp; Benefits</b>		<b>\$ 512,320</b>	<b>\$ 47,061</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,581</b>	<b>\$ 64,641</b>		<b>\$ -</b>	
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		<b>\$ 8,300</b>					<b>\$ -</b>		<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 18,282</b>					<b>\$ -</b>		<b>\$ -</b>	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		<b>\$ 27,920</b>					<b>\$ -</b>		<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>	
<b>Total Non - Capital Outlay</b>							<b>3,400</b>		<b>1,100</b>	
<b>TOTAL</b>		<b>\$ 566,822</b>					<b>\$ 68,041</b>		<b>\$ 1,100</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Office of Mgmt & Budget

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Office of Mgmt & Budget

		DEPT REQUEST		CM RECOMM		
<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Software	500	1	500		-	Budget Analyst I - New position
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 500		\$ -	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desktop Computer	1,300	1	1,300		-	Budget Analyst I - New position
Monitors	250	2	500		-	Budget Analyst I - New position
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 1,800		\$ -	

<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Chair	550	2	1,100	2	1,100	replacement of damaged chairs
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 1,100		\$ 1,100	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 3,400		\$ 1,100	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1206-411-60-01-000000 Compensation / Exempt	194,453	198,653	199,436	216,410	216,410	
011-1206-411-60-02-000000 Compensation / Non-exempt	135,571	141,892	145,467	208,609	161,548	
011-1206-411-60-10-000000 Compensation / Overtime	578	2,000	2,000	2,000	2,000	
011-1206-411-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-1206-411-60-15-000000 Compensation / Certification	-	7,500	-	7,500	7,500	
011-1206-411-60-17-000000 Compensation / Telephone	2,166	2,160	2,160	2,160	2,160	
011-1206-411-60-18-000000 Compensation / Longevity Pay	-	9,950	9,950	12,225	12,225	
<b>60</b>	<b>338,768</b>	<b>368,155</b>	<b>365,013</b>	<b>454,904</b>	<b>407,843</b>	<b>-</b>
011-1206-411-61-30-000000 Benefits / Social security	25,016	28,164	28,164	34,800	31,200	
011-1206-411-61-36-000000 Benefits / Retirement	28,630	31,477	31,477	39,167	35,115	
011-1206-411-61-40-000000 Benefits / Unemployment tax	45	405	405	702	585	
011-1206-411-61-46-000000 Benefits / Workers' comp-	304	244	244	295	239	
011-1206-411-61-50-000000 Benefits / Health cost	27,252	36,276	36,276	43,608	33,900	
011-1206-411-61-52-000000 Benefits / Life insurance	173	287	287	375	328	
011-1206-411-61-53-000000 Benefits / Retiree health ins (ARC)	3,109	3,109	3,109	3,109	3,109	
<b>61</b>	<b>84,528</b>	<b>99,962</b>	<b>99,962</b>	<b>122,056</b>	<b>104,476</b>	<b>-</b>
011-1206-413-62-02-000000 Supplies / Office	4,011	4,000	4,000	4,000	4,000	
011-1206-413-62-04-000000 Supplies / Operating	3,010	4,300	4,300	4,300	4,300	
<b>62</b>	<b>7,020</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>	<b>-</b>
011-1206-414-63-14-000000 Other services & charges / Dues & subscriptions	1,165	1,650	1,650	1,650	1,650	
011-1206-414-63-44-000000 Other services & charges / Printing	5,821	8,000	10,000	8,000	8,000	
011-1206-414-63-64-000000 Other services & charges / Training	-	2,200	1,000	2,200	2,200	
011-1206-414-63-65-000000 Other services & charges / Travel	-	2,600	1,000	2,600	2,600	
011-1206-414-63-91-000000 Other services & charges / Educational refund	-	-	-	3,182	3,182	
011-1206-414-63-99-000000 Other services & charges / Miscellaneous	89	650	650	650	650	
<b>63</b>	<b>7,075</b>	<b>15,100</b>	<b>14,300</b>	<b>18,282</b>	<b>18,282</b>	<b>-</b>
011-1206-415-65-04-000000 Maintenance / Computer- software	5,150	27,920	7,000	27,920	27,920	
<b>65</b>	<b>5,150</b>	<b>27,920</b>	<b>7,000</b>	<b>27,920</b>	<b>27,920</b>	<b>-</b>
011-1206-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	1,682	1,200	1,100	1,100	
011-1206-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,000	1,500	1,800	-	
011-1206-413-67-24-000000 Non-Capital Outlay / Software	-	500	500	500	-	
<b>67</b>	<b>-</b>	<b>3,182</b>	<b>3,200</b>	<b>3,400</b>	<b>1,100</b>	<b>-</b>

<b>011-1206 Office of Management &amp; Budget</b>	<b>\$ 442,542</b>	<b>\$ 522,619</b>	<b>\$ 497,775</b>	<b>\$ 634,862</b>	<b>\$ 567,922</b>	<b>\$ -</b>
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**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Management & Budget	1			Budget Director		\$ 60.1053	\$ 125,019
Management & Budget	1			Assistant Budget Director		43.9380	91,391
	<u>2</u>						<u>216,410</u>
Management & Budget		1		Budget Analyst II		32.3048	67,194
Management & Budget		1		Budget Analyst II		27.3544	56,897
Management & Budget		1		Administrative Assistant		18.0083	37,457
		<u>3</u>					<u>161,548</u>
				LONGEVITY PAY			12,225
				CERTIFICATION PAY			7,500
				OVERTIME			2,000
				CAR ALLOWANCE			6,000
				TELEPHONE			2,160
							<u>29,885</u>
<b>CURRENT POSITIONS</b>		<b>5</b>					<b>\$ 407,843</b>





# Management & Budget

[www.mcallen.net/departments/budget](http://www.mcallen.net/departments/budget)

## Mission Statement:

"The Office of Management and Budget is to provide an annual budget to the City Management Team, the City Council, the City Departments, and our citizens in order to increase confidence in City leadership."

## Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 338,768	\$ 348,286	\$ 368,155	\$ 365,013	\$ 454,904	\$ 407,843	\$ 454,904	\$ 454,904	\$ 454,904	\$ 454,904	\$ 454,904
Employee Benefits	84,528	96,743	99,962	99,962	122,056	104,476	122,056	122,056	122,056	122,056	122,056
Supplies	7,020	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300
Other Services and Charges	7,075	18,282	15,100	14,300	18,282	18,282	18,282	18,282	18,282	18,282	18,282
Maintenance	5,150	27,920	27,920	7,000	27,920	27,920	27,920	27,920	27,920	27,920	27,920
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	442,542	499,531	519,437	494,575	631,462	566,822	631,462	631,462	631,462	631,462	631,462
Capital Outlay	-	-	3,182	3,200	3,400	1,100	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 442,542</b>	<b>\$ 499,531</b>	<b>\$ 522,619</b>	<b>\$ 497,775</b>	<b>\$ 634,862</b>	<b>\$ 567,922</b>	<b>\$ 631,462</b>	<b>\$ 631,462</b>	<b>\$ 631,462</b>	<b>\$ 631,462</b>	<b>\$ 631,462</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	4	3	4	4	4	4	4
Part-Time	-	-	-	-	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## MAJOR FY 24-25 GOALS

1. Implement Oracle - EPM budget module for City's budget.
2. Continue obtaining "Distinguished Budget Presentation Award."
3. Continue to improve the Annual Budget Development Process by implementing processes and schedules to be more effective and user friendly.
4. Continue to improve Quarterly Report update for all Capital Improvement Projects.

## Contact Us:

Angie Rodriguez  
Budget Director  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1078

# Management & Budget

www.mcallen.net/departments/budget

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	5	5	5	6
Department Expenditures	\$ 442,542	\$ 499,531	\$ 497,775	\$ 567,922
<b>Outputs:</b>				
Prepare Official Budget Document	Yes	Yes	Yes	Yes
Funds maintained	92	92	93	93
<b>Effectiveness Measures:</b>				
GFOA'S Budget Award	Yes	Yes	Yes	Yes
General Fund Expenditures as Percentage of City Wide Estimate	34%	25%	30%	26%
General Fund Revenues as Percentage of City Wide Estimate	31%	27%	40%	28%
<b>Efficiency Measures:</b>				
Department expenditures per capita	\$ 3.04	\$ 3.40	\$ 3.37	\$ 3.80
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

The Office of Management & Budget Department is responsible for instituting and operating a governmental budgeting system that provides financial information to both external users and internal management. This information is used to monitor the expenditure of public funds and to ensure that the financial transactions of the City are conducted in accordance with statutory and contractual requirements and City policy.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Tax Office</u>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1. Assistant Director	1	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ 18,877	\$ 73,877	1	\$ 36,938
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1</b>	<b>55,000</b>	<b>55,000</b>	<b>-</b>	<b>-</b>	<b>18,877</b>	<b>73,877</b>	<b>1</b>	<b>36,938</b>
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2. Tax Office Clerk to Administrative Supervisor			4,050	-	-	667	4,717		4,717
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 403,383</b>	<b>\$ 59,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,544</b>	<b>\$ 78,594</b>	<b>1</b>	<b>\$ 41,655</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 6,800</b>					<b>\$ -</b>		<b>\$ -</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Rental & contractual						120		120
2.	Postage						2,500		2,500
3.	Appraisal district						25,000		45,000
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 1,075,502</b>					<b>\$ 27,620</b>		<b>\$ 47,620</b>
<b>MAINTENANCE</b>									
1.	Computer software/hardware						1,700		1,700
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ 33,307</b>					<b>\$ 1,700</b>		<b>\$ 1,700</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>
<b>Total Non - Capital Outlay</b>							<b>350</b>		<b>350</b>
<b>TOTAL</b>		<b>\$ 1,518,992</b>					<b>\$ 108,264</b>		<b>\$ 91,325</b>

The Administrative Assistant retired in Feb. 2024. I am needing to hire an Assistant that will become certified as a Texas Tax Collector.

I am reclassifying one of the Tax Clerks to Administrative Supervisor since she oversees the tax clerks and has been assisting me with all the training of new hires.

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Tax Office

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1208-411-60-01-000000 Compensation / Exempt	86,452	86,994	97,718	97,718	97,718	
011-1208-411-60-02-000000 Compensation / Non-exempt	158,575	168,305	148,305	230,437	202,937	
011-1208-411-60-06-000000 Compensation / Part time	11,183	24,189	13,500	24,189	24,189	
011-1208-411-60-10-000000 Compensation / Overtime	3,177	4,000	3,500	4,000	4,000	
011-1208-411-60-14-000000 Compensation / Car allowance	3,600	3,600	3,600	3,600	3,600	
011-1208-411-60-17-000000 Compensation / Telephone	960	960	960	960	960	
011-1208-411-60-18-000000 Compensation / Longevity Pay	-	8,725	8,725	6,275	6,275	
<b>60</b>	<b>263,946</b>	<b>296,773</b>	<b>276,308</b>	<b>367,178</b>	<b>339,678</b>	<b>-</b>
011-1208-411-61-30-000000 Benefits / Social security	19,252	22,703	22,703	28,085	25,986	
011-1208-411-61-36-000000 Benefits / Retirement	21,242	23,306	23,306	29,535	27,164	
011-1208-411-61-40-000000 Benefits / Unemployment tax	64	648	648	1,053	994	
011-1208-411-61-46-000000 Benefits / Workers' comp-	429	606	606	436	403	
011-1208-411-61-50-000000 Benefits / Health cost	27,264	43,608	43,608	53,316	48,462	
011-1208-411-61-52-000000 Benefits / Life insurance	158	215	215	281	258	
011-1208-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,093	2,093	2,093	2,093	2,093	
<b>61</b>	<b>70,501</b>	<b>93,179</b>	<b>93,179</b>	<b>114,798</b>	<b>105,359</b>	<b>-</b>
011-1208-413-62-02-000000 Supplies / Office	2,534	3,000	3,000	3,000	3,000	
011-1208-413-62-04-000000 Supplies / Operating	3,622	3,800	3,800	3,800	3,800	
<b>62</b>	<b>6,157</b>	<b>6,800</b>	<b>6,800</b>	<b>6,800</b>	<b>6,800</b>	<b>-</b>
011-1208-414-63-03-000000 Other services & charges / Appraisal district	560,044	634,191	653,801	659,191	679,191	
011-1208-414-63-04-000000 Other services & charges / Assessment & collection	327,441	358,000	350,000	358,000	358,000	
011-1208-414-63-14-000000 Other services & charges / Dues & subscriptions	285	800	800	800	800	
011-1208-414-63-43-000000 Other services & charges / Postage	34,571	38,000	38,000	40,500	40,500	
011-1208-414-63-44-000000 Other services & charges / Printing	443	500	500	500	500	
011-1208-414-63-45-000000 Other services & charges / Professional	23,852	29,000	29,000	29,000	29,000	
011-1208-414-63-50-000000 Other services & charges / Rental-equipment	2,423	2,250	2,250	2,250	2,250	
011-1208-414-63-52-000000 Other services & charges / Rental & contractual	5,208	6,000	6,000	6,120	6,120	
011-1208-414-63-65-000000 Other services & charges / Travel	820	5,301	3,000	5,301	5,301	
011-1208-414-63-69-000000 Other services & charges / Utilities-telephone	1,273	1,340	1,300	1,340	1,340	
011-1208-414-63-99-000000 Other services & charges / Miscellaneous	90	120	120	120	120	
<b>63</b>	<b>956,450</b>	<b>1,075,502</b>	<b>1,084,771</b>	<b>1,103,122</b>	<b>1,123,122</b>	<b>-</b>
011-1208-415-65-04-000000 Maintenance / Computer/software	29,450	31,906	31,906	33,606	33,606	
011-1208-415-65-08-000000 Maintenance / Equipment	435	950	950	950	950	
011-1208-415-65-10-000000 Maintenance / Facilities	-	451	450	451	451	
<b>65</b>	<b>29,885</b>	<b>33,307</b>	<b>33,306</b>	<b>35,007</b>	<b>35,007</b>	<b>-</b>

2025

011-1208 Tax office

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals FY 22-23</b>	<b>Adjusted Budget FY 23-24</b>	<b>Estimated FY 23-24</b>	<b>Department Request FY 24-25</b>	<b>City Manager Recomm FY 24-25</b>	<b>City Comm Recomm FY 24-25</b>
011-1208-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	350	350	
011-1208-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	3,500	3,500	-	-	
67	-	<b>3,500</b>	<b>3,500</b>	<b>350</b>	<b>350</b>	-
<hr/>						
<b>011-1208 Tax Office</b>	<b>\$ 1,326,940</b>	<b>\$ 1,509,061</b>	<b>\$ 1,497,864</b>	<b>\$ 1,627,256</b>	<b>\$ 1,610,317</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Tax Office	1			Tax Assessor Collector		\$ 46.9798	\$ 97,718
	<u>1</u>						<u>97,718</u>
<b>Tax Office</b>		<b>1</b>		<b>Assistant Director</b>	<b>NEW - CM RECOMM (50%)</b>	<b>13.2212</b>	<b>27,500</b>
<b>Tax Office</b>		<b>1</b>		<b>Administrative Supervisor</b>	<b>REVISED - CM RECOMM</b>	<b>17.7202</b>	<b>36,858</b>
Tax Office		1		Tax Office Clerk		15.3136	31,852
Tax Office		1		Tax Office Clerk		15.3136	31,852
Tax Office		1		Tax Office Clerk		15.3136	31,852
<b>Tax Office</b>		<b>0</b>		<b>Tax Office Clerk</b>	<b>REVISED TO ADMIN SUPERVISOR</b>		-
Tax Office		<u>1</u>		Administrative Assistant		20.6835	<u>43,022</u>
		<b>6</b>					<u>202,937</u>
Tax Office			1	Receptionist/Admin Clerk		13.1361	10,851
Tax Office			<u>1</u>	Receptionist/Admin Clerk		13.1361	<u>13,337</u>
			<b>2</b>				<b>24,189</b>
				LONGEVITY PAY			6,275
				OVERTIME			4,000
				CAR ALLOWANCE			3,600
				TELEPHONE			960
							<u>14,835</u>
<b>CURRENT POSITIONS</b>		<b>9</b>					<b>\$ 339,678</b>





**Mission Statement:**

To assess and collect the property tax that is due to the City of McAllen according to current year Property Values and all other taxes that may be due.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 263,946	\$ 279,907	\$ 296,773	\$ 276,308	\$ 367,178	\$ 339,678	\$ 367,178	\$ 367,178	\$ 399,678	\$ 411,553	
Employee Benefits	70,501	90,507	93,179	93,179	114,798	105,359	114,798	114,798	114,798	114,798	
Supplies	6,157	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	8,100	
Other Services and Charges	956,450	1,075,502	1,075,502	1,084,771	1,103,122	1,123,122	1,120,104	1,166,504	1,188,204	1,206,204	
Maintenance	29,885	33,307	33,307	33,306	35,007	35,007	35,007	35,007	35,007	37,007	
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	
Operations Subtotal	1,326,940	1,486,023	1,505,561	1,494,364	1,626,906	1,609,967	1,643,888	1,690,288	1,744,488	1,777,663	
Capital Outlay	-	3,500	3,500	3,500	350	350	-	2,400	1,200	-	
<b>Total Expenditures</b>	<b>\$ 1,326,940</b>	<b>\$ 1,489,523</b>	<b>\$ 1,509,061</b>	<b>\$ 1,497,864</b>	<b>\$ 1,627,256</b>	<b>\$ 1,610,317</b>	<b>\$ 1,643,888</b>	<b>\$ 1,692,688</b>	<b>\$ 1,745,688</b>	<b>\$ 1,777,663</b>	
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	
Non-Exempt	4	5	5	4	6	6	6	6	6	6	
Part-Time	1	2	2	2	2	2	2	2	2	2	
<b>Total Positions Authorized</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	

**Contact Us:**

Rebecca Grimes  
Tax Assessor-Collector  
311 N. 15th Street  
McAllen, TX 78501  
(956) 681-1330

**MAJOR FY 24-25 GOALS**

1. Continue working with Tax Attorneys to clean the delinquent tax roll.
2. Work with management to lower the convenience fee when paying with a credit or e-check.
3. Hire an Assistant Director and have that person certified as a Registered Tax Collector.

# Tax Office

www.mcallen.net/departments/tax

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Full Time Employees	6	5	6	6
Department Expenditures	\$ 1,326,940	\$ 1,489,523	\$ 1,497,864	\$ 1,610,317
<b>Outputs:</b>				
Revenues generated:				
Current Tax Collections	\$ 52,084,943	\$ 53,972,836	\$ 55,349,233	\$ 57,391,067
Delinquent Tax Collections	\$ 1,140,225	\$ 1,150,000	\$ 1,262,966	\$ 1,200,000
Tax Paid Due to Tax Suits	\$ 310,829	\$ 275,000	\$ 382,143	\$ 280,000
Tax Levy	\$ 53,506,997	\$ 55,642,099	\$ 57,511,653	\$ 59,166,049
Tax Accounts	58,405	59,330	59,128	59,821
<b>Effectiveness Measures:</b>				
Collection rate of current taxes	97%	97%	97%	97%
Dept expenditures as a % of tax levy	2.48%	2.68%	2.60%	2.72%
<b>Efficiency Measures:</b>				
Accts handled per full time employee	9,899	9,750	9,855	9,970
Collections per full time employee	\$ 10,122,308	\$ 9,085,075	\$ 9,297,717	\$ 9,565,178
Department expenditures per capita	\$ 9.10	\$ 10.13	\$ 10.15	\$ 10.78
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

The tax office has two separate functions: Assessing - Applying the current tax rate to the certified values from the Appraisal District to calculate the current year levy. This levy is what the City Commission approves during our budget process. Collections - Collecting the levy calculated for the current year and any delinquent taxes still on the tax roll. The Tax Office is in the process of obtaining preliminary values from the Hidalgo County Appraisal District to begin the collection process for the new tax year.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Purchasing</u>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1. Buyer II	1	\$ 40,653	\$ 40,653	\$ -	\$ -	\$ 16,525	\$ 57,177		
2.	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-		
<b>Total</b>	<b>1</b>	<b>40,653</b>	<b>40,653</b>	<b>-</b>	<b>-</b>	<b>16,525</b>	<b>57,177</b>		
<b>Personnel Revisions</b>									
1. Overtime			1,000	-	-	165	1,165		1,165
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 886,815</b>	<b>\$ 41,653</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,689</b>	<b>\$ 58,342</b>		<b>\$ 1,165</b>
<b>SUPPLIES</b>									
1. Clothing & uniform							200		200
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 13,215</b>					<b>\$ 200</b>		<b>\$ 200</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 23,993</b>					<b>\$ -</b>		<b>\$ -</b>
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		<b>\$ -</b>					<b>\$ -</b>		<b>\$ -</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>10,000</b>		<b>10,000</b>
<b>Total Non - Capital Outlay</b>							<b>5,500</b>		<b>-</b>
<b>TOTAL</b>		<b>\$ 924,023</b>					<b>\$ 74,042</b>		<b>\$ 11,365</b>

We are seeing a huge increase in cooperative purchases which is requiring additional review by our office. Knowing that Oracle will be coming, we see the buyer position always being in demand for future bidding.

Safety boot and safety vests for Contract Compliance Officers who interview contractors for davis bacon

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Purchasing

		DEPT REQUEST		CM RECOMM		
<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
LCP TRACKER SOFTWARE	10,000	1	10,000	1	10,000	Annual Software for Davis Bacon Tracking (partially paid with Federal funds)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 10,000		\$ 10,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 10,000		\$ 10,000	
--------------------	--	--	-----------	--	-----------	--



**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Purchasing

<b>Furniture and Fixtures</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
DESK FOR NEW EMPLOYEE	3,000	1	3,000		-			
			-		-			
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ 3,000		\$ -			

<b>Computer Equipment</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
COMPUTER AND PHONE	2,500	1	2,500		-			
			-		-			
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ 2,500		\$ -			

<b>&lt;Please select a category&gt;</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
			-		-			
			-		-			
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ -		\$ -			

<b>&lt;Please select a category&gt;</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
			-		-			
			-		-			
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ -		\$ -			

<b>GRAND TOTAL</b>			\$ 5,500		\$ -			
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1212-411-60-01-000000 Compensation / Exempt	232,055	287,055	266,813	287,056	287,056	
011-1212-411-60-02-000000 Compensation / Non-exempt	240,688	355,719	284,071	396,380	355,727	
011-1212-411-60-10-000000 Compensation / Overtime	7,117	500	3,500	1,500	1,500	
011-1212-411-60-14-000000 Compensation / Car allowance	10,200	13,800	13,800	13,800	13,800	
011-1212-411-60-17-000000 Compensation / Telephone	2,960	4,080	4,080	4,080	4,080	
011-1212-411-60-18-000000 Compensation / Longevity Pay	-	4,375	4,375	6,300	6,300	
<b>60</b>	<b>493,020</b>	<b>665,529</b>	<b>576,639</b>	<b>709,116</b>	<b>668,463</b>	<b>-</b>
011-1212-411-61-30-000000 Benefits / Social security	36,423	50,913	50,913	54,246	51,137	
011-1212-411-61-36-000000 Benefits / Retirement	41,725	56,903	56,903	61,055	57,555	
011-1212-411-61-40-000000 Benefits / Unemployment tax	110	1,053	1,053	1,638	1,521	
011-1212-411-61-46-000000 Benefits / Workers' comp-	2,357	1,379	1,379	1,910	1,861	
011-1212-411-61-50-000000 Benefits / Health cost	44,200	93,278	93,278	112,488	102,780	
011-1212-411-61-52-000000 Benefits / Life insurance	295	541	541	600	559	
011-1212-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,104	4,104	4,104	4,104	4,104	
<b>61</b>	<b>129,214</b>	<b>208,171</b>	<b>208,171</b>	<b>236,041</b>	<b>219,517</b>	<b>-</b>
011-1212-413-62-02-000000 Supplies / Office	6,872	10,060	10,060	10,060	10,060	
011-1212-413-62-18-000000 Supplies / Clothing & uniform	-	-	410	200	200	
011-1212-413-62-24-000000 Supplies / Training	915	3,155	3,155	3,155	3,155	
<b>62</b>	<b>7,787</b>	<b>13,215</b>	<b>13,625</b>	<b>13,415</b>	<b>13,415</b>	<b>-</b>
011-1212-414-63-14-000000 Other services & charges / Dues & subscriptions	1,825	1,482	1,700	1,482	1,482	
011-1212-414-63-23-000000 Other services & charges / Online svc/network	456	460	458	460	460	
011-1212-414-63-41-000000 Other services & charges / Microfilm	-	830	850	830	830	
011-1212-414-63-44-000000 Other services & charges / Printing	3,057	3,700	3,200	3,700	3,700	
011-1212-414-63-52-000000 Other services & charges / Rental & contractual	3,112	3,633	3,100	3,633	3,633	
011-1212-414-63-64-000000 Other services & charges / Training	1,958	8,800	4,500	8,800	8,800	
011-1212-414-63-65-000000 Other services & charges / Travel	8,043	2,875	4,500	2,875	2,875	
011-1212-414-63-75-000000 Other services & charges / Rental-general depr- fund	-	-	-	-	-	
011-1212-414-63-91-000000 Other services & charges / Educational refund	-	2,100	2,100	2,100	2,100	
011-1212-414-63-99-000000 Other services & charges / Miscellaneous	135	113	120	113	113	
<b>63</b>	<b>18,586</b>	<b>23,993</b>	<b>20,528</b>	<b>23,993</b>	<b>23,993</b>	<b>-</b>
011-1212-416-66-24-000000 Capital outlay / Computer-software	-	10,000	10,000	10,000	10,000	
011-1212-416-66-30-000000 Capital outlay / Improv/other than builds	28,450	-	-	-	-	
<b>66</b>	<b>28,450</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
011-1212-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	3,000	-	
011-1212-413-67-22-000000 Non-Capital Outlay / Computer Equipment	3,391	5,500	3,552	2,500	-	
011-1212-413-67-24-000000 Non-Capital Outlay / Software	15,181	3,260	24,000	-	-	

2025

011-1212 Purchasing

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1212-413-67-30-000000 Non-Capital Outlay / Improvements 67	1,050	-	-	-	-	-
	<b>19,621</b>	<b>8,760</b>	<b>27,552</b>	<b>5,500</b>	-	-
<b>011-1212 Purchasing</b>	<b>\$ 696,678</b>	<b>\$ 929,668</b>	<b>\$ 856,515</b>	<b>\$ 998,065</b>	<b>\$ 935,388</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPT. NO.	DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
							HOURLY RATE	ANNUAL SALARY
1212	Purchasing	1			Director Purchasing & Contract		\$ 46.2817	\$ 96,266
1212	Purchasing	1			Asst Dir Purchasing & Cont		36.7235	76,385
1212	Purchasing	1			Senior Buyer		27.5012	57,202
1212	Purchasing	1			Senior Buyer		27.5012	57,202
		<b>4</b>						<b>287,056</b>
1212	Purchasing		1		Administrative Supervisor		17.7275	36,873
1212	Purchasing		1		Buyer II		19.5446	40,653
1212	Purchasing		1		Buyer II		19.5446	40,653
1212	Purchasing		1		Contract Compliance Officer		24.9444	51,884
1212	Purchasing		1		Contract Compliance Officer		24.9444	51,884
1212	Purchasing		1		Procurement Clerk		16.0793	33,445
1212	Purchasing		1		Procurement Clerk		16.0793	33,445
1212	Purchasing		1		Procurement Clerk		16.0793	33,445
1212	Purchasing		1		Procurement Clerk		16.0793	33,445
			<b>9</b>					<b>355,727</b>
					LONGEVITY PAY			6,300
					<b>OVERTIME</b>			<b>1,500</b>
					CAR ALLOWANCE			13,800
					TELEPHONE			4,080
								<b>25,680</b>
<b>CURRENT POSITIONS</b>			<b>13</b>					<b>\$ 668,463</b>





**Mission Statement:**

To ensure fair and open competition among bidders, to experience the most value for each dollar spent, to purchase material to ensure prompt deliveries, to establish a good strong relationship with all interested bidders, and to acquaint all persons in respect to the City of McAllen's Purchasing and Contracting policies and procedures and the methodology utilized towards the evaluation, and award of bids.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 493,020	\$ 642,432	\$ 665,529	\$ 576,639	\$ 709,116	\$ 668,463	\$ 709,116	\$ 709,116	\$ 709,116	\$ 769,718	
Employee Benefits	129,214	204,429	208,171	208,171	236,041	219,517	236,041	236,041	236,041	255,279	
Supplies	7,787	13,215	13,215	13,625	13,415	13,415	13,415	13,415	16,415	19,415	
Other Services and Charges	18,586	23,993	23,993	20,528	23,993	23,993	23,993	23,993	23,993	31,193	
Maintenance	-	-	-	-	-	-	-	-	-	-	
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	
Operations Subtotal	648,607	884,069	910,908	818,963	982,565	925,388	982,565	982,565	985,565	1,075,605	
Capital Outlay	48,071	18,760	18,760	37,552	15,500	10,000	-	-	-	16,000	
<b>Total Expenditures</b>	<b>\$ 696,678</b>	<b>\$ 902,829</b>	<b>\$ 929,668</b>	<b>\$ 856,515</b>	<b>\$ 998,065</b>	<b>\$ 935,388</b>	<b>\$ 982,565</b>	<b>\$ 982,565</b>	<b>\$ 985,565</b>	<b>\$ 1,091,605</b>	
<b>PERSONNEL</b>											
Exempt	4	4	4	4	4	4	4	4	4	5	
Non-Exempt	7	9	9	9	10	9	10	11	11	11	
Part-Time											
<b>Total Positions Authorized</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>16</b>	

**MAJOR FY 24-25 GOALS**

1. Continue to provide trainings to departments but add vendor trainings
2. expand training to cover additional topics such as cooperative purchases..
3. Expand training geared towards department heads
4. Working with the new ERP to track vendor performance
5. To identify and track areas through SWOT analysis for better communicationn between all departments.
6. Apply for National Procurement Institute Award

**Contact Us:**

Gerardo Noriega,  
 Director of Purchasing  
 and Contracting  
 1300 Houston Avenue  
 McAllen, TX 78501  
 (956) 681-1130

# Purchasing and Contracting

www.mcallen.net/departments/purchasing

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	13	15	13	14
Department Expenditures	\$ 696,678	\$ 902,829	\$ 708,700	\$ 935,388
<b>Outputs:</b>				
Requisitions	2,357	2,345	2,304	2,347
Purchase orders processed	2,322	1,620	2,324	1,972
Dollar value of purchases processed	\$234,254,014	101,515,942	\$260,735,379	181,125,660
Dollar Value of Cooperative purchases	\$ 22,721,093	31,278,800	\$ 26,978,413	29,128,607
Pre-bid conferences	61	52	58	55
Pre-construction conferences	34	40	22	31
Construction contracts administered	51	44	26	35
Dollar value of construction contracts processed	\$87,679,464.51	\$ 21,998,915	\$10,075,569.88	\$ 16,037,243
Supply/Service contracts	145	143	128	136
Cooperative Purchases	334	453	326	350
Requests for procurement cards	42	39	56	48
Bidders on file	14,581	13,497	15,081	16,081
<b>Effectiveness Measures:</b>				
Average number of days to process requisitions to purchase order status	3.0	3.50	3.5	3.00
<b>Efficiency Measures:</b>				
Requisitions per full time employee	589	586	576	581
Purchase Orders per full time employee	581	406	581	494
Purchase contracts administered	86	107	116	112
Department expenditures per capita	\$ 4.78	\$ 6.14	\$ 4.82	\$ 6.26
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
Purchasing & Contracting Department ensures that the City of McAllen and McAllen Public Utilities departments comply with all City ordinances, state and federal law requirements referenced to Procurement and Contracting Practices, by relieving the department head of the burdensome task of Purchasing. Centralization of all Purchasing and Contracting efforts into one department striving for economies of scale and efficiency.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>City Attorney's Office</u>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>		-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$	1,575,749	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$	12,032					\$ -	\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Dues & subscriptions						6,662		6,652	3 yr. subscription termmed out and renewals are more expensive.
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$	520,847				\$ 6,662	\$	6,652	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$	-				\$ -	\$	-	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							-		-	
<b>Total Non - Capital Outlay</b>							-		-	
<b>TOTAL</b>		\$	2,108,628				\$ 6,662	\$	6,652	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Attorney's Office

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Attorney's Office

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1214-411-60-01-000000 Compensation / Exempt	698,333	1,008,220	1,006,952	1,006,952	1,006,952	
011-1214-411-60-02-000000 Compensation / Non-exempt	138,243	161,728	156,586	156,586	156,586	
011-1214-411-60-06-000000 Compensation / Part time	4,161	28,725	28,725	28,725	28,725	
011-1214-411-60-10-000000 Compensation / Overtime	11	600	600	600	600	
011-1214-411-60-14-000000 Compensation / Car allowance	20,400	28,200	28,200	28,200	28,200	
011-1214-411-60-15-000000 Compensation/Certification	-	5,450	5,450	5,450	5,450	
011-1214-411-60-17-000000 Compensation / Telephone	4,320	6,000	6,000	6,000	6,000	
011-1214-411-60-18-000000 Compensation / Longevity Pay	-	14,175	14,175	12,425	12,425	
<b>60</b>	<b>865,468</b>	<b>1,253,098</b>	<b>1,246,688</b>	<b>1,244,937</b>	<b>1,244,937</b>	<b>-</b>
011-1214-411-61-30-000000 Benefits / Social security	60,630	95,862	95,862	95,238	95,238	
011-1214-411-61-36-000000 Benefits / Retirement	75,925	104,684	104,684	104,716	104,716	
011-1214-411-61-40-000000 Benefits / Unemployment tax	90	1,215	1,215	1,755	1,755	
011-1214-411-61-46-000000 Benefits / Workers' comp-	991	881	881	906	906	
011-1214-411-61-50-000000 Benefits / Health cost	59,766	117,420	117,420	117,420	117,420	
011-1214-411-61-52-000000 Benefits / Life insurance	318	987	987	1,010	1,010	
011-1214-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,767	9,767	9,767	9,767	9,767	
<b>61</b>	<b>207,487</b>	<b>330,816</b>	<b>330,816</b>	<b>330,811</b>	<b>330,811</b>	<b>-</b>
011-1214-413-62-02-000000 Supplies / Office	6,282	12,032	12,032	12,032	12,032	
<b>62</b>	<b>6,282</b>	<b>12,032</b>	<b>12,032</b>	<b>12,032</b>	<b>12,032</b>	<b>-</b>
011-1214-414-63-14-000000 Other services & charges / Dues & subscriptions	23,519	39,838	39,838	46,500	46,490	
011-1214-414-63-23-000000 Other services & charges / Online svc/network	1,368	1,524	1,524	1,524	1,524	
011-1214-414-63-45-000000 Other services & charges / Professional	285,099	350,000	350,000	350,000	350,000	
011-1214-414-63-47-000000 Other services & charges / Recording fees	22,892	45,000	45,000	45,000	45,000	
011-1214-414-63-52-000000 Other services & charges / Rental & contractual	465	453	453	453	453	
011-1214-414-63-64-000000 Other services & charges / Training	5,423	15,128	15,128	15,128	15,128	
011-1214-414-63-65-000000 Other services & charges / Travel	17,430	21,000	21,000	21,000	21,000	
011-1214-414-63-91-000000 Other services & charges / Educational refund	-	2,000	2,000	2,000	2,000	
011-1214-414-63-92-000000 Other service and charges / Catalina Mobile Park	43,956	45,754	45,754	45,754	45,754	
011-1214-414-63-99-000000 Other services & charges / Miscellaneous	150	150	150	150	150	
<b>63</b>	<b>400,302</b>	<b>520,847</b>	<b>520,847</b>	<b>527,509</b>	<b>527,499</b>	<b>-</b>
011-1214-416-66-60-000000 Capital outlay / SBITA	40,313	-	-	-	-	
<b>66</b>	<b>40,313</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-1214 Legal</b>	<b>\$ 1,519,852</b>	<b>\$ 2,116,793</b>	<b>\$ 2,110,383</b>	<b>\$ 2,115,290</b>	<b>\$ 2,115,280</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
City Attorney's Office	1			City Attorney		\$ 122.5601	\$ 254,925
City Attorney's Office	1			Assistant City Attorney I		42.0790	87,524
City Attorney's Office	1			Assistant City Attorney I		33.4279	69,530
City Attorney's Office	1			Assistant City Attorney II		36.8542	76,657
City Attorney's Office	1			Assistant City Attorney II		36.8542	76,657
City Attorney's Office	1			Assistant City Attorney III		49.4237	102,801
City Attorney's Office	1			Assistant City Attorney III		49.6162	103,202
City Attorney's Office	1			Deputy City Attorney		47.0364	97,836
City Attorney's Office	1			Land Acquisitions Dep Director		38.7586	80,618
City Attorney's Office	1			ROW & Real Estate Coord		27.5012	57,202
	<u>10</u>						<u>1,006,952</u>
City Attorney's Office		1		Paralegal		29.9767	62,352
City Attorney's Office		1		Paralegal		25.3380	52,703
City Attorney's Office		<u>1</u>		Senior Administrative Clerk		19.9670	41,531
		<u>3</u>					<u>156,586</u>
City Attorney's Office			1	PT Law Clerk		19.5446	23,351
City Attorney's Office			<u>1</u>	Part Time		19.5446	5,372
			<u>2</u>				<u>28,725</u>
				LONGEVITY PAY			12,425
				CERTIFICATION PAY			5,450
				OVERTIME			600
				CAR ALLOWANCE			28,200
				TELEPHONE			6,000
							<u>52,675</u>
<b>CURRENT POSITIONS</b>		<b>15</b>					<b>\$ 1,244,937</b>





Mission Statement:	Department Summary											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan					
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29		
<p>To provide service to the public servants. To provide effective and timely legal representation and advice to the City Commission and City Administration. This office zealously represents the city in legal controversies from the point of claim resolution and is committed to implementing the City Commission's policy and minimizing any potential liability. To protect and promote the City's interest by providing quality legal services to the Commissioners, City Management, City Boards, and other City Departments in the areas of opinions, litigation, contracts, code enforcement, legislation, real estate, financial, drafting legal documents, municipal court prosecution.</p>	<b>Expenditure Detail:</b>											
	Personnel Services											
	Salaries and Wages	\$ 865,468	\$ 1,204,009	\$ 1,253,098	\$ 1,246,688	\$ 1,244,937	\$ 1,244,937	\$ 1,244,937	\$ 1,244,937	\$ 1,244,937	\$ 1,244,937	\$ 1,244,937
	Employee Benefits	207,487	322,935	330,816	330,816	330,811	330,811	330,811	330,811	330,811	330,811	330,811
	Supplies	6,282	12,032	12,032	12,032	12,032	12,032	12,032	12,032	12,032	12,032	12,032
	Other Services and Charges	400,302	520,847	520,847	520,847	527,509	527,499	527,509	527,509	527,509	527,509	527,509
	Maintenance	-	-	-	-	-	-	-	-	-	-	-
	Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
	Operations Subtotal	1,479,538	2,059,823	2,116,793	2,110,383	2,115,290	2,115,280	2,115,290	2,115,290	2,115,290	2,115,290	2,115,290
	Capital Outlay	40,313	-	-	-	-	-	-	-	-	-	-
	<b>Total Expenditures</b>	<b>\$ 1,519,852</b>	<b>\$ 2,059,823</b>	<b>\$ 2,116,793</b>	<b>\$ 2,110,383</b>	<b>\$ 2,115,290</b>	<b>\$ 2,115,280</b>	<b>\$ 2,115,290</b>	<b>\$ 2,115,290</b>	<b>\$ 2,115,290</b>	<b>\$ 2,115,290</b>	<b>\$ 2,115,290</b>
	<b>PERSONNEL</b>											
	Exempt	6	10	10	10	10	10	10	10	10	10	12
	Non-Exempt	3	3	3	3	3	3	3	3	3	3	5
	Part-Time	-	2	2	2	2	2	2	2	2	2	2
<b>Total Positions Authorized</b>	<b>9</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>19</b>	

MAJOR FY 24-25 GOALS

1. Continue to review Code of Ordinances.
2. Continue developing and implementing Standard Operating Procedures.
3. Assist in completion of major projects.
4. Continue to implement changes to the insurance program.
5. Continue to implement In-House Litigation division.
6. Continue to implement General Counsel division.
7. Review and implement legislative changes.
8. Continue to assist with economic development projects.

ROW:

1. Continue to acquire right of way for needed for roadway expansions.
2. Continue to acquire right of way for all the bond projects.

Contact Us:

Isaac Tawil  
City Attorney  
1300 Houston  
Avenue  
McAllen, TX 78501  
(956) 681-1090

Performance Measures	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	10	13	10	12
Number of Attorneys	4	7	6	7
Department Expenditures	\$ 1,519,852	\$ 2,059,823	\$ 2,110,383	\$ 2,115,280
<b>Outputs:</b>				
Number of City Gov. Entities Represented	30	29	30	30
City Comm. mtgs & workshops attended	46	72	50	50
Subordinate agency meetings attended	360	375	375	375
Resolutions, ordinances, orders, agrmts, contracts, leases, deeds, liens & opinions prepared & reviewed	465	475	475	475
Number of Municipal Court Hearings Supervised	11,531	2,500	10,000	15,000
<b>Effectiveness Measures:</b>				
Number of claims filed against the City	862	850	875	875
Number of lawsuits filed by City	4	5	1	5
Number of claims resolved before trial	305	325	350	350
Number of lawsuits tried	1	3	1	3
Number of claims resolved w/Plf. Receiving no compensation	1	5	8	8
<b>Efficiency Measures:</b>				
Department expenditures per capita	\$ 10.42	\$ 14.00	\$ 14.30	\$ 14.16
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

**Description:**

The function of the City Attorney's Office is to serve the City of McAllen with the highest quality of legal advice and representation. The office advises the Mayor, City Commission, City Management, City Boards and employees in all areas of the law. The City Attorney's Office is involved in the preparation of contracts, code enforcement, legislation, real estate, litigation, labor and financial matters for the City. The City Attorney's Office also defends the City in civil lawsuits and prosecutes Class "C" misdemeanors in municipal court and oversees the City's Right of Way Department relating to condemnation and other issues. The Office is located at City Hall.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Grants Admin</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1. Grant Compliance Officer	1	\$ 58,344	\$ 58,344	\$ -	\$ -	\$ 19,425	\$ 77,769	1	\$ 38,885
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1</b>	<b>58,344</b>	<b>58,344</b>	<b>-</b>	<b>-</b>	<b>19,425</b>	<b>77,769</b>	<b>1</b>	<b>38,885</b>
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 483,517</b>	<b>\$ 58,344</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,425</b>	<b>\$ 77,769</b>	<b>1</b>	<b>\$ 38,885</b>
<b>SUPPLIES</b>									
1. Office							2,000		2,000
2. Clothing & uniform							1,250		1,250
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 4,000</b>					<b>\$ 3,250</b>		<b>\$ 3,250</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1. Advertising							2,500		2,500
2. Rental & contractual							1,200		1,200
3. Training							3,000		3,000
4. Travel							2,000		2,000
5. < Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 56,087</b>					<b>\$ 8,700</b>		<b>\$ 8,700</b>
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		<b>\$ -</b>					<b>\$ -</b>		<b>\$ -</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>13,500</b>		<b>13,500</b>
<b>Total Non - Capital Outlay</b>							<b>23,250</b>		<b>21,350</b>
<b>TOTAL</b>		<b>\$ 543,604</b>					<b>\$ 126,469</b>		<b>\$ 85,685</b>

Requested compliance officer position for financial and programmatic compliance requirements both new, existing and time sensitive local, state and federal award regulations.

Increase in department personnel  
Purchase of Personal Protective Equipment (NEW ACCOUNT REQUEST)

Public Comment publishing requirements  
Rental of storage facility and office printer  
Training Requirements - Conf. & Seminars  
Travel for out of city/state training(s)



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Grants Admin

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Carpet Replacement	13,500	1	13,500	1	13,500	Removal/Disposal/Replacement of office carpet to rubber base flooring due to damages by water leak.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 13,500		\$ 13,500	

<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 13,500		\$ 13,500	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Grants Admin

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desks - Work Station(s)	1,200	2	2,400	1	1,800	One (1) new & one (1) replacement work stations (*)
Office Chair(s)	100	2	200	1	100	One (1) new & one (1) replacementchairs (*)
Office Chair(s)	200	4	800		-	Replacement of four (4) office chairs.
			-		-	
			-		-	* Supplemented at 50% by Community Development Funds
<b>TOTAL</b>			\$ 3,400		\$ 1,900	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Workstation	1,300	1	1,300	1	1,300	One (1) new computer workstation for proposed new staff (*)
Laptop	750	1	750	1	750	One (1) new laptop for Compliance Officer - real time data entry.(*)
Camera	800	1	800	1	800	One (1) new camera for Compliance Office - images required for (*)
			-		-	federal environmental assesments.(*)
			-		-	
<b>TOTAL</b>			\$ 2,850		\$ 2,850	

<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Adobe Acrobat Publisher Liscense	300	1	300	1	150	Liscense required for proposed new staff (*)
Laserfiche Liscense	500	1	500	1	250	Liscense required for proposed new staff (*)
Annual Subscription Fee	2,700	6	16,200	6	16,200	Annual User Subscription for grant software
			-		-	
			-		-	
<b>TOTAL</b>			\$ 17,000		\$ 16,600	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 23,250</b>		<b>\$ 21,350</b>	
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2025

011-1216 Grant administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	Estimated	Request	Recomm	Approved
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-1216-411-60-01-000000 Compensation / Exempt	112,665	110,675	110,675	93,659	93,659	-
011-1216-411-60-02-000000 Compensation / Non-exempt	229,910	252,863	252,863	311,207	282,035	-
011-1216-411-60-10-000000 Compensation / Overtime	178	1,500	1,500	1,500	1,500	-
011-1216-411-60-14-000000 Compensation / Car allowance	2,924	3,600	3,600	4,200	4,200	-
011-1216-411-60-17-000000 Compensation / Telephone	2,134	2,880	2,880	2,880	2,880	-
011-1216-411-60-18-000000 Compensation / Longevity Pay	-	5,075	5,075	6,125	6,125	-
<b>60</b>	<b>347,811</b>	<b>376,593</b>	<b>376,593</b>	<b>419,571</b>	<b>390,399</b>	<b>-</b>
011-1216-411-61-30-000000 Benefits / Social security	24,880	28,809	28,809	32,098	29,866	-
011-1216-411-61-36-000000 Benefits / Retirement	29,406	32,198	32,198	36,125	33,613	-
011-1216-411-61-40-000000 Benefits / Unemployment tax	53	567	567	936	878	-
011-1216-411-61-46-000000 Benefits / Workers' comp-	685	625	625	995	960	-
011-1216-411-61-50-000000 Benefits / Health cost	34,674	51,288	51,288	68,328	63,474	-
011-1216-411-61-52-000000 Benefits / Life insurance	195	307	307	344	322	-
011-1216-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,890	2,890	2,890	2,890	2,890	-
<b>61</b>	<b>92,784</b>	<b>116,684</b>	<b>116,684</b>	<b>141,715</b>	<b>132,002</b>	<b>-</b>
011-1216-413-62-02-000000 Supplies / Office	3,272	5,000	5,000	6,000	6,000	-
011-1216-413-62-18-000000 Supplies / Clothing & Uniform	-	-	-	1,250	1,250	-
<b>62</b>	<b>3,272</b>	<b>5,000</b>	<b>5,000</b>	<b>7,250</b>	<b>7,250</b>	<b>-</b>
011-1216-414-63-02-000000 Other services & charges / Advertising	-	2,000	2,000	4,500	4,500	-
011-1216-414-63-14-000000 Other services & charges / Dues & subscriptions	21,919	3,487	3,487	4,487	4,487	-
011-1216-414-63-52-000000 Other services & charges / Rental & contractual	32,307	35,800	35,800	37,000	37,000	-
011-1216-414-63-64-000000 Other services & charges / Training	-	3,000	3,000	5,000	5,000	-
011-1216-414-63-65-000000 Other services & charges / Travel	4,609	8,000	8,000	11,000	11,000	-
011-1216-414-63-91-000000 Other services & charges / Educational refund	-	2,500	2,500	2,500	2,500	-
011-1216-414-63-99-000000 Other services & charges / Miscellaneous	314	300	300	300	300	-
<b>63</b>	<b>59,148</b>	<b>55,087</b>	<b>55,087</b>	<b>64,787</b>	<b>64,787</b>	<b>-</b>
011-1216-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	13,500	13,500	-
011-1216-416-66-24-000000 Capital outlay / Computer-software	-	55,000	55,000	-	-	-
<b>66</b>	<b>-</b>	<b>55,000</b>	<b>55,000</b>	<b>13,500</b>	<b>13,500</b>	<b>-</b>
011-1216-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	2,000	2,000	3,400	1,900	-
011-1216-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,500	1,500	2,850	2,850	-
011-1216-413-67-24-000000 Non-Capital Outlay / Software	-	3,650	3,650	17,000	16,600	-
<b>67</b>	<b>-</b>	<b>7,150</b>	<b>7,150</b>	<b>23,250</b>	<b>21,350</b>	<b>-</b>

2025

011-1216 Grant administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Approved FY 24-25
011-1216-419-78-01-000000 Disaster Exp/ COVID-19 78	17	-	-	-	-	-
	17	-	-	-	-	-
<b>011-1216 Grant Admin.</b>	<b>\$ 503,031</b>	<b>\$ 615,514</b>	<b>\$ 615,514</b>	<b>\$ 670,073</b>	<b>\$ 629,288</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Grant Administration	1		80% City	Director Grant Administration		\$ 35.0000	\$ 72,800
Grant Administration	1		30% City	Assistant Director		33.4279	20,859
	<u>2</u>						<u>93,659</u>
Grant Administration		1		Administrative Assistant		17.5308	36,464
Grant Administration		1		Grant Coordinator		22.2601	46,301
Grant Administration		1		Compliance Officer		31.8894	66,330
<b>Grant Administration</b>		<b>1</b>		<b>Compliance Officer</b>	<b>NEW - CM RECOMM (50% funded by CDBG)</b>	<b>14.0250</b>	<b>29,172</b>
Grant Administration		1		Grant Development Specialist		24.9442	51,884
Grant Administration		1		Grant Development Specialist		24.9442	51,884
		<u>6</u>					<u>282,035</u>
				LONGEVITY PAY			6,125
				OVERTIME			1,500
				CAR ALLOWANCE			4,200
				TELEPHONE			2,880
							<u>14,705</u>
<b>CURRENT POSITIONS</b>		<b>8</b>					<b>\$ 390,399</b>





Mission Statement:	Department Summary										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
The Grant Administration Office is committed to identifying funding sources, providing sound grant development and management practices, and facilitating partnerships with City Departments and funding agencies to fiscally support projects and services that improve the quality of life for McAllen citizens.	<b>Expenditure Detail:</b>										
	Personnel Services										
	Salaries and Wages	\$ 347,811	\$ 360,929	\$ 376,593	\$ 376,593	\$ 419,571	\$ 390,399	\$ 419,571	\$ 419,571	\$ 419,571	\$ 419,571
	Employee Benefits	92,784	114,147	116,684	116,684	141,715	132,002	141,715	141,715	141,715	141,715
	Supplies	3,272	4,000	5,000	5,000	7,250	7,250	8,250	8,250	8,250	8,250
	Other Services and Charges	59,148	56,087	55,087	55,087	64,787	64,787	76,587	78,087	78,087	78,087
	Disaster Expenses	17	-	-	-	-	-	4,000	-	-	-
	Operations Subtotal	503,031	535,163	553,364	553,364	633,323	594,438	650,123	647,623	647,623	647,623
	Capital Outlay	-	62,150	62,150	25,000	36,750	34,850	3,000	-	-	-
	<b>Total Expenditures</b>	<b>\$ 503,031</b>	<b>\$ 597,313</b>	<b>\$ 615,514</b>	<b>\$ 578,364</b>	<b>\$ 670,073</b>	<b>\$ 629,288</b>	<b>\$ 653,123</b>	<b>\$ 647,623</b>	<b>\$ 647,623</b>	<b>\$ 647,623</b>
	<b>PERSONNEL</b>										
	Exempt	-	2	2	2	2	2	2	2	2	2
	Non-Exempt	5	5	5	5	6	6	6	6	6	6
	Part-Time										
	<b>Total Positions Authorized</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

MAJOR FY 24-25 GOALS

1. Continue to seek grant opportunities to supplement city operations, first responders, project and objectives.
2. Continue support for State of the City and Year-in-Review website to document and acknowledge grand events.
3. Develop and expand staff skills and knowledge by providing continuous educational opportunities.
4. Develop internal process to mainstream the two merged divisions.
5. Maintain oversight of outside agencies' performance, expenditures, and contract compliance.
6. Implement and enforce requirements for federal environmental assessments, Davis Bacon and Section 3.

Contact Us:

Julia D. Lash  
Director of Grant Administration  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1030

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	5	7	7	8
Department Expenditures	\$ 500,207	\$ 500,207	\$ 533,357	\$ 629,288
<b>Outputs:</b>				
Number of Active Grants	34	45	53	50
Amount of Active Grants	\$ 133,121,164	\$ 133,121,164	\$ 185,000,000	\$ 165,000,000
Amount of Grants Received	\$ 26,812,727	\$ 1,840,000	\$ 1,832,833	\$ 1,850,000
Percent of Police Grants Submitted	36%	34%	34%	35%
Percent of Fire Grants Submitted	9%	9%	9%	10%
Percent of Emergency Management Grants Submitted	15%	3%	3%	3%
Percent of Building & Infrastructure Grants Submitted	9%	17%	17%	20%
Percent of Library Grants Submitted	6%	3%	3%	7%
Percent of Parks & Recreation Grants Submitted	6%	3%	3%	4%
Percent of Public Works Grants Submitted	7%	6%	6%	4%
Percent of Convention Center Grants Submitted	3%	11%	11%	5%
Percent of Bridge Grants Submitted	2%	9%	9%	5%
Percent of Other/Misc Grants Submitted	6%	3%	3%	5%
Percent of Designation or Award Applications Submitted	2%	2%	2%	2%
	100%	100%	100%	100%
<b>Effectiveness Measures:</b>				
Percent of Police Grants Received	43%	16%	16%	25%
Percent of Fire Grants Received	9%	4%	4%	8%
Percent of Emergency Management Grants Received	12%	1%	1%	2%
Percent of Building & Infrastructure Grants Received	10%	10%	10%	22%
Percent of Library Grants Received	3%	2%	2%	2%
Percent of Parks & Recreation Grants Received	0%	3%	3%	5%
Percent of Public Works Grants Received	6%	2%	2%	3%
Percent of Convention Center Grants Received	3%	13%	13%	8%
Percent of Bridge Grants Received	2%	44%	44%	19%
Percent of Other/Misc Grants Received	10%	4%	4%	5%
Percent of Designation or Award Applications Received	2%	1%	1%	1%
	1	1	100%	100%
<b>Efficiency Measures:</b>				
Amount of Active Grants per Capita	\$920.75	\$916.84	\$ 1,260.54	\$ 1,115.89
Amount of Grants Received (FY) per Capita	\$185.45	\$12.67	\$12.49	\$12.51
Department Expenditures per Capita	\$3.69	\$3.67	\$3.77	\$4.25
<b>Population:</b>	<b>144,579</b>	<b>145,195</b>	<b>146,763</b>	<b>147,864</b>

**Description:**  
Securing funding to improve the quality of life for McAllen's citizens, the Grant Administration Office provides grant writing and compliance services to City departments. With a team of seven City-funded and four grant-sponsored employees, the Office identifies funding sources, prepares grant proposals and provides compliance services to meet the programmatic and fiscal terms and conditions of grant awards.

\*N/A=Not Available, N/P=Not Provided





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Human Resources</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)					
FUND: <b>General Fund</b>														
<b>COMPENSATION</b>														
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total					
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-					
2.	-	-	-	-	-	-	-	-	-					
3.	-	-	-	-	-	-	-	-	-					
4.	-	-	-	-	-	-	-	-	-					
5.	-	-	-	-	-	-	-	-	-					
<b>Total</b>		-	-	-	-	-	-	-	-					
<b>Personnel Revisions</b>														
1. Overtime			-	-	-	-	-							
2. HR Generalist I			13,210	-	-	2,175	15,385		15,385					
3.			-	-	-	-	-							
4.			-	-	-	-	-							
5.			-	-	-	-	-							
<b>Total Compensation &amp; Benefits</b>		\$	962,620	\$	13,210	\$	-	\$	2,175	\$	15,385		\$	15,385
<b>SUPPLIES</b>														
1.	< Please select category >													
2.	< Please select category >													
3.	< Please select category >													
4.	< Please select category >													
5.	< Please select category >													
<b>Total Supplies</b>		\$	34,781				\$	-	\$	-				
<b>OTHER SERVICES &amp; CHARGES</b>														
1.	Employee Development Training						3,000		3,000	This is to cover expense for upcoming Leadership Development Program.				
2.	< Please select category >													
3.	< Please select category >													
4.	< Please select category >													
5.	< Please select category >													
<b>Total Other Services &amp; Charges</b>		\$	160,449				\$	3,000	\$	3,000				
<b>MAINTENANCE</b>														
1.	< Please select category >													
2.	< Please select category >													
3.	< Please select category >													
4.	< Please select category >													
5.	< Please select category >													
<b>Total Maintenance</b>		\$	500				\$	-	\$	-				
<b>CAPITAL OUTLAY</b>														
<b>** See Attached Capital Outlay Request Forms</b>														
<b>Total Capital Outlay</b>							20,345		20,345					
<b>Total Non - Capital Outlay</b>							6,100		6,100					
<b>TOTAL</b>		\$	1,158,350				\$	44,830	\$	44,830				

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Human Resources

		<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Easy Llama	20,345	1	20,345	1	20,345	Prevention of Harassment Training Software
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 20,345		\$ 20,345	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 20,345		\$ 20,345	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Human Resources

		DEPT REQUEST		CM RECOMM		
<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
JJ Keller	1,700	3	5,100	3	5,100	FMLA Tracking Software
Laserfiche License	1,000	1	1,000	1	1,000	Need an additional license for document retention
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 6,100		\$ 6,100	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 6,100		\$ 6,100	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-1220-411-60-01-000000 Compensation / Exempt	209,259	211,414	211,414	219,922	219,922	
011-1220-411-60-02-000000 Compensation / Non-exempt	343,762	473,284	473,284	467,776	467,776	
011-1220-411-60-06-000000 Compensation / Part-time	-	8,321	13,000	21,289	21,289	
011-1220-411-60-10-000000 Compensation / Overtime	2,722	4,880	2,000	4,880	4,880	
011-1220-411-60-14-000000 Compensation / Car allowance	14,400	18,600	18,000	18,600	18,600	
011-1220-411-60-17-000000 Compensation / Telephone	6,600	7,920	7,560	8,160	8,160	
011-1220-411-60-18-000000 Compensation / Longevity Pay	-	11,000	12,750	12,225	12,225	
<b>60</b>	<b>576,744</b>	<b>735,419</b>	<b>738,008</b>	<b>752,852</b>	<b>752,852</b>	<b>-</b>
011-1220-411-61-30-000000 Benefits / Social security	42,631	56,260	56,260	57,594	57,594	
011-1220-411-61-36-000000 Benefits / Retirement	48,731	62,293	62,293	64,125	64,125	
011-1220-411-61-40-000000 Benefits / Unemployment tax	99	1,053	1,053	1,521	1,521	
011-1220-411-61-46-000000 Benefits / Workers' comp-	997	935	935	1,092	1,092	
011-1220-411-61-50-000000 Benefits / Health cost	48,867	89,928	89,928	95,448	95,448	
011-1220-411-61-52-000000 Benefits / Life insurance	324	578	578	608	608	
011-1220-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,766	4,766	4,766	4,766	4,766	
<b>61</b>	<b>146,416</b>	<b>215,813</b>	<b>215,813</b>	<b>225,153</b>	<b>225,153</b>	<b>-</b>
011-1220-413-62-02-000000 Supplies / Office	9,000	9,936	9,936	9,936	9,936	
011-1220-413-62-24-000000 Supplies / Training	13,435	16,630	18,000	16,630	16,630	
011-1220-413-62-28-000000 Supplies / Recruiting	2,867	4,000	4,000	4,000	4,000	
011-1220-413-62-34-000000 Supplies / Enroll, test, & orientat	3,358	4,215	4,215	4,215	4,215	
<b>62</b>	<b>28,661</b>	<b>34,781</b>	<b>36,151</b>	<b>34,781</b>	<b>34,781</b>	<b>-</b>
011-1220-414-63-02-000000 Other services & charges / Advertising	-	800	800	800	800	
011-1220-414-63-06-000000 Other services & charges / Civil service activity	35,893	40,000	40,000	40,000	40,000	
011-1220-414-63-14-000000 Other services & charges / Dues & subscriptions	2,093	3,000	3,000	3,000	3,000	
011-1220-414-63-40-000000 Other services & charges / Medical	32,087	42,250	42,250	42,250	42,250	
011-1220-414-63-44-000000 Other services & charges / Printing	6,173	12,867	12,867	12,867	12,867	
011-1220-414-63-52-000000 Other services & charges / Rental & contractual	15,140	17,989	18,000	17,989	17,989	
011-1220-414-63-64-000000 Other services & charges / Training	3,187	7,000	7,000	7,000	7,000	
011-1220-414-63-65-000000 Other services & charges / Travel	3,752	3,000	3,000	3,000	3,000	
011-1220-414-63-90-000000 Other services & charges / Employee Development	23,649	32,043	35,043	35,043	35,043	
011-1220-414-63-91-000000 Other services & charges / Educational refund	-	-	-	-	-	
011-1220-414-63-99-000000 Other services & charges / Miscellaneous	648	1,500	1,500	1,500	1,500	
<b>63</b>	<b>122,622</b>	<b>160,449</b>	<b>163,460</b>	<b>163,449</b>	<b>163,449</b>	<b>-</b>
011-1220-415-65-04-000000 Maintenance / Computer/software	581	-	700	-	-	
011-1220-415-65-08-000000 Maintenance / Equipment	136	500	500	500	500	
<b>65</b>	<b>717</b>	<b>500</b>	<b>1,200</b>	<b>500</b>	<b>500</b>	<b>-</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1220-416-66-24-000000 Capital outlay / Computer-software 66	-	20,000	20,000	20,345	20,345	-
	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>20,345</b>	<b>20,345</b>	<b>-</b>
011-1220-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	1,000	1,000	-	-	-
011-1220-413-67-22-000000 Non-Capital Outlay / Computer Equipment	2,188	1,690	1,690	-	-	-
011-1220-413-67-24-000000 Non-Capital Outlay / Software 67	7,202	7,600	5,100	6,100	6,100	-
	<b>9,390</b>	<b>10,290</b>	<b>7,790</b>	<b>6,100</b>	<b>6,100</b>	<b>-</b>
<b>011-1220 Human Resources</b>	<b>\$ 884,550</b>	<b>\$ 1,177,252</b>	<b>\$ 1,182,422</b>	<b>\$ 1,203,180</b>	<b>\$ 1,203,180</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Human Resources	1			Director Human Resources		\$ 60.6694	\$ 126,192
Human Resources	1			Deputy Director Human Resources		45.0625	93,730
	<u>2</u>						<u>219,922</u>
Human Resources		1		Administrative Supervisor		17.7275	36,873
Human Resources		1		HR Recruiter		21.5479	44,820
Human Resources		1		HR Recruiter		21.5479	44,820
Human Resources		1		HR Recruiter		21.5479	44,820
Human Resources		1		HR Generalist II		24.9444	51,884
Human Resources		1		HR Generalist I		22.5119	46,825
Human Resources		1		HR Generalist I		21.5479	44,820
Human Resources		1		HR Trainer		27.5012	57,202
Human Resources		1		Senior HR Trainer		30.7019	63,860
Human Resources		1		Senior Administrative Clerk		15.3136	31,852
		<u>10</u>					<u>467,776</u>
Human Resources			<u>1</u>	HR Generalist I	REVISED - CM RECOMM	10.2351	21,289
			1				<u>21,289</u>
				LONGEVITY PAY			12,225
				OVERTIME			4,880
				CAR ALLOWANCE			18,600
				TELEPHONE			8,160
							<u>43,865</u>
<b>CURRENT POSITIONS</b>			<b>13</b>				<b>\$ 752,852</b>





**Mission Statement:**

To treat each person as a valued customer while contributing positively through comprehensive programming that displays a thorough understanding of all aspects of the human resources profession, including pro-active involvement in areas of legal compliance, and service that displays an enthusiastic interest in the lives of others.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 576,744	\$ 704,234	\$ 735,419	\$ 738,008	\$ 752,852	\$ 752,852	\$ 752,852	\$ 866,692	\$ 866,692	\$ 866,692	
Employee Benefits	146,416	210,781	215,813	215,813	225,153	225,153	225,153	259,222	259,222	259,222	
Supplies	28,661	36,151	34,781	36,151	34,781	34,781	34,781	34,781	34,781	34,781	
Other Services and Charges	122,622	160,449	160,449	163,460	163,449	163,449	163,449	163,449	163,449	163,449	
Maintenance	717	500	500	1,200	500	500	500	500	500	500	
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	
Operations Subtotal	875,160	1,112,115	1,146,962	1,154,632	1,176,735	1,176,735	1,176,735	1,324,644	1,324,644	1,324,644	
Capital Outlay	9,390	28,920	30,290	27,790	26,445	26,445	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 884,550</b>	<b>\$ 1,141,035</b>	<b>\$ 1,177,252</b>	<b>\$ 1,182,422</b>	<b>\$ 1,203,180</b>	<b>\$ 1,203,180</b>	<b>\$ 1,176,735</b>	<b>\$ 1,324,644</b>	<b>\$ 1,324,644</b>	<b>\$ 1,324,644</b>	
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	
Non-Exempt	9	10	10	10	10	10	10	10	10	10	
Part-Time		1	1	1	1	1	1	1	1	1	
<b>Total Positions Authorized</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	

**MAJOR FY 24-25 GOALS**

1. Create an effective and efficient onboarding experience for new employees.
2. Provide training, mentoring and leadership opportunities for employees.
3. Implement software that improves processes for increased efficiencies.

**Contact Us:**

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HR Director  
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Avenue  
McAllen, TX 78501  
(956) 681-1045



# Human Resources

www.mcallen.net/hr

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25	<b>Description:</b> The Human Resources Department manages the overall provision of municipal human resource management functions, services, policies, and programs. The major functions include providing qualified and capable staffing through efficient job posting, applicant screening, interviews, background checks, testing, employment offers, enrollment, and new employee orientation; providing outsource agency and volunteer staffing; developing, interpreting and communicating City policy, practices and procedures; providing a competitive and fair compensation; maintaining effective job classifications; administering labor laws including FMLA Reviews; EEOC Reviews; and compliance of regulatory concerns regarding employees; conducting employee and supervisor staff development training; providing HR staff development training; maintaining employee retention; providing employee counseling; conducting disciplinary reviews; monitoring employee behavior and performance review; and conducting internal investigations.
<b>Inputs:</b>					
Full time employees (Non-Exempt)	2	10	11	11	
Full time employees (Exempt)	9	2	2	2	
Total full time employees	11	12	13	13	
Department Expenditures	\$ 884,550	\$ 1,141,035	\$ 1,177,252	\$ 1,203,180	
<b>Outputs:</b>					
Total Number of Job Postings	667	650	650	650	
Total Number of Volunteers Assigned	186	275	100	150	
Total Number of Job Fairs Attended	7	6	6	6	
Total Number of Employees Trained on Preventing Harassment in the Workplace	1,209	800	300	400	
Total Number of Training Hours Conducted	605	400	150	800	
<b>Effectiveness Measures:</b>					
Employee Turnover Rate	17.31%	15.00%	16.00%	15.00%	
Total Number of Promotions	170	150	150	150	
% Increase of Volunteers Assigned to LY	-35%	8%	-50%	3%	
<b>Efficiency Measures:</b>					
Total Number of New Employees Hired	481	500	500	500	
Avg No. of Days To Fill Open Position From Selection to Clearance	24	15	24	15	
Total Cost of Training per Employee Trained	\$ 11.11	\$ 7.00	\$ 13.00	\$ 10.00	
Average Employee Years of Service	9	9	9	9	
Department Expenditures Per Employee	\$ 458.49	\$ 350.00	\$ 450.00	\$ 450.00	
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>	





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Planning</u>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ 1,615,479	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>										
1. Office							500		500	Keeping up with increasing costs
2. Operating							500		500	Keeping up with increasing costs
3. Promotional items							500		500	For upcoming UDC events
4. < Please select category >										
5. < Please select category >										
<b>Total Supplies</b>		\$ 21,400					\$ 1,500		\$ 1,500	
<b>OTHER SERVICES &amp; CHARGES</b>										
1. Advertising							5,000		5,000	Keeping up with costs & prepping for UDC
2. Printing							1,500		1,500	Increased raw materials for signs
3. Professional							900		900	Encouraging staff to obtain certifications
4. Training							2,000		2,000	Allow for increased training for staff
5. Travel							2,000		2,000	Allow for increased training for staff
<b>Total Other Services &amp; Charges</b>		\$ 47,000					\$ 11,400		\$ 11,400	
<b>MAINTENANCE</b>										
1. Computer software/hardware							3,568		3,568	Newer software is now subscription-based
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Maintenance</b>		\$ 18,559					\$ 3,568		\$ 3,568	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							-		-	
<b>Total Non - Capital Outlay</b>							20,000		20,000	
<b>TOTAL</b>		\$ 1,702,438					\$ 36,468		\$ 36,468	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Planning

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Planning

			DEPT REQUEST		CM RECOMM		
<b>Improvements</b>							
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)	
Advertising & Mailouts	20,000	1	20,000	1	20,000	For Citywide rezoning notices after UDC adoption	
			-		-	MOVED TO ADVERTISING ACCOUNT	
			-		-		
			-		-		
			-		-		
<b>TOTAL</b>			\$ 20,000		\$ 20,000		

<Please select a category>							
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)	
			-		-		
			-		-		
			-		-		
			-		-		
<b>TOTAL</b>			\$ -		\$ -		

<Please select a category>							
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)	
			-		-		
			-		-		
			-		-		
			-		-		
<b>TOTAL</b>			\$ -		\$ -		

<Please select a category>							
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)	
			-		-		
			-		-		
			-		-		
			-		-		
<b>TOTAL</b>			\$ -		\$ -		

<b>GRAND TOTAL</b>			\$ 20,000		\$ 20,000		
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1302-411-60-01-000000 Compensation / Exempt	318,891	329,950	329,950	334,036	334,036	
011-1302-411-60-02-000000 Compensation / Non-exempt	666,888	831,328	831,328	830,075	830,075	
011-1302-411-60-06-000000 Compensation / Part time	-	11,783	11,783	11,783	11,783	
011-1302-411-60-10-000000 Compensation / Overtime	2,854	9,500	9,500	9,500	9,500	
011-1302-411-60-14-000000 Compensation / Car allowance	10,200	10,200	10,200	10,200	10,200	
011-1302-411-60-17-000000 Compensation / Telephone	2,200	3,360	3,360	3,360	3,360	
011-1302-411-60-18-000000 Compensation / Longevity Pay	-	22,025	22,025	20,100	20,100	
<b>60</b>	<b>1,001,032</b>	<b>1,218,146</b>	<b>1,218,146</b>	<b>1,219,054</b>	<b>1,219,054</b>	<b>-</b>
011-1302-411-61-30-000000 Benefits / Social security	74,165	93,188	93,188	93,258	93,258	
011-1302-411-61-36-000000 Benefits / Retirement	84,616	103,144	103,144	103,946	103,946	
011-1302-411-61-40-000000 Benefits / Unemployment tax	212	2,025	2,025	2,925	2,925	
011-1302-411-61-46-000000 Benefits / Workers' comp-	3,540	2,735	2,735	2,863	2,863	
011-1302-411-61-50-000000 Benefits / Health cost	103,332	178,716	178,716	183,216	183,216	
011-1302-411-61-52-000000 Benefits / Life insurance	642	976	976	1,010	1,010	
011-1302-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,207	9,207	9,207	9,207	9,207	
<b>61</b>	<b>275,714</b>	<b>389,991</b>	<b>389,991</b>	<b>396,425</b>	<b>396,425</b>	<b>-</b>
011-1302-413-62-02-000000 Supplies / Office	6,187	5,500	5,500	6,000	6,000	
011-1302-413-62-04-000000 Supplies / Operating	16,044	14,500	14,500	15,000	15,000	
011-1302-413-62-18-000000 Supplies / Clothing & uniform	1,958	1,400	1,100	1,400	1,400	
011-1302-413-62-30-000000 Supplies / Promotional items	-	-	-	500	500	
<b>62</b>	<b>24,189</b>	<b>21,400</b>	<b>21,100</b>	<b>22,900</b>	<b>22,900</b>	<b>-</b>
011-1302-414-63-02-000000 Other services & charges / Advertising	2,498	-	-	-	20,000	
011-1302-414-63-14-000000 Other services & charges / Dues & subscriptions	1,547	3,500	3,250	8,500	8,500	
011-1302-414-63-23-000000 Other services & charges / Online svc/network	-	600	600	600	600	
011-1302-414-63-44-000000 Other services & charges / Printing	4,090	5,000	4,700	6,500	6,500	
011-1302-414-63-45-000000 Other services & charges / Professional	5,388	6,100	5,900	7,000	7,000	
011-1302-414-63-52-000000 Other services & charges / Rental & contractual	4,110	4,800	4,800	4,800	4,800	
011-1302-414-63-64-000000 Other services & charges / Training	3,910	10,000	5,500	12,000	12,000	
011-1302-414-63-65-000000 Other services & charges / Travel	4,892	10,000	6,250	12,000	12,000	
011-1302-414-63-75-000000 Other services & charges / Rental-general depr- fund	3,988	3,988	3,988	-	-	
011-1302-414-63-89-000000 Other service & charges / Credit card fees	1,578	2,000	1,500	2,000	2,000	
011-1302-414-63-99-000000 Other services & charges / Miscellaneous	4,498	5,000	4,500	5,000	5,000	
<b>63</b>	<b>36,499</b>	<b>50,988</b>	<b>40,988</b>	<b>58,400</b>	<b>78,400</b>	<b>-</b>
011-1302-415-65-04-000000 Maintenance / Computer/software	8,081	11,432	11,000	15,000	15,000	
011-1302-415-65-16-000000 Maintenance / Vehicles	1,241	4,000	4,000	4,000	4,000	
011-1302-415-65-17-000000 Maintenance / Fuel & lubricants	2,808	3,127	2,821	3,127	3,127	

2025  
011-1302 Planning

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
65	12,130	18,559	17,821	22,127	22,127	-
011-1302-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	1,074	-	-	20,000	-	-
011-1302-413-67-22-000000 Non-Capital Outlay / Computer Equipment	3,790	1,500	1,732	-	-	-
011-1302-413-67-24-000000 Non-Capital Outlay / Software	8,650	514	514	-	-	-
67	13,514	2,014	2,246	20,000	-	-
<b>011-1302 Planning</b>	<b>\$ 1,363,077</b>	<b>\$ 1,701,098</b>	<b>\$ 1,690,292</b>	<b>\$ 1,738,906</b>	<b>\$ 1,738,906</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Planning	1			Planning Director		\$ 52.8954	\$ 110,022
Planning	1			Deputy Director Planning		40.9865	85,252
Planning	1			Senior Planner		33.6864	70,068
Planning	1			Senior Planner		33.0259	68,694
	<b>4</b>						<b>334,036</b>
Planning		1		Administrative Supervisor		18.9458	39,407
Planning		1		Administrative Assistant		16.0793	33,445
Planning		1		Administrative Assistant		16.0793	33,445
Planning		1		Administrative Assistant		16.0793	33,445
Planning		1		Receptionist/Admin Clerk		13.1361	27,323
Planning		1		Inspector		15.3136	31,852
Planning		1		Planner I		20.5218	42,685
Planning		1		Planner I		20.5218	42,685
Planning		1		Planner I		20.7917	43,247
Planning		1		Planner II		22.6253	47,061
Planning		1		Planner II		22.6253	47,061
Planning		1		Planner II		22.6253	47,061
Planning		1		Planner II		22.6253	47,061
Planning		1		Planner III		26.3932	54,898
Planning		1		Planner III		26.3932	54,898
Planning		1		Planner III		26.3932	54,898
Planning		1		Planning Technician I		16.8833	35,117
Planning		1		Planning Technician I		16.8833	35,117
Planning		1		Planning Technician II		18.6140	38,717
Planning		1		Planning Technician III		19.5446	40,653
		<b>20</b>					<b>830,075</b>
Planning			<b>1</b>	Part Time		13.1361	11,783
			<b>1</b>				<b>11,783</b>
				LONGEVITY PAY			20,100
				OVERTIME			9,500
				CAR ALLOWANCE			10,200
				TELEPHONE			3,360
							<b>43,160</b>
<b>CURRENT POSITIONS</b>			<b>25</b>				<b>\$ 1,219,054</b>







**Mission Statement:**  
 “The Planning Department is committed to providing high-quality, proactive services and programs to enhance the quality of life of McAllen residents, businesses and visitors, and to promoting a well-designed, physically integrated, livable and prosperous community consistent with City Commission long range vision and strategic plans.”

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
<b>Personnel Services</b>											
Salaries and Wages	\$ 1,001,032	\$ 1,161,955	\$ 1,218,146	\$ 1,218,146	\$ 1,219,054	\$ 1,219,054	\$ 1,219,054	\$ 1,219,054	\$ 1,219,054	\$ 1,219,054	\$ 1,219,054
Employee Benefits	275,714	380,917	389,991	389,991	396,425	396,425	396,425	396,425	396,425	396,425	396,425
Supplies	24,189	21,400	21,400	21,100	22,900	22,900	22,900	23,900	23,900	23,900	23,900
Other Services and Charges	36,499	50,988	50,988	40,988	58,400	78,400	58,400	62,000	62,000	62,000	62,000
Maintenance	12,130	18,559	18,559	17,821	22,127	22,127	22,127	22,127	22,127	22,127	22,127
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,349,564	1,633,819	1,699,084	1,688,046	1,718,906	1,738,906	1,718,906	1,723,506	1,723,506	1,723,506	1,723,506
Capital Outlay	13,514	2,014	2,014	2,246	20,000	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,363,077</b>	<b>\$ 1,635,833</b>	<b>\$ 1,701,098</b>	<b>\$ 1,690,292</b>	<b>\$ 1,738,906</b>	<b>\$ 1,738,906</b>	<b>\$ 1,718,906</b>	<b>\$ 1,723,506</b>	<b>\$ 1,723,506</b>	<b>\$ 1,723,506</b>	<b>\$ 1,723,506</b>
<b>PERSONNEL</b>											
Exempt	4	4	4	4	4	4	4	4	4	4	4
Non-Exempt	18	20	20	20	20	20	20	20	20	20	20
Part-Time		1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>22</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>

**MAJOR FY 24-25 GOALS**

1. Begin Citywide rezoning
2. Conduct public outreach on Unified Development Code

**Contact Us:**  
 Edgar Garcia  
 Planning Director  
 1300 Houston  
 Avenue McAllen,  
 TX 78501  
 (956) 681-1250

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	23	24	24	24
Department Expenditures	\$ 1,363,077	\$ 1,635,833	\$ 1,690,292	\$ 1,738,906
<b>Outputs:</b>				
Number of applications	715	725	725	750
Number of permits	1,603	1,625	1,675	1,725
Number of inspections	3,697	3,780	3,795	3,825
Total workload	6,015	6,130	6,195	6,300
<b>Effectiveness Measures:</b>				
Percent of applications approved	93.5%	94%	95.0%	96%
Percent of applications completed in compliance of statutory time limits	100%	100%	100%	100%
<b>Efficiency Measures:</b>				
Workload per employee	261.52	255.42	258.13	262.50
Expenditure per workload	\$ 227	\$ 267	\$ 273	\$ 276
Department expenditures per capita	\$ 9.35	\$ 11.12	\$ 11.46	\$ 11.64
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
 The Planning Department guides and manages growth & development through policies, plans & ordinances adopted by the City Commission. The Department is dedicated to high quality service and quality of life by promoting growth that is orderly, healthy and safe. Responsibilities of the department include, but are not limited to: development review, historic preservation, neighborhood planning, neighborhood grants for improvement, transportation and code development.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Information Technology</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1. GIS Technician	1	\$ 44,803		\$ 44,803	\$ -	\$ -	\$ 17,209	\$ 62,012		\$ -	GIS Team has consisted of 2 resources for over 10 years. Throughout this time, a large increase in supporting: planning department, elections, city assets, PD GPS location services, and custom applications, such as, sanitation patrol have grown and surpassed current resource's ability to keep up with demand. In addition, areas within the new Oracle ERP system (utilities, permits, planning) are going to require additional support from the GIS team.
2.	-	-		-	-	-	-	-		-	
3.	-	-		-	-	-	-	-		-	
4.	-	-		-	-	-	-	-		-	
5.	-	-		-	-	-	-	-		-	
<b>Total</b>	<b>1</b>	<b>44,803</b>		<b>44,803</b>	<b>-</b>	<b>-</b>	<b>17,209</b>	<b>62,012</b>		<b>-</b>	
<b>Personnel Revisions</b>											
1. Overtime				-	-	-	-	-		-	
2. System Support Analyst to System Administrator				15,134	-	-	2,492	17,626		-	Analyst position tasked with administrator duties due to volume of work.
3. Fiber Optic Specialist I to Fiber Optic Specialist II				11,396	-	-	1,877	13,273		13,273	Level I position performing same duties as level II due to volume of work and experience.
4.				-	-	-	-	-		-	
5.				-	-	-	-	-		-	
<b>Total Compensation &amp; Benefits</b>		<b>\$ 2,641,786</b>		<b>\$ 71,333</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,577</b>	<b>\$ 92,910</b>		<b>\$ 13,273</b>	
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		<b>\$ 25,598</b>						<b>\$ -</b>		<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 326,925</b>						<b>\$ -</b>		<b>\$ -</b>	
<b>MAINTENANCE</b>											
1.	Computer software/hardware							1,069,110		-	Year 3 of 10 Contract - Oracle cloud subscription, Due in March 2025
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
<b>Total Maintenance</b>		<b>\$ 1,332,178</b>						<b>\$ 1,069,110</b>		<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								<b>2,502,600</b>		<b>1,752,600</b>	
<b>Total Non - Capital Outlay</b>								<b>7,000</b>		<b>7,000</b>	
<b>TOTAL</b>		<b>\$ 4,326,487</b>						<b>\$ 3,671,621</b>		<b>\$ 1,772,873</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Information Technology

			DEPT REQUEST		CM RECOMM		
<b>Vehicles</b>							
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)	
SUV/Mini-Van - Help Desk	48,000	1	48,000		-	Replace 2004 Ford Crown Victoria. Per Fleet, no longer worth repairing.	
MID-SIZE SUV	38,200	1	38,200	1	38,200	ROLLOVER FY 23-24	
<b>TOTAL</b>			\$ 86,200		\$ 38,200		

<b>Computer Equipment</b>							
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)	
File & Video Surveillance Storage Expansion	45,000	1	45,000	1	45,000	Yearly expansion budgeted in order to keep up with File Storage Demand (Application Data, Video Surveillance)	
Server Replacement	8,300	3	24,900	3	24,900	3 Physical servers purchased 2017 for Domain controllers Milestone Video Surveillance servers	
Replace Backup Server	150,000	1	150,000		-	Replace 7 year old server that stores all City data backups. Expensive due to amount of storage space needed to have multiple copies of data	
Library Data Center Fire Suppression	45,000	1	45,000		-	Fire Marshal mandating 12 year old fire suppression tank be replaced.	
Wireless Replacement Project	130,000	1	130,000	1	130,000	Year 2 of 4 Plan. City has approximately 280 wireless access point throughout all City Facilities. Majority of the equipment is over 10 years old and is no longer supported.	
Network Switch Technology Refresh	575,000	1	575,000	1	575,000	City has approximately 450 network switches in all City Facilities. The current equipment will last another 4 to 5 years but a 4 year plan to phase them out needs to start soon otherwise City will incur a lump sum cost to replace all of them at once.	
Network Battery Backup UPS replacement	35,000	1	35,000	1	35,000	Year 2 of 3 plan to replace all the Battery Backup UPS units in all Facilities.	
Network Technology replacement at Libraries	382,000	1	382,000		-	eRate funds - to replace all network and data center equipment at all three libraries. \$553,982.65 total cost, eRate match is \$381,401.47.	
Agency Network equipment replacement	45,000	1	45,000	1	45,000	City currently supports El Milagro, IMAS, Chamber of Commerce, and Boys & Girls network, Phones, & internet. Network equipment is end of life and needs to be replaced.	
Tower Replacement at EOC	200,000	1	200,000	1	200,000	MPU is demolishing water tower at EOC. This tower houses City-wide WiFi equipment. Need to build a new tower to house WiFi equipment.	
<b>TOTAL</b>			\$ 1,631,900		\$ 1,054,900		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Information Technology

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Computer Equipment</b>						
Facility Access Control Replacement	65,000	1	65,000		-	Year 2 of 4 Plan - replace 12+ year old equipment at all facilities. Current door lock badge system is 12+ years old and experiencing high volume of failures. System is proprietary and no longer have local vendor support. Expanding on Convention Center's new system purchased fiscal 2023-2024. <b>MOVED TO INFORMATION TECHNOLOGY FUND</b> 140 model 7040 PCs to replace that are 5 years old. 23 laptops to replace, plus 34 tablets to replace at Health & fire Main Firewalls at City Hall are 9+ years old. Applied for a grant, if approved 10% match is \$50,000.00. If grant not awarded, then will request \$430,000 in fiscal 2025-2026 budget request.
PC Replacements	750	140	105,000	140	105,000	
Laptop & Tablet Replacements	135,000	1	135,000	1	135,000	
City Hall Firewalls	50,000	1	50,000	1	50,000	
<b>TOTAL</b>			<b>\$ 355,000</b>		<b>\$ 290,000</b>	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Software</b>						
Microsoft Windows 10 Replacement	150	1450	217,500	1450	217,500	Windows 10 on all PCs is being discontinued by Microsoft on 10/12/2025. Need to upgrade all PCs to newest version of Windows by October 2025. Windows server license for version 2022 for all PCs. Each PC that connects to new 2022 server must have a license City website is 8+ years old design and is outdated and not compatible with newer windows and mobile devices Solution to log all network and data traffic. Current solution is end of life. 1. Conduct external security penetration testing annually. Due to high number of businesses getting hacked we are shortening penetration testing from every 3 years to annually. 2. Expand Multi-factor authentication to employees that have access to critical city data and deal in monies (finance, legal, payroll, mpu, tax department).
Windows Server 2022 Licenses	45,000	1	45,000	1	45,000	
City Main Website Re-Design	60,000	1	60,000		-	
Security Logging (SIEM)	50,000	1	50,000	1	50,000	
Security Vulnerability & Authentication	57,000	1	57,000	1	57,000	
<b>TOTAL</b>			<b>\$ 429,500</b>		<b>\$ 369,500</b>	

<b>GRAND TOTAL</b>	<b>\$ 2,502,600</b>	<b>\$ 1,752,600</b>
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-1310-411-60-01-000000 Compensation / Exempt	1,231,427	1,297,038	1,297,038	1,366,102	1,303,036	-
011-1310-411-60-02-000000 Compensation / Non-exempt	522,550	614,310	614,310	628,832	631,961	-
011-1310-411-60-06-000000 Compensation / Part time	4,023	8,322	8,322	8,322	8,322	-
011-1310-411-60-10-000000 Compensation / Overtime	17,853	12,000	12,000	12,000	12,000	-
011-1310-411-60-14-000000 Compensation / Car allowance	15,600	20,400	20,400	20,400	20,400	-
011-1310-411-60-17-000000 Compensation / Telephone	18,080	19,920	19,920	20,400	20,400	-
011-1310-411-60-18-000000 Compensation / Longevity Pay	-	48,025	48,025	56,050	56,050	-
<b>60</b>	<b>1,809,532</b>	<b>2,020,015</b>	<b>2,020,015</b>	<b>2,112,107</b>	<b>2,052,170</b>	<b>-</b>
011-1310-411-61-30-000000 Benefits / Social security	132,210	154,531	154,531	161,576	156,991	-
011-1310-411-61-36-000000 Benefits / Retirement	152,791	172,000	172,000	181,136	175,975	-
011-1310-411-61-40-000000 Benefits / Unemployment tax	274	2,592	2,592	3,861	3,744	-
011-1310-411-61-46-000000 Benefits / Workers' comp-	3,317	3,436	3,436	3,347	3,275	-
011-1310-411-61-50-000000 Benefits / Health cost	164,787	247,704	247,704	256,056	246,348	-
011-1310-411-61-52-000000 Benefits / Life insurance	1,018	1,599	1,599	1,738	1,680	-
011-1310-411-61-53-000000 Benefits / Retiree health ins (ARC)	14,876	14,876	14,876	14,876	14,876	-
<b>61</b>	<b>469,273</b>	<b>596,738</b>	<b>596,738</b>	<b>622,590</b>	<b>602,889</b>	<b>-</b>
011-1310-413-62-02-000000 Supplies / Office	1,292	538	538	538	538	-
011-1310-413-62-04-000000 Supplies / Operating	36,627	35,060	25,060	25,060	25,060	-
<b>62</b>	<b>37,918</b>	<b>35,598</b>	<b>25,598</b>	<b>25,598</b>	<b>25,598</b>	<b>-</b>
011-1310-414-63-14-000000 Other services & charges / Dues & subscriptions	2,183	2,848	2,848	2,848	2,848	-
011-1310-414-63-23-000000 Other services & charges / Online svc/network	40,986	40,457	40,457	40,457	40,457	-
011-1310-414-63-45-000000 Other services & charges / Professional	15,402	26,648	36,648	36,648	36,648	-
011-1310-414-63-52-000000 Other services & charges / Rental & contractual	62,608	197,776	197,776	197,776	197,776	-
011-1310-414-63-64-000000 Other services & charges / Training	9,622	34,301	34,301	34,301	34,301	-
011-1310-414-63-65-000000 Other services & charges / Travel	14,164	10,592	10,592	10,592	10,592	-
011-1310-414-63-69-000000 Other services & charges / Utilities-telephone	-	302	302	302	302	-
011-1310-414-63-75-000000 Other services & charges / Rental-general depr- fund	10,888	7,175	7,175	3,738	3,738	-
011-1310-414-63-99-000000 Other services & charges / Miscellaneous	465	263	263	263	263	-
<b>63</b>	<b>156,317</b>	<b>320,362</b>	<b>330,362</b>	<b>326,925</b>	<b>326,925</b>	<b>-</b>
011-1310-415-65-04-000000 Maintenance / Computer/software	359,569	621,456	621,456	1,690,566	621,456	-
011-1310-415-65-05-000000 Maintenance / WiFi Citywide	401,696	416,500	416,500	416,500	416,500	-
011-1310-415-65-06-000000 Maintenance / Fiber	29,958	30,000	30,000	30,000	30,000	-
011-1310-415-65-08-000000 Maintenance / Equipment	214,351	253,154	253,154	253,154	253,154	-
011-1310-415-65-16-000000 Maintenance / Vehicles	6,618	5,000	5,000	5,000	5,000	-
011-1310-415-65-17-000000 Maintenance / Fuel & lubricants	6,438	6,068	5,460	6,068	6,068	-
<b>65</b>	<b>1,018,630</b>	<b>1,332,178</b>	<b>1,331,570</b>	<b>2,401,288</b>	<b>1,332,178</b>	<b>-</b>
011-1310-416-66-14-000000 Capital outlay / Vehicles	-	38,200	-	86,200	38,200	-
011-1310-416-66-22-000000 Capital outlay / Computer-hardware	54,757	353,000	353,000	1,986,900	1,344,900	-
011-1310-416-66-24-000000 Capital outlay / Computer-software	-	283,741	283,741	429,500	369,500	-
011-1310-416-66-60-000000 Capital outlay / SBITA	389,820	-	-	-	-	-
<b>66</b>	<b>444,576</b>	<b>674,941</b>	<b>636,741</b>	<b>2,502,600</b>	<b>1,752,600</b>	<b>-</b>



2025

011-1310 Information technology

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-1310-413-67-22-000000 Non-Capital Outlay / Computer Equipment	72,948	36,000	36,000	7,000	7,000	-
011-1310-413-67-24-000000 Non-Capital Outlay / Software	4,160	-	-	-	-	-
67	<b>77,108</b>	<b>36,000</b>	<b>36,000</b>	<b>7,000</b>	<b>7,000</b>	-
011-1310-419-78-01-000000 Disaster Exp/ COVID-19	107	-	-	-	-	-
78	<b>107</b>	-	-	-	-	-
<b>011-1310 Information Technology</b>	<b>\$ 4,013,462</b>	<b>\$ 5,015,832</b>	<b>\$ 4,977,024</b>	<b>\$ 7,998,108</b>	<b>\$ 6,099,360</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Information Technology	1			Director IT		\$ 61.3638	\$ 127,637
Information Technology	1			Assistant Director IT		47.8525	99,533
Information Technology	1			GIS Manager		35.7131	74,283
Information Technology	1			IT Applications Service Mgr		35.7126	74,282
Information Technology	1			IT Network Service Manager		37.9808	79,000
Information Technology	1			IT Programmer Analyst I		28.8161	59,938
Information Technology	1			IT Programmer Analyst II		30.3201	63,066
Information Technology	1			IT Programmer Analyst II		31.0581	64,601
Information Technology	1			IT Project Manager		33.4279	69,530
Information Technology	1			IT Support Services Manager		34.7407	72,261
				Information Security Officer			
Information Technology	1			<b>Partial Funded in Health Ins Fund</b>		31.6155	55,760
Information Technology	1			Information Security Analyst		27.5012	57,202
Information Technology	1			Information Security Analyst		27.5012	57,202
Information Technology	1			Senior Application Developer		34.1363	71,003
Information Technology	1			Systems Administrator		32.1330	66,837
Information Technology	1			Systems Manager		35.8052	74,475
Information Technology	1			Telecommunications Manager		34.6729	72,120
Information Technology	1			Web Developer		30.9164	64,306
	<b>18</b>						<b>1,303,036</b>
Information Technology		1		Administrative Assistant		19.2017	39,940
Information Technology		1		Fiber Optic Specialist II		28.1034	58,455
<b>Information Technology</b>		<b>1</b>		<b>Fiber Optic Specialist II</b>	<b>REVISED - CM RECOMM</b>	<b>27.4999</b>	<b>57,200</b>
<b>Information Technology</b>		<b>0</b>		<b>Fiber Optic Specialist I</b>	<b>REVISED TO FIBER OPTIC SPEC II</b>		<b>-</b>
Information Technology		1		GIS Technician		23.4816	48,842
Information Technology		1		Help Desk Coordinator		20.3199	42,265
Information Technology		1		IT Network Administrator II		33.6538	70,000
Information Technology		1		IT Network Administrator II		33.6538	70,000
Information Technology		1		IT Support Analyst II		17.7275	36,873
Information Technology		1		IT Support Analyst II		19.5206	40,603
Information Technology		1		IT Support Analyst II		19.8734	41,337
Information Technology		1		IT Help Desk Specialist		18.6140	38,717
Information Technology		1		System Support Analyst		23.0443	47,932
Information Technology		1		Telecom Specialist		19.1336	39,798
		<b>13</b>					<b>631,961</b>
Information Technology			1	Part Time - TE		12.5511	8,322
			<b>1</b>				<b>8,322</b>

CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
				LONGEVITY PAY			56,050
				OVERTIME			12,000
				CAR ALLOWANCE			20,400
				TELEPHONE			20,400
							108,850
<b>CURRENT POSITIONS</b>							\$ 2,052,170
		32					



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT: INFORMATION TECHNOLOGY

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE			
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER		Fleet		City Manager Recomm	
												SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND	
N		NEW ADDITION	MID-SIZE SUV						011-1310-416-66-14-000000	38,200	Received FY 2024				
				\$ -			\$ -			\$ 38,200		\$ -	\$ -	\$ -	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
The Information Technology (IT) department provides administration and appropriation of technological support and solutions to our staff and elected officials to enhance our overall service to the citizens and visitors of the city of McAllen.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,809,532	\$ 1,916,077	\$ 2,020,015	\$ 2,020,015	\$ 2,112,107	\$ 2,052,170	\$ 2,112,107	\$ 2,112,107	\$ 2,510,707	\$ 2,510,707	
Employee Benefits	469,273	579,921	596,738	596,738	622,590	602,889	622,590	622,590	622,590	622,590	
Supplies	37,918	25,798	35,598	25,598	25,598	25,598	25,598	25,598	25,598	25,598	
Other Services and Charges	156,317	330,362	320,362	330,362	326,925	326,925	326,925	326,925	351,925	351,925	
Maintenance	1,018,630	1,332,178	1,332,178	1,331,570	2,401,288	1,332,178	2,401,288	2,401,288	2,751,288	2,751,288	
Disaster Expenses	107	-	-	-	-	-	-	-	-	-	
Operations Subtotal	3,491,777	4,184,336	4,304,891	4,304,283	5,488,508	4,339,760	5,488,508	5,488,508	6,262,108	6,262,108	
Capital Outlay	521,685	710,741	710,941	672,741	2,509,600	1,759,600	-	-	4,175,000	-	
<b>Total Expenditures</b>	<b>\$ 4,013,462</b>	<b>\$ 4,895,077</b>	<b>\$ 5,015,832</b>	<b>\$ 4,977,024</b>	<b>\$ 7,998,108</b>	<b>\$ 6,099,360</b>	<b>\$ 5,488,508</b>	<b>\$ 5,488,508</b>	<b>\$ 10,437,108</b>	<b>\$ 6,262,108</b>	
<b>PERSONNEL</b>											
Exempt	17	18	18	18	18	18	18	18	18	18	
Non-Exempt	12	13	13	13	14	13	14	14	14	14	
Part-Time	-	1	1	1	1	1	1	1	1	1	
<b>Total Positions Authorized</b>	<b>29</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>33</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	

**Contact Us:**

Robert Acosta  
Information Technology Director  
1300 Houston Avenue  
McAllen, TX 78501  
(956) 681-1100

**MAJOR FY 24-25 GOALS**

1. Continue with Project SMART implementation
2. Replace outdated IT infrastructure
3. Update data center fire suppression system

# Information Technology

www.mcallen.net/departments/it

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	30	30	31	32
Number of support personnel	18	18	18	18
Number of project personnel	12	12	13	14
Department Expenditures	\$ 4,013,462	\$ 4,895,077	\$ 4,977,024	\$ 6,099,360
<b>Outputs:</b>				
Number of servers supported	320	325	327	327
Number of Users supported	1,967	2,000	2,000	2,000
Number of printers/scanners supported	148	150	155	155
Number of networks supported	540	545	545	545
Number of work orders closed	7,300	7,400	7,100	7,200
<b>Effectiveness Measures:</b>				
Average days to close work orders	5	5	5	5
Percent of support hours	20%	20%	20%	80%
Percent of project hours	80%	80%	80%	20%
<b>Efficiency Measures:</b>				
Average monthly requests closed per person (Support personnel)	20	20	20	20
Expenditures per full time employee	\$ 133,782.07	\$ 163,169.22	\$ 160,549.16	\$ 190,605.01
Department expenditures per capita	\$ 27.53	\$ 33.28	\$ 33.73	\$ 40.83
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

The Information Technology Department provides technology services to the City of McAllen. A staff of 29 full-time employees provide project services and support. For support, 17 employees maintain all computer systems and networks. For project services prioritized by the IT Steering Committee there are 9 full-time positions.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Office of Communications</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance		Fringe Benefits	Total	# of Positions	Total		
				Car	Phone						
1. Video Production Specialist	1	\$ 49,447	\$ 49,447	\$ -	\$ -	\$ 17,974	\$ 67,421		\$ -	new position needed to handle workload	
2.	-	-	-	-	-	-	-		-		
3.	-	-	-	-	-	-	-		-		
4.	-	-	-	-	-	-	-		-		
5.	-	-	-	-	-	-	-		-		
<b>Total</b>	<b>1</b>	<b>49,447</b>	<b>49,447</b>	<b>-</b>	<b>-</b>	<b>17,974</b>	<b>67,421</b>		<b>-</b>		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-		-		
2. Chief Photojournalist			6,250	-	-	1,029	7,279		-	increased duties and workload	
3. Digital Media Coordinator			5,704	-	960	1,097	7,761		-	increased duties and workload	
4. Video Production Specialist			5,350	-	-	881	6,231		-	increased duties and workload	
5. Video Production Specialist			4,944	-	-	814	5,758		-	increased duties and workload	
<b>Total Compensation &amp; Benefits</b>		<b>\$ 774,683</b>	<b>\$ 71,695</b>	<b>\$ -</b>	<b>\$ 960</b>	<b>\$ 21,795</b>	<b>\$ 94,450</b>		<b>\$ -</b>		
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		<b>\$ 9,950</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Rental & contractual						5,000		-	Assistant director professional head shots, others	
2.	Rental & contractual						20,000		20,000	create official City of McAllen style guide	
3.	Educational refund						5,000		5,000	Tuition reimbursement	
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 187,700</b>					<b>\$ 30,000</b>		<b>\$ 25,000</b>		
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		<b>\$ 14,840</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>		
<b>Total Non - Capital Outlay</b>							<b>-</b>		<b>-</b>		
<b>TOTAL</b>		<b>\$ 987,173</b>					<b>\$ 124,450</b>		<b>\$ 25,000</b>		



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Office of Communications

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Office of Communications

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1320-411-60-01-000000 Compensation / Exempt	310,934	376,638	376,638	380,282	374,032	
011-1320-411-60-02-000000 Compensation / Non-exempt	186,085	193,380	193,380	258,825	193,380	
011-1320-411-60-06-000000 Compensation / Part time	-	-	1,450	-	-	
011-1320-411-60-10-000000 Compensation / Overtime	16	1,000	1,000	1,000	1,000	
011-1320-411-60-14-000000 Compensation / Car allowance	10,800	10,800	10,800	10,800	10,800	
011-1320-411-60-17-000000 Compensation / Telephone	4,800	7,320	7,320	8,280	7,320	
011-1320-411-60-18-000000 Compensation / Longevity Pay	-	13,100	13,100	13,800	13,800	
<b>60</b>	<b>512,635</b>	<b>602,238</b>	<b>603,688</b>	<b>672,987</b>	<b>600,332</b>	<b>-</b>
011-1320-411-61-30-000000 Benefits / Social security	37,740	46,071	46,071	51,485	45,925	
011-1320-411-61-36-000000 Benefits / Retirement	43,438	51,492	51,492	55,109	48,854	
011-1320-411-61-40-000000 Benefits / Unemployment tax	81	729	729	1,170	1,053	
011-1320-411-61-46-000000 Benefits / Workers' comp-	1,270	1,095	1,095	1,260	1,173	
011-1320-411-61-50-000000 Benefits / Health cost	47,420	72,180	72,180	81,888	72,180	
011-1320-411-61-52-000000 Benefits / Life insurance	280	480	480	561	493	
011-1320-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,673	4,673	4,673	4,673	4,673	
<b>61</b>	<b>134,901</b>	<b>176,720</b>	<b>176,720</b>	<b>196,146</b>	<b>174,351</b>	<b>-</b>
011-1320-413-62-04-000000 Supplies / Operating	10,755	9,950	9,950	9,950	9,950	
<b>62</b>	<b>10,755</b>	<b>9,950</b>	<b>9,950</b>	<b>9,950</b>	<b>9,950</b>	<b>-</b>
011-1320-414-63-14-000000 Other services & charges / Dues & subscriptions	51,101	53,500	53,500	53,500	53,500	
011-1320-414-63-44-000000 Other services & charges / Printing	1,619	2,500	2,500	2,500	2,500	
011-1320-414-63-52-000000 Other services & charges / Rental & contractual	24,165	18,753	18,753	43,753	38,753	
011-1320-414-63-60-000000 Other services & charges / Special events	19,696	19,700	19,700	19,700	19,700	
011-1320-414-63-64-000000 Other services & charges / Training	40,885	33,000	33,000	33,000	33,000	
011-1320-414-63-65-000000 Other services & charges / Travel	31,115	42,247	42,247	42,247	42,247	
011-1320-414-63-75-000000 Other services & charges / Rental-general depr- fund	-	-	-	-	-	
011-1320-414-63-91-000000 Other services & charges / Educational refund	847	5,000	5,000	10,000	10,000	
011-1320-414-63-99-000000 Other services & charges / Miscellaneous	3,398	13,000	13,000	13,000	13,000	
<b>63</b>	<b>172,826</b>	<b>187,700</b>	<b>187,700</b>	<b>217,700</b>	<b>212,700</b>	<b>-</b>
011-1320-415-65-04-000000 Maintenance / Computer software	5,981	10,300	19,300	10,300	10,300	
011-1320-415-65-08-000000 Maintenance / Equipment	-	2,200	2,200	2,200	2,200	
011-1320-415-65-16-000000 Maintenance / Vehicles	1,228	1,500	1,500	1,500	1,500	
011-1320-415-65-17-000000 Maintenance / Fuel & lubricants	820	840	651	840	840	
<b>65</b>	<b>8,028</b>	<b>14,840</b>	<b>23,651</b>	<b>14,840</b>	<b>14,840</b>	<b>-</b>
<b>011-1320 Office of Communication</b>	<b>\$ 839,145</b>	<b>\$ 991,448</b>	<b>\$ 1,001,709</b>	<b>\$ 1,111,623</b>	<b>\$ 1,012,173</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Office of Communication	1			Director Office of Communications		\$ 49.1916	\$ 102,319
Office of Communication	1			Chief Photojournalist		30.0502	62,504
Office of Communication	1			Reporter/Producer		45.5790	94,804
Office of Communication	1			Reporter/Producer		27.5012	57,202
Office of Communication	1			Reporter/Producer		27.5012	57,202
	<u>5</u>						<u>374,032</u>
Office of Communication		1		Administrative Assistant		16.0499	33,384
Office of Communication		1		PIO - Digital Media Coordinator		27.4267	57,048
Office of Communication		1		Video Production Specialist		25.7216	53,501
Office of Communication		1		Video Production Specialist		23.7728	49,447
		<u>4</u>					<u>193,380</u>
				LONGEVITY PAY			13,800
				OVERTIME			1,000
				CAR ALLOWANCE			10,800
				TELEPHONE			7,320
							<u>32,920</u>
<b>CURRENT POSITIONS</b>		<b>9</b>					<b>\$ 600,332</b>





# Office of Communication

MCN 1300 Spectrum

@City of McAllen, TX Gov (Facebook) of McAllen (Twitter and Instagram)

<https://www.mcallen.net/departments/media/mcn-1300-live>

## Mission Statement:

The City of McAllen Public Information Office utilizes a vast array of resources to disseminate public information to Rio Grande Valley media and McAllen residents and visitors in a timely, accurate and efficient manner.

## Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 512,635	\$ 572,536	\$ 602,238	\$ 603,688	\$ 672,987	\$ 600,332	\$ 672,987	\$ 672,987	\$ 672,987	\$ 672,987	\$ 672,987
Employee Benefits	134,901	171,908	176,720	176,720	196,146	174,351	196,146	196,146	196,146	196,146	196,146
Supplies	10,755	9,950	9,950	9,950	9,950	9,950	9,950	9,950	9,950	9,950	9,950
Other Services and Charges	172,826	178,700	187,700	187,700	217,700	212,700	217,700	217,700	217,700	217,700	217,700
Maintenance	8,028	23,840	14,840	23,651	14,840	14,840	14,840	14,840	14,840	14,840	14,840
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	839,145	956,934	991,448	1,001,709	1,111,623	1,012,173	1,111,623	1,111,623	1,111,623	1,111,623	1,111,623
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 839,145</b>	<b>\$ 956,934</b>	<b>\$ 991,448</b>	<b>\$ 1,001,709</b>	<b>\$ 1,111,623</b>	<b>\$ 1,012,173</b>	<b>\$ 1,111,623</b>	<b>\$ 1,111,623</b>	<b>\$ 1,111,623</b>	<b>\$ 1,111,623</b>	<b>\$ 1,111,623</b>
<b>PERSONNEL</b>											
Exempt	4	4	4	4	5	5	5	6	6	6	6
Non-Exempt	4	5	5	5	5	4	7	7	7	7	7
<b>Total Positions Authorized</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>9</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

## Contact Us:

Xochitl Mora  
 Director of Office of Communication  
 1300 Houston Avenue  
 McAllen, Texas  
 (956)681-1200

## MAJOR FY 24-25 GOALS

1. Increase coverage for City of McAllen in local, state, national and international news by 10%.
2. Change narrative of national coverage of McAllen to more accurately reflect reality of city environment.
3. Increase coverage of McAllen Holiday Parade in local, state, national and international news by 10%.
4. Increase Spanish-language media relations in targeted markets.
5. Craft City of McAllen position in regards to national and federal issues.
6. Continue increasing social media presence on Facebook to reach 100,000, currently under 92,000; increase Instagram to 20,000, currently under 14,000; increase Twitter to 60,000, currently under 67,000.
7. Utilize current and new forms of mass communication methods and tool, including traditional and social media; website; P.E.G. channel; podcast, etc. to get message to the media and residents.
8. Increase partnerships with departments to enhance publicity and awareness of programs and services.
9. Continue enhancing the City of McAllen's reputation for quality programs, events and communication by applying for awards that promote the City of McAllen.
10. Develop standard boiler plate for City of McAllen departments and special events.
11. Develop partnerships and outreach with counterparts in partners agencies.
12. Staff, record, broadcast and attend 22 McAllen City Commission workshops and meetings and 22 McAllen Public Utility meetings.
13. Write, record and broadcast 28-20 McAllen Minutes; 11 McAllen News Updates; 4 McAllen's Own; 4 10 Questions; 4 Outdoors with Roy; and 20 McAllen Now programs.
14. Staff, record and broadcast special events including MXLAN; Women's History Month; 4th of July Parade, McAllen Holiday Parade; town hall meetings; election coverage; and other City of McAllen outreach programs or special events.
15. Develop publicity campaigns for various City of McAllen initiatives.
16. Develop publicity campaigns to promote Palm Valley Animal Society.

# Office of Communication

MCN 1300 Spectrum

City of McAllen, TX Gov (Facebook) @City of McAllen (Twitter and Instagram)

<https://www.mcallen.net/departments/media/mcn-1300-live>

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	8	9	9	10
Department Expenditures	\$ 839,145	\$ 956,934	\$ 1,001,709	\$ 1,012,173
<b>Outputs:</b>				
<b>Citizen's</b>				
City Commission shows	23	23	23	23
PUB shows	23	23	23	23
PSA's	10	10	10	20
Vignettes	20	20	20	20
Live Shows	4	4	4	5
Special Event Production Videos	6	6	6	10
Website Stories	260	260	260	260
Photos	300	300	300	300
Special Event Planning	45	45	45	50
Media Releases -City of McAllen	156	100	100	125
Marketing - special events	10	10	10	10
All other shows	20	20	20	20
Total (PIO duties)	500	500	500	500
Total shows	24	24	24	24
<b>Effectiveness Measures:</b>				
Number of media interviews	400	400	400	400
Number of stories	400	400	400	400
Percentage of citizens rating of public info services as good or excellent exceeds 70%	75	75	75	75
Percentage of citizens who follow the City of McAllen on social media exceeds 55%	75	75	75	75
Number of people who view City of McAllen Channel	10,000	10,000	10,000	15,000
Number of people who view City of McAllen programs	10,000	10,000	10,000	15,000
<b>Efficiency Measures:</b>				
Number of man hours to produce a regularly occurring talk show (15 minutes or longer)	5	5	5	5
Number of man hours to distribute and post City media releases	1	1	1	1
Number of man hours to post City social media content	1	1	1	1
Computer hours to load a file (show) into the play list	1	1	1	1
Number of man hours to work on a Public Information duty	3	3	3	3
Total Dept expenditure per PIO duty	\$ 126	\$ 126	\$ 126	\$ 126
Total Dept expenditure per show	\$ 1,256	\$ 1,256	\$ 1,256	\$ 1,256
Department expenditures per capita	\$ 5.76	\$ 6.51	\$ 6.51	\$ 6.51
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Office of Communications manages, programs and produces shows for the City of McAllen's 24 hour cable channel, MCN 1300 on Spectrum Cable. The department operates the official social media site for the City of McAllen and promotes the city through advertisements, campaigns and media relations. This office is also responsible for writing and distributing press releases and information to the media; filming shows of various topics relevant to the City of McAllen; plan, cover and promotes special events for City of McAllen; produce PSA's and videos about McAllen; and take photos and videos on departments, directors, Mayor, Commissioners, City Managers and projects.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>311 Call Center</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)						
FUND: <b>General Fund</b>														
<b>COMPENSATION</b>														
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total					
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-					
2.	-	-	-	-	-	-	-	-	-					
3.	-	-	-	-	-	-	-	-	-					
4.	-	-	-	-	-	-	-	-	-					
5.	-	-	-	-	-	-	-	-	-					
<b>Total</b>	-	-	-	-	-	-	-	-	-					
<b>Personnel Revisions</b>														
1. Overtime			1,022	-	-	168	1,190		1,190	assist during emergency response and other special events				
2.			-	-	-	-	-		-					
3.			-	-	-	-	-		-					
4.			-	-	-	-	-		-					
5.			-	-	-	-	-		-					
<b>Total Compensation &amp; Benefits</b>		\$	490,669	\$	1,022	\$ -	\$ -	\$	168	\$	1,190		\$	1,190
<b>SUPPLIES</b>														
1.	< Please select category >													
2.	< Please select category >													
3.	< Please select category >													
4.	< Please select category >													
5.	< Please select category >													
<b>Total Supplies</b>		\$	1,500				\$ -	\$	-					
<b>OTHER SERVICES &amp; CHARGES</b>														
1.	Rental & contractual						8,900		8,900	cost increase for 311 software and text software				
2.	< Please select category >													
3.	< Please select category >													
4.	< Please select category >													
5.	< Please select category >													
<b>Total Other Services &amp; Charges</b>		\$	84,725				\$	8,900	\$	8,900				
<b>MAINTENANCE</b>														
1.	Equipment						4,000		4,000	projector, desktop and headset replacements				
2.	< Please select category >													
3.	< Please select category >													
4.	< Please select category >													
5.	< Please select category >													
<b>Total Maintenance</b>		\$	28,000				\$	4,000	\$	4,000				
<b>CAPITAL OUTLAY</b>														
<b>** See Attached Capital Outlay Request Forms</b>														
<b>Total Capital Outlay</b>							-		-					
<b>Total Non - Capital Outlay</b>							-		-					
<b>TOTAL</b>		\$	604,894				\$	14,090	\$	14,090				



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: 311 Call Center

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: 311 Call Center

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-1322 311 Call center

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1322-411-60-01-000000 Compensation / Exempt	82,613	84,872	84,872	84,872	84,872	
011-1322-411-60-02-000000 Compensation / Non-exempt	225,606	270,929	270,929	270,635	270,635	
011-1322-411-60-10-000000 Compensation / Overtime	414	1,578	1,578	2,600	2,600	
011-1322-411-60-17-000000 Compensation / Telephone	800	720	720	1,200	1,200	
011-1322-411-60-18-000000 Compensation / Longevity Pay	-	6,300	6,300	7,875	7,875	
<b>60</b>	<b>309,432</b>	<b>364,399</b>	<b>364,399</b>	<b>367,182</b>	<b>367,182</b>	<b>-</b>
011-1322-411-61-30-000000 Benefits / Social security	22,941	27,877	27,877	28,074	28,074	
011-1322-411-61-36-000000 Benefits / Retirement	26,149	31,156	31,156	31,614	31,614	
011-1322-411-61-40-000000 Benefits / Unemployment tax	82	729	729	1,053	1,053	
011-1322-411-61-46-000000 Benefits / Workers' comp-	376	291	291	378	378	
011-1322-411-61-50-000000 Benefits / Health cost	37,925	66,876	66,876	61,035	61,035	
011-1322-411-61-52-000000 Benefits / Life insurance	205	300	300	310	310	
011-1322-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,212	2,212	2,212	2,212	2,212	
<b>61</b>	<b>89,889</b>	<b>129,441</b>	<b>129,441</b>	<b>124,676</b>	<b>124,676</b>	<b>-</b>
011-1322-413-62-04-000000 Supplies / Operating	972	1,500	1,500	1,500	1,500	
<b>62</b>	<b>972</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
011-1322-414-63-02-000000 Other services & charges / Advertising	2,465	1,000	1,000	1,000	1,000	
011-1322-414-63-52-000000 Other services & charges / Rental & contractual	57,182	78,725	74,525	87,625	87,625	
011-1322-414-63-64-000000 Other services & charges / Training	225	1,000	1,000	1,000	1,000	
011-1322-414-63-65-000000 Other services & charges / Travel	2,111	4,000	4,000	4,000	4,000	
011-1322-414-63-99-000000 Other services & charges / Miscellaneous	120	-	135	-	-	
<b>63</b>	<b>62,103</b>	<b>84,725</b>	<b>80,660</b>	<b>93,625</b>	<b>93,625</b>	<b>-</b>
011-1322-415-65-08-000000 Maintenance / Equipment	1,005	28,000	32,200	32,000	32,000	
<b>65</b>	<b>1,005</b>	<b>28,000</b>	<b>32,200</b>	<b>32,000</b>	<b>32,000</b>	<b>-</b>
011-1322-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	2,000	2,000	-	-	
<b>67</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-1322 311 Call Center</b>	<b>\$ 463,401</b>	<b>\$ 610,065</b>	<b>\$ 610,200</b>	<b>\$ 618,984</b>	<b>\$ 618,984</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
311 Call Center	1			Director McAllen 311 Call Center		\$ 40.8038	\$ 84,872
	<u>1</u>						<u>84,872</u>
311 Call Center		1		McAllen 311 Working Supervisor		21.9702	45,698
311 Call Center		1		Customer Service Specialist		15.8855	33,042
311 Call Center		1		Customer Service Specialist		15.6895	32,634
311 Call Center		1		Customer Service Specialist		15.3136	31,852
311 Call Center		1		Customer Service Specialist		15.3136	31,852
311 Call Center		1		Customer Service Specialist		15.3136	31,852
311 Call Center		1		Customer Service Specialist		15.3136	31,852
		<u>8</u>					<u>270,635</u>
				LONGEVITY PAY			7,875
				<b>OVERTIME</b>			<b>2,600</b>
				TELEPHONE			1,200
							<u>11,675</u>
<b>CURRENT POSITIONS</b>		<b>9</b>					<b>\$ 367,182</b>





**Mission Statement:**  
 McAllen 311 provides easy to understand communication between the City of McAllen and the citizens of McAllen in order to provide municipal customer service.

<b>Department Summary</b>												
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Five Year Plan					
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29		
Personnel Services												
Salaries and Wages	\$ 309,432	\$ 347,736	\$ 364,399	\$ 364,399	\$ 367,182	\$ 367,182	\$ 394,388	\$ 394,388	\$ 425,313	\$ 425,313		
Employee Benefits	89,889	126,741	129,441	129,441	124,676	124,676	137,025	137,025	150,320	150,320		
Supplies	972	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500		2,000
Other Services and Charges	62,103	84,725	84,725	80,660	93,625	93,625	93,625	93,625	93,625	93,625		96,625
Maintenance	1,005	28,000	28,000	32,200	32,000	32,000	32,000	32,000	32,000	32,000		33,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-		-
Operations Subtotal	463,401	588,702	608,065	608,200	618,984	618,984	658,539	658,539	702,759	702,759		707,259
Capital Outlay	-	2,000	2,000	2,000	-	-	4,356	-	4,739	-		-
<b>Total Expenditures</b>	<b>\$ 463,401</b>	<b>\$ 590,702</b>	<b>\$ 610,065</b>	<b>\$ 610,200</b>	<b>\$ 618,984</b>	<b>\$ 618,984</b>	<b>\$ 662,895</b>	<b>\$ 658,539</b>	<b>\$ 707,498</b>	<b>\$ 707,259</b>		<b>\$ 707,259</b>
<b>PERSONNEL</b>												
Exempt	1	1	1	1	1	1	1	1	1	1		1
Non-Exempt	5	8	8	8	8	8	8	8	8	9		9
Part-Time	-	-	-	-	-	-	-	-	-	-		-
<b>Total Positions Authorized</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>		<b>10</b>

**Contact Us:**  
 Marco Tovias  
 1300 Houston Ave  
 McAllen, TX 78501  
 (956) 681-3111

**MAJOR FY 24-25 GOALS**

1. Promote use of Ask McAllen in texting, alerts, and requests
2. Continue customer service training for McAllen 311 staff
3. Promote use of the 311 app and call center to city departments and residents
4. Continue assisting with EOC and Emergency Management programs and outbound calls
5. Continue trainings and refreshers with city departments to ensure information provided is up to date

# McAllen 311 Call Center

[www.mcallen.net/mcallen311](http://www.mcallen.net/mcallen311)

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	9	9	9	9
Department Expenditures	463,401	590,702	610,200	618,984
<b>Outputs:</b>				
Total number of customer contacts	122,289	120,000	119,000	120,000
Number of work orders processed	108,496	101,000	104,640	105,000
<b>Effectiveness Measures:</b>				
Average talk time (seconds)	109	120	132	150
Average queue time (seconds)	42	30	50	30
<b>Efficiency Measures:</b>				
Avg Speed of Answer (seconds)	37	25	40	30
Avg Calls per day	470	475	458	475
Department expenditures per capita	\$ 3.18	\$ 4.02	\$ 4.14	\$ 4.14
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

Facilitate communication between residents and city departments. Provide customer service and process requests for customers calling departments such as Code Enforcement, Traffic, Airport, Engineering, and Public Works.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>City Hall</u>		BASELINE	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 141,973</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SUPPLIES</b>									
1. Clothing & uniform							900	900	Increase due review of current and previous year expenditure.
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 19,900</b>					<b>\$ 900</b>	<b>\$ 900</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 264,972</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>MAINTENANCE</b>									
1. New Line Item Request							65,000	65,000	Maintenance line item to cover expenses for leased facilities (Heritage Center, Incubator, IMAS, Consulates)
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		<b>\$ 147,808</b>					<b>\$ 65,000</b>	<b>\$ 65,000</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>1,250</b>	<b>1,250</b>	
<b>Total Non - Capital Outlay</b>							<b>67,150</b>	<b>67,150</b>	
<b>TOTAL</b>		<b>\$ 574,653</b>					<b>\$ 67,150</b>	<b>\$ 67,150</b>	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Hall

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: City Hall

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Directional Signage	1,250	1	1,250	1	1,250	interior wayfinding signs
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 1,250		\$ 1,250	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 1,250		\$ 1,250	
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2025

011-1810 City hall

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1810-411-60-02-000000 Compensation / Non-exempt	80,921	88,437	83,173	88,879	88,879	
011-1810-411-60-10-000000 Compensation / Overtime	12,697	5,500	5,000	5,500	5,500	
011-1810-411-60-17-000000 Compensation / Telephone	800	480	-	480	480	
011-1810-411-60-18-000000 Compensation / Longevity Pay	-	6,125	6,125	6,650	6,650	
<b>60</b>	<b>94,417</b>	<b>100,542</b>	<b>94,298</b>	<b>101,509</b>	<b>101,509</b>	<b>-</b>
011-1810-411-61-30-000000 Benefits / Social security	6,602	7,692	7,692	7,765	7,765	
011-1810-411-61-36-000000 Benefits / Retirement	7,968	8,596	8,596	8,740	8,740	
011-1810-411-61-40-000000 Benefits / Unemployment tax	27	243	243	351	351	
011-1810-411-61-46-000000 Benefits / Workers' comp-	2,596	1,961	1,961	2,404	2,404	
011-1810-411-61-50-000000 Benefits / Health cost	6,607	23,268	23,268	20,340	20,340	
011-1810-411-61-52-000000 Benefits / Life insurance	57	75	75	77	77	
011-1810-411-61-53-000000 Benefits / Retiree health ins (ARC)	786	786	786	786	786	
<b>61</b>	<b>24,644</b>	<b>42,621</b>	<b>42,621</b>	<b>40,464</b>	<b>40,464</b>	<b>-</b>
011-1810-413-62-02-000000 Supplies / Office	320	500	1,500	500	500	
011-1810-413-62-04-000000 Supplies / Operating	-	2,000	2,000	2,000	2,000	
011-1810-413-62-12-000000 Supplies / Small tools/minor equip-	-	500	-	500	500	
011-1810-413-62-14-000000 Supplies / Janitorial	15,549	15,000	15,000	15,000	15,000	
011-1810-413-62-16-000000 Supplies / Photocopier	-	1,000	-	1,000	1,000	
011-1810-413-62-18-000000 Supplies / Clothing & uniform	724	900	1,300	1,800	1,800	
<b>62</b>	<b>16,592</b>	<b>19,900</b>	<b>19,800</b>	<b>20,800</b>	<b>20,800</b>	<b>-</b>
011-1810-414-63-43-000000 Other services & charges / Postage	159,641	105,000	124,995	105,000	105,000	
011-1810-414-63-51-000000 Other services & charges / Rental-Photocopier	-	400	-	400	400	
011-1810-414-63-52-000000 Other services & charges / Rental & contractual	6,358	28,005	22,000	28,005	28,005	
011-1810-414-63-67-000000 Other services & charges / Utilities - electricity	77,173	86,367	91,946	86,367	86,367	
011-1810-414-63-68-000000 Other services & charges / Utilities-gas	3,198	4,000	3,200	4,000	4,000	
011-1810-414-63-69-000000 Other services & charges / Utilities-telephone	19,684	30,000	18,680	30,000	30,000	
011-1810-414-63-70-000000 Other services & charges / Utilities-water	20,317	11,000	8,284	11,000	11,000	
011-1810-414-63-99-000000 Other services & charges / Miscellaneous	85	200	36	200	200	
<b>63</b>	<b>286,456</b>	<b>264,972</b>	<b>269,142</b>	<b>264,972</b>	<b>264,972</b>	<b>-</b>
011-1810-415-65-08-000000 Maintenance / Equipment	135	2,000	-	2,000	2,000	
011-1810-415-65-10-000000 Maintenance / Facilities	161,193	139,965	139,000	139,965	139,965	
011-1810-415-65-xx-000000 Maintenance / Other Facilities	-	-	-	65,000	65,000	
011-1810-415-65-17-000000 Maintenance / Fuel & lubricants	5,625	5,843	5,843	5,843	5,843	

2025

011-1810 City hall

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
65	166,953	147,808	144,843	212,808	212,808	-
011-1810-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	1,250	1,250	-
67	-	-	-	1,250	1,250	-
<hr/>						
<b>011-1810 City Hall</b>	<b>\$ 589,062</b>	<b>\$ 575,843</b>	<b>\$ 570,704</b>	<b>\$ 641,803</b>	<b>\$ 641,803</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
City Hall		1		Custodian		\$ 14.0679	\$ 29,261
City Hall		1		Custodian		13.1361	27,323
City Hall		1		Maintenance Technician		15.5261	32,294
		<b>3</b>					<b>88,879</b>
				LONGEVITY PAY			6,650
				OVERTIME			5,500
				PHONE ALLOWANCE			480
							<b>12,630</b>
<b>CURRENT POSITIONS</b>		<b>3</b>					<b>\$ 101,509</b>





**Mission Statement:**

Our mission is to provide a safe and clean environment for those who work or visit City Hall.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept. Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 94,417	\$ 91,841	\$ 100,542	\$ 94,298	\$ 101,509	\$ 101,509	\$ 101,509	\$ 101,509	\$ 101,509	\$ 101,509	\$ 101,509
Employee Benefits	24,644	41,211	42,621	42,621	40,464	40,464	40,464	40,464	40,464	40,464	40,464
Supplies	16,592	19,900	19,900	19,800	20,800	20,800	20,800	20,800	20,800	20,800	20,800
Other Services and Charges	286,456	264,972	264,972	269,142	264,972	264,972	264,972	264,972	264,972	264,972	264,972
Maintenance	166,953	147,808	147,808	144,843	212,808	212,808	212,808	212,808	212,808	212,808	212,808
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	589,062	565,732	575,843	570,704	640,553	640,553	640,553	640,553	640,553	640,553	640,553
Capital Outlay	-	-	-	-	1,250	1,250	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 589,062</b>	<b>\$ 565,732</b>	<b>\$ 575,843</b>	<b>\$ 570,704</b>	<b>\$ 641,803</b>	<b>\$ 641,803</b>	<b>\$ 640,553</b>	<b>\$ 640,553</b>	<b>\$ 640,553</b>	<b>\$ 640,553</b>	<b>\$ 640,553</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
Part-Time											
<b>Total Positions Authorized</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Contact Us:**

Eduardo Mendoza  
City Engineer  
1300 Houston  
Avenue  
McAllen, TX 78501  
(956) 681-1151

**MAJOR FY 24-25 GOALS**

1. Maintain the overall appearance of facility to promote a customer friendly environment for business in McAllen.

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	3	3	3	3
Department Expenditures	\$ 589,062	\$ 565,732	\$ 570,704	\$ 641,803
<b>Outputs:</b>				
Number of bathrooms	12	12	12	12
Number of work orders completed	101	110	100	110
Number of times bathrooms cleaned (daily)	4	4	4	4
<b>Effectiveness Measures:</b>				
Percent of repair work orders completed within three working days	75%	85%	90%	85%
Average response time to emergency repairs	Immediate	Immediate	Immediate	Immediate
<b>Efficiency Measures:</b>				
Custodial cost per square foot	\$ 1.36	\$ 1.30	\$ 1.31	\$ 1.48
Department expenditures per capita	\$ 4.04	\$ 3.85	\$ 3.87	\$ 4.30
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

**Description:**

A staff of 2 custodians and 1 maintenance technician provide services for the maintenance of the 3 story City Hall facility. The custodians are responsible for cleanliness of offices, restrooms, hallways, floors, carpet and lounge area. The maintenance technician provides maintenance for the safe operations of all building related systems.





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Building Maintenance</u>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total		
1. Journeyman Electrician	1	\$ 40,413	\$ 40,413	\$ -	\$ -	\$ 17,592	\$ 58,005	1	\$ 58,005	Requesting additional electrician due to increase of work orders exceeding 250 annually. Electrical work orders and requests to be divided between Master Electricians and Journeymen to meet all needs of the department and city.	
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
<b>Total</b>	<b>1</b>	<b>40,413</b>	<b>40,413</b>	<b>-</b>	<b>-</b>	<b>17,592</b>	<b>58,005</b>	<b>1</b>	<b>58,005</b>		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-				
2.			-	-	-	-	-				
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
<b>Total Compensation &amp; Benefits</b>		<b>\$ 990,911</b>	<b>\$ 40,413</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,592</b>	<b>\$ 58,005</b>	<b>1</b>	<b>\$ 58,005</b>		
<b>SUPPLIES</b>											
1. Clothing & uniform							2,000		2,000	New work boot vendor contract, boot cost averages \$200, \$70 more per pair. Increase is for difference in cost.	
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>		<b>\$ 21,922</b>					<b>\$ 2,000</b>		<b>\$ 2,000</b>		
<b>OTHER SERVICES &amp; CHARGES</b>											
1. Rental-depreciation fund							10,063		-	Rental Depreciation for New Vehicle request	
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Other Services &amp; Charges</b>		<b>\$ 47,300</b>					<b>\$ 10,063</b>		<b>\$ -</b>		
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>		<b>\$ 60,912</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							<b>90,300</b>		<b>20,300</b>		
<b>Total Non - Capital Outlay</b>							<b>-</b>		<b>-</b>		
<b>TOTAL</b>		<b>\$ 1,121,045</b>					<b>\$ 160,368</b>		<b>\$ 80,305</b>		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Building Maintenance

<b>Machinery and Equipment</b>						
		<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>Vehicles - Shortage</b>						
		<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
1 Ton Cargo Van Gas (PK2505)	20,300	1	20,300	1	20,300	Rolling Stock Shortage, unit meets replacement eligibility
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 20,300		\$ 20,300	

<b>Vehicles</b>						
		<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
New Addition: 3/4 Ton Utility Service Body	70,000	1	70,000		-	Vehicle assigned to Trades Helper crew , obtained from Public Works
			-		-	Vehicle does not have appreciation.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 70,000		\$ -	

<b>&lt;Please select a category&gt;</b>						
		<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 90,300		\$ 20,300	
--------------------	--	--	-----------	--	-----------	--

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Building Maintenance

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1812-411-60-01-000000 Compensation / Exempt	53,496	54,959	54,959	54,959	54,959	
011-1812-411-60-02-000000 Compensation / Non-exempt	449,872	620,416	495,741	659,577	659,577	
011-1812-411-60-10-000000 Compensation / Overtime	38,752	33,000	33,000	33,000	33,000	
011-1812-411-60-17-000000 Compensation / Telephone	240	480	-	480	480	
011-1812-411-60-18-000000 Compensation / Longevity Pay	-	11,900	11,900	14,525	14,525	
<b>60</b>	<b>542,360</b>	<b>720,755</b>	<b>595,600</b>	<b>762,541</b>	<b>762,541</b>	<b>-</b>
011-1812-411-61-30-000000 Benefits / Social security	40,507	55,138	55,138	58,334	58,334	
011-1812-411-61-36-000000 Benefits / Retirement	47,166	61,624	61,624	65,655	65,655	
011-1812-411-61-40-000000 Benefits / Unemployment tax	117	1,296	1,296	1,989	1,989	
011-1812-411-61-46-000000 Benefits / Workers' comp-	16,757	14,644	14,644	15,883	15,883	
011-1812-411-61-50-000000 Benefits / Health cost	63,572	140,352	140,352	138,348	138,348	
011-1812-411-61-52-000000 Benefits / Life insurance	340	569	569	625	625	
011-1812-411-61-53-000000 Benefits / Retiree health ins (ARC)	5,541	5,541	5,541	5,541	5,541	
<b>61</b>	<b>173,999</b>	<b>279,164</b>	<b>279,164</b>	<b>286,375</b>	<b>286,375</b>	<b>-</b>
011-1812-413-62-04-000000 Supplies / Operating	1,266	2,500	560	2,500	2,500	
011-1812-413-62-12-000000 Supplies / Small tools/minor equip-	10,348	10,000	9,719	10,000	10,000	
011-1812-413-62-14-000000 Supplies / Janitorial	2,429	2,000	1,900	2,000	2,000	
011-1812-413-62-18-000000 Supplies / Clothing & uniform	4,706	5,922	4,829	7,922	7,922	
011-1812-413-62-20-000000 Supplies / Chemical	39	1,500	125	1,500	1,500	
<b>62</b>	<b>18,788</b>	<b>21,922</b>	<b>17,133</b>	<b>23,922</b>	<b>23,922</b>	<b>-</b>
011-1812-414-63-60-000000 Other services & charges / Special events	3,758	4,000	4,000	4,000	4,000	
011-1812-414-63-64-000000 Other services & charges / Training	-	500	500	500	500	
011-1812-414-63-65-000000 Other services & charges / Travel	-	2,750	1,200	2,750	2,750	
011-1812-414-63-75-000000 Other services & charges / Rental-general depr- fund	57,463	57,463	57,468	49,963	39,900	
011-1812-414-63-99-000000 Other services & charges / Miscellaneous	150	150	150	150	150	
<b>63</b>	<b>61,371</b>	<b>64,863</b>	<b>63,318</b>	<b>57,363</b>	<b>47,300</b>	<b>-</b>
011-1812-415-65-08-000000 Maintenance / Equipment	1,267	1,500	1,218	1,500	1,500	
011-1812-415-65-10-000000 Maintenance / Facilities	22,488	18,000	17,000	18,000	18,000	
011-1812-415-65-12-000000 Maintenance / Land	-	-	-	-	-	
011-1812-415-65-16-000000 Maintenance / Vehicles	18,167	13,800	9,891	13,800	13,800	
011-1812-415-65-17-000000 Maintenance / Fuel & lubricants	29,474	22,444	24,700	27,612	27,612	
<b>65</b>	<b>71,396</b>	<b>55,744</b>	<b>52,809</b>	<b>60,912</b>	<b>60,912</b>	<b>-</b>
011-1812-416-66-14-000000 Capital outlay / Vehicles	49,199	49,200	49,200	90,300	20,300	
011-1812-416-66-20-000000 Capital outlay / Equipment	-	15,795	15,795	-	-	
<b>66</b>	<b>49,199</b>	<b>64,995</b>	<b>64,995</b>	<b>90,300</b>	<b>20,300</b>	<b>-</b>

2025

011-1812 Building maintenance

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1812-413-67-20-000000 Non-Capital Outlay / Machinery and Equipment 67	-	8,400	8,400	-	-	-
	-	<b>8,400</b>	<b>8,400</b>	-	-	-
<b>011-1812 Building Maintenance</b>	<b>\$ 917,112</b>	<b>\$ 1,215,843</b>	<b>\$ 1,081,419</b>	<b>\$ 1,281,413</b>	<b>\$ 1,201,350</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Building Maintenance	1			Parks Maintenance Supervisor		\$ 26.4225	\$ 54,959
	<u>1</u>						<u>54,959</u>
Building Maintenance		1		Journey Electrician		19.4291	40,413
<b>Building Maintenance</b>		<b>1</b>		<b>Journey Electrician</b>	<b>NEW - CM RECOMM</b>	<b>19.4293</b>	<b>40,413</b>
Building Maintenance		1		HVAC Systems Technician		16.8833	35,117
Building Maintenance		1		HVAC Systems Technician		16.8833	35,117
Building Maintenance		1		HVAC Foreman		19.5446	40,653
Building Maintenance		1		Master Electrician		25.4297	52,894
Building Maintenance		1		Master Electrician		25.2907	52,605
Building Maintenance		1		Designer/Fabricator		20.5218	42,685
Building Maintenance		1		Sculpture/Fabricator		19.1225	39,775
Building Maintenance		1		Trades Helper Supervisor		17.5994	36,607
Building Maintenance		1		Trades Helper Supervisor		16.8833	35,117
Building Maintenance		1		Trades Helper I		15.9162	33,106
Building Maintenance		1		Trades Helper I		15.9162	33,106
Building Maintenance		1		Trades Helper I		15.6042	32,457
Building Maintenance		1		Trades Helper I		15.6042	32,457
Building Maintenance		1		Master Plumber		24.9312	51,857
Building Maintenance				On Call Duty Pay			25,200
		<u>16</u>					<u>659,577</u>
				LONGEVITY PAY			14,525
				OVERTIME			33,000
				TELEPHONE			480
							<u>48,005</u>
<b>CURRENT POSITIONS</b>		<b>17</b>					<b>\$ 762,541</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT: BUILDING MAINTENANCE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet SHORTAGE REQUEST	City Manager Recomm GENERAL FUND      DEPRECIATION FUND	
R	PK2505	2008 FORD E-350 CARGO VAN	1 TON CARGO VAN GAS	50,000	8	0.15	\$ 7,188	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 20,300	\$ 20,300	
N		NEW ADDITION	3/4 TON RC UTILITY SERVICE BODY DIESEL	70,000	8	0.15	\$ 10,063				NO			
				<b>\$ 120,000</b>			<b>\$ 17,250</b>					<b>\$ -</b>	<b>\$ -</b>	
												<b>\$ 20,300</b>	<b>\$ 20,300</b>	<b>\$ -</b>

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15





**Mission Statement:**  
The mission of the Building Maintenance Division is to systematically plan and schedule facility and building maintenance to safeguard our capital investment, extend the useful life of the facilities, promote health and safety, and provide an appropriate environment for all that utilize the facilities.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 542,360	\$ 689,184	\$ 720,755	\$ 595,600	\$ 762,541	\$ 762,541	\$ 762,541	\$ 762,541	\$ 762,541	\$ 762,541	\$ 762,541
Employee Benefits	173,999	274,050	279,164	279,164	286,375	286,375	286,375	286,375	286,375	286,375	286,375
Supplies	18,788	21,922	21,922	17,133	23,922	23,922	23,922	23,922	23,922	23,922	23,922
Other Services and Charges	61,371	64,863	64,863	63,318	57,363	47,300	57,363	57,363	57,363	57,363	57,363
Maintenance	71,396	55,744	55,744	52,809	60,912	60,912	60,912	60,912	60,912	60,912	60,912
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	867,913	1,105,763	1,142,448	1,008,024	1,191,113	1,181,050	1,191,113	1,191,113	1,191,113	1,191,113	1,191,113
Capital Outlay	49,199	73,395	73,395	73,395	90,300	20,300	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 917,112</b>	<b>\$ 1,179,158</b>	<b>\$ 1,215,843</b>	<b>\$ 1,081,419</b>	<b>\$ 1,281,413</b>	<b>\$ 1,201,350</b>	<b>\$ 1,191,113</b>	<b>\$ 1,191,113</b>	<b>\$ 1,191,113</b>	<b>\$ 1,191,113</b>	<b>\$ 1,191,113</b>
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	12	15	15	12	16	16	16	16	16	16	16
<b>Total Positions Authorized</b>	<b>13</b>	<b>16</b>	<b>16</b>	<b>13</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>

**Contact Us:**  
Sergio Saldana  
Park Manager:  
Construction  
1000 S. Ware Road  
McAllen, TX 78501  
(956) 681-3333

**MAJOR FY 24-25 GOALS**

1. Create an HVAC Tracking system for repairs and replacements. Begin with Parks and Recreation Facilities.
2. Continue reducing deferred maintenance backlog by 6%
3. Upgrade 2 rental pavilions to LED lighting:

# Building Maintenance

[www.mcallen.net/parks](http://www.mcallen.net/parks)

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	12	16	13	16
Total facilities maintained	60	60	60	60
Department Expenditures	\$ 917,112	\$ 1,179,158	\$ 1,016,880	\$ 1,201,350
<b>Outputs:</b>				
Number A/C jobs completed	285	160	200	225
Number of electrical jobs completed	291	200	280	250
Other building maintenance jobs completed	557	400	464	400
Total Work Order Labor Hours	5,090	2,000	3,680	3,500
<b>Effectiveness Measures:</b>				
Average time to complete work order	4.5hr	3hrs	4hrs	4hrs
<b>Efficiency Measures:</b>				
Average Number of work orders per full time employee	94.42	47.50	72.62	54.69
Department expenditures per capita	\$ 6.29	\$ 8.02	\$ 6.89	\$ 8.04
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

This Division performs minor maintenance and repair services including structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance for all City Facilities. Building Maintenance Department is housed in the Parks & Recreation Department Office.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Development Center</u>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>		-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ 46,588	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	\$ -
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$ 15,800					\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$ 61,046					\$ -		\$ -	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$ 18,500					\$ -		\$ -	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							-		-	
<b>Total Non - Capital Outlay</b>							3,250		3,250	
<b>TOTAL</b>		\$ 141,934					\$ 3,250		\$ 3,250	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Development Center

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Development Center

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Replacement of furniture for public	2,500	1	2,500	1	2,500	Replacement of broken damaged chairs conference rooms/public spaces interior way finding signage
Directional signage	750	1	750	1	750	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,250		\$ 3,250	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 3,250		\$ 3,250	
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2025  
011-1822 Development center

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-1822-411-60-02-000000 Compensation / Non-exempt	27,445	28,138	26,162	28,138	28,138	
011-1822-411-60-10-000000 Compensation / Overtime	709	3,500	-	3,500	3,500	
011-1822-411-60-18-000000 Compensation / Longevity Pay	-	1,822	1,575	1,750	1,750	
60	<b>28,154</b>	<b>33,460</b>	<b>27,737</b>	<b>33,388</b>	<b>33,388</b>	-
011-1822-411-61-30-000000 Benefits / Social security	2,143	2,560	2,560	2,554	2,554	
011-1822-411-61-36-000000 Benefits / Retirement	2,379	2,861	2,861	2,875	2,875	
011-1822-411-61-40-000000 Benefits / Unemployment tax	9	81	81	117	117	
011-1822-411-61-46-000000 Benefits / Workers' comp-	796	643	643	594	594	
011-1822-411-61-50-000000 Benefits / Health cost	4,920	6,780	6,780	6,780	6,780	
011-1822-411-61-52-000000 Benefits / Life insurance	20	24	24	24	24	
011-1822-411-61-53-000000 Benefits / Retiree health ins (ARC)	256	256	256	256	256	
61	<b>10,523</b>	<b>13,205</b>	<b>13,205</b>	<b>13,201</b>	<b>13,201</b>	-
011-1822-413-62-04-000000 Supplies / Operating	205	500	500	500	500	
011-1822-413-62-14-000000 Supplies / Janitorial	13,219	13,300	11,855	13,300	13,300	
011-1822-413-62-18-000000 Supplies / Clothing & uniform	357	2,000	2,000	2,000	2,000	
62	<b>13,781</b>	<b>15,800</b>	<b>14,355</b>	<b>15,800</b>	<b>15,800</b>	-
011-1822-414-63-45-000000 Other services & charges / Professional	910	-	588	-	-	
011-1822-414-63-52-000000 Other services & charges / Rental & contractual	16,829	25,400	20,884	25,400	25,400	
011-1822-414-63-67-000000 Other services & charges / Utilities - electricity	27,594	25,446	31,086	25,446	25,446	
011-1822-414-63-70-000000 Other services & charges / Utilities-water	8,893	10,200	9,000	10,200	10,200	
011-1822-414-63-99-000000 Other services & charges / Miscellaneous	15	-	36	-	-	
63	<b>54,241</b>	<b>61,046</b>	<b>61,594</b>	<b>61,046</b>	<b>61,046</b>	-
011-1822-415-65-10-000000 Maintenance / Facilities	20,953	18,500	17,199	18,500	18,500	
65	<b>20,953</b>	<b>18,500</b>	<b>17,199</b>	<b>18,500</b>	<b>18,500</b>	-
011-1822-416-66-20-000000 Capital outlay / Equipment	-	26,000	26,000	-	-	
66	<b>-</b>	<b>26,000</b>	<b>26,000</b>	<b>-</b>	<b>-</b>	-
011-1822-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	4,500	4,500	3,250	3,250	
011-1822-413-67-30-000000 Non-Capital Outlay / Improvements	16,900	-	-	-	-	
67	<b>16,900</b>	<b>4,500</b>	<b>4,500</b>	<b>3,250</b>	<b>3,250</b>	-
<b>011-1822 Development Center</b>	<b>\$ 144,552</b>	<b>\$ 172,511</b>	<b>\$ 164,590</b>	<b>\$ 145,184</b>	<b>\$ 145,184</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Development Center		1		Custodian		\$ 13.5278	\$ 28,138
		<u>1</u>					<u>28,138</u>
				LONGEVITY PAY			1,750
				OVERTIME			<u>3,500</u>
							<b>5,250</b>
<b>CURRENT POSITIONS</b>		<b>1</b>					<b>\$ 33,388</b>







**Mission Statement:**

Our mission is to provide a One-Stop-Shop for those who do business with the City.

**Contact Us:**

Eduardo Mendoza  
 City Engineer  
 311 N. 15th  
 McAllen, Tx 78501  
 (956) 681-1150

**Description:**

This department was created in order to facilitate the process for the citizens and those who conduct business with the City of Mcallen.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 28,154	\$ 30,818	\$ 33,460	\$ 27,737	\$ 33,388	\$ 33,388	\$ 33,388	\$ 33,388	\$ 33,388	\$ 33,388	\$ 33,388
Employee Benefits	10,523	12,777	13,205	13,205	13,201	13,201	13,201	13,201	13,201	13,201	13,201
Supplies	13,781	15,800	15,800	14,355	15,800	15,800	15,800	15,800	15,800	15,800	15,800
Other Services and Charges	54,241	61,046	61,046	61,594	61,046	61,046	61,046	61,046	61,046	61,046	61,046
Maintenance	20,953	18,500	18,500	17,199	18,500	18,500	18,500	18,500	18,500	18,500	18,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	127,652	138,941	142,011	134,090	141,934	141,934	141,934	141,934	141,934	141,934	141,934
Capital Outlay	16,900	30,500	30,500	30,500	3,250	3,250	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 144,552</b>	<b>\$ 169,441</b>	<b>\$ 172,511</b>	<b>\$ 164,590</b>	<b>\$ 145,184</b>	<b>\$ 145,184</b>	<b>\$ 141,934</b>	<b>\$ 141,934</b>	<b>\$ 141,934</b>	<b>\$ 141,934</b>	<b>\$ 141,934</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**MAJOR FY 24-25 GOALS**

1. Maintain overall appearance of facility to promote a customer friendly environment for development and businesses.

**City of McAllen, Texas  
Public Safety  
Summary**

	<b>Actual 22-23</b>	<b>Original Budget 23-24</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Mgr Recomm 24-25</b>	<b>Four Year Plan</b>			
							<b>25-26</b>	<b>26-27</b>	<b>27-28</b>	<b>28-29</b>
<b>BY DEPARTMENT</b>										
Police	\$ 38,820,599	\$ 42,060,203	42,428,347	42,617,736	44,596,584	44,227,684	44,995,425	45,091,507	45,188,401	45,288,552
Animal Care Services	410,982	468,735	482,655	468,429	569,169	538,719	518,709	518,709	518,709	518,709
Radio Shop	720,213	905,759	926,593	926,593	2,590,644	898,945	876,944	876,944	876,944	876,944
Fire	24,045,770	25,131,142	25,521,039	26,096,280	29,009,292	26,619,019	28,027,094	28,360,940	28,934,563	28,449,563
Emergency Medical Services	521,666	300,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
Traffic Operations	2,620,427	2,836,796	2,914,823	2,686,752	3,233,804	3,106,804	2,911,349	2,911,349	2,911,349	2,911,349
Building Code Compliance	1,279,586	1,671,425	1,729,255	1,662,260	1,776,735	1,776,735	1,691,935	1,691,735	1,691,735	1,691,735
<b>TOTAL</b>	<b>\$ 68,419,246</b>	<b>\$ 73,374,060</b>	<b>\$ 76,102,712</b>	<b>\$ 76,558,050</b>	<b>\$ 83,876,227</b>	<b>\$ 79,267,905</b>	<b>\$ 81,121,455</b>	<b>\$ 81,551,183</b>	<b>\$ 82,221,700</b>	<b>\$ 81,836,851</b>
<b>BY EXPENSE GROUP</b>										
Personnel Services										
Salaries and Wages	\$ 44,876,294	\$ 47,187,077	\$ 47,704,422	\$ 47,893,054	\$ 50,580,266	\$ 49,951,657	\$ 51,843,822	\$ 52,602,434	\$ 52,904,994	\$ 52,974,106
Employee Benefits	13,478,864	16,253,903	16,337,681	16,338,596	17,177,109	16,881,200	17,498,084	17,710,125	17,839,457	17,870,496
Supplies	1,307,532	957,758	942,993	1,004,788	995,936	983,005	1,016,636	1,044,736	1,051,886	1,051,886
Other Services and Charges	4,259,631	4,327,402	6,127,402	6,131,266	6,312,882	6,145,611	6,325,132	6,345,882	6,384,682	6,384,682
Maintenance and Repair Services	3,459,161	2,946,016	2,928,419	3,388,188	3,458,981	3,395,779	3,475,981	3,499,981	3,555,681	3,555,681
Capital Outlay	1,037,763	1,701,904	2,061,795	1,802,157	5,351,053	1,910,653	961,800	348,025	485,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 68,419,246</b>	<b>\$ 73,374,060</b>	<b>\$ 76,102,712</b>	<b>\$ 76,558,050</b>	<b>\$ 83,876,227</b>	<b>\$ 79,267,905</b>	<b>\$ 81,121,455</b>	<b>\$ 81,551,183</b>	<b>\$ 82,221,700</b>	<b>\$ 81,836,851</b>
<b>PERSONNEL</b>										
Police	399	446	446	446	446	446	463	465	467	467
Animal Control	7	7	7	7	7	7	7	7	7	7
Radio Shop	5	5	5	5	6	6	6	6	6	6
Fire	198	205	205	206	220	207	220	220	220	225
Emergency Medical Services	-	-	-	-	-	-	-	-	-	-
Traffic Operations	32	37	37	36	37	37	37	37	37	39
Building Code Compliance	21	25	25	25	25	25	25	25	25	25
<b>TOTAL PERSONNEL</b>	<b>662</b>	<b>725</b>	<b>725</b>	<b>725</b>	<b>741</b>	<b>728</b>	<b>758</b>	<b>760</b>	<b>762</b>	<b>769</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Police</b>		BASELINE				CBA	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	-
2. CBA 5% Pay Increase			1,091,737	-	-	202,342	1,294,079	-	-	As Per Collective Bargaining Agreement <b>(Added to Baseline)</b>
3. CBA Vacation Leave Buyback			160,000	-	-	29,691	189,691	-	-	As Per Collective Bargaining Agreement <b>(Added to Baseline)</b>
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>			<b>\$ 39,983,936</b>	<b>\$ 1,251,737</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 232,033</b>	<b>\$ 1,483,770</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>			<b>\$ 411,091</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>			<b>\$ 1,571,169</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>MAINTENANCE</b>										
1.	Computer software/hardware							24,376	24,376	DUE TO INCREASES IN THE RENEWAL COSTS FOR THE MAINTENANCE OF COMPUTERS/SOFTWARE
2.	Facilities							115,080	115,080	DUE TO INCREASES IN LABOR AND MATERIALS COSTS FOR THE MAINTENANCE OF FACILITIES
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>			<b>\$ 1,635,421</b>					<b>\$ 139,456</b>	<b>\$ 139,456</b>	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>								<b>717,191</b>	<b>348,291</b>	
<b>Total Non - Capital Outlay</b>								<b>138,320</b>	<b>138,320</b>	
<b>TOTAL</b>			<b>\$ 43,601,617</b>					<b>\$ 994,967</b>	<b>\$ 626,067</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Police

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Radio Communications System Payment	245,000	1	245,000	1	245,000	Replace End of Life Radio Communications System.
Crime Prevention Materials/Supplies	5,000	1	5,000	1	5,000	Community Crime Prevention Materials.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 250,000		\$ 250,000	

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
NICE System Upgrade	32,798	1	32,798	1	32,798	Required Voice Recording System Upgrade.
Compass COMM System Upgrade	65,493	1	65,493	1	65,493	Required GPS System Upgrade.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 98,291		\$ 98,291	

		DEPT REQUEST		CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Vehicle Shortage	368,900	1	368,900		-	Various vehicle shortages. Fleet Request.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 368,900		\$ -	

		DEPT REQUEST		CM RECOMM		
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 717,191		\$ 348,291	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Police

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Chairs	500	16	8,000	16	8,000	Replace End of Life Equipment.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 8,000		\$ 8,000	

<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
K-9 Training Sleeves	200	8	1,600	8	1,600	Replace End of Life Equipment.
K-9 Collapsible Dog Crates	900	2	1,800	2	1,800	Replace End of Life Equipment.
K-9 Vests	145	12	1,740	12	1,740	Replace End of Life Equipment.
K-9 Unit Heat Alarms	1,100	12	13,200	12	13,200	Replace End of Life Equipment.
K-9 Unit Containers	3,600	2	7,200	2	7,200	Replace End of Life Equipment.
<b>TOTAL</b>			\$ 25,540		\$ 25,540	

<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
FARO Power Station	1,999	2	3,998	2	3,998	Required Accident Reconstruction Equipment.
FARO 3D Scale Bars	2,550	1	2,550	1	2,550	Required Accident Reconstruction Equipment.
Motocycle Radar Systems	3,375	8	27,000	8	27,000	Replace End of Life Equipment.
Intersection Cameras	2,226	32	71,232	32	71,232	Replace End of Life Camera Equipment.
			-		-	
<b>TOTAL</b>			\$ 104,780		\$ 104,780	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 138,320</b>		<b>\$ 138,320</b>	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2002-421-60-01-000000 Compensation / Exempt	955,460	869,725	869,725	880,667	880,667	
011-2002-421-60-02-000000 Compensation / Non-exempt	4,126,812	4,775,306	4,775,306	4,845,190	4,845,190	
011-2002-421-60-08-000000 Compensation / Police & fire	19,713,500	21,555,361	21,555,361	22,685,129	22,685,129	
011-2002-421-60-10-000000 Compensation / Overtime	1,478,555	760,000	760,000	760,000	760,000	
011-2002-421-60-12-000000 Compensation / Holiday pay	418,020	450,000	450,000	450,000	450,000	
011-2002-421-60-14-000000 Compensation / Car allowance	7,800	7,800	7,800	7,800	7,800	
011-2002-421-60-15-000000 Compensation/Certification	99,232	751,322	751,322	735,972	735,972	
011-2002-421-60-18-000000 Compensation / Longevity Pay	-	152,400	152,400	166,925	166,925	
60	<b>26,799,379</b>	<b>29,321,914</b>	<b>29,321,914</b>	<b>30,531,683</b>	<b>30,531,683</b>	-
011-2002-421-61-30-000000 Benefits / Social security	1,966,760	2,243,127	2,243,127	2,334,563	2,334,563	
011-2002-421-61-36-000000 Benefits / Retirement	2,264,629	2,507,024	2,507,024	2,627,528	2,627,528	
011-2002-421-61-40-000000 Benefits / Unemployment tax	3,991	36,126	36,126	52,182	52,182	
011-2002-421-61-46-000000 Benefits / Workers' comp-	495,085	536,152	536,152	518,692	518,692	
011-2002-421-61-50-000000 Benefits / Health cost	2,367,857	3,581,136	3,581,136	3,625,056	3,625,056	
011-2002-421-61-52-000000 Benefits / Life insurance	13,446	22,935	22,935	23,660	23,660	
011-2002-421-61-53-000000 Benefits / Retiree health ins (ARC)	225,572	225,572	225,572	225,572	225,572	
011-2002-421-61-54-000000 Benefits / Police retiree health ins subsidy	36,004	45,000	45,000	45,000	45,000	
011-2002-421-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	<b>7,373,344</b>	<b>9,197,072</b>	<b>9,197,072</b>	<b>9,452,253</b>	<b>9,452,253</b>	-
011-2002-423-62-02-000000 Supplies / Office	57,962	48,000	42,500	48,000	48,000	
011-2002-423-62-04-000000 Supplies / Operating	216,179	122,900	145,191	122,900	122,900	
011-2002-423-62-14-000000 Supplies / Janitorial	68,193	33,850	49,500	33,850	33,850	
011-2002-423-62-16-000000 Supplies / Photocopier	16,661	11,000	10,500	11,000	11,000	
011-2002-423-62-18-000000 Supplies / Clothing & uniform	240,646	96,941	70,000	96,941	96,941	
011-2002-423-62-46-000000 Supplies / Consumable	137,726	93,000	88,000	93,000	93,000	
011-2002-423-62-99-000000 Supplies / Other	12,557	5,400	5,400	5,400	5,400	
62	<b>749,926</b>	<b>411,091</b>	<b>411,091</b>	<b>411,091</b>	<b>411,091</b>	-
011-2002-424-63-02-000000 Other services & charges / Advertising	-	1,500	2,720	1,500	1,500	
011-2002-424-63-14-000000 Other services & charges / Dues & subscription	10,907	6,080	6,080	6,080	6,080	
011-2002-424-63-23-000000 Other services & charges / Online svc/network	70,997	60,000	61,280	60,000	60,000	
011-2002-424-63-35-000000 Other services & charges / Laundry	42,756	50,000	35,000	50,000	50,000	
011-2002-424-63-40-000000 Other services & charges / Medical	40,818	24,600	25,100	24,600	24,600	
011-2002-424-63-44-000000 Other services & charges / Printing	8,505	10,000	10,000	10,000	10,000	
011-2002-424-63-45-000000 Other services & charges / Professional	31,930	50,000	30,000	50,000	50,000	
011-2002-424-63-50-000000 Other services & charges / Rental-equipment	-	1,000	1,000	1,000	1,000	
011-2002-424-63-51-000000 Other services & charges / Rental-Photocopier	21,918	25,000	25,000	25,000	25,000	
011-2002-424-63-52-000000 Other services & charges / Rental & contractual	62,178	41,000	63,000	41,000	41,000	
011-2002-424-63-60-000000 Other services & charges / Special events	5,682	6,000	6,000	6,000	6,000	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2002-424-63-62-000000 Other services & charges / Special service	-	5,000	5,000	5,000	5,000	
011-2002-424-63-64-000000 Other services & charges / Training	108,245	95,000	100,000	95,000	95,000	
011-2002-424-63-65-000000 Other services & charges / Travel	30,781	18,000	25,000	18,000	18,000	
011-2002-424-63-67-000000 Other services & charges / Utilities - electricity	224,887	245,849	246,845	245,849	245,849	
011-2002-424-63-68-000000 Other services & charges / Utilities-gas	-	3,000	3,000	3,000	3,000	
011-2002-424-63-69-000000 Other services & charges / Utilities-telephone	24,868	36,190	36,190	36,190	36,190	
011-2002-424-63-70-000000 Other services & charges / Utilities-water	35,909	40,000	40,000	40,000	40,000	
011-2002-424-63-75-000000 Other services & charges / Rental-depreciation fund	833,350	904,563	904,563	821,950	821,950	
011-2002-424-63-78-000000 Other services & charges / Training-court mandated	4,460	6,000	4,000	6,000	6,000	
011-2002-424-63-91-000000 Other services & charges / Educational refund	262	15,000	15,000	15,000	15,000	
011-2002-424-63-99-000000 Other services & charges / Miscellaneous	9,010	10,000	10,000	10,000	10,000	
<b>63</b>	<b>1,567,462</b>	<b>1,653,782</b>	<b>1,654,778</b>	<b>1,571,169</b>	<b>1,571,169</b>	
011-2002-425-65-04-000000 Maintenance / Computer/software	275,839	280,000	280,000	304,376	304,376	
011-2002-425-65-08-000000 Maintenance / Equipment	52,279	30,000	30,000	30,000	30,000	
011-2002-425-65-10-000000 Maintenance / Facilities	289,484	134,920	250,000	250,000	250,000	
011-2002-425-65-16-000000 Maintenance / Vehicles	600,171	522,400	522,400	522,400	522,400	
011-2002-425-65-17-000000 Maintenance / Fuel & lubricants	622,000	548,244	621,557	668,101	668,101	
<b>65</b>	<b>1,839,774</b>	<b>1,515,564</b>	<b>1,703,957</b>	<b>1,774,877</b>	<b>1,774,877</b>	<b>-</b>
011-2002-426-66-14-000000 Capital outlay / Vehicles	-	-	-	368,900	-	
011-2002-426-66-20-000000 Capital outlay / Equipment	75,501	263,990	263,990	250,000	250,000	
011-2002-426-66-22-000000 Capital outlay / Computer-hardware	142,965	-	-	98,291	98,291	
011-2002-426-66-60-000000 Capital outlay / SBITA	96,055	-	-	-	-	
<b>66</b>	<b>314,521</b>	<b>263,990</b>	<b>263,990</b>	<b>717,191</b>	<b>348,291</b>	<b>-</b>
011-2002-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	8,000	8,000	
011-2002-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	50,817	53,793	53,793	130,320	130,320	
011-2002-423-67-22-000000 Non-Capital Outlay / Computer Equipment	122,790	11,141	11,141	-	-	
<b>67</b>	<b>173,606</b>	<b>64,934</b>	<b>64,934</b>	<b>138,320</b>	<b>138,320</b>	<b>-</b>
011-2002-429-78-01-000000 Disaster Exp/ COVID-19	638	-	-	-	-	
011-2002-429-78-02-000000 Disaster Exp/Hurricane/Windstorm	1,950	-	-	-	-	
<b>78</b>	<b>2,588</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-2002 Police</b>	<b>\$ 38,820,599</b>	<b>\$ 42,428,347</b>	<b>\$ 42,617,736</b>	<b>\$ 44,596,584</b>	<b>\$ 44,227,684</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police	1			Police Chief		\$ 78.0370	\$ 162,317
Police	1			Crime Records System Admin		32.8972	68,426
Police	1			Crime Statistician		24.9444	51,884
Police	1			Emergency Communications Manager		30.9287	64,332
Police	1			IT Web Technician - Police		25.6374	53,326
Police	1			Police Dept Administrator		38.0001	79,040
Police	1			Assistant Chief of Police		63.2333	131,525
Police	1			Assistant Chief of Police		64.8598	134,908
Police	1			Assistant Chief of Police		64.8598	134,908
	<u>9</u>						<u>880,667</u>
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		48.3252	100,516
Police		1		Police Lieutenant		47.1083	97,985
Police		1		Police Lieutenant		45.8192	95,304
Police		1		Police Lieutenant		45.8192	95,304
Police		1		Police Lieutenant		44.9878	93,575
		<u>11</u>					<u>1,085,783</u>
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5541	90,593
Police		1		Police Sergeant		43.5301	90,543



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.5301	90,543
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		43.4577	90,392
Police		1		Police Sergeant		41.9517	87,260
Police		1		Police Sergeant		41.9517	87,260
Police		1		Police Sergeant		41.8915	87,134
Police		1		Police Sergeant		40.9638	85,205
Police		1		Police Sergeant		40.3132	83,851
Police		1		Police Sergeant		40.3132	83,851
Police		1		Police Sergeant		39.6747	82,523
Police		1		Police Sergeant		39.6747	82,523
Police		1		Police Sergeant		39.3252	81,796
Police		1		Police Sergeant		39.3252	81,796
		<b>39</b>					<b>3,468,080</b>
Police		1		Police Officer III		37.2890	77,561
Police		1		Police Officer III		37.2890	77,561
Police		1		Police Officer III		37.2890	77,561
Police		1		Police Officer III		37.2890	77,561



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		35.6264	74,103
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.6986	72,173
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820
Police		1		Police Officer III		34.0480	70,820













**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
<b>COLLECTIVE BARGAINING AGREEMENT</b>		3		ASSISTANT CHIEF OF POLICE			\$ 401,342
					<b>EXEMPT</b>		<b>401,342</b>
		11		LIEUTENANT			1,085,783
		39		SERGEANT			3,468,080
		<u>248</u>		POLICE OFFICER			<u>16,879,529</u>
					<b>CIVIL SERVICE</b>		<b>21,433,392</b>
					<b>CBA ADDITIONAL PAY</b>		<b>1,251,737 735,972</b>
<b>TOTAL POSITIONS</b>		<b>301</b>			<b>TOTAL COLLECTIVE BARGAINING</b>		<b>23,822,443</b>

Police	<u>1</u>		Administrative Assistant	18.1805		<u>37,815</u>
	<b>1</b>					<b>37,815</b>

Police	<u>1</u>		Apprentice Auto Mechanic	15.6168		<u>32,483</u>
	<b>1</b>					<b>32,483</b>

Police	1		Community Service Specialist	17.4693		36,336
Police	1		Community Service Specialist	16.3142		33,934
Police	1		Community Service Specialist	16.0878		33,463
Police	1		Community Service Specialist	15.7035		32,663
Police	1		Community Service Specialist	15.7035		32,663
Police	1		Community Service Specialist	15.6039		32,456
Police	1		Community Service Specialist	15.5604		32,366
Police	1		Community Service Specialist	15.5494		32,343
Police	1		Community Service Specialist	15.4763		32,191
Police	1		Community Service Specialist	15.4437		32,123
Police	1		Community Service Specialist	15.3136		31,852

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
Police		1		Community Service Specialist		15.3136	31,852
		<b>29</b>					<b>935,730</b>
Police		1		Crime Victim Liaison		18.9821	39,483
		<b>1</b>					<b>39,483</b>
Police		1		Custodian		14.2007	29,537
Police		1		Custodian		13.1361	27,323
Police		1		Custodian		13.1361	27,323
Police		1		Custodian		13.1361	27,323
Police		1		Custodian		13.1361	27,323
Police		1		Custodian		13.1361	27,323
		<b>6</b>					<b>166,153</b>
Police		1		Dentention Service Specialist		17.2695	35,921
Police		1		Dentention Service Specialist		16.9510	35,258
Police		1		Dentention Service Specialist		16.8498	35,048
Police		1		Dentention Service Specialist		16.6880	34,711

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police		1		Dentention Service Specialist		16.5492	34,422
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
Police		1		Dentention Service Specialist		16.0793	33,445
		<b>18</b>					<b>610,144</b>
Police		1		Emergency Comm Specialist		20.1588	41,930
Police		1		Emergency Comm Specialist		19.1513	39,835
Police		1		Emergency Comm Specialist		18.8374	39,182
Police		1		Emergency Comm Specialist		18.4394	38,354
Police		1		Emergency Comm Specialist		18.3811	38,233
Police		1		Emergency Comm Specialist		18.3177	38,101
Police		1		Emergency Comm Specialist		18.2464	37,953
Police		1		Emergency Comm Specialist		18.2464	37,953
Police		1		Emergency Comm Specialist		18.2464	37,953
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260
Police		1		Emergency Comm Specialist		17.9133	37,260



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police		1		Lead Emergency Comm Spec		20.5218	42,685
		<b>4</b>					<b>174,652</b>
Police		1		Maintenance Worker		14.1832	29,501
		<b>1</b>					<b>29,501</b>
Police		1		PC Specialist		19.6112	40,791
Police		1		PC Specialist		19.6112	40,791
		<b>2</b>					<b>81,583</b>
Police		1		Senior Administrative Clerk		17.4812	36,361
Police		1		Senior Administrative Clerk		17.0988	35,566
Police		1		Senior Administrative Clerk		17.0590	35,483
Police		1		Senior Administrative Clerk		17.0277	35,418
Police		1		Senior Administrative Clerk		16.9917	35,343
Police		1		Senior Administrative Clerk		16.8019	34,948
Police		1		Senior Administrative Clerk		16.7943	34,932
Police		1		Senior Administrative Clerk		16.4722	34,262
Police		1		Senior Administrative Clerk		16.4302	34,175
Police		1		Senior Administrative Clerk		16.2622	33,825
Police		1		Senior Administrative Clerk		16.0475	33,379
Police		1		Senior Administrative Clerk		15.9571	33,191
Police		1		Senior Administrative Clerk		15.7720	32,806
Police		1		Senior Administrative Clerk		15.7627	32,786
Police		1		Senior Administrative Clerk		15.5868	32,421
Police		1		Senior Administrative Clerk		15.5557	32,356
Police		1		Senior Administrative Clerk		15.4997	32,239
Police		1		Senior Administrative Clerk		15.4640	32,165
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
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**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
Police		1		Senior Administrative Clerk		15.3136	31,852
		<u>32</u>					<u>1,057,587</u>
<b>TOTAL NON-EXEMPT POSITIONS</b>		<b>139</b>					<b>4,845,190</b>
<b>TOTAL CERTIFIED POLICE</b>		<b>298</b>					<b>21,433,392</b>
<b>TOTAL EXEMPT POSITIONS</b>		<b>9</b>					<b>880,667</b>
				POLICE ADDITIONAL PAY			<b>735,972</b>
				OVERTIME			<b>760,000</b>
				LONGEVITY PAY			<b>166,925</b>
				HOLIDAY PAY			<b>450,000</b>
				CAR ALLOWANCE			<u><b>7,800</b></u>
<b>CURRENT POSITIONS</b>		<b>446</b>					<b>\$ 30,531,683</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT: POLICE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION								CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND	
R	M15	2018 HARLEY DAVIDSON POLICE M/C	POLICE MOTORCYCLE	30,000	5	0.15	\$ 6,900	YES	MEETS REPLACEMENT CRITERIA		YES	2,800		2,800	
R	M18	2018 HARLEY DAVIDSON POLICE M/C	POLICE MOTORCYCLE	30,000	5	0.15	\$ 6,900	YES	MEETS REPLACEMENT CRITERIA		YES	3,400		3,400	
R	PD0038	2012 CHEVROLET IMPALA	POLICE PKG'D SEDAN	45,000	8	0.15	\$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	18,600		18,600	
R	PD0047	2012 CHEVROLET IMPALA	POLICE PKG'D SEDAN	45,000	8	0.15	\$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	18,600		18,600	
R	PD0057	2011 CHEVROLET IMPALA	POLICE PKG'D SEDAN	45,000	8	0.15	\$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	24,000		24,000	
R	PD0080	2011 CHEVROLET IMPALA	POLICE PKG'D SEDAN	45,000	8	0.15	\$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	24,000		24,000	
R	PD0117	2016 CHEVROLET IMPALA	POLICE PKG'D SEDAN	45,000	8	0.15	\$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	16,500		16,500	
R	PD0941	2011 CHEVROLET IMPALA	POLICE PKG'D SEDAN	45,000	8	0.15	\$ 6,469	YES	MEETS REPLACEMENT CRITERIA		YES	24,000		24,000	
R	PD2093	2017 FORD EXPEDITION POLICE PACKAGED SSV	FULL-SIZE POLICE PACKAGED SUV	85,000	5	0.15	\$ 19,550	YES	MEETS REPLACEMENT CRITERIA		YES	59,000		59,000	
R	PD2094	2017 FORD EXPEDITION POLICE PACKAGED SSV	FULL-SIZE POLICE PACKAGED SUV	85,000	5	0.15	\$ 19,550	YES	MEETS REPLACEMENT CRITERIA		YES	59,000		59,000	
R	PD2098	2017 FORD EXPEDITION POLICE PACKAGED SSV	FULL-SIZE POLICE PACKAGED SUV	85,000	5	0.15	\$ 19,550	YES	MEETS REPLACEMENT CRITERIA		YES	59,000		59,000	
R	PD2136	2021 FORD EXPLORER POLICE INTERCEPTOR	MID-SIZE POLICE PACKAGED SUV	80,000	5	0.15	\$ 18,400	YES	MEETS REPLACEMENT CRITERIA		YES	60,000		60,000	
R	3 UNITS	HARLEY DAVIDSON POLICE MOTORCYCLES	POLICE MOTORCYCLES						678-6382-426-66-14-EC2426	\$ 90,000	YES				
R	4 UNITS	CHEVROLET IMPALAS	POLICE PKG'D SEDAN						678-6382-426-66-14-EC2428	\$ 154,000	YES				
R	5 UNITS	FORD EXPLORER POLICE INTERCEPTORS	FORD EXPLORER POLICE PKG'D SUV's						678-6382-426-66-14-EC2427	\$ 374,500	YES				
R	3 UNITS	HARLEY DAVIDSON POLICE MOTORCYCLES	POLICE MOTORCYCLES						678-6382-426-66-14-EC2315	\$ 81,900	YES				
R	6 UNITS	FORD EXPLORER POLICE INTERCEPTORS	FORD EXPLORER POLICE PKG'D SUV's						678-6382-426-66-14-EC2316	\$ 350,100	YES				
R	PD2008	2013 FORD F-150 EC	1/2 TON EC SB 2WD GAS						678-6382-426-66-14-EC2319	\$ 40,000	YES				
				\$ 665,000			\$ 129,663			\$ 1,090,500	\$ -	368,900	-	368,900	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15





**Mission Statement:**  
 The mission of the McAllen Police Department is to provide quality community oriented services and to enhance public safety and instill confidence of all citizens by partnerships with our citizens to prevent crime and enhance the quality of life throughout our community always treating people with dignity, fairness, and respect.

<b>Department Summary</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
<b>Expenditure Detail:</b>	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 26,799,379	\$ 29,005,095	\$ 29,321,914	\$ 29,321,914	\$ 30,531,683	\$ 30,531,683	\$ 31,465,060	\$ 31,534,172	\$ 31,603,284	\$ 31,672,396	
Employee Benefits	7,373,344	9,145,747	9,197,072	9,197,072	9,452,253	9,452,253	9,773,228	9,800,198	9,827,980	9,859,019	
Supplies	749,926	411,091	411,091	411,091	411,091	411,091	411,091	411,091	411,091	411,091	
Other Services and Charges	1,567,462	1,653,782	1,653,782	1,654,778	1,571,169	1,571,169	1,571,169	1,571,169	1,571,169	1,571,169	
Maintenance	1,839,774	1,515,564	1,515,564	1,703,957	1,774,877	1,774,877	1,774,877	1,774,877	1,774,877	1,774,877	
Disaster Expenses	2,588	-	-	-	-	-	-	-	-	-	
Operations Subtotal	38,332,472	41,731,279	42,099,423	42,288,812	43,741,073	43,741,073	44,995,425	45,091,507	45,188,401	45,288,552	
Capital Outlay	488,127	328,924	328,924	328,924	855,511	486,611	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 38,820,599</b>	<b>\$ 42,060,203</b>	<b>\$ 42,428,347</b>	<b>\$ 42,617,736</b>	<b>\$ 44,596,584</b>	<b>\$ 44,227,684</b>	<b>\$ 44,995,425</b>	<b>\$ 45,091,507</b>	<b>\$ 45,188,401</b>	<b>\$ 45,288,552</b>	
<b>PERSONNEL</b>											
Exempt	9	9	9	9	9	9	9	9	9	9	
Non-Exempt	122	139	139	139	139	139	141	143	145	145	
Civil Service	268	298	298	298	298	298	313	313	313	313	
<b>Total Positions Authorized</b>	<b>399</b>	<b>446</b>	<b>446</b>	<b>446</b>	<b>446</b>	<b>446</b>	<b>463</b>	<b>465</b>	<b>467</b>	<b>467</b>	

\*Additional 15 Civil Service positions in COPS Grant Fund

**Contact Us:**  
 Chief Victor Rodriguez  
 Police Chief  
 1601 N. Bicentennial Boulevard  
 McAllen, TX 78501  
 (956) 681-2000

**MAJOR FY 24-25 GOALS**

1. It shall be the goal of the McAllen Police Department to prevent crime through its patrol function.
2. When a crime occurs in the City of McAllen, it shall be the goal of the McAllen Police Department to identify person(s) responsible through its investigative function.
3. Upon identification of person(s) responsible for criminal activity in the City of McAllen, it shall be the goal of the McAllen Police Department to lawfully arrest the person(s) responsible.
4. Upon lawful arrest of person(s) responsible for criminal activity in the City of McAllen, it shall be the goal of the McAllen Police Department to effectively assist the prosecution of the person(s) responsible.
5. It shall be the goal of the McAllen Police Department to maintain the City of McAllen as a Safe City.
6. It shall be the goal of the McAllen Police Department to enhance public safety through development of multiagency workgroups at the TX RGV TAG/TTIC.
7. It shall be the goal of the McAllen Police Department to enhance public safety through development of department capacity to investigate electric technology laden crimes.
8. It shall be the goal of the McAllen Police Department to enhance public safety through development of a joint project with US DHS Secret Service for developing the South Texas Regional Task Force (STXRTF) by establishing a multiagency at the TX RGV TAG.
9. It shall be the goal of the McAllen Police Department to enhance public safety through the acquisition of major law enforcement equipment through the TX RGV TAG.
10. It shall be the goal of the McAllen Police Department to enhance public safety through the Design/Build of an Indoor Firearms Training Facility at the NW Police Community Network and Training Center.
11. It shall be the goal of the McAllen Police Department to enhance public safety through the Design/Build of Evidence Storage Facility at the McAllen Public Safety Building.

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of sworn personnel	302	317	317	317
Number of non-sworn personnel	144	144	144	144
Total number of authorized personnel	446	461	461	461
Estimated Population	145,730	147,522	147,522	149,337
Department Expenditures	\$ 38,820,599	\$ 42,060,203	\$ 42,617,736	\$ 44,227,684
<b>Outputs:</b>				
<b>TOTAL NIBRS Group A Offenses</b>	8,860	8,410	8,545	8,410
Calls for service	136,948	135,500	140,000	135,500
<b>Effectiveness Measures:</b>				
Average Call to Dispatch Response Time-Priority 1	2	2	2	2
Average Dispatch to Arrival Response Time-Priority 1	5	5	5	5
<b>Efficiency Measures:</b>				
Number of sworn personnel per 1000 population	2.1	2.1	2.1	2.1
Calls for service to budget ratio	\$ 277	\$ 310	\$ 303	\$ 315
Sworn personnel-to-calls for service ratio	460	427	442	427
Total police personnel-to-calls for service ratio	311	294	304	294
Number of non-sworn to sworn personnel	0.48	0.45	0.45	0.45
<b>NIBRS Group A Offenses per 1000 pop.</b>		57	58	56
<b>NIBRS Group A Offenses-to-budget ratio</b>	\$ 4,364	\$ 5,001	\$ 4,965	\$ 5,076
Number of calls for service per 1000 population	940	919	949	907
Department expenditures per capita	\$ 266	\$ 286	\$ 289	\$ 296
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
The McAllen Police Department, through 444 full time employees, provides 9-1-1 phone answering. Police and Fire radio dispatch services and all municipal police services for the City of McAllen.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Animal Care Services</u>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	HR Review	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	-	
<b>Total</b>		-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>											
1. Overtime				20,000	-	-	3,293	23,293		23,293	Overtime for AC Officers - for emergency response, emergent events, support for annual events including standby and holiday parade.
2.				-	-	-	-	-		-	
3.				-	-	-	-	-		-	
4.				-	-	-	-	-		-	
<b>Total Compensation &amp; Benefits</b>				\$ 359,085	\$ 20,000	\$ -	\$ -	\$ 3,293	\$ 23,293	\$ 23,293	
<b>SUPPLIES</b>											
1. Chemical								4,000		4,000	gloves, masks, PPE, Clorox, disinfectant, Wasp spray, OFF Insectant repellent
2. Clothing & uniform								6,020		6,020	\$120 per 1 Staff Uniform X 5 per year X 7 staff = \$4200.00 plus 1 pair \$200 - boots; \$60 - jackets embroidery; & Winterwear Knit Caps TOTAL= \$6020.
3.											
4.											
5.											
<b>Total Supplies</b>				\$ 12,755				\$ 10,020	\$ 10,020		
<b>OTHER SERVICES &amp; CHARGES</b>											
1. Training								7,000		7,000	\$1000 per year X 7 AC staff = \$7000.00
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Other Services &amp; Charges</b>				\$ 53,700				\$ 7,000	\$ 7,000		
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>				\$ 52,856				\$ -	\$ -		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								30,000	9,000		
<b>Total Non - Capital Outlay</b>								20,460	11,010		
<b>TOTAL</b>				\$ 478,396				\$ 90,773	\$ 60,323		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Animal Care Services

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Stainless Steel Dog Trailer	30,000	1	30,000	1	9,000	Multiple Kennel Animal Trailer for emergency response, transport and staging of animals as needed with Temperature Control System <b>A/C REPLACEMENT</b>
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 30,000		\$ 9,000	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>GRAND TOTAL</b>			\$ 30,000		\$ 9,000	

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Animal Care Services

<b>DEPT REQUEST</b>				<b>CM RECOMM</b>		
<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Verizon Reveal GPS Vehicle Tracking System	1,680	1	1,680	1	1,680	GPS Tracking for 7 AC Units (\$20 X 7 Units X 12 Months =\$1680)
Internet Subscription for ToughBooks	480	7	3,360	7	3,360	7 internet subscriptions for service on ToughBooks \$40 each
			-		-	(7 X \$40 X 12 months=\$3360)
			-		-	
			-		-	
<b>TOTAL</b>			\$ 5,040		\$ 5,040	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Toughbooks	3,000	3	9,000		-	Required for Animal Control Officer daily reporting / standby operations
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 9,000		\$ -	

<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Bee Suits	150	7	1,050	4	600	Required protective suit for bee abatement
Disposable Protective Hazmat Suits	25	50	1,250	50	1,250	Required for entering gross unsanitary premises or locations
Vehicle Mounted Bee Sprayer	1,500	2	3,000	2	3,000	Required equipment for bee abatement (145 cases in 6 months)
Pole Ketch Telescoping Animal Control Tool	130	7	910	7	910	Required for catching and keeping a safe distance from the animals
Bite Proof Animal Gloves	30	7	210	7	210	Required for bite protection while handling aggressive animals
<b>TOTAL</b>			\$ 6,420		\$ 5,970	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 20,460</b>		<b>\$ 11,010</b>	
--------------------	--	--	------------------	--	------------------	--

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2004-421-60-02-000000 Compensation / Non-exempt	237,558	249,085	249,085	248,408	248,408	
011-2004-421-60-10-000000 Compensation / Overtime	11,213	10,000	10,000	30,000	30,000	
011-2004-421-60-17-000000 Compensation / Telephone-Animal care services----	1,460	3,600	3,600	3,600	3,600	
011-2004-421-60-18-000000 Compensation / Longevity Pay	-	4,725	4,725	1,225	1,225	
<b>60</b>	<b>250,231</b>	<b>267,410</b>	<b>267,410</b>	<b>283,233</b>	<b>283,233</b>	<b>-</b>
011-2004-421-61-30-000000 Benefits / Social security	18,947	20,457	20,457	21,667	21,667	
011-2004-421-61-36-000000 Benefits / Retirement	21,160	22,863	22,863	24,386	24,386	
011-2004-421-61-40-000000 Benefits / Unemployment tax	68	567	567	819	819	
011-2004-421-61-46-000000 Benefits / Workers' comp-	3,324	2,484	2,484	2,688	2,688	
011-2004-421-61-50-000000 Benefits / Health cost	18,450	47,460	47,460	47,460	47,460	
011-2004-421-61-52-000000 Benefits / Life insurance	175	211	211	233	233	
011-2004-421-61-53-000000 Benefits / Retiree health ins (ARC)	1,892	1,892	1,892	1,892	1,892	
<b>61</b>	<b>64,016</b>	<b>95,934</b>	<b>95,934</b>	<b>99,145</b>	<b>99,145</b>	<b>-</b>
011-2004-423-62-18-000000 Supplies / Clothing & uniform	-	-	-	6,020	6,020	
011-2004-423-62-20-000000 Supplies / Chemical	-	-	-	4,000	4,000	
011-2004-423-62-04-000000 Supplies / Operating	13,500	12,755	12,755	12,755	12,755	
<b>62</b>	<b>13,500</b>	<b>12,755</b>	<b>12,755</b>	<b>22,775</b>	<b>22,775</b>	<b>-</b>
011-2004-424-63-64-000000 Other services & charges / Training	132	1,750	1,750	8,750	8,750	
011-2004-424-63-75-000000 Other services & charges / Rental-depreciation fund	25,688	51,750	51,750	51,750	51,750	
011-2004-424-63-99-000000 Other services & charges / Miscellaneous	90	200	200	200	200	
<b>63</b>	<b>25,910</b>	<b>53,700</b>	<b>53,700</b>	<b>60,700</b>	<b>60,700</b>	<b>-</b>
011-2004-425-65-16-000000 Maintenance / Vehicles	26,993	19,761	19,761	19,761	19,761	
011-2004-425-65-17-000000 Maintenance / Fuel & lubricants	30,333	33,095	18,869	33,095	33,095	
<b>65</b>	<b>57,326</b>	<b>52,856</b>	<b>38,630</b>	<b>52,856</b>	<b>52,856</b>	<b>-</b>
011-2004-426-66-20-000000 Capital outlay / Equipment	-	-	-	30,000	9,000	
<b>66</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>9,000</b>	<b>-</b>
011-2004-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	6,420	5,970	
011-2004-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	9,000	-	
011-2004-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	5,040	5,040	
<b>67</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,460</b>	<b>11,010</b>	<b>-</b>
<b>011-2004 Animal Control</b>	<b>\$ 410,983</b>	<b>\$ 482,655</b>	<b>\$ 468,429</b>	<b>\$ 569,169</b>	<b>\$ 538,719</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Animal Care Services		1		Working Supervisor		\$ 22.6253	\$ 47,061
		<u>1</u>					<u>47,061</u>
Animal Care Services		1		Animal Control Specialist		16.4049	34,122
Animal Care Services		1		Animal Control Specialist		16.0793	33,445
Animal Care Services		1		Animal Control Specialist		16.0793	33,445
Animal Care Services		1		Animal Control Specialist		16.0793	33,445
Animal Care Services		1		Animal Control Specialist		16.0793	33,445
Animal Care Services		<u>1</u>		Animal Control Specialist		16.0793	<u>33,445</u>
		6					201,347
				LONGEVITY PAY			1,225
				<b>OVERTIME</b>			<b>30,000</b>
				TELEPHONE			3,600
							<u>34,825</u>
<b>CURRENT POSITIONS</b>		<b>7</b>					<b>\$ 283,233</b>









**Mission Statement:**

The Animal Care Services Unit is responsible for controlling animals that are loose and a hazard to the City population.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 250,231	\$ 255,430	\$ 267,410	\$ 267,410	\$ 283,233	\$ 283,233	\$ 283,233	\$ 283,233	\$ 283,233	\$ 283,233	\$ 283,233
Employee Benefits	64,016	93,994	95,934	95,934	99,145	99,145	99,145	99,145	99,145	99,145	99,145
Supplies	13,500	18,020	12,755	12,755	22,775	22,775	22,775	22,775	22,775	22,775	22,775
Other Services and Charges	25,910	53,700	53,700	53,700	60,700	60,700	60,700	60,700	60,700	60,700	60,700
Maintenance	57,326	47,591	52,856	38,630	52,856	52,856	52,856	52,856	52,856	52,856	52,856
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	410,983	468,735	482,655	468,429	518,709	518,709	518,709	518,709	518,709	518,709	518,709
Capital Outlay	-	-	-	-	50,460	20,010	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 410,983</b>	<b>\$ 468,735</b>	<b>\$ 482,655</b>	<b>\$ 468,429</b>	<b>\$ 569,169</b>	<b>\$ 538,719</b>	<b>\$ 518,709</b>	<b>\$ 518,709</b>	<b>\$ 518,709</b>	<b>\$ 518,709</b>	<b>\$ 518,709</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	7	7	7	7	7	7	7	7	7	7	7
Part-Time											
<b>Total Positions Authorized</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Contact Us:**

Nancy Trevino  
Director of  
Environmental and  
Health Code  
Compliance  
311 N. 15th  
McAllen, TX 78501  
(956) 681-1900

**MAJOR FY 24-25 GOALS**

1. Increase through the use of city broadcast the awareness of the need for vaccination, microchipping, and leash laws.
2. Respond to animal complaints
3. Investigate reports of aggressive animals
4. Investigate reports of animal neglect or abuse.
5. Public Educational Outreach on animal ownership, city ordinances, & pet owner responsibility

# Animal Care Services

www.mcallen.net/police/animal

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	7	7	7	7
Department Expenditures	\$ 483,757	\$ 468,735	\$ 478,735	\$ 538,719
<b>Outputs:</b>				
Number of animals processed	8,000	9,000	10,000	12,000
Number of calls for service handled	12,000	13,000	13,000	15,000
<b>Effectiveness Measures:</b>				
Total cost to process animals	\$ 1,068,000	\$ 1,068,000	1,200,000	\$ 1,000,000
Percent of animals processed	75%	75%	75%	75%
<b>Efficiency Measures:</b>				
Number of animals process per full time employee	1,143	1,500	1,500	1,714
Number of calls for service handled per full time employee	2,000	2,167	2,167	2,500
Processing cost per animal	\$ 237	\$ 377	\$ 377	\$ 377
Department expenditures per capita	\$ 3.32	\$ 3.19	\$ 3.24	\$ 3.61
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Animal Care Services Unit consists of seven full-time employees and are responsible for controlling animals that are loose and a hazard to the City of McAllen population.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Radio Shop</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1. Radio Communication Technician I	1	\$ 35,053	\$ 35,053	\$ -	\$ -	\$ 15,602	\$ 50,655	1	\$ 50,655
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1</b>	<b>35,053</b>	<b>35,053</b>	<b>-</b>	<b>-</b>	<b>15,602</b>	<b>50,655</b>	<b>1</b>	<b>50,655</b>
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 412,313</b>	<b>\$ 35,053</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,602</b>	<b>\$ 50,655</b>	<b>1</b>	<b>\$ 50,655</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 36,252</b>					<b>\$ -</b>		<b>\$ -</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Rental-equipment						17,868		17,868
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 354,768</b>					<b>\$ 17,868</b>		<b>\$ 17,868</b>
<b>MAINTENANCE</b>									
1.									
2.	< Please select category >								
3.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ 5,089</b>					<b>\$ -</b>		<b>\$ -</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>1,179,100</b>		<b>22,000</b>
<b>Total Non - Capital Outlay</b>							<b>534,600</b>		<b>-</b>
<b>TOTAL</b>		<b>\$ 808,422</b>					<b>\$ 1,782,222</b>		<b>\$ 90,523</b>

For the past 15 years the Radio Shop has been staffed by 3 Techs. In that time the City's Fleet has grown significantly (MPU, PD, Fire etc...). The number of Radios and newer technology capabilities of the radios they service has also grown significantly. The addition of Fire Station buildings, parade support, 911 call boxes, and fire department GPS technology are all requiring more support from the Radio Shop.

Regional Radio Group has increased radio service cost by \$1 a month, which increased cost to \$15 per month per radio

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Radio Shop

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Weather Bug	22,000	1	22,000	1	22,000	Current Weather Bug units used for Emergency Management/EOC are over 10 years old and not functional. Requesting to purchase new unit
PD Portable Radios	8,700	133	1,157,100	-	-	Year 1 of 3 plan - PD has 400 portable radios which were purchased at the same time 10 years ago. Life expectancy of the radios is 15 years. Need to start replacing radios a little each year to avoid one time large expenditure. PD's old radios can be handed down to replace outdated GF department radios.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 1,179,100		\$ 22,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 1,179,100		\$ 22,000	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Radio Shop

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Laptop	2,600	1	2,600		-	Replace old service bay laptop
XTS Radios	3,800	140	532,000		-	This request could be removed if PD portable radio purchase is approved. PD old radios could be used to replace GF department old XTS radios. XTS radios were End of life in 2016 and parts (batteries, antennas) can no longer be found to keep radios working.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 534,600		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>GRAND TOTAL</b>			\$ 534,600		\$ -	

2025

011-2006 Radio Shop

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2006-421-60-01-000000 Compensation / Exempt	142,758	146,662	146,662	146,662	146,662	
011-2006-421-60-02-000000 Compensation / Non-exempt	131,321	144,432	144,432	179,485	179,485	
011-2006-421-60-10-000000 Compensation / Overtime	5,363	1,000	1,000	1,000	1,000	
011-2006-421-60-14-000000 Compensation / Car allowance	9,000	9,000	9,000	9,000	9,000	
011-2006-421-60-15-000000 Compensation/Certification	3,608	3,600	3,600	3,600	3,600	
011-2006-421-60-17-000000 Compensation / Telephone	2,400	2,400	2,400	2,400	2,400	
011-2006-421-60-18-000000 Compensation / Longevity Pay	-	9,450	9,450	10,325	10,325	
<b>60</b>	<b>294,451</b>	<b>316,544</b>	<b>316,544</b>	<b>352,472</b>	<b>352,472</b>	<b>-</b>
011-2006-421-61-30-000000 Benefits / Social security	21,978	24,216	24,216	26,964	26,964	
011-2006-421-61-36-000000 Benefits / Retirement	24,908	27,065	27,065	30,348	30,348	
011-2006-421-61-40-000000 Benefits / Unemployment tax	45	405	405	702	702	
011-2006-421-61-46-000000 Benefits / Workers' comp-	3,633	3,570	3,570	3,910	3,911	
011-2006-421-61-50-000000 Benefits / Health cost	17,208	36,276	36,276	45,984	45,984	
011-2006-421-61-52-000000 Benefits / Life insurance	155	245	245	288	288	
011-2006-421-61-53-000000 Benefits / Retiree health ins (ARC)	2,300	2,300	2,300	2,300	2,300	
<b>61</b>	<b>70,227</b>	<b>94,077</b>	<b>94,077</b>	<b>110,495</b>	<b>110,496</b>	<b>-</b>
011-2006-423-62-02-000000 Supplies / Office	-	76	76	76	76	
011-2006-423-62-04-000000 Supplies / Operating	34,765	36,176	36,176	36,176	36,176	
<b>62</b>	<b>34,765</b>	<b>36,252</b>	<b>36,252</b>	<b>36,252</b>	<b>36,252</b>	<b>-</b>
011-2006-424-63-14-000000 Other services & charges / Dues & subscription	-	2,959	2,959	2,959	2,959	
011-2006-424-63-45-000000 Other services & charges / Professional	7,550	15,750	15,750	15,750	15,750	
011-2006-424-63-50-000000 Other services & charges / Rental-equipment	286,107	331,149	331,149	349,017	349,017	
011-2006-424-63-64-000000 Other services & charges / Training	780	3,424	3,424	3,424	3,424	
011-2006-424-63-65-000000 Other services & charges / Travel	443	1,448	1,448	1,448	1,448	
011-2006-424-63-99-000000 Other services & charges / Miscellaneous	60	38	38	38	38	
<b>63</b>	<b>294,941</b>	<b>354,768</b>	<b>354,768</b>	<b>372,636</b>	<b>372,636</b>	<b>-</b>
011-2006-425-65-08-000000 Maintenance / Equipment	2,076	3,500	3,500	3,500	3,500	
011-2006-425-65-16-000000 Maintenance / Vehicles	1,332	600	600	600	600	
011-2006-425-65-17-000000 Maintenance / Fuel and lubricants	1,057	989	989	989	989	
<b>65</b>	<b>4,466</b>	<b>5,089</b>	<b>5,089</b>	<b>5,089</b>	<b>5,089</b>	<b>-</b>
011-2006-426-66-20-000000 Capital outlay / Equipment	21,364	7,000	7,000	1,179,100	22,000	
<b>66</b>	<b>21,364</b>	<b>7,000</b>	<b>7,000</b>	<b>1,179,100</b>	<b>22,000</b>	<b>-</b>

2025

011-2006 Radio Shop

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2006-423-67-22-000000 Non-Capital Outlay / Computer Equipment 67	-	112,863	112,863	534,600	-	-
	-	<b>112,863</b>	<b>112,863</b>	<b>534,600</b>	-	-
<b>011-2006 Radio Shop</b>	<b>\$ 720,213</b>	<b>\$ 926,593</b>	<b>\$ 926,593</b>	<b>\$ 2,590,644</b>	<b>\$ 898,945</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Radio Shop	1			Communication Manager		\$ 46.9343	\$ 97,623
Radio Shop	1			Radio Shop Supervisor		23.5760	49,038
	<u>2</u>						<u>146,662</u>
Radio Shop		1		Reg Comm Sr Technician		34.1731	71,080
Radio Shop		1		Radio Communication Technician I		18.4129	38,299
<b>Radio Shop</b>		<b>1</b>		<b>Radio Communication Technician I</b>	<b>NEW - CM RECOMM</b>	<b>16.8524</b>	<b>35,053</b>
Radio Shop		1		Communications Technician II		16.8526	35,053
		<u>4</u>					<u>179,485</u>
				LONGEVITY PAY			10,325
				CERTIFICATION PAY			3,600
				OVERTIME			1,000
				CAR ALLOWANCE			9,000
				TELEPHONE			2,400
							<u>26,325</u>
<b>CURRENT POSITIONS</b>							<b>\$ 352,472</b>
		<b>6</b>					





**Mission Statement:**

The IT Communications Technology department provides maintenance for the City's subscriber radios and infrastructure and acts as a conduit for obtaining cost efficient vendor service when needed, in order to provide for the safety and efficiency of our citizens and City Personnel.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>Personnel Services</b>										
Salaries and Wages	\$ 294,451	\$ 298,615	\$ 316,544	\$ 316,544	\$ 352,472	\$ 352,472	\$ 352,472	\$ 352,472	\$ 352,472	\$ 352,472
Employee Benefits	70,227	91,172	94,077	94,077	110,495	110,496	110,495	110,495	110,495	110,495
Supplies	34,765	36,252	36,252	36,252	36,252	36,252	36,252	36,252	36,252	36,252
Other Services and Charges	294,941	354,768	354,768	354,768	372,636	372,636	372,636	372,636	372,636	372,636
Maintenance	4,466	5,089	5,089	5,089	5,089	5,089	5,089	5,089	5,089	5,089
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	698,849	785,896	806,730	806,730	876,944	876,945	876,944	876,944	876,944	876,944
Capital Outlay	21,364	119,863	119,863	119,863	1,713,700	22,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 720,213</b>	<b>\$ 905,759</b>	<b>\$ 926,593</b>	<b>\$ 926,593</b>	<b>\$ 2,590,644</b>	<b>\$ 898,945</b>	<b>\$ 876,944</b>	<b>\$ 876,944</b>	<b>\$ 876,944</b>	<b>\$ 876,944</b>
<b>PERSONNEL</b>										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	4	4	4	4	4	4
Part-Time										
<b>Total Positions Authorized</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

**Contact Us:**

Robert Acosta  
Information  
Technology Director  
1300 Houston  
McAllen, TX 78501  
(956) 681-1100

**MAJOR FY 24-25 GOALS**

1. Continue supporting Radio infrastructure
2. Replace outdated Radio equipment

# Radio Shop

www.mcallen.net/departments/it

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	5	5	5	6
Department Expenditures	\$ 720,213	\$ 905,759	\$ 926,593	\$ 898,945
<b>Outputs:</b>				
Number of systems supported	8	8	8	8
Number of radios supported	3,365	3,275	3,275	3,285
Number of repair calls	1,600	1,675	1,700	1,750
Number of repair corrected in 24 hrs	460	450	400	475
Number of Critical System Repair corrected in 4 hrs	80	100	75	100
Number of mobile installations	75	150	80	150
Number of mobile removals	40	50	58	58
Number of fixed installations	25	45	30	45
<b>Effectiveness Measures:</b>				
Average initial response hours per service request	1.0	1.0	1.0	1.0
<b>Efficiency Measures:</b>				
Average time to complete work requests in hours	1.0	1.0	1.0	1.0
Number of work orders per full time Technicians	435	450	550	570
Average Hourly Labor cost - in house	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Average Hourly Labor cost - outsourced	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
Department expenditures per capita	\$ 4.94	\$ 6.16	\$ 6.28	\$ 6.02
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

**Description:**  
The City of McAllen Communication Technology department provides radio and electronic equipment repair, programming, removal, and installation service for all of the city departments, as well as acting as the contact point for outsourced vendor repairs, purchases, and installations in order to insure quality control and cost effective work. The Comm Tech department is currently operating with a staff of 3 personnel.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Fire</b>		BASELINE	CBA	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)					
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	Total	# of Positions	Total	
1. Receptionist-Admin Clerk	1	\$ 27,310	\$ 27,310	\$ -	\$ -	\$ 14,326		\$ 41,636	1	\$ 41,636	For EOC due to clerical staff reassignments
2. Custodian	1	27,310	27,310	-	-	15,074		42,384	1	42,384	For new training facility
3. Fire Lieutenant Admin	1	60,505	60,505	-	720	26,197		87,422			For new training facility
4. Firefighter	12	47,282	567,384	-	-	269,714		837,098			SAFER Grant.
5.	-	-	-	-	-	-		-			
<b>Total</b>	<b>15</b>	<b>162,407</b>	<b>682,509</b>	<b>-</b>	<b>720</b>	<b>325,310</b>		<b>1,008,539</b>	<b>2</b>	<b>84,020</b>	
<b>Personnel Revisions</b>											
1. Overtime			401,919	-	-	91,560		493,479		493,479	CBA% increase & 41 min. staffing
2. Holiday			107,910	-	-	24,614		132,524		132,524	CBA
3. CBA 2% Base Pay Increase			195,828	-	-	44,398	240,226				CBA <b>Included in Baseline</b>
4.			-	-	-	-		-		-	
5.			-	-	-	-		-		-	
<b>Total Compensation &amp; Benefits</b>			<b>\$ 21,785,032</b>	<b>\$ 1,388,166</b>	<b>\$ -</b>	<b>\$ 720</b>	<b>\$ 485,882</b>	<b>\$ 240,226</b>	<b>\$ 1,634,542</b>	<b>2</b>	<b>\$ 710,023</b>
<b>SUPPLIES</b>											
1. Office								4,750		-	Baseline reduced \$4,750 after reclass.
2. Operating								3,431		-	Average shortage of last 3-years.
3. Janitorial								9,718		9,718	Average shortage of last 3-years.
4. Clothing & uniform								16,568		16,568	Average shortage of last 3-years.
5. Chemical								4,750		-	Baseline reduced \$4,750 after reclass.
6. Training								706		706	3% increase request.
<b>Total Supplies</b>			<b>\$ 330,414</b>					<b>\$ 39,923</b>		<b>\$ 26,992</b>	
<b>OTHER SERVICES &amp; CHARGES</b>											
1. Dues & subscriptions								2,200		2,200	Cost increase & new subscription for dispatch
2. Information sources								2,500		2,500	Cost increase & service expansion
3. Rental-Photocopier								(2,500)		(2,500)	Reclass debit into Rental & Contractual
4. Rental & contractual								2,500		2,500	Reclass credit from Rental-Photocopier
5. Training								2,280		2,280	3% increase request.
6. Travel								1,140		1,140	3% increase request.
7. Utilities-gas								154		154	Average shortage of last 3-years.
8. Utilities -telephone								420		420	Average shortage of last 3-years.
9. Credit card fees								90		90	Average shortage of last 3-years.
10. Rental-depreciation fund								174,027		6,756	Rental Depreciation for New Vehicle request & Pumper Fire Truck (Not Recommended for Replacement by Fleet)
<b>Total Other Services &amp; Charges</b>			<b>\$ 1,485,338</b>					<b>\$ 182,811</b>		<b>\$ 15,540</b>	
<b>MAINTENANCE</b>											
1. Computer software/hardware								16,562		-	Baseline reduced \$16,562 after reclass.
2. Equipment								21,468		21,468	Average shortage of last 3-years
3. Facilities								92,640		46,000	Average shortage of last 3-years + 50% inc.
4. Vehicles								81,300		81,300	Cost increases
5. < Please select category >								-		-	
<b>Total Maintenance</b>			<b>\$ 1,015,335</b>					<b>\$ 211,970</b>		<b>\$ 148,768</b>	
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								<b>1,739,200</b>		<b>582,700</b>	
<b>Total Non - Capital Outlay</b>								<b>584,727</b>		<b>518,878</b>	
<b>TOTAL</b>			<b>\$ 24,616,119</b>					<b>\$ 4,393,173</b>		<b>\$ 2,002,901</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Fire

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Portable Radios	7,700	15	115,500	15	115,500	Replacemnts of Obsolete & Unsuported			
Mobile Radios - Dual Head	8,200	8	65,600	8	65,600	Replacemnts of Obsolete & Unsuported			
Mobile Radios - Single Head	7,800	7	54,600	7	54,600	Replacemnts of Obsolete & Unsuported			
HURST E-Draulics Rescue Tools	42,000	1	42,000	1	42,000	16-year old set replacement.			
Training Academy - Forcible Entry Door Training Prop	13,000	1	13,000	1	13,000	Replace 14-year old worn out training prop.			
In Body - Body Composition Analyzer	6,000	1	6,000	1	6,000	Health & wellness initiative			
SCBA Harnessess	9,000	9	81,000	9	81,000	Replacement for old unit.			
Firefighting Thermal Imagine Cameras	5,000	2	10,000	2	10,000	Replacement for old unit.			
FD2011 Sector-2 - Command Post Outfit	55,000	1	55,000	1	55,000	Incomplete Command Vehicle.			
Training Facility - PPE Decon & Isolation Container	45,000	1	45,000	1	45,000	For decontamination and storage of bunker gear.			
Portable Radios FY 23-24	8,000	25	200,000		-	"ROLLOVER" - No ETA on delivery.			
Mobile Radios FY 23-24	9,000	10	90,000		-	"ROLLOVER" - No ETA on delivery.			
Rescue Air Bags FY 23-24	16,000	3	48,000	3	48,000	"ROLLOVER" - No ETA on delivery.			
<b>TOTAL</b>			\$ 825,700		\$ 535,700				

<b>Vehicles</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
3/4 Ton EC SB 2WD Gas - New Addition	47,000	1	47,000	1	47,000	Strenght increase w/o vehicles - operating on retentions.			
Warehouse Forklift - New Addition	50,000	1	50,000		-	Fire Dept. Warehouse - borrowing from other departments/New Brush-6			
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ 97,000		\$ 47,000				

<b>Vehicles - Shortage</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
3/4 Ton CC SB 4WD Gas - FD2002 Replacement	86,500	1	86,500		-	Depreciation funds used for new Eng-7 & Tank-7 shortages FY 23-24			
Pumper Fire Truck - FD 656 Replacement	730,000	1	730,000		-	Requesting consideration to adjust depreciation schedule.			
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ 816,500		\$ -				

<b>GRAND TOTAL</b>			\$ 1,739,200		\$ 582,700				
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Fire

				DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
Fire Station 1 & 5 - Recliners	1,000	15	15,000	15	15,000	Replace worn out recliners		
Fire Station 1 - Mattressess	694	18	12,500	18	12,500	Replace worn out mattressess		
<b>TOTAL</b>			\$ 27,500		\$ 27,500			

<b>Machinery and Equipment</b>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
Structural Bunker Gear - Coat & Pants	4,600	50	230,000	50	230,000	Replacemnts/2nd set cancer prevention initiative/Cadets initial issue		
Structural Bunker Gear - Fire Helmets	500	25	12,500	25	12,500	Replacemnts/Cadets initial issue		
Structural Bunker Gear - Fire Hoods	40	70	2,800	70	2,800	Replacements/2nd set cancer prevention initiative/Cadets initial issue		
Structural Bunker Gear - Fire Gloves	110	70	7,700	70	7,700	Replacements/2nd set cancer prevention initiative/Cadets initial issue		
Structural Bunker Gear - Fire Boots	600	40	24,000	40	24,000	Replacements/2nd set cancer prevention initiative/Cadets initial issue		
Structural Bunker Gear - Breathing Masks	600	35	21,000	35	21,000	Replacements/Cadets initial issue		
Breathing Masks - Voice Amplifiers	1,100	20	22,000	20	22,000	Replacements and initial issue		
SCBA Cylinders	2,000	16	32,000	16	32,000	Replacements		
Dual Certification Wildland/Rescue PPE	1,100	30	33,000	30	33,000	Initial issue		
Rapid Intervention Team/May-Day breathing equipent	3,650	2	7,300	1	3,650	Replacements for old sets on the Incident Command units		
Fire Attack Hoses	315	40	12,600	40	12,600	Replacements		
Fire Attack Nozzles	1,166	6	6,996	6	6,996	Replacements		
SCBA Accountability/ID Tags	112	58	6,496	58	6,496	Re-establishing fireground identification/accountabiliy system		
Active Attack Response PPE - Ballistic Vests	1,000	25	25,000		-	For front line units - Initial issue		
Active Attack Response PPE - Ballistic Helmets	500	25	12,500		-	For front line units - Initial issue		
Seek Thermal Imagine Cameras	1,000	3	3,000	3	3,000	Replacements		
Arson Division Duty/Training Ammunition	3,750	1	3,750	1	3,750	Duty issue & training		
Haz-Mat Response - Level "A" Suits	1,302	4	5,208	4	5,208	Replacements		
Haz-Mat Response - Level "A" Aluinzied Suits	3,357	2	6,714	2	6,714	Replacements		
Haz-Mat Response - Level "B" Modified Suits	636	5	3,182	5	3,182	Replacements		
Haz-Mat Response - Tingle Hazproof Boots	238	8	1,904	8	1,904	Replacements		
Haz-Mat Response - Dunlop 16" Boots	154	8	1,228	8	1,228	Replacements		
Hazl-Mat Response - Multigas Detector	4,250	1	4,250	1	4,250	Replacement		
Chlorine Institute Emergency Kit - Gaskets	2,350	1	2,350	1	2,350	Replacements		
Emergency Medical Response - Medical Bags	500	5	2,500	5	2,500	Replacements		
Emerg Med Resp - Automated External Defibrillators	1,000	3	3,000	3	3,000	Replacements		

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Fire

				DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
Portable Radios Equipment - Antennas	50	10	500		-	Replacements & stock		
Portable Radios Equipment - Batteries	250	30	7,500		-	Replacements & stock		
Portable Radios Equipment - Microphones	700	10	7,000		-	Replacements & stock		
CPR training manikin set - Baby	1,200	1	1,200	1	1,200	Replacement		
CPR training manikin set - Adult	1,700	1	1,700	1	1,700	Replacement		
Automated External Defibrillator - Training Simulator	1,500	3	4,500	3	4,500	Replacement of old and incompatible trainers		
Rescue Training Manikin	2,600	1	2,600	1	2,600	Replacement		
Multi-Venous IV Training Arm Kits	2,333	3	6,999	3	6,999	Training needs for new skills		
Fitness - Treadmills	3,500	2	7,000	2	7,000	Replacements & standardization for (2) Fire Stations		
Fitness - Rowers	1,200	2	2,400	2	2,400	Replacements & standardization for (2) Fire Stations		
Fitness - Bikes (2)	1,000	2	2,000	2	2,000	Replacements & standardization for (2) Fire Stations		
Fitness - Under Dispatch Console Treadmill	2,750	1	2,750	1	2,750	Initial issue		
Fitness - Weight Sets	4,200	2	8,400	2	8,400	Replacements & standardization for (2) Fire Stations		
			-		-			
<b>TOTAL</b>			\$ 547,527		\$ 491,377			

<b>Computer Equipment</b>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
Training Academy - Laptops	1,700	5	8,500		-	Replacements & initial issue		
Fire Dispatch - Computer Monitors	300	4	1,200		-	Replacements		
			-		-			
<b>TOTAL</b>			\$ 9,700		\$ -			

<b>GRAND TOTAL</b>			\$ 584,727		\$ 518,878			
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-2020-421-60-01-000000 Compensation / Exempt	391,229	286,495	294,566	286,494	286,494	
011-2020-421-60-02-000000 Compensation / Non-exempt	633,295	781,171	708,220	840,876	840,876	
011-2020-421-60-08-000000 Compensation / Police & fire	9,624,723	9,838,678	9,871,456	10,615,129	9,987,240	
011-2020-421-60-10-000000 Compensation / Overtime	1,230,831	841,619	1,243,538	1,243,538	1,243,538	
011-2020-421-60-12-000000 Compensation / Holiday pay	408,408	344,168	452,078	452,078	452,078	
011-2020-421-60-15-000000 Compensation/Certification	3,116,867	3,085,661	3,076,332	3,346,375	3,346,375	
011-2020-421-60-16-000000 Compensation / Clothing allowance	1,967	2,000	1,941	2,000	2,000	
011-2020-421-60-17-000000 Compensation / Telephone	17,700	19,200	18,740	19,920	19,200	
011-2020-421-60-18-000000 Compensation / Longevity Pay	-	22,575	-	26,075	26,075	
<b>60</b>	<b>15,425,020</b>	<b>15,221,567</b>	<b>15,666,871</b>	<b>16,832,486</b>	<b>16,203,877</b>	<b>-</b>
011-2020-421-61-30-000000 Benefits / Social security	1,118,092	1,164,454	1,164,454	1,287,418	1,239,329	
011-2020-421-61-36-000000 Benefits / Retirement	64,669	75,248	75,248	78,421	78,421	
011-2020-421-61-38-000000 Benefits / Retirement-fire	2,164,941	2,151,220	2,151,220	2,384,339	2,290,047	
011-2020-421-61-40-000000 Benefits / Unemployment tax	1,883	16,605	16,605	25,740	24,219	
011-2020-421-61-46-000000 Benefits / Workers' comp-	589,744	793,747	793,747	835,813	810,545	
011-2020-421-61-50-000000 Benefits / Health cost	1,282,179	1,699,994	1,699,994	1,845,504	1,719,300	
011-2020-421-61-52-000000 Benefits / Life insurance	6,706	9,168	9,168	10,149	9,613	
011-2020-421-61-53-000000 Benefits / Retiree health ins (ARC)	119,704	119,704	119,704	119,704	119,704	
<b>61</b>	<b>5,347,918</b>	<b>6,030,140</b>	<b>6,030,140</b>	<b>6,587,088</b>	<b>6,291,178</b>	<b>-</b>
011-2020-423-62-02-000000 Supplies / Office	10,931	10,250	12,878	15,000	10,250	
011-2020-423-62-04-000000 Supplies / Operating	44,316	38,679	42,000	42,110	38,679	
011-2020-423-62-12-000000 Supplies / Small tools/minor equip-	9,940	13,648	13,500	13,648	13,648	
011-2020-423-62-14-000000 Supplies / Janitorial	69,540	48,282	76,370	58,000	58,000	
011-2020-423-62-18-000000 Supplies / Clothing & uniform	169,996	124,136	140,944	140,704	140,704	
011-2020-423-62-20-000000 Supplies / Chemical	4,317	31,850	40,603	36,600	31,850	
011-2020-423-62-22-000000 Supplies / Safety	43,039	40,024	40,000	40,024	40,024	
011-2020-423-62-24-000000 Supplies / Training	15,132	23,545	33,734	24,251	24,251	
<b>62</b>	<b>367,211</b>	<b>330,414</b>	<b>400,029</b>	<b>370,337</b>	<b>357,406</b>	<b>-</b>
011-2020-424-63-14-000000 Other services & charges / Dues & subscription	1,525	2,600	5,000	4,800	4,800	
011-2020-424-63-22-000000 Other services & charges / Information sources	19,046	25,000	25,000	27,500	27,500	
011-2020-424-63-35-000000 Other services & charges / Laundry	5,519	9,800	6,000	9,800	9,800	
011-2020-424-63-40-000000 Other services & charges / Medical	29,932	65,000	64,000	65,000	65,000	
011-2020-424-63-43-000000 Other services & charges / Postage	617	1,100	873	1,100	1,100	
011-2020-424-63-45-000000 Other services & charges / Professional	64,834	78,000	80,499	78,000	78,000	
011-2020-424-63-51-000000 Other services & charges / Rental-Photocopier	9,468	9,224	6,724	6,724	6,724	
011-2020-424-63-52-000000 Other services & charges / Rental & contractual	1,739	-	3,000	2,500	2,500	
011-2020-424-63-61-000000 Other services & charges / Special fees	31,248	35,000	35,000	35,000	35,000	
011-2020-424-63-64-000000 Other services & charges / Training	40,943	76,000	79,000	78,280	78,280	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals</b>	<b>Adjusted</b>		<b>Department</b>	<b>City Manager</b>	<b>City Comm</b>
	<b>FY 22-23</b>	<b>Budget</b>	<b>Estimated</b>	<b>Request</b>	<b>Recomm</b>	<b>Recomm</b>
		<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 24-25</b>
011-2020-424-63-65-000000 Other services & charges / Travel	33,894	38,000	39,500	39,140	39,140	
011-2020-424-63-67-000000 Other services & charges / Utilities - electricity	104,501	113,660	116,807	113,660	113,660	
011-2020-424-63-68-000000 Other services & charges / Utilities-gas	17,113	16,846	17,666	17,000	17,000	
011-2020-424-63-69-000000 Other services & charges / Utilities-telephone	32,249	27,580	28,442	28,000	28,000	
011-2020-424-63-70-000000 Other services & charges / Utilities-water	33,872	36,500	32,235	36,500	36,500	
011-2020-424-63-75-000000 Other services & charges / Rental-depreciation fund	826,710	926,594	926,592	1,102,055	934,784	
011-2020-424-63-89-000000 Other service & charges / Credit card fees	53	-	72	90	90	
011-2020-424-63-91-000000 Other services & charges / Educational refund	7,349	20,000	9,158	20,000	20,000	
011-2020-424-63-99-000000 Other services & charges / Miscellaneous	2,910	3,000	2,759	3,000	3,000	
<b>63</b>	<b>1,263,522</b>	<b>1,483,904</b>	<b>1,478,327</b>	<b>1,668,149</b>	<b>1,500,878</b>	<b>-</b>
011-2020-425-65-04-000000 Maintenance / Computer/software	14,147	48,438	64,345	65,000	48,438	
011-2020-425-65-08-000000 Maintenance / Equipment	139,891	86,140	119,738	107,608	107,608	
011-2020-425-65-10-000000 Maintenance / Facilities	169,971	144,360	190,000	237,000	190,360	
011-2020-425-65-16-000000 Maintenance / Vehicles	636,262	493,700	650,000	575,000	575,000	
011-2020-425-65-17-000000 Maintenance / Fuel & lubricants	181,486	183,418	221,959	242,697	242,697	
<b>65</b>	<b>1,141,757</b>	<b>956,056</b>	<b>1,246,042</b>	<b>1,227,305</b>	<b>1,164,103</b>	<b>-</b>
011-2020-426-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
011-2020-426-66-14-000000 Capital outlay / Vehicles	109,458	94,000	-	913,500	47,000	
011-2020-426-66-16-000000 Capital outlay / Office furniture/equip-	13,113	49,137	-	-	-	
011-2020-426-66-20-000000 Capital outlay / Equipment	-	663,107	615,107	825,700	535,700	
011-2020-426-66-22-000000 Capital outlay / Computer-hardware	-	26,000	-	-	-	
011-2020-426-66-24-000000 Capital outlay / Computer-software	-	7,000	-	-	-	
<b>66</b>	<b>122,571</b>	<b>839,244</b>	<b>615,107</b>	<b>1,739,200</b>	<b>582,700</b>	<b>-</b>
011-2020-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	4,362	25,600	25,600	27,500	27,500	
011-2020-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	356,012	618,314	618,314	547,527	491,377	
011-2020-423-67-22-000000 Non-Capital Outlay / Computer Equipment	5,595	15,800	15,850	9,700	-	
<b>67</b>	<b>365,969</b>	<b>659,714</b>	<b>659,764</b>	<b>584,727</b>	<b>518,877</b>	<b>-</b>
011-2020-429-78-02-000000 Disaster Exp/Hurricane/Windstorm	11,801	-	-	-	-	
<b>78</b>	<b>11,801</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-2020 Fire</b>	<b>\$ 24,045,770</b>	<b>\$ 25,521,039</b>	<b>\$ 26,096,280</b>	<b>\$ 29,009,292</b>	<b>\$ 26,619,019</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Fire	1			Fire Chief		\$ 63.0266	\$ 131,095
Fire	1			Fire Assistant Chief		42.5234	88,449
Fire	1			Emergency Comm. Manager		32.1875	66,950
	<u>3</u>						<u>286,494</u>
Fire		1		Fire Captain		24.8167	68,395
Fire		1		Fire Captain		24.8167	68,395
Fire		1		Fire Captain		24.8167	68,395
Fire		1		Fire Captain		24.8167	68,395
Fire		1		Fire Captain		24.8167	68,395
Fire		1		Fire Captain		24.8167	68,395
		<u>6</u>					<u>410,369</u>
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
Fire		1		Fire Captain Admin		32.8821	68,395
		<u>8</u>					<u>547,158</u>
Fire		1		Fire Deputy Chief		37.5547	78,114
Fire		1		Fire Deputy Chief		37.5547	78,114
Fire		1		Fire Deputy Chief		37.5547	78,114
Fire		1		Fire Deputy Chief		37.5547	78,114
		<u>4</u>					<u>312,455</u>
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9539	60,505
Fire		1		Fire Lieutenant		21.9538	60,505
Fire		1		Fire Lieutenant		21.9538	60,505
		<b>39</b>					<b>2,359,692</b>
Fire		1		Fire Lieutenant Admin		29.0888	60,505
Fire		1		Fire Lieutenant Admin		29.0888	60,505
Fire		1		Fire Lieutenant Admin		29.0888	60,505
Fire		1		Fire Lieutenant Admin		29.0888	60,505
Fire		1		Fire Lieutenant Admin		29.0888	60,505
Fire		1		Fire Lieutenant Admin		29.0888	60,505





**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Fighter		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
Fire		1		Fire Cadet		17.1560	47,282
		76					3,593,424
<b>COLLECTIVE BARGAINING AGREEMENT</b>		1		Assistant Fire Chief			\$ 88,449
						<b>EXEMPT</b>	<b>88,449</b>
		4		Deputy Chief			312,455
		14		Captain			957,527
		47		Lieutenant			2,843,730
		39		Driver			2,084,276
		76		Fire Fighter			3,593,424
						<b>CIVIL SERVICE</b>	<b>9,791,412</b>
						<b>CBA</b>	<b>195,828</b>
						<b>ADDITIONAL PAY</b>	<b>3,343,375</b>
<b>TOTAL POSITIONS</b>		<b>181</b>		<b>TOTAL COLLECTIVE BARGAINING AGREEMENT</b>			<b>\$ 13,419,064</b>

Fire	1	Administrative Assistant		16.8068	34,958
Fire	1	Administrative Supervisor		18.8175	39,140
Fire	1	Custodian		13.4567	27,990
<b>Fire</b>	<b>1</b>	<b>Custodian</b>	<b>NEW - CM RECOMM</b>	<b>13.1298</b>	<b>27,310</b>
Fire	1	Journey Technician		18.6140	38,717
Fire	1	Journey Technician		18.6140	38,717
Fire	1	Senior Administrative Clerk		15.3136	31,852
Fire	1	Senior Administrative Clerk		15.3136	31,852
Fire	1	Senior Administrative Clerk		15.5523	32,349
Fire	1	Senior Administrative Clerk		15.6227	32,495
Fire	1	Senior Administrative Clerk		15.6600	32,573



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Fire		1		Senior Administrative Clerk		16.4013	34,115
<b>Fire</b>		<b>1</b>		<b>Receptionist - Admin Clerk</b>	<b>NEW - CM RECOMM</b>	<b>13.1298</b>	<b>27,310</b>
Fire		1		Lead Warehouse Technician		17.2735	35,929
Fire		1		Warehouse Technician		15.3136	31,852
Fire		1		Emergency Comm Specialist		17.9133	37,260
Fire		1		Emergency Comm Specialist		17.9133	37,260
Fire		1		Emergency Comm Specialist		17.9133	37,260
Fire		1		Emergency Comm Specialist		17.9133	37,260
Fire		1		Emergency Comm Specialist		17.9133	37,260
Fire		1		Emergency Comm Specialist		18.2541	37,969
Fire		1		Emergency Comm Specialist		18.3791	38,229
Fire		1		Emergency Comm Specialist		21.1348	43,960
Fire		1		Emergency Comm Specialist		17.9133	37,260
		<b>24</b>					<b>840,875</b>
				ADDITIONAL PAY (Civil Service)			3,343,375
				CERTIFICATION PAY (Non-Exempt)			3,000
				<b>OVERTIME</b>			<b>1,243,538</b>
				<b>HOLIDAY PAY</b>			<b>452,078</b>
				LONGEVITY PAY			26,075
				CLOTHING ALLOWANCE			2,000
				TELEPHONE			19,200
							<b>5,089,266</b>
<b>CURRENT POSITIONS</b>		<b>207</b>					<b>\$ 16,203,877</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT: FIRE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE				
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet	City Manager Recomm			
				SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND										
R	FD2002	2012 FORD EXPEDITION 4WD	3/4 TON CC SB 4WD GAS	86,500	8	0.15	\$ 12,434	YES	DEPRECIATION FUNDS USED FOR FD0655 SHORTAGE FY23-24		YES	86,500	-	86,500		
R	FD0656	2014 PIERCE ARROW XT PUMPER FIRE TRUCK	PUMPER FIRE TRUCK	1,130,000	12	0.70	\$ 160,083	NO	DOES NOT MEET CRITERIA		NO	730,000	-	-		
N		NEW ADDITION	3/4 TON EC SB 2WD GAS	47,000	8	0.15	\$ 6,756				YES	-	-	-		
N		NEW ADDITION	WAREHOUSE FORKLIFT	50,000	8	0.15	\$ 7,188				NO	-	-	-		
												-	-	-		
R	FD2002	2012 FORD EXPEDITION 4WD	FULL SIZE SUV						678-6382-426-66-14-EC2418	66,000	YES	-	-	-		
R	FD2009	2015 FORD EXPEDITION	INCIDENT COMMAND PICKUP						678-6382-426-66-14-EC2419	110,000	YES	-	-	-		
R	611	2001 INTERNATIONAL WATER TRUCK	WATER TANKER FIRE TRUCK						678-6382-426-66-14-EC2420	450,000	YES	-	-	-		
R	FD0655	2009 PIERCE FIRE TRUCK	PUMPER FIRE TRUCK						678-6382-426-66-14-EC2421	750,000	YES	-	-	-		
			PUMPER FIRE TRUCK FD0655 - Shortage						CIP 300-8708-426-66-14-EC2421	255,000	YES	-	-	-		
												-	-	-		
				<b>\$ 1,313,500</b>			<b>\$ 186,461</b>					<b>\$ 1,631,000</b>	<b>\$ -</b>	<b>\$ 816,500</b>	<b>\$ -</b>	<b>\$ 86,500</b>

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
 Our mission is to protect the life and property of citizens from emergency situations, and prevent fires through prevention and educational programs.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 15,425,020	\$ 15,167,894	\$ 15,221,567	\$ 15,666,871	\$ 16,832,486	\$ 16,203,877	\$ 17,162,665	\$ 17,852,165	\$ 18,085,613	\$ 18,085,613	
Employee Benefits	5,347,918	6,021,445	6,030,140	6,030,140	6,587,088	6,291,178	6,587,088	6,772,159	6,873,709	6,873,709	
Supplies	367,211	339,914	330,414	400,029	370,337	357,406	390,837	419,137	426,287	426,287	
Other Services and Charges	1,263,522	1,483,904	1,483,904	1,478,327	1,668,149	1,500,878	1,680,399	1,701,149	1,739,949	1,739,949	
Maintenance	1,141,757	978,918	956,056	1,246,042	1,227,305	1,164,103	1,244,305	1,268,305	1,324,005	1,324,005	
Disaster Expenses	11,801	-	-	-	-	-	-	-	-	-	
Operations Subtotal	23,557,230	23,992,075	24,022,081	24,821,409	26,685,365	25,517,442	27,065,294	28,012,915	28,449,563	28,449,563	
Capital Outlay	488,540	1,139,067	1,498,958	1,274,871	2,323,927	1,101,577	961,800	348,025	485,000	-	
<b>Total Expenditures</b>	<b>\$ 24,045,770</b>	<b>\$ 25,131,142</b>	<b>\$ 25,521,039</b>	<b>\$ 26,096,280</b>	<b>\$ 29,009,292</b>	<b>\$ 26,619,019</b>	<b>\$ 28,027,094</b>	<b>\$ 28,360,940</b>	<b>\$ 28,934,563</b>	<b>\$ 28,449,563</b>	
<b>PERSONNEL</b>											
Exempt	3	3	3	3	3	3	3	3	3	3	
Non-Exempt	17	22	22	22	24	24	24	24	24	25	
Civil Service	178	180	180	181	193	180	193	193	193	197	
<b>Total Positions Authorized</b>	<b>198</b>	<b>205</b>	<b>205</b>	<b>206</b>	<b>220</b>	<b>207</b>	<b>220</b>	<b>220</b>	<b>220</b>	<b>225</b>	

**Contact Us:**  
 Juan A. Gloria Jr.  
 Fire Chief  
 201 N. 21st Street  
 McAllen, TX 78501  
 (956) 681-2500

**MAJOR FY 24-25 GOALS**

1. To enhance Firefighter health & wellness through fitness initiatives, provision of personnel protective equipment, and education.
2. Contribute to safe urban development through plan reviews, and code enforcement.
3. Engage on community risk reduction research and reinforce fire prevention initiatives through public education and outreach.
4. To strengthen our department's procurement, inventory, and maintenance programs to ensure the safety and effectiveness of our Firefighters
5. To enhance our Firefighters' safety and performance through effective and innovative training programs
6. Continue to provide prompt emergency and non-emergency services to our community on a 24-hour basis.

# Fire

[www.mcallen.net/fire](http://www.mcallen.net/fire)

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of firefighting authorized positions	182	182	180	195
Number of inspectors	5	5	5	5
Number of Airport assigned firefighters	12	12	12	12
Number of Public Education Officers	1	1	1	1
Number of front line fire engines	8	8	8	8
Number of reserve fire engines	5	5	5	5
Number of front line ladder trucks	2	2	2	2
Number of reserve ladder trucks	2	2	2	2
Number of front line heavy rescue units	1	1	1	1
Number of reserve heavy rescue units	1	1	1	1
Department Expenditures	24,045,770	\$ 24,934,968	\$ 23,268,720	\$ 26,619,019
<b>Outputs:</b>				
<b>Fire Alarms</b>				
Total Alarm Responses	6,338	6,500	6,000	6,000
Alarms out of city	68	40	35	40
Multiple Alarms	4	3	3	3
Airport Alerts	11	5	6	7
<b>Operations Division</b>				
Number of vehicles maintained by fire service personnel	58	57	56	59
Total Man hours @ fires	10,850	11,000	10,000	10,500
Civilian Casualties (All Incidents)	-	-	8	7
Fire Hydrant Maint. (Man hours)	2,580	3,500	3,500	3,500
<b>Fire Prevention Division</b>				
Fire Prevention Presentations	414	300	275	300
Total Audience	57,807	39,000	35,000	39,000
Fire Prevention Inspections	5,268	4,500	4,000	4,250
Fire Prevention Arson Investigations	10	4	6	10
<b>Training Division</b>				
Training Man hours-In Service	51,016	70,000	69,000	70,000
Continuous Education	4,108	6,000	6,000	6,000
Hazardous Material Training Hours	1,321	1,000	800	800
Aircraft Rescue Firefighting Training Hours	2,942	1,800	1,600	1,600
Emergency Medical Training Hours	2,494	2,500	2,000	2,400
<b>Effective Measures:</b>				
Average Response Time (Total)	5:40	6:35	6:40	6:30
Call Creation to Dispatch Time	3:12	1:15	1:20	1:10
Enroute to Arrival ( Travel Time)	5:21	4:50	4:50	4:50
Percent estimated property fire loss	1.0%	1.0%	1.5%	1.4%
<b>Efficiency Measures:</b>				
Average number of inspections per inspector per month	439	75	66	72
Number of firefighters per 1000 residents	1.2	1.2	1.2	1.2
Number of firefighters per square mile	2.9	3.0	2.9	2.9
Department expenditures per capita	\$164.02	\$176.24	\$159.47	\$159.73
<b>Population:</b>	<b>146,600</b>	<b>147,099</b>	<b>145,909</b>	<b>145,909</b>

**Description:**  
The Fire Administration/ EOC / Emergency Communications Center is located at 201 N. 21st.  
  
The Department is comprised of: (1) Fire Chief, (181) Civil Service Firefighting personnel, and (20) Civilian administrative and support personnel.

The Department has physical assets of (7) Fire Sub-Station strategically located throughout the city, (1) Fire Training Field, (1) Logistics Facility/Warehouse, and (55) total fleet (e.g. fire trucks, pumpers, ladder trucks, vehicles).

Notes: \*Includes 7 pumpers, 2 trucks and 1 rescue.  
5068 hydrants at 10 minutes each times 3 persons.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Emergency Medical Services</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance		Fringe Benefits	Total	# of Positions	Total		
				Car	Phone						
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-			
2.	-	-	-	-	-	-	-	-			
3.	-	-	-	-	-	-	-	-			
4.	-	-	-	-	-	-	-	-			
5.	-	-	-	-	-	-	-	-			
<b>Total</b>		-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-	-			
2.			-	-	-	-	-	-			
3.			-	-	-	-	-	-			
4.			-	-	-	-	-	-			
5.			-	-	-	-	-	-			
<b>Total Compensation &amp; Benefits</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -	
<b>SUPPLIES</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>		\$ -					\$ -		\$ -		
<b>OTHER SERVICES &amp; CHARGES</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Other Services &amp; Charges</b>		\$ 2,100,000					\$ -		\$ -		
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>		\$ -					\$ -		\$ -		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							-		-		
<b>Total Non - Capital Outlay</b>							-		-		
<b>TOTAL</b>		\$ 2,100,000					\$ -		\$ -		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Emergency Medical Services

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Emergency Medical Services

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-2025 Emergency Medical Services

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2025-424-63-45-000000 Other services & charges / Professional 63	521,667	2,100,000	2,100,000	2,100,000	2,100,000	-
<b>011-2025 Emergency Medical Services</b>	<b>\$ 521,667</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ -</b>



Mission Statement:

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services										
Salaries and Wages										
Employee Benefits										
Supplies										
Other Services and Charges	521,667	300,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
Maintenance										
Disaster Expenses										
Operations Subtotal	521,667	300,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
Capital Outlay										
<b>Total Expenditures</b>	<b>\$ 521,667</b>	<b>\$ 300,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>	<b>\$ 2,100,000</b>
<b>PERSONNEL</b>										
Exempt										
Non-Exempt										
Civil Service										
<b>Total Positions Authorized</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Contact Us:

Juan A. Gloria Jr.  
 Fire Chief  
 201 N. 21st Street  
 McAllen, TX 78501  
 (956) 681-2500

MAJOR FY 24-25 GOALS



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Traffic</u>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)		
FUND: <u>General Fund</u>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1.	-	-	-	-	-	-	-	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ 1,984,843	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$ 137,477					\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Utilities - electricity						36,505		36,505	Increase to electricity cost
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$ 377,719					\$ 36,505		\$ 36,505	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$ 374,805					\$ -		\$ -	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							191,493		70,493	
<b>Total Non - Capital Outlay</b>							130,962		124,962	
<b>TOTAL</b>		\$ 2,874,844					\$ 358,960		\$ 231,960	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Traffic

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Radar Detection- Bicentennial & Nolana	23,785	1	23,785	1	23,785	Near RR tracks (loops not a good option)
Audible Pedestrian Signal Infrastructure	6,942	5	34,708	5	34,708	Infrastructure to improve safety of peds along Bus. 83 (12-16th Street)
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 58,493		\$ 58,493	

		DEPT REQUEST		CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLLOVER - Vehicle shortage FY 23-24	12,000	1	12,000	1	12,000	Rollover of vehicle shortage from FY 23-24
Vehicle shortage	121,000	1	121,000		-	Vehicle shortage. Fleet request.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 133,000		\$ 12,000	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 191,493		\$ 70,493	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Traffic

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
School Flashers- 8 Units	2,900	8	23,200	8	23,200	Flashers @ De Leon, Fossum, Travis, Houston, Morris Middle Schools		
Signal Lighting- Downtown Signals	4,459	18	80,262	18	80,262	Additional lighting not included in Downtown Signal Imprv. CIP project		
Sign Pole Covers- Downtown Signs	215	100	21,500	100	21,500	Pole covers to cover all signs in downtown area to match antique look		
			-		-			
			-		-			
<b>TOTAL</b>			\$ 124,962		\$ 124,962			

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Computers	2,000	3	6,000		-	Replacing 10 year old computers
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 6,000		\$ -	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 130,962		\$ 124,962	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2030-421-60-01-000000 Compensation / Exempt	331,535	375,986	301,349	348,663	348,663	
011-2030-421-60-02-000000 Compensation / Non-exempt	781,533	926,938	765,058	952,997	952,997	
011-2030-421-60-06-000000 Compensation / Part time	9,824	11,557	11,557	11,557	11,557	
011-2030-421-60-10-000000 Compensation / Overtime	69,891	72,692	72,692	72,692	72,692	
011-2030-421-60-14-000000 Compensation / Car allowance	6,550	10,800	10,800	10,800	10,800	
011-2030-421-60-17-000000 Compensation / Telephone	4,900	6,480	6,480	6,480	6,480	
011-2030-421-60-18-000000 Compensation / Longevity Pay	-	29,200	29,000	30,950	30,950	
<b>60</b>	<b>1,204,233</b>	<b>1,433,653</b>	<b>1,196,936</b>	<b>1,434,138</b>	<b>1,434,138</b>	<b>-</b>
011-2030-421-61-30-000000 Benefits / Social security	88,880	109,673	109,673	109,712	109,712	
011-2030-421-61-36-000000 Benefits / Retirement	100,872	121,590	121,590	122,484	122,484	
011-2030-421-61-40-000000 Benefits / Unemployment tax	334	2,997	2,997	4,329	4,329	
011-2030-421-61-46-000000 Benefits / Workers' comp-	26,713	25,130	25,130	22,898	22,898	
011-2030-421-61-50-000000 Benefits / Health cost	146,122	270,900	270,900	278,880	278,880	
011-2030-421-61-52-000000 Benefits / Life insurance	752	1,101	1,101	1,130	1,130	
011-2030-421-61-53-000000 Benefits / Retiree health ins (ARC)	11,272	11,272	11,272	11,272	11,272	
<b>61</b>	<b>374,946</b>	<b>542,663</b>	<b>542,663</b>	<b>550,704</b>	<b>550,704</b>	<b>-</b>
011-2030-423-62-02-000000 Supplies / Office	2,652	4,407	4,407	4,407	4,407	
011-2030-423-62-04-000000 Supplies / Operating	10,235	10,720	8,000	10,720	10,720	
011-2030-423-62-12-000000 Supplies / Small tools/minor equip-	32,967	39,100	39,000	39,100	39,100	
011-2030-423-62-18-000000 Supplies / Clothing & uniform	12,315	13,250	13,250	13,250	13,250	
011-2030-423-62-20-000000 Supplies / Chemical	59,808	70,000	65,000	70,000	70,000	
<b>62</b>	<b>117,977</b>	<b>137,477</b>	<b>129,657</b>	<b>137,477</b>	<b>137,477</b>	<b>-</b>
011-2030-424-63-23-000000 Other services & charges / Online svc/network	3,044	2,106	2,106	2,106	2,106	
011-2030-424-63-43-000000 Other services & charges / Postage	-	330	150	330	330	
011-2030-424-63-44-000000 Other services & charges / Printing	672	4,146	3,900	4,146	4,146	
011-2030-424-63-45-000000 Other services & charges / Professional	11,173	8,037	8,000	8,037	8,037	
011-2030-424-63-52-000000 Other services & charges / Rental & contractual	30,377	28,304	28,000	28,304	28,304	
011-2030-424-63-64-000000 Other services & charges / Training	-	7,000	-	-	-	
011-2030-424-63-65-000000 Other services & charges / Travel	8,150	7,811	14,000	14,811	14,811	
011-2030-424-63-67-000000 Other services & charges / Utilities - electricity	172,424	159,490	186,662	195,995	195,995	
011-2030-424-63-69-000000 Other services & charges / Utilities-telephone	1,248	3,600	1,003	3,600	3,600	
011-2030-424-63-70-000000 Other services & charges / Utilities-water	11,273	12,700	8,937	12,700	12,700	
011-2030-424-63-75-000000 Other services & charges / Rental-depreciation fund	102,225	115,206	115,212	132,200	132,200	
011-2030-424-63-99-000000 Other services & charges / Miscellaneous	2,697	11,995	1,200	11,995	11,995	
<b>63</b>	<b>343,285</b>	<b>360,725</b>	<b>369,170</b>	<b>414,224</b>	<b>414,224</b>	<b>-</b>
011-2030-425-65-04-000000 Maintenance / Computer software/hardware	24,053	20,000	20,000	20,000	20,000	
011-2030-425-65-08-000000 Maintenance / Equipment	25,257	30,750	30,750	30,750	30,750	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2030-425-65-10-000000 Maintenance / Facilities	11,527	11,500	11,500	11,500	11,500	
011-2030-425-65-14-000000 Maintenance / Streets	167,267	220,000	220,000	220,000	220,000	
011-2030-425-65-16-000000 Maintenance / Vehicles	117,232	40,800	40,800	40,800	40,800	
011-2030-425-65-17-000000 Maintenance / Fuel & lubricants	49,336	51,755	46,776	51,755	51,755	
<b>65</b>	<b>394,672</b>	<b>374,805</b>	<b>369,826</b>	<b>374,805</b>	<b>374,805</b>	<b>-</b>
011-2030-426-66-14-000000 Capital outlay / Vehicles	-	12,000	-	133,000	12,000	
011-2030-426-66-20-000000 Capital outlay / Equipment	21,799	53,500	53,500	58,493	58,493	
<b>66</b>	<b>21,799</b>	<b>65,500</b>	<b>53,500</b>	<b>191,493</b>	<b>70,493</b>	<b>-</b>
011-2030-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	12,807	-	24,999	124,962	124,962	
011-2030-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	6,000	-	
<b>67</b>	<b>12,807</b>	<b>-</b>	<b>24,999</b>	<b>130,962</b>	<b>124,962</b>	<b>-</b>
011-2030-429-78-02-000000 Disaster Exp/Hurricane/Windstorm	150,709	-	-	-	-	
<b>78</b>	<b>150,709</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-2030 Traffic Operations</b>	<b>\$ 2,620,428</b>	<b>\$ 2,914,823</b>	<b>\$ 2,686,752</b>	<b>\$ 3,233,804</b>	<b>\$ 3,106,804</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Traffic Operations	1			Asst Director of Engineering		\$ 50.0705	\$ 104,147
Traffic Operations	1			Traffic Operations Manager		31.2767	65,056
Traffic Operations	1			Traffic Operations Manager		31.2767	65,056
Traffic Operations	1			Designer		27.5012	57,202
Traffic Operations	1			Designer		27.5012	57,202
	<u>5</u>						<b>348,663</b>
Traffic Operations		<u>1</u>		Administrative Supervisor		17.7275	36,873
		<b>1</b>					<b>36,873</b>
Traffic Operations		1		Apprentice Signal Tech		15.3136	31,852
Traffic Operations		1		Apprentice Signal Tech		15.3136	31,852
Traffic Operations		1		Apprentice Signal Tech		15.3136	31,852
		<u>3</u>					<b>95,557</b>
Traffic Operations		1		Journey Signal Technician		18.1345	37,720
Traffic Operations		1		Journey Signal Technician		19.0254	39,573
		<u>2</u>					<b>77,293</b>
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.1361	27,323
Traffic Operations		1		Maintenance Worker		13.5301	28,143
Traffic Operations		1		Maintenance Worker		13.1361	27,323
		<u>11</u>					<b>301,373</b>
Traffic Operations		1		Receptionist/Admin Clerk		13.1361	27,323
Traffic Operations		1		Receptionist/Admin Clerk		13.1361	27,323
		<u>2</u>					<b>54,646</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Traffic Operations		1		Senior Maintenance Worker		13.8900	28,891
Traffic Operations		1		Senior Maintenance Worker		14.6030	30,374
		<u>2</u>					<u>59,265</u>
Traffic Operations		1		Sign Cad Technician		15.0235	31,249
Traffic Operations		1		Sign Cad Technician		14.5845	30,336
Traffic Operations		1		Sign Cad Technician		14.5845	30,336
		<u>3</u>					<u>91,920</u>
Traffic Operations		1		Signal Technician		16.0793	33,445
Traffic Operations		1		Signal Technician		16.0793	33,445
		<u>2</u>					<u>66,890</u>
Traffic Operations		1		Traffic Technician		14.5845	30,336
		<u>1</u>					<u>30,336</u>
Traffic Operations		1		Traffic Operations Crew Leader		17.7275	36,873
Traffic Operations		1		Traffic Operations Crew Leader		17.7790	36,980
		<u>2</u>					<u>73,854</u>
Traffic Operations		1		Video Systems Maintenance Tech		15.3136	31,852
Traffic Operations		1		Video Systems Maintenance Tech		15.9314	33,137
		<u>2</u>					<u>64,990</u>
<b>TOTALS FOR NON-EXEMPT</b>		<b>31</b>					<b>952,997</b>
Traffic Operations			<u>1</u>	Part Time - Intern		12.5511	11,557
				LONGEVITY PAY			30,950
				OVERTIME			72,692
				CAR ALLOWANCE			10,800
				TELEPHONE			6,480
							<u>120,922</u>
<b>CURRENT POSITIONS</b>		<b>37</b>					<b>\$ 1,434,138</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	SALARIES / WAGES	
					HOURLY RATE	ANNUAL SALARY
Traffic Operations	1			Asst Director of Engineering	\$ 50.0705	\$ 104,147
Traffic Operations	1			Traffic Operations Manager	31.2767	65,056
Traffic Operations	1			Traffic Operations Manager	31.2767	65,056
Traffic Operations	1			Designer	27.5012	57,202
Traffic Operations	1			Designer	27.5012	57,202
	<b>5</b>					<b>348,663</b>
Traffic Operations		<u>1</u>		Administrative Supervisor	17.7275	<u>36,873</u>
		<b>1</b>				<b>36,873</b>
Traffic Operations		1		Apprentice Signal Tech	15.3136	31,852
Traffic Operations		1		Apprentice Signal Tech	15.3136	31,852
Traffic Operations		<u>1</u>		Apprentice Signal Tech	15.3136	<u>31,852</u>
		<b>3</b>				<b>95,557</b>
Traffic Operations		1		Journey Signal Technician	18.1345	37,720
Traffic Operations		<u>1</u>		Journey Signal Technician	19.0254	<u>39,573</u>
		<b>2</b>				<b>77,293</b>
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.1361	27,323
Traffic Operations		1		Maintenance Worker	13.5301	28,143
Traffic Operations		<u>1</u>		Maintenance Worker	13.1361	<u>27,323</u>
		<b>11</b>				<b>301,373</b>
Traffic Operations		1		Receptionist/Admin Clerk	13.1361	27,323
Traffic Operations		<u>1</u>		Receptionist/Admin Clerk	13.1361	<u>27,323</u>
		<b>2</b>				<b>54,646</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	SALARIES / WAGES	
					HOURLY RATE	ANNUAL SALARY
Traffic Operations		1		Senior Maintenance Worker	13.8900	28,891
Traffic Operations		1		Senior Maintenance Worker	14.6030	30,374
		<u>2</u>				<u>59,265</u>
Traffic Operations		1		Sign Cad Technician	15.0235	31,249
Traffic Operations		1		Sign Cad Technician	14.5845	30,336
Traffic Operations		1		Sign Cad Technician	14.5845	30,336
		<u>3</u>				<u>91,920</u>
Traffic Operations		1		Signal Technician	16.0793	33,445
Traffic Operations		1		Signal Technician	16.0793	33,445
		<u>2</u>				<u>66,890</u>
Traffic Operations		1		Traffic Technician	14.5845	30,336
		<u>1</u>				<u>30,336</u>
Traffic Operations		1		Traffic Operations Crew Leader	17.7275	36,873
Traffic Operations		1		Traffic Operations Crew Leader	17.7790	36,980
		<u>2</u>				<u>73,854</u>
Traffic Operations		1		Video Systems Maintenance Tech	15.3136	31,852
Traffic Operations		1		Video Systems Maintenance Tech	15.9314	33,137
		<u>2</u>				<u>64,990</u>
TOTALS FOR NON-EXEMPT		<b>31</b>				<b>952,997</b>
Traffic Operations			<u>1</u>	Part Time - Intern	12.5511	11,557
				LONGEVITY PAY		30,950
				OVERTIME		72,692
				CAR ALLOWANCE		10,800
				TELEPHONE		6,480
						<u>120,922</u>
<b>CURRENT POSITIONS</b>		<b>37</b>				<b>\$ 1,434,138</b>







**Mission Statement:**  
"To provide the highest level of service to the citizens by providing reduction in accidents, congestion, and travel times through the efficient and effective installation, maintenance, and operation of traffic control devices."

<b>Department Summary</b>										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
<b>Expenditure Detail:</b>	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>PERSONNEL SERVICES</b>										
Personnel Services										
Salaries and Wages	\$ 1,204,233	\$ 1,366,504	\$ 1,433,653	\$ 1,196,936	\$ 1,434,138	\$ 1,434,138	\$ 1,434,138	\$ 1,434,138	\$ 1,434,138	\$ 1,434,138
Employee Benefits	374,946	531,785	542,663	542,663	550,704	550,704	550,704	550,704	550,704	550,704
Supplies	117,977	137,477	137,477	129,657	137,477	137,477	137,477	137,477	137,477	137,477
Other Services and Charges	343,285	360,725	360,725	369,170	414,224	414,224	414,224	414,224	414,224	414,224
Maintenance	394,672	374,805	374,805	369,826	374,805	374,805	374,805	374,805	374,805	374,805
Disaster Expenses	150,709	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,585,822	2,771,296	2,849,323	2,608,253	2,911,349	2,911,349	2,911,349	2,911,349	2,911,349	2,911,349
Capital Outlay	34,606	65,500	65,500	78,499	322,455	195,455	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,620,428</b>	<b>\$ 2,836,796</b>	<b>\$ 2,914,823</b>	<b>\$ 2,686,752</b>	<b>\$ 3,233,804</b>	<b>\$ 3,106,804</b>	<b>\$ 2,911,349</b>	<b>\$ 2,911,349</b>	<b>\$ 2,911,349</b>	<b>\$ 2,911,349</b>
<b>PERSONNEL</b>										
Exempt	5	5	5	5	5	5	5	5	5	6
Non-Exempt	27	31	31	30	31	31	31	31	31	32
Part-Time	-	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>32</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>39</b>

**Contact Us:**  
Eduardo Mendoza  
City Engineer  
210 N. 20th Street  
McAllen, TX 78501  
(956) 681-2715

**MAJOR FY 24-25 GOALS**

1. Continue installation of street lights with Street Lights by District Project
2. Prioritize Vision Zero projects and seek funding for them.
3. Continue with upgrading signs based on Sign Reflectivity Survey
4. Continue with preventative maintenance for signals and new signal installations.

# Traffic Operations

www.mcallen.net/departments/traffic

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees - Signal Maintenance	19	19	19	19
Number of full time employees - Sign Maintenance	5	5	5	6
Number of full time employees - Pavement Markings	5	5	5	6
Number of full time employees - Traffic Studies	5	5	3	5
Department Expenditures	\$ 2,620,428	\$ 2,836,796	\$ 2,686,752	\$ 3,106,804
<b>Outputs:</b>				
Number of Traffic signals maintained	200	215	150	215
Number of signs installed / maintained	300	600	800	600
Linear feet of pavement markings installed	25,000	100,000	50,000	75,000
Number of traffic studies conducted	75	200	100	150
<b>Proposed Efficiency Measures:</b>				
Number of signals maintained per full time employee - Signal Maint.	10.53	11.32	7.89	11.32
Number of signs installed / maintained per full time employee - Sign Maint.	60	120	160	100
Linear feet of pavement markings installed per full time employee - Pavement Markings	5,000	30,000	10,000	12,500
Citizen Satisfaction with Traffic				
Department expenditures per capita	\$ 17.97	\$ 19.28	\$ 18.21	\$ 20.80
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Traffic Operations Department is responsible for the installation, maintenance, and operation of signals, signs and pavement markings in the City of McAllen. The department has 36 employees, 28 vehicles and operates out of a 4,500 sq. ft. office/warehouse located at the corner of 20th Street and Cedar Avenue.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Building Permits &amp; Inspections</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		<b>\$ 1,523,678</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>SUPPLIES</b>										
1. Operating							3,000		3,000	Promotional items for community outreach & city events
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Supplies</b>		<b>\$ 15,004</b>					<b>\$ 3,000</b>	<b>\$ 3,000</b>		
<b>OTHER SERVICES &amp; CHARGES</b>										
1. Dues & Subscriptions							3,000		3,000	Bluebeam software for plan review/OPAL
2. Rental-depreciation fund							6,469		6,469	Rental Depreciation for new vehicle request.
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 116,535</b>					<b>\$ 9,469</b>	<b>\$ 9,469</b>		
<b>MAINTENANCE</b>										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Maintenance</b>		<b>\$ 24,049</b>					<b>\$ -</b>	<b>\$ -</b>		
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							<b>85,000</b>	<b>85,000</b>		
<b>Total Non - Capital Outlay</b>							<b>-</b>	<b>-</b>		
<b>TOTAL</b>		<b>\$ 1,679,266</b>					<b>\$ 97,469</b>	<b>\$ 97,469</b>		



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Building Permits & Inspections

		DEPT REQUEST		CM RECOMM		
<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLLOVER-1/2 Ton EC SB 2WD GAS	40,000	1	40,000	1	40,000	Rollover of vehicle funded FY 23-24. Vehicle anticipated to arrive next fiscal year
NEW Addition - 1/2 TON EC SB 2WD GAS	45,000	1	45,000	1	45,000	To minimize any disruptions to the Inspector's productivity, having a backup vehicle available can mitigate the impact of unexpected downtime.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 85,000		\$ 85,000	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>GRAND TOTAL</b>			\$ 85,000		\$ 85,000	

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Building Permits & Inspections

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-2040-421-60-01-000000 Compensation / Exempt	207,146	212,809	212,809	212,809	212,809	
011-2040-421-60-02-000000 Compensation / Non-exempt	627,245	818,896	818,316	818,316	818,316	
011-2040-421-60-06-000000 Compensation / Part time	12,404	12,753	12,753	12,753	12,753	
011-2040-421-60-10-000000 Compensation / Overtime	14,211	4,381	4,381	4,381	4,381	
011-2040-421-60-14-000000 Compensation / Car allowance	12,000	12,000	12,000	12,000	12,000	
011-2040-421-60-15-000000 Compensation/Certification	22,834	54,000	54,000	54,000	54,000	
011-2040-421-60-17-000000 Compensation / Telephone	7,140	9,120	9,120	9,120	9,120	
011-2040-421-60-18-000000 Compensation / Longevity Pay	-	19,375	-	22,875	22,875	
<b>60</b>	<b>902,980</b>	<b>1,143,334</b>	<b>1,123,379</b>	<b>1,146,255</b>	<b>1,146,255</b>	<b>-</b>
011-2040-421-61-30-000000 Benefits / Social security	66,900	87,709	87,709	87,688	87,688	
011-2040-421-61-36-000000 Benefits / Retirement	76,092	96,664	96,664	97,594	97,594	
011-2040-421-61-40-000000 Benefits / Unemployment tax	228	2,025	2,925	2,925	2,925	
011-2040-421-61-46-000000 Benefits / Workers' comp-	2,723	2,695	2,695	2,427	2,427	
011-2040-421-61-50-000000 Benefits / Health cost	94,845	180,784	180,784	178,848	178,848	
011-2040-421-61-52-000000 Benefits / Life insurance	578	872	887	895	895	
011-2040-421-61-53-000000 Benefits / Retiree health ins (ARC)	7,046	7,046	7,046	7,046	7,046	
<b>61</b>	<b>248,413</b>	<b>377,795</b>	<b>378,710</b>	<b>377,424</b>	<b>377,424</b>	<b>-</b>
011-2040-423-62-02-000000 Supplies / Office	6,377	3,717	3,717	3,717	3,717	
011-2040-423-62-04-000000 Supplies / Operating	17,777	11,287	11,287	14,287	14,287	
<b>62</b>	<b>24,154</b>	<b>15,004</b>	<b>15,004</b>	<b>18,004</b>	<b>18,004</b>	<b>-</b>
011-2040-424-63-14-000000 Other services & charges / Dues & subscription	2,998	5,223	5,223	8,223	8,223	
011-2040-424-63-23-000000 Other services & charges / Online svc/network	-	300	300	300	300	
011-2040-424-63-52-000000 Other services & charges / Rental & contractual	11,403	16,010	16,010	16,010	16,010	
011-2040-424-63-54-000000 Other services & charges / Occupancy Load Placard	320	2,533	2,533	2,533	2,533	
011-2040-424-63-64-000000 Other services & charges / Training	23,829	25,900	25,900	25,900	25,900	
011-2040-424-63-65-000000 Other services & charges / Travel	5,056	15,253	15,253	15,253	15,253	
011-2040-424-63-75-000000 Other services & charges / Rental-depreciation fund	3,988	9,738	9,738	12,219	12,219	
011-2040-424-63-89-000000 Other service & charges / Credit card fees	29,642	35,000	35,000	35,000	35,000	
011-2040-424-63-91-000000 Other services & charges / Educational refund	-	9,966	9,966	9,966	9,966	
011-2040-424-63-99-000000 Other services & charges / Miscellaneous	510	600	600	600	600	
<b>63</b>	<b>77,745</b>	<b>120,523</b>	<b>120,523</b>	<b>126,004</b>	<b>126,004</b>	<b>-</b>
011-2040-425-65-08-000000 Maintenance / Equipment	113	2,524	2,524	2,524	2,524	
011-2040-425-65-16-000000 Maintenance / Vehicles	6,464	7,000	7,000	7,000	7,000	
011-2040-425-65-17-000000 Maintenance / Fuel & lubricants	14,590	14,525	15,120	14,525	14,525	
<b>65</b>	<b>21,168</b>	<b>24,049</b>	<b>24,644</b>	<b>24,049</b>	<b>24,049</b>	<b>-</b>
011-2040-426-66-14-000000 Capital outlay / Vehicles	-	40,000	-	85,000	85,000	

2025

011-2040 Building Permits & Inspections

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
66	-	40,000	-	85,000	85,000	-
011-2040-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	2,952	4,000	-	-	-	
011-2040-423-67-22-000000 Non-Capital Outlay / Computer Equipment	2,173	3,586	-	-	-	
011-2040-423-67-24-000000 Non-Capital Outlay / Software	-	964	-	-	-	
011-2040-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	5,125	8,550	-	-	-	-
<hr/>						
<b>011-2040 Bldg Permits &amp; Inspection</b>	<b>\$ 1,279,586</b>	<b>\$ 1,729,255</b>	<b>\$ 1,662,260</b>	<b>\$ 1,776,735</b>	<b>\$ 1,776,735</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Building Code	1			Chief Building Official		\$ 46.9800	\$ 97,719
Building Code	1			Supervisor Building Inspection		27.5355	57,274
Building Code	1			Supervisor Plans Examiner		27.7966	57,817
	<u>3</u>						<b>212,809</b>
Building Code		1		Administrative Clerk		13.8900	28,891
Building Code		1		Administrative Clerk		13.8900	28,891
Building Code		1		Administrative Clerk		13.8900	28,891
Building Code		1		Administrative Clerk		13.8900	28,891
		<u>4</u>					<b>115,565</b>
Building Code		1		Administrative Supervisor		17.7275	36,873
		<u>1</u>					<b>36,873</b>
Building Code		1		Building Inspector		22.0667	45,899
Building Code		1		Building Inspector		22.0667	45,899
Building Code		1		Building Inspector		22.0667	45,899
Building Code		1		Building Inspector		22.0667	45,899
Building Code		1		Building Inspector		22.0667	45,899
Building Code		1		Building Inspector		22.0670	45,899
Building Code		1		Building Inspector		22.0670	45,899
Building Code		1		Building Inspector		22.0670	45,899
		<u>8</u>					<b>367,192</b>
Building Code		1		Permit Technician		15.3136	31,852
Building Code		1		Permit Technician		15.3136	31,852
		<u>2</u>					<b>63,705</b>
Building Code		1		Plans Examiner		20.7794	43,221
Building Code		1		Plans Examiner		20.5218	42,685
Building Code		1		Plans Examiner		20.5218	42,685
Building Code		1		Plans Examiner		20.5218	42,685
		<u>4</u>					<b>171,277</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						<b>SALARIES / WAGES</b>	
<b>DEPARTMENT</b>	<b>EXEMPT</b>	<b>NON EXEMPT</b>	<b>PART TIME</b>	<b>POSITION</b>	<b>STATUS</b>	<b>HOURLY RATE</b>	<b>ANNUAL SALARY</b>
Building Code		1		Senior Administrative Clerk		15.3136	31,852
Building Code		1		Senior Administrative Clerk		15.3136	31,852
		<u>2</u>					<u>63,705</u>
<b>TOTALS FOR NON-EXEMPT</b>		<b>21</b>					<b>818,316</b>
Building Code			1	Receptionist/Admin Clerk		13.1361	12,753
			<u>1</u>				<u>12,753</u>
				LONGEVITY PAY			22,875
				CERTIFICATION PAY			54,000
				OVERTIME			4,381
				CAR ALLOWANCE			12,000
				TELEPHONE			9,120
							<u>102,376</u>
<b>CURRENT POSITIONS</b>		<b>25</b>					<b>\$ 1,146,255</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT. BUILDING PERMITS & INSPECTIONS

FLEET OPERATIONS RECOMMENDATION												DEPRECIATION SHORTAGE		
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE		
												SHORTAGE REQUEST	City Manager Recomm GENERAL FUND	DEPRECIATION FUND
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	45,000	8	0.15	\$ 6,469				YES			
N		NEW ADDITION	1/2 TON EC SB 2WD GAS						011-2040-426-66-14-000000	40,000	YES			
				\$ 45,000			\$ 6,469			\$ 40,000		\$ -	\$ -	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**

To establish building standards to provide safety and hazard free living in our community; by engaging in an alliance with those involved in the construction industry for the residents and visitors of McAllen.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>Personnel Services</b>										
Salaries and Wages	\$ 902,980	\$ 1,093,539	\$ 1,143,334	\$ 1,123,379	\$ 1,146,255	\$ 1,146,255	\$ 1,146,255	\$ 1,146,255	\$ 1,146,255	\$ 1,146,255
Employee Benefits	248,413	369,760	377,795	378,710	377,424	377,424	377,424	377,424	377,424	377,424
Supplies	24,154	15,004	15,004	15,004	18,004	18,004	18,004	18,004	18,004	18,004
Other Services and Charges	77,745	120,523	120,523	120,523	126,004	126,004	126,004	126,004	126,004	126,004
Maintenance	21,168	24,049	24,049	24,644	24,049	24,049	24,049	24,049	24,049	24,049
Disaster Expenses	-	-	-	-	-	-	200	-	-	-
Operations Subtotal	1,274,461	1,622,875	1,680,705	1,662,260	1,691,735	1,691,735	1,691,935	1,691,735	1,691,735	1,691,735
Capital Outlay	5,125	48,550	48,550	-	85,000	85,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,279,586</b>	<b>\$ 1,671,425</b>	<b>\$ 1,729,255</b>	<b>\$ 1,662,260</b>	<b>\$ 1,776,735</b>	<b>\$ 1,776,735</b>	<b>\$ 1,691,935</b>	<b>\$ 1,691,735</b>	<b>\$ 1,691,735</b>	<b>\$ 1,691,735</b>
<b>PERSONNEL</b>										
Exempt	3	3	3	3	3	3	3	3	3	3
Non-Exempt	17	21	21	21	21	21	21	21	21	21
Part-Time	1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>21</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>

**MAJOR FY 24-25 GOALS**

1. Adopt the International Code Council 2024 Family Codes and 2023 National Electrical Code

**Contact Us:**  
Norma Yado  
Chief Building  
Official  
1300 Houston  
Avenue  
McAllen, TX 78501  
(956) 681-1300

# Building Permits & Inspections

www.mcallen.net/devservices/permits

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Total full time employees	24	30	24	24
Department Expenditures	\$ 1,279,586	1,729,255	\$ 1,662,260	\$ 1,776,735
<b>Outputs:</b>				
Residential permits issued	915	1,137	632	651
Commercial permits issued	1,475	964	1,154	1,189
Sub-Cont. Permits issued	5,829	7,824	4,976	5,125
Construction inspections made	37,792	48,647	45,756	47,218
Plan review	4,629	4,969	4,260	4,388
<b>Effectiveness Measures:</b>				
Permits - Residential Average Days Review	3	3	3	3
Permits - Commercial Average Days Review	10	10	10	10
Construction - Percent Inspections made on date requested	98%	98%	98%	98%
Plan review - Residential	2,598	2,960	2,142	2,206
Plan review - Commercial	2,031	2,008	2,118	2,182
<b>Efficiency Measures:</b>				
Average permits per Permit Technician	2,315	2,484	2,130	2,194
Average plan review per Plan Examiner	1,543	1,656	1,420	1,097
Average permits per Admin Clerk	2,055	2,206	1,691	1,741
Construction average inspections per Inspector	5,398	9,729	6,536	6,732
Plan review	4,629	4,969	4,260	4,388
Department expenditures per capita				
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

Our department reviews and inspects all aspects of building construction. We are located in the Development Service Center at 311 North 15th Street. Our staff consists of a Chief Building Official, a Supervisor Building Inspector, a Supervisor Plans Examiner, an Administrative Assistant, Building Inspectors, Plans Examiners, Permit Technicians and Administrative Clerks.

**City of McAllen, Texas  
Highways and Streets  
Summary**

	Actual	Original	Adjusted	Estimated	Dept	City Mgr	Four Year Plan			
	22-23	Budget 23-24	Budget 23-24	23-24	Request 24-25	Recomm 24-25	25-26	26-27	27-28	28-29
<u>BY DEPARTMENT</u>										
Engineering	\$ 2,350,694	\$ 2,652,673	\$ 2,767,596	\$ 2,569,967	\$ 2,846,627	\$ 2,848,427	\$ 2,755,628	\$ 2,755,628	\$ 2,755,628	\$ 2,755,628
Street Maintenance	6,187,541	6,827,633	6,948,709	6,772,861	7,059,513	7,059,513	7,035,213	7,035,213	7,035,213	7,035,213
Street Lighting	2,390,743	2,424,065	2,424,065	2,839,000	2,774,065	2,700,715	2,774,065	2,774,065	2,774,065	2,774,065
Sidewalk Construction	366,029	488,211	508,451	482,256	520,070	476,570	476,570	476,570	476,570	576,570
Drainage	1,861,876	2,015,126	2,081,721	2,068,016	2,372,365	2,159,002	2,180,965	2,180,965	2,265,965	2,270,965
<b>TOTAL</b>	<b>\$ 13,156,885</b>	<b>\$ 14,407,708</b>	<b>\$ 14,730,542</b>	<b>\$ 14,732,100</b>	<b>\$ 15,572,640</b>	<b>\$ 15,244,227</b>	<b>\$ 15,222,441</b>	<b>\$ 15,222,441</b>	<b>\$ 15,307,441</b>	<b>\$ 15,412,441</b>
<u>BY EXPENSE GROUP</u>										
Personnel Services										
Salaries and Wages	\$ 4,036,312	\$ 4,445,632	\$ 4,723,458	\$ 4,378,352	\$ 4,854,772	\$ 4,759,118	\$ 4,854,772	\$ 4,854,772	\$ 4,854,772	\$ 4,854,772
Employee Benefits	1,294,040	1,655,827	1,700,835	1,700,835	1,765,651	1,717,342	1,765,651	1,765,651	1,765,651	1,765,651
Supplies	101,625	143,641	143,641	143,889	151,241	151,241	151,241	151,241	151,241	151,241
Other Services and Charges	3,334,256	3,500,626	3,500,626	3,899,653	3,956,310	3,919,635	3,956,310	3,956,310	3,956,310	3,956,310
Maintenance and Repair Services	4,299,058	4,504,732	4,470,932	4,465,376	4,494,467	4,457,792	4,494,467	4,494,467	4,494,467	4,494,467
Capital Outlay	91,594	157,250	191,050	143,995	350,199	239,099	-	-	85,000	190,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 13,156,885</b>	<b>\$ 14,407,708</b>	<b>\$ 14,730,542</b>	<b>\$ 14,732,100</b>	<b>\$ 15,572,640</b>	<b>\$ 15,244,227</b>	<b>\$ 15,222,441</b>	<b>\$ 15,222,441</b>	<b>\$ 15,307,441</b>	<b>\$ 15,412,441</b>
<u>PERSONNEL</u>										
Engineering	28	30	30	29	31	31	31	31	31	31
Street Maintenance	37	44	44	44	44	44	44	44	44	44
Sidewalk Construction	6	6	6	6	6	6	9	9	9	9
Drainage	19	20	20	20	23	20	23	23	23	23
<b>TOTAL PERSONNEL</b>	<b>90</b>	<b>100</b>	<b>100</b>	<b>99</b>	<b>104</b>	<b>101</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>107</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Engineering</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1. Recordkeeper/Accounting Clerk	1	\$ 29,999	\$ 29,999	\$ -	\$ -	\$ 14,769	\$ 44,768	1	\$ 44,768
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1</b>	<b>29,999</b>	<b>29,999</b>	<b>-</b>	<b>-</b>	<b>14,769</b>	<b>44,768</b>	<b>1</b>	<b>44,768</b>
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2. Certification Pay ADA			-	-	-	-	-	1,800	Construction Manager ADA Certification
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 2,461,836</b>	<b>\$ 29,999</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,769</b>	<b>\$ 44,768</b>	<b>1</b>	<b>\$ 46,568</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 15,600</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 176,152</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>MAINTENANCE</b>									
1.	Computer software/hardware						4,000	4,000	increase in Bently yearly subscription fee.
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ 53,272</b>					<b>\$ 4,000</b>	<b>\$ 4,000</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>85,000</b>	<b>85,000</b>	
<b>Total Non - Capital Outlay</b>							<b>5,999</b>	<b>5,999</b>	
<b>TOTAL</b>		<b>\$ 2,706,860</b>					<b>\$ 139,767</b>	<b>\$ 141,567</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Engineering

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Survey Drone with LIDAR	38,000	1	38,000	1	38,000	Survey equipment for capital projects.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 38,000		\$ 38,000	

<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLLOVER - 1/2 Ton EC SB 2WD Gas	40,000	1	40,000	1	40,000	Rollover of vehicle funded in FY 23-24
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 40,000		\$ 40,000	

<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLLOVER - Shortage	7,000	1	7,000	1	7,000	Rollover of FY 23-24 Shortage for 1/2 Ton EC SB 2WD
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 7,000		\$ 7,000	

<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 85,000</b>		<b>\$ 85,000</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Engineering

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Scanner	1,000	1	1,000	1	1,000	Scanner for files
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 1,000		\$ 1,000	

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
File racks and boxes (new storage)	4,999	1	4,999	1	4,999	racks to file, new storage area.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 4,999		\$ 4,999	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 5,999</b>		<b>\$ 5,999</b>	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-3002-431-60-01-000000 Compensation / Exempt	986,889	1,018,162	929,725	1,038,202	1,038,202	
011-3002-431-60-02-000000 Compensation / Non-exempt	614,120	711,427	601,402	732,964	732,964	
011-3002-431-60-10-000000 Compensation / Overtime	18,488	17,781	15,505	17,781	17,781	
011-3002-431-60-14-000000 Compensation / Car allowance	57,200	60,000	52,080	60,000	60,000	
011-3002-431-60-15-000000 Compensation / Certification	-	3,600	332	3,600	5,400	
011-3002-431-60-17-000000 Compensation / Telephone	13,460	13,260	12,492	13,260	13,260	
011-3002-431-60-18-000000 Compensation / Longevity Pay	-	48,525	116,460	49,425	49,425	
<b>60</b>	<b>1,690,157</b>	<b>1,872,755</b>	<b>1,727,997</b>	<b>1,915,231</b>	<b>1,917,031</b>	<b>-</b>
011-3002-431-61-30-000000 Benefits / Social security	123,025	143,267	143,267	146,515	146,515	
011-3002-431-61-36-000000 Benefits / Retirement	142,701	160,120	160,120	164,902	164,902	
011-3002-431-61-40-000000 Benefits / Unemployment tax	275	2,430	2,430	3,627	3,627	
011-3002-431-61-46-000000 Benefits / Workers' comp-	8,116	8,267	8,267	8,813	8,813	
011-3002-431-61-50-000000 Benefits / Health cost	172,087	241,476	241,476	252,204	252,204	
011-3002-431-61-52-000000 Benefits / Life insurance	904	1,462	1,462	1,541	1,541	
011-3002-431-61-53-000000 Benefits / Retiree health ins (ARC)	13,770	13,770	13,770	13,770	13,770	
<b>61</b>	<b>460,876</b>	<b>570,792</b>	<b>570,792</b>	<b>591,372</b>	<b>591,372</b>	<b>-</b>
011-3002-433-62-02-000000 Supplies / Office	6,074	7,300	7,000	7,300	7,300	
011-3002-433-62-04-000000 Supplies / Operating	1,748	2,800	2,800	2,800	2,800	
011-3002-433-62-18-000000 Supplies / Clothing & uniform	4,418	5,500	5,000	5,500	5,500	
<b>62</b>	<b>12,240</b>	<b>15,600</b>	<b>14,800</b>	<b>15,600</b>	<b>15,600</b>	<b>-</b>
011-3002-434-63-14-000000 Other services & charges / Dues & subscription	5,458	7,500	5,119	7,500	7,500	
011-3002-434-63-18-000000 Other services & charges / Eng- & architect fees	5,699	18,000	-	18,000	18,000	
011-3002-434-63-23-000000 Other services & charges / Online svc/network	3,103	700	4,337	700	700	
011-3002-434-63-45-000000 Other services & charges / Professional	13,678	55,000	55,000	55,000	55,000	
011-3002-434-63-52-000000 Other services & charges / Rental & contractual	12,132	18,650	17,000	18,650	18,650	
011-3002-434-63-64-000000 Other services & charges / Training	9,371	13,500	13,500	13,500	13,500	
011-3002-434-63-65-000000 Other services & charges / Travel	10,347	16,376	16,000	16,376	16,376	
011-3002-434-63-75-000000 Other services & charges / Rental-general depr- ft	32,538	58,413	58,416	46,038	46,038	
011-3002-434-63-99-000000 Other services & charges / Miscellaneous	2,270	388	432	388	388	
<b>63</b>	<b>94,595</b>	<b>188,527</b>	<b>169,804</b>	<b>176,152</b>	<b>176,152</b>	<b>-</b>
011-3002-435-65-04-000000 Maintenance / Computer/software	15,047	22,500	22,500	26,500	26,500	
011-3002-435-65-08-000000 Maintenance / Equipment	63	1,500	1,500	1,500	1,500	
011-3002-435-65-16-000000 Maintenance / Vehicles	14,740	9,000	19,079	9,000	9,000	
011-3002-435-65-17-000000 Maintenance / Fuel & lubricants	20,769	20,272	23,845	20,272	20,272	
<b>65</b>	<b>50,619</b>	<b>53,272</b>	<b>66,924</b>	<b>57,272</b>	<b>57,272</b>	<b>-</b>
011-3002-436-66-14-000000 Capital outlay / Vehicles	13,002	60,000	13,000	47,000	47,000	
011-3002-436-66-20-000000 Capital outlay / Equipment	8,501	-	-	38,000	38,000	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
66	21,502	60,000	13,000	85,000	85,000	-
011-3002-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	1,400	-	-	4,999	4,999	
011-3002-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	1,000	1,000	-	-	
011-3002-433-67-22-000000 Non-Capital Outlay / Computer Equipment	13,815	3,750	3,750	1,000	1,000	
011-3002-433-67-24-000000 Non-Capital Outlay / Software	5,490	1,900	1,900	-	-	
67	20,705	6,650	6,650	5,999	5,999	-
<b>011-3002 Engineering</b>	<b>\$ 2,350,694</b>	<b>\$ 2,767,596</b>	<b>\$ 2,569,967</b>	<b>\$ 2,846,627</b>	<b>\$ 2,848,427</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Engineering	1			Director Engineering		\$ 69.7115	\$ 145,000
Engineering	1			Capital Project Engineer		46.5207	96,763
Engineering	1			Construction Manager		36.3525	75,613
Engineering	1			Construction Manager		35.8871	74,645
Engineering	1			Deputy Director Engineering		57.4423	119,480
Engineering	1			Designer		27.6621	57,537
Engineering	1			Designer/Subdivision Coordinator		27.5012	57,202
Engineering	1			Designer/Subdivision Coordinator		27.5012	57,202
Engineering	1			Designer/Subdivision Coordinator		27.5012	57,202
Engineering	1			Development Engineer		46.5207	96,763
Engineering	1			Drainage Engineer		46.5207	96,763
Engineering	1			Transportation Engineer		50.0144	104,030
	<u>12</u>						<u>1,038,202</u>
Engineering		1		Administrative Supervisor		22.0905	45,948
Engineering		1		Engineering Inspector		18.6140	38,717
Engineering		1		Engineering Inspector		18.7851	39,073
Engineering		1		Engineering Inspector		19.2693	40,080
Engineering		1		Engineering Inspector		18.6140	38,717
Engineering		1		Engineering Tech I		16.0793	33,445
Engineering		1		Engineering Tech I		17.4461	36,288
Engineering		1		Engineering Tech II		17.9025	37,237
Engineering		1		Engineering Tech III		21.4798	44,678
Engineering		1		Engineering Tech III		18.6140	38,717
Engineering		1		Permit Tech		15.3136	31,852
Engineering		1		Lead Engineering Tech		22.7605	47,342
Engineering		1		Senior Administrative Clerk		14.6216	30,413
Engineering		1		Senior Administrative Clerk		15.3136	31,852
Engineering		1		Senior Administrative Clerk		15.3136	31,852
<b>Engineering</b>		<b>1</b>		<b>Recordkeeper/ Accounting Clerk</b>	<b>NEW - CM RECOMM</b>	<b>14.4226</b>	<b>29,999</b>
Engineering		1		Senior Engineering Inspector		19.7363	41,052
Engineering		1		Senior Engineering Inspector		20.0779	41,762
Engineering		1		Utility Coordinator		25.9321	53,939
		<u>19</u>					<u>732,964</u>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
				LONGEVITY PAY			49,425
				<b>CERTIFICATION PAY</b>			<b>5,400</b>
				OVERTIME			17,781
				CAR ALLOWANCE			60,000
				TELEPHONE			13,260
							<b>145,866</b>
<b>CURRENT POSITIONS</b>			<b>31</b>				<b>\$ 1,917,031</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT: ENGINEERING

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE				
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER		City Manager Recomm				
												SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND		
		Depreciation Shortage								Depreciation Shortage - CM Recomm.						
R	EN0101	2007 CHEVROLET SUBURBAN 2500 4WD	1/2 TON EC SB 2WD GAS							678-6382-436-66-14-EC2415	40,000	YES	7,000	7,000		
R	EN2000	2014 FORD F-150 EC SB 4WD	1/2 TON CC SB 4WD GAS							678-6382-436-66-14-EC2416	50,000	YES				
R	EN2001	2014 FORD F-150 EC SB 4WD	1/2 TON CC SB 4WD GAS							678-6382-436-66-14-EC2416	50,000	YES				
N		NEW ADDITION	1/2 TON EC SB 2WD GAS							011-3002-436-66-14-000000	40,000	YES				
				\$ -							\$ 180,000					
													\$ 7,000	\$ 7,000	\$ -	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
The Engineering Department designs, manages and guides the construction of public infrastructure and buildings while ensuring quality and safety to all who visit, live and conduct business within the boundary of our City.

<b>Department Summary</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
<b>Expenditure Detail:</b>	22-23	23-24	Budget	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services											
Salaries and Wages	\$ 1,690,157	\$ 1,773,854	\$ 1,872,755	\$ 1,727,997	\$ 1,915,231	\$ 1,917,031	\$ 1,915,231	\$ 1,915,231	\$ 1,915,231	\$ 1,915,231	\$ 1,915,231
Employee Benefits	460,876	554,770	570,792	570,792	591,372	591,372	591,372	591,372	591,372	591,372	591,372
Supplies	12,240	15,600	15,600	14,800	15,600	15,600	15,600	15,600	15,600	15,600	15,600
Other Services and Charges	94,595	188,527	188,527	169,804	176,152	176,152	176,152	176,152	176,152	176,152	176,152
Maintenance	50,619	53,272	53,272	66,924	57,272	57,272	57,272	57,272	57,272	57,272	57,272
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,308,487	2,586,023	2,700,946	2,550,317	2,755,628	2,757,428	2,755,628	2,755,628	2,755,628	2,755,628	2,755,628
Capital Outlay	42,207	66,650	66,650	19,650	90,999	90,999	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,350,694</b>	<b>\$ 2,652,673</b>	<b>\$ 2,767,596</b>	<b>\$ 2,569,967</b>	<b>\$ 2,846,627</b>	<b>\$ 2,848,427</b>	<b>\$ 2,755,628</b>	<b>\$ 2,755,628</b>	<b>\$ 2,755,628</b>	<b>\$ 2,755,628</b>	<b>\$ 2,755,628</b>
<b>PERSONNEL</b>											
Exempt	11	12	12	12	12	12	12	12	12	12	12
Non-Exempt	17	18	18	17	19	19	19	19	19	19	19
Part-Time											
<b>Total Positions Authorized</b>	<b>28</b>	<b>30</b>	<b>30</b>	<b>29</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>

**Contact Us:**  
Eduardo Mendoza,  
City Engineer  
311 N. 15th  
McAllen, TX 78501  
(956) 681-1150

**MAJOR FY 24-25 GOALS**

1. Completion of 2013 Bond roadway and intersection improvement projects. (Complete)
2. Completion of 2018 Bond Drainage Projects.
3. Implementation of Projects from Drainage Utility Fee, TIRZ 2, HMGP, and other funding sources.
4. Approval of Roadway Masterplan and identification of funding mechanisms.
5. Seek grant opportunities for paving and drainage improvements.

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees staff / Design Engineers	12	13	12	12
Number of full time employees / Support staff	17	18	17	17
Number of full time employees staff / Development Review	3	3	3	3
Department Expenditures	\$ 2,350,694	\$ 2,652,673	\$ 2,569,967	\$ 2,848,427
<b>Outputs:</b>				
Number of construction contracts executed	47	40	50	40
Number of in-house projects designed	36	30	30	30
Number of architect / engineer / survey consulting contracts monitored	62	40	60	40
Number of ROW permits processed / inspected / request for service	651	600	670	600
Number of subdivision plat & construction plans reviewed	102	90	90	90
<b>Effectiveness Measures:</b>				
Percent of projects completed within budget	92%	95%	95%	95%
Percent of construction contracts completed within contract time	90%	95%	95%	95%
Percent ROW permits reviewed within 1 working day	94%	95%	95%	95%
Percent of Subdivisions reviewed within 5 working days	96%	95%	95%	95%
<b>Efficiency Measures:</b>				
Number of construction contracts executed per full time employee - Engineer Staff	4	4	4	4
Number of in-house projects designed per full time employee - Engineer Staff	4	4	4	4
Number of A/E Consulting contracts monitored per full time employee - Engineer Staff	3	3	3	3
Department expenditures per capita	\$ 16.12	\$ 18.03	\$ 17.42	\$ 19.07
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Engineering Department is responsible for the design and inspection of public infrastructure improvements that include water, sanitary sewer, paving, drainage, and public facilities. Our department has 28 employees and is located in the Development Center, 311 N 15th Street. Additionally, the Traffic Operations Division falls within the Engineering Department.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Street Maintenance</u>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary		Salary	Allowance		Fringe Benefits	Total	# of Positions	Total	
					Car	Phone					
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
<b>Total</b>		-		-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime				-	-	-	-	-	-		
2.				-	-	-	-	-	-		
3.				-	-	-	-	-	-		
4.				-	-	-	-	-	-		
5.				-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$	<b>2,475,628</b>	\$	-	\$	-	\$	-	\$	-
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		\$	<b>29,857</b>					\$	-	\$	-
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		\$	<b>531,078</b>					\$	-	\$	-
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		\$	<b>3,998,650</b>					\$	-	\$	-
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								<b>20,300</b>		<b>20,300</b>	
<b>Total Non - Capital Outlay</b>								<b>4,000</b>		<b>4,000</b>	
<b>TOTAL</b>		\$	<b>7,035,213</b>					\$	<b>24,300</b>	\$	<b>24,300</b>

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Street Maintenance

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SD2510, 2511 & SD8019)	20,300	1	20,300	1	20,300	Depreciation Vehicle Shortage for FY24-25
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ 20,300</b>		<b>\$ 20,300</b>	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ -</b>		<b>\$ -</b>	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ -</b>		<b>\$ -</b>	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ -</b>		<b>\$ -</b>	
<b>GRAND TOTAL</b>			<b>\$ 20,300</b>		<b>\$ 20,300</b>	





**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-3022-431-60-01-000000 Compensation / Exempt	118,183	121,414	121,414	121,414	121,414	
011-3022-431-60-02-000000 Compensation / Non-exempt	1,222,938	1,536,798	1,400,000	1,534,688	1,534,688	
011-3022-431-60-10-000000 Compensation / Overtime	71,544	48,032	48,032	48,032	48,032	
011-3022-431-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
011-3022-431-60-17-000000 Compensation / Telephone	2,880	2,880	2,880	2,880	2,880	
011-3022-431-60-18-000000 Compensation / Longevity Pay	-	55,900	55,900	54,325	54,325	
<b>60</b>	<b>1,420,346</b>	<b>1,769,824</b>	<b>1,633,026</b>	<b>1,766,139</b>	<b>1,766,139</b>	<b>-</b>
011-3022-431-61-30-000000 Benefits / Social security	105,128	135,391	135,391	135,110	135,110	
011-3022-431-61-36-000000 Benefits / Retirement	120,761	151,319	151,319	152,065	152,065	
011-3022-431-61-40-000000 Benefits / Unemployment tax	358	3,564	3,564	5,148	5,148	
011-3022-431-61-46-000000 Benefits / Workers' comp-	74,730	62,791	62,791	62,830	62,830	
011-3022-431-61-50-000000 Benefits / Health cost	190,953	344,832	344,832	338,976	338,976	
011-3022-431-61-52-000000 Benefits / Life insurance	1,003	1,398	1,398	1,437	1,437	
011-3022-431-61-53-000000 Benefits / Retiree health ins (ARC)	13,923	13,923	13,923	13,923	13,923	
<b>61</b>	<b>506,855</b>	<b>713,218</b>	<b>713,218</b>	<b>709,489</b>	<b>709,489</b>	<b>-</b>
011-3022-433-62-02-000000 Supplies / Office	1,528	1,539	1,539	1,539	1,539	
011-3022-433-62-04-000000 Supplies / Operating	11,723	12,000	12,000	12,000	12,000	
011-3022-433-62-12-000000 Supplies / Small tools/minor equip-	6,678	6,300	6,300	6,300	6,300	
011-3022-433-62-18-000000 Supplies / Clothing & uniform	13,102	10,018	10,018	10,018	10,018	
<b>62</b>	<b>33,030</b>	<b>29,857</b>	<b>29,857</b>	<b>29,857</b>	<b>29,857</b>	<b>-</b>
011-3022-434-63-14-000000 Other services & charges / Dues & subscription	75	150	150	150	150	
011-3022-434-63-23-000000 Other services & charges / Online svc/network	500	500	500	500	500	
011-3022-434-63-52-000000 Other services & charges / Rental & contractual	7,841	9,850	9,850	9,850	9,850	
011-3022-434-63-65-000000 Other services & charges / Travel	3,049	2,105	2,105	2,105	2,105	
011-3022-434-63-69-000000 Other services & charges / Utilities-telephone	-	392	392	392	392	
011-3022-434-63-75-000000 Other services & charges / Rental-general depr- fund	408,496	411,063	411,063	517,581	517,581	
011-3022-434-63-99-000000 Other services & charges / Miscellaneous	525	500	500	500	500	
<b>63</b>	<b>420,486</b>	<b>424,560</b>	<b>424,560</b>	<b>531,078</b>	<b>531,078</b>	<b>-</b>
011-3022-435-65-08-000000 Maintenance / Equipment	146,321	136,000	136,000	136,000	136,000	
011-3022-435-65-13-000000 Maintenance / Ditches	2,034	3,000	3,000	3,000	3,000	
011-3022-435-65-14-000000 Maintenance / Streets	406,877	470,600	470,600	470,600	470,600	
011-3022-435-65-15-000000 Maintenance / Repaving	2,799,544	2,971,595	2,971,595	2,971,595	2,971,595	
011-3022-435-65-16-000000 Maintenance / Vehicles	224,999	120,000	120,000	120,000	120,000	
011-3022-435-65-17-000000 Maintenance / Fuel & lubricants	221,727	224,955	185,905	224,955	224,955	
011-3022-435-65-18-000000 Maintenance / Railroad	1,263	72,500	72,500	72,500	72,500	
<b>65</b>	<b>3,802,765</b>	<b>3,998,650</b>	<b>3,959,600</b>	<b>3,998,650</b>	<b>3,998,650</b>	<b>-</b>

2025  
011-3022 Street maintenance

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-3022-436-66-14-000000 Capital outlay / Vehicles 66	-	-	-	20,300	20,300	-
011-3022-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment 67	4,060	12,600	12,600	4,000	4,000	-
<b>011-3022 Street Maintenance</b>	<b>\$ 6,187,542</b>	<b>\$ 6,948,709</b>	<b>\$ 6,772,861</b>	<b>\$ 7,059,513</b>	<b>\$ 7,059,513</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Street Maintenance	1			Street Maintenance Manager		\$ 33.4279	\$ 69,530
Street Maintenance	1			Street Maintenance Supervisor		24.9444	51,884
	<u>2</u>						<b>121,414</b>
Street Maintenance		1		HEO I		17.3651	36,119
Street Maintenance		1		HEO I		17.3651	36,119
Street Maintenance		1		HEO I		17.3651	36,119
Street Maintenance		1		HEO I		17.3651	36,119
Street Maintenance		1		HEO I		17.7124	36,842
Street Maintenance		1		HEO I		17.3651	36,119
		<u>6</u>					<b>217,439</b>
Street Maintenance		1		HEO II		18.4129	38,299
Street Maintenance		1		HEO II		18.4129	38,299
Street Maintenance		1		HEO II		18.7811	39,065
Street Maintenance		1		HEO II		18.7976	39,099
Street Maintenance		1		HEO II		19.0408	39,605
Street Maintenance		1		HEO II		19.1488	39,830
Street Maintenance		1		HEO II		18.4129	38,299
Street Maintenance		1		HEO II		18.4129	38,299
		<u>8</u>					<b>310,793</b>
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		20.2590	42,139
Street Maintenance		1		HEO III		20.4809	42,600
Street Maintenance		1		HEO III		20.7131	43,083
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		19.8619	41,313
Street Maintenance		1		HEO III		19.8619	41,313
		<u>11</u>					<b>458,324</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Street Maintenance		1		Maintenance Worker		13.1361	27,323
Street Maintenance		1		Maintenance Worker		13.1361	27,323
Street Maintenance		1		Maintenance Worker		13.1361	27,323
Street Maintenance		1		Maintenance Worker		13.1361	27,323
Street Maintenance		1		Maintenance Worker		13.2634	27,588
Street Maintenance		1		Maintenance Worker		13.3514	27,771
Street Maintenance		1		Maintenance Worker		13.9990	29,118
Street Maintenance		1		Maintenance Worker		14.2900	29,723
Street Maintenance		1		Maintenance Worker		13.1361	27,323
		<u>9</u>					<u>250,815</u>
Street Maintenance		1		Senior Administrative Clerk		15.3136	31,852
		<u>1</u>					<u>31,852</u>
Street Maintenance		1		Senior Maintenance Worker		13.8900	28,891
Street Maintenance		1		Senior Maintenance Worker		13.8900	28,891
Street Maintenance		1		Senior Maintenance Worker		14.8327	30,852
		<u>3</u>					<u>88,634</u>
Street Maintenance		1		Crew Leader A		22.6253	47,061
Street Maintenance		1		Crew Leader A		22.6253	47,061
Street Maintenance		1		Crew Leader A		22.6253	47,061
		<u>3</u>					<u>141,182</u>
Street Maintenance		1		Welder		17.1381	35,647
		<u>1</u>					<u>35,647</u>
TOTALS FOR NON-EXEMPT		<b>42</b>					<b>1,534,688</b>
				LONGEVITY PAY			54,325
				OVERTIME			48,032
				CAR ALLOWANCE			4,800
				TELEPHONE			2,880
							<u>110,037</u>
<b>CURRENT POSITIONS</b>		<b>44</b>					<b>\$ 1,766,139</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT. STREET MAINTENANCE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION								CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet	City Manager Recomm		
												SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND	
R	SD2510	2015 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS	53,000	8	0.15	\$ 7,619	YES	MEETS REPLACEMENT CRITERIA		YES	9,000	9,000		
R	SD2511	2015 FORD F-250 EC LB 4WD	3/4 TON CC SB 4WD DIESEL	63,000	8	0.15	\$ 9,056	YES	MEETS REPLACEMENT CRITERIA		YES	19,000	19,000		
R	SD8011	2009 KENWORTH FUEL/LUBE TRUCK	FUEL TRAILER	85,000	8	0.15	\$ 12,219	YES	MEETS REPLACEMENT CRITERIA		YES	(68,700)	(68,700)		
R	SD8019	2012 FREIGHTLINER PRO-PATCH TRUCK	POTHOLE PATCH TRUCK	300,000	8	0.15	\$ 43,125	YES	MEETS REPLACEMENT CRITERIA		YES	146,000	146,000		
R	SD9004	2009 BOMAG MPH362-R RECYCLER	MOTORGRADER	300,000	10	0.15	\$ 34,500	YES	MEETS REPLACEMENT CRITERIA		YES	(85,000)	(85,000)		
R	SD8001	2008 STERLING SEMI-TRUCK	DAY CAB SEMI-TRUCK						678-6382-436-66-14-EC2430	\$ 165,000	YES				
R	SD8002	2008 STERLING SEMI TRUCK	DAY CAB SEMI-TRUCK						678-6382-436-66-14-EC2430	\$ 165,000	YES				
R	SD0577	2007 FREIGHTLINER 12-YD DUMP TRUCK	TANDEM DUMP TRUCK						678-6382-436-66-14-EC2325	\$ 152,000	YES				
R	SD0578	2007 FREIGHTLINER 12-YD DUMP TRUCK	TANDEM DUMP TRUCK						678-6382-436-66-14-EC2325	\$ 152,000	YES				
				<b>\$ 801,000</b>			<b>\$ 106,519</b>			<b>\$ 634,000</b>	\$ -	\$ 20,300	\$ 20,300	\$ -	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



# Street Maintenance

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

## Mission Statement:

Dedicated to keeping all city streets and alley ways safe for vehicular traffic. Street maintenance will maintain city streets and alleys through crack sealing, pothole patching, alley reconstruction and street paving programs. This service shall be provided with a safe professional, reliable, efficient, and eager to help disposition.

## Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm. 24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,420,346	\$ 1,665,627	\$ 1,769,824	\$ 1,633,026	\$ 1,766,139	\$ 1,766,139	\$ 1,766,139	\$ 1,766,139	\$ 1,766,139	\$ 1,766,139	\$ 1,766,139
Employee Benefits	506,855	696,339	713,218	713,218	709,489	709,489	709,489	709,489	709,489	709,489	709,489
Supplies	33,030	29,857	29,857	29,857	29,857	29,857	29,857	29,857	29,857	29,857	29,857
Other Services and Charges	420,486	424,560	424,560	424,560	531,078	531,078	531,078	531,078	531,078	531,078	531,078
Maintenance	3,802,765	3,998,650	3,998,650	3,959,600	3,998,650	3,998,650	3,998,650	3,998,650	3,998,650	3,998,650	3,998,650
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	6,183,482	6,815,033	6,936,109	6,760,261	7,035,213	7,035,213	7,035,213	7,035,213	7,035,213	7,035,213	7,035,213
Capital Outlay	4,060	12,600	12,600	12,600	24,300	24,300	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 6,187,542</b>	<b>\$ 6,827,633</b>	<b>\$ 6,948,709</b>	<b>\$ 6,772,861</b>	<b>\$ 7,059,513</b>	<b>\$ 7,059,513</b>	<b>\$ 7,035,213</b>	<b>\$ 7,035,213</b>	<b>\$ 7,035,213</b>	<b>\$ 7,035,213</b>	<b>\$ 7,035,213</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	35	42	42	42	42	42	42	42	42	42	42
Part-Time											
<b>Total Positions Authorized</b>	<b>37</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>

## MAJOR FY 24-25 GOALS

1. Repair (45) forty Five alleys through the Alley Rehabilitation Program which includes fifteen (15) Asphalt, fifteen (15) Caliche, and fifteen (15) Millings
2. Perform three (3) maintenance cycles per year for all nine (9) miles of caliche roadways.
3. Target a 4% annual repaving /pavement restoration of all alley inventory.

## Contact Us:

Elvira Alonzo  
Public Works  
Director  
4201 N. Bentsen  
Road  
McAllen, TX 78504  
(956) 681-4000



# Street Maintenance

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of pothole crews	4	4	4	4
Number of full time employees	44	44	44	44
Department Expenditures	\$ 6,187,542	\$ 6,948,709	\$ 6,772,861	\$ 7,059,513
Total Street inventory -paved center line miles	541	541	541	541
Total street inventory -unpaved center line miles	13	13	13	13
Total alley inventory - paved center line miles	71	71	71	71
Total alley inventory - unpaved center line miles	70	70	70	70
<b>Outputs:</b>				
Pothole patching citizen requested work orders	637	1,200	675	1,200
Pothole patching in-house work orders	2,804	2,500	2,300	2,500
Number of potholes patched	6,380	20,000	8,000	2,000
Pothole patched square feet	114,755	180,000	150,000	180,000
Alley rehabilitation caliche - linear feet	11,906	12,000	12,000	12,000
Alley rehabilitation millings - linear feet	13,500	10,000	13,500	15,000
Alley rehabilitation asphalt - linear feet*	9,005	15,000	15,000	12,000
Storm/emergency incident response	7	10	7	10
<b>Efficiency Measures:</b>				
Number of potholes patched per crew- annually	1,595	5,000	2,000	500
Number of pothole patched work orders per crew- annually	860	925	744	925
Alley rehabilitation - linear feet per day	80	104	104	92
Department expenditures per capital	\$ 42.44	\$ 46.42	\$ 45.91	\$ 47.26
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Street Maintenance Department is a division of Public Works. Through its staff of forty four (44) employees the department maintains all city streets and alleys through crack sealing, pothole patching, repaving and pavement reconstruction. Proper street maintenance programs extend the life and ridability of city streets and alleys for our citizens.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Street Lights</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ -					\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Utilities - electricity						350,000		313,325
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ 2,351,390					\$ 350,000		\$ 313,325
<b>MAINTENANCE</b>									
1.	Streets								(36,675)
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ 72,675					\$ -		\$ (36,675)
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-		-
<b>Total Non - Capital Outlay</b>							-		-
<b>TOTAL</b>		\$ 2,424,065					\$ 350,000		\$ 276,650

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Street Lights

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Street Lights

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-3024 Street lighting

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-3024-434-63-67-000000 Other services & charges / Utilities - electricity 63	2,369,247	2,351,390	2,774,000	2,701,390	2,664,715	-
	<b>2,369,247</b>	<b>2,351,390</b>	<b>2,774,000</b>	<b>2,701,390</b>	<b>2,664,715</b>	-
011-3024-435-65-14-000000 Maintenance / Streets 65	21,497	72,675	65,000	72,675	36,000	-
	<b>21,497</b>	<b>72,675</b>	<b>65,000</b>	<b>72,675</b>	<b>36,000</b>	-
<b>011-3024 Street Lighting</b>	<b>\$ 2,390,744</b>	<b>\$ 2,424,065</b>	<b>\$ 2,839,000</b>	<b>\$ 2,774,065</b>	<b>\$ 2,700,715</b>	<b>\$ -</b>





**Mission Statement:**  
To provide street lighting in residential and commercial areas.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	2,369,247	2,351,390	2,351,390	2,774,000	2,701,390	2,664,715	2,701,390	2,701,390	2,701,390	2,701,390	2,701,390
Maintenance	21,497	72,675	72,675	65,000	72,675	36,000	72,675	72,675	72,675	72,675	72,675
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,390,744	2,424,065	2,424,065	2,839,000	2,774,065	2,700,715	2,774,065	2,774,065	2,774,065	2,774,065	2,774,065
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,390,744</b>	<b>\$ 2,424,065</b>	<b>\$ 2,424,065</b>	<b>\$ 2,839,000</b>	<b>\$ 2,774,065</b>	<b>\$ 2,700,715</b>	<b>\$ 2,774,065</b>	<b>\$ 2,774,065</b>	<b>\$ 2,774,065</b>	<b>\$ 2,774,065</b>	<b>\$ 2,774,065</b>

**Contact Us:**  
Eduardo Mendoza  
Director of Engineering  
210 N. 20th Street  
McAllen, TX 78501  
(956) 681-2700

**MAJOR FY 24-25 GOALS**

1. Continue with evaluation of various locations reported through the 311 App.
2. Coordinate with AEP for conversion of existing street lights from HPS to LED lights.

# Street Lighting

www.mcallen.net/departments/traffic/signalsandsigns

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Department Expenditures	\$ 2,390,744	\$ 2,424,065	\$ 2,839,000	\$ 2,700,715
<b>Outputs:</b>				
Number of street lights inspected	19,800	19,800	19,800	19,800
<b>Efficiency Measures:</b>				
Number of lights per citizen per 1000	136	135	134	133
Department expenditures per capita	\$ 16.40	\$ 16.48	\$ 19.24	\$ 18.08
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
The responsibility for Street Lighting is under the direction of the Traffic Operations Department. The Traffic Operations Department is responsible for coordinating the installation of new street lights, maintaining the expressway lighting, and reporting malfunctioning street lights to the appropriate electric provider.

\*N/A=Not Available, N/P=Not Provided





**DECISION PACKAGE**

**FY 2024 - FY 2025**

<b>DEPARTMENT NAME:</b> Sidewalk Construction		<b>BASELINE</b>				<b>DEPT REQUEST</b>	<b>CITY MANAGER RECOMM</b>	<b>JUSTIFICATION (MANDATORY)</b>	
<b>FUND:</b> General Fund									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>		-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		\$ 328,592	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ 72,132					\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ 42,164					\$ -		\$ -
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ 33,682					\$ -		\$ -
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							40,500		-
<b>Total Non - Capital Outlay</b>							3,000		-
<b>TOTAL</b>		\$ 476,570					\$ 43,500		\$ -

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Sidewalk Construction

DEPT REQUEST				CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SD2508)	26,500	1	26,500		-	Vehicle Depreciation Shortage for FY24-25
ROLLOVER Depreciation Shortage (SD2509)	14,000	1	14,000		-	Roll-Over Vehicle Depreciation Shortage for FY23-24
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 40,500		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 40,500		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-3026-431-60-01-000000 Compensation / Exempt	53,980	55,456	55,456	55,456	55,456	
011-3026-431-60-02-000000 Compensation / Non-exempt	123,857	164,880	140,000	163,582	163,582	
011-3026-431-60-10-000000 Compensation / Overtime	7,064	4,000	5,500	4,000	4,000	
011-3026-431-60-17-000000 Compensation / Telephone	720	720	720	720	720	
011-3026-431-60-18-000000 Compensation / Longevity Pay	-	11,000	11,000	6,975	6,975	
<b>60</b>	<b>185,621</b>	<b>236,056</b>	<b>212,676</b>	<b>230,733</b>	<b>230,733</b>	<b>-</b>
011-3026-431-61-30-000000 Benefits / Social security	14,246	18,059	18,059	17,651	17,651	
011-3026-431-61-36-000000 Benefits / Retirement	16,413	20,184	20,184	19,866	19,866	
011-3026-431-61-40-000000 Benefits / Unemployment tax	54	486	486	702	702	
011-3026-431-61-46-000000 Benefits / Workers' comp-	12,083	9,683	9,683	8,330	8,330	
011-3026-431-61-50-000000 Benefits / Health cost	31,916	43,608	43,608	49,464	49,464	
011-3026-431-61-52-000000 Benefits / Life insurance	153	185	185	190	190	
011-3026-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,656	1,656	1,656	1,656	1,656	
<b>61</b>	<b>76,521</b>	<b>93,861</b>	<b>93,861</b>	<b>97,859</b>	<b>97,859</b>	<b>-</b>
011-3026-433-62-04-000000 Supplies / Operating	27,017	68,000	68,000	68,000	68,000	
011-3026-433-62-12-000000 Supplies / Small tools/minor equip-	1,889	1,932	1,932	1,932	1,932	
011-3026-433-62-18-000000 Supplies / Clothing & uniform	2,523	2,200	2,200	2,200	2,200	
<b>62</b>	<b>31,429</b>	<b>72,132</b>	<b>72,132</b>	<b>72,132</b>	<b>72,132</b>	<b>-</b>
011-3026-434-63-75-000000 Other services & charges / Rental-general depr- fund	30,195	38,245	38,245	42,089	42,089	
011-3026-434-63-99-000000 Other services & charges / Miscellaneous	90	75	120	75	75	
<b>63</b>	<b>30,285</b>	<b>38,320</b>	<b>38,365</b>	<b>42,164</b>	<b>42,164</b>	<b>-</b>
011-3026-435-65-08-000000 Maintenance / Equipment	5,535	7,125	7,125	7,125	7,125	
011-3026-435-65-16-000000 Maintenance / Vehicles	20,139	12,000	12,000	12,000	12,000	
011-3026-435-65-17-000000 Maintenance / Fuel & lubricants	13,604	14,557	11,691	14,557	14,557	
<b>65</b>	<b>39,278</b>	<b>33,682</b>	<b>30,816</b>	<b>33,682</b>	<b>33,682</b>	<b>-</b>
011-3026-436-66-14-000000 Capital outlay / Vehicles	-	19,500	19,506	40,500	-	
011-3026-436-66-20-000000 Capital outlay / Equipment	-	6,500	6,500	-	-	
<b>66</b>	<b>-</b>	<b>26,000</b>	<b>26,006</b>	<b>40,500</b>	<b>-</b>	<b>-</b>
011-3026-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	2,895	8,400	8,400	3,000	-	
<b>67</b>	<b>2,895</b>	<b>8,400</b>	<b>8,400</b>	<b>3,000</b>	<b>-</b>	<b>-</b>
<b>011-3026 Sidewalk Construction</b>	<b>\$ 366,029</b>	<b>\$ 508,451</b>	<b>\$ 482,256</b>	<b>\$ 520,070</b>	<b>\$ 476,570</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Sidewalk Construction	1			Sidewalk Const Supervisor		\$ 26.6617	\$ 55,456
	<u>1</u>						<b>55,456</b>
Sidewalk Construction		1		Trade Helper I		15.6042	32,457
Sidewalk Construction		1		Trade Helper I		15.9162	33,106
Sidewalk Construction		1		Trade Helper I		15.9162	33,106
Sidewalk Construction		1		Trade Helper I		15.6042	32,457
Sidewalk Construction		<u>1</u>		Trade Helper I		15.6042	32,457
		<b>5</b>					<b>163,582</b>
				LONGEVITY PAY			6,975
				OVERTIME			4,000
				TELEPHONE			720
							<u>11,695</u>
<b>CURRENT POSITIONS</b>		<b>6</b>					<b>\$ 230,733</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT. SIDEWALK

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	APPROVAL	Fleet	City Manager Recomm	
											YES/NO	SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND
R	SD2508	2013 FORD F-250 EC SERVICE BODY	3/4 TON EC SVC BODY 2WD GAS	65,000	8	0.15	\$ 9,344	YES	MEETS REPLACEMENT CRITERIA		YES	26,500		26,500
		Depreciation Shortage							Depreciation Shortage - CM Recomm.					
R	SD2509	2015 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS						678-6382-436-66-14-EC2429	56,000	Received FY 2024			
				<b>\$ 65,000</b>			<b>\$ 9,344</b>			<b>\$ 56,000</b>	<b>\$ -</b>	<b>\$ 26,500</b>	<b>\$ -</b>	<b>\$ 26,500</b>

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**

Dedicated to keeping all pedestrian traffic safe through new construction and reconstruction of existing concrete sidewalks. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition .

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 185,621	\$ 218,639	\$ 236,056	\$ 212,676	\$ 230,733	\$ 230,733	\$ 230,733	\$ 230,733	\$ 230,733	\$ 230,733	\$ 230,733
Employee Benefits	76,521	91,038	93,861	93,861	97,859	97,859	97,859	97,859	97,859	97,859	97,859
Supplies	31,429	72,132	72,132	72,132	72,132	72,132	72,132	72,132	72,132	72,132	72,132
Other Services and Charges	30,285	38,320	38,320	38,365	42,164	42,164	42,164	42,164	42,164	42,164	42,164
Maintenance	39,278	33,682	33,682	30,816	33,682	33,682	33,682	33,682	33,682	33,682	33,682
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	363,134	453,811	474,051	447,850	476,570	476,570	476,570	476,570	476,570	476,570	476,570
Capital Outlay	2,895	34,400	34,400	34,406	43,500	-	-	-	-	-	100,000
<b>Total Expenditures</b>	<b>\$ 366,029</b>	<b>\$ 488,211</b>	<b>\$ 508,451</b>	<b>\$ 482,256</b>	<b>\$ 520,070</b>	<b>\$ 476,570</b>	<b>\$ 476,570</b>	<b>\$ 476,570</b>	<b>\$ 476,570</b>	<b>\$ 476,570</b>	<b>\$ 576,570</b>
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	5	5	5	5	5	5	8	8	8	8	8
Part-Time											
<b>Total Positions Authorized</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**Contact Us:**

Elvira Alonzo, Public Works Director  
 4201 N. Bentsen Rd.  
 McAllen, Texas 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Construct and repair .75 miles of concrete infrastructure.
2. Install fifteen (15) amenities including ADA ramps to meet and provide accessible and compliant sidewalks.



# Sidewalk Construction

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	6	6	6	6
Department Expenditures	\$ 366,029	\$ 508,451	\$ 482,256	\$ 476,570
<b>Outputs:</b>				
Sidewalk installation/repair work orders	155	170	146	170
Concrete repair work orders completed	40	50	51	50
Concrete repair - sq. ft.	1,900	2,000	4,410	3,500
Sidewalk construction linear feet	1,500	6,600	2,006	4,000
Sidewalk construction miles	0.50	1.25	0.38	0.75
Number of ADA compliant ramps installed city facilities	10	15	11	15
<b>Efficiency Measures:</b>				
Department expenditures per capita	\$ 2.51	\$ 3.32	\$ 3.27	\$ 3.19
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Sidewalk Construction Department is a division of Public Works. Through its staff of 6 employees the department properly installs and maintains pedestrian walkways along city roadways addressing safety issues to comply with applicable ADA requirements.

N/A=Not Available, N/P=Not Provided

\* Percent Excellent or Good



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Drainage</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1. Heavy Equipment Operator II	1	\$ 38,299	\$ 38,299	\$ -	\$ -	\$ 17,228	\$ 55,527		
2. Maintenance Technician	1	31,845	31,845	-	-	15,981	47,826		
3. Maintenance	1	27,310	27,310	-	-	15,100	42,410		
4.	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-		
<b>Total</b>	<b>3</b>	<b>97,454</b>	<b>97,454</b>	<b>-</b>	<b>-</b>	<b>48,309</b>	<b>145,763</b>		
<b>Personnel Revisions</b>									
1.	-	-	-	-	-	-	-		
2.	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 1,163,836</b>	<b>\$ 97,454</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,309</b>	<b>\$ 145,763</b>		<b>\$ -</b>
<b>SUPPLIES</b>									
1. Operating							500	500	Purchase of welding supplies, safety vests, gloves, and staff meals supplied during events.
2. Small tools/minor equipment							300	300	Purchase of small cleaning tools as brooms, shovels, weed eater supplies.
3. Clothing & uniform							800	800	Employee uniforms and safety boots for fully staffed team of 24.
4. Chemical							6,000	6,000	Supply additional herbicide truck with chemicals for herbicide applications.
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 26,052</b>					<b>\$ 7,600</b>	<b>\$ 7,600</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1. Professional							1,500	1,500	Drone Deploy yearly subscription for GIS Mapping.
2. Rental & contractual							10,000	10,000	Rental of a remote controlled mower twice a year.
3. Rental-depreciation fund							14,375	14,375	Rental depreciation for new vehicle
<b>Total Other Services &amp; Charges</b>		<b>\$ 479,651</b>					<b>\$ 25,875</b>	<b>\$ 25,875</b>	
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
<b>Total Maintenance</b>		<b>\$ 332,188</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>146,000</b>	<b>81,000</b>	
<b>Total Non - Capital Outlay</b>							<b>45,400</b>	<b>42,800</b>	
<b>TOTAL</b>		<b>\$ 2,001,727</b>					<b>\$ 370,638</b>	<b>\$ 157,275</b>	

**CAPITAL OUTLAY REQUEST FORM**  
**ITEM GREATER THAN \$5,000**  
 CITY OF McALLEN  
 FY 2024 - 2025

FUND: General Fund  
 DEPARTMENT: Drainage

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Machinery and Equipment</b>						
Excavator Shredder	30,000	1	30,000	1	30,000	Attachment for existing excavator to increase versality and efficiency.
Godwin 4-inch Pump	65,000	1	65,000		-	Replacement of 20+ yr old 6-inch pump. <b>MOVED TO DEPRECIATION FUND</b>
Mini Skid-Steer Loader	35,000	1	35,000	1	35,000	Cleaning of street curb, gutter, and sidewalks within arterial right-of-ways
			-		-	
			-		-	
<b>TOTAL</b>			\$ 130,000		\$ 65,000	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Improvements</b>						
Stewart Landfill Fence	10,000	1	10,000	1	10,000	Replacement of gate entrance.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 10,000		\$ 10,000	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Vehicles - Shortage</b>						
Depreciation Shortage (SD2512)	6,000	1	6,000	1	6,000	Depreciation Vehicle Shortage for FY24-25
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 6,000		\$ 6,000	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>&lt;Please select a category&gt;</b>						
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 146,000</b>		<b>\$ 81,000</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Drainage

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
Radios (Portable)	4,200	2	8,400	2	8,400	Replacement of obsolete radios for Drainage staff.		
Radios (Mobile)	4,200	2	8,400	2	8,400	New radio equipment for two (2) new vacuum/flush trucks.		
Storm Drain Inlet Tops	1,500	10	15,000	10	15,000	Replacement of damaged inlet tops.		
Storm Drain Manhole Rings	500	10	5,000	10	5,000	Replacement of damaged covers.		
Concrete Donuts/Extension Rings	300	20	6,000	20	6,000	Adjustments to manhole tops.		
<b>TOTAL</b>			\$ 42,800		\$ 42,800			

<b>Improvements</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
Desktop Computer	1,200	1	1,200		-	Replacement of obsolete computer for Drainage staff.		
Tablet PC	700	2	1,400		-	Replacement of obsolete tablet PCs for Drainage staff.		
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ 2,600		\$ -			

<b>Computer Equipment</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
			-		-			
			-		-			
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ -		\$ -			

<b>Improvements</b>				<b>DEPT REQUEST</b>		<b>CM RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>
<b>ITEM</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>			
			-		-			
			-		-			
			-		-			
			-		-			
			-		-			
<b>TOTAL</b>			\$ -		\$ -			

<b>GRAND TOTAL</b>			\$ 45,400		\$ 42,800		
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-3030-431-60-01-000000 Compensation / Exempt	50,902	52,293	52,293	52,293	52,293	
011-3030-431-60-02-000000 Compensation / Non-exempt	668,583	741,186	700,000	836,756	739,302	
011-3030-431-60-10-000000 Compensation / Overtime	18,543	14,984	16,000	14,984	14,984	
011-3030-431-60-17-000000 Compensation / Telephone	2,160	2,160	2,160	2,160	2,160	
011-3030-431-60-18-000000 Compensation / Longevity Pay	-	34,200	34,200	36,475	36,475	
<b>60</b>	<b>740,188</b>	<b>844,823</b>	<b>804,653</b>	<b>942,669</b>	<b>845,215</b>	<b>-</b>
011-3030-431-61-30-000000 Benefits / Social security	54,652	64,629	64,629	72,114	64,659	
011-3030-431-61-36-000000 Benefits / Retirement	62,983	72,232	72,232	81,164	72,773	
011-3030-431-61-40-000000 Benefits / Unemployment tax	176	1,620	1,620	2,691	2,340	
011-3030-431-61-46-000000 Benefits / Workers' comp-	26,438	25,085	25,085	25,256	22,362	
011-3030-431-61-50-000000 Benefits / Health cost	98,438	152,160	152,160	178,356	149,232	
011-3030-431-61-52-000000 Benefits / Life insurance	531	669	669	781	687	
011-3030-431-61-53-000000 Benefits / Retiree health ins (ARC)	6,569	6,569	6,569	6,569	6,569	
<b>61</b>	<b>249,788</b>	<b>322,964</b>	<b>322,964</b>	<b>366,931</b>	<b>318,622</b>	<b>-</b>
011-3030-433-62-02-000000 Supplies / Office	621	616	600	616	616	
011-3030-433-62-04-000000 Supplies / Operating	4,804	4,536	4,500	5,036	5,036	
011-3030-433-62-12-000000 Supplies / Small tools/minor equip-	1,746	1,700	2,000	2,000	2,000	
011-3030-433-62-18-000000 Supplies / Clothing & uniform	7,265	5,200	6,000	6,000	6,000	
011-3030-433-62-20-000000 Supplies / Chemical	10,491	14,000	14,000	20,000	20,000	
<b>62</b>	<b>24,927</b>	<b>26,052</b>	<b>27,100</b>	<b>33,652</b>	<b>33,652</b>	<b>-</b>
011-3030-434-63-45-000000 Other services & charges / Professional	6,077	6,000	6,000	7,500	7,500	
011-3030-434-63-52-000000 Other services & charges / Rental & contractual	9,584	18,700	15,000	28,700	28,700	
011-3030-434-63-65-000000 Other services & charges / Travel	1,061	1,512	1,000	1,512	1,512	
011-3030-434-63-67-000000 Other services & charges / Utilities - electricity	871	1,331	863	1,331	1,331	
011-3030-434-63-75-000000 Other services & charges / Rental-general depr- fund	401,780	470,061	470,061	466,258	466,258	
011-3030-434-63-99-000000 Other services & charges / Miscellaneous	270	225	-	225	225	
<b>63</b>	<b>419,644</b>	<b>497,829</b>	<b>492,924</b>	<b>505,526</b>	<b>505,526</b>	<b>-</b>
011-3030-435-65-08-000000 Maintenance / Equipment	140,660	112,000	120,000	112,000	112,000	
011-3030-435-65-13-000000 Maintenance / Ditches	12,078	26,000	28,000	26,000	26,000	
011-3030-435-65-16-000000 Maintenance / Vehicles	116,158	80,000	90,000	80,000	80,000	
011-3030-435-65-17-000000 Maintenance / Fuel & lubricants	116,002	94,653	105,036	114,188	114,188	
<b>65</b>	<b>384,899</b>	<b>312,653</b>	<b>343,036</b>	<b>332,188</b>	<b>332,188</b>	<b>-</b>
011-3030-436-66-14-000000 Capital outlay / Vehicles	16,500	13,100	13,098	6,000	6,000	
011-3030-436-66-20-000000 Capital outlay / Equipment	18,038	-	-	130,000	65,000	
011-3030-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	20,700	20,641	10,000	10,000	
<b>66</b>	<b>34,537</b>	<b>33,800</b>	<b>33,739</b>	<b>146,000</b>	<b>81,000</b>	<b>-</b>

2025  
011-3030 Drainage

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-3030-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	6,694	43,600	43,600	42,800	42,800	
011-3030-433-67-22-000000 Non-Capital Outlay / Computer Equipment	1,200	-	-	2,600	-	
67	<b>7,894</b>	<b>43,600</b>	<b>43,600</b>	<b>45,400</b>	<b>42,800</b>	<b>-</b>
<hr/>						
<b>011-3030 Drainage</b>	<b>\$ 1,861,877</b>	<b>\$ 2,081,721</b>	<b>\$ 2,068,016</b>	<b>\$ 2,372,365</b>	<b>\$ 2,159,002</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Drainage	1			Drainage Supervisor		\$ 25.1410	\$ 52,293
	1						<b>52,293</b>
Drainage		1		Senior Administrative Clerk		15.3136	31,852
Drainage		1		Crew Leader A		22.6253	47,061
Drainage		1		Crew Leader A		22.7760	47,374
Drainage		1		HEO I		16.7744	34,891
Drainage		1		HEO I		17.1098	35,588
Drainage		1		HEO I		17.1098	35,588
Drainage		1		HEO I		17.3618	36,113
Drainage		1		HEO I		18.4695	38,417
Drainage		1		HEO I		18.5992	38,686
Drainage		1		HEO II		18.4129	38,299
Drainage		1		HEO II		18.8551	39,219
Drainage		1		HEO II		18.4129	38,299
Drainage		1		HEO III		19.8619	41,313
Drainage		1		HEO III		19.8619	41,313
Drainage		1		HEO III		19.8619	41,313
Drainage		1		HEO III		20.1897	41,995
Drainage		1		HEO III		20.1897	41,995
Drainage		1		HEO III		20.5123	42,666
Drainage		1		Maintenance Worker		13.1361	27,323
		19					<b>739,302</b>
				LONGEVITY PAY			36,475
				OVERTIME			14,984
				TELEPHONE			2,160
							<b>53,619</b>
<b>CURRENT POSITIONS</b>		<b>20</b>					<b>\$ 845,215</b>









**Mission Statement:**  
 Dedicated to keeping all drainage ways/ditches, safe, clean and performing at their engineered design criteria for stormwater management. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm. 24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 740,188	\$ 787,512	\$ 844,823	\$ 804,653	\$ 942,669	\$ 845,215	\$ 942,669	\$ 942,669	\$ 942,669	\$ 942,669	\$ 942,669
Employee Benefits	249,788	313,680	322,964	322,964	366,931	318,622	366,931	366,931	366,931	366,931	366,931
Supplies	24,927	26,052	26,052	27,100	33,652	33,652	33,652	33,652	33,652	33,652	33,652
Other Services and Charges	419,644	497,829	497,829	492,924	505,526	505,526	505,526	505,526	505,526	505,526	505,526
Maintenance	384,899	346,453	312,653	343,036	332,188	332,188	332,188	332,188	332,188	332,188	332,188
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,819,445	1,971,526	2,004,321	1,990,677	2,180,965	2,035,202	2,180,965	2,180,965	2,180,965	2,180,965	2,180,965
Capital Outlay	42,432	43,600	77,400	77,339	191,400	123,800	-	-	85,000	90,000	
<b>Total Expenditures</b>	<b>\$ 1,861,877</b>	<b>\$ 2,015,126</b>	<b>\$ 2,081,721</b>	<b>\$ 2,068,016</b>	<b>\$ 2,372,365</b>	<b>\$ 2,159,002</b>	<b>\$ 2,180,965</b>	<b>\$ 2,180,965</b>	<b>\$ 2,265,965</b>	<b>\$ 2,270,965</b>	
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	18	19	19	19	22	19	22	22	22	22	22
Part-Time											
<b>Total Positions Authorized</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>23</b>	<b>20</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>

**Contact Us:**  
 Elvira Alonzo,  
 Public Works  
 Director  
 4201 N. Bentsen  
 Road  
 McAllen, TX 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Continue Stormwater Management of the City's (30) miles of drainage ditch system for compliance with the MS4 permit in reducing stormwater runoff and improving water quality.
2. Cleaning/flushing of 10,000 linear feet of storm drain line per month and cleaning 100% of the City's storm drain inlets per year.
3. Renewal of the City's Phase II MS4 General Permit (TXR0400000) for TCEQ compliance.

# Drainage

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	20	20	20	23
Department Expenditures	\$ 1,861,877	\$ 2,081,721	\$ 2,068,016	\$ 2,159,002
Number of storm inlets	9,434	8,850	9,434	9,434
Ditch inventory - miles	30	30	30	30
City ROW/Property - acres	1,304	1,304	1,304	1,304
<b>Outputs:</b>				
Number of manholes cleaned per year	329	500	800	1,000
Number of storm inlets cleaned per year	2,682	4,000	3,200	9,400
Collection system cleaned - linear feet	61,820	100,000	90,000	200,000
Box Culvert Crossings Cleaned	-	10	10	10
Excavator/drainage linear miles cleaned	15.3	10.0	12.0	15.0
ROW mowing - acres	11,710	12,000	12,100	12,000
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Drainage Department is a division of Public Works. Through its staff of 20 employees the department maintains all city owned drain ditches and drainage infrastructure to allow for proper stormwater management in compliance with stormwater pollution prevention regulations.





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Env/Health Code Compliance</u>			BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
FUND: <u>General Fund</u>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total		
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1.	Overtime		-	-	-	-	-	-	-		
2.	Env/Health Code Administrative Clerk		(14,025)	-	-	(2,309)	(16,334)		(16,334)	Reduce to part-time; will utilize funds to cover the Administrative Supervisor salary	
3.	Env/Health Code Admin Supervisor		1,106	-	-	182	1,288		1,288	Administrative Supervisor - Increased responsibilities due to the activity and responsibilities with BBOA, Imagine Tomorrow, and the Animal Care Services Department	
4.	International Property Maintenance Code Certification		2,000	-	-	329	2,329		2,329	Certification pay for one (1) Property Maintenance Inspector - State License to support the Department in the housing inspections for substandard and health condemnation	
<b>Total Compensation &amp; Benefits</b>			\$ 2,108,880	\$ (10,919)	\$ -	\$ (1,798)	\$ (12,717)		\$ (12,717)		
<b>SUPPLIES</b>											
1.	Chemical						2,800		2,800	Required Vector pesticide Chemicals for City-wide vector control \$2,800, Department plans to rotate Chemical Adulicide including booster additives in order to avoid resistance from Mosquitoes. \$2,400 per 55 Gallon Barrel. This also includes refills of Liquid Sanitizers and Bacterial Soaps for U.S. Department of Agriculture compliance.	
2.	Small tools/minor equipment						1,000		1,000	Required for groundskeepers and Code Officers: small tools for field operations	
<b>Total Supplies</b>			\$ 72,966				\$ 3,800		\$ 3,800		
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Educational refund						(20,000)		(20,000)	Cost savings - Tuition reimbursement not currently being utilized	
2.	Credit card fees						1,000		1,000	Increased credit card use by residents paying for permits	
3.	So TX hurricane confer						10,000		10,000	\$10,000 support for the South Texas All Hazards Conference Interlocal Agreement with Hidalgo County	
<b>Total Other Services &amp; Charges</b>			\$ 364,964				\$ (9,000)		\$ (9,000)		
<b>MAINTENANCE</b>											
1.	Equipment						5,000		5,000	Required for Surveillance Camera Maintenance of the fleet of 30 Cameras includes: parts, and service	
2.	Equipment						2,500		2,500	Vector Sprayer - Pump Box for providing vector control services to the city	
3.	< Please select category >										
<b>Total Maintenance</b>			\$ 91,038				\$ 7,500		\$ 7,500		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							40,000		-		
<b>Total Non - Capital Outlay</b>							23,400		12,440		
<b>TOTAL</b>			\$ 2,637,848				\$ 52,983		\$ 2,023		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Env/Health Code Compliance

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Vehicles</b>						
1/2 TON EC SB 2WD GAS	40,000	1	40,000		-	Rollover of vehicle encumbered in FY 2023.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 40,000		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 40,000		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Env/Health Code Compliance

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Zero Turn Lawn Mower	4,000	1	4,000	1	4,000	needed to conduct abatement of weedy lots for Groundskeepers			
Weedeater	200	1	200	1	200	needed to conduct abatement of weedy lots for Groundskeepers			
Surveillance Camera Batteries	450	10	4,500	10	4,500	Camera Batteries for 24 Hr. Surveillance of Illegal dumping, etc.			
			-		-	(10 Camera Batteries X \$450 each = \$4500)			
			-		-				
<b>TOTAL</b>			\$ 8,700		\$ 8,700				

<b>Software</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Blue Beam Software -	300	9	2,700		3,740	Required to conduct PLAN REVIEWS with Development Center. (7) Complete Licenses at \$440 each and (2) Core Licenses at \$330 each			
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ 2,700		\$ 3,740				

<b>Computer Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Toughbooks	3,000	4	12,000		-	Toughbooks necessary to perform field operations for Code & Health			
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ 12,000		\$ -				

<b>&lt;Please select a category&gt;</b>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ -		\$ -				

<b>GRAND TOTAL</b>			<b>\$ 23,400</b>		<b>\$ 12,440</b>				
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### Form "A" Worksheet For Fiscal Year 2024-2025

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
		FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-5002-451-60-01-000000 Compensation / Exempt	141,144	177,204	172,043	174,070	174,070	_____
011-5002-451-60-02-000000 Compensation / Non-exempt	1,185,168	1,250,561	1,214,137	1,211,365	1,211,365	_____
011-5002-451-60-06-000000 Compensation / Part time	-	-	-	14,866	14,866	_____
011-5002-451-60-10-000000 Compensation / Overtime	33,156	65,000	65,000	65,000	65,000	_____
011-5002-451-60-14-000000 Compensation / Car allowance	5,000	6,000	6,000	6,000	6,000	_____
011-5002-451-60-15-000000 Compensation/Certification	27,808	39,500	39,500	41,500	41,500	_____
011-5002-451-60-17-000000 Compensation / Telephone	16,080	16,800	16,800	16,800	16,800	_____
011-5002-451-60-18-000000 Compensation / Longevity Pay	-	20,125	-	25,900	25,900	_____
<b>60</b>	<b>1,408,355</b>	<b>1,575,190</b>	<b>1,513,480</b>	<b>1,555,501</b>	<b>1,555,501</b>	<b>-</b>
011-5002-451-61-30-000000 Benefits / Social security	102,574	120,381	115,660	118,995	118,995	_____
011-5002-451-61-36-000000 Benefits / Retirement	119,266	134,569	129,293	133,929	133,929	_____
011-5002-451-61-40-000000 Benefits / Unemployment tax	345	2,835	2,835	4,095	4,095	_____
011-5002-451-61-46-000000 Benefits / Workers' comp-	12,051	9,450	9,450	10,062	10,062	_____
011-5002-451-61-50-000000 Benefits / Health cost	175,527	270,192	270,192	262,092	262,092	_____
011-5002-451-61-52-000000 Benefits / Life insurance	928	1,216	1,216	1,197	1,197	_____
011-5002-451-61-53-000000 Benefits / Retiree health ins (ARC)	10,292	10,292	10,292	10,292	10,292	_____
<b>61</b>	<b>420,984</b>	<b>548,935</b>	<b>538,938</b>	<b>540,662</b>	<b>540,662</b>	<b>-</b>
011-5002-453-62-02-000000 Supplies / Office	17,351	16,708	16,708	16,708	16,708	_____
011-5002-453-62-04-000000 Supplies / Operating	8,633	11,258	11,258	11,258	11,258	_____
011-5002-453-62-12-000000 Supplies / Small tools/minor equip-	9,729	10,000	10,000	11,000	11,000	_____
011-5002-453-62-18-000000 Supplies / Clothing & uniform	18,992	20,000	20,000	20,000	20,000	_____
011-5002-453-62-20-000000 Supplies / Chemical	9,794	15,000	15,000	17,800	17,800	_____
<b>62</b>	<b>64,499</b>	<b>72,966</b>	<b>72,966</b>	<b>76,766</b>	<b>76,766</b>	<b>-</b>
011-5002-454-63-14-000000 Other services & charges / Dues & subscription	2,904	6,000	6,000	6,000	6,000	_____
011-5002-454-63-23-000000 Other services & charges / Online svc/network	20,558	24,000	24,000	24,000	24,000	_____
011-5002-454-63-45-000000 Other services & charges / Professional	9,928	15,200	15,200	15,200	15,200	_____
011-5002-454-63-52-000000 Other services & charges / Rental & contractual	33,508	40,000	40,000	40,000	40,000	_____
011-5002-454-63-64-000000 Other services & charges / Training	5,883	25,000	25,000	25,000	25,000	_____
011-5002-454-63-65-000000 Other services & charges / Travel	17,019	25,000	25,000	25,000	25,000	_____
011-5002-454-63-75-000000 Other services & charges / Rental-general depr- fund	119,791	90,259	90,259	50,521	50,521	_____
011-5002-454-63-89-000000 Other service & charges / Credit card fees	5,627	3,000	3,000	4,000	4,000	_____
011-5002-454-63-91-000000 Other services & charges / Educational refund	-	40,000	40,000	20,000	20,000	_____
011-5002-454-63-99-000000 Other services & charges / Miscellaneous	510	1,243	1,243	1,243	1,243	_____
011-5002-454-64-25-000000 Other services & charges / So TX hurricane confer	167,548	135,000	135,000	145,000	145,000	_____
<b>63</b>	<b>383,277</b>	<b>404,702</b>	<b>404,702</b>	<b>355,964</b>	<b>355,964</b>	<b>-</b>
011-5002-455-65-08-000000 Maintenance / Equipment	299	599	599	8,099	8,099	_____
011-5002-455-65-16-000000 Maintenance / Vehicles	48,843	31,900	31,900	31,900	31,900	_____
011-5002-455-65-17-000000 Maintenance / Fuel & lubricants	50,843	46,229	52,282	58,539	58,539	_____
<b>65</b>	<b>99,985</b>	<b>78,728</b>	<b>84,781</b>	<b>98,538</b>	<b>98,538</b>	<b>-</b>
011-5002-456-66-14-000000 Capital outlay / Vehicles	107,350	26,000	40,000	40,000	-	_____



**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5002-456-66-20-000000 Capital outlay / Equipment	18,000	-	-	-	-	-
011-5002-456-66-24-000000 Capital outlay / Computer-software 66	-	6,000	6,000	-	-	-
	<b>125,350</b>	<b>32,000</b>	<b>46,000</b>	<b>40,000</b>	-	-
011-5002-453-67-20-000000 Non-Capital Outlay / Machinery and Equipment	2,222	1,100	1,100	8,700	8,700	-
011-5002-453-67-22-000000 Non-Capital Outlay / Computer Equipment	2,110	6,550	6,550	12,000	-	-
011-5002-453-67-24-000000 Non-Capital Outlay / Software 67	-	-	-	2,700	3,740	-
	<b>4,332</b>	<b>7,650</b>	<b>7,650</b>	<b>23,400</b>	<b>12,440</b>	-
<hr/>						
<b>011-5002 Env/Health Code Compliance</b>	<b>\$ 2,506,783</b>	<b>\$ 2,720,171</b>	<b>\$ 2,668,517</b>	<b>\$ 2,690,831</b>	<b>\$ 2,639,871</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Env/Health Code Compliance	1			Director Health/Environmental		\$ 50.0144	\$ 104,030
Env/Health Code Compliance	1			Asst. Director of Env/Health		33.6731	70,040
	<u>2</u>						<u>174,070</u>
Env/Health Code Compliance		1		Senior Administrative Clerk		15.3136	31,852
Env/Health Code Compliance		1		Senior Administrative Clerk		15.3136	31,852
Env/Health Code Compliance		1		Administrative Clerk		14.1540	29,440
Env/Health Code Compliance		1		Administrative Clerk		13.8900	28,891
<b>Env/Health Code Compliance</b>		<b>0</b>		<b>Administrative Clerk</b>	<b>REVISED TO PART TIME</b>	<b>-</b>	<b>-</b>
		<u>4</u>					<u>122,036</u>
<b>Env/Health Code Compliance</b>		<b>1</b>		<b>Administrative Supervisor</b>	<b>REVISED - CM RECOMM</b>	<b>18.2592</b>	<b>37,979</b>
		<u>1</u>					<u>37,979</u>
Env/Health Code Compliance		1		Code Enforcement Officer Suprv		23.2718	48,405
Env/Health Code Compliance		1		Code Enforcement Officer Suprv		22.6253	47,061
Env/Health Code Compliance		1		Code Enforcement Officer Suprv		22.6253	47,061
		<u>3</u>					<u>142,527</u>
Env/Health Code Compliance		1		Code Enforcement Officer		18.1571	37,767
Env/Health Code Compliance		1		Code Enforcement Officer		18.0773	37,601
Env/Health Code Compliance		1		Code Enforcement Officer		18.0456	37,535
Env/Health Code Compliance		1		Code Enforcement Officer		17.9284	37,291
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
Env/Health Code Compliance		1		Code Enforcement Officer		17.7275	36,873
		<u>14</u>					<u>518,925</u>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Env/Health Code Compliance		1		Environmental Hlth Supervisor		22.6253	47,061
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.6932	38,882
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.6140	38,717
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.6140	38,717
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.6140	38,717
Env/Health Code Compliance		1		Environmental Hlth Specialist		18.6140	38,717
		7					279,528
Env/Health Code Compliance		1		Groundskeeper I		13.8900	28,891
Env/Health Code Compliance		1		Groundskeeper I		13.8900	28,891
Env/Health Code Compliance		1		Groundskeeper I		13.8900	28,891
		3					86,674
Env/Health Code Compliance				Stand by Pay - Code			11,585
Env/Health Code Compliance				Stand by Pay - Health			12,111
<b>TOTAL FOR NON-EXEMPTS</b>		<b>32</b>					<b>1,211,365</b>
<b>Env/Health Code Compliance</b>			<b>1</b>	<b>Administrative Clerk</b>	<b>REVISED - CM RECOMM</b>		<b>14,866</b>
			<b>1</b>				<b>14,866</b>
				<b>CERTIFICATION PAY</b>			
				Vector Mosquito			25,500
				Bucket Truck Operator			3,000
				Code Enforcement I			5,000
				Code Enforcement Officer II			6,000
				<b>International Property Maintenance</b>			<b>2,000</b>
							<b>41,500</b>
				<b>LONGEVITY PAY</b>			25,900
				<b>OVERTIME</b>			65,000
				<b>CAR ALLOWANCE</b>			6,000
				<b>TELEPHONE</b>			16,800
							<b>113,700</b>
<b>CURRENT POSITIONS</b>		<b>35</b>					<b>\$ 1,555,501</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT. HEALTH & CODE ENFORCEMENT

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE					
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet	City Manager Recomm				
												SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND			
												\$	-	-	-		
													-	-	-		
													-	-	-		
													-	-	-		
R	ES2002	2009 FORD F-150 RC SB 2WD	1/2 TON EC SB 4WD GAS						678-6382-456-66-14-EC2417	45,000	YES		-	-	-		
													-	-	-		
N		NEW ADDITION	1/2 TON EC SB 2WD GAS						011-5002-456-66-14-000000 ENCUMBERED DECEMBER 2022	40,000	Received FY 2024		-	-	-		
													-	-	-		
													-	-	-		
													-	-	-		
													-	-	-		
													-	-	-		
													-	-	-		
													-	-	-		
													\$	-	\$	-	
																\$	85,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
To maintain quality of life and preserve the integrity of real property, food safety, and neighborhoods in the community through education and enforcement of State and City municipal code and regulations.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,408,355	\$ 1,513,480	\$ 1,575,190	\$ 1,513,480	\$ 1,555,501	\$ 1,555,501	\$ 1,555,501	\$ 1,555,501	\$ 1,555,501	\$ 1,555,501	\$ 1,555,501
Employee Benefits	420,984	538,938	548,935	538,938	540,662	540,662	540,662	540,662	540,662	540,662	540,662
Supplies	64,499	72,966	72,966	72,966	76,766	76,766	76,766	76,766	76,766	76,766	76,766
Other Services and Charges	383,277	404,702	404,702	404,702	355,964	355,964	355,964	355,964	355,964	355,964	355,964
Maintenance	99,985	78,728	78,728	84,781	98,538	98,538	98,538	98,538	98,538	98,538	98,538
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,377,101	2,608,814	2,680,521	2,614,867	2,627,431	2,627,431	2,627,431	2,627,431	2,627,431	2,627,431	2,627,431
Capital Outlay	129,682	39,650	39,650	53,650	63,400	12,440	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,506,783</b>	<b>\$ 2,648,464</b>	<b>\$ 2,720,171</b>	<b>\$ 2,668,517</b>	<b>\$ 2,690,831</b>	<b>\$ 2,639,871</b>	<b>\$ 2,627,431</b>	<b>\$ 2,627,431</b>	<b>\$ 2,627,431</b>	<b>\$ 2,627,431</b>	<b>\$ 2,627,431</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	31	33	33	33	32	32	32	32	32	32	32
Part-Time					1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>33</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>

**MAJOR FY 24-25 GOALS**

**Contact Us:**  
Nancy Trevino  
Director of Environmental and Health Code Compliance  
311 N. 15th  
McAllen, TX 78501  
(956) 681-1900

1. Continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
2. Inspect all retail food establishment twice a year as required by State law.
3. Improving existing internal Standard Operating Procedures for Health (Food safety establishment inspections) Code Enforcement inspections, and Vector (mosquito trapping, spraying, and inspections) and Administrative (Liens, permit processing, billing, payroll, Commission agenda preparations, Travel)
4. Continue to participate in the Standardization Food Inspection Program for all Food Inspectors in accordance with the FDA and State of Texas. This is a two-year program that includes FDA on line food safety coursework modules, joint inspections with a State Regulator and an Audit from DSHS-State Retail Group.
5. Improve and continue Health and Code Enforcements' Illegal Dumping Awareness Campaign to assist neighborhoods to dispose of trash and debris properly through education, surveillance cameras, dynamic message boards, and access to roll off containers.
6. Expand current garage sale on line permitting process to include access to multiple Health and Code permits for the public.
7. Continue to ensure safe food for the public, an environment free of hazards and illegal solid wastes, vibrant neighborhoods, and to promote sound environmental practices and procedures.
8. The Imagine Tomorrow Program is an Economic Incentive program that targets Substandard, Vacant residential structures and Empty lots in the City of McAllen by offering full demolitions, development, and home repair incentives or grants to property owners. Recent Expansion of the program includes grants for home repair and landscaping of home over 50+ years throughout McAllen.
9. Code Enforcement Department will be taking on Substandard Home Demolition Process by identifying, securing, and suggesting Demolition to Building Board of Adjustments.
10. Continue with environmental program which lets residents borrow gardening tools to maintain resident.
11. Continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes and aim to become a Nationally Accredited Department.
12. Continue with Citizens Code Academy a community outreach program that educates McAllen residents regarding City Ordinances.
13. Continue education for Health & Code Officers in conjunction with the Department of State Health Services, Texas A&M TEEX, and TCEQ.

# Environmental and Health Code Compliance

www.mcallen.net/devservices/health

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	35 (Everyone in Department-excluding 4 P.W.)	35 (Everyone in Department-excluding 4 P.W.)	35 (Everyone in Department-excluding 4 P.W.)	35 (Everyone in Department-excluding 4 P.W.)
Total number of inspectors	29 (Including 4 P.W.)	29 (Including 4 P.W.)	29 (Including 4 P.W.)	29 (Including 4 P.W.)
Number of Public Health Inspectors (weedy lot, illegal dumping)	18 (Including 4 P.W.)	18 (Including 4 P.W.)	18 (Including 4 P.W.)	18 (Including 4 P.W.)
Number of Environmental Health Inspectors (food inspections )	7	7	7	7
Number of Inspectors (Certified Vector Control)	17	20	17	17
Number of Sanitarian Inspectors food inspections and certification, vector control)	1	1	1	1
Department Expenditures	\$ 2,506,783	\$ 2,648,464	\$ 2,668,517	\$ 2,639,871
<b>Outputs:</b>				
Number of food inspections	2,522	2,800	3,000	3,000
Number of Permitted Establishments	4,272	1,910	4,500	4,500
Number of vector control activities conducted	588	1,000	800	800
Number of complaints (Excluding EOC, Vector, & Food Inspections)	24,282	27,825	28,000	28,000
Number of Total Liens Placed	404	370	400	400
Number of Total Release of Liens	202	105	200	200
<b>Effectiveness Measures:</b>				
Percent of establishments permitted / Inspections	50%	38%	65%	65%
**Percent of voluntary compliance Code Enforcement Cases (weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	65%	70%	70%	70%
**Percent of involuntary compliance Code Enforcement Cases (weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	35%	30%	30%	30%
Percentage of vector requested / conducted	100%	100%	100%	100%
<b>Efficiency Measures:</b>				
Number of food inspections per inspector	840	900	900	900
Number of weedy lot and illegal dumping per inspector (cases)-including 4 P.W.	1,379	1,670	1,670	1,670
Number of complaint inspections (Excluding EOC, Vector, & Food Inspections) per inspector (cases)-Including 4 P.W.	1,349	1,546	1,840	1,840
Department expenditures per capita	\$17.19	\$18.00	\$18.09	\$17.67
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

Provide City wide Code and Health Enforcement with the cooperation of other city departments that have enforcement powers.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Graffiti Cleaning</u>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-		
<b>Total</b>		-	-	-	-	-	-		
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$ 132,756	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>SUPPLIES</b>									
1. Operating							1,090		Increase in the cost of paint and chemicals.
2. Small tools/minor equipment							550		Increase in cost of painting supplies.
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		\$ 10,181					\$ 1,640	\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Other Services &amp; Charges</b>		\$ 29,263					\$ -	\$ -	
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		\$ 17,960					\$ -	\$ -	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-	-	
<b>Total Non - Capital Outlay</b>							-	-	
<b>TOTAL</b>		\$ 190,160					\$ 1,640	\$ -	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Graffiti Cleaning

		DEPT REQUEST		CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Graffiti Cleaning

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2025

011-5010 Graffiti cleaning

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5010-451-60-02-000000 Compensation / Non-exempt	75,606	90,543	90,543	89,891	89,891	
011-5010-451-60-10-000000 Compensation / Overtime	1,188	1,000	1,000	1,000	1,000	
011-5010-451-60-18-000000 Compensation / Longevity Pay	-	4,550	4,550	1,225	1,225	
60	<b>76,793</b>	<b>96,093</b>	<b>96,093</b>	<b>92,116</b>	<b>92,116</b>	-
011-5010-451-61-30-000000 Benefits / Social security	5,480	7,135	7,135	7,047	7,047	
011-5010-451-61-36-000000 Benefits / Retirement	6,542	7,973	7,973	7,931	7,931	
011-5010-451-61-40-000000 Benefits / Unemployment tax	25	243	243	351	351	
011-5010-451-61-46-000000 Benefits / Workers' comp-	3,143	3,315	3,315	4,156	4,156	
011-5010-451-61-50-000000 Benefits / Health cost	16,329	22,932	22,932	20,340	20,340	
011-5010-451-61-52-000000 Benefits / Life insurance	60	77	77	78	78	
011-5010-451-61-53-000000 Benefits / Retiree health ins (ARC)	737	737	737	737	737	
61	<b>32,317</b>	<b>42,412</b>	<b>42,412</b>	<b>40,640</b>	<b>40,640</b>	-
011-5010-453-62-04-000000 Supplies / Operating	9,257	8,910	13,500	10,000	8,910	
011-5010-453-62-12-000000 Supplies / Small tools/minor equip-	744	450	450	1,000	450	
011-5010-453-62-18-000000 Supplies / Clothing & uniform	881	821	821	821	821	
62	<b>10,882</b>	<b>10,181</b>	<b>14,771</b>	<b>11,821</b>	<b>10,181</b>	-
011-5010-454-63-75-000000 Other services & charges / Rental-general depr- fund	25,381	34,725	34,725	29,225	29,225	
011-5010-454-63-99-000000 Other services & charges / Miscellaneous	45	38	60	38	38	
63	<b>25,426</b>	<b>34,763</b>	<b>34,785</b>	<b>29,263</b>	<b>29,263</b>	-
011-5010-455-65-08-000000 Maintenance / Equipment	2,237	2,500	2,500	2,500	2,500	
011-5010-455-65-16-000000 Maintenance / Vehicles	22,996	5,000	14,000	5,000	5,000	
011-5010-455-65-17-000000 Maintenance / Fuel & lubricants	10,017	10,460	11,572	10,460	10,460	
65	<b>35,249</b>	<b>17,960</b>	<b>28,072</b>	<b>17,960</b>	<b>17,960</b>	-
011-5010-456-66-14-000000 Capital outlay / Vehicles	7,501	51,000	43,500	43,500	-	
011-5010-456-66-20-000000 Capital outlay / Equipment	19,256	-	-	-	-	
66	<b>26,757</b>	<b>51,000</b>	<b>43,500</b>	<b>43,500</b>	-	-
<b>011-5010 Graffiti Cleaning</b>	<b>\$ 207,424</b>	<b>\$ 252,409</b>	<b>\$ 259,633</b>	<b>\$ 235,300</b>	<b>\$ 190,160</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Graffiti Cleaning		1		Senior Maintenance Worker		\$ 13.8900	\$ 28,891
Graffiti Cleaning		1		Senior Maintenance Worker		14.2032	29,543
Graffiti Cleaning		1		Senior Maintenance Worker		15.1236	31,457
		<b>3</b>					<b>89,891</b>
				LONGEVITY PAY			1,225
				OVERTIME			1,000
							<b>2,225</b>
<b>CURRENT POSITIONS</b>		<b>3</b>					<b>\$ 92,116</b>







**Mission Statement:**

"Dedicated to sustain beautification efforts in our city by removing or adequately concealing any graffiti visible from public right of ways. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 76,793	\$ 88,906	\$ 96,093	\$ 96,093	\$ 92,116	\$ 92,116	\$ 92,116	\$ 92,116	\$ 92,116	\$ 92,116	\$ 92,116
Employee Benefits	32,317	41,706	42,412	42,412	40,640	40,640	40,640	40,640	40,640	40,640	40,640
Supplies	10,882	10,181	10,181	14,771	11,821	10,181	11,821	11,821	11,821	11,821	11,821
Other Services and Charges	25,426	34,763	34,763	34,785	29,263	29,263	29,263	29,263	29,263	29,263	29,263
Maintenance	35,249	17,960	17,960	28,072	17,960	17,960	17,960	17,960	17,960	17,960	17,960
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	180,668	193,516	201,409	216,133	191,800	190,160	191,800	191,800	191,800	191,800	191,800
Capital Outlay	26,757	51,000	51,000	43,500	43,500	-	-	17,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 207,424</b>	<b>\$ 244,516</b>	<b>\$ 252,409</b>	<b>\$ 259,633</b>	<b>\$ 235,300</b>	<b>\$ 190,160</b>	<b>\$ 191,800</b>	<b>\$ 208,800</b>	<b>\$ 191,800</b>	<b>\$ 191,800</b>	<b>\$ 191,800</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
Part-Time											
<b>Total Positions Authorized</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Contact Us:**

Elvira Alonzo  
 Public Works Director  
 4201 N. Bentsen Road  
 McAllen, TX 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Abate 95% of graffiti requests within one (1) business day of notification to prevent further vandalism.
2. Improve aesthetics of twenty (20) City buildings through routine washing twice a year.

# Graffiti Cleaning

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	3	3	3	3
Department Expenditures	\$ 207,424	\$ 252,409	\$ 259,633	\$ 190,160
<b>Outputs:</b>				
Total graffiti removed - sq-ft	45,000	55,000	35,000	50,000
Citizen request for service	90	70	60	70
In-house requests	400	500	450	1,200
Number of special requests	35	40	40	40
<b>Effectiveness Measures:</b>				
Percent within 24 hours (estimate)	95%	95%	95%	95%
<b>Efficiency Measures:</b>				
Cost per square foot - abatement	\$ 3.46	\$ 3.33	\$ 5.56	\$ 2.85
Department expenditures per capita	\$ 1.42	\$ 1.66	\$ 1.76	\$ 1.27
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

N/A=Not Available, N/P=Not Provided

\* Percent Excellent or Good

## Description:

The Graffiti Department is a division of Public Works. Through its staff of three (3) employees the department strives to keep areas that are visible to the public free of graffiti.



**City of McAllen, Texas  
Culture and Recreation  
Summary**

	<b>Actual 22-23</b>	<b>Original Budget 23-24</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Mgr Recomm 24-25</b>	<b>Four Year Plan</b>			
							<b>25-26</b>	<b>26-27</b>	<b>27-28</b>	<b>28-29</b>
<b>BY DEPARTMENT</b>										
Parks & Recreation Administration	\$ 623,560	\$ 680,355	\$ 710,910	\$ 682,234	\$ 711,041	\$ 711,041	\$ 711,041	\$ 711,041	\$ 711,041	\$ 711,041
Parks	9,734,403	9,766,166	10,817,689	10,407,484	11,031,462	10,557,139	10,438,169	10,438,169	10,438,169	10,438,169
Recreation	2,162,931	2,188,023	2,251,853	2,222,597	2,263,310	2,263,309	2,251,310	2,251,310	2,251,310	2,251,310
Pools	1,055,343	1,173,275	1,204,498	1,132,191	1,233,149	1,233,149	1,211,749	1,211,749	1,796,809	1,796,809
Las Palmas Comm. Center	430,029	435,978	492,933	492,942	519,602	474,633	436,335	436,335	436,335	436,335
Recreation Center Lark	528,781	539,000	555,863	522,101	564,277	564,277	549,804	549,804	549,804	549,804
Recreation Center Palm View	501,107	521,468	629,565	593,699	528,861	528,861	518,721	518,721	518,721	518,721
Quinta Mazatlan	1,229,292	1,299,360	1,440,653	1,479,528	1,785,820	1,587,787	2,311,790	2,542,969	2,806,265	3,086,882
Library	3,904,196	4,287,789	4,409,390	3,912,017	4,523,028	4,528,161	4,444,290	4,444,290	4,444,290	4,444,290
Library Branch Lark	509,837	567,373	600,181	541,684	599,116	599,116	586,961	586,961	586,961	586,961
Library Branch Palm View	512,255	606,003	639,732	571,410	648,955	648,955	636,574	636,574	636,574	636,574
Other Agencies										
Amigos del Valle	107,000	107,000	107,000	107,000	135,000	107,000	107,000	107,000	107,000	107,000
Museum of South Texas History	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-
McAllen Boy's & Girl's Club	-	740,000	740,000	740,000	1,182,025	740,000	740,000	740,000	740,000	740,000
McAllen Int'l Museum	-	798,000	798,000	798,000	837,900	837,900	837,900	837,900	837,900	837,900
Town Band	15,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000
South Texas Symphony / Music Fest.	84,000	125,000	125,000	125,000	250,000	135,000	135,000	135,000	135,000	135,000
McAllen Heritage Center	-	125,000	125,000	125,000	140,000	125,000	125,000	125,000	125,000	125,000
Literacy Center	11,496	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL</b>	<b>\$ 21,449,237</b>	<b>\$ 24,033,790</b>	<b>\$ 25,722,267</b>	<b>\$ 24,526,887</b>	<b>\$ 27,027,547</b>	<b>\$ 25,675,329</b>	<b>\$ 26,075,644</b>	<b>\$ 26,306,823</b>	<b>\$ 27,155,180</b>	<b>\$ 27,435,796</b>
<b>BY EXPENSE GROUP</b>										
Personnel Services										
Salaries and Wages	\$ 10,246,584	\$ 11,281,565	\$ 11,813,625	\$ 10,396,252	\$ 12,190,513	\$ 12,014,481	\$ 12,647,435	\$ 12,787,377	\$ 13,526,373	\$ 13,695,704
Employee Benefits	2,814,397	3,827,656	3,910,905	3,910,905	4,039,936	3,959,205	4,068,321	4,102,872	4,149,878	4,192,585
Supplies	812,042	893,819	1,802,283	1,850,718	928,126	928,126	958,530	967,651	977,684	988,721
Other Services and Charges	5,695,715	6,371,464	6,386,788	6,871,217	7,585,356	6,915,288	7,038,185	7,072,847	7,110,975	7,152,906
Maintenance and Repair Services	1,694,133	1,268,123	1,266,277	1,185,337	1,326,310	1,326,310	1,363,174	1,376,076	1,390,269	1,405,881
Capital Outlay	186,366	391,163	542,389	312,458	957,305	531,918	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 21,449,237</b>	<b>\$ 24,033,790</b>	<b>\$ 25,722,267</b>	<b>\$ 24,526,887</b>	<b>\$ 27,027,547</b>	<b>\$ 25,675,329</b>	<b>\$ 26,075,644</b>	<b>\$ 26,306,823</b>	<b>\$ 27,155,180</b>	<b>\$ 27,435,796</b>
<b>PERSONNEL</b>										
Parks and Recreation Admin.	7	8	8	8	8	8	8	8	8	8
Parks	100	123	123	114	125	123	127	127	127	127
Recreation	122	276	276	276	276	276	278	278	278	278
Pools	52	129	129	129	130	130	130	130	130	130
Las Palmas Comm. Ctr.	7	7	7	7	7	7	7	7	7	7
Recreation Center Lark	8	9	9	9	9	9	9	9	9	9
Recreation Center Palm View	8	8	8	8	8	8	8	8	8	8
Quinta Mazatlan Renovation	18	22	22	22	26	23	39	39	39	39
Library	62	74	74	74	74	74	74	74	74	74
Library Branch Lark	11	11	11	11	11	11	11	11	11	11
Library Branch Palm View	11	12	12	12	12	12	12	12	12	12
<b>TOTAL PERSONNEL</b>	<b>406</b>	<b>679</b>	<b>679</b>	<b>670</b>	<b>686</b>	<b>681</b>	<b>703</b>	<b>703</b>	<b>703</b>	<b>703</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Parks Administration</u>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	HR Review		Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	-		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-	-		-	-	-	-	-	-	
3.	-	-	-		-	-	-	-	-	-	
4.	-	-	-		-	-	-	-	-	-	
5.	-	-	-		-	-	-	-	-	-	
<b>Total</b>											
<b>Personnel Revisions</b>											
1. Overtime			-		-	-	-	-	-	-	
2.			-		-	-	-	-	-	-	
3.			-		-	-	-	-	-	-	
4.			-		-	-	-	-	-	-	
5.			-		-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>				\$ 529,327	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>				\$ 10,250					\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Miscellaneous								920		920
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>				\$ 141,247					\$ 920		\$ 920
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>				\$ 29,297					\$ -		\$ -
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>									-		-
<b>Total Non - Capital Outlay</b>									-		-
<b>TOTAL</b>				\$ 710,121					\$ 920		\$ 920

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Parks Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Parks Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2025

011-5102 Parks administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-5102-461-60-01-000000 Compensation / Exempt	240,456	245,901	244,222	249,392	249,392	
011-5102-461-60-02-000000 Compensation / Non-exempt	106,298	123,490	101,894	122,265	122,265	
011-5102-461-60-06-000000 Compensation / Part time	3,266	5,043	4,899	5,043	5,043	
011-5102-461-60-10-000000 Compensation / Overtime	1,220	3,500	1,277	3,500	3,500	
011-5102-461-60-14-000000 Compensation / Car allowance	6,600	7,200	6,600	7,200	7,200	
011-5102-461-60-15-000000 Compensation / Certification	-	1,000	2,000	1,000	1,000	
011-5102-461-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
011-5102-461-60-18-000000 Compensation / Longevity Pay	-	14,675	14,675	11,875	11,875	
<b>60</b>	<b>359,759</b>	<b>402,729</b>	<b>377,487</b>	<b>402,195</b>	<b>402,195</b>	<b>-</b>
011-5102-461-61-30-000000 Benefits / Social security	26,582	30,733	30,733	30,768	30,768	
011-5102-461-61-36-000000 Benefits / Retirement	30,197	34,348	34,348	34,195	34,195	
011-5102-461-61-40-000000 Benefits / Unemployment tax	71	648	648	936	936	
011-5102-461-61-46-000000 Benefits / Workers' comp-	2,389	2,404	2,404	1,969	1,969	
011-5102-461-61-50-000000 Benefits / Health cost	36,619	55,692	55,692	55,692	55,692	
011-5102-461-61-52-000000 Benefits / Life insurance	194	312	312	323	323	
011-5102-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,250	3,250	3,250	3,250	3,250	
<b>61</b>	<b>99,302</b>	<b>127,387</b>	<b>127,387</b>	<b>127,132</b>	<b>127,132</b>	<b>-</b>
011-5102-463-62-02-000000 Supplies / Office	7,767	8,900	8,302	8,900	8,900	
011-5102-463-62-12-000000 Supplies / Small tools/minor equip-	1,330	1,350	1,275	1,350	1,350	
<b>62</b>	<b>9,097</b>	<b>10,250</b>	<b>9,577</b>	<b>10,250</b>	<b>10,250</b>	<b>-</b>
011-5102-464-63-14-000000 Other services & charges / Dues & subscriptions	2,924	4,620	2,983	4,620	4,620	
011-5102-464-63-44-000000 Other services & charges / Printing	400	600	560	600	600	
011-5102-464-63-45-000000 Other services & charges / Professional	5,142	25,000	22,038	25,000	25,000	
011-5102-464-63-51-000000 Other services & charges / Rental-Photocopier	13,766	12,000	12,818	12,000	12,000	
011-5102-464-63-52-000000 Other services & charges / Rental & contractual	7,509	3,500	2,796	3,500	3,500	
011-5102-464-63-61-000000 Other services & charges / Special fees	34,520	37,700	36,926	37,700	37,700	
011-5102-464-63-64-000000 Other services & charges / Training	605	1,743	1,054	1,743	1,743	
011-5102-464-63-65-000000 Other services & charges / Travel	12,756	13,157	9,685	13,157	13,157	
011-5102-464-63-69-000000 Other services & charges / Utilities-telephone	49,374	39,027	48,907	39,027	39,027	
011-5102-464-63-99-000000 Other services & charges / Miscellaneous	5,357	3,900	4,236	4,820	4,820	
<b>63</b>	<b>132,352</b>	<b>141,247</b>	<b>142,004</b>	<b>142,167</b>	<b>142,167</b>	<b>-</b>
011-5102-465-65-04-000000 Maintenance / Computer/software	16,862	18,445	18,166	18,445	18,445	
011-5102-465-65-08-000000 Maintenance / Equipment	265	1,375	1,260	1,375	1,375	
011-5102-465-65-10-000000 Maintenance / Facilities	5,924	9,000	6,354	9,000	9,000	

2025

011-5102 Parks administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5102-465-65-16-000000 Maintenance / Vehicles	-	475	-	475	475	
011-5102-465-65-17-000000 Maintenance / Fuel & lubricants	-	2	-	2	2	
65	<b>23,051</b>	<b>29,297</b>	<b>25,780</b>	<b>29,297</b>	<b>29,297</b>	<b>-</b>
<hr/>						
<b>011-5102 Parks Administration</b>	<b>\$ 623,561</b>	<b>\$ 710,910</b>	<b>\$ 682,234</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Parks Administration	1			Director Parks & Recreation		\$ 61.7907	\$ 128,525
Parks Administration	1			Accounting Supervisor		25.8043	53,673
Parks Administration	1			Management Assistant		32.3049	67,194
	<u>3</u>						<u>249,392</u>
Parks Administration		1		Accounting Clerk		14.4227	29,999
Parks Administration		1		Administrative Assistant		16.0793	33,445
Parks Administration		1		Receptionist/Admin Clerk		13.1361	27,323
Parks Administration		1		Administrative Clerk		15.1431	31,498
		<u>4</u>					<u>122,265</u>
Parks Administration			1	Intern Parks		12.5511	5,043
			<u>1</u>				<u>5,043</u>
				LONGEVITY PAY			11,875
				CERTIFICATION PAY			1,000
				OVERTIME			3,500
				CAR ALLOWANCE			7,200
				TELEPHONE			1,920
							<u>25,495</u>
<b>CURRENT POSITIONS</b>		<b>8</b>					<b>\$ 402,195</b>







**Mission Statement:**

The McAllen Parks and Recreation Administration Division provides administrative support for the Parks Division, Recreation Division, Aquatics Division, Las Palmas Community Center, Lark Community Center, Palm View Community Center and Building Maintenance Department.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 359,759	\$ 376,295	\$ 402,729	\$ 377,487	\$ 402,195	\$ 402,195	\$ 402,195	\$ 402,195	\$ 402,195	\$ 402,195	\$ 402,195
Employee Benefits	99,302	123,266	127,387	127,387	127,132	127,132	127,132	127,132	127,132	127,132	127,132
Supplies	9,097	10,250	10,250	9,577	10,250	10,250	10,250	10,250	10,250	10,250	10,250
Other Services and Charges	132,352	141,247	141,247	142,004	142,167	142,167	142,167	142,167	142,167	142,167	142,167
Maintenance	23,051	29,297	29,297	25,780	29,297	29,297	29,297	29,297	29,297	29,297	29,297
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	623,561	680,355	710,910	682,234	711,041	711,041	711,041	711,041	711,041	711,041	711,041
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 623,561</b>	<b>\$ 680,355</b>	<b>\$ 710,910</b>	<b>\$ 682,234</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>	<b>\$ 711,041</b>
<b>PERSONNEL</b>											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time	-	1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**Contact Us:**

Denny Meline  
Director of Parks and Recreation  
1000 S. Ware Road  
McAllen, TX 78501  
(956) 681-3333

**MAJOR FY 24-25 GOALS**

1. Continuously develop and implement new strategies to assist staff with annual budget process (i.e. Form Templates, Workshops, etc.)
2. Explore innovative strategies for data tracking and analytics to improve Department's performance.
3. Assist divisions with securing grants to improve venues for family gathering and recreation and promote improved health of McAllen citizens.

# Parks Administration

www.mcallen.net/parks

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	7	7	7	7
Department expenditures	\$ 623,561	\$ 680,355	\$ 682,234	\$ 711,041
<b>Outputs:</b>				
Number of rental pavilions available	11	11	11	11
Number of rental pools available	4	4	4	4
<b>Effectiveness Measures:</b>				
Number of pavilion rentals	502	617	552	607
All Parks & Recreation revenues	\$ 1,094,119	\$ 1,049,993	\$ 1,025,818	\$ 1,060,164
<b>Efficiency Measures:</b>				
Revenue per capita	\$ 7.50	\$ 7.14	\$ 6.95	\$ 7.10
Department expenditures per capita	\$ 4.28	\$ 4.63	\$ 4.62	\$ 4.76
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

The Department manages payroll and personnel functions for full-time and part-time employees, processes incoming telephone traffic, thus providing facility and service information to the public. The Division rents parks, ball fields and other facilities, as well as, handles the incoming revenue from all recreation, aquatic, and other programs. Administrative projects include long range park and open space planning, grant writing for special programs, along with administering construction projects and projecting goals for all divisions.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Parks</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1. Trades Helper 1	2	\$ 33,106	\$ 66,212	\$ -	\$ -	\$ 32,376	\$ 98,588		
2.	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-		
<b>Total</b>	<b>2</b>	<b>33,106</b>	<b>66,212</b>	<b>-</b>	<b>-</b>	<b>32,376</b>	<b>98,588</b>		
<b>Personnel Revisions</b>									
1. Certification			500	-	-	82	582		582
2. Standby Pay			4,200	-	-	692	4,892		4,892
3.			-	-	-	-	-		-
4.			-	-	-	-	-		-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 6,461,955</b>	<b>\$ 70,912</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,150</b>	<b>\$ 104,062</b>		<b>\$ 5,474</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 221,754</b>					<b>\$ -</b>		<b>\$ -</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Rental & contractual						235,500		235,500
2.	Utilities-water						48,000		48,000
3.	Rental-depreciation fund						45,569		21,707
4.	Utilities - electricity						173,168		173,168
<b>Total Other Services &amp; Charges</b>		<b>\$ 2,309,296</b>					<b>\$ 502,237</b>		<b>\$ 478,375</b>
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ 838,865</b>					<b>\$ -</b>		<b>\$ -</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>577,873</b>		<b>226,000</b>
<b>Total Non - Capital Outlay</b>							<b>15,420</b>		<b>15,420</b>
<b>TOTAL</b>		<b>\$ 9,831,870</b>					<b>\$ 1,199,592</b>		<b>\$ 725,269</b>

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Parks

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
City Hall Landscape	23,973	1	23,973		-	McAllen Shine Initiative. Improve irrigation and landscaping at City Hall.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 23,973		\$ -	

<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLLOVER - PK2000 2008 F150	14,000	1	14,000	1	14,000	Rollover Depreciation Shortage for FY 23-24.
ROLLOVER - PK2002 2008 F150	14,000	1	14,000	1	14,000	Rollover Depreciation Shortage for FY 23-24.
<b>TOTAL</b>			\$ 28,000		\$ 28,000	

<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Spray Rake (FY 23-24)	67,200	1	67,200		-	Roll Over Request, PO 248518, expected delivery November 2024.
Forklift	40,000	1	40,000		-	5000-6000 lb capacity for loading and unloading. Replace 15 year. <b>MOVED TO CONSTRUCTION FUND</b>
Mechanic Lift	10,000	1	10,000		-	Additional Bay at New office shop. <b>MOVED TO CONSTRUCTION FUND</b>
Zero Turn Mower 72in	18,000	2	36,000	1	18,000	1 North, 1 South (PK691-18). One new edition and one replacement.
Wide Deck Mower 104in	26,700	1	26,700		-	Maintenance includes 6 athletic field complexes.
Gator/Utility Vehicle	15,000	1	15,000	1	15,000	Northside crew
Trailer: Top Hat	14,000	1	14,000	1	14,000	16' trailer for Horticulture crew.
<b>TOTAL</b>			\$ 208,900		\$ 47,000	

<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
New Addition 3/4 ton Crewcab Gas	50,000	2	100,000	1	50,000	2nd Horticulture Crew, plus 1 Northside replacement from obtained unit from PW.
New Addition 3/4 ton Flat bed	55,000	1	55,000	1	55,000	Replacement of obtained PW unit.
New Addition 1/2 ton Long Bed	46,000	2	92,000	1	46,000	2 unit replacements of obtained PW units.
New Addition 3/4 Ton Service Body Diesel	70,000	1	70,000		-	Unit replacement of obtained PW unit.
<b>TOTAL</b>			\$ 317,000		\$ 151,000	

<b>GRAND TOTAL</b>			<b>\$ 577,873</b>		<b>\$ 226,000</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Parks

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Backpack Blowers	550	6	3,300	6	3,300	Yearly replacement of equipment (Life cycle 18-24 months)			
String trimmers	360	12	4,320	12	4,320	Yearly replacement of equipment (Life cycle 18-24 months)			
Hedge Trimmers	600	8	4,800	8	4,800	Yearly replacement of equipment (Life Cycle 3 years)			
Pole Saws	600	3	1,800	3	1,800	Yearly replacement of equipment (Life Cycle 3 years)			
Chainsaws	400	3	1,200	3	1,200	Yearly replacement of equipment (Life Cycle 2 years)			
<b>TOTAL</b>			\$ 15,420		\$ 15,420				

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ -		\$ -				

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ -		\$ -				

<b>&lt;Please select a category&gt;</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ -		\$ -				

<b>GRAND TOTAL</b>			\$ 15,420		\$ 15,420				
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5104-461-60-01-000000 Compensation / Exempt	721,198	791,029	736,510	791,029	791,029	
011-5104-461-60-02-000000 Compensation / Non-exempt	2,569,697	3,400,429	2,738,615	3,533,302	3,467,090	
011-5104-461-60-06-000000 Compensation / Part time	21,800	53,946	28,800	53,696	53,696	
011-5104-461-60-10-000000 Compensation / Overtime	479,597	222,477	300,600	222,477	222,477	
011-5104-461-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-5104-461-60-15-000000 Compensation / Certification	-	1,500	1,500	2,000	2,000	
011-5104-461-60-17-000000 Compensation / Telephone	1,200	1,200	1,200	1,200	1,200	
011-5104-461-60-18-000000 Compensation / Longevity Pay	-	123,950	123,950	129,725	129,725	
011-5104-461-60-90-000000 Compensation / Non-employee agreement	-	-	-	4,200	4,200	
<b>60</b>	<b>3,799,493</b>	<b>4,600,531</b>	<b>3,937,175</b>	<b>4,743,629</b>	<b>4,677,417</b>	<b>-</b>
011-5104-461-61-30-000000 Benefits / Social security	284,399	351,826	351,826	362,887	357,823	
011-5104-461-61-36-000000 Benefits / Retirement	326,300	388,605	388,605	403,804	398,102	
011-5104-461-61-40-000000 Benefits / Unemployment tax	951	9,963	9,963	14,625	14,391	
011-5104-461-61-46-000000 Benefits / Workers' comp-	99,229	82,688	82,688	82,146	80,252	
011-5104-461-61-50-000000 Benefits / Health cost	496,590	953,244	953,244	920,964	901,548	
011-5104-461-61-52-000000 Benefits / Life insurance	2,365	3,532	3,532	3,766	3,700	
011-5104-461-61-53-000000 Benefits / Retiree health ins (ARC)	34,196	34,196	34,196	34,196	34,196	
<b>61</b>	<b>1,244,029</b>	<b>1,824,054</b>	<b>1,824,054</b>	<b>1,822,388</b>	<b>1,790,012</b>	<b>-</b>
011-5104-463-62-12-000000 Supplies / Small tools/minor equip-	24,646	30,000	26,000	30,000	30,000	
011-5104-463-62-14-000000 Supplies / Janitorial	88,793	59,400	64,000	59,400	59,400	
011-5104-463-62-18-000000 Supplies / Clothing & uniform	42,849	51,354	48,410	51,354	51,354	
011-5104-463-62-20-000000 Supplies / Chemical	14,088	14,000	11,888	14,000	14,000	
011-5104-463-62-40-000000 Supplies / Landscape	45,025	67,000	60,702	67,000	67,000	
<b>62</b>	<b>215,400</b>	<b>221,754</b>	<b>211,000</b>	<b>221,754</b>	<b>221,754</b>	<b>-</b>
011-5104-464-63-23-000000 Other services & charges / Online svc network	3,237	590	1,000	590	590	
011-5104-464-63-52-000000 Other services & charges / Rental & contractual	1,444,153	957,000	1,102,000	1,192,500	1,192,500	
011-5104-464-63-64-000000 Other services & charges / Training	4,150	6,800	5,997	6,800	6,800	
011-5104-464-63-65-000000 Other services & charges / Travel	33,710	34,000	34,000	34,000	34,000	
011-5104-464-63-67-000000 Other services & charges / Utilities - electricity	529,805	469,863	612,410	643,031	643,031	
011-5104-464-63-68-000000 Other services & charges / Utilities-gas	1,694	760	1,286	760	760	
011-5104-464-63-70-000000 Other services & charges / Utilities-water	802,025	672,000	720,402	720,000	720,000	
011-5104-464-63-75-000000 Other services & charges / Rental-general depr- fund	276,739	244,320	247,320	212,789	188,927	
011-5104-464-63-99-000000 Other services & charges / Miscellaneous	1,470	1,063	1,530	1,063	1,063	
<b>63</b>	<b>3,096,983</b>	<b>2,386,396</b>	<b>2,725,945</b>	<b>2,811,533</b>	<b>2,787,671</b>	<b>-</b>

2025  
011-5104 Parks

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5104-465-65-08-000000 Maintenance / Equipment	297,230	220,500	217,966	220,500	220,500	
011-5104-465-65-10-000000 Maintenance / Facilities	445,075	257,025	260,000	257,025	257,025	
011-5104-465-65-12-000000 Maintenance / Land	69,162	56,000	50,471	56,000	56,000	
011-5104-465-65-16-000000 Maintenance / Vehicles	144,898	130,000	134,898	130,000	130,000	
011-5104-465-65-17-000000 Maintenance / Fuel & lubricants	211,383	154,266	157,812	175,340	175,340	
65	<b>1,167,749</b>	<b>817,791</b>	<b>821,147</b>	<b>838,865</b>	<b>838,865</b>	-
011-5104-466-66-14-000000 Capital outlay / Vehicles	-	45,000	17,000	345,000	179,000	
011-5104-466-66-20-000000 Capital outlay / Equipment	76,630	86,200	71,701	208,900	47,000	
011-5104-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	63,000	-	23,973	-	
66	<b>76,630</b>	<b>194,200</b>	<b>88,701</b>	<b>577,873</b>	<b>226,000</b>	-
011-5104-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	12,999	-	-	
011-5104-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	20,093	10,520	10,520	15,420	15,420	
011-5104-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	1,500	-	-	
67	<b>20,093</b>	<b>10,520</b>	<b>25,019</b>	<b>15,420</b>	<b>15,420</b>	-
011-5104-469-78-02-000000 Disaster Exp/Hurricane/Windstorm	114,026	762,443	774,443	-	-	
78	<b>114,026</b>	<b>762,443</b>	<b>774,443</b>	-	-	-
<hr/>						
<b>011-5104 Parks</b>	<b>\$ 9,734,403</b>	<b>\$ 10,817,689</b>	<b>\$ 10,407,484</b>	<b>\$ 11,031,462</b>	<b>\$ 10,557,139</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Parks	1			Deputy Director Oper & Maint		\$ 45.4421	\$ 94,520
Parks	1			Parks Manager		31.6835	65,902
Parks	1			Parks Manager		30.9745	64,427
Parks	1			Parks Manager		30.8794	64,229
Parks	1			Parks Manager		30.7593	63,979
Parks	1			Park Maintenance Supervisor		26.7418	55,623
Parks	1			Park Maintenance Supervisor		26.4225	54,959
Parks	1			Park Maintenance Supervisor		26.4225	54,959
Parks	1			Park Maintenance Supervisor		26.4225	54,959
Parks	1			Park Maintenance Supervisor		25.9328	53,940
Parks	1			Park Maintenance Supervisor		25.9328	53,940
Parks	1			Park Maintenance Supervisor		25.9328	53,940
Parks	1			Parks Irrigation Supervisor		26.7559	55,652
	<u>13</u>						<u>791,029</u>
Parks		1		Groundskeeper I		14.4106	29,974
Parks		1		Groundskeeper I		14.2469	29,634
Parks		1		Groundskeeper I		14.1918	29,519
Parks		1		Groundskeeper I		14.0631	29,251
Parks		1		Groundskeeper I		14.0631	29,251
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
Parks		1		Groundskeeper I		13.8900	28,891
		<u>20</u>					<u>580,997</u>





**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Parks		1		Automotive Technician		20.6000	42,848
		<u>1</u>					<u>42,848</u>
Parks		1		Maintenance Technician		15.3136	31,852
		<u>1</u>					<u>31,852</u>
Parks		1		Mechanic		16.3285	33,963
Parks		1		Mechanic		16.3123	33,930
Parks		1		Mechanic		16.0793	33,445
		<u>3</u>					<u>101,338</u>
Parks		1		Crew Leader		17.4242	36,242
Parks		1		Crew Leader		17.2416	35,863
Parks		1		Crew Leader		16.5459	34,415
Parks		1		Crew Leader		16.3890	34,089
Parks		1		Crew Leader		16.3890	34,089
Parks		1		Crew Leader		16.3401	33,987
Parks		1		Crew Leader		16.3383	33,984
Parks		1		Crew Leader		16.3351	33,977
Parks		1		Crew Leader		16.1849	33,665
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		1		Crew Leader		16.0793	33,445
Parks		<u>1</u>		Crew Leader		16.0793	33,445
		<b>19</b>					<b>711,651</b>
Parks		1		Parks Design Technician III		17.4201	36,234
		<u>1</u>					<u>36,234</u>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Parks		1		Water Systems Operator		19.5446	40,653
		<b>1</b>					<b>40,653</b>
Parks		1		Irrigation Technician		16.9139	35,181
Parks		1		Irrigation Technician		15.9162	33,106
Parks		1		Irrigation Technician		15.9162	33,106
Parks		1		Irrigation Technician		15.9162	33,106
Parks		1		Irrigation Technician		15.9162	33,106
Parks		1		Irrigation Technician		15.6042	32,457
Parks		1		Irrigation Technician		15.6042	32,457
Parks		1		Irrigation Technician		15.6042	32,457
Parks		1		Irrigation Technician		15.6042	32,457
Parks		1		Irrigation Technician		15.6042	32,457
Parks		1		Irrigation Technician		15.6042	32,457
		<b>11</b>					<b>362,344</b>
Parks		1		Senior Administrative Clerk		15.3136	31,852
		<b>1</b>					<b>31,852</b>
Parks		1		Trades Helper I		15.9162	33,106
Parks		1		Trades Helper I		15.9162	33,106
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
Parks		1		Trades Helper I		15.6042	32,457
		<b>11</b>					<b>358,322</b>
Parks		1		Trades Helper Supervisor		17.5994	36,607
Parks		1		Trades Helper Supervisor		17.1948	35,765

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Parks		1		Trades Helper Supervisor		16.8833	35,117
Parks		1		Trades Helper Supervisor		16.8833	35,117
Parks		1		Trades Helper Supervisor		16.8833	35,117
		<u>5</u>					<u>177,725</u>
Parks		1		Welder		17.7529	36,926
Parks		1		Welder		16.8833	35,117
		<u>2</u>					<u>72,043</u>
<b>Parks</b>				<b>Standby Pay</b>	<b>REVISED - CM RECOMM</b>		<b>4,200</b>
<b>TOTAL FOR NON-EXEMPTS</b>		<b>106</b>					<b>3,471,290</b>
Parks			1	Part Time			17,845
Parks			1	Part Time / Nature Intern			8,337
Parks			1	Part Time			13,661
Parks			1	Part Time Custodian		13.3203	13,854
			<u>4</u>				<u>53,696</u>
				LONGEVITY PAY			129,725
				<b>CERTIFICATION PAY</b>			<b>2,000</b>
				OVERTIME			222,477
				CAR ALLOWANCE			6,000
				TELEPHONE			1,200
							<u>361,402</u>
<b>CURRENT POSITIONS</b>		<b>123</b>					<b>\$ 4,677,417</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**GENERAL DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: GENERAL DEPRECIATION  
DEPT. PARKS

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE				
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet	City Manager Recomm			
												SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND		
R	PK5000	2015 FORD F-550 CC DUMP BED	19,000 GVW 3-4 CY DUMP BODY	93,000	8	0.15	\$ 13,369	YES								
R	PK2013	2014 FORD F-150 EC SB 2WD	1/2 TON EC SB 2WD GAS	45,000	8	0.15	\$ 6,469	YES								
N		NEW ADDITION	3/4 TON CC LB 2WD GAS	50,000	8	0.15	\$ 7,188									
N		NEW ADDITION	3/4 TON CC LB 2WD GAS	50,000	8	0.15	\$ 7,188									
N		NEW ADDITION	3/4 TON RC FLAT BED	55,000	8	0.15	\$ 7,906									
N		NEW ADDITION	1/2 TON EC LB 2WD GAS	46,000	8	0.15	\$ 6,613									
N		NEW ADDITION	1/2 TON EC LB 2WD GAS	46,000	8	0.15	\$ 6,613									
N		NEW ADDITION	3/4 TON RC SERVICE BODY DIESEL	70,000	8	0.15	\$ 10,063									
R	PK0103	2007 FORD F-150 EC SB 2WD	1/2 TON RC LB 2WD GAS						678-6382-466-66-14-EC2423	38,000	YES					
R	PK2512	2012 FORD F-250 CC 2WD	3/4 TON CC LB 2WD GAS						678-6382-466-66-14-EC2424	52,000	YES					
N		NEW ADDITION	1-TON CC SERVICE BODY GAS						113-5105-466-66-14-000000	65,000	Yes - Parade Fund					
		Depreciation Shortage							Depreciation Shortage - CM Recomm.							
R	PK2000	2008 FORD F-150 RC LB 2WD	1/2 TON RC LB 2WD GAS						678-6382-466-66-14-EC2335	36,000	YES		14,000	14,000		
R	PK2002	2008 FORD F-150 RC LB 2WD	1/2 TON RC LB 2WD GAS						678-6382-466-66-14-EC2335	36,000	YES		14,000	14,000		
				<b>\$ 455,000</b>			<b>\$ 65,406</b>						\$ 227,000	\$ -		
													\$ 28,000	\$ 28,000	\$ -	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
Provide attractive and well-maintained major parks and recreation facilities in each sector of the city. These facilities should be within a reasonable distance of neighborhood and offer safe opportunities for athletic competition, family gatherings, and other passive and active recreation activities.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 3,799,493	\$ 4,351,428	\$ 4,600,531	\$ 3,937,175	\$ 4,743,629	\$ 4,677,417	\$ 4,743,629	\$ 4,743,629	\$ 4,743,629	\$ 4,743,629	\$ 4,743,629
Employee Benefits	1,244,029	1,784,077	1,824,054	1,824,054	1,822,388	1,790,012	1,822,388	1,822,388	1,822,388	1,822,388	1,822,388
Supplies	215,400	221,754	221,754	211,000	221,754	221,754	221,754	221,754	221,754	221,754	221,754
Other Services and Charges	3,096,983	2,386,396	2,386,396	2,725,945	2,811,533	2,787,671	2,811,533	2,811,533	2,811,533	2,811,533	2,811,533
Maintenance	1,167,749	817,791	817,791	821,147	838,865	838,865	838,865	838,865	838,865	838,865	838,865
Disaster Expenses	114,026	-	762,443	774,443	-	-	-	-	-	-	-
Operations Subtotal	9,637,680	9,561,446	10,612,969	10,293,764	10,438,169	10,315,719	10,438,169	10,438,169	10,438,169	10,438,169	10,438,169
Capital Outlay	96,723	204,720	204,720	113,720	593,293	241,420	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 9,734,403</b>	<b>\$ 9,766,166</b>	<b>\$ 10,817,689</b>	<b>\$ 10,407,484</b>	<b>\$ 11,031,462</b>	<b>\$ 10,557,139</b>	<b>\$ 10,438,169</b>	<b>\$ 10,438,169</b>	<b>\$ 10,438,169</b>	<b>\$ 10,438,169</b>	<b>\$ 10,438,169</b>
<b>PERSONNEL</b>											
Exempt	13	13	13	12	13	13	15	15	15	15	15
Non-Exempt	86	106	106	100	108	106	108	108	108	108	108
Part-Time	1	4	4	2	4	4	4	4	4	4	4
<b>Total Positions Authorized</b>	<b>100</b>	<b>123</b>	<b>123</b>	<b>114</b>	<b>125</b>	<b>123</b>	<b>127</b>	<b>127</b>	<b>127</b>	<b>127</b>	<b>127</b>

**Contact Us:**  
  
Sarai Garcia  
Deputy Director of Operations  
1000 S. Ware Road  
McAllen, TX 78501  
(956) 681-3333

**MAJOR FY 24-25 GOALS**

1. Grow the Urban Forest Initiative with 2 more forests with a minimum of 36 trees each.
2. Add a themed 2-5 year old play ground
3. Design a sensory garden focused on herbs and native edible plants.
4. Develop a relationship with 1 local trade school to create career connections for irrigation, hvac, and landscaping.
5. Begin construction phase of El Rancho park to include inclusive playground #3 for McAllen.

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	91	120	100	118
Department expenditures	\$ 9,734,403	\$ 9,766,166	\$ 10,392,240	\$ 10,557,139
<b>Outputs:</b>				
Total number of properties maintained	91	91	91	92
Number of developed parks acres	714	733	733	737
Number of undeveloped park acres	140	140	121	121
Number of playscape areas maintained	102	103	104	105
Number of athletic fields maintained	141	145	141	142
Number of irrigation systems maintained	229	231	230	231
<b>Effectiveness Measures:</b>				
City Park Ratings	89%	85%	85%	90%
% of Residents who visited City/Neighborhood Parks	79%	80%	79%	80%
<b>Efficiency Measures:</b>				
Number of acres maintained per full time employee	9.38	6.87	8.54	7.03
Unit cost per acres maintained	\$ 11,399	\$ 11,187	\$ 12,169	\$ 12,304
Department expenditures per capita	\$ 66.77	\$ 66.39	\$ 70.44	\$ 70.67
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**

The Department strives to improve the quality of life through the provision of well balanced, high quality recreation programs for the residents of McAllen to enjoy during their leisure time. The Department facilitates wholesome and constructive programs with a measurable value to the community. The Department promotes environmental conservation, eco and cultural tourism and socially oriented special events.





DECISION PACKAGE

FY 2024 - FY 2025

DEPARTMENT NAME: <b>Recreation</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)			
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance		Fringe Benefits	Total	# of Positions	Total		
				Car	Phone						
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-			
2.	-	-	-	-	-	-	-	-			
3.	-	-	-	-	-	-	-	-			
4.	-	-	-	-	-	-	-	-			
5.	-	-	-	-	-	-	-	-			
<b>Total</b>		-	-	-	-	-	-	-			
<b>Personnel Revisions</b>											
1.	Overtime		-	-	-	-	-				
2.	Car Allowance for Marketing Administrator		-	3,000	-	491	3,491	3,491	Requesting car allowance of \$3,000 for Marketing Administrator for usage of personal vehicle for day to day operations, including weekend assignments.		
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
<b>Total Compensation &amp; Benefits</b>		\$	1,650,850	\$	-	\$ 3,000	\$ -	\$ 491	\$ 3,491	0	\$ 3,491
<b>SUPPLIES</b>											
1.	Program						25,000	25,000	Increase of new outdoor recreational ground enhancements and programs to include McAllen Nature Center, Firemen's Park, and campground.		
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		\$	78,000				\$ 25,000	\$ 25,000			
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		\$	477,259				\$ -	\$ -			
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		\$	16,709				\$ -	\$ -			
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							-	-			
<b>Total Non - Capital Outlay</b>							12,000	12,000			
<b>TOTAL</b>		\$	2,222,818				\$ 40,491	\$ 40,491			

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Recreation

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Recreation

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
20' x 20' Commercial Pole Tent	4,000	3	12,000	3	12,000	Commerical grade tents needed for special events including ribbon cuttings, ground breaking events for PARD and various city departments PARD hosts over 800 special events per year.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 12,000		\$ 12,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 12,000		\$ 12,000	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5106-461-60-01-000000 Compensation / Exempt	331,278	442,721	423,161	442,721	442,721	
011-5106-461-60-06-000000 Compensation / Part time	989,622	899,689	894,345	899,689	899,689	
011-5106-461-60-10-000000 Compensation / Overtime	12,024	10,000	8,400	10,000	10,000	
011-5106-461-60-14-000000 Compensation / Car allowance	12,500	15,000	15,000	18,000	18,000	
011-5106-461-60-15-000000 Compensation / Certification	-	1,500	1,500	1,500	1,500	
011-5106-461-60-17-000000 Compensation / Telephone	2,880	6,240	6,240	6,240	6,240	
011-5106-461-60-18-000000 Compensation / Longevity Pay	-	3,675	3,675	4,900	4,900	
<b>60</b>	<b>1,348,305</b>	<b>1,378,825</b>	<b>1,352,321</b>	<b>1,383,050</b>	<b>1,383,050</b>	<b>-</b>
011-5106-461-61-30-000000 Benefits / Social security	102,695	105,365	105,365	105,804	105,803	
011-5106-461-61-36-000000 Benefits / Retirement	31,143	40,838	40,838	38,376	38,376	
011-5106-461-61-40-000000 Benefits / Unemployment tax	922	22,356	22,356	32,292	32,292	
011-5106-461-61-46-000000 Benefits / Workers' comp-	35,505	20,015	20,015	27,836	27,836	
011-5106-461-61-50-000000 Benefits / Health cost	22,486	53,316	53,316	55,692	55,692	
011-5106-461-61-52-000000 Benefits / Life insurance	188	373	373	384	384	
011-5106-461-61-53-000000 Benefits / Retiree health ins (ARC)	10,908	10,908	10,908	10,908	10,908	
<b>61</b>	<b>203,846</b>	<b>253,171</b>	<b>253,171</b>	<b>271,292</b>	<b>271,291</b>	<b>-</b>
011-5106-463-62-12-000000 Supplies / Small tools/minor equip-	726	1,000	980	1,000	1,000	
011-5106-463-62-26-000000 Supplies / Program	63,272	62,000	76,042	102,000	102,000	
<b>62</b>	<b>63,998</b>	<b>63,000</b>	<b>77,022</b>	<b>103,000</b>	<b>103,000</b>	<b>-</b>
011-5106-464-63-02-000000 Other services & charges / Advertising	15,347	25,000	24,800	25,000	25,000	
011-5106-464-63-10-000000 Other service & charges / Contract services	4,664	2,000	2,000	2,000	2,000	
011-5106-464-63-23-000000 Other services & charges / Online svc/network	-	-	749	-	-	
011-5106-464-63-42-000000 Other services & charges / Officiating fees	193,072	223,740	221,623	223,740	223,740	
011-5106-464-63-44-000000 Other services & charges / Printing	20,030	19,600	19,000	19,600	19,600	
011-5106-464-63-52-000000 Other services & charges / Rental & contractual	15,098	14,000	14,255	14,000	14,000	
011-5106-464-63-60-000000 Other services & charges / Special events	215,310	125,000	125,000	125,000	125,000	
011-5106-464-63-65-000000 Other services & charges / Travel	25,541	34,500	19,400	19,500	19,500	
011-5106-464-63-66-000000 Other services & charges / Trophies	27,907	30,000	29,000	30,000	30,000	
011-5106-464-63-75-000000 Other services & charges / Rental-general depr- fund	23,069	23,069	23,069	18,256	18,256	
011-5106-464-63-99-000000 Other services & charges / Miscellaneous	90	63	285	63	63	
011-5106-464-64-21-000000 Other services & charges / H2O Hut concession exp	89	100	400	100	100	
<b>63</b>	<b>540,217</b>	<b>497,072</b>	<b>479,581</b>	<b>477,259</b>	<b>477,259</b>	<b>-</b>
011-5106-465-65-08-000000 Maintenance / Equipment	205	4,000	3,800	4,000	4,000	
011-5106-465-65-16-000000 Maintenance / Vehicles	2,985	9,925	9,925	9,925	9,925	
011-5106-465-65-17-000000 Maintenance / Fuel & lubricants	2,809	2,784	3,676	2,784	2,784	
011-5106-465-65-19-000000 Maintenance / Athletic fields	566	-	-	-	-	
<b>65</b>	<b>6,565</b>	<b>16,709</b>	<b>17,401</b>	<b>16,709</b>	<b>16,709</b>	<b>-</b>
011-5106-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	12,000	12,000	
<b>67</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5106-469-78-02-000000 Disaster Exp/Hurricane / Windstorm 78	-	43,076	43,076	-	-	-
	-	<b>43,076</b>	<b>43,076</b>	-	-	-
011-5106-467-89-59-000000 Other expenses / Recreation 89	-	-	25	-	-	-
	-	-	<b>25</b>	-	-	-
<b>011-5106 Recreation</b>	<b>\$ 2,162,931</b>	<b>\$ 2,251,853</b>	<b>\$ 2,222,597</b>	<b>\$ 2,263,310</b>	<b>\$ 2,263,309</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Recreation	1			Deputy Director Programs		\$ 45.3561	\$ 94,341
Recreation	1			Athletics Supervisor		23.7565	49,414
Recreation	1			Superintendent of Athletics		30.3201	63,066
Recreation	1			Special Event Manager		27.5012	57,202
Recreation	1			Recreation Superintendent		30.3201	63,066
Recreation	1			Marketing Supervisor		23.7565	49,414
Recreation	1			Marketing & Special Event Administrator		31.8361	66,219
	<u>7</u>						<u>442,721</u>

**RECREATION**

269 **SEASONAL POSITIONS**

899,689

LONGEVITY PAY	4,900
CERTIFICATION PAY	1,500
OVERTIME	10,000
<b>CAR ALLOWANCE</b>	<b>18,000</b>
TELEPHONE	6,240
	<u>40,640</u>

**CURRENT POSITIONS**

**276**

**1,383,050**



**CITY OF McALLEN, TEXAS  
 ROLLING STOCK REQUEST FORM  
 FLEET OPERATION'S RECOMMENDATION SCHEDULE  
 GENERAL DEPRECIATION FUND  
 FISCAL YEAR 2024-2025**

FUND:           GENERAL DEPRECIATION            
 DEPT.           RECREATION                      

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet SHORTAGE REQUEST	City Manager Recomm GENERAL FUND	DEPRECIATION FUND
R	PK0369	2005 FORD E-350 15 PASSENGER	1 TON 18-PASSENGER VAN						678-6382-466-66-14-EC2337	53,200	YES			
				\$ -			\$ -			\$ 53,200		\$ -	\$ -	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15





**Mission Statement:**

The Recreation Division plans, coordinates and implements youth and adult recreation programs for the City. It operates at three Community Recreation Centers and facilitates various sports leagues and special events. It works jointly with the Aquatics Division the department and provision of various swimming programs held at the City's swimming pools.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>Personnel Services</b>										
Salaries and Wages	\$ 1,348,305	\$ 1,360,755	\$ 1,378,825	\$ 1,352,321	\$ 1,383,050	\$ 1,383,050	\$ 1,383,050	\$ 1,383,050	\$ 1,383,050	\$ 1,383,050
Employee Benefits	203,846	250,487	253,171	253,171	271,292	271,291	271,292	271,292	271,292	271,292
Supplies	63,998	78,000	63,000	77,022	103,000	103,000	103,000	103,000	103,000	103,000
Other Services and Charges	540,217	482,072	497,072	479,606	477,259	477,259	477,259	477,259	477,259	477,259
Maintenance	6,565	16,709	16,709	17,401	16,709	16,709	16,709	16,709	16,709	16,709
Disaster Expenses	-	-	43,076	43,076	-	-	-	-	-	-
Operations Subtotal	2,162,931	2,188,023	2,251,853	2,222,597	2,251,310	2,251,309	2,251,310	2,251,310	2,251,310	2,251,310
Capital Outlay	-	-	-	-	12,000	12,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,162,931</b>	<b>\$ 2,188,023</b>	<b>\$ 2,251,853</b>	<b>\$ 2,222,597</b>	<b>\$ 2,263,310</b>	<b>\$ 2,263,309</b>	<b>\$ 2,251,310</b>	<b>\$ 2,251,310</b>	<b>\$ 2,251,310</b>	<b>\$ 2,251,310</b>
<b>PERSONNEL</b>										
Exempt	6	7	7	7	7	7	9	9	9	9
Part-Time	116	269	269	269	269	269	269	269	269	269
<b>Total Positions Authorized</b>	<b>122</b>	<b>276</b>	<b>276</b>	<b>276</b>	<b>276</b>	<b>276</b>	<b>278</b>	<b>278</b>	<b>278</b>	<b>278</b>

**MAJOR FY 24-25 GOALS**

1. Outdoor Recreation will implement two new social media platforms for Townlake at Firemen's Park and the McAllen Nature Center. In addition, aiming to have 500 followers on both platforms within the first 90 days of launch. This would assist with the promotion of Outdoor Recreation programs and events.
2. Increase the social media following of the department by creating and sustaining video-based accounts such as YouTube Shorts and TikTok.
3. Develop a Meta Pixel to measure, optimize & retarget audiences for ad campaigns on Facebook & Instagram.

**Contact Us:**

Carina Jimenez  
Deputy Director of Programs  
1000 S. Ware Road  
McAllen, TX 78501  
(956) 681-3333

# Recreation

www.mcallen.net/parks/recreation

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	7	9	7	7
Department expenditures	\$ 2,162,931	\$ 2,188,023	\$ 2,222,597	\$ 2,263,309
Event expenditures (P&R Only)	\$ 215,310	\$ 160,000	\$ 125,000	\$ 132,060
Marketing/print expenditures	\$ 35,377	\$ 54,500	\$ 44,600	\$ 44,600
<b>Outputs:</b>				
Special Events (Park & Rec Hosted)	27	27	22	26
Special Event Attendance	318,192	358,520	350,000	310,000
Special Event Sponsorship Revenue	128,572	\$ 163,000	150,000	165,000
Total Special Event Revenue	162,564	\$ 245,570	165,000	180,000
Recreation Programs Offered	263	215	270	275
Recreation Programs Attendance	64,855	66,000	66,852	67,054
Recreation Programs Revenue	215,852	\$ 219,716	220,852	220,963
After-School Program Sites	8	8	8	8
After-School Program Attendance	41,855	97,040	42,585	43,058
Ball Field Rentals	1,733	1,835	1,833	1,870
Athletic League Registrants	8,080	8,035	8,102	8,202
Athletic Associations	13	13	13	13
<b>Efficiency Measures:</b>				
Cost per day of operation	\$ 5,926	\$ 5,995	\$ 6,089	\$ 6,201
Department expenditures per capita	\$ 14.84	\$ 14.87	\$ 15.06	\$ 15.15
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

The Recreation Department is comprised of Special Events, Aquatics, Athletics, Firemen's Park, McAllen Nature Center and After School Programs. During the peak summer season its staff can grow up to approximately 230 employees.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Pools</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1. Aquatics Supervisor	1	\$ 49,414	\$ 49,414	\$ -	\$ 240	\$ 19,368	\$ 69,022		\$ 69,022	The Aquatics Supervisor will oversee the operations of all programs to include LTS, Lap swim, Water Aerobics, TAAF swim and assist with the oversight and coordination of rentals as well as providing additional efficiency for information processing and an enhanced customer service component to the overall Aquatics program.
2.	-	-	-	-	-	-	-			
3.	-	-	-	-	-	-	-			
4.	-	-	-	-	-	-	-			
5.	-	-	-	-	-	-	-			
<b>Total</b>	<b>1</b>	<b>49,414</b>	<b>49,414</b>	<b>-</b>	<b>240</b>	<b>19,368</b>	<b>69,022</b>		<b>69,022</b>	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-			
2.			-	-	-	-	-			
3.			-	-	-	-	-			
4.			-	-	-	-	-			
5.			-	-	-	-	-			
<b>Total Compensation &amp; Benefits</b>		<b>\$ 851,584</b>	<b>\$ 49,414</b>	<b>\$ -</b>	<b>\$ 240</b>	<b>\$ 19,368</b>	<b>\$ 69,022</b>		<b>\$ 69,022</b>	
<b>SUPPLIES</b>										
1. Clothing & uniform							800		800	Increase in work boot vendor contract.
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Supplies</b>		<b>\$ 106,600</b>					<b>\$ 800</b>		<b>\$ 800</b>	
<b>OTHER SERVICES &amp; CHARGES</b>										
1. Utilities - electricity							10,619		10,619	Increase to electricity costs
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 112,764</b>					<b>\$ 10,619</b>		<b>\$ 10,619</b>	
<b>MAINTENANCE</b>										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
<b>Total Maintenance</b>		<b>\$ 60,360</b>					<b>\$ -</b>		<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							<b>20,000</b>		<b>20,000</b>	
<b>Total Non - Capital Outlay</b>							<b>1,400</b>		<b>1,400</b>	
<b>TOTAL</b>		<b>\$ 1,131,308</b>					<b>\$ 101,841</b>		<b>\$ 101,841</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Pools

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Replacement of Strainers at Los Encinos Pool	10,000	2	20,000	2	20,000	Strainers are rusted which can cause them to crack and cause damage to pool pump and filtration system. They protect the pump by trapping debris that enters the system through the skimmers; prevents debris entering the pool pump assembly and filtration system.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 20,000		\$ 20,000	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>GRAND TOTAL</b>			\$ 20,000		\$ 20,000	

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Pools

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer	1,400	1	1,400	1	1,400	Computer for new Aquatics Supervisor, subject to approval of new position.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 1,400		\$ 1,400	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 1,400		\$ 1,400	
--------------------	--	--	----------	--	----------	--

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-5108-461-60-01-000000 Compensation / Exempt	61,387	63,066	61,229	112,480	112,480	
011-5108-461-60-02-000000 Compensation / Non-exempt	124,446	129,067	99,202	127,409	127,409	
011-5108-461-60-06-000000 Compensation / Part time	451,133	470,807	466,712	470,807	470,807	
011-5108-461-60-10-000000 Compensation / Overtime	9,224	18,281	17,814	18,281	18,281	
011-5108-461-60-14-000000 Compensation / Car allowance	3,000	3,000	3,000	3,000	3,000	
011-5108-461-60-15-000000 Compensation / Certification	-	500	500	500	500	
011-5108-461-60-17-000000 Compensation / Telephone	720	1,200	1,200	1,440	1,440	
011-5108-461-60-18-000000 Compensation / Longevity Pay	-	5,108	3,325	3,150	3,150	
<b>60</b>	<b>649,910</b>	<b>691,029</b>	<b>652,982</b>	<b>737,067</b>	<b>737,067</b>	<b>-</b>
011-5108-461-61-30-000000 Benefits / Social security	49,532	52,826	52,826	56,386	56,386	
011-5108-461-61-36-000000 Benefits / Retirement	21,008	18,786	18,786	22,925	22,925	
011-5108-461-61-40-000000 Benefits / Unemployment tax	373	10,449	10,449	15,210	15,210	
011-5108-461-61-46-000000 Benefits / Workers' comp-	18,478	13,139	13,139	14,557	14,557	
011-5108-461-61-50-000000 Benefits / Health cost	32,468	43,608	43,608	69,252	69,252	
011-5108-461-61-52-000000 Benefits / Life insurance	131	162	162	214	214	
011-5108-461-61-53-000000 Benefits / Retiree health ins (ARC)	4,994	4,994	4,994	4,994	4,994	
<b>61</b>	<b>126,984</b>	<b>143,964</b>	<b>143,964</b>	<b>183,539</b>	<b>183,539</b>	<b>-</b>
011-5108-463-62-18-000000 Supplies / Clothing & uniform	4,870	9,700	9,375	10,500	10,500	
011-5108-463-62-20-000000 Supplies / Chemical	74,828	82,000	79,500	82,000	82,000	
011-5108-463-62-26-000000 Supplies / Program	10,302	14,900	14,800	14,900	14,900	
<b>62</b>	<b>89,999</b>	<b>106,600</b>	<b>103,675</b>	<b>107,400</b>	<b>107,400</b>	<b>-</b>
011-5108-464-63-21-000000 Other services & charges / Gus & goldie	6,798	-	-	-	-	
011-5108-464-63-52-000000 Other services & charges / Rental & contractual	5,758	5,500	4,962	5,500	5,500	
011-5108-464-63-64-000000 Other services & charges / Training	-	6,000	4,986	6,000	6,000	
011-5108-464-63-65-000000 Other services & charges / Travel	4,029	5,942	4,700	5,942	5,942	
011-5108-464-63-67-000000 Other services & charges / Utilities - electricity	33,202	30,000	38,685	40,619	40,619	
011-5108-464-63-68-000000 Other services & charges / Utilities-gas	47,587	49,400	48,372	49,400	49,400	
011-5108-464-63-70-000000 Other services & charges / Utilities-water	24,826	14,860	14,860	14,860	14,860	
011-5108-464-63-75-000000 Other services & charges / Rental-general depr- fund	4,813	4,813	-	-	-	
011-5108-464-63-99-000000 Other services & charges / Miscellaneous	90	1,062	1,060	1,062	1,062	
<b>63</b>	<b>127,103</b>	<b>117,577</b>	<b>117,625</b>	<b>123,383</b>	<b>123,383</b>	<b>-</b>
011-5108-465-65-08-000000 Maintenance / Equipment	15,728	17,500	17,400	17,500	17,500	
011-5108-465-65-10-000000 Maintenance / Facilities	26,937	27,000	21,679	27,000	27,000	
011-5108-465-65-16-000000 Maintenance / Vehicles	5,218	10,000	6,343	10,000	10,000	
011-5108-465-65-17-000000 Maintenance / Fuel & lubricants	6,151	5,860	5,160	5,860	5,860	
<b>65</b>	<b>54,034</b>	<b>60,360</b>	<b>50,582</b>	<b>60,360</b>	<b>60,360</b>	<b>-</b>
011-5108-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	43,360	43,360	20,000	20,000	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
66	-	43,360	43,360	20,000	20,000	-
011-5108-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	6,269	21,800	-	-	-	-
011-5108-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	1,044	-	-	-	-	-
011-5108-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,523	1,718	1,400	1,400	-
67	<b>7,313</b>	<b>23,323</b>	<b>1,718</b>	<b>1,400</b>	<b>1,400</b>	-
011-5108-469-78-02-000000 Disaster Exp/Hurricane / Windstorm		18,285	18,285	-	-	-
78		<b>18,285</b>	<b>18,285</b>	-	-	-
<hr/>						
<b>011-5108 Pools</b>	<b>\$ 1,055,343</b>	<b>\$ 1,204,498</b>	<b>\$ 1,132,191</b>	<b>\$ 1,233,149</b>	<b>\$ 1,233,149</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Pools	1			Aquatics Superintendent		\$ 30.3201	\$ 63,066
<b>Pools</b>	<b>1</b>			<b>Aquatics Supervisor</b>	<b>NEW - CM RECOMM</b>	\$ 23.7567	<b>\$ 49,414</b>
	<u>2</u>						<u>112,480</u>
Pools		1		Swimming Pool Operator		15.3136	31,852
Pools		1		Swimming Pool Operator		15.3136	31,852
Pools		1		Swimming Pool Operator		15.3136	31,852
Pools		<u>1</u>		Swimming Pool Operator		15.3136	<u>31,852</u>
		<b>4</b>					<b>127,409</b>
Pools			<u>124</u>	SEASONAL POSITIONS			<u>470,807</u>
				LONGEVITY PAY			3,150
				CERTIFICATION PAY			500
				OVERTIME			18,281
				CAR ALLOWANCE			3,000
				<b>TELEPHONE</b>			<b>1,440</b>
							<u>26,371</u>
<b>CURRENT POSITIONS</b>		<b>130</b>					<b>\$ 737,067</b>







**Mission Statement:**  
The mission of the McAllen Parks and Recreation Aquatics Program is to provide affordable and accessible recreation, fitness, competition, water safety and educational opportunities for people of all ages and abilities.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 649,910	\$ 679,825	\$ 691,029	\$ 652,982	\$ 737,067	\$ 737,067	\$ 737,067	\$ 737,067	\$ 1,322,127	\$ 1,322,127	
Employee Benefits	126,984	142,230	143,964	143,964	183,539	183,539	183,539	183,539	183,539	183,539	
Supplies	89,999	106,600	106,600	103,675	107,400	107,400	107,400	107,400	107,400	107,400	
Other Services and Charges	127,103	117,577	117,577	117,625	123,383	123,383	123,383	123,383	123,383	123,383	
Maintenance	54,034	60,360	60,360	50,582	60,360	60,360	60,360	60,360	60,360	60,360	
Disaster Expenses	-	-	18,285	18,285	-	-	-	-	-	-	
Operations Subtotal	1,048,030	1,106,592	1,137,815	1,087,113	1,211,749	1,211,749	1,211,749	1,211,749	1,796,809	1,796,809	
Capital Outlay	7,313	66,683	66,683	45,078	21,400	21,400	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 1,055,343</b>	<b>\$ 1,173,275</b>	<b>\$ 1,204,498</b>	<b>\$ 1,132,191</b>	<b>\$ 1,233,149</b>	<b>\$ 1,233,149</b>	<b>\$ 1,211,749</b>	<b>\$ 1,211,749</b>	<b>\$ 1,796,809</b>	<b>\$ 1,796,809</b>	
<b>PERSONNEL</b>											
Exempt	1	1	1	1	2	2	2	2	2	2	
Non-Exempt	3	4	4	4	4	4	4	4	4	4	
Part-Time	48	124	124	124	124	124	124	124	124	124	
<b>Total Positions Authorized</b>	<b>52</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>130</b>	<b>130</b>	<b>130</b>	<b>130</b>	<b>130</b>	<b>130</b>	

**Contact Us:**

Marcello Langoni  
Superintendent of Aquatics  
1000 S. Ware Road  
McAllen, TX 78501  
(956) 681-3333

**MAJOR FY 24-25 GOALS**

1. Increase program enrollment and advertising through the addition of a Aquatics Supervisor
2. Increase Public swim attendance through the incorporation of event themes and advertising.
3. Increase Lifeguard outreach through the addition of Lifeguard oriented programs.

# Pools

www.mcallen.net/parks/aquatics

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	5	5	5	6
Department expenditures	\$ 1,055,343	\$ 1,173,275	\$ 1,132,191	\$ 1,233,149
<b>Outputs:</b>				
Public pools	5	5	5	5
Total days of operation	348	348	348	348
Programs offered	200	210	200	200
<b>Efficiency Measures:</b>				
Private rentals	128	76	127	130
Public swim/laps/aerobics attendance	9,016	11,000	9,701	10,000
Program Registrants	1,945	2,474	2,098	2,000
Program Attendance	17,856	16,500	18,100	19,000
Private rental attendance	13,133	4,790	13,000	13,500
Program fees	\$ 35,195	\$ 55,000	\$ 35,195	\$ 36,000
Rental fees	\$ 18,036	\$ 15,808	\$ 19,000	\$ 19,500
Public swim/laps/aerobics fees	\$ 15,253	\$ 15,290	\$ 16,200	\$ 16,500
<b>Effectiveness Measures:</b>				
Cost recovery				
Cost per attendee	26.88	33.75	31.66	26.79
Cost per day of operation	\$ 3,240	\$ 3,371	\$ 3,253	\$ 3,544
Department expenditures per capita	\$ 7.24	\$ 7.98	\$ 7.67	\$ 8.25
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Department operates and maintains pools that are used by the City for its programs, the McAllen Independent School District (MISD) for Learn-to-Swim and UIL Swimming, by the Boys' and Girls' Club and the McAllen Swim Club (MSC). Two of the facilities operate eleven months and three operate only during the three summer months.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Las Palmas Community Center</u>		BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 313,495</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>SUPPLIES</b>									
1. Clothing & uniform							300		300
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 16,180</b>					<b>\$ 300</b>	<b>\$ 300</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 91,345</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		<b>\$ 15,015</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>83,267</b>	<b>38,298</b>	
<b>Total Non - Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>TOTAL</b>		<b>\$ 436,035</b>					<b>\$ 83,567</b>	<b>\$ 38,598</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Las Palmas Community Center

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
15-Ton Unit Condenser	38,298	1	38,298	1	38,298	Requesting to purchase a 15-ton unit to replace existing unit that is 14 years old.
			-		-	
30 - Ton Unit Condenser	44,969	1	44,969		-	Emergency purchase for FY 23-24. (Rollover)
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 83,267		\$ 38,298	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 83,267		\$ 38,298	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Las Palmas Community Center

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

### Form "A" Worksheet For Fiscal Year 2024-2025

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5110-461-60-01-000000 Compensation / Exempt	101,938	107,006	103,889	106,616	106,616	_____
011-5110-461-60-02-000000 Compensation / Non-exempt	82,386	95,519	92,737	95,077	95,077	_____
011-5110-461-60-06-000000 Compensation / Part time	28,647	31,013	30,110	31,013	31,013	_____
011-5110-461-60-10-000000 Compensation / Overtime	404	1,200	426	1,200	1,200	_____
011-5110-461-60-15-000000 Compensation / Certification	-	500	500	500	500	_____
011-5110-461-60-17-000000 Compensation / Telephone	1,380	1,440	1,440	1,440	1,440	_____
011-5110-461-60-18-000000 Compensation / Longevity Pay	-	3,150	3,150	2,800	2,800	_____
<b>60</b>	<b>214,756</b>	<b>239,828</b>	<b>232,252</b>	<b>238,646</b>	<b>238,646</b>	<b>-</b>
011-5110-461-61-30-000000 Benefits / Social security	15,910	18,308	18,308	18,256	18,256	_____
011-5110-461-61-36-000000 Benefits / Retirement	15,730	17,810	17,810	17,877	17,877	_____
011-5110-461-61-40-000000 Benefits / Unemployment tax	68	567	567	819	819	_____
011-5110-461-61-46-000000 Benefits / Workers' comp-	2,747	1,983	1,983	1,964	1,964	_____
011-5110-461-61-50-000000 Benefits / Health cost	15,375	33,900	33,900	33,900	33,900	_____
011-5110-461-61-52-000000 Benefits / Life insurance	132	171	171	175	175	_____
011-5110-461-61-53-000000 Benefits / Retiree health ins (ARC)	1,857	1,857	1,857	1,857	1,857	_____
<b>61</b>	<b>51,820</b>	<b>74,596</b>	<b>74,596</b>	<b>74,849</b>	<b>74,849</b>	<b>-</b>
011-5110-463-62-02-000000 Supplies / Office	829	1,300	1,284	1,300	1,300	_____
011-5110-463-62-12-000000 Supplies / Small tools/minor equip-	-	180	113	180	180	_____
011-5110-463-62-14-000000 Supplies / Janitorial	6,837	7,050	6,652	7,050	7,050	_____
011-5110-463-62-18-000000 Supplies / Clothing & uniform	666	600	600	900	900	_____
011-5110-463-62-26-000000 Supplies / Program	6,657	7,050	6,452	7,050	7,050	_____
<b>62</b>	<b>14,989</b>	<b>16,180</b>	<b>15,101</b>	<b>16,480</b>	<b>16,480</b>	<b>-</b>
011-5110-464-63-02-000000 Other services & charges / Advertising	626	1,000	900	1,000	1,000	_____
011-5110-464-63-39-000000 Other services & charges / Meal donation	-	(2,352)	-	(2,352)	(2,352)	_____
011-5110-464-63-44-000000 Other services & charges / Printing	362	250	250	250	250	_____
011-5110-464-63-51-000000 Other services & charges / Rental-Photocopier	858	1,300	1,300	1,300	1,300	_____
011-5110-464-63-52-000000 Other services & charges / Rental & contractual	48,351	38,000	38,786	38,000	38,000	_____
011-5110-464-63-60-000000 Other services & charges / Special events	10,853	12,000	11,500	12,000	12,000	_____
011-5110-464-63-64-000000 Other services & charges / Training	549	500	500	500	500	_____
011-5110-464-63-65-000000 Other services & charges / Travel	2,433	2,797	2,500	2,797	2,797	_____
011-5110-464-63-66-000000 Other services & charges / Trophies	288	300	282	300	300	_____
011-5110-464-63-67-000000 Other services & charges / Utilities - electricity	22,731	23,000	26,288	23,000	23,000	_____
011-5110-464-63-70-000000 Other services & charges / Utilities-water	2,892	3,660	2,746	3,660	3,660	_____
011-5110-464-63-75-000000 Other services & charges / Rental-general depr- fund	20,350	20,350	20,350	9,350	9,350	_____
011-5110-464-63-99-000000 Other services & charges / Miscellaneous	199	1,540	1,240	1,540	1,540	_____
<b>63</b>	<b>110,492</b>	<b>102,345</b>	<b>106,642</b>	<b>91,345</b>	<b>91,345</b>	<b>-</b>
011-5110-465-65-08-000000 Maintenance / Equipment	1,334	2,000	1,889	2,000	2,000	_____

2025

011-5110 Las Palmas community center

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals</b>	<b>Adjusted</b>	<b>Estimated</b>	<b>Department</b>	<b>City Manager</b>	<b>City Comm</b>
	<b>FY 22-23</b>	<b>Budget</b>	<b>FY 23-24</b>	<b>Request</b>	<b>Recomm</b>	<b>Recomm</b>
		<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 24-25</b>
011-5110-465-65-10-000000 Maintenance / Facilities	27,616	8,787	8,654	8,787	8,787	
011-5110-465-65-16-000000 Maintenance / Vehicles	5,102	600	6,739	600	600	
011-5110-465-65-17-000000 Maintenance / Fuel & lubricants	3,921	3,628	2,100	3,628	3,628	
65	<b>37,973</b>	<b>15,015</b>	<b>19,382</b>	<b>15,015</b>	<b>15,015</b>	-
011-5110-466-66-20-000000 Capital outlay / Equipment	-	44,969	44,969	83,267	38,298	
011-5110-466-66-30-000000 Capital outlay / Imprv O/T bldg	-	-	-	-	-	
66	-	<b>44,969</b>	<b>44,969</b>	<b>83,267</b>	<b>38,298</b>	-
<hr/>						
<b>011-5110 Las Palmas Community Ctr</b>	<b>\$ 430,030</b>	<b>\$ 492,933</b>	<b>\$ 492,942</b>	<b>\$ 519,602</b>	<b>\$ 474,633</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Las Palmas Community Center	1			Community Center Manager		\$ 27.5012	\$ 57,202
Las Palmas Community Center	1			Recreation Supervisor		23.7565	49,414
	<u>2</u>						<u>106,616</u>
Las Palmas Community Center		1		Administrative Clerk		14.3163	29,778
Las Palmas Community Center		1		Maintenance Technician		15.3136	31,852
Las Palmas Community Center		1		Maintenance Technician		16.0801	33,447
		<u>3</u>					<u>95,077</u>
Las Palmas Community Center			1	Rec/Admin Clerk-LPCC		13.1361	12,795
Las Palmas Community Center			1	Rec/Admin Clerk-LPCC		13.1361	18,219
			<u>2</u>				<u>31,013</u>
				LONGEVITY PAY			2,800
				CERTIFICATION PAY			500
				OVERTIME			1,200
				TELEPHONE			1,440
							<u>5,940</u>
<b>CURRENT POSITIONS</b>		<b>7</b>					<b>\$ 238,646</b>





**Mission Statement:**

Las Palmas Community Center will provide indoor cultural programs, leisure activities, and lifetime skills to its community.

**Department Summary**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Mgr Recomm. 24-25	Four Year Plan				
							25-26	26-27	27-28	28-29	
<b>Expenditure Detail:</b>											
Personnel Services											
Salaries and Wages	\$ 214,756	\$ 229,376	\$ 239,828	\$ 232,252	\$ 238,646	\$ 238,646	\$ 238,646	\$ 238,646	\$ 238,646	\$ 238,646	\$ 238,646
Employee Benefits	51,820	73,062	74,596	74,596	74,849	74,849	74,849	74,849	74,849	74,849	74,849
Supplies	14,989	16,180	16,180	15,101	16,480	16,480	16,480	16,480	16,480	16,480	16,480
Other Services and Charges	110,492	102,345	102,345	106,642	91,345	91,345	91,345	91,345	91,345	91,345	91,345
Maintenance	37,973	15,015	15,015	19,382	15,015	15,015	15,015	15,015	15,015	15,015	15,015
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	430,030	435,978	447,964	447,973	436,335	436,335	436,335	436,335	436,335	436,335	436,335
Capital Outlay	-	-	44,969	44,969	83,267	38,298	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 430,030</b>	<b>\$ 435,978</b>	<b>\$ 492,933</b>	<b>\$ 492,942</b>	<b>\$ 519,602</b>	<b>\$ 474,633</b>	<b>\$ 436,335</b>	<b>\$ 436,335</b>	<b>\$ 436,335</b>	<b>\$ 436,335</b>	<b>\$ 436,335</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
Part-Time	2	2	2	2	2	2	2	2	2	2	2
<b>Total Positions Authorized</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Contact Us:**

Sarah Canizalez  
Center Manager  
1921 N. 25th Street  
McAllen, TX 78501  
(956) 681-3350

**MAJOR FY 24-25 GOALS**

1. Our goal is to increase annual special event attendance by 20% by the end of the fiscal year through enhanced marketing efforts and engagement strategies, measured through attendance compared to the previous year's records. Our goal will be to increase participation from 50 to 65 in each special event to reach our 20% goal accordingly.
2. Increase adult engagement through informational and educational evening sessions by 20% (10 more participants) by the end of the fiscal year, utilizing social media promotion and participant's feedback on content through surveys. Through the Texas A & M Agrilife adult program, our adult participation was an average of 48. This next fiscal year our goal is to have 10 more participants reaching our goal of 58.
3. Increase yearly attendance of senior citizens by 10% (2,400 more participants) by the end of the fiscal year through an evaluation of existing programs, gathering feedback from participants, and implementing necessary enhancements to better meet their needs, measured by attendance records from previous year's figures. Our senior participation is at 24,000 and we plan on having 2,400 more participation for the next fiscal year.

# Las Palmas Community Center

www.mcallen.net/parks/centers/laspalmas

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	5	5	5	5
Department expenditures	\$ 430,030	\$ 435,978	\$ 492,942	\$ 474,633
<b>Outputs:</b>				
Days open to the public	253	253	253	253
Youth Programs offered	109	101	106	108
<b>Effectiveness Measures:</b>				
Private rentals	65	95	102	110
Rental attendance	3,144	4,250	4,026	4,736
Program attendance	73,946	37,129	74,652	74,222
Program fees	\$ 45,529	\$ 33,121	\$ 48,010	\$ 52,366
Rental fees	\$ 2,936	\$ 4,750	\$ 8,178	\$ 8,750
<b>Efficiency Measures:</b>				
Cost per day of operation	\$ 1,700	\$ 1,667	\$ 1,715	\$ 1,913
Cost of service provided per person	\$ 5.58	\$ 10.19	\$ 5.52	\$ 6.13
Average daily attendance	159	164	295	293
Department expenditures per capita	2.950	2.964	3.341	3.177
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

Las Palmas Community Center provides cultural and recreational programs to residents of McAllen and surrounding communities. It is located in Central McAllen.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Recreation Center Lark</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
FUND: <b>General Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ <b>380,926</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>										
1. Clothing & uniform							375		375	Increase in boot vendor contract.
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Supplies</b>		\$ <b>25,730</b>					\$ <b>375</b>	\$ <b>375</b>		
<b>OTHER SERVICES &amp; CHARGES</b>										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Other Services &amp; Charges</b>		\$ <b>126,273</b>					\$ -	\$ -		
<b>MAINTENANCE</b>										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Maintenance</b>		\$ <b>16,500</b>					\$ -	\$ -		
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							<b>7,473</b>	<b>7,473</b>		
<b>Total Non - Capital Outlay</b>							<b>7,000</b>	<b>7,000</b>		
<b>TOTAL</b>		\$ <b>549,429</b>					\$ <b>14,848</b>	\$ <b>14,848</b>		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Recreation Center Lark

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Gas Stove	7,473	1	7,473	1	7,473	The current gas stove is 23 years old. Repairs have been done to the stove and is no longer repairable. Stove is currently disconnected for safety purposes.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 7,473		\$ 7,473	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 7,473		\$ 7,473	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Recreation Center Lark

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Padded Chairs	35	200	7,000	200	7,000	Chairs were repurposed in 2016. Padding front and back. For everyday usage and rentals.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 7,000		\$ 7,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 7,000		\$ 7,000	
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2025

011-5111 Recreation center-Lark

### Form "A" Worksheet For Fiscal Year 2024-2025

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5111-461-60-01-000000 Compensation / Exempt	103,778	106,616	97,334	106,616	106,616	_____
011-5111-461-60-02-000000 Compensation / Non-exempt	104,571	127,313	123,605	125,273	125,273	_____
011-5111-461-60-06-000000 Compensation / Part time	42,298	48,477	42,820	48,476	48,476	_____
011-5111-461-60-10-000000 Compensation / Overtime	1,458	3,300	2,500	3,300	3,300	_____
011-5111-461-60-15-000000 Compensation / Certification	-	500	500	500	500	_____
011-5111-461-60-17-000000 Compensation / Telephone	720	1,440	1,440	1,440	1,440	_____
011-5111-461-60-18-000000 Compensation / Longevity Pay	-	2,100	-	2,800	2,800	_____
<b>60</b>	<b>252,825</b>	<b>289,746</b>	<b>268,199</b>	<b>288,405</b>	<b>288,405</b>	<b>-</b>
011-5111-461-61-30-000000 Benefits / Social security	18,950	22,127	22,127	22,063	22,063	_____
011-5111-461-61-36-000000 Benefits / Retirement	19,203	20,587	20,587	20,658	20,658	_____
011-5111-461-61-40-000000 Benefits / Unemployment tax	73	729	729	1,053	1,053	_____
011-5111-461-61-46-000000 Benefits / Workers' comp-	4,251	3,638	3,638	3,273	3,273	_____
011-5111-461-61-50-000000 Benefits / Health cost	26,240	43,608	43,608	43,056	43,056	_____
011-5111-461-61-52-000000 Benefits / Life insurance	150	197	197	175	175	_____
011-5111-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,243	2,243	2,243	2,243	2,243	_____
<b>61</b>	<b>71,110</b>	<b>93,129</b>	<b>93,129</b>	<b>92,521</b>	<b>92,521</b>	<b>-</b>
011-5111-463-62-02-000000 Supplies / Office	2,841	3,200	2,800	3,200	3,200	_____
011-5111-463-62-12-000000 Supplies / Small tools/minor equip-	179	180	150	180	180	_____
011-5111-463-62-14-000000 Supplies / Janitorial	10,206	12,200	11,800	12,200	12,200	_____
011-5111-463-62-18-000000 Supplies / Clothing & uniform	316	1,200	1,200	1,575	1,575	_____
011-5111-463-62-26-000000 Supplies / Program	11,441	8,950	8,900	8,950	8,950	_____
<b>62</b>	<b>24,983</b>	<b>25,730</b>	<b>24,850</b>	<b>26,105</b>	<b>26,105</b>	<b>-</b>
011-5111-464-63-02-000000 Other services & charges / Advertising	671	1,000	950	1,000	1,000	_____
011-5111-464-63-44-000000 Other services & charges / Printing	2,381	4,000	3,800	4,000	4,000	_____
011-5111-464-63-51-000000 Other services & charges / Rental-Photocopier	786	2,064	2,064	2,064	2,064	_____
011-5111-464-63-52-000000 Other services & charges / Rental & contractual	50,948	52,004	51,911	52,004	52,004	_____
011-5111-464-63-60-000000 Other services & charges / Special events	10,108	12,320	11,900	12,320	12,320	_____
011-5111-464-63-64-000000 Other services & charges / Training	873	1,069	850	1,069	1,069	_____
011-5111-464-63-65-000000 Other services & charges / Travel	1,796	1,998	1,800	1,998	1,998	_____
011-5111-464-63-67-000000 Other services & charges / Utilities - electricity	41,198	49,000	39,298	49,000	49,000	_____
011-5111-464-63-68-000000 Other services & charges / Utilities-gas	1,851	1,800	1,800	1,800	1,800	_____
011-5111-464-63-69-000000 Other services & charges / Utilities-telephone	-	955	955	955	955	_____
011-5111-464-63-99-000000 Other services & charges / Miscellaneous	332	63	60	63	63	_____
<b>63</b>	<b>110,944</b>	<b>126,273</b>	<b>115,388</b>	<b>126,273</b>	<b>126,273</b>	<b>-</b>
011-5111-465-65-08-000000 Maintenance / Equipment	5,076	5,000	4,750	5,000	5,000	_____
011-5111-465-65-10-000000 Maintenance / Facilities	46,836	11,500	11,300	11,500	11,500	_____



2025

011-5111 Recreation center-Lark

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
65	<b>51,912</b>	<b>16,500</b>	<b>16,050</b>	<b>16,500</b>	<b>16,500</b>	<b>-</b>
011-5111-466-66-10-000000 Capital outlay / Building/structures	6,140	-	-	-	-	
011-5111-466-66-20-000000 Capital outlay / Equipment	-	-	-	7,473	7,473	
66	<b>6,140</b>	<b>-</b>	<b>-</b>	<b>7,473</b>	<b>7,473</b>	<b>-</b>
011-5111-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	7,000	7,000	
011-5111-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	4,918	-	-	-	-	
011-5111-463-67-30-000000 Non-Capital Outlay / Improvements	5,950	-	-	-	-	
67	<b>10,868</b>	<b>-</b>	<b>-</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>
011-5111-469-78-02-000000 Disaster Exp/Hurricane/Windstorm	-	4,485	4,485	-	-	-
78	<b>-</b>	<b>4,485</b>	<b>4,485</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-5111 Recreation Center - Lark</b>	<b>\$ 528,781</b>	<b>\$ 555,863</b>	<b>\$ 522,101</b>	<b>\$ 564,277</b>	<b>\$ 564,277</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Lark Community Center	1			Community Center Manager		\$ 27.5012	\$ 57,202
Lark Community Center	1			Recreation Supervisor		23.7565	49,414
	<u>2</u>						<b>106,616</b>
Lark Community Center		1		Administrative Clerk		14.2867	29,716
Lark Community Center		1		Maintenance Technician		15.3136	31,852
Lark Community Center		1		Maintenance Technician		15.3136	31,852
Lark Community Center		1		Maintenance Technician		15.3136	31,852
		<u>4</u>					<b>125,273</b>
Lark Community Center			1	Receptionist/Admin Clerk		13.2527	19,462
Lark Community Center			1	Receptionist/Admin Clerk		13.1361	19,462
Lark Community Center			1	Receptionist/Admin Clerk		13.1361	9,552
			<u>3</u>				<b>48,476</b>
				LONGEVITY PAY			2,800
				CERTIFICATION PAY			500
				OVERTIME			3,300
				TELEPHONE			1,440
							<b>8,040</b>
<b>CURRENT POSITIONS</b>		<b>9</b>					<b>\$ 288,405</b>





**Mission Statement:**  
The Recreation Division plans, coordinates and implements youth and adults recreation programs for the City of McAllen. It also operates at the McAllen Senior Citizens' Center and facilitates various sports leagues and special events. It also works jointly with the Aquatics Division in the development and provision of various swimming programs held at the City's swimming pools.

<b>Department Summary</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
<b>Expenditure Detail:</b>	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 252,825	\$ 278,921	\$ 289,746	\$ 268,199	\$ 288,405	\$ 288,405	\$ 288,405	\$ 288,405	\$ 288,405	\$ 288,405	\$ 288,405
Employee Benefits	71,110	91,576	93,129	93,129	92,521	92,521	92,521	92,521	92,521	92,521	92,521
Supplies	24,983	25,730	25,730	24,850	26,105	26,105	26,105	26,105	26,105	26,105	26,105
Other Services and Charges	110,944	126,273	126,273	115,388	126,273	126,273	126,273	126,273	126,273	126,273	126,273
Maintenance	51,912	16,500	16,500	16,050	16,500	16,500	16,500	16,500	16,500	16,500	16,500
Disaster Expenses	-	-	4,485	4,485	-	-	-	-	-	-	-
Operations Subtotal	511,773	539,000	555,863	522,101	549,804	549,804	549,804	549,804	549,804	549,804	549,804
Capital Outlay	17,008	-	-	-	14,473	14,473	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 528,781</b>	<b>\$ 539,000</b>	<b>\$ 555,863</b>	<b>\$ 522,101</b>	<b>\$ 564,277</b>	<b>\$ 564,277</b>	<b>\$ 549,804</b>	<b>\$ 549,804</b>	<b>\$ 549,804</b>	<b>\$ 549,804</b>	<b>\$ 549,804</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time	2	3	3	3	3	3	3	3	3	3	3
<b>Total Positions Authorized</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**MAJOR FY 24-25 GOALS**

1. To increase Senior Participation with our new Chair Chi class on Thursdays to complement our Qi Gong class on Tuesdays once a week. This would increase at least 10 Seniors more participating weekly. A great addition to our Senior Schedule.
2. An increase of Youth participation with an annual Volleyball Camp with High School and Collegiate Players. 50 participants in an annual camp that would bring in \$1500.00 in revenue for our center for each year following.
3. Adding a new 3-4 Soccer Skills Class would increase students numbers of 10 twice a week during Spring, Summer and Fall Evening classes. A revenue increase of \$1080.00 Yearly.

**Contact Us:**

Jorge Leal  
Center Manager  
2601 Lark Avenue  
McAllen, TX 78501  
(956) 681-3340

# Recreation Lark

www.mcallen.net/parks/centers/lark

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	6	6	6	6
Department expenditures	\$ 528,781	\$ 539,000	\$ 522,101	\$ 564,277
<b>Outputs:</b>				
Total days of operation	304	305	304	305
Youth Programs Offered	138	106	152	159
<b>Effectiveness Measures:</b>				
Private rentals	168	104	172	180
Private rental attendance	10,461	4,160	10,547	11,000
Program attendance	35,374	35,000	49,051	50,000
Program fees	\$ 45,887	\$ 20,000	\$ 66,690	\$ 69,720
Rental fees	\$ 5,825	\$ 7,264	\$ 8,940	\$ 1,014
<b>Efficiency Measures:</b>				
Cost per day of operation	\$ 1,739	\$ 1,767	\$ 1,717	\$ 1,850
Cost of service provided per person	\$ 11.54	\$ 13.76	\$ 8.76	\$ 9.25
Average daily attendance	262	128	190	191.00
Department expenditures per capita	\$ 3.63	\$ 3.66	\$ 3.54	\$ 3.78
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

Provides educational and recreational programs to the citizens of McAllen and its surrounding communities. Lark Community Center is one of three community centers and is located in Northeast McAllen.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Recreation Center Palmview</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance		Fringe Benefits	Total	# of Positions	Total		
				Car	Phone						
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
<b>Total</b>		-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-	-	-		
2.			-	-	-	-	-	-	-		
3.			-	-	-	-	-	-	-		
4.			-	-	-	-	-	-	-		
5.			-	-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$	366,192	\$	-	\$	-	\$	-	\$	-
<b>SUPPLIES</b>											
1. Clothing & uniform								375	375	Increase in work boot vendor contract.	
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>		\$	23,205					\$	375	\$	375
<b>OTHER SERVICES &amp; CHARGES</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Other Services &amp; Charges</b>		\$	111,949					\$	-	\$	-
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>		\$	17,000					\$	-	\$	-
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								10,140	10,140		
<b>Total Non - Capital Outlay</b>								-	-		
<b>TOTAL</b>		\$	518,346					\$	10,515	\$	10,515

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Recreation Center Palmview

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Gared Rallyline Scholastic net set	5,070	2	10,140	2	10,140	Volleyball net sets need to be replaced due to heavy usage, poles are not cranking as well as they used too and pole bracket will slip. Volleyball net sets are used for PARD leagues (348 games per year, rentals, youth programs and open gym. rentals, facility rentals, volleyball youth program and open gym.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 10,140		\$ 10,140	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 10,140		\$ 10,140	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Recreation Center Palmview

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5112-461-60-01-000000 Compensation / Exempt	104,622	107,483	87,327	106,616	106,616	
011-5112-461-60-02-000000 Compensation / Non-exempt	111,122	125,447	121,793	125,447	125,447	
011-5112-461-60-06-000000 Compensation / Part time	30,795	37,083	36,003	37,083	37,083	
011-5112-461-60-10-000000 Compensation / Overtime	1,120	3,500	2,000	3,500	3,500	
011-5112-461-60-15-000000 Compensation / Certification	-	500	500	500	500	
011-5112-461-60-17-000000 Compensation / Telephone	720	1,440	1,140	1,440	1,440	
011-5112-461-60-18-000000 Compensation / Longevity Pay	-	2,625	2,625	3,500	3,500	
<b>60</b>	<b>248,378</b>	<b>278,078</b>	<b>251,388</b>	<b>278,086</b>	<b>278,086</b>	<b>-</b>
011-5112-461-61-30-000000 Benefits / Social security	18,496	21,235	21,235	21,274	21,274	
011-5112-461-61-36-000000 Benefits / Retirement	18,397	20,562	20,562	20,658	20,658	
011-5112-461-61-40-000000 Benefits / Unemployment tax	73	648	648	1,053	1,053	
011-5112-461-61-46-000000 Benefits / Workers' comp-	4,363	3,516	3,516	2,060	2,060	
011-5112-461-61-50-000000 Benefits / Health cost	28,700	40,680	40,680	40,680	40,680	
011-5112-461-61-52-000000 Benefits / Life insurance	161	196	196	201	201	
011-5112-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,181	2,181	2,181	2,181	2,181	
<b>61</b>	<b>72,370</b>	<b>89,018</b>	<b>89,018</b>	<b>88,107</b>	<b>88,107</b>	<b>-</b>
011-5112-463-62-02-000000 Supplies / Office	2,176	2,425	2,175	2,425	2,425	
011-5112-463-62-12-000000 Supplies / Small tools/minor equip-	-	380	200	380	380	
011-5112-463-62-14-000000 Supplies / Janitorial	7,072	10,000	9,125	10,000	10,000	
011-5112-463-62-18-000000 Supplies / Clothing & uniform	817	900	1,079	1,275	1,275	
011-5112-463-62-26-000000 Supplies / Program	10,140	9,500	9,200	9,500	9,500	
<b>62</b>	<b>20,206</b>	<b>23,205</b>	<b>21,779</b>	<b>23,580</b>	<b>23,580</b>	<b>-</b>
011-5112-464-63-02-000000 Other services & charges / Advertising	150	1,000	1,000	1,000	1,000	
011-5112-464-63-44-000000 Other services & charges / Printing	1,212	3,000	2,800	3,000	3,000	
011-5112-464-63-51-000000 Other services & charges / Rental-Photocopier	788	1,800	1,800	1,800	1,800	
011-5112-464-63-52-000000 Other services & charges / Rental & contractual	60,236	48,500	48,280	48,500	48,500	
011-5112-464-63-60-000000 Other services & charges / Special events	6,926	6,500	6,200	6,500	6,500	
011-5112-464-63-64-000000 Other services & charges / Training	599	769	600	769	769	
011-5112-464-63-65-000000 Other services & charges / Travel	757	1,151	1,989	1,151	1,151	
011-5112-464-63-66-000000 Other services & charges / Trophies	994	999	991	999	999	
011-5112-464-63-67-000000 Other services & charges / Utilities - electricity	37,926	46,000	38,360	46,000	46,000	
011-5112-464-63-68-000000 Other services & charges / Utilities-gas	2,583	1,200	1,200	1,200	1,200	
011-5112-464-63-69-000000 Other services & charges / Utilities-telephone	-	955	955	955	955	
011-5112-464-63-75-000000 Other services & charges / Rental-general depr- fund	4,125	4,125	4,125	-	-	
011-5112-464-63-99-000000 Other services & charges / Miscellaneous	105	75	60	75	75	
<b>63</b>	<b>116,400</b>	<b>116,074</b>	<b>108,360</b>	<b>111,949</b>	<b>111,949</b>	<b>-</b>
011-5112-465-65-08-000000 Maintenance / Equipment	2,586	4,000	4,000	4,000	4,000	
011-5112-465-65-10-000000 Maintenance / Facilities	41,167	12,500	12,500	12,500	12,500	
011-5112-465-65-16-000000 Maintenance / Vehicles	-	500	500	500	500	
<b>65</b>	<b>43,753</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>-</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5112-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	10,690	10,654	-	-	-
011-5112-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment 67	-	-	-	10,140	10,140	-
	<b>-</b>	<b>10,690</b>	<b>10,654</b>	<b>10,140</b>	<b>10,140</b>	<b>-</b>
011-5112-469-78-02-000000 Disaster Exp/Hurricane/Windstorm 78	-	95,500	95,500	-	-	-
	<b>-</b>	<b>95,500</b>	<b>95,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<hr/>						
<b>011-5112 Recreation Center - Palmview</b>	<b>\$ 501,108</b>	<b>\$ 629,565</b>	<b>\$ 593,699</b>	<b>\$ 528,861</b>	<b>\$ 528,861</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Palm View Community Center	1			Community Center Manager		\$ 27.5012	\$ 57,202
Palm View Community Center	1			Recreation Supervisor		23.7565	49,414
	<u>2</u>						<u>106,616</u>
Palm View Community Center		1		Administrative Clerk		13.8900	28,891
Palm View Community Center		1		Maintenance Technician		15.3136	31,852
Palm View Community Center		1		Maintenance Technician		15.5231	32,288
Palm View Community Center		1		Maintenance Technician		15.5837	32,414
		<u>4</u>					<u>125,447</u>
Palm View Community Center			1	Receptionist/Admin Clerk		13.1361	18,690
Palm View Community Center			1	Receptionist/Admin Clerk		13.1361	18,393
			<u>2</u>				<u>37,083</u>
				LONGEVITY PAY			3,500
				CERTIFICATION PAY			500
				OVERTIME			3,500
				TELEPHONE			1,440
							<u>8,940</u>
<b>CURRENT POSITIONS</b>		<b>8</b>					<b>\$ 278,086</b>





**Mission Statement:**  
The Community Centers will be that component of the Parks & Recreation Department that promotes physical and mental enrichment through a comprehensive program of Recreational, Cultural, Educational, and Social activities and events. In carrying out its responsibilities, each center will facilitate and support the mission of the Recreation Department.

<b>Department Summary</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
<b>Expenditure Detail:</b>	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 248,378	\$ 267,088	\$ 278,078	\$ 251,388	\$ 278,086	\$ 278,086	\$ 278,086	\$ 278,086	\$ 278,086	\$ 278,086	\$ 278,086
Employee Benefits	72,370	87,411	89,018	89,018	88,107	88,107	88,107	88,107	88,107	88,107	88,107
Supplies	20,206	23,205	23,205	21,779	23,580	23,580	23,580	23,580	23,580	23,580	23,580
Other Services and Charges	116,400	116,074	116,074	108,360	111,949	111,949	111,949	111,949	111,949	111,949	111,949
Maintenance	43,753	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Disaster Expenses	-	-	95,500	95,500	-	-	-	-	-	-	-
Operations Subtotal	501,108	510,778	618,875	583,045	518,721	518,721	518,721	518,721	518,721	518,721	518,721
Capital Outlay	-	10,690	10,690	10,654	10,140	10,140	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 501,108</b>	<b>\$ 521,468</b>	<b>\$ 629,565</b>	<b>\$ 593,699</b>	<b>\$ 528,861</b>	<b>\$ 528,861</b>	<b>\$ 518,721</b>	<b>\$ 518,721</b>	<b>\$ 518,721</b>	<b>\$ 518,721</b>	<b>\$ 518,721</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time	2	2	2	2	2	2	2	2	2	2	2
<b>Total Positions Authorized</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**MAJOR FY 24-25 GOALS**

1. Sustain the increase on facility rentals of 20 rentals more per fiscal year
2. Increase senior enrollment by 20 % (88 seniors) and 10% increase on senior participation/ retention (44 seniors)
3. Create and implement 1 new special event for fiscal year

**Contact Us:**

Pedro Garibaldi  
Community Center  
Manager  
3401 Jordan Road

# Recreation Palmview

www.mcallen.net/parks/centers/palmview

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	6	6	6	6
Department expenditures	\$ 501,108	\$ 521,468	\$ 593,699	\$ 528,861
<b>Outputs:</b>				
Total days of operation	304	304	305	304
Youth Programs Offered	138	180	141	145
<b>Effectiveness Measures:</b>				
Private rentals	168	163	268	275
Private rental attendance	10,461	7,000	17,028	20,000
Program participant attendance	35,374	55,586	24,099	27,000
Program fees	\$ 45,887	\$ 44,500	\$ 49,672	\$ 51,000
Rental fees	\$ 5,825	\$ 6,576	\$ 5,698	\$ 7,000
<b>Efficiency Measures:</b>				
Cost per day of operation	\$ 1,648	\$ 1,715	\$ 1,947	\$ 1,740
Cost of service provided per visit	\$10.93	\$8.33	\$14.44	\$11.25
Average daily attendance	151	206	135	155
Department expenditures per capita	\$ 3.44	\$ 3.55	\$ 4.02	\$ 3.54
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
Palm View Community Center provides cultural and recreational programs to residents of McAllen and surrounding communities. It is located in South McAllen.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Quinta Mazatlan</u>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <b>General Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total		
1. Manager Facilities/Ops.	1	\$ 63,982	\$ 63,982	\$ -	\$ 720	\$ 20,466	\$ 85,168	1	\$ 85,168	Management of Repairs/Bldgs./Grounds	
2. Groundskeeper	2	31,511	63,022	-	-	30,036	93,058			Address Events/Facilities/Rentals/Parking	
3. Program Coord-CUE	1	39,469	39,469	-	-	16,324	55,793			CUE Programs/Tiny Forests/Volunteers	
4.	-	-	-	-	-	-	-				
5.	-	-	-	-	-	-	-				
<b>Total</b>	<b>4</b>	<b>134,962</b>	<b>166,473</b>	<b>-</b>	<b>720</b>	<b>66,826</b>	<b>234,019</b>	<b>1</b>	<b>85,168</b>		
<b>Personnel Revisions</b>											
1. Overtime			10,000	-	-	1,647	11,647		11,647	Rentals-Mall Parking/Traffic Safety	
2.			-	-	-	-	-		-		
3.			-	-	-	-	-		-		
4.			-	-	-	-	-		-		
5.			-	-	-	-	-		-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 1,013,960</b>	<b>\$ 176,473</b>	<b>\$ -</b>	<b>\$ 720</b>	<b>\$ 68,473</b>	<b>\$ 245,666</b>	<b>1</b>	<b>\$ 96,815</b>		
<b>SUPPLIES</b>											
1. Operating							5,000		5,000	Expansion CUE Growth (signage/other)	
2. Clothing & uniform							2,457		2,457	Address additional staff recommendation	
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>		<b>\$ 53,350</b>					<b>\$ 7,457</b>		<b>\$ 7,457</b>		
<b>OTHER SERVICES &amp; CHARGES</b>											
1. Advertising							45,000		45,000	New CUE Mkting/Adv./Rental Brochures	
2. Dues & subscriptions							1,500		1,500	Urban Ecology Organizations/Involvement	
3. Rental & contractual							48,000		48,000	Charter Bus Expenses/Staffing	
4. Utilities-water							6,712		6,712	Addtl Cost Reflected in 2023-2024	
5. Rental-depreciation fund							6,181		-	Rental Depreciation for new vehicle request	
<b>Total Other Services &amp; Charges</b>		<b>\$ 146,375</b>					<b>\$ 107,393</b>		<b>\$ 101,212</b>		
<b>MAINTENANCE</b>											
1. Facilities							20,000		20,000	Repairs/Maintenance of Old Buildings	
2. Vehicles							1,000		1,000	2nd Vehicle Request-Maintenance	
3. Fuel & lubricants							1,465		1,465	2nd Vehicle Request-Fuel/Lubricants	
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>		<b>\$ 69,695</b>					<b>\$ 22,465</b>		<b>\$ 22,465</b>		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							<b>65,258</b>		<b>65,258</b>		
<b>Total Non - Capital Outlay</b>							<b>11,200</b>		<b>11,200</b>		
<b>TOTAL</b>		<b>\$ 1,283,380</b>					<b>\$ 459,440</b>		<b>\$ 304,407</b>		





**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Quinta Mazatlan

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Outdoor white chairs-weddings/events	60	100	6,000	100	6,000	Replace old/worn/broken white chairs (borrowed within city)
Outdoor Tables & Chairs	325	16	5,200	16	5,200	Replace corroded/broken bistro sets in park for guest seating/picnics
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 11,200		\$ 11,200	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 11,200		\$ 11,200	
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2025

011-5114 Quinta Mazatlan renovation

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-5114-461-60-01-000000 Compensation / Exempt	218,452	288,579	288,579	361,108	361,108	
011-5114-461-60-02-000000 Compensation / Non-exempt	299,452	359,044	359,044	460,718	358,227	
011-5114-461-60-06-000000 Compensation / Part time	64,389	81,576	81,576	79,200	79,200	
011-5114-461-60-10-000000 Compensation / Overtime	14,214	12,000	22,000	22,000	22,000	
011-5114-461-60-14-000000 Compensation / Car allowance	2,400	2,400	2,400	2,400	2,400	
011-5114-461-60-17-000000 Compensation / Telephone	1,680	2,880	2,880	3,600	3,600	
011-5114-461-60-18-000000 Compensation / Longevity Pay	-	10,675	10,675	13,475	13,475	
<b>60</b>	<b>600,588</b>	<b>757,154</b>	<b>767,154</b>	<b>942,502</b>	<b>840,011</b>	<b>-</b>
011-5114-461-61-30-000000 Benefits / Social security	45,522	57,924	57,924	72,102	64,261	
011-5114-461-61-36-000000 Benefits / Retirement	45,269	56,629	56,629	74,330	65,505	
011-5114-461-61-40-000000 Benefits / Unemployment tax	190	1,782	1,782	3,042	2,691	
011-5114-461-61-46-000000 Benefits / Workers' comp-	11,039	8,636	8,636	8,701	8,578	
011-5114-461-61-50-000000 Benefits / Health cost	49,797	118,620	118,620	153,168	124,044	
011-5114-461-61-52-000000 Benefits / Life insurance	357	542	542	718	621	
011-5114-461-61-53-000000 Benefits / Retiree health ins (ARC)	5,065	5,065	5,065	5,065	5,065	
<b>61</b>	<b>157,239</b>	<b>249,198</b>	<b>249,198</b>	<b>317,126</b>	<b>270,765</b>	<b>-</b>
011-5114-463-62-02-000000 Supplies / Office	3,823	3,500	3,500	3,500	3,500	
011-5114-463-62-04-000000 Supplies / Operating	5,333	5,200	5,200	10,200	10,200	
011-5114-463-62-12-000000 Supplies / Small tools/minor equip-	4,011	4,000	4,000	4,000	4,000	
011-5114-463-62-14-000000 Supplies / Janitorial	14,458	14,000	14,000	14,000	14,000	
011-5114-463-62-18-000000 Supplies / Clothing & uniform	2,785	3,850	3,850	6,307	6,307	
011-5114-463-62-20-000000 Supplies / Chemical	1,332	1,300	1,300	1,300	1,300	
011-5114-463-62-26-000000 Supplies / Program	6,074	6,500	6,500	6,500	6,500	
011-5114-463-62-42-000000 Supplies / Merchandise	11,389	15,000	15,000	15,000	15,000	
<b>62</b>	<b>49,205</b>	<b>53,350</b>	<b>53,350</b>	<b>60,807</b>	<b>60,807</b>	<b>-</b>
011-5114-464-63-02-000000 Other services & charges / Advertising	51,266	45,000	45,000	90,000	90,000	
011-5114-464-63-14-000000 Other services & charges / Dues & subscriptions	1,476	1,500	1,500	3,000	3,000	
011-5114-464-63-52-000000 Other services & charges / Rental & contractual	30,384	25,000	72,388	73,000	73,000	
011-5114-464-63-59-000000 Other services & charges / Security	3,275	5,000	5,000	5,000	5,000	
011-5114-464-63-60-000000 Other services & charges / Special events	16,071	16,000	16,000	16,000	16,000	
011-5114-464-63-64-000000 Other services & charges / Training	5,096	10,000	10,000	10,000	10,000	
011-5114-464-63-65-000000 Other services & charges / Travel	8,343	9,000	9,000	9,000	9,000	
011-5114-464-63-67-000000 Other services & charges / Utilities - electricity	17,287	18,000	16,981	18,000	18,000	
011-5114-464-63-68-000000 Other services & charges / Utilities-gas	2,305	1,800	1,800	1,800	1,800	
011-5114-464-63-70-000000 Other services & charges / Utilities-water	21,752	15,000	21,712	21,712	21,712	
011-5114-464-63-75-000000 Other services & charges / Rental-general depr- fund	-	-	-	6,181	-	
011-5114-464-63-99-000000 Other services & charges / Miscellaneous	210	75	75	75	75	

2025

011-5114 Quinta Mazatlan renovation

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
63	<b>157,466</b>	<b>146,375</b>	<b>199,456</b>	<b>253,768</b>	<b>247,587</b>	<b>-</b>
011-5114-465-65-08-000000 Maintenance / Equipment	4,795	4,000	4,000	4,000	4,000	
011-5114-465-65-10-000000 Maintenance / Facilities	39,710	50,000	50,000	70,000	70,000	
011-5114-465-65-12-000000 Maintenance / Land	12,818	13,230	13,230	13,230	13,230	
011-5114-465-65-16-000000 Maintenance / Vehicles	3,255	1,000	1,000	2,000	2,000	
011-5114-465-65-17-000000 Maintenance / Fuel & lubricants	1,376	1,465	1,673	2,930	2,930	
65	<b>61,952</b>	<b>69,695</b>	<b>69,903</b>	<b>92,160</b>	<b>92,160</b>	<b>-</b>
011-5114-466-66-14-000000 Capital outlay / Vehicles	-	-	-	43,000	-	
011-5114-466-66-20-000000 Capital outlay / Equipment	-	10,300	10,300	12,000	12,000	
011-5114-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	104,411	-	53,258	53,258	
66	<b>-</b>	<b>114,711</b>	<b>10,300</b>	<b>108,258</b>	<b>65,258</b>	<b>-</b>
011-5114-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	5,419	50,170	50,170	11,200	11,200	
011-5114-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	13,282	-	-	-	-	
67	<b>27,001</b>	<b>50,170</b>	<b>50,170</b>	<b>11,200</b>	<b>11,200</b>	<b>-</b>
011-5114-469-78-02-000000 Disaster Exp/Hurricane/Windstorm	13,103	-	11,678	-	-	
78	<b>13,103</b>	<b>-</b>	<b>11,678</b>	<b>-</b>	<b>-</b>	<b>-</b>
011-5114-467-89-57-000000 Other expenses / Quinta donations	104,420	-	36,669	-	-	
011-5114-467-89-68-000000 Other expenses / Quinta sales	58,319	-	31,650	-	-	
89	<b>162,739</b>	<b>-</b>	<b>68,319</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-5114 Quinta Mazatlan</b>	<b>\$ 1,229,293</b>	<b>\$ 1,440,653</b>	<b>\$ 1,479,528</b>	<b>\$ 1,785,820</b>	<b>\$ 1,587,787</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Quinta Mazatlan	1			Executive Director		\$ 40.3846	\$ 84,000
<b>Quinta Mazatlan</b>	<b>1</b>			<b>Manager Facilities/Operations</b>	<b>NEW - CM RECOMM</b>	<b>30.7606</b>	<b>63,982</b>
Quinta Mazatlan	1			Environmental Education Supervisor		27.8846	58,000
Quinta Mazatlan	1			Recreation Supervisor		23.7565	49,414
Quinta Mazatlan	1			Operations & Events Coordinator		21.9663	45,690
Quinta Mazatlan	1			Urban Ecologist		28.8570	60,023
	<u>6</u>						<u>361,108</u>
Quinta Mazatlan		1		Custodian		13.0928	27,233
Quinta Mazatlan		1		Crew Leader		16.0793	33,445
Quinta Mazatlan		1		Groundskeeper I		13.8900	28,891
Quinta Mazatlan		1		Maintenance Technician		15.5633	32,372
Quinta Mazatlan		1		Maintenance Supervisor		19.5446	40,653
Quinta Mazatlan		1		Receptionist/Admin Clerk		13.1361	27,323
Quinta Mazatlan		1		Receptionist/Admin Clerk		13.1361	27,323
Quinta Mazatlan		1		Environmental Educ Specialist		16.0793	33,445
Quinta Mazatlan		1		Environmental Educ Specialist		16.0793	33,445
Quinta Mazatlan		1		Events Coordinator		19.5446	40,653
Quinta Mazatlan		1		Land Steward		16.0793	33,445
		<u>11</u>					<u>358,227</u>
Quinta Mazatlan			<u>6</u>	SEASONAL POSITIONS			<u>79,200</u>
			<u>6</u>				<u>79,200</u>
				LONGEVITY PAY			13,475
				<b>OVERTIME</b>			<b>22,000</b>
				CAR ALLOWANCE			2,400
				<b>TELEPHONE</b>			<b>3,600</b>
							<u>41,475</u>
<b>CURRENT POSITIONS</b>		<b>23</b>					<b>\$ 840,011</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**CONVENTION CENTER FUND**  
**FISCAL YEAR 2024-2025**

FUND: CONVENTION CENTER FUND  
DEPT. QUINTA MAZATLAN

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE			
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 22-23 ROLLOVER	YES/NO	Fleet	City Manager Recomm		
												SHORTAGE REQUEST	GENERAL FUND	DEPRECIATION FUND	
N		NEW ADDITION	1/2 TON RC LB 2WD GAS	\$ 43,000	8	0.15	\$ 6,181					NO			
				\$ 43,000			\$ -				\$ -				

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**

Quinta Mazatlan brings partners together to support EDUCATION, ECOTOURISM, and the ENVIRONMENT for the health of all.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>Personnel Services</b>										
Salaries and Wages	\$ 600,588	\$ 725,240	\$ 757,154	\$ 767,154	\$ 942,502	\$ 840,011	\$ 1,399,423	\$ 1,539,365	\$ 1,693,302	\$ 1,862,632
Employee Benefits	157,239	244,230	249,198	249,198	317,126	270,765	345,510	380,061	427,067	469,774
Supplies	49,205	53,350	53,350	53,350	60,807	60,807	91,211	100,332	110,365	121,402
Other Services and Charges	320,204	146,375	146,375	267,775	253,768	247,587	346,622	381,284	419,412	461,343
Maintenance	61,952	69,695	69,695	69,903	92,160	92,160	129,024	141,926	156,119	171,731
Disaster Expenses	13,103	-	-	11,678	-	-	-	-	-	-
Operations Subtotal	1,202,292	1,238,890	1,275,772	1,419,058	1,666,362	1,511,329	2,311,790	2,542,969	2,806,265	3,086,882
Capital Outlay	27,001	60,470	164,881	60,470	119,458	76,458	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,229,293</b>	<b>\$ 1,299,360</b>	<b>\$ 1,440,653</b>	<b>\$ 1,479,528</b>	<b>\$ 1,785,820</b>	<b>\$ 1,587,787</b>	<b>\$ 2,311,790</b>	<b>\$ 2,542,969</b>	<b>\$ 2,806,265</b>	<b>\$ 3,086,882</b>
<b>PERSONNEL</b>										
Exempt	4	4	4	5	6	6	7	7	7	7
Non-Exempt	10	11	11	11	14	11	25	25	25	25
Part-Time	4	7	7	6	6	6	7	7	7	7
<b>Total Positions Authorized</b>	<b>18</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>26</b>	<b>23</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>

**Contact Us:**

Colleen Hook  
Center Manager  
600 Sunset Avenue  
McAllen, TX 78501  
(956) 681-3370

**MAJOR FY 24-25 GOALS**

1. RAISE FUNDS: Continue Capital Campaign and focus on grants and other opportunities including FoQM Fundraising
2. MASTER PLAN EXPANSION: CUE Construction involvement with Architects, Builders, Interpretive Signage, Interior Design, Landscaping & More
3. BUILD PARTNERSHIPS: Grow partnerships with UTRGV, MISD, TPWD, USFWS, Texas A&M Forest Service & More
4. EXPAND ECONOMIC DEVELOPMENT: Team with partners to host conventions, meetings, nature festivals, rare bird alerts, PR & more
5. ENHANCE MCALLEN'S CREATIVE CLASS IMAGE: Double footprint of QM and continue to add art, sculptures, murals, programs & more
6. FACILITY EXPANSION: Build up for CUE Fall 2025 Grand Opening with Staffing, Operations, Equipment, Furniture & Opening Events

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Budget</b>				
Number of Full Time Employees	14	16	16	20
Number of Seasonal Employees/PT	4	6	6	6
Department Expenditures	\$ 1,229,293	\$ 1,299,360	\$ 1,479,528	\$ 1,587,787
<b>Programs &amp; Rentals</b>	<b>607</b>	<b>900</b>	<b>850</b>	<b>1,190</b>
Number of Programs Offered	400	500	450	630
Number of Night "Estate Package" Rentals	17	35	35	49
Number of Day Business Meeting Rentals	15	45	45	63
Number of Photo Shoot Rentals	175	320	320	448
<b>Total Community Reach</b>	<b>122,500</b>	<b>140,000</b>	<b>108,000</b>	<b>225,000</b>
Onsite Visitors	82,500	80,000	48,000	150,000
Outreach (Festivals-Other)	40,000	60,000	60,000	75,000
<b>Total Revenues</b>	<b>\$ 267,551</b>	<b>\$ 350,000</b>	<b>\$349,880</b>	<b>\$ 489,832</b>
Rental Fees	\$ 77,171	\$ 130,000	\$ 170,660	\$ 238,924
Admission/Programs	\$ 107,563	\$ 150,000	\$ 48,554	\$ 67,976
Gift Shop Revenues (net)	\$ 52,468	\$ 30,000	\$ 81,898	\$ 114,657
Donations/Sponsors	\$ 30,349	\$ 40,000	\$ 48,768	\$ 68,275
<b>Friends of QM Fundraising (501c3)</b>	<b>\$ 552,830</b>	<b>\$ 563,773</b>	<b>\$ 582,000</b>	<b>\$ 542,750</b>
Friends of QM Fundraising -Master Plan CUE	\$ 432,000	\$ 422,000	\$422,000	\$ 372,750
Moon over Mazatlán (Net)	\$ 120,830	\$ 141,773	\$ 160,000	\$ 170,000
<b>Economic Impact (Birds &amp; Brides) Nights x \$14</b>	<b>\$ 280,000</b>	<b>\$ 560,000</b>	<b>\$ 560,000</b>	<b>\$ 784,000</b>
Number of Hotel Nights Annually	2,000	4,000	4,000	5,600
<b>Volunteer Value (Hours x \$19.25)</b>	<b>\$ 19,250</b>	<b>\$ 57,750</b>	<b>\$ 67,375</b>	<b>\$ 94,325</b>
Number of Hours Annually	1,000	3,000	3,500	4,900

**Description:**

Quinta Mazatlan brings partners together to support EDUCATION, ECOTOURISM and the ENVIRONMENT for the health of all.





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Library</u>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
<b>Total</b>	-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-			
2. Assistant Director of Support Services			2,085	4,800	-	1,130	8,015		4,800	Car allowance for ADSS 3% salary increase request
3. Assistant Director of Public Services			2,085	-	-	343	2,428			3% salary increase request
4. Library Director			3,159	-	-	520	3,679			3% salary increase request
5.			-	-	-	-	-			
<b>Total Compensation &amp; Benefits</b>		<b>\$ 3,113,946</b>	<b>\$ 7,329</b>	<b>\$ 4,800</b>	<b>\$ -</b>	<b>\$ 1,993</b>	<b>\$ 14,122</b>		<b>\$ 4,800</b>	
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		<b>\$ 286,600</b>					<b>\$ -</b>		<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Special events						14,000		14,000	Increase is offset by annual revenue from County
2.	Educational refund						2,500		2,500	Increase budget to account for staff educational goals.
3.	Utilities - electricity						28,150		28,150	Increase to electricity costs
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 755,318</b>					<b>\$ 44,650</b>		<b>\$ 44,650</b>	
<b>MAINTENANCE</b>										
1.	Equipment						4,648		4,648	Powered stair climbing lift with electric winch
2.	Facilities						10,000		10,000	Main fountain needs underground leak repair: motors, solenoids, excavation
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		<b>\$ 215,006</b>					<b>\$ 14,648</b>		<b>\$ 14,648</b>	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							<b>78,738</b>		<b>93,193</b>	
<b>Total Non - Capital Outlay</b>							<b>-</b>		<b>-</b>	
<b>TOTAL</b>		<b>\$ 4,370,870</b>					<b>\$ 152,158</b>		<b>\$ 157,291</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Library

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Repair non-operational Automatic Material Handler (AMH)	35,545	1	35,545	1	50,000	AMH system replacement, including software, conveyance & sorting bins
Replace non-operational, original surveillance cameras	23,550	1	23,550	1	23,550	Replacement of all non-working original surveillance cameras
Replace chiller monitoring system	19,643	1	19,643	1	19,643	Replacement of software/hardware for chiller monitoring system.
			-		-	
			-		-	
<b>TOTAL</b>			\$ 78,738		\$ 93,193	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	
<b>GRAND TOTAL</b>			\$ 78,738		\$ 93,193	

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Library

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025  
011-5140 Library

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5140-461-60-01-000000 Compensation / Exempt	860,411	999,644	736,034	995,680	988,351	
011-5140-461-60-02-000000 Compensation / Non-exempt	891,247	961,027	839,541	968,032	968,032	
011-5140-461-60-06-000000 Compensation / Part time	282,777	321,109	210,172	321,109	321,109	
011-5140-461-60-10-000000 Compensation / Overtime	965	1,000	151	1,000	1,000	
011-5140-461-60-14-000000 Compensation / Car allowance	8,800	9,600	9,600	14,400	14,400	
011-5140-461-60-15-000000 Compensation / Certification	-	2,500	3,500	2,500	2,500	
011-5140-461-60-17-000000 Compensation / Telephone	6,360	6,720	6,288	6,720	6,720	
011-5140-461-60-18-000000 Compensation / Longevity Pay	-	36,725	36,725	44,075	44,075	
<b>60</b>	<b>2,050,561</b>	<b>2,338,325</b>	<b>1,842,011</b>	<b>2,353,515</b>	<b>2,346,186</b>	<b>-</b>
011-5140-461-61-30-000000 Benefits / Social security	149,922	178,690	178,690	180,044	179,116	
011-5140-461-61-36-000000 Benefits / Retirement	150,989	172,258	172,258	174,990	173,946	
011-5140-461-61-40-000000 Benefits / Unemployment tax	682	5,994	5,994	8,658	8,658	
011-5140-461-61-46-000000 Benefits / Workers' comp-	14,075	14,098	14,098	16,309	16,294	
011-5140-461-61-50-000000 Benefits / Health cost	236,670	374,616	374,616	374,616	374,616	
011-5140-461-61-52-000000 Benefits / Life insurance	1,250	1,653	1,653	1,704	1,698	
011-5140-461-61-53-000000 Benefits / Retiree health ins (ARC)	18,232	18,232	18,232	18,232	18,232	
<b>61</b>	<b>571,821</b>	<b>765,541</b>	<b>765,541</b>	<b>774,553</b>	<b>772,560</b>	<b>-</b>
011-5140-463-62-02-000000 Supplies / Office	10,073	10,000	11,212	10,000	10,000	
011-5140-463-62-04-000000 Supplies / Operating	70,965	65,275	86,500	65,600	65,600	
011-5140-463-62-05-000000 Supplies / Books / Media	160,566	185,000	185,000	185,000	185,000	
011-5140-463-62-14-000000 Supplies / Janitorial	20,349	21,000	29,640	21,000	21,000	
011-5140-463-62-16-000000 Supplies / Photocopier	8,235	5,000	5,000	5,000	5,000	
<b>62</b>	<b>270,187</b>	<b>286,275</b>	<b>317,352</b>	<b>286,600</b>	<b>286,600</b>	<b>-</b>
011-5140-464-63-14-000000 Other services & charges / Dues & subscriptions	30,058	40,000	50,536	40,000	40,000	
011-5140-464-63-22-000000 Other services & charges / Information sources	27,065	55,000	72,739	55,000	55,000	
011-5140-464-63-41-000000 Other services & charges / Microfilm	1,969	3,500	4,195	3,500	3,500	
011-5140-464-63-43-000000 Other services & charges / Postage	235	300	300	300	300	
011-5140-464-63-51-000000 Other services & charges / Rental-Photocopier	17,497	23,000	22,648	23,000	23,000	
011-5140-464-63-52-000000 Other services & charges / Rental & contractual	284,041	253,100	239,635	253,100	253,100	
011-5140-464-63-60-000000 Other services & charges / Special Events	40,394	38,000	60,000	52,000	52,000	
011-5140-464-63-64-000000 Other services & charges / Training	10,998	15,000	15,000	15,000	15,000	
011-5140-464-63-65-000000 Other services & charges / Travel	29,517	30,000	30,031	30,000	30,000	
011-5140-464-63-67-000000 Other services & charges / Utilities - electricity	229,683	232,860	248,581	261,010	261,010	
011-5140-464-63-69-000000 Other services & charges / Utilities-telephone	23,498	25,038	25,038	25,038	25,038	
011-5140-464-63-70-000000 Other services & charges / Utilities-water	28,371	29,500	29,500	29,500	29,500	

2025  
011-5140 Library

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5140-464-63-89-000000 Other services & charges / Credit card fees	6,061	3,000	3,500	3,000	3,000	
011-5140-464-63-91-000000 Other services & charges / Educational refund	3,012	5,325	7,500	7,500	7,500	
011-5140-464-63-99-000000 Other services & charges / Miscellaneous	4,376	2,020	3,000	2,020	2,020	
<b>63</b>	<b>736,774</b>	<b>755,643</b>	<b>812,203</b>	<b>799,968</b>	<b>799,968</b>	<b>-</b>
011-5140-465-65-04-000000 Maintenance / Computer/software	73,060	76,450	73,000	76,450	76,450	
011-5140-465-65-08-000000 Maintenance / Equipment	40,809	58,000	60,000	62,648	62,648	
011-5140-465-65-10-000000 Maintenance / Facilities	118,058	74,000	-	84,000	84,000	
011-5140-465-65-16-000000 Maintenance / Vehicles	2,324	4,600	2,000	4,600	4,600	
011-5140-465-65-17-000000 Maintenance / Fuel & lubricants	2,105	1,956	2,342	1,956	1,956	
<b>65</b>	<b>236,356</b>	<b>215,006</b>	<b>137,342</b>	<b>229,654</b>	<b>229,654</b>	<b>-</b>
011-5140-466-66-20-000000 Capital outlay / Equipment	-	-	-	78,738	93,193	
011-5140-466-66-30-000000 Capital outlay / Imprv - other than buildings	-	37,885	28,713	-	-	
011-5140-466-66-60-000000 Capital outlay / SBITA	38,321	-	-	-	-	
<b>66</b>	<b>38,321</b>	<b>37,885</b>	<b>28,713</b>	<b>78,738</b>	<b>93,193</b>	<b>-</b>
011-5140-463-67-30-000000 Non-Capital Outlay / Improvements	-	10,715	8,854	-	-	
<b>67</b>	<b>-</b>	<b>10,715</b>	<b>8,854</b>	<b>-</b>	<b>-</b>	<b>-</b>
011-5140-469-78-01-000000 Disaster Exp/ COVID-19	177	-	-	-	-	
<b>78</b>	<b>177</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>011-5140 Library</b>	<b>\$ 3,904,197</b>	<b>\$ 4,409,390</b>	<b>\$ 3,912,017</b>	<b>\$ 4,523,028</b>	<b>\$ 4,528,161</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Library	1			Library Director		\$ 50.6335	\$ 105,318
Library	1			Asst Director Support Service		33.4279	69,530
Library	1			Asst Library Dir of Public Services		33.4279	69,530
Library	1			Childrens Librarian Supervisor		24.9444	51,884
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Public Services Librarian		22.6253	47,061
Library	1			Reference Supervisor		24.9444	51,884
Library	1			Systems Supervisor		30.0908	62,589
Library	1			Technical Services Supervisor		24.9444	51,884
Library	1			Maintenance Supervisor		24.1827	50,300
Library	1			Teen Service Supervisor		24.9444	51,884
	<b>18</b>						<b>988,351</b>
Library		1		Administrative Clerk		13.8900	28,891
Library		1		Administrative Clerk		13.8900	28,891
Library		1		Administrative Clerk		13.8900	28,891
Library		1		A/V Assistant		13.1798	27,414
Library		1		Custodian		13.2612	27,583
Library		1		Custodian		13.8175	28,740
Library		1		Events Coordinator		19.5446	40,653
Library		1		Events Coordinator		19.5446	40,653
Library		1		Maintenance Technician		15.3136	31,852
Library		1		Library Clerk		13.2286	27,515
Library		1		Library Clerk		13.2286	27,515
Library		1		Library Clerk		13.2286	27,515
Library		1		Library Clerk		13.3381	27,743
Library		1		Library Clerk		13.7334	28,565
Library		1		Library Clerk		14.1213	29,372
Library		1		Library Clerk		14.2247	29,587

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Library		1		Library Clerk		14.2704	29,682
Library		1		Library Assistant		13.8900	28,891
Library		1		Library Assistant		13.8900	28,891
Library		1		Library Assistant		13.8900	28,891
Library		1		Library Assistant		13.8900	28,891
Library		1		Library Assistant		13.8900	28,891
Library		1		Library Assistant		14.2133	29,564
Library		1		Library Assistant		14.4497	30,055
Library		1		Library Assistant		14.4497	30,055
Library		1		Library Assistant		14.4497	30,055
Library		1		Library Assistant		14.5018	30,164
Library		1		Library Assistant		15.1631	31,539
Library		1		Library Assistant		16.2606	33,822
Library		1		Library Assistant		13.8900	28,891
Library		1		Senior Administrative Clerk		15.9831	33,245
Library		1		Systems Specialist		16.8833	35,117
		<b>32</b>					<b>968,032</b>
Library			1	Children's Librarian-Parttime		24.8226	24,172
Library			1	Custodian		13.1361	14,192
Library			1	Book Shelver		13.1361	12,910
Library			1	Book Shelver		13.1361	12,940
Library			1	Book Shelver		13.1361	14,169
Library			1	Book Shelver		13.1361	12,895
Library			1	Book Shelver		13.1361	12,879
Library			1	Book Shelver		13.1361	13,164
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	12,905
Library			1	Book Shelver		13.1361	12,974
Library			1	Book Shelver		13.1361	12,895
Library			1	Book Shelver		13.1361	12,916
Library			1	Book Shelver		13.1361	12,904
Library			1	Book Shelver		13.1361	12,894
Library			1	Book Shelver		13.1361	12,880
Library			1	Book Shelver		13.1361	12,794

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						<b>SALARIES / WAGES</b>	
<b>DEPARTMENT</b>	<b>EXEMPT</b>	<b>NON EXEMPT</b>	<b>PART TIME</b>	<b>POSITION</b>	<b>STATUS</b>	<b>HOURLY RATE</b>	<b>ANNUAL SALARY</b>
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	12,794
Library			1	Book Shelver		13.1361	11,063
			<b>24</b>				<b>321,109</b>
				LONGEVITY PAY			44,075
				CERTIFICATION PAY			2,500
				OVERTIME			1,000
				<b>CAR ALLOWANCE</b>			<b>14,400</b>
				TELEPHONE			6,720
							<b>68,695</b>
<b>CURRENT POSITIONS</b>		<b>74</b>					<b>\$ 2,346,186</b>







Mission Statement:	Department Summary											
McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.  --approved by the Library Board, November 2008	Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
		22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
	Personnel Services											
	Salaries and Wages	\$ 2,050,561	\$ 2,232,640	\$ 2,338,325	\$ 1,842,011	\$ 2,353,515	\$ 2,346,186	\$ 2,353,515	\$ 2,353,515	\$ 2,353,515	\$ 2,353,515	
	Employee Benefits	571,821	749,625	765,541	765,541	774,553	772,560	774,553	774,553	774,553	774,553	
	Supplies	270,187	286,600	286,275	317,352	286,600	286,600	286,600	286,600	286,600	286,600	
	Other Services and Charges	736,774	755,318	755,643	812,203	799,968	799,968	799,968	799,968	799,968	799,968	
	Maintenance	236,356	215,006	215,006	137,342	229,654	229,654	229,654	229,654	229,654	229,654	
	Disaster Expenses	177	-	-	-	-	-	-	-	-	-	
	Operations Subtotal	3,865,876	4,239,189	4,360,790	3,874,449	4,444,290	4,434,968	4,444,290	4,444,290	4,444,290	4,444,290	
Capital Outlay	38,321	48,600	48,600	37,567	78,738	93,193	-	-	-	-		
<b>Total Expenditures</b>	<b>\$ 3,904,197</b>	<b>\$ 4,287,789</b>	<b>\$ 4,409,390</b>	<b>\$ 3,912,017</b>	<b>\$ 4,523,028</b>	<b>\$ 4,528,161</b>	<b>\$ 4,444,290</b>	<b>\$ 4,444,290</b>	<b>\$ 4,444,290</b>	<b>\$ 4,444,290</b>		
<b>PERSONNEL</b>												
Exempt	14	17	17	17	18	18	17	17	17	17		
Non-Exempt	28	33	33	33	32	32	33	33	33	33		
Part-Time	20	24	24	24	24	24	24	24	24	24		
<b>Total Positions Authorized</b>	<b>62</b>	<b>74</b>	<b>74</b>	<b>74</b>	<b>74</b>	<b>74</b>	<b>74</b>	<b>74</b>	<b>74</b>	<b>74</b>		

### MAJOR FY 24-25 GOALS

#### Contact Us:

Kate Horan  
Library Director  
4001 N. 23rd Street  
McAllen, TX 78504  
(956) 681-3000

1. Provide outstanding customer support to enhance patron experience.
2. Maintain facility to reserve award-winning design status.
3. Improve daily operations through process revisions and cross-training.
4. Maintain emerging literacy programming to prepare birth to school-age children for success in school.
5. Develop programs to help the community evaluate online information.
6. Expand community engagement regarding the planning, delivery, and evaluation of programs and services.
7. Ensure the library is an inclusive, respectful space that welcomes, and provides access to all people.
8. Ensure the library collections and programming reflect the diversity of the community we serve.
9. Complete Orchid Playground Park with canopy, picnic tables, and benches.

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	50	50	50	69
Number of Public Services staff	61	61	61	85
Service population, City of McAllen	143,920	148,700	147,118	153,000
Department expenditures	\$ 3,904,197	\$ 4,287,789	\$ 3,912,017	\$ 4,528,161
<b>Outputs:</b>				
Number of Library items circulated	453,902	447,263	455,018	461,843
Total number of reference / information transactions completed	68,323	35,952	77,892	81,787
Number of internet users	44,574	36,605	47,899	48,617
Number of registered borrowers	235,088	104,743	274,704	280,198
Number of programs held	1,506	611	1,455	1,484
Number of program attendance	68,948	44,709	54,480	55,570
Number of Library items owned	325,654	255,000	340,405	343,809
Library walk-in visits	444,351	290,700	434,628	441,147
<b>Effectiveness Measures:</b>				
Percent of increase for number of items circulated	2777.7%	2.0%	1.7%	1.5%
Percent of increase for total number of reference/information transactions	925.4%	5.0%	116.7%	5.0%
Percent of increase of internet users	725.6%	5.0%	30.9%	1.5%
Percent of increase in total number of registered borrowers	2196.9%	1.5%	162.3%	2.0%
Percent of increase in number of programs	422.9%	5.0%	138.1%	2.0%
Percent of increase in program attendance	373.3%	2.0%	21.9%	2.0%
Percent of increase in number of Library items owned	677.7%	0.2%	33.5%	1.0%
Percent of increase in walk-in visits	1354.3%	2.0%	49.5%	1.5%
<b>Efficiency Measures:</b>				
Turn-over rate of Library items circulated	139%	175%	134%	134%
Number of reference / information transactions handled per Public Services staff	1,120	589	1,277	962
Average daily walk-in visits	1,255	821	1,228	1,246
Department expenditures per capita	\$ 26.78	\$ 29.15	\$ 26.52	\$ 30.31
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**

Encourage and promote reading of all formats and levels through programs and services; and provide facilities to encourage study, meeting, and collaborative activities.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Library Lark</u>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		\$ 528,768	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ 36,150					\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ 16,793					\$ -		\$ -
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ 5,250					\$ -		\$ -
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							12,155		12,155
<b>Total Non - Capital Outlay</b>							-		-
<b>TOTAL</b>		\$ 586,961					\$ 12,155		\$ 12,155

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Library Lark

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Canopy tops for shelves	12,155	1	12,155	1	12,155	addition of shelf top canopy to reinforce shelve structure
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 12,155		\$ 12,155	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 12,155		\$ 12,155	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Library Lark

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-5141 Library branch-Lark

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
011-5141-461-60-01-000000 Compensation / Exempt	165,651	170,180	140,767	169,012	169,012	
011-5141-461-60-02-000000 Compensation / Non-exempt	171,350	186,485	161,272	178,067	178,067	
011-5141-461-60-06-000000 Compensation / Part time	23,701	27,649	24,520	27,648	27,648	
011-5141-461-60-10-000000 Compensation / Overtime	-	500	500	500	500	
011-5141-461-60-14-000000 Compensation / Car allowance	-	2,400	2,400	2,400	2,400	
011-5141-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
011-5141-461-60-18-000000 Compensation / Longevity Pay	-	17,100	17,100	12,050	12,050	
<b>60</b>	<b>361,421</b>	<b>405,034</b>	<b>347,279</b>	<b>390,397</b>	<b>390,397</b>	<b>-</b>
011-5141-461-61-30-000000 Benefits / Social security	26,284	30,985	30,985	29,865	29,865	
011-5141-461-61-36-000000 Benefits / Retirement	28,557	32,266	32,266	31,233	31,233	
011-5141-461-61-40-000000 Benefits / Unemployment tax	97	891	891	1,287	1,287	
011-5141-461-61-46-000000 Benefits / Workers' comp-	2,087	2,605	2,605	2,850	2,850	
011-5141-461-61-50-000000 Benefits / Health cost	44,357	66,876	66,876	69,804	69,804	
011-5141-461-61-52-000000 Benefits / Life insurance	242	300	300	301	301	
011-5141-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,031	3,031	3,031	3,031	3,031	
<b>61</b>	<b>104,655</b>	<b>136,954</b>	<b>136,954</b>	<b>138,371</b>	<b>138,371</b>	<b>-</b>
011-5141-463-62-02-000000 Supplies / Office	2,211	1,700	2,025	1,700	1,700	
011-5141-463-62-04-000000 Supplies / Operating	6,621	6,800	6,495	5,800	5,800	
011-5141-463-62-05-000000 Supplies / Books / Media	18,922	25,000	25,000	25,000	25,000	
011-5141-463-62-16-000000 Supplies / Photocopier	452	2,650	3,650	3,650	3,650	
<b>62</b>	<b>28,206</b>	<b>36,150</b>	<b>37,170</b>	<b>36,150</b>	<b>36,150</b>	<b>-</b>
011-5141-464-63-22-000000 Other services & charges / Information sources	6,178	9,380	7,500	9,380	9,380	
011-5141-464-63-51-000000 Other services & charges / Rental-Photocopier	3,218	4,000	4,051	4,000	4,000	
011-5141-464-63-52-000000 Other services & charges / Rental & contractual	-	3,300	3,300	3,300	3,300	
011-5141-464-63-99-000000 Other services & charges / Miscellaneous	165	113	180	113	113	
<b>63</b>	<b>9,561</b>	<b>16,793</b>	<b>15,031</b>	<b>16,793</b>	<b>16,793</b>	<b>-</b>
011-5141-465-65-04-000000 Maintenance / Computer/software	1,460	1,577	2,500	2,500	2,500	
011-5141-465-65-08-000000 Maintenance / Equipment	4,173	2,750	2,750	2,750	2,750	
<b>65</b>	<b>5,632</b>	<b>4,327</b>	<b>5,250</b>	<b>5,250</b>	<b>5,250</b>	<b>-</b>
011-5141-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	12,155	12,155	
<b>66</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,155</b>	<b>12,155</b>	<b>-</b>

2025

011-5141 Library branch-Lark

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals</b>	<b>Adjusted</b>	<b>Estimated</b>	<b>Department</b>	<b>City Manager</b>	<b>City Comm</b>
	<b>FY 22-23</b>	<b>Budget</b>	<b>FY 23-24</b>	<b>Request</b>	<b>Recomm</b>	<b>Recomm</b>
		<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 24-25</b>
011-5141-463-67-22-000000 Non-Capital Outlay / Computer Equipment 67	-	923	-	-	-	-
	-	<b>923</b>	-	-	-	-
011-5141-469-78-01-000000 Disaster Exp/ COVID-19 78	362	-	-	-	-	-
	<b>362</b>	-	-	-	-	-
<b>011-5141 Library - Lark</b>	<b>\$ 509,838</b>	<b>\$ 600,181</b>	<b>\$ 541,684</b>	<b>\$ 599,116</b>	<b>\$ 599,116</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Library - Lark Branch	1			Library Branch Manager - Lark		\$ 27.9060	\$ 58,045
Library - Lark Branch	1			Circulation Supervisor		27.2099	56,597
Library - Lark Branch	1			Public Services Librarian		26.1398	54,371
	<u>3</u>						<u>169,012</u>
Library - Lark Branch		1		Library Assistant		13.8900	28,891
Library - Lark Branch		1		Library Assistant		13.8900	28,891
Library - Lark Branch		1		Library Assistant		13.8900	28,891
Library - Lark Branch		1		Library Assistant		16.1586	33,610
Library - Lark Branch		1		Library Assistant		13.8900	28,891
Library - Lark Branch		<u>1</u>		Library Assistant		13.8900	28,891
		<u>6</u>					<u>178,067</u>
Library - Lark Branch			1	Book Shelver		13.1361	13,841
Library - Lark Branch			<u>1</u>	Book Shelver		13.3095	13,807
			<u>2</u>				<u>27,648</u>
				LONGEVITY PAY			12,050
				OVERTIME			500
				CAR ALLOWANCE			2,400
				TELEPHONE			720
							<u>15,670</u>
<b>CURRENT POSITIONS</b>		<b>11</b>					<b>\$ 390,397</b>





**Mission Statement:**

McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.

--approved by the Library Board, November 2008

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 361,421	\$ 376,740	\$ 405,034	\$ 347,279	\$ 390,397	\$ 390,397	\$ 390,397	\$ 390,397	\$ 390,397	\$ 390,397	\$ 390,397
Employee Benefits	104,655	132,440	136,954	136,954	138,371	138,371	138,371	138,371	138,371	138,371	138,371
Supplies	28,206	36,150	36,150	37,170	36,150	36,150	36,150	36,150	36,150	36,150	36,150
Other Services and Charges	9,561	16,793	16,793	15,031	16,793	16,793	16,793	16,793	16,793	16,793	16,793
Maintenance	5,632	5,250	4,327	5,250	5,250	5,250	5,250	5,250	5,250	5,250	5,250
Disaster Expenses	362	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	509,838	567,373	599,258	541,684	586,961	586,961	586,961	586,961	586,961	586,961	586,961
Capital Outlay	-	-	923	-	12,155	12,155	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 509,838</b>	<b>\$ 567,373</b>	<b>\$ 600,181</b>	<b>\$ 541,684</b>	<b>\$ 599,116</b>	<b>\$ 599,116</b>	<b>\$ 586,961</b>	<b>\$ 586,961</b>	<b>\$ 586,961</b>	<b>\$ 586,961</b>	<b>\$ 586,961</b>
<b>PERSONNEL</b>											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	6	6	6	6	6	6	6	6	6	6	6
Part-Time	2	2	2	2	2	2	2	2	2	2	2
<b>Total Positions Authorized</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

**MAJOR FY 24-25 GOALS**

**Contact Us:**

Edward Reyna  
Branch Manager  
2601 Lark Avenue  
McAllen, TX 78504  
(956) 681-3102

1. Continue to provide library services and resources in a variety of formats to meet users' needs.
2. Provide engaging programming and community outreach to meet the needs of children, teens, and adults.
3. Continue to partner with community organizations to provide programs and services to help meet community needs.
4. Continue to provide literacy services for birth to school-age children to prepare them to succeed in school.
5. Provide STEAM-based learning opportunities for children and teens.
6. Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
7. Ensure that the library collection and programming reflect the diversity of the community we serve.

# Library Lark

www.mcallenlibrary.net/locations/lark

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	9	9	9	9
Number of Public Services staff	11	11	11	11
Service population, City of McAllen	143,920	148,700	153,000	155,000
Department expenditures	\$ 509,838	\$ 567,373	\$ 541,684	\$ 599,116
<b>Outputs:</b>				
Number of Library items circulated	43,207	49,382	44,700	45,371
Total number of reference / information transactions completed	16,798	11,587	16,322	17,138
Number of internet users	5,123	4,883	4,740	4,811
Number of registered borrowers	9,585	9,425	9,520	9,710
Number of programs	539	578	500	510
Number of program attendance	19,411	16,437	15,736	16,051
Number of Library items owned	38,666	38,911	39,057	39,448
Library walk-in visits	64,524	59,116	63,247	64,196
<b>Effectiveness Measures:</b>				
Percent of increase for number of items circulated	58.6%	5.0%	-9.5%	1.5%
Percent of increase for total number of reference/information transactions	-8.5%	5.0%	40.9%	5.0%
Percent of increase of internet users	14.5%	1.5%	-2.9%	1.5%
Percent of increase in total number of registered borrowers	7.5%	1.0%	N/A	2.0%
Percent of increase in number of programs	153.1%	2.0%	-13.5%	2.0%
Percent of increase in program attendance	-22.6%	1.5%	-4.3%	2.0%
Percent of increase in number of Library items owned	-5.5%	2.0%	0.4%	1.0%
Percent of increase in walk-in visits	121.5%	1.5%	7.0%	1.5%
<b>Efficiency Measures:</b>				
Turn-over rate of Library items circulated	111.7%	126.9%	114.45%	115.01%
Number of reference / information transactions handled per Public Services staff	1,527	1,053	1,484	1,558
Average daily walk-in visits	182	167	178	181
Department expenditures per capita	\$ 3.50	\$ 3.86	\$ 3.67	\$ 4.01
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

Lark Branch Library is an extension of Main Library providing library services and special programs to the residents of North McAllen.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <u>Library Palm View</u>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: <u>General Fund</u>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
<b>Total</b>		-		-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime				-	-	-	-	-	-		
2.				-	-	-	-	-	-		
3.				-	-	-	-	-	-		
4.				-	-	-	-	-	-		
5.				-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$	<b>583,081</b>	\$	-	\$	-	\$	-	\$	-
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		\$	<b>36,000</b>					\$	-	\$	-
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		\$	<b>11,993</b>					\$	-	\$	-
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		\$	<b>5,500</b>					\$	-	\$	-
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								<b>12,381</b>		<b>12,381</b>	
<b>Total Non - Capital Outlay</b>								-		-	
<b>TOTAL</b>		\$	<b>636,574</b>					\$ <b>12,381</b>	\$	<b>12,381</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Library Palm View

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Canopy tops for shelves	12,381	1	12,381	1	12,381	addition of shelf top canopy to reinforce shelf structure
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 12,381		\$ 12,381	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 12,381		\$ 12,381	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: General Fund

DEPARTMENT: Library Palm View

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

011-5142 Library branch-Palmview

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
011-5142-463-67-30-000000 Non-Capital Outlay / Improvements 67	-	-	-	-	-	-
	-	923	-	-	-	-
<b>011-5142 Library - Palmview</b>	<b>\$ 512,256</b>	<b>\$ 639,732</b>	<b>\$ 571,410</b>	<b>\$ 648,955</b>	<b>\$ 648,955</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Library - Palm View Branch	1			Library Branch Manager		\$ 27.9060	\$ 58,045
Library - Palm View Branch	1			Circulation Supervisor		28.9950	60,310
Library - Palm View Branch	1			Public Services Librarian		22.6253	47,061
	<u>3</u>						<u>165,415</u>
Library - Palm View Branch		1		Library Assistant		16.9172	35,188
Library - Palm View Branch		1		Library Assistant		16.6807	34,696
Library - Palm View Branch		1		Library Assistant		15.5234	32,289
Library - Palm View Branch		1		Library Assistant		14.2182	29,574
Library - Palm View Branch		1		Library Assistant		13.8900	28,891
Library - Palm View Branch		1		Library Assistant		13.8900	28,891
Library - Palm View Branch		1		Library Assistant		13.8900	28,891
		<u>7</u>					<u>218,420</u>
Library - Palm View Branch			1	Book Shelver		13.9399	14,497
Library - Palm View Branch			1	Book Shelver		13.1361	12,795
			<u>2</u>				<u>27,292</u>
				LONGEVITY PAY			17,775
				OVERTIME			500
				CAR ALLOWANCE			2,900
				TELEPHONE			720
							<u>21,895</u>
<b>CURRENT POSITIONS</b>		<b>12</b>					<b>\$ 433,021</b>





**Mission Statement:**  
McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.  
  
--approved by the Library Board, November 2008

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 360,588	\$ 403,257	\$ 432,346	\$ 368,004	\$ 433,021	\$ 433,021	\$ 433,021	\$ 433,021	\$ 433,021	\$ 433,021	\$ 433,021
Employee Benefits	111,219	149,250	153,893	153,893	150,060	150,060	150,060	150,060	150,060	150,060	150,060
Supplies	25,774	36,000	36,000	32,375	36,000	36,000	36,000	36,000	36,000	36,000	36,000
Other Services and Charges	9,520	11,993	11,993	11,638	11,993	11,993	11,993	11,993	11,993	11,993	11,993
Maintenance	5,154	5,500	4,577	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	512,256	606,000	638,809	571,410	636,574	636,574	636,574	636,574	636,574	636,574	636,574
Capital Outlay	-	-	923	-	12,381	12,381	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 512,256</b>	<b>\$ 606,000</b>	<b>\$ 639,732</b>	<b>\$ 571,410</b>	<b>\$ 648,955</b>	<b>\$ 648,955</b>	<b>\$ 636,574</b>	<b>\$ 636,574</b>	<b>\$ 636,574</b>	<b>\$ 636,574</b>	<b>\$ 636,574</b>
<b>PERSONNEL</b>											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	6	7	7	7	7	7	7	7	7	7	7
Part-Time	2	2	2	2	2	2	2	2	2	2	2
<b>Total Positions Authorized</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

**Contact Us:**  
Esther Herrera Martinez  
Branch Manager  
3401 Jordan Avenue  
McAllen, TX 78503  
(956) 681-3110

**MAJOR FY 24-25 GOALS**

1. Continue to provide library services and resources in a variety of formats to meet users' needs.
2. Provide engaging programming and community outreach to meet the needs of children, teens, and adults.
3. Continue to partner with community organizations to provide programs and services to help meet community needs.
4. Continue to provide literacy services for birth to school-age children to prepare them to succeed in school.
5. Offer instructor-led classes for adults to improve English and support workforce development.
6. Provide STEAM-based learning opportunities for children and teens.
7. Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
8. Ensure that the library collection and programming reflect the diversity of the community we serve.

# Library Palm View

www.mcallenlibrary.net/locations/palmview

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	10	10	10	10
Number of Public Services staff	12	12	12	12
Service population, City of McAllen	143,920	148,700	147,118	153,000
Department expenditures	\$ 512,256	\$ 606,003	\$ 571,410	\$ 648,955
<b>Outputs:</b>				
Number of Library items circulated	17,225	20,529	17,300	17,560
Total number of reference / information transactions completed	11,006	5,020	8,968	9,416
Number of internet users	4,774	7,805	5,018	5,093
Number of registered borrowers	11,525	11,448	11,710	11,944
Number of programs	347	415	163	166
Number of program attendance	6,809	4,597	5,311	5,417
Number of Library items owned	36,308	40,096	35,010	35,360
Library walk-in visits	49,982	44,191	52,274	53,058
<b>Effectiveness Measures:</b>				
Percent of increase for number of items circulated	9.2%	1.5%	-15.7%	1.5%
Percent of increase for total number of reference/information transactions	65.2%	5.0%	78.6%	5.0%
Percent of increase of internet users	-11.6%	1.5%	-35.7%	1.5%
Percent of increase in total number of registered borrowers	12.6%	2.0%	2.3%	2.0%
Percent of increase in number of programs	20.5%	2.0%	-60.7%	2.0%
Percent of increase in program attendance	-53.3%	2.0%	15.5%	2.0%
Percent of increase in number of Library items owned	-13.3%	1.0%	-12.7%	1.0%
Percent of increase in walk-in visits	63.6%	1.5%	18.3%	1.5%
<b>Efficiency Measures:</b>				
Turn-over rate of Library items circulated	47.4%	51.2%	49.4%	49.7%
Reference / information transactions per Public Services staff	917	418	747	785
Average daily walk-in visits	141	125	148	150
Department expenditures per capita	\$ 3.51	\$ 4.12	\$ 3.87	\$ 4.34
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

Palm View Branch Library is an extension of Main Library providing library services and special programs to the residents of South McAllen.

# **Special Revenue Funds**

**City of McAllen, Texas  
Hotel Occupancy Tax  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 388	\$ 387	\$ 388	\$ 388	\$ 388	\$ 388	\$ 388	\$ 388	\$ 388	\$ 388
Revenues:										
Hotel Taxes	5,030,622	4,794,000	5,448,350	5,557,000	5,557,000	5,668,140	5,781,503	5,897,133	6,015,076	
Penalty & Interest	20,836	10,000	23,640	15,500	15,500	15,500	15,500	15,500	15,500	15,500
Short Term Rentals	20,672	11,220	21,095	22,000	22,000	22,440	22,889	23,347	23,814	
Operating Transfer In Christmas Parade Fund	-	100,000	100,000	-	-	-	-	-	-	-
Total Revenues	5,072,130	4,915,220	5,593,085	5,594,500	5,594,500	5,706,080	5,819,892	5,935,980	6,054,390	
<b>TOTAL RESOURCES</b>	\$ 5,072,518	\$ 4,915,607	\$ 5,593,473	\$ 5,594,888	\$ 5,594,888	\$ 5,706,468	\$ 5,820,280	\$ 5,936,368	\$ 6,054,778	
<b>APPROPRIATIONS</b>										
Chamber of Commerce	\$ 1,363,466	\$ 1,289,998	\$ 1,483,664	\$ 1,512,639	\$ 1,512,639	\$ 1,544,517	\$ 1,577,033	\$ 1,610,199	\$ 1,644,029	
Other Financing Sources (Uses):										
Transfer-Outs:										
Convention Center	\$ 2,726,931	\$ 2,579,997	\$ 2,967,329	\$ 3,025,277	\$ 3,025,277	\$ 3,089,034	\$ 3,154,066	\$ 3,220,399	\$ 3,288,058	
Performing Arts Center Fund	681,733	645,225	742,092	756,584	756,584	772,529	788,793	805,382	822,302	
McAllen Marketing Fund	200,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	
Christmas Parade Fund	100,000	100,000	100,000	-	-	-	-	-	-	
Total Other Sources	3,708,664	3,625,222	4,109,421	4,081,861	4,081,861	4,161,563	4,242,859	4,325,781	4,410,360	
<b>TOTAL APPROPRIATIONS</b>	5,072,130	4,915,220	5,593,085	5,594,500	5,594,500	5,706,080	5,819,892	5,935,980	6,054,389	
<b>ENDING WORKING CAPITAL</b>	\$ 388	\$ 387	\$ 388	\$ 388	\$ 388	\$ 388	\$ 388	\$ 388	\$ 389	

<b>FY 2023-2024</b>	<b>¢ Allocation</b>
Chamber of Commerce	2 ¢
Convention Center	4 ¢
Performing Arts Fund	1 ¢
	<b>7 ¢</b>

**City of McAllen, Texas  
Venue Tax  
Fund Balance Summary**

RESOURCES	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING WORKING CAPITAL</b>	\$ 820,065	\$ 1,118,108	\$ 1,222,543	\$ 1,433,793	\$ 1,433,793	\$ 1,677,957	\$ 1,227,646	\$ 1,227,646	\$ 1,227,646
Revenues:									
Hotel Taxes	1,439,195	1,369,714	1,556,671	1,587,714	1,587,714	1,619,468	1,651,858	1,684,895	1,718,593
Penalty & Interest	5,949	2,500	6,698	4,435	4,435	4,521	4,608	4,697	4,788
Short term rentals	5,635	2,503	6,027	6,285	6,285	6,411	6,539	6,670	6,803
Interest	2,398	-	16,374	-	21,693	20,648	19,603	18,558	17,513
Total Revenues	1,453,176	1,374,717	1,585,770	1,598,434	1,620,127	1,651,048	1,682,608	1,714,820	1,747,697
Other Financing Sources:									
Transfer In - Hotel Venue Tax Debt Fund	-	-	198	-	-	-	-	-	-
Total Revenue and Other Sources	1,453,176	1,374,717	1,585,968	1,598,434	1,620,127	1,651,048	1,682,608	1,714,820	1,747,697
<b>TOTAL RESOURCES</b>	\$ 2,273,241	\$ 2,492,826	\$ 2,808,511	\$ 3,032,227	\$ 3,053,920	\$ 3,329,005	\$ 2,910,254	\$ 2,942,466	\$ 2,975,343
<b>APPROPRIATIONS</b>									
Other Financing Sources (Uses):									
Transfer Out - Hotel Debt Service Fund	\$ 567,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - G.O Debt Service Fund	233,598	802,166	802,166	803,411	803,411	803,095	801,058	802,073	801,378
Transfer Out - Performing Arts Center Fund	250,000	572,552	572,552	572,552	572,552	1,298,264	881,550	912,747	946,319
Total Other Sources	1,050,698	1,374,718	1,374,718	1,375,963	1,375,963	2,101,359	1,682,608	1,714,820	1,747,697
<b>TOTAL APPROPRIATIONS</b>	1,050,698	1,374,718	1,374,718	1,375,963	1,375,963	2,101,359	1,682,608	1,714,820	1,747,697
<b>ENDING WORKING CAPITAL</b>	\$ 1,222,543	\$ 1,118,108	\$ 1,433,793	\$ 1,656,264	\$ 1,677,957	\$ 1,227,646	\$ 1,227,646	\$ 1,227,646	\$ 1,227,646



**City of McAllen, Texas  
McAllen Marketing  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 319,022	\$ 375,764	\$ 391,426	\$ 442,882	\$ 442,882	\$ 531,343	\$ 549,867	\$ 567,453	\$ 584,102	
Revenues:										
Misc/Interest	91,607	-	33,456	-	19,461	18,524	17,586	16,649	15,711	
Chamber of Commerce - Campaigns		500,000	500,000	500,000	500,000					
Other Financing Sources:										
Transfer In - International Toll Bridge Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	
Transfer In - McAllen International Airport Fund	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Transfer In - General Fund	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Transfer In - Development Corp Fund	49,000	49,000	49,000	100,000	100,000	110,000	120,000	130,000	130,000	
Transfer In - Hotel Occupancy Tax Fund	200,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	
Transfer In - Sanitation Fund	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Transfer In - Convention Center Fund	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	
Transfer In - Anzalduas Int'l Crossing Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	
Transfer In - Metro Fund	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Transfer In - Performing Arts Center Fund	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	
Transfer In - Christmas Parade Fund	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Total Revenues	459,607	1,018,000	1,051,456	1,069,000	1,088,461	597,524	606,586	615,649	614,711	
<b>TOTAL RESOURCES</b>	\$ 778,629	\$ 1,393,764	\$ 1,442,882	\$ 1,511,882	\$ 1,531,343	\$ 1,128,867	\$ 1,156,453	\$ 1,183,102	\$ 1,198,813	
<b>APPROPRIATIONS</b>										
Advertising	\$ 387,203	\$ 918,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 579,000	\$ 589,000	\$ 599,000	\$ 614,711	
Total Expenditures	387,203	918,000	1,000,000	1,000,000	1,000,000	579,000	589,000	599,000	614,711	
<b>TOTAL APPROPRIATIONS</b>	387,203	918,000	1,000,000	1,000,000	1,000,000	579,000	589,000	599,000	614,711	
<b>Revenues Over / Under Expenses</b>	<b>72,404</b>	<b>100,000</b>	<b>51,456</b>	<b>69,000</b>	<b>88,461</b>	<b>18,524</b>	<b>17,586</b>	<b>16,649</b>	<b>-</b>	
<b>ENDING WORKING CAPITAL</b>	\$ 391,426	\$ 475,764	\$ 442,882	\$ 511,882	\$ 531,343	\$ 549,867	\$ 567,453	\$ 584,102	\$ 584,102	

**City of McAllen, Texas  
City Special Events  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ -	\$ 17,276	\$ 20,229	\$ 67,502	\$ 67,502	\$ 97,502	\$ 127,502	\$ 157,502	\$ 187,502
Revenues:									
McAllen Marathon	141,086	130,000	216,999	215,000	215,000	215,000	215,000	215,000	215,000
Total Revenues	141,086	130,000	216,999	215,000	215,000	215,000	215,000	215,000	215,000
<b>TOTAL RESOURCES</b>	\$ 141,086	\$ 147,276	\$ 237,228	\$ 282,502	\$ 282,502	\$ 312,502	\$ 342,502	\$ 372,502	\$ 402,502
<b>APPROPRIATIONS</b>									
McAllen Marathon	\$ 120,857	\$ 130,000	\$ 169,726	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000
Total Expenditures	120,857	130,000	169,726	185,000	185,000	185,000	185,000	185,000	185,000
<b>TOTAL APPROPRIATIONS</b>	120,857	130,000	169,726	185,000	185,000	185,000	185,000	185,000	185,000
<b>Revenues Over / Under Expenses</b>	<b>20,229</b>	<b>-</b>	<b>47,273</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>ENDING WORKING CAPITAL</b>	\$ 20,229	\$ 17,276	\$ 67,502	\$ 97,502	\$ 97,502	\$ 127,502	\$ 157,502	\$ 187,502	\$ 217,502

**City of McAllen, Texas  
Christmas Parade  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 436,663	\$ 759,005	\$ 867,401	\$ 1,234,222	\$ 1,234,222	\$ 1,110,970	\$ 1,060,279	\$ 1,017,254	\$ 982,001
<u>Revenues:</u>									
Sponsorships	1,165,206	905,000	1,133,403	1,000,000	1,000,000	1,010,000	1,020,100	1,030,301	1,040,604
Sponsor Fulfillment	50,035	60,000	60,000	90,000	90,000	90,900	91,809	92,727	93,654
Other Revenue	303,589	95,000	166,993	95,000	95,000	95,475	95,952	96,432	96,914
Interest	37,507	-	71,818	-	25,948	24,698	23,448	22,198	20,948
Total Revenues	1,556,338	1,060,000	1,432,214	1,185,000	1,210,948	1,221,073	1,231,309	1,241,658	1,252,121
Other Financing Sources:									
Transfer In - Hotel Occupancy	100,000	100,000	100,000	100,000	-	-	-	-	-
Total Revenues and Other Sources	1,656,338	1,160,000	1,532,214	1,285,000	1,210,948	1,221,073	1,231,309	1,241,658	1,252,121
<b>TOTAL RESOURCES</b>	\$ 2,093,001	\$ 1,919,005	\$ 2,399,614	\$ 2,519,222	\$ 2,445,170	\$ 2,332,043	\$ 2,291,588	\$ 2,258,912	\$ 2,234,122
<b>APPROPRIATIONS</b>									
<u>Operating Expenses:</u>									
City Annual Parade Event	\$ 1,059,392	\$ 954,200	\$ 957,592	\$ 1,157,200	\$ 1,157,200	1,159,514	1,161,833	1,164,157	1,166,485
Preparing for Future Annual Parade Vehicle	50,035	45,800	45,800	50,000	50,000	50,250	50,501	50,754	51,008
Capital outlay - Equipment	-	65,000	-	65,000	65,000	-	-	-	-
	104,172	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	1,213,600	1,115,000	1,053,392	1,322,200	1,322,200	1,259,764	1,262,335	1,264,911	1,267,493
Other Financing Sources (Uses):									
Transfer Out - Hotel Occupancy Tax Fund	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - Marketing Fund	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
<b>TOTAL APPROPRIATIONS</b>	\$ 1,225,600	\$ 1,227,000	\$ 1,165,392	\$ 1,334,200	\$ 1,334,200	\$ 1,271,764	\$ 1,274,335	\$ 1,276,911	\$ 1,279,493
<b>Revenues Over / Under Expenses</b>	<b>430,738</b>	<b>(67,000)</b>	<b>366,822</b>	<b>(49,200)</b>	<b>(123,252)</b>	<b>(50,691)</b>	<b>(43,025)</b>	<b>(35,253)</b>	<b>(27,372)</b>
Other Items Affecting Working Capital									
<b>ENDING WORKING CAPITAL</b>	\$ 867,401	\$ 692,005	\$ 1,234,222	\$ 1,185,022	\$ 1,110,970	\$ 1,060,279	\$ 1,017,254	\$ 982,001	\$ 954,629

**City of McAllen, Texas**  
**EB - 5**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 51,379	\$ 53,402	\$ 49,952	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues									
Interest revenue	2,854	1,602	2,558	-	-	-	-	-	-
Total Revenues	2,854	1,602	2,558	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 54,234	\$ 55,004	\$ 52,510	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Administration	\$ 4,282	\$ -	\$ 52,510	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATIONS</b>	4,282	-	52,510	-	-	-	-	-	-
<b>ENDING FUND BALANCE</b>	\$ 49,952	\$ 55,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas  
Parklands Zone #1  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 1,137,746	\$ 941,244	\$ 941,244	\$ 969,653	\$ 969,653	\$ 426,969	\$ 448,210	\$ 468,376	\$ 487,467
Park Land Zone #1	42,000	-	44,800	-	-	-	-	-	-
Interest Income	47,130	-	49,109	-	22,316	21,241	20,166	19,091	18,016
Total Revenue	89,130	-	93,909	-	22,316	21,241	20,166	19,091	18,016
<b>TOTAL RESOURCES</b>	\$ 1,226,876	\$ 941,244	\$ 1,035,153	\$ 969,653	\$ 991,969	\$ 448,210	\$ 468,376	\$ 487,467	\$ 505,483
<b>APPROPRIATIONS</b>									
Land Acquisition & Improvements:									
Cascade Park	69,054	66,100	65,500	-	-	-	-	-	-
Los Encinos Replaster	-	-	-	170,000	170,000	-	-	-	-
Los Encinos Turf Field	-	395,000	-	395,000	395,000	-	-	-	-
Springfest Park	216,578	-	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	\$ 285,632	\$ 461,100	\$ 65,500	\$ 565,000	\$ 565,000	\$ -	\$ -	\$ -	\$ -
<b>ENDING FUND BALANCE</b>	\$ 941,244	\$ 480,144	\$ 969,653	\$ 404,653	\$ 426,969	\$ 448,210	\$ 468,376	\$ 487,467	\$ 505,483

**City of McAllen, Texas  
Parklands Zone #2  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 723,158	\$ 357,460	\$ 357,460	\$ 218,436	\$ 218,436	\$ 190,891	\$ 202,746	\$ 214,001	\$ 224,656
Park Land Zone #2	158,550	-	8,050	-	-	-	-	-	-
Interest Income	26,606	-	14,443	-	12,455	11,855	11,255	10,655	10,055
Total Revenue	185,156	-	22,493	-	12,455	11,855	11,255	10,655	10,055
Operating Transfer In Infrastructure & Improvement Fund	617,114	-	-	-	-	-	-	-	-
Total Sources and Transfers	802,270	-	22,493	-	12,455	11,855	11,255	10,655	10,055
<b>TOTAL RESOURCES</b>	\$ 1,525,428	\$ 357,460	\$ 379,953	\$ 218,436	\$ 230,891	\$ 202,746	\$ 214,001	\$ 224,656	\$ 234,711
<b>APPROPRIATIONS</b>									
Land Acquisition & Improvements:									
Bill Schupp Park	15,649	161,517	161,517	-	-	-	-	-	-
Fireman's Park - Playground Surfacing Overlay		-	-	40,000	40,000	-	-	-	-
Land Acquisition on Ware Road	1,152,319	-	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	\$ 1,167,968	\$ 161,517	\$ 161,517	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
<b>ENDING FUND BALANCE</b>	\$ 357,460	\$ 195,943	\$ 218,436	\$ 178,436	\$ 190,891	\$ 202,746	\$ 214,001	\$ 224,656	\$ 234,711

**City of McAllen, Texas  
Parklands Zone #3  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 814,934	\$ 1,083,540	\$ 1,083,540	\$ 1,197,895	\$ 1,197,895	\$ 1,163,843	\$ 1,188,541	\$ 1,211,989	\$ 1,234,187
Park Land Zone #3	287,000	-	53,900	-		-	-	-	-
Interest Income	45,494	-	60,455	-	25,948	24,698	23,448	22,198	20,948
Total Revenue	332,494	-	114,355	-	25,948	24,698	23,448	22,198	20,948
Total Revenues and Other Sources	332,494	-	114,355	-	25,948	24,698	23,448	22,198	20,948
<b>TOTAL RESOURCES</b>	\$ 1,147,428	\$ 1,083,540	\$ 1,197,895	\$ 1,197,895	\$ 1,223,843	\$ 1,188,541	\$ 1,211,989	\$ 1,234,187	\$ 1,255,135
<b>APPROPRIATIONS</b>									
Land Acquisition & Improvements:									
La Floresta Park	63,888	-	-	-		-	-	-	-
Crossings Park - Playground Surfacing Overlay	-	-	-	60,000	60,000	-	-	-	-
Total Capital Improvements	63,888	-	-	60,000	60,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	\$ 63,888	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>ENDING FUND BALANCE</b>	\$ 1,083,540	\$ 1,083,540	\$ 1,197,895	\$ 1,137,895	\$ 1,163,843	\$ 1,188,541	\$ 1,211,989	\$ 1,234,187	\$ 1,255,135

**City of McAllen, Texas  
P.E.G.  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 1,132,084	\$ 1,352,910	\$ 1,378,589	\$ 1,448,371	\$ 1,448,371	\$ 1,527,423	\$ 1,814,455	\$ 2,098,237	\$ 2,378,769
Revenues:									
Franchise Fees	203,533	222,816	222,816	222,816	222,816	222,816	222,816	222,816	222,816
Interest Earned	58,223	40,587	75,454	-	67,466	64,216	60,966	57,716	54,466
Total Revenues	261,756	263,403	298,270	222,816	290,282	287,032	283,782	280,532	277,282
<b>TOTAL RESOURCES</b>	\$ 1,393,840	\$ 1,616,313	\$ 1,676,859	\$ 1,671,187	\$ 1,738,653	\$ 1,814,455	\$ 2,098,237	\$ 2,378,769	\$ 2,656,051
<b>APPROPRIATIONS</b>									
Expenses:									
Capital Outlay - Equipment	\$ 15,251	\$ 100,000	\$ 100,000	\$ 31,230	\$ 31,230	\$ -	\$ -	\$ -	\$ -
Vehicle	-	75,000	75,000	-	-	-	-	-	-
Computer Equipment	-	53,488	53,488	-	-	-	-	-	-
City Hall Commission Room Dais Upgrades	-	-	-	130,000	180,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	15,251	228,488	228,488	161,230	211,230	-	-	-	-
<b>ENDING FUND BALANCE</b>	\$ 1,378,589	\$ 1,387,825	\$ 1,448,371	\$ 1,509,957	\$ 1,527,423	\$ 1,814,455	\$ 2,098,237	\$ 2,378,769	\$ 2,656,051



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024-2025

FUND: 126-1324-416-66-30

DEPARTMENT: P.E.G. - Public Information Office

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Commission Chamber back walls	150,000	1	100,000	1	150,000	Upgrade walls to match front of room
Commission Chamber Chairs	250	120	30,000	120	30,000	Upgrade chairs to match wall, stackable for storage
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 130,000		\$ 180,000	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Sony PXW-FX9K XDCAM 6K Full frame Camera	12,248	1	12,248	1	12,248	Studio and field use camera
Sony a7II Mirrorless Camera Lens & Accessories	998	1	998	1	998	Field camera
Gimbal stabilizer	365		-		-	Use for field camera
Chamber podium with computer, monitor, audio	5,000	1	5,000	1	5,000	Updated, functional podium for Commission Chamber
2XE 12-input Mixer built-in FX, 2-in/2-out	460	1	460	1	460	Production equipment
<b>TOTAL</b>			\$ 18,706		\$ 18,706	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Impact turtle base c-stand 10.75	137	4	548	4	548	Production equipment
AJA C10DA Analog BNC 1x6 Distribution Amplifier	209	2	418	2	418	Production equipment
Design Micro Converter bidirectional SDI/HDMI 3G	75	2	150	2	150	Production equipment
X Traveler Bi-Color Duo 2-Light Kit w/Gold Mount	3,220	2	6,440	2	6,440	Production equipment
IKanPT1200 12 Portable Teleprompter Kit	1,049	1	1,049	1	1,049	Production equipment
<b>TOTAL</b>			\$ 8,605		\$ 8,605	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Video Head & 545GB Aluminum Tripod Pro Group	2,199	1	2,199	1	2,199	Production equipment
Hard Case for Teleprompter	280	1	280	1	280	Production equipment
Axler QRA-501S Quick Release Assembly	52	1	52	1	52	Production equipment
Titon Micro 90 Gold Mount Two Battery Kit	1,010	1	1,010	1	1,010	Production equipment
Anton Bauer Titon 90 Gold Mount Lithium Battery	378	1	378	1	378	Production equipment
<b>TOTAL</b>			\$ 3,919		\$ 3,919	

<b>GRAND TOTAL</b>	<b>\$ 161,230</b>	<b>\$ 211,230</b>
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**City of McAllen, Texas  
Friends of Quinta Fund  
Working Capital Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 400,928	\$ 798,540	\$ 512,818	\$ 603,190	\$ 603,190	\$ 662,438	\$ 721,686	\$ 780,934	\$ 840,182	
<u>Revenues:</u>										
Private Donations:										
Master Plan	\$ 169,000	\$ 371,500	\$ 504,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
Special Events	195,000	221,025	233,500	170,000	170,000	170,000	170,000	170,000	170,000	
Other	13,171	30,000	19,566	30,000	30,000	30,000	30,000	30,000	30,000	
Interest	16,860	-	23,767	-	-	-	-	-	-	
Total Revenues	394,031	622,525	780,833	450,000	450,000	450,000	450,000	450,000	450,000	
<b>TOTAL RESOURCES</b>	\$ 794,959	\$ 1,421,065	\$ 1,293,651	\$ 1,053,190	\$ 1,053,190	\$ 1,112,438	\$ 1,171,686	\$ 1,230,934	\$ 1,290,182	
<b>APPROPRIATIONS</b>										
<u>Operating Expenses:</u>										
Supplies	\$ 4,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Bronze Sculpture - Quinta Mazatlan	-	51,025	51,025	-	-	-	-	-	-	
Other Services/Charges	108,804	140,752	135,436	140,752	140,752	140,752	140,752	140,752	140,752	
Other Financing Sources (Uses):										
Transfer Out-Quinta Mazatlan- CUE	169,000	1,229,288	504,000	250,000	250,000	250,000	250,000	250,000	250,000	
<b>TOTAL APPROPRIATIONS</b>	282,139	1,421,065	690,461	390,752	390,752	390,752	390,752	390,752	390,752	
<b>ENDING WORKING CAPITAL</b>	\$ 512,818	\$ -	\$ 603,190	\$ 662,438	\$ 662,438	\$ 721,686	\$ 780,934	\$ 840,182	\$ 899,430	

**City of McAllen, Texas  
Community Development Block Grant  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	3,661,894	2,528,541	2,528,541	2,272,764	2,272,764	-	-	-	-
Total Sources	3,661,894	2,528,541	2,528,541	2,272,764	2,272,764	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 3,661,894	\$ 2,528,541	\$ 2,528,541	\$ 2,272,764	\$ 2,272,764	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATIONS</b>									
General government	\$ 376,321	\$ 423,288	\$ 423,288	\$ 384,067	\$ 384,067	\$ -	\$ -	\$ -	\$ -
Public safety	68,637	-	-	80,000	80,000	-	-	-	-
Highways and streets	2,131,017	613,293	613,293	209,765	209,765	-	-	-	-
Health and welfare	649,957	1,223,960	1,223,960	832,870	832,870	-	-	-	-
Culture and recreation	435,962	268,000	268,000	766,062	766,062	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	\$ 3,661,894	\$ 2,528,541	\$ 2,528,541	\$ 2,272,764	\$ 2,272,764	\$ -	\$ -	\$ -	\$ -
<b>ENDING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>50th Year CDBG Construction Projects</b>			
	<u>Agency/Department</u>	<u>Project Description</u>	<b>Final Recommendations HUD Allocations</b>
1	McAllen Public Utilities	Jasmine Ave Wastewater Line	\$ 209,765.00
2	McAllen Parks and Recreation	Navarro Playground	\$ 80,000.00
3	McAllen Parks and Recreation	Escandon Field Lighting Improvement	\$ 260,000.00
4	McAllen Parks and Recreation	Suarez Park Improvements	\$ 135,000.00
5	McAllen Parks and Recreation	Balboa Toddler Playground Improvements	\$ 20,000.00
6	McAllen Parks and Recreation	Retama Elementary All Inclusive Playground	\$ 252,061.65
7	McAllen Fire Department	Fire Equipment	\$ 80,000.00
8	Women Together Foundation	Nueva Vida Transitional Housing	\$ 7,282.00

<b>50th Year CDBG Social Service Projects</b>			
#	<u>Agency/Department</u>	<u>Project Description</u>	<b>Final Recommendations HUD Allocations</b>
1	CAMP University	CAMP Salaries	\$ 14,000.00
2	McAllen Food Pantry, Inc.	McAllen Food Pantry	\$ 38,000.00
3	Comfort House Services, Inc.	Caregiver Services	\$ 49,000.00
4	Access Esperanza Clinics, Inc.	Access to Care	\$ 29,000.00
5	Easter Seals Rio Grande Valley	Rehabilitation Services	\$ 9,000.00
7	The Salvation Army	The Salvation Army	\$ 14,000.00
8	Children's Advocacy Center	Hope, Healing, Justice	\$ 19,000.00
9	First United Methodist Church	"In His Steps" Shoe Bank of McAllen	\$ 3,000.00
11	CASA of Hidalgo and Willacy Counties	CASA of Hidalgo County	\$ 3,948.00
12	LRGVDC	Area Agency on Aging	\$ 19,000.00
14	Hope Family Health Center Medical Services	Community Hope Projects, Inc.	\$ 24,000.00
15	Boys and Girls Club of McAllen	BGCM Scholarship Program	\$ 19,000.00
18	COM- General CDBG Administration	GDBG Program Administration	\$ 321,264.00

**\$ 1,606,321**

<b>50th Year HOME Program Projects</b>			
#	<u>Agency/Department</u>	<u>Project Description</u>	<b>Final Recommendations HUD Allocations</b>
1	Affordable Homes of South Texas	New HOME Construction	\$ 461,564
2	COM - General Administration	HOME Program Administration	\$ 51,284

**\$ 512,848**

<b>50th Year ESG Program Projects</b>			
#	<u>Agency/Department</u>	<u>Project Description</u>	
1	Catholic Charities of the RGV	Homeless Prevention	\$ 54,926.00
2	Catholic Charities of the RGV	HMIS	\$ 2,000.00
3	Women Together Inc.,	Emergency Shelter Operations	\$ 33,075.00
4	Women Together Inc.,	HMIS	\$ 19,000.00
5	The Salvation Army	Shelter Operations	\$ 33,075.00
6	COM - General Administration	ESG Program Administration	\$ 11,519.00

**\$ 153,595**

**Grand Total \$ 2,272,764**

**City of McAllen, Texas  
American Rescue Plan  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:										
COVID-19 Recovery Funds	2,616,673	-	-	-	-	-	-	-	-	-
Interest Earned	71,489		207	-	-	-	-	-	-	-
Total Revenues	2,688,162	-	207	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 2,688,162	\$ -	\$ 207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATIONS</b>										
Small Business Grants	\$ 214,143	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Agencies - Non Profit	1,570,000	-	-	-	-	-	-	-	-	-
Total Expenditures	1,784,143	-	-	-	-	-	-	-	-	-
Transfers Out - General Fund	904,019	-	207	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	2,688,162	-	207	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas  
Police Department Seized  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 1,600,307	\$ 1,395,093	\$ 1,731,351	\$ 1,984,573	\$ 1,984,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573
Revenues:									
Program Income - Federal	709,296	-	271,864	-	-	-	-	-	-
Program Income - State	92,495	-	41,229	-	-	-	-	-	-
Interest	62,556	-	92,584	-	-	-	-	-	-
Total Revenues	864,347	-	405,677	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 2,464,654	\$ 1,395,093	\$ 2,137,028	\$ 1,984,573	\$ 1,984,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Administration	\$ 71,255	\$ -	\$ 8,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay:									
Equipment	662,048	-	144,286	-	-	-	-	-	-
Evidence Storage Facility	-	-	-	-	450,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	733,303	-	152,455	-	450,000	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 1,731,351	\$ 1,395,093	\$ 1,984,573	\$ 1,984,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573	\$ 1,534,573

**City of McAllen, Texas  
COPS Grant  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:									
Grant Reimbursement	260,252	625,000	811,175	803,573	803,573	-	-	-	-
Operating Transfer In - General Fund (Local Match)	134,317	263,922	270,392	366,163	366,163	-	-	-	-
Total Revenues and Other Sources	394,569	888,922	1,081,567	1,169,737	1,169,736	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 394,569	\$ 888,922	\$ 1,081,567	\$ 1,169,737	\$ 1,169,736	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Salaries & Benefits	\$ 394,569	\$ 888,922	\$ 1,081,567	\$ 1,169,737	\$ 1,169,736	\$ -	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATIONS</b>	394,569	888,922	1,081,567	1,169,737	1,169,736	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	SALARIES / WAGES	
					HOURLY RATE	ANNUAL SALARY
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
Police - COPS Grant		1		Police Officer III	29.9157	62,225
		<b>15</b>				<b>933,377</b>



**City of McAllen, Texas  
Downtown Services Parking  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 96,617	\$ 95,075	\$ 54,726	\$ 82,420	\$ 82,420	\$ 88,634	\$ 172,126	\$ 260,491	\$ 348,853	
<u>Revenues:</u>										
Parking Meter Fees	563,194	650,000	587,461	650,000	650,000	700,000	700,000	700,000	700,000	
Parking Fines	131,864	140,000	137,287	140,000	140,000	150,000	150,000	150,000	150,000	
Transportation	11,384	15,000	13,526	15,000	15,000	15,000	15,000	15,000	15,000	
Special Permit	18,550	15,000	20,155	15,000	15,000	15,000	15,000	15,000	15,000	
Parking Garage Fee	241,805	310,000	248,278	310,000	310,000	330,000	330,000	330,000	330,000	
Parking Garage Lease	42,727	39,000	47,403	39,000	39,000	39,000	39,000	39,000	39,000	
Misc./Decal Parking Reg. Fees	40,772	35,000	32,555	35,000	35,000	3,300	3,300	3,300	3,300	
Facilities Rental	10,050	11,550	12,375	11,550	11,550	5,000	5,000	5,000	5,000	
Federal Grants	3,874	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Interest Earned	4,115	2,852	1,832	2,852	2,852	49	47	44	42	
Total Revenue	1,068,334	1,218,402	1,200,872	1,318,402	1,318,402	1,357,349	1,357,347	1,357,344	1,357,342	
Total Sources and Transfers	1,068,334	1,218,402	1,200,872	1,318,402	\$ 1,318,402	1,357,349	1,357,347	1,357,344	1,357,342	
<b>TOTAL RESOURCES</b>	\$ 1,164,951	\$ 1,313,477	\$ 1,255,598	\$ 1,400,822	\$ 1,400,822	\$ 1,445,983	\$ 1,529,473	\$ 1,617,835	\$ 1,706,195	
<b>APPROPRIATIONS</b>										
<u>Operating Expenses:</u>										
Downtown Services	\$ 1,085,826	\$ 1,247,736	\$ 1,098,750	\$ 1,279,319	\$ 1,294,733	\$ 1,256,402	\$ 1,256,402	\$ 1,256,402	\$ 1,256,402	
Liability Insurance	8,391	12,580	12,580	12,580	12,580	12,580	12,580	12,580	12,580	
Capital Outlay	-	48,286	46,396	-	-	-	-	-	-	
Total Operations	1,094,217	1,308,602	1,157,726	1,291,899	1,307,313	1,268,982	1,268,982	1,268,982	1,268,982	
Other Financing Sources (Uses):										
Transfer Out - Health Ins. Fund	11,134	10,576	10,576	-	-	-	-	-	-	
Debt Service Motorola Lease Payment	4,875	4,875	4,875	4,875	4,875	4,875	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	1,110,226	1,324,053	1,173,177	1,296,774	\$ 1,312,188	1,273,857	1,268,982	1,268,982	1,268,982	
<b>Revenues Over / Under Expenses</b>	<b>(41,891)</b>	<b>(105,651)</b>	<b>27,695</b>	<b>21,628</b>	<b>6,214</b>	<b>83,492</b>	<b>88,365</b>	<b>88,362</b>	<b>88,360</b>	
<b>ENDING WORKING CAPITAL</b>	\$ 54,726	\$ (10,576)	\$ 82,420	\$ 104,048	\$ 88,634	\$ 172,126	\$ 260,491	\$ 348,853	\$ 437,213	

2025

160- Downtown Service Parking Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
160-0000-322-02-00-000000 Occupational / Transportation 322	11,384	15,000	13,526	15,000	15,000	-
	<b>11,384</b>	<b>15,000</b>	<b>13,526</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>
160-0000-333-03-00-000000 Fed pass thru / TDEM Grant 333	3,874	-	100,000	100,000	100,000	-
	<b>3,874</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
160-0000-343-01-00-000000 Highways & streets / Parking meter fees	563,194	650,000	587,461	650,000	650,000	
160-0000-343-03-00-000000 Highways & streets / Parking garage fee	241,805	310,000	248,278	310,000	310,000	
160-0000-343-06-00-000000 Highways & streets / Appl fee-special permit	18,550	15,000	20,155	15,000	15,000	
160-0000-343-11-00-000000 Highways & streets / Parking garage leases 343	42,727	39,000	47,403	39,000	39,000	
	<b>866,276</b>	<b>1,014,000</b>	<b>903,297</b>	<b>1,014,000</b>	<b>1,014,000</b>	<b>-</b>
160-0000-351-03-00-000000 Fines & forfeitures / Parking fines 351	131,864	140,000	137,287	140,000	140,000	-
	<b>131,864</b>	<b>140,000</b>	<b>137,287</b>	<b>140,000</b>	<b>140,000</b>	<b>-</b>
160-0000-372-99-00-000000 Facilities' rental / Other 372	10,050	11,550	12,375	11,550	11,550	-
	<b>10,050</b>	<b>11,550</b>	<b>12,375</b>	<b>11,550</b>	<b>11,550</b>	<b>-</b>
160-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	38	720	-	720	720	
160-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	197	720	8,961	720	720	
160-0000-375-40-09-000000 Cash over/short / Downtown services	(89)	-	(55)	-	-	
160-0000-375-43-00-000000 Miscellaneous / ATM commission	3,600	3,600	3,600	3,600	3,600	
160-0000-375-99-00-000000 Miscellaneous / Other 375	37,026	29,960	20,049	29,960	29,960	
	<b>40,772</b>	<b>35,000</b>	<b>32,555</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>
160-0000-381-02-00-000000 Interest / Texpool 381	4,115	2,852	1,832	2,852	52	-
	<b>4,115</b>	<b>2,852</b>	<b>1,832</b>	<b>2,852</b>	<b>2,852</b>	<b>-</b>
<b>160 Downtown Services</b>	<b>\$ 1,068,334</b>	<b>\$ 1,218,402</b>	<b>\$ 1,200,872</b>	<b>\$ 1,318,402</b>	<b>\$ 1,318,402</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

<b>DEPARTMENT NAME:</b> <u>Downtown Services</u>		<b>BASELINE</b>				<b>DEPT REQUEST</b>		<b>CITY MANAGER RECOMM</b>		<b>JUSTIFICATION (MANDATORY)</b>	
<b>FUND:</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance		Fringe Benefits	Total	# of Positions	Total		
				Car	Phone						
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
<b>Total</b>		-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-	-	-		
2.			-	-	-	-	-	-	-		
3.			-	-	-	-	-	-	-		
4.			-	-	-	-	-	-	-		
5.			-	-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$	890,233	\$	-	\$	-	\$	-	\$	-
<b>SUPPLIES</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>		\$	47,368					\$	-	\$	-
<b>OTHER SERVICES &amp; CHARGES</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Other Services &amp; Charges</b>		\$	279,317					\$	-	\$	-
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>		\$	39,484					\$	-	\$	-
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>									-		-
<b>Total Non - Capital Outlay</b>									-		-
<b>TOTAL</b>		\$	1,256,402					\$	-	\$	-

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Downtown Services Parking Fund

DEPARTMENT: Downtown Services

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Downtown Services Parking Fund

DEPARTMENT: Downtown Services

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

160-3032 Downtown services

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
160-3032-431-60-01-000000 Compensation / Exempt	57,271	49,935	41,630	47,061	47,061	
160-3032-431-60-02-000000 Compensation / Non-exempt	366,392	423,260	381,669	426,001	426,001	
160-3032-431-60-06-000000 Compensation / Part time	125,871	176,330	115,702	176,330	176,330	
160-3032-431-60-10-000000 Compensation / Overtime	21,429	8,250	10,722	8,250	8,250	
160-3032-431-60-17-000000 Compensation / Telephone	540	720	420	720	720	
160-3032-431-60-18-000000 Compensation / Longevity	-	12,575	12,575	14,800	14,800	
<b>60</b>	<b>571,503</b>	<b>671,070</b>	<b>562,719</b>	<b>673,162</b>	<b>673,162</b>	<b>-</b>
160-3032-431-61-30-000000 Benefits / Social security	42,545	51,337	41,551	51,497	51,497	
160-3032-431-61-36-000000 Benefits / Retirement	39,592	42,300	42,921	42,777	42,777	
160-3032-431-61-40-000000 Benefits / Unemployment tax	202	1,863	14	2,691	2,691	
160-3032-431-61-46-000000 Benefits / Workers' comp-	5,547	4,184	4,524	3,714	3,714	
160-3032-431-61-50-000000 Benefits / Health cost	56,855	99,361	85,598	110,484	110,484	
160-3032-431-61-52-000000 Benefits / Life insurance	301	399	579	411	411	
160-3032-431-61-53-000000 Benefits / Retiree health ins (ARC)	5,498	5,498	5,496	5,498	5,498	
<b>61</b>	<b>150,540</b>	<b>204,942</b>	<b>180,684</b>	<b>217,071</b>	<b>217,071</b>	<b>-</b>
160-3032-433-62-02-000000 Supplies / Office	1,809	800	619	800	800	
160-3032-433-62-04-000000 Supplies / Operating	29,372	33,500	32,944	33,500	33,500	
160-3032-433-62-12-000000 Supplies / Small tools/minor equip-	-	600	-	600	600	
160-3032-433-62-14-000000 Supplies / Janitorial	19,686	9,168	18,796	9,168	9,168	
160-3032-433-62-18-000000 Supplies / Clothing & uniform	3,513	3,300	2,402	3,300	3,300	
<b>62</b>	<b>54,380</b>	<b>47,368</b>	<b>54,761</b>	<b>47,368</b>	<b>47,368</b>	<b>-</b>
160-3032-434-63-43-000000 Other services & charges / Postage	22	255	685	255	255	
160-3032-434-63-44-000000 Other services & charges / Printing	2,387	3,034	5,590	3,034	3,034	
160-3032-434-63-46-000000 Other services & charges / Promotions	554	2,000	-	2,000	2,000	
160-3032-434-63-52-000000 Other services & charges / Rental & contractual	197,566	184,000	200,796	184,000	184,000	
160-3032-434-63-64-000000 Other services & charges / Training	842	2,357	-	2,357	2,357	
160-3032-434-63-65-000000 Other services & charges / Travel	410	783	-	783	783	
160-3032-434-63-67-000000 Other services & charges / Utilities - electricity	40,519	42,000	41,506	42,000	42,000	
160-3032-434-63-68-000000 Other services & charges / Utilities-gas	-	67	-	67	67	
160-3032-434-63-69-000000 Other services & charges / Utilities-telephone	2,464	1,800	2,280	1,800	1,800	
160-3032-434-63-70-000000 Other services & charges / Utilities-water	9,686	8,721	8,642	8,721	8,721	
160-3032-434-63-89-000000 Other services & charges / Credit card fees	22,374	33,500	25,320	33,500	33,500	
160-3032-434-63-99-000000 Other services & charges / Miscellaneous	225	800	240	800	800	
<b>63</b>	<b>277,049</b>	<b>279,317</b>	<b>285,058</b>	<b>279,317</b>	<b>279,317</b>	<b>-</b>
160-3032-435-65-08-000000 Maintenance / Equipment	-	1,000	-	1,000	1,000	

2025

160-3032 Downtown services

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
160-3032-435-65-10-000000 Maintenance / Facilities	22,539	36,184	14,290	36,184	36,184	
160-3032-435-65-16-000000 Maintenance / Vehicles	4,650	1,000	712	1,000	1,000	
160-3032-435-65-17-000000 Maintenance / Fuel & lubricants	1,314	1,300	527	1,300	1,300	
65	<b>28,503</b>	<b>39,484</b>	<b>15,529</b>	<b>39,484</b>	<b>39,484</b>	-
160-3032-436-66-20-000000 Capital outlay / Equipment	-	36,352	36,396	-	-	
160-3032-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	10,000	10,000	-	-	
66	-	<b>46,352</b>	<b>46,396</b>	-	-	-
160-3032-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
160-3032-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,934	-	-	-	
67	-	<b>1,934</b>	-	-	-	-
160-3032-439-78-02-000000 Disaster Exp/Hurricane/Windstorm	3,849	-	-	-	-	
78	<b>3,849</b>	-	-	-	-	-
<b>160-3032 Downtown Services</b>	<b>\$ 1,085,826</b>	<b>\$ 1,290,467</b>	<b>\$ 1,145,146</b>	<b>\$ 1,256,402</b>	<b>\$ 1,256,402</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Downtown Services	1			Downtown Service Supervisor		\$ 22.6253	\$ 47,061
	<u>1</u>						<u>47,061</u>
Downtown Services		1		Administrative Assistant		16.0793	33,445
Downtown Services		1		Administrative Clerk		14.1540	29,440
Downtown Services		1		Administrative Clerk		13.8900	28,891
Downtown Services		1		Administrative Clerk		13.8900	28,891
Downtown Services		1		Administrative Clerk		13.8900	28,891
Downtown Services		1		Administrative Clerk		13.8900	28,891
Downtown Services		1		Custodian		13.1361	27,323
Downtown Services		1		Downtown Service Crew Leader		15.3136	31,852
Downtown Services		1		Parking Meter Attendant		15.7080	32,673
Downtown Services		1		Parking Meter Attendant		14.8401	30,867
Downtown Services		1		Parking Meter Attendant		13.8900	28,891
Downtown Services		1		Parking Meter Attendant		13.8900	28,891
Downtown Services		1		Parking Meter Technician		15.3136	31,852
Downtown Services		<u>1</u>		Senior Administrative clerk		16.9235	<u>35,201</u>
		<b>14</b>					<b>426,001</b>
Downtown Services			1	Receptionist/Admin Clerk		13.8900	22,041
Downtown Services			1	Receptionist/Admin Clerk		13.8900	22,041
Downtown Services			1	Receptionist/Admin Clerk		13.8900	22,041
Downtown Services			1	Custodian		13.1361	22,041
Downtown Services			1	Custodian		13.1361	22,041
Downtown Services			1	Custodian		13.1361	22,041
Downtown Services			1	Part time - Downtown Service		13.1361	22,041
Downtown Services			<u>1</u>	Part time - Downtown Service		13.1361	<u>22,041</u>
			<b>8</b>				<b>176,330</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY

LONGEVITY PAY	14,800
OVERTIME	8,250
TELEPHONE	720
	<hr/> 23,770

CURRENT POSITIONS

23
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\$ 673,162
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Mission Statement:	Department Summary										
	Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan			
		22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
"The Downtown Services Department is committed to providing continuous, easy access to public parking in the downtown area, promoting public safety through the enforcement of city parking and vehicle for hire codes, and enhancing downtown aesthetics by implementing a maintenance program for downtown parking lots."	Personnel Services										
	Salaries and Wages	\$ 571,503	\$ 639,577	\$ 671,070	\$ 562,719	\$ 673,162	\$ 673,162	\$ 673,162	\$ 673,162	\$ 673,162	\$ 673,162
	Employee Benefits	150,540	200,280	204,942	180,684	217,071	217,071	217,071	217,071	217,071	217,071
	Supplies	54,380	47,368	47,368	54,761	47,368	47,368	47,368	47,368	47,368	47,368
	Other Services and Charges	277,049	279,317	279,317	285,058	279,317	279,317	279,317	279,317	279,317	279,317
	Maintenance	28,503	39,484	39,484	15,529	39,484	39,484	39,484	39,484	39,484	39,484
	Disaster Expenses	3,849	-	-	-	-	-	-	-	-	-
	Operations Subtotal	1,085,826	1,206,026	1,242,181	1,098,750	1,256,402	1,256,402	1,256,402	1,256,402	1,256,402	1,256,402
	Capital Outlay	-	48,286	48,286	46,396	-	-	-	-	-	-
	Operations & Capital Outlay Total	1,085,826	1,254,312	1,290,467	1,145,146	1,256,402	1,256,402	1,256,402	1,256,402	1,256,402	1,256,402
	Non Departmental										
	Liability Insurance	8,391	12,580	12,580	12,580	12,580	12,580	12,580	12,580	12,580	12,580
	Cost of Living Adjustment	-	41,710	5,555	-	22,917	26,736	-	-	-	-
	Exempt Threshold	-	-	-	-	-	11,595	-	-	-	-
	<b>Total Expenditures</b>	<b>\$ 1,094,217</b>	<b>\$ 1,308,602</b>	<b>\$ 1,308,602</b>	<b>\$ 1,157,726</b>	<b>\$ 1,291,899</b>	<b>\$ 1,307,313</b>	<b>\$ 1,268,982</b>	<b>\$ 1,268,982</b>	<b>\$ 1,268,982</b>	<b>\$ 1,268,982</b>
	<b>PERSONNEL</b>										
	Exempt	-	1	1	1	1	1	1	1	1	1
	Non-Exempt	12	14	14	14	14	14	14	14	14	14
	Part-Time	4	8	8	8	8	8	8	8	8	8
	<b>Total Positions Authorized</b>	<b>16</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>
	<b>Resources</b>										
		Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan			
		22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
	Related Revenue Generated	\$ 1,068,334	\$ 1,218,402	\$ 1,218,402	\$ 1,200,872	\$ 1,318,402	\$ 1,318,402	\$ 1,357,349	\$ 1,357,347	\$ 1,357,344	\$ -

**Contact Us:**  
 Mario Delgado  
 Transit Director  
 1501 W. Hwy. 83,  
 Suite 100  
 McAllen, Tx 78501  
 956-681-3500

**MAJOR FY 24-25 GOALS**

1. Increase the daily, overnight, and / or flatrate parking in the Downtown McAllen Parking Garage.
2. Get tenants into contract for the remaining tenant spaces in the food court.
3. Create new revenue generators via pop-up vendors, kiosks, vending machines inside the facility.

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Department Staff	20	23	23	23
Total Citations Issued	28,410	35,000	31,000	35,000
Department Expenditures	\$ 1,094,217	\$ 1,308,602	\$ 1,157,726	\$ 1,307,313
Number of Past Due Notices Mailed	-	2,500	1,500	3,000
Number of Office Operating Hours	3,231	3,231	3,231	3,231
Number of Meter Attendant Operating Hours	2,772	2,772	2,772	2,772
<b>Outputs:</b>				
Department Revenue	\$ 1,068,334	\$ 1,100,000	\$ 1,203,283	1,200,000
Parking Meters Revenue	\$ 563,194	\$ 570,000	\$ 587,461	\$ 600,000
Parking Citation Revenue	\$ 131,864	\$ 125,000	\$ 137,287	\$ 150,000
Transit (Taxi) Revenue	\$ 11,384	\$ 15,000	\$ 13,526	\$ 15,000
Parking Garage Fee	\$ 241,805	\$ 250,000.00	\$ 248,278	\$ 275,000.00
Parking Garage Leases	\$ 42,727	\$ 45,000	\$ 47,403	\$ 50,000
Misc. Decal Parking Fees	\$ 37,026	\$ 30,000	\$ 20,049	\$ 30,000
<b>Effectiveness Measures:</b>				
% Change in operating cost per hour	\$ 0	29%	-12%	13%
% Change in revenue collected per hour	-2%	3%	9%	0%
<b>Efficiency Measures:</b>				
Revenue collected per meter attendant per hour	\$ 12	\$ 11	\$ 12	\$ 14
Citation issued per meter attendant per hour	3	3	3	3
Operating cost per hour	\$ 394.74	\$ 472.08	\$ 417.65	\$ 471.61
Revenue collected per hour	\$ 331	\$ 340	\$ 372	\$ 371
% of Past Due Collections Collected	0%	7%	5%	9%
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
 The downtown services department manages and operates the City's parking program which consist of the parking garage and over 1,500 surface parking meters. Additionally, the department is responsible for enforcing Chapter 114 and Chapter 138 of the City's Code of Ordinances. The department employs 16 full time employees. Departmental offices are inside the parking garage 221 S. 15th Street.

\*N/A=Not Available, N/P=Not Provided

2025

160- Downtown Service Parking Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
160-3034-434-63-29-000000 Other services & charges / Ins--liability 63	8,391	12,580	12,580	12,580	12,580	-
	<b>8,391</b>	<b>12,580</b>	<b>12,580</b>	<b>12,580</b>	<b>12,580</b>	<b>-</b>
<b>160-3034 General Insurance</b>	<b>\$ 8,391</b>	<b>\$ 12,580</b>	<b>\$ 12,580</b>	<b>\$ 12,580</b>	<b>\$ 12,580</b>	<b>\$ -</b>
160-3036-431-61-96-000000 Benefits / Exemption Threshold	-	-	-	-	11,595	-
160-3036-431-61-99-000000 Benefits/ Cost-of-Living Adjustment 61	-	5,555	-	22,917	26,736	-
	<b>-</b>	<b>5,555</b>	<b>-</b>	<b>22,917</b>	<b>38,331</b>	<b>-</b>
<b>160-3036 Contingency</b>	<b>\$ -</b>	<b>\$ 5,555</b>	<b>\$ -</b>	<b>\$ 22,917</b>	<b>\$ 38,331</b>	<b>\$ -</b>
160-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	4,326	4,457	4,457	4,593	4,593	-
160-7019-477-70-04-000000 Debt service / Interest Motorola Lease #23770-Moto 70	549	418	418	282	282	-
	<b>4,875</b>	<b>4,875</b>	<b>4,875</b>	<b>4,875</b>	<b>4,875</b>	<b>-</b>
<b>160-7019</b>	<b>\$ 4,875</b>	<b>\$ 4,875</b>	<b>\$ 4,875</b>	<b>\$ 4,875</b>	<b>\$ 4,875</b>	<b>\$ -</b>
160-9010-499-74-78-000000 Operating transfers out / Health insurance fund 74	11,134	10,576	10,576	-	-	-
	<b>11,134</b>	<b>10,576</b>	<b>10,576</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>160-9010</b>	<b>\$ 11,134</b>	<b>\$ 10,576</b>	<b>\$ 10,576</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>160 Downtown</b>	<b>\$ 1,110,226</b>	<b>\$ 1,324,053</b>	<b>\$ 1,173,177</b>	<b>\$ 1,296,774</b>	<b>\$ 1,312,188</b>	<b>\$ -</b>

**City of McAllen, Texas  
Drainage Fee  
Fund Balance Summary**

	Actuals FY 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING WORKING CAPITAL</b>	\$ 4,245,139	\$ 5,001,811	\$ 5,001,811	\$ 4,533,115	\$ 4,533,115	\$ 314,225	\$ 218,970	\$ 1,653,510	\$ 3,098,588
Revenues:									
Drainage Fees - Residential	\$ 676,937	\$ 674,000	\$ 683,706	\$ 675,000	\$ 675,000	\$ 681,750	\$ 688,568	\$ 695,453	\$ 702,408
Drainage Fees - Commercial	570,790	571,000	576,497	571,000	571,000	576,710	582,477	588,302	594,185
Drainage Fees - Industrial	32,819	33,500	33,148	32,000	32,000	32,320	32,643	32,970	33,299
Grant Reimbursement - Harvey & Torres Acres					1,700,000	-	-	-	-
Interest Earned	190,323	-	306,118	-	105,703	138,965	130,853	128,353	125,853
<b>Total Revenues</b>	<u>1,470,869</u>	<u>1,278,500</u>	<u>1,599,469</u>	<u>1,278,000</u>	<u>3,083,703</u>	<u>1,429,745</u>	<u>1,434,541</u>	<u>1,445,078</u>	<u>1,455,745</u>
Other Financing Sources:									
Transfer In - Traffic/Drainage Bond	-	-	-	-	3,160,000	-	-	-	-
Transfer In -Development Corp. Fund					370,000	-	-	-	-
<b>Total Revenues and Other Sources</b>	<u>1,470,869</u>	<u>1,278,500</u>	<u>1,599,469</u>	<u>1,278,000</u>	<u>6,613,703</u>	<u>1,429,745</u>	<u>1,434,541</u>	<u>1,445,078</u>	<u>1,455,745</u>
<b>TOTAL RESOURCES</b>	<u>\$ 5,716,007</u>	<u>\$ 6,280,311</u>	<u>\$ 6,601,280</u>	<u>\$ 5,811,115</u>	<u>\$ 11,146,818</u>	<u>\$ 1,743,970</u>	<u>\$ 1,653,510</u>	<u>\$ 3,098,588</u>	<u>\$ 4,554,333</u>
<b>APPROPRIATIONS</b>									
<b>PROJECTS:</b>									
Balboa Acres Stormwater Infrs. & Pump Station Impr.	\$ -	\$ 1,334,340	\$ 100,000	\$ 1,234,340	\$ 1,234,340	-	-	-	-
Balboa Ditch Sluice Gate Improvement	-	433,907	2,459	597,660	597,660	-	-	-	-
Dove:41st Street to Bentsen	236,235	1,161,819	1,161,819	-	-	-	-	-	-
Harvey Stormwater Pump Station Upgrades	5,000	705,924	25,617	680,307	680,307	-	-	-	-
Main (North) Street at Jay Avenue	17,628	-	-	-	-	-	-	-	-
McAllen Lateral Channel Improvements	89,930	1,500,000	248,000	1,500,000	6,780,766	-	-	-	-
Northeast McAllen/Edinburg Lateral	287,127	191,246	169,205	323,809	323,809	1,250,000	-	-	-
Quince Avenue at N. 8th Street	66,716	140,000	136,200	-	-	-	-	-	-
Torres Acres	-	437,711	-	1,215,711	1,215,711	-	-	-	-
Trade Zone Pump Station Improvement	11,562	224,865	224,865	-	-	-	-	-	-
Highland Ave (Main -12th) Drainage Improvement	-	-	-	-	-	275,000	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>714,197</u>	<u>6,129,812</u>	<u>2,068,165</u>	<u>5,551,827</u>	<u>\$ 10,832,593</u>	<u>1,525,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 5,001,811</u>	<u>\$ 150,499</u>	<u>\$ 4,533,115</u>	<u>\$ 259,288</u>	<u>\$ 314,225</u>	<u>\$ 218,970</u>	<u>\$ 1,653,510</u>	<u>\$ 3,098,588</u>	<u>\$ 4,554,333</u>

**City of McAllen, Texas  
TIRZ #1  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 699	\$ 776,124	\$ -	\$ 1,142,095	\$ 1,142,095	\$ 2,331,200	\$ 4,499,891	\$ 6,712,222	\$ 8,969,066
Revenues:									
Contributions - Hidalgo County	937,975	-	1,142,304	1,176,573	1,176,573	1,200,105	1,224,107	1,248,589	1,273,561
Interest Earned	6,326	-	-	-	-	-	-	-	-
Total Revenues	944,301	-	1,142,304	1,176,573	1,176,573	1,200,105	1,224,107	1,248,589	1,273,561
Operating Transfer In - General Fund	788,743	934,602	934,627	962,665	962,665	981,919	1,001,557	1,021,588	1,042,020
Total Revenues and Other Sources	1,733,044	934,602	2,076,931	2,139,238	2,139,238	2,182,024	2,225,664	2,270,177	2,315,581
<b>TOTAL RESOURCES</b>	\$ 1,733,743	\$ 1,710,726	\$ 2,076,931	\$ 3,281,333	\$ 3,281,333	\$ 4,513,224	\$ 6,725,555	\$ 8,982,399	\$ 11,284,647
<b>APPROPRIATIONS</b>									
Admin Costs	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333
Other Financing Sources (Uses):									
Local Government Corp Debt Service	374,888	-	186,301	-	196,800	-	-	-	-
TIRZ #1 Debt Service	1,345,522	-	735,202	-	740,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	1,733,743	13,333	934,836	13,333	950,133	13,333	13,333	13,333	13,333
<b>ENDING WORKING CAPITAL</b>	\$ -	\$ 1,697,393	\$ 1,142,095	\$ 3,268,000	\$ 2,331,200	\$ 4,499,891	\$ 6,712,222	\$ 8,969,066	\$ 11,271,314



**City of McAllen, Texas  
TIRZ #2A  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 3,820,180	\$ 4,490,942	\$ 4,464,798	\$ 5,583,086	\$ 5,583,086	\$ 1,657,196	\$ 1,351,135	\$ 3,075,107	\$ 2,930,121
Revenues:									
Contributions - Hidalgo County	-	-	797,436	813,385	813,385	829,652	846,245	863,170	880,434
Interest Earned	205,042	-	240,336	-	51,897	49,397	46,897	44,397	41,897
Total Revenues	205,042	-	1,037,772	813,385	865,282	879,049	893,142	907,567	922,331
Operating Transfer In - General Fund	755,184	838,370	782,910	798,568	798,568	814,540	830,830	847,447	864,396
Total Revenues and Other Sources	960,225	838,370	1,820,682	1,611,953	1,663,850	1,693,589	1,723,972	1,755,014	1,786,727
<b>TOTAL RESOURCES</b>	\$ 4,780,405	\$ 5,329,313	\$ 6,285,480	\$ 7,195,039	\$ 7,246,936	\$ 3,350,785	\$ 3,075,107	\$ 4,830,121	\$ 4,716,848
<b>APPROPRIATIONS</b>									
Admin Costs	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Augusta Avenue Drainage	19,926	510,000	47,174	550,000	-	1,699,650	-	-	-
Boeye Redevelopment	74,877	1,102,165	253,000	5,747,000	700,000	-	-	-	-
Country Club Terrace Drainage Imprv.	10,435	10,040	1,065	8,975	225,000	-	-	-	-
Dallas Avenue at S. 1st Drainage Imprv.	4,880	210,000	20,000	190,000	240,000	-	-	-	-
El Rancho Drainage Improvements	15,688	1,366,000	113,892	1,252,108	1,450,000	-	-	-	-
El Rancho Roadway & Drainage	30,428	675,200	-	1,221,000	1,221,000	300,000	-	-	9,000,000
El Rancho Subd Drainage	11,070	220,000	202,430	1,900,000	-	-	-	1,900,000	-
Lindberg Avenue Drainage Imprv.	6,050	267,000	22,700	244,300	300,000	-	-	-	-
South McColl & Pine Ridge	15,055	30,000	9,345	325,000	-	-	-	-	-
Yuma Avenue Widening From 2nd Stree	-	-	27,788	948,740	948,740	-	-	-	-
Yuma Ave 2nd St to Jackson Ave (ROW)	122,199	933,908	-	500,000	500,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	315,607	5,329,313	702,394	12,892,123	5,589,740	1,999,650	-	1,900,000	9,000,000
<b>ENDING WORKING CAPITAL</b>	\$ 4,464,798	\$ (0)	\$ 5,583,086	\$ (5,697,084)	\$ 1,657,196	\$ 1,351,135	\$ 3,075,107	\$ 2,930,121	\$ (4,283,152)

**City of McAllen, Texas**  
**McAllen Performing & Cultural Arts Foundation Fund**  
**Working Capital Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ -	\$ -	\$ 62,479	\$ 147,979	\$ 147,979	\$ 183,479	\$ 183,479	\$ 183,479	\$ 183,479	
<u>Revenues:</u>										
Private Donations	62,479		85,500	85,500	85,500	-	-	-	-	
Total Revenues	62,479	-	85,500	85,500	85,500	-	-	-	-	
<b>TOTAL RESOURCES</b>	\$ 62,479	\$ -	\$ 147,979	\$ 233,479	\$ 233,479	\$ 183,479	\$ 183,479	\$ 183,479	\$ 183,479	
<b>APPROPRIATIONS</b>										
<u>Operating Expenses:</u>										
Supplies	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
Accounting & Auditing	-	-	-	5,000	5,000	-	-	-	-	
Advertising & marketing	-	-	-	5,000	5,000	-	-	-	-	
Professional	-	-	-	5,000	5,000	-	-	-	-	
Rental & Contractual	-	-	-	25,000	25,000	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	-	-	-	50,000	50,000	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	\$ 62,479	\$ -	\$ 147,979	\$ 183,479	\$ 183,479	\$ 183,479	\$ 183,479	\$ 183,479	\$ 183,479	

# **Capital Projects Funds**

	A	B	C	E	F	G	H	J	K	L	M	
1	<b>City of McAllen, Texas</b>											
2	<b>Capital Improvement Projects</b>											
3	<b>Fund Balance Summary</b>											
5			<b>Actuals</b>	<b>Adjusted</b>	<b>Estimated</b>	<b>Dept</b>	<b>City Manager</b>	<b>Four Year Plan</b>				
6			<b>FY 22-23</b>	<b>Budget</b>	<b>FY 23-24</b>	<b>Request</b>	<b>Recomm</b>	<b>FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>
9	<b>BEGINNING FUND BALANCE</b>		\$ 9,275,469	\$ 9,445,295	\$ 9,445,295	\$ 5,559,275	\$ 5,559,275	\$ 1,585,326	\$ (14,784,919)	\$ (21,720,205)	\$ (19,059,542)	
10	<b>Revenues</b>											
11	Morris Hike and Bike (Exp Row 86)		\$ -	\$ 815,276	\$ -	\$ 815,276	\$ 815,276	\$ -	\$ -	\$ -	\$ -	\$ -
12	State Reimbursement - Vision Zero - (Exp Row 49)		-	120,000	120,000	-	-	-	-	-	-	-
13	Hidalgo County Matching Grant (Exp Row 78)		250,000	-	-	-	-	-	-	-	-	-
14	Interest Earned		355,964	175,275	444,018	-	386,920	383,036	359,713	349,713	339,713	-
15	Recovery Prior Year Exp / Other		93,260	-	-	-	-	-	-	-	-	-
16	<b>Total Revenues</b>		<b>\$ 699,223</b>	<b>\$ 1,110,551</b>	<b>\$ 564,018</b>	<b>\$ 815,276</b>	<b>\$ 1,202,196</b>	<b>\$ 383,036</b>	<b>\$ 359,713</b>	<b>\$ 349,713</b>	<b>\$ 339,713</b>	
18	<b>Operating Transfers-In</b>											
19	General Fund: from Gas Royalties Received		\$ 240,263	\$ 247,587	\$ 247,587	\$ 250,000	\$ 250,000	\$ 252,500	\$ 255,025	\$ 257,575	\$ 260,151	
20	General Fund: Sales Tax-Insight		4,434,335	4,171,040	4,171,040	4,254,461	4,254,461	4,297,006	4,339,976	4,383,375	4,427,209	
21	General Fund: Morris Park		36,778	-	-	-	-	-	-	-	-	
22	General Fund: IMAS HVAC /Bicentennial Noise Wall Repairs Projects (Exp Row 60 & 83)		251,000	-	-	-	-	-	-	-	-	
23	General Fund: Animal Intake Facility (Exp Row 36)		-	820,000	820,000	2,600,000	2,600,000	-	-	-	-	
24	General Fund: Fire Station #4 Land Acquisition (Exp Row 26)		-	400,000	400,000	-	-	-	-	-	-	
25	Infrastructure & Improvement Fund - Morris Park (Exp Row 87)		877,000	-	-	-	-	-	-	-	-	
26	<b>Total Transfers-In</b>		<b>\$ 5,839,376</b>	<b>\$ 5,638,627</b>	<b>\$ 5,638,627</b>	<b>\$ 7,104,461</b>	<b>\$ 7,104,461</b>	<b>\$ 4,549,506</b>	<b>\$ 4,595,001</b>	<b>\$ 4,640,950</b>	<b>\$ 4,687,360</b>	
28	<b>Total Revenues and Transfers-In</b>		<b>\$ 6,538,599</b>	<b>\$ 6,749,178</b>	<b>\$ 6,202,645</b>	<b>\$ 7,919,737</b>	<b>\$ 8,306,657</b>	<b>\$ 4,932,542</b>	<b>\$ 4,954,714</b>	<b>\$ 4,990,663</b>	<b>\$ 5,027,073</b>	
30	<b>TOTAL RESOURCES</b>		<b>\$ 15,814,068</b>	<b>\$ 16,194,473</b>	<b>\$ 15,647,940</b>	<b>\$ 13,479,012</b>	<b>\$ 13,865,932</b>	<b>\$ 6,517,868</b>	<b>\$ (9,830,205)</b>	<b>\$ (16,729,542)</b>	<b>\$ (14,032,469)</b>	
32	<b>APPROPRIATIONS</b>											
33	<b>Expenditures</b>											
34	General Government		\$ 1,050,703	\$ 1,029,344	\$ 721,195	\$ 600,204	\$ 600,204	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	
35	Public Safety		1,210,924	2,646,888	2,322,980	18,449,643	4,423,643	11,057,787	670,000	670,000	4,823,180	
36	Highways, Streets and Drainage		2,417,277	6,727,787	3,792,621	7,098,610	4,348,610	9,475,000	10,450,000	950,000	950,000	
37	Culture and Recreation		1,527,494	5,417,369	3,089,416	3,491,149	2,908,149	370,000	370,000	310,000	310,000	
38	Champion Lakes Golf Course		-	-	-	250,000	-	-	-	-	-	
39	Health & Welfare		45,375	162,454	162,453	-	-	-	-	-	-	
40	<b>Total Expenditures (Detailed Schedule Attached)</b>		<b>\$ 6,251,773</b>	<b>\$ 15,983,842</b>	<b>\$ 10,088,665</b>	<b>\$ 29,889,606</b>	<b>\$ 12,280,606</b>	<b>\$ 21,302,787</b>	<b>\$ 11,890,000</b>	<b>\$ 2,330,000</b>	<b>\$ 6,483,180</b>	
42	<b>Other Financing Sources (Uses):</b>											
43	Transfer to Parks Facility Construction Fund		117,000	-	-	-	-	-	-	-	-	
44	<b>Total Other Sources</b>		<b>\$ 117,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
46	<b>Total Expenditures and Other Sources</b>		<b>\$ 6,368,773</b>	<b>\$ 15,983,842</b>	<b>\$ 10,088,665</b>	<b>\$ 29,889,606</b>	<b>\$ 12,280,606</b>	<b>\$ 21,302,787</b>	<b>\$ 11,890,000</b>	<b>\$ 2,330,000</b>	<b>\$ 6,483,180</b>	
50	<b>ENDING FUND BALANCE</b>		<b>\$ 9,445,295</b>	<b>\$ 210,631</b>	<b>\$ 5,559,275</b>	<b>\$ (16,410,594)</b>	<b>\$ 1,585,326</b>	<b>\$ (14,784,919)</b>	<b>\$ (21,720,205)</b>	<b>\$ (19,059,542)</b>	<b>\$ (20,515,649)</b>	

	A	B	C	D	E	F	H	J	K	L	N	O	P	Q
1	City of McAllen - Capital Improvement Fund													
2					Priority	Actuals	Adjusted	Estimated	Dept	City Manager	Four Year Plan			
3					No.	FY 22-23	Budget	FY 23-24	Request	Recomm	FY 25-26	FY 26-27	FY 27-28	FY 28-29
4	Expenditures	Project	Description											
5	Status													
6														
7	<b>General Government Improvements</b>													
8	City Fiber	RECURRING	Continue to standardize our fiber practices to better utilize our fiber assets, while continuing to connect autonomous city Facilities and intersections.		\$ 188,073	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
9	City Hall Front Canopy Upgrades	COMPLETE	Provide facelift to front canopy and walkway lighting at City Hall, provide secured entrance to City Hall.		202,804	13,000	5,055	-	-	-	-	-	-	-
10	Development Monument Sign	COMPLETE	Monument Sign		47,000	-	-	-	-	-	-	-	-	-
11	Downtown Improvements	RECURRING	Various infrastructure and traffic improvements		53,947	200,000	-	200,000	200,000	100,000	100,000	100,000	100,000	100,000
12	Development Center Conference Room Renovation	COMPLETE	Technology upgrades to conference rooms		54,373	-	-	-	-	-	-	-	-	-
13	Finance & Budget Department Remodel	IN PROGRESS	Remodel and reconfiguration of existing workspace to accommodate current growth and operational needs.		-	354,000	354,000	-	-	-	-	-	-	-
14	IT - Equipment	COMPLETE	Blade chassis w/fabric interconnect licenses / file storage replacement / ups replacement for EOC.		184,758	-	-	-	-	-	-	-	-	-
15	Planning - Comprehensive Plan	ROLLOVER	Envision McAllen was adopted in May 2023. Work has continued on the Unified Development Code which is crucial to continue fomenting quality development in McAllen.		319,748	162,344	62,140	100,204	100,204	-	-	-	-	-
16	<b>Total General Government Improvements</b>				<b>\$ 1,050,703</b>	<b>\$ 1,029,344</b>	<b>\$ 721,195</b>	<b>\$ 600,204</b>	<b>\$ 600,204</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>
17														
18	<b>Fire Department</b>													
19	Fire - Aerial Ladder Fire Truck - Shortage	COMPLETE	Aerial ladder Fire Truck (Shortage)		-	235,500	235,500	-	-	-	-	-	-	-
20	Fire - Emergency Operations Technology Refresh	COMPLETE	Emergency Operations Technology Refresh- Project Completed FY 22-23		102,859	-	-	-	-	-	-	-	-	-
21	Fire - EOC Improvements	NEW	Improvements to existing EOC inclusive of pathway improvements, kitchen, offices, storage, common area, expansion of dispatch, replacement of a/c, re-roof, etc. Seeking bond funding	2	-	-	-	2,085,000	-	-	-	-	-	-
22	Fire Department Logistics Warehouse - Rebuild	NEW	The existing building was constructed in 1923. Seeking bond funding	3	-	-	-	5,300,000	-	-	-	-	-	-
23	Fire - Fire Records Management Software	COMPLETE	Installation of video wall to display fire mobile GPS for emergency vehicles as part of the larger "Records Management" software upgrade.		170,120	51,089	33,181	-	-	-	-	-	-	-
24	Fire - Pumper Fire Truck Engine-7 - Shortage	ROLLOVER	Pumper Fire Truck Engine 7 (Shortage). Expected to arrive in 2025.		-	255,000	-	255,000	255,000	-	-	-	-	-
25	Fire Station #2 & #3 Bldg. Imprv	COMPLETE	HVAC Upgrades		39,570	-	-	-	-	-	-	-	-	-
26	Fire Station #4 Land Acquisition (Rev Row 24)	NEW	Fire Station #4 Land Acquisition	1	-	400,000	400,000	-	-	-	-	-	-	-
27	<b>Total Fire Department</b>				<b>\$ 312,549</b>	<b>\$ 941,589</b>	<b>\$ 668,681</b>	<b>\$ 7,640,000</b>	<b>\$ 255,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
28														
29	<b>Police Department</b>													
30	Design/Build Evidence Storage Facility	NEW	Evidence Storage Facility/ Facility needed for the processing and storage of evidence. <b>MOVED TO PD SEIZED FUND</b>	2	-	-	-	450,000	-	-	-	-	-	-
31	Indoor Firearms Training Facility (Design)	NEW	Indoor Firearms Training Facility/ Current Firearms Training Facility in Palmhurst, Texas has reached end-of-life. Design FY 24-25. Followed by construction FY 25-26.	1	-	-	-	848,643	848,643	7,637,787	-	-	-	-
32	Design/Build Southeast Police-Community Center	NEW	Southeast Police-Community Center/ Police service center to service Southeast quadrant of the city of McAllen.	3	-	-	-	-	-	-	-	-	-	4,153,180
33	<b>Total Police Department</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,298,643</b>	<b>\$ 848,643</b>	<b>\$ 7,637,787</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,153,180</b>
34														
35	<b>Animal Care Department</b>													
36	Animal Intake Facility (Rev Row 23)	NEW	Project to design approximately 12,000 sq. ft. of new animal shelter space. 1500 sq. ft. of dedicated administrative offices, 7500 sq. ft. of combined interior and exterior animal housing, animal support areas both indoors and outdoors totaling over a proposed 3500 sq. ft.	1	-	820,000	820,000	5,500,000	2,750,000	2,750,000	-	-	-	-
37	<b>Total Animal Care Department</b>				<b>\$ -</b>	<b>\$ 820,000</b>	<b>\$ 820,000</b>	<b>\$ 5,500,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	A	B	C	D	E	F	H	J	K	L	N	O	P	Q				
1	City of McAllen - Capital Improvement Fund																	
2											Adjusted		City Manager		Four Year Plan			
3											Dept	City Manager						
4	Expenditures	Project Status	Description	Priority No.	Actuals FY 22-23	Budget FY 23-24	Estimated FY 23-24	Request FY 24-25	Request FY 24-25	Request FY 24-25	Recomm FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29			
39	<b>Traffic Department</b>																	
40	Downtown Signal Improvement	ROLLOVER	Replacement of signal heads, poles, upgrades. Total of 10 signals in the downtown area being replaced along Main Street.		30,730	217,000	176,000	41,000			-	-	-	-	-			
41	Loop Cutting Project By Corridors	RECURRING	Maintenance for loop detection systems at all City of McAllen intersections for new signals, existing signals, and replacement of faulty detection systems at any signals reported through the 311 App		117,891	120,000	120,000	120,000			120,000	120,000	120,000	120,000	120,000			
42	McAllen Shines - Parking Lot Maintenance	NEW	Funds allocated for maintenance of existing parking lots at all City of McAllen buildings	4	-	-	-	200,000			-	-	-	-	-			
43	Pavement Markings	RECURRING	Maintenance of pavement markings along major corridors throughout City of McAllen as well as special projects to bring more visibility at locations that are unsafe.		120,013	120,000	120,000	200,000			200,000	200,000	200,000	200,000	200,000			
44	Roadway Safety Improvements	RECURRING	Improvements at intersections that have been flagged through the signal timing study as intersections that need right turn or left turn improvements. Additionally major intersections in residential areas where residents have safety concerns and the data shown need for safety improvements to protect pedestrians or vulnerable road users.		97,010	200,000	190,000	200,000			200,000	200,000	200,000	200,000	200,000			
45	Traffic Building Renovation	NEW	Construction for renovate existing building to account for additional personnel and expanded operations.		46,131	-	-	2,625,000			-	-	-	-	-			
46	Traffic Operation - Equipment	ROLLOVER	New generator for Traffic Operations Facility.		-	-	-	125,000			-	-	-	-	-			
47	Traffic Sign Upgrades	RECURRING	Funds allocated for the purchase of signs materials for signs that do not meet reflectivity requirements based on State standards and guidelines		49,445	50,000	50,000	50,000			50,000	50,000	50,000	50,000	50,000			
48	Traffic Signal Installation	NEW	Funds allocated for improvement of signals or new signal construction as a result of new roadway construction or improvements needed based on traffic engineering studies.	3	437,156	-	-	450,000			-	100,000	100,000	100,000	100,000			
49	Vision Zero (Rev-Row 12)	COMPLETE	Will enhance the City's network by identifying areas of concern along with conclusions on how to improve safety in those areas. Project kicked off in November 2023 after award and project was completed in September 2024.		-	178,299	178,299	-			-	-	-	-	-			
50	<b>Total Traffic Department</b>				<b>\$ 898,375</b>	<b>\$ 885,299</b>	<b>\$ 834,299</b>	<b>\$ 4,011,000</b>	<b>\$ 570,000</b>	<b>\$ 670,000</b>	<b>\$ 670,000</b>	<b>\$ 670,000</b>	<b>\$ 670,000</b>	<b>\$ 670,000</b>				
51																		
52	<b>Total Public Safety</b>				<b>\$ 1,210,924</b>	<b>\$ 2,646,888</b>	<b>\$ 2,322,980</b>	<b>\$ 18,449,643</b>	<b>\$ 4,423,643</b>	<b>\$ 11,057,787</b>	<b>\$ 670,000</b>	<b>\$ 670,000</b>	<b>\$ 670,000</b>	<b>\$ 4,823,180</b>				
53																		
54	<b>Highways and Streets</b>																	
55	2nd Street Extension With Roundabout at Wisconsin Ave.	NEW	Roadway paving and drainage improvements to extend 2nd Street from The McAllen Lateral Drainage Ditch ( North of Wisconsin Avenue) to Trenton Road. Proposed construction includes development of a 3 lane with shoulders, urban roadway within 80-feet of right of way along a length of approximately 0.75 mile. <b>MOVED TO TRAFFIC/ DRAINAGE BOND</b>	5	-	-	-	250,000			-	650,000	-	-	-			
56	17 1/2 from 29th Street to Ware Road	ROLLOVER	Request for PS&E and ROW as part of an interlocal agreement with Hidalgo County Pct. 4. Project will add paving and drainage improvements to realign 17 1/2 road From 29th Street to 29th Street. Proposed construction includes development of a 5 lane, urban roadway within 100-feet of right of way. Interlocal with Hidalgo County.		304,019	235,000	-	235,000			235,000	-	-	-	-			

	A	B	C	D	E	F	H	J	K	L	N	O	P	Q
1	City of McAllen - Capital Improvement Fund													
2						Adjusted			Dept	City Manager	Four Year Plan			
3		Project		Priority	Actuals	Budget	Estimated	Request	Recomm					
4	Expenditures	Status	Description	No.	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25		FY 25-26	FY 26-27	FY 27-28	FY 28-29
57	33rd Street Extension From Oxford Avenue to Auburn Avenue	ROLLOVER	Roadway paving and drainage improvements to extend 33rd Street from Oxford Avenue to Auburn Avenue. Proposed construction includes development of a 3 lane with shoulders, urban roadway within 80-feet of right of way along a length of approximately 0.75 mile.		292,061	681,750	397,868	190,247	190,247		7,000,000	-	-	-
58	33rd Street - Right of Way	ROLLOVER	Purchase ROW for the construction of 33rd Street.		-	500,000	52,000	765,000	765,000		-	-	-	-
59	Asphalt Crack Sealing	RECURRING	Asphalt crack sealing performed as part of the annual pavement preservation program.		249,850	250,000	250,000	250,000	250,000		-	-	-	-
60	Bicentennial Noise Wall Repairs Project	COMPLETE	Bicentennial Noise Wall Repairs Project		-	-	190,079	-	-		-	-	-	-
61	Engineering - Storage Building	IN PROGRESS	Construction of two 1,250-square foot storage buildings. Engineering is participating with costs for one structure.		91,130	68,870	68,870	-	-		-	-	-	-
62	FM2220 (Ware Rd.) - Monte Cristo Rd. to SH107 Median	ROLLOVER	Cost participation for construction landscaped median. AFA with TXDOT. Pending AFA from TXDOT		-	1,950,000	1,950,000	1,950,000	-		-	-	-	-
63	Lark Avenue (4 Mile) Widening - Taylor Road to 29th Street	NEW	Roadway paving and drainage improvements to widen existing Lark Avenue from Taylor Road to 29th Street. Proposed construction includes development of a 4 lane, curb and gutter urban roadway with dedicated turn lanes at intersections, storm management system and Sidewalks.	2	-	-	-	275,000	-		875,000	9,500,000	-	-
64	Street Lights	RECURRING	Funds designated for installation of new street lights in areas that do not meet spacing requirements. Old Neighborhoods and arterial roadways as priority request.		-	600,000	400,000	600,000	600,000		600,000	600,000	600,000	600,000
65	Subdivision Paving	RECURRING	Proposed funding to assist Developers with City participation with paving improvements along major roadways.		350,296	350,000	350,000	350,000	350,000		350,000	350,000	350,000	350,000
66	Taylor Road - 2 Mile to 4 Mile - Design	ROLLOVER	Roadway paving and drainage improvements to widen existing from 4 Mile to 2 Mile. Proposed construction includes development of a 4 lane, urban roadway within 80-feet of right-of-way along a length of approximately one mile. Request additional money for right of way acquisition.		130,980	2,092,167	133,804	1,958,363	1,958,363		-	-	-	-
67	<b>Total Streets</b>				<b>\$ 1,418,335</b>	<b>\$ 6,727,787</b>	<b>\$ 3,792,621</b>	<b>\$ 6,823,610</b>	<b>\$ 4,348,610</b>	<b>\$ 9,475,000</b>	<b>\$ 10,450,000</b>	<b>\$ 950,000</b>	<b>\$ 950,000</b>	
68	<b>Drainage</b>													
69	Highland Ave (Main-12th) Drainage Improvement	NEW	New storm sewer system to address drainage along Highland avenue between Main Street and 12th Street.	6	-	-	-	275,000	-		-	-	-	-
70	Stewart and 107 Drainage	COMPLETE	Drainage project participation with HCDD#1		998,942	-	-	-	-		-	-	-	-
71														
72	<b>Total Drainage</b>				<b>\$ 998,942</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
73														
74	<b>Total Highways &amp; Streets and Drainage</b>				<b>\$ 2,417,277</b>	<b>\$ 6,727,787</b>	<b>\$ 3,792,621</b>	<b>\$ 7,098,610</b>	<b>\$ 4,348,610</b>	<b>\$ 9,475,000</b>	<b>\$ 10,450,000</b>	<b>\$ 950,000</b>	<b>\$ 950,000</b>	
75														
76	<b>Culture and Recreation Improvements</b>													
77	Adaptive Playground - Baseball Field (Amenities)	COMPLETE	Completed FY 21-22		272	-	-	-	-		-	-	-	-
78	Adaptive Playground - Los Encinos (Rev Row 13)	COMPLETE	Complete - Installation of inclusive playground		221,315	-	-	-	-		-	-	-	-
79	Assorted Parks Amenities	RECURRING	Annual park amenities are replaced due to deterioration and vandalism. Amenities include grills, tables, trashcans, fountains, trail and park equipment as well as repairs to playground structures.		181,503	200,000	199,127	200,000	200,000		200,000	200,000	200,000	200,000
80	Firestation 6 Trail	NEW	Construct a walking trail and added amenities to the open area West of Firestation 6. Amenities include solar lighting, BBQ Pavilion, water fountain and seat wall.	5	-	-	-	64,000	64,000		-	-	-	-
81	Horticulture Improvements	RECURRING	Funds used for continued maintenance, addition, and replacement of landscaping and horticulture for parks, city buildings, and medians. War memorial landscaping is also supported by this project as well as yearly tree plantings. This fund also supports irrigation replacements to maintain landscape.		85,740	110,000	110,000	110,000	110,000		110,000	110,000	110,000	110,000



	A	B	C	D	E	F	H	J	K	L	N	O	P	Q
1	City of McAllen - Capital Improvement Fund													
2						Adjusted			Dept	City Manager	Four Year Plan			
3		Project		Priority	Actuals	Budget	Estimated	Request	Recomm					
4	Expenditures	Status	Description	No.	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25		FY 25-26	FY 26-27	FY 27-28	FY 28-29
82	Hike & Bike Trail Amenities	IN PROGRESS	Add amenities to South 2nd Street trail. Addition of benches, water fountains, shade structures, and an art wall at 2nd and Business seating node. Pending Landscape Beds and Irrigation.		33,421	116,579	116,579	-	-		-	-	-	-
83	IMAS HVAC Project (Rev Row 22)	COMPLETE	Replacement of three roof top units for IMAS. Two 10 ton units and one 12.5 ton unit.		-	83,868	83,868	-	-		-	-	-	-
84	Library - A/C Replacement - Server Room	IN PROGRESS	Replacing the outdoor A/C compressor unit that services the main library's data center room.		-	47,000	46,325	-	-		-	-	-	-
85	Morris Hike and Bike (Rev - Row 11)	ROLLOVER	Continue construction of trail from Bicentennial to 2nd Street. The trail will then connect to TAP grant approved by the MPO.		321,995	2,836,405	700,000	2,474,149	2,474,149		-	-	-	-
86	Morris Park : Phase 2/3 (Rev - Row 25)	IN PROGRESS	Add amenities to Morris Park: benches, tables, shade structures, walking trail, field lights.		432,549	1,810,557	1,810,557	-	-		-	-	-	-
87	Municipal Playground Improvements	NEW	Replace and improve 5-12 year old playground and include two new inclusive elements to the area. Current playground is from 2002.	8	-	-	-	98,000	-		-	-	-	-
88	MYBC Pond Erosion Repair	NEW	Erosion repair to the East pond - Approximately 230 linear feet along the North edge of the South pond parallel to the walking trail. Erosion repair to the South pond - Approximately 360 linear feet along the North edge of the South pond parallel to the walking trail.	1	-	-	-	295,000	-		-	-	-	-
89	Parking Lot Repair Package	NEW	Improve existing parking lots to attract park use through repairs, asphalt patches, overlays, seal coats and restriping parking lines: Hackberry Park, Suarez, Los Encinos, Bill Schupp, Daffodil Disc Golf, and various Hike and Bike Trail parking nodes.	9	-	-	-	60,000	60,000		60,000	60,000	-	-
90	Oval Park - Convention Center and Quinta Parking	NEW	Parking lot improvements to Convention Center and Quinta Mazatlan.		94,437	190,000	-	190,000	-		-	-	-	-
91	Westside Park Improvements	COMPLETE	Replacement of large playground. Additional funds for trail repairs and sidewalk addition.		120,532	22,960	22,960	-	-		-	-	-	-
92	Youth Baseball Complex Additional Parking	COMPLETE	Complete. Parking lot expansion.		35,729	-	-	-	-		-	-	-	-
93	<b>Total Culture &amp; Recreation Improvements</b>					<b>\$ 1,527,494</b>	<b>\$ 5,417,369</b>	<b>\$ 3,089,416</b>	<b>\$ 3,491,149</b>	<b>\$ 2,908,149</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 310,000</b>	<b>\$ 310,000</b>
94														
95	<b>Champion Lakes Golf Course</b>													
96	Construction of Artificial Practice Chipping/Putting Green	NEW	The construction of a 10,000 square feet, artificial practice putting/chipping green to help accommodate Junior Golf Programs, more patrons, reduce maintenance costs and continue presenting quality facilities.	1	-	-	-	200,000	-		-	-	-	-
97	Reconstruction of Starter's House	NEW	Reconstruction and updates inclusive of electricity and internet connectivity to improve efficiencies and services for the increased play seen during the past 4 years.	2	-	-	-	50,000	-		-	-	-	-
98	<b>Total Champion Lakes Golf Course</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
99														
100	<b>Health &amp; Welfare</b>													
101	Env. Health - Aerial Bucket Truck	COMPLETE	Aerial Bucket Truck		-	162,454	162,453	-	-		-	-	-	-
102	Env. Health - Tractor Mowing	COMPLETE	Tractor Mowing		45,375	-	-	-	-		-	-	-	-
103	<b>Total Health &amp; Welfare</b>					<b>\$ 45,375</b>	<b>\$ 162,454</b>	<b>\$ 162,453</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
104														
105	<b>TOTALS</b>					<b>\$ 6,251,773</b>	<b>\$ 15,983,842</b>	<b>\$ 10,088,665</b>	<b>\$ 29,889,606</b>	<b>\$ 12,280,606</b>	<b>\$ 21,302,787</b>	<b>\$ 11,890,000</b>	<b>\$ 2,330,000</b>	<b>\$ 6,483,180</b>



# City of McAllen, Texas

## Capital Improvement Project Fund

### List of Capital Projects

**City Manager  
Recomm  
FY 24-25**

**Total Resources \$ 13,865,932**

**Expenditures:**

1	17 1/2 from 29th Street to Ware Road	235,000
2	33rd Street - ROW	765,000
3	33rd Street Extension From Oxford Ave. to Auburn Ave.	190,247
4	Animal Intake Facility	2,750,000
5	Asphalt Crack Sealing	250,000
6	Assorted Parks Amenities	200,000
7	City Fiber	300,000
8	Downtown Improvements	200,000
9	Fire - Pumper Fire Truck Engine-7 - Shortage	255,000
10	Firestation 6 Trail	64,000
11	Horticulture Improvements	110,000
12	Indoor Firearms Training Facility (Design)	848,643
13	Loop Cutting Project By Corridors	120,000
14	Morris Hike and Bike	2,474,149
15	Parking Lot Repair Package	60,000
16	Pavement Markings	200,000
17	Planning - Comprehensive Plan	100,204
18	Roadway Safety Improvements	200,000
19	Street Lights	600,000
20	Subdivision Paving	350,000
21	Taylor Road - 2 Mile to 4 Mile	1,958,363
22	Traffic Sign Upgrades	50,000

**Total Expenditures \$ 12,280,606**

**Ending Balance FY 24-25 \$ 1,585,326**

	A	B	C	D	E	F	G	I	J	K	L
1	<b>City of McAllen, Texas</b>										
2	<b>Development Corporation of McAllen, Inc.</b>										
3	<b>Fund Balance Summary</b>										
4		<b>Actuals</b>	<b>Original Budget</b>	<b>Adjusted Budget</b>	<b>Estimated</b>	<b>Dept. Request</b>	<b>City Manager Recomm</b>	<b>Four Year Plan</b>			
5		<b>FY 22-23</b>	<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>
7	<b>BEGINNING FUND BALANCE</b>	\$ 23,617,133	\$ 19,592,276	\$ 23,234,380	\$ 23,234,380	\$ 25,609,115	\$ 25,609,115	\$ 16,087,922	\$ 20,713,068	\$ 18,899,608	\$ 27,149,469
8	<b>Revenues</b>										
9	<b>1/2CENT SALES TAX COLLECTIONS</b>	\$ 21,920,390	\$ 22,030,657	\$ 22,590,294	\$ 22,590,294	\$ 23,042,100	\$ 23,042,100	23,272,521	23,505,246	23,740,299	23,977,702
10	Insight	1,478,112	1,556,233	1,390,347	1,390,347	1,418,154	1,418,154	1,432,335	1,446,659	1,461,125	1,475,737
11	Christmas in the Park (Exp-Row 61)	15,190	-	-	11,142	-	-	-	-	-	-
12	Federal Grants / EDA (Business Industrial Park) (Exp-Row 84)	161,587	-	1,500,000	1,500,000	-	-	-	-	-	-
13	Developer Contribution (Business Industrial Park) (Exp-Row 84)	-	-	2,030,000	2,030,000	-	-	-	-	-	-
14	Hackberry Building Lease Reimbursement (Exp-Row 24)	4,500	-	-	-	-	-	-	-	-	-
15	Quince Avenue at N. 27th St Drainage (75% FEMA, 25% City) (Exp-Row 49)	582,727	63,014	63,014	683,905	-	-	-	-	-	-
16	Investment Earnings	984,094	-	-	1,243,637	-	848,625	861,241	813,229	788,229	763,229
17	Miscellaneous / Recovery Prior Year Exp	(100)	-	-	29,292	-	-	-	-	-	-
18	Other financing sources / SBITA issuance (Exp-Row 90)	116,433	-	-	-	-	-	-	-	-	-
19	<b>Total Revenues</b>	25,262,932	23,649,904	27,573,655	29,478,617	24,460,254	25,308,879	25,566,097	25,765,134	25,989,653	26,216,667
20											
21	<b>Other Financing Sources:</b>										
22	Transfer In - Anzalduas Bridge (Anzalduas Cargo Design Reimbursement)	-	-	-	-	-	-	5,687,841	-	-	-
23											
24	<b>Total Revenues and Other Sources</b>	\$ 25,262,932	\$ 23,649,904	\$ 27,573,655	\$ 29,478,617	\$ 24,460,254	\$ 25,308,879	\$ 31,253,938	\$ 25,765,134	\$ 25,989,653	\$ 26,216,667
25											
26	<b>TOTAL RESOURCES:</b>	\$ 48,880,065	\$ 43,242,180	\$ 50,808,035	\$ 52,712,997	\$ 50,069,369	\$ 50,917,994	\$ 47,341,860	\$ 46,478,202	\$ 44,889,261	\$ 53,366,136
27											
28	<b>APPROPRIATIONS</b>										
29	Agencies	\$ 3,356,450	\$ 3,682,264	\$ 3,682,264	\$ 3,682,264	\$ 4,429,500	4,254,764	\$ 3,182,264	\$ 3,182,264	\$ 3,182,264	\$ 3,182,264
30	Business District Improvements	7,483,686	11,633,007	12,564,730	9,142,952	11,276,847	12,276,847	8,604,622	8,754,622	9,124,419	5,752,948
32	Street and Drainage Improvements	4,383,486	8,385,048	8,385,048	4,549,033	9,839,154	3,298,154	9,195,916	11,488,868	1,291,906	250,000
33	Recreation / Community Centers Impv & Entertainment	1,255,035	543,800	827,911	461,599	838,201	488,201	340,000	340,000	340,000	340,000
34	Other	3,084,573	8,269,648	12,593,022	6,550,302	9,189,019	9,513,408	849,000	849,000	849,000	849,000
35	<b>Total Expenditures ( Detailed Schedule Attached)</b>	19,563,230	32,513,767	38,052,975	24,386,150	35,572,721	29,831,374	22,171,802	24,614,754	14,787,589	10,374,212
36	<b>Other Financing Sources (Uses):</b>										
37	Transfer to General Fund	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
38	Transfer to Sales Tax Debt Fund	205,670	300,000	300,000	300,000	300,000	300,000	-	-	-	-
39	Transfer to McAllen Express Fund and Transit Fund	1,627,045	1,750,174	1,750,174	1,710,140	2,068,698	2,068,698	1,736,673	1,736,673	1,713,776	2,068,698
40	Transfer to Quinta Mazatlán - CUE	-	-	-	-	1,500,000	1,500,000	1,500,000	-	-	-
41	Transfer to Local Govt. Co. Debt Service Fund	600,584	909,175	909,175	458,592	907,587	460,000	910,317	907,167	908,427	910,685
43	Transfer to McAllen Marketing Fund	49,000	49,000	49,000	49,000	100,000	100,000	110,000	120,000	130,000	130,000
44	Transfer to Drainage Fee Fund (McAllen Lateral Channel Improvements)	-	-	-	-	-	370,000	-	-	-	-
45	Transfer to Infrastructure & Improvement Fund	3,273,600	-	-	-	-	-	-	-	-	-
46	Transfer to Risk Management Fund	66,556	-	-	-	-	-	-	-	-	-
47	Debt Service - SBITA	60,000	-	-	-	-	-	-	-	-	-
48	<b>Total Other Sources (Detailed Schedule Attached)</b>	6,082,455	3,208,349	3,208,349	2,717,732	5,076,285	4,998,698	4,456,990	2,963,840	2,952,203	3,309,383
49											
50	<b>Total Expenditures and Other Sources</b>	\$ 25,645,684	\$ 35,722,116	\$ 41,261,324	\$ 27,103,882	\$ 40,649,006	\$ 34,830,072	\$ 26,628,792	\$ 27,578,594	\$ 17,739,792	\$ 13,683,595
51											
52	Revenues over / (under) Expenditures	(382,752)	(12,072,212)	(13,687,669)	2,374,735	(16,188,752)	(9,521,193)	4,625,146	(1,813,460)	8,249,861	12,533,072
53	Other items affecting Working Capital	-	1,677,370	1,677,370	-	-	-	-	-	-	-
54											
55	<b>ENDING FUND BALANCE:</b>	\$ 23,234,380	\$ 5,842,694	\$ 7,869,341	\$ 25,609,115	\$ 9,420,363	\$ 16,087,922	\$ 20,713,068	\$ 18,899,608	\$ 27,149,469	\$ 39,682,541

	A	B	C	D	E	F	G	H	J	K	L	N	O	P	Q
1	City of McAllen - Development Corporation of McAllen, Inc.														
2		Project		Priority	Actuals	Original	Adjusted	Estimated	Dept.	City Manager	Four Year Plan				
3	Expenditures	Status	Description / Status	No.	FY 22-23	Budget	Budget	FY 23-24	FY 24-25	Request	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
5															
6	<b>Agencies</b>														
7	After-School Learning Centers	AGENCY	Interlocal agreement (Boys & Girls Club)		\$ 330,000	\$ 389,639	\$ 389,639	\$ 389,639	\$ 425,800	\$ 389,639	\$ 389,639	\$ 389,639	\$ 389,639	\$ 389,639	\$ 389,639
8	Affordable Homes	AGENCY	Outside agency		133,953	147,625	147,625	147,625	181,200	147,625	147,625	147,625	147,625	147,625	147,625
9	Christian's Manor	AGENCY	Outside agency		-	-	-	-	125,000	170,000	-	-	-	-	-
10	Comfort House	AGENCY	Outside agency		115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
11	Health Clinic Facility- El Milagro	AGENCY	Outside agency		280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000
12	LiftFund	AGENCY	Local Business Loans - Outside Agency		189,816	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
13	McAllen Economic Development Corp (MEDC)	AGENCY	Outside agency		1,010,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
14	STC - Center for Advanced Training & Apprentice	AGENCY	Outside agency		301,663	450,000	450,000	450,000	500,000	450,000	450,000	450,000	450,000	450,000	450,000
15	STC - Nursing and Allied Health	AGENCY	Outside agency		496,018	500,000	500,000	500,000	500,000	500,000	-	-	-	-	-
16	STC - Performing Arts Center	N/A	Contribution for renovations of Cooper Center of Performing Arts		-	-	-	-	402,500	402,500	-	-	-	-	-
17	VIDA	AGENCY	Outside agency		500,000	500,000	500,000	500,000	600,000	500,000	500,000	500,000	500,000	500,000	500,000
18	<b>Total Skill Job Training &amp; Learning Centers</b>				<b>\$ 3,356,450</b>	<b>\$ 3,682,264</b>	<b>\$ 3,682,264</b>	<b>\$ 3,682,264</b>	<b>\$ 4,429,500</b>	<b>\$ 4,254,764</b>	<b>\$ 3,182,264</b>	<b>\$ 3,182,264</b>	<b>\$ 3,182,264</b>	<b>\$ 3,182,264</b>	<b>\$ 3,182,264</b>
19															
20	<b>Business District Improvements</b>														
21	Business Development & Recruitment	RECURRING	Business Development, recruitment, promotion, travel expenses, printing and advertising.		215,133	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
22	Downtown Refresh	RECURRING	Downtown Refresh / Matching Grant Program		150,672	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
23	Involuntary Demolitions	RECURRING	The Health & Code Enforcement Department is presenting substandard, vacant structures throughout City of McAllen to the Building Board of Adjustments with staff recommendation to uphold order for involuntary demolition of structures that pose threat to public health and safety.		86,509	150,000	150,000	100,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
24	Lease Agreement - Hackberry (Rev-Row 14)	N/A	Rental & Contractual		9,000	36,000	36,000	-	-	-	-	-	-	-	-
25	Matching Grant program - Neighborhood	RECURRING	Neighborhood Associations		5,000	25,000	25,000	5,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
26	Matching Commercial Grant program	RECURRING	Business 83, 10th St. & 23rd St.		-	25,000	25,000	3,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
27	Priority Corridor Revitalization	RECURRING	Matching revitalization grant intended to improve exterior appearance of commercial establishment		208,009	200,000	200,000	200,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
28	Project Imagine Tomorrow	RECURRING	1.) Incentives for New Construction on Single Family and Duplex-Fourplex Empty Lots throughout City of McAllen. 2.) Incentives for Demolition/Rehabilitation/Upgrade Cost of Substandard, Vacant Homes 3.) Incentives for Renovation of and Homes built 50 + years ago throughout the City of McAllen.		101,281	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
29	Potential Investments	N/A	Potential Investments		-	750,000	-	-	750,000	750,000	750,000	750,000	750,000	750,000	750,000
30	Retail - Buxton	RECURRING	Contract will be made on 3 installments payments.		-	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
31	Tres Lagos -Developers Reimbursement	ROLLOVER	Developer's participation		-	37,385	115,476	58,261	60,000	60,000	-	-	-	-	-
32	UTRGV Medical School	N/A	UTRGV Medical School		1,000,000	1,000,000	1,000,000	1,000,000	-	1,000,000	-	-	-	-	-
33	<b>380 AGREEMENTS</b>														
34	380 Agreements for Business and Industrial Incentives		380 Agreements for Business and Industrial Incentives		5,708,082	8,448,622	10,052,254	6,815,691	9,005,847	9,005,847	6,393,622	6,543,622	6,913,419	3,541,948	
35	<b>Total Business District Improvements</b>				<b>\$ 7,483,686</b>	<b>\$ 11,633,007</b>	<b>\$ 12,564,730</b>	<b>\$ 9,142,952</b>	<b>\$ 11,276,847</b>	<b>\$ 12,276,847</b>	<b>\$ 8,604,622</b>	<b>\$ 8,754,622</b>	<b>\$ 9,124,419</b>	<b>\$ 5,752,948</b>	
40															

	A	B	C	D	E	F	G	H	J	K	L	N	O	P	Q
1	City of McAllen - Development Corporation of McAllen, Inc.														
2		Project		Priority	Actuals	Original	Adjusted	Estimated	Dept.	City Manager	Four Year Plan				
3	Expenditures	Status	Description / Status	No.	FY 22-23	Budget	Budget	FY 23-24	Request	Recomm	FY 25-26	FY 26-27	FY 27-28	FY 28-29	
41	<b>Streets and Drainage Improvements</b>														
42	Auburn/Trenton Intersection Improvement	COMPLETE			363,912	-	-	-	-	-	-	-	-	-	-
43	Bentsen Road Widening - Buddy Owens to 5 mile.	ROLLOVER	Roadway paving and drainage improvements to widen existing Bentsen Road from FM 676 (5 Mile Line) to Buddy Owens (3 Mile Line). Proposed construction includes development of a 5 lane, urban roadway within 100-feet of right-of-way along a length of approximately 2.0 miles.		161,935	1,205,310	1,205,310	45,000	1,350,000	1,350,000	-	-	-	-	-
44	Bentsen Road Widening - Buddy Owens to 5 mile. ROW	NEW	Additional request for right of way acquisition. Increase for Geotech services and traffic study.	1	-	-	-	-	900,000	900,000	850,000	-	-	-	-
45	Daffodil - Taylor Rd to Ware Rd.	COMPLETE	Roadway paving and drainage improvements to widen existing Daffodil Avenue from Taylor Road to FM 2220 (Ware Road). Proposed construction included development of a 4 lane, urban roadway within 80-feet of right-of-way along a length of approximately one mile. Request additional money for right of way acquisition. Expected to complete in April.		2,174,209	6,066,001	6,066,001	3,448,902	-	-	-	-	-	-	-
46	Dove: 41st Street to Bentsen	COMPLETE	Roadway paving and drainage improvements to complete east/west Dove Avenue corridor from Bentsen Road to 41st Street. Proposed construction includes development for a four lane, urban roadway within 70-feet of right of way along a length of approximately quarter of a mile, including the construction of a bridge class culvert crossing along the Mission/McAllen Lateral and a siphon crossing along the Hidalgo County Irrigation District Number 1 main canal.		-	779,718	779,718	799,718	-	-	-	-	-	-	-
47	McAllen Lateral Channel Improvements (2nd Street Culvert/ Ped Tunnel)	NEW	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. <b>MOVED TO DRAINAGE FEE FUND</b>	3	-	-	-	-	3,700,000	-	-	-	-	-	-
48	Nolana Avenue From 23rd to Ware Rd	NEW	Widening of Nolana Avenue from 4 lanes to 6 lanes with controlled left turn movements. Proposed construction includes development of a 7 lane, urban curb and gutter roadway with medians and sidewalks. Project listed in the STIP. <b>Phase I is funded by the Street Bond Fund.</b>	2	-	-	-	-	1,706,000	-	1,020,000	7,000,000	-	-	-
49	Quince Ave at N. 27th St Drainage Imprv-HMPG (Rev - Row 15)	COMPLETE	This project proposes the construction of new storm sewer infrastructure to reduce the extends of localized flooding during moderate to severe storm events. The project includes installation of new inlets/laterals to efficiently capture surface flows and convey them through a new storm sewer truck line. The proposed system would tie to an existing downstream system completed as a previous HMGF project.		1,683,430	84,019	84,019	5,413	-	-	-	-	-	-	-
50	Freddy Gonzalez Roadway Improvements (Shary to 10th)	NEW	Roadway paving and drainage improvements to extend and widen existing Freddy Gonzalez Road From Shary Road to 10th Street. Proposed construction includes development of a 5 lane, urban roadway within 100-feet of right of way along a length of approximately 3.5 miles. (Seek MPO Funds for Construction)	7	-	-	-	-	280,000	-	785,000	1,800,000	-	-	-
51	Shary Road from SH 107 to 9 Mile	NEW	Request for PS&E participation as part of request from Hidalgo County Pct. 3. ROW will be requested at a later time. Project will add paving and drainage improvements to Shary Road.	4	-	-	-	-	798,154	798,154	585,916	538,868	1,041,906	-	-
52	Sprague Road (Siphon Design)	NEW	Roadway paving and drainage improvements to design siphon.	5	-	-	-	-	185,000	-	1,625,000	-	-	-	-
53	Sprague Extension (Roadway Design)	NEW	Roadway paving and drainage improvements to widen existing Sprague Road from Ware to La Lomita	6	-	-	-	-	375,000	-	3,250,000	-	-	-	-
54	Street Repaving	RECURRING	Project location varies		-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000

	A	B	C	D	E	F	G	H	J	K	L	N	O	P	Q
1	City of McAllen - Development Corporation of McAllen, Inc.														
2		Project		Priority	Actuals	Original	Adjusted	Estimated	Dept.	City Manager	Four Year Plan				
3	Expenditures	Status	Description / Status	No.	FY 22-23	Budget FY 23-24	Budget FY 23-24	FY 23-24	Request FY 24-25	Recomm FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	
55	29th Street Monte Cristo to SH 107(Design )	NEW	North 29th Street establish the roadway corridor	8	-	-	-	-	295,000	-	830,000	1,900,000	-	-	
56															
57			<b>Total Streets &amp; Drainage Improvements</b>		<b>\$ 4,383,486</b>	<b>\$ 8,385,048</b>	<b>\$ 8,385,048</b>	<b>\$ 4,549,033</b>	<b>\$ 9,839,154</b>	<b>\$ 3,298,154</b>	<b>\$ 9,195,916</b>	<b>\$ 11,488,868</b>	<b>\$ 1,291,906</b>	<b>\$ 250,000</b>	
58															
59	<b>Recreation, Community Centers and Entertainment</b>														
60	Christmas in the Park - Entertainment	RECURRING	\$40,000 split between Christmas In The Park logistics (\$25,000) and Entertainment (\$15,000). <b>Consolidated to one account</b>		31,265	15,000	15,000	15,850	15,000	-	-	-	-	-	
61	Christmas in the Park (Rev- Row 11)	RECURRING	\$40,000 split between Christmas In The Park logistics (\$25,000) and Entertainment (\$15,000). <b>Consolidated to one account</b>		24,756	25,000	25,000	23,546	25,000	40,000	40,000	40,000	40,000	40,000	
62	Golf Course - Erosion Control Wall	ROLLOVER	Reconstruction and stabilization of eroded lake banks		303,667	-	239,333	91,132	148,201	148,201	-	-	-	-	
63	Golf Course - Erosion Control Wall - Phase II	NEW	This project will complete Phase II of the Erosion Control Wall at Champion Lakes Golf Course. It is necessary to continue addressing the fast moving erosion at the lake located between holes 3 & 4, ensuring the safety of our patrons and preservation of the fairway/green on hole.		-	-	-	-	500,000	-	-	-	-	-	
64	Golf Course - Expansion of Champion Lakes Parking Lot	COMPLETE	Expansion of parking lot and incidental construction		181,216	125,000	125,000	125,000	-	-	-	-	-	-	
65	Golf Course - Installation of LED Lights at CLGC Driving Range	COMPLETE	This project will remove the current lighting system at the Champion Lakes Golf Course Driving Range and upgrade it to LED lighting. The project will not only provide improved lighting and visibility of the facility and grounds, it will also yield annual savings in electricity and replacement parts costs.		33,815	-	-	-	-	-	-	-	-	-	
66	Golf Course - Upgrades to West Side Golf Cart Bridge	COMPLETE	Main beams and cross bars of the existing Pedestrian/Golf Cart Bridge located on the west side of the Golf Course are in need of replacement or reconstruction. The bridge was installed in 2004 and is used by golfers everyday to cross the Pilot Channel while playing hole no. 7.		130,222	-	44,778	1,299	-	-	-	-	-	-	
67	Library - Main - A/V Equipment	COMPLETE	A/V Equipment Upgrade for Rental Spaces.		229,379	-	-	-	-	-	-	-	-	-	
68	Library - Palm View - Furniture	COMPLETE	Replace library furniture.		103,620	-	-	-	-	-	-	-	-	-	
69	Library Branch - Lark - Furniture	COMPLETE	Replace library furniture.		103,620	-	-	-	-	-	-	-	-	-	
70	Morris Park Improvement Phase II	COMPLETE	Augmentation of trail with seating areas, lighting, landscaping, and irrigation. A donation of \$50,000 has been received for the implementation of an Urban Forest as part of Morris Park improvements.		81,445	-	-	177	-	-	-	-	-	-	
71	Municipal Pool - Filter & Pump Replacement	COMPLETE	Filter replacement was approved FY 21-22. Parts & equipment necessary to proceed with replacement is expected to arrive in September, installation to follow.		32,030	-	-	-	-	-	-	-	-	-	
72	MXLAN Event	RECURRING	MxLAN Event at Convention Center		-	150,000	150,000	150,000	150,000	300,000	300,000	300,000	300,000	300,000	
73	Quinta Mazatlán - Repairs	COMPLETE	Expected to complete.		-	228,800	228,800	54,595	-	-	-	-	-	-	
74			<b>Total Recreation and Community Centers</b>		<b>\$ 1,255,035</b>	<b>\$ 543,800</b>	<b>\$ 827,911</b>	<b>\$ 461,599</b>	<b>\$ 838,201</b>	<b>\$ 488,201</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	
75															
76	<b>Other</b>														
77	Administrative Fee	N/A			500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	
78	Airlines	N/A			307,276	3,500,000	3,500,000	626,389	2,873,611	2,875,000	-	-	-	-	
79	Anzalduas Cargo Design	ROLLOVER	Construction administration services for southbound commercial inspection station construction. Added \$574,188 for commissioning.		659,011	1,550,704	1,550,704	450,000	2,249,081	2,249,081	-	-	-	-	

	A	B	C	D	E	F	G	H	J	K	L	N	O	P	Q
1	City of McAllen - Development Corporation of McAllen, Inc.														
2		Project		Priority	Actuals	Original	Adjusted	Estimated	Dept.	City Manager	Four Year Plan				
3	Expenditures	Status	Description / Status	No.	FY 22-23	Budget FY 23-24	Budget FY 23-24	FY 23-24	Request FY 24-25	Recomm FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	
80	Boeye Phase 0 Project	ROLLOVER	Expenses related to site feasibility study. Only Venue <b>MOVED TO RESERVOIR DEVELOPMENT FUND</b>		405,431	190,944	190,944	286,256	295,000	-	-	-	-	-	
81	Chamber of Economic Development Strategy	ROLLOVER	The McAllen Chamber of Commerce will provide grants to entrepreneurs that wish to set up their business in McAllen by providing them with training on finance, real estate, scaling their business, and commercialization.		-	-	141,500	-	141,500	141,500	-	-	-	-	
82	Children's Bereavement Center	COMPLETE			44,000	-	-	-	-	-	-	-	-	-	
83	City Hall Expansion - Design	ROLLOVER	Design services for City Hall renovations and expansion		30,000	2,050,000	2,050,000	80,000	1,970,000	3,338,000	-	-	-	-	
84	Industrial Park (Rev- Row 12 & 13)	COMPLETE	Cost participation with public infrastructure improvements related to the McAllen South Industrial Park (MSIP): EDA Funded (Grant # 08-79-05610)		257,135	21,667	4,126,214	4,126,214	-	-	-	-	-	-	
85	McAllen Heritage Center	ROLLOVER	Various improvements at Heritage Center		13,535	41,700	60,827	-	60,827	60,827	-	-	-	-	
86	McAllen Heritage Center - Expansion	NEW	Professional architectural & engineering services for annex expansion		25,000	75,000	75,000	75,000	750,000	-	-	-	-	-	
87	Operating Expenses	N/A	Operating Expenses		3,030	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	
88	Professional Services	N/A	Consulting Fees		312,785	300,000	358,200	358,200	300,000	300,000	300,000	300,000	300,000	300,000	
89	Press Box	COMPLETE	Press Box		201,199	-	-	-	-	-	-	-	-	-	
90	SBITA (Rev- Row 18)	N/A	Subscription Based IT Arrangements - GASB		116,433	-	-	-	-	-	-	-	-	-	
91	Storage - All Other Departments	N/A	Storage - All Other Departments		41,739	32,633	32,633	41,243	42,000	42,000	42,000	42,000	42,000	42,000	
92	War Memorial	COMPLETE	Project to consist of sidewalk, 22 pedestals under flag poles, 11 freestanding pedestals, and completion of granite and engraving.		168,000	-	-	-	-	-	-	-	-	-	
93			<b>Total Other</b>		<b>\$ 3,084,573</b>	<b>\$ 8,269,648</b>	<b>\$ 12,593,022</b>	<b>\$ 6,550,302</b>	<b>\$ 9,189,019</b>	<b>\$ 9,513,408</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	
94															
95	<b>Transfers-Out</b>														
96	<b>DEBT SERVICE</b>														
97	Contract Rev Bond Series 2017	N/A	Contract Rev Bond Series 2017 (Texas A&M Building Project)		600,584	909,175	909,175	458,592	907,587	460,000	910,317	907,167	908,427	910,685	
98	Sales Tax Debt Service	N/A	Debt Service Fee		205,670	300,000	300,000	300,000	300,000	300,000	-	-	-	-	
99	Debt Service - SBITA	N/A			60,000	-	-	-	-	-	-	-	-	-	
100	<b>OTHER TRANSFERS-OUT</b>														
101	General Fund	N/A	City Parks and Recreation After School Programs		200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
102	Quinta Mazatlán - CUE	N/A	Quinta Mazatlán Construction		-	-	-	-	1,500,000	1,500,000	1,500,000	-	-	-	
103	McAllen Marketing Fund	N/A	Marketing		49,000	49,000	49,000	49,000	100,000	100,000	110,000	120,000	130,000	130,000	
104	Drainage Fee Fund	N/A	For McAllen Lateral Channel Improvements project		-	-	-	-	-	370,000	-	-	-	-	
105	Infrastructure & Improvement Fund	N/A	related budgeted interfund transfers		3,273,600	-	-	-	-	-	-	-	-	-	
106	Risk management fund	N/A	interfund loan agreement		66,556	-	-	-	-	-	-	-	-	-	
107	<b>CITY WIDE TRANSIT SYSTEM</b>														
108	Metro McAllen Fund - Maintenance & Operations	N/A	Metro McAllen Fund - Maintenance & Operations		1,495,683	1,531,683	1,531,683	1,531,683	1,850,207	1,850,207	1,518,182	1,518,182	1,495,285	1,850,207	
109	Transit Fund - Maintenance & Operations	N/A	Transit Fund - Maintenance & Operations		131,362	218,491	218,491	178,457	218,491	218,491	218,491	218,491	218,491	218,491	
110			<b>Total Transfers Out</b>		<b>\$ 6,082,455</b>	<b>\$ 3,208,349</b>	<b>\$ 3,208,349</b>	<b>\$ 2,717,732</b>	<b>\$ 5,076,285</b>	<b>\$ 4,998,698</b>	<b>\$ 4,456,990</b>	<b>\$ 2,963,840</b>	<b>\$ 2,952,203</b>	<b>\$ 3,309,383</b>	
111															
112			<b>Total Expenditures and Transfers-Out</b>		<b>\$ 25,645,684</b>	<b>\$ 35,722,116</b>	<b>\$ 41,261,324</b>	<b>\$ 27,103,882</b>	<b>\$ 40,649,006</b>	<b>\$ 34,830,072</b>	<b>\$ 26,628,792</b>	<b>\$ 27,578,594</b>	<b>\$ 17,739,792</b>	<b>\$ 13,683,595</b>	
113															



# City of McAllen, Texas Development Corporation Fund

**City Manager  
Recomm  
FY 24-25**

**Total Resources \$ 50,917,994**

**Expenditures:**

1	380 Agreements for Business and Industrial Incentives	9,005,847
2	Administrative Fee	500,000
3	Affordable Homes	147,625
4	After-School Learning Centers	389,639
5	Air Service Incentives	2,875,000
6	Anzalduas Cargo - Design	2,249,081
7	Bentsen Road Widening - Buddy Owens to 5 Mile	1,350,000
8	Bentsen Road Widening - Buddy Owens to 5 Mile ROW	900,000
9	Business Development & Recruitment	251,000
10	Chamber of Economic Development Strategy	141,500
11	Christian's Manor	170,000
12	Christmas in the Park	40,000
13	City Hall Expansion - Design	3,338,000
14	Comfort House	115,000
15	Downtown Refresh	250,000
16	Golf Course - Erosion Control Wall	148,201
17	Health Clinic Facility- El Milagro	280,000
18	Involuntary Demolitions	150,000
19	LiftFund	200,000
20	Matching Commercial Grant program	25,000
21	Matching Grant program - Neighborhood	25,000
22	McAllen Economic Development Corp (MEDC)	1,100,000
23	McAllen Heritage Center	60,827
24	MXLAN Event	300,000
25	Operating Expenses	7,000
26	Potential Investments	750,000
27	Priority Corridor Revitalization	300,000
28	Professional Services	300,000

# City of McAllen, Texas Development Corporation Fund

		City Manager Recomm FY 24-25
29	Project Imagine Tomorrow	400,000
30	Retail - Buxton	60,000
31	Shary Road from SH 107 to 9 Mile	798,154
32	STC - Center for Advanced Training & Apprentice	450,000
33	STC - Nursing and Allied Health	500,000
34	STC - Performing Arts Center	402,500
35	Storage - All Other Departments	42,000
36	Street Repaving	250,000
37	Tres Lagos -Developers Reimbursement	60,000
38	UTRGV Medical School	1,000,000
39	VIDA	500,000
<b>Total Expenditures</b>		<b>\$ 29,831,374</b>
<b><u>Transfers Out:</u></b>		
	Contract Rev Bond Series 2017	\$ 460,000
	Sales Tax Debt Service	300,000
	General Fund	200,000
	Quinta Mazatlán - CUE	1,500,000
	McAllen Marketing Fund	100,000
	Drainage Fee (McAllen Lateral Channel Improvements)	370,000
	Metro McAllen Fund - Maintenance & Operations	1,850,207
	Transit Fund - Maintenance & Operations	218,491
<b>Total Transfers Out</b>		<b>\$ 4,998,698</b>
<b>Ending Balance FY 24-25</b>		<b>\$ 16,087,922</b>



	A	B	C	E	F	G	H	J	K	L	M
1	<b>City of McAllen, Texas</b>										
2	<b>Infrastructure and Improvement</b>										
3	<b>Fund Balance Summary</b>										
5			<b>Actuals</b>	<b>Adjusted</b>	<b>Estimated</b>	<b>Dept.</b>	<b>City Manager</b>	<b>Four Year Plan</b>			
6			<b>FY 22-23</b>	<b>Budget</b>	<b>FY 23-24</b>	<b>Request</b>	<b>Recomm</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>
9											
10	<b>BEGINNING FUND BALANCE</b>		\$ 39,996,282	\$ 32,321,840	\$ 32,321,840	\$ 18,088,037	\$ 18,088,037	\$ 21,003	\$ 21,003	\$ 21,003	\$ 21,003
14											
15	<b>Other Financing Sources:</b>										
16	Transfer in - General Fund (American Rescue Plan)		\$ 798,602	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Transfer in - General Fund		1,680,024	-	-	-	-	-	-	-	-
18	Transfer in - Development Corporation Fund		3,273,600	-	-	-	-	-	-	-	-
19	Contribution - CDBG (County Trails)		-	-	-	-	789,262	-	-	-	-
20	Miscellaneous / Other		9	-	-	-	-	-	-	-	-
21	Interest		1,770,160	-	1,048,942	-	51,897	-	-	-	-
22	<b>Total Other Sources</b>		7,522,395	-	1,048,942	-	841,159	-	-	-	-
23											
24	<b>Total Revenues and Transfers-In</b>		\$ 7,522,395	\$ -	\$ 1,048,942	\$ -	\$ 841,159	\$ -	\$ -	\$ -	\$ -
25											
26	<b>TOTAL RESOURCES</b>		\$ 47,518,677	\$ 32,321,840	\$ 33,370,782	\$ 18,088,037	\$ 18,929,196	\$ 21,003	\$ 21,003	\$ 21,003	\$ 21,003
27											
28	<b>APPROPRIATIONS</b>										
29	<b>Expenditures</b>										
30	General Government		\$ 7,752,103	\$ 4,824,671	\$ 1,329,441	\$ 3,308,267	\$ 3,308,267	\$ -	\$ -	\$ -	\$ -
31	Public Safety		3,786,368	8,014,028	7,600,854	400,000	400,000	-	-	-	-
32	Highways, Streets and Drainage		1,007,799	7,442,375	3,473,971	3,954,962	3,954,962	-	-	-	-
33	Health & Welfare		20,445	162,454	162,454	-	-	-	-	-	-
34	Culture and Recreation		1,136,008	11,052,030	2,716,025	8,399,964	11,244,964	-	-	-	-
35	<b>Total Expenditures (Detailed Schedule Attached)</b>		\$ 13,702,723	\$ 31,495,558	\$ 15,282,745	\$ 16,063,193	\$ 18,908,193	\$ -	\$ -	\$ -	\$ -
36											
37	<b>Other Financing Sources (Uses):</b>										
38	Transfer to Parkland Zone #2		617,114	-	-	-	-	-	-	-	-
39	Transfer to Capital Improvement Fund - Morris Park		877,000	-	-	-	-	-	-	-	-
40	<b>Total Other Sources</b>		1,494,114	-	-	-	-	-	-	-	-
41											
42	<b>Total Expenditures and Other Sources</b>		\$ 15,196,837	\$ 31,495,558	\$ 15,282,745	\$ 16,063,193	\$ 18,908,193	\$ -	\$ -	\$ -	\$ -
45											
46	<b>ENDING FUND BALANCE</b>		\$ 32,321,840	\$ 826,282	\$ 18,088,037	\$ 2,024,844	\$ 21,003	\$ 21,003	\$ 21,003	\$ 21,003	\$ 21,003
47											
48											

**City of McAllen - Infrastructure and Improvement Fund**

Expenditures	Description	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
							25-26	26-27	27-28	28-29
<b>General Government</b>										
Land Acquisition - Project Air	COMPLETE	Land Acquisition	7,289,811	-	-	-	-	-	-	-
ERP	ROLLOVER	Microsoft GP is on its 14th year and is lacking critical functionality, which is causing various departments to perform manual processes and purchase third party applications to augment GP's deficiencies.. As a result, various processes are cumbersome and added costs are incurred with third party maintenance. The CIS application used by MPU for utility billing is end of life and no longer supported.	462,292	4,824,671	1,329,441	3,308,267	3,308,267	-	-	-
<b>Total General Government</b>			<b>7,752,103</b>	<b>4,824,671</b>	<b>1,329,441</b>	<b>3,308,267</b>	<b>3,308,267</b>	-	-	-
<b>Public Safety</b>										
Animal Intake Facility Study	COMPLETE	Feasibility study for animal shelter	20,700	15,300	24,300	-	-	-	-	-
Animal Control - Equipment	COMPLETE	Animal Control Equipment	39,721	-	-	-	-	-	-	-
Fire - Portable Radios	COMPLETE	Replace obsolete and unsupported portable radios	60,733	-	-	-	-	-	-	-
Fire Station #8	ROLLOVER	New construction of 10,391 SQ. FT. one story structure for Fire Station #8 with brick veneer construction and asphalt shingles roof on concrete slab, including 4,930 SQ. FT. work out area and 476 SQ. FT. porch area.. 6 parking spaces, 2,450 SQ. FT. of new green area and concrete driveways and sidewalks.	1,127,800	4,143,447	3,940,175	200,000	200,000	-	-	-
Firefighter Training Facility Center	ROLLOVER	The firefighters training facility center will meet a variety of training needs. It will include a large tiered seating classroom for meetings and trainings and will also include a lobby, restrooms, administrative offices and conference rooms. The proposed facility will be approximately 10,000 square feet and have accessibility parking.	1,699,916	3,800,504	3,581,602	200,000	200,000	-	-	-
Fire Truck	COMPLETE	Fire Truck- Engine #8- Project Completed FY 22-23	779,384	-	-	-	-	-	-	-
Police - A/C Replacement	COMPLETE	Replacement of A/C units at PD jail section & IT server room.	58,115	54,777	54,777	-	-	-	-	-
<b>Total Public Safety</b>			<b>3,786,368</b>	<b>8,014,028</b>	<b>7,600,854</b>	<b>400,000</b>	<b>400,000</b>	-	-	-
<b>Highways &amp; Streets</b>										
Alleys	ROLLOVER	The improvement of the alleys will improve existing alleys throughout different sectors of the city. An alley assessment was performed to determine the existing surface, pavement and driveway connection conditions of alleys in which they were scored from poor, fair and good. The project will upgrade the pavement of the alleys to HMA to allow better access.	141,591	3,600,000	230,000	3,370,000	3,370,000	-	-	-
Energy Efficiency Program	IN PROGRESS	This program involves the replacement or repair of outdated equipment with new energy efficient equipment and HVAC building automated system that will replace outdated system.	604,801	2,047,470	2,034,028	-	-	-	-	-
Engineering Drainage Study	COMPLETE	Drainage master planning study to identify future drainage projects.	261,408	75,000	75,000	-	-	-	-	-
Street Lights Upgrade	ROLLOVER	Upgrading street lights around City of McAllen.	-	90,000	-	90,000	90,000	-	-	-
Storm Water Compliance - Vector Trucks (2)	IN PROGRESS	The purchase of vacuum trucks will allow for the cleaning, flushing, and maintenance of storm water lines and systems to comply with TCEQ's Municipal Separate Storm Sewer (MS4) permit.	-	929,905	929,905	-	-	-	-	-

**City of McAllen - Infrastructure and Improvement Fund**

Expenditures	Description	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
							25-26	26-27	27-28	28-29
Balboa Lift Station	ROLLOVER Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	-	700,000	205,038	494,962	494,962	-	-	-	-
<b>Total Highways &amp; Streets</b>		<b>1,007,799</b>	<b>7,442,375</b>	<b>3,473,971</b>	<b>3,954,962</b>	<b>3,954,962</b>	-	-	-	-
<b>Health &amp; Welfare</b>										
Dynamic Message Board with Trailer Hitch	COMPLETE Dynamic Message Board with Trailer Hitch	20,445	-	-	-	-	-	-	-	-
Bucket Trucks	COMPLETE Bucket Trucks	-	162,454	162,454	-	-	-	-	-	-
<b>Total Health &amp; Welfare</b>		<b>20,445</b>	<b>162,454</b>	<b>162,454</b>	<b>-</b>	<b>-</b>	-	-	-	-
<b>Cultural &amp; Recreation</b>										
Bethel Gardens	COMPLETE Bethel Gardens	813	-	-	-	-	-	-	-	-
Beautification of Bicentennial	COMPLETE Beautification of Bicentennial	50,007	-	-	-	-	-	-	-	-
Bicentennial Trail - ROW	NEW Acquisition of right-of-way for Bicentennial Trail.	-	-	-	-	145,000	-	-	-	-
Campground Project - Kappler	ROLLOVER Development of Kappler Property for an overnight campsite, archery alleys, fishing docks, and nature trails.	40,490	1,559,510	1,292,432	267,078	267,078	-	-	-	-
Children's Museum at IMAS	IN PROGRESS Children's Museum at IMAS	15,044	1,000,000	1,000,000	-	-	-	-	-	-
Connectivity Trail / Precinct 2 Project	ROLLOVER Intercity trail connection	-	3,120,000	-	3,120,000	3,120,000	-	-	-	-
Crockett Elementary	COMPLETE Crockett Elementary	62,085	-	-	-	-	-	-	-	-
Emergency Call Boxes	COMPLETE Emergency Call Boxes	17,460	-	-	-	-	-	-	-	-
Splash Grounds at City Parks	COMPLETE Curtis Splash Pad installation is pending drainage connection. Working on easements with County Precinct 2 and Hidalgo County Housing Authority.	210,366	359,634	359,634	-	-	-	-	-	-
Lark & Palm view Community Centers - A/C Replacement	COMPLETE Lark & Palm view Community Centers - A/C Replacement	659,371	-	-	-	-	-	-	-	-
Las Palmas CC Park Soccer Fields & Artificial Turf	COMPLETE Las Palmas CC Park Soccer Fields & Artificial Turf	80,372	-	-	-	-	-	-	-	-
Library - Main- A/C Replacement	COMPLETE Library - Main- A/C Replacement	-	-	63,959	-	-	-	-	-	-
Irrigation District ROW - Trails	ROLLOVER Expand trail system through use of ROW areas. Possible partnership with Irrigation District or Drainage District.	-	1,800,000	-	1,800,000	1,800,000	-	-	-	-
New Parks & Rec Areas South of Expressway	ROLLOVER Development of a park on the 4 acre RDF located on El Rancho East of McColl. Amenities proposed: benches, trail, volleyball court, playground, exercise pad, and parking lot. Engineering phase in progress.	-	872,886	-	872,886	872,886	-	-	-	-
Tennis Center	ROLLOVER Development of a Tennis Center with 16 courts and lighting.	-	2,340,000	-	2,340,000	2,340,000	-	-	-	-
Multipurpose Facility Property Purchase	NEW 25 Acres	-	-	-	-	2,700,000	-	-	-	-
<b>Total Culture and Recreation</b>		<b>1,136,008</b>	<b>11,052,030</b>	<b>2,716,025</b>	<b>8,399,964</b>	<b>11,244,964</b>	-	-	-	-
<b>Infrastructure &amp; Improvement Fund Total</b>		<b>\$ 13,702,723</b>	<b>\$ 31,495,558</b>	<b>\$ 15,282,745</b>	<b>\$ 16,063,193</b>	<b>\$ 18,908,193</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# City of McAllen, Texas

## Infrastructure and Improvement Fund

### List of Capital Projects

**City Manager  
Recomm  
FY 24-25**

**Total Resources \$ 18,929,196**

**Expenditures:**

1	Alleys	3,370,000
2	Balboa Lift Station	494,962
3	Bicentennial Trail - ROW	145,000
4	Campground Project - Kappler	267,078
5	Connectivity Trail / Precinct 2 Project	3,120,000
6	ERP	3,308,267
7	Fire Station #8	200,000
8	Firefighter Training Facility Center	200,000
9	Irrigation District ROW - Trails	1,800,000
10	New Parks & Rec Areas South of Expressway	872,886
11	Street Lights Upgrade	90,000
12	Tennis Center	2,340,000
13	Multipurpose Facility Property	2,700,000

**Total Expenditures \$ 18,908,193**

**Ending Balance FY 24-25 \$ 21,003**

**City of McAllen, Texas**  
**Quinta Mazatlán - Center for Urban Ecology Facility**  
**Fund Balance Summary**

	Actuals 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING FUND BALANCE</b>	\$ 9,750,112	\$ 13,165,624	\$ 10,519,135	\$ 5,098,964	\$ 5,098,964	\$ 254,924	\$ 26,126	\$ 276,126	\$ 526,126	
Revenues:										
Federal Grants / FTA	-	4,968,875	-	4,968,875	4,968,875	-	-	-	-	
University of Texas Rio Grande Valley	-	21,293,057	-	21,293,057	21,293,057	-	-	-	-	
State Grant - Texas Parks and Wildlife	-	2,660,788	-	2,660,788	2,660,788	-	-	-	-	
State Grant - Texas Parks and Wildlife 2021	-	3,500,000	-	3,500,000	3,500,000	-	-	-	-	
Economic Development Administration (EDA)	132,880	1,800,000	-	1,667,120	1,667,120	-	-	-	-	
MISD - Contribution	-	2,750,000	-	-	-	-	-	-	-	
Hidalgo County Contribution	-	750,000	-	750,000	750,000	-	-	-	-	
HUD	-	1,000,000	-	1,000,000	1,000,000	-	-	-	-	
PUB	-	1,000,000	-	1,000,000	1,000,000	-	-	-	-	
Interest Earned	619,958	-	555,579	-	103,794	49,397	-	-	-	
<b>Total Revenues</b>	<b>752,838</b>	<b>39,722,720</b>	<b>555,579</b>	<b>36,839,840</b>	<b>36,943,634</b>	<b>49,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Other Financing Sources:										
General Fund	2,800,000	2,720,250	2,720,250	-	-	-	-	-	-	
Development Corp.	-	-	-	1,500,000	1,500,000	1,500,000	-	-	-	
Friends of Quinta -Donations / Sponsorships	169,000	1,229,288	504,000	250,000	250,000	250,000	250,000	250,000	250,000	
<b>Total Revenues and Other Sources</b>	<b>3,721,838</b>	<b>43,672,258</b>	<b>3,779,829</b>	<b>38,589,840</b>	<b>38,693,634</b>	<b>1,799,397</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	
<b>TOTAL RESOURCES</b>	<b>\$ 13,471,950</b>	<b>\$ 56,837,882</b>	<b>\$ 14,298,964</b>	<b>\$ 43,688,804</b>	<b>\$ 43,792,598</b>	<b>\$ 2,054,321</b>	<b>\$ 276,126</b>	<b>\$ 526,126</b>	<b>\$ 776,126</b>	
<b>APPROPRIATIONS</b>										
Projects:										
Palm House Masterplan/Design	\$ -	\$ 1,159,494	\$ 200,000	\$ 809,719	\$ 809,719	\$ 228,195	\$ -	\$ -	\$ -	
Palm House Construction	2,952,815	51,928,095	9,000,000	42,727,955	42,727,955	-	-	-	-	
Palm House - FFE	-	1,800,000	-	-	-	1,800,000	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,952,815</b>	<b>\$ 54,887,589</b>	<b>\$ 9,200,000</b>	<b>\$ 43,537,674</b>	<b>\$ 43,537,674</b>	<b>\$ 2,028,195</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Other Items Affecting Working Capital	-	-	-	-	-	-	-	-	-	
<b>ENDING FUND BALANCE</b>	<b>\$ 10,519,135</b>	<b>\$ 1,950,293</b>	<b>\$ 5,098,964</b>	<b>\$ 151,130</b>	<b>\$ 254,924</b>	<b>\$ 26,126</b>	<b>\$ 276,126</b>	<b>\$ 526,126</b>	<b>\$ 776,126</b>	

	A	D	F	H	I	J	L	M	N	O
1	<b>City of McAllen, Texas</b>									
2	<b>Traffic / Drainage Bond Improvement Projects</b>									
3	<b>Fund Balance Summary</b>									
4			<b>Adjusted</b>		<b>Dept.</b>	<b>City</b>	<b>Four Year Plan</b>			
5		<b>Actuals</b>	<b>Budget</b>	<b>Estimated</b>	<b>Request</b>	<b>Manager</b>				
6		<b>FY 22-23</b>	<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>Recomm</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>
9						<b>FY 24-25</b>				
10	<b>BEGINNING WORKING CAPITAL</b>	\$ 14,300,430	\$ 9,611,388	\$ 9,611,388	\$ 8,992,803	\$ 8,992,803	\$ 343,022	\$ (306,978)	\$ (306,978)	\$ (306,978)
11										
12	Revenues:									
13	Interest Earned	\$ 560,460	\$ -	\$ 508,006	\$ -	\$ 103,794	\$ -	\$ -	\$ -	\$ -
14	Miscellaneous / Recovery Prior Year Exp	213	-	-	-	-	-	-	-	-
15	Northgate Lane Drainage Improv. (Exp. Row 26)	-	1,258,425	1,258,425	-	-	-	-	-	-
16	<b>Total Revenues</b>	\$ 560,672	\$ 1,258,425	\$ 1,766,431	\$ -	\$ 103,794	\$ -	\$ -	\$ -	\$ -
17										
18	<b>TOTAL RESOURCES</b>	\$ 14,861,103	\$ 10,869,813	\$ 11,377,819	\$ 8,992,803	\$ 9,096,597	\$ 343,022	\$ (306,978)	\$ (306,978)	\$ (306,978)
19										
20	<b>APPROPRIATIONS</b>									
21	Capital Outlay:									
22	Traffic Improvements	\$ 80,489	\$ -	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Drainage Improvements	5,169,225	8,653,454	2,115,016	7,343,575	5,593,575	650,000	-	-	-
24		5,249,715	8,653,454	2,385,016	7,343,575	5,593,575	650,000	-	-	-
25	Other Financing Sources (Uses):									
26	Transfer to Drainage Fee (McAllen Lateral Channel Improvements)	-	-	-	-	3,160,000	-	-	-	-
27	<b>TOTAL APPROPRIATIONS</b>	\$ 5,249,715	\$ 8,653,454	\$ 2,385,016	\$ 7,343,575	\$ 8,753,575	\$ 650,000	\$ -	\$ -	\$ -
28										
30	<b>ENDING WORKING CAPITAL</b>	\$ 9,611,388	\$ 2,216,359	\$ 8,992,803	\$ 1,649,228	\$ 343,022	\$ (306,978)	\$ (306,978)	\$ (306,978)	\$ (306,978)
31										

**City of McAllen - Traffic / Drainage Bond Improvement Projects**

	A	B	C	D	E	I	K	M	N	O	Q	R	S	T
	<b>City of McAllen - Traffic / Drainage Bond Improvement Projects</b>													
		Project			Actuals	Adjusted	Estimated	Dept.	City Manager					
	Expenditures	Status	Description		FY 22-23	Budget	FY 23-24	Request	Recomm	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
8	<b>Traffic Improvements</b>													
9	Fiber Optic	COMPLETE	Fiber optic materials, wifi, and construction to complete the Bond 2018 Traffic Signal Improvements.		80,489	-	270,000	-	-	-	-	-	-	-
10			<b>Total Traffic Improvements</b>		<b>80,489</b>	<b>-</b>	<b>270,000</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
12	<b>Drainage Improvements</b>													
13	2nd Street Extension With Roundabout at Wisconsin Ave.	NEW	Roadway paving and drainage improvements to extend 2nd Street from The McAllen Lateral Drainage Ditch ( North of Wisconsin Avenue) to Trenton Road. Proposed construction includes development of a 3 lane with shoulders, urban roadway within 80-feet of right of way along a length of approximately 0.75 mile.		-	-	-	-	-	250,000	650,000			
14	2nd (So) Street at Byron Nelson	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		-	278,537	97,500	838,500	838,500					
15	Bicentennial Blueline	COMPLETE	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe events.		1,905,709	150,000	150,000	-	-					
16	Burns Drive Drainage Improvements	ROLLOVER	Introduce new storm sewer infrastructure to address flooding along Burns Drive between Sandy and Kent Lanes		8,000	301,750	21,500	289,250	289,250					
17	Collardo Subdivision Drainage Improv.	IN PROGRESS	Upgrade existing storm sewer system serving the Collardo Subdivision and provide additional offsite stormwater storage capacity within an existing City owned drainage ditch. The project may be phased into two separate components. Move to CDBG Fund.		-	508,100	-	-	-					
18	Gray Subdivision Drainage Outfall Improv.	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		1,575	258,950	15,750	243,200	243,200					
19	Houston Avenue at S 2nd Street Drainage Improv.	ROLLOVER	Upgrade existing storm sewer infrastructure (siphon under irrigation canal) to improve function and efficiency of upstream storm sewer network.		3,520	227,000	10,000	217,000	217,000					
20	La Lomita Stormwater Detention Facility	NEW	Construction of the first phase of a regional stormwater detention facility serving the immediate area of La Lomita and Sprague Road		-	-	-	525,000	525,000					
21	Main (North) Street at Jay Avenue	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. Design and Construction Administration.		-	1,251,022	335,297	915,725	915,725					
22	Martin Avenue Bypass	COMPLETE	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.		876,235	-	2,232	-	-					
23	McAllen Lateral Channel Improvements	NEW	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. <b>TRANSFER TO DRAINAGE FEE FUND</b>		-	-	-	2,000,000	-					
24	Mona Avenue Drainage Improv.	COMPLETE	Upgrades to aged storm sewer infrastructure required to address flooding at the intersection of Mona Avenue at N 23rd Street improvements to the overall system.		3,426	371,574	350,000	-	-					
25	MS4 Stormwater Quality Monitoring Program	ROLLOVER	Proposed water monitoring stations at various drainage outfalls.		25,659	21,344	60,000	21,344	21,344					



**City of McAllen - Traffic / Drainage Bond Improvement Projects**

	A	B	C	D	E	I	K	M	N	O	Q	R	S	T
		<b>Expenditures</b>	<b>Project Status</b>	<b>Description</b>	<b>Actuals FY 22-23</b>	<b>Adjusted Budget FY 23-24</b>	<b>Estimated FY 23-24</b>	<b>Dept. Request FY 24-25</b>	<b>City Manager Recomm FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>	
26		N 11th Street at Shasta Avenue Drainage Improv.	<b>ROLLOVER</b>	Upgrade existing storm sewer infrastructure to address flooding during moderate to heavy storm events.	1,882	68,640	3,245	185,395	185,395	-	-	-	-	
27		N 41st Street at Daffodil Avenue Drainage Improv.	<b>COMPLETE</b>	Improve existing storm sewer system to address flooding: N 41st at Daffodil Avenue and vicinity.	3,480	207,190	87,190	-	-	-	-	-	-	
28		N 4th St at Tulip Avenue Drainage Improv.	<b>ROLLOVER</b>	Upgrade to existing storm sewer infrastructure to address flooding in alley and rear of properties during moderate to heavy storm events.	7,279	269,000	12,550	256,450	256,450	-	-	-	-	
29		Northgate Lane Drainage Imprv (Rev. Row 15)	<b>COMPLETE</b>	This project proposes construction of new storm sewer infrastructure to reduce the extends of localized flooding during moderate to severe storm events. The project would include construction of new storm sewer inlets/laterals to efficiently intercept surface flows and a new storm sewer trunk line to convey those flows to the available downstream receiving stream (McAllen Lateral).	1,372,408	1,198,980	220,000	-	-	-	-	-	-	
30		Northwest Blueline Regrade	<b>ROLLOVER</b>	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	-	156,159	107,780	48,379	48,379	-	-	-	-	
31		Northwest Blueline Regrade -ROW	<b>COMPLETE</b>	Northwest Blueline Regrade - ROW	54,817	-	-	-	-	-	-	-	-	
32		Northwest Regional Stormwater Detention Facility	<b>ROLLOVER</b>	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	71,791	2,865,396	549,464	1,282,082	1,282,082	-	-	-	-	
33		Primrose Avenue at Bicentennial	<b>IN PROGRESS</b>	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. Redesigning project in-house 23-24.	51,073	245,000	-	-	-	-	-	-	-	
34		Pump Bypass Station 255	<b>ROLLOVER</b>	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	-	97,339	56,250	168,750	168,750	-	-	-	-	
35		Quamasia Avenue at North 11th Street	<b>COMPLETE</b>	This project proposes to introduce new storm sewer infrastructure to reduce the extends of localized flooding in the vicinity of Quamasia Avenue at N. 11th Street.	775,718	-	4,162	-	-	-	-	-	-	
36		S 1st Street at Beaumont Avenue Drainage Improv.	<b>ROLLOVER</b>	Introduce new storm sewer infrastructure to address flooding during moderate to heavy storm events.	6,653	156,847	11,470	222,500	222,500	-	-	-	-	
37		Tamarack (East)	<b>COMPLETE</b>	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe events.	-	20,626	20,626	-	-	-	-	-	-	
38		Yucca & 1st Drainage Improvement	<b>NEW</b>	Surface drainage improvements to ponding issues - Las Villas at Meadowood Subdivision	-	-	-	130,000	130,000	-	-	-	-	
40				<b>Total Drainage Improvements</b>	<b>5,169,225</b>	<b>8,653,454</b>	<b>2,115,016</b>	<b>7,343,575</b>	<b>5,593,575</b>	<b>650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
42		<b>TRANSFERS OUT</b>												
43		Drainage Fee Fund		Transfer for McAllen Lateral Channel Improvements					3,160,000					
45				<b>TOTALS</b>	<b>\$ 5,249,715</b>	<b>\$ 8,653,454</b>	<b>\$ 2,385,016</b>	<b>\$ 7,343,575</b>	<b>\$ 8,753,575</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



**City of McAllen, Texas**  
**Traffic / Drainage Bond Improvement Fund**  
**List of Capital Projects**

**City Manager  
Recomm  
FY 24-25**

**Total Resources \$ 9,096,597**

**Expenditures:**

1	2nd Street Extension With Roundabout at Wisconsin Ave.	\$	250,000
2	2nd (So) Street at Byron Nelson		838,500
3	Burns Drive Drainage Improvements		289,250
4	Gray Subdivision Drainage Outfall Improv.		243,200
5	Houston Avenue at S 2nd Street Drainage Improv.		217,000
6	La Lomita Storm Water Detention Facility		525,000
7	Main (North) Street at Jay Avenue		915,725
8	MS4 Stormwater Quality Monitoring Program		21,344
9	N 11th Street at Shasta Avenue Drainage Improv.		185,395
10	N 4th St at Tulip Avenue Drainage Improv.		256,450
11	Northwest Blueline Regrade		48,379
12	Northwest Regional Stormwater Detention Facility		1,282,082
13	Pump Bypass Station 255		168,750
14	S 1st Street at Beaumont Avenue Drainage Improv.		222,500
15	Yucca & 1st Drainage Improvement		130,000

**Total Expenditures \$ 5,593,575**

**Transfers Out:**

Drainage Fee Fund - McAllen Lateral Channel Improvements \$ 3,160,000

**Total Transfers Out \$ 3,160,000**

**Ending Balance FY 24-25 \$ 343,022**

**City of McAllen, Texas  
Parks Facility/Fire Station #2 Construction  
Fund Balance Summary**

RESOURCES	Actuals FY 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING WORKING CAPITAL</b>	\$ 2,300,050	\$ 895,623	\$ 895,623	\$ 494,039	\$ 494,039	\$ 458,311	\$ 458,311	\$ 458,311	\$ 458,311
Revenues:									
Interest Earned	63,484	-	48,416	-	14,272	-	-	-	-
	<u>63,484</u>	<u>-</u>	<u>48,416</u>	<u>-</u>	<u>14,272</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfer In - Capital Improvement Fund	117,000	-	-	-	-	-	-	-	-
Total Revenues & Transfers	<u>180,484</u>	<u>-</u>	<u>48,416</u>	<u>-</u>	<u>14,272</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL RESOURCES</b>	<u>\$ 2,480,534</u>	<u>\$ 895,623</u>	<u>\$ 944,039</u>	<u>\$ 494,039</u>	<u>\$ 508,311</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>
<b>APPROPRIATIONS</b>									
Capital Outlay									
Parks Administration - Construction	\$ 1,438,576	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Administration - FFE	146,335	28,665	50,000	-	-	-	-	-	-
Forklift	-	-	-	-	40,000	-	-	-	-
Mechanic Lift	-	-	-	-	10,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>1,584,911</u>	<u>428,665</u>	<u>450,000</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING WORKING CAPITAL</b>	<u>\$ 895,623</u>	<u>\$ 466,958</u>	<u>\$ 494,039</u>	<u>\$ 494,039</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>	<u>\$ 458,311</u>

**City of McAllen, Texas**  
**Street Improvement Construction Bond**  
**Fund Balance Summary**

	Actuals FY 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 2,742,949	\$ 2,371,536	\$ 507,899	\$ 684,608	\$ 684,608	\$ 193,201	\$ 193,201	\$ 193,201	\$ 193,201
Revenues:									
Grant Reimbursements									
10th and Bus 83	-	79,301	-	77,958	77,958	-	-	-	-
23rd and Ebony	-	138,189	141,219	-	-	-	-	-	-
23rd and Hackberry	-	84,907	86,265	-	-	-	-	-	-
23rd and Jackson	-	116,231	-	116,618	116,618	-	-	-	-
23rd and Kendlewood	-	93,047	94,785	-	-	-	-	-	-
Miscellaneous/ Other	30	-	-	-	-	-	-	-	-
Interest Earned	66,356	71,146	1,531	-	17	-	-	-	-
<b>Total Revenues</b>	<b>\$ 66,386</b>	<b>\$ 582,821</b>	<b>\$ 323,800</b>	<b>\$ 194,576</b>	<b>\$ 194,593</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL RESOURCES</b>	<b>\$ 2,809,335</b>	<b>\$ 2,954,357</b>	<b>\$ 831,699</b>	<b>\$ 879,184</b>	<b>\$ 879,201</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>
APPROPRIATIONS									
Projects:									
10th and Bus 83	\$ 165,943	\$ 261,907	\$ 26,645	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23rd and Ebony	304,048	102,790	446	-	-	-	-	-	-
23rd and Hackberry	135,310	183,871	-	-	-	-	-	-	-
23rd and Jackson	290,853	208,077	55,000	-	-	-	-	-	-
23rd and Kendlewood	108,352	127,150	-	-	-	-	-	-	-
Bicentennial - Trenton to 107 (Construction)	39,152	-	-	-	-	-	-	-	-
Dove: 41st Street to Bentsen	1,257,776	1,375,317	65,000	-	-	-	-	-	-
Nolana Avenue from 23rd to Ware	-	-	-	-	686,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,301,434</b>	<b>\$ 2,259,112</b>	<b>\$ 147,091</b>	<b>\$ -</b>	<b>\$ 686,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 507,899</b>	<b>\$ 695,245</b>	<b>\$ 684,608</b>	<b>\$ 879,184</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>	<b>\$ 193,201</b>

**City of McAllen, Texas  
Sports Facility Construction  
Fund Balance Summary**

	Actuals 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING FUND BALANCE</b>	\$ 2,051	\$ 1,705	\$ 1,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:									
Interest Earned	60	-	-	-	-	-	-	-	-
Total Revenues	60	-	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-	-	-
Total Revenues and Transfers	60	-	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 2,111	\$ 1,705	\$ 1,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>APPROPRIATIONS</b>									
Projects:									
Baseball Complex - (Restroom Facilities)	\$ 375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources (Uses):									
Transfer Out - General Fund	-	-	1,736	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	375	-	1,736	-	-	-	-	-	-
<b>ENDING FUND BALANCE</b>	\$ 1,736	\$ 1,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas  
Reservoir Development Fund  
Fund Balance Summary**

RESOURCES	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING WORKING CAPITAL</b>	\$ -	\$ 21,712,251	\$ 21,712,251	\$ 20,466,097	\$ 20,466,097	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809
Revenues:									
Interest Revenue	712,251	-	1,153,846	-	182,089	-	-	-	-
Total Revenues	712,251	-	1,153,846	-	182,089	-	-	-	-
Transfer In - General Fund	21,000,000	-	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 21,712,251	\$ 21,712,251	\$ 22,866,097	\$ 20,466,097	\$ 20,648,186	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809
<b>APPROPRIATIONS</b>									
Reservoir Development	-	21,175,377	2,400,000	18,775,377	19,070,377	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	-	21,175,377	2,400,000	18,775,377	19,070,377	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 21,712,251	\$ 536,874	\$ 20,466,097	\$ 1,690,720	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809	\$ 1,577,809

**City of McAllen, Texas  
Information Technology  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING FUND BALANCE</b>	\$ 254,445	\$ 64,029	\$ 57,902	\$ 10,923	\$ 10,923	\$ 1,942	\$ 77,960	\$ 153,977	\$ 229,993	
Revenues:										
Fiber Optic Conduit Lease	65,968	66,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	
Interest Earned	9,405	-	1,213	-	19	18	17	16	15	
Total Revenues	75,374	66,000	77,213	76,000	76,019	76,018	76,017	76,016	76,015	
<b>TOTAL RESOURCES</b>	\$ 329,819	\$ 130,029	\$ 135,115	\$ 86,923	\$ 86,942	\$ 77,960	\$ 153,977	\$ 229,993	\$ 306,008	
<b>APPROPRIATIONS</b>										
Projects:										
Computer Equipment	\$ 204,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Offsite Backup	17,637	20,000	14,864	18,000	18,000	-	-	-	-	
PC Replacement	-	100,000	99,328	-	-	-	-	-	-	
Project SMART	40,680	-	10,000	10,000	10,000	-	-	-	-	
Software	8,999	-	-	-	-	-	-	-	-	
Facility Access Control Replacement	-	-	-	-	57,000	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	271,916	120,000	124,192	28,000	85,000	-	-	-	-	
<b>ENDING FUND BALANCE</b>	\$ 57,902	\$ 10,029	\$ 10,923	\$ 58,923	\$ 1,942	\$ 77,960	\$ 153,977	\$ 229,993	\$ 306,008	

# **Enterprise Funds**

**ENTERPRISE / INTERNAL SERVICE FUNDS  
PROPOSED NEW POSITIONS  
FY 24-25**

Dept. No.	Department	Position	Requested					City Manager Recomm		
			Proposed Staffing Count	Sal/Wages	Car Allowance	Phone Allowance	Benefits	New Position Total Cost	Staffing Count	Staffing Salary/Wages and Benefits
		<b>SANITATION FUND</b>								
<b>4252</b>	<b>Residential</b>									
	Non-Exempt	Heavy Equipment Operator II	1	38,293	-	-	18,946	57,239	1	57,239
<b>4254</b>	<b>Commercial Box</b>									
	Non-Exempt	Heavy Equipment Operator II	1	38,293	-	-	18,946	57,239	1	57,239
		<b>TOTAL SANITATION FUND</b>	<b>2</b>	<b>76,586</b>	<b>-</b>	<b>-</b>	<b>37,892</b>	<b>114,478</b>	<b>2</b>	<b>114,478</b>
		<b>COVENTION CENTER FUND</b>								
<b>5251</b>	<b>Maintenance &amp; Operations</b>									
	Non-Exempt	Facilities Maintenance Tech	1	28,891	-	-	14,586	43,477	1	43,477
	Non-Exempt	Operations Coordinator	2	57,782	-	-	29,172	86,954	1	43,477
	Non-Exempt	Lead Operations Coordinator	1	31,852	-	-	15,070	46,922	1	46,922
		<b>TOTAL CONVENTION CENTER FUND</b>	<b>4</b>	<b>118,525</b>	<b>-</b>	<b>-</b>	<b>58,828</b>	<b>177,353</b>	<b>3</b>	<b>133,876</b>
		<b>METRO MCALLEN FUND</b>								
<b>4764</b>	<b>Metro</b>									
	Non-Exempt	Transit Operator	5	182,530	-	-	79,206	261,736	5	130,868
		<b>TOTAL METRO MCALLEN FUND</b>	<b>5</b>	<b>182,530</b>	<b>-</b>	<b>-</b>	<b>79,206</b>	<b>261,736</b>	<b>5</b>	<b>130,868</b>
		<b>ANZALDUAS BRIDGE FUND</b>								
<b>3258</b>	<b>Operations</b>									
	Non-Exempt	Toll Bridge Cashier	3	90,981	-	-	44,465	135,446	3	67,723
	Non-Exempt	Groundskeeper	1	28,892	-	-	14,583	43,475	1	21,738
	Non-Exempt	Facilities Manager	1	63,066	-	720	20,316	84,102	1	42,051
		<b>TOTAL ANZALDUAS BRIDGE FUND</b>	<b>5</b>	<b>182,939</b>	<b>-</b>	<b>720</b>	<b>79,364</b>	<b>263,023</b>	<b>5</b>	<b>131,512</b>
		<b>WORKERS COMP FUND</b>								
<b>6160</b>	<b>Administration</b>									
	Non-Exempt	Claim Processing Specialist	1	38,717	-	-	16,200	54,917	0	-
	Non-Exempt	Safety Coordinator	1	50,502	1,800	720	18,553	71,575	1	71,575
		<b>TOTAL WORKERS COMP FUND</b>	<b>2</b>	<b>89,219</b>	<b>1,800</b>	<b>720</b>	<b>34,753</b>	<b>126,492</b>	<b>1</b>	<b>71,575</b>
<b>Total Enterprise &amp; Internal Funds New Positions</b>			<b>18</b>	<b>649,799</b>	<b>1,800</b>	<b>1,440</b>	<b>290,043</b>	<b>943,082</b>	<b>16</b>	<b>582,309</b>



**City of McAllen, Texas  
Sanitation  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 14,846,264	\$ 15,515,898	\$ 15,373,108	\$ 14,111,498	\$ 14,111,498	\$ 8,570,847	\$ 8,513,452	\$ 10,890,320	\$ 12,295,275	
Revenues:										
Residential Collection	7,140,229	7,479,456	7,485,000	7,650,000	7,650,000	7,700,000	7,750,000	7,800,000	8,300,000	
Commercial Collection	9,409,275	10,140,158	10,250,000	10,500,000	10,500,000	10,510,000	10,520,000	10,530,000	11,500,000	
Industrial Collection	337,206	338,771	340,000	345,000	345,000	345,000	345,000	345,000	375,000	
Brush Collection	2,623,945	2,585,000	2,620,000	2,630,000	2,630,000	2,640,000	2,650,000	2,660,000	2,800,000	
Brush Special Pickup	2,008	3,000	1,500	3,000	3,000	3,000	3,000	3,000	3,000	
Recycling Fee	1,313,763	1,285,000	1,325,000	1,332,000	1,812,000	1,699,000	1,586,000	1,593,000	1,600,000	
Recycling Sales	693,566	500,000	900,000	500,000	500,000	500,000	1,200,000	1,200,000	1,200,000	
Drop-off Disposal Fee	19,639	2,000	15,000	2,000	2,000	2,000	2,000	2,000	2,000	
Roll-off System	1,293,433	1,540,000	1,300,000	1,540,000	1,540,000	1,540,000	1,540,000	1,540,000	1,675,000	
Composting	325,400	350,000	375,000	350,000	350,000	350,000	350,000	350,000	350,000	
Brush Disposal	36,744	30,000	40,000	30,000	30,000	30,000	30,000	30,000	30,000	
Garbage Franchise Tax	145,283	60,000	75,000	60,000	75,000	75,000	75,000	75,000	75,000	
Fixed assets - Sale of Property	76,238	-	-	-	-	-	-	-	-	
Federal Grants	190,894	-	-	-	-	-	-	-	-	
Miscellaneous	19,218	-	13,252	-	-	-	-	-	-	
Interest Earned	593,248	465,477	604,319	319,088	619,903	601,757	575,421	557,279	531,908	
<b>Total Revenues</b>	<b>24,220,089</b>	<b>24,778,862</b>	<b>25,344,071</b>	<b>25,261,088</b>	<b>26,056,903</b>	<b>25,995,757</b>	<b>26,626,421</b>	<b>26,685,279</b>	<b>28,441,908</b>	
<b>TOTAL RESOURCES</b>	<b>\$ 39,066,353</b>	<b>\$ 40,294,760</b>	<b>\$ 40,717,179</b>	<b>\$ 39,372,586</b>	<b>\$ 40,168,401</b>	<b>\$ 34,566,604</b>	<b>\$ 35,139,873</b>	<b>\$ 37,575,599</b>	<b>\$ 40,737,183</b>	
<b>APPROPRIATIONS</b>										
Expenses:										
Composting	\$ 1,451,059	\$ 1,224,342	\$ 1,166,736	\$ 1,231,510	\$ 1,231,510	\$ 1,231,510	\$ 1,231,510	\$ 1,284,896	\$ 1,284,896	
Residential	4,349,506	4,376,609	4,529,742	4,703,334	4,703,334	4,703,334	4,703,334	4,703,334	4,760,573	
Commercial Box	5,229,941	5,194,441	5,606,002	5,429,070	5,429,070	5,429,070	5,429,070	5,429,070	5,486,309	
Roll-Off	1,024,224	1,190,499	1,061,414	1,277,789	1,277,789	1,277,789	1,277,789	1,277,789	1,335,028	
Brush Collection	3,934,885	3,862,935	3,700,951	3,893,637	3,893,637	3,893,637	3,893,637	3,947,023	3,947,023	
Recycling	2,037,527	2,447,761	2,391,940	2,415,285	2,415,285	2,415,285	2,415,285	2,415,285	2,471,651	
Street Cleaning	582,974	1,074,512	986,341	1,166,325	1,166,325	1,176,325	1,176,325	1,176,325	1,176,325	
Administration	3,985,522	2,995,682	3,306,766	3,263,081	3,310,645	3,004,464	3,004,464	3,004,464	3,004,464	
Liability Insurance	192,856	289,138	289,138	289,138	289,138	289,138	289,138	289,138	289,138	
Capital Outlay	1,101,482	4,707,712	3,288,786	10,029,420	7,755,820	2,507,600	704,000	1,628,000	1,669,000	
Other Agencies	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
<b>Total Operating Expenses</b>	<b>23,989,977</b>	<b>27,463,631</b>	<b>26,427,816</b>	<b>33,798,589</b>	<b>31,572,553</b>	<b>26,028,152</b>	<b>24,224,552</b>	<b>25,255,324</b>	<b>25,524,407</b>	
Operating Transfers Out - Marketing Fund	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Operating Transfers Out - Health Insurance Fund	160,934	152,865	152,865	-	-	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	<b>24,175,910</b>	<b>27,641,496</b>	<b>26,605,681</b>	<b>33,823,589</b>	<b>31,597,553</b>	<b>26,053,152</b>	<b>24,249,552</b>	<b>25,280,324</b>	<b>25,549,407</b>	
<b>Revenues over/under Expenses</b>	<b>44,179</b>	<b>(2,862,634)</b>	<b>(1,261,610)</b>	<b>(8,562,501)</b>	<b>(5,540,650)</b>	<b>(57,395)</b>	<b>2,376,869</b>	<b>1,404,955</b>	<b>2,892,501</b>	
Other Items Affecting Working Capital	482,665	-	-	-	-	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	<b>\$ 15,373,108</b>	<b>\$ 12,653,264</b>	<b>\$ 14,111,498</b>	<b>\$ 5,548,996</b>	<b>\$ 8,570,847</b>	<b>\$ 8,513,452</b>	<b>\$ 10,890,320</b>	<b>\$ 12,295,275</b>	<b>\$ 15,187,775</b>	

2025  
500- Sanitation Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-0000-333-03-00-000000 Fed pass thru / TDEM Grant Operating	28,463	-	-	-	-	
500-0000-333-05-00-000000 Fed pass thru / Texas Facilities Commission	162,431	-	-	-	-	
333	<b>190,894</b>	-	-	-	-	-
500-0000-361-01-00-000000 Charges:sales & services / Residential	7,140,229	7,479,456	7,485,000	7,650,000	7,650,000	
500-0000-361-02-00-000000 Charges:sales & services / Commercial	9,409,275	10,140,158	10,250,000	10,500,000	10,500,000	
500-0000-361-03-00-000000 Charges:sales & services / Industrial	337,206	338,771	340,000	345,000	345,000	
500-0000-361-58-00-000000 Charges:sales & services / Brush collections	2,623,945	2,585,000	2,620,000	2,630,000	2,630,000	
500-0000-361-60-00-000000 Charges: Sales & services / Brush special pickup	2,008	3,000	1,500	3,000	3,000	
361	<b>19,512,663</b>	<b>20,546,385</b>	<b>20,696,500</b>	<b>21,128,000</b>	<b>21,128,000</b>	-
500-0000-362-04-00-000000 Other Operating revenues / Recycling	1,313,763	1,285,000	1,325,000	1,332,000	1,812,000	
500-0000-362-05-00-000000 Other Operating revenues / Recycling sales	693,566	500,000	900,000	500,000	500,000	
500-0000-362-06-00-000000 Other Operating revenues / Disposal fees	19,639	2,000	15,000	2,000	2,000	
500-0000-362-07-00-000000 Other Operating revenues / Roll off containers	1,293,433	1,540,000	1,300,000	1,540,000	1,540,000	
500-0000-362-08-00-000000 Other Operating revenues / Composting	325,400	350,000	375,000	350,000	350,000	
500-0000-362-09-00-000000 Other Operating revenues / Brush disposal	36,744	30,000	40,000	30,000	30,000	
362	<b>3,682,545</b>	<b>3,707,000</b>	<b>3,955,000</b>	<b>3,754,000</b>	<b>4,234,000</b>	-
500-0000-373-01-00-000000 Sale of property / Fixed assets	76,238	-	-	-	-	
373	<b>76,238</b>	-	-	-	-	-
500-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	2,563	-	7,174	-	-	
500-0000-375-18-00-000000 Miscellaneous / Garbage franchise fee	145,283	60,000	75,000	60,000	75,000	
500-0000-375-40-01-000000 Cash over/short / Cash over/short	(22)	-	-	-	-	
500-0000-375-99-00-000000 Miscellaneous / Other	16,677	-	6,078	-	-	
375	<b>164,501</b>	<b>60,000</b>	<b>88,252</b>	<b>60,000</b>	<b>75,000</b>	-
500-0000-376-99-00-000000 Contributions / Acquired assets -Intra	2,196,719	-	-	-	-	
376	<b>2,196,719</b>	-	-	-	-	-
500-0000-381-02-00-000000 Interest / Texpool	240,643	465,477	354,374	243,794	350,178	
500-0000-381-03-00-000000 Interest / Certificate of deposit	189	-	9,528	-	25,860	
500-0000-381-04-00-000000 Interest / Other investments	117,509	-	149,553	75,294	243,865	

2025

500- Sanitation Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-0000-381-20-00-000000 Interest / Gain/loss of investments 381	234,908	-	90,864	-	-	-
	<b>593,248</b>	<b>465,477</b>	<b>604,319</b>	<b>319,088</b>	<b>619,903</b>	<b>-</b>
<b>500 Sanitation Fund</b>	<b>\$ 24,220,089</b>	<b>\$ 24,778,862</b>	<b>\$ 25,344,071</b>	<b>\$ 25,261,088</b>	<b>\$ 26,056,903</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Composting		BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND:		Sanitation Fund									
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-		-	-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	-	
<b>Total</b>	-	-		-	-	-	-	-	-	-	
<b>Personnel Revisions</b>											
1. Overtime				-	-	-	-	-	-	-	
2.				-	-	-	-	-	-	-	
3.				-	-	-	-	-	-	-	
4.				-	-	-	-	-	-	-	
5.				-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>			\$ 561,731	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>			\$ 46,000					\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Rental-depreciation fund							8,913		8,913	Depreciation for New vehicle request
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>			\$ 481,925					\$ 8,913		\$ 8,913	
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>			\$ 132,941					\$ -		\$ -	
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								473,000		473,000	
<b>Total Non - Capital Outlay</b>								-		-	
<b>TOTAL</b>			\$ 1,222,597					\$ 481,913		\$ 481,913	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Composting

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Machinery and Equipment</b>						
Roll-off Containers 30 CY Sealed	9,000	1	9,000	1	9,000	Increase in demand for produce waste collection.
Skid Steer Loader	62,000	1	62,000	1	62,000	Replace old Kubota tractor-meets replacement criteria.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 71,000		\$ 71,000	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
<b>Vehicles - Shortage</b>						
Depreciation Shortage (SA2512 & SA9013)	53,500	1	53,500	1	53,500	Depreciation Vehicle Shortage for FY24-25
Depreciation Shortage (SA8504)	48,500	1	48,500	1	48,500	<b>Roll-Over</b> Depreciation Vehicle Shortage for FY23-24
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 102,000		\$ 102,000	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
<b>Improvements</b>						
New Composting Facility & 12 1/2 Mile Road Paving	300,000	1	300,000	1	300,000	Asphalt paving on 12 1/2 Mile Road from Wallace Road to new Composting Facility.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 300,000		\$ 300,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 473,000</b>		<b>\$ 473,000</b>	
--------------------	--	--	-------------------	--	-------------------	--

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Composting

**DEPT REQUEST**

**CM RECOMM**

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2025

500-4250 Composting facility

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
		FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
500-4250-441-60-01-000000 Compensation / Exempt	48,546	51,884	51,884	51,884	51,884	
500-4250-441-60-02-000000 Compensation / Non-exempt	267,778	338,514	300,000	334,006	334,006	
500-4250-441-60-10-000000 Compensation / Overtime	38,720	9,000	10,000	9,000	9,000	
500-4250-441-60-17-000000 Compensation / Telephone	1,160	1,200	1,200	1,200	1,200	
500-4250-441-60-18-000000 Compensation / Longevity	-	6,475	6,475	7,700	7,700	
<b>60</b>	<b>356,204</b>	<b>407,073</b>	<b>369,559</b>	<b>403,791</b>	<b>403,791</b>	<b>-</b>
500-4250-441-61-30-000000 Benefits / Social security	25,763	31,141	31,141	30,890	30,890	
500-4250-441-61-36-000000 Benefits / Retirement	30,093	34,805	34,805	34,766	34,766	
500-4250-441-61-40-000000 Benefits / Unemployment tax	104	891	891	1,287	1,287	
500-4250-441-61-46-000000 Benefits / Workers' comp	15,189	12,944	12,944	7,210	7,210	
500-4250-441-61-50-000000 Benefits / Health cost	43,458	87,648	87,648	80,436	80,436	
500-4250-441-61-52-000000 Benefits / Life insurance	232	333	333	335	335	
500-4250-441-61-53-000000 Benefits / Retiree health ins (ARC)	3,016	3,016	3,016	3,016	3,016	
500-4250-441-61-56-000000 Benefits/Pension Cost-TMRS	(10,186)	-	-	-	-	
500-4250-441-61-58-000000 Benefits / TMRS benefits (contra)	(30,211)	-	-	-	-	
<b>61</b>	<b>77,458</b>	<b>170,778</b>	<b>170,778</b>	<b>157,941</b>	<b>157,941</b>	<b>-</b>
500-4250-443-62-02-000000 Supplies / Office	1,791	1,000	1,004	1,000	1,000	
500-4250-443-62-04-000000 Supplies / Operating	55,089	40,000	40,000	40,000	40,000	
500-4250-443-62-12-000000 Supplies / Small tools/minor equip	219	1,000	2,000	1,000	1,000	
500-4250-443-62-14-000000 Supplies / Janitorial	727	500	1,000	500	500	
500-4250-443-62-18-000000 Supplies / Clothing & uniform	3,538	3,500	3,500	3,500	3,500	
<b>62</b>	<b>61,363</b>	<b>46,000</b>	<b>47,504</b>	<b>46,000</b>	<b>46,000</b>	<b>-</b>
500-4250-444-63-02-000000 Other services & charges / Advertising	26,224	40,000	35,000	40,000	40,000	
500-4250-444-63-52-000000 Other services & charges / Rental & contractual	568,497	320,000	300,000	320,000	320,000	
500-4250-444-63-65-000000 Other services & charges / Travel	-	2,375	2,000	2,375	2,375	
500-4250-444-63-75-000000 Other services & charges / Rental-depreciation fund	54,575	105,175	105,175	128,463	128,463	
500-4250-444-63-99-000000 Other services & charges / Miscellaneous	135	-	220	-	-	
<b>63</b>	<b>649,431</b>	<b>467,550</b>	<b>442,395</b>	<b>490,838</b>	<b>490,838</b>	<b>-</b>
500-4250-445-65-08-000000 Maintenance / Equipment	149,859	35,000	50,000	35,000	35,000	
500-4250-445-65-10-000000 Maintenance / Facilities	1,300	5,700	3,500	5,700	5,700	
500-4250-445-65-16-000000 Maintenance / Vehicles	99,087	25,000	40,000	25,000	25,000	
500-4250-445-65-17-000000 Maintenance / Fuel & lubricants	56,357	67,241	43,000	67,241	67,241	
<b>65</b>	<b>306,603</b>	<b>132,941</b>	<b>136,500</b>	<b>132,941</b>	<b>132,941</b>	<b>-</b>



2025

500-4250 Composting facility

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
500-4250-446-66-14-000000 Capital outlay / Vehicles	11,000	313,500	253,738	102,000	102,000	
500-4250-446-66-20-000000 Capital outlay / Equipment	-	-	-	71,000	71,000	
500-4250-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	44,348	300,000	300,000	
66	<b>11,000</b>	<b>313,500</b>	<b>298,086</b>	<b>473,000</b>	<b>473,000</b>	<b>-</b>
<hr/>						
<b>500-4250 Composting Facility</b>	<b>\$ 1,462,059</b>	<b>\$ 1,537,842</b>	<b>\$ 1,464,822</b>	<b>\$ 1,704,510</b>	<b>\$ 1,704,510</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Composting Facility	1			Composting Supervisor		\$ 24.9444	\$ 51,884
	<u>1</u>						<u>51,884</u>
Composting Facility		1		Crew Leader B		21.5479	44,820
Composting Facility		1		HEO II		18.4129	38,299
Composting Facility		1		HEO II		18.4129	38,299
Composting Facility		1		HEO II		18.4129	38,299
Composting Facility		1		Maintenance Worker		13.4417	27,959
Composting Facility		1		Maintenance Worker		13.3221	27,710
Composting Facility		1		Maintenance Worker		13.1361	27,323
Composting Facility		1		Maintenance Worker		13.1361	27,323
Composting Facility		1		Senior Administrative Clerk		15.4437	32,123
Composting Facility		1		Senior Administrative Clerk		15.3136	31,852
		<u>10</u>					<u>334,006</u>
				LONGEVITY PAY			7,700
				OVERTIME			9,000
				TELEPHONE			1,200
							<u>17,900</u>
<b>CURRENT POSITIONS</b>		<b>11</b>					<b>\$ 403,791</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**SANITATION DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: SANITATION DEPRECIATION  
 DEPT. COMPOSTING

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	
R	SA2512	2013 FORD F-250 CC LB 4WD	3/4 TON EC LB 4WD DIESEL	62,000	8	0.15	\$ 8,913	YES	MEETS REPLACEMENT CRITERIA		YES	
R	SA9013	2015 JOHN DEERE 624K FRONT WHEEL LOADER	FRONT WHEEL LOADER	250,000	8	0.15	\$ 35,938	YES	MEETS REPLACEMENT CRITERIA		YES	
N		NEW ADDITION	SKID STEER LOADER	62,000	8	0.15	\$ 8,913				YES	
R	SA8504	2012 FREIGHTLINER 12-YARD DUMP TRUCK	TANDEM DUMP TRUCK						502-4280-446-66-14-EC2405	\$ 175,000	YES	
				\$ 374,000			\$ 53,763			\$ 175,000	\$ -	

DEPRECIATION SHORTAGE		
Fleet	City Manager Recomm	
SHORTAGE REQUEST	SANITATION FUND	DEPRECIATION FUND
\$ 23,500	\$ 23,500	
\$ 30,000	\$ 30,000	
\$ 48,500	\$ 48,500	
\$ 102,000	\$ 102,000	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
 "The Composting Facility is committed to the City of McAllen's sustainability efforts by producing a soil enriched product for the beautification and sustainability of our environment."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services										
Salaries and Wages	\$ 356,204	\$ 389,227	\$ 407,073	\$ 369,559	\$ 403,791	\$ 403,791	\$ 403,791	\$ 403,791	\$ 440,974	\$ 440,974
Employee Benefits	77,458	167,887	170,778	170,778	157,941	157,941	157,941	157,941	174,144	174,144
Supplies	61,363	46,000	46,000	47,504	46,000	46,000	46,000	46,000	46,000	46,000
Other Services and Charges	649,431	467,550	467,550	442,395	490,838	490,838	490,838	490,838	490,838	490,838
Maintenance	306,603	132,941	132,941	136,500	132,941	132,941	132,941	132,941	132,941	132,941
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,451,059	1,203,605	1,224,342	1,166,736	1,231,510	1,231,510	1,231,510	1,231,510	1,284,896	1,284,896
Capital Outlay	11,000	313,500	313,500	298,086	473,000	473,000	-	50,000	18,000	-
<b>Total Expenditures</b>	<b>\$ 1,462,059</b>	<b>\$ 1,517,105</b>	<b>\$ 1,537,842</b>	<b>\$ 1,464,822</b>	<b>\$ 1,704,510</b>	<b>\$ 1,704,510</b>	<b>\$ 1,231,510</b>	<b>\$ 1,281,510</b>	<b>\$ 1,302,896</b>	<b>\$ 1,284,896</b>
<b>PERSONNEL</b>										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	7	10	10	10	10	10	10	10	10	10
<b>Total Positions Authorized</b>	<b>8</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Resources</b>										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Related Revenue Generated	\$ 325,400	\$ 350,000	\$ 350,000	\$ 375,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000

**Contact Us:**  
 Elvira Alonzo, CPM,  
 Director  
 4201 N. Bentsen Rd.  
 McAllen, Texas  
 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Continue marketing/advertising Nature's Organic products through multimedia outlets to increase sales by 10%.
2. Increase Nitrogen source in the compost process by 10%.
3. Educate and promote the benefits of compost products.

# Composting

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	11	11	11	11
Department Expenditures	\$ 1,462,059	\$ 1,537,842	\$ 1,464,822	\$ 1,704,510
Total Brush Received (Cubic Yards)	293,525	285,000	255,000	285,000
Brush Department Collection (Cubic Yards)	269,050	250,000	225,000	250,000
Brush from Landscapers/Parks (Cubic Yards)	24,475	35,000	30,000	35,000
Vegetable/Green Waste (Tons)	2,219	2,000	2,200	2,300
<b>Outputs:</b>				
Brush Ground (Cubic Yards)	313,802	200,000	180,000	200,000
Mulch produced (Cubic Yards)	75,331	15,000	5,000	15,000
Organic Compost Produced (Cubic Yards)	7,633	12,000	10,000	12,500
Mulch and Compost provided for City Projects (Cubic Yards)	941	1,200	1,200	1,200
<b>Effectiveness Measures:</b>				
Compost and Mulch Sales (Cubic Yards)	11,834	16,000	14,000	16,000
Compost and Mulch Sales	\$ 331,810	\$ 350,000	\$ 325,000	\$ 375,000
Cost avoidance of brush disposal fee	\$ 1,143,333	\$ 958,884	\$ 978,293	\$ 1,090,865
Cost avoidance - to City projects	\$ 15,056	\$ 20,000	\$ 19,200	\$ 19,200
<b>Efficiency Measures:</b>				
Processing cost per cubic yard	\$ 4.61	\$ 7.49	\$ 8.03	\$ 8.43

\*N/A=Not Available, N/P=Not Provided

## Description:

The Compost Facility is a division under Public Works. Through its staff of ten employees, the Composting Facility processes all collected brush to produce nutrient rich mulch and compost that is marketed throughout the Valley.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: Residential		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
FUND: Sanitation Fund											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total		
1. Heavy Equipment Operator II	1	\$ 38,293	\$ 38,293	\$ -	\$ -	\$ 18,946	\$ 57,239	1	\$ 57,239	Addition of a new collection route due to increase in customer accounts.	
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
<b>Total</b>	<b>1</b>	<b>38,293</b>	<b>38,293</b>	<b>-</b>	<b>-</b>	<b>18,946</b>	<b>57,239</b>	<b>1</b>	<b>57,239</b>		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-				
2.			-	-	-	-	-				
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
<b>Total Compensation &amp; Benefits</b>		<b>\$ 1,960,728</b>	<b>\$ 38,293</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,946</b>	<b>\$ 57,239</b>	<b>1</b>	<b>\$ 57,239</b>		
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		<b>\$ 35,859</b>					<b>\$ -</b>	<b>\$ -</b>			
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Rental-depreciation fund						75,571		75,571	Rental Depreciation for new vehicle request	
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 1,565,828</b>					<b>\$ 75,571</b>	<b>\$ 75,571</b>			
<b>MAINTENANCE</b>											
1.	Vehicles						50,000		50,000	Increase in parts and repair costs.	
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		<b>\$ 958,109</b>					<b>\$ 50,000</b>	<b>\$ 50,000</b>			
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							<b>1,127,500</b>	<b>1,104,500</b>			
<b>Total Non - Capital Outlay</b>							<b>205,000</b>	<b>200,800</b>			
<b>TOTAL</b>		<b>\$ 4,520,524</b>					<b>\$ 1,515,310</b>	<b>\$ 1,488,110</b>			

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Residential

		DEPT REQUEST		CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SA3001, SA8015, & SA8021)	290,000	1	290,000	1	290,000	Depreciation Vehicle Shortage for FY24-25
Depreciation Shortage (SA2507, SA8018, & SA8020)	198,000	1	198,000	1	175,000	<b>Roll-Over</b> Depreciation Vehicle Shortage for FY23-24
Depreciation Shortage (SA8004 & SA8016)	179,500	1	179,500	1	179,500	<b>Roll-Over</b> Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
<b>TOTAL</b>			\$ 667,500		\$ 644,500	

<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Automated Sideload Refuse Truck	460,000	1	460,000	1	460,000	Truck for additional collection route due to increase in collection accounts.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 460,000		\$ 460,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 1,127,500		\$ 1,104,500	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Residential

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
96 Gallon Refuse Bins	60	3200	192,000	3200	192,000	Bins for new accounts and replacements.
Radios (Mobile)	4,200	2	8,400	1	4,200	Radios for new sideloader and rear-loader.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 200,400		\$ 196,200	

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desktop PC	1,200	3	3,600	3	3,600	New computer for Asset Management, Admin Clerk, & GIS Tech.
Tablet PC	1,000	1	1,000	1	1,000	New tablet PC for GIS field applications.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 4,600		\$ 4,600	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 205,000</b>		<b>\$ 200,800</b>	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4252-441-60-01-000000 Compensation / Exempt	102,684	107,829	107,829	121,414	121,414	
500-4252-441-60-02-000000 Compensation / Non-exempt	1,052,331	1,200,728	1,092,915	1,233,735	1,233,735	
500-4252-441-60-10-000000 Compensation / Overtime	96,187	60,000	83,823	60,000	60,000	
500-4252-441-60-14-000000 Compensation / Car allowance	4,800	6,600	4,800	6,600	6,600	
500-4252-441-60-17-000000 Compensation / Telephone	2,186	2,880	2,880	2,880	2,880	
500-4252-441-60-18-000000 Compensation / Longevity	-	39,625	39,625	40,150	40,150	
<b>60</b>	<b>1,258,187</b>	<b>1,417,662</b>	<b>1,331,872</b>	<b>1,464,779</b>	<b>1,464,779</b>	<b>-</b>
500-4252-441-61-30-000000 Benefits / Social security	92,616	108,451	108,451	112,055	112,055	
500-4252-441-61-36-000000 Benefits / Retirement	106,323	121,211	121,211	126,117	126,117	
500-4252-441-61-40-000000 Benefits / Unemployment tax	324	2,754	2,754	4,095	4,095	
500-4252-441-61-46-000000 Benefits / Workers' comp	66,771	53,060	53,060	44,258	44,258	
500-4252-441-61-50-000000 Benefits / Health cost	155,015	264,984	264,984	254,532	254,532	
500-4252-441-61-52-000000 Benefits / Life insurance	838	1,103	1,103	1,181	1,181	
500-4252-441-61-53-000000 Benefits / Retiree health ins (ARC)	10,950	10,950	10,950	10,950	10,950	
500-4252-441-61-56-000000 Benefits/Pension Cost-TMRS	(35,611)	-	-	-	-	
500-4252-441-61-58-000000 Benefits / TMRS benefits (contra)	(105,620)	-	-	-	-	
<b>61</b>	<b>291,606</b>	<b>562,513</b>	<b>562,513</b>	<b>553,188</b>	<b>553,188</b>	<b>-</b>
500-4252-443-62-02-000000 Supplies / Office	1,195	1,400	1,400	1,400	1,400	
500-4252-443-62-04-000000 Supplies / Operating	8,418	8,000	8,000	8,000	8,000	
500-4252-443-62-12-000000 Supplies / Small tools/minor equip	3,513	5,000	5,000	5,000	5,000	
500-4252-443-62-14-000000 Supplies / Janitorial	3,577	3,500	3,500	3,500	3,500	
500-4252-443-62-18-000000 Supplies / Clothing & uniform	14,210	15,689	17,081	15,689	15,689	
500-4252-443-62-20-000000 Supplies / Chemical	1,345	2,270	2,270	2,270	2,270	
<b>62</b>	<b>32,257</b>	<b>35,859</b>	<b>37,251</b>	<b>35,859</b>	<b>35,859</b>	<b>-</b>
500-4252-444-63-02-000000 Other services & charges / Advertising	18,829	19,000	19,000	19,000	19,000	
500-4252-444-63-52-000000 Other services & charges / Rental & contractual	686,327	582,200	602,000	582,200	582,200	
500-4252-444-63-65-000000 Other services & charges / Travel	4,652	6,840	6,000	6,840	6,840	
500-4252-444-63-75-000000 Other services & charges / Rental-depreciation fund	579,376	794,426	794,426	1,033,359	1,033,359	
500-4252-444-63-99-000000 Other services & charges / Miscellaneous	480	-	680	-	-	
<b>63</b>	<b>1,289,663</b>	<b>1,402,466</b>	<b>1,422,106</b>	<b>1,641,399</b>	<b>1,641,399</b>	<b>-</b>
500-4252-445-65-08-000000 Maintenance / Equipment	11,728	5,000	5,000	5,000	5,000	
500-4252-445-65-16-000000 Maintenance / Vehicles	1,012,606	500,000	718,000	550,000	550,000	
500-4252-445-65-17-000000 Maintenance / Fuel & lubricants	453,458	453,109	453,000	453,109	453,109	
<b>65</b>	<b>1,477,792</b>	<b>958,109</b>	<b>1,176,000</b>	<b>1,008,109</b>	<b>1,008,109</b>	<b>-</b>
500-4252-446-66-14-000000 Capital outlay / Vehicles	-	479,000	298,500	1,127,500	1,104,500	
500-4252-446-66-20-000000 Capital outlay / Equipment	-	26,000	26,000	-	-	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
66	-	505,000	324,500	1,127,500	1,104,500	-
500-4252-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	184,372	204,600	204,600	200,400	196,200	
500-4252-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,600	1,600	4,600	4,600	
67	<b>184,372</b>	<b>206,200</b>	<b>206,200</b>	<b>205,000</b>	<b>200,800</b>	-
<hr/>						
<b>500-4252 Residential</b>	<b>\$ 4,533,878</b>	<b>\$ 5,087,809</b>	<b>\$ 5,060,442</b>	<b>\$ 6,035,834</b>	<b>\$ 6,008,634</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Residential	1			Solid Waste Manager		\$ 33.4279	\$ 69,530
Residential	1			Solid Waste Supervisor		24.9444	51,884
	<u>2</u>						<b>121,414</b>
Residential		1		Asset Management Clerk		15.3136	31,852
Residential		1		GIS Technician		21.5479	44,820
		<u>2</u>					<b>76,672</b>
Residential		1		HEO II		20.5014	42,643
Residential		1		HEO II		20.4348	42,504
Residential		1		HEO II		20.3641	42,357
Residential		1		HEO II		19.9052	41,403
Residential		1		HEO II		19.7288	41,036
Residential		1		HEO II		18.7811	39,065
Residential		1		HEO II		18.7811	39,065
Residential		1		HEO II		18.7811	39,065
Residential		1		HEO II		18.7811	39,065
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299
Residential		1		HEO II		18.4129	38,299

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Residential		1		HEO II		18.4129	38,299
<b>Residential</b>		<b>1</b>		<b>HEO II</b>	<b>NEW - CM RECOMM</b>	<b>18.4101</b>	<b>38,293</b>
		<u>22</u>					<u>864,081</u>
Residential		1		Senior Maintenance Worker		15.6421	32,536
Residential		1		Maintenance Worker		14.0726	29,271
Residential		1		Maintenance Worker		13.3241	27,714
Residential		1		Maintenance Worker		13.1361	27,323
Residential		1		Maintenance Worker		13.1361	27,323
Residential		1		Maintenance Worker		13.1361	27,323
		<u>6</u>					<u>171,490</u>
Residential		1		Senior Administrative Clerk		15.3136	31,852
Residential		1		Crew Leader B		21.5479	44,820
Residential		1		Crew Leader B		21.5479	44,820
		<u>3</u>					<u>121,492</u>
				LONGEVITY PAY			40,150
				OVERTIME			60,000
				CAR ALLOWANCE			6,600
				TELEPHONE			2,880
							<u>109,630</u>
<b>CURRENT POSITIONS</b>		<b>35</b>					<b>\$ 1,464,779</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**SANITATION DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: SANITATION DEPRECIATION  
DEPT. RESIDENTIAL

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION								CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE			
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	Fleet SHORTAGE REQUEST		City Manager Recomm SANITATION FUND	DEPRECIATION FUND		
R	SA3001	2015 FORD F-350 EC STAKE BED	1 TON TRUCK STAKE BED	85,000	8	0.15	\$ 12,219	YES	MEETS REPLACEMENT CRITERIA		YES	19,000	19,000			
R	SA8015	2015 PETERBILT HEIL RAPID RAIL	RESIDENTIAL AUTO SIDE LOADER	460,000	7	0.15	\$ 75,571	YES	MEETS REPLACEMENT CRITERIA		YES	146,500	146,500			
R	SA8021	2017 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER	460,000	7	0.15	\$ 75,571	YES	MEETS REPLACEMENT CRITERIA		YES	124,500	124,500			
N		NEW ADDITION	RESIDENTIAL AUTO SIDE LOADER	460,000	7	0.15	\$ 75,571				YES					
		Depreciation Shortage							Depreciation Shortage - CM Recomm.							
R	SA2507	2011 CHEVROLET EC 2500HD 2WD	3/4 TON CC SB 4WD GAS						502-4280-446-66-14-EC2408	56,000	Received FY 2023					
R	SA8018	2016 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER						502-4280-446-66-14-EC2409	420,000	YES	90,500	90,500			
R	SA8020	2017 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER						502-4280-446-66-14-EC2409	420,000	YES	84,500	84,500			
		Vehicle Funding Shortage - Budget Amendment														
R	SA8004	2009 PETERBILT MCNEILUS AUTO REACH	FRONT LOAD REFUSE TRUCK						502-4280-446-66-14-EC2304	383,623	YES	133,000	133,000			
R	SA8016	2015 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL AUTO SIDE LOADER						502-4280-446-66-14-EC2305	409,769	YES	46,500	46,500			
				<b>\$ 1,465,000</b>			<b>\$ 238,933</b>					<b>\$ 1,689,392</b>	<b>\$ -</b>	<b>\$ 644,500</b>	<b>\$ 644,500</b>	<b>\$ -</b>

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**

"To provide Solid Waste Management Programs in a courteous, safe, cost efficient, and environmentally responsible manner to all residences, businesses, and construction industry to enhance the quality of life by promoting sustainable practices."

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend		Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,258,187	\$ 1,339,923	\$ 1,417,662	\$ 1,331,872	\$ 1,464,779	\$ 1,464,779	\$ 1,464,779	\$ 1,464,779	\$ 1,464,779	\$ 1,464,779	\$ 1,503,072
Employee Benefits	291,606	549,919	562,513	562,513	553,188	553,188	553,188	553,188	553,188	553,188	572,134
Supplies	32,257	35,859	35,859	37,251	35,859	35,859	35,859	35,859	35,859	35,859	35,859
Other Services and Charges	1,289,663	1,402,466	1,402,466	1,422,106	1,641,399	1,641,399	1,641,399	1,641,399	1,641,399	1,641,399	1,641,399
Maintenance	1,477,792	958,109	958,109	1,176,000	1,008,109	1,008,109	1,008,109	1,008,109	1,008,109	1,008,109	1,008,109
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	4,349,506	4,286,276	4,376,609	4,529,742	4,703,334	4,703,334	4,703,334	4,703,334	4,703,334	4,703,334	4,760,573
Capital Outlay	184,372	711,200	711,200	530,700	1,332,500	1,305,300	143,000	195,000	280,000	652,000	
<b>Total Expenditures</b>	<b>\$ 4,533,878</b>	<b>\$ 4,997,476</b>	<b>\$ 5,087,809</b>	<b>\$ 5,060,442</b>	<b>\$ 6,035,834</b>	<b>\$ 6,008,634</b>	<b>\$ 4,846,334</b>	<b>\$ 4,898,334</b>	<b>\$ 4,983,334</b>	<b>\$ 5,412,573</b>	
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	27	32	32	32	33	33	33	33	33	33	34
Part-Time											
<b>Total Positions Authorized</b>	<b>29</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>36</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend		Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 7,140,229	\$ 7,479,456	\$ 7,479,456	\$ 7,485,000	\$ 7,650,000	\$ 7,650,000	\$ 7,700,000	\$ 7,750,000	\$ 7,800,000	\$ 8,300,000	

**Contact Us:**

Elvira Alonzo, CPM  
 Director  
 4201 N. Bentsen Rd.  
 McAllen, Texas  
 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Transition Twelve (12) alleys to curbside service to increase collection efficiency.
2. Continue educational programs to increase awareness of the "3 feet apart" Campaign to reduce missed refuse collection incidents.
3. Develop assessment program for damaged bins to determine potential collection issues.



# Residential

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	34	34	34	35
Department Expenditures	\$ 4,533,878	\$ 5,087,809	\$ 5,060,442	\$ 6,008,634
<b>Outputs:</b>				
Total number of customers / service points	39,322	39,093	39,785	40,085
Number of Solid Waste collection routes per week	44	48	44	48
Number of Recycling collection routes per week	31	31	31	35
Number of "Missed Service" calls	5,322	3,200	5,400	4,000
Revenue generated	\$ 7,140,229	\$ 7,479,456	\$ 7,485,000	\$ 7,650,000
Total solid waste tonnage landfill	35,980	40,000	36,000	35,900
Landfill tipping costs - Residential	\$ 620,651	\$ 690,000	\$ 621,000	\$ 619,275
<b>Effectiveness Measures:</b>				
"Missed Service" calls per 1000 accounts	135	82	136	100
<b>Efficiency Measures:</b>				
Solid Waste tonnage (black bin) collected per account per year	0.92	1.02	0.90	0.90
Solid Waste tonnage collected per route per week	16	16	16	14
Total cost per ton - collected and disposal	\$ 126.01	\$ 124.94	\$ 140.57	\$ 167.37
Total Cost per Service Point	\$ 115.30	\$ 127.84	\$ 127.19	\$ 149.90
Accounts served per route	894	814	904	835
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
The Residential Department provides automated refuse and recycling collection service to residences, automated paper recycling service for commercial establishments, and solid waste management to the downtown business district.

N/A=Not Available, N/P=Not Provided

\* Percent Excellent or Good



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Commercial Box		BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND:		Sanitation Fund								
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary		Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1. Heavy Equipment Operator II	1	\$ 38,293		\$ 38,293	\$ -	\$ -	\$ 18,946	\$ 57,239	1	\$ 57,239
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
<b>Total</b>	<b>1</b>	<b>38,293</b>		<b>38,293</b>	<b>-</b>	<b>-</b>	<b>18,946</b>	<b>57,239</b>	<b>1</b>	<b>57,239</b>
<b>Personnel Revisions</b>										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 1,892,707</b>	<b>\$ 38,293</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,946</b>	<b>\$ 57,239</b>	<b>1</b>	<b>\$ 57,239</b>	
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		<b>\$ 44,479</b>					<b>\$ -</b>	<b>\$ -</b>		
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Rental-depreciation fund							69,000		69,000
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		<b>\$ 2,187,013</b>						<b>\$ 69,000</b>	<b>\$ 69,000</b>	
<b>MAINTENANCE</b>										
1.	Vehicles							50,000		50,000
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		<b>\$ 1,128,632</b>						<b>\$ 50,000</b>	<b>\$ 50,000</b>	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>								<b>1,174,000</b>	<b>968,000</b>	
<b>Total Non - Capital Outlay</b>								<b>298,300</b>	<b>298,300</b>	
<b>TOTAL</b>		<b>\$ 5,252,831</b>						<b>\$ 1,648,539</b>	<b>\$ 1,442,539</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Commercial Box

DEPT REQUEST				CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SA8266)	123,000	1	123,000	1	123,000	Depreciation Vehicle Shortage for FY24-25
Depreciation Shortage (SA8207, 08; SA8264, 65)	456,000	1	456,000	1	250,000	Roll-Over Depreciation Vehicle Shortage for FY23-24
Depreciation Shortage (SA8262, 63)	153,000	1	153,000	1	153,000	Roll-Over Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
<b>TOTAL</b>			\$ 732,000		\$ 526,000	

<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Front-Load Refuse Truck	420,000	1	420,000	1	420,000	Addition of a new collection truck to create an additional route.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 420,000		\$ 420,000	

<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Flat-bed Utility Trailer	8,000	1	8,000	1	8,000	Replace worn/obsolete trailer (Welding Shop).
Garage Door Replacement	14,000	1	14,000	1	14,000	Replacement of non-operable electric roll-up door.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 22,000		\$ 22,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 1,174,000</b>		<b>\$ 968,000</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Commercial Box

<b>DEPT REQUEST</b>				<b>CM RECOMM</b>		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Dumpsters (various sizes)	1,000	150	150,000	150	150,000	Dumpsters for new accounts and replacements.
Dumpster Floors	300	450	135,000	450	135,000	Floors to refurbish dumpsters.
Welding Machine	4,900	1	4,900	1	4,900	Replacement of non-operable equipment.
Radio (Mobile)	4,200	1	4,200	1	4,200	Vehicle radio for new front-load vehicle.
Camera Equipment (3rd Eye)	4,200	1	4,200	1	4,200	Camera system for new vehicle addition.
<b>TOTAL</b>			\$ 298,300		\$ 298,300	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 298,300		\$ 298,300	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4254-441-60-01-000000 Compensation / Exempt	51,953	53,374	53,374	53,374	53,374	
500-4254-441-60-02-000000 Compensation / Non-exempt	1,012,334	1,186,422	929,600	1,223,519	1,223,519	
500-4254-441-60-10-000000 Compensation / Overtime	222,423	60,000	200,000	60,000	60,000	
500-4254-441-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
500-4254-441-60-18-000000 Compensation / Longevity	-	43,500	43,500	47,675	47,675	
<b>60</b>	<b>1,288,630</b>	<b>1,345,216</b>	<b>1,228,394</b>	<b>1,386,488</b>	<b>1,386,488</b>	<b>-</b>
500-4254-441-61-30-000000 Benefits / Social security	93,639	102,909	102,909	106,066	106,066	
500-4254-441-61-36-000000 Benefits / Retirement	109,148	115,015	115,015	119,377	119,377	
500-4254-441-61-40-000000 Benefits / Unemployment tax	253	2,592	2,592	3,861	3,861	
500-4254-441-61-46-000000 Benefits / Workers' comp	74,503	63,570	63,570	56,477	56,477	
500-4254-441-61-50-000000 Benefits / Health cost	163,299	262,716	262,716	266,316	266,316	
500-4254-441-61-52-000000 Benefits / Life insurance	790	1,050	1,050	1,113	1,113	
500-4254-441-61-53-000000 Benefits / Retiree health ins (ARC)	10,249	10,249	10,249	10,249	10,249	
500-4254-441-61-56-000000 Benefits/Pension Cost-TMRS	(36,546)	-	-	-	-	
500-4254-441-61-58-000000 Benefits / TMRS benefits (contra)	(108,395)	-	-	-	-	
<b>61</b>	<b>306,940</b>	<b>558,101</b>	<b>558,101</b>	<b>563,458</b>	<b>563,458</b>	<b>-</b>
500-4254-443-62-02-000000 Supplies / Office	1,192	1,500	1,500	1,500	1,500	
500-4254-443-62-04-000000 Supplies / Operating	13,219	10,000	10,000	10,000	10,000	
500-4254-443-62-12-000000 Supplies / Small tools/minor equip	9,792	8,000	8,000	8,000	8,000	
500-4254-443-62-14-000000 Supplies / Janitorial	2,589	4,000	4,000	4,000	4,000	
500-4254-443-62-18-000000 Supplies / Clothing & uniform	13,833	14,579	14,251	14,579	14,579	
500-4254-443-62-20-000000 Supplies / Chemical	6,663	6,400	5,000	6,400	6,400	
<b>62</b>	<b>47,288</b>	<b>44,479</b>	<b>42,751</b>	<b>44,479</b>	<b>44,479</b>	<b>-</b>
500-4254-444-63-02-000000 Other services & charges / Advertising	6,612	7,500	7,750	7,500	7,500	
500-4254-444-63-52-000000 Other services & charges / Rental & contractual	1,348,384	1,322,200	1,384,966	1,322,200	1,322,200	
500-4254-444-63-65-000000 Other services & charges / Travel	2,280	2,280	2,130	2,280	2,280	
500-4254-444-63-75-000000 Other services & charges / Rental-depreciation fund	525,461	782,033	782,028	920,033	920,033	
500-4254-444-63-99-000000 Other services & charges / Miscellaneous	2,051	4,000	4,162	4,000	4,000	
<b>63</b>	<b>1,884,789</b>	<b>2,118,013</b>	<b>2,181,036</b>	<b>2,256,013</b>	<b>2,256,013</b>	<b>-</b>
500-4254-445-65-08-000000 Maintenance / Equipment	64,191	50,000	50,000	50,000	50,000	
500-4254-445-65-16-000000 Maintenance / Vehicles	1,149,645	588,000	1,055,720	638,000	638,000	
500-4254-445-65-17-000000 Maintenance / Fuel & lubricants	488,458	490,632	490,000	490,632	490,632	
<b>65</b>	<b>1,702,294</b>	<b>1,128,632</b>	<b>1,595,720</b>	<b>1,178,632</b>	<b>1,178,632</b>	<b>-</b>
500-4254-446-66-14-000000 Capital outlay / Vehicles	38,995	665,000	206,000	1,152,000	946,000	
500-4254-446-66-20-000000 Capital outlay / Equipment	9,090	-	-	22,000	22,000	
<b>66</b>	<b>48,085</b>	<b>665,000</b>	<b>206,000</b>	<b>1,174,000</b>	<b>968,000</b>	<b>-</b>

2025

500-4254 Commercial box

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals</b>	<b>Adjusted</b>	<b>Estimated</b>	<b>Department</b>	<b>City Manager</b>	<b>City Comm</b>
	<b>FY 22-23</b>	<b>Budget</b>	<b>FY 23-24</b>	<b>Request</b>	<b>Recomm</b>	<b>Recomm</b>
		<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 24-25</b>
500-4254-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	363,970	311,200	311,200	298,300	298,300	
500-4254-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,600	1,600	-	-	
67	<b>363,970</b>	<b>312,800</b>	<b>312,800</b>	<b>298,300</b>	<b>298,300</b>	<b>-</b>
<hr/>						
<b>500-4254 Commercial Box</b>	<b>\$ 5,641,996</b>	<b>\$ 6,172,241</b>	<b>\$ 6,124,802</b>	<b>\$ 6,901,370</b>	<b>\$ 6,695,370</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Commercial Box	1			Solid Waste Supervisor		\$ 25.6605	\$ 53,374
	1						<b>53,374</b>
				Asset Management Clerk (Reclass from Refuse Equipment Mechanic)		15.3135	31,852
Commercial Box		1		HEO I		18.4085	38,290
Commercial Box		1		HEO II		20.5663	42,778
Commercial Box		1		HEO II		20.5663	42,778
Commercial Box		1		HEO II		20.3339	42,295
Commercial Box		1		HEO II		19.4369	40,429
Commercial Box		1		HEO II		19.2064	39,949
Commercial Box		1		HEO II		19.0766	39,679
Commercial Box		1		HEO II		19.0209	39,563
Commercial Box		1		HEO II		19.0118	39,545
Commercial Box		1		HEO II		18.9614	39,440
Commercial Box		1		HEO II		18.9163	39,346
Commercial Box		1		HEO II		18.7811	39,065
Commercial Box		1		HEO II		18.7811	39,065
Commercial Box		1		HEO II		18.7811	39,065
Commercial Box		1		HEO II		18.7811	39,065
Commercial Box		1		HEO II		18.7811	39,065
Commercial Box		1		HEO II		18.4129	38,299
Commercial Box		1		HEO II		18.4129	38,299
Commercial Box		1		HEO II		18.4129	38,299
Commercial Box		1		HEO II		18.4129	38,299
Commercial Box		1		HEO II		18.4129	38,299
<b>Commercial Box</b>		<b>1</b>		<b>HEO II</b>	<b>NEW - CM RECOMM</b>	<b>18.4101</b>	<b>38,293</b>
Commercial Box		1		Senior Maintenance Worker		14.4497	30,055
Commercial Box		1		Senior Maintenance Worker		14.1540	29,440
Commercial Box		1		Procurement Specialist		18.4362	38,347

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						<b>SALARIES / WAGES</b>	
<b>DEPARTMENT</b>	<b>EXEMPT</b>	<b>NON EXEMPT</b>	<b>PART TIME</b>	<b>POSITION</b>	<b>STATUS</b>	<b>HOURLY RATE</b>	<b>ANNUAL SALARY</b>
Commercial Box		1		Senior Administrative Clerk		15.3136	31,852
Commercial Box		1		Senior Administrative Clerk		15.3136	31,852
Commercial Box		1		Crew Leader B		21.8099	45,365
Commercial Box		1		Crew Leader B		21.7877	45,318
Commercial Box		1		Welder		16.8834	35,117
Commercial Box		1		Welder		16.8833	35,117
		<u>32</u>					<u>1,223,519</u>
				LONGEVITY PAY			47,675
				OVERTIME			60,000
				TELEPHONE			1,920
							<u>109,595</u>
<b>CURRENT POSITIONS</b>		<b>33</b>					<b>\$ 1,386,488</b>









**Mission Statement:**  
 "To provide Solid Waste Management Programs in a courteous, safe, cost efficient, and environmentally responsible manner to all residences, businesses, and construction industry to enhance the quality of life by promoting sustainable practices."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,288,630	\$ 1,265,605	\$ 1,345,216	\$ 1,228,394	\$ 1,386,488	\$ 1,386,488	\$ 1,386,488	\$ 1,386,488	\$ 1,386,488	\$ 1,386,488	\$ 1,424,781
Employee Benefits	306,940	545,205	558,101	558,101	563,458	563,458	563,458	563,458	563,458	563,458	582,404
Supplies	47,288	44,479	44,479	42,751	44,479	44,479	44,479	44,479	44,479	44,479	44,479
Other Services and Charges	1,884,789	2,118,013	2,118,013	2,181,036	2,256,013	2,256,013	2,256,013	2,256,013	2,256,013	2,256,013	2,256,013
Maintenance	1,702,294	1,128,632	1,128,632	1,595,720	1,178,632	1,178,632	1,178,632	1,178,632	1,178,632	1,178,632	1,178,632
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	5,229,941	5,101,934	5,194,441	5,606,002	5,429,070	5,429,070	5,429,070	5,429,070	5,429,070	5,429,070	5,486,309
Capital Outlay	412,055	977,800	977,800	518,800	1,472,300	1,266,300	130,000	180,000	540,000	705,000	
<b>Total Expenditures</b>	<b>\$ 5,641,996</b>	<b>\$ 6,079,734</b>	<b>\$ 6,172,241</b>	<b>\$ 6,124,802</b>	<b>\$ 6,901,370</b>	<b>\$ 6,695,370</b>	<b>\$ 5,559,070</b>	<b>\$ 5,609,070</b>	<b>\$ 5,969,070</b>	<b>\$ 6,191,309</b>	
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	26	31	31	31	32	32	32	32	32	32	33
<b>Total Positions Authorized</b>	<b>27</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>34</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 9,746,481	\$ 10,478,929	\$ 10,478,929	\$ 10,590,000	\$ 10,845,000	\$ 10,845,000	\$ 10,855,000	\$ 10,865,000	\$ 10,875,000	\$ 11,875,000	

**Contact Us:**

Elvira Alonzo, CPM  
 Director 4201  
 N Bentsen Rd  
 McAllen, Texas  
 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Continue to refurbish 1,200 refuse dumpsters annually to defer expenditure purchases by approximately \$660,000.
2. Replace 50 downtown mounted trash receptacles annually
3. Participate in Urban Planning and development process to incorporate efficient solid waste collection practices.

# Commercial Box

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	31	32	32	33
Waste collection routes - Dumpsters	14	15	16	17
Department Expenditures	\$ 5,641,996	\$ 6,172,241	\$ 6,124,802	\$ 6,695,370
<b>Outputs:</b>				
Number of customers/service points	5,257	5,221	5,280	5,286
Number of "Missed Service" calls	86	55	80	80
Revenue generated - Dumpsters	\$ 9,746,481	\$ 10,478,929	\$ 10,590,000	\$ 10,845,000
Total solid waste landfilled - tons	81,838	80,000	82,000	81,000
Landfill tipping costs - Commercial	\$ 1,411,706	\$ 1,380,000	\$ 1,414,500	\$ 1,397,250
<b>Effectiveness Measures:</b>				
"Missed Service" calls per 1000 accounts	16	11	15	15
<b>Efficiency Measures:</b>				
Solid Waste tonnage collected per account per year	15.57	15.32	15.53	15.32
Solid Waste tonnage collected per route per week	112.41	102.56	98.56	91.63
Number of accounts per route - Dumpsters	376	348	330	311
Total cost per ton - collection and disposal	\$ 68.94	\$ 76.00	\$ 74.69	\$ 82.66
Average Cost per Service Point	\$ 1,073.23	\$ 1,164.48	\$ 1,160.00	\$ 1,266.62
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
The Commercial Box Department provides automated refuse and recycling collection service to multi-family, commercial, and industrial accounts.

N/A=Not Available, N/P=Not Provided

\* Percent Excellent or Good



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Roll Off</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: <b>Sanitation Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance		Fringe Benefits	Total	# of Positions	Total
		\$	\$	Car	Phone	\$	\$		
1.	-	-	-	-	-	-	-	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		\$	<b>414,306</b>	\$	-	\$	-	\$	-
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$	<b>5,750</b>				\$	-	\$
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$	<b>593,225</b>				\$	-	\$
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$	<b>264,508</b>				\$	-	\$
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>213,500</b>		<b>213,500</b>
<b>Total Non - Capital Outlay</b>							-		-
<b>TOTAL</b>		\$	<b>1,277,789</b>				\$ <b>213,500</b>	\$	<b>213,500</b>

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Roll-Off

VEHICLES - SHORTAGE				CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SA2501, SA8307, SA8309)	133,500	1	133,500	1	133,500	Depreciation Vehicle Shortage for FY24-25
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 133,500		\$ 133,500	

MACHINERY AND EQUIPMENT				CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Roll-Off Containers	8,000	10	80,000	10	80,000	Roll-Offs for new accounts and to replace damaged containers.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 80,000		\$ 80,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 213,500</b>		<b>\$ 213,500</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Roll-Off

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4255-441-60-01-000000 Compensation / Exempt	42,485	51,884	36,000	51,884	51,884	
500-4255-441-60-02-000000 Compensation / Non-exempt	177,724	230,559	186,323	229,793	229,793	
500-4255-441-60-10-000000 Compensation / Overtime	15,979	10,000	13,000	10,000	10,000	
500-4255-441-60-17-000000 Compensation / Telephone	600	960	600	960	960	
500-4255-441-60-18-000000 Compensation / Longevity	-	5,425	5,425	6,300	6,300	
<b>60</b>	<b>236,788</b>	<b>298,828</b>	<b>241,348</b>	<b>298,937</b>	<b>298,937</b>	<b>-</b>
500-4255-441-61-30-000000 Benefits / Social security	17,423	22,859	22,859	22,869	22,869	
500-4255-441-61-36-000000 Benefits / Retirement	20,022	25,550	25,550	25,739	25,739	
500-4255-441-61-40-000000 Benefits / Unemployment tax	63	567	567	819	819	
500-4255-441-61-46-000000 Benefits / Workers' comp	10,257	12,663	12,663	7,685	7,685	
500-4255-441-61-50-000000 Benefits / Health cost	29,418	55,908	55,908	55,692	55,692	
500-4255-441-61-52-000000 Benefits / Life insurance	156	238	238	244	244	
500-4255-441-61-53-000000 Benefits / Retiree health ins (ARC)	2,321	2,321	2,321	2,321	2,321	
500-4255-441-61-56-000000 Benefits/Pension Cost-TMRS	(6,670)	-	-	-	-	
500-4255-441-61-58-000000 Benefits / TMRS benefits (contra)	(19,783)	-	-	-	-	
<b>61</b>	<b>53,207</b>	<b>120,106</b>	<b>120,106</b>	<b>115,368</b>	<b>115,368</b>	<b>-</b>
500-4255-443-62-02-000000 Supplies / Office	228	500	500	500	500	
500-4255-443-62-04-000000 Supplies / Operating	854	1,000	1,000	1,000	1,000	
500-4255-443-62-12-000000 Supplies / Small tools/minor equip	291	1,000	1,000	1,000	1,000	
500-4255-443-62-18-000000 Supplies / Clothing & uniform	4,265	3,250	2,940	3,250	3,250	
500-4255-443-62-20-000000 Supplies / Chemical	740	-	233	-	-	
<b>62</b>	<b>6,379</b>	<b>5,750</b>	<b>5,673</b>	<b>5,750</b>	<b>5,750</b>	<b>-</b>
500-4255-444-63-02-000000 Other services & charges / Advertising	4,123	3,750	3,750	3,750	3,750	
500-4255-444-63-52-000000 Other services & charges / Rental & contractual	234,226	300,000	240,000	300,000	300,000	
500-4255-444-63-65-000000 Other services & charges / Travel	975	950	790	950	950	
500-4255-444-63-75-000000 Other services & charges / Rental-depreciation fun	158,821	196,607	196,607	288,525	288,525	
500-4255-444-63-99-000000 Other services & charges / Miscellaneous	60	-	140	-	-	
<b>63</b>	<b>398,204</b>	<b>501,307</b>	<b>441,287</b>	<b>593,225</b>	<b>593,225</b>	<b>-</b>
500-4255-445-65-08-000000 Maintenance / Equipment	8,418	8,000	8,000	8,000	8,000	
500-4255-445-65-16-000000 Maintenance / Vehicles	178,953	120,000	120,000	120,000	120,000	
500-4255-445-65-17-000000 Maintenance / Fuel & lubricants	142,275	136,508	125,000	136,508	136,508	
<b>65</b>	<b>329,646</b>	<b>264,508</b>	<b>253,000</b>	<b>264,508</b>	<b>264,508</b>	<b>-</b>
500-4255-446-66-14-000000 Capital outlay / Vehicles	27,604	43,000	43,000	133,500	133,500	
500-4255-446-66-20-000000 Capital outlay / Equipment	45,589	136,000	136,000	80,000	80,000	
<b>66</b>	<b>73,193</b>	<b>179,000</b>	<b>179,000</b>	<b>213,500</b>	<b>213,500</b>	<b>-</b>



2025  
500-4255 Roll Off

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4255-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	4,000	3,224	-	-	-
500-4255-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	1,600	1,600	-	-	-
67	-	<b>5,600</b>	<b>4,824</b>	-	-	-
<hr/>						
<b>500-4255 Roll Off</b>	<b>\$ 1,097,417</b>	<b>\$ 1,375,099</b>	<b>\$ 1,245,238</b>	<b>\$ 1,491,289</b>	<b>\$ 1,491,289</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
Roll Off	1			Solid Waste Supervisor		\$ 24.9444	51,884
	<u>1</u>						<u>51,884</u>
Roll Off		1		HEO II		18.4129	38,299
Roll Off		1		HEO II		18.4129	38,299
Roll Off		1		HEO II		18.4129	38,299
Roll Off		1		HEO II		18.4129	38,299
Roll Off		1		HEO II		18.4129	38,299
Roll Off		<u>1</u>		HEO II		18.4129	<u>38,299</u>
		<b>6</b>					<b>229,793</b>
				LONGEVITY PAY			6,300
				OVERTIME			10,000
				TELEPHONE			960
							<u>17,260</u>
<b>CURRENT POSITIONS</b>		<b>7</b>					<b>\$ 298,937</b>







**Mission Statement:**  
 "A mission of the City of McAllen Solid Waste Division is to provide courteous, safe, cost efficient and environmentally responsible refuse disposal to residents, businesses, and the construction industry and to enhance the quality of life by promoting sustainable practices."

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 236,788	\$ 285,177	\$ 298,828	\$ 241,348	\$ 298,937	\$ 298,937	\$ 298,937	\$ 298,937	\$ 298,937	\$ 298,937	\$ 337,230
Employee Benefits	53,207	117,896	120,106	120,106	115,368	115,368	115,368	115,368	115,368	115,368	134,314
Supplies	6,379	5,750	5,750	5,673	5,750	5,750	5,750	5,750	5,750	5,750	5,750
Other Services and Charges	398,204	501,307	501,307	441,287	593,225	593,225	593,225	593,225	593,225	593,225	593,225
Maintenance	329,646	264,508	264,508	253,000	264,508	264,508	264,508	264,508	264,508	264,508	264,508
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,024,224	1,174,638	1,190,499	1,061,414	1,277,789	1,277,789	1,277,789	1,277,789	1,277,789	1,277,789	1,335,028
Capital Outlay	73,193	184,600	184,600	183,824	213,500	213,500	30,000	34,000	36,000	36,000	120,000
<b>Total Expenditures</b>	<b>\$ 1,097,417</b>	<b>\$ 1,359,238</b>	<b>\$ 1,375,099</b>	<b>\$ 1,245,238</b>	<b>\$ 1,491,289</b>	<b>\$ 1,491,289</b>	<b>\$ 1,307,789</b>	<b>\$ 1,311,789</b>	<b>\$ 1,313,789</b>	<b>\$ 1,313,789</b>	<b>\$ 1,455,028</b>
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	5	6	6	6	6	6	6	6	6	6	7
<b>Total Positions Authorized</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 1,293,433	\$ 1,540,000	\$ 1,540,000	\$ 1,300,000	\$ 1,540,000	\$ 1,540,000	\$ 1,540,000	\$ 1,540,000	\$ 1,540,000	\$ 1,540,000	\$ 1,675,000

**Contact Us:**  
 Elvira Alonzo, CPM  
 Director  
 4201 N. Bentsen Rd.,  
 McAllen, Texas  
 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Refurbish 50 roll-off containers to defer capital expenditures by approximately \$200,000.
2. Conduct competitive study to determine effectiveness of private haulers utilizing smaller roll-off containers to conduct service.
3. Modify roll-off contract to remain competitive with private sector pricing.

# Roll-Off

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	7	7	7	7
Roll-Off Drivers	6	6	6	6
Department Expenditures	\$ 1,097,417	\$ 1,375,099	\$ 1,245,238	\$ 1,491,289
<b>Outputs:</b>				
Number of new placements	374	600	390	500
Number of Empty & Returns	3,138	3,900	3,300	3,500
Number of closed out accounts	372	420	400	420
Revenue generated - Roll-Offs	\$ 1,293,433	\$ 1,540,000	\$ 1,300,000	\$ 1,540,000
Total solid waste collected (tons)	15,423	16,000	16,000	16,000
Landfill tipping costs	\$ 250,618	\$ 248,000	\$ 260,000	\$ 260,000
<b>Efficiency Measures:</b>				
Average Cost/Service per Empty & Return	\$ 312.65	\$ 314.64	\$ 336.55	\$ 380.43
Solid waste tonnage collected per truck per year	2,570	2,667	2,667	2,667
Solid waste tonnage collected per truck per week	49.43	51.28	51.28	51.28
Total cost per ton - collection and disposal	\$ 71	\$ 85	\$ 78	\$ 93
Total number of empty & returns serviced per driver	585	720	617	653
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

## Description:

The Roll-Off Department provides refuse and recycling collection service to commercial establishments and the construction industry.

\*N/A=Not Available, N/P=Not Provided



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Brush Collection</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <b>Sanitation Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>			\$ 2,204,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>			\$ 287,320				\$ -	\$ -		
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Rental-depreciation fund						12,938		12,938	Rental Depreciation for new equipment request
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>			\$ 618,966				\$ 12,938	\$ 12,938		
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>			\$ 770,205				\$ -	\$ -		
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							231,250	227,250		
<b>Total Non - Capital Outlay</b>							-	-		
<b>TOTAL</b>			\$ 3,880,699				\$ 244,188	\$ 240,188		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Brush

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Brush Wood Chipper	90,000	1	90,000	1	90,000	Replacement of obsolete and problematic chipper.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 90,000		\$ 90,000	

		DEPT REQUEST		CM RECOMM		
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Depreciation Shortage (SA2518 & SA8502)	137,250	1	137,250	1	137,250	Depreciation Vehicle Shortage for FY24-25
Depreciation Shortage (SA2506)	4,000	1	4,000		-	<b>Roll-Over</b> Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 141,250		\$ 137,250	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 231,250		\$ 227,250	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Brush

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4256-441-60-01-000000 Compensation / Exempt	52,385	53,816	53,816	53,817	53,817	
500-4256-441-60-02-000000 Compensation / Non-exempt	1,295,288	1,388,334	1,300,000	1,388,521	1,388,521	
500-4256-441-60-10-000000 Compensation / Overtime	168,490	30,000	30,000	30,000	30,000	
500-4256-441-60-15-000000 Compensation / Certification	253	-	-	-	-	
500-4256-441-60-17-000000 Compensation / Telephone	1,200	1,200	1,200	1,200	1,200	
500-4256-441-60-18-000000 Compensation / Longevity	-	50,925	50,925	58,625	58,625	
<b>60</b>	<b>1,517,615</b>	<b>1,524,275</b>	<b>1,435,941</b>	<b>1,532,163</b>	<b>1,532,163</b>	<b>-</b>
500-4256-441-61-30-000000 Benefits / Social security	112,581	116,607	116,607	117,210	117,210	
500-4256-441-61-36-000000 Benefits / Retirement	128,402	130,325	130,325	131,919	131,919	
500-4256-441-61-40-000000 Benefits / Unemployment tax	352	3,159	3,159	4,563	4,563	
500-4256-441-61-46-000000 Benefits / Workers' comp	162,084	120,225	120,225	126,958	126,958	
500-4256-441-61-50-000000 Benefits / Health cost	198,243	287,172	287,172	278,052	278,052	
500-4256-441-61-52-000000 Benefits / Life insurance	1,000	1,215	1,215	1,252	1,252	
500-4256-441-61-53-000000 Benefits / Retiree health ins (ARC)	12,091	12,091	12,091	12,091	12,091	
500-4256-441-61-56-000000 Benefits/Pension Cost-TMRS	(43,050)	-	-	-	-	
500-4256-441-61-58-000000 Benefits / TMRS benefits (contra)	(127,685)	-	-	-	-	
<b>61</b>	<b>444,017</b>	<b>670,794</b>	<b>670,794</b>	<b>672,045</b>	<b>672,045</b>	<b>-</b>
500-4256-443-62-02-000000 Supplies / Office	934	2,000	2,000	2,000	2,000	
500-4256-443-62-04-000000 Supplies / Operating	302,216	260,150	260,150	260,150	260,150	
500-4256-443-62-12-000000 Supplies / Small tools/minor equip	4,562	5,000	5,000	5,000	5,000	
500-4256-443-62-14-000000 Supplies / Janitorial	3,201	500	500	500	500	
500-4256-443-62-18-000000 Supplies / Clothing & uniform	11,699	17,670	17,670	17,670	17,670	
500-4256-443-62-20-000000 Supplies / Chemical	735	2,000	2,000	2,000	2,000	
<b>62</b>	<b>323,346</b>	<b>287,320</b>	<b>287,320</b>	<b>287,320</b>	<b>287,320</b>	<b>-</b>
500-4256-444-63-02-000000 Other services & charges / Advertising	5,321	8,000	5,000	8,000	8,000	
500-4256-444-63-52-000000 Other services & charges / Rental & contractual	196,701	182,000	182,000	182,000	182,000	
500-4256-444-63-65-000000 Other services & charges / Travel	1,955	5,225	4,000	5,225	5,225	
500-4256-444-63-75-000000 Other services & charges / Rental-depreciation fund	346,855	415,116	415,116	436,679	436,679	
500-4256-444-63-99-000000 Other services & charges / Miscellaneous	540	-	780	-	-	
<b>63</b>	<b>551,372</b>	<b>610,341</b>	<b>606,896</b>	<b>631,904</b>	<b>631,904</b>	<b>-</b>
500-4256-445-65-08-000000 Maintenance / Equipment	136,489	70,000	50,000	70,000	70,000	
500-4256-445-65-16-000000 Maintenance / Vehicles	566,659	209,573	250,000	209,573	209,573	
500-4256-445-65-17-000000 Maintenance / Fuel & lubricants	368,613	490,632	400,000	490,632	490,632	
<b>65</b>	<b>1,071,760</b>	<b>770,205</b>	<b>700,000</b>	<b>770,205</b>	<b>770,205</b>	<b>-</b>
500-4256-446-66-14-000000 Capital outlay / Vehicles	-	487,700	487,666	141,250	137,250	
500-4256-446-66-20-000000 Capital outlay / Equipment	13,611	122,000	120,500	90,000	90,000	
<b>66</b>	<b>13,611</b>	<b>609,700</b>	<b>604,166</b>	<b>231,250</b>	<b>227,250</b>	<b>-</b>

2025  
500-4256 Brush collection

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4256-449-78-02-000000 Disaster Exp/Hurricane/Windstorm 78	26,773	-	-	-	-	-
	<u>26,773</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>500-4256 Brush Collection</b>	<b>\$ 3,948,496</b>	<b>\$ 4,472,635</b>	<b>\$ 4,305,117</b>	<b>\$ 4,124,887</b>	<b>\$ 4,120,887</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Brush Collection	1			Solid Waste Supervisor		\$ 25.8735	\$ 53,817
	<u>1</u>						<b>53,817</b>
Brush Collection		1		Senior Administrative Clerk		15.6383	32,528
		<u>1</u>					<b>32,528</b>
Brush Collection		1		HEO II		19.6747	40,923
Brush Collection		1		HEO II		19.4999	40,560
Brush Collection		1		HEO II		19.4837	40,526
Brush Collection		1		HEO II		19.0190	39,560
Brush Collection		1		HEO II		18.8677	39,245
Brush Collection		1		HEO II		18.7811	39,065
Brush Collection		1		HEO II		18.7811	39,065
Brush Collection		1		HEO II		18.7811	39,065
Brush Collection		1		HEO II		18.7811	39,065
Brush Collection		1		HEO II		18.7811	39,065
Brush Collection		1		HEO II		18.6674	38,828
Brush Collection		1		HEO II		18.4129	38,299
Brush Collection		1		HEO II		18.4129	38,299
Brush Collection		1		HEO II		18.4129	38,299
Brush Collection		1		HEO II		18.4129	38,299
Brush Collection		<u>1</u>		HEO II		18.4129	38,299
		<b>16</b>					<b>626,459</b>
Brush Collection		1		HEO I		18.0977	37,643
Brush Collection		1		HEO I		17.8100	37,045
Brush Collection		1		HEO I		17.7124	36,842
Brush Collection		1		HEO I		17.7124	36,842
Brush Collection		1		HEO I		17.7124	36,842
Brush Collection		1		HEO I		17.3651	36,119

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
Brush Collection		1		HEO I		17.3651	36,119
		<b>14</b>					<b>510,288</b>
Brush Collection		1		Maintenance Worker		13.7122	28,521
Brush Collection		1		Maintenance Worker		13.4061	27,885
Brush Collection		1		Maintenance Worker		13.3565	27,782
Brush Collection		1		Maintenance Worker		13.2349	27,529
Brush Collection		1		Maintenance Worker		13.1361	27,323
		<b>5</b>					<b>139,039</b>
Brush Collection		1		Refuse Equipment Mechanic		16.4161	34,145
Brush Collection		1		Crew Leader B		22.1446	46,061
		<b>2</b>					<b>80,206</b>
				LONGEVITY PAY			58,625
				OVERTIME			30,000
				TELEPHONE			1,200
							<b>89,825</b>
<b>CURRENT POSITIONS</b>		<b>39</b>					<b>\$ 1,532,163</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**SANITATION DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: SANITATION DEPRECIATION  
 DEPT: BRUSH

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet	City Manager Recomm	
												SHORTAGE REQUEST	SANITATION FUND	DEPRECIATION FUND
R	SA2518	2015 FORD F-250 EC LB 4WD	3/4 TON EC SB 4WD GAS	52,000	8	0.15	\$ 7,475	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 13,500	\$ 13,500	
R	SA8502	2011 FREIGHTLINER GRAPPLE ROLL-OFF TRUCK	GRAPPLE ROLL-OFF TRUCK	275,000	10	0.15	\$ 31,625	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 123,750	\$ 123,750	
N		NEW ADDITION	BRUSH CHIPPER	90,000	8	0.15	\$ 12,938				YES			
		Depreciation Shortage							Depreciation Shortage - CM Recomm.					
R	SA2506	2010 FORD F-250 CC SB 4WD	1/2 TON EC SB 4WD GAS						502-4280-446-66-14-EC2308	\$ 42,000	Received FY 2024			
				\$ 417,000			\$ 52,038			\$ 42,000	\$ -	\$ 137,250	\$ 137,250	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**

"The City of McAllen Brush Department is committed to arboreal beautification of our city through the care and preservation of its tree canopy and the collection of brush and bulky waste."

<b>Department Summary</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
<b>Expenditure Detail:</b>	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,517,615	\$ 1,431,346	\$ 1,524,275	\$ 1,435,941	\$ 1,532,163	\$ 1,532,163	\$ 1,532,163	\$ 1,532,163	\$ 1,569,346	\$ 1,569,346	
Employee Benefits	444,017	655,740	670,794	670,794	672,045	672,045	672,045	672,045	688,248	688,248	
Supplies	323,346	287,320	287,320	287,320	287,320	287,320	287,320	287,320	287,320	287,320	
Other Services and Charges	551,372	610,341	610,341	606,896	631,904	631,904	631,904	631,904	631,904	631,904	
Maintenance	1,071,760	770,205	770,205	700,000	770,205	770,205	770,205	770,205	770,205	770,205	
Disaster Expenses	26,773	-	-	-	-	-	-	-	-	-	
Operations Subtotal	3,934,885	3,754,952	3,862,935	3,700,951	3,893,637	3,893,637	3,893,637	3,893,637	3,947,023	3,947,023	
Capital Outlay	13,611	501,000	609,700	604,166	231,250	227,250	-	-	27,000	-	
<b>Total Expenditures</b>	<b>\$ 3,948,496</b>	<b>\$ 4,255,952</b>	<b>\$ 4,472,635</b>	<b>\$ 4,305,117</b>	<b>\$ 4,124,887</b>	<b>\$ 4,120,887</b>	<b>\$ 3,893,637</b>	<b>\$ 3,893,637</b>	<b>\$ 3,974,023</b>	<b>\$ 3,947,023</b>	
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	35	38	38	38	38	38	38	38	38	38	38
Part-Time											
<b>Total Positions Authorized</b>	<b>36</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 2,662,697	\$ 2,618,000	\$ 2,618,000	\$ 2,661,500	\$ 2,663,000	\$ 2,663,000	\$ 2,673,000	\$ 2,683,000	\$ 2,693,000	\$ 2,833,000	

**Contact Us:**

Elvira Alonzo, CPM  
 Director  
 4201 N Bentsen Rd  
 McAllen, Texas  
 78504  
 (956) 681-4050

**MAJOR FY 24-25 GOALS**

1. Continue collaboration efforts with Code Enforcement to prevent illegal dumping through education outreach.
2. Maintain support efforts to Keep McAllen Beautiful (KMB) program with neighborhood cleanups to improve aesthetics.
3. Educate the community on the services that are provided by Brush Collection regarding brush and debris collection.



<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	39	39	39	39
Number of Brush collection crews	14	14	14	14
Department Expenditures	\$ 3,948,496	\$ 4,472,635	\$ 4,305,117	\$ 4,120,887
<b>Outputs:</b>				
Total customer accounts/service points per month	45,021	44,999	45,575	45,879
Total Brush curbside collection recycled (cubic yards)	269,965	250,000	250,000	250,000
Total bulky waste collected - tonnage	6,049	6,500	5,800	5,800
<b>Effectiveness Measures:</b>				
Percent recycled of total collection	84%	82%	84%	84%
Cost avoidance of brush to compost	\$ 965,133	\$ 893,758	\$ 893,758	\$ 893,758
<b>Efficiency Measures:</b>				
Brush (cu yd) collected per crew per week	371	343	343	343

## Description:

The Brush Department is a division under the direction of Public Works. The Brush Department with the help of 39 employees provides a vital service to the community by collecting all brush and bulky waste.

*N/A=Not Available, N/P=Not Provided*

\* Percent Excellent or Good



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Street Cleaning		BASELINE			DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
FUND:		Sanitation Fund											
<b>COMPENSATION</b>													
New Position	# of Positions	Base Salary		Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total			
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-				
2.	-	-		-	-	-	-	-	-				
3.	-	-		-	-	-	-	-	-				
4.	-	-		-	-	-	-	-	-				
5.	-	-		-	-	-	-	-	-				
<b>Total</b>	-	-		-	-	-	-	-	-				
<b>Personnel Revisions</b>													
1. Overtime				1,500	-	-	354	1,854		1,854			
2.				-	-	-	-	-					
3.				-	-	-	-	-					
4.				-	-	-	-	-					
5.				-	-	-	-	-					
<b>Total Compensation &amp; Benefits</b>		\$	<b>538,670</b>	\$	<b>1,500</b>	\$	<b>-</b>	\$	<b>354</b>	\$	<b>1,854</b>		
<b>SUPPLIES</b>													
1.	Small tools/minor equipment							500		500	Purchase of welding materials.		
2.	Clothing & uniform							800		800	Employee uniforms and safety boots for fully staffed team of 8		
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Supplies</b>		\$	<b>16,530</b>					\$	<b>1,300</b>	\$	<b>1,300</b>		
<b>OTHER SERVICES &amp; CHARGES</b>													
1.	Miscellaneous							120		120	Employee birthday cards for fully staffed team of 9.		
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Other Services &amp; Charges</b>		\$	<b>455,317</b>					\$	<b>120</b>	\$	<b>120</b>		
<b>MAINTENANCE</b>													
1.	Vehicles							10,000		10,000	Upcoming anticipated repairs for our oldest sweepers SD7003 and SD7004.		
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Maintenance</b>		\$	<b>142,534</b>					\$	<b>10,000</b>	\$	<b>10,000</b>		
<b>CAPITAL OUTLAY</b>													
<b>** See Attached Capital Outlay Request Forms</b>													
<b>Total Capital Outlay</b>								<b>356,070</b>		<b>356,070</b>			
<b>Total Non - Capital Outlay</b>								<b>29,400</b>		<b>29,400</b>			
<b>TOTAL</b>		\$	<b>1,153,051</b>					\$	<b>398,744</b>	\$	<b>398,744</b>		



**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Street Cleaning

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Radio (Portable)	4,200	1	4,200	1	4,200	Replacement of obsolete radio.
Radio (Mobile)	4,200	1	4,200	1	4,200	New radio equipment for sweeper Unit #SD7009.
Gutter Brooms	250	84	21,000	84	21,000	In-house replacement of sweeper gutter brooms.
			-		-	
			-		-	
<b>TOTAL</b>			\$ 29,400		\$ 29,400	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 29,400		\$ 29,400	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4257-441-60-01-000000 Compensation / Exempt	-	66,219	30,000	64,290	64,290	
500-4257-441-60-02-000000 Compensation / Non-exempt	219,491	307,451	250,000	307,981	307,981	
500-4257-441-60-10-000000 Compensation / Overtime	3,919	4,000	5,000	5,500	5,500	
500-4257-441-60-18-000000 Compensation / Longevity	-	6,300	6,300	6,650	6,650	
60	<b>223,410</b>	<b>383,970</b>	<b>291,300</b>	<b>384,421</b>	<b>384,421</b>	-
500-4257-441-61-30-000000 Benefits / Social security	15,829	28,691	28,691	29,408	29,408	
500-4257-441-61-36-000000 Benefits / Retirement	18,867	32,064	32,064	33,099	33,099	
500-4257-441-61-40-000000 Benefits / Unemployment tax	54	726	726	1,053	1,053	
500-4257-441-61-46-000000 Benefits / Workers' comp	11,899	10,420	10,420	8,735	8,735	
500-4257-441-61-50-000000 Benefits / Health cost	37,170	73,855	73,855	81,516	81,516	
500-4257-441-61-52-000000 Benefits / Life insurance	162	312	312	324	324	
500-4257-441-61-53-000000 Benefits / Retiree health ins (ARC)	1,968	1,968	1,968	1,968	1,968	
500-4257-441-61-56-000000 Benefits/Pension Cost-TMRS	(6,342)	-	-	-	-	
500-4257-441-61-58-000000 Benefits / TMRS benefits (contra)	(18,809)	-	-	-	-	
61	<b>60,798</b>	<b>148,036</b>	<b>148,036</b>	<b>156,103</b>	<b>156,103</b>	-
500-4257-443-62-04-000000 Supplies / Operating	174	14,200	12,000	14,200	14,200	
500-4257-443-62-12-000000 Supplies / Small tools/minor equip	490	530	500	1,030	1,030	
500-4257-443-62-18-000000 Supplies / Clothing & uniform	1,285	1,800	2,300	2,600	2,600	
62	<b>1,948</b>	<b>16,530</b>	<b>14,800</b>	<b>17,830</b>	<b>17,830</b>	-
500-4257-444-63-02-000000 Other services & charges / Advertising	-	236,000	235,000	236,000	236,000	
500-4257-444-63-52-000000 Other services & charges / Rental & contractual	1,124	3,200	3,000	3,200	3,200	
500-4257-444-63-65-000000 Other services & charges / Travel	-	1,579	1,500	1,579	1,579	
500-4257-444-63-75-000000 Other services & charges / Rental-depreciation fun	142,600	142,600	142,600	214,475	214,475	
500-4257-444-63-99-000000 Other services & charges / Miscellaneous	75	63	105	183	183	
63	<b>143,799</b>	<b>383,442</b>	<b>382,205</b>	<b>455,437</b>	<b>455,437</b>	-
500-4257-445-65-08-000000 Maintenance / Equipment	5,649	11,000	10,000	11,000	11,000	
500-4257-445-65-16-000000 Maintenance / Vehicles	90,142	70,000	80,000	80,000	80,000	
500-4257-445-65-17-000000 Maintenance / Fuel & lubricants	57,228	61,534	60,000	61,534	61,534	
65	<b>153,019</b>	<b>142,534</b>	<b>150,000</b>	<b>152,534</b>	<b>152,534</b>	-
500-4257-446-66-14-000000 Capital outlay / Vehicles	-	514,000	158,000	356,070	356,070	
66	-	<b>514,000</b>	<b>158,000</b>	<b>356,070</b>	<b>356,070</b>	-
500-4257-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	4,200	4,200	29,400	29,400	
67	-	<b>4,200</b>	<b>4,200</b>	<b>29,400</b>	<b>29,400</b>	-
<b>500-4257 Street Cleaning</b>	<b>\$ 582,974</b>	<b>\$ 1,592,712</b>	<b>\$ 1,148,541</b>	<b>\$ 1,551,795</b>	<b>\$ 1,551,795</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Street Cleaning	<u>1</u> 1			Marketing & Development Administrator		\$ 30.9087	\$ <u>64,290</u> <b>64,290</b>
Street Cleaning		1		HEO II		19.4891	40,537
Street Cleaning		1		HEO II		18.7811	39,065
Street Cleaning		1		HEO II		18.7811	39,065
Street Cleaning		1		HEO II		18.4129	38,299
Street Cleaning		1		HEO II		18.4129	38,299
Street Cleaning		1		HEO II		18.4129	38,299
Street Cleaning		<u>1</u> 7		HEO II		18.4129	<u>38,299</u> <b>271,862</b>
Street Cleaning		<u>1</u> 1		HEO I		17.3651	<u>36,119</u> <b>36,119</b>
				LONGEVITY PAY			6,650
				<b>OVERTIME</b>			<u>5,500</u> <b>12,150</b>
<b>CURRENT POSITIONS</b>		<b>9</b>					<b>\$ 384,421</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**SANITATION DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: SANITATION DEPRECIATION  
DEPT: STREET CLEANING

FLEET OPERATIONS RECOMMENDATION											CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet SHORTAGE REQUEST	City Manager Recomm SANITATION FUND	DEPRECIATION FUND
N		NEW ADDITION	STREET SWEEPER						500-4257-446-66-14-000000	\$ 356,070	YES			
				\$ -			\$ -			\$ 356,070	\$ -	\$ -	\$ -	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15





**Mission Statement:**

"Dedicated to enhance the aesthetics and improve drainage conditions in our city by keeping the streets clean in all residential, commercial, and industrial areas. This service shall be provided in a safe, professional, reliable, efficient, and eager to help disposition."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 223,410	\$ 366,786	\$ 383,970	\$ 291,300	\$ 384,421	\$ 384,421	\$ 384,421	\$ 384,421	\$ 384,421	\$ 384,421	\$ 384,421
Employee Benefits	60,798	146,702	148,036	148,036	156,103	156,103	156,103	156,103	156,103	156,103	156,103
Supplies	1,948	16,530	16,530	14,800	17,830	17,830	17,830	17,830	17,830	17,830	17,830
Other Services and Charges	143,799	397,442	383,442	382,205	455,437	455,437	455,437	455,437	455,437	455,437	455,437
Maintenance	153,019	142,534	142,534	150,000	152,534	152,534	162,534	162,534	162,534	162,534	162,534
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	582,974	1,069,994	1,074,512	986,341	1,166,325	1,166,325	1,176,325	1,176,325	1,176,325	1,176,325	1,176,325
Capital Outlay	-	504,200	518,200	162,200	385,470	385,470	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 582,974</b>	<b>\$ 1,574,194</b>	<b>\$ 1,592,712</b>	<b>\$ 1,148,541</b>	<b>\$ 1,551,795</b>	<b>\$ 1,551,795</b>	<b>\$ 1,176,325</b>	<b>\$ 1,176,325</b>	<b>\$ 1,176,325</b>	<b>\$ 1,176,325</b>	<b>\$ 1,176,325</b>
<b>PERSONNEL</b>											
Non-Exempt	5	9	9	9	9	9	9	9	9	9	9
<b>Total Positions Authorized</b>	<b>5</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**Contact Us:**

Elvira Alonzo, CPM  
 Public Works Director  
 4201 N. Bentsen Road  
 McAllen, TX 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Complete six (6) sweeping cycles for arterial road right-of-ways, arterial medians, and arterial center lanes.
2. Complete four (4) sweeping cycles for residential areas and residential medians.
3. Sweep downtown areas (5) days a week and City facilities weekly to improve aesthetics and retail curb appeal.
4. Maintain 100% of City's surface road drainage for prevention of stormwater pollution and to preserve water quality in compliance with MS4 Stormwater Permit.
5. Provision of initial courtesy curb cleaning for unmaintained and/or vacated properties for effective street sweeping services.
6. Enhance educational awareness of right-of-way maintenance compliance by property owners

# Street Cleaning

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees/sweepers	6	9	9	9
Department Expenditures	\$ 582,974	\$ 1,592,712	\$ 1,148,541	\$ 1,551,795
Total street inventory - gutter miles	1,200	1,208	1,200	1,200
Residential - gutter miles	800	808	800	800
Arterial & collector - gutter miles	386	386	386	386
Downtown district - gutter miles	14	14	14	14
Medians - gutter miles	9	9	9	9
<b>Outputs:</b>				
Gutter miles swept - All	11,913	11,500	11,350	12,500
Gutter miles swept - Residential	5,582	4,800	4,900	5,350
Gutter miles swept - Arterial & Collector	3,181	2,850	3,200	3,550
Gutter miles swept - Downtown District	2,515	2,850	2,500	2,600
Gutter miles swept - City properties	635	1,000	750	1,000
Street cleaning debris collected - cubic yards	8,369	7,500	8,000	9,000

## Description:

The Street Cleaning Department is a division of Public Works. Through its staff of six (6) employees the department sweeps all city streets. Effective street sweeping operations enhance our city beautification efforts and conforms with stormwater pollution prevention regulations.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Recycling</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <b>Sanitation Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary		Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
<b>Total</b>		-		-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime				-	-	-	-	-	-	
2.				-	-	-	-	-	-	
3.				-	-	-	-	-	-	
4.				-	-	-	-	-	-	
5.				-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$	<b>1,674,823</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$	<b>73,606</b>					\$ -	\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$	<b>365,638</b>					\$ -	\$ -	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$	<b>301,218</b>					\$ -	\$ -	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>								<b>4,946,900</b>	<b>2,910,500</b>	
<b>Total Non - Capital Outlay</b>								<b>214,500</b>	<b>214,500</b>	
<b>TOTAL</b>		\$	<b>2,415,285</b>					<b>\$ 5,161,400</b>	<b>\$ 3,125,000</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Recycling

		DEPT REQUEST		CM RECOMM		
<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 Ton Pickup	36,400	1	36,400		-	Roll-Over from FY23-24
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 36,400		\$ -	
<b>Vehicles - Shortage</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Vehicle Shortage (SA9020)	16,000	1	16,000	1	16,000	Depreciation Vehicle Shortage for FY24-25
Vehicle Shortage (SA2513)	4,500	1	4,500	1	4,500	Roll-Over Depreciation Vehicle Shortage for FY22-23
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 20,500		\$ 20,500	
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Recycling Scale Upgrade	50,000	1	50,000	1	50,000	Upgrade of scale mechanism, software, and communication systems.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 50,000		\$ 50,000	
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Recycling Center Upgrade	4,000,000	1	4,000,000	1	2,000,000	Purchase of automated recycling equipment to increase efficiency and throughput.
Recycling Center Electrical Upgrade	690,000	1	690,000	1	690,000	Upgrade of electrical panels & equipment for safety and future equipment purchases.
Recycling Center Engineering Services	50,000	1	50,000	1	50,000	Continue consulting services with Burns & McDonnell for Recycling Center upgrades.
Recycling Administration Building Design	100,000	1	100,000	1	100,000	Contract architectural design services for propped Admin. building.
			-		-	
<b>TOTAL</b>			\$ 4,840,000		\$ 2,840,000	
<b>GRAND TOTAL</b>			<b>\$ 4,946,900</b>		<b>\$ 2,910,500</b>	

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Recycling

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
96 Gallon Recycling Bins	60	3200	192,000	3200	192,000	Bins for new accounts and replacements.
Cardboard Dumpsters	1,500	15	22,500	15	22,500	Dumpsters for new accounts and replacements.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 214,500		\$ 214,500	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 214,500		\$ 214,500	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4258-441-60-01-000000 Compensation / Exempt	171,575	178,533	178,533	178,533	178,533	
500-4258-441-60-02-000000 Compensation / Non-exempt	443,695	931,655	855,650	930,952	930,952	
500-4258-441-60-06-000000 Compensation / Part time	252,516	25,944	49,974	25,943	25,943	
500-4258-441-60-10-000000 Compensation / Overtime	54,638	23,000	30,000	23,000	23,000	
500-4258-441-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
500-4258-441-60-17-000000 Compensation / Telephone	3,200	5,520	3,240	5,520	5,520	
500-4258-441-60-18-000000 Compensation / Longevity	-	26,950	26,950	31,675	31,675	
<b>60</b>	<b>930,425</b>	<b>1,196,402</b>	<b>1,149,147</b>	<b>1,200,423</b>	<b>1,200,423</b>	<b>-</b>
500-4258-441-61-30-000000 Benefits / Social security	68,498	91,521	91,521	91,832	91,832	
500-4258-441-61-36-000000 Benefits / Retirement	73,729	86,715	86,715	101,123	101,123	
500-4258-441-61-40-000000 Benefits / Unemployment tax	261	2,754	2,754	3,978	3,978	
500-4258-441-61-46-000000 Benefits / Workers' comp	41,814	42,523	42,523	40,634	40,634	
500-4258-441-61-50-000000 Benefits / Health cost	124,336	239,616	239,616	228,120	228,120	
500-4258-441-61-52-000000 Benefits / Life insurance	435	794	794	963	963	
500-4258-441-61-53-000000 Benefits / Retiree health ins (ARC)	7,750	7,750	7,750	7,750	7,750	
500-4258-441-61-56-000000 Benefits/Pension Cost-TMRS	(24,630)	-	-	-	-	
500-4258-441-61-58-000000 Benefits / TMRS benefits (contra)	(73,052)	-	-	-	-	
<b>61</b>	<b>219,140</b>	<b>471,673</b>	<b>471,673</b>	<b>474,400</b>	<b>474,400</b>	<b>-</b>
500-4258-443-62-02-000000 Supplies / Office	3,033	3,000	3,000	3,000	3,000	
500-4258-443-62-04-000000 Supplies / Operating	76,435	52,000	52,000	52,000	52,000	
500-4258-443-62-12-000000 Supplies / Small tools/minor equip	3,456	4,500	3,500	4,500	4,500	
500-4258-443-62-14-000000 Supplies / Janitorial	3,221	2,200	2,200	2,200	2,200	
500-4258-443-62-18-000000 Supplies / Clothing & uniform	9,737	9,406	9,406	9,406	9,406	
500-4258-443-62-20-000000 Supplies / Chemical	3,735	2,500	2,500	2,500	2,500	
<b>62</b>	<b>99,617</b>	<b>73,606</b>	<b>72,606</b>	<b>73,606</b>	<b>73,606</b>	<b>-</b>
500-4258-444-63-02-000000 Other services & charges / Advertising	37,721	38,000	41,000	38,000	38,000	
500-4258-444-63-52-000000 Other services & charges / Rental & contractual	273,690	221,193	221,193	221,193	221,193	
500-4258-444-63-65-000000 Other services & charges / Travel	2,718	4,750	4,750	4,750	4,750	
500-4258-444-63-75-000000 Other services & charges / Rental-depreciation fun	100,976	140,919	140,919	101,695	101,695	
500-4258-444-63-99-000000 Other services & charges / Miscellaneous	405	-	680	-	-	
<b>63</b>	<b>415,510</b>	<b>404,862</b>	<b>408,542</b>	<b>365,638</b>	<b>365,638</b>	<b>-</b>
500-4258-445-65-08-000000 Maintenance / Equipment	101,424	137,900	126,655	137,900	137,900	
500-4258-445-65-10-000000 Maintenance / Facilities	18,720	5,700	5,700	5,700	5,700	
500-4258-445-65-16-000000 Maintenance / Vehicles	162,941	65,079	65,079	65,079	65,079	
500-4258-445-65-17-000000 Maintenance / Fuel & lubricants	89,751	92,539	92,539	92,539	92,539	
<b>65</b>	<b>372,836</b>	<b>301,218</b>	<b>289,973</b>	<b>301,218</b>	<b>301,218</b>	<b>-</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4258-446-66-14-000000 Capital outlay / Vehicles	-	331,500	289,941	56,900	20,500	
500-4258-446-66-20-000000 Capital outlay / Equipment	26,227	103,000	84,116	50,000	50,000	
500-4258-446-66-30-000000 Capital outlay / Imprv O/T bldg 66	-	-	-	4,840,000	2,840,000	
	<b>26,227</b>	<b>434,500</b>	<b>374,057</b>	<b>4,946,900</b>	<b>2,910,500</b>	-
500-4258-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	169,041	214,500	214,000	214,500	214,500	
500-4258-443-67-22-000000 Non-Capital Outlay / Computer Equipment 67	2,766	-	-	-	-	
	<b>171,807</b>	<b>214,500</b>	<b>214,000</b>	<b>214,500</b>	<b>214,500</b>	-
<hr/>						
<b>500-4258 Recycling</b>	<b>\$ 2,235,561</b>	<b>\$ 3,096,761</b>	<b>\$ 2,979,997</b>	<b>\$ 7,576,685</b>	<b>\$ 5,540,285</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Recycling	1			Renewable Resources Manager		\$ 35.9442	\$ 74,764
Recycling	1			Solid Waste Supervisor		24.9444	51,884
Recycling	1			Recycling Education Coordinator		24.9444	51,884
	<b>3</b>						<b>178,533</b>
Recycling		1		Working Supervisor		22.6253	47,061
Recycling		1		Senior Administrative Clerk		15.5993	32,447
Recycling		1		Code Enforcement Officer		18.2593	37,979
Recycling		1		Code Enforcement Officer		17.7275	36,873
Recycling		1		Code Enforcement Officer		17.7275	36,873
Recycling		1		Code Enforcement Officer		17.7275	36,873
Recycling		1		HEO II		18.8885	39,288
Recycling		1		HEO II		18.4129	38,299
Recycling		1		HEO II		18.4129	38,299
Recycling		1		HEO II		18.4129	38,299
Recycling		1		Maintenance Worker		14.0635	29,252
Recycling		1		Maintenance Worker		13.8834	28,877
Recycling		1		Maintenance Worker		13.8007	28,705
Recycling		1		Maintenance Worker		13.7912	28,686
Recycling		1		Maintenance Worker		13.5166	28,115
Recycling		1		Maintenance Worker		13.4975	28,075
Recycling		1		Maintenance Worker		13.4287	27,932
Recycling		1		Maintenance Worker		13.3730	27,816
Recycling		1		Maintenance Worker		12.7535	27,744
Recycling		1		Maintenance Worker		12.7535	27,562
Recycling		1		Maintenance Worker		13.1044	27,561
Recycling		1		Maintenance Worker		13.0376	27,323
Recycling		1		Maintenance Worker		12.9835	27,323
Recycling		1		Maintenance Worker		12.9501	27,323



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Recycling		1		Maintenance Worker		12.8646	27,323
Recycling		1		Maintenance Worker		12.7535	27,323
Recycling		1		Maintenance Worker		12.7535	27,323
Recycling		1		Senior Maintenance Worker		14.2203	29,578
Recycling		1		Crew Leader B		21.5479	44,820
		<u>29</u>					<b>930,952</b>
Recycling			1	Maintenance Worker		13.1361	12,972
Recycling			1	Maintenance Worker		13.1361	12,972
			<u>2</u>				<b>25,943</b>
				LONGEVITY PAY			31,675
				OVERTIME			23,000
				CAR ALLOWANCE			4,800
				TELEPHONE			5,520
							<u>64,995</u>
<b>CURRENT POSITIONS</b>		<b>34</b>					<b>\$ 1,200,423</b>



**CITY OF McALLEN, TEXAS**  
**ROLLING STOCK REQUEST FORM**  
**FLEET OPERATION'S RECOMMENDATION SCHEDULE**  
**SANITATION DEPRECIATION FUND**  
**FISCAL YEAR 2024-2025**

FUND: SANITATION DEPRECIATION  
DEPT. RECYCLING

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 23-24 ROLLOVER	YES/NO	Fleet	City Manager Recomm	
												SHORTAGE REQUEST	SANITATION FUND	DEPRECIATION FUND
R	SA9020	2016 CLARK C25D FORKLIFT	FORKLIFT	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA			16,000	16,000	
		Depreciation Shortage							Depreciation Shortage - CM Recomm.					
R	SA2513	2013 FORD F-250 CC LB 4WD	1/2 TON EC SB 2WD GAS						502-4280-446-66-14-EC2311	43,000	YES	4,500	4,500	
N		NEW ADDITION	1/2 TON RC SB 2WD GAS						500-4258-446-66-14-000000	36,400	Received FY 2024			
				\$ 40,000			\$ 5,750			\$ 79,400	\$ -	\$ 20,500	\$ 20,500	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



**Mission Statement:**  
 "The City of McAllen Recycling Center is committed to reducing solid waste and maximizing recycling rates for the City of McAllen. We are committed to broadening product markets and educating the public on proper recycling."

<b>Department Summary</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr			Four Year Plan		
<b>Expenditure Detail:</b>	22-23	23-24	Budget	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 930,425	\$ 1,136,360	\$ 1,196,402	\$ 1,149,147	\$ 1,200,423	\$ 1,200,423	\$ 1,200,423	\$ 1,200,423	\$ 1,200,423	\$ 1,200,423	\$ 1,238,716
Employee Benefits	219,140	462,011	471,673	471,673	474,400	474,400	474,400	474,400	474,400	474,400	492,473
Supplies	99,617	73,606	73,606	72,606	73,606	73,606	73,606	73,606	73,606	73,606	73,606
Other Services and Charges	415,510	404,862	404,862	408,542	365,638	365,638	365,638	365,638	365,638	365,638	365,638
Maintenance	372,836	301,218	301,218	289,973	301,218	301,218	301,218	301,218	301,218	301,218	301,218
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,037,527	2,378,057	2,447,761	2,391,940	2,415,285	2,415,285	2,415,285	2,415,285	2,415,285	2,415,285	2,471,651
Capital Outlay	198,034	649,000	649,000	588,057	5,161,400	3,125,000	2,176,000	220,000	727,000		192,000
<b>Total Expenditures</b>	<b>\$ 2,235,561</b>	<b>\$ 3,027,057</b>	<b>\$ 3,096,761</b>	<b>\$ 2,979,997</b>	<b>\$ 7,576,685</b>	<b>\$ 5,540,285</b>	<b>\$ 4,591,285</b>	<b>\$ 2,635,285</b>	<b>\$ 3,142,285</b>	<b>\$ 3,142,285</b>	<b>\$ 2,663,651</b>
<b>PERSONNEL</b>											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	15	29	29	29	29	29	29	29	29	29	30
Part-Time	9	2	2	2	2	2	2	2	2	2	2
<b>Total Positions Authorized</b>	<b>27</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>35</b>
<b>Resources</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr			Four Year Plan		
	22-23	23-24	Budget	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 2,026,967	\$ 1,787,000	\$ 1,787,000	\$ 2,240,000	\$ 1,834,000	\$ 2,314,000	\$ 2,201,000	\$ 2,788,000	\$ 2,795,000	\$ 2,802,000	

**Contact Us:**  
 Elvira Alonzo, CPM,  
 Director  
 4201 N Bentsen Rd  
 McAllen, Texas 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Increase commercial recycling by adding 30 new accounts.
2. Increase outreach programs/presentations in schools, non-profits organizations, and City events by 20%.
3. Increase curbside recycling tonnage by 5%.
4. Implementation of Upgrade to Recycling Center.

# Recycling

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	23	32	32	32
Number of part-time equivalents	11	2	2	2
Department Operating Expenditures	\$ 2,235,561	\$ 3,096,761	\$ 2,979,997	\$ 5,540,285
Total Tons of Material Received	11,879	11,990	12,300	12,600
<b>Outputs:</b>				
Total residential accounts / service points	44,577	39,093	45,068	45,370
Total business / school service points	1,046	1,060	1,090	1,120
Total solid waste recycled - tons	7,580	7,590	8,000	8,300
Total curb side collections - tons	2,312	2,750	2,800	2,850
Total drop-off collections - tons	1,612	1,470	1,600	1,700
Total business / school collections - tons	2,778	2,520	2,800	2,900
Total municipalities - tons	878	850	800	850
Total tonnage landfill	4,299	4,400	4,300	4,300
Recycling sales revenue	\$ 686,839	\$ 550,000	\$ 600,000	\$ 600,000
<b>Effectiveness Measures:</b>				
Cost avoidance - Recyclables diverted from landfill	\$ 239,907	\$ 240,224	\$ 253,200	\$ 262,695
Recycling Diversion Rate	64%	63%	65%	66%
<b>Efficiency Measures:</b>				
Tonnage sorted per week	228.44	230.58	236.54	242.31
Recyclable processing cost per ton	\$ 236.89	\$ 350.00	\$ 315.85	\$ 611.76

## Description:

The Recycling Center is a division under Public Works. The Recycling Center provides a vital service to the community with a staff of 34 employees accepting, processing, managing, and selling recyclable commodities to the various markets.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: Administration		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
FUND: Sanitation Fund													
<b>COMPENSATION</b>													
New Position	# of Positions	Base Salary		Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total			
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-				
2.	-	-		-	-	-	-	-	-				
3.	-	-		-	-	-	-	-	-				
4.	-	-		-	-	-	-	-	-				
5.	-	-		-	-	-	-	-	-				
<b>Total</b>		-		-	-	-	-	-	-				
<b>Personnel Revisions</b>													
1. Overtime				-	-	-	-	-	-				
2. Part-Time Intern to Senior Admin. Clerk				19,782	-	-	12,965	32,747	-	Reclass of position to assist Solid Waste Division with clerical functions.			
3.				-	-	-	-	-	-				
4.				-	-	-	-	-	-				
5.				-	-	-	-	-	-				
<b>Total Compensation &amp; Benefits</b>		\$	1,445,502	\$	19,782	\$	-	\$	12,965	\$	32,747	\$	-
<b>SUPPLIES</b>													
1. Clothing & uniform								2,000	2,000	Increase due to addition of Asst. Emergency Mgt. Coordinator and Designer.			
2. < Please select category >													
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
<b>Total Supplies</b>		\$	35,750					\$	2,000	\$	2,000		
<b>OTHER SERVICES &amp; CHARGES</b>													
1. Online svc/network								15,000	15,000	Increase in radio and various software subscription costs.			
2. Travel								4,000	4,000	Increase in travel related to training and board/committee assignments.			
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
<b>Total Other Services &amp; Charges</b>		\$	1,508,216					\$	19,000	\$	19,000		
<b>MAINTENANCE</b>													
1. Equipment								3,000	3,000	Addition of emergency management equipment.			
2. Facilities								4,000	4,000	Increase due to aging facilities and systems.			
3. < Please select category >													
4. < Please select category >													
5. < Please select category >													
<b>Total Maintenance</b>		\$	54,249					\$	7,000	\$	7,000		
<b>CAPITAL OUTLAY</b>													
<b>** See Attached Capital Outlay Request Forms</b>													
<b>Total Capital Outlay</b>								750,000	750,000				
<b>Total Non - Capital Outlay</b>								10,000	10,000				
<b>TOTAL</b>		\$	3,043,717					\$	820,747	\$	788,000		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Sanitation Administration

DEPT REQUEST				CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
2nd Floor Conference/Break Room	475,000	1	475,000	1	475,000	New conference/training area needed to accommodate multiple departments (1,800 sq ft @ \$200)
Patch Truck Canopy	120,000	1	120,000	1	120,000	Construction of canopy for patch trucks using recycled structural steel.
			-		-	
			-		-	
<b>TOTAL</b>			\$ 595,000		\$ 595,000	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Old 10th Street Property Improvements	30,000	1	30,000	1	30,000	Lighting and fencing improvements at equipment staging site.
Facility Paving / Repairs	25,000	1	25,000	1	25,000	Various facility repairs / paving.
Perimeter Fencing	25,000	1	25,000	1	25,000	Replace existing 6ft facility fence w/8ft privacy fencing.
			-		-	
<b>TOTAL</b>			\$ 80,000		\$ 80,000	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Emergency Operations Center Equipment	75,000	1	75,000	1	75,000	Purchase of various equipment including laptop PCs, lighting, chair/cots, and antennas.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 75,000		\$ 75,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 750,000</b>		<b>\$ 750,000</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Sanitation

DEPARTMENT: Sanitation Administration

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Facility Camera	1,000	10	10,000	10	10,000	Replacement of obsolete/non-working cameras.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 10,000		\$ 10,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 10,000		\$ 10,000	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
500-4260-441-60-01-000000 Compensation / Exempt	548,875	576,317	490,000	559,416	559,416	
500-4260-441-60-02-000000 Compensation / Non-exempt	354,832	448,704	390,000	445,754	425,972	
500-4260-441-60-06-000000 Compensation / Part time	36,177	31,268	30,000	31,268	31,268	
500-4260-441-60-10-000000 Compensation / Overtime	8,943	3,060	7,000	3,060	3,060	
500-4260-441-60-14-000000 Compensation / Car allowance	26,600	27,600	20,000	27,600	27,600	
500-4260-441-60-15-000000 Compensation / Certification	4,813	4,100	4,500	4,800	4,800	
500-4260-441-60-17-000000 Compensation / Telephone	6,760	6,960	6,500	6,960	6,960	
500-4260-441-60-18-000000 Compensation / Longevity	-	31,775	31,775	34,725	34,725	
<b>60</b>	<b>987,001</b>	<b>1,129,784</b>	<b>979,775</b>	<b>1,113,584</b>	<b>1,093,802</b>	<b>-</b>
500-4260-441-61-30-000000 Benefits / Social security	74,009	86,429	86,429	85,189	83,676	
500-4260-441-61-36-000000 Benefits / Retirement	81,712	93,924	93,924	93,187	91,484	
500-4260-441-61-40-000000 Benefits / Unemployment tax	196	1,782	1,782	2,574	2,574	
500-4260-441-61-46-000000 Benefits / Workers' comp	6,887	3,956	3,956	7,481	7,457	
500-4260-441-61-50-000000 Benefits / Health cost	98,649	160,728	160,728	167,508	157,800	
500-4260-441-61-52-000000 Benefits / Life insurance	516	861	861	872	855	
500-4260-441-61-53-000000 Benefits / Retiree health ins (ARC)	7,854	7,854	7,854	7,854	7,854	
500-4260-441-61-56-000000 Benefits/Pension Cost-TMRS	1,231,392	-	-	-	-	
500-4260-441-61-58-000000 Benefits / TMRS benefits (contra)	(81,273)	-	-	-	-	
<b>61</b>	<b>1,419,942</b>	<b>355,534</b>	<b>355,534</b>	<b>364,666</b>	<b>351,701</b>	<b>-</b>
500-4260-443-62-02-000000 Supplies / Office	4,801	5,750	5,750	5,750	5,750	
500-4260-443-62-04-000000 Supplies / Operating	14,720	13,000	13,000	13,000	13,000	
500-4260-443-62-14-000000 Supplies / Janitorial	6,683	5,500	5,500	5,500	5,500	
500-4260-443-62-16-000000 Supplies / Photocopier	141	10,000	8,000	10,000	10,000	
500-4260-443-62-18-000000 Supplies / Clothing & uniform	2,926	1,500	4,000	3,500	3,500	
<b>62</b>	<b>29,271</b>	<b>35,750</b>	<b>36,250</b>	<b>37,750</b>	<b>37,750</b>	<b>-</b>
500-4260-444-63-02-000000 Other services & charges / Advertising	12,372	11,750	11,000	11,750	11,750	
500-4260-444-63-05-000000 Other services & charges / Billing charges	230,000	230,000	230,000	230,000	230,000	
500-4260-444-63-14-000000 Other services & charges / Dues & subscription	1,917	1,400	1,400	1,400	1,400	
500-4260-444-63-23-000000 Other services & charges / Online svc/network	137,995	111,096	115,000	126,096	126,096	
500-4260-444-63-38-000000 Other services & charges / Administrative fee	750,000	750,000	750,000	750,000	750,000	
500-4260-444-63-45-000000 Other services & charges / Professional	16,956	70,000	50,000	70,000	70,000	
500-4260-444-63-48-000000 Other services & charges / Refunds	-	-	-	-	-	
500-4260-444-63-52-000000 Other services & charges / Rental & contractual	62,325	42,000	45,000	42,000	42,000	
500-4260-444-63-64-000000 Other services & charges / Training	5,835	6,000	6,000	6,000	6,000	
500-4260-444-63-65-000000 Other services & charges / Travel	37,534	19,970	19,970	23,970	23,970	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4260-444-63-67-000000 Other services & charges / Utilities - electricity	111,523	109,000	114,553	109,000	109,000	
500-4260-444-63-69-000000 Other services & charges / Utilities-telephone	14,646	24,000	15,000	24,000	24,000	
500-4260-444-63-70-000000 Other services & charges / Utilities-water	7,901	7,000	8,000	7,000	7,000	
500-4260-444-63-80-000000 Other services & charges / Bad debt	35,660	-	-	-	-	
500-4260-444-63-89-000000 Other services & charges / Credit card fees	5,529	19,000	8,000	19,000	19,000	
500-4260-444-63-99-000000 Other services & charges / Miscellaneous	43,251	7,000	7,000	7,000	7,000	
<b>63</b>	<b>1,473,444</b>	<b>1,408,216</b>	<b>1,380,923</b>	<b>1,427,216</b>	<b>1,427,216</b>	<b>-</b>
500-4260-445-65-08-000000 Maintenance / Equipment	2,792	3,000	3,000	6,000	6,000	
500-4260-445-65-10-000000 Maintenance / Facilities	62,365	42,275	42,275	46,275	46,275	
500-4260-445-65-16-000000 Maintenance / Vehicles	6,366	4,631	5,000	4,631	4,631	
500-4260-445-65-17-000000 Maintenance / Fuel & lubricants	4,341	4,343	4,000	4,343	4,343	
<b>65</b>	<b>75,864</b>	<b>54,249</b>	<b>54,275</b>	<b>61,249</b>	<b>61,249</b>	<b>-</b>
500-4260-446-66-10-000000 Capital outlay / Building/structures	94,675	460,000	225,000	595,000	595,000	
500-4260-446-66-20-000000 Capital outlay / Equipment	18,374	80,000	50,000	75,000	75,000	
500-4260-446-66-30-000000 Capital outlay / Imprv- other than buildgs	54,428	150,000	75,000	80,000	80,000	
<b>66</b>	<b>167,476</b>	<b>690,000</b>	<b>350,000</b>	<b>750,000</b>	<b>750,000</b>	<b>-</b>
500-4260-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	5,837	3,000	2,600	-	-	
500-4260-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	19,747	10,000	9,981	10,000	10,000	
500-4260-443-67-22-000000 Non-Capital Outlay / Computer Equipment	6,568	3,600	3,260	-	-	
500-4260-443-67-24-000000 Non-Capital Outlay / Software	-	37,112	37,112	-	-	
500-4260-443-67-30-000000 Non-Capital Outlay / Improvements	9,590	-	-	-	-	
<b>67</b>	<b>41,742</b>	<b>53,712</b>	<b>52,953</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
500-4260-477-71-86-000000 Other agencies / Keep McAllen Beautiful	100,000	100,000	100,000	100,000	100,000	
<b>71</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<b>500-4260 Administration</b>	<b>\$ 4,294,740</b>	<b>\$ 3,827,245</b>	<b>\$ 3,309,710</b>	<b>\$ 3,864,464</b>	<b>\$ 3,831,717</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Sanitation Administration	1			Director Public Works		\$ 61.9608	\$ 128,878
Sanitation Administration	1			Assistant Director of PW		42.2340	87,847
Sanitation Administration	1			Billing Supervisor		25.2272	52,472
Sanitation Administration	1			Deputy Director Public Works		38.6970	80,490
Sanitation Administration	1			KMB Program Manager		33.4279	69,530
Sanitation Administration	1			Stormwater & Environmtl Ed Mgr		36.7119	76,361
Sanitation Administration	1			Management Assistant		30.6915	63,838
	<u>7</u>						<u>559,416</u>
Sanitation Administration		1		Administrative Supervisor		17.7275	36,873
Sanitation Administration		1		Administrative Clerk		15.1636	31,540
Sanitation Administration		1		Administrative Clerk		13.8900	28,891
Sanitation Administration		1		Field Service Monitor		14.5590	30,283
Sanitation Administration		1		Field Service Monitor		14.4497	30,055
Sanitation Administration		1		Field Service Monitor		13.8900	28,891
Sanitation Administration		1		Field Service Monitor		13.8900	28,891
Sanitation Administration		1		Maintenance Technician		16.2942	33,892
Sanitation Administration		1		Maintenance Worker		13.1361	27,323
Sanitation Administration		1		Safety Coordinator		24.2835	50,510
Sanitation Administration		1		Senior Accounting Clerk		16.8833	35,117
Sanitation Administration		1		Senior Administrative Clerk		15.3136	31,852
Sanitation Administration		1		Senior Administrative Clerk		15.3136	31,852
		<u>13</u>					<u>425,972</u>
			1	Maintenance Worker		13.1361	19,205
Sanitation Administration			1	Part Time - Intern		12.5511	12,063
			<u>2</u>				<u>31,268</u>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
				LONGEVITY PAY			34,725
				CERTIFICATION PAY			4,800
				OVERTIME			3,060
				CAR ALLOWANCE			27,600
				TELEPHONE			6,960
							77,145
<b>CURRENT POSITIONS</b>		<b>22</b>					<b>\$ 1,093,802</b>





Mission Statement:	Department Summary										
	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Mgr Recomm. 24-25	Four Year Plan				
Committed to provide administrative support to all thirteen (13) divisions of Public Works that sustains the overall goal to provide a high quality of life through the proper maintenance of public infrastructure, city fleet, and effective solid waste management.	<b>Expenditure Detail:</b>										
	Personnel Services										
	\$ 987,001	\$ 1,067,595	\$ 1,129,784	\$ 979,775	\$ 1,113,584	\$ 1,093,802	\$ 1,113,584	\$ 1,113,584	\$ 1,113,584	\$ 1,113,584	\$ 1,113,584
	1,419,942	345,506	355,534	355,534	364,666	351,701	364,666	364,666	364,666	364,666	364,666
	29,271	35,750	35,750	36,250	37,750	37,750	37,750	37,750	37,750	37,750	37,750
	1,473,444	1,408,216	1,408,216	1,380,923	1,427,216	1,427,216	1,427,216	1,427,216	1,427,216	1,427,216	1,427,216
	75,864	54,249	54,249	54,275	61,249	61,249	61,249	61,249	61,249	61,249	61,249
	-	-	-	-	-	-	-	-	-	-	-
	3,985,522	2,911,316	2,983,533	2,806,757	3,004,464	2,971,717	3,004,464	3,004,464	3,004,464	3,004,464	3,004,464
	209,218	743,712	743,712	402,953	760,000	760,000	28,600	25,000	-	-	-
	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	4,294,740	3,755,028	3,827,245	3,309,710	3,864,464	3,831,717	3,133,064	3,129,464	3,104,464	3,104,464	3,104,464
	Non Departmental										
	192,856	289,138	289,138	289,138	289,138	289,138	289,138	289,138	289,138	289,138	289,138
	-	500,009	12,149	500,009	258,617	301,720	-	-	-	-	-
						37,208					
	<b>\$ 4,487,596</b>	<b>\$ 4,544,175</b>	<b>\$ 4,128,532</b>	<b>\$ 4,098,857</b>	<b>\$ 4,412,219</b>	<b>\$ 4,459,783</b>	<b>\$ 3,422,202</b>	<b>\$ 3,418,602</b>	<b>\$ 3,393,602</b>	<b>\$ 3,393,602</b>	<b>\$ 3,393,602</b>
	<b>PERSONNEL</b>										
	6	7	7	7	7	7	7	7	7	7	7
	12	13	13	13	14	13	14	14	14	14	14
	1	2	2	2	1	2	1	1	1	1	1
	<b>19</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

Contact Us:

Elvira Alonzo, CPM  
 Director  
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 McAllen, Texas  
 78504  
 (956) 681-4000

MAJOR FY 24-25 GOALS

1. Development of Public Art and McAllen Shines initiatives to promote aesthetics and litter abatement.
2. Identify and establish one (1) satellite location to stage equipment and materials for efficiency.
3. Implementation of Enterprise Resource Planning (ERP) software for Asset Management, Warehouse Inventory, and Sanitation Billing.

# Facilities Administration

[www.mcallenpublicworks.net](http://www.mcallenpublicworks.net)

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	20	20	20	22
Department Expenditures	\$ 4,294,740	\$ 3,827,245	\$ 3,309,710	\$ 3,831,717
Total Revenues Managed	\$ 24,220,089	\$ 22,632,000	\$ 24,598,319	\$ 24,942,000
Total Expenditures Managed	\$ 23,989,977	\$ 25,135,796	\$ 25,977,363	\$ 32,967,432
Number of Sanitation Accounts	44,579	44,314	45,065	45,371
<b>Outputs:</b>				
Number of Public Outreach Events	11	1	16	1
Number of Educational Sessions Presented	17	24	10	24
<b>Effectiveness Measures:</b>				
Number of individuals reached	46,577	160,000	47,000	160,000
Number of educational material distributed	49,496	50,000	51,000	50,000
Social Media Reach	9,000	500,000	500,000	500,000
<b>Efficiency Measures:</b>				
Expenditure dollars managed per member of the management staff	\$ 1,199,499	\$ 1,256,790	\$ 1,298,868	\$ 1,498,520
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

**Description:**  
The Facility Administration Department provides administrative management support that facilitates the delivery of high quality customer service to internal and external customers.

\*N/A=Not Available, N/P=Not Provided

2025

500- Sanitation Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
500-4262-441-61-96-000000 Benefits / Exempt Threshold	-	-	-	-	37,208	-
500-4262-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	12,149	500,009	258,617	301,720	
61	-	<b>12,149</b>	<b>500,009</b>	<b>258,617</b>	<b>338,928</b>	-
<hr/>						
<b>500-4262 Contingency</b>	<b>\$ -</b>	<b>\$ 12,149</b>	<b>\$ 500,009</b>	<b>\$ 258,617</b>	<b>\$ 338,928</b>	<b>\$ -</b>
500-4264-444-63-29-000000 Other services & charges / Ins--liability	192,856	289,138	289,138	289,138	289,138	
63	<b>192,856</b>	<b>289,138</b>	<b>289,138</b>	<b>289,138</b>	<b>289,138</b>	-
<hr/>						
<b>500-4264 General Insurance</b>	<b>\$ 192,856</b>	<b>\$ 289,138</b>	<b>\$ 289,138</b>	<b>\$ 289,138</b>	<b>\$ 289,138</b>	<b>\$ -</b>
<hr/>						
<b>500-7019</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
500-9010-447-68-02-000000 Depreciation / Expense	2,548,764					
68	<b>2,548,764</b>					
500-9010-447-89-01-000000 Other expenses / Fixed assets (contra)	(261,993)					
89	<b>(261,993)</b>					
500-9010-499-74-78-000000 Operating transfers out / Health insurance fund	160,934	152,865	152,865	-	-	
500-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	25,000	25,000	25,000	25,000	25,000	
74	<b>185,934</b>	<b>177,865</b>	<b>177,865</b>	<b>25,000</b>	<b>25,000</b>	-
<hr/>						
<b>500-9010</b>	<b>\$ 185,934</b>	<b>\$ 177,865</b>	<b>\$ 177,865</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<hr/>						
<b>500 Sanitation</b>	<b>\$ 24,175,910</b>	<b>\$ 27,641,496</b>	<b>\$ 26,605,681</b>	<b>\$ 33,823,589</b>	<b>\$ 31,597,553</b>	<b>\$ -</b>



**City of McAllen, Texas  
Sanitation Depreciation  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 11,232,065	\$ 10,174,715	\$ 11,484,641	\$ 10,963,281	\$ 10,963,281	\$ 8,310,571	\$ 8,594,320	\$ 8,788,476	\$ 11,876,076	
Revenues:										
Rental Income	1,908,664	2,576,875	2,576,875	3,123,227	3,123,227	3,528,613	3,936,109	3,813,326	4,146,723	
Interest Earned	470,265	-	582,054		378,965	354,400	333,047	324,274	308,272	
Total Revenues	2,378,929	2,576,875	3,158,929	3,123,227	3,502,192	3,883,013	4,269,156	4,137,600	4,454,995	
<b>TOTAL RESOURCES</b>	\$ 13,610,994	\$ 12,751,590	\$ 14,643,570	\$ 14,086,508	\$ 14,465,473	\$ 12,193,584	\$ 12,863,476	\$ 12,926,076	\$ 16,331,071	
<b>APPROPRIATIONS</b>										
Capital Outlay										
Vehicles	\$ 2,082,120	\$ 7,049,566	\$ 3,566,025	\$ 6,948,638	\$ 6,050,638	\$ 3,535,000	\$ 4,075,000	\$ 1,050,000	\$ 2,720,000	
Equipment	37,000	50,000	50,000	40,000	40,000					
	2,119,120	7,099,566	3,616,025	6,988,638	6,090,638	3,535,000	4,075,000	1,050,000	2,720,000	
Other Financing Sources (Uses):										
Debt Service - Motorola Lease Payment	7,233	64,264	64,264	64,264	64,264	64,264	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	2,126,353	7,163,830	3,680,289	7,052,902	6,154,902	3,599,264	4,075,000	1,050,000	2,720,000	
<b>ENDING WORKING CAPITAL</b>	\$ 11,484,641	\$ 5,587,760	\$ 10,963,281	\$ 7,033,606	\$ 8,310,571	\$ 8,594,320	\$ 8,788,476	\$ 11,876,076	\$ 13,611,071	

**Vehicle/Equipment Replacement Fund  
FY 2024-2025**

Department	Equipment	Deprec. Years	Qty	Original Request	City Manager Recomm	Annual Rental	Deprec Percentage	Plus %
<b>Residential</b>	1 Ton Truck Stake Bed	8	1	85,000	85,000	10,625	0.15	12,219
	Residential Auto Side Loader	7	2	920,000	920,000	131,429	0.15	151,143
	New - Residential Auto Side Loader	7	1	460,000	460,000	65,714	0.15	75,571
	Rollover - 3/4 Ton CC SB 4WD Gas		1	56,000	-			
	Rollover - Residential Auto Side Loader		2	840,000	840,000			
	Rollover - Front Load Refuse Truck		1	383,623	383,623			
	Rollover - Residential Auto Side Loader		1	409,769	409,769			
	<b>Total Residential</b>		<b>9</b>	<b>3,154,392</b>	<b>3,098,392</b>	<b>207,768</b>		<b>238,933</b>
<b>Commercial</b>	Front Loader Refuse Truck	7	1	420,000	420,000	60,000	0.15	69,000
	New - Front Loader Refuse Truck	7	1	420,000	420,000	60,000	0.15	69,000
	Rollover - Side Loader Refuse Truck		2	800,000	800,000			
	Rollover - Front Loader Refuse Truck		2	800,000	-			
	Rollover - Front Loader Refuse Truck		2	767,246	767,246			
	<b>Total Commercial</b>		<b>8</b>	<b>3,207,246</b>	<b>2,407,246</b>	<b>120,000</b>		<b>138,000</b>
<b>Roll-Off</b>	1 Ton CC Flatbed DRW 2WD Gas	8	1	68,000	68,000	8,500	0.15	9,775
	Roll-Off Refuse Truck	7	2	500,000	500,000	71,429	0.15	82,143
	<b>Total Roll-Off</b>		<b>3</b>	<b>568,000</b>	<b>568,000</b>	<b>79,929</b>		<b>91,918</b>
<b>Brush</b>	3/4 Ton EC SB 4WD Gas	8	1	52,000	52,000	6,500	0.15	7,475
	Grapple Roll-Off Truck	10	1	275,000	275,000	27,500	0.15	31,625
	New - Brush Chipper	8	1	90,000	90,000	11,250	0.15	12,938
	Rollover - 1/2 Ton EC SB 4WD Gas		1	42,000				
	<b>Total Brush</b>		<b>4</b>	<b>459,000</b>	<b>417,000</b>	<b>45,250</b>		<b>52,038</b>
<b>Street Cleanig</b>	Rollover - New - Street Sweeper		1	356,000	356,000			
	<b>Total St Cleaning</b>		<b>1</b>	<b>356,000</b>	<b>356,000</b>	<b>-</b>		<b>-</b>
<b>Recycling</b>	Forklift	8	1	40,000	40,000	5,000	0.15	5,750
	Rollover - 1/2 Ton EC SB 2WD Gas		1	43,000	43,000			
	<b>Total Recycling</b>		<b>2</b>	<b>83,000</b>	<b>83,000</b>	<b>5,000</b>		<b>5,750</b>
<b>Composting</b>	3/4 Ton EC LB 4WD Diesel	8	1	62,000	62,000	7,750	0.15	8,913
	Front Wheel Loader	8	1	250,000	250,000	31,250	0.15	35,938
	New - Skid Steer Loader	8	1	62,000	62,000	7,750	0.15	8,913
	Rollover - Tandem Dump Truck		1	175,000	175,000			
	<b>Total Composting</b>		<b>4</b>	<b>549,000</b>	<b>549,000</b>	<b>46,750</b>		<b>53,763</b>
	<b>Total Rolling Stock - Sanitation Fund</b>		<b>31</b>	<b>8,376,638</b>	<b>7,478,638</b>	<b>504,696</b>	<b>-</b>	<b>580,401</b>

<b>New Replacements</b>	<b>\$ 1,388,000</b>	<b>\$ 1,388,000</b>	<b>\$ 144,714</b>	<b>\$ 166,421</b>
	<b>\$ 6,988,638</b>	<b>\$ 6,090,638</b>	<b>\$ 359,982</b>	<b>\$ 413,979</b>

**City of McAllen, Texas**  
**Champion Lakes Golf Course**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 2,153,796	\$ 2,211,343	\$ 2,426,377	\$ 2,707,095	\$ 2,707,095	\$ 2,581,293	\$ 2,754,557	\$ 2,911,592	\$ 3,062,265	
Revenues:										
Green Fees	1,107,179	935,275	1,110,995	992,576	992,576	992,576	992,576	992,576	992,576	992,576
Annual Membership	267,630	233,704	278,637	273,578	273,578	273,578	273,578	273,578	273,578	273,578
Driving Range Fees	268,631	246,545	283,011	260,369	260,369	260,369	260,369	260,369	260,369	260,369
Trail fees	11,842	9,570	11,449	10,307	10,307	10,307	10,307	10,307	10,307	10,307
Handicap Carts	954	550	770	550	550	550	550	550	550	550
Rental	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600	9,600
Cart Rental	510,551	468,672	523,620	482,465	482,465	482,465	482,465	482,465	482,465	482,465
Pull Cart Rentals	256	144	152	144	144	144	144	144	144	144
Land Lease Agreement	66,694	53,129	55,301	53,129	53,129	53,129	53,129	53,129	53,129	53,129
Federal Grants	1,071	-	-	-	-	-	-	-	-	-
Interest Earned	118,424	66,340	155,028	114,809	160,248	153,882	137,469	131,107	117,516	
Sale of property	123,248	-	-	-	-	-	-	-	-	-
Miscellaneous	21,218	-	-	-	-	-	-	-	-	-
Total Revenues	2,507,297	2,023,529	2,428,563	2,197,527	2,242,966	2,236,600	2,220,187	2,213,825	2,200,234	
<b>TOTAL RESOURCES</b>	\$ 4,661,093	\$ 4,234,872	\$ 4,854,940	\$ 4,904,622	\$ 4,950,061	\$ 4,817,893	\$ 4,974,744	\$ 5,125,417	\$ 5,262,499	
<b>APPROPRIATIONS</b>										
Expenses:										
Maintenance & Operations	\$ 977,296	\$ 1,054,668	\$ 1,074,795	\$ 984,861	\$ 1,245,960	\$ 955,027	\$ 955,027	\$ 955,027	\$ 955,027	\$ 955,027
Dining Room	7,819	3,000	6,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Pro-Shop	498,191	597,811	595,193	606,168	608,168	606,168	606,168	606,168	606,168	606,168
Golf Carts	691,815	221,068	210,136	261,457	261,457	248,957	248,957	248,957	248,957	248,957
Total Operating Expenses	2,175,122	1,876,547	1,886,124	1,855,486	2,118,585	1,813,152	1,813,152	1,813,152	1,813,152	1,813,152
Other Financing Sources (Uses):										
Transfer Out - CLGC Depr. Fund	200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Transfer Out - Health Ins. Fund	12,146	11,537	11,537	-	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	-	184	184	184	184	184	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	2,387,268	2,138,268	2,147,845	2,105,670	2,368,769	2,063,336	2,063,152	2,063,152	2,063,152	2,063,152
<b>Revenues over/under Expenses</b>	<b>120,029</b>	<b>(114,739)</b>	<b>280,718</b>	<b>91,857</b>	<b>(125,803)</b>	<b>173,264</b>	<b>157,035</b>	<b>150,673</b>	<b>137,082</b>	
Other Items Affecting Working Capital	152,552	-	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 2,426,377	\$ 2,096,604	\$ 2,707,095	\$ 2,798,953	\$ 2,581,293	\$ 2,754,557	\$ 2,911,592	\$ 3,062,265	\$ 3,199,347	

2025  
520- CLGC Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
520-0000-333-03-00-000000 Fed pass thru / TDEM Grant 333	1,071	-	-	-	-	-
	<b>1,071</b>	-	-	-	-	-
520-0000-361-09-00-000000 Charges:sales & services / Green fees	1,107,179	935,275	1,110,995	992,576	992,576	
520-0000-361-10-00-000000 Charges:sales & services / Membership dues	267,630	233,704	278,637	273,578	273,578	
520-0000-361-11-00-000000 Charges:sales & services / Driving range fees	268,631	246,545	283,011	260,369	260,369	
520-0000-361-12-00-000000 Charges:sales & services / Trail fees	11,842	9,570	11,449	10,307	10,307	
520-0000-361-15-00-000000 Charges:sales & services / Handicap cards	954	550	770	550	550	
520-0000-361-16-00-000000 Charges:sales & services / Rental 361	9,600	9,600	9,600	9,600	9,600	
	<b>1,665,836</b>	<b>1,435,244</b>	<b>1,694,462</b>	<b>1,546,980</b>	<b>1,546,980</b>	-
520-0000-364-10-01-000000 Golf carts / Cart rental	510,551	468,672	523,620	482,465	482,465	
520-0000-364-10-02-000000 Golf carts / Pull cart rental 364	256	144	152	144	144	
	<b>510,807</b>	<b>468,816</b>	<b>523,772</b>	<b>482,609</b>	<b>482,609</b>	-
520-0000-373-01-00-000000 Sale of property / Fixed assets 373	123,248	-	-	-	-	
	<b>123,248</b>	-	-	-	-	-
520-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	15,992	-	-	-	-	
520-0000-375-40-01-000000 Cash over/short / Cash over/short	(79)	-	-	-	-	
520-0000-375-90-00-000000 Miscellaneous / Land lease agreement	66,694	53,129	55,301	53,129	53,129	
520-0000-375-99-00-000000 Miscellaneous / Other 375	4,938	-	-	-	-	
	<b>87,544</b>	<b>53,129</b>	<b>55,301</b>	<b>53,129</b>	<b>53,129</b>	-
<del>520-0000-376-99-00-000000 Contributions / Acquired assets-Intra</del> 376	<del>88,930</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>
	<del><b>88,930</b></del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>
520-0000-381-02-00-000000 Interest / Texpool	108,992	66,340	107,172	87,826	105,642	
520-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	9,528	-	25,860	
520-0000-381-04-00-000000 Interest / Other investments	9,550	-	38,210	26,983	28,746	
520-0000-381-20-00-000000 Interest / Gain/loss of investments 381	(118)	-	118	-	-	
	<b>118,424</b>	<b>66,340</b>	<b>155,028</b>	<b>114,809</b>	<b>160,248</b>	-

2025  
520- CLGC Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
520-0000-383-55-01-000000 Interest / Lease Interest 383	368	-	-	-	-	-
	<b>368</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<hr/>						
<b>520 Golf Course</b>	<b>\$ 2,507,297</b>	<b>\$ 2,023,529</b>	<b>\$ 2,428,563</b>	<b>\$ 2,197,527</b>	<b>\$ 2,242,966</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Golf Course M&O	BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND:		CLGC Fund								
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary		Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
<b>Total</b>		-		-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1.	Overtime			-	-	-	-	-	-	
2.	Golf Course Superintendent			11,934	-	(480)	1,887	13,341		13,341
3.	Groundskeeper Crew Leader			(5,635)	-	-	(928)	(6,563)		(6,563)
4.				-	-	-	-	-		
5.				-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>				\$ 586,115	\$ 6,299	\$ -	\$ (480)	\$ 959	\$ 6,778	\$ 6,778
<b>SUPPLIES</b>										
1.	Operating							500		500
2.	Small tools/minor equipment							1,000		1,000
3.	Janitorial							683		683
4.	Chemical							35,898		35,898
5.	< Please select category >									
<b>Total Supplies</b>				\$ 151,750				\$ 38,081	\$ 38,081	\$ 38,081
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	Professional							6,000		6,000
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>				\$ 55,212				\$ 6,000	\$ 6,000	\$ 6,000
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>				\$ 100,400				\$ -	\$ -	\$ -
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>								-	250,000	250,000
<b>Total Non - Capital Outlay</b>								-	-	-
<b>TOTAL</b>				\$ 893,477				\$ 50,859	\$ 300,859	\$ 300,859

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Maintenance & Operations

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Construction of Artificial Practice Chipping/Putting Green	200,000		-	1	200,000	The construction of a 10,000 square feet, artificial practice putting/chipping green to help accommodate Junior Golf Programs, more patrons, reduce maintenance costs and continue presenting quality facilities. <b>MOVED FROM CIP</b>
Reconstruction of Starter's House	50,000		-	1	50,000	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ 250,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ 250,000	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Maintenance & Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2025

520-5152 Maintenance & operations

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
520-5152-461-60-01-000000 Compensation / Exempt	76,366	85,624	43,269	75,000	75,000	
520-5152-461-60-02-000000 Compensation / Non-exempt	250,258	332,411	321,407	330,973	330,973	
520-5152-461-60-06-000000 Compensation / Part time	(35)	-	-	-	-	
520-5152-461-60-10-000000 Compensation / Overtime	31,152	10,000	20,000	10,000	10,000	
520-5152-461-60-17-000000 Compensation / Telephone	400	480	-	-	-	
520-5152-461-60-18-000000 Compensation / Longevity Pay	-	4,550	4,550	6,125	6,125	
<b>60</b>	<b>358,141</b>	<b>433,065</b>	<b>389,226</b>	<b>422,098</b>	<b>422,098</b>	<b>-</b>
520-5152-461-61-30-000000 Benefits / Social security	25,252	33,129	33,129	32,291	32,291	
520-5152-461-61-36-000000 Benefits / Retirement	28,788	37,026	37,026	36,343	36,343	
520-5152-461-61-40-000000 Benefits / Unemployment tax	89	972	972	1,404	1,404	
520-5152-461-61-46-000000 Benefits / Workers' comp-	6,250	4,899	4,899	4,266	4,266	
520-5152-461-61-50-000000 Benefits / Health cost	44,494	95,664	95,664	93,072	93,072	
520-5152-461-61-52-000000 Benefits / Life insurance	207	352	352	352	352	
520-5152-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,067	3,067	3,067	3,067	3,067	
520-5152-461-61-56-000000 Benefits/Pension Cost-TMRS	121,253	-	-	-	-	
520-5152-461-61-58-000000 Benefits / TMRS benefits (contra)	(29,585)	-	-	-	-	
<b>61</b>	<b>199,816</b>	<b>175,109</b>	<b>175,109</b>	<b>170,795</b>	<b>170,795</b>	<b>-</b>
520-5152-463-62-02-000000 Supplies / Office	458	500	500	500	500	
520-5152-463-62-04-000000 Supplies / Operating	6,475	6,000	6,000	6,500	6,500	
520-5152-463-62-12-000000 Supplies / Small tools/minor equip-	3,094	2,000	2,000	3,000	3,000	
520-5152-463-62-14-000000 Supplies / Janitorial	2,183	1,500	1,500	2,183	2,183	
520-5152-463-62-18-000000 Supplies / Clothing & uniform	2,581	5,000	5,000	5,000	5,000	
520-5152-463-62-20-000000 Supplies / Chemical	139,866	103,750	139,648	139,648	139,648	
520-5152-463-62-36-000000 Supplies / Sand	20,747	30,000	30,000	30,000	30,000	
520-5152-463-62-38-000000 Supplies / Seed	3,402	3,000	3,000	3,000	3,000	
<b>62</b>	<b>178,807</b>	<b>151,750</b>	<b>187,648</b>	<b>189,831</b>	<b>189,831</b>	<b>-</b>
520-5152-464-63-14-000000 Other services & charges / Dues & subscriptions	596	950	950	950	950	
520-5152-464-63-45-000000 Other services & charges / Professional	6,000	6,000	12,000	12,000	12,000	
520-5152-464-63-50-000000 Other services & charges / Rental-equipment	-	400	400	400	400	
520-5152-464-63-64-000000 Other services & charges / Training	1,026	1,560	102	1,560	1,560	
520-5152-464-63-65-000000 Other services & charges / Travel	2,337	2,500	698	2,500	2,500	
520-5152-464-63-67-000000 Other services & charges / Utilities - electricity	31,894	40,000	36,941	40,000	40,000	
520-5152-464-63-69-000000 Other services & charges / Utilities-telephone	479	420	479	420	420	
520-5152-464-63-70-000000 Other services & charges / Utilities-water	2,572	3,382	2,600	3,382	3,382	
520-5152-464-63-99-000000 Other services & charges / Miscellaneous	548	-	60	-	-	

2025

520-5152 Maintenance & operations

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
63	45,453	55,212	54,230	61,212	61,212	-
520-5152-465-65-08-000000 Maintenance / Equipment	151,157	74,700	74,700	74,700	74,700	
520-5152-465-65-10-000000 Maintenance / Facilities	18,661	950	27,000	950	950	
520-5152-465-65-12-000000 Maintenance / Land	-	750	750	750	750	
520-5152-465-65-16-000000 Maintenance / Vehicles	2,673	1,000	1,000	1,000	1,000	
520-5152-465-65-17-000000 Maintenance / Fuel & lubricants	15,457	23,000	23,000	23,000	23,000	
65	<b>187,949</b>	<b>100,400</b>	<b>126,450</b>	<b>100,400</b>	<b>100,400</b>	-
520-5152-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	250,000	
520-5152-466-66-20-000000 Capital outlay / Equipment	-	122,000	125,000	-	-	
66	-	<b>122,000</b>	<b>125,000</b>	-	<b>250,000</b>	-
520-5152-463-67-24-000000 Non-Capital Outlay / Software	-	2,217	2,217	-	-	
67	-	<b>2,217</b>	<b>2,217</b>	-	-	-
<b>520-5152 Maintenance &amp; Operations</b>	<b>\$ 970,165</b>	<b>\$ 1,039,753</b>	<b>\$ 1,059,880</b>	<b>\$ 944,336</b>	<b>\$ 1,194,336</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Maintenance & Operations	1			Golf Course Superintendent	REVISED - CM RECOMM	\$ 36.0577	\$ 75,000
	1						75,000
Maintenance & Operations		1		Golf Course Equipment Mechanic		15.3136	31,852
<b>Maintenance &amp; Operations</b>		<b>1</b>		<b>Crew Leader</b>	<b>REVISED - CM RECOMM</b>	<b>18.0000</b>	<b>37,440</b>
Maintenance & Operations		1		Groundskeeper I		14.4185	29,990
Maintenance & Operations		1		Groundskeeper I		14.0841	29,295
Maintenance & Operations		1		Groundskeeper I		13.9655	29,048
Maintenance & Operations		1		Groundskeeper I		13.8900	28,891
Maintenance & Operations		1		Groundskeeper I		13.8900	28,891
Maintenance & Operations		1		Groundskeeper I		13.8900	28,891
Maintenance & Operations		1		Groundskeeper I		13.8900	28,891
Maintenance & Operations		1		Groundskeeper I		13.8900	28,891
Maintenance & Operations		1		Groundskeeper I		13.8900	28,891
		<b>11</b>					<b>330,973</b>
				LONGEVITY PAY			6,125
				OVERTIME			10,000
				TELEPHONE			-
							<b>16,125</b>
<b>CURRENT POSITIONS</b>		<b>12</b>					<b>\$ 422,098</b>





**Mission Statement:**  
 To provide those who play and practice at Champion Lakes Golf Course a high quality golf facility at the lowest possible price.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 358,141	\$ 416,339	\$ 433,065	\$ 389,226	\$ 422,098	\$ 422,098	\$ 422,098	\$ 422,098	\$ 422,098	\$ 422,098	\$ 422,098
Employee Benefits	199,816	172,401	175,109	175,109	170,795	170,795	170,795	170,795	170,795	170,795	170,795
Supplies	178,807	151,750	151,750	187,648	189,831	189,831	189,831	189,831	189,831	189,831	189,831
Other Services and Charges	45,453	55,212	55,212	54,230	61,212	61,212	61,212	61,212	61,212	61,212	61,212
Maintenance	187,949	100,400	100,400	126,450	100,400	100,400	100,400	100,400	100,400	100,400	100,400
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	970,165	896,102	915,536	932,663	944,336	944,336	944,336	944,336	944,336	944,336	944,336
Capital Outlay	-	2,217	124,217	127,217	-	250,000	-	-	-	-	-
Non-Departmental Insurance	7,131	10,691	10,691	10,691	10,691	10,691	10,691	10,691	10,691	10,691	10,691
Cost of Living Adjustment	-	49,832	4,224	4,224	29,834	34,807	-	-	-	-	-
Exempt Threshold						6,126					
<b>Total Expenditures</b>	<b>\$ 977,296</b>	<b>\$ 958,842</b>	<b>\$ 1,054,668</b>	<b>\$ 1,074,795</b>	<b>\$ 984,861</b>	<b>\$ 1,245,960</b>	<b>\$ 955,027</b>	<b>\$ 955,027</b>	<b>\$ 955,027</b>	<b>\$ 955,027</b>	<b>\$ 955,027</b>
<b>PERSONNEL</b>											
Exempt	-	1	1	1	1	1	1	1	1	1	1
Non-Exempt	9	11	11	11	11	11	11	11	11	11	11
Part-Time	-										
<b>Total Positions Authorized</b>	<b>9</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Resources</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Contact Us:**  
 Froylan Martinez,  
 Superintendent  
 2701 S. Ware Road  
 McAllen, TX 78503  
 (956) 681-3450

**MAJOR FY 24-25 GOALS**

1. Finish the Installation of the Erosion Control Wall at the lake between holes 3 and 4
2. Construct a 10,000 sq. ft. artificial turf practice putting/chipping green
3. Conduct study to find solution for sediment remediation at the Irrigation System's lake

# Champion Lakes M&O

www.mcallen.net/golf

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	12	12	12	12
Department Expenditures	\$ 977,296	\$ 945,401	\$ 1,074,795	\$ 1,245,960
<b>Outputs:</b>				
Full service golf facility in acres	175	175	175	175
419 Bermuda grass fairways	18	18	18	18
Tiff dwarf Bermuda grass greens	21	21	21	21
419 bermuda grass tees	69	69	69	69
Short game practice areas	1	1	1	1
Roughs	18	18	18	18
<b>Effectiveness Measures:</b>				
Weekly number of employees for fairways	2	2	2	2
Weekly number of employees for greens	2	2	2	2
Weekly number of employees for shortgame area	1	1	1	1
Weekly number of employees for roughs	2	2	2	2
<b>Efficiency Measures:</b>				
Weekly man hours for fairways / tees	36	36	36	36
Weekly man hours for greens	35	35	35	35
Weekly man hours for shortgame practice area	5	5	5	5
Weekly man hours for roughs	64	64	64	64

\*N/A=Not Available, N/P=Not Provided

**Description:**  
 The M&O Division of Champion Lakes Golf Course oversees the daily maintenance of an 18 Hole Championship Golf Course, a lighted and double ended Driving Range, a Short Game Practice Area and one practice putting green. It consists of one (1) Exempt employees, eleven (11) Full time employees. It is located at 2701 South Ware, McAllen, Texas 78503



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Dinning Room	BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND:		CLGC Fund								
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$ -					\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$ -					\$ -		\$ -	
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$ 3,000					\$ -		\$ -	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							-		-	
<b>Total Non - Capital Outlay</b>							-		-	
<b>TOTAL</b>		\$ 3,000					\$ -		\$ -	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Dinning Room

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Dinning Room

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2025

520-5154 Dining room

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
520-5154-465-65-08-000000 Maintenance / Equipment 65	7,819	3,000	6,000	3,000	3,000	-
<b>520-5154 Dining Room</b>	<b>\$ 7,819</b>	<b>\$ 3,000</b>	<b>\$ 6,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>





**Mission Statement:**

To compliment the operation of the Champion Lakes Golf Course by providing high quality food and beverage services to those who play, practice or visit Champion Lakes Golf Course.

**Department Summary**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Mgr Recomm. 24-25	Four Year Plan						
							25-26	26-27	27-28	28-29			
<b>Expenditure Detail:</b>													
Personnel Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Salaries and Wages	-	-	-	-	-	-	-	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	-	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	7,819	3,000	3,000	6,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	7,819	3,000	3,000	6,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 7,819</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 6,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>PERSONNEL</b>													
Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Contact Us:**

Annette Espinoza,  
 Manager (Dining)  
 2701 S. Ware Road  
 McAllen, TX 78503  
 (956) 681-3450

**MAJOR FY 24-25 GOALS**

1. The Dining Room is currently leased out to Annette Marie LC and operates under the direction of the Director of Golf; its main goal is to compliment the golf operation by offering a short order food menu and full range of different beverages in a fast and efficient way.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Pro Shop</b>		BASELINE	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
FUND: <b>CLGC Fund</b>								
<b>COMPENSATION</b>								
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ - \$ -	\$ -	\$ -	-	-
2.	-	-	-	- -	-	-	-	-
3.	-	-	-	- -	-	-	-	-
4.	-	-	-	- -	-	-	-	-
5.	-	-	-	- -	-	-	-	-
<b>Total</b>	-	-	-	- -	-	-	-	-
<b>Personnel Revisions</b>								
1. Overtime			-	- -	-	-		
2. Certification			6,968	- -	1,147	8,115		8,115
3.			-	- -	-	-		-
4.			-	- -	-	-		-
5.			-	- -	-	-		-
<b>Total Compensation &amp; Benefits</b>			<b>\$ 468,836</b>	<b>\$ 6,968</b>	<b>\$ - \$ -</b>	<b>\$ 1,147</b>	<b>\$ 8,115</b>	<b>\$ 8,115</b>
<b>SUPPLIES</b>								
1.	< Please select category >							
2.	Janitorial					2,500		2,500
3.	< Please select category >							
4.	< Please select category >							
5.	< Please select category >							
<b>Total Supplies</b>			<b>\$ 14,510</b>			<b>\$ 2,500</b>	<b>\$ 2,500</b>	
<b>OTHER SERVICES &amp; CHARGES</b>								
1.	Special fees					2,000		4,000
2.	Utilities-water					4,500		4,500
3.	< Please select category >							
4.	< Please select category >							
5.	< Please select category >							
<b>Total Other Services &amp; Charges</b>			<b>\$ 93,257</b>			<b>\$ 6,500</b>	<b>\$ 8,500</b>	
<b>MAINTENANCE</b>								
1.	< Please select category >							
2.	< Please select category >							
3.	< Please select category >							
4.	< Please select category >							
5.	< Please select category >							
<b>Total Maintenance</b>			<b>\$ 12,450</b>			<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>								
<b>** See Attached Capital Outlay Request Forms</b>								
<b>Total Capital Outlay</b>						<b>-</b>	<b>-</b>	
<b>Total Non - Capital Outlay</b>						<b>-</b>	<b>-</b>	
<b>TOTAL</b>			<b>\$ 589,053</b>			<b>\$ 17,115</b>	<b>\$ 19,115</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Pro Shop

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Pro Shop

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

520-5156 Pro shop

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
520-5156-461-60-01-000000 Compensation / Exempt	161,755	155,933	172,272	154,291	154,291	
520-5156-461-60-02-000000 Compensation / Non-exempt	43,918	62,783	44,266	62,782	62,782	
520-5156-461-60-06-000000 Compensation / Part time	47,779	82,582	72,828	82,582	82,582	
520-5156-461-60-10-000000 Compensation / Overtime	1,134	1,000	500	1,000	1,000	
520-5156-461-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
520-5156-461-60-15-000000 Compensation/Certification	60,453	57,679	64,647	64,647	64,647	
520-5156-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
520-5156-461-60-18-000000 Compensation / Longevity Pay	-	7,850	7,850	8,350	8,350	
60	<b>320,559</b>	<b>373,347</b>	<b>367,883</b>	<b>379,173</b>	<b>379,173</b>	<b>-</b>
520-5156-461-61-30-000000 Benefits / Social security	23,487	28,576	28,576	29,007	29,007	
520-5156-461-61-36-000000 Benefits / Retirement	24,649	26,726	26,726	25,536	25,536	
520-5156-461-61-40-000000 Benefits / Unemployment tax	72	648	648	936	936	
520-5156-461-61-46-000000 Benefits / Workers' comp-	5,416	4,770	4,770	4,012	4,012	
520-5156-461-61-50-000000 Benefits / Health cost	24,472	41,112	41,112	35,904	35,904	
520-5156-461-61-52-000000 Benefits / Life insurance	112	227	227	194	194	
520-5156-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,188	2,188	2,188	2,188	2,188	
520-5156-461-61-56-000000 Benefits/Pension Cost-TMRS	(8,271)	-	-	-	-	
520-5156-461-61-58-000000 Benefits / TMRS benefits (contra)	(25,295)	-	-	-	-	
61	<b>46,831</b>	<b>104,247</b>	<b>104,247</b>	<b>97,778</b>	<b>97,778</b>	<b>-</b>
520-5156-463-62-02-000000 Supplies / Office	3,310	1,800	1,800	1,800	1,800	
520-5156-463-62-04-000000 Supplies / Operating	7,544	7,210	7,210	7,210	7,210	
520-5156-463-62-14-000000 Supplies / Janitorial	7,981	5,500	8,000	8,000	8,000	
62	<b>18,835</b>	<b>14,510</b>	<b>17,010</b>	<b>17,010</b>	<b>17,010</b>	<b>-</b>
520-5156-464-63-02-000000 Other services & charges / Advertising	2,041	3,840	2,400	3,840	3,840	
520-5156-464-63-14-000000 Other services & charges / Dues & subscriptions	1,026	450	460	450	450	
520-5156-464-63-51-000000 Other services & charges / Rental-Photocopier	703	1,300	1,300	1,300	1,300	
520-5156-464-63-61-000000 Other services & charges / Special fees	39,044	38,000	40,000	40,000	42,000	
520-5156-464-63-65-000000 Other services & charges / Travel	-	3,687	500	8,187	8,187	
520-5156-464-63-67-000000 Other services & charges / Utilities - electricity	30,459	35,000	33,358	35,000	35,000	
520-5156-464-63-69-000000 Other services & charges / Utilities-telephone	479	480	480	480	480	
520-5156-464-63-70-000000 Other services & charges / Utilities-water	14,717	10,500	15,000	10,500	10,500	
520-5156-464-63-99-000000 Other services & charges / Miscellaneous	105	-	105	-	-	
63	<b>88,575</b>	<b>93,257</b>	<b>93,603</b>	<b>99,757</b>	<b>101,757</b>	<b>-</b>
520-5156-465-65-04-000000 Maintenance / Computer/software	7,100	4,950	4,950	4,950	4,950	

2025

520-5156 Pro shop

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
520-5156-465-65-08-000000 Maintenance / Equipment	2,978	1,500	1,500	1,500	1,500	
520-5156-465-65-10-000000 Maintenance / Facilities	13,314	6,000	6,000	6,000	6,000	
65	<b>23,392</b>	<b>12,450</b>	<b>12,450</b>	<b>12,450</b>	<b>12,450</b>	-
<hr/>						
<b>520-5156 Pro Shop</b>	<b>\$ 498,191</b>	<b>\$ 597,811</b>	<b>\$ 595,193</b>	<b>\$ 606,168</b>	<b>\$ 608,168</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Pro Shop	1			Director Golf Course		\$ 48.9236	\$ 101,761
Pro Shop	1			Golf Professional		25.2548	52,530
	<u>2</u>						<u>154,291</u>
Pro Shop		1		Apprentice Golf Pro		16.2938	33,891
Pro Shop		1		Apprentice Golf Pro		13.8900	28,891
		<u>2</u>					<u>62,782</u>
Pro Shop			1	Custodian		13.5608	19,744
Pro Shop			1	Apprentice Golf Pro		13.8900	20,946
Pro Shop			1	Apprentice Golf Pro		13.8900	20,946
Pro Shop			1	Apprentice Golf Pro		13.8900	20,946
			<u>4</u>				<u>82,582</u>
				LONGEVITY PAY			8,350
				<b>COMMISSION</b>			<b>64,647</b>
				OVERTIME			1,000
				CAR ALLOWANCE			4,800
				TELEPHONE			720
							<u>79,517</u>
<b>CURRENT POSITIONS</b>							<b>\$ 379,173</b>





**Mission Statement:**

To provide the highest level of customer service to all who play, practice or visit Champion Lakes Golf Course by operating with fiscal efficiency and a full service golf shop.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>Personnel Services</b>										
Salaries and Wages	\$ 320,559	\$ 356,887	\$ 373,347	\$ 367,883	\$ 379,173	\$ 379,173	\$ 379,173	\$ 379,173	\$ 379,173	\$ 379,173
Employee Benefits	46,831	101,706	104,247	104,247	97,778	97,778	97,778	97,778	97,778	97,778
Supplies	18,835	14,510	14,510	17,010	17,010	17,010	17,010	17,010	17,010	17,010
Other Services and Charges	88,575	93,257	93,257	93,603	99,757	101,757	99,757	99,757	99,757	99,757
Maintenance	23,392	12,450	12,450	12,450	12,450	12,450	12,450	12,450	12,450	12,450
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
<b>Operations Subtotal</b>	<b>498,191</b>	<b>578,810</b>	<b>597,811</b>	<b>595,193</b>	<b>606,168</b>	<b>608,168</b>	<b>606,168</b>	<b>606,168</b>	<b>606,168</b>	<b>606,168</b>
Capital Outlay	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 498,191</b>	<b>\$ 578,810</b>	<b>\$ 597,811</b>	<b>\$ 595,193</b>	<b>\$ 606,168</b>	<b>\$ 608,168</b>	<b>\$ 606,168</b>	<b>\$ 606,168</b>	<b>\$ 606,168</b>	<b>\$ 606,168</b>
<b>PERSONNEL</b>										
Exempt	3	3	2	2	2	2	2	2	2	2
Non-Exempt	1	1	2	2	2	2	2	2	2	2
Part-Time	3	2	4	4	4	4	4	4	4	4
<b>Total Positions Authorized</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Resources</b>										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Contact Us:**

Rex Flores  
 Head Golf Professional  
 2701 S. Ware Road  
 McAllen, TX 78503  
 (956) 681-3444

**MAJOR FY 24-25 GOALS**

1. To provide the highest level of customer service by operating the golf course with fiscal efficiency and presenting the patrons with a full service golf shop and professional golf knowledge and expertise.
2. Reconstruct and update the Starter's House for improved service and efficiencies.

# Champion Lakes Pro Shop

www.mcallen.net/golf/proshop

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	4	4	4	4
Department Expenditures	498,191	578,810	595,193	608,168
<b>Outputs:</b>				
Standard Operating Procedures	1	1	1	1
Marketing and advertising plans	1	1	1	1
18 Hole Green Fees	16,525	15,528	16,690	16,690
9 Hole Green Fees	5,053	4,612	5,104	5,104
Sundowner Green Fees	1,633	2,080	1,649	1,649
Tournament Green Fees	1,991	1,788	2,011	2,011
Twilight Green Fees	5,036	5,406	5,086	5,086
<b>Effectiveness Measures:</b>				
18 Hole Green Fee Revenue	495,735	465,831	500,692	500,692
9 Hole Green Fee Revenue	98,534	89,915	99,519	99,519
Sundowner Green Fee Revenue	20,821	20,228	21,029	21,029
Tournament Green Fee Revenue	55,880	52,916	56,439	56,439
Twilight Green Fee Revenue	121,712	130,666	122,929	122,929
<b>Efficiency Measures:</b>				
18 Hole Green Fee Revenue per round	30.00	30.00	30.00	30.00
9 Hole Green Fee Revenue per round	19.50	19.50	19.50	19.50
Sundowner Green Fee Revenue per round	28.07	9.72	12.75	12.75
Tournament Green Fee Revenue per round	24.17	29.59	28.07	28.07
Twilite Green Fee Revenue per round	24.17	24.17	24.17	24.17

## Description:

The Champion Lakes Golf Course Pro Shop serves as the focal point of daily operations. It offers the latest in golf merchandise and apparel and is the place where patrons register and pay for their golf fees; it is open daily from 6:30 am till sunset. It is located at 2701 South Ware Road, McAllen, Texas.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Golf Carts		BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND:		CLGC Fund								
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-		-	-	-	-	-	-	-
3.	-	-		-	-	-	-	-	-	-
4.	-	-		-	-	-	-	-	-	-
5.	-	-		-	-	-	-	-	-	-
<b>Total</b>	-	-		-	-	-	-	-	-	-
<b>Personnel Revisions</b>										
1. Overtime				-	-	-	-	-	-	-
2.				-	-	-	-	-	-	-
3.				-	-	-	-	-	-	-
4.				-	-	-	-	-	-	-
5.				-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>			\$ 173,128	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>SUPPLIES</b>										
1. Operating								24,030		24,030
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Supplies</b>			\$ 33,720					\$ 24,030	\$	24,030
<b>OTHER SERVICES &amp; CHARGES</b>										
1. Utilities -telephone								119		119
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Other Services &amp; Charges</b>			\$ 10,460					\$ 119	\$	119
<b>MAINTENANCE</b>										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Maintenance</b>			\$ 7,500					\$ -	\$	-
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>								-		-
<b>Total Non - Capital Outlay</b>								12,500		12,500
<b>TOTAL</b>			\$ 224,808					\$ 36,649	\$	36,649

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Golf Carts

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: CLGC Fund

DEPARTMENT: Golf Carts

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Driving Range Mats	500	25	12,500	25	12,500	To replace old and worn out mats (New account)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 12,500		\$ 12,500	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 12,500		\$ 12,500	
--------------------	--	--	-----------	--	-----------	--

2025

520-5158 Golf carts & driving range

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
520-5158-461-60-02-000000 Compensation / Non-exempt	28,594	28,415	29,267	29,267	29,267	
520-5158-461-60-06-000000 Compensation / Part time	72,197	108,303	103,374	111,482	111,482	
520-5158-461-60-10-000000 Compensation / Overtime	1,188	-	-	-	-	
520-5158-461-60-18-000000 Compensation / Longevity Pay 60	-	2,275	2,275	2,450	2,450	
	<b>101,979</b>	<b>138,993</b>	<b>134,916</b>	<b>143,199</b>	<b>143,199</b>	<b>-</b>
520-5158-461-61-30-000000 Benefits / Social security	6,169	10,633	10,633	10,955	10,955	
520-5158-461-61-36-000000 Benefits / Retirement	5,528	9,965	9,965	2,731	2,731	
520-5158-461-61-40-000000 Benefits / Unemployment tax	40	567	567	819	819	
520-5158-461-61-46-000000 Benefits / Workers' comp-	1,400	1,510	1,510	1,018	1,018	
520-5158-461-61-50-000000 Benefits / Health cost	-	6,780	6,780	13,560	13,560	
520-5158-461-61-52-000000 Benefits / Life insurance	21	118	118	25	25	
520-5158-461-61-53-000000 Benefits / Retiree health ins (ARC)	822	822	822	822	822	
520-5158-461-61-56-000000 Benefits/Pension Cost-TMRS	(1,862)	-	-	-	-	
520-5158-461-61-58-000000 Benefits / TMRS benefits (contra) 61	(5,693)	-	-	-	-	
	<b>6,426</b>	<b>30,395</b>	<b>30,395</b>	<b>29,930</b>	<b>29,930</b>	<b>-</b>
520-5158-463-62-04-000000 Supplies / Operating	30,422	32,720	27,799	56,750	56,750	
520-5158-463-62-12-000000 Supplies / Small tools/minor equip- 62	854	1,000	1,000	1,000	1,000	
	<b>31,276</b>	<b>33,720</b>	<b>28,799</b>	<b>57,750</b>	<b>57,750</b>	<b>-</b>
520-5158-464-63-67-000000 Other services & charges / Utilities - electricity	6,263	10,100	6,032	10,100	10,100	
520-5158-464-63-69-000000 Other services & charges / Utilities-telephone	479	360	479	479	479	
520-5158-464-63-99-000000 Other services & charges / Miscellaneous 63	60	-	15	-	-	
	<b>6,803</b>	<b>10,460</b>	<b>6,526</b>	<b>10,579</b>	<b>10,579</b>	<b>-</b>
520-5158-465-65-08-000000 Maintenance / Equipment	5,148	5,000	7,000	5,000	5,000	
520-5158-465-65-10-000000 Maintenance / Facilities 65	3,593	2,500	2,500	2,500	2,500	
	<b>8,741</b>	<b>7,500</b>	<b>9,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>
520-5158-466-66-20-000000 Capital outlay / Equipment 66	536,590	-	-	12,500	12,500	
	<b>536,590</b>	<b>-</b>	<b>-</b>	<b>12,500</b>	<b>12,500</b>	<b>-</b>
<b>520-5158 Golf Carts</b>	<b>\$ 691,815</b>	<b>\$ 221,068</b>	<b>\$ 210,136</b>	<b>\$ 261,457</b>	<b>\$ 261,457</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Golf Carts		1		Golf Cart Maint Worker		\$ 14.0707	\$ 29,267
		<u>1</u>					<u>29,267</u>
Golf Carts			1	Golf Cart Maintenance Worker		13.9946	25,470
Golf Carts			1	Golf Cart Maintenance Worker		13.1798	19,875
Golf Carts			1	Golf Cart Maintenance Worker		13.1798	19,875
Golf Carts			1	Golf Cart Maintenance Worker		13.1798	19,875
Golf Carts			1	Night Range Operator		13.1798	13,193
Golf Carts			1	Part Time Golf Carts		13.1798	13,193
			<u>6</u>				<u>111,482</u>
				LONGEVITY PAY			2,450
<b>CURRENT POSITIONS</b>		<b>7</b>					<b>\$ 143,199</b>





**Mission Statement:**

To provide those who play, practice or visit Champion Lakes Golf Course with a fleet of 70 golf carts in safe working and aesthetic conditions, prompt and efficient service and a driving range facility that allows for an enjoyable practice experience for both, the novice and experienced golfer.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 101,979	\$ 132,736	\$ 138,993	\$ 134,916	\$ 143,199	\$ 143,199	\$ 143,199	\$ 143,199	\$ 143,199	\$ 143,199	\$ 143,199
Employee Benefits	6,426	29,650	30,395	30,395	29,930	29,930	29,930	29,930	29,930	29,930	29,930
Supplies	31,276	33,720	33,720	28,799	57,750	57,750	57,750	57,750	57,750	57,750	57,750
Other Services and Charges	6,803	10,460	10,460	6,526	10,579	10,579	10,579	10,579	10,579	10,579	10,579
Maintenance	8,741	7,500	7,500	9,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	155,225	214,066	221,068	210,136	248,957	248,957	248,957	248,957	248,957	248,957	248,957
Capital Outlay	536,590	-	-	-	12,500	12,500	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 691,815</b>	<b>\$ 214,066</b>	<b>\$ 221,068</b>	<b>\$ 210,136</b>	<b>\$ 261,457</b>	<b>\$ 261,457</b>	<b>\$ 248,957</b>	<b>\$ 248,957</b>	<b>\$ 248,957</b>	<b>\$ 248,957</b>	<b>\$ 248,957</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
Part-Time	3	6	6	6	6	6	6	6	6	6	6
<b>Total Positions Authorized</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 510,807	\$ 468,816	\$ 468,816	\$ 523,772	\$ 482,609	\$ 482,609	\$ 482,609	\$ 482,609	\$ 482,609	\$ 482,609	\$ 482,609

**Contact Us:**

Luis Zarate  
 Golf Cart Crew  
 Leader  
 2701 S. Ware Road  
 McAllen, TX 78503  
 (956) 681-3444

**MAJOR FY 24-25 GOALS**

1. Improve the efficiency of the golf cart fleet preventive maintenance program
2. Reduce the down time on cart fleet to better service tournaments and special events

# Champion Lakes Golf Carts

www.mcallen.net/golf/fees

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	1	1	1	1
Number of Carts in the Golf cart fleet	81	81	81	81
Department Expenditures	\$ 691,815	\$ 214,065	\$ 210,136	\$ 261,457
<b>Outputs:</b>				
Annual Number of Cart Rentals	52,510	43,303	53,035	53,035
Annual Number of 18 Hole Cart Rentals	26,406	21,411	26,670	26,670
Annual Number of 9 Hole Cart Rentals	7,180	6,001	7,252	7,252
Annual Number of Twilight Cart Rentals	5,086	4,541	5,137	5,137
Annual n mber of Tournament Cart Rentals	3,943	2,739	3,982	3,982
Annual Number of Sundowner Cart Rental	2,087	1,734	2,108	2,108
<b>Effectiveness Measures:</b>				
Annual Cart Rental Revenue	\$ 510,051	\$ 468,672	\$ 515,152	\$ 515,152
Annual 18 Hole Cart Rental Revenue	\$ 317,135	\$ 282,569	\$ 320,306	\$ 320,306
Annual 9 Hole Cart Rental Revenue	\$ 51,764	\$ 47,544	\$ 52,282	\$ 52,282
Annual Twilight Cart Rental Revenue	\$ 40,531	\$ 39,778	\$ 40,936	\$ 40,936
Annual Tournament Cart Rental Revenue	\$ 30,903	\$ 26,355	\$ 31,212	\$ 31,212
Annual Sundowner Cart Rental Revenue	\$ 14,943	\$ 13,645	\$ 15,092	\$ 15,092
<b>Efficiency Measures:</b>				
Annual Revenue Per Cart Rental	\$ 10	\$ 11	\$ 10	\$ 10
Annual Revenue Per 18 Hole Cart Rental	\$ 12	\$ 13	\$ 12	\$ 12
Annual Revenue Per 9 Hole Cart Rental	\$ 7	\$ 8	\$ 7	\$ 7
Annual Revenue Per Twilight Cart Rental	\$ 8	\$ 9	\$ 8	\$ 8
Annual Revenue Per Tournament Cart Rental	\$ 8	\$ 10	\$ 8	\$ 8
Annual Revenue Per Sundowner Cart Rental	\$ 7	\$ 8	\$ 7	\$ 7

**Description:**  
The Golf Carts and Driving Range Division of Champion Lakes Golf Course oversees the daily maintenance of a 80 Golf Cart fleet. It is also responsible for the operation of a lighted and double ended Driving Range, a Short Game Practice Area and one practice putting green. It consists of one (1) Full Time employee and (5) Part Time Plus employees. It is located at 2701 South Ware, McAllen, Texas 78503.

2025  
520- CLGC Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
520-5164-464-63-29-000000 Other services & charges / Ins-liability 63	7,131	10,691	10,691	10,691	10,691	-
	<b>7,131</b>	<b>10,691</b>	<b>10,691</b>	<b>10,691</b>	<b>10,691</b>	<b>-</b>
<b>520-5164 General Insurance</b>	<b>\$ 7,131</b>	<b>\$ 10,691</b>	<b>\$ 10,691</b>	<b>\$ 10,691</b>	<b>\$ 10,691</b>	<b>\$ -</b>
520-5166-461-61-96-000000 Benefits / Exempt Threshold	-	-	-	-	6,126	-
520-5166-461-61-99-000000 Benefits/ Cost-of-Living Adjustment 61	-	4,224	4,224	29,834	34,807	-
	-	<b>4,224</b>	<b>4,224</b>	<b>29,834</b>	<b>40,933</b>	<b>-</b>
<b>520-5166 Contingency</b>	<b>\$ -</b>	<b>\$ 4,224</b>	<b>\$ 4,224</b>	<b>\$ 29,834</b>	<b>\$ 40,933</b>	<b>\$ -</b>
520-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	163	163	173	173	-
520-7019-477-70-04-000000 Debt service / Interest- Motorola Lease #23770 70	-	21	21	11	11	-
	-	<b>184</b>	<b>184</b>	<b>184</b>	<b>184</b>	<b>-</b>
<b>520-7019</b>	<b>\$ -</b>	<b>\$ 184</b>	<b>\$ 184</b>	<b>\$ 184</b>	<b>\$ 184</b>	<b>\$ -</b>
520-9010-467-68-02-000000 Depreciation / Expense 68	391,137	-	-	-	-	-
	<b>391,137</b>	-	-	-	-	-
520-9010-467-89-01-000000 Other expenses / Fixed assets (contra) 89	(536,590)	-	-	-	-	-
	<b>(536,590)</b>	-	-	-	-	-
520-9010-499-74-41-000000 Operating transfers out / PVGC Depreciation fund	200,000	250,000	250,000	250,000	250,000	-
520-9010-499-74-78-000000 Operating transfers out / Health insurance fund 74	12,146	11,537	11,537	-	-	-
	<b>212,146</b>	<b>261,537</b>	<b>261,537</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>
<b>520-9010</b>	<b>\$ 212,146</b>	<b>\$ 261,537</b>	<b>\$ 261,537</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>
<b>520 Golf Course</b>	<b>\$ 2,387,268</b>	<b>\$ 2,138,268</b>	<b>\$ 2,147,845</b>	<b>\$ 2,105,670</b>	<b>\$ 2,368,769</b>	<b>\$ -</b>

**City of McAllen, Texas**  
**Champion Lakes Golf Course Depreciation**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 583,892	\$ 711,148	\$ 712,100	\$ 835,191	\$ 835,191	\$ 570,191	\$ 756,727	\$ 940,330	\$ 1,123,366	
Revenues:										
Interest Earned	29,176	21,329	41,490	-	36,328	34,578	32,828	31,078	29,328	
Total Revenues	29,176	21,329	41,490	-	36,328	34,578	32,828	31,078	29,328	
Other Financing Sources:										
Transfer-In - Golf Course	200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Total Revenues and Other Sources	229,176	271,329	291,490	250,000	286,328	284,578	282,828	281,078	279,328	
<b>TOTAL RESOURCES</b>	\$ 813,068	\$ 982,477	\$ 1,003,590	\$ 1,085,191	\$ 1,121,519	\$ 854,769	\$ 1,039,555	\$ 1,221,408	\$ 1,402,694	
<b>APPROPRIATIONS</b>										
Capital Outlay:										
Equipment	\$ 100,947	\$ 176,000	\$ 168,399	\$ 515,000	\$ 515,000	\$ 98,042	\$ 99,225	\$ 98,042	63,206	
Other Financing Sources (Uses):										
Capital Equipment Lease	21	-	-	-	-	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	100,968	176,000	168,399	515,000	515,000	98,042	99,225	98,042	63,206	
<b>ENDING WORKING CAPITAL</b>	\$ 712,100	\$ 806,477	\$ 835,191	\$ 570,191	\$ 606,519	\$ 756,727	\$ 940,330	\$ 1,123,366	\$ 1,339,488	



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024-2025

FUND: Golf Course Depreciation  
DEPARTMENT: Champion Lakes Golf Course

DEPT REQUEST				CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Utility Trucksters	15,000	4	60,000	4	60,000	To replace 2 and eliminate the need to use golf carts
Outfront deck mower	30,000	1	30,000	1	30,000	To replace old mowers and have a back up
Greens Mower	50,000	1	50,000	1	50,000	To replace old mower currently used for Verticutting
80 Golf Cart Fleet	4,688	80	375,000	80	375,000	To order new fleet and receive in 2026
			-		-	
<b>TOTAL</b>			\$ 515,000		\$ 515,000	

<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 515,000		\$ 515,000	
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**City of McAllen, Texas  
McAllen Convention Center  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 7,522,359	\$ 8,900,272	\$ 8,635,133	\$ 10,271,093	\$ 10,271,093	\$ 7,077,304	\$ 4,721,773	\$ 5,407,436	\$ 5,578,128
Revenues:									
User Fees-Rentals	1,013,189	975,000	954,273	975,000	975,000	1,000,000	1,000,000	1,000,000	1,000,000
Concession Other	14,512	60,819	22,819	60,819	60,819	5,000	5,000	25,000	25,000
Audio Visual	127,856	90,000	78,078	90,000	90,000	90,000	90,000	90,000	90,000
Standard Services	125,138	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Equipment Rental	28,933	15,000	10,000	15,000	15,000	18,000	18,000	18,000	18,000
Standard Labor	67,817	140,000	60,000	140,000	140,000	20,000	25,000	25,000	25,000
Food & Beverage	612,765	450,000	622,703	450,000	450,000	550,000	550,000	550,000	550,000
Event % - Ticket Sales	93,792	100,000	84,047	100,000	100,000	100,000	100,000	100,000	100,000
Security	199,599	130,000	111,015	130,000	130,000	115,000	120,000	120,000	120,000
Administrative Fee	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Special Events:									
Palmfest	349,587	225,000	316,664	325,000	325,000	225,000	225,000	225,000	225,000
Carfest	146,041	100,000	92,375	100,000	100,000	100,000	100,000	100,000	100,000
Holiday/Special Events	1,502,232	2,000,000	1,587,899	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
Interest Earned	363,728	267,008	607,704	341,995	494,390	478,837	441,578	425,741	395,445
Federal Grants	19,577	-	1,511	-	-	-	-	-	-
Parking Fees	115,511	100,000	87,332	100,000	100,000	75,000	100,000	100,000	100,000
Miscellaneous	97,145	18,944	37,837	18,944	18,944	20,444	20,444	20,444	20,444
<b>Total Revenues</b>	<b>5,877,421</b>	<b>6,221,771</b>	<b>6,224,257</b>	<b>5,996,758</b>	<b>6,149,153</b>	<b>5,947,281</b>	<b>5,945,022</b>	<b>5,949,185</b>	<b>5,918,889</b>
Other Financing Sources:									
Transfer In - Hotel Tax Fund	2,726,931	2,579,997	2,967,329	3,025,277	3,025,277	3,089,034	3,154,066	3,220,399	3,288,058
<b>Total Revenues and Other Sources</b>	<b>8,604,352</b>	<b>8,801,768</b>	<b>9,191,586</b>	<b>9,022,035</b>	<b>9,174,430</b>	<b>9,036,315</b>	<b>9,099,088</b>	<b>9,169,584</b>	<b>9,206,947</b>
<b>TOTAL RESOURCES</b>	<b>\$ 16,126,711</b>	<b>\$ 17,702,040</b>	<b>\$ 17,826,720</b>	<b>\$ 19,293,128</b>	<b>\$ 19,445,523</b>	<b>\$ 16,113,619</b>	<b>\$ 13,820,861</b>	<b>\$ 14,577,020</b>	<b>\$ 14,785,075</b>
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Convention Center	\$ 7,063,590	\$ 7,837,506	\$ 6,576,556	\$ 8,149,103	\$ 8,148,517	\$ 8,053,568	\$ 8,053,568	\$ 8,639,036	\$ 8,639,036
Liability Insurance	70,106	85,356	103,349	85,356	85,356	85,356	85,356	85,356	85,356
Capital Outlay	187,230	4,051,151	552,619	4,515,909	3,851,622	2,970,198	-	-	-
<b>Total Operating Expenses</b>	<b>7,320,926</b>	<b>11,974,013</b>	<b>7,232,523</b>	<b>12,750,368</b>	<b>12,085,495</b>	<b>11,109,122</b>	<b>8,138,924</b>	<b>8,724,392</b>	<b>8,724,392</b>
Other Financing Sources (Uses):									
Transfer Out - Marketing Fund	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Transfer Out - Health Insurance Fund	42,511	40,379	40,379	-	-	-	-	-	-
Transfer Out - Convention Center Depr. Fund	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Debt Service - Motorola Lease Payment	926	8,224	8,224	8,224	8,224	8,224	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>7,638,863</b>	<b>12,297,116</b>	<b>7,555,626</b>	<b>13,033,092</b>	<b>12,368,219</b>	<b>11,391,846</b>	<b>8,413,424</b>	<b>8,998,892</b>	<b>8,998,892</b>
<b>Revenues over/under Expenses</b>	<b>965,489</b>	<b>(3,495,348)</b>	<b>1,635,960</b>	<b>(4,011,057)</b>	<b>(3,193,789)</b>	<b>(2,355,531)</b>	<b>685,664</b>	<b>170,692</b>	<b>208,055</b>
Other Items Affecting Working Capital	147,285	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 8,635,133</b>	<b>\$ 5,404,924</b>	<b>\$ 10,271,093</b>	<b>\$ 6,260,036</b>	<b>\$ 7,077,304</b>	<b>\$ 4,721,773</b>	<b>\$ 5,407,436</b>	<b>\$ 5,578,128</b>	<b>\$ 5,786,183</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
541-0000-333-03-00-000000 Fed pass thru / TDEM Grant	4,239	-	1,511	-	-	
541-0000-333-05-00-000000 Fed pass thru / Texas Facilities Commission	15,337	-	-	-	-	
333	<b>19,577</b>	<b>-</b>	<b>1,511</b>	<b>-</b>	<b>-</b>	<b>-</b>
541-0000-361-16-00-000000 Charges:sales & services / Rental	1,013,189	975,000	954,273	975,000	975,000	
541-0000-361-17-00-000000 Charges:sales & services / Concession rental	-	5,000	-	5,000	5,000	
541-0000-361-18-00-000000 Charges:sales & services / Concession other	14,512	55,819	22,819	55,819	55,819	
541-0000-361-48-00-000000 Charges:sales & services / Audio Visual	127,856	90,000	78,078	90,000	90,000	
541-0000-361-49-00-000000 Charges:sales & services / Event % - ticket sales	93,792	100,000	84,047	100,000	100,000	
541-0000-361-53-00-000000 Charges:sales & services / Equipment rental	28,933	15,000	10,000	15,000	15,000	
541-0000-361-54-00-000000 Charges:sales & services / Standard labor	67,817	140,000	60,000	140,000	140,000	
541-0000-361-55-00-000000 Charges:sales & services / Standard services	125,138	50,000	50,000	50,000	50,000	
541-0000-361-56-00-000000 Charges:sales & services / Food & beverages	612,765	450,000	622,703	450,000	450,000	
541-0000-361-57-00-000000 Charges:sales & services / Security	199,599	130,000	111,015	130,000	130,000	
541-0000-361-63-00-000000 Operating revenues / Palm fest	349,587	225,000	316,664	325,000	325,000	
541-0000-361-64-00-000000 Operating revenues / Car fest	146,041	100,000	92,375	100,000	100,000	
541-0000-361-65-00-000000 Operating revenues / Special Events	1,502,232	2,000,000	1,587,899	1,600,000	1,600,000	
541-0000-361-67-00-000000 Charges sales & services / Parking fees	115,511	100,000	87,332	100,000	100,000	
361	<b>4,396,971</b>	<b>4,435,819</b>	<b>4,077,205</b>	<b>4,135,819</b>	<b>4,135,819</b>	<b>-</b>
541-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	912	-	2,576	-	-	
541-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	39,195	-	9,565	-	-	
541-0000-375-10-00-000000 Miscellaneous / NSF charges	40	-	20	-	-	
541-0000-375-11-00-000000 Miscellaneous / Sponsorships	25,000	-	10,000	-	-	
541-0000-375-40-01-000000 Cash over/short / Cash over/short	(829)	-	(173)	-	-	
541-0000-375-43-00-000000 Miscellaneous / ATM commission	3,447	-	1,952	-	-	
541-0000-375-57-00-000000 Miscellaneous / Management fee - PAC	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	
541-0000-375-99-00-000000 Miscellaneous / Other	29,381	18,944	13,897	18,944	18,944	
375	<b>1,097,145</b>	<b>1,518,944</b>	<b>1,537,837</b>	<b>1,518,944</b>	<b>1,518,944</b>	
541-0000-381-02-00-000000 Interest / Texpool	193,031	-	291,158	246,781	275,624	-
541-0000-381-03-00-000000 Interest / Certificate of deposit	94	267,008	19,056	-	51,720	
541-0000-381-04-00-000000 Interest / Other investments	49,832	-	136,750	95,214	167,046	
541-0000-381-20-00-000000 Interest / Gain/loss of investments	120,771	-	160,740	-	-	
381	<b>363,728</b>	<b>267,008</b>	<b>607,704</b>	<b>341,995</b>	<b>494,390</b>	<b>-</b>

2025

541- Convention Center Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
541-0000-391-10-00-000000 Operating transfers in / Hotel occupancy fund	2,726,931	2,579,997	2,967,329	3,025,277	3,025,277	
391	<b>2,726,931</b>	<b>2,579,997</b>	<b>2,967,329</b>	<b>3,025,277</b>	<b>3,025,277</b>	-
<b>541 Convention Center</b>	<b>\$ 8,604,352</b>	<b>\$ 8,801,768</b>	<b>\$ 9,191,586</b>	<b>\$ 9,022,035</b>	<b>\$ 9,174,430</b>	<b>\$ -</b>

**City of McAllen, Texas**  
**McAllen Convention Center Fund**  
**Expense Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Mgr Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29

BY DEPARTMENT

Convention Center	\$ 7,320,926	\$ 11,974,013	\$ 7,232,523	\$ 12,750,368	\$ 12,085,495	\$ 11,109,122	\$ 8,138,924	\$ 8,724,392	\$ 8,724,392
<b>TOTAL</b>	\$ 7,320,926	\$ 11,974,013	\$ 7,232,523	\$ 12,750,368	\$ 12,085,495	\$ 11,109,122	\$ 8,138,924	\$ 8,724,392	\$ 8,724,392

BY EXPENSE GROUP

Expenses:

Personnel Services									
Salaries and Wages	\$ 2,229,962	\$ 3,097,830	\$ 2,229,189	\$ 3,254,383	\$ 3,224,460	\$ 3,254,383	\$ 3,254,383	\$ 3,254,383	\$ 3,254,383
Employee Benefits	795,691	971,958	686,126	1,127,002	1,156,339	1,031,467	1,031,467	1,031,467	1,031,467
Supplies	92,439	99,000	91,832	99,000	99,000	99,000	99,000	99,000	99,000
Other Services and Charges	3,490,364	3,283,250	3,186,302	3,283,250	3,283,250	3,283,250	3,283,250	3,483,250	3,483,250
Maint. and Repair Services	451,330	385,468	382,157	385,468	385,468	385,468	385,468	770,936	770,936
Liability Insurance	70,106	85,356	103,349	85,356	85,356	85,356	85,356	85,356	85,356
Disaster Expenses	3,803	-	950	-	-	-	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>7,133,696</b>	<b>7,922,862</b>	<b>6,679,904</b>	<b>8,234,459</b>	<b>8,233,873</b>	<b>8,138,924</b>	<b>8,138,924</b>	<b>8,724,392</b>	<b>8,724,392</b>
Capital Outlay	187,230	4,051,151	552,619	4,515,909	3,851,622	2,970,198	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,320,926</b>	<b>\$ 11,974,013</b>	<b>\$ 7,232,523</b>	<b>\$ 12,750,368</b>	<b>\$ 12,085,495</b>	<b>\$ 11,109,122</b>	<b>\$ 8,138,924</b>	<b>\$ 8,724,392</b>	<b>\$ 8,724,392</b>

PERSONNEL

Convention Center	54	100	98	103	102	103	103	103	103
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**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Convention Facilities</b>		BASELINE								DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
FUND: <b>Convention Center Fund</b>													
<b>COMPENSATION</b>													
New Position	# of Positions	Base Salary	HR Review		Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total		
1. Facilities Maintenance Tech	1	\$ 28,891	NO		\$ 28,891	\$ -	\$ -	\$ 14,586	\$ 43,477	1	\$ 43,477	increase in bookings and in house events to manage two buildings	
2. Operations Coordinator	2	28,891	NO		57,782	-	-	29,172	86,954	1	43,477	high demand of change overs due to increase in bookings and in house events	
3. Lead Operations Coordinator	1	31,852	NO		31,852	-	-	15,070	46,922	1	46,922	high demand of change overs due to increase in bookings and in house events	
4.	-	-	-		-	-	-	-	-	-	-		
5.	-	-	-		-	-	-	-	-	-	-		
<b>Total</b>	<b>4</b>	<b>89,634</b>			<b>118,525</b>	<b>-</b>	<b>-</b>	<b>58,829</b>	<b>177,354</b>	<b>3</b>	<b>133,876</b>		
<b>Personnel Revisions</b>													
1. Overtime			-		-	-	-	-	-				
2. Assistant Manager of Operations to Manager of Operations			NO		13,000	-	-	2,141	15,141		15,141	additional duties and increase demand of responsibilities	
3. Event Coordinator to Event Coordinator II			NO		6,000	-	-	988	6,988		6,988	adding an intermediate level event coordinator with additional experience to handle higher level events.	
4. Event Service Supervisor			NO		6,000	-	-	988	6,988		6,988	high demand of events requires additional responsibilities for this position	
5. HVAC Foreman to HVAC Manager			NO		7,187	-	-	1,183	8,370		8,370	increase in salary to be competitive with market for HVAC positon	
<b>Total Compensation &amp; Benefits</b>					<b>\$ 4,069,806</b>	<b>\$ 150,712</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 64,129</b>	<b>\$ 214,841</b>	<b>3</b>	<b>\$ 171,363</b>	
<b>SUPPLIES</b>													
1.	< Please select category >												
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Supplies</b>					<b>\$ 99,000</b>				<b>\$ -</b>		<b>\$ -</b>		
<b>OTHER SERVICES &amp; CHARGES</b>													
1.	< Please select category >												
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Other Services &amp; Charges</b>					<b>\$ 3,283,250</b>				<b>\$ -</b>		<b>\$ -</b>		
<b>MAINTENANCE</b>													
1.	< Please select category >												
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Maintenance</b>					<b>\$ 385,468</b>				<b>\$ -</b>		<b>\$ -</b>		
<b>CAPITAL OUTLAY</b>													
<b>** See Attached Capital Outlay Request Forms</b>													
<b>Total Capital Outlay</b>									<b>4,159,034</b>		<b>3,570,182</b>		
<b>Total Non - Capital Outlay</b>									<b>356,875</b>		<b>281,440</b>		
<b>TOTAL</b>					<b>\$ 7,837,524</b>				<b>\$ 4,730,750</b>		<b>\$ 4,022,985</b>		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Convention Center Fund

DEPARTMENT: Convention Facilities

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
<b>Machinery and Equipment</b>						
LED Production Video Wall	135,000	1	135,000	1	135,000	New Equipment - LED video wall for indoor/outdoor events
Exhibit Hall Wall Drapes	49,000	1	49,000	1	49,000	New Equipment - Exhibit Hall wall drapery system
Air Wall Track System	150,000	1	150,000	1	150,000	225 feet of track system for airwall in Exhibit Hall
Exhibit Hall Event Down Light System	92,000	1	92,000		-	New Equipment - Upgrade exhibit hall lighting for special events
			-		-	
<b>TOTAL</b>			\$ 426,000		\$ 334,000	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
<b>Improvements</b>						
Seat Wall Repairs Concrete Reconstruction	24,000	1	24,000	1	24,000	Seat Wall repair due to past accident and ground settling
Sidewalk repair	26,000	1	26,000	1	26,000	Leveling and repair of existing sidewalks due to settling
Irrigation Improvements	16,000	1	16,000	1	16,000	Repairs to main entrance area irrigation system that does not function
Exterior Lighted Bollards	5,200	5	26,000	5	26,000	Circle Drive Bollard replacment
Perimeter Gates Phase 1	56,000	1	56,000	1	56,000	Perimeter fencing gates
<b>TOTAL</b>			\$ 148,000		\$ 148,000	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
<b>Infrastructure</b>						
FM 2220 Pedestrian Crossing	1,219,338	1	1,219,338	1	722,486	ROLLOVER - Installation of an underground pedestrian crossing .
Storage Building	2,190,696	1	2,190,696	1	2,190,696	ROLLOVER - Design and construction of a 16,000 sq ft. storage facility
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,410,034		\$ 2,913,182	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
<b>Vehicles</b>						
Bucket Truck with boom Lift 45 ft reach	175,000	1	175,000	1	175,000	Replacement of Unit transferred from Parks
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 175,000		\$ 175,000	

<b>GRAND TOTAL</b>			<b>\$ 4,159,034</b>		<b>\$ 3,570,182</b>	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Convention Center Fund

DEPARTMENT: Convention Facilities

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
APC -UPS Battery Backup for Severs	2,500	16	40,000	16	40,000	Equipment to allow us to demagnitize locks during power failures
LED Retro or Parking Lot Lights 50,000 Lumens	445	372	165,540	372	165,540	LED Conversion for better lighting & efficiency
Stone Columns - Perimeter Fence	2,600	24	62,400	24	62,400	Stone Columns for Perimeter Fence
			-		-	
			-		-	
<b>TOTAL</b>			\$ 267,940		\$ 267,940	

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Laptops Dell	1,950	5	9,750	5	9,750	New Equipment and Replacing Old Broken Units
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 9,750		\$ 9,750	

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
Water Fountain Tile Replacement	750	5	3,750	5	3,750	Replacement of tile
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,750		\$ 3,750	

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Technomand Scheduling Message Repeater	2,500	1	2,500		-	New Equipment and AV - Advertising message repeater
Inventory Control System	4,900	1	4,900		-	New Equipment and AV - Inventory Lazer Engraver
Portable Speaker Storage Trunks	1,000	12	12,000		-	New Equipment -Protective Storage for portable speakers
Stage Lighting	2,025	8	16,200		-	New Equipment - Ballroom Stage Lighting
Rigging Hardware	155	257	39,835		-	New Equipment -Rigging hardware/safety/suspension
<b>TOTAL</b>			\$ 75,435		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 356,875</b>		<b>\$ 281,440</b>	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
541-5251-461-60-01-000000 Compensation / Exempt	777,757	1,066,075	840,922	1,140,039	1,140,039	
541-5251-461-60-02-000000 Compensation / Non-exempt	1,096,670	1,406,277	1,034,809	1,482,448	1,452,525	
541-5251-461-60-06-000000 Compensation / Part time	170,271	448,878	161,238	444,167	444,167	
541-5251-461-60-10-000000 Compensation / Overtime	166,064	120,000	141,884	120,000	120,000	
541-5251-461-60-14-000000 Compensation / Car allowance	10,200	14,400	9,480	14,400	14,400	
541-5251-461-60-15-000000 Compensation / Certification	-	1,500	1,500	1,500	1,500	
541-5251-461-60-17-000000 Compensation / Telephone	9,000	10,800	9,456	11,280	11,280	
541-5251-461-60-18-000000 Compensation / Longevity	-	29,900	29,900	40,550	40,550	
<b>60</b>	<b>2,229,962</b>	<b>3,097,830</b>	<b>2,229,189</b>	<b>3,254,383</b>	<b>3,224,460</b>	<b>-</b>
541-5251-461-61-30-000000 Benefits / Social security	165,527	236,869	168,621	248,961	246,672	
541-5251-461-61-36-000000 Benefits / Retirement	174,556	226,400	181,844	241,959	239,382	
541-5251-461-61-40-000000 Benefits / Unemployment tax	643	8,136	643	12,168	12,050	
541-5251-461-61-46-000000 Benefits / Workers' comp-	33,733	25,875	33,227	27,219	27,185	
541-5251-461-61-50-000000 Benefits / Health cost	218,985	445,390	281,304	480,372	470,664	
541-5251-461-61-52-000000 Benefits / Life insurance	1,213	2,114	1,983	2,288	2,258	
541-5251-461-61-53-000000 Benefits / Retiree health ins (ARC)	18,500	18,500	18,504	18,500	18,500	
541-5251-461-61-56-000000 Benefits/Pension Cost-TMRS	326,666	-	-	-	-	
541-5251-461-61-58-000000 Benefits / TMRS benefits (contra)	(144,131)	-	-	-	-	
<b>61</b>	<b>795,691</b>	<b>963,284</b>	<b>686,126</b>	<b>1,031,467</b>	<b>1,016,711</b>	<b>-</b>
541-5251-463-62-02-000000 Supplies / Office	10,994	10,000	11,000	10,000	10,000	
541-5251-463-62-04-000000 Supplies / Operating	30,247	30,000	30,000	30,000	30,000	
541-5251-463-62-12-000000 Supplies / Small tools/minor equip-	6,112	8,000	8,253	8,000	8,000	
541-5251-463-62-14-000000 Supplies / Janitorial	26,314	25,000	26,000	25,000	25,000	
541-5251-463-62-18-000000 Supplies / Clothing & uniform	15,932	11,000	9,579	11,000	11,000	
541-5251-463-62-20-000000 Supplies / Chemical	2,840	15,000	7,000	15,000	15,000	
<b>62</b>	<b>92,439</b>	<b>99,000</b>	<b>91,832</b>	<b>99,000</b>	<b>99,000</b>	<b>-</b>
541-5251-464-63-02-000000 Other services & charges / Advertising	57,148	135,500	98,869	135,500	135,500	
541-5251-464-63-14-000000 Other services & charges / Dues & subscriptions	18,936	20,000	34,111	20,000	20,000	
541-5251-464-63-23-000000 Other services & charges / Online svc/network	996	2,000	996	2,000	2,000	
541-5251-464-63-38-000000 Other services & charges / Administrative fee	200,000	200,000	200,000	200,000	200,000	
541-5251-464-63-45-000000 Other services & charges / Professional	-	105,000	93,500	105,000	105,000	
541-5251-464-63-52-000000 Other services & charges / Rental & contractual	185,986	120,000	120,170	120,000	120,000	
541-5251-464-63-59-000000 Other services & charges / Security	182,226	210,000	162,562	210,000	210,000	
541-5251-464-63-60-000000 Other services & charges / Special events	1,983,313	1,600,000	1,580,430	1,600,000	1,600,000	
541-5251-464-63-64-000000 Other services & charges / Training	14,968	6,000	7,588	6,000	6,000	
541-5251-464-63-65-000000 Other services & charges / Travel	54,306	24,250	35,000	24,250	24,250	
541-5251-464-63-67-000000 Other services & charges / Utilities - electricity	384,164	500,000	408,716	500,000	500,000	
541-5251-464-63-68-000000 Other services & charges / Utilities-gas	8,146	9,000	10,146	9,000	9,000	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
541-5251-464-63-69-000000 Other services & charges / Utilities-telephone	15,685	16,000	25,657	16,000	16,000	
541-5251-464-63-70-000000 Other services & charges / Utilities-water	115,228	95,000	145,982	95,000	95,000	
541-5251-464-63-89-000000 Other services & charges / Credit card fees	14,733	30,000	15,000	30,000	30,000	
541-5251-464-63-99-000000 Other services & charges / Miscellaneous	32,199	10,500	10,500	10,500	10,500	
<b>63</b>	<b>3,268,035</b>	<b>3,083,250</b>	<b>2,949,227</b>	<b>3,083,250</b>	<b>3,083,250</b>	<b>-</b>
541-5251-464-64-53-000000 Other services & charges /Fiesta de Palmas	222,329	200,000	237,075	200,000	200,000	
<b>64</b>	<b>222,329</b>	<b>200,000</b>	<b>237,075</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
541-5251-465-65-08-000000 Maintenance / Equipment	115,967	78,000	105,207	78,000	78,000	
541-5251-465-65-10-000000 Maintenance / Facilities	306,452	263,750	243,750	263,750	263,750	
541-5251-465-65-16-000000 Maintenance / Vehicles	8,544	11,200	11,200	11,200	11,200	
541-5251-465-65-17-000000 Maintenance / Fuel & lubricants	20,368	32,518	22,000	32,518	32,518	
<b>65</b>	<b>451,330</b>	<b>385,468</b>	<b>382,157</b>	<b>385,468</b>	<b>385,468</b>	<b>-</b>
541-5251-466-66-10-000000 Capital outlay / Building/structures	26,295	2,280,000	89,306	2,190,696	2,190,696	
541-5251-466-66-20-000000 Capital outlay / Equipment	57,509	90,000	90,000	601,000	509,000	
541-5251-466-66-22-000000 Capital outlay / Computer-hardware	-	130,000	130,000	-	-	
541-5251-466-66-36-000000 Capital outlay / Infrastructure	-	1,407,838	100,000	1,367,338	870,486	
<b>66</b>	<b>83,804</b>	<b>3,907,838</b>	<b>409,306</b>	<b>4,159,034</b>	<b>3,570,182</b>	<b>-</b>
541-5251-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	5,772	-	-	-	-	
541-5251-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	97,653	128,905	128,905	343,375	267,940	
541-5251-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	4,200	4,200	9,750	9,750	
541-5251-463-67-24-000000 Non-Capital Outlay / Software	-	10,208	10,208	-	-	
541-5251-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	3,750	3,750	
<b>67</b>	<b>103,426</b>	<b>143,313</b>	<b>143,313</b>	<b>356,875</b>	<b>281,440</b>	<b>-</b>
541-5251-469-78-02-000000 Disaster Exp/Hurricane/Windstorm	865	-	-	-	-	
541-5251-469-78-03-000000 Disaster Exp/ Vaccination Clinic	2,938	-	950	-	-	
<b>78</b>	<b>3,803</b>	<b>-</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>541-5251 Convention Center</b>	<b>\$ 7,250,820</b>	<b>\$ 11,879,983</b>	<b>\$ 7,129,175</b>	<b>\$ 12,569,477</b>	<b>\$ 11,860,511</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Convention Facilities	1			Director Convention Facilities		\$ 64.1274	\$ 133,385
<b>Convention Facilities</b>	<b>1</b>			<b>Event Service Supervisor</b>	<b>REVISED - CM RECOMM</b>	<b>25.5101</b>	<b>53,061</b>
Convention Facilities	1			Manager of Facility		30.6029	63,654
Convention Facilities	1			Marketing & Special Event Spvr		31.8361	66,219
Convention Facilities	1			Box Office Manager		27.9303	58,095
Convention Facilities	1			Assistant Director of Operations		40.8038	84,872
<b>Convention Facilities</b>	<b>1</b>			<b>Manager of Operations</b>	<b>REVISED - CM RECOMM</b>	<b>31.1942</b>	<b>64,884</b>
<b>Convention Facilities</b>	<b>0</b>			<b>Assistant Manager of Operations</b>	<b>REVISED TO MGR OF OPERATIONS</b>		-
Convention Facilities	1			Assistant Director Sales & Events Services		39.9038	83,000
Convention Facilities	1			Management Assistant		30.3201	63,066
Convention Facilities	1			Sales Coordinator		24.9444	51,884
Convention Facilities	1			Sales Coordinator		24.9444	51,884
Convention Facilities	1			Sales and Event Services Manager		34.5192	71,800
Convention Facilities	1			Corporate Relations Manager		35.5769	74,000
Convention Facilities	1			Corporate Relations Manager		35.5769	74,000
Convention Facilities	1			Deputy Director		46.5481	96,820
Convention Facilities	1			Audio & Visual Supervisor		23.7567	49,414
	<b>16</b>						<b>1,140,039</b>
Convention Facilities		1		Administrative Clerk		14.4497	30,055
Convention Facilities		1		Administrative Clerk		14.4497	30,055
Convention Facilities		1		Administrative Clerk		14.4497	30,055
Convention Facilities		1		Administrative Supervisor		17.9184	37,270
		<b>4</b>					<b>127,436</b>
Convention Facilities		1		Audio & Visual Technician		16.8833	35,117
Convention Facilities		1		Audio & Visual Technician		16.8833	35,117
Convention Facilities		1		Audio & Visual Technician		16.8833	35,117
Convention Facilities		1		Audio & Visual Technician		16.8833	35,117
		<b>4</b>					<b>140,469</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Convention Facilities		1		Audio & Sound Engineer			-
		<u>1</u>					
Convention Facilities		1		Building Monitor Supervisor		15.3136	31,852
Convention Facilities		1		Building Monitor		13.1798	27,414
Convention Facilities		1		Building Monitor		13.1798	27,414
Convention Facilities		1		Building Monitor		13.1798	27,414
Convention Facilities		1		Building Monitor		13.5894	28,266
		<u>5</u>					<u>142,360</u>
<b>Convention Facilities</b>		<b>1</b>		<b>Event Coordinator II</b>	<b>REVISED - CM RECOMM</b>		<b>46,653</b>
<b>Convention Facilities</b>		<b>0</b>		<b>Events Coordinator</b>	<b>REVISED TO EVENT COORD II</b>		<b>-</b>
Convention Facilities		1		Events Coordinator		19.5445	40,653
Convention Facilities		1		Events Coordinator		19.5446	40,653
Convention Facilities		1		Events Coordinator		19.5446	40,653
Convention Facilities		1		Events Coordinator		19.5446	40,653
Convention Facilities		1		Events Coordinator		19.5446	40,653
		<u>6</u>					<u>249,917</u>
Convention Facilities		1		Facilities Maintenance Tech		13.8900	28,891
<b>Convention Facilities</b>		<b>1</b>		<b>Facilities Maintenance Tech</b>	<b>NEW - CM RECOMM</b>	<b>13.8899</b>	<b>28,891</b>
Convention Facilities		1		Maintenance Supervisor		19.5446	40,653
Convention Facilities		1		Groundskeeper I		13.8900	28,891
Convention Facilities		1		Groundskeeper I		13.8900	28,891
<b>Convention Facilities</b>		<b>1</b>		<b>HVAC Manager</b>	<b>REVISED - CM RECOMM</b>	<b>23.0000</b>	<b>47,840</b>
<b>Convention Facilities</b>		<b>0</b>		<b>HVAC Foreman</b>	<b>REVISED TO HVAC MANAGER</b>		<b>-</b>
Convention Facilities		1		Journey Electrician		19.0482	39,620
Convention Facilities		1		Journey Electrician		19.9984	41,597
		<u>8</u>					<u>285,274</u>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Convention Facilities		1		Operations Coordinator		14.4497	30,055
Convention Facilities		1		Operations Coordinator		14.4497	30,055
Convention Facilities		1		Operations Coordinator		14.2788	29,700
Convention Facilities		1		Operations Coordinator		14.2253	29,589
Convention Facilities		1		Operations Coordinator		14.0050	29,130
Convention Facilities		1		Operations Coordinator		13.8900	28,891
Convention Facilities		1		Operations Coordinator		13.8900	28,891
Convention Facilities		1		Operations Coordinator		13.8900	28,891
Convention Facilities		1		Operations Coordinator		13.8900	28,891
Convention Facilities		1		Operations Coordinator		13.8900	28,891
Convention Facilities		1		Operations Coordinator		13.8900	28,891
<b>Convention Facilities</b>		<b>1</b>		<b>Operations Coordinator</b>	<b>NEW - CM RECOMM</b>	<b>13.8899</b>	<b>28,891</b>
		<b>13</b>					<b>379,659</b>
Convention Facilities		1		Lead Operations Coordinator		15.3136	31,852
Convention Facilities		1		Lead Operations Coordinator		15.3136	31,852
Convention Facilities		1		Lead Operations Coordinator		15.3136	31,852
<b>Convention Facilities</b>		<b>1</b>		<b>Lead Operations Coordinator</b>	<b>NEW - CM RECOMM</b>	<b>15.3135</b>	<b>31,852</b>
		<b>4</b>					<b>127,409</b>
Convention Facilities			1	Event Staff		13.1361	13,677
Convention Facilities			1	Event Staff		13.1361	13,653
Convention Facilities			1	Event Staff		13.1361	13,652
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Event Staff		13.1361	13,570
Convention Facilities			1	Groundskeeper		13.8900	14,354
Convention Facilities			1	Groundskeeper		13.8900	14,354
Convention Facilities			1	Receptionist/Admin Clerk		13.1361	13,665
Convention Facilities			1	Receptionist/Admin Clerk		13.1361	13,671
Convention Facilities			1	Receptionist/Admin Clerk		13.1361	13,662
Convention Facilities			1	Receptionist/Admin Clerk		13.1361	13,570
Convention Facilities			1	Receptionist/Admin Clerk		13.1361	13,570
Convention Facilities			1	Receptionist/Admin Clerk		13.1361	13,570
			<b>21</b>				<b>287,098</b>
Convention Facilitites			15	Seasonal Event Staff			91,150
			3	Seasonal Audio Visual Technician			30,547
			3	Seasonal Event Coordinator			35,371
			<b>21</b>				<b>157,069</b>
				LONGEVITY PAY			40,550
				CERTIFICATION PAY			1,500
				OVERTIME			120,000
				CAR ALLOWANCE			14,400
				TELEPHONE			11,280
							<b>187,730</b>

**CURRENT POSITIONS**

**103**

**\$ 3,224,460**





**Mission Statement:**

" Committed to generate a positive economic impact to our city through outstanding customer service, effective management practices, investment in our facilities, and actively engage in the sales and marketing of McAllen as the premier meetings and events destination in South Texas."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm. 24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 2,229,962	\$ 2,792,403	\$ 3,097,830	\$ 2,229,189	\$ 3,254,383	\$ 3,224,460	\$ 3,254,383	\$ 3,254,383	\$ 3,254,383	\$ 3,254,383	\$ 3,254,383
Employee Benefits	795,691	882,751	963,284	686,126	1,031,467	1,016,711	1,031,467	1,031,467	1,031,467	1,031,467	1,031,467
Supplies	92,439	99,000	99,000	91,832	99,000	99,000	99,000	99,000	99,000	99,000	99,000
Other Services and Charges	3,490,364	3,283,250	3,283,250	3,186,302	3,283,250	3,283,250	3,283,250	3,283,250	3,483,250	3,483,250	3,483,250
Maintenance	451,330	385,468	385,468	382,157	385,468	385,468	385,468	385,468	385,468	770,936	770,936
Disaster Expenses	3,803	-	-	950	-	-	-	-	-	-	-
Operations Subtotal	7,063,590	7,442,872	7,828,832	6,576,556	8,053,568	8,008,889	8,053,568	8,053,568	8,639,036	8,639,036	8,639,036
Capital Outlay	187,230	2,743,313	4,051,151	552,619	4,515,909	3,851,622	2,970,198	-	-	-	-
Operations & Capital Outlay total	7,250,820	10,186,185	11,879,983	7,129,175	12,569,477	11,860,511	11,023,766	8,053,568	8,639,036	8,639,036	8,639,036
Non Departmental											
Insurance	70,106	85,356	85,356	103,349	85,356	85,356	85,356	85,356	85,356	85,356	85,356
Cost of Living Adjustment	-	134,607	8,674	-	95,535	111,458	-	-	-	-	-
Comp Study						28,170					
<b>Total Expenditures</b>	<b>\$ 7,320,926</b>	<b>\$ 10,406,148</b>	<b>\$ 11,974,013</b>	<b>\$ 7,232,523</b>	<b>\$ 12,750,368</b>	<b>\$ 12,085,495</b>	<b>\$ 11,109,122</b>	<b>\$ 8,138,924</b>	<b>\$ 8,724,392</b>	<b>\$ 8,724,392</b>	<b>\$ 8,724,392</b>
<b>PERSONNEL</b>											
Exempt	11	13	16	14	15	15	15	15	15	15	15
Non-Exempt	32	40	42	42	46	45	46	46	46	46	46
Part-Time	11	42	42	42	42	42	42	42	42	42	42
<b>Total Positions Authorized</b>	<b>54</b>	<b>95</b>	<b>100</b>	<b>98</b>	<b>103</b>	<b>102</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>
<b>Resources</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm. 24-25	25-26	26-27	27-28	28-29	
Revenues	5,877,421	6,221,771	6,221,771	6,224,257	5,996,758	6,149,153	5,947,281	5,945,022	5,949,185	5,918,889	

**Contact Us:**

Yajaira Flores  
 Director  
 700 Convention Center Blvd.  
 McAllen, TX 78501  
 (956) 681-3800

**MAJOR FY 24-25 GOALS**

1. To enrich the lives of our clients and community by creating extraordinary events and experiences.
2. To increase revenue by attracting new customers and developing additional ancillary revenues
3. Serve as the regions premier place to gather and host events



<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	45	53	50	56
Total Appropriations	\$ 7,638,863	\$ 12,297,116	\$ 7,555,626	\$ 12,368,219
Exhibit Hall Space available	60,000 sqft	60,000 sqft	60,000 sqft	60,000 sqft
Ballroom Space available	10,000 sqft	10,000 sqft	10,000 sqft	10,000 sqft
<b>Outputs:</b>				
Convention Center Events	305	350	302	300
Exhibit Hall Bookings (2 spaces)	425	400	406	400
Ballroom Bookings	723	516	776	600
Meeting Room Occupied sq. ft.	1,978	1,100	743	1,100
Outdoor Bookings	92		98	90
Total Bookings	3,218	2,016	2,326	2,490
<b>Effectiveness Measures:</b>				
Total Resources	\$ 16,126,711	\$ 17,702,040	\$ 17,826,720	\$ 19,293,128
Banquet Event Order Net Revenue	\$ 612,765	\$ 450,000	\$ 622,703	\$ 550,000
Attendance	704,875	600,000	600,000	600,000
Exhibit Hall Occupancy	63%	55%	61%	55%
Ballroom Occupancy	54%	35%	58%	41%
Meeting Room Occupancy	48%	30%	22%	30%
Total Occupancy	55%	40%	47%	42%

**Description:**

The McAllen Convention Center is a multi-purpose convention center owned by the City of McAllen and was developed with the primary objective of booking events and activities that generate significant economic benefits to the community.

In addition, the center was developed with a secondary objective to serve as a center for entertainment and events that promote commerce and activities that generally enhance the quality of life of the City.

2025

541- Convention Center Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
541-5256-461-61-96-000000 Benefits / Exempt Threshold	-	-	-	-	28,170	-
541-5256-461-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	8,674	-	95,535	111,458	-
61	-	<b>8,674</b>	-	<b>95,535</b>	<b>139,628</b>	-
<hr/>						
<b>541-5256 Contingency</b>	<b>\$ -</b>	<b>\$ 8,674</b>	<b>\$ -</b>	<b>\$ 95,535</b>	<b>\$ 139,628</b>	<b>\$ -</b>
541-5264-464-63-29-000000 Other services & charges / Ins-liability	56,933	85,356	85,356	85,356	85,356	-
541-5264-464-63-88-000000 Other services & charges / Ins--special events	13,173	-	17,993	-	-	-
63	<b>70,106</b>	<b>85,356</b>	<b>103,349</b>	<b>85,356</b>	<b>85,356</b>	-
<hr/>						
<b>541-5264 General Insurance</b>	<b>\$ 70,106</b>	<b>\$ 85,356</b>	<b>\$ 103,349</b>	<b>\$ 85,356</b>	<b>\$ 85,356</b>	<b>\$ -</b>
541-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	7,520	7,520	7,747	7,747	-
541-7019-477-70-04-000000 Debt service / Interestl- Motorola Lease #23770	926	704	704	477	477	-
<b>541-7019</b>	<b>\$ 926</b>	<b>\$ 8,224</b>	<b>\$ 8,224</b>	<b>\$ 8,224</b>	<b>\$ 8,224</b>	<b>\$ -</b>
541-9010-467-68-02-000000 Depreciation / Expense	1,562,466	-	-	-	-	-
68	<b>1,562,466</b>	-	-	-	-	-
541-9010-467-89-01-000000 Other expenses / Fixed assets (contra)	(83,804)	-	-	-	-	-
89	<b>(83,804)</b>	-	-	-	-	-
541-9010-499-74-68-000000 Operating transfers out / Convention ctr depreciat	250,000	250,000	250,000	250,000	250,000	-
541-9010-499-74-78-000000 Operating transfers out / Health insurance fund	42,511	40,379	40,379	-	-	-
541-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	24,500	24,500	24,500	24,500	24,500	-
74	<b>317,011</b>	<b>314,879</b>	<b>314,879</b>	<b>274,500</b>	<b>274,500</b>	-
<hr/>						
<b>541-9010</b>	<b>\$ 317,011</b>	<b>\$ 314,879</b>	<b>\$ 314,879</b>	<b>\$ 274,500</b>	<b>\$ 274,500</b>	<b>\$ -</b>
<hr/>						
<b>541 Convention Center</b>	<b>\$ 7,638,863</b>	<b>\$ 12,297,116</b>	<b>\$ 7,555,626</b>	<b>\$ 13,033,092</b>	<b>\$ 12,368,219</b>	<b>\$ -</b>

**City of McAllen, Texas  
Convention Center Depreciation  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 2,810,800	\$ 2,606,038	\$ 3,189,152	\$ 3,611,277	\$ 3,611,277	\$ 2,746,132	\$ 3,104,379	\$ 3,457,012	\$ 3,807,770	
Revenues:										
Interest Earned	128,352	78,181	172,125	-	110,122	108,247	102,633	100,758	98,883	
Total Revenues	128,352	78,181	172,125	-	110,122	108,247	102,633	100,758	98,883	
Operating Transfer-In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Total Revenues and Transfers	378,352	328,181	422,125	250,000	360,122	358,247	352,633	350,758	348,883	
<b>TOTAL RESOURCES</b>	\$ 3,189,152	\$ 2,934,219	\$ 3,611,277	\$ 3,861,277	\$ 3,971,399	\$ 3,104,379	\$ 3,457,012	\$ 3,807,770	\$ 4,156,653	
<b>APPROPRIATIONS</b>										
Capital Projects:										
Marquee Screen	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment & Furniture Replacements	-	735,000	-	1,115,145	907,350	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	-	2,235,000	-	1,115,145	907,350	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	\$ 3,189,152	\$ 699,219	\$ 3,611,277	\$ 2,746,132	\$ 3,064,049	\$ 3,104,379	\$ 3,457,012	\$ 3,807,770	\$ 4,156,653	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024-2025

FUND: 541 Depreciation

DEPARTMENT: Convention Facilities

				DEPT REQUEST		CM RECOMM			
<b>Machinery and Equipment</b>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Venue Maker Pro Stage 40x60	9,000	18	162,000	18	162,000	Replacement of original stage that has surpassed life expectancy			
HVAC Air Handler	26,000	2	52,000	2	52,000	Replacement of existing			
Water Softner	180,000	1	180,000	1	180,000	Replacement of existing that has surpassed life expectancy			
			-		-				
			-		-				
<b>TOTAL</b>			\$ 394,000		\$ 394,000				
<b>Improvements</b>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Grease Trap	140,000	1	140,000	1	140,000	Replacement of existing grease trap as required by Code Enforcement			
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ 140,000		\$ 140,000				
<b>Machinery and Equipment</b>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Projectors	13,500	5	67,500	5	67,500	Replacement, new brighter projectors for 101, 102, 103 and ballroom (20			
Projectors	8,500	2	17,000	2	17,000	Replacement, new brighter projectors for boardrooms			
1 Ton Chain Motors	6,300	6	37,800	6	37,800	Replacement			
			-		-				
			-		-				
<b>TOTAL</b>			\$ 122,300		\$ 122,300				
<b>&lt;Please select a category&gt;</b>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ -		\$ -				
<b>GRAND TOTAL</b>			<b>\$ 656,300</b>			<b>\$ 656,300</b>			

**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024-2025

FUND: 541- Depreciation

DEPARTMENT: Convention Facilities

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
30x96 Alulite Linenless Swirl Radius Edge Tables	595	30	17,850	30	17,850	Replacement of original equipment for venue rentals			
APX N30 Radios	3,600	12	43,200	12	43,200	Replacing and Upgrading			
Video Surveillance Camera	2,500	10	25,000	10	25,000	Replacing 10 original cameras			
Microphones	200	16	3,200	16	3,200	New/Replacement wired Microphones			
Shure QLXD4 wireless mics	1,825	20	36,500	20	36,500	Replacement of obsolete inventory			
<b>TOTAL</b>			\$ 125,750		\$ 125,750				

<b>Improvements</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Exterior Stucco	11	5000	55,000	5000	55,000	Stucco repairs by sq ft			
Water fountain tile replacement	750	5	3,750	5	3,750	Replacement of tile			
Resurface Asphalt	35	5937	207,795		-	Resurface			
			-		-				
			-		-				
<b>TOTAL</b>			\$ 266,545		\$ 58,750				

<b>Machinery and Equipment</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
8 Channel Sound Boards	625	6	3,750	6	3,750	Replacing and Upgrading			
Black Drapes	1,300	20	26,000	20	26,000	Replacing and Upgrading			
Chain Motor Storage	2,000	3	6,000	3	6,000	Replacing and Upgrading			
600lb Lift Chain Motors	3,800	6	22,800	6	22,800	Replacing and Upgrading			
Drape Truss	400	20	8,000	20	8,000	Replacing and Upgrading			
<b>TOTAL</b>			\$ 66,550		\$ 66,550				

<b>Furniture and Fixtures</b>				<b>DEPT REQUEST</b>			<b>CM RECOMM</b>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
<b>TOTAL</b>			\$ -		\$ -				

<b>GRAND TOTAL</b>			\$ 458,845		\$ 251,050				
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**City of McAllen, Texas**  
**McAllen Performing Arts Center**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 3,408,302	\$ 3,313,009	\$ 3,793,654	\$ 3,390,460	\$ 3,390,460	\$ 3,160,278	\$ 3,891,740	\$ 4,184,543	\$ 4,516,974	
Revenues:										
User Fees-Rentals	730,933	545,000	581,456	545,000	545,000	545,000	545,000	545,000	545,000	
Concession-Other	78,813	20,000	54,735	20,000	20,000	20,000	20,000	20,000	20,000	
Audio Visual	44,560	50,000	35,708	40,000	40,000	50,000	30,000	30,000	30,000	
Event % ticket sales	538,055	400,000	421,471	400,000	400,000	400,000	400,000	400,000	400,000	
Equipment Rental	450	300	445	300	300	8,000	8,000	8,000	8,000	
Standard Labor	113,913	70,000	166,093	95,000	95,000	75,000	75,000	75,000	100,000	
Standard Services	5,348	25,000	8,568	10,000	10,000	25,000	25,000	25,000	15,000	
Security	45,931	50,000	58,558	50,000	50,000	50,000	50,000	50,000	50,000	
Special Events Ins Coverage	-	3,000	-	3,000	3,000	3,000	3,000	3,000	3,000	
Federal Grants	1,083	-	-	-	-	-	-	-	-	
Interest Earned	168,465	99,390	200,467	126,780	197,532	189,369	171,160	163,002	147,615	
Miscellaneous	22,140	100,000	14,508	100,000	100,000	100,000	100,000	100,000	100,000	
<b>Total Revenues</b>	<b>1,749,691</b>	<b>1,362,690</b>	<b>1,542,008</b>	<b>1,390,080</b>	<b>1,460,832</b>	<b>1,465,369</b>	<b>1,427,160</b>	<b>1,419,002</b>	<b>1,418,615</b>	
Transfer-in - Hotel Tax Fund	681,733	645,225	742,092	756,584	756,584	772,529	788,793	805,382	822,302	
Transfer-in - Venue Tax Fund	250,000	572,552	572,552	572,552	572,552	1,298,264	881,550	912,747	946,319	
<b>Total Revenues and Transfers-In</b>	<b>2,681,424</b>	<b>2,580,467</b>	<b>2,856,652</b>	<b>2,719,216</b>	<b>2,789,968</b>	<b>3,536,162</b>	<b>3,097,503</b>	<b>3,137,131</b>	<b>3,187,236</b>	
<b>TOTAL RESOURCES</b>	<b>\$ 6,089,726</b>	<b>\$ 5,893,476</b>	<b>\$ 6,650,306</b>	<b>\$ 6,109,676</b>	<b>\$ 6,180,428</b>	<b>\$ 6,696,440</b>	<b>\$ 6,989,243</b>	<b>\$ 7,321,674</b>	<b>\$ 7,704,210</b>	
<b>APPROPRIATIONS</b>										
Operating Expenses:										
Performing Arts Center	\$ 1,912,138	\$ 2,486,500	\$ 2,544,945	\$ 2,486,500	\$ 2,486,500	\$ 2,486,500	\$ 2,486,500	\$ 2,486,500	\$ 2,486,500	
Liability Insurance	32,580	43,700	41,858	43,700	43,700	43,700	43,700	43,700	43,700	
Capital Outlay	8,268	399,133	398,543	215,450	215,450	-	-	-	-	
<b>Total Operations</b>	<b>1,952,986</b>	<b>2,929,333</b>	<b>2,985,347</b>	<b>2,745,650</b>	<b>2,745,650</b>	<b>2,530,200</b>	<b>2,530,200</b>	<b>2,530,200</b>	<b>2,530,200</b>	
Transfer Out - Marketing Fund	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500	
Transfer Out - PAC Depr. Fund	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,227,486</b>	<b>\$ 3,203,833</b>	<b>\$ 3,259,847</b>	<b>\$ 3,020,150</b>	<b>3,020,150</b>	<b>\$ 2,804,700</b>	<b>\$ 2,804,700</b>	<b>\$ 2,804,700</b>	<b>\$ 2,804,700</b>	
<b>Revenues over/under Expenses</b>	<b>453,938</b>	<b>(623,366)</b>	<b>(403,194)</b>	<b>(300,934)</b>	<b>(230,182)</b>	<b>731,462</b>	<b>292,803</b>	<b>332,431</b>	<b>382,536</b>	
Other items affecting Working Capital	(68,586)									
<b>ENDING WORKING CAPITAL</b>	<b>\$ 3,793,654</b>	<b>\$ 2,689,643</b>	<b>\$ 3,390,460</b>	<b>\$ 3,089,526</b>	<b>\$ 3,160,278</b>	<b>\$ 3,891,740</b>	<b>\$ 4,184,543</b>	<b>\$ 4,516,974</b>	<b>\$ 4,899,510</b>	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
546-0000-333-03-00-000000 Fed pass thru / TDEM Grant	383	-	-	-	-	
546-0000-333-05-00-000000 Fed pass thru / Texas Facilities Commission	700	-	-	-	-	
333	<b>1,083</b>	-	-	-	-	-
546-0000-361-16-00-000000 Charges:sales & services / Rental	730,933	545,000	581,456	545,000	545,000	
546-0000-361-18-00-000000 Charges:sales & services / Concession other	78,813	20,000	54,735	20,000	20,000	
546-0000-361-48-00-000000 Charges:sales & services / Audio Visual	44,560	50,000	35,708	40,000	40,000	
546-0000-361-49-00-000000 Charges:sales & services / Event % - ticket sales	538,055	400,000	421,471	400,000	400,000	
546-0000-361-53-00-000000 Charges:sales & services / Equipment rental	450	300	445	300	300	
546-0000-361-54-00-000000 Charges sales & services / Standard labor	113,913	70,000	166,093	95,000	95,000	
546-0000-361-55-00-000000 Charges:sales & services / Standard services	5,348	25,000	8,568	10,000	10,000	
546-0000-361-56-00-000000 Charges:sales & services / Food & beverages	-	-	-	-	-	
546-0000-361-57-00-000000 Charges:sales & services / Security	45,931	50,000	58,558	50,000	50,000	
546-0000-361-59-00-000000 Charges sales & services / Special events insur co	-	3,000	-	3,000	3,000	
546-0000-361-65-00-000000 Operating revenues / Special Events	10,000	-	-	-	-	
361	<b>1,568,003</b>	<b>1,163,300</b>	<b>1,327,033</b>	<b>1,163,300</b>	<b>1,163,300</b>	-
546-0000-375-01-00-000000 Miscellaneous / Recovery of prior years expense	28	-	-	-	-	
546-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	10,800	-	4,000	-	-	
546-0000-375-11-00-000000 Miscellaneous / Sponsorships	-	100,000	10,000	100,000	100,000	
546-0000-375-99-00-000000 Miscellaneous / Other	1,312	-	508	-	-	
375	<b>12,140</b>	<b>100,000</b>	<b>14,508</b>	<b>100,000</b>	<b>100,000</b>	-
546-0000-376-98-00-000000 Contributions / Acquired assets - external	173,447					
376	<b>173,447</b>					
546-0000-381-02-00-000000 Interest / Texpool	134,639	99,390	152,611	113,031	142,926	
546-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	9,528	-	25,860	
546-0000-381-04-00-000000 Interest / Other investments	14,178	-	38,210	13,749	28,746	
546-0000-381-20-00-000000 Interest / Gain/loss of investments	19,648	-	118	-	-	
381	<b>168,465</b>	<b>99,390</b>	<b>200,467</b>	<b>126,780</b>	<b>197,532</b>	-
546-0000-391-10-00-000000 Operating transfers in / Hotel occupancy fund	681,733	645,225	742,092	756,584	756,584	
546-0000-391-80-00-000000 Operating transfers in / Hotel venue tax fund	250,000	572,552	572,552	572,552	572,552	
391	<b>931,733</b>	<b>1,217,777</b>	<b>1,314,644</b>	<b>1,329,136</b>	<b>1,329,136</b>	-
<b>546 Performing Arts Facility</b>	<b>\$ 2,681,424</b>	<b>\$ 2,580,467</b>	<b>\$ 2,856,652</b>	<b>\$ 2,719,216</b>	<b>\$ 2,789,968</b>	<b>\$ -</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Maintenance &amp; Operations</b>		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)		
FUND: <b>Performing Arts Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	HR Review	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-		
2.			-	-	-	-	-	-		
3.			-	-	-	-	-	-		
4.			-	-	-	-	-	-		
5.			-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>			\$ 46,000					\$ -		\$ -
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>			\$ 2,244,500					\$ -		\$ -
<b>MAINTENANCE</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>			\$ 196,000					\$ -		\$ -
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>								132,500		132,500
<b>Total Non - Capital Outlay</b>								82,950		82,950
<b>TOTAL</b>			\$ 2,486,500					\$ 215,450		\$ 215,450



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Performing Arts Center Fund

DEPARTMENT: M&O

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Theatrical Power Distribution Rack with cable	26,000	1	26,000	1	26,000	New Equipment--Portable Power Distribution Rack indoor/outdoor
Evolv Threat Detectors	12,000	4	48,000	4	48,000	New Equipment--Venue/Public safety
Evolve Express	13,000	4	52,000	4	52,000	New Equipment--Threat detection system
Protective wall bumper	6,500	1	6,500	1	6,500	New Equipment -Provide protection for audience space from impact
			-		-	
<b>TOTAL</b>			\$ 132,500		\$ 132,500	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 132,500		\$ 132,500	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Performing Arts Center Fund

DEPARTMENT: M&O

DEPT REQUEST				CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Chauvet Pro Rogue R3 Beam	1,975	6	11,850	6	11,850	New Equipment--Improve production capability
Elation Fuze Profile	4,700	8	37,600	8	37,600	New Equipment--Improve production capability
Stage lighting signal cable	50	124	6,200	124	6,200	New Equipment--Portable Power Distribution Rack indoor/outdoor
Standing stage truss with base	1,100	4	4,400	4	4,400	New Equipment--Additional inventory
EAW Micro Wedge monitor	3,500	2	7,000	2	7,000	New Equipment--Improve stage sound capability
<b>TOTAL</b>			\$ 67,050		\$ 67,050	

<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Monitor signal cable	125	8	1,000	8	1,000	New Equipment--Improve stage sound capability
Dressing room televisions	700	8	5,600	8	5,600	New Equipment--Performance video/audio feed for dressing rooms
Washer and Dryer set	2,300	1	2,300	1	2,300	New Equipment--Wardrobe services
EAW Micro Wedge Monitor	3,500	2	7,000	2	7,000	New Equipment--Improve stage sound capability
			-		-	
<b>TOTAL</b>			\$ 15,900		\$ 15,900	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 82,950		\$ 82,950	
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2025

546-5254 Performing Arts Facility

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
546-5254-463-62-04-000000 Supplies / Operating	11,598	10,000	15,871	10,000	10,000	
546-5254-463-62-12-000000 Supplies / Small tools/minor equipment	2,589	5,000	11,042	5,000	5,000	
546-5254-463-62-14-000000 Supplies / Janitorial	18,134	15,000	7,878	15,000	15,000	
546-5254-463-62-18-000000 Supplies / Clothing and uniform	2,751	8,000	-	8,000	8,000	
546-5254-463-62-20-000000 Supplies / Chemical	3,253	8,000	-	8,000	8,000	
<b>62</b>	<b>38,325</b>	<b>46,000</b>	<b>34,790</b>	<b>46,000</b>	<b>46,000</b>	<b>-</b>
546-5254-464-63-02-000000 Other services & charges / Advertising	38,155	55,500	55,500	55,500	55,500	
546-5254-464-63-14-000000 Other services & charges / Dues & subscriptions	14,463	15,000	24,000	15,000	15,000	
546-5254-464-63-23-000000 Other services & charges / Online svc network	5,565	5,000	1,617	5,000	5,000	
546-5254-464-63-38-000000 Other services & charges / Administrative fee	100,000	100,000	100,000	100,000	100,000	
546-5254-464-63-52-000000 Other services & charges / Rental & contractual	210,130	150,000	243,295	150,000	150,000	
546-5254-464-63-59-000000 Other services & charges / Security	75,488	80,000	77,617	80,000	80,000	
546-5254-464-63-60-000000 Other services & charges / Special events	58,799	100,000	58,799	100,000	100,000	
546-5254-464-63-67-000000 Other services & charges / Utilities - electricity	131,271	130,000	165,369	130,000	130,000	
546-5254-464-63-68-000000 Other services & charges / Utilities-gas	30,557	36,000	42,752	36,000	36,000	
546-5254-464-63-69-000000 Other services & charges / Utilities -telephone	-	-	-	-	-	
546-5254-464-63-70-000000 Other services & charges / Utilities-water	21,596	20,000	17,206	20,000	20,000	
546-5254-464-63-89-000000 Other services & charges / Credit card fees	50,927	50,000	50,000	50,000	50,000	
546-5254-464-63-96-000000 Other services & charges / Management fee-Conventi	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	
546-5254-464-63-99-000000 Other services & charges / Miscellaneous	543	3,000	3,000	3,000	3,000	
<b>63</b>	<b>1,737,494</b>	<b>2,244,500</b>	<b>2,339,155</b>	<b>2,244,500</b>	<b>2,244,500</b>	<b>-</b>
546-5254-465-65-04-000000 Maintenance / Computer software	20,000	25,000	-	25,000	25,000	
546-5254-465-65-08-000000 Maintenance / Equipment	43,605	75,000	75,000	75,000	75,000	
546-5254-465-65-10-000000 Maintenance / Facilities	72,714	96,000	96,000	96,000	96,000	
<b>65</b>	<b>136,319</b>	<b>196,000</b>	<b>171,000</b>	<b>196,000</b>	<b>196,000</b>	<b>-</b>
546-5254-466-66-20-000000 Capital outlay / Equipment	8,268	395,590	395,000	132,500	132,500	
<b>66</b>	<b>8,268</b>	<b>395,590</b>	<b>395,000</b>	<b>132,500</b>	<b>132,500</b>	<b>-</b>
546-5254-463-67-24-000000 Non-Capital Outlay / Software	-	3,543	3,543	82,950	82,950	
<b>67</b>	<b>-</b>	<b>3,543</b>	<b>3,543</b>	<b>82,950</b>	<b>82,950</b>	<b>-</b>
<b>546-5254 Performing Arts Facility</b>	<b>\$ 1,920,406</b>	<b>\$ 2,885,633</b>	<b>\$ 2,943,488</b>	<b>\$ 2,701,950</b>	<b>\$ 2,701,950</b>	<b>\$ -</b>



Performing Arts Center

**Mission Statement:**  
 "Committed to generate a positive economic impact to our city through outstanding customer service, effective management practices, investment in our facilities, and actively engage in the sales and marketing of McAllen as the premier performing arts destination in South Texas."

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-	-
Supplies	38,325	46,000	46,000	34,790	46,000	46,000	46,000	46,000	46,000	46,000	46,000
Other Services and Charges	1,737,494	2,244,500	2,244,500	2,339,155	2,244,500	2,244,500	2,244,500	2,244,500	2,244,500	2,244,500	2,244,500
Maintenance	136,319	196,000	196,000	171,000	196,000	196,000	196,000	196,000	196,000	196,000	196,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,912,138	2,486,500	2,486,500	2,544,945	2,486,500	2,486,500	2,486,500	2,486,500	2,486,500	2,486,500	2,486,500
Capital Outlay	8,268	399,133	399,133	398,543	215,450	215,450	-	-	-	-	-
Operations & Capital Outlay Total	1,920,406	2,885,633	2,885,633	2,943,488	2,701,950	2,701,950	2,486,500	2,486,500	2,486,500	2,486,500	
Non Departmental											
Liability Insurance	32,580	43,700	43,700	41,858	43,700	43,700	43,700	43,700	43,700	43,700	43,700
<b>Total Expenditures</b>	<b>\$ 1,952,986</b>	<b>\$ 2,929,333</b>	<b>\$ 2,929,333</b>	<b>\$ 2,985,347</b>	<b>\$ 2,745,650</b>	<b>\$ 2,745,650</b>	<b>\$ 2,530,200</b>	<b>\$ 2,530,200</b>	<b>\$ 2,530,200</b>	<b>\$ 2,530,200</b>	
<b>PERSONNEL</b>											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 1,749,691	\$ 1,362,690	\$ 1,362,690	\$ 1,542,008	\$ 1,390,080	\$ 1,460,832	\$ 1,465,369	\$ 1,427,160	\$ 1,419,002	\$ 1,418,615	

Contact Us:

Yajaira Flores  
 Director  
 801 Convention  
 Center Boulevard  
 McAllen, TX 78501  
 (956) 681-3800

MAJOR FY 24-25 GOALS

1. To increase revenue by strengthening our season ticket holders program.
2. To Continue to enrich the quality of life by generating opportunities for participation in the arts and collaborating with other mission based organization
3. To increase revenue by establishing new partnerships

# Performing Arts Center

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Department expenditures	\$ 1,952,986	\$ 2,929,333	\$ 2,985,347	\$ 2,745,650
<b>Outputs:</b>				
Shows/Meetings	113	110	110	110
Booked days	169	150	150	150
<b>Effectiveness Measures:</b>				
Gross Revenue	\$ 2,681,424	\$ 2,580,467	\$ 2,856,652	\$ 2,719,216
Occupied Square Foot Days (OSFD)	173	130	146	130
Attendance	65,692	110,000	115,000	110,000
<b>Efficiency Measures:</b>				
Expenditures/Attendance	30	27	26	25

**Description:**  
 The McAllen Performing Arts Center is an 1800 seat multi-purpose proscenium theatre with adjustable acoustics presenting the best of touring Broadway shows, Plays, Dance, Symphony Orchestra and Live Concerts.

\*N/A=Not Available, N/P=Not Provided

2025

546- Performing Arts Facility Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
546-5274-464-63-29-000000 Other services & charges / Ins-liability	22,580	33,700	33,528	33,700	33,700	
546-5274-464-63-88-000000 Other services & charges / Ins-special events	10,000	10,000	8,330	10,000	10,000	
63	<b>32,580</b>	<b>43,700</b>	<b>41,858</b>	<b>43,700</b>	<b>43,700</b>	<b>-</b>
<hr/>						
<b>546-5274 General Insurance</b>	<b>\$ 32,580</b>	<b>\$ 43,700</b>	<b>\$ 41,858</b>	<b>\$ 43,700</b>	<b>\$ 43,700</b>	<b>\$ -</b>
546-9010-467-68-02-000000 Depreciation / Expense	1,073,295					
68	<b>1,073,295</b>					
546-9010-467-89-01-000000 Other expenses / Fixed asset (contra)	(8,268)					
89	<b>(8,268)</b>					
546-9010-499-74-85-000000 Operating transfers out / Performing arts deprec f	250,000	250,000	250,000	250,000	250,000	
546-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	24,500	24,500	24,500	24,500	24,500	
74	<b>274,500</b>	<b>274,500</b>	<b>274,500</b>	<b>274,500</b>	<b>274,500</b>	<b>-</b>
<hr/>						
<b>546-9010</b>	<b>\$ 274,500</b>	<b>\$ 274,500</b>	<b>\$ 274,500</b>	<b>\$ 274,500</b>	<b>\$ 274,500</b>	<b>\$ -</b>
<hr/>						
<b>546 Performance Arts Facility</b>	<b>\$ 2,227,486</b>	<b>\$ 3,203,833</b>	<b>\$ 3,259,847</b>	<b>\$ 3,020,150</b>	<b>\$ 3,020,150</b>	<b>\$ -</b>

**City of McAllen, Texas  
Performing Arts Center Depreciation  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 1,291,653	\$ 1,444,534	\$ 1,425,119	\$ 1,758,981	\$ 1,758,981	\$ 1,906,481	\$ 2,210,818	\$ 2,512,405	\$ 2,811,242	
Revenues:										
Interest Earned	56,913	43,336	83,862	-	67,612	54,337	51,587	48,837	46,087	
Total Revenues	56,913	43,336	83,862	-	67,612	54,337	51,587	48,837	46,087	
Operating Transfer-In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Total Revenues and Transfers	306,913	293,336	333,862	250,000	317,612	304,337	301,587	298,837	296,087	
<b>TOTAL RESOURCES</b>	\$ 1,598,566	\$ 1,737,870	\$ 1,758,981	\$ 2,008,981	\$ 2,076,593	\$ 2,210,818	\$ 2,512,405	\$ 2,811,242	\$ 3,107,329	
<b>APPROPRIATIONS</b>										
Capital Outlay:										
Equipment	\$ 173,447	\$ -	\$ -	\$ 102,500	102,500	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL APPROPRIATIONS</b>	173,447	-	-	102,500	102,500	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	\$ 1,425,119	\$ 1,737,870	\$ 1,758,981	\$ 1,906,481	\$ 1,974,093	\$ 2,210,818	\$ 2,512,405	\$ 2,811,242	\$ 3,107,329	



**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN

FY 2024-2025

FUND: Performing Arts Depreciation

DEPARTMENT: Performing Arts Center

<u>DEPT REQUEST</u>				<u>CM RECOMM</u>		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Machinery and Equipment						
Vequero Uplight	850	10	8,500	10	8,500	Replacement
Exterior wall sconce	650	14	9,100	14	9,100	Replacement
Stage Floor	165	260	42,900	260	42,900	Replacement
Surveillance Camera	1,200	10	12,000	10	12,000	Replacement
New Doors	2,500	12	30,000	12	30,000	Replacement
<b>TOTAL</b>			<b>\$ 102,500</b>		<b>\$ 102,500</b>	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ -</b>		<b>\$ -</b>	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ -</b>		<b>\$ -</b>	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ -</b>		<b>\$ -</b>	

<b>GRAND TOTAL</b>			<b>\$ 102,500</b>		<b>\$ 102,500</b>	
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**City of McAllen, Texas  
McAllen International Airport  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 17,024,964	\$ 18,150,892	\$ 19,625,636	\$ 18,912,571	\$ 18,912,571	\$ 12,750,849	\$ 8,750,883	\$ 9,236,396	\$ 9,909,566	
<u>Revenues:</u>										
<b>Federal Grants</b>										
CRRS Act	90,474	-	-	-	-	-	-	-	-	-
ARPA	2,730,660	-	-	-	-	-	-	-	-	-
	2,821,134	-	-	-	-	-	-	-	-	-
<b>State Grants</b>										
TxDOT	50,000	50,000	100,000	50,000	50,000	50,000	50,000	50,000	50,000	
<b>Aeronautical Operating</b>										
Landing Fees	1,128,793	1,028,111	1,065,428	1,143,113	1,143,113	1,246,807	1,284,211	1,322,738	1,388,874	
Terminal area rental/charges	1,942,885	693	6,888	17,073	17,073	17,073	17,073	17,073	17,073	
Boarding Bridge Fees	283,477	-	-	-	-	-	-	-	-	
FBO Revenue: contract/spo	179,254	179,254	179,254	179,254	179,254	179,254	179,254	179,254	179,254	
Cargo and hangar rentals	121,948	123,973	119,803	127,783	127,783	127,783	127,783	127,783	127,783	
Fuel Sales (net profit/loss)	108,680	105,134	97,048	99,960	99,960	102,958	106,047	109,229	114,690	
Perimeter rentals	83,540	62,305	83,937	83,937	83,937	83,937	83,937	83,937	83,937	
Remain Overnight	6,900	5,000	5,050	5,550	5,550	5,550	5,550	5,550	5,550	
Ramp Fees	14,920	13,170	12,570	13,720	13,720	13,720	13,720	13,720	13,720	
TSA Lease	134,218	122,734	135,407	135,407	135,407	135,407	135,407	135,407	135,407	
Preferential Use Space	-	338,160	418,534	443,580	443,580	443,580	443,580	443,580	443,580	
Joint Use Space	-	2,116,908	2,084,563	2,335,660	2,335,660	2,335,660	2,335,660	2,335,660	2,335,660	
	4,004,616	4,095,442	4,208,483	4,585,038	4,585,038	4,691,731	4,732,223	4,773,932	4,845,530	
<b>Non-aeronautical Operating</b>										
Terminal - food and beverages	185,089	169,743	331,968	405,000	405,000	417,150	429,664	442,554	464,682	
Terminal - retail stores	225,298	227,542	383,953	394,917	394,917	406,764	414,899	423,279	444,443	
Terminal - other	171,480	154,188	151,552	151,800	151,800	151,800	151,800	151,800	151,800	
Rental Cars	2,185,479	2,144,467	2,284,962	2,250,654	2,250,654	2,294,165	2,338,981	2,385,142	2,464,385	
Parking	1,714,563	1,593,907	1,792,520	1,846,296	1,846,296	1,901,685	1,958,735	2,017,497	2,118,372	
Miscellaneous	12,573	9,982	13,818	11,099	11,099	11,099	11,099	11,099	11,099	
TSA Utility & LEO Reimbursement	154,502	152,110	102,095	24,360	24,360	24,360	24,360	24,360	24,360	
	4,648,983	4,451,939	5,060,869	5,084,125	5,084,125	5,207,022	5,329,538	5,455,731	5,679,140	
<b>Non-operating Revenues</b>										
Interest Earned	758,485	544,527	1,008,569	695,197	988,290	954,021	854,687	820,425	771,705	
Other	12,377	-	6,192	-	-	-	-	-	-	
Fingerprint Reimbursement	26,140	23,940	31,505	26,018	26,018	26,798	27,602	28,430	29,852	
Total Revenues and Other Sources	12,321,735	9,165,848	10,415,618	10,440,378	10,733,471	10,929,572	10,994,051	11,128,518	11,376,227	
<b>TOTAL RESOURCES</b>	\$ 29,346,699	\$ 27,316,740	\$ 30,041,254	\$ 29,352,949	\$ 29,646,042	\$ 23,680,421	\$ 19,744,934	\$ 20,364,914	\$ 21,285,793	
<b>APPROPRIATIONS</b>										
<u>Operating Expenses:</u>										
Airport	\$ 6,724,396	\$ 7,302,425	\$ 6,983,869	\$ 7,505,773	\$ 7,516,941	\$ 7,563,174	\$ 7,690,098	\$ 7,828,149	\$ 7,992,155	
Liability Insurance	50,634	75,912	75,912	75,912	75,912	75,912	75,912	75,912	75,912	
Capital Outlay	246,431	448,638	339,531	571,371	571,371	320,547	526,602	335,362	443,899	
Total Operations	7,021,461	7,826,975	7,399,312	8,153,057	8,164,225	7,959,633	8,292,612	8,239,423	8,511,966	
Other Financing Sources (Uses):										
Transfers Out - General Fund	2,162,925	2,190,925	2,190,925	2,190,925	2,190,925	2,190,925	2,190,925	2,190,925	2,190,925	
Transfers Out - Airport Capital Improvement	1,077,568	8,198,634	1,475,816	6,511,063	6,511,063	4,750,000	-	-	881,300	
Transfers Out - Marketing Fund	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Transfers Out - Health Fund	35,426	33,649	33,649	-	-	-	-	-	-	
Debt Service - Motorola Lease Payment	448	3,980	3,980	3,980	3,980	3,980	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	10,297,828	18,279,163	11,128,682	16,884,025	\$ 16,895,193	14,929,538	10,508,537	10,455,348	11,609,191	
<b>Revenues Over / Under Expenses</b>	<b>2,023,907</b>	<b>(9,113,315)</b>	<b>(713,064)</b>	<b>(6,443,647)</b>	<b>(6,161,722)</b>	<b>(3,999,967)</b>	<b>485,513</b>	<b>673,170</b>	<b>(232,964)</b>	
Other Items Affecting Working Capital	576,765	-	-	-	-	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	\$ 19,625,636	\$ 9,037,577	\$ 18,912,571	\$ 12,468,924	\$ 12,750,849	\$ 8,750,883	\$ 9,236,396	\$ 9,909,566	\$ 9,676,602	

2025

550- McAllen International Airport Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
550-0000-330-02-02-000000 Federal Aviation/ CRRSA #53	90,474	-	-	-	-	
550-0000-330-02-04-000000 Federal Aviation/ ARPA #57	2,368,763	-	-	-	-	
550-0000-330-02-05-000000 Federal Aviation/ ARPA #58 Cncssns Rent Reli 330	361,897	-	-	-	-	
	<b>2,821,134</b>	-	-	-	-	-
550-0000-332-06-01-000000 State grants/TX DOT/OtherOperationalContribu 332	50,000	50,000	100,000	50,000	50,000	
	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	-
550-0000-363-01-00-000000 Aeronautical / Landing fees	1,128,793	1,028,111	1,065,428	1,143,113	1,143,113	
550-0000-363-02-00-000000 Aeronautical / Terminal area rental chgs	1,942,885	693	6,888	17,073	17,073	
550-0000-363-03-00-000000 Aeronautical / Boarding bridge fees	283,477	-	-	-	-	
550-0000-363-04-00-000000 Aeronautical / FBO contract or sponsor	179,254	179,254	179,254	179,254	179,254	
550-0000-363-05-00-000000 Aeronautical / Cargo and hanger rentals	121,948	123,973	119,803	127,783	127,783	
550-0000-363-06-00-000000 Aeronautical / fuel sales net profit	108,680	105,134	97,048	99,960	99,960	
550-0000-363-09-00-000000 Aeronautical / Perimeter hangers	83,540	62,305	83,937	83,937	83,937	
550-0000-363-10-00-000000 Aeronautical / Remain overnight fee	6,900	5,000	5,050	5,550	5,550	
550-0000-363-11-00-000000 Aeronautical / Ramp fees	14,920	13,170	12,570	13,720	13,720	
550-0000-363-12-00-000000 Aeronautical / Trans security admin lease	134,218	122,734	135,407	135,407	135,407	
550-0000-363-14-00-000000 Aeronautical / Prefential Use Space	-	338,160	418,534	443,580	443,580	
550-0000-363-15-00-000000 Aeronautical / Joint Use Space 363	-	2,116,908	2,084,563	2,335,660	2,335,660	
	<b>4,004,616</b>	<b>4,095,442</b>	<b>4,208,483</b>	<b>4,585,038</b>	<b>4,585,038</b>	-
550-0000-365-01-00-000000 Nonaeronautical / Land/non- terminal fac-	-	-	-	-	-	
550-0000-365-02-00-000000 Nonaeronautical / Terminal food/beverages	185,089	169,743	331,968	405,000	405,000	
550-0000-365-03-00-000000 Nonaeronautical / Terminal retail stores	225,298	227,542	383,953	394,917	394,917	
550-0000-365-04-00-000000 Nonaeronautical / Terminal other	171,480	154,188	151,552	151,800	151,800	
550-0000-365-05-00-000000 Nonaeronautical / Rental cars	2,185,479	2,144,467	2,284,962	2,250,654	2,250,654	
550-0000-365-06-00-000000 Nonaeronautical / Parking	1,714,563	1,593,907	1,792,520	1,846,296	1,846,296	
550-0000-365-07-00-000000 Nonaeronautical / Miscellaneous	8,925	8,324	12,720	10,000	10,000	
550-0000-365-08-00-000000 Nonaeronautical / Other	3,648	1,658	1,099	1,099	1,099	
550-0000-365-09-00-000000 Nonaeronautical / Trans secur admin lease (TS	154,502	152,110	102,095	24,360	24,360	
550-0000-365-10-00-000000 Nonaeronautical / Custom border patrol lease (t 365	-	-	-	-	-	
	<b>4,648,983</b>	<b>4,451,939</b>	<b>5,060,869</b>	<b>5,084,125</b>	<b>5,084,125</b>	-

2025

550- McAllen International Airport Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
550-0000-374-25-00-000000 Reimbursements / Fingerprinting 374	26,140	23,940	31,505	26,018	26,018	-
	<b>26,140</b>	<b>23,940</b>	<b>31,505</b>	<b>26,018</b>	<b>26,018</b>	-
550-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	275	-	305	-	-	-
550-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	1,020	-	1,200	-	-	-
550-0000-375-10-00-000000 Miscellaneous / NSF charges	20	-	-	-	-	-
550-0000-375-40-01-000000 Cash over/short / Cash over/short	(34)	-	(45)	-	-	-
550-0000-375-99-00-000000 Miscellaneous / Other 375	11,096	-	4,732	-	-	-
	<b>12,377</b>	-	<b>6,192</b>	-	-	-
<del>550-0000-376-99-00-000000 Contributions / Acquired assets Intra</del> <del>376</del>	<del>10,132,734</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>
	<del><b>10,132,734</b></del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>
550-0000-381-02-00-000000 Interest / Texpool	380,491	544,527	631,991	568,249	658,389	-
550-0000-381-03-00-000000 Interest / Certificate of deposit	63,353	-	19,056	-	51,720	-
550-0000-381-04-00-000000 Interest / Other investments	76,030	-	171,826	116,628	267,861	-
550-0000-381-20-00-000000 Interest / Gain/loss sale of invest- 381	228,292	-	175,376	-	-	-
	<b>748,165</b>	<b>544,527</b>	<b>998,249</b>	<b>684,877</b>	<b>977,970</b>	-
550-0000-383-55-01-000000 Interest / Lease Interest 383	10,320	-	10,320	10,320	10,320	-
	<b>10,320</b>	-	<b>10,320</b>	<b>10,320</b>	<b>10,320</b>	-
<b>550 Airport Fund</b>	<b>\$ 12,321,735</b>	<b>\$ 9,165,848</b>	<b>\$ 10,415,618</b>	<b>\$ 10,440,378</b>	<b>\$ 10,733,471</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Airport</b>		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: <b>McAllen International Airport Fund</b>										
<b>COMPENSATION</b>										
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
<b>Total</b>		-	-	-	-	-	-	-	-	
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ 2,913,658	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>										
1. Operating							4,500	4,500	Increase due to increased flights and passengers	
2. Janitorial							7,000	7,000	Increase due to increased flights and passengers	
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
<b>Total Supplies</b>		\$ 133,000					\$ 11,500	\$ 11,500		
<b>OTHER SERVICES &amp; CHARGES</b>										
1. Online svc/network							1,301	1,301	Increase in radio service fees	
2. Rental & contractual							27,846	27,846	Increase due to increased flights and passengers	
3. Cost of fingerprinting							5,000	5,000	Increase due to increased tenants	
4. Credit card fees							10,000	10,000	Increase due to increased flights and passengers	
5. < Please select category >										
<b>Total Other Services &amp; Charges</b>		\$ 3,566,515					\$ 44,147	\$ 44,147		
<b>MAINTENANCE</b>										
1. Facilities							48,456	48,456	Increase due to increased flights and passengers	
2. Land							19,100	19,100	Increase due to increased flights and passengers	
3. Vehicles							548	548	Increase maintenance costs	
4. Fuel & lubricants							610	610	Increase maintenance costs	
5. < Please select category >										
<b>Total Maintenance</b>		\$ 701,233					\$ 68,714	\$ 68,714		
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							496,953	496,953		
<b>Total Non - Capital Outlay</b>							74,418	74,418		
<b>TOTAL</b>		\$ 7,314,406					\$ 695,732	\$ 695,732		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Airport Fund

DEPARTMENT: Aviation

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Security Surveillance Cameras & Equipment	45,000	1	45,000	1	45,000	Equipment required to preserve Airport security
Carbon V-Bank Filter Replacement	34,927	1	34,927	1	34,927	Replacement of filters within terminal to improve air quality
<b>TOTAL</b>			<b>\$ 79,927</b>		<b>\$ 79,927</b>	

Improvements						JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Airfield Lighting & Retrofit Equipment	49,000	1	49,000	1	49,000	Replace obsolete pavement movement areas lighting with LED
TSA Leased-Space Carpet Replacement	13,500	1	13,500	1	13,500	Carpet replacement as per lease requirements
Runway & Taxiway Pavement Maintenance	48,000	1	48,000	1	48,000	Part 139 Pavement Maintenance
EMAS Seam Seal Rehabilitation	38,000	1	38,000	1	38,000	EMAS maintenance
Repainting of Terminal Public Areas	49,500	1	49,500	1	49,500	Repaint worn out areas of public use in the terminal
Window Replacements	49,800	1	49,800	1	49,800	Window replacement to meet insulation rating and replace failed seals
Relocation of Backflow Preventive System	30,226	1	30,226	1	30,226	Relocation of backflow system of chiller room
<b>TOTAL</b>			<b>\$ 278,026</b>		<b>\$ 278,026</b>	

Software						JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Gate Utilization Software	40,000	1	40,000	1	40,000	Solution to assist in gate utilization
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ 40,000</b>		<b>\$ 40,000</b>	

Vehicles						JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
3/4 TON CC LB 2WD GAS	49,500	2	99,000	2	99,000	Rollover of vehicles from FY 23-24
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			<b>\$ 99,000</b>		<b>\$ 99,000</b>	

<b>GRAND TOTAL</b>	<b>\$ 496,953</b>	<b>\$ 496,953</b>
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND:     Airport Fund    

DEPARTMENT:     Aviation    

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Parking Equipment Spare Parts	10,000	1	10,000	1	10,000	Replace malfunctioning and obsolete equipment to maintain operations
Two-Way Radios & Parts	3,522	6	21,132	6	21,132	Replace obsolete equipment for department
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 31,132		\$ 31,132	

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
FIDS/GIDS Media Players Replacement	1,500	10	15,000	10	15,000	Replacement of obsolete equipment
Computer Replacements - Desktop	2,000	1	2,000	1	2,000	Replacement schedule for Airport desktop
Executive Board Room - AV System Replacement	16,000	1	16,000	1	16,000	Replacement of various obsolete and malfunctioning AV components
			-		-	
			-		-	
<b>TOTAL</b>			\$ 33,000		\$ 33,000	

		DEPT REQUEST		CM RECOMM		
<b>Software</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard Software Allocation	10,286	1	10,286	1	10,286	Department software allocation
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 10,286		\$ 10,286	

		DEPT REQUEST		CM RECOMM		
<b>&lt;Please select a category&gt;</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 74,418</b>		<b>\$ 74,418</b>	
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2025

550-4860 Airport

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
550-4860-441-60-01-000000 Compensation / Exempt	709,377	719,880	660,078	762,083	762,083	
550-4860-441-60-02-000000 Compensation / Non-exempt	958,693	1,200,773	1,068,316	1,209,148	1,209,148	
550-4860-441-60-06-000000 Compensation / Part time	43,465	130,696	126,889	130,095	130,095	
550-4860-441-60-10-000000 Compensation / Overtime	42,050	15,000	20,385	15,000	15,000	
550-4860-441-60-14-000000 Compensation / Car allowance	18,000	19,800	18,000	21,000	21,000	
550-4860-441-60-15-000000 Compensation / Certification	1,504	1,500	1,500	1,500	1,500	
550-4860-441-60-17-000000 Compensation / Telephone	8,680	9,840	8,880	10,320	10,320	
550-4860-441-60-18-000000 Compensation / Longevity	-	41,450	41,450	46,175	46,175	
<b>60</b>	<b>1,781,769</b>	<b>2,138,939</b>	<b>1,945,498</b>	<b>2,195,322</b>	<b>2,195,322</b>	<b>-</b>
550-4860-441-61-30-000000 Benefits / Social security	130,383	163,629	145,248	167,942	167,942	
550-4860-441-61-36-000000 Benefits / Retirement	146,931	171,791	151,487	177,816	177,816	
550-4860-441-61-40-000000 Benefits / Unemployment tax	411	4,356	3,888	6,084	6,084	
550-4860-441-61-46-000000 Benefits / Workers' comp	34,238	34,398	28,299	26,006	26,006	
550-4860-441-61-50-000000 Benefits / Health cost	194,506	359,398	321,048	323,856	323,856	
550-4860-441-61-52-000000 Benefits / Life insurance	994	1,634	1,500	1,711	1,711	
550-4860-441-61-53-000000 Benefits / Retiree health ins (ARC)	14,921	14,921	14,921	14,921	14,921	
550-4860-441-61-56-000000 Benefits/Pension Cost-TMRS	270,436	-	-	-	-	
550-4860-441-61-58-000000 Benefits / TMRS benefits (contra)	(143,893)	-	-	-	-	
<b>61</b>	<b>648,929</b>	<b>750,127</b>	<b>666,391</b>	<b>718,337</b>	<b>718,337</b>	<b>-</b>
550-4860-443-62-02-000000 Supplies / Office	4,796	5,000	5,000	5,000	5,000	
550-4860-443-62-04-000000 Supplies / Operating	41,635	45,000	45,000	49,500	49,500	
550-4860-443-62-12-000000 Supplies / Small tools/minor equip	-	1,000	1,000	1,000	1,000	
550-4860-443-62-14-000000 Supplies / Janitorial	60,016	70,000	70,000	77,000	77,000	
550-4860-443-62-18-000000 Supplies / Clothing & uniform	8,139	12,000	12,000	12,000	12,000	
<b>62</b>	<b>114,586</b>	<b>133,000</b>	<b>133,000</b>	<b>144,500</b>	<b>144,500</b>	<b>-</b>
550-4860-444-63-01-000000 Other services & charges / Accounting & auditing	11,624	11,624	11,624	11,624	11,624	
550-4860-444-63-07-000000 Other services & charges / CRRSA Reimb#53 Cncssns	88,665	-	-	-	-	
550-4860-444-63-09-000000 Other services & charges / ARPA Reimb#58 Cncssns	361,897	-	-	-	-	
550-4860-444-63-14-000000 Other services & charges / Dues & subscription	4,470	10,000	10,000	10,000	10,000	
550-4860-444-63-23-000000 Other services & charges / Online svc/network	8,783	8,119	8,119	9,420	9,420	
550-4860-444-63-43-000000 Other services & charges / Postage	353	500	500	500	500	
550-4860-444-63-45-000000 Other services & charges / Professional	264,776	324,000	317,045	324,000	324,000	
550-4860-444-63-46-000000 Other services & charges / Promotion	1,552,219	1,979,135	1,979,135	1,979,135	1,979,135	
550-4860-444-63-51-000000 Other services & charges / Rental-Photocopier	6,536	7,500	7,500	7,500	7,500	
550-4860-444-63-52-000000 Other services & charges / Rental & contractual	454,952	457,707	486,779	485,553	485,553	

2025

550-4860 Airport

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
550-4860-444-63-64-000000 Other services & charges / Training	11,688	15,000	15,000	15,000	15,000	
550-4860-444-63-65-000000 Other services & charges / Travel	32,789	35,000	35,000	35,000	35,000	
550-4860-444-63-67-000000 Other services & charges / Utilities - electricity	389,891	479,967	423,888	479,967	479,967	
550-4860-444-63-68-000000 Other services & charges / Utilities-gas	18,801	30,963	30,963	30,963	30,963	
550-4860-444-63-69-000000 Other services & charges / Utilities-telephone	11,910	15,000	12,893	15,000	15,000	
550-4860-444-63-70-000000 Other services & charges / Utilities-water	63,226	79,000	79,000	79,000	79,000	
550-4860-444-63-84-000000 Other services & charges / Cost of fingerprinting	15,000	18,000	18,000	23,000	23,000	
550-4860-444-63-89-000000 Other services & charges / Credit card fees	57,774	45,000	45,000	55,000	55,000	
550-4860-444-63-91-000000 Other services & charges / Educational refund	-	10,000	10,000	10,000	10,000	
550-4860-444-63-99-000000 Other services & charges / Miscellaneous	8,644	40,000	40,000	40,000	40,000	
<b>63</b>	<b>3,363,998</b>	<b>3,566,515</b>	<b>3,530,445</b>	<b>3,610,662</b>	<b>3,610,662</b>	<b>-</b>
550-4860-445-65-08-000000 Maintenance / Equipment	330	2,500	2,500	2,500	2,500	
550-4860-445-65-10-000000 Maintenance / Facilities	532,576	484,560	484,560	533,016	533,016	
550-4860-445-65-12-000000 Maintenance / Land	215,924	191,000	191,000	210,100	210,100	
550-4860-445-65-16-000000 Maintenance / Vehicles	11,657	10,966	10,966	11,514	11,514	
550-4860-445-65-17-000000 Maintenance / Fuel & lubricants	12,918	12,207	19,508	12,817	12,817	
<b>65</b>	<b>773,404</b>	<b>701,233</b>	<b>708,534</b>	<b>769,947</b>	<b>769,947</b>	<b>-</b>
550-4860-446-66-14-000000 Capital outlay / Vehicles	-	99,000	-	99,000	99,000	
550-4860-446-66-20-000000 Capital outlay / Equipment	-	-	-	79,927	79,927	
550-4860-446-66-24-000000 Capital outlay / Computer-software	-	10,000	10,000	40,000	40,000	
550-4860-446-66-30-000000 Capital outlay / Imprv- other than buildgs	103,461	273,522	273,522	278,026	278,026	
<b>66</b>	<b>103,461</b>	<b>382,522</b>	<b>283,522</b>	<b>496,953</b>	<b>496,953</b>	<b>-</b>
550-4860-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	23,595	-	-	-	-	
550-4860-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	33,869	33,813	31,132	31,132	
550-4860-443-67-22-000000 Non-Capital Outlay / Computer Equipment	28,791	21,961	22,196	33,000	33,000	
550-4860-443-67-24-000000 Non-Capital Outlay / Software	-	10,286	-	10,286	10,286	
550-4860-443-67-30-000000 Non-Capital Outlay / Improvements	90,585	-	-	-	-	
<b>67</b>	<b>142,970</b>	<b>66,116</b>	<b>56,009</b>	<b>74,418</b>	<b>74,418</b>	<b>-</b>
550-4860-449-78-02-000000 Disaster Exp/Hurricane/Windstorm	41,710	-	-	-	-	
<b>78</b>	<b>41,710</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>550-4860 Airport</b>	<b>\$ 6,970,827</b>	<b>\$ 7,738,452</b>	<b>\$ 7,323,400</b>	<b>\$ 8,010,139</b>	<b>\$ 8,010,139</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Aviation Administration	1			Director Aviation		\$ 72.0620	\$ 149,889
Aviation Administration	1			Business Development Manager Assistant Director		33.4279	69,530
Aviation Administration	1			(Reclassified from Deputy Dir.) Assistant Director		52.8846	110,000
Aviation Administration	1			(Reclassified from Int'l Business Mgr)		48.0769	100,000
Aviation Administration	1			Airport Operations Manager		33.8924	70,496
Aviation Administration	1			Properties & Compliance Manager		39.8168	82,819
Aviation Administration	1			Customer Service Manager		31.3314	65,169
Aviation Administration	1			Facility Maintenance Manager		35.6633	74,180
Aviation Administration	1			Airport Coordinator		19.2308	40,000
	<b>9</b>						<b>762,083</b>
Aviation Administration		1		Administrative Supervisor		22.3652	46,520
Aviation Administration		1		Airport Maintenance Supervisor		21.7256	45,189
Aviation Administration		1		Airport Maintenance Supervisor		21.9148	45,583
Aviation Administration		1		Custodian		13.8620	28,833
Aviation Administration		1		Custodian		13.5857	28,258
Aviation Administration		1		Custodian		13.5857	28,258
Aviation Administration		1		Custodian		13.5857	28,258
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Custodian		13.3192	27,704
Aviation Administration		1		Airport Maint Tech Crewleader		16.8833	35,117

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Aviation Administration		1		Maintenance Technician		15.3136	31,852
Aviation Administration		1		Maintenance Technician		15.4640	32,165
Aviation Administration		1		Maintenance Technician		15.5261	32,294
Aviation Administration		1		Maintenance Technician		15.5354	32,314
Aviation Administration		1		Maintenance Technician		15.6191	32,488
Aviation Administration		1		Maintenance Technician		15.3136	31,852
Aviation Administration		1		Airport Operations Supervisor		21.6346	45,000
Aviation Administration		1		Airport Operations Specialist		17.2163	35,810
Aviation Administration		1		Airport Operations Specialist		16.0795	33,445
Aviation Administration		1		Airport Operations Specialist		16.0795	33,445
Aviation Administration		1		Airport Operations Specialist		16.0795	33,445
Aviation Administration		1		Airport Operations Specialist		16.0795	33,445
Aviation Administration		1		Airport Operations Specialist		16.0795	33,445
Aviation Administration		1		Crew Leader		16.4397	34,195
Aviation Administration		1		Crew Leader		16.3825	34,076
Aviation Administration		1		Crew Leader		16.3123	33,930
Aviation Administration		1		Crew Leader		16.0793	33,445
Aviation Administration		1		Senior Administrative Clerk		15.3136	31,852
Aviation Administration		1		Senior Administrative Clerk		15.3136	31,852
		<b>37</b>					<b>1,209,148</b>
Aviation Administration			1	Part Time Airport - Intern		12.5511	20,029
			<b>1</b>				<b>20,029</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Aviation Administration			1	Custodian		13.3192	22,130
Aviation Administration			1	Custodian		13.3192	21,984
Aviation Administration			1	Custodian		13.3192	21,984
Aviation Administration			1	Custodian		13.3192	21,984
Aviation Administration			1	Custodian		13.3192	21,984
			<u>5</u>				<u>110,066</u>
				LONGEVITY PAY			46,175
				CERTIFICATION PAY			1,500
				OVERTIME			15,000
				CAR ALLOWANCE			21,000
				TELEPHONE			10,320
							<u>93,995</u>
<b>CURRENT POSITIONS</b>							<b>\$ 2,195,322</b>







**Mission Statement:**

"To foster an aviation environment that promotes air carrier, general aviation, and air cargo service in an economically viable, safe, secure, convenient and competitive manner for the residents of the Rio Grande Valley and our international customers."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
<b>Personnel Services</b>										
Salaries and Wages	\$ 1,781,769	\$ 1,898,663	\$ 2,138,939	\$ 1,945,498	\$ 2,195,322	\$ 2,195,322	\$ 2,195,322	\$ 2,195,322	\$ 2,195,322	\$ 2,195,322
Employee Benefits	648,929	666,391	750,127	666,391	718,337	718,337	718,337	718,337	718,337	718,337
Supplies	114,586	133,000	133,000	133,000	144,500	144,500	157,150	171,065	186,372	203,209
Other Services and Charges	3,363,998	3,566,515	3,566,515	3,530,445	3,610,662	3,610,662	3,638,840	3,668,427	3,699,491	3,745,158
Maintenance	773,404	701,233	701,233	708,534	769,947	769,947	853,526	936,948	1,028,628	1,130,130
Disaster Expenses/COVID-19	41,710	-	-	-	-	-	-	-	-	-
<b>Operations Subtotal</b>	<b>6,724,396</b>	<b>6,965,802</b>	<b>7,289,814</b>	<b>6,983,869</b>	<b>7,438,767</b>	<b>7,438,767</b>	<b>7,563,174</b>	<b>7,690,098</b>	<b>7,828,149</b>	<b>7,992,155</b>
Capital Outlay	246,431	448,638	448,638	339,531	571,371	571,371	320,547	526,602	335,362	443,899
<b>Operations &amp; Capital Outlay Total</b>	<b>6,970,827</b>	<b>7,414,440</b>	<b>7,738,452</b>	<b>7,323,400</b>	<b>8,010,139</b>	<b>8,010,139</b>	<b>7,883,721</b>	<b>8,216,700</b>	<b>8,163,511</b>	<b>8,436,054</b>
<b>Non Departmental</b>										
Liability Insurance	50,634	75,912	75,912	75,912	75,912	75,912	75,912	75,912	75,912	75,912
Cost of Living Adjustment	-	125,125	12,611	-	67,006	78,174	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 7,021,461</b>	<b>\$ 7,615,477</b>	<b>\$ 7,826,975</b>	<b>\$ 7,399,312</b>	<b>\$ 8,153,057</b>	<b>\$ 8,164,225</b>	<b>\$ 7,959,633</b>	<b>\$ 8,292,612</b>	<b>\$ 8,239,423</b>	<b>\$ 8,511,966</b>
<b>PERSONNEL</b>										
Exempt	7	8	9	9	9	9	9	9	9	9
Non-Exempt	29	34	37	37	37	37	37	37	37	37
Part-Time	2	6	6	6	6	6	6	6	6	6
<b>Total Positions Authorized</b>	<b>38</b>	<b>48</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>
<b>Resources</b>										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan			
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Related Revenue Generated	\$ 12,321,735	\$ 9,165,848	\$ 9,165,848	\$ 10,415,618	\$ 10,440,378	\$ 10,733,471	\$ 10,929,572	\$ 10,994,051	\$ 11,128,518	\$ 11,376,227

**Contact Us:**

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McAllen, TX 78501  
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**MAJOR FY 24-25 GOALS**

1. Expand on Current Aeronautical and Non-Aeronautical Opportunities to Sustain Growth and Customer Service Levels.
2. Maximize Non-Aeronautical Revenue
3. Maximize Federal Funding for CIP projects



<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	36	42	42	42
Department Expenditures	\$ 7,021,461	7,615,477	\$ 7,399,312	\$ 8,164,225
Average Airline Costs	\$ 647,593	\$ 342,935	\$ 495,820	\$ 547,376
Total Terminal Sq Ft	155,000	155,000	155,000	155,000
<b>Outputs:</b>				
Enplaned passengers	503,964	480,167	550,984	606,082
Average Airline Enplanements	125,991	160,056	137,746	202,027
Operating Revenues	\$ 12,321,735	\$ 9,165,848	\$ 9,777,146	\$ 9,983,644
<b>Effectiveness Measures:</b>				
Percent of change in enplaned passengers	12.6%	1.6%	14.7%	10.0%
Terminal Sq Ft per FTE	4,306	3,690	3,690	3,690
<b>Efficiency Measures:</b>				
Airline cost per enplaned passenger	\$ 5.14	\$ 2.14	\$ 3.60	\$ 2.71
Airport cost per enplaned passenger	\$ 13.93	\$ 14.76	\$ 13.43	\$ 13.47
Airport operating revenue per enplaned passenger	\$ 24.45	\$ 17.80	\$ 17.74	\$ 16.47

\*N/A=Not Available, N/P=Not Provided

**Description:**  
The Airport employs 42 people dedicated to providing the highest quality of service to those patrons of the McAllen International Airport.

2025

550- McAllen International Airport Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
550-4862-441-61-99-000000 Benefits/ Cost-of-Living Adjustment 61	-	12,611	-	67,006	78,174	-
	<b>-</b>	<b>12,611</b>	<b>-</b>	<b>67,006</b>	<b>78,174</b>	<b>-</b>
<b>550-4862 Contingency</b>	<b>\$ -</b>	<b>\$ 12,611</b>	<b>\$ -</b>	<b>\$ 67,006</b>	<b>\$ 78,174</b>	<b>\$ -</b>
550-4864-444-63-29-000000 Other services & charges / Ins--liability 63	50,634	75,912	75,912	75,912	75,912	-
	<b>50,634</b>	<b>75,912</b>	<b>75,912</b>	<b>75,912</b>	<b>75,912</b>	<b>-</b>
<b>550-4864 General Insurance</b>	<b>\$ 50,634</b>	<b>\$ 75,912</b>	<b>\$ 75,912</b>	<b>\$ 75,912</b>	<b>\$ 75,912</b>	<b>\$ -</b>
550-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	3,639	3,639	3,749	3,749	-
550-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770 70	448	341	341	231	231	-
	<b>448</b>	<b>3,980</b>	<b>3,980</b>	<b>3,980</b>	<b>3,980</b>	<b>-</b>
<b>550-7019</b>	<b>\$ 448</b>	<b>\$ 3,980</b>	<b>\$ 3,980</b>	<b>\$ 3,980</b>	<b>\$ 3,980</b>	<b>\$ -</b>
550-9010-447-68-02-000000 Depreciation / Expense 68	4,580,194	-	-	-	-	-
	<b>4,580,194</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
550-9010-447-89-01-000000 Other expenses / Fixed assets (contra)	(103,461)	-	-	-	-	-
550-9010-447-89-25-000000 Other expenses / Original issue premium 89	(114,078)	-	-	-	-	-
	<b>(217,539)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
550-9010-499-74-02-000000 Operating transfers out / General fund	2,162,925	2,190,925	2,190,925	2,190,925	2,190,925	-
550-9010-499-74-17-000000 Operating transfers out / Airport CIP	1,077,568	8,198,634	1,475,816	6,511,063	6,511,063	-
550-9010-499-74-78-000000 Operating transfers out / Health insurance fund	35,426	33,649	33,649	-	-	-
550-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund 74	-	25,000	25,000	25,000	25,000	-
	<b>3,275,919</b>	<b>10,448,208</b>	<b>3,725,390</b>	<b>8,726,988</b>	<b>8,726,988</b>	<b>-</b>
<b>550-9010</b>	<b>\$ 3,275,919</b>	<b>\$ 10,448,208</b>	<b>\$ 3,725,390</b>	<b>\$ 8,726,988</b>	<b>\$ 8,726,988</b>	<b>\$ -</b>
<b>550 Airport</b>	<b>\$ 10,297,828</b>	<b>\$ 18,279,163</b>	<b>\$ 11,128,682</b>	<b>\$ 16,884,025</b>	<b>\$ 16,895,193</b>	<b>\$ -</b>

**City of McAllen, Texas  
Passenger Facility Charge  
Fund Balance Summary**

	<b>Actual 22-23</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Manager Recomm 24-25</b>	<b>Four Year Plan</b>			
						<b>25-26</b>	<b>26-27</b>	<b>27-28</b>	<b>28-29</b>
<b>RESOURCES</b>									
<b>BEGINNING FUND BALANCE</b>	\$ 7,321,490	\$ 7,595,230	\$ 7,595,230	\$ 8,727,975	\$ 8,727,975	\$ 1,152,392	\$ (9,067,598)	\$ (7,169,133)	\$ (5,205,170)
Revenues:									
Passenger Facility Charge	2,010,250	2,089,470	2,279,118	2,347,491	2,347,491	2,409,325	2,481,605	2,556,053	2,632,735
Interest Earned	334,612	-	366,937		113,135	107,685	102,235	96,785	91,335
<b>Total Revenues</b>	<b>2,344,862</b>	<b>2,089,470</b>	<b>2,646,055</b>	<b>2,347,491</b>	<b>2,460,626</b>	<b>2,517,010</b>	<b>2,583,840</b>	<b>2,652,838</b>	<b>2,724,070</b>
<b>Total Revenues and Other Sources</b>	<b>2,344,862</b>	<b>2,089,470</b>	<b>2,646,055</b>	<b>2,347,491</b>	<b>2,460,626</b>	<b>2,517,010</b>	<b>2,583,840</b>	<b>2,652,838</b>	<b>2,724,070</b>
<b>TOTAL RESOURCES</b>	<b>\$ 9,666,352</b>	<b>\$ 9,684,700</b>	<b>\$ 10,241,285</b>	<b>\$ 11,075,466</b>	<b>\$ 11,188,601</b>	<b>\$ 3,669,402</b>	<b>\$ (6,483,758)</b>	<b>\$ (4,516,295)</b>	<b>\$ (2,481,101)</b>
<b>APPROPRIATIONS</b>									
Capital Outlay:									
Professional Services	1,293	40,000	9,507	40,000	40,000	40,000	40,000	40,000	40,000
ARFF Unit	32,150	-	-	1,000,000	1,200,000	-	-	-	-
Terminal Restroom Rennovations	364,924	-	-	-	-	-	-	-	-
Terminal Passenger Boarding Bridges	135,299	3,114,702	17,721	3,702,343	3,702,343	4,600,000	-	-	-
Airport Security Systems Replacement	-	900,000	80,000	820,000	820,000	-	-	-	-
Airport Fire Station	-	-	-	650,000	650,000	6,420,000	-	-	-
<b>Totals</b>	<b>533,665</b>	<b>4,054,702</b>	<b>107,227</b>	<b>6,212,343</b>	<b>6,412,343</b>	<b>11,060,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
Other Financing Sources (Uses):									
Transfer Out - Airport Debt Service Fund	237,000	647,375	647,375	649,500	649,500	645,500	645,375	648,875	646,000
Transfer Out - Airport CIP Fund	880,457	2,430,263	758,708	2,974,366	2,974,366	1,031,500	-	-	-
<b>Total Other Sources</b>	<b>1,117,457</b>	<b>3,077,638</b>	<b>1,406,083</b>	<b>3,623,866</b>	<b>3,623,866</b>	<b>1,677,000</b>	<b>645,375</b>	<b>648,875</b>	<b>646,000</b>
<b>TOTAL APPROPRIATIONS</b>	<b>1,651,123</b>	<b>7,132,340</b>	<b>1,513,311</b>	<b>9,836,209</b>	<b>10,036,209</b>	<b>12,737,000</b>	<b>685,375</b>	<b>688,875</b>	<b>686,000</b>
<b>Other Items Affecting Working Capital</b>	<b>(420,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 7,595,230</b>	<b>\$ 2,552,360</b>	<b>\$ 8,727,975</b>	<b>\$ 1,239,256</b>	<b>\$ 1,152,392</b>	<b>\$ (9,067,598)</b>	<b>\$ (7,169,133)</b>	<b>\$ (5,205,170)</b>	<b>\$ (3,167,101)</b>

**City of McAllen, Texas  
Customer Facility Charge  
Fund Balance Summary**

	Actual	Adjusted	Estimated	Dept	City Mgr	Four Year Plan			
	22-23	Budget	23-24	Request	Recomm	25-26	26-27	27-28	28-29
		23-24	23-24	24-25	24-25				
<b>RESOURCES</b>									
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ 166,000	\$ 166,000	\$ 338,000	\$ 1,335,000	\$ 2,332,000	\$ 3,329,000
Revenues:									
Customer Facility Charge			166,000	997,000	997,000	997,000	997,000	997,000	997,000
Total Revenues	-	-	166,000	997,000	997,000	997,000	997,000	997,000	997,000
<b>TOTAL RESOURCES</b>	\$ -	\$ -	\$ 166,000	\$ 1,163,000	\$ 1,163,000	\$ 1,335,000	\$ 2,332,000	\$ 3,329,000	\$ 4,326,000
<b>APPROPRIATIONS</b>									
Expenditures:									
Professional Services				825,000	825,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	-	-	-	825,000	825,000	-	-	-	-
<b>Other Items Affecting Working Capital</b>									
<b>ENDING FUND BALANCE</b>	\$ -	\$ -	\$ 166,000	\$ 338,000	\$ 338,000	\$ 1,335,000	\$ 2,332,000	\$ 3,329,000	\$ 4,326,000

**City of McAllen, Texas  
Airport PFC  
Debt Service  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
SINKING FUND										
<b>BEGINNING FUND BALANCE</b>	\$ 265,020	\$ 265,020	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091
Sources:										
Interest Income	11,746	-	-	-	-	-	-	-	-	-
Transfer In										
Passenger Facility Charge Fund	237,000	647,375	647,375	649,500	649,500	645,500	645,375	648,875	646,000	646,000
Total Sources and Transfers	248,746	647,375	647,375	649,500	649,500	645,500	645,375	648,875	646,000	646,000
<b>TOTAL RESOURCES</b>	\$ 513,766	\$ 912,395	\$ 939,466	\$ 941,591	\$ 941,591	\$ 937,591	\$ 937,466	\$ 940,966	\$ 938,091	\$ 938,091
APPROPRIATIONS										
Bond Principal	\$ -	\$ 445,000	\$ 445,000	\$ 470,000	\$ 470,000	\$ 490,000	\$ 515,000	\$ 545,000	\$ 570,000	\$ 570,000
Bond Interest & Fees	221,675	202,375	202,375	179,500	179,500	155,500	130,375	103,875	76,000	76,000
<b>TOTAL APPROPRIATIONS</b>	221,675	647,375	647,375	649,500	649,500	645,500	645,375	648,875	646,000	646,000
<b>ENDING FUND BALANCE</b>	\$ 292,091	\$ 265,020	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091	\$ 292,091

**City of McAllen, Texas  
Airport Capital Improvement  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING FUND BALANCE</b>	\$ (930,926)	\$ (0)	\$ (659,385)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)
Revenues:										
Grant Reimbursement - FAA	7,881,751	35,985,561	6,408,659	27,000,571	27,000,571	9,283,500	90,000,000	-	-	7,931,700
Miscellaneous	227,550	-	-	-	-	-	-	-	-	-
Total Revenues	8,109,301	35,985,561	6,408,659	27,000,571	27,000,571	9,283,500	90,000,000	-	-	7,931,700
Other Financing Sources:										
Transfer In - Passenger Facility Charge Fund	880,457	2,430,263	758,708	2,974,366	2,974,366	1,031,500	-	-	-	-
Transfer In - Airport Fund	1,077,568	8,198,634	1,475,816	6,511,063	6,511,063	4,750,000	-	-	-	881,300
Transfer In - Bond Proceeds	-	-	-	-	-	-	10,000,000	-	-	-
Total Revenues and Other Sources	10,067,326	46,614,458	8,643,183	36,486,000	36,486,000	15,065,000	100,000,000	-	-	8,813,000
<b>TOTAL RESOURCES</b>	\$ 9,136,400	\$ 46,614,458	\$ 7,983,798	\$ 36,486,000	\$ 36,486,000	\$ 15,065,000	\$ 100,000,000	\$ (0)	\$ (0)	\$ 8,813,000
<b>APPROPRIATIONS</b>										
Capital Outlay:										
Cargo Ramp Construction	\$ -	\$ 8,813,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,813,000
Crack Sealing Machine	-	75,000	-	75,000	75,000	-	-	-	-	-
GA Land Acquisition	15,584	2,847,323	26,735	2,820,588	2,820,588	-	-	-	-	-
GA Master Business Plan	-	50,000	-	50,000	50,000	-	-	-	-	-
Parallel Runway Feasibility Study	-	500,000	-	500,000	500,000	-	-	-	-	-
RIM-HS1 Environmental and Design	-	240,000	18,659	111,341	111,341	-	-	-	-	-
Pavement Management Program	4,371	130,000	35,355	204,645	204,645	-	-	-	-	-
Runway & Taxiway Safety Improvements	8,568,161	22,690,624	6,224,817	15,478,593	15,478,593	-	-	-	-	-
Runway 14-32 Rehabilitation	-	3,101,000	-	3,101,000	3,101,000	-	-	-	-	-
Terminal Amenity	74,588	500,000	62,000	500,000	500,000	-	-	-	-	-
Terminal Carpet Replacement	-	200,000	-	200,000	200,000	-	-	-	-	-
Terminal Elevator Rehabilitation	-	635,000	-	635,000	635,000	-	-	-	-	-
Terminal Expansion Feasibility Study	-	500,000	349,670	150,330	150,330	-	-	-	-	-
Terminal HVAC & Lighting Efficiency Improv.	-	2,885,301	1,000,000	1,885,301	1,885,301	-	-	-	-	-
Terminal Passenger Boarding Bridge Improv.	-	2,122,500	-	-	-	-	-	-	-	-
Terminal Tiled Roof Replacement	1,133,083	1,324,710	974,287	350,423	350,423	-	-	-	-	-
Parking Equipment Replacement	-	-	-	650,000	650,000	-	-	-	-	-
GA Infrastructure Improvements	-	-	-	971,000	971,000	10,315,000	-	-	-	-
Terminal Improvements	-	-	-	8,302,778	8,302,778	-	100,000,000	-	-	-
GA Federal Inspection Station	-	-	-	500,000	500,000	4,750,000	-	-	-	-
Total Capital Outlay	9,795,785	46,614,458	8,691,522	36,486,000	36,486,000	15,065,000	100,000,000	-	-	8,813,000
Other Financing Sources (Uses)										
Transfer Out - Airport Fund	-	-	-	-	-	-	-	-	-	-
Total Other Sources	-	-	-	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	9,795,785	46,614,458	8,691,522	36,486,000	36,486,000	15,065,000	100,000,000	-	-	8,813,000
Other items affecting Working Capital										
Retainage Reimbursements	-	-	707,723	-	-	-	-	-	-	-
<b>ENDING FUND BALANCE</b>	\$ (659,385)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)

**City of McAllen, Texas  
Metro McAllen  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 869,034	\$ 1,223,224	\$ 1,322,060	\$ 1,364,541	\$ 1,364,541	\$ 1,361,405	\$ 1,609,547	\$ 995,363	\$ 274,896
Revenues:									
Federal Grants / FTA									
O & M Subsidy	2,068,979	2,592,744	2,531,281	2,950,425	2,950,425	3,470,461	2,608,855	2,526,188	2,950,425
State Grants / TXDOT									
O & M Subsidy	308,085	323,250	281,959	308,250	308,250	308,250	308,250	308,250	308,250
Fares	291,937	335,061	295,202	335,061	335,061	425,000	425,000	425,000	335,061
Space Rental	229,155	290,000	199,020	290,000	290,000	290,000	290,000	290,000	290,000
Concessions	70,849	75,000	74,822	75,000	75,000	75,000	75,000	75,000	75,000
Concessions - Other	-	8,807	-	8,807	8,807	8,807	8,807	8,807	8,807
Reimbursement - Agencies	7,530	60,000	14,129	60,000	60,000	60,000	60,000	60,000	60,000
Other	7,023	3,600	4,019	3,600	3,600	3,600	3,600	3,600	3,600
Interest	29,660	36,697	31,920	25,343	14,929	14,210	13,490	12,771	12,052
<b>Total Revenues</b>	<b>3,013,217</b>	<b>3,725,159</b>	<b>3,432,352</b>	<b>4,056,486</b>	<b>4,046,072</b>	<b>4,655,328</b>	<b>3,793,002</b>	<b>3,709,616</b>	<b>4,043,195</b>
Other Financing Sources:									
Transfer In- Development Corp	1,495,683	1,531,683	1,531,683	1,850,207	1,850,207	1,518,182	1,518,182	1,495,285	1,850,207
Transfer In - Misc. Gov Grants	187,987	-	-	-	-	-	-	-	-
<b>Total Transfers In and Other Sources</b>	<b>4,696,887</b>	<b>5,256,842</b>	<b>4,964,035</b>	<b>5,906,693</b>	<b>5,896,279</b>	<b>6,173,510</b>	<b>5,311,184</b>	<b>5,204,901</b>	<b>5,893,402</b>
<b>TOTAL RESOURCES</b>	<b>\$ 5,565,921</b>	<b>\$ 6,480,066</b>	<b>\$ 6,286,095</b>	<b>\$ 7,271,234</b>	<b>\$ 7,260,820</b>	<b>\$ 7,534,915</b>	<b>\$ 6,920,731</b>	<b>\$ 6,200,264</b>	<b>\$ 6,168,298</b>
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Administration	\$ 4,324,152	\$ 5,274,906	\$ 4,845,816	\$ 5,966,139	\$ 5,858,287	\$ 5,884,241	\$ 5,884,241	\$ 5,884,241	\$ 5,884,241
Liability Insurance	10,757	16,127	16,127	16,127	16,127	16,127	16,127	16,127	16,127
Capital Outlay	13,282	7,610	-	-	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>4,348,191</b>	<b>5,298,643</b>	<b>4,861,943</b>	<b>5,982,266</b>	<b>5,874,414</b>	<b>5,900,368</b>	<b>5,900,368</b>	<b>5,900,368</b>	<b>5,900,368</b>
Other Financing Sources (Uses):									
Transfer Out - Downtown Svs Fund	-	-	-	-	-	-	-	-	-
Transfer Out - Marketing Fund	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer Out - Health Ins. Fund	36,438	34,611	34,611	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>4,384,629</b>	<b>5,358,254</b>	<b>4,921,554</b>	<b>6,007,266</b>	<b>5,899,414</b>	<b>5,925,368</b>	<b>5,925,368</b>	<b>5,925,368</b>	<b>5,925,368</b>
<b>Revenues Over / Under Expenses</b>	<b>312,259</b>	<b>(101,412)</b>	<b>42,481</b>	<b>(100,573)</b>	<b>(3,135)</b>	<b>248,142</b>	<b>(614,184)</b>	<b>(720,467)</b>	<b>(31,966)</b>
Other Items Affecting Working Capital	140,764	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 1,322,060</b>	<b>\$ 1,121,812</b>	<b>\$ 1,364,541</b>	<b>\$ 1,263,967</b>	<b>\$ 1,361,405</b>	<b>\$ 1,609,547</b>	<b>\$ 995,363</b>	<b>\$ 274,896</b>	<b>\$ 242,929</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
556-0000-331-14-01-000000 Federal grants / FTA Operational contribution	1,912,521	2,592,744	2,279,623	2,698,767	2,698,767	
556-0000-331-14-03-000000 Federal grants / FTA - Administration	143,176	-	251,658	251,658	251,658	
<b>331</b>	<b>2,055,697</b>	<b>2,592,744</b>	<b>2,531,281</b>	<b>2,950,425</b>	<b>2,950,425</b>	<b>-</b>
556-0000-332-06-01-000000 State grants/TX DOT/OtherOperationalContribu	-	308,250	281,959	308,250	308,250	
556-0000-332-07-00-000000 State grants / LRGVDC	308,085	15,000	-	-	-	
<b>332</b>	<b>308,085</b>	<b>323,250</b>	<b>281,959</b>	<b>308,250</b>	<b>308,250</b>	<b>-</b>
556-0000-333-05-00-000000 Fed pass thru / Texas Facilities Commission	13,282	-	-	-	-	
<b>333</b>	<b>13,282</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
556-0000-361-16-00-000000 Charges:sales & services / Rental	229,155	290,000	199,020	290,000	290,000	
556-0000-361-17-00-000000 Charges: sales & services / Concession rentals	70,849	75,000	74,822	75,000	75,000	
556-0000-361-18-00-000000 Charges: sales & services / Concession-other	-	8,807	-	8,807	8,807	
556-0000-361-50-00-000000 Charges:sales & services / Fares	291,937	335,061	295,202	335,061	335,061	
556-0000-361-50-02-000000 Fares / United way voucher reimb	7,530	60,000	14,129	60,000	60,000	
<b>361</b>	<b>599,471</b>	<b>768,868</b>	<b>583,173</b>	<b>768,868</b>	<b>768,868</b>	<b>-</b>
556-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	839	-	415	-	-	
556-0000-375-40-00-000000 Miscellaneous / Cash over/short	(40)	-	4	-	-	
556-0000-375-99-00-000000 Miscellaneous / Other	3,600	3,600	3,600	3,600	3,600	
<b>375</b>	<b>4,400</b>	<b>3,600</b>	<b>4,019</b>	<b>3,600</b>	<b>3,600</b>	<b>-</b>
556-0000-381-02-00-000000 Interest / Texpool	29,660	36,697	31,920	25,343	14,929	
<b>381</b>	<b>29,660</b>	<b>36,697</b>	<b>31,920</b>	<b>25,343</b>	<b>14,929</b>	<b>-</b>
556-0000-383-55-01-000000 Interest / Lease Interest	2,623	-	-	-	-	
<b>383</b>	<b>2,623</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
556-0000-391-05-00-000000 Operating transfers in / Development corp fund	1,495,683	1,531,683	1,531,683	1,850,207	1,850,207	
556-0000-391-09-00-000000 Operating transfers in / Misc Gov Grants Fund	187,987	-	-	-	-	
<b>391</b>	<b>1,683,670</b>	<b>1,531,683</b>	<b>1,531,683</b>	<b>1,850,207</b>	<b>1,850,207</b>	<b>-</b>
<b>556 McAllen Metro</b>	<b>\$ 4,696,887</b>	<b>\$ 5,256,842</b>	<b>\$ 4,964,035</b>	<b>\$ 5,906,693</b>	<b>\$ 5,896,279</b>	<b>\$ -</b>



**City of McAllen, Texas  
McAllen Express Fund  
Expense Summary**

	<b>Actual 22-23</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Mgr Recomm. 24-25</b>	<b>25-26</b>	<b>Four Year Plan</b>			<b>28-29</b>
							<b>26-27</b>	<b>27-28</b>		
<u>BY DEPARTMENT</u>										
Administration	\$ 4,348,191	\$ 5,298,643	\$ 4,861,943	\$ 5,982,266	\$ 5,874,414	\$ 5,900,368	\$ 5,900,368	\$ 5,900,368	\$ 5,900,368	\$ 5,900,368
<b>TOTAL</b>	\$ 4,348,191	\$ 5,298,643	\$ 4,861,943	\$ 5,982,266	\$ 5,874,414	\$ 5,900,368	\$ 5,900,368	\$ 5,900,368	\$ 5,900,368	\$ 5,900,368
<u>BY EXPENSE GROUP</u>										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 1,819,954	\$ 2,393,468	\$ 1,999,641	\$ 2,561,723	\$ 2,470,458	\$ 2,561,723	\$ 2,561,723	\$ 2,561,723	\$ 2,561,723	\$ 2,561,723
Employee Benefits	705,753	940,838	699,033	1,082,400	1,065,813	1,000,502	1,000,502	1,000,502	1,000,502	1,000,502
Supplies	61,405	61,729	75,891	88,729	88,729	88,729	88,729	88,729	88,729	88,729
Other Services and Charges	1,278,226	1,407,514	1,642,090	1,761,930	1,761,930	1,761,930	1,761,930	1,761,930	1,761,930	1,761,930
Maint. and Repair Services	458,815	471,357	429,161	471,357	471,357	471,357	471,357	471,357	471,357	471,357
Liability Insurance	10,757	16,127	16,127	16,127	16,127	16,127	16,127	16,127	16,127	16,127
<b>TOTAL OPERATING EXPENSES</b>	<b>4,334,909</b>	<b>5,291,033</b>	<b>4,861,943</b>	<b>5,982,266</b>	<b>5,874,414</b>	<b>5,900,368</b>	<b>5,900,368</b>	<b>5,900,368</b>	<b>5,900,368</b>	<b>5,900,368</b>
Capital Outlay	13,282	7,610	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,348,191</b>	<b>\$ 5,298,643</b>	<b>\$ 4,861,943</b>	<b>\$ 5,982,266</b>	<b>\$ 5,874,414</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>
<u>PERSONNEL</u>										
Administration	48	67	67	72	72	72	72	72	72	72



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: Administration		BASELINE		DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)	
FUND: McAllen Metro									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1. Transit Operator	5	\$ 36,506	\$ 182,530	\$ -	\$ -	\$ 79,206	\$ 261,736	5	\$ 130,868
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>5</b>	<b>36,506</b>	<b>182,530</b>	<b>-</b>	<b>-</b>	<b>79,206</b>	<b>261,736</b>	<b>5</b>	<b>130,868</b>
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 3,300,488</b>	<b>\$ 182,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,206</b>	<b>\$ 261,736</b>	<b>5</b>	<b>\$ 130,868</b>
<b>SUPPLIES</b>									
1. Small tools/minor equipment							7,000		7,000
2. Janitorial							20,000		20,000
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Supplies</b>		<b>\$ 61,729</b>					<b>\$ 27,000</b>	<b>\$ 27,000</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1. Advertising							62,200		62,200
2. Rental & contractual							185,000		185,000
3. Utilities - electricity							87,752		87,752
4. Utilities-water							12,464		12,464
5. Miscellaneous							7,000		7,000
<b>Total Other Services &amp; Charges</b>		<b>\$ 1,407,514</b>					<b>\$ 354,416</b>	<b>\$ 354,416</b>	
<b>MAINTENANCE</b>									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
<b>Total Maintenance</b>		<b>\$ 471,357</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>Total Non - Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>TOTAL</b>		<b>\$ 5,241,088</b>					<b>\$ 643,152</b>	<b>\$ 512,284</b>	

Additional drivers to do 30 minute headways on all routes. **CM Recommend MID-YEAR**

Increase to account for higher cost for preventative maintenance.

Increase to account for higher cost for preventative maintenance.

Increase marketing efforts to promote the system and service changes.

Increase line items for added costs of contracted services and expansion of services.

Increase due to higher costs and recent trends.

Increase due to higher costs and recent trends.

Increase in unexpected expenses.

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: McAllen Metro

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: McAllen Metro

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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### Form "A" Worksheet For Fiscal Year 2024-2025

	Actuals	Adjusted		Department	City Manager	City Comm
	FY 22-23	Budget	Estimated	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
556-4764-441-60-01-000000 Compensation / Exempt	356,283	413,086	382,736	416,068	416,068	_____
556-4764-441-60-02-000000 Compensation / Non-exempt	1,181,495	1,792,421	1,357,099	1,947,794	1,856,529	_____
556-4764-441-60-06-000000 Compensation / Part time	70,785	105,327	70,619	105,327	105,327	_____
556-4764-441-60-10-000000 Compensation / Overtime	200,831	33,664	137,817	33,664	33,664	_____
556-4764-441-60-14-000000 Compensation / Car allowance	3,600	3,600	7,200	7,200	7,200	_____
556-4764-441-60-17-000000 Compensation / Telephone	6,960	7,920	6,720	7,920	7,920	_____
556-4764-441-60-18-000000 Compensation / Longevity	-	37,450	37,450	43,750	43,750	_____
<b>60</b>	<b>1,819,954</b>	<b>2,393,468</b>	<b>1,999,641</b>	<b>2,561,723</b>	<b>2,470,458</b>	<b>-</b>
556-4764-441-61-30-000000 Benefits / Social security	133,384	183,101	146,913	195,972	188,988	_____
556-4764-441-61-36-000000 Benefits / Retirement	149,654	195,636	168,227	211,496	203,638	_____
556-4764-441-61-40-000000 Benefits / Unemployment tax	505	5,427	167	8,424	8,132	_____
556-4764-441-61-46-000000 Benefits / Workers' comp	66,081	50,081	78,326	51,427	51,318	_____
556-4764-441-61-50-000000 Benefits / Health cost	202,968	483,708	287,394	515,016	490,746	_____
556-4764-441-61-52-000000 Benefits / Life insurance	1,057	1,841	1,902	2,059	1,968	_____
556-4764-441-61-53-000000 Benefits / Retiree health ins (ARC)	16,107	16,107	16,104	16,107	16,107	_____
556-4764-441-61-56-000000 Benefits/Pension Cost-TMRS	279,808	-	-	-	-	_____
556-4764-441-61-58-000000 Benefits / TMRS benefits (contra)	(143,812)	-	-	-	-	_____
<b>61</b>	<b>705,753</b>	<b>935,901</b>	<b>699,033</b>	<b>1,000,502</b>	<b>960,898</b>	<b>-</b>
556-4764-443-62-02-000000 Supplies / Office	7,960	12,729	12,729	12,729	12,729	_____
556-4764-443-62-12-000000 Supplies / Small tools/minor equip	1,059	3,500	109	10,500	10,500	_____
556-4764-443-62-14-000000 Supplies / Janitorial	43,036	35,000	52,689	55,000	55,000	_____
556-4764-443-62-18-000000 Supplies / Clothing & uniform	9,351	10,500	10,364	10,500	10,500	_____
<b>62</b>	<b>61,405</b>	<b>61,729</b>	<b>75,891</b>	<b>88,729</b>	<b>88,729</b>	<b>-</b>
556-4764-444-63-01-000000 Other services & charges / Accounting & auditing	-	10,000	-	10,000	10,000	_____
556-4764-444-63-02-000000 Other services & charges / Advertising	-	12,800	-	75,000	75,000	_____
556-4764-444-63-14-000000 Other services & charges / Dues & subscriptions	-	400	-	400	400	_____
556-4764-444-63-38-000000 Other services & charges / Administrative fee	300,000	300,000	300,000	300,000	300,000	_____
556-4764-444-63-43-000000 Other services & charges / Postage	157	650	-	650	650	_____
556-4764-444-63-45-000000 Other services & charges / Professional	646,170	625,000	842,701	625,000	625,000	_____
556-4764-444-63-46-000000 Other services & charges / Promotion	25,325	59,798	12,597	59,798	59,798	_____
556-4764-444-63-51-000000 Other services & charges / Rental-photocopier	6,903	5,732	4,461	5,732	5,732	_____
556-4764-444-63-52-000000 Other services & charges / Rental & contractual	104,007	215,000	193,425	400,000	400,000	_____
556-4764-444-63-64-000000 Other services & charges / Training	20,022	36,200	35,890	36,200	36,200	_____
556-4764-444-63-65-000000 Other services & charges / Travel	35,305	24,750	42,760	24,750	24,750	_____
556-4764-444-63-67-000000 Other services & charges / Utilities - electricity	103,208	92,248	122,871	180,000	180,000	_____

2025

556-4764 Administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
556-4764-444-63-68-000000 Other services & charges / Utilities-gas	2,389	400	1,457	400	400	
556-4764-444-63-69-000000 Other services & charges / Utilities-telephone	1,915	3,000	2,049	3,000	3,000	
556-4764-444-63-70-000000 Other services & charges / Utilities-water	17,019	12,536	21,049	25,000	25,000	
556-4764-444-63-99-000000 Other services & charges / Miscellaneous	11,663	9,000	765	16,000	16,000	
<b>63</b>	<b>1,274,083</b>	<b>1,407,514</b>	<b>1,580,025</b>	<b>1,761,930</b>	<b>1,761,930</b>	<b>-</b>
556-4764-445-65-16-000000 Maintenance / Vehicles	233	-	418	-	-	
556-4764-445-65-17-000000 Maintenance / Fuel & lubricants	414,314	421,357	379,720	421,357	421,357	
<b>65</b>	<b>414,546</b>	<b>421,357</b>	<b>380,138</b>	<b>421,357</b>	<b>421,357</b>	<b>-</b>
556-4764-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	11,387	-	-	-	-	
556-4764-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	1,895	-	-	-	-	
556-4764-443-67-24-000000 Non-Capital Outlay / Software	-	7,610	-	-	-	
<b>67</b>	<b>13,282</b>	<b>7,610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
556-4764-449-78-05-000000 Disaster Exp/ Humanitarian Relief	426	-	-	-	-	
<b>78</b>	<b>426</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
556-4764-447-89-18-000000 Other expenses / New freedom voucher prog	3,717	-	7,065	-	-	
556-4764-447-89-19-000000 Other expenses / LRGVDC Metro Connect	-	-	55,000	-	-	
<b>89</b>	<b>3,717</b>	<b>-</b>	<b>62,065</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>556-4764 Administration</b>	<b>\$ 4,293,165</b>	<b>\$ 5,227,579</b>	<b>\$ 4,796,793</b>	<b>\$ 5,834,241</b>	<b>\$ 5,703,372</b>	<b>\$ -</b>

2025

556-4766 Metroconnect

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
556-4766-445-65-17-000000 Maintenance / Fuel & lubricants 65	44,269	50,000	49,023	50,000	50,000	-
<b>556-4766 Metro Connect</b>	<b>\$ 44,269</b>	<b>\$ 50,000</b>	<b>\$ 49,023</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
McAllen Express Admin	1			Director of Transit & DT Serv.		\$ 52.8954	\$ 110,022
McAllen Express Admin	1			Assistant Transit Director		39.7468	82,673
McAllen Express Admin	1			Business Management Analyst		27.9016	58,035
McAllen Express Admin	1			Transit Operation Supervisor		22.6253	47,061
McAllen Express Admin	1			Transit Operations Manager		31.1382	64,767
McAllen Express Admin	1			Operation Supervisor		23.9946	49,909
	<b>6</b>						<b>412,468</b>
McAllen Express Admin		1		Administrative Assistant		16.0793	33,445
McAllen Express Admin		1		Administrative Assistant		16.0793	33,445
McAllen Express Admin		1		Administrative Supervisor		22.2836	46,350
McAllen Express Admin		1		Administrative Clerk		14.3163	29,778
		<b>4</b>					<b>143,018</b>
McAllen Express Admin		1		McAllen Express Crew Leader		18.2902	38,044
McAllen Express Admin		1		McAllen Express Crew Leader		18.6560	38,804
McAllen Express Admin		1		McAllen Express Crew Leader		18.6560	38,804
		<b>3</b>					<b>115,653</b>
McAllen Express Admin		1		ADA Coordinator		16.8833	35,117
McAllen Express Admin		1		Working Supervisor		22.6253	47,061
McAllen Express Admin		1		Transit Planning and Outreach Specialist		21.5437	44,811
		<b>3</b>					<b>126,989</b>
McAllen Express Admin		1		Custodian		13.3738	27,818
McAllen Express Admin		1		Custodian		13.3484	27,765
McAllen Express Admin		1		Custodian		13.2896	27,642
McAllen Express Admin		1		Custodian		13.1361	27,323
McAllen Express Admin		1		Custodian		13.1361	27,323
McAllen Express Admin		1		Custodian		13.1361	27,323
		<b>6</b>					<b>165,194</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
McAllen Express Admin		1		Paratransit Operator		14.5845	30,336
McAllen Express Admin		1		Paratransit Operator		14.5845	30,336
McAllen Express Admin		1		Paratransit Operator		14.5845	30,336
McAllen Express Admin		1		Paratransit Operator		14.8561	30,901
McAllen Express Admin		1		Paratransit Operator		14.5845	30,336
McAllen Express Admin		1		Paratransit Operator		14.5845	30,336
		<b>6</b>					<b>182,579</b>
McAllen Express Admin		1		Transit Operator		17.5509	36,506
McAllen Express Admin		1		Transit Operator		17.1124	35,594
McAllen Express Admin		1		Transit Operator		16.9024	35,157
McAllen Express Admin		1		Transit Operator		16.5968	34,521
McAllen Express Admin		1		Transit Operator		16.4302	34,175
McAllen Express Admin		1		Transit Operator		16.4164	34,146
McAllen Express Admin		1		Transit Operator		16.4164	34,146
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445
McAllen Express Admin		1		Transit Operator		16.0793	33,445

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
McAllen Express Admin		1		Transit Operator		14.5845	30,336
<b>McAllen Express Admin</b>		<b>1</b>		<b>Transit Operator</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>8.7755</b>	<b>18,253</b>
<b>McAllen Express Admin</b>		<b>1</b>		<b>Transit Operator</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>8.7755</b>	<b>18,253</b>
<b>McAllen Express Admin</b>		<b>1</b>		<b>Transit Operator</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>8.7755</b>	<b>18,253</b>
<b>McAllen Express Admin</b>		<b>1</b>		<b>Transit Operator</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>8.7755</b>	<b>18,253</b>
<b>McAllen Express Admin</b>		<b>1</b>		<b>Transit Operator</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>8.7755</b>	<b>18,253</b>
		<b>36</b>					<b>1,107,097</b>
McAllen Express Admin			1	Administrative Clerk		13.8900	16,913
McAllen Express Admin			1	Administrative Clerk		13.8900	13,970
McAllen Express Admin			1	Administrative Clerk		13.8900	13,972
McAllen Express Admin			1	Administrative Clerk		13.8900	11,616
McAllen Express Admin			1	Administrative Clerk		13.8900	11,490
McAllen Express Admin			1	Administrative Clerk		13.8900	10,704
McAllen Express Admin			1	Custodian		13.1361	8,659
McAllen Express Admin			1	Transit Operator		16.5180	18,003
			<b>8</b>				<b>105,327</b>
				LONGEVITY PAY			43,750
				STIPEND			16,000
				CERT PAY			3,600
				OVERTIME			33,664

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY

			CAR ALLOWANCE	7,200
			TELEPHONE	7,920
				112,134

**CURRENT POSITIONS**

<b>72</b>
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<b>\$ 2,470,458</b>
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**Mission Statement:**

"To provide safe, reliable and cost effective public transportation."

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,819,954	\$ 2,288,712	\$ 2,393,468	\$ 1,999,641	\$ 2,561,723	\$ 2,470,458	\$ 2,561,723	\$ 2,561,723	\$ 2,561,723	\$ 2,561,723	\$ 2,561,723
Employee Benefits	705,753	919,193	935,901	699,033	1,000,502	960,898	1,000,502	1,000,502	1,000,502	1,000,502	1,000,502
Supplies	61,405	61,729	61,729	75,891	88,729	88,729	88,729	88,729	88,729	88,729	88,729
Other Services and Charges	1,277,800	1,407,514	1,407,514	1,642,090	1,761,930	1,761,930	1,761,930	1,761,930	1,761,930	1,761,930	1,761,930
Maintenance	458,815	471,357	471,357	429,161	471,357	471,357	471,357	471,357	471,357	471,357	471,357
Disaster Expenses	426	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	4,324,152	5,148,505	5,269,969	4,845,816	5,884,241	5,753,372	5,884,241	5,884,241	5,884,241	5,884,241	5,884,241
Capital Outlay	13,282	7,610	7,610	-	-	-	-	-	-	-	-
Operations & Capital Outlay Total	4,337,434	5,156,115	5,277,579	4,845,816	5,884,241	5,753,372	5,884,241	5,884,241	5,884,241	5,884,241	5,884,241
Non Departmental											
Liability Insurance	10,757	16,127	16,127	16,127	16,127	16,127	16,127	16,127	16,127	16,127	16,127
Cost of Living Adjustment	-	126,401	4,937	-	81,898	95,547	-	-	-	-	-
Exempt Threshold						9,368					
<b>Total Expenditures</b>	<b>\$ 4,348,191</b>	<b>\$ 5,298,643</b>	<b>\$ 5,298,643</b>	<b>\$ 4,861,943</b>	<b>\$ 5,982,266</b>	<b>\$ 5,874,414</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>	<b>\$ 5,900,368</b>
<b>PERSONNEL</b>											
Exempt	5	6	6	6	6	6	6	6	6	6	6
Non-Exempt	41	53	53	53	58	58	58	58	58	58	58
Part-Time	2	8	8	8	8	8	8	8	8	8	8
<b>Total Positions Authorized</b>	<b>48</b>	<b>67</b>	<b>67</b>	<b>67</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 3,013,217	\$ 3,725,159	\$ 3,725,159	\$ 3,432,352	\$ 4,056,486	\$ 4,046,072	\$ 4,655,328	\$ 3,793,002	\$ 3,709,616	\$ 4,043,195	

**Contact Us:**

Mario Delgado  
 Transit Director  
 1501 W. Highway  
 83, Suite 100  
 McAllen, TX 78501  
 (956) 681-3500

**MAJOR FY 24-25 GOALS**

1. Continue to expand Metro McAllen services
2. Continue to grow Metro McAllen Ridership
3. Implement Bus Rapid Transit and Transit Oriented Development Studies
4. Maximize Grant Revenues and Streamline Bus Operations

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	59	59	59	70
Number of Fixed Routes	8	11	11	12
Number of Operating Paratransit Units	6	6	6	11
Department Operating Expenditures	\$ 4,348,191	\$ 5,269,969	\$ 4,845,816	\$ 5,874,414
<b>Metro McAllen Fixed Route</b>				
Total Operating Expenditures	\$3,782,926	\$ 4,533,850	\$4,215,860	\$ 5,110,740
<b>Metro McAllen Paratransit Service</b>				
Total Operating Expenditures	\$3,782,926	\$724,572	\$823,789	\$763,674
<b>Outputs:</b>				
FTA Operating Funding	\$2,055,697	\$2,552,743	\$2,276,163	
TXDOT Operating Funding	\$308,085	\$308,085	\$281,959	\$308,085
<b>Metro McAllen Fixed Route</b>				
Number of passengers / ridership	590,202	560,000	600,000	650,000
Number of revenue miles	481,410	530,000	481,410	645,172
Total operating revenue hours	35,508	40,000	35,508	55,000
Total fare revenue	\$ 280,748.6	\$ 270,000.0	\$ 295,202.1	\$ 325,000.0
<b>Metro McAllen Paratransit Service</b>				
Number of passengers / ridership	13,268	14,820	15,000	16,000
Number of miles	111,044	96,050	115,000	120,000
Total operating revenue hours	10,428	9,840	10,500	11,000
Total fare revenue	\$ 5,594	\$ 5,293	\$ 5,700	\$ 6,000
<b>Efficiency Measures:</b>				
<b>Metro McAllen Fixed Route</b>				
Number of passengers per revenue mile	1.23	1.06	1.25	1.01
Number of passengers per revenue hour	16.62	14.00	16.90	11.82
Cost per revenue hour	\$ 106.54	\$ 113.35	\$ 118.73	\$ 92.92
Cost per passenger	\$ 6.41	\$ 8.10	\$ 7.03	\$ 7.86
Fare revenue per passenger				
Fare box recovery rate	7%	6%	7%	6%
<b>Metro McAllen Paratransit Service</b>				
Number of passengers per revenue mile	0.12	0.15	0.13	0.13
Number of passengers per revenue hour	1.27	1.51	1.43	1.45
Cost per revenue hour	\$ 0.54	\$ 0.54	\$ 0.54	\$ 0.55
Cost per passenger	\$ 285.12	\$ 48.89	\$ 54.92	\$ 47.73
Fare revenue per passenger	\$ 0.42	\$ 0.36	\$ 0.38	\$ 0.38
Fare box recovery rate	0.15%	0.73%	0.69%	0.79%

## Description:

Metro McAllen provides public transit service in the City of McAllen. Additionally, Metro oversees all federal and state grant activity for the transit system. The department employees 24 full time employees and is officed at Central Station, 1501 W. Hwy. 83, Suite 100.

2025

556- McAllen Metro Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
556-4768-441-61-96-000000 Benefits / Exempt Threshold	-	-	-	-	9,368	-
556-4768-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	4,937	-	81,898	95,547	-
61	-	<b>4,937</b>	-	<b>81,898</b>	<b>104,915</b>	-
<hr/>						
<b>556-4768 Contingency</b>	<b>\$ -</b>	<b>\$ 4,937</b>	<b>\$ -</b>	<b>\$ 81,898</b>	<b>\$ 104,915</b>	<b>\$ -</b>
556-4864-444-63-29-000000 Other services & charges / Ins--liability	10,757	16,127	16,127	16,127	16,127	-
63	<b>10,757</b>	<b>16,127</b>	<b>16,127</b>	<b>16,127</b>	<b>16,127</b>	-
<hr/>						
<b>556-4864 General Insurance</b>	<b>\$ 10,757</b>	<b>\$ 16,127</b>	<b>\$ 16,127</b>	<b>\$ 16,127</b>	<b>\$ 16,127</b>	<b>\$ -</b>
556-9010-447-68-02-000000 Depreciation / Expense	37,393	-	-	-	-	-
68	<b>37,393</b>	-	-	-	-	-
556-9010-499-74-78-000000 Operating transfers out / Health insurance fund	36,438	34,611	34,611	-	-	-
556-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund	-	25,000	25,000	25,000	25,000	-
74	<b>36,438</b>	<b>59,611</b>	<b>59,611</b>	<b>25,000</b>	<b>25,000</b>	-
<hr/>						
<b>556-9010</b>	<b>\$ 36,438</b>	<b>\$ 59,611</b>	<b>\$ 59,611</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<hr/>						
<b>556 McAllen Metro</b>	<b>\$ 4,384,629</b>	<b>\$ 5,358,254</b>	<b>\$ 4,921,554</b>	<b>\$ 6,007,266</b>	<b>\$ 5,849,414</b>	<b>\$ -</b>

**City of McAllen, Texas  
Bus Terminal  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
RESOURCES										
<b>BEGINNING WORKING CAPITAL</b>	\$ 815,792	\$ 2,534,405	\$ 503,141	\$ 897,761	\$ 897,761	\$ 804,577	\$ 643,728	\$ 485,911	\$ 328,095	
Revenues:										
Grant - FTA:										
O & M Subsidy	589,335	976,088	771,844	976,088	976,088	887,492	887,492	887,492	976,088	
Capital Outlay Subsidy	2,150,495	18,706,089	5,649,693	11,554,297	11,554,297	-	-	-	-	
Miscellaneous	16,262	-	65,642	-	-	-	-	-	-	
Interest Earned	15,235	76,032	9,318	-	-	-	-	-	-	
Total Revenues	2,771,327	19,758,209	6,496,497	12,530,385	12,530,385	887,492	887,492	887,492	976,088	
Other Financing Sources:										
Transfer In - Misc Gov Grants Fund	53,389	-	-	-	-	-	-	-	-	
Transfer In - Development Corp. Fund	131,362	218,491	178,457	218,491	218,491	218,491	218,491	218,491	218,491	
Total Revenues and Other Sources	2,956,078	19,976,700	6,674,954	12,748,876	12,748,876	1,105,983	1,105,983	1,105,983	1,194,579	
<b>TOTAL RESOURCES</b>	\$ 3,771,870	\$ 22,511,105	\$ 7,178,095	\$ 13,646,637	\$ 13,646,637	\$ 1,910,560	\$ 1,749,711	\$ 1,591,894	\$ 1,522,674	
APPROPRIATIONS										
Operating Expenses:										
Bus Terminal	\$ 864,779	\$ 1,251,538	\$ 1,029,046	\$ 1,276,467	\$ 1,284,730	\$ 1,263,800	\$ 1,263,800	\$ 1,263,800	\$ 1,263,800	
Capital Outlay	2,409,941	18,728,965	5,241,525	11,554,297	11,554,297	-	-	-	-	
Total Operating Expenses	3,274,720	19,980,503	6,270,571	12,830,764	12,839,027	1,263,800	1,263,800	1,263,800	1,263,800	
Other Financing Sources (Uses):										
Transfer Out - Health Insurance fund	7,085	6,730	6,730	-	-	-	-	-	-	
Debt Service - Motorola Lease Payment	341	3,033	3,033	3,033	3,033	3,033	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	3,282,146	19,990,266	6,280,334	12,833,797	12,842,060	1,266,833	1,263,800	1,263,800	1,263,800	
<b>Revenues Over / Under Expenses</b>	<b>(326,068)</b>	<b>(13,566)</b>	<b>394,620</b>	<b>(84,921)</b>	<b>(93,184)</b>	<b>(160,850)</b>	<b>(157,817)</b>	<b>(157,817)</b>	<b>(69,221)</b>	
Other Items Affecting Wrkng Capital	13,417	-	-	-	-	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	\$ 503,141	\$ 2,520,839	\$ 897,761	\$ 812,840	\$ 804,577	\$ 643,728	\$ 485,911	\$ 328,095	\$ 258,874	



2025

558- Transit Terminal Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
558-0000-331-14-01-000000 Federal grants / FTA Operational contribution	589,335	976,088	771,844	976,088	976,088	
558-0000-331-14-02-000000 Federal grants / FTA Capital contribution	2,150,495	18,706,089	5,649,693	11,554,297	11,554,297	
331	<b>2,739,830</b>	<b>19,682,177</b>	<b>6,421,537</b>	<b>12,530,385</b>	<b>12,530,385</b>	<b>-</b>
558-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	752	-	-	-	-	
558-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	11,991	-	-	-	-	
558-0000-375-99-00-000000 Miscellaneous / Other	3,519	-	65,642	-	-	
375	<b>16,262</b>	<b>-</b>	<b>65,642</b>	<b>-</b>	<b>-</b>	<b>-</b>
558-0000-381-02-00-000000 Interest / Texpool	15,235	76,032	9,318	-	-	
381	<b>15,235</b>	<b>76,032</b>	<b>9,318</b>	<b>-</b>	<b>-</b>	<b>-</b>
558-0000-391-05-00-000000 Operating transfers in / Development corp fund	131,362	218,491	178,457	218,491	218,491	
558-0000-391-09-00-000000 Operating transfers in / Misc Gov Grants Fund	53,389	-	-	-	-	
391	<b>184,751</b>	<b>218,491</b>	<b>178,457</b>	<b>218,491</b>	<b>218,491</b>	<b>-</b>
<b>558 Transit Terminal</b>	<b>\$ 2,956,078</b>	<b>\$ 19,976,700</b>	<b>\$ 6,674,954</b>	<b>\$ 12,748,876</b>	<b>\$ 12,748,876</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

<b>DEPARTMENT NAME:</b> Transit		<b>BASELINE</b>						<b>DEPT REQUEST</b>	<b>CITY MANAGER RECOMM</b>	<b>JUSTIFICATION (MANDATORY)</b>
<b>FUND:</b> Transit Terminal Fund										
<b>COMPENSATION</b>										
<b>New Position</b>	<b># of Positions</b>	<b>Base Salary</b>	<b>Salary</b>	<b>Allowance Car</b>	<b>Phone</b>	<b>Fringe Benefits</b>	<b>Total</b>	<b># of Positions</b>	<b>Total</b>	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
<b>Total</b>	-	-	-	-	-	-	-	-		
<b>Personnel Revisions</b>										
1. Overtime			-	-	-	-	-	-		
2.			-	-	-	-	-	-		
3.			-	-	-	-	-	-		
4.			-	-	-	-	-	-		
5.			-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$ 515,274	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -
<b>SUPPLIES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Supplies</b>		\$ -					\$ -			\$ -
<b>OTHER SERVICES &amp; CHARGES</b>										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Other Services &amp; Charges</b>		\$ -					\$ -			\$ -
<b>MAINTENANCE</b>										
1. Facilities							7,000		7,000	Increase to account for cost increases
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
<b>Total Maintenance</b>		\$ 633,978					\$ 7,000		\$ 7,000	
<b>CAPITAL OUTLAY</b>										
<b>** See Attached Capital Outlay Request Forms</b>										
<b>Total Capital Outlay</b>							11,554,297		11,554,297	
<b>Total Non - Capital Outlay</b>							-		-	
<b>TOTAL</b>		\$ 1,149,252					\$ 11,561,297		\$ 11,561,297	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: Transit Terminal Fund

DEPARTMENT: Transit

		DEPT REQUEST		CM RECOMM		
<b>Improvements</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Quinta Park and Ride	3,800,000	1	3,800,000	1	3,800,000	Rollover (Project Underway)
Sidewalk / Accessibility	1,014,297	1	1,014,297	1	1,014,297	Rollover (Project Underway)
			-		-	
			-		-	
<b>TOTAL</b>			\$ 4,814,297		\$ 4,814,297	

<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Gillig Replacement	540,000	3	1,620,000	3	1,620,000	Rollover
Gillig Replacement	666,667	3	2,000,000	3	2,000,000	Rollover
Support Vehicles	40,000	3	120,000	3	120,000	Replacement of Aging Support Fleet (New)
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,740,000		\$ 3,740,000	

<b>Infrastructure</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Electric Bus Expansion	3,000,000	1	3,000,000	1	3,000,000	Rollover (Need FTA Funding: Discretionary)
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,000,000		\$ 3,000,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 11,554,297		\$ 11,554,297	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Transit Terminal Fund

DEPARTMENT: Transit

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
558-4760-441-60-01-000000 Compensation / Exempt	51,107	52,504	52,644	52,504	52,504	
558-4760-441-60-02-000000 Compensation / Non-exempt	215,057	302,747	211,884	299,432	299,432	
558-4760-441-60-10-000000 Compensation / Overtime	7,883	5,000	27,997	5,000	5,000	
558-4760-441-60-15-000000 Compensation / Certification	1,003	1,000	926	1,000	1,000	
558-4760-441-60-17-000000 Compensation / Telephone	2,320	3,120	1,920	3,120	3,120	
558-4760-441-60-18-000000 Compensation / Longevity	-	7,700	7,700	8,750	8,750	
<b>60</b>	<b>277,369</b>	<b>372,071</b>	<b>303,071</b>	<b>369,806</b>	<b>369,806</b>	<b>-</b>
558-4760-441-61-30-000000 Benefits / Social security	20,226	28,464	20,396	28,290	28,290	
558-4760-441-61-36-000000 Benefits / Retirement	23,429	31,812	24,168	31,840	31,840	
558-4760-441-61-40-000000 Benefits / Unemployment tax	63	729	-	1,053	1,053	
558-4760-441-61-46-000000 Benefits / Workers' comp	4,247	3,720	3,658	3,940	3,940	
558-4760-441-61-50-000000 Benefits / Health cost	42,188	68,568	48,576	77,700	77,700	
558-4760-441-61-52-000000 Benefits / Life insurance	197	300	270	305	305	
558-4760-441-61-53-000000 Benefits / Retiree health ins (ARC)	2,338	2,338	2,340	2,338	2,338	
558-4760-441-61-56-000000 Benefits/Pension Cost-TMRS	44,180	-	-	-	-	
558-4760-441-61-58-000000 Benefits / TMRS benefits (contra)	(23,507)	-	-	-	-	
<b>61</b>	<b>113,360</b>	<b>135,931</b>	<b>99,408</b>	<b>145,467</b>	<b>145,467</b>	<b>-</b>
558-4760-444-63-70-000000 Other services & charges / Utilities-water	11,746	-	8,274	-	-	
558-4760-444-63-99-000000 Other services & charges / Miscellaneous	(5,431)	-	19,548	-	-	
<b>63</b>	<b>6,315</b>	<b>-</b>	<b>27,822</b>	<b>-</b>	<b>-</b>	<b>-</b>
558-4760-445-65-10-000000 Maintenance / Facilities	46,917	43,000	37,977	50,000	50,000	
558-4760-445-65-16-000000 Maintenance / Vehicles	344,642	587,669	453,220	587,669	587,669	
558-4760-445-65-17-000000 Maintenance / Fuel & lubricants	-	3,309	-	3,309	3,309	
<b>65</b>	<b>391,559</b>	<b>633,978</b>	<b>491,197</b>	<b>640,978</b>	<b>640,978</b>	<b>-</b>
558-4760-446-66-10-BB1801 BB1801-North HUB Construction	2,135,119	2,051,329	1,868,312	-	-	
558-4760-446-66-10-BB2401 BB2401-Facility Upgrades	-	250,000	-	-	-	
558-4760-446-66-14-000000 Capital outlay / Vehicles	-	-	-	120,000	120,000	
558-4760-446-66-14-EC2313 EC2313- Gillig Buses (3)	-	1,620,000	-	1,620,000	1,620,000	
558-4760-446-66-14-EC2434 EC2434-Gillig Buses (3)	-	2,000,000	-	2,000,000	2,000,000	
558-4760-446-66-14-EC2435 EC2435-Paratransit Vans (8)	-	1,310,000	1,310,000	-	-	
558-4760-446-66-20-EO2403 EO2403-Vehicle Equipment	-	150,000	150,000	-	-	
558-4760-446-66-30-CA1608 CA1608-Shelters & Passenger Amenities	5,255	363,213	363,213	-	-	
558-4760-446-66-30-CA1609 CA1609-Accessibility and Walkways	10,560	1,414,297	400,000	1,014,297	1,014,297	
558-4760-446-66-30-CA2012 CA2012-Quinta Park and Ride	23,925	4,700,000	900,000	3,800,000	3,800,000	
558-4760-446-66-30-CA2307 CA2307-Improvements to Building & Equipment	235,081	1,868,312	250,000	-	-	
558-4760-446-66-36-CA2102 CA2102-Electric Bus Project Expansion	-	3,000,000	-	3,000,000	3,000,000	
<b>66</b>	<b>2,409,941</b>	<b>18,727,151</b>	<b>5,241,525</b>	<b>11,554,297</b>	<b>11,554,297</b>	<b>-</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
558-4760-443-67-24-000000 Non-Capital Outlay / Software 67	-	1,814	-	-	-	-
	-	<b>1,814</b>	-	-	-	-
558-4760-449-78-02-000000 Disaster Exp/Hurricane/Windstorm 78	4,441	-	-	-	-	-
	<b>4,441</b>	-	-	-	-	-
<b>558-4760 Administration</b>	<b>\$ 3,202,985</b>	<b>\$ 19,870,945</b>	<b>\$ 6,163,023</b>	<b>\$ 12,710,549</b>	<b>\$ 12,710,549</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Transit Administration	1			Building Maintenance Supervisor		\$ 25.2424	\$ 52,504
	<u>1</u>						<u>52,504</u>
Transit Administration		1		Crew Leader		16.5884	\$ 34,504
Transit Administration		1		Crew Leader		16.0793	33,445
Transit Administration		1		Diesel Mechanic		18.0715	37,589
Transit Administration		1		Diesel Mechanic		18.0715	37,589
Transit Administration		1		Transit Inspector		23.0835	48,014
Transit Administration		1		Safety Coordinator		24.2835	50,510
Transit Administration		1		Facilities Maintenance Technician		13.8900	28,891
Transit Administration		<u>1</u>		Facilities Maintenance Technician		13.8900	<u>28,891</u>
		<b>8</b>					<b>299,432</b>
				LONGEVITY PAY			8,750
				CERT PAY			1,000
				OVERTIME			5,000
				TELEPHONE			3,120
							<u>17,870</u>
<b>CURRENT POSITIONS</b>		<b>9</b>					<b>\$ 369,806</b>







**Mission Statement:**

“The Transit Department is dedicated to operating a clean, safe, and cost effective public transit facility.”

<b>Department Summary</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm 24-25	25-26	26-27	27-28	28-29	
<b>Expenditure Detail:</b>											
Personnel Services											
Salaries and Wages	\$ 277,369	\$ 354,024	\$ 372,071	\$ 303,071	\$ 369,806	\$ 369,806	\$ 369,806	\$ 369,806	\$ 369,806	\$ 369,806	\$ 369,806
Employee Benefits	113,360	133,007	135,931	99,408	145,467	145,467	145,467	145,467	145,467	145,467	145,467
Supplies	-	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	6,315	-	-	27,822	-	-	-	-	-	-	-
Maintenance	391,559	633,978	633,978	491,197	640,978	640,978	640,978	640,978	640,978	640,978	640,978
Disaster Expenses	4,441	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	793,044	1,121,009	1,141,980	921,498	1,156,252	1,156,252	1,156,252	1,156,252	1,156,252	1,156,252	1,156,252
Capital Outlay	2,409,941	16,803,164	18,728,965	5,241,525	11,554,297	11,554,297	-	-	-	-	-
Operations & Capital Outlay Total	3,202,985	17,924,173	19,870,945	6,163,023	12,710,549	12,710,549	1,156,252	1,156,252	1,156,252	1,156,252	
Non Departmental											
Liability Insurance	71,735	107,548	107,548	107,548	107,548	107,548	107,548	107,548	107,548	107,548	107,548
Cost of Living Adjustment	-	22,981	2,010	-	12,667	14,778	-	-	-	-	-
Exempt Threshold						6,152					
<b>Total Expenditures</b>	<b>\$ 3,274,720</b>	<b>\$ 18,054,702</b>	<b>\$ 19,980,503</b>	<b>\$ 6,270,571</b>	<b>\$ 12,830,764</b>	<b>\$ 12,839,027</b>	<b>\$ 1,263,800</b>	<b>\$ 1,263,800</b>	<b>\$ 1,263,800</b>	<b>\$ 1,263,800</b>	<b>\$ 1,263,800</b>
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	5	8	8	8	8	8	8	8	8	8	8
Part-Time											
<b>Total Positions Authorized</b>	<b>6</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Resources</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	Recomm 24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 2,771,327	\$ 15,806,977	\$ 19,758,209	\$ 6,496,497	\$ 12,530,385	\$ 12,530,385	\$ 887,492	\$ 887,492	\$ 887,492	\$ 976,088	

**Contact Us:**

Mario Delgado  
Transit Director  
1501 W. Highway 83,  
Suite 100  
McAllen, TX 78501  
(956) 681-3500

**MAJOR FY 24-25 GOALS**

1. Complete Gillig Bus Purchase to replace aging fleet
2. Finalize Quinta Park and Ride
3. Replace aging support vehicle fleet
4. Maximize grant revenues and efficiency in fleet maintenance

<b>Performance Measures</b>	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Workload Measures:</b>				
Number of full time employeess	6	9	9	9
Number of People Departing	181,830	169,616	182,647	185,000
Number of Visitors	2,149,541	1,996,184	2,370,974	240,000
Number of Operating Hours	8,760	8,760	8,760	8,760
Rental Revenue	\$300,004	\$ 365,000	\$273,842	\$365,000
Total Operating Expenditures	\$ 793,044	\$ 1,141,980	\$ 921,498	\$ 1,156,252
Total Square Footage	22,000	22,000	22,000	22,000
<b>Efficiency Measures:</b>				
Number of People Departing/Hour	21	19	21	21
Cost per Visitor	\$ 0.37	\$ 9.04	\$ 0.39	\$ 4.82
Operating Cost/Square Foot	\$ 36.05	\$ 820.39	\$ 41.89	\$ 52.56
<b>Effectiveness Measures:</b>				
Percent of change in departures per hour	n/a	16.26%	7.68%	1.29%
Percent of change in cost per square foot	n/a	254.48%	-94.89%	25.48%

\*N/A=Not Available, N/P=Not Provided

**Description:**  
 The Transit Department oversees the daily operation of Central Station, the City's international bus terminal. Our duties include facility management, landlord, grantee for federal and state funds, liaison between the City and all bus service providers operating in McAllen. Department offices are inside Central Station.

2025

558- Transit Terminal Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
558-4762-441-61-97-000000 Benefits / Exempt Threshold	-	-	-	-	6,152	
558-4762-441-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	2,010	-	12,667	14,778	
61	-	<b>2,010</b>	-	<b>12,667</b>	<b>20,930</b>	-
<hr/>						
<b>558-4762 Contingency</b>	<b>\$ -</b>	<b>\$ 2,010</b>	<b>\$ -</b>	<b>\$ 12,667</b>	<b>\$ 20,930</b>	<b>\$ -</b>
558-4864-444-63-29-000000 Other services & charges / Ins--liability	71,735	107,548	107,548	107,548	107,548	
63	<b>71,735</b>	<b>107,548</b>	<b>107,548</b>	<b>107,548</b>	<b>107,548</b>	-
<hr/>						
<b>558-4864 General Insurance</b>	<b>\$ 71,735</b>	<b>\$ 107,548</b>	<b>\$ 107,548</b>	<b>\$ 107,548</b>	<b>\$ 107,548</b>	<b>\$ -</b>
558-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	2,773	2,773	2,857	2,857	
558-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	341	260	260	176	176	
70	<b>341</b>	<b>3,033</b>	<b>3,033</b>	<b>3,033</b>	<b>3,033</b>	-
<hr/>						
<b>558-7019</b>	<b>\$ 341</b>	<b>\$ 3,033</b>	<b>\$ 3,033</b>	<b>\$ 3,033</b>	<b>\$ 3,033</b>	<b>\$ -</b>
558-9010-447-68-02-000000 Depreciation / Expense	1,031,257					
68	<b>1,031,257</b>					
558-9010-447-89-01-000000 Other expenses / Fixed assets (contra)	(2,409,188)					
89	<b>(2,409,188)</b>					
558-9010-499-74-78-000000 Operating transfers out / Health insurance fund	7,085	6,730	6,730	-	-	
74	<b>7,085</b>	<b>6,730</b>	<b>6,730</b>	-	-	-
<hr/>						
<b>558-9010</b>	<b>\$ 7,085</b>	<b>\$ 6,730</b>	<b>\$ 6,730</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<hr/>						
<b>558 Transit Terminal</b>	<b>\$ 3,282,146</b>	<b>\$ 19,990,266</b>	<b>\$ 6,280,334</b>	<b>\$ 12,833,797</b>	<b>\$ 12,842,060</b>	<b>\$ -</b>

**City of McAllen, Texas**  
**McAllen International Toll Bridge**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263
Revenues:									
Highways & Sts Toll Bridge	11,773,691	11,400,753	11,952,196	11,849,863	11,849,863	11,893,528	11,893,528	11,893,528	11,893,528
UETA Turnstil	-	-	-	-	-	-	-	-	-
Royalties	170,176	127,804	131,057	127,804	127,804	61,992	69,804	130,857	130,857
Facility Rentals	2,771,022	2,596,770	2,758,300	2,744,478	2,744,478	2,744,478	2,744,478	2,744,478	2,746,158
Federal Grants	6,620	-	-	-	-	-	-	-	-
Miscellaneous	392,561	105,000	280,055	105,000	200,000	105,000	105,000	105,000	105,000
Interest Earned	208,231	38,918	201,076	133,751	148,049	140,917	133,785	126,653	119,521
<b>Total Revenues</b>	<b>15,322,301</b>	<b>14,269,245</b>	<b>15,322,684</b>	<b>14,960,896</b>	<b>15,070,194</b>	<b>14,945,915</b>	<b>14,946,595</b>	<b>15,000,516</b>	<b>14,995,064</b>
<b>TOTAL RESOURCES</b>	<b>\$ 16,619,564</b>	<b>\$ 15,566,508</b>	<b>\$ 16,619,947</b>	<b>\$ 16,258,159</b>	<b>\$ 16,367,457</b>	<b>\$ 16,243,178</b>	<b>\$ 16,243,858</b>	<b>\$ 16,297,779</b>	<b>\$ 16,292,327</b>
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Bridge Operations	\$ 2,431,632	\$ 2,933,897	\$ 2,623,590	\$ 2,971,992	\$ 2,952,992	\$ 2,971,992	\$ 2,971,992	\$ 2,971,992	\$ 2,971,992
Administration & Gen Ins	1,076,223	987,936	878,965	1,124,400	1,048,655	1,068,872	1,068,872	1,068,872	1,068,872
Capital Outlay	-	5,688	5,688	-	-	-	-	-	-
<b>Total Operations</b>	<b>3,507,855</b>	<b>3,927,521</b>	<b>3,508,243</b>	<b>4,096,392</b>	<b>4,001,647</b>	<b>4,040,864</b>	<b>4,040,864</b>	<b>4,040,864</b>	<b>4,040,864</b>
Other Financing Sources (Uses):									
City of Hidalgo	3,734,088	3,203,816	3,696,861	3,375,824	3,449,280	3,390,421	3,391,450	3,410,861	3,408,898
City of McAllen - Gen. Fund Restricted Acct	4,884,666	5,860,052	6,572,197	6,001,465	6,132,053	6,027,415	6,029,244	6,063,753	6,060,264
Transfer out - Health Insurance Fund	46,560	44,225	44,225	-	-	-	-	-	-
Transfer out - Toll Bridge CIP	1,460,127	1,431,059	1,489,981	1,476,038	1,476,038	1,476,038	1,476,038	1,476,038	1,476,038
Transfer out - Marketing Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Debt Service - Motorola Lease Payment	245	2,177	2,177	2,177	2,177	2,177	-	-	-
Board Advance - Anzalduas Int'l Xng for "B"	778,327	-	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>14,420,868</b>	<b>14,477,850</b>	<b>15,322,684</b>	<b>14,960,896</b>	<b>15,070,194</b>	<b>14,945,915</b>	<b>14,946,595</b>	<b>15,000,516</b>	<b>14,995,064</b>
<b>Revenues over/(under) expenses</b>	<b>901,432</b>	<b>(208,605)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Items Affecting Working Capital	(901,432)	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 1,297,263</b>	<b>\$ 1,088,658</b>	<b>\$ 1,297,263</b>	<b>\$ 1,297,263</b>	<b>\$ 1,297,263</b>	<b>\$ 1,297,263</b>	<b>\$ 1,297,263</b>	<b>\$ 1,297,263</b>	<b>\$ 1,297,263</b>

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
560-0000-333-03-00-000000 Fed pass thru / TDEM Grant 333	6,620	-	-	-	-	-
	<b>6,620</b>	-	-	-	-	-
560-0000-361-27-00-000000 Charges:sales & services / Tolls 361	11,773,691	11,400,753	11,952,196	11,849,863	11,849,863	-
	<b>11,773,691</b>	<b>11,400,753</b>	<b>11,952,196</b>	<b>11,849,863</b>	<b>11,849,863</b>	-
560-0000-371-02-00-000000 Royalties / Sprint - TMobile	-	-	-	-	-	-
560-0000-371-03-00-000000 Royalties / A T & T	78,989	82,000	85,253	82,000	82,000	-
560-0000-371-06-00-000000 Royalties / McAllen Data Ctr	45,857	45,804	45,804	45,804	45,804	-
560-0000-371-07-00-000000 Royalties / Transtelco 371	45,330	-	-	-	-	-
	<b>170,176</b>	<b>127,804</b>	<b>131,057</b>	<b>127,804</b>	<b>127,804</b>	-
560-0000-372-01-00-000000 Facilities' rental / GSA	2,412,930	2,316,960	2,464,668	2,464,668	2,464,668	-
560-0000-372-02-00-000000 Facilities' rental / United export traders	274,654	206,415	206,415	206,415	206,415	-
560-0000-372-03-00-000000 Facilities' rental / TABC	27,083	27,675	27,675	27,675	27,675	-
560-0000-372-04-00-000000 Facilities' rental / EMEX Money Exchange Hous	22,081	24,000	24,000	24,000	24,000	-
560-0000-372-07-00-000000 Facilities' rental / ATM	10,993	3,720	10,993	3,720	3,720	-
560-0000-372-08-00-000000 Facilities rental / PALBA 372	23,280	18,000	24,549	18,000	18,000	-
	<b>2,771,022</b>	<b>2,596,770</b>	<b>2,758,300</b>	<b>2,744,478</b>	<b>2,744,478</b>	-
560-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	528	-	385	-	-	-
560-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	11,317	-	3,900	-	-	-
560-0000-375-05-00-000000 Miscellaneous / Profit/loss pesos	366,334	105,000	267,630	105,000	200,000	-
560-0000-375-40-01-000000 Cash over/short / Cash over/short	(218)	-	(66)	-	-	-
560-0000-375-52-00-000000 Miscellaneous / EZ crosscards admin fee	11,126	-	6,835	-	-	-
560-0000-375-99-00-000000 Miscellaneous / Other 375	3,475	-	1,371	-	-	-
	<b>392,561</b>	<b>105,000</b>	<b>280,055</b>	<b>105,000</b>	<b>200,000</b>	-
560-0000-376-99-00-000000 Contributions / Acquired assets Intra 376	1,714,158	-	-	-	-	-
	<b>1,714,158</b>	-	-	-	-	-
560-0000-381-02-00-000000 Interest / Texpool 381	176,115	38,918	201,076	133,751	148,049	-
	<b>176,115</b>	<b>38,918</b>	<b>201,076</b>	<b>133,751</b>	<b>148,049</b>	-
560-0000-382-01-00-000000 Undistributable / Board Interest startup fd	809,364	-	-	-	-	-
560-0000-382-02-00-000000 Undistributable / Interest advance Series A	22,853	-	-	-	-	-

2025

560- McAllen International Toll Bridge

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals FY 22-23</b>	<b>Adjusted Budget FY 23-24</b>	<b>Estimated FY 23-24</b>	<b>Department Request FY 24-25</b>	<b>City Manager Recomm FY 24-25</b>	<b>City Comm Recomm FY 24-25</b>
<b>382</b>	<b>832,217</b>					
560-0000-383-55-01-000000 Interest / Lease Interest	32,116	-	-	-	-	-
383	<b>32,116</b>	-	-	-	-	-
<b>560 Toll Bridge</b>	<b>\$ 15,322,301</b>	<b>\$ 14,269,245</b>	<b>\$ 15,322,684</b>	<b>\$ 14,960,896</b>	<b>\$ 15,070,194</b>	<b>\$ -</b>

**City of McAllen, Texas**  
**McAllen International Toll Bridge Fund**  
**Expense Summary**

	<b>Actual 22-23</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Mgr Recomm. 24-25</b>	<b>25-26</b>	<b>Four Year Plan</b>			<b>28-29</b>
							<b>26-27</b>	<b>27-28</b>		
<b>BY DEPARTMENT</b>										
Bridge Operations	\$ 2,431,632	\$ 2,933,897	\$ 2,623,590	\$ 2,971,992	\$ 2,952,992	\$ 2,971,992	\$ 2,971,992	\$ 2,971,992	\$ 2,971,992	\$ 2,971,992
Administration	1,076,223	993,624	884,653	1,124,400	1,048,655	1,068,872	1,068,872	1,068,872	1,068,872	1,068,872
<b>TOTAL</b>	<b>\$ 3,507,855</b>	<b>\$ 3,927,521</b>	<b>\$ 3,508,243</b>	<b>\$ 4,096,392</b>	<b>\$ 4,001,647</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>
<b>BY EXPENSE GROUP</b>										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 1,283,764	\$ 1,669,133	\$ 1,301,194	\$ 1,672,652	\$ 1,672,652	\$ 1,672,652	\$ 1,672,652	\$ 1,672,652	\$ 1,672,652	\$ 1,672,652
Employee Benefits	493,952	668,165	460,305	725,205	734,460	669,677	669,677	669,677	669,677	669,677
Supplies	156,361	148,800	137,366	148,800	148,800	148,800	148,800	148,800	148,800	148,800
Other Services and Charges	1,279,449	1,186,375	1,279,476	1,281,375	1,196,375	1,281,375	1,281,375	1,281,375	1,281,375	1,281,375
Maint. and Repair Services	251,375	184,961	259,815	203,961	184,961	203,961	203,961	203,961	203,961	203,961
Liability Insurance	42,954	64,399	64,399	64,399	64,399	64,399	64,399	64,399	64,399	64,399
<b>TOTAL OPERATING EXPENSES</b>	<b>3,507,855</b>	<b>3,921,833</b>	<b>3,502,555</b>	<b>4,096,392</b>	<b>4,001,647</b>	<b>4,040,864</b>	<b>4,040,864</b>	<b>4,040,864</b>	<b>4,040,864</b>	<b>4,040,864</b>
Capital Outlay	-	5,688	5,688	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,507,855</b>	<b>\$ 3,927,521</b>	<b>\$ 3,508,243</b>	<b>\$ 4,096,392</b>	<b>\$ 4,001,647</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>	<b>\$ 4,040,864</b>
<b>PERSONNEL</b>										
Operations	29	41	41	41	41	41	41	41	41	41
Administration	3	4	4	4	4	4	4	4	4	4
<b>TOTAL PERSONNEL</b>	<b>32</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Toll Bridge Operations</b>		BASELINE	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
FUND: <b>McAllen Int'l Toll Bridge Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 2,027,810</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 120,000</b>					<b>\$ -</b>		<b>\$ -</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	< Please select category >								
2.	Security						10,000		10,000
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 620,050</b>					<b>\$ 10,000</b>		<b>\$ 10,000</b>
<b>MAINTENANCE</b>									
1.	Facilities						19,000		
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ 175,132</b>					<b>\$ 19,000</b>		<b>\$ -</b>
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>
<b>Total Non - Capital Outlay</b>							<b>-</b>		<b>-</b>
<b>TOTAL</b>		<b>\$ 2,942,992</b>					<b>\$ 29,000</b>		<b>\$ 10,000</b>

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: McAllen Int'l Toll Bridge Fund

DEPARTMENT: Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: McAllen Int'l Toll Bridge Fund

DEPARTMENT: Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
560-3158-431-60-01-000000 Compensation / Exempt	65,719	66,832	66,842	69,406	69,406	
560-3158-431-60-02-000000 Compensation / Non-exempt	928,415	1,263,765	956,296	1,258,284	1,258,284	
560-3158-431-60-10-000000 Compensation / Overtime	101,132	60,000	60,000	60,000	60,000	
560-3158-431-60-14-000000 Compensation / Car allowance	3,600	3,600	3,600	3,600	3,600	
560-3158-431-60-17-000000 Compensation / Telephone	4,620	6,720	4,620	6,720	6,720	
560-3158-431-60-18-000000 Compensation / Longevity	-	34,750	34,750	39,300	39,300	
<b>60</b>	<b>1,103,487</b>	<b>1,435,667</b>	<b>1,126,108</b>	<b>1,437,310</b>	<b>1,437,310</b>	<b>-</b>
560-3158-431-61-30-000000 Benefits / Social security	80,446	109,828	84,628	109,954	109,954	
560-3158-431-61-36-000000 Benefits / Retirement	91,559	122,750	92,521	123,752	123,752	
560-3158-431-61-40-000000 Benefits / Unemployment tax	316	3,321	1	4,797	4,797	
560-3158-431-61-46-000000 Benefits / Workers' comp-	18,679	20,877	18,789	19,261	19,261	
560-3158-431-61-50-000000 Benefits / Health cost	148,968	314,940	189,595	321,348	321,348	
560-3158-431-61-52-000000 Benefits / Life insurance	722	1,097	887	1,152	1,152	
560-3158-431-61-53-000000 Benefits / Retiree health ins (ARC)	10,235	10,235	10,235	10,235	10,235	
560-3158-431-61-56-000000 Benefits/Pension Cost-TMRS	(30,481)	-	-	-	-	
560-3158-431-61-58-000000 Benefits / TMRS benefits (contra)	(95,683)	-	-	-	-	
<b>61</b>	<b>224,761</b>	<b>583,048</b>	<b>396,656</b>	<b>590,500</b>	<b>590,500</b>	<b>-</b>
560-3158-433-62-04-000000 Supplies / Operating	19,453	20,000	20,000	20,000	20,000	
560-3158-433-62-14-000000 Supplies / Janitorial	93,817	80,000	80,000	80,000	80,000	
560-3158-433-62-18-000000 Supplies / Clothing & uniform	11,171	20,000	10,445	20,000	20,000	
<b>62</b>	<b>124,441</b>	<b>120,000</b>	<b>110,445</b>	<b>120,000</b>	<b>120,000</b>	<b>-</b>
560-3158-434-63-52-000000 Other services & charges / Rental & contractual	234,415	172,800	227,165	172,800	172,800	
560-3158-434-63-59-000000 Other services & charges / Security	295,153	283,250	291,747	293,250	293,250	
560-3158-434-63-67-000000 Other services & charges / Utilities - electricity	54,925	60,000	60,215	60,000	60,000	
560-3158-434-63-70-000000 Other services & charges / Utilities-water	22,388	18,000	18,000	18,000	18,000	
560-3158-434-63-89-000000 Other services & charges / Credit card fees	131,106	85,000	141,152	85,000	85,000	
560-3158-434-63-99-000000 Other services & charges / Miscellaneous	508	1,000	500	1,000	1,000	
<b>63</b>	<b>738,496</b>	<b>620,050</b>	<b>738,779</b>	<b>630,050</b>	<b>630,050</b>	<b>-</b>
560-3158-435-65-08-000000 Maintenance / Equipment	105,102	80,000	107,278	80,000	80,000	
560-3158-435-65-10-000000 Maintenance / Facilities	135,346	95,000	143,224	114,000	95,000	
560-3158-435-65-17-000000 Maintenance / Fuel & lubricants	-	132	1,100	132	132	
<b>65</b>	<b>240,448</b>	<b>175,132</b>	<b>251,602</b>	<b>194,132</b>	<b>175,132</b>	<b>-</b>
<b>560-3158 Operations</b>	<b>\$ 2,431,632</b>	<b>\$ 2,933,897</b>	<b>\$ 2,623,590</b>	<b>\$ 2,971,992</b>	<b>\$ 2,952,992</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Bridge Operations	1			Bridge Facilities Manager		\$ 33.3684	\$ 69,406
	<u>1</u>						<u>69,406</u>
Bridge Operations		1		Working Supervisor (TOLL/ANZAL)		22.3001	40,609
Bridge Operations		1		Bridge Supervisor		22.6253	47,061
		<u>2</u>					<u>87,670</u>
Bridge Operations		1		Toll Bridge Cashier Supervisor		17.5208	36,443
Bridge Operations		1		Toll Bridge Cashier Supervisor		16.8833	35,117
Bridge Operations		1		Toll Bridge Cashier Supervisor		16.8833	35,117
Bridge Operations		1		Toll Bridge Cashier Supervisor		16.8833	35,117
		<u>4</u>					<u>141,795</u>
Bridge Operations		1		Toll Bridge Cashier		16.3695	34,049
Bridge Operations		1		Toll Bridge Cashier		16.2701	33,842
Bridge Operations		1		Toll Bridge Cashier		15.8835	33,038
Bridge Operations		1		Toll Bridge Cashier		15.4952	32,230
Bridge Operations		1		Toll Bridge Cashier		15.2699	31,761
Bridge Operations		1		Toll Bridge Cashier		15.1636	31,540
Bridge Operations		1		Toll Bridge Cashier		14.9943	31,188
Bridge Operations		1		Toll Bridge Cashier		14.8505	30,889
Bridge Operations		1		Toll Bridge Cashier		14.8476	30,883
Bridge Operations		1		Toll Bridge Cashier		14.8001	30,784
Bridge Operations		1		Toll Bridge Cashier		14.7572	30,695
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						<b>SALARIES / WAGES</b>	
<b>DEPARTMENT</b>	<b>EXEMPT</b>	<b>NON EXEMPT</b>	<b>PART TIME</b>	<b>POSITION</b>	<b>STATUS</b>	<b>HOURLY RATE</b>	<b>ANNUAL SALARY</b>
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
		<u>21</u>					<u><b>654,257</b></u>
Bridge Operations		1		Groundskeeper I		13.8900	28,891
		<u>1</u>					<u><b>28,891</b></u>
Bridge Operations		1		Crew Leader		16.0793	33,445
Bridge Operations		1		Crew Leader		16.0793	33,445
		<u>2</u>					<u><b>66,890</b></u>
Bridge Operations		1		Administrative Clerk		13.8900	28,891
		<u>1</u>					<u><b>28,891</b></u>
Bridge Operations		1		Custodian		13.5857	28,258
Bridge Operations		1		Custodian		13.3192	27,704
Bridge Operations		1		Custodian		13.3192	27,704
Bridge Operations		1		Custodian		13.3192	27,704
Bridge Operations		1		Custodian		13.3192	27,704
Bridge Operations		1		Custodian		13.3192	27,704
Bridge Operations		1		Custodian		13.3192	27,704
Bridge Operations		1		Custodian		13.3192	27,704
		<u>9</u>					<u><b>249,890</b></u>
				LONGEVITY PAY			39,300
				OVERTIME			60,000
				CAR ALLOWANCE			3,600
				PHONE ALLOWANCE			6,720
							<u><b>109,620</b></u>
<b>CURRENT POSITIONS</b>		<b>41</b>					<b>\$ 1,437,310</b>





**Mission Statement:**  
 The McAllen-Hidalgo Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted Budget	Estimated	Dep Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 1,103,487	\$ 1,362,161	\$ 1,435,667	\$ 1,126,108	\$ 1,437,310	\$ 1,437,310	\$ 1,437,310	\$ 1,437,310	\$ 1,437,310	\$ 1,437,310	\$ 1,437,310
Employee Benefits	224,761	571,140	583,048	396,656	590,500	590,500	590,500	590,500	590,500	590,500	590,500
Supplies	124,441	120,000	120,000	110,445	120,000	120,000	120,000	120,000	120,000	120,000	120,000
Other Services and Charges	738,496	620,050	620,050	738,779	630,050	630,050	630,050	630,050	630,050	630,050	630,050
Maintenance	240,448	175,132	175,132	251,602	194,132	175,132	194,132	194,132	194,132	194,132	194,132
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,431,632	2,848,483	2,933,897	2,623,590	2,971,992	2,952,992	2,971,992	2,971,992	2,971,992	2,971,992	2,971,992
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,431,632</b>	<b>\$ 2,848,483</b>	<b>\$ 2,933,897</b>	<b>\$ 2,623,590</b>	<b>\$ 2,971,992</b>	<b>\$ 2,952,992</b>	<b>\$ 2,971,992</b>	<b>\$ 2,971,992</b>	<b>\$ 2,971,992</b>	<b>\$ 2,971,992</b>	<b>\$ 2,971,992</b>
<b>PERSONNEL</b>											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	28	40	40	40	40	40	40	40	40	40	40
<b>Total Positions Authorized</b>	<b>29</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 11,773,691	\$ 11,400,753	\$ 11,400,753	\$ 11,952,196	\$ 11,849,863	\$ 11,849,863	\$ 11,893,528	\$ 11,893,528	\$ 11,893,528	\$ 11,893,528	

**MAJOR FY 24-25 GOALS**

1. Continue efforts to ease bridge crossings to and from Mexico
2. Facility Upgrades
3. Enhance and Upgrade Port of Entry facilities

**Contact Us:**

Juan Olaguibel  
 Superintendent of  
 Bridges  
 McAllen-Hidalgo  
 International Toll  
 Bridge  
 1023 S. International  
 Blvd.  
 Hidalgo, TX 78557  
 (956) 681-1800



# Toll Bridge Operations

[www.mcallen.net/bridge/hidalgo](http://www.mcallen.net/bridge/hidalgo)

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	29	41	41	41
Department Expenditures	\$ 2,431,632	\$ 2,848,483	\$ 2,623,590	\$ 2,952,992
Number of full time - Collectors	21	21	21	21
Number of full time - Cashiers	4	4	4	4
Number of full time - Maintenance	16	16	16	16
<b>Outputs:</b>				
Southbound vehicular crossings	2,942,716	2,880,588	2,996,656	2,967,427
Southbound pedestrians crossings	1,286,289	1,178,786	1,299,152	1,299,152
Total southbound crossings	4,229,005	4,059,374	4,295,808	4,266,579
<b>Effectiveness Measures:</b>				
Total toll revenues	\$ 11,773,690	\$ 11,400,753	\$ 11,952,196	\$ 11,849,863
Expenditure to revenue ratio	\$ 0.21	\$ 0.25	\$ 0.22	\$ 0.25
<b>Efficiency Measures:</b>				
Crossings processed per collector	201,381	193,304	204,562	203,170
Cost per crossing	\$ 0.57	\$ 0.70	\$ 0.61	\$ 0.69
Department expenditures per capita	\$ 16.68	\$ 19.36	\$ 17.78	\$ 19.77
<b>Population:</b>	<b>145,790</b>	<b>147,099</b>	<b>147,539</b>	<b>149,383</b>

\*N/A=Not Available, N/P=Not Provided

## Description:

Toll Collectors provide tactful and diplomatic service to the public by collecting tolls from patrons crossing to Mexico, as well as provide direction to traffic when needed. Cashiers are responsible for the reconciliation of daily revenue collection and supervision of Toll Collectors. Maintenance maintains Toll Bridge facilities and its surrounding area.



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Toll Bridge Admin</b>		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: <b>McAllen Int'l Toll Bridge Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 314,519</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 28,800</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Professional						60,000		Increase due to professional services
2.	Dues & subscriptions						25,000		Increase in dues
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 566,325</b>					<b>\$ 85,000</b>	<b>\$ -</b>	
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ 9,829</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>Total Non - Capital Outlay</b>							<b>-</b>	<b>-</b>	
<b>TOTAL</b>		<b>\$ 919,473</b>					<b>\$ 85,000</b>	<b>\$ -</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: McAllen Int'l Toll Bridge Fund

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<b>Vehicles</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: McAllen Int'l Toll Bridge Fund

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
560-3160-431-60-01-000000 Compensation / Exempt	126,582	180,409	129,273	181,697	181,697	
560-3160-431-60-02-000000 Compensation / Non-exempt	43,615	34,882	31,743	33,445	33,445	
560-3160-431-60-10-000000 Compensation / Overtime	448	1,000	84	1,000	1,000	
560-3160-431-60-14-000000 Compensation / Car allowance	4,800	7,200	4,800	7,200	7,200	
560-3160-431-60-15-000000 Compensation / Certification	752	-	291	1,500	1,500	
560-3160-431-60-17-000000 Compensation / Telephone	1,080	1,800	720	1,800	1,800	
560-3160-431-60-18-000000 Compensation / Longevity	-	5,775	5,775	6,300	6,300	
560-3160-431-60-20-000000 Compensation / Elected officials	3,000	2,400	2,400	2,400	2,400	
<b>60</b>	<b>180,277</b>	<b>233,466</b>	<b>175,086</b>	<b>235,341</b>	<b>235,341</b>	<b>-</b>
560-3160-431-61-30-000000 Benefits / Social security	12,906	17,861	13,574	18,004	18,004	
560-3160-431-61-36-000000 Benefits / Retirement	14,930	19,961	15,208	20,056	20,056	
560-3160-431-61-40-000000 Benefits / Unemployment tax	30	324	1	468	468	
560-3160-431-61-46-000000 Benefits / Workers' comp-	313	491	298	510	510	
560-3160-431-61-50-000000 Benefits / Health cost	24,391	37,972	32,276	37,972	37,972	
560-3160-431-61-52-000000 Benefits / Life insurance	202	182	311	187	187	
560-3160-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,981	1,981	1,981	1,981	1,981	
560-3160-431-61-56-000000 Benefits/Pension Cost-TMRS	230,061	-	-	-	-	
560-3160-431-61-58-000000 Benefits / TMRS benefits (contra)	(15,623)	-	-	-	-	
<b>61</b>	<b>269,191</b>	<b>78,772</b>	<b>63,649</b>	<b>79,177</b>	<b>79,177</b>	<b>-</b>
560-3160-433-62-02-000000 Supplies / Office	14,339	12,000	12,000	12,000	12,000	
560-3160-433-62-04-000000 Supplies / Operating	16,615	15,000	13,200	15,000	15,000	
560-3160-433-62-18-000000 Supplies / Clothing & uniform	966	1,800	1,721	1,800	1,800	
<b>62</b>	<b>31,920</b>	<b>28,800</b>	<b>26,921</b>	<b>28,800</b>	<b>28,800</b>	<b>-</b>
560-3160-434-63-01-000000 Other services & charges / Accounting & auditing	19,059	16,500	16,500	16,500	16,500	
560-3160-434-63-02-000000 Other services & charges / Advertising	53,334	66,000	66,000	66,000	66,000	
560-3160-434-63-14-000000 Other services & charges / Dues & subscription	27,947	35,000	35,000	60,000	35,000	
560-3160-434-63-23-000000 Other services & charges / Online svc/network	-	1,000	-	1,000	1,000	
560-3160-434-63-38-000000 Other services & charges / Administrative fee	185,000	185,000	185,000	185,000	185,000	
560-3160-434-63-43-000000 Other services & charges / Postage	651	2,500	-	2,500	2,500	
560-3160-434-63-45-000000 Other services & charges / Professional	188,942	150,000	150,000	210,000	150,000	
560-3160-434-63-51-000000 Other services & charges / Rental-Photocopier	2,872	2,500	2,050	2,500	2,500	
560-3160-434-63-52-000000 Other services & charges / Rental & contractual	21,890	17,000	13,260	17,000	17,000	
560-3160-434-63-64-000000 Other services & charges / Training	50	400	-	400	400	
560-3160-434-63-65-000000 Other services & charges / Travel	9,621	14,250	18,981	14,250	14,250	
560-3160-434-63-69-000000 Other services & charges / Utilities-telephone	5,120	10,000	4,200	10,000	10,000	
560-3160-434-63-99-000000 Other services & charges / Miscellaneous	26,467	66,175	49,706	66,175	66,175	
<b>63</b>	<b>540,953</b>	<b>566,325</b>	<b>540,697</b>	<b>651,325</b>	<b>566,325</b>	<b>-</b>
560-3160-435-65-08-000000 Maintenance / Equipment	2,087	3,000	2,012	3,000	3,000	
560-3160-435-65-16-000000 Maintenance / Vehicles	6,092	4,000	3,701	4,000	4,000	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
560-3160-435-65-17-000000 Maintenance / Fuel & lubricants 65	2,748	2,829	2,500	2,829	2,829	-
560-3160-433-67-24-000000 Non-Capital Outlay / Software 67	-	5,688	5,688	-	-	-
<b>560-3160 Administration</b>	<b>\$ 1,033,269</b>	<b>\$ 922,880</b>	<b>\$ 820,254</b>	<b>\$ 1,004,473</b>	<b>\$ 919,473</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Bridge Administration	1			Superintendent of Bridge		\$ 78.0374	\$ 97,391
Bridge Administration	1			Director of Bridge Operations		40.63170	50,708
Bridge Administration	1			Management Assistant		32.30533	33,598
	<u>3</u>						<u>181,697</u>
Bridge Administration		<u>1</u>		Administrative Assistant		16.0793	33,445
		1					<u>33,445</u>
				LONGEVITY PAY			6,300
				CERTIFICATION PAY			1,500
				OVERTIME			1,000
				ELECTED OFFICIALS			2,400
				CAR ALLOWANCE			7,200
				PHONE ALLOWANCE			1,800
							<u>20,200</u>
<b>CURRENT POSITIONS</b>		<b>4</b>					<b>\$ 235,341</b>









**Mission Statement:**

The McAllen-Hidalgo Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 180,277	\$ 221,420	\$ 233,466	\$ 175,086	\$ 235,341	\$ 235,341	\$ 235,341	\$ 235,341	\$ 235,341	\$ 235,341	\$ 235,341
Employee Benefits	269,191	76,820	78,772	63,649	79,177	79,177	79,177	79,177	79,177	79,177	79,177
Supplies	31,920	28,800	28,800	26,921	28,800	28,800	28,800	28,800	28,800	28,800	28,800
Other Services and Charges	540,953	566,325	566,325	540,697	651,325	566,325	651,325	651,325	651,325	651,325	651,325
Maintenance	10,928	9,829	9,829	8,213	9,829	9,829	9,829	9,829	9,829	9,829	9,829
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,033,269	903,194	917,192	814,566	1,004,473	919,473	1,004,473	1,004,473	1,004,473	1,004,473	1,004,473
Capital Outlay	-	5,688	5,688	5,688	-	-	-	-	-	-	-
Operations & Capital Outlay total	1,033,269	908,882	922,880	820,254	1,004,473	919,473	1,004,473	1,004,473	1,004,473	1,004,473	1,004,473
Non Departmental											
Insurance	42,954	64,399	64,399	64,399	64,399	64,399	64,399	64,399	64,399	64,399	64,399
Cost of Living Adjustment	-	105,757	6,345	-	55,528	64,783	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,076,223</b>	<b>\$ 1,079,038</b>	<b>\$ 993,624</b>	<b>\$ 884,653</b>	<b>\$ 1,124,400</b>	<b>\$ 1,048,655</b>	<b>\$ 1,068,872</b>	<b>\$ 1,068,872</b>	<b>\$ 1,068,872</b>	<b>\$ 1,068,872</b>	<b>\$ 1,068,872</b>
<b>PERSONNEL</b>											
Exempt	2	3	3	3	3	3	3	3	3	3	3
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Resources</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

**Contact Us:**

Juan Olaguibel  
 Superintendent of  
 Bridges  
 McAllen-Hidalgo  
 International Toll  
 Bridge  
 1023 S. International  
 Blvd.  
 Hidalgo, TX 78557  
 (956) 681-1800

**MAJOR FY 24-25 GOALS**

1. Monitor the Administration building upgrades
2. Complete Port of Entry restroom expands:

2025

560- McAllen International Toll Bridge

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
560-3162-431-61-99-000000 Benefits/ Cost-of-Living Adjustment 61	-	6,345	-	55,528	64,783	-
	<b>-</b>	<b>6,345</b>	<b>-</b>	<b>55,528</b>	<b>64,783</b>	<b>-</b>
<b>560-3162 Contingency</b>	<b>\$ -</b>	<b>\$ 6,345</b>	<b>\$ -</b>	<b>\$ 55,528</b>	<b>\$ 64,783</b>	<b>\$ -</b>
560-3164-434-63-29-000000 Other services & charges / Ins--liability 63	42,954	64,399	64,399	64,399	64,399	-
	<b>42,954</b>	<b>64,399</b>	<b>64,399</b>	<b>64,399</b>	<b>64,399</b>	<b>-</b>
<b>560-3164 General Insurance</b>	<b>\$ 42,954</b>	<b>\$ 64,399</b>	<b>\$ 64,399</b>	<b>\$ 64,399</b>	<b>\$ 64,399</b>	<b>\$ -</b>
560-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	1,991	1,991	2,051	2,051	-
560-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770 70	245	186	186	126	126	-
	<b>245</b>	<b>2,177</b>	<b>2,177</b>	<b>2,177</b>	<b>2,177</b>	<b>-</b>
<b>560-7019</b>	<b>\$ 245</b>	<b>\$ 2,177</b>	<b>\$ 2,177</b>	<b>\$ 2,177</b>	<b>\$ 2,177</b>	<b>\$ -</b>
560-9010-437-68-02-000000 Depreciation / Expense 68	811,919	-	-	-	-	-
	<b>811,919</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
560-9010-497-71-53-000000 Other agencies / City of Hidalgo 71	3,734,088	3,203,816	3,696,861	3,375,824	3,449,280	-
	<b>3,734,088</b>	<b>3,203,816</b>	<b>3,696,861</b>	<b>3,375,824</b>	<b>3,449,280</b>	<b>-</b>
560-9010-499-74-02-000000 Operating transfers out / General fund	4,884,666	5,860,052	6,572,197	6,001,465	6,132,053	-
560-9010-499-74-54-000000 Operating transfers out / Bridge capital imprv fd	1,460,127	1,431,059	1,489,981	1,476,038	1,476,038	-
560-9010-499-74-67-000000 Operating transfers out / Anzald debt svc Series B	778,327	-	-	-	-	-
560-9010-499-74-78-000000 Operating transfers out / Health insurance fund	46,560	44,225	44,225	-	-	-
560-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund 74	9,000	9,000	9,000	9,000	9,000	-
	<b>7,178,680</b>	<b>7,344,336</b>	<b>8,115,403</b>	<b>7,486,503</b>	<b>7,617,091</b>	<b>-</b>
<b>560-9010</b>	<b>\$ 10,912,768</b>	<b>\$ 10,548,152</b>	<b>\$ 11,812,264</b>	<b>\$ 10,862,327</b>	<b>\$ 11,066,371</b>	<b>\$ -</b>
<b>560 Toll Bridge</b>	<b>\$ 14,420,868</b>	<b>\$ 14,477,850</b>	<b>\$ 15,322,684</b>	<b>\$ 14,960,896</b>	<b>\$ 15,070,195</b>	<b>\$ -</b>

**City of McAllen, Texas**  
**Mcallen International Bridge CIP**  
**Fund Balance Summary**

	Actuals 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
RESOURCES									
<b>BEGINNING WORKING CAPITAL</b>	\$ 4,070,964	\$ 4,196,733	\$ 3,983,943	\$ 4,676,596	\$ 4,676,596	\$ 1,590,572	\$ 3,214,801	\$ 4,831,530	\$ 6,440,759
Revenues:									
G.S.A Reimbursement	-	-	-	-	-	-	-	-	-
Miscellaneous/Other	9	-	-	-	-	-	-	-	-
Interest Earned	210,922	-	216,370	-	155,691	148,191	140,691	133,191	125,691
Total Revenues	210,931	-	216,370	-	155,691	148,191	140,691	133,191	125,691
Other Financing Sources:									
Transfer In - Toll Bridge	1,460,127	1,431,059	1,489,981	1,476,038	1,476,038	1,476,038	1,476,038	1,476,038	1,476,038
Total Revenues and Other Sources	1,671,058	1,431,059	1,706,351	1,476,038	1,631,729	1,624,229	1,616,729	1,609,229	1,601,729
<b>TOTAL RESOURCES</b>	<b>\$ 5,742,022</b>	<b>\$ 5,627,792</b>	<b>\$ 5,690,294</b>	<b>\$ 6,152,634</b>	<b>\$ 6,308,325</b>	<b>\$ 3,214,801</b>	<b>\$ 4,831,530</b>	<b>\$ 6,440,759</b>	<b>\$ 8,042,488</b>
APPROPRIATIONS									
Expenditures:									
Bridge Building Fans	\$ 90,392	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -
Administration Remodel	-	-	-	1,030,000	1,030,000	-	-	-	-
Asphalt Repairs	-	89,916	89,916	-	-	-	-	-	-
Building A - Restroom Addition	44,065	417,500	-	417,500	417,500	-	-	-	-
Building C - Restroom Addition	-	400,000	-	400,000	400,000	-	-	-	-
Fence Restoration Project	61,955	149,095	27,145	149,095	149,095	-	-	-	-
I.T. Storage & Network Equipment	44,553	50,000	15,307	40,000	40,000	-	-	-	-
McAllen - Hidalgo Bridge Bldg A re-roof	277,088	20,402	19,258	-	-	-	-	-	-
McAllen - Hidalgo Bridge Bldg B Canopy	80,000	-	-	1,160,000	1,160,000	-	-	-	-
McAllen - Hidalgo Bridge Bldg B re-roof	299,139	-	-	-	-	-	-	-	-
McAllen - Hidalgo Bridge Bldg C Parking Lot Resurfacing	-	-	-	657,755	657,755	-	-	-	-
Concrete Pathway Improvement	-	22,245	22,245	-	-	-	-	-	-
Money Lockers Upgrade	-	14,374	14,374	-	-	-	-	-	-
N.B. Pedestrian Expansion	587,626	739,337	739,337	-	-	-	-	-	-
Office Building upgrades	121,540	133,930	20,000	70,000	70,000	-	-	-	-
Pedestrian Canopy	58,236	119,640	34,237	85,403	85,403	-	-	-	-
POE Master Plan	-	-	14,054	-	-	-	-	-	-
Public Restroom Upgrades	32,110	-	-	-	-	-	-	-	-
Full Size SUV	-	-	-	68,000	68,000	-	-	-	-
Mid-Size Sedan	-	-	-	40,000	40,000	-	-	-	-
Maintenance Building Expansion	-	-	-	330,000	330,000	-	-	-	-
SB Restroom Repurpose Office	-	-	-	175,000	175,000	-	-	-	-
Turnstiles	61,376	17,825	17,825	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>1,758,080</b>	<b>2,174,264</b>	<b>1,013,698</b>	<b>4,717,753</b>	<b>4,717,753</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING WORKING CAPITAL</b>	<b>\$ 3,983,943</b>	<b>\$ 3,453,528</b>	<b>\$ 4,676,596</b>	<b>\$ 1,434,881</b>	<b>\$ 1,590,572</b>	<b>\$ 3,214,801</b>	<b>\$ 4,831,530</b>	<b>\$ 6,440,759</b>	<b>\$ 8,042,488</b>

**City of McAllen, Texas**  
**Anzalduas International Crossing**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
BEGINNING WORKING CAPITAL	\$ 1,928,608	\$ 1,265,188	\$ 2,017,059	\$ 2,975,303	\$ 2,975,303	\$ 2,210,481	\$ 2,644,739	\$ 3,061,685	\$ 2,808,210
Revenues:									
Highways & Sts Toll Bridge	4,881,877	4,429,919	5,154,952	5,015,514	5,015,514	5,015,514	5,015,514	5,015,514	5,015,514
Southbound Commercial	748,883	578,341	804,055	852,132	2,352,132	3,762,580	3,762,580	3,762,580	3,762,580
Facilities Rental	12,206	12,204	12,204	12,204	12,204	12,204	12,204	12,204	12,204
Miscellaneous	266,492	40,797	179,184	40,797	81,000	81,000	81,000	81,000	81,000
Interest Earned	301,754	113,682	346,605	211,033	312,774	297,707	282,640	267,573	252,506
Total Revenues	6,211,212	5,174,943	6,497,000	6,131,680	7,773,624	9,169,005	9,153,938	9,138,871	9,123,804
<b>TOTAL RESOURCES</b>	\$ 8,139,820	\$ 6,440,131	\$ 8,514,059	\$ 9,106,983	\$ 10,748,927	\$ 11,379,486	\$ 11,798,677	\$ 12,200,556	\$ 11,932,014
<b>APPROPRIATIONS</b>									
Operating Expenses:									
Bridge Operations	\$ 352,668	\$ 562,758	\$ 460,272	\$ 864,371	\$ 697,861	\$ 864,371	\$ 864,371	\$ 864,371	\$ 864,371
Administration	715,725	908,480	850,967	975,464	928,145	959,375	959,375	1,610,161	1,610,161
Other Agencies	149,777	-	75,502	-	-	-	-	-	-
Capital Outlay	-	2,059	2,059	-	-	-	-	-	-
Total Operations	1,218,170	1,473,297	1,388,800	1,839,836	1,626,007	1,823,747	1,823,747	2,474,533	2,474,533
Other Financing Sources (Uses):									
Transfer out - Anzalduas Cargo Debt Serv. "A" & "B"	-	-	-	3,623,725	3,623,725	3,620,350	3,625,100	3,622,863	3,623,638
Transfer out - Debt Service "A"	683,083	1,735,125	1,735,125	1,732,000	1,732,000	1,735,875	1,731,625	1,739,000	1,732,875
Transfer out - Debt Service "B"	382,083	839,806	839,806	839,063	839,063	837,125	838,869	838,300	841,175
Transfer out - Anzalduas CIP Fund	681,784	619,177	718,425	708,651	708,651	708,651	708,651	708,651	708,651
Transfer out - Marketing Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Transfer out - Health Insurance Fund	16,195	15,383	15,383	-	-	-	-	-	-
Transfer out - General Fund	1,682,450	-	-	-	-	-	-	-	-
Bond Expenses	580,926	-	832,217	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	5,253,691	4,691,788	5,538,756	8,752,275	8,538,446	8,734,748	8,736,992	9,392,347	9,389,872
<b>Revenues Over / Under Expenses</b>	<b>957,521</b>	<b>483,155</b>	<b>958,244</b>	<b>(2,620,595)</b>	<b>(764,822)</b>	<b>434,257</b>	<b>416,946</b>	<b>(253,476)</b>	<b>(266,068)</b>
Other Items Affecting Working	(869,070)	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 2,017,059</b>	<b>\$ 1,748,343</b>	<b>\$ 2,975,303</b>	<b>\$ 354,708</b>	<b>\$ 2,210,481</b>	<b>\$ 2,644,739</b>	<b>\$ 3,061,685</b>	<b>\$ 2,808,210</b>	<b>\$ 2,542,142</b>

2025

580- Anzalduas Bridge Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
580-0000-361-27-00-000000 Charges:sales & services / Tolls	4,881,877	4,429,919	5,154,952	5,015,514	5,015,514	
580-0000-361-42-00-000000 Charges:sales & services / Southbd commerc tolls	748,883	578,341	804,055	852,132	2,352,132	
361	<b>5,630,760</b>	<b>5,008,260</b>	<b>5,959,007</b>	<b>5,867,646</b>	<b>7,367,646</b>	-
580-0000-372-99-00-000000 Facilities' rental / Other	12,206	12,204	12,204	12,204	12,204	
372	<b>12,206</b>	<b>12,204</b>	<b>12,204</b>	<b>12,204</b>	<b>12,204</b>	-
580-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	85	-	-	-	-	
580-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	150	-	1,304	-	-	
580-0000-375-05-00-000000 Miscellaneous / Profit/loss pesos	206,708	39,797	174,042	39,797	80,000	
580-0000-375-40-01-000000 Cash over/short / Cash over/short	(15)	-	(8)	-	-	
580-0000-375-52-00-000000 Miscellaneous / EZ crosscards admin fee	1,369	-	875	-	-	
580-0000-375-99-00-000000 Miscellaneous / Other	58,195	1,000	2,971	1,000	1,000	
375	<b>266,492</b>	<b>40,797</b>	<b>179,184</b>	<b>40,797</b>	<b>81,000</b>	-
580-0000-376-99-00-000000 Contributions / Acquired assets-Intra	178,827					
376	<b>178,827</b>					
580-0000-381-02-00-000000 Interest / Texpool	301,754	113,682	346,605	211,033	312,774	
381	<b>301,754</b>	<b>113,682</b>	<b>346,605</b>	<b>211,033</b>	<b>312,774</b>	-
<b>580 Anzalduas Bridge</b>	<b>\$ 6,211,212</b>	<b>\$ 5,174,943</b>	<b>\$ 6,497,000</b>	<b>\$ 6,131,680</b>	<b>\$ 7,773,624</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Anzalduas Operations</b>		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
FUND: <b>Anzalduas Int'l Crossing Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total		
1. Toll Bridge Cashier	1	\$ 30,327	\$ 30,327	\$ -	\$ -	\$ 14,823	\$ 45,150	1	\$ 22,575	Increasing Vehicle and Truck Traffic (MID-YEAR)	
2. Toll Bridge Cashier	1	30,327	30,327	-	-	14,823	45,150	1	22,575	Increasing Vehicle and Truck Traffic (MID-YEAR)	
3. Toll Bridge Cashier	1	30,327	30,327	-	-	14,819	45,146	1	22,573	Increasing Vehicle and Truck Traffic (MID-YEAR)	
4. Groundskeeper	1	28,892	28,892	-	-	14,583	43,475	1	21,738	Facilities requires groundskeeper (MID-YEAR)	
5. Facilities Manager	1	63,066	63,066	-	720	20,316	84,102	1	42,051	Increase in Truck and Vehicle traffic. Bridge Facilities requires Facilities Manager (MID-YEAR)	
<b>Total</b>	<b>5</b>	<b>182,939</b>	<b>182,939</b>	<b>-</b>	<b>720</b>	<b>79,363</b>	<b>263,022</b>	<b>5</b>	<b>131,512</b>		
<b>Personnel Revisions</b>											
1. Overtime			-	-	-	-	-				
2.			-	-	-	-	-				
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
<b>Total Compensation &amp; Benefits</b>		<b>\$ 469,245</b>	<b>\$ 182,939</b>	<b>\$ -</b>	<b>\$ 720</b>	<b>\$ 79,363</b>	<b>\$ 263,022</b>	<b>5</b>	<b>\$ 131,512</b>		
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		<b>\$ 15,000</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 41,010</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>MAINTENANCE</b>											
1.	Facilities						35,000			Grounds Maintenance	
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		<b>\$ 41,094</b>					<b>\$ 35,000</b>		<b>\$ -</b>		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>		
<b>Total Non - Capital Outlay</b>							<b>-</b>		<b>-</b>		
<b>TOTAL</b>		<b>\$ 566,349</b>					<b>\$ 298,022</b>		<b>\$ 131,512</b>		



**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Anzalduas Fund

DEPARTMENT: Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Anzalduas Fund

DEPARTMENT: Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025  
580-3258 Operations

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
580-3258-431-60-02-000000 Compensation / Non-exempt	221,433	298,581	244,836	481,089	389,619	
580-3258-431-60-06-000000 Compensation / Part time	-	17,820	-	17,820	17,820	
580-3258-431-60-10-000000 Compensation / Overtime	12,839	8,000	8,417	8,000	8,000	
580-3258-431-60-17-000000 Compensation / Telephone	1,440	1,440	1,440	2,880	2,520	
580-3258-431-60-18-000000 Compensation / Longevity	-	11,900	11,900	13,300	13,300	
<b>60</b>	<b>235,713</b>	<b>337,741</b>	<b>266,593</b>	<b>523,089</b>	<b>431,259</b>	<b>-</b>
580-3258-431-61-30-000000 Benefits / Social security	18,842	25,838	23,771	40,016	32,991	
580-3258-431-61-36-000000 Benefits / Retirement	21,651	27,353	26,468	43,504	35,598	
580-3258-431-61-40-000000 Benefits / Unemployment tax	72	972	25	1,989	1,697	
580-3258-431-61-46-000000 Benefits / Workers' comp-	4,507	4,491	5,489	5,709	5,599	
580-3258-431-61-50-000000 Benefits / Health cost	36,114	66,540	49,886	115,080	90,810	
580-3258-431-61-52-000000 Benefits / Life insurance	168	252	310	414	337	
580-3258-431-61-53-000000 Benefits / Retiree health ins (ARC)	2,467	2,467	2,467	2,467	2,467	
580-3258-431-61-56-000000 Benefits/Pension Cost-TMRS	(7,197)	-	-	-	-	
580-3258-431-61-58-000000 Benefits / TMRS benefits (contra)	(20,443)	-	-	-	-	
<b>61</b>	<b>56,182</b>	<b>127,913</b>	<b>108,416</b>	<b>209,179</b>	<b>169,499</b>	<b>-</b>
580-3258-433-62-04-000000 Supplies / Operating	2,640	4,000	2,800	4,000	4,000	
580-3258-433-62-14-000000 Supplies / Janitorial	1,806	4,000	2,200	4,000	4,000	
580-3258-433-62-18-000000 Supplies / Clothing & uniform	681	7,000	2,300	7,000	7,000	
<b>62</b>	<b>5,128</b>	<b>15,000</b>	<b>7,300</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>
580-3258-434-63-67-000000 Other services & charges / Utilities - electricity	18,358	33,098	19,871	33,098	33,098	
580-3258-434-63-70-000000 Other services & charges / Utilities-water	4,751	5,000	4,400	5,000	5,000	
580-3258-434-63-99-000000 Other services & charges / Miscellaneous	90	2,912	1,020	2,912	2,912	
<b>63</b>	<b>23,200</b>	<b>41,010</b>	<b>25,291</b>	<b>41,010</b>	<b>41,010</b>	<b>-</b>
580-3258-435-65-08-000000 Maintenance / Equipment	14,703	22,094	35,350	22,094	22,094	
580-3258-435-65-10-000000 Maintenance / Facilities	17,743	19,000	17,322	54,000	19,000	
<b>65</b>	<b>32,446</b>	<b>41,094</b>	<b>52,672</b>	<b>76,094</b>	<b>41,094</b>	<b>-</b>
<b>580-3258 Operations</b>	<b>\$ 352,668</b>	<b>\$ 562,758</b>	<b>\$ 460,272</b>	<b>\$ 864,371</b>	<b>\$ 697,861</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Anzalduas Bridge Operations		<u>1</u>		Facilities Manager	NEW - CM RECOMM (MID YEAR)	30.3202	<u>31,533</u>
		1					31,533
Anzalduas Bridge Operations		<u>0</u>		Working Supervisor (Toll/Anzal)			<u>7,166</u>
		0					7,166
Anzalduas Bridge Operations		1		Toll Bridge Cashier Supervisor		17.0447	35,453
Anzalduas Bridge Operations		1		Toll Bridge Cashier Supervisor		17.3904	36,172
Anzalduas Bridge Operations		<u>1</u>		Toll Bridge Cashier Supervisor		17.7557	<u>36,932</u>
		3					<b>108,557</b>
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
Anzalduas Bridge Operations		1		Toll Bridge Cashier		15.7411	32,741
Anzalduas Bridge Operations		1		Toll Bridge Cashier		14.5845	30,336
<b>Anzalduas Bridge Operations</b>		<b>1</b>		<b>Toll Bridge Cashier</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>14.5803</b>	<b>15,164</b>
<b>Anzalduas Bridge Operations</b>		<b>1</b>		<b>Toll Bridge Cashier</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>14.5803</b>	<b>15,164</b>
<b>Anzalduas Bridge Operations</b>		<u>1</u>		<b>Toll Bridge Cashier</b>	<b>NEW - CM RECOMM (MID YEAR)</b>	<b>14.5803</b>	<u>15,164</u>
		8					<b>199,575</b>
Anzalduas Bridge Operations		<u>1</u>		Custodian		13.6259	<u>28,342</u>
		1					28,342
Anzalduas Bridge Operations		<u>1</u>		Groundskeeper	NEW - CM RECOMM (MID YEAR)	13.8904	<u>14,446</u>
		1					14,446

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Anzalduas Bridge Operations			1	PT Toll Bridge			5,940
Anzalduas Bridge Operations			1	PT Toll Bridge			5,940
Anzalduas Bridge Operations			1	PT Toll Bridge			5,940
			<u>3</u>				<u>17,820</u>
				LONGEVITY PAY			13,300
				OVERTIME			8,000
				TELEPHONE			<u>2,520</u>
							<u>23,820</u>
<b>CURRENT POSITIONS</b>							<b>\$ 431,259</b>





**Mission Statement:**

The Anzalduas Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 235,713	\$ 316,625	\$ 337,741	\$ 266,593	\$ 523,089	\$ 431,259	\$ 523,089	\$ 523,089	\$ 523,089	\$ 523,089	\$ 523,089
Employee Benefits	56,182	124,536	127,913	108,416	209,179	169,499	209,179	209,179	209,179	209,179	209,179
Supplies	5,128	15,000	15,000	7,300	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Other Services and Charges	23,200	41,010	41,010	25,291	41,010	41,010	41,010	41,010	41,010	41,010	41,010
Maintenance	32,446	41,094	41,094	52,672	76,094	41,094	76,094	76,094	76,094	76,094	76,094
Operations Subtotal	352,668	538,265	562,758	460,272	864,371	697,861	864,371	864,371	864,371	864,371	864,371
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 352,668</b>	<b>\$ 538,265</b>	<b>\$ 562,758</b>	<b>\$ 460,272</b>	<b>\$ 864,371</b>	<b>\$ 697,861</b>	<b>\$ 864,371</b>	<b>\$ 864,371</b>	<b>\$ 864,371</b>	<b>\$ 864,371</b>	<b>\$ 864,371</b>
<b>PERSONNEL</b>											
Exempt											
Non-Exempt	7	9	9	9	14	14	14	14	14	14	14
Part-Time		3	3	3	3	3	3	3	3	3	3
<b>Total Positions Authorized</b>	<b>7</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 5,630,760	\$ 5,008,260	\$ 5,008,260	\$ 5,959,007	\$ 5,867,646	\$ 7,367,646	\$ 8,778,094	\$ 8,778,094	\$ 8,778,094	\$ 8,778,094	\$ 8,778,094

**MAJOR FY 24-25 GOALS**

1. Monitor construction of Full Cargo Project
2. Continue marketing for Vehicle and Full Cargo Crossings

**Contact Us:**

Juan Olaguibel  
Superintendent of  
Bridges  
1600 S. Stewart  
Road  
Mission, TX 78572  
(956) 681-1820

# Anzalduas Operations

www.mcallen.net/bridge/anzalduas

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees		9		
Department Expenditures	\$ 352,668	\$ 538,264	\$ 460,272	\$ 697,861
Number of full time - Collectors	5	5	5	5
Number of full time - Cashiers	3	3	3	3
Number of full time - Maintenance	1	1	1	1
<b>Outputs:</b>				
Southbound vehicular crossings	1,423,656	1,287,233	1,506,320	1,481,949
<b>Effectiveness Measures:</b>				
Total toll revenues	\$ 5,630,759	\$ 5,008,260	\$ 5,959,007	\$ 5,867,646
Expenditure to revenue ratio	6%	11%	8%	12%
<b>Efficiency Measures:</b>				
Crossings processed per collector	284,731	257,447	301,264	296,390
Cost per crossing	\$ 0.25	\$ 0.42	\$ 0.31	\$ 0.47

\*N/A=Not Available, N/P=Not Provided

## Description:

Toll Collectors provide tactful and diplomatic service to the public by collecting tolls from patrons crossing to Mexico, as well as provide direction to traffic when needed.

Cashiers are responsible for the reconciliation of daily revenue collection and supervision of Toll Collectors.

Maintenance maintains Toll Bridge facilities and its surrounding area.





**DECISION PACKAGE**

**FY 2024 - FY 2025**

<b>DEPARTMENT NAME:</b> Anzalduas Admin		<b>BASELINE</b>							<b>DEPT REQUEST</b>	<b>CITY MANAGER RECOMM</b>	<b>JUSTIFICATION (MANDATORY)</b>
<b>FUND:</b> Anzalduas Int'l Crossing Fund											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary		Salary	Allowance		Fringe Benefits	Total	# of Positions	Total	
					Car	Phone					
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
<b>Total</b>		-		-	-	-	-	-	-		
<b>Personnel Revisions</b>											
1. Overtime				-	-	-	-	-	-		
2.				-	-	-	-	-	-		
3.				-	-	-	-	-	-		
4.				-	-	-	-	-	-		
5.				-	-	-	-	-	-		
<b>Total Compensation &amp; Benefits</b>		\$ 182,914	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		\$ 12,200						\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Dues & subscriptions							25,000			Increase in dues
2.	Advertising							25,000			Add funds to promote Truck Program
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		\$ 457,000						\$ 50,000		\$ -	
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		\$ 7,000						\$ -		\$ -	
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								-		-	
<b>Total Non - Capital Outlay</b>								-		-	
<b>TOTAL</b>		\$ 659,114						\$ 50,000		\$ -	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Anzalduas Bridge Fund

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Anzalduas Bridge Fund

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

580-3260 Administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 22-23	Budget	FY 23-24	Request	Recomm	Recomm
	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 24-25
580-3260-431-60-01-000000 Compensation / Exempt	96,934	131,043	103,188	132,330	132,330	
580-3260-431-60-10-000000 Compensation / Overtime	-	2,000	-	2,000	2,000	
580-3260-431-60-14-000000 Compensation / Car allowance	2,400	4,800	2,400	4,800	4,800	
580-3260-431-60-15-000000 Compensation/Certification	-	1,500	-	-	-	
580-3260-431-60-17-000000 Compensation / Telephone	840	1,320	840	1,320	1,320	
580-3260-431-60-20-000000 Compensation / Elected officials	600	-	600	-	-	
<b>60</b>	<b>100,774</b>	<b>140,663</b>	<b>107,028</b>	<b>140,450</b>	<b>140,450</b>	<b>-</b>
580-3260-431-61-30-000000 Benefits / Social security	7,216	10,761	7,950	10,744	10,744	
580-3260-431-61-36-000000 Benefits / Retirement	8,466	12,026	9,191	12,093	12,093	
580-3260-431-61-40-000000 Benefits / Unemployment tax	1	243	1	351	351	
580-3260-431-61-46-000000 Benefits / Workers' comp-	173	-	75	1	1	
580-3260-431-61-50-000000 Benefits / Health cost	10,634	17,936	11,707	17,936	17,936	
580-3260-431-61-52-000000 Benefits / Life insurance	61	109	61	115	115	
580-3260-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,223	1,223	1,223	1,223	1,223	
580-3260-431-61-56-000000 Benefits/Pension Cost-TMRS	63,426	-	-	-	-	
580-3260-431-61-58-000000 Benefits / TMRS benefits (contra)	(8,028)	-	-	-	-	
<b>61</b>	<b>83,173</b>	<b>42,298</b>	<b>30,208</b>	<b>42,464</b>	<b>42,464</b>	<b>-</b>
580-3260-433-62-02-000000 Supplies / Office	5,232	6,000	5,686	6,000	6,000	
580-3260-433-62-04-000000 Supplies / Operating	5,152	6,200	4,972	6,200	6,200	
<b>62</b>	<b>10,383</b>	<b>12,200</b>	<b>10,658</b>	<b>12,200</b>	<b>12,200</b>	<b>-</b>
580-3260-434-63-01-000000 Other services & charges / Accounting & auditing	15,486	12,900	12,900	12,900	12,900	
580-3260-434-63-02-000000 Other services & charges / Advertising	71,233	86,000	81,744	111,000	86,000	
580-3260-434-63-14-000000 Other services & charges / Dues & subscription	27,941	35,000	35,000	60,000	35,000	
580-3260-434-63-38-000000 Other services & charges / Administrative fee	150,000	150,000	150,000	150,000	150,000	
580-3260-434-63-43-000000 Other services & charges / Postage	113	500	-	500	500	
580-3260-434-63-45-000000 Other services & charges / Professional	97,996	119,000	119,000	119,000	119,000	
580-3260-434-63-51-000000 Other services & charges / Rental-Photocopier	2,700	3,600	1,081	3,600	3,600	
580-3260-434-63-52-000000 Other services & charges / Rental & contractual	7,579	7,000	7,000	7,000	7,000	
580-3260-434-63-65-000000 Other services & charges / Travel	14,298	19,000	16,910	19,000	19,000	
580-3260-434-63-69-000000 Other services & charges / Utilities-telephone	12,080	8,000	8,000	8,000	8,000	
580-3260-434-63-99-000000 Other services & charges / Miscellaneous	24,186	16,000	16,000	16,000	16,000	
<b>63</b>	<b>423,612</b>	<b>457,000</b>	<b>447,635</b>	<b>507,000</b>	<b>457,000</b>	<b>-</b>
580-3260-435-65-08-000000 Maintenance / Equipment	3,050	5,000	3,177	5,000	5,000	
580-3260-435-65-17-000000 Maintenance / Fuel & lubricants	2,438	2,000	2,000	2,000	2,000	

2025  
 580-3260 Administration

**Form "A" Worksheet  
 For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
65	5,488	7,000	5,177	7,000	7,000	-
580-3260-433-67-24-000000 Non-Capital Outlay / Software	-	2,059	2,059	-	-	-
67	-	2,059	2,059	-	-	-
<hr/>						
<b>580-3260 Administration</b>	<b>\$ 623,430</b>	<b>\$ 661,220</b>	<b>\$ 602,765</b>	<b>\$ 709,114</b>	<b>\$ 659,114</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Anzalduas Bridge Admin	1			Superintendent of Bridge		\$ 75.7644	64,927
Anzalduas Bridge Admin	1			Director of Bridge Operations		39.4483	33,806
Anzalduas Bridge Admin	1			Management Assistant		30.1625	33,598
	<u>3</u>						<u>132,330</u>
				OVERTIME			2,000
				CAR ALLOWANCE			4,800
				PHONE ALLOWANCE			1,320
							<u>8,120</u>
<b>CURRENT POSITIONS</b>							<b>\$ 140,450</b>





www.mcallen.net/bridge/anzalduas

# Anzalduas Administration

## Mission Statement:

The Anzalduas Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 100,774	\$ 136,846	\$ 140,663	\$ 107,028	\$ 140,450	\$ 140,450	\$ 140,450	\$ 140,450	\$ 277,296	\$ 277,296	
Employee Benefits	83,173	41,680	42,298	30,208	42,464	42,464	42,464	42,464	80,204	80,204	
Supplies	10,383	12,200	12,200	10,658	12,200	12,200	12,200	12,200	24,400	24,400	
Other Services and Charges	423,612	457,000	457,000	447,635	507,000	457,000	507,000	507,000	964,000	964,000	
Maintenance	5,488	7,000	7,000	5,177	7,000	7,000	7,000	7,000	14,000	14,000	
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	
Operations Subtotal	623,430	654,726	659,161	600,706	709,114	659,114	709,114	709,114	1,359,900	1,359,900	
Capital Outlay	-	2,059	2,059	2,059	-	-	-	-	-	-	
Non- Departmental											
Insurance	92,295	250,261	250,261	250,261	250,261	250,261	250,261	250,261	250,261	250,261	
Other Agencies	149,777	-	-	75,502	-	-	-	-	-	-	
Cost of Living Adjustment	-	27,986	(942)	-	16,089	18,770	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 865,502</b>	<b>\$ 935,032</b>	<b>\$ 910,539</b>	<b>\$ 928,528</b>	<b>\$ 975,464</b>	<b>\$ 928,145</b>	<b>\$ 959,375</b>	<b>\$ 959,375</b>	<b>\$ 1,610,161</b>	<b>\$ 1,610,161</b>	
<b>PERSONNEL</b>											
Exempt	3	3	3	3	3	3	3	3	3	3	
Non-Exempt											
Part-Time											
<b>Total Positions Authorized</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	
<b>Resources</b>											
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

## MAJOR FY 24-25 GOALS

### Contact Us:

Juan Olaguibel  
 Superintendent of  
 Bridges  
 1600 S. Stewart  
 Road  
 Mission, TX 78572  
 (956) 681-1820

1. Continue efforts to ease bridge crossings to and from Mexico
2. Continue to monitor the construction of the Full Cargo Project



2025

580- Anzalduas Bridge Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
580-3262-431-61-99-000000 Benefits/ Cost-of-Living Adjustment 61	-	(942)	-	16,089	18,770	-
	<b>-</b>	<b>(942)</b>	<b>-</b>	<b>16,089</b>	<b>18,770</b>	<b>-</b>
<b>580-3262 Contingency</b>	<b>\$ -</b>	<b>\$ (942)</b>	<b>\$ -</b>	<b>\$ 16,089</b>	<b>\$ 18,770</b>	<b>\$ -</b>
580-3264-434-63-29-000000 Other services & charges / Ins--liability	38,861	58,261	58,261	58,261	58,261	-
580-3264-434-63-45-000000 Other services & charges / Professional 63	53,434	192,000	192,000	192,000	192,000	-
	<b>92,295</b>	<b>250,261</b>	<b>250,261</b>	<b>250,261</b>	<b>250,261</b>	<b>-</b>
<b>580-3264 General Insurance</b>	<b>\$ 92,295</b>	<b>\$ 250,261</b>	<b>\$ 250,261</b>	<b>\$ 250,261</b>	<b>\$ 250,261</b>	<b>\$ -</b>
580-9010-437-68-02-000000 Depreciation / Expense	1,283,896	-	-	-	-	-
580-9010-437-68-03-000000 Depreciation / Development costs 68	185,440	-	-	-	-	-
	<b>1,469,337</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
580-9010-497-71-60-000000 Other agencies / SCT 71	149,777	-	75,502	-	-	-
	<b>149,777</b>	<b>-</b>	<b>75,502</b>	<b>-</b>	<b>-</b>	<b>-</b>
580-9010-499-74-02-000000 Operating transfers out / General fund	1,682,450	-	-	-	-	-
580-9010-499-74-57-000000 Operating transfers out / AnzalDebtSrv NADB-22A&B	-	-	-	3,623,725	3,623,725	-
580-9010-499-74-66-000000 Operating transfers out / Anzald debt svc Series A	683,083	1,735,125	1,735,125	1,732,000	1,732,000	-
580-9010-499-74-67-000000 Operating transfers out / Anzald debt svc Series B	382,083	839,806	839,806	839,063	839,063	-
580-9010-499-74-72-000000 Operating transfers out/ Anzalduas cap impr. fund	681,784	619,177	718,425	708,651	708,651	-
580-9010-499-74-78-000000 Operating transfers out / Health insurance fund	16,195	15,383	15,383	-	-	-
580-9010-499-74-94-000000 Operating transfers out / McAllen Marketing Fund 74	9,000	9,000	9,000	9,000	9,000	-
	<b>3,454,595</b>	<b>3,218,491</b>	<b>3,317,739</b>	<b>6,912,439</b>	<b>6,912,439</b>	<b>-</b>
580-9010-437-89-25-000000 Other expenses / Original issue premium	(226,721)	-	-	-	-	-
580-9010-437-89-26-000000 Other expenses / Interest exp on advances	832,217	-	832,217	-	-	-
580-9010-437-89-35-000000 Other expenses / Amortization of bonds 89	(24,570)	-	-	-	-	-
	<b>580,926</b>	<b>-</b>	<b>832,217</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>580-9010</b>	<b>\$ 4,185,297</b>	<b>\$ 3,218,491</b>	<b>\$ 4,225,458</b>	<b>\$ 6,912,439</b>	<b>\$ 6,912,439</b>	<b>\$ -</b>
<b>580 Anzalduas Bridge</b>	<b>\$ 5,253,691</b>	<b>\$ 4,691,788</b>	<b>\$ 5,538,756</b>	<b>\$ 8,752,275</b>	<b>\$ 8,538,446</b>	<b>\$ -</b>

**City of McAllen, Texas  
Anzalduas International  
Crossing Revenue Bonds  
Debt Service 2017 A  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
SINKING FUND										
<b>BEGINNING FUND BALANCE</b>	\$ 635,805	\$ 635,805	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588
Sources:										
Series A Requirements										
Transfer In - Anzalduas Intl Crossing										
City of Hidalgo's Portion @ 36%	245,910	624,645	624,645	623,520	623,520	624,915	623,385	626,040	623,835	623,835
Toll Bridge's Portion @ 64%	437,173	1,110,480	1,110,480	1,108,480	1,108,480	1,110,960	1,108,240	1,112,960	1,109,040	1,109,040
Total Series A Requirements	683,083	1,735,125	1,735,125	1,732,000	1,732,000	1,735,875	1,731,625	1,739,000	1,732,875	1,732,875
Total Sources and Transfers	683,083	1,735,125	1,735,125	1,732,000	1,732,000	1,735,875	1,731,625	1,739,000	1,732,875	1,732,875
<b>TOTAL RESOURCES</b>	\$ 1,318,888	\$ 2,370,930	\$ 2,402,713	\$ 2,399,588	\$ 2,399,588	\$ 2,403,463	\$ 2,399,213	\$ 2,406,588	\$ 2,400,463	\$ 2,400,463
APPROPRIATIONS										
Bond Principal - Series A	\$ -	\$ 1,135,000	\$ 1,135,000	\$ 1,190,000	\$ 1,190,000	\$ 1,255,000	\$ 1,315,000	\$ 1,390,000	\$ 1,455,000	\$ 1,455,000
Bond Interest & Fees - Series A	651,300	600,125	600,125	542,000	542,000	480,875	416,625	349,000	277,875	277,875
<b>TOTAL APPROPRIATIONS</b>	651,300	1,735,125	1,735,125	1,732,000	1,732,000	1,735,875	1,731,625	1,739,000	1,732,875	1,732,875
<b>ENDING FUND BALANCE</b>	\$ 667,588	\$ 635,805	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588	\$ 667,588

**City of McAllen, Texas  
Anzalduas International  
Crossing Revenue Bonds  
Debt Service 2017 B  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
SINKING FUND										
<b>BEGINNING FUND BALANCE</b>	\$ 401,533	\$ 74,033	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562
Sources:										
Interest Income	18,594	-	-	-	-	-	-	-	-	-
Transfer In										
Anzalduas Intl Crossing	382,083	839,806	839,806	839,063	839,063	837,125	838,869	838,300	841,175	
International Toll Bridge	778,327	-	-	-	-	-	-	-	-	-
Total Sources and Transfers	1,179,005	839,806	839,806	839,063	839,063	837,125	838,869	838,300	841,175	
<b>TOTAL RESOURCES</b>	\$ 1,580,538	\$ 913,839	\$ 1,252,368	\$ 1,251,625	\$ 1,251,625	\$ 1,249,687	\$ 1,251,431	\$ 1,250,862	\$ 1,253,737	
APPROPRIATIONS										
Bond Principal - Series B	\$ -	\$ 655,000	\$ 655,000	\$ 670,000	\$ 670,000	\$ 685,000	\$ 705,000	\$ 725,000	\$ 750,000	
Bond Interest & Fees - Series B	200,475	184,806	184,806	169,063	169,063	152,125	133,869	113,300	91,175	
Other Financing Sources (Uses):										
Transfer out - General Fund	327,500	-	-	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	527,975	839,806	839,806	839,063	839,063	837,125	838,869	838,300	841,175	
Other Items Affecting Working Capital	(640,000)	-	-	-	-	-	-	-	-	-
<b>ENDING FUND BALANCE</b>	\$ 412,562	\$ 74,033	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562	\$ 412,562

**City of McAllen, Texas  
Anzalduas International  
Crossing Revenue Bonds  
Debt Service 2022 A & B  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
SINKING FUND										
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664
Revenue:										
Interest	53,664	-	-	-	-	-	-	-	-	-
<u>Series B Requirements</u>										
Transfer In:										
Anzalduas Bridge Fund		-	-	3,623,725	3,623,725	3,620,350	3,625,100	3,622,863	3,623,638	
Anzalduas Cargo Construction Fund	2,345,026	2,332,500	2,332,500	-	-	-	-	-	-	-
Total Sources and Transfers	2,398,691	2,332,500	2,332,500	3,623,725	3,623,725	3,620,350	3,625,100	3,622,863	3,623,638	
<b>TOTAL RESOURCES</b>	\$ 2,398,691	\$ 2,332,500	\$ 2,386,164	\$ 3,677,389	\$ 3,677,389	\$ 3,674,014	\$ 3,678,764	\$ 3,676,527	\$ 3,677,302	
APPROPRIATIONS										
Series A	\$ 1,010,397	\$ 1,005,000	\$ 1,005,000	\$ 1,768,375	\$ 1,768,375	\$ 1,769,750	\$ 1,770,375	\$ 1,770,250	\$ 1,769,375	
Series B	1,334,629	1,327,500	1,327,500	1,855,350	1,855,350	1,850,600	1,854,725	1,852,613	1,854,263	
<b>TOTAL APPROPRIATIONS</b>	2,345,026	2,332,500	2,332,500	3,623,725	3,623,725	3,620,350	3,625,100	3,622,863	3,623,638	
<b>ENDING FUND BALANCE</b>	\$ 53,664	\$ -	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664	\$ 53,664

**City of McAllen, Texas  
Anzalduas Bridge CIP  
Fund Balance Summary**

	Actuals 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 1,702,188	\$ 2,248,256	\$ 2,248,256	\$ 2,965,058	\$ 2,965,058	\$ 1,742,699	\$ (791,350)	\$ (31,528,299)	\$ (30,768,148)
<u>Revenues:</u>									
Interest Earned	43,113	-	73,948	-	60,200	57,300	54,400	51,500	48,600
Total Revenues	43,113	-	73,948	-	60,200	57,300	54,400	51,500	48,600
<u>Other Financing Sources:</u>									
Transfer In - Anzalduas Bridge Fund	681,784	619,177	718,425	708,651	708,651	708,651	708,651	708,651	708,651
Total Revenues and Transfers	724,896	619,177	792,373	708,651	768,851	765,951	763,051	760,151	757,251
<b>TOTAL RESOURCES</b>	\$ 2,427,084	\$ 2,867,433	\$ 3,040,629	\$ 3,673,709	\$ 3,733,909	\$ 2,508,650	\$ (28,299)	\$ (30,768,148)	\$ (30,010,897)
<b>APPROPRIATIONS</b>									
<u>Capital Expenditures</u>									
Additional Northbound Toll Booth	\$ -	\$ 234,000	\$ -	\$ 327,000	\$ 327,000	\$ -	\$ -	\$ -	\$ -
Anzalduas Truck Booth	-	245,000	7,571	245,000	245,000	-	-	-	-
Bridge Canopy	-	41,900	10,000	79,210	79,210	-	-	-	-
Computer & Equipment Upgrades	55,598	40,000	23,000	40,000	40,000	-	-	-	-
Facility Upgrades	41,594	87,310	35,000	50,000	50,000	-	-	-	-
Property Fence Relocation	81,635	-	-	-	-	-	-	-	-
Anzalduas NB Lane Expansion Semi	-	-	-	2,940,000	-	-	24,500,000	-	-
SB Permit Station	-	-	-	400,000	-	3,300,000	-	-	-
SB Phase I City Property	-	-	-	1,250,000	1,250,000	-	7,000,000	-	-
<b>TOTAL APPROPRIATIONS</b>	178,827	648,210	75,571	5,331,210	1,991,210	3,300,000	31,500,000	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 2,248,256	\$ 2,219,223	\$ 2,965,058	\$ (1,657,501)	\$ 1,742,699	\$ (791,350)	\$ (31,528,299)	\$ (30,768,148)	\$ (30,010,897)

**City of McAllen, Texas  
Anzalduas Cargo Construction Fund  
Fund Balance Summary**

	Actuals 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 62,434,656	\$ 40,590,271	\$ 62,704,820	\$ 22,707,562	\$ 22,707,562	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	
<u>Revenues:</u>										
TxDot Appropriation	-	21,737,600	-	21,737,600	20,225,826	-	-	-	-	-
U.S. DOT Grant	-	25,000,000	-	25,000,000	25,000,000	-	-	-	-	-
Recovery of Prior Year Exp	3,207	-	-	-	-	-	-	-	-	-
Interest Earned	2,611,984	-	2,354,874	-	154,275	-	-	-	-	-
Total Revenues	2,615,191	46,737,600	2,354,874	46,737,600	45,380,101	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 65,049,847	\$ 87,327,871	\$ 65,059,694	\$ 69,445,162	\$ 68,087,663	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	
<b>APPROPRIATIONS</b>										
<u>Capital Expenditures</u>										
Anzalduas Cargo Construction	-	62,946,567	25,000,000	34,016,374	58,000,000	-	-	-	-	-
Anzalduas Cargo Construction - FFE	-	1,671,005	-	1,700,000	1,700,000	-	-	-	-	-
Anzalduas Cargo Construction FFE - OM CBP	-	-	-	1,600,000	1,600,000	-	-	-	-	-
Total Expenditures	-	64,617,572	25,000,000	37,316,374	61,300,000	-	-	-	-	-
Other Financing Sources (Uses):										
Transfer Out - Anzalduas Debt Service	2,345,026	2,332,500	2,332,500	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	2,345,026	66,950,072	27,332,500	37,316,374	61,300,000	-	-	-	-	-
Other items affecting working capital:										
Deferred Expenses	-	-	(15,019,632)	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 62,704,820	\$ 20,377,799	\$ 22,707,562	\$ 32,128,788	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	\$ 6,787,663	

# **Internal Service Funds**

**City of McAllen, Texas  
Inter-Departmental Service  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 166,913	\$ 100,722	\$ 166,924	\$ 240,813	\$ 240,813	\$ 139,491	\$ 325,066	\$ 327,874	\$ 364,182
Revenues:									
Mtrls Mgmt-Labor and Overhead	424,457	350,000	415,000	350,000	350,000	350,000	350,000	350,000	350,000
Fuel Charge Adjustment	131,060	120,000	120,000	120,000	120,000	125,000	125,000	125,000	125,000
Fleet Sales	6,694,451	4,800,000	6,250,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000
Federal Grants	6,253	-	-	-	-	-	-	-	-
Sale of Property - Fixed asseet	(4,930)	-	-	-	-	-	-	-	-
Miscellaneous	64,912	20,000	(1,855)	20,000	20,000	20,000	20,000	20,000	20,000
Total Revenues	7,316,204	5,290,000	6,783,145	5,990,000	5,990,000	5,995,000	5,995,000	5,995,000	5,995,000
<b>TOTAL RESOURCES</b>	\$ 7,483,117	\$ 5,390,722	\$ 6,950,069	\$ 6,230,813	\$ 6,230,813	\$ 6,134,491	\$ 6,320,066	\$ 6,322,874	\$ 6,359,182
<b>APPROPRIATIONS</b>									
Expenses:									
Fleet Operations	\$ 7,105,344	\$ 4,881,505	\$ 6,485,006	\$ 5,624,084	\$ 5,630,983	\$ 5,624,084	\$ 5,624,084	\$ 5,624,084	\$ 5,624,084
Materials Management	132,140	179,591	179,889	180,162	180,162	180,162	180,162	180,162	180,162
Insurance Liability & Workmen's Comp.	2,966	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447
Capital Outlay	106,350	140,540	20,915	275,000	275,000	-	183,500	150,000	525,000
Other Financing Sources (Uses):									
Transfer Out - Health Insurance Fund	19,231	18,267	18,267	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	82	731	732	731	731	732	-	-	-
<b>TOTAL APPROPRIATIONS</b>	7,366,113	5,225,081	6,709,256	6,084,423	6,091,322	5,809,424	5,992,192	5,958,692	6,333,692
<b>Revenues Over / Under Expenses</b>	<b>(49,909)</b>	<b>64,919</b>	<b>73,889</b>	<b>(94,423)</b>	<b>(101,322)</b>	<b>185,576</b>	<b>2,808</b>	<b>36,308</b>	<b>(338,692)</b>
Other Items Affecting Working Capital	49,920	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	\$ 166,924	\$ 165,641	\$ 240,813	\$ 146,390	\$ 139,491	\$ 325,066	\$ 327,874	\$ 364,182	\$ 25,489



2025

670- Fleet / Material Mgmt Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
670-0000-333-03-00-000000 Fed pass thru / TDEM Grant 333	6,253	-	-	-	-	-
	<b>6,253</b>	-	-	-	-	-
670-0000-361-32-00-000000 Charges:sales & services / Mtrls mgmt-labor & o/h	424,457	350,000	415,000	350,000	350,000	
670-0000-361-33-00-000000 Charges:sales & services / Fuel charge adjustment	131,060	120,000	120,000	120,000	120,000	
670-0000-361-36-00-000000 Charges:sales & services / Sales	6,694,451	4,800,000	6,250,000	5,500,000	5,500,000	
670-0000-361-36-01-000000 Charges:Sales & srvcies / Inventory Variance 361	2,498	-	(51,051)	-	-	
	<b>7,252,467</b>	<b>5,270,000</b>	<b>6,733,949</b>	<b>5,970,000</b>	<b>5,970,000</b>	-
670-0000-373-01-00-000000 Sale of property / Fixed assets 373	(4,930)	-	-	-	-	-
	<b>(4,930)</b>	-	-	-	-	-
670-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	14,843	-	23,958	-	-	
670-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	2,796	-	-	-	-	
670-0000-375-46-00-000000 Miscellaneous / Sale of tires	44,470	20,000	25,000	20,000	20,000	
670-0000-375-99-00-000000 Miscellaneous / Other 375	305	-	238	-	-	
	<b>62,414</b>	<b>20,000</b>	<b>49,196</b>	<b>20,000</b>	<b>20,000</b>	-
<b>670 Fleet / Material Mgmt</b>	<b>\$ 7,316,204</b>	<b>\$ 5,290,000</b>	<b>\$ 6,783,145</b>	<b>\$ 5,990,000</b>	<b>\$ 5,990,000</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME:		Fleet Operations		BASELINE			DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)		
FUND:		Fleet/MAT Fund									
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary		Salary	Allowance Car	Allowance Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-		-	-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	-	
<b>Total</b>	-	-		-	-	-	-	-	-	-	
<b>Personnel Revisions</b>											
1. Overtime				-	-	-	-	-	-	-	
2.				-	-	-	-	-	-	-	
3.				-	-	-	-	-	-	-	
4.				-	-	-	-	-	-	-	
5.				-	-	-	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>				\$ 1,461,382	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>SUPPLIES</b>											
1. Janitorial								2,286		2,286	Increase needed to account for actual janitorial purchases and price increases.
2. Clothing & uniform								1,600		1,600	Increase needed for replacing uniforms and steel toe work boots damaged prematurely due to acidic chemicals in shop.
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Supplies</b>				\$ 24,114				\$ 3,886		\$ 3,886	
<b>OTHER SERVICES &amp; CHARGES</b>											
1. Cost of goods sold								700,000		700,000	Increase in Cost of Goods Sold necessary to closely match actual expenditures.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Other Services &amp; Charges</b>				\$ 3,324,800				\$ 700,000		\$ 700,000	
<b>MAINTENANCE</b>											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
<b>Total Maintenance</b>				\$ 68,504				\$ -		\$ -	
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>								175,000		175,000	
<b>Total Non - Capital Outlay</b>								-		-	
<b>TOTAL</b>				\$ 4,878,800				\$ 878,886		\$ 878,886	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Fleet/MAT Fund

DEPARTMENT: Fleet Operations

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Diesel Fuel Tank Replacements	87,500	2	175,000	2	175,000	Replacement of 25+ year old fuel tanks having surpassed life expectancy
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 175,000		\$ 175,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 175,000		\$ 175,000	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Fleet/MAT Fund

DEPARTMENT: Fleet Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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### Form "A" Worksheet For Fiscal Year 2024-2025

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
670-6002-471-60-01-000000 Compensation / Exempt	124,040	127,432	127,432	127,431	127,431	_____
670-6002-471-60-02-000000 Compensation / Non-exempt	527,255	885,980	685,000	888,495	888,495	_____
670-6002-471-60-06-000000 Compensation / Part time	2,599	19,401	18,500	19,401	19,401	_____
670-6002-471-60-10-000000 Compensation / Overtime	21,415	16,000	23,800	16,000	16,000	_____
670-6002-471-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	_____
670-6002-471-60-17-000000 Compensation / Telephone	2,880	3,840	3,840	3,840	3,840	_____
670-6002-471-60-18-000000 Compensation / Longevity	-	26,050	26,050	29,025	29,025	_____
<b>60</b>	<b>682,989</b>	<b>1,083,503</b>	<b>889,422</b>	<b>1,088,992</b>	<b>1,088,992</b>	<b>-</b>
670-6002-471-61-30-000000 Benefits / Social security	49,601	82,888	82,888	83,308	83,308	_____
670-6002-471-61-36-000000 Benefits / Retirement	57,560	90,981	90,981	92,092	92,092	_____
670-6002-471-61-40-000000 Benefits / Unemployment tax	173	1,944	1,944	2,808	2,808	_____
670-6002-471-61-46-000000 Benefits / Workers' comp-	11,086	10,718	10,718	9,557	9,557	_____
670-6002-471-61-50-000000 Benefits / Health cost	93,805	187,812	187,812	176,436	176,436	_____
670-6002-471-61-52-000000 Benefits / Life insurance	464	835	835	882	882	_____
670-6002-471-61-53-000000 Benefits / Retiree health ins (ARC)	7,306	7,306	7,306	7,306	7,306	_____
670-6002-471-61-56-000000 Benefits/Pension Cost-TMRS	125,858	-	-	-	-	_____
670-6002-471-61-58-000000 Benefits / TMRS benefits (contra)	(65,130)	-	-	-	-	_____
<b>61</b>	<b>280,723</b>	<b>382,484</b>	<b>382,484</b>	<b>372,389</b>	<b>372,389</b>	<b>-</b>
670-6002-473-62-02-000000 Supplies / Office	2,255	2,500	1,800	2,500	2,500	_____
670-6002-473-62-04-000000 Supplies / Operating	8,995	9,000	9,000	9,000	9,000	_____
670-6002-473-62-12-000000 Supplies / Small tools/minor equip-	1,374	3,500	3,500	3,500	3,500	_____
670-6002-473-62-14-000000 Supplies / Janitorial	476	714	700	3,000	3,000	_____
670-6002-473-62-18-000000 Supplies / Clothing & uniform	7,392	8,400	10,000	10,000	10,000	_____
670-6002-473-62-20-000000 Supplies / Chemical	1,708	-	-	-	-	_____
<b>62</b>	<b>22,200</b>	<b>24,114</b>	<b>25,000</b>	<b>28,000</b>	<b>28,000</b>	<b>-</b>
670-6002-474-63-52-000000 Other services & charges / Rental & contractual	1,829	5,300	3,500	5,300	5,300	_____
670-6002-474-63-65-000000 Other services & charges / Travel	4,856	19,500	17,000	19,500	19,500	_____
670-6002-474-63-76-000000 Other service & charges / Cost of goods sold	6,081,232	3,300,000	5,100,000	4,000,000	4,000,000	_____
670-6002-474-63-99-000000 Other services & charges / Miscellaneous	(21,628)	-	-	-	-	_____
<b>63</b>	<b>6,066,289</b>	<b>3,324,800</b>	<b>5,120,500</b>	<b>4,024,800</b>	<b>4,024,800</b>	<b>-</b>
670-6002-475-65-08-000000 Maintenance / Equipment	37,362	52,500	52,500	52,500	52,500	_____
670-6002-475-65-10-000000 Maintenance / Facilities	1,551	1,950	1,300	1,950	1,950	_____
670-6002-475-65-16-000000 Maintenance / Vehicles	7,692	7,000	7,000	7,000	7,000	_____
670-6002-475-65-17-000000 Maintenance / Fuel & lubricants	6,539	7,054	6,800	7,054	7,054	_____
<b>65</b>	<b>53,143</b>	<b>68,504</b>	<b>67,600</b>	<b>68,504</b>	<b>68,504</b>	<b>-</b>

2025

670-6002 Fleet operations

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
670-6002-476-66-14-000000 Capital outlay / Vehicles	52,650	-	-	-	-	
670-6002-476-66-20-000000 Capital outlay / Equipment	35,917	10,000	7,695	175,000	175,000	
66	<b>88,567</b>	<b>10,000</b>	<b>7,695</b>	<b>175,000</b>	<b>175,000</b>	-
670-6002-473-67-20-000000 Non-Capital Outlay / Machinery and Equipment	4,379	3,000	5,680	-	-	
670-6002-473-67-22-000000 Non-Capital Outlay / Computer Equipment	4,963	-	-	-	-	
670-6002-473-67-24-000000 Non-Capital Outlay / Software	-	7,540	7,540	-	-	
67	<b>9,341</b>	<b>10,540</b>	<b>13,220</b>	-	-	-
<b>670-6002 Fleet Operations</b>	<b>\$ 7,203,252</b>	<b>\$ 4,903,945</b>	<b>\$ 6,505,921</b>	<b>\$ 5,757,686</b>	<b>\$ 5,757,686</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Fleet Operations	1			Fleet Manager		\$ 35.0975	73,003
Fleet Operations	1			Fleet Operations Supervisor		26.1675	54,428
	<u>2</u>						<u>127,431</u>
Fleet Operations		1		Apprentice Auto Mechanic		13.8900	28,891
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Automotive Technician		20.6000	42,848
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Journey Technician		23.4325	48,740
Fleet Operations		1		Fleet Technician Crew Leader		24.4625	50,882
Fleet Operations		1		Administrative Supervisor		17.7275	36,873
Fleet Operations		1		Senior Administrative Clerk		15.8342	32,935
Fleet Operations		1		Senior Administrative Clerk		16.2482	33,796
Fleet Operations		1		Automotive Service Writer		15.3136	31,852
Fleet Operations		1		Automotive Service Writer		15.4577	32,152
		<u>21</u>					<u>888,495</u>
Fleet Operations			<u>1</u>	Mechanic Apprentice		13.8900	19,401
							<u>19,401</u>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

						SALARIES / WAGES	
DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	HOURLY RATE	ANNUAL SALARY
				LONGEVITY PAY			29,025
				OVERTIME			16,000
				CAR ALLOWANCE			4,800
				TELEPHONE			3,840
							53,665
<b>CURRENT POSITIONS</b>							<b>1,088,992</b>
							<b>24</b>





**Mission Statement:**

"To provide quality preventative and corrective maintenance services to city vehicles and equipment in a highly efficient and economical manner."

<b>Department Summary</b>										
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services										
Salaries and Wages	\$ 682,989	\$ 1,027,371	\$ 1,083,503	\$ 889,422	\$ 1,088,992	\$ 1,088,992	\$ 1,088,992	\$ 1,088,992	\$ 1,088,992	\$ 1,088,992
Employee Benefits	280,723	373,439	382,484	382,484	372,389	372,389	372,389	372,389	372,389	372,389
Supplies	22,200	24,114	24,114	25,000	28,000	28,000	28,000	28,000	28,000	28,000
Other Services and Charges	6,066,289	3,324,800	3,324,800	5,120,500	4,024,800	4,024,800	4,024,800	4,024,800	4,024,800	4,024,800
Maintenance	53,143	68,504	68,504	67,600	68,504	68,504	68,504	68,504	68,504	68,504
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
<b>Operations Subtotal</b>	<b>7,105,344</b>	<b>4,818,228</b>	<b>4,883,405</b>	<b>6,485,006</b>	<b>5,582,686</b>	<b>5,582,686</b>	<b>5,582,686</b>	<b>5,582,686</b>	<b>5,582,686</b>	<b>5,582,686</b>
Capital Outlay	97,908	20,540	20,540	20,915	175,000	175,000	-	115,000	150,000	425,000
<b>Operations &amp; Capital Outlay Total</b>	<b>7,203,252</b>	<b>4,838,768</b>	<b>4,903,945</b>	<b>6,505,921</b>	<b>5,757,686</b>	<b>5,757,686</b>	<b>5,582,686</b>	<b>5,697,686</b>	<b>5,732,686</b>	<b>6,007,686</b>
Non-Departmental Insurance										
Insurance	2,966	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447	4,447
Cost of Living Adjustment	-	67,212	(1,900)	-	41,398	48,297	41,398	41,398	41,398	41,398
<b>Total Expenditures</b>	<b>\$ 7,206,218</b>	<b>\$ 4,910,427</b>	<b>\$ 4,906,492</b>	<b>\$ 6,510,368</b>	<b>\$ 5,803,531</b>	<b>\$ 5,810,430</b>	<b>\$ 5,628,531</b>	<b>\$ 5,743,531</b>	<b>\$ 5,778,531</b>	<b>\$ 6,053,531</b>
<b>PERSONNEL</b>										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	21	21	21	21	21	21	21	21	21	21
Part-Time	1	1	1	1	1	1	1	1	1	1
<b>Total Positions Authorized</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Resources</b>										
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Related Revenue Generated	\$ 6,891,747	\$ 4,940,000	\$ 4,940,000	\$ 6,368,145	\$ 5,640,000	\$ 5,640,000	\$ 5,645,000	\$ 5,645,000	\$ 5,645,000	\$ 5,645,000

**Contact Us:**

Elvira Alonzo, CPM  
 Director of Public Works  
 4201 N. Bentsen Road  
 McAllen, TX 78504  
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**MAJOR FY 24-25 GOALS**

1. Modernization of City Fuel Storage Tanks
2. Decrease outsourced jobs to private sector by 5%.
3. Implementation of new Fleet asset management system through the City's Enterprise Resource Planning (ERP) roll-out.
4. Conduct an internal City department customer service survey and implement a customer service improvement program addressing opportunities identified in the survey.

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	23	23	23	23
Department Expenditures	\$ 7,206,218	\$ 4,906,492	\$ 6,510,368	\$ 5,810,430
Number of mechanics (FTE)	15	15	15	15
Number of mechanics (PT)	1	1	1	1
<b>Outputs:</b>				
In house labor	\$ 553,344	\$ 750,000	\$ 600,000	\$ 750,000
In house parts	\$ 2,709,053	\$ 2,750,000	\$ 2,700,000	\$ 2,750,000
Outsourced parts & labor	\$ 3,419,920	\$ 2,000,000	\$ 3,000,000	\$ 2,000,000
Number of State Inspections on City fleet units conducted in house	694	625	625	625
City fleet serviced (vehicles/equipment)	1,187	1,125	1,200	1,200
Number of purchase orders processed	7,592	7,000	7,400	7,000
Work orders created	10,939	10,000	10,500	10,000
Jobs completed	15,948	15,000	15,300	15,000
Total hours for in-house labor billed to departments.	10,441	13,000	11,000	13,000
<b>Effectiveness Measures:</b>				
Fleet units in operation	90%	95%	92%	95%
Number of vehicles per mechanic (FTE)	79	85	80	80
<b>Efficiency Measures:</b>				
Number of jobs completed per mechanic (FTE)	1,063	1,500	1,020	1,000
Savings on billable hours (in-house vs private sector)	\$ 595,137	\$ 1,261,000	\$ 1,067,000	\$ 1,261,000
Hours billed as a percentage of hours available	68%	75%	70%	75%
Cost per mechanic hour billed	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00

**Description:**  
 The Fleet Operations Department is a division of Public Works. Through its staff of twenty three (23) employees the department strives to provide responsive preventive and corrective maintenance services for all city fleet vehicles and equipment.

*N/A=Not Available, N/P=Not Provided*

\* Percent Excellent or Good



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Materials Management</b>		BASELINE				DEPT REQUEST		CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)			
FUND: <b>Fleet/MAT Fund</b>													
<b>COMPENSATION</b>													
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total				
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-				
2.	-	-	-	-	-	-	-	-	-				
3.	-	-	-	-	-	-	-	-	-				
4.	-	-	-	-	-	-	-	-	-				
5.	-	-	-	-	-	-	-	-	-				
<b>Total</b>	-	-	-	-	-	-	-	-	-				
<b>Personnel Revisions</b>													
1. Overtime			1,500	-	-	309	1,809		1,809	Staff utilized for assisting numerous annual events in addition to increasing demand of supply order delivery service.			
2.	-	-	-	-	-	-	-	-	-				
3.	-	-	-	-	-	-	-	-	-				
4.	-	-	-	-	-	-	-	-	-				
5.	-	-	-	-	-	-	-	-	-				
<b>Total Compensation &amp; Benefits</b>		\$	164,293	\$	1,500	\$	-	\$	309	\$	1,809	\$	1,809
<b>SUPPLIES</b>													
1.	< Please select category >												
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Supplies</b>		\$	2,750				\$	-	\$	-			
<b>OTHER SERVICES &amp; CHARGES</b>													
1.	< Please select category >												
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Other Services &amp; Charges</b>		\$	3,100				\$	-	\$	-			
<b>MAINTENANCE</b>													
1.	< Please select category >												
2.	< Please select category >												
3.	< Please select category >												
4.	< Please select category >												
5.	< Please select category >												
<b>Total Maintenance</b>		\$	8,210				\$	-	\$	-			
<b>CAPITAL OUTLAY</b>													
<b>** See Attached Capital Outlay Request Forms</b>													
<b>Total Capital Outlay</b>							100,000		100,000				
<b>Total Non - Capital Outlay</b>							-		-				
<b>TOTAL</b>		\$	178,353				\$	101,809	\$	101,809			

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Fleet/MAT Fund

DEPARTMENT: Material Management

		DEPT REQUEST		CM RECOMM		
<b>Machinery and Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Hydraulic Platform Elevator Replacement	100,000	1	100,000	1	100,000	Roll-Over / Replacement of problematic 25yr old equipment elevator.
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 100,000		\$ 100,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 100,000		\$ 100,000	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Fleet/MAT Fund

DEPARTMENT: Material Management

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
670-6004-471-60-01-000000 Compensation / Exempt	45,975	51,884	51,884	52,584	52,584	
670-6004-471-60-02-000000 Compensation / Non-exempt	47,987	64,373	64,373	63,704	63,704	
670-6004-471-60-10-000000 Compensation / Overtime	1,518	1,500	1,500	3,000	3,000	
670-6004-471-60-17-000000 Compensation / Telephone	600	720	720	720	720	
<b>60</b>	<b>96,080</b>	<b>118,477</b>	<b>118,477</b>	<b>120,008</b>	<b>120,008</b>	<b>-</b>
670-6004-471-61-30-000000 Benefits / Social security	7,171	9,063	9,063	9,181	9,181	
670-6004-471-61-36-000000 Benefits / Retirement	8,101	10,130	10,130	10,333	10,333	
670-6004-471-61-40-000000 Benefits / Unemployment tax	41	243	243	351	351	
670-6004-471-61-46-000000 Benefits / Workers' comp-	5,133	6,207	6,207	4,816	4,816	
670-6004-471-61-50-000000 Benefits / Health cost	9,430	20,340	20,340	20,340	20,340	
670-6004-471-61-52-000000 Benefits / Life insurance	63	99	99	101	101	
670-6004-471-61-53-000000 Benefits / Retiree health ins (ARC)	972	972	972	972	972	
670-6004-471-61-56-000000 Benefits/Pension Cost-TMRS	(2,689)	-	-	-	-	
670-6004-471-61-58-000000 Benefits / TMRS benefits (contra)	(9,092)	-	-	-	-	
<b>61</b>	<b>19,129</b>	<b>47,054</b>	<b>47,054</b>	<b>46,094</b>	<b>46,094</b>	<b>-</b>
670-6004-473-62-02-000000 Supplies / Office	776	1,500	1,500	1,500	1,500	
670-6004-473-62-18-000000 Supplies / Clothing & uniform	1,076	1,250	1,250	1,250	1,250	
<b>62</b>	<b>1,852</b>	<b>2,750</b>	<b>2,750</b>	<b>2,750</b>	<b>2,750</b>	<b>-</b>
670-6004-474-63-52-000000 Other services & charges / Rental & contractual	8,619	2,500	2,500	2,500	2,500	
670-6004-474-63-64-000000 Other services & charges / Training	170	500	510	500	500	
670-6004-474-63-99-000000 Other services & charges / Miscellaneous	30	100	100	100	100	
<b>63</b>	<b>8,819</b>	<b>3,100</b>	<b>3,110</b>	<b>3,100</b>	<b>3,100</b>	<b>-</b>
670-6004-475-65-08-000000 Maintenance / Equipment	3,642	1,950	1,998	1,950	1,950	
670-6004-475-65-10-000000 Maintenance / Facilities	138	1,900	1,900	1,900	1,900	
670-6004-475-65-16-000000 Maintenance / Vehicles	1,078	2,500	2,500	2,500	2,500	
670-6004-475-65-17-000000 Maintenance / Fuel & lubricants	1,402	1,860	2,100	1,860	1,860	
<b>65</b>	<b>6,260</b>	<b>8,210</b>	<b>8,498</b>	<b>8,210</b>	<b>8,210</b>	<b>-</b>
670-6004-476-66-20-000000 Capital outlay / Equipment	-	120,000	-	100,000	100,000	
<b>66</b>	<b>-</b>	<b>120,000</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
670-6004-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	4,129	-	-	-	-	
670-6004-473-67-20-000000 Non-Capital Outlay / Machinery and Equipment	4,313	-	-	-	-	
<b>67</b>	<b>8,442</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>670-6004 Materials Management</b>	<b>\$ 140,582</b>	<b>\$ 299,591</b>	<b>\$ 179,889</b>	<b>\$ 280,162</b>	<b>\$ 280,162</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Material Management	<u>1</u>			Public Works Supervisor		\$ 24.9442	\$ 51,884
	1						<b>51,884</b>
Material Management		1		Warehouse Technician		15.3135	31,852
Material Management		<u>1</u>		Warehouse Technician		15.3135	31,852
		2					<b>63,704</b>
				LONGEVITY PAY			700
				<b>OVERTIME</b>			<b>3,000</b>
				TELEPHONE			720
							<u>4,420</u>
<b>CURRENT POSITIONS</b>		<b>3</b>					<b>120,008</b>





**Mission Statement:**

Our mission is to have dedicated individuals who maintain accurate inventory controls while providing prompt and courteous assistance to the City of McAllen, McAllen Public Utilities employees, and Material Suppliers.

<b>Department Summary</b>										
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services										
Salaries and Wages	\$ 96,080	\$ 115,091	\$ 118,477	\$ 118,477	\$ 120,008	\$ 120,008	\$ 120,008	\$ 120,008	\$ 120,008	\$ 120,008
Employee Benefits	19,129	46,505	47,054	47,054	46,094	46,094	46,094	46,094	46,094	46,094
Supplies	1,852	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750
Other Services and Charges	8,819	3,100	3,100	3,110	3,100	3,100	3,100	3,100	3,100	3,100
Maintenance	6,260	8,210	8,210	8,498	8,210	8,210	8,210	8,210	8,210	8,210
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	132,140	175,656	179,591	179,889	180,162	180,162	180,162	180,162	180,162	180,162
Capital Outlay	8,442	120,000	120,000	-	100,000	100,000	-	68,500	-	100,000
<b>Total Expenditures</b>	<b>\$ 140,582</b>	<b>\$ 295,656</b>	<b>\$ 299,591</b>	<b>\$ 179,889</b>	<b>\$ 280,162</b>	<b>\$ 280,162</b>	<b>\$ 180,162</b>	<b>\$ 248,662</b>	<b>\$ 180,162</b>	<b>\$ 280,162</b>
<b>PERSONNEL</b>										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	2	2	2	2	2	2	2	2	2	2
Part-Time										
<b>Total Positions Authorized</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Resources</b>										
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Related Revenue Generated	\$ 424,457	\$ 350,000	\$ 350,000	\$ 415,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000

**Contact Us:**

Elvira Alonzo, CPM  
 Director of Public Works  
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 McAllen, TX 78504  
 (956) 681-4000

**MAJOR FY 24-25 GOALS**

1. Maintain physical inventory variances below 2.0%.
2. Create supply contracts for City supplies resulting in increased competition leading to lower market prices in addition to cost savings from more efficient
3. Implementation of new inventory management system through the City's Enterprise Resource Planning (ERP) roll-out.
4. Coordination and management assistance with new Metro fuel site installation resulting in increased City fuel supply capacity and emergency reserves.

# Materials Management

<b>Performance Measures</b>				
	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	3	3	3	3
Department Expenditures	\$ 140,582	\$ 299,591	\$ 179,889	\$ 280,162
Number of departments	57	57	57	57
Inventory	\$ 442,772	\$ 350,000	\$ 450,000	\$ 400,000
<b>Outputs:</b>				
Number of Issue Slips	6,013	7,500	6,800	7,500
Number of Issue Slip Transactions	15,800	20,000	17,800	20,000
Number of Items Issued	106,393	130,000	118,000	130,000
Total Yearly Sales - "Issue Tickets"	\$ 1,933,421	\$ 1,800,000	\$ 2,000,000	\$ 2,000,000
<b>Effectiveness Measures:</b>				
Total Yearly Purchases - "Receipts"	\$ 1,705,396	\$ 1,600,000	\$ 1,900,000	\$ 1,800,000
Number of Receipts	547	750	780	750
Number of Receipts Transaction	1,264	2,000	1,900	2,000
Number of Items Received	106,797	120,000	115,000	120,000
<b>Efficiency Measures:</b>				
Number of issuances/receipts per employee	2,187	3,000	2,527	2,750
Number of transactions per employee	5,688	7,500	6,567	7,333
Number of Items Handled per employee	71,063	85,000	77,667	83,333
Sales & Receipts per employee (dollars)	\$ 1,212,939	\$ 1,100,000	\$ 1,300,000	\$ 1,266,667

\*N/A=Not Available, N/P=Not Provided

## Description:

Our division has one (1) Supervisor and two (2) Warehouse Technicians that strive to maintain accurate inventory controls. We provide prompt and courteous assistance as we issue inventory to City of McAllen and McAllen Public Utilities employees. We conduct inventory (2) times a year and replenish inventory on an "as needed" basis.

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
670-6008-471-61-99-000000 Benefits/ Cost-of-Living Adjustment 61	-	(1,900)	-	41,398	48,297	-
	<b>-</b>	<b>(1,900)</b>	<b>-</b>	<b>41,398</b>	<b>48,297</b>	<b>-</b>
<b>670-6008 Contingency</b>	<b>\$ -</b>	<b>\$ (1,900)</b>	<b>\$ -</b>	<b>\$ 41,398</b>	<b>\$ 48,297</b>	<b>\$ -</b>
670-6064-474-63-29-000000 Other services & charges / Ins--liability 63	2,966	4,447	4,447	4,447	4,447	-
	<b>2,966</b>	<b>4,447</b>	<b>4,447</b>	<b>4,447</b>	<b>4,447</b>	<b>-</b>
<b>670-6064 General Insurance</b>	<b>\$ 2,966</b>	<b>\$ 4,447</b>	<b>\$ 4,447</b>	<b>\$ 4,447</b>	<b>\$ 4,447</b>	<b>\$ -</b>
670-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	669	669	689	689	-
670-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770 70	82	62	63	42	42	-
	<b>82</b>	<b>731</b>	<b>732</b>	<b>731</b>	<b>731</b>	<b>-</b>
<b>670-7019</b>	<b>\$ 82</b>	<b>\$ 731</b>	<b>\$ 732</b>	<b>\$ 731</b>	<b>\$ 731</b>	<b>\$ -</b>
670-9010-477-68-02-000000 Depreciation / Expense 68	106,016	-	-	-	-	-
	<b>106,016</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
670-9010-477-89-01-000000 Other expenses / Fixed assets (contra)	(88,567)	-	-	-	-	-
670-9010-477-89-64-000000 Other expenses / Inventory/materials mgmt 89	(5,229)	-	-	-	-	-
	<b>(93,796)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
670-9010-499-74-78-000000 Operating transfers out / Health insurance fund 74	19,231	18,267	18,267	-	-	-
	<b>19,231</b>	<b>18,267</b>	<b>18,267</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>670-9010</b>	<b>\$ 19,231</b>	<b>\$ 18,267</b>	<b>\$ 18,267</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>670 Fleet / Materials Mgmt</b>	<b>\$ 7,366,113</b>	<b>\$ 5,225,081</b>	<b>\$ 6,709,256</b>	<b>\$ 6,084,423</b>	<b>\$ 6,091,322</b>	<b>\$ -</b>

**City of McAllen, Texas  
General Depreciation  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>RESOURCES</b>									
<b>BEGINNING WORKING CAPITAL</b>	\$ 18,454,348	\$ 19,088,876	\$ 20,569,165	\$ 19,078,506	\$ 19,078,506	\$ 17,267,356	\$ 19,194,457	\$ 22,019,235	\$ 23,461,223
Revenues:									
Rentals - General Fund	3,212,171	3,470,710	3,470,710	3,575,757	3,368,378	3,258,310	3,050,135	2,818,795	2,481,062
Sale of Property - Fixed Assets	65,367	-	-	-	-	-	-	-	-
Contributions	78,952	-	-	-	-	-	-	-	-
Interest Earned	727,340	572,666	795,710	-	643,792	587,791	553,893	543,193	532,493
Total Revenue	4,083,830	4,043,376	4,266,420	3,575,757	4,012,170	3,846,101	3,604,028	3,361,988	3,013,555
<b>TOTAL RESOURCES</b>	<u>\$ 22,538,178</u>	<u>\$ 23,132,252</u>	<u>\$ 24,835,585</u>	<u>\$ 22,654,263</u>	<u>\$ 23,090,676</u>	<u>\$ 21,113,457</u>	<u>\$ 22,798,485</u>	<u>\$ 25,381,223</u>	<u>\$ 26,474,778</u>
<b>APPROPRIATIONS</b>									
Capital Outlay for General Fund:									
Vehicles	\$ 1,974,136	\$ 8,996,898	\$ 5,757,079	\$ 7,647,320	\$ 5,758,320	\$ 1,919,000	\$ 779,250	\$ 1,920,000	\$ 2,800,000
Equipment	-	-	-	-	65,000	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<u>1,974,136</u>	<u>8,996,898</u>	<u>5,757,079</u>	<u>7,647,320</u>	<u>\$ 5,823,320</u>	<u>1,919,000</u>	<u>779,250</u>	<u>1,920,000</u>	<u>2,800,000</u>
<b>Revenues over/(under) Expenses</b>	<b>2,109,694</b>	<b>(4,953,522)</b>	<b>(1,490,659)</b>	<b>(4,071,563)</b>	<b>(1,811,150)</b>	<b>1,927,101</b>	<b>2,824,778</b>	<b>1,441,988</b>	<b>213,555</b>
Other items affecting Working Capital	5,123	-	-	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<u>\$ 20,569,165</u>	<u>\$ 14,135,354</u>	<u>\$ 19,078,506</u>	<u>\$ 15,006,943</u>	<u>\$ 17,267,356</u>	<u>\$ 19,194,457</u>	<u>\$ 22,019,235</u>	<u>\$ 23,461,223</u>	<u>\$ 23,674,778</u>

**Vehicle/Equipment Replacement Fund  
FY 2024-2025**

Department	Vehicles	Deprec. Years	Qty	Original Request	City Manager Recomm	Annual Rental	Deprec. Percentage	Plus %
<b>Building Maintenance</b>								
	1 Ton Cargo Van Gas	8	1	50,000	50,000	6,250	0.15	7,188
	New - 3/4 Ton RC Utility Service Body Diesel	8	1	70,000	-	8,750	0.15	10,063
	<b>Total Building Maintenance</b>		<b>2</b>	<b>120,000</b>	<b>50,000</b>	<b>15,000</b>		<b>17,250</b>
<b>Police</b>								
	Police Motorcycle	5	2	60,000	60,000	12,000	0.15	13,800
	Police Pkg'd Sedan	8	6	270,000	270,000	33,750	0.15	38,813
	Full-Size Police Packaged SUV	5	3	255,000	255,000	51,000	0.15	58,650
	Mid-Size Police Packaged SUV	5	1	80,000	80,000	16,000	0.15	18,400
	Rollover - Police Motorcycles		3	90,000	90,000			
	Rollover - Police Pkg'D Sedan		4	154,000	154,000			
	Rollover - Ford Exploer Police Pkg'D Suv'S		5	374,500	374,500			
	Rollover - Police Motorcycles		3	81,900	81,900			
	Rollover - Ford Exploer Police Pkg'D Suv'S		6	350,100	350,100			
	Rollover - 1/2 Ton Ec Sb 2Wd Gas		1	40,000	40,000			
	<b>Total Police</b>		<b>34</b>	<b>1,755,500</b>	<b>1,755,500</b>	<b>112,750</b>		<b>129,663</b>
<b>Animal Control</b>								
	Rollover - 3/4 Ton EC 2WD Gas w/Animal Control Body		3	289,620	289,620			
	<b>Total Animal Control</b>		<b>3</b>	<b>289,620</b>	<b>289,620</b>	<b>-</b>		<b>-</b>
<b>Fire</b>								
	3/4 Ton CC SB 4WD Gas	8	1	86,500	86,500	10,813	0.15	12,434
	Pumper Fire Truck (NOT RECOMMEND BY FLEET)	12	1	1,130,000	-	94,167	0.7	160,083
	New - 3/4 Ton Ec Sb 2Wd Gas	8	1	47,000	47,000	5,875	0.15	6,756
	New - Warehouse Forklift	8	1	50,000	-	6,250	0.15	7,188
	Rollover - Full Size Suv		1	66,000	66,000			
	Rollover - Incident Command Pickup		1	110,000	11,000			
	Rollover - Water Tanker Fire Truck		1	450,000	45,000			
	Rollover - Pumper Fire Truck		1	750,000	750,000			
	<b>Total Fire</b>		<b>8</b>	<b>2,689,500</b>	<b>1,005,500</b>	<b>117,104</b>		<b>186,461</b>
<b>Traffic Operations</b>								
	3/4 Ton Rc Svc Body 2WD Diesel	8	2	140,000	140,000	17,500	0.15	20,125
	19,000 Gvw Aerial Bucket Truck	8	1	225,000	225,000	28,125	0.15	32,344
	Rollover - 3/4 Ton Cc Sb 4WD Gas		1	56,000	56,000			
	Rollover - 19,000 Gvw Aerial Bucket Truck		1	160,000	160,000			
	Rollover - Mini Compact Excavator		1	35,000	35,000			
	<b>Total Traffic Operations</b>		<b>6</b>	<b>616,000</b>	<b>616,000</b>	<b>45,625</b>		<b>52,469</b>
<b>Building Permits &amp; Inspections</b>								
	1/2 Ton EC SB SWD Gas	8	1	45,000	45,000	5,625	0.15	6,469
	Rollover - NEW - 1/2 TON EC SB 2WD Gas		1	40,000	40,000			
	<b>Total Inspections</b>		<b>2</b>	<b>85,000</b>	<b>85,000</b>	<b>5,625</b>		<b>6,469</b>
<b>Engineering Services</b>								
	Rollover - 1/2 Ton EC SB 2WD Gas		1	40,000	40,000			
	Rollover - 1/2 Ton EC SB 2WD Gas		2	100,000	100,000			
	Rollover - NEW - 1/2 TON EC SB 2WD Gas		1	40,000	40,000			
	<b>Total Engineering Services</b>		<b>4</b>	<b>180,000</b>	<b>180,000</b>	<b>-</b>		<b>-</b>
<b>Street Maintenance</b>								
	3/4 Ton Cc Sb 4Wd Gas	8	1	53,000	53,000	6,625	0.15	7,619

**Vehicle/Equipment Replacement Fund  
FY 2024-2025**

Department	Vehicles	Deprec. Years	Qty	Original Request	City Manager Recomm	Annual Rental	Deprec. Percentage	Plus %
	3/4 Ton Cc Sb 4Wd Diesel	8	1	63,000	63,000	7,875	0.15	9,056
	Fuel Trailer	8	1	85,000	85,000	10,625	0.15	12,219
	Pothole Patch Truck	8	1	300,000	300,000	37,500	0.15	43,125
	Motograder	10	1	300,000	300,000	30,000	0.15	34,500
	Rollover - Day Cab Semi-Truck		2	330,000	330,000			
	Rollover - Tandem Dump Truck		2	304,000	304,000			
<b>Total Street Maintenance</b>			<b>9</b>	<b>1,435,000</b>	<b>1,435,000</b>	<b>92,625</b>		<b>106,519</b>
<b>Sidewalk Construction</b>	3/4 Ton EC SVC Body 2WD Gas	8	1	65,000	65,000	8,125	0.15	9,344
	Rollover - 3/4 Ton CC SB 4WD Gas		1	56,000				-
<b>Total Sidewalk Construction</b>			<b>2</b>	<b>121,000</b>	<b>65,000</b>	<b>8,125</b>		<b>9,344</b>
<b>Drainage</b>								
	3/4 Ton EC LB 4WD gas	8	1	50,500	50,500	6,313	0.15	7,259
	New - Mini skid steer	8	1	35,000	35,000	4,375	0.15	5,031
	4" Dewatering Pump	8	1	65,000	65,000	8,125	0.15	9,344
	Rollover - 1 Ton EC Gooseneck Flatbed Truck		1	75,000	-			
<b>Total Drainage</b>			<b>4</b>	<b>225,500</b>	<b>150,500</b>	<b>18,813</b>		<b>21,634</b>
<b>Environmental Health Code Compliance</b>								
	Rollover - 1/2 Ton EC SB 4WD Gas		1	45,000	45,000			
<b>Total Env./Health Code</b>			<b>1</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>		<b>-</b>
<b>Graffiti Cleaning</b>								
	Rollover - 3/4 Ton CC SB 4WD Diesel		1	65,000	-			
	Rollover - 3/4 Ton CC SB 4WD Diesel		1	59,000	-			
<b>Total Graffiti Cleaning</b>			<b>2</b>	<b>124,000</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Parks</b>								
	19,000 Gvw 3-4 CY Dump Body	8	1	93,000	93,000	11,625	0.15	13,369
	1/2 Ton EC SB 2WD Gas	8	1	45,000	45,000	5,625	0.15	6,469
	New - 3/4 Ton CC Lb 2WD Gas	8	2	100,000	50,000	12,500	0.15	14,375
	New - 3/4 Ton RC Flat Bed	8	1	55,000	55,000	6,875	0.15	7,906
	New - 1/2 Ton EC Lb 2WD Gas	8	2	92,000	46,000	11,500	0.15	13,225
	New - 3/4 Ton RC Service Body Diesel	8	1	70,000	-	8,750	0.15	10,063
	Rollover - 1/2 Ton RC Lb 2WD Gas		1	38,000	38,000			
	Rollover - 3/4 Ton CC Lb 2WD Gas		1	52,000	52,000			
	Rollover - 1/2 Ton RC Lb 2WD Gas		2	72,000	72,000			
<b>Total Parks</b>			<b>12</b>	<b>617,000</b>	<b>451,000</b>	<b>56,875</b>		<b>65,406</b>
<b>Quinta Mazatlan</b>								
	New - 1/2 Ton RC LB 2WD Gas	8	1	43,000	-	5,375	0.15	6,181
<b>Total Quinta Mazatlan</b>			<b>1</b>	<b>43,000</b>	<b>-</b>	<b>5,375</b>		<b>6,181</b>
<b>Recreation</b>								
	Rollover - 1 Ton 18-Passenger Van		1	53,200	53,200			
<b>Total Recreation</b>			<b>1</b>	<b>53,200</b>	<b>53,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Rolling Stock - General Fund</b>			<b>91</b>	<b>8,399,320</b>	<b>6,181,320</b>	<b>477,917</b>		<b>601,396</b>

<b>New Vehicles - General Fund</b>	<b>\$ 752,000</b>	<b>\$ 358,000</b>	<b>\$ 75,875</b>	<b>\$ 87,256</b>
<b>Replacements -Depreciation Fund</b>	<b>\$ 7,647,320</b>	<b>\$ 5,823,320</b>	<b>\$ 402,042</b>	<b>\$ 514,140</b>



**City of McAllen, Texas  
Health Insurance  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Department Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
RESOURCES										
<b>BEGINNING WORKING CAPITAL</b>	\$ (728,135)	\$ -	\$ (1,636,325)	\$ 15,447	\$ 15,447	\$ 696,732	\$ 705,014	\$ 976,163	\$ 1,483,425	
Revenues:										
Contributions:										
General Fund	6,841,026	8,424,384	8,825,000	8,763,048	8,915,808	9,285,000	9,517,125	9,755,053	9,998,929	
CDBG	26,458	29,124	35,000	42,132	42,732	50,000	51,250	52,531	53,845	
Downtown Services Fund	56,855	77,508	84,000	93,444	95,004	100,000	102,500	105,063	107,689	
Water Fund	783,047	995,472	995,000	995,472	1,011,072	100,000	102,500	105,063	107,689	
Wastewater Fund	516,544	792,552	650,000	792,552	802,152	650,000	666,250	682,906	699,979	
Sanitation Fund	812,418	1,203,660	1,090,000	1,203,660	1,220,340	1,100,000	1,127,500	1,155,688	1,184,580	
Champion Lakes Golf Course Fund	68,966	92,736	99,000	92,736	94,416	110,000	112,750	115,569	118,458	
Convention Center Fund	218,985	307,632	271,000	307,632	311,952	300,000	307,500	315,188	323,067	
Airport Fund	194,506	258,948	225,000	258,948	262,308	300,000	307,500	315,188	323,067	
Transit System Fund	42,188	55,356	49,000	55,356	56,076	50,000	51,250	52,531	53,845	
Toll Bridge Fund	173,358	364,416	208,000	223,932	227,652	250,000	256,250	262,656	269,223	
McAllen Express Transit Fund	202,968	272,136	290,000	279,072	283,632	300,000	307,500	315,188	323,067	
Anzalduas Crossing	46,748	134,496	68,500	56,832	57,792	60,000	61,500	63,038	64,613	
Fleet/mat. Mgm't Fund	103,235	143,124	147,000	153,540	156,060	155,000	158,875	162,847	166,918	
Employee Benefits Fund	38,544	50,388	48,000	50,388	50,868	50,000	51,250	52,531	53,845	
Life insurance (all funds)	57,173	50,000	60,000	60,000	60,000	65,000	66,625	68,291	69,998	
Workers Comp Fund	37,041	39,084	54,000	60,096	61,056	65,000	66,625	68,291	69,998	
COPS/TAG/TTIC	-	-	75,200	74,538	74,538	86,000	88,150	90,354	92,613	
Employees	2,372,414	2,853,840	2,875,000	2,603,208	2,603,208	3,000,000	3,075,000	3,151,875	3,230,672	
Cobra	24,892	36,300	5,900	6,000	6,000	6,000	6,150	6,304	6,461	
Federal Grants	140,590	-	-	-	-	-	-	-	-	
Retirees	59,000	-	-	-	-	-	-	-	-	
Other Agencies	708,590	763,980	740,549	928,488	928,488	928,788	951,985	975,862	1,000,234	
Other	810,164	337,600	626,118	395,000	395,000	395,000	400,000	405,000	410,000	
Employee Health Recovery (Rebate)	-	1,345,680	1,115,000	1,332,000	1,332,000	1,345,680	1,500,000	1,600,000	1,700,000	
Administrative Fee	64,665	64,665	64,665	64,665	64,665	64,665	64,665	80,000	80,000	
Interest Earned	666	-	42	-	-	-	-	-	-	
<b>Total Revenue:</b>	<b>14,401,041</b>	<b>18,693,081</b>	<b>18,700,974</b>	<b>18,892,739</b>	<b>19,112,819</b>	<b>18,816,133</b>	<b>19,400,700</b>	<b>19,957,014</b>	<b>20,508,789</b>	
Other Financing Sources:										
Transfer in:										
General Fund	2,626,366	1,040,249	1,040,249	-	-	-	-	-	-	
Downtown Services Fund	11,134	10,576	10,576	-	-	-	-	-	-	
Water Fund	131,581	124,984	124,984	-	-	-	-	-	-	
Wastewater Fund	101,216	96,141	96,141	-	-	-	-	-	-	
Sanitation Fund	160,934	152,865	152,865	-	-	-	-	-	-	
Champion Lakes Golf Course Fund	12,146	11,537	11,537	-	-	-	-	-	-	
Convention Center Fund	42,511	40,379	40,379	-	-	-	-	-	-	
Airport Fund	35,426	33,649	33,649	-	-	-	-	-	-	
Transit System Fund	7,085	6,730	6,730	-	-	-	-	-	-	
Toll Bridge Fund	46,560	44,225	44,225	-	-	-	-	-	-	
McAllen Express Transit Fund	36,438	34,611	34,611	-	-	-	-	-	-	
Anzalduas Crossing	16,195	15,383	15,383	-	-	-	-	-	-	
Fleet/mat. Mgm't Fund	19,231	18,267	18,267	-	-	-	-	-	-	
Workmans Compensation Fund	7,085	6,730	6,730	-	-	-	-	-	-	
<b>Total Other Sources</b>	<b>3,253,908</b>	<b>1,636,326</b>	<b>1,636,326</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Revenues and Other Sources</b>	<b>\$ 17,654,949</b>	<b>\$ 20,329,407</b>	<b>\$ 20,337,300</b>	<b>\$ 18,892,739</b>	<b>\$ 19,112,819</b>	<b>\$ 18,816,133</b>	<b>\$ 19,400,700</b>	<b>\$ 19,957,014</b>	<b>\$ 20,508,789</b>	
<b>TOTAL RESOURCES</b>	<b>\$ 16,926,814</b>	<b>\$ 20,329,407</b>	<b>\$ 18,700,975</b>	<b>\$ 18,908,186</b>	<b>\$ 19,128,266</b>	<b>\$ 19,512,865</b>	<b>\$ 20,105,714</b>	<b>\$ 20,933,176</b>	<b>\$ 21,992,214</b>	
APPROPRIATIONS										
Operating Expenses:										
Administration	\$ 565,806	\$ 643,540	\$ 615,618	\$ 760,717	\$ 754,513	\$ 696,815	\$ 698,315	\$ 700,315	\$ 701,815	
Admin Cost	1,381,810	2,100,000	2,100,000	2,330,467	2,330,467	2,355,467	2,380,467	2,405,467	2,430,467	
Life Insurance / EAP Premiums	89,068	85,065	81,602	85,065	85,065	92,565	100,065	107,565	115,065	
Health Claims	16,512,958	15,887,581	15,888,309	15,377,304	15,261,488	15,663,004	15,950,704	16,236,404	16,522,104	
<b>Total Operations</b>	<b>18,549,641</b>	<b>18,716,186</b>	<b>18,685,529</b>	<b>18,553,553</b>	<b>18,431,533</b>	<b>18,807,851</b>	<b>19,129,551</b>	<b>19,449,751</b>	<b>19,769,451</b>	
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 18,549,641</b>	<b>\$ 18,716,186</b>	<b>\$ 18,685,529</b>	<b>\$ 18,553,553</b>	<b>\$ 18,431,533</b>	<b>\$ 18,807,851</b>	<b>\$ 19,129,551</b>	<b>\$ 19,449,751</b>	<b>\$ 19,769,451</b>	
<b>Revenues Over / Under Expenses</b>	<b>(894,693)</b>	<b>1,613,221</b>	<b>1,651,771</b>	<b>339,186</b>	<b>681,286</b>	<b>8,282</b>	<b>271,149</b>	<b>507,262</b>	<b>739,338</b>	
Other Items Affecting Working Capital	(13,497)	-	-	-	-	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	<b>\$ (1,636,325)</b>	<b>\$ 1,613,221</b>	<b>\$ 15,447</b>	<b>\$ 354,632</b>	<b>\$ 696,732</b>	<b>\$ 705,014</b>	<b>\$ 976,163</b>	<b>\$ 1,483,425</b>	<b>\$ 2,222,762</b>	

2025

680- Health Insurance Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
680-0000-333-03-00-000000 Fed pass thru / TDEM Grant	140,590	-	-	-	-	-
<b>333</b>	<b>140,590</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
680-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	579,056	150,000	520,000	300,000	300,000	
680-0000-375-53-00-000000 Miscellaneous / Management Fee- Retiree	64,665	64,665	64,665	64,665	64,665	
680-0000-375-54-00-000000 Miscellaneous / Pharmacy Rebate	-	1,345,680	1,115,000	1,332,000	1,332,000	
680-0000-375-55-00-000000 Miscellaneous / Agency admin fees	86,780	57,816	60,000	60,000	60,000	
680-0000-375-99-00-000000 Miscellaneous / Other	144,328	129,784	46,118	35,000	35,000	
<b>375</b>	<b>874,829</b>	<b>1,747,945</b>	<b>1,805,783</b>	<b>1,791,665</b>	<b>1,791,665</b>	<b>-</b>
680-0000-376-01-00-000000 Contributions / General fund	6,841,026	8,424,384	8,825,000	8,763,048	8,915,808	
680-0000-376-05-00-000000 Contributions / CDBG	26,458	29,124	35,000	42,132	42,732	
680-0000-376-10-00-000000 Contributions / Downtown services fund	56,855	77,508	84,000	93,444	95,004	
680-0000-376-14-00-000000 Contributions / Miscellaneous Government Grants	-	-	6,200	6,102	6,102	
680-0000-376-20-00-000000 Contributions / Texas Anti-Gang Unit Fund	-	-	5,000	4,781	4,781	
680-0000-376-21-00-000000 Contributions / COPS Grant Fund	-	-	64,000	63,655	63,655	
680-0000-376-30-00-000000 Contributions / Water fund	783,047	995,472	995,000	995,472	1,011,072	
680-0000-376-40-00-000000 Contributions / Wastewater fund	516,544	792,552	650,000	792,552	802,152	
680-0000-376-50-00-000000 Contributions / Sanitation fund	812,418	1,203,660	1,090,000	1,203,660	1,220,340	
680-0000-376-51-00-000000 Contributions / Palm view golf course fd-	68,966	92,736	99,000	92,736	94,416	
680-0000-376-52-00-000000 Contributions / Convention center fund	218,985	307,632	271,000	307,632	311,952	
680-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	194,506	258,948	225,000	258,948	262,308	
680-0000-376-58-00-000000 Contributions / Transit system	42,188	55,356	49,000	55,356	56,076	
680-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	173,358	364,416	208,000	223,932	227,652	
680-0000-376-62-00-000000 Contributions / McAllen Express	202,968	272,136	290,000	279,072	283,632	
680-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	46,748	134,496	68,500	56,832	57,792	
680-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	103,235	143,124	147,000	153,540	156,060	
680-0000-376-68-00-000000 Contributions / General insurances admin	37,041	39,084	54,000	60,096	61,056	
680-0000-376-71-00-000000 Contributions / Grp term life insurance	57,173	50,000	60,000	60,000	60,000	
680-0000-376-72-00-000000 Contributions / Employee Benefits	38,544	50,388	48,000	50,388	50,868	
680-0000-376-74-00-000000 Contributions / Cobra	24,892	36,300	5,900	6,000	6,000	
680-0000-376-76-00-000000 Contributions / Employees	2,372,414	2,853,840	2,875,000	2,603,208	2,603,208	
680-0000-376-78-00-000000 Contributions / Agency premiums	707,800	763,080	740,000	927,888	927,888	
680-0000-376-79-00-000000 Contributions / Retirees	59,000	-	-	-	-	
680-0000-376-84-00-000000 Contributions / Agency: ACA compar effect fees	790	900	549	600	600	
680-0000-376-85-00-000000 Contributions / Spousal surcharge fee	-	-	-	-	-	

2025  
680- Health Insurance Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
376	<b>13,384,956</b>	<b>16,945,136</b>	<b>16,895,149</b>	<b>17,101,074</b>	<b>17,321,154</b>	-
680-0000-381-02-00-000000 Interest / Texpool 381	666	-	42	-	-	-
	<b>666</b>	<b>-</b>	<b>42</b>	<b>-</b>	<b>-</b>	<b>-</b>
680-0000-391-01-00-000000 Operating transfers in / McAllen Int'l toll bridge	46,560	44,225	44,225	-	-	
680-0000-391-02-00-000000 Operating transfers in / McAllen Int'l airport	35,426	33,649	33,649	-	-	
680-0000-391-04-00-000000 Operating transfers in / General fund	2,626,366	1,040,249	1,040,249	-	-	
680-0000-391-06-00-000000 Operating transfers in / Water fund	131,581	124,984	124,984	-	-	
680-0000-391-08-00-000000 Operating transfers in / Wastewater fund	101,216	96,141	96,141	-	-	
680-0000-391-24-00-000000 Operating transfers in / Downtown services fd	11,134	10,576	10,576	-	-	
680-0000-391-26-00-000000 Operating transfers in / Palm view golf course fd	12,146	11,537	11,537	-	-	
680-0000-391-39-00-000000 Operating transfers in / General insurance fund	7,085	6,730	6,730	-	-	
680-0000-391-50-00-000000 Operating transfers in / Sanitation fund	160,934	152,865	152,865	-	-	
680-0000-391-58-00-000000 Operating transfers in / Convention center fund	42,511	40,379	40,379	-	-	
680-0000-391-67-00-000000 Operating transfers in / Anzalduas int'l crossing	16,195	15,383	15,383	-	-	
680-0000-391-68-00-000000 Operating transfers in / McAllen Metro fund	36,438	34,611	34,611	-	-	
680-0000-391-75-00-000000 Operating transfers in / Transit system fd	7,085	6,730	6,730	-	-	
680-0000-391-82-00-000000 Operating transfers in / Retiree health insur fd	-	-	-	-	-	
680-0000-391-83-00-000000 Operating transfers in / Fleet/materials mgmt fd 391	19,231	18,267	18,267	-	-	
	<b>3,253,908</b>	<b>1,636,326</b>	<b>1,636,326</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>680 Health Insurance</b>	<b>\$ 17,654,949</b>	<b>\$ 20,329,407</b>	<b>\$ 20,337,300</b>	<b>\$ 18,892,739</b>	<b>\$ 19,112,819</b>	<b>\$ -</b>





**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Employee Benefits</b>		BASELINE	DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
FUND: <b>Health Insurance Fund</b>									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone	Fringe Benefits	Total	# of Positions	Total	
1.	-	\$ -	\$ -	\$ - \$ -	\$ -	\$ -	-	-	
2.	-	-	-	- -	-	-	-	-	
3.	-	-	-	- -	-	-	-	-	
4.	-	-	-	- -	-	-	-	-	
5.	-	-	-	- -	-	-	-	-	
<b>Total</b>		-	-	- -	-	-	-	-	
<b>Personnel Revisions</b>									
1. Overtime			-	- -	-	-	-	-	
2.			-	- -	-	-	-	-	
3.			-	- -	-	-	-	-	
4.			-	- -	-	-	-	-	
5.			-	- -	-	-	-	-	
<b>Total Compensation &amp; Benefits</b>		\$ <b>490,814</b>	\$ -	\$ - \$ -	\$ -	\$ -	-	\$ -	
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		\$ <b>4,000</b>				\$ -		\$ -	
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Dues & subscriptions					45,000		45,000	Veracity Analytics Subscription
2.	Professional					50,000		50,000	457 Consultant Fees.
3.	Travel					2,000		2,000	Increased Travel Expenses
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		\$ <b>148,230</b>				\$ <b>97,000</b>		\$ <b>97,000</b>	
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		\$ -				\$ -		\$ -	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>						-		-	
<b>Total Non - Capital Outlay</b>						8,271		-	
<b>TOTAL</b>		\$ <b>643,044</b>				\$ <b>105,271</b>		\$ <b>97,000</b>	



**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN

FY 2024 - 2025

FUND: Health Insurance Fund

DEPARTMENT: Employee Benefits

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Computer Replacement - 6068CH01	1,000	1	1,000		-	- Aged equipment (6 YRS)
Computer Replacement - 6068CH02	1,000	1	1,000		-	- Aged equipment (6 YRS)
Computer Replacement - 6068CH03	1,000	1	1,000		-	- Aged equipment (6 YRS)
Computer Replacement - 6068CH04B	1,000	1	1,000		-	- Aged equipment (6 YRS)
Computer Replacement - 6068CH05	1,000	1	1,000		-	- Aged equipment (6 YRS)
<b>TOTAL</b>			\$ 5,000		\$ -	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Laptop Replacement - 6068CH11	1,500	1	1,500		-	- Aged equipment (5 YRS)
Laptop Replacement - 6068CH12	1,500	1	1,500		-	- Aged equipment (5 YRS)
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,000		\$ -	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Annual Adobe Acrobat Subscription Fee	271	1	271		-	- Required under new Adobe use practices for use of product.
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 271		\$ -	

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ 8,271		\$ -	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
680-6068-471-60-01-000000 Compensation / Exempt	168,468	176,016	162,806	175,716	175,716	
680-6068-471-60-02-000000 Compensation / Non-exempt	163,628	168,871	149,170	168,870	168,870	
680-6068-471-60-10-000000 Compensation / Overtime	1,776	3,500	4,931	3,500	3,500	
680-6068-471-60-14-000000 Compensation / Car allowance	7,800	8,400	8,400	8,400	8,400	
680-6068-471-60-15-000000 Compensation/Certification	7,220	7,200	6,694	7,200	7,200	
680-6068-471-60-17-000000 Compensation / Telephone	2,400	2,400	2,400	2,400	2,400	
680-6068-471-60-18-000000 Compensation / Longevity	-	10,500	10,500	10,325	10,325	
<b>60</b>	<b>351,292</b>	<b>376,887</b>	<b>344,901</b>	<b>376,411</b>	<b>376,411</b>	<b>-</b>
680-6068-471-61-30-000000 Benefits / Social security	25,346	28,831	26,021	28,795	28,795	
680-6068-471-61-36-000000 Benefits / Retirement	29,682	32,224	30,820	32,409	32,409	
680-6068-471-61-40-000000 Benefits / Unemployment tax	54	486	-	702	702	
680-6068-471-61-46-000000 Benefits / Workers' comp-	706	625	759	641	641	
680-6068-471-61-50-000000 Benefits / Health cost	30,918	45,864	37,728	48,792	48,792	
680-6068-471-61-52-000000 Benefits / Life insurance	194	290	274	299	299	
680-6068-471-61-53-000000 Benefits / Retiree health ins (ARC)	2,765	2,765	2,760	2,765	2,765	
<b>61</b>	<b>89,666</b>	<b>111,085</b>	<b>98,362</b>	<b>114,404</b>	<b>114,404</b>	<b>-</b>
680-6068-473-62-02-000000 Supplies / Office	4,752	4,000	4,000	4,000	4,000	-
<b>62</b>	<b>4,752</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
680-6068-474-63-14-000000 Other services & charges / Dues & subscriptions	36,982	40,000	80,000	85,000	85,000	
680-6068-474-63-23-000000 Other services & charges / Online/svc/network	204	540	540	540	540	
680-6068-474-63-29-000000 Other services & charges / Ins--liability	567	850	850	850	850	
680-6068-474-63-45-000000 Other services & charges / Professional	16,800	23,000	20,000	73,000	73,000	
680-6068-474-63-52-000000 Other services & charges / Rental & contractual	17,424	36,000	36,000	36,000	36,000	
680-6068-474-63-60-000000 Other services & charges / Special events	39,756	31,500	15,000	31,500	31,500	
680-6068-474-63-64-000000 Other services & charges / Training	5,607	7,500	5,000	7,500	7,500	
680-6068-474-63-65-000000 Other services & charges / Travel	6,319	8,000	8,000	10,000	10,000	
680-6068-474-63-91-000000 Other services & charges / Educational refund	907	-	-	-	-	
680-6068-474-63-99-000000 Other services & charges / Miscellaneous	(8,049)	840	-	840	840	
<b>63</b>	<b>116,516</b>	<b>148,230</b>	<b>165,390</b>	<b>245,230</b>	<b>245,230</b>	<b>-</b>
680-6068-473-67-22-000000 Non-Capital Outlay / Computer Equipment	3,580	2,896	2,581	8,000	-	
680-6068-473-67-24-000000 Non-Capital Outlay / Software	-	69	384	271	-	
<b>67</b>	<b>3,580</b>	<b>2,965</b>	<b>2,965</b>	<b>8,271</b>	<b>-</b>	<b>-</b>
<b>680-6068 Administration</b>	<b>\$ 565,806</b>	<b>\$ 643,167</b>	<b>\$ 615,618</b>	<b>\$ 748,315</b>	<b>\$ 740,044</b>	<b>\$ -</b>



**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Health Insurance	1			Director of Employee Benefits		\$ 45.7113	\$ 95,080
Health Insurance	1			Asst Dir Benefits / Cvl Ser Dir		33.9597	70,636
Health Insurance				Information Security Officer			10,000
	<b>2</b>						<b>175,716</b>
Health Insurance		1		Senior Administrative Clerk		15.7440	32,748
Health Insurance		1		Benefits Processing Specialist		18.8665	39,242
Health Insurance		1		Benefits Reconciliation Specialist		20.5218	42,685
Health Insurance		1		Wellness Coach		26.0552	54,195
		<b>4</b>					<b>168,870</b>
				LONGEVITY PAY			10,325
				CERTIFICATION PAY			7,200
				OVERTIME			3,500
				CAR ALLOWANCE			8,400
				TELEPHONE			2,400
							<b>31,825</b>
<b>CURRENT POSITIONS</b>		<b>6</b>					<b>376,411</b>





Mission Statement: To provide exceptional customer service to all City employees so that they can do their best for the citizens of McAllen.	Department Summary										
	Expenditure Detail:	Actual	Original Budget	Adjusted Budget	Estimated	Department Request	City Mgr Recomm.	Four Year Plan			
		22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29
Personnel Services											
Salaries and Wages	\$ 351,292	\$ 356,341	\$ 376,887	\$ 344,901	\$ 376,411	\$ 376,411	\$ 376,411	\$ 376,411	\$ 376,411	\$ 376,411	\$ 376,411
Employee Benefits	89,666	107,757	111,085	98,362	114,404	114,404	114,404	114,404	114,404	114,404	114,404
Supplies	4,752	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,500	4,500
Other Services and Charges	116,516	148,230	148,230	165,390	245,230	245,230	201,730	203,230	204,730	206,230	
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	562,226	616,328	640,202	612,653	740,044	740,044	696,544	698,044	700,044	701,544	
Capital Outlay	3,580	2,965	2,965	2,965	8,271	-	271	271	271	271	
Operations & Capital Outlay Total	565,806	619,293	643,167	615,618	748,315	740,044	696,815	698,315	700,315	701,815	
Non Departmental											
Cost of Living Adjustment	-	24,247	373	-	12,402	14,469	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 565,806</b>	<b>\$ 643,540</b>	<b>\$ 643,540</b>	<b>\$ 615,618</b>	<b>\$ 760,717</b>	<b>\$ 754,513</b>	<b>\$ 696,815</b>	<b>\$ 698,315</b>	<b>\$ 700,315</b>	<b>\$ 701,815</b>	
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time											
<b>Total Positions Authorized</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Resources</b>											
	Actual	Original Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.					
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Jolee Perez  
 Director of Employee Benefits  
 1300 Houston Avenue  
 McAllen, TX 78501  
 (956) 681-1400

MAJOR FY 24-25 GOALS

1. Refresh and regenerate Employee Benefits Reference Guide.
2. Create and launch enrollment videos for new HCM processing enrollment site.
3. Increase utilization in DPC and related ancillary services by 5%.

# Health Insurance

www.mcallen.net/departments/benefits

<b>Performance Measures</b>	<b>Actual FY 22-23</b>	<b>Goal FY 23-24</b>	<b>Estimated FY 23-24</b>	<b>Goal FY 24-25</b>
<b>Inputs:</b>				
Number of Full Time Employees	6	6	6	6
Department Administrative Expenditures	\$ 565,806	\$ 643,540	\$ 615,618	\$ 754,513
Health Claims (Med & Rx - Active Fund)	\$ 16,512,958	15,261,488	\$ 15,888,309	\$ 16,279,463
Administration & ISL (Active Fund)	\$ 1,381,810	2,330,467	\$ 2,100,000	\$ 2,330,467
Health Plan Net Fixed Costs	\$ 65.08	65.08	\$ 39.83	\$ 48.90
Average Enrolled Subscribers	1865	1865	1858	1860
Average Enrolled Members	3385	3378	3283	3283
<b>Outputs:</b>				
Number of Benefits Orientations Executed	50	50	-	50
Monthly Newsletter Executions	12	12	12	12
Host Annual Health Fair	Yes	Yes	No	Yes
Annual Screenings Conducted	Yes	Yes	Yes	Yes
Flu Shots Conducted Annually	Yes	Yes	Yes	Yes
EAP Utilization (%)	3.50%	3.50%	3.50%	3.50%
Conduct Annual Highly Compensated Benefits Discrimination Testing	Yes	Yes	Yes	Yes
Review of Affordable Care Act Regulation Compliance	Yes	Yes	Yes	Yes
<b>Effectiveness Measures:</b>				
Pass the Discrimination Testing Review	Yes	Yes	Yes	Yes
Pass the Affordable Care Act Regulation Compliance Review	Yes	Yes	Yes	Yes

## Description:

The Employee Benefits Department administers the benefit policies as part of the City's compensation package to employees, including enrollment, changes, inquiries, retirement investments, collections and terminations of coverages.

2025

680- Health Insurance Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
680-6162-474-63-09-000000 Other services & charges / Frontier Claims	817,450	1,000,000	1,000,000	925,000	240,000	
680-6162-474-63-14-000000 Other services & charges / Frontier Dues & subscriptic	1,996,600	1,907,904	1,907,904	1,949,760	1,949,760	
680-6162-474-63-73-000000 Other services & charges / Outside adm- cost	1,381,810	2,100,000	2,100,000	2,330,467	2,330,467	
680-6162-474-63-74-000000 Other services & charges / Life insurance cost	53,424	48,463	45,000	48,463	48,463	
<b>63</b>	<b>4,249,283</b>	<b>5,056,367</b>	<b>5,052,904</b>	<b>5,253,690</b>	<b>4,568,690</b>	<b>-</b>
680-6162-474-64-04-000000 Other service & charges / Active- medical	8,299,338	7,991,653	7,991,653	8,061,663	8,861,663	
680-6162-474-64-05-000000 Other service & charges / Active-prescriptions	4,775,489	4,500,000	4,500,000	3,995,789	3,595,789	
680-6162-474-64-06-000000 Other service & charges / Cobra-medical	12,732	150	150	154	16,169	
680-6162-474-64-07-000000 Other service & charges / Cobra-prescriptions	18,130	300	300	308	25,601	
680-6162-474-64-08-000000 Other services & charges / Agencies-medical	398,426	325,000	325,000	277,459	427,459	
680-6162-474-64-09-000000 Other services & charges / Agencies-prescriptions	178,576	148,557	148,557	152,271	131,030	
680-6162-474-64-12-000000 Other services & charges / EAP-Employee assist pl	35,644	36,602	36,602	36,602	36,602	
680-6162-474-64-19-000000 Other services & charges / ACA-compar effect fees	11,934	9,517	10,119	10,400	9,517	
680-6162-474-64-20-000000 Other services & charges / ACA-HealthcrReprtnGfees	4,282	4,500	4,626	4,500	4,500	
<b>64</b>	<b>13,734,552</b>	<b>13,016,279</b>	<b>13,017,007</b>	<b>12,539,146</b>	<b>13,108,330</b>	<b>-</b>
<b>680-6162 Employee Benefits</b>	<b>\$ 17,983,835</b>	<b>\$ 18,072,646</b>	<b>\$ 18,069,911</b>	<b>\$ 17,792,836</b>	<b>\$ 17,677,020</b>	<b>\$ -</b>
680-6069-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	373	-	12,402	14,469	
<b>61</b>	<b>-</b>	<b>373</b>	<b>-</b>	<b>12,402</b>	<b>14,469</b>	<b>-</b>
<b>680-6069 Contingency</b>	<b>\$ -</b>	<b>\$ 373</b>	<b>\$ -</b>	<b>\$ 12,402</b>	<b>\$ 14,469</b>	<b>\$ -</b>
<b>680 Health Insurance</b>	<b>\$ 18,549,641</b>	<b>\$ 18,716,186</b>	<b>\$ 18,685,529</b>	<b>\$ 18,553,553</b>	<b>\$ 18,431,533</b>	<b>\$ -</b>

**City of McAllen, Texas  
Retiree Health Insurance  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ (178,602)	\$ 426,898	\$ (29,036)	\$ 214,366	\$ 214,366	\$ 281,107	\$ 446,655	\$ 611,278	\$ 645,255	
Revenues:										
Annual Required Contributions (ARC):										
General Fund	606,264	605,016	606,264	605,016	605,016	603,292	603,292	605,016	605,016	
General Fund police subsidy	36,004	-	35,821	35,821	35,821	-	-	-	-	
Downtown Services Fund	5,498	5,160	5,496	5,160	5,160	5,845	5,845	5,160	5,160	
Water Fund	55,127	54,336	55,128	54,336	54,336	53,929	53,929	54,336	54,336	
Wastewater Fund	31,575	33,432	31,584	33,432	33,432	33,517	33,517	33,432	33,432	
Sanitation Fund	56,199	55,872	56,208	55,872	55,872	58,798	58,798	55,872	55,872	
Palm View Golf Course Fund	6,077	6,204	6,084	6,204	6,204	6,456	6,456	6,204	6,204	
Convention Center Fund	18,500	18,324	18,504	18,324	18,324	16,369	16,369	18,324	18,324	
Airport Fund	14,921	14,868	14,916	14,868	14,868	14,904	14,904	14,868	14,868	
Transit System Fund	2,338	2,724	2,340	2,724	2,724	2,280	2,280	2,724	2,724	
Toll Bridge Fund	12,216	12,804	12,216	12,804	12,804	12,808	12,808	12,804	12,804	
McAllen Express Transit Fund	16,107	16,044	16,104	16,044	16,044	15,934	15,934	16,044	16,044	
Anzalduas Crossing	3,690	3,660	3,696	3,660	3,660	4,485	4,485	3,660	3,660	
Fleet/Mat. Mgm't Fund	8,278	8,376	8,280	8,376	8,376	8,739	8,739	8,376	8,376	
General Insurance Fund	3,173	3,228	3,168	3,228	3,228	3,805	3,805	3,228	3,228	
Health Ins. Admin	2,765	2,736	2,760	2,736	2,736	2,584	2,584	2,736	2,736	
Property & Casualty	900	984	900	984	984	984	984	984	984	
Retirees	572,652	752,688	584,778	585,408	585,408	720,000	720,000	591,240	585,408	
Miscellaneous	-	-	-	-	-	-	-	-	-	
Interest Earned	9,856	-	15,870	-	19,202	18,277	17,352	16,427	15,502	
Total Revenues	\$ 1,462,139	\$ 1,596,456	\$ 1,480,117	\$ 1,464,997	\$ 1,484,199	\$ 1,583,006	\$ 1,582,081	\$ 1,451,435	\$ 1,444,678	
<b>TOTAL RESOURCES</b>	\$ 1,283,537	\$ 2,023,354	\$ 1,451,081	\$ 1,679,363	\$ 1,698,565	\$ 1,864,113	\$ 2,028,736	\$ 2,062,713	\$ 2,089,933	
<b>APPROPRIATIONS</b>										
Operating Expenses:										
Administration Cost	\$ 129,297	\$ 185,742	\$ 159,080	\$ 285,992	\$ 285,992	\$ 285,992	\$ 285,992	\$ 285,992	\$ 300,992	
Health Claims	1,183,276	794,812	1,077,635	1,131,466	1,131,466	1,131,466	1,131,466	1,131,466	1,256,466	
Total Operations	1,312,573	980,554	1,236,715	1,417,458	1,417,458	1,417,458	1,417,458	1,417,458	1,557,458	
<b>TOTAL APPROPRIATIONS</b>	1,312,573	980,554	1,236,715	1,417,458	1,417,458	1,417,458	1,417,458	1,417,458	1,557,458	
<b>Revenues Over / Under Expenses</b>	<b>149,566</b>	<b>615,902</b>	<b>243,402</b>	<b>47,539</b>	<b>66,741</b>	<b>165,548</b>	<b>164,623</b>	<b>33,977</b>	<b>(112,780)</b>	
<b>ENDING WORKING CAPITAL</b>	\$ (29,036)	\$ 1,042,800	\$ 214,366	\$ 261,905	\$ 281,107	\$ 446,655	\$ 611,278	\$ 645,255	\$ 532,475	

2025

685- Retiree Health Insurance Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
685-0000-376-01-00-000000 Contributions / General fund	606,264	605,016	606,264	605,016	605,016	
685-0000-376-01-01-000000 Contributions / General fund police subsidy	36,004	-	35,821	35,821	35,821	
685-0000-376-10-00-000000 Contributions / Downtown services fund	5,498	5,160	5,496	5,160	5,160	
685-0000-376-30-00-000000 Contributions / Water fund	55,127	54,336	55,128	54,336	54,336	
685-0000-376-40-00-000000 Contributions / Wastewater fund	31,575	33,432	31,584	33,432	33,432	
685-0000-376-50-00-000000 Contributions / Sanitation fund	56,199	55,872	56,208	55,872	55,872	
685-0000-376-51-00-000000 Contributions / Palm view golf course fd-	6,077	6,204	6,084	6,204	6,204	
685-0000-376-52-00-000000 Contributions / Convention center fund	18,500	18,324	18,504	18,324	18,324	
685-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	14,921	14,868	14,916	14,868	14,868	
685-0000-376-58-00-000000 Contributions / Transit system	2,338	2,724	2,340	2,724	2,724	
685-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	12,216	12,804	12,216	12,804	12,804	
685-0000-376-62-00-000000 Contributions / McAllen Express	16,107	16,044	16,104	16,044	16,044	
685-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	3,690	3,660	3,696	3,660	3,660	
685-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	8,278	8,376	8,280	8,376	8,376	
685-0000-376-68-00-000000 Contributions / General insurances admin	3,173	3,228	3,168	3,228	3,228	
685-0000-376-72-00-000000 Contributions / Health ins- - admin	2,765	2,736	2,760	2,736	2,736	
685-0000-376-76-00-000000 Contributions / Employees	-	-	-			
685-0000-376-77-00-000000 Contributions / Property and casualty fund	900	984	900	984	984	
685-0000-376-78-00-000000 Contributions / Outside agencies	-	-	-			
685-0000-376-79-00-000000 Contributions / Retirees	572,652	752,688	584,778	585,408	585,408	
376	<b>1,452,283</b>	<b>1,596,456</b>	<b>1,464,247</b>	<b>1,464,997</b>	<b>1,464,997</b>	-
685-0000-381-02-00-000000 Interest / Texpool	9,856	-	15,870	-	19,202	
381	<b>9,856</b>	-	<b>15,870</b>	-	<b>19,202</b>	-
<b>685 Retiree Health Insurance</b>	<b>\$ 1,462,139</b>	<b>\$ 1,596,456</b>	<b>\$ 1,480,117</b>	<b>\$ 1,464,997</b>	<b>\$ 1,484,199</b>	<b>\$ -</b>

2025

685- Retiree Health Insurance Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	<b>Actuals</b>	<b>Adjusted</b>	<b>Estimated</b>	<b>Department</b>	<b>City Manager</b>	<b>City Comm</b>
	<b>FY 22-23</b>	<b>Budget</b>	<b>FY 23-24</b>	<b>Request</b>	<b>Recomm</b>	<b>Recomm</b>
	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 24-25</b>	<b>FY 24-25</b>
685-6060-474-63-14-000000 Other services & charges / Dues & subscriptions	80,000	64,080	50,112	119,080	119,080	
685-6060-474-63-38-000000 Other services & charges / Administrative fee- Health	64,665	64,665	64,080	129,330	129,330	
685-6060-474-63-73-000000 Other services & charges / Outside adm- cost	60,171	41,742	85,000	131,742	131,742	
685-6060-474-63-99-000000 Other services & charges / Miscellaneous	4,461	79,920	10,000	24,920	24,920	
<b>63</b>	<b>209,297</b>	<b>250,407</b>	<b>209,192</b>	<b>405,072</b>	<b>405,072</b>	<b>-</b>
685-6060-474-64-04-000000 Other service & charges / Claims-medical over 65	100,308	51,884	85,000	81,884	81,884	
685-6060-474-64-05-000000 Other service & charges / Claims-prescript over 65	141,921	100,502	175,900	180,502	180,502	
685-6060-474-64-13-000000 Other service & charges / Claims-medical under 65	487,979	318,175	378,311	340,000	340,000	
685-6060-474-64-14-000000 Other service & charges/Claims-prescript under 65	358,504	249,586	378,312	400,000	400,000	
685-6060-474-64-45-000000 Other services & charges / Direct bill/cobra admin	14,564	10,000	10,000	10,000	10,000	
<b>64</b>	<b>1,103,276</b>	<b>730,147</b>	<b>1,027,523</b>	<b>1,012,386</b>	<b>1,012,386</b>	<b>-</b>
<b>685-6060</b>	<b>\$ 1,312,573</b>	<b>\$ 980,554</b>	<b>\$ 1,236,715</b>	<b>\$ 1,417,458</b>	<b>\$ 1,417,458</b>	<b>\$ -</b>



**City of McAllen, Texas  
Workers Compensation  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm. 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ 7,666,528	\$ 7,680,548	\$ 8,504,252	\$ 9,124,085	\$ 9,124,085	\$ 9,371,319	\$ 9,589,439	\$ 9,823,287	\$ 9,994,351	
Revenues:										
Fund Contributions: Wkrs Comp	2,265,155	2,283,295	2,290,710	2,276,686	2,276,686	2,283,295	2,283,295	2,283,295	2,283,295	
Other Sources	97,669	108,500	108,500	108,500	108,500	133,500	173,500	108,500	108,500	
Interest Earned	309,722	230,416	405,241	355,354	363,305	350,996	330,725	328,940	327,156	
Federal Grant	72,970	-	-	-	-	-	-	-	-	
Transfer-in - Development Corp Fund	66,556	-	-	-	-	-	-	-	-	
Total Revenues & Transfers In	2,812,073	2,622,211	2,804,451	2,740,540	2,748,491	2,767,791	2,787,520	2,720,735	2,718,951	
<b>TOTAL RESOURCES</b>	\$ 10,478,601	\$ 10,302,759	\$ 11,308,703	\$ 11,864,625	\$ 11,872,575	\$ 12,139,110	\$ 12,376,959	\$ 12,544,022	\$ 12,713,302	
<b>APPROPRIATIONS</b>										
Operating Expenses:										
Risk Management	\$ 983,716	\$ 1,175,047	\$ 1,156,085	\$ 1,380,348	\$ 1,326,933	\$ 1,375,348	\$ 1,379,348	\$ 1,375,348	\$ 1,375,348	
Insurance Administration Fees	398,608	415,323	421,803	465,323	465,323	465,323	465,323	465,323	465,323	
Workers' Comp. Claims Expenses	575,977	709,000	600,000	709,000	709,000	709,000	709,000	709,000	709,000	
Total Operations	1,958,301	2,299,370	2,177,888	2,554,671	2,501,256	2,549,671	2,553,671	2,549,671	2,549,671	
Other Financing Sources (Uses):										
Transfer out - Health Insurance Fund	7,085	6,730	6,730	-	-	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	1,965,386	2,306,100	2,184,618	2,554,671	2,501,256	2,549,671	2,553,671	2,549,671	2,549,671	
<b>Revenues Over / Under Expenses</b>	<b>846,687</b>	<b>316,111</b>	<b>619,833</b>	<b>185,869</b>	<b>247,235</b>	<b>218,120</b>	<b>233,849</b>	<b>171,064</b>	<b>169,280</b>	
Other Items Affecting Working Capital										
Other items	(8,963)	-	-	-	-	-	-	-	-	
<b>ENDING WORKING CAPITAL</b>	\$ 8,504,252	\$ 7,996,659	\$ 9,124,085	\$ 9,309,954	\$ 9,371,319	\$ 9,589,439	\$ 9,823,287	\$ 9,994,351	\$ 10,163,631	

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
690-0000-333-03-00-000000 Fed pass thru / TDEM Grant 333	72,970	-	-	-	-	-
	<b>72,970</b>	-	-	-	-	-
690-0000-361-55-00-000000 Operating revenues / Risk and safety conference 361	1,250	8,500	8,500	8,500	8,500	-
	<b>1,250</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	-
690-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	38,628	60,000	60,000	60,000	60,000	
690-0000-375-02-00-000000 Miscellaneous / Workers comp TIBS	53,927	40,000	40,000	40,000	40,000	
690-0000-375-99-00-000000 Miscellaneous / Other 375	3,864	-	-	-	-	
	<b>96,419</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	-
690-0000-376-01-00-000000 Contributions / General fund	1,496,291	1,634,199	1,634,199	1,637,799	1,637,799	
690-0000-376-05-00-000000 Contributions / CDBG	368	310	310	146	146	
690-0000-376-10-00-000000 Contributions / Downtown services fund	5,547	4,184	4,184	3,714	3,714	
690-0000-376-20-00-000000 Contributions / TAG fund	3,088	-	675	-	-	
690-0000-376-21-00-000000 Contributions / COPS fund	6,405	-	6,740	8,001	8,001	
690-0000-376-30-00-000000 Contributions / Water fund	96,659	86,943	86,943	85,321	85,321	
690-0000-376-40-00-000000 Contributions / Wastewater fund	74,119	89,802	89,802	89,271	89,271	
690-0000-376-50-00-000000 Contributions / Sanitation fund	389,405	310,288	310,288	293,590	293,590	
690-0000-376-51-00-000000 Contributions / Palm view golf course fd-	13,066	9,694	9,694	9,281	9,281	
690-0000-376-52-00-000000 Contributions / Convention center fund	33,733	23,700	23,700	27,037	27,037	
690-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	34,238	28,299	28,299	26,006	26,006	
690-0000-376-58-00-000000 Contributions / Transit system	4,247	3,720	3,720	3,940	3,940	
690-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	18,992	21,366	21,366	19,771	19,771	
690-0000-376-62-00-000000 Contributions / McAllen Express	66,081	50,081	50,081	51,208	51,208	
690-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	4,680	4,491	4,491	5,491	5,491	
690-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	16,220	14,367	14,367	14,310	14,310	
690-0000-376-68-00-000000 Contributions / General insurances admin	1,002	955	955	874	874	
690-0000-376-72-00-000000 Contributions / Health ins- - admin	1,014	624	624	641	641	
690-0000-376-77-00-000000 Contributions / Property and casualty fund 376	-	272	272	284	284	
	<b>2,265,155</b>	<b>2,283,295</b>	<b>2,290,710</b>	<b>2,276,686</b>	<b>2,276,686</b>	-
690-0000-381-01-00-000000 Interest / Pool cash	-	230,416		230,416	-	
690-0000-381-02-00-000000 Interest / Texpool	124,938	-	210,075	124,938	37,047	
690-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	9,777	-	10,525	
690-0000-381-04-00-000000 Interest / Other investments	43,433	-	102,537	-	315,733	
690-0000-381-20-00-000000 Interest / Gain/loss of investments	141,352	-	82,852	-	-	

2025

690- Workers Compensation Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
381	309,722	230,416	405,241	355,354	363,305	-
690-0000-391-05-00-000000 Operating transfers in / Development corp fund	66,556	-	-	-	-	-
391	<b>66,556</b>	-	-	-	-	-
<b>690 Workers Comp</b>	<b>\$ 2,812,073</b>	<b>\$ 2,622,211</b>	<b>\$ 2,804,451</b>	<b>\$ 2,740,540</b>	<b>\$ 2,748,491</b>	<b>\$ -</b>

**City of McAllen, Texas  
General Insurance & Workman's  
Compensation Fund  
Expense Summary**

	<b>Actual 22-23</b>	<b>Adjusted Budget 23-24</b>	<b>Estimated 23-24</b>	<b>Dept Request 24-25</b>	<b>City Manager Recomm. 24-25</b>	<b>25-26</b>	<b>Four Year Plan</b>			<b>28-29</b>
							<b>26-27</b>	<b>27-28</b>		
<u>BY DEPARTMENT</u>										
Administration	\$ 983,716	\$ 1,175,047	\$ 1,156,085	\$ 1,380,348	\$ 1,326,933	\$ 1,375,348	\$ 1,379,348	\$ 1,375,348	\$ 1,375,348	\$ 1,375,348
<b>TOTAL EXPENDITURES</b>	<b>\$ 983,716</b>	<b>\$ 1,175,047</b>	<b>\$ 1,156,085</b>	<b>\$ 1,380,348</b>	<b>\$ 1,326,933</b>	<b>\$ 1,375,348</b>	<b>\$ 1,379,348</b>	<b>\$ 1,375,348</b>	<b>\$ 1,375,348</b>	<b>\$ 1,375,348</b>
<u>BY EXPENSE GROUP</u>										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 381,705	\$ 531,547	\$ 522,358	\$ 646,930	\$ 608,213	\$ 646,930	\$ 646,930	\$ 646,930	\$ 646,930	\$ 646,930
Employee Benefits	101,787	176,245	172,756	264,638	251,440	264,638	264,638	264,638	264,638	264,638
Supplies	6,915	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Other Services and Charges	478,770	455,656	452,847	455,656	455,656	455,656	455,656	455,656	455,656	455,656
Maintenance & Repair Services	3,189	2,624	2,624	2,624	2,624	2,624	2,624	2,624	2,624	2,624
<b>TOTAL OPERATING EXPENSES</b>	<b>972,366</b>	<b>1,171,572</b>	<b>1,156,085</b>	<b>1,375,348</b>	<b>1,323,433</b>	<b>1,375,348</b>	<b>1,375,348</b>	<b>1,375,348</b>	<b>1,375,348</b>	<b>1,375,348</b>
Capital Outlay	11,350	3,475	-	5,000	3,500	-	4,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 983,716</b>	<b>\$ 1,175,047</b>	<b>\$ 1,156,085</b>	<b>\$ 1,380,348</b>	<b>\$ 1,326,933</b>	<b>\$ 1,375,348</b>	<b>\$ 1,379,348</b>	<b>\$ 1,375,348</b>	<b>\$ 1,375,348</b>	<b>\$ 1,375,348</b>
<u>PERSONNEL</u>										
Administration	8	11	11	13	12	14	15	15	15	15
<b>TOTAL PERSONNEL</b>	<b>8</b>	<b>11</b>	<b>11</b>	<b>13</b>	<b>12</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>



**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: <b>Risk Management</b>		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
FUND: <b>Workers Compensation Fund</b>											
<b>COMPENSATION</b>											
New Position	# of Positions	Base Salary	Salary	Allowance Car	Phone	Fringe Benefits	Total	# of Positions	Total		
1. Claim Processing Specialist	1	\$ 38,717	\$ 38,717	\$ -	\$ -	\$ 16,200	\$ 54,917			Efficient claims mitigation/work outputs	
2. Safety Coordinator	1	50,502	50,502	1,800	720	18,553	71,575	1	71,575	Essential for citywide safety objectives.	
3.	-	-	-	-	-	-	-				
4.	-	-	-	-	-	-	-				
5.	-	-	-	-	-	-	-				
<b>Total</b>	<b>2</b>	<b>89,219</b>	<b>89,219</b>	<b>1,800</b>	<b>720</b>	<b>34,753</b>	<b>126,492</b>	<b>1</b>	<b>71,575</b>		
<b>Personnel Revisions</b>											
1. Overtime			2,000	-	-	329	2,329		2,329	After hours drug testing schedule demand	
2. Assistant Director of Risk Management			7,697	-	-	11,092	18,789		18,789	Previously approved, graded as per pay plan	
3. Safety Coordinator			7,817	-	-	11,112	18,929		18,929	Aligns w/ current City safety positions	
4. Safety Coordinator			7,817	-	-	11,112	18,929		18,929	Aligns w/current City safety positions	
5.			-	-	-	-	-		-		
<b>Total Compensation &amp; Benefits</b>		<b>\$ 708,076</b>	<b>\$ 114,550</b>	<b>\$ 1,800</b>	<b>\$ 720</b>	<b>\$ 68,400</b>	<b>\$ 185,470</b>	<b>1</b>	<b>\$ 130,551</b>		
<b>SUPPLIES</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Supplies</b>		<b>\$ 5,500</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>OTHER SERVICES &amp; CHARGES</b>											
1.	Workers comp admin fees						20,000		20,000	Increasing renewal and claim fees	
2.	Worker comp premiums						30,000		30,000	FY stop loss policy premium increases.	
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Other Services &amp; Charges</b>		<b>\$ 454,670</b>					<b>\$ 50,000</b>		<b>\$ 50,000</b>		
<b>MAINTENANCE</b>											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
<b>Total Maintenance</b>		<b>\$ 2,624</b>					<b>\$ -</b>		<b>\$ -</b>		
<b>CAPITAL OUTLAY</b>											
<b>** See Attached Capital Outlay Request Forms</b>											
<b>Total Capital Outlay</b>							<b>-</b>		<b>-</b>		
<b>Total Non - Capital Outlay</b>							<b>5,000</b>		<b>3,500</b>		
<b>TOTAL</b>		<b>\$ 1,170,870</b>					<b>\$ 240,470</b>		<b>\$ 184,051</b>		

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Risk Management

DEPARTMENT: Workers Compensation Fund

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Risk Management

DEPARTMENT: Workers Compensation Fund

		DEPT REQUEST		CM RECOMM		
<b>Furniture and Fixtures</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desk	1,000	2	2,000	2	2,000	Replacing older, bulkier desks
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 2,000		\$ 2,000	

		DEPT REQUEST		CM RECOMM		
<b>Computer Equipment</b>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desktop sets	1,200	2	2,400	1	1,200	New employee set-up
Phones	300	2	600	1	300	New employee set-up
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ 3,000		\$ 1,500	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			<b>\$ 5,000</b>		<b>\$ 3,500</b>	
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**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
690-6160-471-60-01-000000 Compensation / Exempt	153,313	158,775	157,998	166,471	166,471	
690-6160-471-60-02-000000 Compensation / Non-exempt	208,135	340,317	330,405	446,809	408,092	
690-6160-471-60-10-000000 Compensation / Overtime	3,261	1,500	3,000	3,500	3,500	
690-6160-471-60-14-000000 Compensation / Car allowance	10,800	13,800	13,800	15,600	15,600	
690-6160-471-60-15-000000 Compensation/Certification	2,596	4,000	4,000	4,000	4,000	
690-6160-471-60-17-000000 Compensation / Telephone	3,600	5,280	5,280	6,000	6,000	
690-6160-471-60-18-000000 Compensation / Longevity	-	7,875	7,875	4,550	4,550	
<b>60</b>	<b>381,705</b>	<b>531,547</b>	<b>522,358</b>	<b>646,930</b>	<b>608,213</b>	<b>-</b>
690-6160-471-61-30-000000 Benefits / Social security	27,992	40,662	38,948	49,490	46,528	
690-6160-471-61-36-000000 Benefits / Retirement	32,267	45,448	43,531	55,701	52,367	
690-6160-471-61-40-000000 Benefits / Unemployment tax	80	891	891	1,872	1,755	
690-6160-471-61-46-000000 Benefits / Workers' comp-	1,002	1,069	1,069	1,014	968	
690-6160-471-61-50-000000 Benefits / Health cost	37,041	84,720	84,720	134,832	125,124	
690-6160-471-61-52-000000 Benefits / Life insurance	232	424	424	534	500	
690-6160-471-61-53-000000 Benefits / Retiree health ins (ARC)	3,173	3,173	3,173	3,173	3,173	
<b>61</b>	<b>101,787</b>	<b>176,387</b>	<b>172,756</b>	<b>246,616</b>	<b>230,415</b>	<b>-</b>
690-6160-473-62-02-000000 Supplies / Office	6,915	5,500	5,500	5,500	5,500	
<b>62</b>	<b>6,915</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>-</b>
690-6160-474-63-14-000000 Other services & charges / Dues & subscriptions	2,773	2,500	2,500	2,500	2,500	
690-6160-474-63-45-000000 Other services & charges / Professional	2,608	3,000	3,000	3,000	3,000	
690-6160-474-63-52-000000 Other services & charges / Rental & contractual	7,691	4,500	4,541	4,500	4,500	
690-6160-474-63-59-000000 Other services & charges / Security	99,906	111,820	111,820	111,820	111,820	
690-6160-474-63-60-000000 Other services & charges / Risk & safety symposium	10,364	8,500	8,500	8,500	8,500	
690-6160-474-63-64-000000 Other services & charges / Training	18,806	18,000	18,000	18,000	18,000	
690-6160-474-63-65-000000 Other services & charges / Travel	11,369	12,000	12,000	12,000	12,000	
690-6160-474-63-73-000000 Other services & charges / Drug & Alcohol Services	315,708	285,000	285,000	285,000	285,000	
690-6160-474-63-91-000000 Other services & charges / Educational refund	162	5,850	3,000	5,850	5,850	
690-6160-474-63-99-000000 Other services & charges / Miscellaneous	8,726	3,500	3,500	3,500	3,500	
<b>63</b>	<b>478,113</b>	<b>454,670</b>	<b>451,861</b>	<b>454,670</b>	<b>454,670</b>	<b>-</b>
690-6160-475-65-16-000000 Maintenance / Vehicles	2,703	2,040	2,040	2,040	2,040	
690-6160-475-65-17-000000 Maintenance / Fuel & lubricants	486	584	584	584	584	
<b>65</b>	<b>3,189</b>	<b>2,624</b>	<b>2,624</b>	<b>2,624</b>	<b>2,624</b>	<b>-</b>
690-6160-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	5,900	-	-	2,000	2,000	



2025

690-6160 Administration

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
690-6160-473-67-22-000000 Non-Capital Outlay / Computer Equipment	5,450	-	-	3,000	1,500	
690-6160-473-67-24-000000 Non-Capital Outlay / Software	-	3,475	-	-	-	
67	<b>11,350</b>	<b>3,475</b>	-	<b>5,000</b>	<b>3,500</b>	-
<hr/>						
<b>690-6160 Administration</b>	<b>\$ 983,059</b>	<b>\$ 1,174,203</b>	<b>\$ 1,155,099</b>	<b>\$ 1,361,340</b>	<b>\$ 1,304,922</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Workers Comp	1			Director of Risk Management		\$ 43.1807	\$ 89,816
<b>Workers Comp</b>	<u>1</u>			<b>Assistant Director of Risk Management</b>	<b>REVISED - CM RECOMM</b>	<b>36.8536</b>	<b>76,656</b>
	2						<b>166,471</b>
Workers Comp		1		Administrative Supervisor		17.7275	36,873
Workers Comp		1		Claims Coordinator		22.2789	46,340
Workers Comp		1		Claims Processing Specialist		18.6140	38,717
Workers Comp		1		Claims Processing Specialist		16.8833	35,117
Workers Comp		1		Drug & Alcohol Specialist		16.2372	33,773
Workers Comp		1		Drug & Alcohol Specialist II		17.7275	36,873
<b>Workers Comp</b>		1		<b>Safety Coordinator</b>	<b>NEW - CM RECOMM</b>	<b>24.2798</b>	<b>50,502</b>
<b>Workers Comp</b>		1		<b>Safety Coordinator</b>	<b>REVISED - CM RECOMM</b>	<b>24.2800</b>	<b>50,502</b>
<b>Workers Comp</b>		1		<b>Safety Coordinator</b>	<b>REVISED - CM RECOMM</b>	<b>24.2800</b>	<b>50,502</b>
Workers Comp		<u>1</u>		Administrative Clerk		13.8900	28,891
		<b>10</b>					<b>408,092</b>
				LONGEVITY PAY			4,550
				CERTIFICATION PAY			4,000
				OVERTIME			3,500
				CAR ALLOWANCE			15,600
				TELEPHONE			6,000
							<b>33,650</b>
<b>CURRENT POSITIONS</b>		<b>12</b>					<b>608,213</b>





**Mission Statement:**

Our Mission is to provide a safe environment for our employees by identifying, analyzing, and implementing risk prevention programs. We strive to protect the financial assets of the City through effective channels of communication and excellent customer service.

**Department Summary**

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 381,705	\$ 509,135	\$ 531,547	\$ 522,358	\$ 646,930	\$ 608,213	\$ 646,930	\$ 646,930	\$ 646,930	\$ 646,930	\$ 646,930
Employee Benefits	101,787	172,756	176,387	172,756	246,616	230,415	246,616	246,616	246,616	246,616	246,616
Supplies	6,915	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Other Services and Charges	478,113	454,670	454,670	451,861	454,670	454,670	454,670	454,670	454,670	454,670	454,670
Maintenance	3,189	2,624	2,624	2,624	2,624	2,624	2,624	2,624	2,624	2,624	2,624
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	971,709	1,144,685	1,170,728	1,155,099	1,356,340	1,301,422	1,356,340	1,356,340	1,356,340	1,356,340	1,356,340
Capital Outlay	11,350	3,475	3,475	-	5,000	3,500	-	4,000	-	-	-
Operations & Capital Outlay Total	983,059	1,148,160	1,174,203	1,155,099	1,361,340	1,304,922	1,356,340	1,360,340	1,356,340	1,356,340	1,356,340
Non Departmental											
Liability Insurance	657	986	986	986	986	986	986	986	986	986	986
Cost of Living Adjustment	-	25,901	(142)	-	18,022	21,025	18,022	18,022	18,022	18,022	18,022
<b>Total Expenditures</b>	<b>\$ 983,716</b>	<b>\$ 1,175,047</b>	<b>\$ 1,175,047</b>	<b>\$ 1,156,085</b>	<b>\$ 1,380,348</b>	<b>\$ 1,326,933</b>	<b>\$ 1,375,348</b>	<b>\$ 1,379,348</b>	<b>\$ 1,375,348</b>	<b>\$ 1,375,348</b>	<b>\$ 1,375,348</b>
<b>PERSONNEL</b>											
Exempt	2	2	2	2	2	2	2	3	3	3	3
Non-Exempt	6	9	9	9	11	10	12	12	12	12	12
Part-Time	-	-	-	-	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>8</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>13</b>	<b>12</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
<b>Resources</b>											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Related Revenue Generated	\$ 2,745,517	\$ 2,622,211	\$ 2,622,211	\$ 2,804,451	\$ 2,740,540	\$ 2,748,491	\$ 2,767,791	\$ 2,787,520	\$ 2,720,735	\$ 2,718,951	

**Contact Us:**

Yolanda Perez  
 Director of Risk Management  
 1300 W. Houston  
 McAllen, TX 78501  
 (956) 681-1410

**MAJOR FY 24-25 GOALS**

1. Ensure cost containment within the workers compensation program by collaborating effectively with the TPA, medical providers, claims team and employees.
2. Maintain an effective and efficient incident reporting process by working collectively with departments and claims team.
3. Continue in our efforts to maintain a drug free workplace through education and testing services.
4. Continue promoting a positive safety culture among the organization that remains focused on employee safety, hazard identification and mitigation.



# Workman's Compensation Fund

www.mcallen.net/departments/risk

## Performance Measures

	Actual FY 22-23	Goal FY 23-24	Estimated FY 23-24	Goal FY 24-25
<b>Inputs:</b>				
Number of full time employees	11	11	11	12
Total Department Expenditures	\$ 1,958,301	\$ 2,299,370	\$ 2,177,888	\$ 2,501,256
Risk - Administration Costs	\$ 983,716	\$ 1,175,047	\$ 1,156,085	\$ 1,326,933
Workers Compensation Claims Expenses	\$ 575,977	\$ 709,000	\$ 600,000	\$ 709,000
Insurance Administration Fees	\$ 398,608	\$ 415,323	\$ 421,803	\$ 465,323
<b>Outputs:</b>				
Number of WC Claims submitted to Third Party Administrator	203	150	170	150
Number of WC Record Only Incidents that were reported but not submitted to the Third Party Administrator.	178	120	250	200
Number of Auto Liability Claims processed	104	75	64	75
Number of General Liability Claims processed	78	50	102	50
Number of Property Damage Claims processed	677	250	500	350
Number of Safety Education & Prevention Sessions	110	170	184	200
Number of Drug Screens Administered	2786	2650	2800	2700
Number of Breath Alcohol Tests Administered	2133	2100	2200	2100
<b>Effectiveness Measures:</b>				
Number of WC claims that incurred lost time.	42	50	28	25
Number of WC claims that did not incur lost time.	158	125	142	150
Number of Drug Screens submitted for MRO specimen review.	18	15	16	5
Number of Breath Alcohol Tests that have required confirmation testing.	4	0	4	0
<b>Efficiency Measures:</b>				
Average number of days to Workers' Compensation claims closure.	11	10	11	10
Number of Quality Assurance Surveys Completed	147	130	144	150

\*N/A=Not Available, N/P=Not Provided

## Description:

The Risk Management Department administers the Workers Compensation program, Property and Casualty claims processing, Safety Management and the City's Drug and Alcohol Program.

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
690-6164-474-63-09-000000 Other service & charges / Workers comp claims exp	575,977	709,000	600,000	709,000	709,000	
690-6164-474-63-29-000000 Other services & charges / Ins--liability	657	986	986	986	986	
690-6164-474-63-45-000000 Other services & charges / Professional	38,424	29,500	29,500	29,500	29,500	
690-6164-474-63-73-000000 Other services & charges / Workers comp admin fees	147,903	164,000	147,000	184,000	184,000	
690-6164-474-63-94-000000 Other services & charges / Worker comp premiums	212,281	221,823	245,303	251,823	251,823	
<b>63</b>	<b>975,242</b>	<b>1,125,309</b>	<b>1,022,789</b>	<b>1,175,309</b>	<b>1,175,309</b>	<b>-</b>
<hr/>						
<b>690-6164 General Insurance</b>	<b>\$ 975,242</b>	<b>\$ 1,125,309</b>	<b>\$ 1,022,789</b>	<b>\$ 1,175,309</b>	<b>\$ 1,175,309</b>	<b>\$ -</b>
690-6161-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	(142)	-	18,022	21,025	
<b>61</b>	<b>-</b>	<b>(142)</b>	<b>-</b>	<b>18,022</b>	<b>21,025</b>	<b>-</b>
<hr/>						
<b>690-6161 Contingency</b>	<b>\$ -</b>	<b>\$ (142)</b>	<b>\$ -</b>	<b>\$ 18,022</b>	<b>\$ 21,025</b>	<b>\$ -</b>
690-9010-477-68-02-000000 Depreciation / Expense	3,304	-	-	-	-	
<b>68</b>	<b>3,304</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
690-9010-499-74-78-000000 Operating transfers out / Health insurance fund	7,085	6,730	6,730	-	-	
<b>74</b>	<b>7,085</b>	<b>6,730</b>	<b>6,730</b>	<b>-</b>	<b>-</b>	<b>-</b>
<hr/>						
<b>690-9010</b>	<b>\$ 7,085</b>	<b>\$ 6,730</b>	<b>\$ 6,730</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<hr/>						
<b>690 Workers Comp</b>	<b>\$ 1,965,386</b>	<b>\$ 2,306,100</b>	<b>\$ 2,184,618</b>	<b>\$ 2,554,671</b>	<b>\$ 2,501,256</b>	<b>\$ -</b>

**City of McAllen, Texas**  
**Property and Casualty Insurance**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
<b>RESOURCES</b>										
<b>BEGINNING WORKING CAPITAL</b>	\$ (91,180)	\$ (198,530)	\$ 131,836	\$ 381,995	\$ 381,995	\$ 664,682	\$ 947,502	\$ 1,225,507	\$ 1,498,695	
Revenues:										
Fund Contributions:	1,512,171	2,267,107	2,267,107	2,267,107	2,267,107	2,267,107	2,267,107	2,267,107	2,267,107	
Interest Eamed	-	-	53,735	-	99,977	95,161	90,345	85,529	80,712	
Other	22,150	923,789	923,789	-	-	-	-	-	-	
Total Revenues	1,534,321	3,190,896	3,244,631	2,267,107	2,367,084	2,362,268	2,357,452	2,352,636	2,347,819	
<b>TOTAL RESOURCES</b>	\$ 1,443,141	\$ 2,992,366	\$ 3,376,467	\$ 2,649,102	\$ 2,749,079	\$ 3,026,950	\$ 3,304,954	\$ 3,578,143	\$ 3,846,514	
<b>APPROPRIATIONS</b>										
Operating Expenses:										
Administration	\$ 185,107	\$ 238,572	\$ 240,678	\$ 253,684	\$ 254,392	\$ 249,442	\$ 249,442	\$ 249,442	\$ 249,442	
Insurance Premiums	860,216	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	
Claim Expenses	265,983	326,448	326,448	326,448	326,448	326,448	326,448	326,448	326,448	
Total Operations	1,311,305	2,068,577	2,070,683	2,083,689	2,084,397	2,079,447	2,079,447	2,079,447	2,079,447	
Other Financing Sources (Uses):										
Transfer out - General Fund	-	923,789	923,789	-	-	-	-	-	-	
<b>TOTAL APPROPRIATIONS</b>	1,311,305	2,992,366	2,994,472	2,083,689	2,084,397	2,079,447	2,079,447	2,079,447	2,079,447	
<b>Revenues Over / Under Expenses</b>	<b>223,016</b>	<b>198,530</b>	<b>250,159</b>	<b>183,418</b>	<b>282,687</b>	<b>282,821</b>	<b>278,005</b>	<b>273,189</b>	<b>268,372</b>	
<b>ENDING WORKING CAPITAL</b>	\$ 131,836	\$ -	\$ 381,995	\$ 565,413	\$ 664,682	\$ 947,502	\$ 1,225,507	\$ 1,498,695	\$ 1,767,067	

2025

692- Property And Casualty Ins Fund

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
692-0000-375-01-00-000000 Miscellaneous / Recovery of prior years expens	(165)	-	-	-	-	
692-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	10,316	923,789	923,789	-	-	
692-0000-375-99-00-000000 Miscellaneous / Other	12,000	-	-	-	-	
<b>375</b>	<b>22,150</b>	<b>923,789</b>	<b>923,789</b>	<b>-</b>	<b>-</b>	<b>-</b>
692-0000-376-01-00-000000 Contributions / General fund	847,335	1,270,358	1,270,358	1,270,358	1,270,358	
692-0000-376-10-00-000000 Contributions / Downtown services fund	8,391	12,580	12,580	12,580	12,580	
692-0000-376-30-00-000000 Contributions / Water fund	72,408	108,557	108,557	108,557	108,557	
692-0000-376-40-00-000000 Contributions / Wastewater fund	78,838	118,197	118,197	118,197	118,197	
692-0000-376-50-00-000000 Contributions / Sanitation fund	192,856	289,137	289,137	289,137	289,137	
692-0000-376-51-00-000000 Contributions / Palm view golf course fd-	7,131	10,692	10,692	10,692	10,692	
692-0000-376-52-00-000000 Contributions / Convention center fund	56,933	85,356	85,356	85,356	85,356	
692-0000-376-55-00-000000 Contributions / Performing arts center fund	29,148	43,700	43,700	43,700	43,700	
692-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	50,634	75,912	75,912	75,912	75,912	
692-0000-376-58-00-000000 Contributions / Transit system	71,735	107,548	107,548	107,548	107,548	
692-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	42,954	64,399	64,399	64,399	64,399	
692-0000-376-62-00-000000 Contributions / McAllen Express	10,757	16,127	16,127	16,127	16,127	
692-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	38,861	58,262	58,262	58,262	58,262	
692-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	2,966	4,447	4,447	4,447	4,447	
692-0000-376-68-00-000000 Contributions / General insurances admin	657	985	985	985	985	
692-0000-376-72-00-000000 Contributions / Health insurance fund	567	850	850	850	850	
<b>376</b>	<b>1,512,171</b>	<b>2,267,107</b>	<b>2,267,107</b>	<b>2,267,107</b>	<b>2,267,107</b>	<b>-</b>
692-0000-381-02-00-000000 Interest / Texpool	-	-	53,735	-	99,977	
<b>381</b>	<b>-</b>	<b>-</b>	<b>53,735</b>	<b>-</b>	<b>99,977</b>	<b>-</b>
<b>692 Property &amp; Casualty</b>	<b>\$ 1,534,321</b>	<b>\$ 3,190,896</b>	<b>\$ 3,244,631</b>	<b>\$ 2,267,107</b>	<b>\$ 2,367,084</b>	<b>\$ -</b>







**DECISION PACKAGE**

**FY 2024 - FY 2025**

DEPARTMENT NAME: Administration		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
FUND: Property & Casualty Fund									
<b>COMPENSATION</b>									
New Position	# of Positions	Base Salary	Salary	Allowance Car Phone		Fringe Benefits	Total	# of Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-	-
<b>Personnel Revisions</b>									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
<b>Total Compensation &amp; Benefits</b>		<b>\$ 161,926</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SUPPLIES</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Supplies</b>		<b>\$ 1,500</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>OTHER SERVICES &amp; CHARGES</b>									
1.	Professional						10,000	10,000	Increased cost of depositions, mediations, expert witnesses together with case volume complexity.
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Other Services &amp; Charges</b>		<b>\$ 76,016</b>					<b>\$ 10,000</b>	<b>\$ 10,000</b>	
<b>MAINTENANCE</b>									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
<b>Total Maintenance</b>		<b>\$ -</b>					<b>\$ -</b>	<b>\$ -</b>	
<b>CAPITAL OUTLAY</b>									
<b>** See Attached Capital Outlay Request Forms</b>									
<b>Total Capital Outlay</b>							-	-	
<b>Total Non - Capital Outlay</b>							-	-	
<b>TOTAL</b>		<b>\$ 239,442</b>					<b>\$ 10,000</b>	<b>\$ 10,000</b>	

**CAPITAL OUTLAY REQUEST FORM**

**ITEM GREATER THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Property & Casualty Fund

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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**NON - CAPITAL OUTLAY REQUEST FORM**

**ITEM LESS THAN \$5,000**

CITY OF McALLEN  
FY 2024 - 2025

FUND: Property & Casualty Fund

DEPARTMENT: Administration

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>TOTAL</b>			\$ -		\$ -	

<b>GRAND TOTAL</b>			\$ -		\$ -	
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2025

692-6166 Property & casualty

**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
692-6166-471-60-02-000000 Compensation / Non-exempt	113,324	117,875	117,875	117,875	117,875	
692-6166-471-60-10-000000 Compensation / Overtime	11	-	-	-	-	
692-6166-471-60-14-000000 Compensation / Car allowance	3,600	3,600	3,600	3,600	3,600	
692-6166-471-60-17-000000 Compensation / Telephone	1,440	1,440	1,440	1,440	1,440	
692-6166-471-60-18-000000 Compensation / Longevity	-	1,925	1,925	875	875	
60	<b>118,375</b>	<b>124,840</b>	<b>124,840</b>	<b>123,790</b>	<b>123,790</b>	-
692-6166-471-61-30-000000 Benefits / Social security	8,653	9,550	9,550	9,470	9,470	
692-6166-471-61-36-000000 Benefits / Retirement	10,002	10,675	10,749	10,658	10,658	
692-6166-471-61-40-000000 Benefits / Unemployment tax	18	162	234	234	234	
692-6166-471-61-46-000000 Benefits / Workers' comp-	308	273	284	284	284	
692-6166-471-61-50-000000 Benefits / Health cost	8,136	14,430	16,488	16,488	16,488	
692-6166-471-61-52-000000 Benefits / Life insurance	74	99	102	102	102	
692-6166-471-61-53-000000 Benefits / Retiree health ins (ARC)	900	900	900	900	900	
61	<b>28,091</b>	<b>36,089</b>	<b>38,307</b>	<b>38,136</b>	<b>38,136</b>	-
692-6166-473-62-02-000000 Supplies / Office	677	1,500	1,500	1,500	1,500	
62	<b>677</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	-
692-6166-474-63-14-000000 Other services & charges / Dues & subscriptions	10,506	20,000	20,000	20,000	20,000	
692-6166-474-63-45-000000 Other services & charges / Professional	32,809	38,516	38,516	48,516	48,516	
692-6166-474-63-52-000000 Other services & charges / Rental & contractual	-	15,000	15,000	15,000	15,000	
692-6166-474-63-64-000000 Other services & charges / Training	-	1,000	1,000	1,000	1,000	
692-6166-474-63-65-000000 Other services & charges / Travel	-	1,500	1,500	1,500	1,500	
692-6166-474-63-99-000000 Other services & charges / Miscellaneous	(5,352)	-	15	-	-	
63	<b>37,964</b>	<b>76,016</b>	<b>76,031</b>	<b>86,016</b>	<b>86,016</b>	-
<b>692-6166 Administration</b>	<b>\$ 185,107</b>	<b>\$ 238,445</b>	<b>\$ 240,678</b>	<b>\$ 249,442</b>	<b>\$ 249,442</b>	<b>\$ -</b>

**CITY OF McALLEN  
PERSONNEL SCHEDULE WORKSHEET  
PROPOSED PERSONNEL FY 24-25**

DEPARTMENT	EXEMPT	NON EXEMPT	PART TIME	POSITION	STATUS	SALARIES / WAGES	
						HOURLY RATE	ANNUAL SALARY
Administration		1		Claims Adjuster		\$ 29.0664	\$ 60,458
Administration		1		Assistant Claims Adjuster		27.6044	57,417
		2					<b>117,875</b>
				LONGEVITY PAY			875
				CAR ALLOWANCE			3,600
				TELEPHONE			1,440
							<b>5,915</b>
<b>CURRENT POSITIONS</b>		<b>2</b>					<b>123,790</b>



# Property and Casualty Insurance Fund

[www.mcallen.net/departments/risk](http://www.mcallen.net/departments/risk)

**Mission Statement:**  
Our mission is to effectively mitigate loss and protect the assets of the City through careful and diligent claims handling.

<b>Department Summary</b>											
<b>Expenditure Detail:</b>	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	Budget 23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	
Personnel Services											
Salaries and Wages	\$ 118,375	\$ 119,482	\$ 124,840	\$ 124,840	\$ 123,790	\$ 123,790	\$ 123,790	\$ 123,790	\$ 123,790	\$ 123,790	\$ 123,790
Employee Benefits	28,091	35,220	36,089	38,307	38,136	38,136	38,136	38,136	38,136	38,136	38,136
Supplies	677	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Other Services and Charges	37,964	76,016	76,016	76,031	86,016	86,016	86,016	86,016	86,016	86,016	86,016
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	185,107	232,218	238,445	240,678	249,442	249,442	249,442	249,442	249,442	249,442	249,442
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Operations & Capital Outlay Total	185,107	232,218	238,445	240,678	249,442	249,442	249,442	249,442	249,442	249,442	249,442
Non Departmental											
Premiums Insurance	860,216	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557	1,503,557
Claims Expenses	265,983	326,448	326,448	326,448	326,448	326,448	326,448	326,448	326,448	326,448	326,448
Cost of Living Adjustment	-	6,354	127	-	4,242	4,950	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,311,305</b>	<b>\$ 2,068,577</b>	<b>\$ 2,068,577</b>	<b>\$ 2,070,683</b>	<b>\$ 2,083,689</b>	<b>\$ 2,084,397</b>	<b>\$ 2,079,447</b>	<b>\$ 2,079,447</b>	<b>\$ 2,079,447</b>	<b>\$ 2,079,447</b>	<b>\$ 2,079,447</b>
<b>PERSONNEL</b>											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	2	2	2	2	2	2	2	2	2	2	2
Part-Time	-	-	-	-	-	-	-	-	-	-	-
<b>Total Positions Authorized</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Resources</b>											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	22-23	23-24	23-24	23-24	24-25	24-25	25-26	26-27	27-28	28-29	

Related Revenue Generated

**Contact Us:**  
Isaac J. Tawil  
City Attorney  
1300 W. Houston  
McAllen, TX 78501  
(956) 681-1410

## MAJOR FY 24-25 GOALS

1. Create an effective self-funded property and casualty insurance program through comprehensive claims analysis and effective accident investigations.
2. Achieve a cost effective approach in the mitigation of losses.
3. Establish a positive working relationship with internal and external customers to solve claims fair and expeditiously in an effort to reduce litigation cost.



**Form "A" Worksheet  
For Fiscal Year 2024-2025**

	Actuals FY 22-23	Adjusted Budget FY 23-24	Estimated FY 23-24	Department Request FY 24-25	City Manager Recomm FY 24-25	City Comm Recomm FY 24-25
692-6174-474-63-17-000000 Premiums / Ins-employee bond	738	6,031	6,031	6,031	6,031	
692-6174-474-63-24-000000 Premiums / Ins-auto liability	-	50,000	50,000	50,000	50,000	
692-6174-474-63-26-000000 Premiums / Ins-errors & omissions	8,857	37,240	37,240	37,240	37,240	
692-6174-474-63-27-000000 Premiums / Ins-real & personal pro	799,068	1,260,000	1,260,000	1,260,000	1,260,000	
692-6174-474-63-28-000000 Premiums / Ins-law enforcement	7,323	41,296	41,296	41,296	41,296	
692-6174-474-63-29-000000 Other services & charges / Ins-liability	2,710	24,479	24,479	24,479	24,479	
692-6174-474-63-71-000000 Premiums / Ins - special events	41,520	70,000	70,000	70,000	70,000	
692-6174-474-63-93-000000 Premiums / Ins-aviation	-	14,511	14,511	14,511	14,511	
<b>692-6174 Premiums</b>	<b>\$ 860,216</b>	<b>\$ 1,503,557</b>	<b>\$ 1,503,557</b>	<b>\$ 1,503,557</b>	<b>\$ 1,503,557</b>	<b>\$ -</b>
692-6194-474-63-17-000000 Claims expenses / Employee bond	-	8,600	8,600	8,600	8,600	
692-6194-474-63-24-000000 Claims expenses / Auto liability	237,966	248,355	248,355	248,355	248,355	
692-6194-474-63-27-000000 Claims expenses / Real and personal property	-	4,700	4,700	4,700	4,700	
692-6194-474-63-28-000000 Claims expenses / Law enforcement	203	19,650	19,650	19,650	19,650	
692-6194-474-63-29-000000 Claims expenses / General liability	27,814	40,335	40,335	40,335	40,335	
63	<b>265,983</b>	<b>321,640</b>	<b>321,640</b>	<b>321,640</b>	<b>321,640</b>	<b>-</b>
692-6194-474-64-27-000000 Claims expense / TML deductibles	-	4,808	4,808	4,808	4,808	
64	<b>-</b>	<b>4,808</b>	<b>4,808</b>	<b>4,808</b>	<b>4,808</b>	<b>-</b>
<b>692-6194 Claims Expenses</b>	<b>\$ 265,983</b>	<b>\$ 326,448</b>	<b>\$ 326,448</b>	<b>\$ 326,448</b>	<b>\$ 326,448</b>	<b>\$ -</b>
692-6186-471-61-99-000000 Benefits/ Cost-of-Living Adjustment	-	127	-	4,242	4,950	
<b>692-6186 Contingency</b>	<b>\$ -</b>	<b>\$ 127</b>	<b>\$ -</b>	<b>\$ 4,242</b>	<b>\$ 4,950</b>	<b>\$ -</b>
692-9010-499-74-xx-000000 Operating transfer out / General Fund	-	923,789	923,789	-	-	
<b>692-9010 Transfer Out</b>	<b>\$ -</b>	<b>\$ 923,789</b>	<b>\$ 923,789</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>692 Property &amp; Casualty</b>	<b>\$ 1,311,305</b>	<b>\$ 2,992,366</b>	<b>\$ 2,994,472</b>	<b>\$ 2,083,689</b>	<b>\$ 2,084,397</b>	<b>\$ -</b>

# FY 2024-2025

## General Fund

Agency Name	FY 2023-24	FY 2024-2025		
	Awarded	Request	CD Committee	City Manager Recommend
Amigos Del Valle	\$ 107,000	\$ 135,000	\$ 135,000	\$ 107,000
Comfort House	15,000	15,000	15,000	15,000
Museum of South Texas History	40,000	40,000	40,000	-
Women Together	15,000	25,000	25,000	15,000
McAllen Town Band	19,000	19,000	19,000	19,000
RGV Literacy Center	15,000	15,000	15,000	15,000
Valley Symphony Orchestra / Music Fest	125,000	250,000	125,000	135,000
McAllen Chamber of Commerce	702,000	1,652,765	702,000	950,000
Boys & Girls Club of McAllen	740,000	1,182,025	740,000	740,000
International Museum of Art & Science	798,000	837,900	798,000	837,900
McAllen Heritage Center	125,000	140,000	125,000	125,000
<b>Total</b>	<b>\$ 2,701,000</b>	<b>\$ 4,311,690</b>	<b>\$ 2,739,000</b>	<b>\$ 2,958,900</b>

## Development Corporation of McAllen, Inc.

Agency Name	FY 2023-24	FY 2024-2025		
	Awarded	Request	Development Board Recommend	City Manager Recommend
Comfort House Services, Inc.	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
McAllen Economic Development Corporation	1,100,000	1,100,000	1,100,000	1,100,000
LiftFund, Inc	200,000	200,000	200,000	200,000
STC - Center for Advanced Training & Apprentice	450,000	500,000	500,000	450,000
STC - Nursing and Allied Health	500,000	500,000	500,000	500,000
Affordable Homes of South Texas	147,625	181,200	181,200	147,625
VIDA	500,000	600,000	600,000	500,000
7-Lower Rio Grande Valley Community HMC- El Milagro	280,000	280,000	280,000	280,000
Boys & Girls Club of McAllen	389,639	425,800	425,800	389,639
Christian's Manor	-	125,000	170,000	170,000
<b>Total</b>	<b>\$ 3,682,264</b>	<b>\$ 4,027,000</b>	<b>\$ 4,072,000</b>	<b>\$ 3,852,264</b>

**General Fund Outside Agencies**

**Fiscal Year 2024 - 2025**

Agency Name	FY 2023 - 2024	FY 2024 2025					Application Summaries
	Award	Request	Variance	CD Recommendation	City Manager	City Commission	
Comfort House	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00		Agency proposes to utilize funding to pay for utilities for the facility that will allow them to serve 85 terminally ill residents.
Women Together	\$ 15,000.00	\$ 25,000.00	\$ 10,000.00	\$ 25,000.00	\$ 15,000.00		Agency proposes to utilize funding to pay down debt on the Justice Center. The proposed beneficiaries include assistance to 6,236 at the Justice Center, 4,120 on the crisis hotline, 339 with shelter and provide transitional housing to 15 families.
Amigos Del Valle	\$ 107,000.00	\$ 135,000.00	\$ 28,000.00	\$ 135,000.00	\$ 107,000.00		Agency proposes to utilize funds for direct service salary, wages, fringe and mileage for employees that will allow the agency to provide meals for 350 beneficiaries.
IMAS	\$ 798,000.00	\$ 837,900.00	\$ 39,900.00	\$ 798,000.00	\$ 837,900.00		Agency proposes to utilize funds for salary, wages and fringe for museum employee's that will allow the agency to benefit 52,500 on site visitors and 17,500 visitors through outreach and online programming. The request includes \$ 65,000.00 in administrative funding.
McAllen Heritage Center	\$ 125,000.00	\$ 140,000.00	\$ 15,000.00	\$ 125,000.00	\$ 125,000.00		Agency proposes to utilize funds for salary and wages of direct services personnel as well as travel & training, marketing, supplies, and professional services that will allow agency to benefit 12,000 visitors. Proposal also includes building improvements in the amount of \$ 15,0000 and administrative costs of \$ 36,000.00.
Museum of South Texas History	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -		Agency proposes to utilize funds for utility costs that provide climate control for exhibits and visitors. Funding will allow the agency to benefit 30,000 on site visitors and 60,000 visitors through outreach and virtual and online programming.
McAllen Town Band	\$ 19,000.00	\$ 19,000.00	\$ -	\$ 19,000.00	\$ 19,000.00		Agency proposes to utilize funding for payroll costs of music director & assistant director, and marketing. The funding will allow agency to benefit 4,000 concert attendees. The proposal includes \$ 3,750 in administrative costs.
Valley Symphony Orchestra	\$ 125,000.00	\$ 250,000.00	\$ 125,000.00	\$ 125,000.00	\$ 135,000.00		Agency proposes to utilize funding for payroll costs of orchestra librarian, education coordinator, as well as travel & training, and professional fees. The proposal also includes \$ 65,000.00 in MPAC Rental Fees, \$ 10,000 in new percussion, and \$ 61,480 in administrative costs. The funding will allow agency to benefit 25,000 musicians, students, and member of the public.
RGV Literacy Center	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00		Agency proposes to utilize funds for GED instructors, and supplies that will allow them to offer GED, ESL, and citizenship classes at four McAllen sites that will benefit 55 students. The proposal also includes \$ 3,750.00 in administrative costs.
Chamber of Commerce	\$ 702,000.00	\$ 1,652,765.00	\$ 950,765.00	\$ 702,000.00	\$ 950,000.00		Agency proposes to utilize funds for operation payroll, and program & events that will benefit 61,000 residents. The proposal includes \$ 229,902.00 in administrative costs.
Boys & Girls Club of McAllen	\$ 740,000.00	\$ 1,182,025.00	\$ 442,025.00	\$ 740,000.00	\$ 740,000.00		Agency proposes to utilize funds for salary, benefits, travel & training, operating equipment & supplies, utilities and professional services to benefit 8,000 club members. The proposal includes \$ 284,975 in administrative costs.
	<b>\$ 2,701,000.00</b>	<b>\$ 4,311,690.00</b>	<b>\$ 1,610,690.00</b>	<b>\$ 2,739,000.00</b>	<b>\$ 2,958,900.00</b>	<b>\$ -</b>	

*Please note CD Board decided to rank the highest priorities for those that were not fully funded.*

**DCMI FY 2024-25 Requests & Summaries**

	<b>Agency Name</b>	<b>FY 23-24 Allocation</b>	<b>FY 24-25 Request</b>	<b>Variance</b>	<b>DCMI Board</b>	<b>City Manager</b>	<b>City Commission</b>	<b>Summary of Purpose of Allocation</b>
1	Comfort House	\$ 115,000.00	\$ 115,000.00	\$ -	\$ 115,000.00	\$ 115,000.00		The agency proposes to utilize funds to support 10 caregivers that will provide 24-hour care for an estimated 85 residents.
2	Affordable Homes of South Texas, Inc.	\$ 147,625.00	\$ 181,200.00	\$ 33,575.00	\$ 181,200.00	\$ 147,625.00		The agency proposes to utilize funds to rehabilitate 3 homes. The proposal includes \$ 46,200.00 in administrative costs.
3	El Milagro - Lower Rio Grande Valley Community Health Management, Corp.	\$ 280,000.00	\$ 280,000.00	\$ -	\$ 280,000.00	\$ 280,000.00		The agency proposes to utilize funding for direct service personnel salaries & benefits, office supplies and physician services that will allow them to benefit 1,750 patients. The proposal includes \$ 52,350 in administrative costs.
4	LiftFund	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00	\$ 200,000.00		Agency proposes to utilize funding to provide zero interest loans to 15 McAllen businesses. The proposal includes \$ 5,000 for marketing of the program.
5	MEDC	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	\$ 1,100,000.00		Agency proposes to utilize funding for recruitment staff salary & benefits, travel & training, computer equipment, marketing, and consulting to recruit 20 to 30 prospective companies. The proposal includes \$ 167,573.28 in administrative costs.
6	VIDA	\$ 500,000.00	\$ 600,000.00	\$ 100,000.00	\$ 600,000.00	\$ 500,000.00		Agency proposes to utilize funding for direct service payroll & benefits, travel, maintenance, participant stipends and other operating costs that will allow them to benefit 120 McAllen students. The proposal includes \$ 90,000.00 in administrative costs.
7	South Texas College - Health Care Professionals Enhancement Program	\$ 500,000.00	\$ 500,000.00	\$ -	\$ 500,000.00	\$ 500,000.00		Agency proposes to utilize funding for faculty retention and recruitment stipends, fringe benefits, and student retention & recruitment stipends that will allow them to benefit 48 faculty and 20 students.
8	South Texas College - Center for Advanced Training and Apprenticeship at South Texas College	\$ 450,000.00	\$ 500,000.00	\$ 50,000.00	\$ 500,000.00	\$ 450,000.00		Agency proposes to utilize funding for direct service payroll & benefits, customize job training programs, supplies, and travel & training that will allow it to benefit 750 incumbent workers in McAllen plants. The proposal includes \$ 46,952.00 in administrative costs.
9	Boys & Girls Club of McAllen	\$ 389,639.00	\$ 425,800.00	\$ 36,161.00	\$ 425,800.00	\$ 389,639.00		Agency proposes to utilize funds for program payroll & benefits, supplies, and professional services to benefit 775 club members. The proposal includes \$ 81,000.00 in administrative costs.
10	Christian's Manor	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 170,000.00	\$ 170,000.00		Agency proposes to utilize funds for utility, internet, and social worker salary costs in operating multi-family transitional housing units to benefit approximately eight to thirty-two beneficiaries. The proposal includes \$ 25,000 in administrative costs.
		<b>\$ 3,682,264.00</b>	<b>\$ 4,027,000.00</b>	<b>\$ 344,736.00</b>	<b>\$ 4,072,000.00</b>	<b>\$ 3,852,264.00</b>		

# **Debt Service Funds**

**City of McAllen, Texas**  
**Sales Tax Revenue Bonds**  
**Debt Service**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
SINKING FUND									
<b>BEGINNING FUND BALANCE</b>	\$ 1,242	\$ 1,092	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242
Sources:									
Contributions	548,990	1,706,547	1,706,547	1,710,818	1,710,818	2,011,797	2,005,308	2,014,110	2,004,950
Recovery of Prior Year Expenses	-	-	-	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - Development Corp	205,670	300,000	300,000	300,000	300,000	-	-	-	-
Total Sources and Transfers	754,660	2,006,547	2,006,547	2,010,818	2,010,818	2,011,797	2,005,308	2,014,110	2,004,950
<b>TOTAL RESOURCES</b>	\$ 755,902	\$ 2,007,639	\$ 2,007,789	\$ 2,012,060	\$ 2,012,060	\$ 2,013,039	\$ 2,006,550	\$ 2,015,352	\$ 2,006,192
APPROPRIATIONS									
Revenue Bond - Series 2016	\$ 128,210	\$ 393,210	\$ 393,210	\$ 392,380	\$ 392,380	\$ 396,305	\$ 394,865	\$ 395,888	\$ 391,595
Revenue Bond - Series 2017	306,818	816,818	816,818	821,722	821,722	819,709	816,670	817,574	817,216
Revenue Bond - Series 2018	155,241	415,241	415,241	412,233	412,233	413,700	414,570	414,965	414,581
Revenue Bond - Series 2021	163,041	379,928	379,928	383,133	383,133	380,733	377,853	384,333	380,208
Fees	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350
<b>TOTAL APPROPRIATIONS</b>	754,660	2,006,547	2,006,547	2,010,818	2,010,818	2,011,797	2,005,308	2,014,110	2,004,950
<b>ENDING FUND BALANCE</b>	\$ 1,242	\$ 1,092	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242	\$ 1,242

**City of McAllen, Texas**  
**Local Government Finance Corporation**  
**Debt Service**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
<b>BEGINNING FUND BALANCE</b>	\$ 308,885	\$ 308,885	\$ 447,421	\$ 250,788	\$ 250,788	\$ -	\$ -	\$ -	\$ (0)
Sources:									
Interest	30,596	-	25,105	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - TIRZ#1	374,888	-	186,301	-	196,800	-	-	-	-
Transfer In - Development Corp	600,584	909,175	458,592	907,587	460,000	910,317	907,167	908,427	910,685
Total Revenues and Other Sources	1,006,067	909,175	669,998	907,587	656,800	910,317	907,167	908,427	910,685
<b>TOTAL RESOURCES</b>	\$ 1,314,952	\$ 1,218,060	\$ 1,117,419	\$ 1,158,375	\$ 907,588	\$ 910,317	\$ 907,167	\$ 908,427	\$ 910,685
APPROPRIATIONS									
Bond Principal - Series 2017	\$ 530,000	\$ 572,250	\$ 545,000	\$ 582,750	\$ 582,750	\$ 603,750	\$ 624,750	\$ 651,000	\$ 672,000
Interest and Fees - Series 2017	337,531	336,925	321,631	324,837	324,838	306,567	282,417	257,427	238,685
<b>TOTAL APPROPRIATIONS</b>	867,531	909,175	866,631	907,587	907,588	910,317	907,167	908,427	910,685
<b>ENDING FUND BALANCE</b>	\$ 447,421	\$ 308,885	\$ 250,788	\$ 250,787	\$ -	\$ -	\$ -	\$ (0)	\$ (0)

**City of McAllen, Texas**  
**TIRZ #1**  
**Debt Service**  
**Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
SINKING FUND										
<b>BEGINNING FUND BALANCE</b>	\$ 499,248	\$ 499,149	\$ 944,555	\$ 944,555	\$ 944,555	\$ 944,555	\$ 944,555	\$ 944,555	\$ 944,555	\$ 944,555
Sources:										
Contributions - 2016 TIRZ	592,512	1,517,299	782,097	1,515,555	775,555	1,517,139	1,517,078	1,520,272	1,516,851	
Interest Earned	25,436	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>617,948</b>	<b>1,517,299</b>	<b>782,097</b>	<b>1,515,555</b>	<b>775,555</b>	<b>1,517,139</b>	<b>1,517,078</b>	<b>1,520,272</b>	<b>1,516,851</b>	
Other Financing Sources:										
Transfer In - TIRZ#1	1,345,522	-	735,202	-	740,000	-	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>1,963,470</b>	<b>1,517,299</b>	<b>1,517,299</b>	<b>1,515,555</b>	<b>1,515,555</b>	<b>1,517,139</b>	<b>1,517,078</b>	<b>1,520,272</b>	<b>1,516,851</b>	
<b>TOTAL RESOURCES</b>	<b>\$ 2,462,718</b>	<b>\$ 2,016,448</b>	<b>\$ 2,461,854</b>	<b>\$ 2,460,110</b>	<b>\$ 2,460,110</b>	<b>\$ 2,461,694</b>	<b>\$ 2,461,633</b>	<b>\$ 2,464,827</b>	<b>\$ 2,461,406</b>	
<b>APPROPRIATIONS</b>										
<i>Principal &amp; Interest</i>										
Certificate of Obligation Series 2016 (TIRZ)	\$ 1,518,163	\$ 1,517,299	\$ 1,517,299	\$ 1,515,555	\$ 1,515,555	\$ 1,517,139	\$ 1,517,078	\$ 1,520,272	\$ 1,516,851	
<b>TOTAL APPROPRIATIONS</b>	<b>1,518,163</b>	<b>1,517,299</b>	<b>1,517,299</b>	<b>1,515,555</b>	<b>1,515,555</b>	<b>1,517,139</b>	<b>1,517,078</b>	<b>1,520,272</b>	<b>1,516,851</b>	
<b>ENDING FUND BALANCE-UNRESERVED</b>	<b>\$ 944,555</b>	<b>\$ 499,149</b>	<b>\$ 944,555</b>	<b>\$ 944,555</b>	<b>\$ 944,555</b>	<b>\$ 944,555</b>	<b>\$ 944,555</b>	<b>\$ 944,555</b>	<b>\$ 944,555</b>	



**City of McAllen, Texas  
General Obligation Debt  
Debt Service  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan				
						25-26	26-27	27-28	28-29	
SINKING FUND										
<b>BEGINNING FUND BALANCE</b>	\$ 4,501,490	\$ 4,501,490	\$ 5,345,651	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	
Sources:										
Ad Valorem Tax	5,406,933	4,837,273	4,837,273	4,842,692	4,843,254	4,841,432	4,836,213	4,831,781	4,838,732	
Interest Earned	273,232	-	-	-	-	-	-	-	-	
Total Revenues	5,680,165	4,837,273	4,837,273	4,842,692	4,843,254	4,841,432	4,836,213	4,831,781	4,838,732	
Other Financing Sources:										
Transfer In - Hotel Venue	233,598	802,166	802,166	803,411	803,411	803,095	801,058	802,073	801,378	
Total Revenues and Other Sources	5,913,763	5,639,439	5,639,439	5,646,103	5,646,665	5,644,527	5,637,271	5,633,854	5,640,110	
<b>TOTAL RESOURCES</b>	\$ 10,415,254	\$ 10,140,929	\$ 10,985,090	\$ 10,992,316	\$ 10,992,878	\$ 10,990,740	\$ 10,983,484	\$ 10,980,067	\$ 10,986,323	
<b>APPROPRIATIONS</b>										
<i>Principal &amp; Interest</i>										
General Obligation - 2014:										
(Street Imprv / Performing Arts / Baseball Complex)	\$ 2,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Certificate of Obligation Series 2018:										
(Parks Facilities / Fire Station #2)	352,406	354,156	354,156	355,406	355,406	356,156	356,406	351,281	355,656	
General Obligation - 2018:										
(Drainage / Traffic Imprv)	248,913	253,163	253,163	252,038	252,038	250,663	249,038	252,038	249,663	
General Obligation - 2019:										
(Drainage / Traffic Imprv)	1,312,725	1,308,475	1,308,475	1,312,975	1,312,975	1,311,100	1,312,850	1,308,225	1,312,100	
General Obligation - 2021:										
(Partial Refunding of 2014 Series)	1,102,896	3,721,227	3,721,227	3,723,828	3,723,828	3,724,190	3,716,559	3,719,892	3,720,273	
Other Bond payment										
Fees for All Bonds	2,663	2,418	1,856	1,856	2,418	2,418	2,418	2,418	2,418	
<b>TOTAL APPROPRIATIONS</b>	5,069,602	5,639,439	5,638,877	5,646,103	5,646,665	5,644,527	5,637,271	5,633,854	5,640,110	
<b>ENDING FUND BALANCE-UNRESERVED</b>	\$ 5,345,651	\$ 4,501,490	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	\$ 5,346,213	

**City of McAllen, Texas  
Hotel Tax Venue  
Debt Service  
Fund Balance Summary**

	Actual 22-23	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	City Manager Recomm 24-25	Four Year Plan			
						25-26	26-27	27-28	28-29
SINKING FUND									
<b>BEGINNING FUND BALANCE</b>	\$ 4	\$ -	\$ 198	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sources:									
Transfer In-Hotel Tax Venue Fund	567,100	-	-	-	-	-	-	-	-
Total Sources and Transfers	567,100	-	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	\$ 567,104	\$ -	\$ 198	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
APPROPRIATIONS									
Bond Principal	\$ 555,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest and Fees	11,906	-	-	-	-	-	-	-	-
Other Financing Sources (Uses):									
Transfer out - Hotel Tax Venue Fund	-	-	198	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	566,906	-	198	-	-	-	-	-	-
<b>ENDING FUND BALANCE</b>	\$ 198	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas**  
**Water Fund**  
**Working Capital Summary**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	Gen. Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	\$ 6,067,337	\$ 9,013,481	\$ 9,013,481	\$ 7,688,486	\$ 7,135,080	\$ 7,135,080
<b>Revenues:</b>						
Residential Water Sales	14,851,817	16,627,282	16,627,282	15,446,404	16,699,741	19,840,568
Commercial Water Sales	6,830,250	7,470,558	7,470,558	7,240,066	7,490,129	11,629,445
Industrial Water Sales	447,878	614,225	614,225	488,187	614,225	974,661
Regional Water Sales	295,068	340,000	340,000	295,068	340,000	340,000
Misc. Operating Revenues	502,451	400,000	400,000	405,000	400,000	400,000
Tap Fees	392,500	450,000	450,000	450,000	450,000	544,000
Connect Fees	185,475	180,000	180,000	180,000	180,000	180,000
Reconnect Fees	202,900	190,000	190,000	190,000	190,000	190,000
Billing Charges	460,000	460,000	460,000	460,000	460,000	460,000
Reimbursements	163,124	35,000	35,000	125,121	35,000	35,000
Misc. Non-Operating Revenues	349,420	235,500	235,500	417,358	235,500	235,500
Interest Earned	839,986	274,353	274,353	659,070	483,393	483,393
<b>Total Revenues</b>	<b>25,520,869</b>	<b>27,276,918</b>	<b>27,276,918</b>	<b>26,356,273</b>	<b>27,577,988</b>	<b>35,312,567</b>
Operating Transfers In	-	-	-	-	-	-
Total Revenues and Transfers	25,520,869	27,276,918	27,276,918	26,356,273	27,577,988	35,312,567
<b>TOTAL RESOURCES</b>	<b>\$ 31,588,206</b>	<b>\$ 36,290,399</b>	<b>\$ 36,290,399</b>	<b>\$ 34,044,759</b>	<b>\$ 34,713,068</b>	<b>\$ 42,447,647</b>
<b>APPROPRIATIONS</b>						
<b>Operating Expenses:</b>						
Administration and General/Benefits	\$ 2,973,627	\$ 2,288,644	\$ 2,330,729	\$ 2,310,940	\$ 2,092,670	\$ 2,092,670
Employee Benefits/Contingency	36,786	492,883	70,413	70,413	304,838	304,838
Liability and Misc. Insurance	72,408	72,408	108,557	108,557	108,557	108,557
Water Treatment Plant	5,776,058	6,584,978	6,674,757	6,762,766	7,206,634	6,796,634
Cost of Raw Water	2,158,394	3,078,577	3,078,577	2,200,000	3,078,577	3,078,577
Water Laboratory	524,399	635,487	656,457	612,175	724,295	724,295
Transmission & Distribution	2,103,762	3,254,519	3,354,591	2,900,905	3,514,552	3,514,552
Water Meter Readers	1,111,452	1,447,706	1,502,958	1,452,313	1,504,643	1,504,643
Utility Billing	894,147	1,061,544	1,101,736	1,042,066	1,088,178	1,088,178
Customer Relations	1,018,592	1,186,599	1,244,809	1,224,648	1,294,145	1,294,145
Treasury Management	519,539	557,291	573,201	551,920	568,986	568,986
Capital Outlay	-	-	-	-	-	-
<b>Total Operations</b>	<b>17,189,164</b>	<b>20,660,636</b>	<b>20,696,785</b>	<b>19,236,703</b>	<b>21,486,075</b>	<b>21,076,075</b>
<b>Non-Operating Expenses:</b>						
Transfers To Depreciation Fund	1,587,811	1,850,076	1,850,076	1,850,076	2,110,626	2,110,626
Transfers to Debt Service-2015 Issue	1,084,561	1,092,392	1,092,392	1,092,392	1,096,018	1,096,018
Transfers to Debt Service-2016 Issue	855,621	859,936	859,936	859,936	860,118	860,118
Transfers to Debt Service-2018 Issues	531,178	692,548	692,548	692,548	693,395	693,395
Transfers to Debt Service-2021 Issues	1,060,933	1,058,921	1,058,921	1,058,921	1,056,507	1,056,507
Transfers to Planned Debt Service	-	-	-	-	-	-
Transfers to Capital Improvements	1,018,790	1,721,500	1,721,500	1,721,500	2,531,700	5,639,460
Other Non-operating expenses / Health Ins	131,581	-	124,984	124,984	-	-
Rebatable Arbitrage / Bond-related charges	52,829	-	-	-	-	-
<b>Total Non-operating</b>	<b>6,323,304</b>	<b>7,275,373</b>	<b>7,400,357</b>	<b>7,400,357</b>	<b>8,348,364</b>	<b>11,456,124</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 23,512,468</b>	<b>\$ 27,936,009</b>	<b>\$ 28,097,142</b>	<b>\$ 26,637,060</b>	<b>\$ 29,834,439</b>	<b>\$ 32,532,199</b>
Other Changes Affecting Working Capital	(387,252)	(272,619)	(272,619)	(272,619)	(272,619)	(272,619)
<b>ENDING WORKING CAPITAL</b>	<b>\$ 7,688,486</b>	<b>\$ 8,081,771</b>	<b>\$ 7,920,638</b>	<b>\$ 7,135,080</b>	<b>\$ 4,606,010</b>	<b>\$ 9,642,830</b>
Targeted Ending Balance (Note 1)	\$ 5,651,232	\$ 6,792,538	\$ 6,804,422	\$ 6,324,396	\$ 7,063,915	\$ 6,929,121
Days of Working Capital	163	143	140	135	78	167
Debt Coverage Ratio	2.36	1.79	1.78	1.92	1.64	3.84
Note 1 - 120 Days of O & M Expenses						

**City of McAllen, Texas  
Water Depreciation  
Working Capital Summary**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	General Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	\$ 6,360,058	\$ 3,492,200	\$ 3,492,200	\$ 6,188,831	\$ 4,802,655	\$ 4,802,655
Revenues:						
Interest Earned	184,454	107,295	107,295	208,220	219,628	219,628
Valuation Allowance	94,383	-	-	-	-	-
Miscellaneous/Other	481,462	-	-	-	-	-
<b>Total Revenues</b>	<b>760,299</b>	<b>107,295</b>	<b>107,295</b>	<b>208,220</b>	<b>219,628</b>	<b>219,628</b>
Operating Transfers In - Water Fund	1,587,811	1,850,076	1,850,076	1,850,076	2,110,626	2,110,626
<b>Total Revenues and Transfers</b>	<b>2,348,109</b>	<b>1,957,371</b>	<b>1,957,371</b>	<b>2,058,296</b>	<b>2,330,254</b>	<b>2,330,254</b>
<b>TOTAL RESOURCES</b>	<b>\$ 8,708,167</b>	<b>\$ 5,449,571</b>	<b>\$ 5,449,571</b>	<b>\$ 8,247,126</b>	<b>\$ 7,132,909</b>	<b>\$ 7,132,909</b>
<b>APPROPRIATIONS</b>						
<b>Expenditures:</b>						
Administration and General	-	-	-	-	42,000	42,000
Water Treatment Plant	119,345	292,500	318,694	367,804	276,950	276,950
Water Laboratory	-	-	-	-	91,700	91,700
Transmission & Distribution	829,599	1,728,499	1,728,499	1,294,964	1,372,605	1,372,605
Water Meter Readers	59,265	200,000	200,000	200,000	-	-
Utility Billing	-	-	-	-	-	-
Customer Relations	-	-	-	-	63,000	63,000
Treasury Management	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Total Operations</b>	<b>1,008,209</b>	<b>2,220,999</b>	<b>2,247,193</b>	<b>1,862,768</b>	<b>1,846,255</b>	<b>1,846,255</b>
<b>Capital Projects:</b>						
	<b>Project ID</b>					
CDBG Projects	IU1104	\$ 113,908	\$ 100,000	\$ 100,000	\$ 255,000	\$ 250,000
SWTP Sludge De-Watering	IU1202	-	-	-	-	400,000
SWTP Exp Filter/Clarifier	IU1507	4,679	-	-	-	-
Hackberry Wtrln Repl 17th-19th	IU1603	18,840	-	115,000	112,133	-
Kendlewood Wtrln Repl 17th-20th	IU1604	139,252	-	-	-	-
Cedar Water Tower	IU1807	-	-	-	50,000	50,000
SWTP Electrical Generator Project	IU2001	37,029	500,000	500,000	160,000	1,000,000
Taylor Rd Utility Adjustments (IH 2-Pecan)	IU2101	43,429	-	5,571	5,571	-
Annual Waterline Replacement	IU2103	331,340	400,000	800,000	425,000	300,000
ERP Project	EO2103	800,000	-	-	-	-
Concrete Steel Pipe Rehabilitation/Replacement Phase 1	IU2201	365,038	-	84,962	65,000	-
SWTP Tube Settler Replacement	IU2202	-	400,000	400,000	400,000	-
Daffodil Road Waterline Replacement	IU2203	64,929	-	180,000	134,000	-
Taylor Rd Utility Adjustments Bus 83 - Daffodil	IU2301	-	30,000	30,000	25,000	1,200,000
NWTP Chain and Flight Sludge Collector Replacement	IU2302	604,900	-	-	-	-
El Rancho Roadway Improvement - Waterline Participation: Des		-	-	-	50,000	50,000
Yuma Roadway Improvement - Waterline Participation: Design		-	-	-	60,000	60,000
Ware Road Utility Adjustments (Mil 5 - SH - 107); Design Pha		-	-	-	80,000	80,000
Jackson Road TxDOT Roadway Improvement - Design Phase (4		-	-	-	150,000	150,000
Nolana Road Off-system Local Let 23rd - Ware Rd (Design)		-	-	-	75,000	75,000
<b>Total Capital Projects</b>		<b>2,523,344</b>	<b>1,430,000</b>	<b>2,215,533</b>	<b>1,581,704</b>	<b>3,615,000</b>
<b>TOTAL APPROPRIATIONS</b>		<b>3,531,553</b>	<b>3,650,999</b>	<b>4,462,726</b>	<b>5,461,255</b>	<b>5,461,255</b>
Adjustment for accruals / Oper transfers out		1,012,216	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 6,188,831</b>	<b>\$ 1,798,572</b>	<b>\$ 986,845</b>	<b>\$ 4,802,655</b>	<b>\$ 1,671,654</b>	<b>\$ 1,671,654</b>

**CITY OF MCALLEN, TEXAS  
WATER CAPITAL IMPROVEMENT  
WORKING CAPITAL SUMMARY**

	Actual 22-23	Budget 23-24	Adjusted 23-24	Estimated 23-24	Dept. Request 24-25	General Mgr Recomm 24-25
<b>RESOURCES</b>						
<b>BEGINNING BALANCE</b>	\$ 4,589,436	\$ 4,266,283	\$ 4,266,283	\$ 5,705,806	\$ 6,087,004	\$ 6,087,004
<b>Revenues:</b>						
Interest Earned	179,164	127,988	127,988	279,601	280,338	280,338
Unrealized (loss) on Investments	39,253	-	-	-	-	-
Operating Activities	260,725	-	-	-	-	-
<b>Total Revenues</b>	<b>479,141</b>	<b>127,988</b>	<b>127,988</b>	<b>279,601</b>	<b>280,338</b>	<b>280,338</b>
Transfers In: Water Fund For Working Capital - Projects	500,000	500,000	500,000	500,000	500,000	4,000,000
Transfers In - Capital Outlay	518,790	1,221,500	1,221,500	1,221,500	2,031,700	1,639,460
<b>Total Revenues and Transfers</b>	<b>1,497,931</b>	<b>1,849,488</b>	<b>1,849,488</b>	<b>2,001,101</b>	<b>2,812,038</b>	<b>5,919,798</b>
<b>TOTAL RESOURCES</b>	<b>\$ 6,087,367</b>	<b>\$ 6,115,771</b>	<b>\$ 6,115,771</b>	<b>\$ 7,706,907</b>	<b>\$ 8,899,042</b>	<b>\$ 12,006,802</b>
<b>APPROPRIATIONS</b>						
<b>Operating Expenses:</b>						
<b>Working Capital Outlay:</b>						
Water Plant	-	95,400	95,400	99,750	748,000	348,000
Water Lab	-	40,500	40,500	34,553	180,000	180,000
Transmission & Distribution	304,231	1,085,600	1,085,600	1,050,600	1,103,700	1,111,460
<b>Total Working Capital Outlay</b>	<b>304,231</b>	<b>1,221,500</b>	<b>1,221,500</b>	<b>1,184,903</b>	<b>2,031,700</b>	<b>1,639,460</b>
<b>Working Capital Projects:</b>						
Line Oversizing/Participation	-	150,000	150,000	150,000	150,000	150,000
Southeast Waterline Improve (Dicker 10th-McColl)	-	-	-	-	-	-
Waterline Extensions	4,640	50,000	50,000	50,000	50,000	50,000
Geo-Water (Deep Well)	-	150,000	150,000	150,000	-	-
HCID #1 Raw Waterline	1,918	-	-	-	-	-
SWTP Exp Filter/Clarifier	8,090	-	45,000	45,000	-	-
NWTP Expansion (11.25 to 22.50 mgd)	-	1,400,000	1,400,000	-	1,400,000	4,000,000
North Bentsen Road Transmission Line	-	150,000	150,000	40,000	110,000	110,000
Northwest Water Tower	-	-	-	-	250,000	250,000
Boeye Reservoir Bypass Line Design Only	-	-	-	-	120,000	120,000
Boeye Reservoir Bypass Line Construction	-	-	-	-	1,250,000	250,000
South WTP Electrical Generator Project (cip)	-	-	-	-	1,500,000	1,250,000
<b>Total Working Capital Projects</b>	<b>14,648</b>	<b>1,900,000</b>	<b>1,945,000</b>	<b>435,000</b>	<b>4,830,000</b>	<b>6,180,000</b>
<b>Total Operations</b>	<b>318,879</b>	<b>3,121,500</b>	<b>3,166,500</b>	<b>1,619,903</b>	<b>6,861,700</b>	<b>7,819,460</b>
Transfers out	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>318,879</b>	<b>3,121,500</b>	<b>3,166,500</b>	<b>1,619,903</b>	<b>6,861,700</b>	<b>7,819,460</b>
Over/(Under) Appropriations	1,179,052	(1,272,012)	(1,317,012)	381,198	(4,049,662)	(1,899,662)
Adjustment for accrued expenses / Transfers	(62,682)	-	-	-	-	-
<b>ENDING BALANCE</b>	<b>\$ 5,705,806</b>	<b>\$ 2,994,271</b>	<b>\$ 2,949,271</b>	<b>\$ 6,087,004</b>	<b>\$ 2,037,342</b>	<b>\$ 4,187,342</b>

**CITY OF MCALLEN, TEXAS  
WATER REVENUE BOND ISSUES  
WORKING CAPITAL SUMMARY**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept Request 24-25	General Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING BALANCE</b>	\$ 25,518	\$ -	\$ -	\$ 15,903,875	\$ 10,688,875	\$ 10,688,875
Revenues						
Bond Proceeds	17,778,025	16,825,000	16,825,000	99,301	6,258,502	3,258,502
Interest Earned	497,633	-	-	785,000	380,000	380,000
<b>Total Revenues</b>	<u>18,275,658</u>	<u>16,825,000</u>	<u>16,825,000</u>	<u>884,301</u>	<u>6,638,502</u>	<u>3,638,502</u>
Transfers In	-	-	-	-	-	-
<b>Total Revenues and Transfers</b>	<u>18,275,658</u>	<u>16,825,000</u>	<u>16,825,000</u>	<u>884,301</u>	<u>6,638,502</u>	<u>3,638,502</u>
<b>TOTAL RESOURCES</b>	<b>\$ 18,301,176</b>	<b>\$ 16,825,000</b>	<b>\$ 16,825,000</b>	<b>\$ 16,788,176</b>	<b>\$ 17,327,377</b>	<b>\$ 14,327,377</b>
<b>APPROPRIATIONS</b>						
Operating Expenses:						
<u>Project #</u>	<u>Project:</u>					
IU1506	HCID #1 - Raw Waterline	320,309	-	39,691	35,747	-
IU1507	SWTP Expansion Filter/Clarifier	291,446	-	63,554	63,554	-
IU2001	South WTP Electrical Generator Project	-	825,000	825,000	-	968,719
IU2206	NWTP Expansion (11.25 to 22.50 mgd)-Design	-	-	-	3,000,000	-
IU2108	AMI Project	1,372,425	16,000,000	16,000,000	9,900,000	9,900,000
<b>Total Operations</b>		<u>\$ 1,984,179</u>	<u>\$ 16,825,000</u>	<u>\$ 16,928,245</u>	<u>\$ 6,099,301</u>	<u>\$ 13,868,719</u>
Transfers out Sewer Bond 1999		-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>		<b>1,984,179</b>	<b>16,825,000</b>	<b>16,928,245</b>	<b>6,099,301</b>	<b>13,868,719</b>
Over/(Under) Appropriations		<u>16,291,479</u>	<u>-</u>	<u>(103,245)</u>	<u>(5,215,000)</u>	<u>(7,230,217)</u>
Adjustment for accrued expenses		<u>(413,122)</u>				
<b>ENDING BALANCE</b>		<b><u>\$ 15,903,875</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (103,245)</u></b>	<b><u>\$ 10,688,875</u></b>	<b><u>\$ 3,458,658</u></b>

**City of McAllen, Texas  
Wastewater Fund  
Working Capital Summary**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	Gen Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	<b>\$ 4,361,900</b>	<b>\$ 4,288,142</b>	<b>\$ 4,288,142</b>	<b>\$ 4,006,611</b>	<b>\$ 4,410,299</b>	<b>\$ 4,410,299</b>
<b>Revenues:</b>						
Residential Service	12,297,819	13,751,728	13,751,728	12,675,070	13,836,628	13,497,420
Commercial Service	4,096,911	5,571,722	5,571,722	5,399,815	5,301,578	6,736,920
Industrial Service	255,692	403,733	403,733	320,887	403,733	406,949
Alton User Charges	689,165	750,000	750,000	680,000	750,000	750,000
Calpine/Duke Reuse Charges	893,213	900,000	900,000	876,994	900,000	900,000
Reuse Charges	378,027	240,000	240,000	384,310	240,000	500,000
Industrial Surcharge	1,169,058	1,240,000	1,240,000	858,085	1,240,000	1,240,000
Misc Operating Revenue	54,950	20,000	20,000	64,900	20,000	20,000
Misc Non-oper Rev - Septic Tank Hauler Fees	356,725	330,000	330,000	412,342	330,000	330,000
Misc Non-oper Rev - Sharyland Water Supply	649,980	400,000	400,000	640,761	400,000	400,000
Misc Non-oper Rev - Other	(106,215)	8,500	8,500	137,111	8,500	8,500
Interest Earned	368,183	128,644	128,644	319,038	262,590	262,590
Reimbursements	160,466	91,000	91,000	159,882	91,000	91,000
<b>Total Revenues</b>	<b>21,263,975</b>	<b>23,835,327</b>	<b>23,835,327</b>	<b>22,929,195</b>	<b>23,784,029</b>	<b>25,143,379</b>
Operating Transfers In	137,850	-	-	-	-	-
<b>Total Revenues and Transfers</b>	<b>21,401,825</b>	<b>23,835,327</b>	<b>23,835,327</b>	<b>22,929,195</b>	<b>23,784,029</b>	<b>25,143,379</b>
<b>TOTAL RESOURCES</b>	<b>\$ 25,763,725</b>	<b>\$ 28,123,469</b>	<b>\$ 28,123,469</b>	<b>\$ 26,935,806</b>	<b>\$ 28,194,328</b>	<b>\$ 29,553,678</b>
<b>APPROPRIATIONS</b>						
	(27,455,822)					
<b>Operating Expenses:</b>						
Administration & General	2,450,095	1,990,278	2,039,306	1,979,958	2,346,530	2,346,530
Wastewater Treatment Plants	5,245,676	5,935,370	6,085,222	5,688,768	6,091,121	6,091,121
Wastewater Laboratory	713,602	784,550	823,816	507,909	829,270	829,270
Wastewater Collections	2,695,415	2,924,880	3,022,584	2,951,094	2,999,295	2,999,295
Employee Benefits/Contingency	-	347,665	11,815	11,815	174,461	174,461
Liability and Misc. Insurance	78,838	78,838	78,838	118,196	118,196	118,196
Non-capitalized Capital Outlay	-	-	-	-	-	-
<b>Total Operations</b>	<b>11,183,626</b>	<b>12,061,581</b>	<b>12,061,581</b>	<b>11,257,740</b>	<b>12,558,873</b>	<b>12,558,873</b>
<b>Non-Operating Expenses:</b>						
Transfers to Depreciation Funds	3,755,939	3,823,361	3,823,361	3,823,361	3,968,334	3,968,334
Transfers to Debt Service: 2009 - TWDB	1,355,150	1,355,000	1,355,000	1,355,150	1,355,150	1,355,150
Transfers to Debt Service: 2013 - TWDB	621,157	287,865	287,865	288,115	285,826	285,826
Transfers to Debt Service: 2015	852,155	858,308	858,308	858,462	861,157	861,157
Transfers to Debt Service: 2015 - TWDB	1,696,846	1,700,074	1,700,074	1,700,349	1,701,139	1,701,139
Transfers to Debt Service: 2016	1,134,196	1,139,915	1,139,915	1,140,086	1,140,157	1,140,157
Transfers to Debt Service: 2016 - TWDB	319,297	318,559	318,559	318,909	318,064	318,064
Transfers to Debt Service: 2018 - TWDB	107,432	211,749	211,749	212,049	211,240	211,240
Planned Debt Service	-	-	-	-	-	-
Transfers to Capital Improvements	1,301,007	1,475,145	1,475,145	1,475,145	1,142,320	1,143,256
Rebatable Arbitrage / Bond-related charges	(432,824)	-	-	-	-	-
Other Non-operating expenses / Health Ins	101,216	-	96,141	96,141	-	-
<b>Total Non-Operating</b>	<b>10,811,571</b>	<b>11,169,976</b>	<b>11,266,117</b>	<b>11,267,767</b>	<b>10,983,387</b>	<b>10,984,323</b>
<b>TOTAL APPROPRIATIONS</b>	<b>21,995,197</b>	<b>23,231,556</b>	<b>23,327,698</b>	<b>22,525,507</b>	<b>23,542,260</b>	<b>23,543,196</b>
Other Changes Affecting Working Capital	238,083	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 4,006,611</b>	<b>\$ 4,891,913</b>	<b>\$ 4,795,771</b>	<b>\$ 4,410,299</b>	<b>\$ 4,652,067</b>	<b>\$ 6,010,482</b>
Targeted Ending Balance (Note 1)	\$ 3,676,808	\$ 3,965,451	\$ 3,965,451	\$ 3,701,175	\$ 4,128,945	\$ 4,128,945
Days of Working Capital	131	148	145	143	135	175
Debt Coverage Ratio	1.66	2.01	2.01	1.99 #	1.91	2.14
Note 1 - 120 Days of O & M Expenses						

**City of McAllen, Texas  
Wastewater Depreciation Fund  
Working Capital Summary**

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	General Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>	\$ 17,924,626	\$ 18,634,840	\$ 18,634,840	\$ 19,580,850	\$ 19,270,034	\$ 19,270,034
Revenues:						
Interest Earned	483,886	559,727	559,727	676,922	676,922	676,922
Unrealized gain/(loss) on investments	270,279	-	-	101,800	-	-
Other Miscellaneous Revenue	-	-	-	-	-	-
<b>Total Revenues</b>	<b>754,165</b>	<b>559,727</b>	<b>559,727</b>	<b>778,722</b>	<b>676,922</b>	<b>676,922</b>
Operating Transfers In - Sewer Fund	3,755,939	3,823,361	3,823,361	3,823,361	3,968,334	3,968,334
<b>Total Revenues and Transfers</b>	<b>4,510,104</b>	<b>4,383,088</b>	<b>4,383,088</b>	<b>4,602,083</b>	<b>4,645,256</b>	<b>4,645,256</b>
<b>TOTAL RESOURCES</b>	<b>\$ 22,434,730</b>	<b>\$ 23,017,928</b>	<b>\$ 23,017,928</b>	<b>\$ 24,182,933</b>	<b>\$ 23,915,290</b>	<b>\$ 23,915,290</b>
<b>APPROPRIATIONS</b>						
Operating Expenses:						
Administration and General	\$ 6,860	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
Wastewater Treatment Plant	333,327	988,500	988,500	682,992	1,019,200	1,019,200
Wastewater Laboratory	21,269	11,500	11,500	9,661	8,800	8,800
Wastewater Collections	216,566	411,000	411,000	395,625	668,290	468,290
<b>Total Operations</b>	<b>578,021</b>	<b>1,421,000</b>	<b>1,421,000</b>	<b>1,088,278</b>	<b>1,696,290</b>	<b>1,496,290</b>
<b>Capital Projects:</b>						
<b>Project ID</b>						
Capital Outlay - Infrastructure	-	\$ 7,850,000	-	-	-	-
ERP Project	800,000	-	-	-	-	-
K-Center Street Sewer - Design (South Segment)	-	-	-	-	150,000	150,000
K-Center Street Sewer - Construction (South Segment)	-	-	-	-	300,000	300,000
K-Center Street Sewer - Construction (North Segment)	-	-	-	-	400,000	400,000
Colbath Lift Station (Redirect & Abandonment)	-	-	-	-	-	-
Swr Ln & Manhole Replace	140,841	600,000	600,000	5,018	600,000	600,000
Lark Sewer - Phase 2 (25th to Ware Road)	-	-	-	-	-	-
CDBG/Urban County Matching - Sewer	12,268	-	15,000	11,813	50,000	50,000
5 mile and Bentsen Lift Station Rehab	-	-	500,000	800,000	-	-
Shary Rd Util Adjust (Pioneer Force Main)	17,353	-	567,648	933,290	-	-
Annual Manhole Rehabilitation	569,134	600,000	600,000	450,000	600,000	600,000
Annual Lift Station Rehabilitation	38,188	100,000	100,000	40,000	50,000	50,000
NWWTP Headworks Construction	390,240	-	-	-	-	-
Ware Road Utility Adj FM 107-Monte Cristo	-	-	50,000	-	50,000	50,000
Zinnia Lift Station Abandonment	-	400,000	400,000	-	500,000	500,000
Adobe Wells Lift Station Abandonment	-	-	80,000	80,000	-	-
SWWTP Headworks Screens Replacement	272,206	-	-	-	-	-
23rd Street & Sarah Lift Station Design	30,690	-	119,310	80,000	60,000	60,000
South WWTP Grit System (Coanda)	-	-	250,000	24,500	225,500	225,500
Downtown Sewer Improvements Project	4,940	-	-	-	-	-
Bentsen Sewer Imp Project (3 Mi to 5 Mi)	-	260,000	260,000	100,000	160,000	160,000
23rd and Sarah Lift Station Abandonment	-	-	3,850,000	600,000	3,250,000	3,250,000
Lark Sewer Improvements	-	-	3,950,000	700,000	3,250,000	3,250,000
Ware Road Utility Adjustment (5 Mile to FM 107)	-	-	-	-	150,000	150,000
El Rancho Utility Adjustments - Design	-	-	-	-	75,000	75,000
Yuma Road Utility Adjustments - Design	-	-	-	-	100,000	100,000
Nolana Road Widening - Design	-	-	-	-	50,000	50,000
Taylor Road Widening - Design	-	-	-	-	20,000	20,000
Balboa Lift Station Electrical Improvements	-	-	-	-	250,000	1,100,000
<b>Total Capital Projects</b>	<b>2,275,860</b>	<b>9,810,000</b>	<b>11,341,958</b>	<b>3,824,621</b>	<b>10,290,500</b>	<b>11,140,500</b>
<b>Operating Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL APPROPRIATIONS</b>	<b>2,853,881</b>	<b>11,231,000</b>	<b>12,762,958</b>	<b>4,912,899</b>	<b>11,986,790</b>	<b>12,636,790</b>
Adjustment for accruals	-	-	-	-	-	-
<b>ENDING WORKING CAPITAL</b>	<b>\$ 19,580,850</b>	<b>\$ 11,786,928</b>	<b>\$ 10,254,970</b>	<b>\$ 19,270,034</b>	<b>\$ 11,928,500</b>	<b>\$ 11,278,500</b>



City of McAllen, Texas  
Wastewater Capital Improvement  
Working Capital Summary

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	General Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING BALANCE</b>	\$ 5,672,679	\$ 4,629,836	\$ 4,629,836	\$ 6,682,837	\$ 6,588,187	\$ 6,588,187
Revenues:						
Interest Earned	181,816	138,895	138,895	252,000	252,000	252,000
Unrealized gain/(loss) on investments	89,538	-	-	50,750	-	-
Other	25,861	-	-	24,464	-	-
<b>Total Revenues</b>	<b>297,215</b>	<b>138,895</b>	<b>138,895</b>	<b>327,214</b>	<b>252,000</b>	<b>252,000</b>
Transfers In - Capital Projects	600,000	600,000	600,000	600,000	600,000	600,000
Transfers In - Capital Outlay	701,007	875,145	875,145	875,145	542,320	543,256
Other	-	1,327,305	1,327,305	100,000	1,227,305	1,227,305
<b>Total Revenues and Transfers</b>	<b>1,598,222</b>	<b>2,941,345</b>	<b>2,941,345</b>	<b>1,902,359</b>	<b>2,621,625</b>	<b>2,622,561</b>
<b>TOTAL RESOURCES</b>	<b>\$ 7,270,901</b>	<b>\$ 7,571,181</b>	<b>\$ 7,571,181</b>	<b>\$ 8,585,196</b>	<b>\$ 9,209,812</b>	<b>\$ 9,210,748</b>
<b>APPROPRIATIONS</b>						
Capital Outlay:						
Administration	12,055	406,500	406,500	274,000	48,000	48,000
Wastewater Treatment Plant	80,679	-	-	-	-	-
Wastewater Laboratory	27,997	235,000	235,000	30,909	230,250	230,250
Wastewater Collections	185,188	233,645	233,645	233,154	264,070	265,006
Total Capital Outlay	305,919	875,145	875,145	538,063	542,320	543,256
<b>Total Operating Expenses</b>	<b>305,919</b>	<b>875,145</b>	<b>875,145</b>	<b>538,063</b>	<b>542,320</b>	<b>543,256</b>
Projects:						
Line Oversizing/Participation	-	250,000	700,000	400,000	250,000	250,000
Dicker Road Sewer	-	800,000	800,000	200,000	800,000	800,000
North WWTP Electrical	-	-	-	-	-	-
Shary Road Utility Adjustment (Pioneer Force Main)	8,955	-	528,545	508,946	-	-
Sprague Swr Lateral La Lomita-Ware Rd Design	-	-	-	-	-	-
Tres Lagos Reclaimed Water Elevated Tower	68,893	50,000	250,000	150,000	30,000	30,000
Tres Lagos Reclaimed Water Elevated Tower Constructio	-	2,851,203	2,851,203	200,000	2,651,203	2,651,203
NWWTP Lift Station Improvements	119,840	-	-	-	-	-
Shary Road Widening - Design	-	-	-	-	50,000	50,000
<b>Total Project Costs</b>	<b>197,688</b>	<b>3,951,203</b>	<b>5,129,748</b>	<b>1,458,946</b>	<b>3,781,203</b>	<b>3,781,203</b>
Transfers out:						
Transfer out to Sewer Fund	84,457	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 588,065</b>	<b>\$ 4,826,348</b>	<b>\$ 6,004,893</b>	<b>\$ 1,997,009</b>	<b>\$ 4,323,523</b>	<b>\$ 4,324,459</b>
Over/(Under) Appropriations	1,010,158	(1,885,003)	(3,063,548)	(94,650)	(1,701,898)	(1,701,898)
Adjustment for accrued expenses	-	-	-	-	-	-
<b>ENDING BALANCE</b>	<b>\$ 6,682,837</b>	<b>\$ 2,744,833</b>	<b>\$ 1,566,288</b>	<b>\$ 6,588,187</b>	<b>\$ 4,886,289</b>	<b>\$ 4,886,289</b>

City of McAllen, Texas  
Wastewater Revenue Bonds - CWSRF Funding  
Working Capital Summary

	Actual 22-23	Budget 23-24	Adjusted Budget 23-24	Estimated 23-24	Dept. Request 24-25	General Mgr Recomm. 24-25
<b>RESOURCES</b>						
<b>BEGINNING BALANCE</b>	\$ (13,535)	\$ (12,554)	\$ (12,554)	\$ 71,961	\$ 72,751	\$ 72,751
<b>Revenues:</b>						
Bond Proceeds / Capital contributions	-	254,896	254,896	241,361	441,361	441,361
Other Activities	-	-	-	-	-	-
Interest Earned	1,039	-	-	790	700	700
Unrealized (loss) on investments	-	-	-	-	-	-
<b>Total Revenues</b>	<u>1,039</u>	<u>254,896</u>	<u>254,896</u>	<u>242,151</u>	<u>442,061</u>	<u>442,061</u>
Transfers in	<u>84,457</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues and Transfers</b>	<u>85,496</u>	<u>254,896</u>	<u>254,896</u>	<u>242,151</u>	<u>442,061</u>	<u>442,061</u>
<b>TOTAL RESOURCES</b>	<b>\$ 71,961</b>	<b>\$ 242,342</b>	<b>\$ 242,342</b>	<b>\$ 314,112</b>	<b>\$ 514,812</b>	<b>\$ 514,812</b>
<b>APPROPRIATIONS</b>						
<b>Projects:</b>						
Sprague Road Engineering & Design	-	-	-	-	-	-
North WWTP Electrical & SCADA Programming	-	241,361	241,361	241,361	441,361	441,361
<b>Total Projects</b>	<u>-</u>	<u>241,361</u>	<u>241,361</u>	<u>241,361</u>	<u>441,361</u>	<u>441,361</u>
Transfers out / Due to	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 241,361</b>	<b>\$ 241,361</b>	<b>\$ 241,361</b>	<b>\$ 441,361</b>	<b>\$ 441,361</b>
Over/(Under) Appropriations	85,496	13,535	13,535	790	700	700
Adjustment for accrued expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING BALANCE</b>	<b>* \$ 71,961</b>	<b>\$ 981</b>	<b>\$ 981</b>	<b>\$ 72,751</b>	<b>\$ 73,451</b>	<b>\$ 73,451</b>

\* Negative balance due to reimbursement pending from TWDB