

City Commission Budget Hearings

Fiscal Year 2022

Proposed Budget Plan



City of McAllen, Texas
August 2021

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FY
2021-
2022

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City of McAllen
Fiscal Year 2021-2022
Budget Cover Page
September 27, 2021

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,774,162, which is a 5.90 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$735,383.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2021-2022	2020-2021
Property Tax Rate:	\$0.495600/100	\$0.495600/100
No-New-Revenue Tax Rate:	\$0.473627/100	\$0.492583/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.429449/100	\$0.614969/100
Voter-Approval Tax Rate:	\$0.507015/100	\$0.505277/100
Debt Rate:	\$0.048238/100	\$0.053140/100

Total debt obligation for City of McAllen secured by property taxes: \$4,843,179

**City of McAllen
General Fund
Fund Balance Summary**

	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	CITY MANAGER'S RECOM City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21 Amount Percent (%) Change		Four Year Plan 22-23 23-24 24-25 25-26			
UNASSIGNED BEGINNING FUND BALANCE	\$ 56,950,623	\$ 53,965,173	\$ 75,232,268	\$ 75,232,268	\$ 62,947,013	\$ 62,947,013	\$ -	0%	\$ 53,969,470	\$ 57,242,284	\$ 63,545,439	\$ 72,265,230
REVENUES												
Taxes	\$ 101,781,030	\$ 99,279,462	\$ 99,279,462	\$ 108,552,794	\$ 111,682,521	\$ 111,682,521	\$ 12,403,059	12%	\$ 113,976,589	\$ 116,564,441	\$ 119,231,254	\$ 121,975,183
Licenses and Permits	2,232,122	2,490,265	2,490,265	2,458,838	2,570,234	2,570,234	79,969	3%	2,634,490	2,703,940	2,773,424	2,844,864
Intergovernmental	18,928,247	-	-	-	-	-	-	0%	-	-	-	-
Charges for Services	4,551,791	5,151,985	5,162,485	4,807,687	5,000,258	5,000,258	(162,227)	-3%	5,017,231	5,091,098	5,170,689	5,383,255
Fines and Forfeits	1,054,411	837,350	896,835	891,934	840,500	840,500	(56,335)	-6%	852,050	874,218	897,026	920,623
Investment Earnings	1,468,202	1,279,093	1,279,093	593,330	642,616	642,616	(636,477)	-50%	1,279,093	1,311,070	1,343,847	1,377,443
Miscellaneous Revenues	2,367,024	1,162,644	1,162,644	1,757,102	1,546,791	1,546,791	384,147	33%	1,301,900	1,273,532	1,276,654	1,279,829
Total Revenues	132,382,827	110,200,799	110,270,784	119,061,685	122,282,920	122,282,920	12,012,136	11%	125,061,353	127,818,299	130,692,893	133,781,197
OTHER FINANCING SOURCE												
Transfers In	9,852,000	5,545,029	26,506,081	25,744,954	4,772,400	25,673,452	(832,629)	-3%	6,174,347	6,661,016	6,728,048	6,728,791
Total Revenues and Other Sources	142,234,827	115,745,828	136,776,865	144,806,639	127,055,320	147,956,372	11,179,507	8%	131,235,700	134,479,315	137,420,941	140,509,988
TOTAL RESOURCES	\$ 199,185,450	\$ 169,711,001	\$ 212,009,133	\$ 220,038,906	\$ 190,002,333	\$ 210,903,386	\$ (1,105,747)	-1%	\$ 185,205,170	\$ 191,721,599	\$ 200,966,380	\$ 212,775,218
APPROPRIATIONS												
OPERATING EXPENSE												
General Government	\$ 19,050,448	\$ 19,781,500	\$ 21,039,058	\$ 22,263,094	\$ 24,693,398	\$ 23,603,780	\$ 2,564,722	12%	\$ 22,020,888	\$ 21,218,186	\$ 21,206,352	\$ 21,278,195
Public Safety	60,874,325	61,729,654	62,476,365	62,347,285	66,163,972	63,220,349	743,984	1%	62,839,230	63,166,331	63,617,483	65,286,074
Highways and Streets	11,759,374	12,873,031	12,943,076	12,521,498	13,048,355	13,019,127	76,051	1%	12,997,067	13,125,849	12,985,049	12,985,049
Health and Welfare	3,140,509	2,997,593	3,019,047	3,051,432	3,976,171	3,332,006	312,959	10%	3,574,948	4,030,849	3,978,427	3,978,427
Culture and Recreation	18,652,929	20,820,427	20,998,642	19,168,352	21,815,968	21,218,598	219,956	1%	21,223,350	21,279,550	21,509,971	21,383,471
Total Operations Expense	\$ 113,477,585	\$ 118,202,205	\$ 120,476,188	\$ 119,351,660	\$ 129,697,864	\$ 124,393,860	\$ 3,917,672	3%	\$ 122,655,483	\$ 122,820,765	\$ 123,297,282	\$ 124,911,216
OTHER FINANCING SOURCES (USES)												
Transfers Out	9,710,018	4,460,817	36,464,241	37,477,059	6,104,096	27,005,148	(9,459,093)	-26%	4,799,229	4,847,221	4,895,693	4,944,650
Debt Service - Motorola Lease Payment	508,174	263,174	263,174	263,174	263,174	263,174	0	0%	508,174	508,174	508,174	508,174
TOTAL APPROPRIATIONS	123,695,777	122,926,196	157,203,603	157,091,894	136,065,134	\$ 151,662,182	\$ (5,541,421)	-4%	\$ 127,962,886	\$ 128,176,160	\$ 128,701,150	\$ 130,364,041
Revenue over/under Expenditures	\$ 18,539,050	\$ (7,180,368)	\$ (20,426,738)	\$ (12,285,255)	\$ (9,009,814)	\$ (3,705,810)			\$ 3,272,813	\$ 6,303,155	\$ 8,719,791	\$ 10,145,947
Transfer-Infrastructure & Improvements Fund	-	-	-	-	-	\$ (5,271,732)						
UNADJ UNASSIGNED FUND BALANCE	\$ 75,489,673	\$ 46,784,805	\$ 54,805,530	\$ 62,947,013	\$ 53,937,198	\$ 53,969,470			\$ 57,242,284	\$ 63,545,439	\$ 72,265,230	\$ 82,411,177
Adjustments:												
Board advances	(307,852)	-	-	-	-	-	-	-	-	-	-	-
Prepays	50,446	-	-	-	-	-	-	-	-	-	-	-
Other Changes Affecting Working Capital	-	-	-	-	-	-	-	-	-	-	-	-
UNASSIGNED ENDING FUND BALANCE	\$ 75,232,268	\$ 46,784,805	\$ 54,805,530	\$ 62,947,013	\$ 53,937,198	\$ 53,969,470			\$ 57,242,284	\$ 63,545,439	\$ 72,265,230	\$ 82,411,177
MINIMUM FUND BALANCE TEST												
Total Operations - Expenditures	113,477,585	118,202,205	120,476,188	119,351,660	129,697,864	124,393,860			122,655,483	122,820,765	123,297,282	124,911,216
Less: Capital Outlay	1,111,033	1,007,663	2,103,642	2,054,119	5,477,747	1,571,595			1,545,054	1,274,133	1,076,035	1,269,001
Net Operations - Expenditures	112,366,552	117,194,542	118,372,546	117,297,542	124,220,117	122,822,265			121,110,429	121,546,632	122,221,247	123,642,215
1 Day Operating Expenditures	307,854	321,081	324,308	321,363	340,329	336,499			331,809	333,004	334,853	338,746
No. of Day's Operating Expenditures in Fund Balance	244	146	169	196	158	160			173	191	216	243

	B	C	D	E	G	I	J	N	O	R	S	T	U
City of McAllen General Fund Revenue By Source													
	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	CITY MANAGER'S RECOM City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21		Four Year Plan				
							Amount	Percent (%) Change	22-23	23-24	24-25	25-26	
SOURCES OF INCOME:													
TAXES													
Ad Valorem Taxes:													
Current	\$ 43,294,847	\$ 44,068,506	\$ 44,068,506	\$ 44,785,868	\$ 46,353,373	\$ 46,353,373	\$ 2,284,867	5%	\$ 47,975,741	\$ 49,894,771	\$ 51,890,562	\$ 53,966,184	
Delinquent	833,921	1,043,754	1,043,754	1,123,646	1,134,882	1,134,882	91,128	9%	1,146,231	1,157,694	1,169,271	1,180,963	
Roll Back	50,789	66,822	66,822	49,882	21,654	21,654	(45,168)	-68%	21,654	21,654	21,654	21,654	
Penalty and Interest	993,202	895,431	895,431	1,003,134	1,013,165	1,013,165	117,734	13%	1,023,297	1,033,530	1,043,865	1,054,304	
Property Tax-Refund	(306,540)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	-	0%	(200,000)	(210,000)	(225,000)	(250,000)	
Special Inventory-Vehicles	14,784	15,000	15,000	20,816	17,500	17,500	2,500	17%	18,000	18,500	19,000	19,500	
Late Rendition Penalty	53,814	55,000	55,000	74,579	70,000	70,000	15,000	27%	70,700	71,407	72,121	72,842	
Sales and Use Taxes:													
Sales Tax	45,656,269	42,967,836	42,967,836	50,390,519	51,902,235	51,902,235	8,934,399	21%	52,421,257	52,945,470	53,474,925	54,009,674	
Insight	4,066,588	3,314,113	3,314,113	4,473,247	4,562,712	4,562,712	1,248,599	38%	4,608,339	4,654,422	4,700,966	4,747,976	
Electric	4,323,770	4,400,000	4,400,000	4,238,990	4,200,000	4,200,000	(200,000)	-5%	4,242,000	4,284,420	4,327,264	4,370,537	
Natural Gas	383,395	390,000	390,000	361,693	365,000	365,000	(25,000)	-6%	368,650	372,337	376,060	379,820	
Telephone	574,130	503,000	503,000	396,702	397,000	397,000	(106,000)	-21%	400,970	404,980	409,029	413,120	
Cable	1,069,277	1,010,000	1,010,000	1,090,662	1,090,000	1,090,000	80,000	8%	1,117,250	1,145,181	1,173,811	1,203,156	
PEG Fee	44,366	-	-	5,000	5,000	5,000	5,000	0%	5,000	5,000	5,000	5,000	
State Shared Revenues:													
State Mixed Drink Tax	728,418	750,000	750,000	738,056	750,000	750,000	-	0%	757,500	765,075	772,726	780,453	
TOTAL TAXES	101,781,030	99,279,462	99,279,462	108,552,794	111,682,521	111,682,521	12,403,059	12%	113,976,589	116,564,441	119,231,254	121,975,183	
LICENSES AND PERMITS													
Business Licenses and Permits:													
Alcoholic Beverage License	68,312	70,000	70,000	68,000	70,000	70,000	-	0%	71,750	71,407	72,121	72,842	
Electrician's License	14,230	12,500	12,500	20,166	20,771	20,771	8,271	66%	21,290	21,823	22,368	22,927	
Sign License	2,225	2,200	2,200	2,500	2,575	2,575	375	17%	2,639	2,705	2,773	2,842	
Food Handler's Permit	476,260	377,060	377,060	480,000	494,400	494,400	117,340	31%	506,760	524,509	540,244	556,452	
House Mover's License	275	175	175	100	103	103	(72)	-41%	106	108	111	114	
Other-Plumbing, Mechanical, & Irrigation	13,057	10,000	10,000	17,302	17,821	17,821	7,821	78%	18,267	18,723	19,191	19,671	
Occupational Licenses:													
Building Permits	828,163	1,009,348	1,009,348	996,824	1,026,729	1,026,729	17,381	2%	1,052,397	1,078,707	1,105,675	1,133,316	
Electrical Permits	165,675	186,548	186,548	196,930	202,838	202,838	16,290	9%	207,909	213,107	218,434	223,895	
Plumbing Permits	229,117	254,176	254,176	253,934	261,552	261,552	7,376	3%	268,091	274,793	281,663	288,704	
Mechanics Permits	85,562	92,838	92,838	92,470	95,244	95,244	2,406	3%	97,625	100,066	102,567	105,132	
House Moving Permits	7,490	8,788	8,788	5,668	5,838	5,838	(2,950)	-34%	5,984	6,134	6,287	6,444	
Garage Sale Permits	52,449	76,075	76,075	60,000	61,800	61,800	(14,275)	-19%	63,345	65,564	67,531	69,556	
Alarm Ordinance	207,039	245,000	245,000	225,000	225,000	225,000	(20,000)	-8%	230,625	236,391	242,300	248,500	
Itinerant Vendor's License	100	300	300	-	-	-	(300)	-100%	-	-	-	-	
On site septic tank	1,050	750	750	1,000	1,030	1,030	280	37%	1,056	1,093	1,126	1,159	
Special Use Permit	81,118	144,507	144,507	38,944	82,000	82,000	(62,507)	-43%	84,050	86,151	88,305	90,513	
Occupancy Load placards	-	-	-	-	2,533	2,533	2,533	0%	2,596	2,661	2,728	2,796	
TOTAL LICENSES AND PERMITS	2,232,122	2,490,265	2,490,265	2,458,838	2,570,234	2,570,234	79,969	3%	2,634,490	2,703,940	2,773,424	2,844,864	
INTERGOVERNMENTAL REVENUES													
State shared revenues	16,871	-	-	-	-	-	-	0%	-	-	-	-	
McAllen CARES Reimbursement	18,911,376	-	-	-	-	-	-	0%	-	-	-	-	
TOTAL INTERGOVERNMENTAL REVENUES	18,928,247	-	-	-	-	-	-	0%	-	-	-	-	

	B	C	D	E	G	I	J	N	O	R	S	T	U
City of McAllen General Fund Revenue By Source													
	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	CITY MANAGER'S RECOM City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21		Four Year Plan				
							Amount	Percent (%) Change	22-23	23-24	24-25	25-26	
61	CHARGES FOR SERVICES												
62	General Government:												
63	1,934,929	2,203,500	2,203,500	2,203,500	2,203,500	2,203,500	-	0%	2,203,500	2,203,500	2,203,500	2,203,500	
64	52,056	65,000	65,000	46,891	53,000	53,000	(12,000)	-18%	54,325	55,683	57,075	58,502	
65	27,440	45,000	45,000	31,000	36,000	36,000	(9,000)	-20%	37,500	37,500	40,000	42,000	
66	233,840	50,000	50,000	138,000	50,000	50,000	-	0%	51,250	51,005	51,515	52,030	
67	47,800	26,000	26,000	50,000	55,000	55,000	29,000	112%	50,000	50,000	52,500	52,500	
68	26,922	8,800	8,800	55,000	8,800	8,800	-	0%	8,800	8,800	9,714	9,956	
69	-	100	100	-	100	100	-	0%	100	108	110	110	
70	81,532	62,000	62,000	85,788	80,000	80,000	18,000	29%	82,000	84,050	86,151	88,305	
71	11,200	7,000	7,000	8,800	9,800	9,800	2,800	40%	10,045	10,296	10,554	10,817	
72	-	100	100	-	100	100	-	0%	100	108	110	110	
73	211,244	4,375	14,875	5,300	5,300	5,300	(9,575)	-64%	5,433	5,568	5,708	5,850	
74	49,488	49,488	49,488	49,488	49,488	49,488	-	0%	50,725	51,993	53,293	54,625	
75	90,773	137,400	137,400	122,007	137,400	137,400	-	0%	140,835	144,356	147,965	151,664	
76	3,800	6,500	6,500	3,500	4,000	4,000	(2,500)	-38%	4,000	4,100	4,200	4,200	
77	-	-	-	10,000	10,000	10,000	10,000	0%	10,250	10,506	10,769	11,038	
78	-	-	-	4,000	4,000	4,000	4,000	0%	4,100	4,203	4,308	4,415	
79	Public Safety:												
80	53,327	68,000	68,000	48,000	53,000	53,000	(15,000)	-22%	54,325	55,683	57,075	64,000	
81	10,099	16,500	16,500	7,000	7,000	7,000	(9,500)	-58%	7,175	7,354	7,538	13,500	
82	2,807	8,000	8,000	7,500	7,500	7,500	(500)	-6%	7,688	7,880	8,077	8,000	
83	39,135	45,000	45,000	42,000	43,000	43,000	(2,000)	-4%	44,075	45,177	46,306	51,000	
84	488,176	550,000	550,000	300,000	300,000	300,000	(250,000)	-45%	307,500	315,188	323,067	450,000	
85	68,613	56,000	56,000	42,000	42,000	42,000	(14,000)	-25%	43,050	44,126	45,229	53,000	
86	31,893	5,500	5,500	11,100	12,100	12,100	6,600	120%	12,403	15,623	15,871	14,500	
87	93,725	100,000	100,000	100,000	105,000	105,000	5,000	5%	107,625	110,316	113,074	112,000	
88	Highways and Streets:												
89	14,905	8,000	8,000	15,580	16,047	16,047	8,047	101%	16,449	16,860	17,281	17,713	
90	Health:												
91	231,103	310,000	310,000	271,810	275,000	275,000	(35,000)	-11%	281,875	288,922	296,145	303,549	
92	21,933	25,000	25,000	30,000	30,900	30,900	5,900	24%	31,673	32,782	33,765	34,778	
93	-	130	130	130	130	130	-	0%	133	137	143	100	
94	232,295	348,785	348,785	265,055	270,000	270,000	(78,785)	-23%	276,750	283,669	290,760	298,029	
95	82,285	120,000	120,000	95,475	96,000	96,000	(24,000)	-20%	98,400	100,860	103,382	105,966	
96	Recreation:												
97	22,816	60,712	60,712	43,104	60,000	60,000	(712)	-1%	63,786	65,380	67,015	68,690	
98	20,417	102,600	102,600	80,064	98,150	98,150	(4,450)	-4%	107,794	110,489	113,251	116,082	
99	6,090	26,507	26,507	21,685	24,300	24,300	(2,207)	-8%	27,849	28,545	29,259	29,990	
100	55,397	99,687	99,687	92,440	100,000	100,000	313	0%	104,734	107,352	110,036	112,787	
101	22,270	42,668	42,668	52,364	60,000	60,000	17,332	41%	44,828	45,949	47,097	48,275	
102	15,032	14,000	14,000	35,000	40,000	40,000	26,000	186%	14,709	15,076	15,453	15,840	
103	(510)	41,590	41,590	10,094	49,515	49,515	7,925	19%	43,695	44,787	45,907	47,055	
104	225	1,499	1,499	705	2,700	2,700	1,201	80%	1,575	1,614	1,655	1,696	
105	1,239	8,144	8,144	3,902	9,300	9,300	1,156	14%	8,556	8,770	8,989	9,214	
106	215	9,387	9,387	4,903	16,000	16,000	6,613	70%	9,862	10,109	10,361	10,620	

	B	C	D	E	G	I	J	N	O	R	S	T	U
	City of McAllen General Fund Revenue By Source												
		Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	CITY MANAGER'S RECOM City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21		Four Year Plan			
								Amount	Percent (%) Change	22-23	23-24	24-25	25-26
107	Park Concessions/Fireman's Boat Rentals	3,948	6,380	6,380	10,710	7,000	7,000	620	10%	6,703	6,871	7,042	7,218
108	Facilities Use Fees Park	16,841	37,282	37,282	24,193	36,000	36,000	(1,282)	-3%	39,169	40,149	41,152	42,181
109	Senior Citizens	2,962	7,618	7,618	2,683	5,000	5,000	(2,618)	-34%	8,004	8,204	8,409	8,619
110	Quinta Mazatlán	49,838	90,000	90,000	119,000	150,000	150,000	60,000	67%	150,000	153,750	157,594	161,534
111	Quinta Mazatlán Admission Fees	90,103	90,000	90,000	183,616	230,000	230,000	140,000	156%	230,000	235,750	241,644	247,685
112	Rental/Lark Community Ctr	5,218	800	800	4,500	5,500	5,500	4,700	588%	841	862	883	905
113	Rental/Palm View Community Ctr	1,335	7,000	7,000	360	6,500	6,500	(500)	-7%	7,354	7,538	7,727	7,920
114	Use Fees-Library Copier	39,406	50,200	50,200	27,000	25,000	25,000	(25,200)	-50%	27,500	30,250	33,275	36,603
115	Library Rooms Rental Fees	12,834	20,000	20,000	3,820	15,128	15,128	(4,872)	-24%	16,641	18,305	20,135	22,149
116	Library Donated Book sales	15,140	23,960	23,960	3,000	5,000	5,000	(18,960)	-79%	5,500	6,050	6,655	7,321
117	After - School Program	14,595	60,750	60,750	30,320	60,000	60,000	(750)	-1%	63,825	65,421	67,057	68,733
118	Library Facility Commission	9,990	12,750	12,750	5,300	6,000	6,000	(6,750)	-53%	6,600	7,260	7,986	8,785
119	Equipment Rental	5,070	12,273	12,273	-	25,000	25,000	12,727	104%	25,625	26,266	26,922	27,595
120	TOTAL CHARGES FOR SERVICES	4,551,791	5,151,985	5,162,485	4,807,687	5,000,258	5,000,258	(162,227)	-3%	5,017,231	5,091,098	5,170,689	5,383,255
121													
122	FINES AND FORFEITS												
123	Municipal Court	1,029,618	800,000	800,000	821,849	830,000	830,000	30,000	4%	840,500	861,513	883,050	905,250
124	Court Technology/Security	-	-	59,485	59,485	-	-	(59,485)	-100%	-	-	-	-
125	Library Fines	24,793	37,350	37,350	10,600	10,500	10,500	(26,850)	-72%	11,550	12,705	13,976	15,373
126	TOTAL FINES AND FORFEITS	1,054,411	837,350	896,835	891,934	840,500	840,500	(56,335)	-6%	852,050	874,218	897,026	920,623
127													
128	INVESTMENT EARNINGS												
129	Interest & Net Income in fair value of investments	1,461,698	1,279,093	1,279,093	642,616	642,616	642,616	(636,477)	-50%	1,279,093	1,311,070	1,343,847	1,377,443
130	Gain/loss sale of investment	6,504	-	-	(49,286)	-	-	-	0%	-	-	-	-
131	TOTAL INVESTMENT EARNINGS	1,468,202	1,279,093	1,279,093	593,330	642,616	642,616	(636,477)	-50%	1,279,093	1,311,070	1,343,847	1,377,443
132													
133	OTHER REVENUES												
134	Recovery prior/current year expenses	132,594	-	-	31,799	-	-	-	0%	-	-	-	-
135	Insurance Recoveries	136,416	-	-	31,373	5,000	5,000	5,000	0%	5,000	5,000	5,000	5,000
136	Private Donation	166,954	20,000	20,000	110,000	112,000	112,000	92,000	460%	33,013	33,538	34,076	34,628
137	Legal recording fees	28,621	30,000	30,000	20,000	20,600	20,600	(9,400)	-31%	21,218	21,855	22,510	23,185
138	Other/Miscellaneous	167,918	10,000	10,000	225,346	50,000	50,000	40,000	400%	50,000	50,000	50,000	50,000
139	Reimbursements/Grant	1,285,283	752,144	752,144	1,052,674	1,159,691	1,159,691	407,547	54%	991,279	959,841	959,841	959,841
140	Miscellaneous Rentals	44,134	5,500	5,500	42,226	5,500	5,500	-	0%	5,500	5,500	5,500	5,500
141	Royalties-Natural Gas	241,597	340,000	340,000	193,684	189,000	189,000	(151,000)	-44%	190,890	192,799	194,727	196,674
142	Fixed assets	163,507	5,000	5,000	50,000	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
143	TOTAL OTHER REVENUES	2,367,024	1,162,644	1,162,644	1,757,102	1,546,791	1,546,791	384,147	33%	1,301,900	1,273,532	1,276,654	1,279,829
144													
145	OPERATING TRANSFERS												
146	International Toll Bridge Fund	5,223,378	4,241,064	4,241,064	3,479,937	3,468,435	3,468,435	(772,629)	-18%	4,870,382	5,357,051	5,424,083	5,424,826
147	McAllen International Airport Fund	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	-	0%	1,103,965	1,103,965	1,103,965	1,103,965
148	Development Corp. Fund	3,492,600	200,000	200,000	200,000	200,000	200,000	-	0%	200,000	200,000	200,000	200,000
149	Downtown Serv Parking Fund	32,057	-	-	-	-	-	-	0%	-	-	-	-
150	American Rescue Plan Fund	-	-	20,961,052	20,961,052	-	20,901,052	(60,000)	0%	-	-	-	-
151	TOTAL OPERATING TRANSFERS	9,852,000	5,545,029	26,506,081	25,744,954	4,772,400	25,673,452	(832,629)	-3%	6,174,347	6,661,016	6,728,048	6,728,791
152													
153	TOTAL GENERAL FUND REVENUES	\$ 142,234,827	\$ 115,745,828	\$ 136,776,865	\$ 144,806,639	\$ 127,055,320	\$ 147,956,372	11,179,507	8%	\$ 131,235,700	\$ 134,479,315	\$ 137,420,941	\$ 140,509,988

	A	B	C	D	E	G	H	N	O	R	S	T	U
City of McAllen General Fund Summary By Department													
		Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	CITY MANAGER'S RECOM City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21		Four Year Plan			
								Amount	Percent (%) Change	22-23	23-24	24-25	25-26
12	EXPENDITURES:												
13	GENERAL GOVERNMENT												
14	City Commission	\$ 189,911	\$ 378,030	\$ 379,033	\$ 383,179	\$ 383,130	\$ 383,130	\$ 4,097	1%	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130
15	Special Service	382,480	734,898	1,714,898	1,715,812	735,812	734,898	(980,000)	-57%	734,898	734,898	734,898	734,898
16	City Manager	1,597,052	1,668,947	1,691,363	1,718,950	1,671,881	1,671,881	(19,482)	-1%	1,671,881	1,671,881	1,671,881	1,671,881
17	City Secretary	520,183	605,820	613,291	608,985	616,032	616,032	2,741	0%	616,032	616,032	616,032	616,032
18	Audit Office	216,065	230,287	233,161	225,477	248,742	227,663	(5,498)	-2%	227,663	227,663	227,663	227,663
19	Vital Statistics	168,520	182,612	195,218	147,762	183,882	191,382	(3,836)	-2%	191,382	191,382	191,382	191,382
20	Passport Facility	177,997	199,888	202,331	201,784	193,458	193,458	(8,873)	-4%	193,458	193,458	193,458	193,458
21	Municipal Court	1,421,844	1,624,512	1,703,297	1,418,855	1,729,395	1,729,395	26,098	2%	1,741,651	1,741,901	1,729,395	1,729,395
22	Finance	1,359,941	1,494,614	1,510,493	1,442,451	1,744,041	1,714,041	203,548	13%	1,708,541	1,708,541	1,826,750	1,826,750
23	Management & Budget	401,290	492,808	499,133	493,250	441,027	441,027	(58,106)	-12%	439,027	439,027	503,274	499,924
24	Tax Office	1,208,766	1,243,079	1,247,206	1,246,780	1,272,626	1,272,626	25,420	2%	1,280,126	1,314,999	1,330,899	1,347,881
25	Purchasing and Contracting	839,476	617,228	625,292	626,919	620,689	620,689	(4,603)	-1%	673,326	673,326	673,326	673,326
26	Legal	1,513,230	1,841,957	1,861,574	1,880,822	1,842,638	1,880,822	19,248	1%	1,880,822	1,880,822	1,880,822	1,880,822
27	Grants Administration	378,143	492,211	497,919	501,173	520,462	520,462	22,543	5%	517,342	517,342	517,342	534,142
28	Human Resources	704,322	839,641	848,844	811,372	832,332	833,752	(15,092)	-2%	827,422	1,027,422	832,422	832,422
29	Employee Benefits:												
30	Turnover/Vacancies	-	(1,500,000)	(1,500,000)	-	(1,500,000)	(1,500,000)	-	0%	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
31	Cost-of-Living Adjustment (COLA)	-	-	-	-	1,553,546	1,553,546	1,553,546	0%	-	-	-	-
32	Compensation Study 2021	-	-	-	-	1,229,214	1,229,214	1,229,214	0%	-	-	-	-
33	Workers Comp Savings	-	(303,033)	(303,033)	-	(248,320)	(248,320)	54,713	-18%	-	-	-	-
34	ARC	-	-	-	-	-	101,810	101,810	0%	-	-	-	-
35	Service Credit/Professional Service	50,850	-	-	-	-	-	-	0%	-	-	-	-
36	Liability Insurances	457,085	457,085	457,085	457,085	457,085	488,464	31,379	7%	457,085	457,085	457,085	457,085
37	Planning	1,234,187	1,407,369	1,425,349	1,422,195	1,508,587	1,442,587	17,238	1%	1,427,587	1,427,587	1,432,087	1,429,587
38	Information Technology	3,163,795	3,586,798	3,615,969	3,644,070	4,936,285	3,863,517	247,548	7%	5,001,367	3,922,945	3,919,845	3,919,845
39	Office of Communication	679,808	834,103	850,731	828,411	830,251	825,251	(25,480)	-3%	820,251	820,251	820,251	820,251
40	311 Call Center	334,269	401,882	406,322	406,520	500,393	485,393	79,071	19%	446,037	486,634	482,551	526,462
41	City Hall	461,884	527,900	529,386	493,027	540,363	540,363	10,977	2%	540,363	540,363	540,363	540,363
42	Building Maintenance	837,075	1,007,832	1,018,711	880,143	1,069,909	1,069,909	51,198	5%	1,020,709	1,020,709	1,020,709	1,020,709
43	Development Center	108,275	120,182	120,635	113,222	125,938	125,938	5,303	4%	125,938	125,938	125,938	125,938
44	Economic Development:												
45	Chamber of Commerce	644,000	584,850	584,850	584,850	644,000	584,850	-	0%	584,850	584,850	584,850	584,850
47	Other Agencies - CDBG Staff	-	10,000	10,000	10,000	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
48	TOTAL GENERAL GOVERNMENT	19,050,448	19,781,500	21,039,058	22,263,094	24,693,398	23,603,780	2,564,722	12%	22,020,888	21,218,186	21,206,352	21,278,195
49													
50	PUBLIC SAFETY												
51	Police	36,005,289	36,760,397	37,231,332	37,235,140	37,965,308	37,370,220	138,888	0%	37,297,684	37,610,285	37,934,937	38,261,599
52	Animal Control	322,868	357,248	360,794	362,069	353,243	353,243	(7,551)	-2%	353,243	353,243	353,243	353,243
53	Radio Shop	645,356	686,050	690,509	692,451	766,354	748,354	57,845	8%	687,554	687,554	687,554	687,554
54	Fire	20,606,485	20,305,385	20,538,425	20,399,071	23,280,825	21,008,790	470,365	2%	20,846,952	20,861,452	20,987,952	22,329,681
55	Traffic Operations	2,232,513	2,495,633	2,516,847	2,424,567	2,560,954	2,502,454	(14,393)	-1%	2,427,835	2,427,835	2,427,835	2,427,835
56	Building Code Compliance	1,061,814	1,124,941	1,138,458	1,233,987	1,237,288	1,237,288	98,830	9%	1,225,962	1,225,962	1,225,962	1,226,162
57	TOTAL PUBLIC SAFETY	60,874,325	61,729,654	62,476,365	62,347,285	66,163,972	63,220,349	743,984	1%	62,839,230	63,166,331	63,617,483	65,286,074
58													
59	HIGHWAYS AND STREETS												
60	Engineering Services	1,865,733	2,198,616	2,225,127	2,195,666	2,247,691	2,224,463	(664)	0%	2,224,103	2,385,885	2,269,585	2,269,585
61	Street Maintenance	5,868,388	6,530,171	6,557,419	6,238,590	6,591,312	6,585,312	27,893	0%	6,589,112	6,582,512	6,568,512	6,568,512
62	Street Lighting	2,222,760	2,224,065	2,224,065	2,181,390	2,224,065	2,224,065	-	0%	2,224,065	2,224,065	2,224,065	2,224,065
63	Sidewalk Construction	333,241	346,052	349,309	347,307	380,218	380,218	30,909	9%	365,118	369,718	359,218	359,218
64	Drainage	1,469,252	1,574,127	1,587,156	1,558,545	1,605,069	1,605,069	17,913	1%	1,594,669	1,563,669	1,563,669	1,563,669
65	TOTAL HIGHWAYS AND STREETS	11,759,374	12,873,031	12,943,076	12,521,498	13,048,355	13,019,127	76,051	1%	12,997,067	13,125,849	12,985,049	12,985,049

	A	B	C	D	E	G	H	N	O	R	S	T	U
City of McAllen General Fund Summary By Department													
	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	CITY MANAGER'S RECOM City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21		Four Year Plan				
							Amount	Percent (%) Change	22-23	23-24	24-25	25-26	
HEALTH AND WELFARE													
Env/Health Code Compliance	1,872,013	2,038,116	2,058,101	1,940,445	2,839,205	2,205,040	146,939	7%	2,450,982	2,906,883	2,854,461	2,854,461	
Graffiti Cleaning	168,829	157,201	158,670	156,794	172,773	172,773	14,103	9%	169,773	169,773	169,773	169,773	
Other Agencies:													
Humane Society	1,002,756	767,276	767,276	919,193	919,193	919,193	151,917	20%	919,193	919,193	919,193	919,193	
Valley Environ. Council	-	5,000	5,000	5,000	5,000	5,000	-	0%	5,000	5,000	5,000	5,000	
Mujeres Unidas	25,000	15,000	15,000	15,000	25,000	15,000	-	0%	15,000	15,000	15,000	15,000	
Relief Efforts Operations	56,911	-	-	-	-	-	-	0%	-	-	-	-	
Comfort House	15,000	15,000	15,000	15,000	15,000	15,000	-	100%	15,000	15,000	15,000	15,000	
TOTAL HEALTH AND WELFARE	3,140,509	2,997,593	3,019,047	3,051,432	3,976,171	3,332,006	312,959	10%	3,574,948	4,030,849	3,978,427	3,978,427	
CULTURE AND RECREATION:													
Parks Administration	554,317	611,924	618,067	525,888	622,783	622,783	4,716	1%	617,583	617,583	617,583	617,583	
Parks	8,180,909	8,626,989	8,719,258	8,199,525	9,106,305	8,928,454	209,196	2%	8,805,009	8,805,009	9,174,483	9,047,983	
Recreation	1,075,880	1,881,676	1,889,332	1,458,562	1,856,791	1,856,791	(32,541)	-2%	1,856,791	1,856,791	1,917,738	1,917,738	
Pools	515,190	967,175	970,241	625,583	949,293	949,293	(20,948)	-2%	949,293	949,293	949,293	949,293	
Las Palmas Community Ctr.	361,221	403,840	407,554	353,047	406,227	406,227	(1,327)	0%	406,227	416,627	416,627	416,627	
Recreation Lark	414,225	498,946	503,401	407,506	512,500	512,500	9,099	2%	501,747	501,747	501,747	501,747	
Recreation Palm View	409,340	473,154	477,460	423,155	475,367	475,367	(2,093)	0%	475,367	483,486	483,486	483,486	
Quinta Mazatlán	857,008	975,558	983,557	969,293	1,113,405	963,244	(20,313)	-2%	949,244	949,244	949,244	949,244	
Library	3,529,460	3,684,063	3,720,055	3,568,131	3,816,935	3,756,935	36,880	1%	3,931,085	3,968,766	3,808,766	3,808,766	
Library Branch - Lark	486,203	507,395	513,492	466,614	538,161	532,161	18,669	4%	524,161	524,161	504,161	504,161	
Library Branch - Palm View	514,151	537,207	543,725	518,548	568,343	562,343	18,618	3%	554,343	554,343	534,343	534,343	
Other Agencies:													
Amigos del Valle	76,000	76,000	76,000	76,000	86,000	76,000	-	0%	76,000	76,000	76,000	76,000	
Museum of South Texas History	38,000	38,000	38,000	38,000	50,000	38,000	-	0%	38,000	38,000	38,000	38,000	
McAllen Boy's & Girl's Club	730,000	720,000	720,000	720,000	773,858	720,000	-	0%	720,000	720,000	720,000	720,000	
McAllen Int'l Museum	700,000	645,500	645,500	645,500	700,000	645,500	-	0%	645,500	645,500	645,500	645,500	
Town Band	15,000	10,500	10,500	10,500	15,000	10,500	-	0%	10,500	10,500	10,500	10,500	
RGV International Music Festival	10,176	10,176	10,176	10,176	10,176	10,176	-	0%	10,176	10,176	10,176	10,176	
South Texas Symphony	109,824	73,824	73,824	73,824	114,824	73,824	-	0%	73,824	73,824	73,824	73,824	
McAllen Heritage Center	70,000	70,000	70,000	70,000	80,000	70,000	-	0%	70,000	70,000	70,000	70,000	
Rio Grande Literacy Center	6,025	8,500	8,500	8,500	20,000	8,500	-	0%	8,500	8,500	8,500	8,500	
TOTAL CULTURE AND RECREATION	18,652,929	20,820,427	20,998,642	19,168,352	21,815,968	21,218,598	219,956	1%	21,223,350	21,279,550	21,509,971	21,383,471	
TOTAL OPERATIONS	\$ 113,477,585	\$ 118,202,205	\$ 120,476,188	\$ 119,351,660	\$ 129,697,864	\$ 124,393,860	\$ 3,917,672	3%	\$ 122,655,483	\$ 122,820,765	\$ 123,297,282	\$ 124,911,216	
OTHER FINANCING SOURCES (USES)													
OPERATING TRANSFERS OUT													
Transfer to Debt Service Fund	3,292,600	-	-	-	-	-	-	0%	-	-	-	-	
Transfer to Capital Impv. Fund	4,843,858	3,654,113	3,654,113	4,666,931	4,751,712	4,751,712	1,097,599	30%	4,799,229	4,847,221	4,895,693	4,944,650	
Infrastructure & Improvements Fund	-	-	5,250,000	5,250,000	-	-	(5,250,000)	-100%	-	-	-	-	
Infrastructure & Improvements Fund(American Rescue Plan)	-	-	20,961,052	20,961,052	-	20,901,052	(60,000)	0%	-	-	-	-	
Transfer to Development Corp. Fund	-	-	4,865,587	4,865,587	-	-	(4,865,587)	-100%	-	-	-	-	
Transfer to Health Insurance Fund	800,650	806,704	806,704	806,704	-	-	(806,704)	-100%	-	-	-	-	
Transfer to Parkland Zone #3	58,100	-	-	-	-	-	-	0%	-	-	-	-	
Transfer to TIRZ#1 Contribution	225,157	-	441,578	441,578	573,449	573,449	131,871	100%	-	-	-	-	
Transfer to TIRZ#2A Contribution	489,653	-	485,208	485,208	778,935	778,935	293,727	200%	-	-	-	-	
TOTAL OPERATING TRANSFERS OUT	9,710,018	4,460,817	36,464,241	37,477,059	6,104,096	27,005,148	(9,459,093)	-26%	4,799,229	4,847,221	4,895,693	4,944,650	
Debt - Motorola Lease Payment	508,174	263,174	263,174	263,174	263,174	263,174	0	0%	508,174	508,174	508,174	508,174	
TOTAL GENERAL FUND	\$ 123,695,777	\$ 122,926,196	\$ 157,203,603	\$ 157,091,894	\$ 136,065,134	\$ 151,662,182	\$ (5,541,421)	-4%	\$ 127,962,886	\$ 128,176,160	\$ 128,701,150	\$ 130,364,041	

	A	B	C	D	E	G	H	N	O	R	S	T	U
1	City of McAllen General Fund Summary By Department												
2													
3													
4													
6								CITY MANAGER'S RECOM		Four Year Plan			
7													
8		Actual	Original	Adjusted	Estimated	Dept	City Manager	City Manager Recom FY 21-22 Inc/(Dec) Adjusted FY20-21					
9		19-20	20-21	20-21	20-21	Request	Recomm.	Amount	Percent (%) Change	22-23	23-24	24-25	25-26
119													
120	EXPENDITURES BY FUNCTION:												
121	BY EXPENSE GROUP												
122	Salaries and Wages	\$ 65,041,173	\$ 68,366,407	\$ 69,266,643	\$ 66,738,847	\$ 69,808,979	\$ 69,484,195	\$ 217,552	0%	\$ 69,997,401	\$ 70,788,553	\$ 71,458,802	\$ 72,053,139
123	Employee Benefits	18,233,244	18,948,316	19,134,143	20,819,451	22,978,695	22,813,351	3,679,208	19%	20,317,336	20,541,775	20,751,661	20,853,720
124	Supplies	2,715,649	2,098,753	2,182,364	2,133,629	2,206,204	2,188,311	5,947	0%	2,193,311	2,211,365	2,235,139	2,256,839
125	Other Services and Charges	17,265,633	18,532,230	18,094,060	18,032,475	19,133,185	18,550,872	456,812	3%	18,532,193	18,709,273	18,754,555	18,795,587
126	Maintenance	9,110,853	9,248,836	9,695,336	9,573,140	10,093,054	9,785,536	90,200	1%	9,814,186	9,941,887	9,964,776	9,981,776
127	Subtotal	\$ 112,366,552	\$ 117,194,542	\$ 118,372,546	\$ 117,297,542	\$ 124,220,117	\$ 122,822,265	\$ 4,449,719	4%	\$ 120,854,427	\$ 122,192,854	\$ 123,164,932	\$ 123,941,060
128													
129	Capital Outlay	1,111,033	1,007,663	2,103,642	2,054,119	5,477,747	1,571,595	(532,047)	-25%	1,801,056	627,911	132,350	970,156
130													
131	TOTAL OPERATIONS	\$ 113,477,585	\$ 118,202,205	\$ 120,476,188	\$ 119,351,660	\$ 129,697,864	\$ 124,393,860	\$ 3,917,672	3%	\$ 122,655,483	\$ 122,820,765	\$ 123,297,282	\$ 124,911,216

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
	Department		Description	FY 2021-2022 Department Request	City Manager Recom	CIP / NEW CIP	City Manager Recom New Positions
8	REVENUES OVER EXPENDITURES BEGINNING BALANCE				(\$110,214)		
11	City Commission	Maintenace	Computer Software - City Elections	1,000	1,000		
12	Total City Commission		Total Requested	1,000	1,000	-	0
14	City Manager	Other Services & Charges	Dues & Subscriptions	1,000	1,000		
15		Other Services & Charges	Miscellanoues	(1,000)	(1,000)		
16	Total City Manager		Total Requested	-	-	-	0
18	Special Services	Other services & charges	Electricity Adjustment	914	-		
23	Total Special Services		Total Requested	914	-	-	0
32	Audit	Compensation	Salary Adjustment - City Auditor	13,335	-		
33		Compensation	Salary Adjustment - Assistant City Auditor	9,485	-		
34		Compensation	Salary Adjustment - Certification	(1,741)	-		
35		Supplies	Office	(1,000)	(1,000)		
36		Other Services & Charges	Subscriptions, Training, Travel, Miscellanoues	(2,431)	(2,431)		
38	Total Audit		Total Requested	17,648	(3,431)	-	
39	Vitals						
40		Compensation	Overtime		7,500		
43	Total Vitals		Total Requested	-	7,500	-	0
52	Municipal Court	Compensation	Bailiff	47,063	47,063		1
58	Total Municipal Court		Total Requested	47,063	47,063	-	1
59	Finance	Compensation	Accountant I	58,552	58,552		1
60		Other Services & Charges	Travel	5,000	-		
61		Other Services & Charges	Professional	50,000	25,000		
62		Maintenance	Computer Software	4,200	4,200		
63		Non-Capital Outlay	Desktop and Monitor	1,500	1,500		
64		Non-Capital Outlay	Desk	4,000	4,000		
68	Total Finance		Total Requested	123,252	93,252	-	1
69	Management & Budget	Non-Capital Outlay	Office Shredder	2,000	2,000		
75	Total Mgmt & Budget		Total Requested	2,000	2,000	-	0
76	Tax Office	Compensation	Reclass - (3) Receptionist/Admin Clerk to (3) Tax Office Clerks	5,715	5,715		
77		Other services & charges	Appraisal District	21,251	21,251		
78	Total Tax Office		Total Requested	26,966	26,966	-	0
83	Legal	Compensation	Salary Adjustments - net zero change	-	-		
84		Other services & charges	Catalina Mobile Park		38,184		
86	Total Legal		Total Requested	-	38,184	-	0
87	Grants Office	Compensation	Revision - Director (Increase from 70% to 80%)	10,430	10,430		
88		Supplies	Photocopier	2,977	2,977		
89		Other services & charges	Advertising	2,500	2,500		
90		Other services & charges	Miscellaneous - Administrative costs	100	100		
91		Other services & charges	Dues & subscriptions	475	475		
92		Other services & charges	Educational Refund	1,200	1,200		
93		Non-Capital Outlay	Computer, Telephone for Temporary position	2,320	2,320		
94		Non-Capital Outlay	Data Drop	200	200		
95		Non-Capital Outlay	Software - Acrobate License (Temporary Position)	600	600		
97	Total Grants		Total Requested	20,802	20,802	-	0
103	Human Resources						
104		Supplies	Office		1,420		
105		Non-Capital Outlay	Software - FMLA	1,330	1,330		

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
	Department		Description	FY 2021-2022 Department Request	City Manager Recom	CIP / NEW CIP	City Manager Recom New Positions
106		Non-Capital Outlay	Software - Harrasment Prevention Training	5,000	5,000		
107	Total H.R.		Total Requested	6,330	7,750	-	0
109	Contingency						
110			ARC Adjustment		101,810		
112	Total Contingency			-	101,810	-	0
113	Liability Ins.						
114			Liability Insurance Adjustment		31,379		
115	Total Liability Ins.			-	31,379	-	0
117	Planning	Other Services & Charges	Dues & subscriptions	500	500		
118		Other Services & Charges	Training	5,000	5,000		
119		Other Services & Charges	Miscellanoues (sign materials)	2,000	2,000		
120		Capital Outlay	Software - Accela (review,improvements, & licenses)	81,000	15,000		
123	Total Planning		Total Requested	88,500	22,500	-	0
124							
125	Information Tech	Other Services & Charges	Online svc/network	2,503	-		
126		Other Services & Charges	Rental & Contractual	12,375	-		
127		Maintenance	Computer software	9,976	-		
128		Maintenance	Computer software - HRIS Software	200,000	-	200,000	
129		Maintenance	Equipment	45,042	-		
130		Capital Outlay	File & Video Surveillance Storage Expansion	45,000	45,000		
131		Capital Outlay	Blade Chassis w/Fabric Interconnect Licenses	235,000	-	235,000	
132		Capital Outlay	File Storage Replacement (isilon)	200,000	-	200,000	
133		Capital Outlay	UPS Replacement for EOC	75,000	-	75,000	
134		Capital Outlay	Fluke Network Cable tester	6,500	6,500		
135		Capital Outlay	Analog Switches/Gateways	10,000	10,000		
136		Capital Outlay	Intrusion Prevention	35,000	35,000		
137		Capital Outlay	Software - Cisco & Solar Winds	56,000	56,000		
138		Non-Capital Outlay	PC/Laptop/Phone Replacements	140,250	102,550		
139		Non-Capital Outlay	GIS Table, Network Switches Refresh, Misc Tools	12,100	7,100		
140		Non-Capital Outlay	Software - Microsoft Office Licenses	250,172	-		
141	Total InfoTech		Total Requested	1,334,918	262,150	710,000	0
143	Office of Communication						
144		Other Services & Charges	Advertising	5,000	-		
145		Capital Outlay	Professional Head Shots	5,000	5,000		
146							
147	Total Office of Communication		Total Requested	10,000	5,000	-	0
148							
149	McAllen 311 Call Center	Compensation	Customer Service Specialist	39,555	39,555		1
150		Other Services & Charges	Rental & Contractual	12,000	12,000		
151		Capital Outlay	Proximity Sensors for Office Doors	15,000	-		
152		Capital Outlay	Citybot Software	35,000	35,000		
153		Non-Capital Outlay	Equipment & Software for New Position Request	4,356	4,356		
154	Total 311		Total Requested	105,911	90,911	-	1
155							
156	City Hall	Other services & charges	Electricity adjustment	11,064	11,064		
158	Total City Hall		Total Requested	11,064	11,064	-	0
159							
160	Bldg Maintenance	Other Services & Charges	Rental Depreciation for New Vehicle Request	5,750	5,750		
161		Capital Outlay	Vehicle - 3/4 Ton RC Utility Service Body Truck	40,000	40,000		
163		Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	9,200	9,200		
166	Total Bldg Maint		Total Requested	54,950	54,950	-	0

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
1				FY 2021-2022	City Manager	CIP / NEW CIP	City Manager
2				Department	Recom		Recom
3	Department		Description	Request			New Positions
168	Development Center	Supplies	Janitorial	7,300	7,300		
169		Supplies	Clothing & Uniform	(7,300)	(7,300)		
170		Maintenance	Facilities (AC/Generator/Elevator Maintenance)	5,000	5,000		
171	Total Dev Center		Total Requested	5,000	5,000	-	0
172	Police	Compensation	Police Officer - 12 (CM Recomm - 2)	719,200	145,473		2
173		Compensation	Emergency Communication Specialist	44,866	44,866		1
174		Compensation	Community Service Specialist	42,063	42,063		1
175		Compensation	CBA		220,226		
176		Supplies	Office (Line Item Adjustment)	5,000	5,000		
177		Supplies	Photocopier (Line Item Adjustment)	(5,000)	(5,000)		
178		Other Services & Charges	Training (Line Item Adjustment)	10,000	10,000		
179		Other Services & Charges	Laundry (Line Item Adjustment)	(10,000)	(10,000)		
180		Maintenance	Facilities (Line Item Adjustment)	30,000	30,000		
181		Maintenance	Equipment (Line Item Adjustment)	(30,000)	(30,000)		
182		Capital Outlay	Radio Communication Payment	245,000	245,000		
183		Capital Outlay	Crime Prevention Supplies	5,000	-		
184		Capital Outlay	M300 Drone System	37,746	-		
185		Capital Outlay	Cinemassive Video Wall Upgrade	62,267	62,267		
186		Capital Outlay	Forary Crime Scene Video/Photo Upgrade	41,043	41,043		
187		Capital Outlay	Video Server Replacement	38,926	38,926		
188		Capital Outlay	Shortage - Vehicles Replacement (Fleet Request)	125,800	-		
189		Non-Capital Outlay	Office Chairs	4,500	-		
190		Non-Capital Outlay	Emergency Communications Center Chairs	6,575	-		
191		Non-Capital Outlay	Police K9 Lift Harness	2,000	-		
192		Non-Capital Outlay	Police K9 - Collapsible Transport Dog Crates	2,700	-		
193		Non-Capital Outlay	Sky Watch Generators	918	-		
194		Non-Capital Outlay	Remote Lighting Stations	4,328	-		
195		Non-Capital Outlay	Wireless Headsets	900	-		
196		Non-Capital Outlay	Motorcycle Radio/Radar Carrier	36,200	-		
197		Non-Capital Outlay	Desktop Computer Replacements	14,920	-		
199	Total Police		Total Requested	1,434,952	839,864	-	4
205	Radio Shop	Capital Outlay	Weather Bug Replacement	18,000	-		
206		Non-Capital Outlay	Lights	2,500	2,500		
207		Non-Capital Outlay	Controller	1,000	1,000		
208		Non-Capital Outlay	Lightbar	1,700	1,700		
209		Non-Capital Outlay	Traffic Radios	55,600	55,600		
210	Total Radio Shop		Total Requested	78,800	60,800	-	0
212	Fire	Compensation	Journeyman Technicians (2)	102,120	102,120		2
213		Compensation	Facility Maintenance Technician	40,104	-		
214		Compensation	Emergency Communication Specialist	44,877	-		
215		Compensation	Overtime	(102,673)	(102,673)		
216		Compensation	Reclass - (4) Firefighters to (4) Lieutenants	60,179	-		
217		Compensation	Reclass - Firefighter to Captain	24,022	24,022		
218		Compensation	Holiday Pay	133,845	133,845		
219		Compensation	Reclass - (3) Firefighter to (3) Driver	21,029	-		
220		Compensation	CBA		212,787		
221		Supplies	Operating	10,000	-		
222		Other Services & Charges	Utilities - Water	8,500	8,500		
223		Other Services & Charges	Medical	60,000	-		

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
1				FY 2021-2022	City Manager	CIP / NEW CIP	City Manager
2				Department	Recom		Recom
3	Department		Description	Request			New Positions
224		Other Services & Charges	Utilities - Electricity	6,500	6,500		
225		Other Services & Charges	Rental Depreciation - New Vehicle Requests	111,006	-		
226		Maintenance	Facilities	15,000	15,000		
227		Maintenance	Equipment	12,000	-		
228		Maintenance	Computer Software	40,000	-		
229		Capital Outlay	Portable Radios	60,750	-	60,750	
230		Capital Outlay	Single Head Mobile Radio	108,000	-	108,000	
231		Capital Outlay	Dual Head Mobile Radio	66,000	-	66,000	
232		Capital Outlay	Self Contained Breathing Apparatus Harness	98,768	-		
233		Capital Outlay	Medical Simulation Manikin	11,250	-		
234		Capital Outlay	Forcible Entry Door Prop	7,500	-		
235		Capital Outlay	Flashover Live Fire Training Prop	45,000	-		
236		Capital Outlay	Emergency Op. Center Technology Refresh	100,000	-	100,000	
237		Capital Outlay	Fire Records Management Software	350,000	-	350,000	
238		Capital Outlay	Emergency Communications Consoles	40,550	-		
239		Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	340,000	-	235,500	
240		Capital Outlay	New Mid Size Suv (2)	70,000	-		
241		Capital Outlay	New 1/2 Ton CC LB 2WD Truck	37,000	-		
242		Capital Outlay	New Fire Engine Pumper	675,000	-		
243		Non-Capital Outlay	Fire PPE (Coats,Pants, Helment, Boots, Gloves)	225,600	225,600		
244		Non-Capital Outlay	Self Contained Breathing Apparatus Cylinder	75,810	-		
245		Non-Capital Outlay	Computer Tablets	18,050	18,050		
249	Total Fire		Total Requested	2,915,787	643,751	920,250	2
251	Traffic Operations	Other Services & Charges	Online Svc / Network	450	450		
252		Other Services & Charges	Postage	(450)	(450)		
253		Capital Outlay	Solar School Zone Assembly	34,950	34,950		
254		Capital Outlay	Thermoplastic Applicator	21,056	21,056		
255		Non-Capital Outlay	4-inch Double Extrusion Die	3,600	3,600		
256		Non-Capital Outlay	Traffic Counters	11,613	11,613		
257		Non-Capital Outlay	Software - Centracs Licenses	58,500	-		
258		Non-Capital Outlay	Software - Laserfische Licenses	3,400	3,400		
259	Total Traffic Op		Total Requested	133,119	74,619	-	0
261	Bldg Permits & Inspections	Compensation	Admin Clerk	39,555	39,555		1
262		Compensation	Plans Examiner	47,620	47,620		1
263		Other Services & Charges	Occupancy Load Placard (New Service & Account)	2,533	2,533		
264		Other Services & Charges	Dues & subscriptions	2,966	2,966		
265		Other Services & Charges	Travel	13,883	13,883		
266		Other Services & Charges	Credit Card Fees	8,188	8,188		
267		Other Services & Charges	Educational Refund	9,966	9,966		
268		Non-Capital Outlay	Desk & Chairs (New Positions)	1,660	1,660		
269		Non-Capital Outlay	Laptops,Monitors,Desktops,Phones (New Postions)	4,050	4,050		
270		Non-Capital Outlay	Software - Accela Licenses	5,616	5,616		
271	Total Bldg Permits & Inspections		Total Requested	136,037	136,037	-	2
273	Engineering	Compensation	Designer / Subdivison Coordinator	66,157	66,157		1
274		Non-Capital Outlay	Office Chairs & Partitions	12,000	-		
275		Non-Capital Outlay	Desk & Phone (New Position)	2,360	-		
276		Non-Capital Outlay	Desktop, Radio, Adobe Software (New Position)	3,508	-		
277		Non-Capital Outlay	Monitor Replacements	3,420	360		
278		Non-Capital Outlay	Laptop	1,400	-		

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
1				FY 2021-2022	City Manager	CIP / NEW CIP	City Manager
2				Department	Recom		Recom
3	Department		Description	Request			New Positions
279		Non-Capital Outlay	Desktop Scanner	900	-		
280	Total Engineering		Total Requested	89,745	66,517	-	1
281							
282	St. Maintenance	Other Services & Charges	Rental & Contractual	6,000	-		
283		Non-Capital Outlay	Mobile Radio Replacements	16,800	16,800		
286	Total St Maint		Total Requested	22,800	16,800	-	0
290	Sidewalk Const	Capital Outlay	Track Stump Grinder	21,000	21,000		
291							
292	Total Sidewalk Const		Total Requested	21,000	21,000	-	0
294	Drainage	Other Services & Charges	Rental & Contractual	6,700	6,700		
295		Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	33,000	33,000		
296		Non-Capital Outlay	Mobile Radio Replacements	8,400	8,400		
300	Total Drainage		Total Requested	48,100	48,100	-	0
302	Env/Health Code Compliance	Compensation	Management Assistant	72,636	-		
303		Compensation	Senior Admin Clerk (2)	81,597	40,799		1
304		Compensation	Groundskeeper I (2)	81,319	81,319		2
305		Compensation	Overtime	13,926	13,926		
306		Compensation	Certification Pay - Code III	27,851	-		
307		Compensation	Certification Pay - Code II	6,963	-		
308		Compensation	Certification Pay - Health II	5,802	-		
309		Compensation	Certification Pay - Mosquito Control	12,997	12,997		
310		Compensation	Certification Pay - Bucket Truck	3,481	-		
311		Supplies	Office	4,692	1,000		
312		Supplies	Clothing & Uniform	6,221	1,000		
313		Supplies	Chemical	2,250	2,250		
314		Other Services & Charges	Online svc/network	9,278	9,278		
315		Other Services & Charges	Rental & Contractual	28,700	(73,345)		
316		Other Services & Charges	Educational refund	50,000	30,000		
317		Other Services & Charges	Zika Conference	(40,000)	(40,000)		
318		Other Services & Charges	Rental Depreciation - New Vehicle Requests	25,875	10,350		
319		Maintenance	Vehicles	30,000	30,000		
320		Maintenance	Fuel	5,000	5,000		
321		Capital Outlay	1/2 Ton EC 2WD Trucks -5 (CM Recomm - 2)	180,000	72,000		
322		Capital Outlay	Aerial Bucket Truck	55,000	-		
323		Capital Outlay	Illegal Dumping/Surveillance Cameras	48,000	-	48,000	
324		Capital Outlay	Dynamic Message Board with Trailer Hitch	54,000	-	54,000	
325		Capital Outlay	Pull Trailer for Mowing Equipment	7,000	-	7,000	
326		Capital Outlay	Commercial Zero Turn Lawn Mower	7,000	-	7,000	
327		Capital Outlay	ULV Mosquito Sprayer Machines	18,000	-	18,000	
328		Capital Outlay	Phone Tracking Software	10,000	-		
329		Non-Capital Outlay	Lawn Mower, Weedeater, Blowers (New Positions)	3,800	3,800		
330		Non-Capital Outlay	GPS Devices (New Vehicle Request)	750	250		
331		Non-Capital Outlay	Light Bars	12,600	-		
332		Non-Capital Outlay	Laptop & Adobe Software (New Positions)	8,850	-		
333		Non-Capital Outlay	Rugged Tablets	8,800	8,800		
334		Non-Capital Outlay	Monitors	1,200	-		
335	Total Env/Health Code		Total Requested	843,588	209,424	134,000	3

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
1				FY 2021-2022	City Manager	CIP / NEW CIP	City Manager
2				Department	Recom		Recom
3	Department		Description	Request			New Positions
337	Graffiti	Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	7,500	7,500		
339							
340	Total Graffiti		Total Requested	7,500	7,500	-	0
342	Parks Administration	Supplies	Office	3,000	3,000		
343		Capital Outlay	Software - Autocad License	5,200	5,200		
348	Total Parks Adm		Total Requested	8,200	8,200	-	0
350	Parks	Compensation	Parks Crew Leader	44,324	44,324		1
351		Compensation	Groundskeeper II (2)	82,419	82,419		2
352		Supplies	Janitorial	3,000	3,000		
353		Supplies	Clothing & uniform	800	800		
354		Other Services & Charges	Rental & Contractual - Ground Maintenance Services	40,000	40,000		
355		Other Services & Charges	Utilities - Electricity (Additional Field Lighting)	22,530	22,530		
356		Maintenance	Land - Irrigation	30,000	30,000		
357		Capital Outlay	Striping Machine	13,800	13,800		
358		Capital Outlay	Mowers	32,000	16,000		
359		Capital Outlay	Walk behind Trencher	19,800	19,800		
360		Capital Outlay	LED Light Towers	48,400	-		
361		Capital Outlay	Flat Bed Trailer	11,000	5,500		
362		Capital Outlay	Mini Excavator	30,950	-	30,950	
363		Capital Outlay	Shortage - Vehicle Replacement (Fleet Request)	26,500	26,500		
364		Capital Outlay	Ice Machine	15,000	15,000		
365		Capital Outlay	Municipal Ballfield Storage Building	46,000	-		
366		Capital Outlay	Municipal Ballfield irrigation in dirt infield	22,000	-		
367		Capital Outlay	Red Dirt Addition to Ballfields	9,000	9,000		
368		Non-Capital Outlay	Power blowers (2 Ball)	2,915	2,915		
369		Non-Capital Outlay	String Trimmer (2 Ball)	2,940	2,940		
370		Non-Capital Outlay	Extenson Poles	2,076	2,076		
371		Non-Capital Outlay	Hedge Trimmers	638	638		
372		Non-Capital Outlay	Chainsaw	1,276	1,276		
373		Non-Capital Outlay	Honda Generators	8,000	8,000		
374		Non-Capital Outlay	10x20 Tents	9,000	-		
375	Total Parks		Total Requested	524,368	346,518	30,950	3
384	Pools	Supplies	Chemical	2,000	2,000		
385		Other Services & Charges	Rental & contractual	1,000	1,000		
386		Other Services & Charges	Electricity Adjustment	(4,000)	(4,000)		
387	Total Pools		Total Requested	(1,000)	(1,000)	-	0
396	Rec Center Lark	Capital Outlay	Parking Lot Striping	10,753	10,753		
397							
399	Total Rec Ctr-Lark		Total Requested	10,753	10,753	-	0
407	Quinta Mazatlán	Compensation	Recreation Supervisor	60,863	-		
408		Compensation	Operations Specialist	53,061	-		
409		Compensation	Reclass - (3) Part Timers to (1) Full Time Environmental Education Specialist	3,603	3,603		
410		Supplies	Chemical	400	-		
411		Other services & charges	Advertising	20,000	-		
412		Maintenance	Vehicles	500	-		
414		Capital Outlay	New Website	14,000	14,000		
415		Non-Capital Outlay	100 White Chairs for Weddings/Rentals	4,680	-		

City of McAllen General Fund Decision Package Recap Fiscal Year 21-22

	A	B	C	D	E	F	G
1				FY 2021-2022	City Manager	CIP / NEW CIP	City Manager
2				Department	Recom		Recom
3	Department		Description	Request			New Positions
416		Non-Capital Outlay	10 Rectangle Tables	1,672	-		
417		Non-Capital Outlay	Blockader Interlocking Steel Barriers-8 ft.	1,735	-		
418		Non-Capital Outlay	Landscape Plants	2,250	-		
419		Non-Capital Outlay	Landscape Trees	5,000	-		
420	Total Quinta Mazatlán		Total Requested	167,764	17,603	-	0
422	Library	Compensation	RECLASS - (3) Part Timers to (1) Full Time Librarian	10,308	10,308		
423		Other Services & Charges	Rental & Contractual	12,000	12,000		
424		Other Services & Charges	Utilities-telephone	9,500	9,500		
425		Other Services & Charges	Credit Card fees	2,000	2,000		
426		Other Services & Charges	Educational refund	5,000	5,000		
427		Other Services & Charges	Electricity Adjustment	(8,464)	(8,464)		
428		Capital Outlay	Carpet Tiles Replacement	25,000	25,000		
429		Capital Outlay	Chiller Condenser	60,000	-	60,000	
432	Total Library		Total Requested	115,344	55,344	60,000	0
434	Library- Lark	Capital Outlay	Circulation Desk Remodel	9,500	20,000		
435		Capital Outlay	LED Light Fixtures	16,500	-		
436		Capital Outlay	Carpet Tiles Replacements	8,000	8,000		
437	Total Library-Lark		Total Requested	34,000	28,000	-	0
439	Library- Palm View	Capital Outlay	Circulation Desk Remodel	9,500	20,000		
440		Capital Outlay	LED Light Fixtures	16,500	-		
441		Capital Outlay	Carpet Tiles Replacements	8,000	8,000		
442	Total Library-Palm View		Total Requested	34,000	28,000	-	0
443							
446							
447	AGENCIES		Agencies	266,508	151,917		
466							
467	Total Agencies		Total Requested	266,508	151,917	-	0
468							
473			TOTALS	\$ 8,747,683	\$ 3,595,596	\$ 1,855,200	18
477							
485	REVENUES OVER EXPENDITURES ENDING BALANCE				\$ (3,705,810)		
486							

	A	B	C	D	E	F	H	J	N	N	O
1	GENERAL FUND										
2	PROPOSED NEW POSITIONS										
3	FY 21-22										
5	Requested								City Manager Recomm		
6				Proposed			New Position		Staffing	Staffing	
7				Staffing	Sal/Wages	Phone	Benefits	Total	Count	Salary/Wages	
8	Dept. No.	Department	Position	Count	Sal/Wages	Allowance	Cost	Cost	Count	and Benefits	
10											
18	1102	Municipal Court									
19		Non-Exempt	Baliff	1	33,675	-	13,388	47,063	1	47,063	
20				1	33,675		13,388	47,063	1	47,063	
21											
22		Finance									
23	1202	Non-Exempt	Accountant I	1	43,574	-	14,978	58,552	1	58,552	
24				1	43,574		14,978	58,552	1	58,552	
25											
26		McAllen 311 Call Center									
27	1322	Non-Exempt	Customer Service Specialist	1	27,206	-	12,349	39,555	1	39,555	
28				1	27,206		12,349	39,555	1	39,555	
29											
39	2002	Police									
40		Civil	Police Officers	12	527,400	-	191,800	719,200	2	145,473	
41		Non-Exempt	Emergency Communication Specialist	1	31,782	-	13,084	44,866	1	44,866	
42		Non-Exempt	Community Service Specialist	1	29,370	-	12,693	42,063	1	42,063	
43				14	588,552	-	217,577	806,129	4	232,402	
44											
49	2020	Fire Dept									
50		Non-Exempt	Journeyman Technicians	2	72,986	-	29,134	102,120	2	102,120	
51		Non-Exempt	Facility Maintenance Technician	1	27,040	-	13,064	40,104	-	-	
52		Non-Exempt	Emergency Communication Specialist	1	31,795	-	13,082	44,877	-	-	
53				4	131,821	-	55,280	187,101	2	102,120	
54											
60	2040	Bldg Code									
61		Non-Exempt	Administrative Clerk	1	27,206		12,349	39,555	1	39,555	
62		Non-Exempt	Plans Examiner	1	33,675	480	13,465	47,620	1	47,620	
63				2	60,881	480	25,814	87,175	2	87,175	
64											

	A	B	C	D	E	F	H	J	N	N	O
1	GENERAL FUND										
2	PROPOSED NEW POSITIONS										
3	FY 21-22										
5	Requested								City Manager Recomm		
6				Proposed			New Position				
7				Staffing	Phone		Total		Staffing	Staffing	
8	Dept. No.	Department	Position	Count	Sal/Wages	Allowance	Benefits	Cost	Count	Salary/Wages and Benefits	
65	3002	Engineering									
66		Exempt	Designer/Subdivision Coordinator	1	49,330	720	16,107	66,157	1	66,157	
67				1	49,330	720	16,107	66,157	1	66,157	
68											
82	5002	Environmental/Health Code Compliance									
83		Exempt	Management Assistant	1	55,000	720	16,916	72,636	-	-	
84		Non-Exempt	Senior Administrative Clerk	2	56,554		25,043	81,597	1	40,799	
85		Non-Exempt	Groudskeeper I	2	54,062	960	26,296	81,318	2	81,319	
86				5	165,616	1,680	68,255	235,551	3	122,118	
87											
88	5104	Parks									
89		Non -Exempt	Parks Crew Leader	1	30,593	-	13,731	44,324	1	44,324	
90		Non-Exempt	Groundskeeper II	2	55,942	-	26,477	82,419	2	82,419	
91				3	86,535	-	40,208	126,743	3	126,743	
92											
93	5114	Quinta Mazatlan									
94		Exempt	Recreation Supervisor	1	44,846	720	15,297	60,863	-	-	
95		Non-Exempt	Operations Specialist	1	38,363	480	14,218	53,061	-	-	
96				2	83,209	1,200	29,515	113,924	0	-	
97											
121	Total General Fund New Positions			34	1,270,399	4,080	493,471	1,767,950	18	881,885	
122											

General Fund

**City of McAllen, Texas
General Government
Summary**

	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm 21-22	22-23	Four Year Plan		
							23-24	24-25	25-26	
BY DEPARTMENT										
City Commission	\$ 189,911	\$ 378,030	\$ 379,033	\$ 383,179	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130
Special Service	382,480	734,898	1,714,898	1,715,812	735,812	734,898	734,898	734,898	734,898	734,898
City Manager	1,597,052	1,668,947	1,691,363	1,718,950	1,671,881	1,671,881	1,671,881	1,671,881	1,671,881	1,671,881
City Secretary	520,183	605,820	613,291	608,985	616,032	616,032	616,032	616,032	616,032	616,032
Audit Office	216,065	230,287	233,161	225,477	248,742	227,663	227,663	227,663	227,663	227,663
Vital Statistics	168,520	182,612	195,218	147,762	183,882	191,382	191,382	191,382	191,382	191,382
Passport Facility	177,997	199,888	202,331	201,784	193,458	193,458	193,458	193,458	193,458	193,458
Municipal Court	1,421,844	1,624,512	1,703,297	1,418,855	1,729,395	1,729,395	1,741,651	1,741,901	1,729,395	1,729,395
Finance	1,359,941	1,494,614	1,510,493	1,442,451	1,744,041	1,714,041	1,708,541	1,708,541	1,826,750	1,826,750
Budget & Management	401,290	492,808	499,133	493,250	441,027	441,027	439,027	439,027	503,274	499,924
Tax Office	1,208,766	1,243,079	1,247,206	1,246,780	1,272,626	1,272,626	1,280,126	1,314,999	1,330,899	1,347,881
Purchasing & Contracting	839,476	617,228	625,292	626,919	620,689	620,689	673,326	673,326	673,326	673,326
Legal	1,513,230	1,841,957	1,861,574	1,880,822	1,842,638	1,880,822	1,880,822	1,880,822	1,880,822	1,880,822
Grant	378,143	492,211	497,919	501,173	520,462	520,462	517,342	517,342	517,342	534,142
Human Resources	704,322	839,641	848,844	811,372	832,332	833,752	827,422	1,027,422	832,422	832,422
Employee Benefits:										
Turnover/Vacancies	-	(1,500,000)	(1,500,000)	-	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Cost-of-Living Adjustment (COLA)	-	-	-	-	1,553,546	1,553,546	-	-	-	-
Compensation Study 2021	-	-	-	-	1,229,214	1,229,214	-	-	-	-
Workers Comp Savings	-	(303,033)	(303,033)	-	(248,320)	(248,320)	-	-	-	-
ARC Adjustment	-	-	-	-	-	101,810	-	-	-	-
Professional Service	50,850	-	-	-	-	-	-	-	-	-
Liability Insurance	457,085	457,085	457,085	457,085	457,085	488,464	457,085	457,085	457,085	457,085
Planning	1,234,187	1,407,369	1,425,349	1,422,195	1,508,587	1,442,587	1,427,587	1,427,587	1,432,087	1,429,587
Information Technology	3,163,795	3,586,798	3,615,969	3,644,070	4,936,285	3,863,517	5,001,367	3,922,945	3,919,845	3,919,845
Office of Communication	679,808	834,103	850,731	828,411	830,251	825,251	820,251	820,251	820,251	820,251
Mcallen 311 Call Center	334,269	401,882	406,322	406,520	500,393	485,393	446,037	486,634	482,551	526,462
City Hall	461,884	527,900	529,386	493,027	540,363	540,363	540,363	540,363	540,363	540,363
Building Maintenance	837,075	1,007,832	1,018,711	880,143	1,069,909	1,069,909	1,020,709	1,020,709	1,020,709	1,020,709
Development Center	108,275	120,182	120,635	113,222	125,938	125,938	125,938	125,938	125,938	125,938
Economic Development:										
Chamber of Commerce	644,000	584,850	584,850	584,850	644,000	584,850	584,850	584,850	584,850	584,850
CDBG Staff admin cost	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL	19,050,448	19,781,500	21,039,058	22,263,094	24,693,398	23,603,780	22,020,888	21,218,186	21,206,352	21,278,195
BY EXPENSE GROUP										
Personnel Services										
Salaries and Wages	10,506,640	11,625,409	11,792,109	11,389,232	11,837,815	11,827,144	11,866,822	12,067,106	12,183,104	12,210,310
Employee Benefits	2,640,134	1,409,975	1,443,348	3,223,636	4,397,945	4,496,847	1,872,556	1,926,210	1,961,772	1,974,121
Supplies	641,883	243,028	310,763	296,706	302,240	303,660	304,660	307,665	312,239	313,239
Other Services and Charges	3,958,395	5,253,200	4,815,030	4,731,903	5,003,774	4,963,395	4,939,016	5,005,373	5,038,355	5,067,137
Maint. and Repair Services	987,314	1,168,378	1,614,878	1,559,928	1,880,096	1,625,078	1,625,078	1,692,143	1,705,032	1,705,032
Capital Outlay	316,082	81,510	1,062,930	1,061,689	1,271,528	387,656	1,412,756	219,689	5,850	8,356
TOTAL APPROPRIATIONS	\$ 19,050,448	\$ 19,781,500	\$ 21,039,058	\$ 22,263,094	\$ 24,693,398	\$ 23,603,780	\$ 22,020,888	\$ 21,218,186	\$ 21,206,352	\$ 21,278,195

**City of McAllen, Texas
General Government
Summary**

	Actual	Original	Adjusted	Estimated	Dept	City Mgr	Four Year Plan			
	19-20	Budget 20-21	Budget 20-21	20-21	Request 21-22	Recomm 21-22	22-23	23-24	24-25	25-26
<u>PERSONNEL</u>										
City Commission	1	1	1	1	1	1	1	1	1	1
City Manager	12	14	14	14	14	14	14	14	14	14
City Secretary	8	10	10	10	10	10	10	10	10	10
Audit	2	2	2	2	2	2	2	2	2	2
Vitals	2	4	4	4	4	4	4	4	4	4
Passport Facility	4	4	4	4	4	4	4	4	4	4
Municipal Court	23	28	28	22	29	29	29	29	29	29
Finance	14	20	20	20	21	21	21	21	21	21
Budget & Management	6	5	5	5	5	5	5	5	6	6
Tax Office	6	7	7	7	7	7	7	7	7	7
Purchasing & Contracting	9	10	10	10	10	10	11	11	11	11
Legal	11	15	15	15	15	15	15	15	15	15
Grant	5	7	7	7	7	7	7	7	7	7
Human Resources	6	11	11	11	11	11	11	11	11	11
Planning	19	24	24	24	24	24	24	24	24	24
Information Technology	30	30	30	30	30	30	30	30	30	30
PIO	10	9	9	9	9	9	10	10	10	10
311 Call Center	7	8	8	8	9	9	9	9	9	9
City Hall	3	3	3	3	3	3	3	3	3	3
Building Maintenance	14	16	16	14	16	16	16	16	17	17
Development Center	1	1	1	1	1	1	1	1	1	1
TOTAL PERSONNEL	193	229	229	221	232	232	234	234	236	236

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: CITY COMMISSION

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	
Total	-	-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.		-	-	-	-	-	-		
3.		-	-	-	-	-	-		
4.		-	-	-	-	-	-		
5.		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 222,470	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 4,380					\$ -		\$ -
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 139,280					\$ -		\$ -
MAINTENANCE									
1.	Computer software/hardware						1,000	1,000	City elections software annual costs
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 16,000					\$ 1,000	\$ 1,000	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							-	-	
Total Non- Capital Outlay							-	-	
TOTAL		\$ 382,130					\$ 1,000	\$ 1,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: CITY COMMISSION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: CITY COMMISSION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1002 City commission

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1002-411-60-01-000000 Compensation / Exempt	-	-	-	-	-	-
011-1002-411-60-02-000000 Compensation / Non-exempt	55,180	56,539	55,703	55,703	55,703	-
011-1002-411-60-10-000000 Compensation / Overtime	283	1,500	1,500	1,500	1,500	-
011-1002-411-60-14-000000 Compensation / Car allowance	51,600	51,600	51,600	51,600	51,600	-
011-1002-411-60-15-000000 Compensation/Certification	-	-	-	-	-	-
011-1002-411-60-17-000000 Compensation / Telephone	9,360	9,360	9,360	9,360	9,360	-
011-1002-411-60-20-000000 Compensation / Elected officials	3,120	3,720	3,720	3,720	3,720	-
011-1002-411-60-22-000000 Compensation / Election workers	-	55,000	55,000	55,000	55,000	-
60	119,543	177,719	176,883	176,883	176,883	-
011-1002-411-61-30-000000 Benefits / Social security	7,638	13,596	13,532	13,532	13,532	-
011-1002-411-61-36-000000 Benefits / Retirement	5,040	10,305	9,678	9,678	9,678	-
011-1002-411-61-40-000000 Benefits / Unemployment tax	885	576	1,152	1,152	1,152	-
011-1002-411-61-46-000000 Benefits / Workers' comp-	121	100	69	69	69	-
011-1002-411-61-50-000000 Benefits / Health cost	5,736	15,384	19,512	19,512	19,512	-
011-1002-411-61-52-000000 Benefits / Life insurance	43	97	48	48	48	-
011-1002-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,596	1,596	1,596	1,596	1,596	-
61	21,060	41,654	45,587	45,587	45,587	-
011-1002-413-62-02-000000 Supplies / Office	3,991	4,380	4,380	4,380	4,380	-
62	3,991	4,380	4,380	4,380	4,380	-
011-1002-414-63-14-000000 Other services & charges / Dues & subscriptions	-	800	800	800	800	-
011-1002-414-63-15-000000 Other services & charges / Election	2,593	34,000	34,000	34,000	34,000	-
011-1002-414-63-45-000000 Other services & charges / Professional	1,707	75,000	75,000	75,000	75,000	-
011-1002-414-63-52-000000 Other services & charges / Rental & contractual	7,097	8,590	8,590	8,590	8,590	-
011-1002-414-63-64-000000 Other services & charges / Training	-	-	-	-	-	-
011-1002-414-63-65-000000 Other services & charges / Travel	16,057	20,390	20,390	20,390	20,390	-
011-1002-414-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	-
011-1002-414-63-99-000000 Other services & charges / Miscellaneous	425	500	500	500	500	-
63	27,879	139,280	139,280	139,280	139,280	-
011-1002-415-65-04-000000 Maintenance / Computer/software	17,242	16,000	17,000	17,000	17,000	-
65	17,242	16,000	17,000	17,000	17,000	-
011-1002-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1002-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1002-416-66-24-000000 Capital outlay / Computer software	-	-	-	-	-	-
011-1002-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-

2022

011-1002 City commission

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
66	-	-	-	-	-	-
011-1002-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1002-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1002-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	-	-	-
011-1002-419-78-01-000000 Disaster Exp/ COVID-19	196	-	49	-	-	-
011-1002-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	196	-	49	-	-	-
<hr/>						
011-1002 City Commission	\$ 189,911	\$ 379,033	\$ 383,179	\$ 383,130	\$ 383,130	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1002	City Commission		1		Executive Administrator	FILLED	\$ 55,703
			1				55,703
					ELECTED OFFICIALS		3,720
					ELECTED WORKERS		55,000
					OVERTIME		1,500
					CAR ALLOWANCE		51,600
					TELEPHONE		9,360
							121,180
	CURRENT POSITIONS		1				\$ 176,883



Mission Statement:

"Dedicated to consistently providing high quality services and quality of life to all who live, work and visit the City of McAllen." Accountable for ethical, transparent and sound practices in the best interest of the City.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 119,543	\$ 176,883	\$ 177,719	\$ 176,883	\$ 176,883	\$ 176,883	\$ 176,883	\$ 176,883	\$ 176,883	\$ 176,883	\$ 176,883
Employee Benefits	21,060	41,487	41,654	45,587	45,587	45,587	45,587	45,587	45,587	45,587	45,587
Supplies	3,991	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380
Other Services and Charges	27,879	139,280	139,280	139,280	139,280	139,280	139,280	139,280	139,280	139,280	139,280
Maintenance	17,242	16,000	16,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Disaster Expenses	196	-	-	49	-	-	-	-	-	-	-
Operations Subtotal	189,911	378,030	379,033	383,179	383,130	383,130	383,130	383,130	383,130	383,130	383,130
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 189,911	\$ 378,030	\$ 379,033	\$ 383,179	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130	\$ 383,130
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	1	1	1	1	1	1	1	1	1	1	1

Contact Us:

Alice Johnson
Executive
Administrator
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1006

MAJOR FY 21-22 GOALS

The function of this one person department is to provide support for elected officials (the Mayor and all Commissioners). The department coordinates communications between citizens and the Commission and provides information including local events, highlights of upcoming issues, department operation results and financial summaries to each member of the Commission. Commission's goals and objectives for the overall City are supported by this department.

MAJOR FY 21-22 GOALS

1. Promote an unsurpassed quality of life in mcallen.
2. Strengthen mcallen's dominance as the retail destination of the region.
3. Diversify and strengthen the local economy in order to sustain revenues and maintain quality city services long term.
4. Set the standard for safety and emergency preparedness.
5. Provide strong stewardship of mcallen's financial resources while setting the standard for good governance.
6. Enhance mcallen's infrastructure network.
7. Improve workforce preparedness.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: SPECIAL SERVICES

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits				\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies								\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	Utilities - electricity										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 734,898						\$ 914	\$ -		
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance								\$ -	\$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-	-		
Total Non- Capital Outlay								-	-		
TOTAL		\$ 734,898						\$ 914	\$ -		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: SPECIAL SERVICES

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: SPECIAL SERVICES

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

011-1004 Special services

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1004-411-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	-
61	-	-	-	-	-	-
011-1004-414-63-02-000000 Other services & charges / Advertising	52,773	150,000	150,000	150,000	150,000	
011-1004-414-63-14-000000 Other services & charges / Dues & subscriptions	44,000	-	-	-	-	
011-1004-414-63-16-000000 Other services & charges / Employee banquet	(4,906)	-	-	-	-	
011-1004-414-63-16-CH2001 Other services & charges / EE Christmas Event	-	6,000	6,000	6,000	6,000	
011-1004-414-63-16-EA2001 Other services & charges / EE Appreciation Event	-	15,000	15,000	15,000	15,000	
011-1004-414-63-16-EB2001 Other services & charges / EE Banquet Event	-	25,000	25,000	25,000	25,000	
011-1004-414-63-16-HW2001 Other services & charges / EE Halloween Event	-	4,000	4,000	4,000	4,000	
011-1004-414-63-44-000000 Other services & charges / Printing	6,262	9,800	9,800	9,800	9,800	
011-1004-414-63-45-000000 Other services & charges / Professional	-	19,000	19,000	19,000	19,000	
011-1004-414-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
011-1004-414-63-67-000000 Other services & charges / Utilities-electric	915	-	914	914	-	
011-1004-414-63-70-000000 Other services & charges / Utilities-water	10,218	-	-	-	-	
011-1004-414-63-83-000000 Other services & charges / Security measurements	-	-	-	-	-	
011-1004-414-63-95-000000 Othe services & charges / Emerg mgmt/confer/miscel	-	-	-	-	-	
011-1004-414-63-99-000000 Other services & charges / Miscellaneous	185,076	359,072	359,072	359,072	359,072	
63	294,338	587,872	588,786	588,786	587,872	-
011-1004-414-64-01-000000 Other services & charges / State of the city	-	-	-	-	-	
011-1004-414-64-03-000000 Other services & charges / Employee incentives	(14,550)	-	-	-	-	
011-1004-414-64-32-000000 Other services & charges / Amigos Del Valle	5,000	5,000	5,000	5,000	5,000	
011-1004-414-64-33-000000 Other services & charges / Border trade alliance	20,000	20,000	20,000	20,000	20,000	
011-1004-414-64-34-000000 Other services & charges / LRGV develop council	28,423	28,229	28,229	28,229	28,229	
011-1004-414-64-35-000000 Other services & charges / MEDC (281 coalition due	-	15,000	15,000	15,000	15,000	
011-1004-414-64-36-000000 Other services & charges / RGV partnership l69 due	8,620	8,620	8,620	8,620	8,620	
011-1004-414-64-37-000000 Other services & charges / RGV Partner membership	5,000	5,000	5,000	5,000	5,000	
011-1004-414-64-38-000000 Other services & charges / RGV Mobility task force	-	8,500	8,500	8,500	8,500	
011-1004-414-64-39-000000 Other services & charges / Texas border coalition	25,976	12,988	12,988	12,988	12,988	
011-1004-414-64-40-000000 Other services & charges / TX intl produce assoc	-	-	-	-	-	
011-1004-414-64-41-000000 Other services & charges / TML member fee	9,673	9,189	9,189	9,189	9,189	
011-1004-414-64-42-000000 Other services & charges / South TX nature	-	-	-	-	-	
011-1004-414-64-43-000000 Other services & charges /Run/ride/share campaign	-	-	-	-	-	
011-1004-414-64-46-000000 Other services & charges / Schlitterbaun tckt sale	-	-	-	-	-	
011-1004-414-64-55-000000 Other services & charges / Employee PC purchases	-	-	-	-	-	
011-1004-414-64-57-000000 Other services & charges / Stars	-	5,000	5,000	5,000	5,000	
011-1004-414-64-58-000000 Other services & charges / Catholic charities	-	3,000	3,000	3,000	3,000	

2022

011-1004 Special services

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1004-414-64-59-000000 Other services & charges / Moon over Mazatlan	-	2,500	2,500	2,500	2,500	2,500
011-1004-414-64-82-000000 Other services & charges/TIRZ#1 Contribution Exp	-	-	-	-	-	-
011-1004-414-64-83-000000 Other services & charges / Bond election	-	24,000	24,000	24,000	24,000	24,000
011-1004-414-64-84-000000 Other services & charges / Bronze sponsor Live2Lea	-	-	-	-	-	-
011-1004-414-64-86-000000 Other services & charges / McA crime stoppers VIVA	-	-	-	-	-	-
011-1004-414-64-87-000000 Other services & charges / McAllen ed foundation s	-	-	-	-	-	-
011-1004-414-64-88-000000 Other services & charges / STC Valley Scholars Prg	-	-	-	-	-	-
011-1004-414-64-89-000000 Other services & charges / TIRZ#2A contrib expense	-	-	-	-	-	-
64	88,142	147,026	147,026	147,026	147,026	-
011-1004-416-66-02-000000 Capital outlay / Land	-	980,000	980,000	-	-	-
011-1004-416-66-50-000000 Capital outlay / Hidalgo Cty Local Emerg Plan Comm	-	-	-	-	-	-
66	-	980,000	980,000	-	-	-
011-1004-417-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	-
89	-	-	-	-	-	-
011-1004 Special Services	\$ 382,480	\$ 1,714,898	\$ 1,715,812	\$ 735,812	\$ 734,898	\$ -



Mission Statement:
This department was created for the purpose of accounting for expenditures incurred through special projects at the discretion of the City Commission.

Department Summary Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	382,480	734,898	734,898	735,812	735,812	734,898	734,898	734,898	734,898	734,898
Maintenance	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	382,480	734,898	734,898	735,812	735,812	734,898	734,898	734,898	734,898	734,898
Capital Outlay	-	-	980,000	980,000	-	-	-	-	-	-
Total Expenditures	\$ 382,480	\$ 734,898	\$ 1,714,898	\$ 1,715,812	\$ 735,812	\$ 734,898	\$ 734,898	\$ 734,898	\$ 734,898	\$ 734,898
PERSONNEL										
Exempt	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	0	0	0	0	0	0	0	0	0	0

Contact Us:
Joe Vera
Assistant City Manager
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1001

MAJOR FY 21-22 GOALS

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: CITY MANAGER

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	-	-	-	-	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
Total										
Personnel Revisions										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
Total Compensation & Benefits			\$ 1,567,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 8,930				\$ -	\$ -	\$ -	
OTHER SERVICES & CHARGES										
1.	Dues & subscriptions						1,000	1,000	1,000	to adjust accounts to reflect actual activites
2.	Miscellaneous						(1,000)	(1,000)	(1,000)	to adjust accounts to reflect actual activites
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ 94,181				\$ -	\$ -	\$ -	
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ 1,680				\$ -	\$ -	\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							-	-	-	
Total Non- Capital Outlay							-	-	-	
TOTAL			\$ 1,671,881				\$ -	\$ -	\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: CITY MANAGER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: CITY MANAGER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1006-411-60-01-000000 Compensation / Exempt	1,091,619	1,098,361	1,079,729	1,079,729	1,079,729	
011-1006-411-60-02-000000 Compensation / Non-exempt	115,061	131,913	130,256	130,256	130,256	
011-1006-411-60-06-000000 Compensation / Part time	25,243	33,581	33,087	33,087	33,087	
011-1006-411-60-10-000000 Compensation / Overtime	764	1,000	1,000	1,000	1,000	
011-1006-411-60-14-000000 Compensation / Car allowance	37,200	37,200	37,200	37,200	37,200	
011-1006-411-60-15-000000 Compensation/Certification	2,392	-	8,100	8,100	8,100	
011-1006-411-60-17-000000 Compensation / Telephone	8,560	9,360	9,360	9,360	9,360	
60	1,280,839	1,311,415	1,298,732	1,298,732	1,298,732	-
011-1006-411-61-30-000000 Benefits / Social security	76,170	82,674	81,704	81,704	81,704	
011-1006-411-61-36-000000 Benefits / Retirement	105,280	110,703	103,656	103,656	103,656	
011-1006-411-61-40-000000 Benefits / Unemployment tax	1,755	1,008	2,016	2,016	2,016	
011-1006-411-61-46-000000 Benefits / Workers' comp-	3,297	3,450	2,770	2,770	2,770	
011-1006-411-61-50-000000 Benefits / Health cost	45,790	64,944	66,504	66,504	66,504	
011-1006-411-61-52-000000 Benefits / Life insurance	401	1,349	679	679	679	
011-1006-411-61-53-000000 Benefits / Retiree health ins (ARC)	11,028	11,029	11,029	11,029	11,029	
61	243,721	275,157	268,358	268,358	268,358	-
011-1006-413-62-02-000000 Supplies / Office	2,356	2,430	2,430	2,430	2,430	
011-1006-413-62-50-000000 Supplies / EMP	3,490	6,500	6,500	6,500	6,500	
62	5,846	8,930	8,930	8,930	8,930	-
011-1006-414-63-14-000000 Other services & charges / Dues & subscriptions	8,449	7,000	7,000	8,000	7,000	
011-1006-414-63-23-000000 Other services & charges / Online svc/network	1,908	1,181	1,181	1,181	1,181	
011-1006-414-63-52-000000 Other services & charges / Rental & contractual	-	2,500	2,500	2,500	2,500	
011-1006-414-63-64-000000 Other services & charges / Training	8,482	19,000	19,000	19,000	19,000	
011-1006-414-63-65-000000 Other services & charges / Travel	22,848	55,500	55,500	55,500	55,500	
011-1006-414-63-87-000000 Other services & charges / EMP training	150	6,000	6,000	6,000	6,000	
011-1006-414-63-91-000000 Other services & charges / Educational refund off/	-	-	-	-	-	
011-1006-414-63-99-000000 Other services & charges / Miscellaneous	2,805	3,000	3,000	2,000	3,000	
63	44,643	94,181	94,181	94,181	94,181	-
011-1006-415-65-08-000000 Maintenance / Equipment	795	1,680	1,680	1,680	1,680	
011-1006-415-65-17-000000 Maintenace / Fuel & lubricants	63	-	-	-	-	
65	858	1,680	1,680	1,680	1,680	-
011-1006-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-1006-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-1006-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	

2022

011-1006 City manager

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1006-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-1006-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	-	-	-	-	-
011-1006-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1006-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1006-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	-	-	-
011-1006-419-78-01-000000 Disaster Exp/ COVID-19	21,145	-	14,335	-	-	-
011-1006-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
011-1006-419-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	32,734	-	-	-
78	21,145	-	47,069	-	-	-
011-1006-417-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	-
89	-	-	-	-	-	-
011-1006 City Manager	\$ 1,597,052	\$ 1,691,363	\$ 1,718,950	\$ 1,671,881	\$ 1,671,881	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1006	City Manager	1			City Manager	FILLED	287,000
1006	City Manager	1			Assistant City Manager	FILLED	182,823
1006	City Manager	1			Assistant City Manager	FILLED	182,823
1006	City Manager	1			Assistant City Manager	FILLED	182,823
1006	City Manager	1			Strategic Coordinator	FILLED	85,685
1006	City Manager	1			Retail & Business Dev. Dir.	FILLED	82,509
1006	City Manager	1			Asst Emergency Management Coord	FILLED	76,066
		<u>7</u>					1,079,729
1006	City Manager		1		Administrative Assistant	FILLED	37,346
1006	City Manager		1		Administrative Assistant	FILLED	37,346
1006	City Manager		1		Assistant to the Mayor	UNFILLED	28,642
1006	City Manager		1		Receptionist/Admin Clerk	FILLED	26,922
			<u>4</u>				130,256
1006	City Manager		1		Part Time	FILLED	10,534
1006	City Manager		1		Part Time	FILLED	10,534
1006	City Manager		1		Part Time	UNFILLED	12,019
			<u>3</u>				33,087
					CERTIFICATION PAY		8,100
					OVERTIME		1,000
					CAR ALLOWANCE		37,200
					TELEPHONE		9,360
							55,660
CURRENT POSITIONS			14				\$ 1,298,732



Mission Statement:

City Management's Mission is to consistently provide high quality services and quality of life to all who live, work and visit the City of McAllen.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,280,839	\$ 1,292,738	\$ 1,311,415	\$ 1,298,732	\$ 1,298,732	\$ 1,298,732	\$ 1,298,732	\$ 1,298,732	\$ 1,298,732	\$ 1,298,732	\$ 1,298,732
Employee Benefits	243,721	271,418	275,157	268,358	268,358	268,358	268,358	268,358	268,358	268,358	268,358
Supplies	5,846	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930
Other Services and Charges	44,643	94,181	94,181	94,181	94,181	94,181	94,181	94,181	94,181	94,181	94,181
Maintenance	858	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680
Disaster Expenses	21,145	-	-	47,069	-	-	-	-	-	-	-
Operations Subtotal	1,597,052	1,668,947	1,691,363	1,718,950	1,671,881	1,671,881	1,671,881	1,671,881	1,671,881	1,671,881	1,671,881
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 1,597,052	\$ 1,668,947	\$ 1,691,363	\$ 1,718,950	\$ 1,671,881	\$ 1,671,881	\$ 1,671,881	\$ 1,671,881	\$ 1,671,881	\$ 1,671,881	\$ 1,671,881
PERSONNEL											
Exempt	7	7	7	7	7	7	7	7	7	7	7
Non-Exempt	3	4	4	4	4	4	4	4	4	4	4
Part-Time	2	3	3	3	3	3	3	3	3	3	3
Total Positions Authorized	12	14	14	14	14	14	14	14	14	14	14

Contact Us:

Roel "Roy" Rodriguez
City Manager
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1001

MAJOR FY 21-22 GOALS

1. Promote an unsurpassed quality of life in mcallen.
2. Strengthen mcallen's dominance as the retail destination of the region.
3. Diversify and strengthen the local economy in order to sustain revenues and maintain quality city services long term.
4. Set the standard for safety and emergency preparedness.
5. Provide strong stewardship of mcallen's financial resources while setting the standard for good governance.
6. Enhance mcallen's infrastructure network.
7. Improve workforce preparedness.

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Department expenditures	\$ 1,597,052	\$ 1,691,363	\$ 1,718,950	\$ 1,671,881
Outputs:				
# Agenda w/ detail, surveys and performance documents easily accessible to citizens	Over 50/yr.	>50	Over 50/yr.	Over 50/yr.
Effectiveness Measures:				
Citizens rating quality of services as good or excellent exceeds national benchmarks	Much Above	Above	Above	Above
Citizens rating of City's overall image or reputation exceeds national benchmarks	Much Above	Above	Above	Above
Citizens rating value for taxes paid as good or excellent is above national benchmarks	Much Above	Above	Above	Above
Efficiency Measures:				
Total General Fund full time employees per 1000 resident population	8.9000	9.0000	9.0000	9.0000
Department expenditures per capita	\$ 10.55	\$ 11.02	\$ 11.19	\$ 10.67
	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

We manage the overall City Government to provide high quality services at levels supported and expected by the community. We provide oversight for 85 departments and divisions including enterprise activities and outside agencies funded by city taxes. We provide government relations, strategic planning, and performance management in order to implement direction provided by the City Commission.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: CITY SECRETARY

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 565,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 5,000						\$ -	\$ -		
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 22,603						\$ -	\$ -		
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 22,658						\$ -	\$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-	-		
Total Non- Capital Outlay								-	-		
TOTAL		\$ 616,032						\$ -	\$ -		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: CITY SECRETARY

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: CITY SECRETARY

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1010 City secretary

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1010-411-60-01-000000 Compensation / Exempt	160,737	162,162	162,162	151,766	151,766	
011-1010-411-60-02-000000 Compensation / Non-exempt	203,554	259,119	259,119	248,790	248,790	
011-1010-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1010-411-60-10-000000 Compensation / Overtime	5,520	7,000	8,925	7,000	7,000	
011-1010-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1010-411-60-15-000000 Compensation/Certification	-	-	-	16,000	16,000	
011-1010-411-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
60	375,931	434,401	436,326	429,676	429,676	-
011-1010-411-61-30-000000 Benefits / Social security	27,392	33,232	33,232	32,870	32,870	
011-1010-411-61-36-000000 Benefits / Retirement	31,709	37,619	37,619	35,190	35,190	
011-1010-411-61-40-000000 Benefits / Unemployment tax	1,255	720	720	1,440	1,440	
011-1010-411-61-46-000000 Benefits / Workers' comp-	1,233	864	864	634	634	
011-1010-411-61-50-000000 Benefits / Health cost	35,236	49,707	49,707	61,896	61,896	
011-1010-411-61-52-000000 Benefits / Life insurance	262	721	721	362	362	
011-1010-411-61-53-000000 Benefits / Retiree health ins (ARC)	3,708	3,703	3,703	3,703	3,703	
61	100,796	126,566	126,566	136,095	136,095	-
011-1010-413-62-02-000000 Supplies / Office	4,023	5,000	4,900	5,000	5,000	
62	4,023	5,000	4,900	5,000	5,000	-
011-1010-414-63-02-000000 Other services & charges / Advertising	-	-	-	-	-	
011-1010-414-63-14-000000 Other services & charges / Dues & subscriptions	981	1,000	1,000	1,000	1,000	
011-1010-414-63-41-000000 Other services & charges / Microfilm	-	-	-	-	-	
011-1010-414-63-43-000000 Other services & charges / Postage	-	-	-	-	-	
011-1010-414-63-44-000000 Other services & charges / Printing	-	-	-	-	-	
011-1010-414-63-52-000000 Other services & charges / Rental & contractual	3,605	3,500	3,500	3,500	3,500	
011-1010-414-63-64-000000 Other services & charges / Training	1,310	3,000	3,000	3,000	3,000	
011-1010-414-63-65-000000 Other services & charges / Travel	11,522	14,983	12,000	14,983	14,983	
011-1010-414-63-75-000000 Other services & charges / Rental-general depr- fu	2,063	2,063	2,063	-	-	
011-1010-414-63-99-000000 Other services & charges / Miscellaneous	197	120	120	120	120	
63	19,678	24,666	21,683	22,603	22,603	-
011-1010-415-65-04-000000 Maintenance / Computer/software	17,000	18,420	17,000	18,420	18,420	
011-1010-415-65-08-000000 Maintenance / Equipment	-	238	-	238	238	
011-1010-415-65-16-000000 Maintenance / Vehicles	454	2,000	1,000	2,000	2,000	
011-1010-415-65-17-000000 Maintenance / Fuel & lubricants	744	2,000	1,000	2,000	2,000	
65	18,198	22,658	19,000	22,658	22,658	-

2022

011-1010 City secretary

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1010-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1010-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1010-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-1010-416-66-30-000000 Capital outlay / Imprv/other than buildgs-	-	-	-	-	-	-
011-1010-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	-	-	-	-	-
011-1010-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1010-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1010-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	-	-	-
011-1010-419-78-01-000000 Disaster Exp/ COVID-19	1,556	-	510	-	-	-
011-1010-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	1,556	-	510	-	-	-
<hr/>						
011-1010 City Secretary	\$ 520,183	\$ 613,291	\$ 608,985	\$ 616,032	\$ 616,032	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1010	City Secretary	1			City Secretary	FILLED	\$ 89,844
1010	City Secretary	1			Deputy City Secretary	FILLED	61,922
		<u>2</u>					<u>151,766</u>
1010	City Secretary		1		Administrative Supervisor	FILLED	37,586
1010	City Secretary		1		Deputy Public Information Specialist	FILLED	39,291
1010	City Secretary		1		Receptionist/Admin Clerk	FILLED	25,130
1010	City Secretary		1		Records Management Coordinator	FILLED	33,675
1010	City Secretary		1		Senior Administrative Clerk	FILLED	28,277
1010	City Secretary		1		Senior Administrative Clerk	UNFILLED	28,277
1010	City Secretary		1		Senior Administrative Clerk	UNFILLED	28,277
1010	City Secretary		1		Senior Administrative Clerk - Floater	UNFILLED	28,277
			<u>8</u>				<u>248,790</u>
					CERTIFICATION PAY		16,000
					OVERTIME		7,000
					CAR ALLOWANCE		4,200
					TELEPHONE		1,920
							<u>29,120</u>
CURRENT POSITIONS			10				\$ 429,676



Mission Statement:
To fulfill Charter and State requirements including serving as Custodian of City's Official Records, engrossing all ordinances, Chief Election Officer and to serve as a resource of information for the public in the most cost effective and efficient manner while maintaining a high regard for integrity, neutrality and impartiality.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 375,931	\$ 428,176	\$ 434,401	\$ 436,326	\$ 429,676	\$ 429,676	\$ 429,676	\$ 429,676	\$ 429,676	\$ 429,676	\$ 429,676
Employee Benefits	100,796	125,320	126,566	126,566	136,095	136,095	136,095	136,095	136,095	136,095	136,095
Supplies	4,023	5,000	5,000	4,900	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Other Services and Charges	19,678	24,666	24,666	21,683	22,603	22,603	22,603	22,603	22,603	22,603	22,603
Maintenance	18,198	22,658	22,658	19,000	22,658	22,658	22,658	22,658	22,658	22,658	22,658
Disaster Expenses	1,556	-	-	510	-	-	-	-	-	-	-
Operations Subtotal	520,183	605,820	613,291	608,985	616,032	616,032	616,032	616,032	616,032	616,032	616,032
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 520,183	\$ 605,820	\$ 613,291	\$ 608,985	\$ 616,032	\$ 616,032	\$ 616,032	\$ 616,032	\$ 616,032	\$ 616,032	\$ 616,032
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	6	8	8	8	8	8	8	8	8	8	8
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	8	10	10	10	10	10	10	10	10	10	10

MAJOR FY 21-22 GOALS

Contact Us:
Perla Lara
City Secretary
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1020

1. Continue to facilitate and support City Management and City Commission meetings, workshops and retreats.
2. Conduct City Elections with integrity and perform functions of election officials relating to election of councilmembers.
3. Remain proficient in records management processes and record keeping principles.
4. Continue processings TABC Licensees, applications for new, renewal, special event and permits.
5. Continue to provide administrative support to boards and commissions meetings.
6. Continue to respond to approximately 2500 requests for information within the legally defined time frame and strive to complete requests in a quicker time frame of 90% of the time.

Performance Measures

Description:

The City Secretary's Office operations provides for efficiency in carrying out an array of tasks. Standard operations include processing Public Information Requests, applications for Alcoholic Beverage Permits, Parades and Processions, Mass Gatherings, preparation of agenda packets, meeting preparation, coordination of ceremonial events, ensuring compliance with State and Federal Law relating to meeting deadlines for posting and publication of notice requirements and conduct of elections.

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Full time employees	8	10	10	10
Department expenditures	\$ 520,183	\$ 613,291	\$ 608,985	\$ 616,032
Outputs:				
Minutes prepared	60	60	60	60
Ordinances published, codified, scanned and indexed	71	90	90	90
Resolutions processed	74	90	90	90
City commission meetings attended including workshops and special meetings		60	60	60
Electronic agendas packaged	64	65	65	65
Public notices posted per month		4	4	4
Permits issued (mass gathering, parade, TABC, itinerant vendors)	105	100	100	100
Requests for information received/processed	1,921	2,400	2,400	2,500
Effectiveness Measures:				
Council satisfaction on minutes	100%	100%	100%	100%
Customer satisfaction	100%	100%	100%	100%
% information requests satisfied	100%	100%	100%	100%
Minutes prepared within 2-weeks (where the measurement unit is a set)	4	4	4	4
Resolutions processed within 2-weeks	4	4	4	4
Ordinances processed within 2-weeks	4	4	4	4
Department expenditures per capita	\$ 3.44	\$ 3.99	\$ 3.96	\$ 3.93
Population:	151,352	153,546	153,622	156,649

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: AUDIT OFFICE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
Total										
Personnel Revisions										
1.	< Select Status >			-	-	-	-	-		
2.	City Auditor			11,495	-	-	1,840	13,335		Striving to add value to city processes
3.	Assistant City Auditor			8,176	-	-	1,309	9,485		Striving to add value to city processes
4.	Certification			(1,500)	-	-	(241)	(1,741)		Certification: 2-CFEs, 1-CRMA Tot-\$4,500
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 216,788	\$ 18,171	\$ -	\$ -	\$ 2,908	\$ 21,079		\$ -
SUPPLIES										
1.	Office						(1,000)		(1,000)	Do not foresee major items purchase
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 2,375				\$ (1,000)		\$ (1,000)	
OTHER SERVICES & CHARGES										
1.	Dues & subscriptions						250		250	Agencies subscriptions inflation increase
2.	Training						(1,400)		(1,400)	Pandemic restrictions in-person seminars
3.	Travel						(1,250)		(1,250)	Pandemic travel restrictions to seminars
4.	Miscellaneous						(31)		(31)	Do not foresee total funds use.
5.	< Please select category >									
Total Other Services & Charges			\$ 11,931				\$ (2,431)		\$ (2,431)	
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance							\$ -		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							-		-	
Total Non- Capital Outlay							-		-	
TOTAL			\$ 231,094				\$ 17,648		\$ (3,431)	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: AUDIT OFFICE

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: AUDIT OFFICE

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1012 Audit office

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1012-411-60-01-000000 Compensation / Exempt	158,887	162,056	162,056	173,332	153,661	
011-1012-411-60-02-000000 Compensation / Non-exempt	-	-	-	-	-	
011-1012-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1012-411-60-14-000000 Compensation / Car allowance	10,200	10,200	10,200	10,200	10,200	
011-1012-411-60-15-000000 Compensation/Certification	-	-	-	4,500	6,000	
011-1012-411-60-17-000000 Compensation / Telephone	1,920	1,920	1,920	1,920	1,920	
60	171,007	174,176	174,176	189,952	171,781	-
011-1012-411-61-30-000000 Benefits / Social security	12,402	13,324	13,324	14,531	13,141	
011-1012-411-61-36-000000 Benefits / Retirement	14,381	15,083	15,083	15,557	14,069	
011-1012-411-61-40-000000 Benefits / Unemployment tax	288	144	144	288	288	
011-1012-411-61-46-000000 Benefits / Workers' comp-	142	252	252	177	163	
011-1012-411-61-50-000000 Benefits / Health cost	12,528	14,064	14,064	15,672	15,672	
011-1012-411-61-52-000000 Benefits / Life insurance	86	277	277	155	139	
011-1012-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,536	1,535	1,535	1,535	1,535	
61	41,364	44,679	44,679	47,915	45,007	-
011-1012-413-62-02-000000 Supplies / Office	242	2,375	1,500	1,375	1,375	
62	242	2,375	1,500	1,375	1,375	-
011-1012-414-63-01-000000 Other services & charges / Accounting & auditing	-	-	-	-	-	
011-1012-414-63-14-000000 Other services & charges / Dues & subscriptions	3,080	3,000	3,250	3,250	3,250	
011-1012-414-63-64-000000 Other services & charges / Training	294	4,400	1,657	3,000	3,000	
011-1012-414-63-65-000000 Other services & charges / Travel	-	4,250	-	3,000	3,000	
011-1012-414-63-99-000000 Other services & charges / Miscellaneous	60	281	215	250	250	
63	3,434	11,931	5,122	9,500	9,500	-
011-1012-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
011-1012-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	-	-	-
011-1012-419-78-01-000000 Disaster Exp/ COVID-19	17	-	-	-	-	
011-1012-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	17	-	-	-	-	-
011-1012 Audit Office	\$ 216,065	\$ 233,161	\$ 225,477	\$ 248,742	\$ 227,663	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1012	Audit Office	1			City Auditor	FILLED	\$ 88,734
1012	Audit Office	1			Assistant City Auditor	FILLED	64,927
		<u>2</u>					<u>153,661</u>
					CERTIFICATION PAY		6,000
					CAR ALLOWANCE		10,200
					TELEPHONE		1,920
							<u>18,120</u>
CURRENT POSITIONS			2				\$ 171,781

Mission Statement:	Department Summary										
	Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
		19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
The mission of City Auditor Office is to use a risk assessment program to provide independent and objective information, recommendations and assistance to the City Commission, MPUB and Management to improve City Services and strengthen accountability to the public. We provide both audit and integrity services.	Personnel Services										
	Salaries and Wages	\$ 171,007	\$ 171,781	\$ 174,176	\$ 174,176	\$ 189,952	\$ 171,781	\$ 171,781	\$ 171,781	\$ 171,781	\$ 171,781
	Employee Benefits	41,364	44,200	44,679	44,679	47,915	45,007	45,007	45,007	45,007	45,007
	Supplies	242	2,375	2,375	1,500	1,375	1,375	1,375	1,375	1,375	1,375
	Other Services and Charges	3,434	11,931	11,931	5,122	9,500	9,500	9,500	9,500	9,500	9,500
	Disaster Expenses	17	-	-	-	-	-	-	-	-	-
	Operations Subtotal	216,065	230,287	233,161	225,477	248,742	227,663	227,663	227,663	227,663	227,663
	Capital Outlay	-	-	-	-	-	-	-	-	-	-
	Total Expenditures	\$ 216,065	\$ 230,287	\$ 233,161	\$ 225,477	\$ 248,742	\$ 227,663	\$ 227,663	\$ 227,663	\$ 227,663	\$ 227,663
	PERSONNEL										
	Exempt	2	2	2	2	2	2	2	2	2	2
	Non-Exempt	-	-	-	-	-	-	-	-	-	-
	Part-Time	-	-	-	-	-	-	-	-	-	-
	Total Positions Authorized	2	2	2	2	2	2	2	2	2	2

MAJOR FY 21-22 GOALS

Contact Us:
 Abraham Suarez,
 1300 Houston Ave
 McAllen, TX 78501
 (956) 681-1125
 Report Fraud, Waste
 or Abuse (956) 681-
 1127
 fraudhotline@mcallen.net

- 1.) Through audit coverage our Office uses a systematic and disciplined approach to evaluate and improve effectiveness of controls, governance, and risk management to help the City accomplish its goals and objectives.
- 2.) Continue to provide independent auditing and work closely with management to maximize cost effectiveness resulting in cost savings.
- 3.) Continue to provide support service to City Departments to improve their controls systems by providing best practice rules and controls.
- 4.) Continue to provide audit expertise to prevent, detect, investigate, and follow-up on allegations of fraud, illegal acts and abuse of city assets.
- 5.) Promote a honest environment and a fraud-free organization by educating employees to "do the right thing" as an avenue to deter and prevent fraud, waste and abuse of City resources.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Full Time Employees	2	2	2	2
Department Expenditures	\$ 216,065	\$ 233,161	\$ 225,477	\$ 227,663
Outputs:				
Audit Service Hours	3,404	3,404	3,404	3,404
Administrative Hours	756	756	756	756
Internal Audit Reports	3	5	5	5
Follow-up Audits	3	5	5	5
Surprise Cash and Inventory Counts	7	30	30	30
Fraud Allegations Reviewed	2	2	2	5
Reports Issued	13	40	40	40
Effectiveness Measures:				
Annual audit plan completed	60%	100%	80%	100%
Hours spent in auditing	90%	90%	90%	90%
Audit Concurrence for Recommendations	95%	95%	95%	95%
Complete "Follow-ups" within 12 months	100%	100%	100%	100%
Efficiency Measures:				
Internal audit reports completed/ per auditor	1.5	2.5	2.5	2.5
Follow-ups completed/ per auditor	1.5	2.5	2.5	2.5
Surprise cash and inventory counts completed/ per auditor	3.5	15.0	15.0	15.0
Reviewed fraud allegations completed/ per auditor	6.5	20.0	20.0	20.0
Department expenditures per capita	\$ 1.43	\$ 1.52	\$ 1.47	\$ 1.45

*N/A=Not Available, N/P=Not Provided

Description:
 In general, the audit department conducts performance audits to improve and enhance the efficiency and effectiveness of the City wide financial and operational functions. Compliance audits are conducted to standard operating policies and third party contracts. Investigate allegations pertaining to fraud, waste and abuse of city resources.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: VITALS STATISTICS

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total										-	
Personnel Revisions											
1. Overtime				7,500	-	-	1,204	8,704		7,500	
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 152,664	\$ 7,500	\$ -	\$ -	\$ 1,204	\$ 8,704		\$ 7,500	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 9,050					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 22,168					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ -					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 183,882					\$ 8,704		\$ 7,500	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: VITALS STATISTICS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: VITALS STATISTICS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1014 Vital statistics

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1014-411-60-01-000000 Compensation / Exempt	39,250	3,500	-	-	-	-
011-1014-411-60-02-000000 Compensation / Non-exempt	68,651	76,726	76,726	72,691	72,691	-
011-1014-411-60-06-000000 Compensation / Part time	-	46,743	-	46,024	46,024	-
011-1014-411-60-10-000000 Compensation / Overtime	4,848	500	8,000	500	8,000	-
011-1014-411-60-14-000000 Compensation / Car allowance	-	-	-	-	-	-
011-1014-411-60-15-000000 Compensation/Certification	-	-	-	3,000	3,000	-
60	112,750	127,469	84,726	122,215	129,715	-
011-1014-411-61-30-000000 Benefits / Social security	7,701	9,716	9,716	9,349	9,349	-
011-1014-411-61-36-000000 Benefits / Retirement	9,325	6,564	6,564	10,009	10,009	-
011-1014-411-61-40-000000 Benefits / Unemployment tax	496	288	288	576	576	-
011-1014-411-61-46-000000 Benefits / Workers' comp-	131	215	215	147	147	-
011-1014-411-61-50-000000 Benefits / Health cost	12,022	7,992	7,992	9,216	9,216	-
011-1014-411-61-52-000000 Benefits / Life insurance	94	210	210	106	106	-
011-1014-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,044	1,046	1,046	1,046	1,046	-
61	30,812	26,031	26,031	30,449	30,449	-
011-1014-413-62-02-000000 Supplies / Office	1,386	2,250	2,250	2,250	2,250	-
011-1014-413-62-04-000000 Supplies / Operating	16,753	17,300	16,195	6,800	6,800	-
62	18,140	19,550	18,445	9,050	9,050	-
011-1014-414-63-14-000000 Other services & charges / Dues & subscriptions	-	-	-	-	-	-
011-1014-414-63-23-000000 Other services & charges / Online svc/network	1,427	8,000	8,000	8,000	8,000	-
011-1014-414-63-44-000000 Other services & charges / Printing	2,346	8,500	8,500	8,500	8,500	-
011-1014-414-63-52-000000 Other services & charges / Rental & contractual	1,164	3,000	2,000	3,000	3,000	-
011-1014-414-63-65-000000 Other services & charges / Travel	-	2,608	-	2,608	2,608	-
011-1014-414-63-99-000000 Other service & charges / Miscellaneous	40	60	60	60	60	-
63	4,977	22,168	18,560	22,168	22,168	-
011-1014-419-78-01-000000 Disaster Exp/ COVID-19	1,841	-	-	-	-	-
011-1014-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	1,841	-	-	-	-	-
011-1014 Vitals	\$ 168,520	\$ 195,218	\$ 147,762	\$ 183,882	\$ 191,382	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1014	Vitals		1		Senior Deputy Local Registrar	FILLED	44,414
1014	Vitals		1		Senior Administrative Clerk	FILLED	28,277
			<u>2</u>				<u>72,691</u>
1014	Vitals		1		Part Time	FILLED	23,012
1014	Vitals		1		Part Time	FILLED	23,012
			<u>2</u>				<u>46,024</u>
					OVERTIME		<u>8,000</u>
							<u>8,000</u>
					CERTIFICATION PAY		<u>3,000</u>
							<u>3,000</u>
CURRENT POSITIONS			4				\$ 129,715



Mission Statement:
 Dedicated to the timely submission of birth and death records filed in the City of McAllen to the Texas Department of State Health Services as well as providing quick, courteous and responsive service to the public on requests with high regard to integrity, confidentiality, and accountability.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 112,750	\$ 125,714	\$ 127,469	\$ 84,726	\$ 122,215	\$ 129,715	\$ 129,715	\$ 129,715	\$ 129,715	\$ 129,715	\$ 129,715
Employee Benefits	30,812	25,680	26,031	26,031	30,449	30,449	30,449	30,449	30,449	30,449	30,449
Supplies	18,140	9,050	19,550	18,445	9,050	9,050	9,050	9,050	9,050	9,050	9,050
Other Services and Charges	4,977	22,168	22,168	18,560	22,168	22,168	22,168	22,168	22,168	22,168	22,168
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	1,841	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	168,520	182,612	195,218	147,762	183,882	191,382	191,382	191,382	191,382	191,382	191,382
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 168,520	\$ 182,612	\$ 195,218	\$ 147,762	\$ 183,882	\$ 191,382	\$ 191,382	\$ 191,382	\$ 191,382	\$ 191,382	\$ 191,382
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	2	2	2	2	2	2	2	2	2	2	2
Part-Time	-	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	2	4	4	4	4	4	4	4	4	4	4

MAJOR FY 21-22 GOALS

Contact Us:
 Carmen Morales
 Local Registrar
 221 S. 15th Street
 McAllen, TX 78501
 (956) 681-1195

1. Continue to receive records, issue birth and death certificates, amendments to birth and death records and burial transit permits.
2. Continue to archive birth and death records.
3. Continue to meet States Criteria - Five Star and Exemplary Award.
4. Implement weekly AOP appointments, educate requestors and initiate outreach.

Vital Statistics

www.mcallen.net/departments/vitals

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	2	2	2	2
Department expenditures	\$ 168,520	\$ 195,218	\$ 147,762	\$ 191,382
Outputs:				
Number of burial transit permits issued	537	450	450	183,882
Number of birth certificates issued	9,559	13,500	13,500	13,500
Number of death certificates issued	1,528	1,500	1,500	1,500
Effectiveness Measures:				
Average submission time of vital statistics to the State (days)	4	4	4	4
Average birth certificates issued per employee daily	21	21	21	21
Average death certificates issued per employee daily	6	6	6	6
Efficiency Measures:				
Average cost per birth certificate issued	\$23	\$23	\$23	\$23
Average cost per death certificate issued	\$21/\$4add'l	\$21/\$4add'l	\$21/\$4add'l	\$21/\$4add'l
Department expenditures per capita	\$ 1.19	\$ 1.19	\$ 1.19	\$ 1.19
Population:	151,352	153,546	153,622	156,649

Description:
A staff of three (3) employees, comprised of a Local Registrar with over 35 years of experience, Deputy Registrar and one (1) administrative staff members, process requests for certified copies of birth and death records and burial transit permits to "authorized" applicants.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PASSPORT FACILITY

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 182,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 2,425						\$ -	\$ -		
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 8,620						\$ -	\$ -		
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 200						\$ -	\$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-	-		
Total Non- Capital Outlay								-	-		
TOTAL		\$ 193,457						\$ -	\$ -		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: PASSPORT FACILITY

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: PASSPORT FACILITY

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1016 Passport facility

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1016-411-60-01-000000 Compensation / Exempt	30,614	47,549	47,549	44,846	44,846	
011-1016-411-60-02-000000 Compensation / Non-exempt	94,109	90,163	90,163	84,831	84,831	
011-1016-411-60-06-000000 Compensation / Part time	4,984	-	-	-	-	
011-1016-411-60-10-000000 Compensation / Overtime	2,385	2,000	2,000	2,000	2,000	
011-1016-411-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-1016-411-60-15-000000 Compensation/Certification	1,308	-	-	8,000	8,000	
60	133,400	139,712	139,712	139,677	139,677	-
011-1016-411-61-30-000000 Benefits / Social security	9,690	10,689	10,689	10,685	10,685	
011-1016-411-61-36-000000 Benefits / Retirement	11,137	12,099	12,099	11,440	11,440	
011-1016-411-61-40-000000 Benefits / Unemployment tax	579	288	288	576	576	
011-1016-411-61-46-000000 Benefits / Workers' comp-	156	242	242	168	168	
011-1016-411-61-50-000000 Benefits / Health cost	13,850	16,705	16,705	18,432	18,432	
011-1016-411-61-52-000000 Benefits / Life insurance	100	236	236	120	120	
011-1016-411-61-53-000000 Benefits / Retiree health ins (ARC)	1,116	1,115	1,115	1,115	1,115	
61	36,627	41,374	41,374	42,535	42,535	-
011-1016-413-62-02-000000 Supplies / Office	1,048	1,700	1,700	1,700	1,700	
011-1016-413-62-04-000000 Supplies / Operating	600	725	600	725	725	
62	1,648	2,425	2,300	2,425	2,425	-
011-1016-414-63-02-000000 Other services & charges / Advertising	921	3,000	3,000	3,000	3,000	
011-1016-414-63-14-000000 Other services & charges / Dues & subscriptions	-	-	-	-	-	
011-1016-414-63-41-000000 Other services & charges / Microfilm	3,308	4,500	4,000	4,500	4,500	
011-1016-414-63-52-000000 Other services & charges / Rental & contractual	1,192	1,000	1,000	1,000	1,000	
011-1016-414-63-65-000000 Other services & charges / Travel	-	95	-	95	95	
011-1016-414-63-99-000000 Other services & charges / Miscellaneous	80	25	25	25	25	
63	5,502	8,620	8,025	8,620	8,620	-
011-1016-415-65-04-000000 Maintenance / Computer/software	-	200	200	200	200	
011-1016-415-65-08-000000 Maintenance / Equipment	-	-	-	-	-	
011-1016-415-65-16-000000 Maintenance / Vehicles	-	-	-	-	-	
011-1016-415-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	-	200	200	200	200	-
011-1016-416-66-16-000000 Capital outlay / Office furniture/equip-	-	10,000	10,000	-	-	
011-1016-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	10,000	10,000	-	-	-

2022

011-1016 Passport facility

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1016-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1016-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1016-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	-	-	-
011-1016-419-78-01-000000 Disaster Exp/ COVID-19	820	-	173	-	-	-
011-1016-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	820	-	173	-	-	-
<hr/>						
011-1016 Passport Facility	\$ 177,997	\$ 202,331	\$ 201,784	\$ 193,457	\$ 193,457	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1016	Passport Facility	<u>1</u>			Passport Facility Administrator	FILLED	44,846
		1					44,846
1016	Passport Facility		1		Senior Administrative Clerk	FILLED	28,277
1016	Passport Facility		1		Senior Administrative Clerk	FILLED	28,277
1016	Passport Facility		<u>1</u>		Senior Administrative Clerk	FILLED	28,277
			3				84,831
					CERTIFICATION PAY		8,000
					OVERTIME		2,000
							<u>10,000</u>
	CURRENT POSITIONS		4				\$ 139,677



Mission Statement:
Dedicated to processing applications for a U.S. Passport with the highest regard to integrity, confidentiality and superior customer service.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 133,400	\$ 137,677	\$ 139,712	\$ 139,712	\$ 139,677	\$ 139,677	\$ 139,677	\$ 139,677	\$ 139,677	\$ 139,677	\$ 139,677
Employee Benefits	36,627	40,966	41,374	41,374	42,535	42,535	42,535	42,535	42,535	42,535	42,535
Supplies	1,648	2,425	2,425	2,300	2,425	2,425	2,425	2,425	2,425	2,425	2,425
Other Services and Charges	5,502	8,620	8,620	8,025	8,620	8,620	8,620	8,620	8,620	8,620	8,620
Maintenance	-	200	200	200	200	200	200	200	200	200	200
Disaster Expenses	820	-	-	173	-	-	-	-	-	-	-
Operations Subtotal	177,997	189,888	192,331	191,784	193,457	193,457	193,457	193,457	193,457	193,457	193,457
Capital Outlay	-	10,000	10,000	10,000	-	-	-	-	-	-	-
Total Expenditures	\$ 177,997	\$ 199,888	\$ 202,331	\$ 201,784	\$ 193,457	\$ 193,457	\$ 193,457	\$ 193,457	\$ 193,457	\$ 193,457	\$ 193,457
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	4	4	4	4	4	4	4	4	4	4	4

Contact Us:
Norma Rodriguez
Passport Services
Coordinator
221 S. 15th Street
McAllen, TX 78501
(956) 681-1450

MAJOR FY 21-22 GOALS

- Continue to execute passport applications and ensure that said applications forms and supporting documents are correctly and promptly submitted.
- Continue to provide customer service and remain integral in assisting citizens receiving their passports.
- Continue to process applicants while observing all CDC guidelines while providing customer service with professionalism.
- Implement an automated system that will send reminder through an email to citizens for scheduled appointments.

Passport Facility

www.mcallen.net/departments/passports

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	4	4	4	4
Department expenditures	\$ 177,997	\$ 202,331	\$ 201,784	\$ 193,457
Outputs:				
Number of walk-ins assisted with questions and information only	12,340	16,000	17,000	15,000
Number of applications processed for US Passport Book/Card	6,655	11,000	1,200	10,000
Number of applications processed for US Passport Card				
Passport photos taken	5,535	7,000	8,000	7,000
Effectiveness Measures:				
Average number of walk-ins assisted with questions and information only (FTE) daily	50	90	30-60	65
Average number of applications processed for US Passport Book per employee daily	15	22	15-20	21
Average number of applications processed for US Passport Card per employee daily	15	22	15-20	21
Efficiency Measures:				
Average cost of applications processed for US Passport Book	\$ 35	\$ 35	\$ 35	\$ 35
Average cost of applications processed for US Passport Card	\$ 35	\$ 35	\$ 35	\$ 35
Department expenditures per capita	\$ 1.18	\$ 1.32	\$ 1.31	\$ 1.23
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The City of McAllen is able to offer an essential service in a central location in the heart of the city convenient to the traveling public (transit facility), and also offering an additional service being notary public service.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: MUNICIPAL COURT

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total		
1. BAILIFF	1	\$ 33,675	\$ 33,675	\$ -	\$ -	\$ 13,388	\$ 47,063	1	\$ 47,063	MAINTAIN COURT SECURITY, ORDER AND DECORUM	
2.	-	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
Total	1	33,675	33,675	-	-	13,388	47,063	1	47,063		
Personnel Revisions											
1. Overtime			-	-	-	-	-				
2.			-	-	-	-	-				
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
Total Compensation & Benefits		\$ 1,446,283	\$ 33,675	\$ -	\$ -	\$ 13,388	\$ 47,063	1	\$ 47,063		
SUPPLIES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
	Total Supplies	\$ 75,895					\$ -		\$ -		
OTHER SERVICES & CHARGES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
	Total Other Services & Charges	\$ 78,764					\$ -		\$ -		
MAINTENANCE											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
	Total Maintenance	\$ 81,390					\$ -		\$ -		
CAPITAL OUTLAY											
	** See Attached Capital Outlay Request Forms										
	Total Capital Outlay						-		-		
	Total Non- Capital Outlay						-		-		
	TOTAL	\$ 1,682,332					\$ 47,063		\$ 47,063		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: MUNICIPAL COURT

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: MUNICIPAL COURT

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1102 Municipal court

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1102-411-60-01-000000 Compensation / Exempt	379,817	382,685	393,194	366,641	366,641	
011-1102-411-60-02-000000 Compensation / Non-exempt	606,141	676,432	584,914	669,610	669,610	
011-1102-411-60-06-000000 Compensation / Part time	6,479	28,983	-	28,555	28,555	
011-1102-411-60-10-000000 Compensation / Overtime	2,072	7,500	85	7,500	7,500	
011-1102-411-60-11-000000 Compensation / Warrant detail overtime	-	30,000	-	30,000	30,000	
011-1102-411-60-14-000000 Compensation / Car allowance	3,100	4,300	3,800	4,200	4,200	
011-1102-411-60-15-000000 Compensation/Certification	-	-	-	35,000	35,000	
011-1102-411-60-17-000000 Compensation / Telephone	640	960	960	2,160	2,160	
60	998,248	1,130,860	982,953	1,143,666	1,143,666	-
011-1102-411-61-30-000000 Benefits / Social security	71,081	86,511	86,511	87,490	87,490	
011-1102-411-61-36-000000 Benefits / Retirement	83,501	95,460	95,460	91,328	91,328	
011-1102-411-61-40-000000 Benefits / Unemployment tax	3,489	2,016	2,016	4,176	4,176	
011-1102-411-61-46-000000 Benefits / Workers' comp-	1,048	1,817	1,817	1,254	1,254	
011-1102-411-61-50-000000 Benefits / Health cost	104,540	132,336	132,336	154,548	154,548	
011-1102-411-61-52-000000 Benefits / Life insurance	777	1,795	1,795	931	931	
011-1102-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,948	9,953	9,953	9,953	9,953	
61	274,385	329,888	329,888	349,680	349,680	-
011-1102-413-62-02-000000 Supplies / Office	3,696	5,670	3,500	5,670	5,670	
011-1102-413-62-04-000000 Supplies / Operating	3,366	3,240	3,240	3,240	3,240	
011-1102-413-62-05-000000 Supplies / Books / Media	6,102	7,500	2,500	7,500	7,500	
011-1102-413-62-13-000000 Supplies / Court Technology Fund	-	59,485	1,200	59,485	59,485	
011-1102-413-62-18-000000 Supplies / Clothing & uniform	-	-	-	-	-	
62	13,165	75,895	10,440	75,895	75,895	-
011-1102-414-63-14-000000 Other services & charges / Dues & subscriptions	2,018	-	-	-	-	
011-1102-414-63-34-000000 Other services & charges / Jury fees	480	2,500	1,500	2,500	2,500	
011-1102-414-63-35-000000 Other services & charges / Laundry	-	-	-	-	-	
011-1102-414-63-43-000000 Other services & charges / Postage	-	-	-	-	-	
011-1102-414-63-44-000000 Other services & charges / Printing	2,027	7,500	2,000	7,500	7,500	
011-1102-414-63-45-000000 Other services & charges / Professional	4,695	10,000	2,500	10,000	10,000	
011-1102-414-63-50-000000 Other services & charges / Rental-equipment	-	560	-	560	560	
011-1102-414-63-51-000000 Other services & charges / Rental-Photocopier	7,807	8,850	6,700	8,850	8,850	
011-1102-414-63-52-000000 Other services & charges / Rental & contractual	1,015	6,820	1,015	6,820	6,820	
011-1102-414-63-61-000000 Other services & charges / Special fees	12,987	20,000	15,000	20,000	20,000	
011-1102-414-63-64-000000 Other services & charges / Training	269	7,963	1,000	7,963	7,963	
011-1102-414-63-65-000000 Other services & charges / Travel	4,433	8,352	1,000	8,352	8,352	
011-1102-414-63-69-000000 Other services & charges / Utilities-telephone	-	300	-	300	300	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1102-414-63-75-000000 Other services & charges / Rental-general depr- fu	-	3,594	3,594	3,594	3,594	
011-1102-414-63-91-000000 Other service & charges/ Educational refund	-	1,920	-	1,920	1,920	
011-1102-414-63-99-000000 Other services & charges / Miscellaneous	480	405	405	405	405	
63	36,210	78,764	34,714	78,764	78,764	-
011-1102-415-65-04-000000 Maintenance / Computer/software	48,274	52,567	49,324	52,567	52,567	
011-1102-415-65-08-000000 Maintenance / Equipment	8,540	11,600	2,000	11,600	11,600	
011-1102-415-65-10-000000 Maintenance / Facilities	2,685	11,332	2,600	11,332	11,332	
011-1102-415-65-16-000000 Maintenance / Vehicles	22	5,475	86	5,475	5,475	
011-1102-415-65-17-000000 Maintenance / Fuel & lubricants	320	416	350	416	416	
65	59,842	81,390	54,360	81,390	81,390	-
011-1102-416-66-14-000000 Capital outlay / Vehicles	-	6,500	6,500	-	-	
011-1102-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-1102-416-66-18-000000 Capital outlay / Books	-	-	-	-	-	
011-1102-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-1102-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-1102-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
011-1102-416-66-99-000000 Capital outlay / Non-capitalized	1,984	-	-	-	-	
66	1,984	6,500	6,500	-	-	-
011-1102-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-1102-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-1102-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	-	-	-	-	-	-
011-1102-419-78-01-000000 Disaster Exp/ COVID-19	38,011	-	-	-	-	
011-1102-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	38,011	-	-	-	-	-
011-1102-417-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	
89	-	-	-	-	-	-
011-1102 Municipal Court	\$ 1,421,844	\$ 1,703,297	\$ 1,418,855	\$ 1,729,395	\$ 1,729,395	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1102	Municipal Court	1			Municipal Court Judge	FILLED	\$ 104,000
1102	Municipal Court	1			Court Administrator	FILLED	60,007
1102	Municipal Court	1			Asst Municipal Court Judge	FILLED	54,040
1102	Municipal Court	1			Asst Municipal Court Judge	FILLED	54,040
1102	Municipal Court	1			Asst Municipal Court Judge	FILLED	47,277
1102	Municipal Court	1			Asst Municipal Court Judge	FILLED	47,277
		<u>6</u>					<u>366,641</u>
1102	Municipal Court		1		Baliff	CM RECOMMEND	33,675
1102	Municipal Court		1		Crew Leader Head Cashier	FILLED	39,356
1102	Municipal Court		1		Municipal Court Crew Leader-JC	FILLED	39,356
1102	Municipal Court		1		Municipal Court Crew Leader-JC	FILLED	39,356
1102	Municipal Court		1		Municipal Court Crew Leader-JC	FILLED	49,439
1102	Municipal Court		1		Municipal Court Clerk II	FILLED	32,822
1102	Municipal Court		1		Municipal Court Clerk II	FILLED	33,609
1102	Municipal Court		1		Municipal Court Clerk II	FILLED	32,822
1102	Municipal Court		1		Municipal Court Clerk II	FILLED	33,609
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	FILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	UNFILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	UNFILLED	30,506
1102	Municipal Court		1		Municipal Court Clerk	UNFILLED	30,506
			<u>20</u>				<u>669,610</u>
1102	Municipal Court		1		Part Time Health Municipal Court	UNFILLED	10,533
1102	Municipal Court		1		Part Time Municipal Court	UNFILLED	9,692
1102	Municipal Court		1		Part Time Municipal Court	UNFILLED	8,330
			<u>3</u>				<u>28,555</u>
					CERTIFICATION PAY		35,000
					OVERTIME		7,500
					WARRANT OVERTIME		30,000
					CAR ALLOWANCE		4,200
					TELEPHONE		2,160
							<u>78,860</u>
CURRENT POSITIONS			29				\$ 1,143,666



Mission Statement:

The City of McAllen Municipal Court is dedicated to the fair and efficient administration of justice.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 998,248	\$ 1,114,780	\$ 1,130,860	\$ 982,953	\$ 1,143,666	\$ 1,143,666	\$ 1,143,666	\$ 1,143,666	\$ 1,143,666	\$ 1,143,666	
Employee Benefits	274,385	326,668	329,888	329,888	349,680	349,680	349,680	349,680	349,680	349,680	
Supplies	13,165	16,410	75,895	10,440	75,895	75,895	75,895	75,895	75,895	75,895	
Other Services and Charges	36,210	78,764	78,764	34,714	78,764	78,764	78,764	78,764	78,764	78,764	
Maintenance	59,842	81,390	81,390	54,360	81,390	81,390	81,390	81,390	81,390	81,390	
Disaster Expenses	38,011	-	-	-	-	-	-	-	-	-	
Operations Subtotal	1,419,860	1,618,012	1,696,797	1,412,355	1,729,395	1,729,395	1,729,395	1,729,395	1,729,395	1,729,395	
Capital Outlay	1,984	6,500	6,500	6,500	-	-	12,256	12,506	-	-	
Total Expenditures	\$ 1,421,844	\$ 1,624,512	\$ 1,703,297	\$ 1,418,855	\$ 1,729,395	\$ 1,729,395	\$ 1,741,651	\$ 1,741,901	\$ 1,729,395	\$ 1,729,395	
PERSONNEL											
Exempt	6	6	6	6	6	6	6	6	6	6	
Non-Exempt	17	19	19	16	20	20	20	20	20	20	
Part-Time	-	3	3	-	3	3	3	3	3	3	
Total Positions Authorized	23	28	28	22	29	29	29	29	29	29	

Contact Us:

Honorable
Lauren Sepulveda
Municipal Court
1601 N. Bicentennial
McAllen, TX 78501
(956) 681-2900

MAJOR FY 21-22 GOALS

1. Work to increase disposition of cases and expand court programming for the citizens of McAllen.
2. Continuing to protect the public by monitoring the court lobby for social distancing, making hand sanitizer readily available and encouraging to pay online or by mail.

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	23	25	22	26
Number of Judges	5	5	5	5
Department Expenditures	\$ 1,421,844	\$ 1,703,297	\$ 1,418,855	\$ 1,729,395
Outputs:				
Revenues generated	\$ 1,081,674	\$ 1,300,000	\$ 928,225	\$ 883,000
Number cases filed with the court	36,044	20,000	20,000	20,000
Number of hearings held	1,784	5,000	2,000	2,500
Number of trials held	14	40	20	20
Number of new non-traffic citations	5,849	8,000	4,000	5,500
Number of cases disposed	18,531	15,000	10,000	15,000
Number of warrants	2,873	5,000	500	2,500
Number of Arrest warrants executed for A&B misdemeanors	3,263	3,000	3,000	3,000
Number of Arrest warrants executed for Felonies	1,641	1,300	1,300	1,300
Number of persons processed through the Jail	6,555	7,000	5,500	7,000
Effectiveness Measures:				
Community Service Hours worked throughout the City to pay fines & C/C	17,738	20,000	7,000	20,000
Number of persons who keep insurance approx. 6 months for deferral	384	500	250	500
Number of persons who get DL	90	100	100	100
Percent of code violations where compliance is achieved	27%	80%	50%	50%
Number who attend Juvenile Education Programs	289	400	50	200
Percent of dogs/cats vaccinated after initial hearing	65%	50%	50%	50%
Percent of dogs/cats spayed or neutered after initial hearing	100%	50%	50%	50%
Window payments a day	42	50	18	50
Department expenditures per capita	\$ 9.39	\$ 11.09	\$ 9.24	\$ 11.04
Population:	151,352	153,546	153,622	156,649

Description:
The Municipal Court processes paperwork that is turned in by various departments such as the McAllen Police Department, Animal Control, Code Enforcement, South Texas College, McAllen ISD, District Attorney's Office, Bond Companies, Attorneys and the general public. We have 29 people who help process the paperwork, this includes 5 Police Department employees and 2 from the Legal.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: FINANCE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1. Finance Accounting 1	1	\$ 43,574		\$ 43,574	\$ -	\$ -	\$ 14,978	\$ 58,552	1	\$ 58,552
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	1	43,574		43,574	-	-	14,978	58,552	1	58,552
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.		-		-	-	-	-	-		
3.		-		-	-	-	-	-		
4.		-		-	-	-	-	-		
5.		-		-	-	-	-	-		
Total Compensation & Benefits			\$ 1,291,195	\$ 43,574	\$ -	\$ -	\$ 14,978	\$ 58,552	1	\$ 58,552
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies			\$ 19,260					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. Travel							5,000		-
	2. Professional							50,000		25,000
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges			\$ 236,728					\$ 55,000		\$ 25,000
MAINTENANCE										
	1. Computer software/hardware							4,200		4,200
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance			\$ 73,606					\$ 4,200		\$ 4,200
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-		-
Total Non- Capital Outlay								5,500		5,500
TOTAL			\$ 1,620,789					\$ 123,252		\$ 93,252

Additional accounting support for american rescue plan funds and general accounting duties.

Spring and Fall GFOAT conference for Finance managers
Implementation of GASB 87

increased cost for Kronos annual support and maintenance

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: FINANCE

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: FINANCE

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
desktop and monitor	1,500	1	1,500	1	1,500	computer equipment for new position
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 1,500		\$ 1,500	

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desk	4,000	1	4,000	1	4,000	Desk and chair for new position
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 4,000		\$ 4,000	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 5,500		\$ 5,500	
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2022

011-1202 Finance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1202-411-60-01-000000 Compensation / Exempt	342,475	350,489	421,584	441,017	441,017	
011-1202-411-60-02-000000 Compensation / Non-exempt	468,829	529,704	437,113	578,500	578,500	
011-1202-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1202-411-60-10-000000 Compensation / Overtime	11,934	12,000	11,796	12,000	12,000	
011-1202-411-60-14-000000 Compensation / Car allowance	4,200	4,200	4,200	4,200	4,200	
011-1202-411-60-15-000000 Compensation/Certification	-	-	6,000	6,000	6,000	
011-1202-411-60-17-000000 Compensation / Telephone	2,920	4,320	4,320	4,320	4,320	
011-1202-411-60-34-000000 Compensation / Reimbursement	-	-	-	-	-	
011-1202-411-60-90-000000 Compensation / Non-employee agreement	20,477	-	-	-	-	
60	850,836	900,713	885,013	1,046,037	1,046,037	-
011-1202-411-61-30-000000 Benefits / Social security	60,754	69,668	65,687	80,022	80,022	
011-1202-411-61-36-000000 Benefits / Retirement	70,165	78,868	73,531	85,671	85,671	
011-1202-411-61-40-000000 Benefits / Unemployment tax	2,882	1,368	3,100	3,024	3,024	
011-1202-411-61-46-000000 Benefits / Workers' comp-	692	1,228	616	874	874	
011-1202-411-61-50-000000 Benefits / Health cost	77,462	101,472	88,296	125,172	125,172	
011-1202-411-61-52-000000 Benefits / Life insurance	575	1,463	489	868	868	
011-1202-411-61-53-000000 Benefits / Retiree health ins (ARC)	8,076	8,079	7,848	8,079	8,079	
61	220,607	262,146	239,567	303,710	303,710	-
011-1202-413-62-02-000000 Supplies / Office	12,719	10,365	10,033	10,365	10,365	
011-1202-413-62-04-000000 Supplies / Operating	10,316	8,895	5,107	8,895	8,895	
62	23,035	19,260	15,140	19,260	19,260	-
011-1202-414-63-01-000000 Other services & charges / Accounting & auditing	123,260	130,000	130,000	130,000	130,000	
011-1202-414-63-14-000000 Other services & charges / Dues & subscriptions	4,543	5,500	5,341	5,500	5,500	
011-1202-414-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-1202-414-63-44-000000 Other services & charges / Printing	-	-	-	-	-	
011-1202-414-63-45-000000 Other services & charges / Professional	-	8,200	8,200	58,200	33,200	
011-1202-414-63-52-000000 Other services & charges / Rental & contractual	36,304	46,152	39,545	46,152	46,152	
011-1202-414-63-64-000000 Other services & charges / Training	8,274	6,867	5,820	6,867	6,867	
011-1202-414-63-65-000000 Other services & charges / Travel	2,485	13,680	-	18,680	13,680	
011-1202-414-63-67-000000 Other services & charges / Utilities-electric	306	379	235	379	379	
011-1202-414-63-75-000000 Other services & charges / Rental-general depr- fu	3,163	3,163	3,163	3,163	3,163	
011-1202-414-63-91-000000 Other services & charges / Educational refund off/	(1,875)	13,074	8,500	13,074	13,074	
011-1202-414-63-99-000000 Other services & charges / Miscellaneous	9,658	9,713	1,380	9,713	9,713	
63	186,118	236,728	202,184	291,728	261,728	-
011-1202-415-65-04-000000 Maintenance / Computer/software	70,075	69,300	74,026	73,500	73,500	

2022

011-1202 Finance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1202-415-65-08-000000 Maintenance / Equipment	-	2,624	-	2,624	2,624	-
011-1202-415-65-16-000000 Maintenance / Vehicles	25	1,525	900	1,525	1,525	-
011-1202-415-65-17-000000 Maintenance / Fuel & lubricants	53	157	100	157	157	-
65	70,153	73,606	75,026	77,806	77,806	-
011-1202-416-66-16-000000 Capital outlay / Office furniture/equip-	6,920	-	-	-	-	-
011-1202-416-66-22-000000 Capital outlay / Computer-hardware	-	4,440	-	-	-	-
011-1202-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-1202-416-66-99-000000 Capital outlay / Non-capitalized	-	13,600	24,576	-	-	-
66	6,920	18,040	24,576	-	-	-
011-1202-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	4,000	4,000	-
011-1202-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	1,500	1,500	-
011-1202-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	5,500	5,500	-
011-1202-419-78-01-000000 Disaster Exp/ COVID-19	2,272	-	945	-	-	-
011-1202-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	2,272	-	945	-	-	-
011-1202 Finance	\$ 1,359,941	\$ 1,510,493	\$ 1,442,451	\$ 1,744,041	\$ 1,714,041	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1202	Finance	1			Director of Finance	FILLED	\$ 129,564
1202	Finance	1			Assistant Finance Director	FILLED	102,363
1202	Finance	1			Controller	FILLED	64,090
	Finance				RECLASS FROM ACCOUNTING SUPERVISOR		
1202		1			Finance Manager	FILLED	72,500
	Finance				RECLASS FROM CAPITAL ASSETS SUPERVISOR		
1202		1			Finance Manager	FILLED	72,500
1202	Finance	0			RECLASS TO FINANCE MGR		-
		<u>5</u>					<u>441,017</u>
1202	Finance		1		Accounting Clerk	FILLED	28,277
1202	Finance		1		Accounting Clerk	FILLED	28,277
1202	Finance		1		Accounting Clerk	FILLED	28,277
1202	Finance		1		Accounting Clerk Floater I	FILLED	28,277
1202	Finance		1		Accounting Clerk-Cash Reconcil	FILLED	28,797
1202	Finance		1		Accounts Payable Supervisor	FILLED	44,361
1202	Finance		1		Administrative Assistant	FILLED	38,409
1202	Finance		1		A/P Assistant Supervisor	FILLED	38,000
1202	Finance		1		Payroll Manager	FILLED	47,950
1202	Finance				RECLASS TO FINANCE MGR		-
1202	Finance		1		Capital Assets Supervisor		-
1202	Finance		1		Cash Receipts & Billing Superv	FILLED	34,715
1202	Finance		1		Cash Reconciliation Supervisor	FILLED	34,195
1202	Finance		1		Cashier/Accounts Receivable	FILLED	28,277
1202	Finance		1		Payroll Coordinator	UNFILLED	39,900
1202	Finance		1		Finance - Accounting I	FILLED	43,574
1202	Finance		1		Finance Accounting I	CM RECOMMEND	43,574
					TRANSFER FROM BUDGET		
1202	Finance		<u>1</u>		Grants Coordinator	UNFILLED	<u>43,640</u>
			16				578,500
					CERTIFICATION PAY		6,000
					OVERTIME		12,000
					CAR ALLOWANCE		4,200
					TELEPHONE		4,320
							<u>26,520</u>
CURRENT POSITIONS			21				\$ 1,046,037



Mission Statement:

"The Finance Department's Mission Statement is to provide accountability to the public for the resources which have been provided to the City in a transparent manner."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 850,836	\$ 887,483	\$ 900,713	\$ 885,013	\$ 1,046,037	\$ 1,046,037	\$ 1,046,037	\$ 1,046,037	\$ 1,117,036	\$ 1,117,036	
Employee Benefits	220,607	259,497	262,146	239,567	303,710	303,710	303,710	303,710	324,375	324,375	
Supplies	23,035	19,260	19,260	15,140	19,260	19,260	19,260	19,260	20,834	20,834	
Other Services and Charges	186,118	236,728	236,728	202,184	291,728	261,728	261,728	261,728	280,010	280,010	
Maintenance	70,153	73,606	73,606	75,026	77,806	77,806	77,806	77,806	84,494	84,494	
Disaster Expenses	2,272	-	-	945	-	-	-	-	-	-	
Operations Subtotal	1,353,021	1,476,574	1,492,453	1,417,875	1,738,541	1,708,541	1,708,541	1,708,541	1,826,749	1,826,749	
Capital Outlay	6,920	18,040	18,040	24,576	5,500	5,500	-	-	-	-	
Total Expenditures	\$ 1,359,941	\$ 1,494,614	\$ 1,510,493	\$ 1,442,451	\$ 1,744,041	\$ 1,714,041	\$ 1,708,541	\$ 1,708,541	\$ 1,826,749	\$ 1,826,749	
PERSONNEL											
Exempt	3	5	5	5	5	5	5	5	5	5	
Non-Exempt	11	15	15	15	16	16	16	16	16	16	
Part-Time	-	-	-	-	-	-	-	-	-	-	
Total Positions Authorized	14	20	20	20	21	21	21	21	21	21	

Contact Us:

Sergio Villasana
 Finance Director
 1300 Houston Avenue
 McAllen, TX 78501
 (956) 681-1081

MAJOR FY 21-22 GOALS

1. Prepare an Annual Comprehensive Financial Report meeting the requirements for the Government Finance Officers Association Financial reporting Award.
2. Implement GASB 87.
3. Provide staff with professional development and training opportunities.
4. Continue to improve new reporting software for the Annual Comprehensive Financial Report.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	14	20	20	21
Department Expenditures	\$ 1,359,941	\$ 1,510,493	\$ 1,442,451	1,714,041
Outputs:				
Prepare CAFR	Yes	Yes	Yes	Yes
Funds maintained	87	87	87	87
Monthly Financial Reports	12	12	12	12
Mid-year & Annual financial reviews	Yes	Yes	Yes	Yes
Prepare financial presentation for credit rating agency reviews	Yes	Yes	Yes	Yes
Manage debt	\$ 301,380,000	\$ 285,497,000	\$ 285,497,000	\$ 272,994,000
Effectiveness Measures:				
GFOA's CAFR Award	Yes	Yes	Yes	Yes
Maintain/improve credit ratings	S&P/FR	S&P/FR	S&P/FR	S&P/FR
General Obligation Bonds	AA+/AA+	AA+/AA+	AA+/AA+	AA+/AA+
Bridge Revenue Bonds	A/A	A/A	A/A	A/A
Sales Tax Revenue Bonds	AAA/N/R	AAA/N/R	AAA/N/R	AAA/N/R
Efficiency Measures:				
Monthly turn-key cost to manage all financial affairs of City per fund	\$ 1,303	\$ 1,447	\$ 1,382	\$ 1,642
Department expenditures per capita	\$ 8.99	\$ 9.84	\$ 9.39	\$ 10.94
Population:	151,352	153,546	153,622	156,649

Description:
The Finance Department is responsible for accounting, financial reporting, as well as debt management and participates in the treasury / investment program. The accounting function includes cash receipts, billing, accounts receivable, accounts payable, payroll, capital assets and general accounting.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: OFFICE OF MANAGEMENT & BUDGET

		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
Total	-	-	-	-	-	-	-	-	-	
Personnel Revisions										
1. Overtime			-	-	-	-	-	-		
2.		-	-	-	-	-	-	-		
3.		-	-	-	-	-	-	-		
4.		-	-	-	-	-	-	-		
5.		-	-	-	-	-	-	-		
Total Compensation & Benefits		\$ 403,445	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies		\$ 8,300					\$ -			\$ -
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges		\$ 16,282					\$ -			\$ -
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance		\$ 11,000					\$ -			\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							-			-
Total Non- Capital Outlay							2,000			2,000
TOTAL		\$ 439,027					\$ 2,000			\$ 2,000

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: OFFICE OF MANAGEMENT & BUDGET

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: OFFICE OF MANAGEMENT & BUDGET

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Shredder	2,000	1	2,000	1	2,000	Replacement of current broken shredder
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 2,000		\$ 2,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 2,000		\$ 2,000	
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2022

011-1206 Office of Management & Budget

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Recomm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1206-411-60-01-000000 Compensation / Exempt	173,563	176,962	176,962	172,847	172,847	
011-1206-411-60-02-000000 Compensation / Non-exempt	116,172	179,686	179,686	127,391	127,391	
011-1206-411-60-06-000000 Compensation / Part-time	-	-	-	-	-	
011-1206-411-60-10-000000 Compensation / Overtime	752	2,000	2,000	2,000	2,000	
011-1206-411-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-1206-411-60-15-000000 Compensation / Certification	-	-	-	7,500	7,500	
011-1206-411-60-17-000000 Compensation / Telephone	1,200	1,200	1,200	1,200	1,200	
60	297,687	365,848	365,848	316,938	316,938	-
011-1206-411-61-30-000000 Benefits / Social security	21,709	27,987	27,987	24,246	24,246	
011-1206-411-61-36-000000 Benefits / Retirement	24,998	31,682	31,682	25,957	25,957	
011-1206-411-61-40-000000 Benefits / Unemployment tax	816	432	432	720	720	
011-1206-411-61-46-000000 Benefits / Workers comp	251	483	483	252	252	
011-1206-411-61-50-000000 Benefits / Health cost	20,633	33,000	33,000	31,956	31,956	
011-1206-411-61-52-000000 Benefits / Life insurance	183	610	610	267	267	
011-1206-411-61-53-000000 Benefits / Retiree health ins (ARC)	3,108	3,109	3,109	3,109	3,109	
61	71,697	97,303	97,303	86,507	86,507	-
011-1206-413-62-02-000000 Supplies / Office	3,825	4,000	4,000	4,000	4,000	
011-1206-413-62-04-000000 Supplies / Operating	3,205	4,300	4,300	4,300	4,300	
62	7,031	8,300	8,300	8,300	8,300	-
011-1206-414-63-01-000000 Other services & charges / Accounting & auditing	-	-	-	-	-	
011-1206-414-63-14-000000 Other services & charges / Dues and subscriptions	1,545	1,650	1,650	1,650	1,650	
011-1206-414-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-1206-414-63-44-000000 Other services & charges / Printing	5,996	6,000	6,000	6,000	6,000	
011-1206-414-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
011-1206-414-63-52-000000 Other services & charges / Rental and contractual	-	-	-	-	-	
011-1206-414-63-64-000000 Other services & charges / Training	186	2,200	2,200	2,200	2,200	
011-1206-414-63-65-000000 Other services & charges / Travel	154	2,600	-	2,600	2,600	
011-1206-414-63-91-000000 Other services & charges / Educational refund	-	3,182	-	3,182	3,182	
011-1206-414-63-99-000000 Other services & charges / Miscellaneous	336	650	650	650	650	
63	8,217	16,282	10,500	16,282	16,282	-
011-1206-415-65-04-000000 Maintenance / Computer- software	-	11,000	11,000	11,000	11,000	
011-1206-415-65-08-000000 Maintenance / Equipment	-	-	-	-	-	
011-1206-415-65-17-000000 Maintenance / Fuel and lubricants	-	-	-	-	-	
65	-	11,000	11,000	11,000	11,000	-

2022

011-1206 Office of Management & Budget

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Recomm Recomm FY 21-22
011-1206-416-66-16-000000 Capital outlay / Office furniture/equipment	-	-	-	-	-	_____
011-1206-416-66-22-000000 Capital outlay / Computer-hardware	-	400	-	-	-	_____
011-1206-416-66-24-000000 Capital outlay / Computer software	-	-	-	-	-	_____
011-1206-416-66-99-000000 Capital outlay / Non-capitalized	16,000	-	299	-	-	_____
66	16,000	400	299	-	-	-
011-1206-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	2,000	2,000	_____
011-1206-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	_____
011-1206-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	_____
67	-	-	-	2,000	2,000	-
011-1206-419-78-01-000000 Disaster Exp/ COVID-19	658	-	-	-	-	_____
011-1206-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	_____
78	658	-	-	-	-	-
<hr/>						
011-1206 Office of Management & Budget	\$ 401,290	\$ 499,133	\$ 493,250	\$ 441,027	\$ 441,027	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1206	Management & Budget	1			Budget Director	FILLED	96,243
1206	Management & Budget	1			Assistant Budget Director	FILLED	76,604
		<u>2</u>					<u>172,847</u>
1206	Management & Budget		1		Budget Analyst II	FILLED	51,485
1206	Management & Budget		1		Budget Analyst	FILLED	41,291
1206	Management & Budget		1		Administrative Assistant	FILLED	34,615
1206	Management & Budget			TRANSFER TO FINANCE	Grants Coordinator		-
			<u>3</u>				<u>127,391</u>
					CERTIFICATION PAY		7,500
					OVERTIME		2,000
					CAR ALLOWANCE		6,000
					TELEPHONE		1,200
							<u>16,700</u>
CURRENT POSITIONS			5				\$ 316,938



Mission Statement:

"The Office of Management and Budget is to provide an annual budget to the City Management Team, the City Council, the City Departments, and our citizens in order to increase confidence in City leadership."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ 297,687	\$ 360,578	\$ 365,848	\$ 365,848	\$ 316,938	\$ 316,938	\$ 316,938	\$ 316,938	\$ 361,938	\$ 361,938
Employee Benefits	71,697	96,248	97,303	97,303	86,507	86,507	86,507	86,507	101,404	101,404
Supplies	7,031	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300	8,300
Other Services and Charges	8,217	16,282	16,282	10,500	16,282	16,282	16,282	16,282	17,282	17,282
Maintenance	-	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Disaster Expenses	658	-	-	-	-	-	-	-	-	-
Operations Subtotal	385,290	492,408	498,733	492,951	439,027	439,027	439,027	439,027	499,924	499,924
Capital Outlay	16,000	400	400	299	2,000	2,000	-	-	3,350	-
Total Expenditures	\$ 401,290	\$ 492,808	\$ 499,133	\$ 493,250	\$ 441,027	\$ 441,027	\$ 439,027	\$ 439,027	\$ 503,274	\$ 499,924
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	3	3	3	3	3	4	4
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	6	6	6	5	5	5	5	5	6	6

Contact Us:

Angie Rodriguez
Budget Director
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1078

MAJOR FY 21-22 GOALS

- 1.) Continue obtaining "Distinguished Budget Presentation Award.
- 2.) Implement a Quarterly Report update for all Capital Improvement Projects.
- 3.) Continue to improve the Annual Budget Development Process by implementing processes and schedules to be more effective and user friendly.
- 4.) Implement Gravity software to prepare budget document.

Management & Budget

www.mcallen.net/departments/budget

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	6	6	5	5
Department Expenditures	\$ 414,363	\$ 464,204	\$ 493,250	\$ 441,027
Outputs:				
Prepare Official Budget Document	Yes	Yes	Yes	Yes
Funds maintained	83	83	85	85
Effectiveness Measures:				
GFOA'S Budget Award	Yes	Yes	Yes	Yes
General Fund Expenditures as Percentage of City Wide Estimate	32%	32%	29%	31%
General Fund Revenues as Percentage of City Wide Estimate	36%	37%	35%	36%
Efficiency Measures:				
Department expenditures per capita	\$ 2.74	\$ 3.02	\$ 3.21	\$ 2.82
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The Office of Management & Budget Department is responsible for instituting and operating a governmental budgeting system that provides financial information to both external users and internal management. This information is used to monitor the expenditure of public funds and to ensure that the financial transactions of the City are conducted in accordance with statutory and contractual requirements and City policy.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: TAX OFFICE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)					
COMPENSATION															
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total						
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-						
2.	-	-	-	-	-	-	-	-	-						
3.	-	-	-	-	-	-	-	-	-						
4.	-	-	-	-	-	-	-	-	-						
5.	-	-	-	-	-	-	-	-	-						
Total															
Personnel Revisions															
1.	Overtime		-	-	-	-	-	-	-						
2.	RecAdmClerk/Tax OfcClerk		2,055	-	-	330	2,385	1	2,385	I currently have 3 clerks classified as Receptionist/Admin Clerk. These employees perform general & specialized office clerical skills but also have the responsibility of collecting taxes as well as collections for all other departments at Dev. Center. Employees collect large volumes of cash and must be able to handle various tasks despite numerous interruptions. Two employees have been employed 5+ years and one employee has 10+ years of experience.					
3.	RecAdmClerk/TaxOfcClerk		2,055	-	-	330	2,385	1	2,385						
4.	RecAdmClerk/TaxOfcClerk		815	-	-	131	946	1	946						
5.			-	-	-	-	-	-	-						
Total Compensation & Benefits		\$	312,406	\$	4,925	\$	-	\$	-		\$	790	\$	5,715	\$
SUPPLIES															
1.	< Please select category >														
2.	< Please select category >														
3.	< Please select category >														
4.	< Please select category >														
Total Supplies		\$	8,000					\$	-	\$	-				
OTHER SERVICES & CHARGES															
1.	Appraisal district						21,251		21,251	Difference in Assessment fees for HCAD (increase in assessments)					
2.	< Please select category >														
3.	< Please select category >														
4.	< Please select category >														
Total Other Services & Charges		\$	895,947				\$	21,251	\$	21,251					
MAINTENANCE															
1.	< Please select category >														
2.	< Please select category >														
3.	< Please select category >														
4.	< Please select category >														
Total Maintenance		\$	29,307				\$	-	\$	-					
CAPITAL OUTLAY															
** See Attached Capital Outlay Request Forms															
Total Capital Outlay															
Total Non- Capital Outlay															
TOTAL		\$	1,245,660				\$	26,966	\$	26,966					

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: TAX OFFICE

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: TAX OFFICE

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1208-411-60-01-000000 Compensation / Exempt	79,729	77,535	76,389	76,389	76,389	
011-1208-411-60-02-000000 Compensation / Non-exempt	143,672	144,770	142,631	147,556	147,556	
011-1208-411-60-06-000000 Compensation / Part time	-	10,381	969	10,228	10,228	
011-1208-411-60-10-000000 Compensation / Overtime	3,348	4,000	4,000	4,000	4,000	
011-1208-411-60-14-000000 Compensation / Car allowance	1,200	3,600	3,600	3,600	3,600	
011-1208-411-60-17-000000 Compensation / Telephone	320	960	960	960	960	
60	228,270	241,246	228,549	242,733	242,733	-
011-1208-411-61-30-000000 Benefits / Social security	16,156	18,455	18,455	18,569	18,569	
011-1208-411-61-36-000000 Benefits / Retirement	19,207	20,006	20,006	19,042	19,042	
011-1208-411-61-40-000000 Benefits / Unemployment tax	864	504	504	1,008	1,008	
011-1208-411-61-46-000000 Benefits / Workers' comp-	369	500	500	378	378	
011-1208-411-61-50-000000 Benefits / Health cost	27,600	30,768	30,768	34,104	34,104	
011-1208-411-61-52-000000 Benefits / Life insurance	168	380	380	194	194	
011-1208-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,088	2,093	2,093	2,093	2,093	
61	66,452	72,706	72,706	75,388	75,388	-
011-1208-413-62-02-000000 Supplies / Office	2,437	3,000	3,000	3,000	3,000	
011-1208-413-62-04-000000 Supplies / Operating	3,772	5,000	5,000	5,000	5,000	
62	6,209	8,000	8,000	8,000	8,000	-
011-1208-414-63-03-000000 Other services & charges / Appraisal district	488,181	501,216	522,467	522,467	522,467	
011-1208-414-63-04-000000 Other services & charges / Assessment & collection	328,835	313,000	323,000	313,000	313,000	
011-1208-414-63-14-000000 Other services & charges / Dues & subscriptions	360	800	400	800	800	
011-1208-414-63-43-000000 Other services & charges / Postage	31,378	38,000	35,000	38,000	38,000	
011-1208-414-63-44-000000 Other services & charges / Printing	90	500	500	500	500	
011-1208-414-63-45-000000 Other services & charges / Professional	18,990	29,000	22,000	29,000	29,000	
011-1208-414-63-50-000000 Other services & charges / Rental-equipment	1,848	1,800	1,800	1,800	1,800	
011-1208-414-63-52-000000 Other services & charges / Rental & contractual	4,955	6,000	5,000	6,000	6,000	
011-1208-414-63-65-000000 Other services & charges / Travel	153	5,301	4,000	5,301	5,301	
011-1208-414-63-69-000000 Other services & charges / Utilities-telephone	-	240	240	240	240	
011-1208-414-63-99-000000 Other services & charges / Miscellaneous	120	90	120	90	90	
63	874,912	895,947	914,527	917,198	917,198	-
011-1208-415-65-04-000000 Maintenance / Computer/software	22,360	27,906	22,000	27,906	27,906	
011-1208-415-65-08-000000 Maintenance / Equipment	63	950	500	950	950	
011-1208-415-65-10-000000 Maintenance / Facilities	22	451	400	451	451	
65	22,445	29,307	22,900	29,307	29,307	-

2022
011-1208 Tax office

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1208-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1208-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1208-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-1208-416-66-30-000000 Capital outlay / Imprv/other than buildgs-	-	-	-	-	-	-
011-1208-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	-	-	-	-	-
011-1208-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1208-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1208-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	-	-	-
011-1208-419-78-01-000000 Disaster Exp/ COVID-19	10,479	-	98	-	-	-
011-1208-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	10,479	-	98	-	-	-
011-1208 Tax Office	\$ 1,208,766	\$ 1,247,206	\$ 1,246,780	\$ 1,272,626	\$ 1,272,626	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1208	Tax Office	1			Tax Assessor Collector	FILLED	\$ 76,389
		1					76,389
1208	Tax Office		1		Tax Office Clerk	FILLED	28,277
	Tax Office			Reclass from Receptionist/Admin Clerk	Tax Office Clerk	CM RECOMMEND	
1208			1		Tax Office Clerk	CM RECOMMEND	28,000
1208	Tax Office		1		Tax Office Clerk	CM RECOMMEND	27,185
				Reclass from Receptionist/Admin Clerk	Tax Office Clerk	CM RECOMMEND	
1208			1		Tax Office Clerk	CM RECOMMEND	27,185
1208	Tax Office		0		Receptionist/Admin Clerk	CM RECOMMEND	-
				Reclass to Tax Office Clerk	Receptionist/Admin Clerk	CM RECOMMEND	
1208	Tax Office		0		Receptionist/Admin Clerk	CM RECOMMEND	-
				Reclass to Tax Office Clerk	Receptionist/Admin Clerk	CM RECOMMEND	
1208	Tax Office		0		Administrative Assistant	FILLED	36,909
			1				147,556
1208	Tax Office		1		Part time Receptionist	UNFILLED	10,228
			1				10,228
					OVERTIME		4,000
					CAR ALLOWANCE		3,600
					TELEPHONE		960
							8,560
CURRENT POSITIONS			7				\$ 242,733



Mission Statement:	Department Summary										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
To assess and collect the property tax that is due to the City of McAllen according to current year Property Values and all other taxes that may be due.	Expenditure Detail:										
	Personnel Services										
	Salaries and Wages	\$ 228,270	\$ 237,808	\$ 241,246	\$ 228,549	\$ 242,733	\$ 242,733	\$ 242,733	\$ 242,733	\$ 242,733	\$ 242,733
	Employee Benefits	66,452	72,017	72,706	72,706	75,388	75,388	75,388	75,388	75,388	75,388
	Supplies	6,209	8,000	8,000	8,000	8,000	8,000	8,000	9,000	10,500	10,500
	Other Services and Charges	874,912	895,947	895,947	914,527	917,198	917,198	924,198	958,571	971,771	988,753
	Maintenance	22,445	29,307	29,307	22,900	29,307	29,307	29,307	29,307	30,507	30,507
	Disaster Expenses	10,479	-	-	98	-	-	-	-	-	-
	Operations Subtotal	1,208,766	1,243,079	1,247,206	1,246,780	1,272,626	1,272,626	1,279,626	1,314,999	1,330,899	1,347,881
	Capital Outlay	-	-	-	-	-	-	500	-	-	-
	Total Expenditures	\$ 1,208,766	\$ 1,243,079	\$ 1,247,206	\$ 1,246,780	\$ 1,272,626	\$ 1,272,626	\$ 1,280,126	\$ 1,314,999	\$ 1,330,899	\$ 1,347,881
	PERSONNEL										
	Exempt	1	1	1	1	1	1	1	1	1	1
	Non-Exempt	5	5	5	5	5	5	5	5	5	5
	Part-Time	-	1	1	1	1	1	1	1	1	1
Total Positions Authorized	6	7	7	7	7	7	7	7	7	7	

Contact Us:
Rebecca Grimes
Tax Assessor-Collector
311 N. 15th Street
McAllen,
TX 78501 (956)
681-1330

MAJOR FY 21-22 GOALS

- 1) Continue working with Tax Attorneys to continue removing accounts that have reached the Statutes of Limitations according to Texas Property Tax Code.
- 2) Partner w/Hamer Entprs to provide the ability to process Tax Payments via IVR System, to help eliminate barriers for taxpayers with limited or no access to technology.
- 3) Work with Management to possibly lower the convenience fee when paying taxes with a credit or debit card.
- 4) Continue to allow staff who are not registered with TDLR to receive additional education provided by HCAD.

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Full Time Employees	6	6	6	6
Department Expenditures	\$ 1,208,766	\$ 1,247,206	\$ 1,246,780	\$ 1,272,626
Outputs:				
Revenues generated:				
Current Tax Collections	\$ 43,075,105	\$ 43,886,277	\$ 44,832,736	\$ 46,113,901
Delinquent Tax Collections	\$ 1,086,166	\$ 1,080,000	\$ 1,148,459	\$ 1,100,000
Tax Paid Due to Tax Suits	\$ 314,893	\$ 275,000	\$ 250,000	\$ 285,000
Tax Levy	\$ 44,395,449	\$ 45,714,872	\$ 46,170,998	\$ 47,540,105
Tax Accounts	56,937	57,402	57,156	57,534
Effectiveness Measures:				
Collection rate of current taxes	97%	97%	97%	97%
Dept expenditures as a % of tax levy	2.72%	2.73%	2.70%	2.68%
Efficiency Measures:				
Accts handled per full time employee	14,409	14,700	14,553	14,700
Collections per full time employee	\$ 7,360,212	\$ 7,494,380	\$ 7,647,645	\$ 7,868,984
Department expenditures per capita	\$ 7.99	\$ 8.12	\$ 8.12	\$ 8.12
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The tax office has two separate functions: Assessing - Applying the current tax rate to the certified values from the Appraisal District to calculate the current year levy. This levy is what the City Commission approves during our budget process.

Collections - Collecting the levy calculated for the current year and any delinquent taxes still on the tax roll. The Tax Office is in the process of obtaining preliminary values from the Hidalgo County Appraisal District to begin the collection process for the new tax year.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PURCHASING & CONTRACTING

		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
Total	-	-	-	-	-	-	-	-	-	
Personnel Revisions										
1. Overtime			-	-	-	-	-	-		
2.		-	-	-	-	-	-	-		
3.		-	-	-	-	-	-	-		
4.		-	-	-	-	-	-	-		
5.		-	-	-	-	-	-	-		
Total Compensation & Benefits		\$ 594,481	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies		\$ 9,215					\$ -		\$ -	
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges		\$ 16,993					\$ -		\$ -	
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance		\$ -					\$ -		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							-		-	
Total Non- Capital Outlay							-		-	
TOTAL		\$ 620,689					\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PURCHASING & CONTRACTING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PURCHASING & CONTRACTING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

011-1212 Purchasing

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1212-411-60-01-000000 Compensation / Exempt	201,883	202,572	202,572	199,578	199,578	
011-1212-411-60-02-000000 Compensation / Non-exempt	221,778	252,034	252,034	248,309	248,309	
011-1212-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1212-411-60-10-000000 Compensation / Overtime	815	500	500	500	500	
011-1212-411-60-14-000000 Compensation / Car allowance	7,800	9,000	9,000	9,000	9,000	
011-1212-411-60-17-000000 Compensation / Telephone	2,320	2,640	2,640	2,640	2,640	
011-1212-411-60-90-000000 Compensation / Non-employee agreement	-	-	-	-	-	
60	434,595	466,746	466,746	460,027	460,027	-
011-1212-411-61-30-000000 Benefits / Social security	31,162	35,706	35,706	35,192	35,192	
011-1212-411-61-36-000000 Benefits / Retirement	36,601	40,420	40,420	37,676	37,676	
011-1212-411-61-40-000000 Benefits / Unemployment tax	1,440	720	720	1,440	1,440	
011-1212-411-61-46-000000 Benefits / Workers' comp-	583	906	906	657	657	
011-1212-411-61-50-000000 Benefits / Health cost	36,255	49,704	49,704	54,996	54,996	
011-1212-411-61-52-000000 Benefits / Life insurance	300	778	778	389	389	
011-1212-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,104	4,104	4,104	4,104	4,104	
61	110,444	132,338	132,338	134,454	134,454	-
011-1212-413-62-02-000000 Supplies / Office	3,761	6,060	6,060	6,060	6,060	
011-1212-413-62-18-000000 Supplies / Clothing & uniform	-	-	-	-	-	
011-1212-413-62-24-000000 Supplies / Training	3,490	3,155	3,155	3,155	3,155	
62	7,251	9,215	9,215	9,215	9,215	-
011-1212-414-63-14-000000 Other services & charges / Dues & subscriptions	1,830	1,482	1,482	1,482	1,482	
011-1212-414-63-23-000000 Other services & charges / Online svc/network	494	460	460	460	460	
011-1212-414-63-41-000000 Other services & charges / Microfilm	-	830	830	830	830	
011-1212-414-63-44-000000 Other services & charges / Printing	3,306	3,700	3,700	3,700	3,700	
011-1212-414-63-52-000000 Other services & charges / Rental & contractual	2,308	3,633	3,633	3,633	3,633	
011-1212-414-63-64-000000 Other services & charges / Training	2,685	1,800	1,800	1,800	1,800	
011-1212-414-63-65-000000 Other services & charges / Travel	1,265	2,875	2,875	2,875	2,875	
011-1212-414-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
011-1212-414-63-91-000000 Other services & charges / Educational refund off/	-	2,100	2,100	2,100	2,100	
011-1212-414-63-99-000000 Other services & charges / Miscellaneous	356	113	113	113	113	
63	12,242	16,993	16,993	16,993	16,993	-
011-1212-414-64-02-000000 Other services & charges / Printer-color copy chgs	-	-	-	-	-	
64	-	-	-	-	-	-
011-1212-415-65-04-000000 Maintenance / Computer/software	-	-	-	-	-	

2022

011-1212 Purchasing

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1212-415-65-16-000000 Maintenance / Vehicles	-	-	-	-	-	-
011-1212-415-65-17-000000 Maintenance / Fuel & lubricants 65	-	-	-	-	-	-
011-1212-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1212-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1212-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-1212-416-66-99-000000 Capital outlay / Non-capitalized 66	2,786	-	-	-	-	-
	2,786	-	-	-	-	-
011-1212-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1212-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1212-413-67-24-000000 Non-Capital Outlay / Software 67	-	-	-	-	-	-
011-1212-419-78-01-000000 Disaster Exp/ COVID-19	272,157	-	1,627	-	-	-
011-1212-419-78-02-000000 Disaster Exp/Hurricane Hanna 78	-	-	-	-	-	-
	272,157	-	1,627	-	-	-
011-1212 Purchasing	\$ 839,475	\$ 625,292	\$ 626,919	\$ 620,689	\$ 620,689	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1212	Purchasing	1			Director Purchasing & Contract	FILLED	\$ 84,813
1212	Purchasing	1			Asst Dir Purchasing & Cont	FILLED	61,922
1212	Purchasing	1			Senior Buyer	FILLED	52,843
		<u>3</u>					199,578
1212	Purchasing		1		Administrative Supervisor	FILLED	33,893
1212	Purchasing		1		Buyer II	UNFILLED	41,760
1212	Purchasing		1		Buyer II	FILLED	36,384
1212	Purchasing		1		Contract Compliance Officer	FILLED	51,441
1212	Purchasing		1		Senior Administrative Clerk	FILLED	28,277
1212	Purchasing		1		Senior Administrative Clerk	FILLED	28,277
1212	Purchasing		1		Senior Administrative Clerk	UNFILLED	28,277
			<u>7</u>				248,309
					OVERTIME		500
					CAR ALLOWANCE		9,000
					TELEPHONE		2,640
							<u>12,140</u>
	CURRENT POSITIONS		10				\$ 460,027



Mission Statement:

To ensure fair and open competition among bidders, to experience the most value for each dollar spent, to purchase material to ensure prompt deliveries, to establish a good strong relationship with all interested bidders, and to acquaint all persons in respect to the City of McAllen's Purchasing and Contracting policies and procedures and the methodology utilized towards the evaluation, and award of bids.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 434,595	\$ 460,027	\$ 466,746	\$ 466,746	\$ 460,027	\$ 460,027	\$ 499,705	\$ 499,705	\$ 499,705	\$ 499,705	
Employee Benefits	110,444	130,993	132,338	132,338	134,454	134,454	146,413	146,413	146,413	146,413	
Supplies	7,251	10,045	9,215	9,215	9,215	9,215	10,215	10,215	10,215	10,215	
Other Services and Charges	12,242	16,163	16,993	16,993	16,993	16,993	16,993	16,993	16,993	16,993	
Maintenance	-	-	-	-	-	-	-	-	-	-	
Disaster Expenses	272,157	-	-	1,627	-	-	-	-	-	-	
Operations Subtotal	836,689	617,228	625,292	626,919	620,689	620,689	673,326	673,326	673,326	673,326	
Capital Outlay	2,786	-	-	-	-	-	-	-	-	-	
Total Expenditures	\$ 839,475	\$ 617,228	\$ 625,292	\$ 626,919	\$ 620,689	\$ 620,689	\$ 673,326	\$ 673,326	\$ 673,326	\$ 673,326	
PERSONNEL											
Exempt	3	3	3	3	3	3	3	3	3	3	
Non-Exempt	6	7	7	7	7	7	8	8	8	8	
Part-Time	-	-	-	-	-	-	-	-	-	-	
Total Positions Authorized	9	10	10	10	10	10	11	11	11	11	

MAJOR FY 21-22 GOALS

1. Continue the training of purchasing employees towards certifications
2. Develop virtual trainings to all departments
3. Working to scan all files to laserfische to alleviate storage

Contact Us:

Gerardo Noriega,
 Director of Purchasing
 and Contracting
 1300 Houston Avenue
 McAllen, TX 78501
 (956) 681-1130

Purchasing and Contracting

www.mcallen.net/departments/purchasing

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	9	10	10	10
Department Expenditures	\$ 839,475	\$ 625,292	\$ 626,919	\$ 620,689
Outputs:				
Requisitions	1,874	3,270	2,274	2,074
Purchase orders processed	1,817	2,630	2,094	1,956
Purchase contracts administered	44	56	78	61
Dollar value of purchases processed	\$ 129,197,452	114,462,664	85,952,041	107,574,747
Dollar Value of Cooperative purchases	\$ 11,520,933	10,088,464	\$ 9,791,466	10,656,200
Pre-bid conferences	75	65	74	75
Pre-construction conferences	35	29	46	41
Construction contracts administered	41	34	48	45
Dollar value of construction contracts processed	\$17,999,222	\$48,545,228	\$6,923,147	\$ 12,461,185
Supply/Service contracts	177	74	240	209
Cooperative Purchases	245	331	274	265
Requests for procurement cards	21	17	18	20
Bidders on file	12,791	12,808	13,096	13,251
Effectiveness Measures:				
Average number of days to process requisitions to purchase order status	3.0	2.75	3.0	3.00
Efficiency Measures:				
Requisitions per full time employee	469	818	569	519
Purchase Orders per full time employee	454	658	524	489
Purchase contracts administered	44	56	78	61
Department expenditures per capita	\$ 5.55	\$ 4.07	\$ 3.39	\$ 3.96
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:
Purchasing & Contracting Department ensures that the City of McAllen and McAllen Public Utilities departments comply with all City ordinances, state and federal law requirements referenced to Procurement and Contracting Practices, by relieving the department head of the burdensome task of Purchasing. Centralization of all Purchasing and Contracting efforts into one department striving for economies of scale and efficiency.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: LEGAL

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
Total										
Personnel Revisions										
1. Overtime			-	-	-	-	-	-	-	
2. Assitant City Attorney I			(6,000)	-	-	(963)	(6,963)		(6,963)	Salary Adjustments
3. Assistant City Attorney II			4,000	-	-	642	4,642		4,642	
4. Deputy City Attorney			8,000	-	-	1,284	9,284		9,284	
5. ROW & Real Estate Coord			(6,000)	-	-	(963)	(6,963)		(6,963)	
Total Compensation & Benefits			\$ 1,396,650	\$ -	\$ -	\$ (0)	\$ 0		\$ -	
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 7,032				\$ -		\$ -	
OTHER SERVICES & CHARGES										
1.	Catalina Mobile Park								38,184	
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ 438,957				\$ -		\$ 38,184	
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ -				\$ -		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay										
Total Non- Capital Outlay										
TOTAL			\$ 1,842,639				\$ 0		\$ 38,184	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LEGAL

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LEGAL

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

011-1214 Legal

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1214-415-65-22-000000 Maintenance / EMP software maintenance	-	-	-	-	-	-
65	-	-	-	-	-	-
011-1214-416-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	-
011-1214-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1214-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	-
011-1214-416-66-21-000000 Capital outlay / EMP computer hardware	-	-	-	-	-	-
011-1214-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1214-416-66-23-000000 Capital outlay / EMP computer software	-	-	-	-	-	-
011-1214-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-1214-416-66-28-000000 Capital outlay / EMP furniture/equipment	-	-	-	-	-	-
011-1214-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	-	-	-	-	-
011-1214-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1214-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1214-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	-	-	-
011-1214-419-78-01-000000 Disaster Exp/ COVID-19	6,846	-	-	-	-	-
011-1214-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	6,846	-	-	-	-	-
011-1214 Legal	\$ 1,513,230	\$ 1,861,574	\$ 1,880,822	\$ 1,842,639	\$ 1,880,823	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1214	Legal	1			City Attorney	FILLED	\$ 175,000
1214	Legal	1			Assistant City Attorney I	FILLED	84,000
1214	Legal	1			Assistant City Attorney I	UNFILLED	53,884
1214	Legal	1			Assistant City Attorney II	FILLED	90,000
1214	Legal	1			Assistant City Attorney II	FILLED	95,000
1214	Legal	1			Assistant City Attorney III	FILLED	95,370
1214	Legal	1			Assistant City Attorney III	UNFILLED	95,370
1214	Legal	1			Deputy City Attorney	FILLED	113,000
1214	Legal	1			Dep.Dir.Land Acquisition	FILLED	74,500
1214	Legal	1			ROW & Real Estate Coord	UNFILLED	51,783
		<u>10</u>					<u>927,907</u>
1214	Legal		1		Paralegal	FILLED	55,640
1214	Legal		1		Legal Assistant	FILLED	36,400
1214	Legal		1		Senior Administrative Clerk	FILLED	36,400
			<u>3</u>				<u>128,440</u>
1214	Legal		1		PT Law Clerk	UNFILLED	19,667
1214	Legal		1		Part time	UNFILLED	4,152
			<u>2</u>				<u>23,820</u>
					CERTIFICATION PAY		5,450
					OVERTIME		600
					CAR ALLOWANCE		28,200
					TELEPHONE		6,000
							<u>40,250</u>
CURRENT POSITIONS			15				\$ 1,120,416



Mission Statement:	Department Summary											
	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	Four Year Plan					
<p>To provide service to the public servants. To provide effective and timely legal representation and advice to the City Commission and City Administration. This office zealously represents the city in legal controversies from the point of claim resolution and is committed to implementing the City Commission's policy and minimizing any potential liability. To protect and promote the City's interest by providing quality legal services to the Commissioners, City Management, City Boards, and other City Departments in the areas of opinions, litigation, contracts, code enforcement, legislation, real estate, financial, drafting legal documents, municipal court prosecution.</p>	Expenditure Detail:											
	Personnel Services											
	Salaries and Wages	\$ 901,262	\$ 1,124,500	\$ 1,140,845	\$ 1,120,416	\$ 1,120,416	\$ 1,120,416	\$ 1,120,416	\$ 1,120,416	\$ 1,120,416	\$ 1,120,416	\$ 1,120,416
	Employee Benefits	200,772	271,468	274,740	276,233	276,234	276,234	276,234	276,234	276,234	276,234	276,234
	Supplies	8,280	7,032	7,032	7,032	7,032	7,032	7,032	7,032	7,032	7,032	7,032
	Other Services and Charges	396,071	438,957	438,957	477,141	438,957	477,141	477,141	477,141	477,141	477,141	477,141
	Disaster Expenses	6,846	-	-	-	-	-	-	-	-	-	-
	Operations Subtotal	1,513,230	1,841,957	1,861,574	1,880,822	1,842,639	1,880,823	1,880,823	1,880,823	1,880,823	1,880,823	1,880,823
	Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
	Total Expenditures	\$ 1,513,230	\$ 1,841,957	\$ 1,861,574	\$ 1,880,822	\$ 1,842,639	\$ 1,880,823	\$ 1,880,823	\$ 1,880,823	\$ 1,880,823	\$ 1,880,823	\$ 1,880,823
	PERSONNEL											
	Exempt	8	10	10	10	10	10	10	10	10	10	10
	Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
	Part-Time	-	2	2	2	2	2	2	2	2	2	2
	Total Positions Authorized	11	15	15	15	15	15	15	15	15	15	15

MAJOR FY 21-22 GOALS

- 1.) Continue to review Code of Ordinances.
- 2.) Continue developing and implementing Standard Operating Procedures.
- 3.) Assist in completion of major projects.
- 4.) Continue to implement changes to the insurance program.
- 5.) Continue to implement In-House Litigation division.
- 6.) Continue to implement General Counsel division.
- 7.) Review and implement legislative changes.

ROW:

- 1.) Continue to acquire right of way for Bicentennial.
- 2.) Continue to acquire right of way for all the bond projects.

Contact Us:

Isaac Tawil
 City Attorney
 1300 Houston
 Avenue
 McAllen, TX 78501
 (956) 681-1090

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	11	13	13	13
Number of Attorneys	7	8	8	8
Department Expenditures	\$ 1,513,230	\$ 1,861,574	\$ 1,880,822	\$ 1,880,823
Outputs:				
Number of City Gov. Entities Represented	29	29	29	29
City Comm. mtgs & workshops attended	74	48	57	57
Subordinate agency meetings attended	350	350	372	372
Resolutions, ordinances, orders, agrmts, contracts, leases, deeds, liens & opinions prepared & reviewed	460	455	465	465
Number of Municipal Court Hearings Supervised	1,798	5,040	2,020	2,020
Effectiveness Measures:				
Number of lawsuits filed against the City	18	15	20	20
Number of lawsuits filed by City	2	2	5	5
Number of lawsuits resolved before trial	1	15	20	20
Number of lawsuits tried	1	2	2	2
Number of lawsuits resolved w/Plf. Receiving no compensation	1	5	5	5
Efficiency Measures:				
Department expenditures per capita	\$ 10.00	\$ 12.12	\$ 12.24	\$ 12.01
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The function of the City Attorney's Office is to serve the City of McAllen with the highest quality of legal advice and representation. The office advises the Mayor, City Commission, City Management, City Boards and employees in all areas of the law. The City Attorney's Office is involved in the preparation of contracts, code enforcement, legislation, real estate, litigation, labor and financial matters for the City. The City Attorney's Office also defends the City in civil lawsuits and prosecutes Class "C" misdemeanors in municipal court and oversees the City's Right of Way Department relating to condemnation and other issues. The Office is located at City Hall.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: GRANT ADMINISTRATION

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2. Director			8,300	-	-	2,130	10,430	10,430	Increase 70% to 80%
3.	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	
Total Compensation & Benefits		\$ 437,247	\$ 8,300	\$ -	\$ -	\$ 2,130	\$ 10,430	\$ 10,430	
SUPPLIES									
1. Photocopier							2,977	2,977	Copier for Third Floor Use
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Supplies		\$ 4,000					\$ 2,977	\$ 2,977	
OTHER SERVICES & CHARGES									
1. Advertising							2,500	2,500	Publications/Grant Notifications
2. Administrative costs							100	100	Miscellaneous Expenses (Fed Ex, Fees)
3. Dues & subscriptions							475	475	Increase in actual expense
4. Educational refund							1,200	1,200	Employee Schooling (New)
5. < Please select category >									
Total Other Services & Charges		\$ 58,412					\$ 4,275	\$ 4,275	
MAINTENANCE									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Maintenance		\$ -					\$ -	\$ -	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							-	-	
Total Non- Capital Outlay							3,120	3,120	
TOTAL		\$ 499,659					\$ 20,802	\$ 20,802	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: GRANT ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: GRANT ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer	1,000	2	2,000	2	2,000	Necessary for Temporary Position (CARES Act Personnel)
Telephone	160	2	320	2	320	Necessary for Temporary Position (CARES Act Personnel)
Data Drop	200	1	200	1	200	To add on additional data drop on third floor
			-		-	
			-		-	
TOTAL			\$ 2,520		\$ 2,520	

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Acrobat/Licensing	300	2	600	2	600	Licensing for Temporary Position's Computer
			-		-	
			-		-	
			-		-	
TOTAL			\$ 600		\$ 600	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 3,120		\$ 3,120	
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2022

011-1216 Grant administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1216-411-60-01-000000 Compensation / Exempt	53,538	74,921	85,816	85,816	85,816	
011-1216-411-60-02-000000 Compensation / Non-exempt	196,811	253,188	249,446	249,446	249,446	
011-1216-411-60-06-000000 Compensation / Part-time	-	-	-	-	-	
011-1216-411-60-10-000000 Compensation / Overtime	34	1,500	900	1,500	1,500	
011-1216-411-60-14-000000 Compensation / Car allowance	2,062	2,520	2,880	3,600	3,600	
011-1216-411-60-15-000000 Compensation/Certification	-	-	-	-	-	
011-1216-411-60-17-000000 Compensation / Telephone	1,467	2,880	2,424	2,880	2,880	
60	253,911	335,009	341,466	343,242	343,242	-
011-1216-411-61-30-000000 Benefits / Social security	17,940	25,629	26,195	26,258	26,258	
011-1216-411-61-36-000000 Benefits / Retirement	22,199	29,013	29,654	28,112	28,112	
011-1216-411-61-40-000000 Benefits / Unemployment tax	721	511	511	1,018	1,018	
011-1216-411-61-46-000000 Benefits / Workers' comp-	503	828	828	683	683	
011-1216-411-61-50-000000 Benefits / Health cost	24,515	40,771	40,771	45,184	45,184	
011-1216-411-61-52-000000 Benefits / Life insurance	191	556	556	291	291	
011-1216-411-61-53-000000 Benefits / Retiree health ins (ARC)	2,892	2,890	2,890	2,890	2,890	
61	68,961	100,198	101,405	104,435	104,435	-
011-1216-413-62-02-000000 Supplies / Office	1,713	4,000	3,500	6,977	6,977	
011-1216-413-62-50-000000 Supplies / EMP	10	-	-	-	-	
62	1,723	4,000	3,500	6,977	6,977	-
011-1216-414-63-14-000000 Other services & charges / Dues & subscriptions	19,444	22,012	22,487	22,487	22,487	
011-1216-414-63-52-000000 Other services & charges / Rental & contractual	28,666	29,800	27,914	29,800	29,800	
011-1216-414-63-64-000000 Other services & charges / Training	-	-	-	-	-	
011-1216-414-63-65-000000 Other services & charges / Travel	2,218	6,000	800	6,000	6,000	
011-1216-414-63-69-000000 Other service & charges / Utilities-telephone	19	-	-	-	-	
011-1216-414-63-87-000000 Other services & charges / EMP training	-	-	-	-	-	
011-1216-414-63-91-000000 Other services & charges / Educational refund off/	-	400	800	1,600	1,600	
011-1216-414-63-99-000000 Other services & charges / Miscellaneous	185	200	2,461	2,800	2,800	
63	50,532	58,412	54,462	62,687	62,687	-
011-1216-415-65-08-000000 Maintenance / Equipment	-	-	-	-	-	
65	-	-	-	-	-	-
011-1216-416-66-24-000000 Capital outlay / Computer-software	-	300	300	-	-	
011-1216-416-66-99-000000 Capital outlay / Non-capitalized	1,553	-	-	-	-	
66	1,553	300	300	-	-	-

2022

011-1216 Grant administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1216-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1216-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	2,520	2,520	-
011-1216-413-67-24-000000 Non-Capital Outlay / Software 67	-	-	-	600	600	-
	-	-	-	3,120	3,120	-
011-1216-419-78-01-000000 Disaster Exp/ COVID-19	1,464	-	40	-	-	-
011-1216-419-78-02-000000 Disaster Exp/Hurricane Hanna 78	-	-	-	-	-	-
	1,464	-	40	-	-	-
<hr/>						
011-1216 Grant Admin.	\$ 378,143	\$ 497,919	\$ 501,173	\$ 520,461	\$ 520,461	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1216	Grant Administration	1		80% City	Director Grant Administration	FILLED	\$ 66,400
1216	Grant Administration	1		30% City	Assistant Director	FILLED	19,416
		<u>2</u>					<u>85,816</u>
1216	Grant Administration		1		Administrative Assistant	FILLED	33,697
1216	Grant Administration		1		Grants & Special Projects Coord	FILLED	42,787
1216	Grant Administration		1		Compliance Officer	FILLED	61,296
1216	Grant Administration		1		Grant Development Specialist	FILLED	55,833
1216	Grant Administration		1		Grant Development Specialist	FILLED	55,833
			<u>5</u>				<u>249,446</u>
					OVERTIME		1,500
					CAR ALLOWANCE		3,600
					TELEPHONE		2,880
							<u>7,980</u>
CURRENT POSITIONS			7				\$ 343,242



Mission Statement:	Department Summary										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
The Grant Administration Office is committed to identifying funding sources, providing sound grant development and management practices, and facilitating partnerships with City Departments and funding agencies to fiscally support projects and services that improve the quality of life for McAllen citizens.	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Expenditure Detail:											
Personnel Services											
Salaries and Wages	\$ 253,911	\$ 330,253	\$ 335,009	\$ 341,466	\$ 343,242	\$ 343,242	\$ 343,242	\$ 343,242	\$ 343,242	\$ 343,242	
Employee Benefits	68,961	99,246	100,198	101,405	104,435	104,435	104,435	104,435	104,435	104,435	
Supplies	1,723	4,000	4,000	3,500	6,977	6,977	6,977	6,977	6,977	7,977	
Other Services and Charges	50,532	58,412	58,412	54,462	62,687	62,687	62,687	62,687	62,687	74,487	
Disaster Expenses	1,464	-	-	40	-	-	-	-	-	-	
Operations Subtotal	376,591	491,911	497,619	500,873	517,341	517,341	517,341	517,341	517,341	530,141	
Capital Outlay	1,553	300	300	300	3,120	3,120	-	-	-	4,000	
Total Expenditures	\$ 378,143	\$ 492,211	\$ 497,919	\$ 501,173	\$ 520,461	\$ 520,461	\$ 517,341	\$ 517,341	\$ 517,341	\$ 534,141	
PERSONNEL											
Exempt	1	2	2	2	2	2	2	2	2	2	
Non-Exempt	4	5	5	5	5	5	5	5	5	5	
Part-Time	-	-	-	-	-	-	-	-	-	-	
Total Positions Authorized	5	7	7	7	7	7	7	7	7	7	

MAJOR FY 21-22 GOALS

1. Maintain (within 10%) or increase the number of Grant Submissions and/or Funding Received.

Contact Us:

Yvette Balderas
Director of Grant Administration
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1033

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	5	7	7	7
Department Expenditures	\$ 378,143	\$ 492,210	\$ 501,173	\$ 520,461
Outputs:				
Amount of Active Grants Managed	\$ 98,193,273	\$ 47,000,000	\$ 93,350,000	\$ 70,000,000
Grant Compliance Reviews Conducted	35	30	35	35
Grant Compliance Orientations Conducted	17	15	17	17
Effectiveness Measures:				
Grants Awarded	22	20	21	21
Dollar Amount of Grants Awarded	\$ 59,658,535	\$ 16,000,000	\$ 27,415,000	\$ 24,000,000
Outside Agencies receiving General Fund allocations	9	10	9	9
Amount of Outside Agency Funds Managed	\$ 2,353,620	\$ 2,197,350	\$ 2,267,350	\$ 2,131,300
Outside Agency Compliance Reviews Conducted	22	21	22	22
Efficiency Measures:				
Department Expenditures per Capita	\$2.50	\$3.21	\$3.26	\$3.32
Population:	151,352	153,546	153,622	156,649

Description:

Securing funding to improve the quality of life for McAllen's citizens, the Grant Administration Office provides grant writing and compliance services to City departments. With a team of six employees, the Office identifies funding sources, prepares grant proposals and provides compliance services to meet the programmatic and fiscal terms and conditions of grant awards.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: HUMAN RESOURCES

			BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total	-	-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-	-	
2.		-		-	-	-	-	-	-	
3.		-		-	-	-	-	-	-	
4.		-		-	-	-	-	-	-	
5.		-		-	-	-	-	-	-	
Total Compensation & Benefits		\$ 687,622		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1. Office										1,420
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Supplies		\$ 30,731						\$ -	\$ 1,420	
OTHER SERVICES & CHARGES										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Other Services & Charges		\$ 107,149						\$ -	\$ -	
MAINTENANCE										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Maintenance		\$ 500						\$ -	\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-	-	
Total Non- Capital Outlay								6,330	6,330	
TOTAL		\$ 826,002						\$ 6,330	\$ 7,750	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: HUMAN RESOURCES

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: HUMAN RESOURCES

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
JJ Keller License	1,330	1	1,330	1	1,330	Software used for FMLA tracking.
Inspired eLearning	5,000.00	1	5,000	1	5,000	Software used for mandatory Prevention of Harassment training.
			-		-	
			-		-	
			-		-	
TOTAL			\$ 6,330		\$ 6,330	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 6,330		\$ 6,330	
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2022

011-1220 Human resources

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1220-411-60-01-000000 Compensation / Exempt	173,882	173,646	173,646	171,080	171,080	
011-1220-411-60-02-000000 Compensation / Non-exempt	312,008	341,464	341,464	332,342	332,342	
011-1220-411-60-06-000000 Compensation / Part-time	-	5,601	-	5,500	5,500	
011-1220-411-60-10-000000 Compensation / Overtime	3,965	4,880	4,880	4,880	4,880	
011-1220-411-60-14-000000 Compensation / Car allowance	15,800	18,000	18,000	16,200	16,200	
011-1220-411-60-17-000000 Compensation / Telephone	4,720	6,480	6,480	6,480	6,480	
011-1220-411-60-90-000000 Compensation / Non-employee agreement	-	-	-	-	-	
60	510,376	550,071	544,470	536,482	536,482	-
011-1220-411-61-30-000000 Benefits / Social security	37,588	42,230	42,230	41,041	41,041	
011-1220-411-61-36-000000 Benefits / Retirement	42,908	47,066	47,066	43,487	43,487	
011-1220-411-61-40-000000 Benefits / Unemployment tax	1,158	720	720	1,584	1,584	
011-1220-411-61-46-000000 Benefits / Workers' comp-	838	1,129	1,129	833	833	
011-1220-411-61-50-000000 Benefits / Health cost	33,409	53,184	53,184	58,992	58,992	
011-1220-411-61-52-000000 Benefits / Life insurance	319	878	878	437	437	
011-1220-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,764	4,766	4,766	4,766	4,766	
61	120,983	149,973	149,973	151,140	151,140	-
011-1220-413-62-02-000000 Supplies / Office	4,799	8,516	8,516	8,516	9,936	
011-1220-413-62-24-000000 Supplies / Training	6,083	14,000	8,000	14,000	14,000	
011-1220-413-62-28-000000 Supplies / Recruiting	7	4,000	4,000	4,000	4,000	
011-1220-413-62-34-000000 Supplies / Enroll, test, & orientat	2,808	4,215	4,215	4,215	4,215	
62	13,696	30,731	24,731	30,731	32,151	-
011-1220-414-63-02-000000 Other services & charges / Advertising	324	800	300	800	800	
011-1220-414-63-06-000000 Other services & charges / Civil service activity	21,240	40,000	40,000	40,000	40,000	
011-1220-414-63-14-000000 Other services & charges / Dues & subscriptions	1,646	3,000	3,000	3,000	3,000	
011-1220-414-63-40-000000 Other services & charges / Medical	9,100	20,950	7,000	20,950	20,950	
011-1220-414-63-44-000000 Other services & charges / Printing	8,130	12,867	12,867	12,867	12,867	
011-1220-414-63-52-000000 Other services & charges / Rental & contractual	10,893	15,989	15,989	15,989	15,989	
011-1220-414-63-62-000000 Other services & charges / Special service	-	-	-	-	-	
011-1220-414-63-64-000000 Other services & charges / Training	787	7,000	3,500	7,000	7,000	
011-1220-414-63-65-000000 Other services & charges / Travel	1,411	3,000	-	3,000	3,000	
011-1220-414-63-90-000000 Other services & charges / Employee Development	-	2,043	2,043	2,043	2,043	
011-1220-414-63-91-000000 Other service & charges / Educational refund	-	-	-	-	-	
011-1220-414-63-99-000000 Other services & charges / Miscellaneous	321	1,500	1,500	1,500	1,500	
63	53,851	107,149	86,199	107,149	107,149	-
011-1220-414-64-15-000000 Other service & charges / Pre-employment testing	-	-	-	-	-	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
64	-	-	-	-	-	-
011-1220-415-65-04-000000 Maintenance / Computer/software	-	-	-	-	-	-
011-1220-415-65-08-000000 Maintenance / Equipment	208	500	500	500	500	-
65	208	500	500	500	500	-
011-1220-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1220-416-66-22-000000 Capital outlay / Computer-hardware	-	1,420	1,420	-	-	-
011-1220-416-66-24-000000 Capital outlay / Computer-software	-	9,000	-	-	-	-
011-1220-416-66-99-000000 Capital outlay / Non-capitalized	4,554	-	4,079	-	-	-
66	4,554	10,420	5,499	-	-	-
011-1220-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1220-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1220-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	6,330	6,330	-
67	-	-	-	6,330	6,330	-
011-1220-419-78-01-000000 Disaster Exp/ COVID-19	653	-	1,567	-	-	-
011-1220-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	653	-	1,567	-	-	-
011-1220-417-89-36-000000 Other expenses / Job Fair	-	-	-	-	-	-
89	-	-	-	-	-	-
<hr/>						
011-1220 Human Resources	\$ 704,322	\$ 848,844	\$ 812,939	\$ 832,332	\$ 833,752	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1220	Human Resources	1			Director Human Resources	FILLED	\$ 97,325
1220	Human Resources	<u>1</u>			Deputy Director Human Resources	FILLED	<u>73,755</u>
		2					171,080
1220	Human Resources		1		Administrative Supervisor	FILLED	37,586
1220	Human Resources		1		HR Recruiter	FILLED	39,291
1220	Human Resources		1		HR Recruiter	UNFILLED	39,291
1220	Human Resources		1		HR Generalist II	FILLED	46,677
1220	Human Resources		1		HR Generalist	FILLED	42,110
1220	Human Resources		1		HR Generalist	FILLED	42,110
1220	Human Resources		1		HR Trainer	FILLED	57,000
1220	Human Resources		<u>1</u>		Senior Administrative Clerk	FILLED	<u>28,277</u>
			8				332,342
1220	Human Resources		<u>1</u>		Part- time	UNFILLED	<u>5,500</u>
			1				5,500
					OVERTIME		4,880
					CAR ALLOWANCE		16,200
					TELEPHONE		6,480
							<u>27,560</u>
	CURRENT POSITIONS		11				\$ 536,482



Mission Statement:
 To treat each person as a valued customer while contributing positively through comprehensive programming that displays a thorough understanding of all aspects of the human resources profession, including pro-active involvement in areas of legal compliance, and service that displays an enthusiastic interest in the lives of others.

Contact Us:
 Christina Flores
 HR Director
 1300 Houston Avenue
 McAllen, TX 78501
 (956) 681-1045

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 510,376	\$ 542,403	\$ 550,071	\$ 544,470	\$ 536,482	\$ 536,482	\$ 536,482	\$ 536,482	\$ 536,482	\$ 536,482	\$ 536,482
Employee Benefits	120,983	148,438	149,973	149,973	151,140	151,140	151,140	151,140	151,140	151,140	151,140
Supplies	13,696	32,151	30,731	24,731	30,731	32,151	32,151	32,151	32,151	32,151	32,151
Other Services and Charges	53,851	107,149	107,149	86,199	107,149	107,149	107,149	107,149	107,149	107,149	107,149
Maintenance	208	500	500	500	500	500	500	500	500	5,500	5,500
Disaster Expenses	653	-	-	1,567	-	-	-	-	-	-	-
Operations Subtotal	699,768	830,641	838,424	807,440	826,002	827,422	827,422	827,422	827,422	832,422	832,422
Capital Outlay	4,554	9,000	10,420	5,499	6,330	6,330	-	200,000	-	-	-
Total Expenditures	\$ 704,322	\$ 839,641	\$ 848,844	\$ 812,939	\$ 832,332	\$ 833,752	\$ 827,422	\$ 1,027,422	\$ 832,422	\$ 832,422	\$ 832,422
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	8	8	8	8	8	8	8	8	8	8
Part-Time	-	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	6	11	11	11	11	11	11	11	11	11	11

MAJOR FY 21-22 GOALS

1. Create an impactful onboarding experience for new employees.
2. Establish leadership training opportunities for employees.
3. Implement a human resources management system that improves processes for increased efficiency.

Human Resources

www.mcallen.net/hr

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22	Description: The Human Resources Department manages the overall provision of municipal human resource management functions, services, policies, and programs. The major functions include providing qualified and capable staffing through efficient job posting, applicant screening, interviews, background checks, testing, employment offers, enrollment, and new employee orientation; providing outsource agency and volunteer staffing; developing, interpreting and communicating City policy, practices and procedures; providing a competitive and fair compensation; maintaining effective job classifications; administering labor laws including FMLA Reviews; EEOC Reviews; and compliance of regulatory concerns regarding employees; conducting employee and supervisor staff development training; providing HR staff development training; maintaining employee retention; providing employee counseling; conducting disciplinary reviews; monitoring employee behavior and performance review; and conducting internal investigations.
Inputs:					
Full time employees (Non-Exempt)	4	8	8	8	
Full time employees (Exempt)	2	2	2	2	
Total full time employees	6	10	10	10	
Department Expenditures	\$ 704,322	\$ 848,844	\$ 812,939	\$ 833,752	
Outputs:					
Total Number of Job Postings	380	500	350	500	
Total Number of Volunteers Assigned	280	550	65	150	
Total Number of Job Fairs Attended	5	5	3	5	
Total Number of Employees Trained on Preventing Harassment in the Workplace	475	500	100	500	
Total Number of Training Hours Conducted	713	1,000	290	1,000	
Effectiveness Measures:					
Employee Turnover Rate	12.10%	11.00%	11.80%	11.00%	
Total Number of Promotions	98	90	106	90	
% Increase of Volunteers Assigned to LY	-62%	8%	-73%	0%	
Efficiency Measures:					
Total Number of New Employees Hired	281	450	300	450	
Avg No. of Days To Fill Open Position After Selection is Made	20	15	24	15	
Total Cost of Training per Employee	\$ 3.07	\$ 14.00	\$ 3.00	\$ 7.00	
Average Employee Years of Service	10	9	9	9	
Department Expenditures Per Employee	\$ 354.67	\$ 596.53	\$ 300.00	\$ 400.00	
Total Employee Population on Oct 1 of Fiscal Year	151,352	153,546	153,622	156,649	



Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	22-23	Four Year Plan		
	19-20	20-21	Budget 20-21	20-21	21-22	Recomm 21-22		23-24	24-25	25-26
Personnel Services										
Turnover/Vacancies	-	(1,500,000)	(1,500,000)	-	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Cost-of-Living Adjustment (COLA)	-	-	-	-	1,553,546	1,553,546	-	-	-	-
Compensation Study 2021	-	-	-	-	1,229,214	1,229,214	-	-	-	-
Workers' Comp Savings	-	(303,033)	(303,033)	-	(248,320)	(248,320)	-	-	-	-
ARC Adjustment	-	-	-	-	-	101,810	-	-	-	-
Professional Service (Comp Study)	50,850	-	-	-	-	-	-	-	-	-
Operations Subtotal	50,850	(1,803,033)	(1,803,033)	-	1,034,440	1,136,250	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Total Expenditures	\$ 50,850	\$ (1,803,033)	\$ (1,803,033)	\$ -	\$ 1,034,440	\$ 1,136,250	\$ (1,500,000)	\$ (1,500,000)	\$ (1,500,000)	\$ (1,500,000)

Liability Insurance

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	22-23	Four Year Plan		
	19-20	20-21	Budget 20-21	20-21	21-22	Recomm 21-22		23-24	24-25	25-26
Other Services and Charges	\$ 457,085	\$ 457,085	\$ 457,085	\$ 457,085	\$ 457,085	\$ 488,464	\$ 457,085	\$ 457,085	\$ 457,085	\$ 457,085
Operations Subtotal	457,085	457,085	457,085	457,085	457,085	488,464	457,085	457,085	457,085	457,085
Total Expenditures	\$ 457,085	\$ 457,085	\$ 457,085	\$ 457,085	\$ 457,085	\$ 488,464	\$ 457,085	\$ 457,085	\$ 457,085	\$ 457,085

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PLANNING

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total										
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 1,332,746	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies			\$ 20,700					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. Dues & subscriptions							500	500	Increase staff professional membership
	2. Training							5,000	5,000	Increase professional training for staff
	3. Miscellaneous							2,000	2,000	Materials for signs
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges			\$ 49,400					\$ 7,500	\$ 7,500	
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance			\$ 17,241					\$ -	\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								81,000	15,000	
Total Non- Capital Outlay								-	-	
TOTAL			\$ 1,420,087					\$ 88,500	\$ 22,500	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PLANNING

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Accela Review	15,000	1	15,000	1	15,000	Review of Accela's areas for improvements
Accela Plug-In & Improvements	50,000	1	50,000		-	Implementation of improvement opportunities found during assessment
Accela Licenses	16,000	1	16,000		-	Accela License for new staff (bundle of 5)
			-		-	
			-		-	
TOTAL			\$ 81,000		\$ 15,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 81,000		\$ 15,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PLANNING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Manager
	FY 19-20	Budget	FY 20-21	Request	Recomm	Comm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1302-411-60-01-000000 Compensation / Exempt	300,950	309,486	309,486	304,912	304,912	
011-1302-411-60-02-000000 Compensation / Non-exempt	580,271	695,351	695,351	688,265	688,265	
011-1302-411-60-06-000000 Compensation / Part time	-	8,894	-	8,763	8,763	
011-1302-411-60-10-000000 Compensation / Overtime	4,954	9,500	1,500	9,500	9,500	
011-1302-411-60-14-000000 Compensation / Car allowance	7,800	10,200	10,200	10,200	10,200	
011-1302-411-60-15-000000 Compensation/Certification	-	-	-	-	-	
011-1302-411-60-17-000000 Compensation / Telephone	2,380	3,360	3,360	3,360	3,360	
60	896,356	1,036,791	1,019,897	1,025,000	1,025,000	-
011-1302-411-61-30-000000 Benefits / Social security	65,869	79,314	79,314	78,413	78,413	
011-1302-411-61-36-000000 Benefits / Retirement	75,272	89,027	89,027	83,230	83,230	
011-1302-411-61-40-000000 Benefits / Unemployment tax	3,125	1,728	1,728	3,456	3,456	
011-1302-411-61-46-000000 Benefits / Workers' comp-	2,415	1,326	1,326	770	770	
011-1302-411-61-50-000000 Benefits / Health cost	77,969	118,896	118,896	131,808	131,808	
011-1302-411-61-52-000000 Benefits / Life insurance	620	1,719	1,719	862	862	
011-1302-411-61-53-000000 Benefits / Retiree health ins (ARC)	9,204	9,207	9,207	9,207	9,207	
61	234,472	301,217	301,217	307,746	307,746	-
011-1302-413-62-02-000000 Supplies / Office	7,494	5,000	5,000	5,000	5,000	
011-1302-413-62-04-000000 Supplies / Operating	13,447	14,500	15,000	14,500	14,500	
011-1302-413-62-18-000000 Supplies / Clothing & uniform	735	1,200	800	1,200	1,200	
011-1302-413-62-30-000000 Supplies / Promotional items	3,660	-	-	-	-	
62	25,336	20,700	20,800	20,700	20,700	-
011-1302-414-63-02-000000 Other services & charges / Advertising & marketing	24,132	-	33,136	-	-	
011-1302-414-63-14-000000 Other services & charges / Dues & subscriptions	2,335	3,000	2,500	3,500	3,500	
011-1302-414-63-23-000000 Other services & charges / Online svc/network	-	600	600	600	600	
011-1302-414-63-44-000000 Other services & charges / Printing	8,296	5,000	4,000	5,000	5,000	
011-1302-414-63-45-000000 Other services & charges / Professional	764	6,100	5,500	6,100	6,100	
011-1302-414-63-52-000000 Other services & charges / Rental & contractual	3,960	4,800	4,800	4,800	4,800	
011-1302-414-63-64-000000 Other services & charges / Training	11	5,000	5,000	10,000	10,000	
011-1302-414-63-65-000000 Other services & charges / Travel	4,899	10,000	476	10,000	10,000	
011-1302-414-63-75-000000 Other services & charges / Rental-general depr- fu	13,338	9,900	9,900	9,900	9,900	
011-1302-414-63-89-000000 Other service & charges / Credit card fees	655	2,000	1,560	2,000	2,000	
011-1302-414-63-99-000000 Other services & charges / Miscellaneous	2,129	3,000	3,000	5,000	5,000	
63	60,520	49,400	70,472	56,900	56,900	-
011-1302-415-65-04-000000 Maintenance / Computer/software	3,851	11,432	5,000	11,432	11,432	
011-1302-415-65-16-000000 Maintenance / Vehicles	1,590	4,000	3,000	4,000	4,000	

2022
011-1302 Planning

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Comm FY 21-22
011-1302-415-65-17-000000 Maintenance / Fuel & lubricants 65	1,755	1,809	1,809	1,809	1,809	-
	7,197	17,241	9,809	17,241	17,241	-
011-1302-416-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	-
011-1302-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1302-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	-
011-1302-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1302-416-66-24-000000 Capital outlay / Computer-software	-	-	-	81,000	15,000	-
011-1302-416-66-99-000000 Capital outlay / Non-capitalized 66	9,650	-	-	-	-	-
	9,650	-	-	81,000	15,000	-
011-1302-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1302-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1302-413-67-24-000000 Non-Capital Outlay / Software 67	-	-	-	-	-	-
	-	-	-	-	-	-
011-1302-419-78-01-000000 Disaster Exp/ COVID-19	656	-	-	-	-	-
011-1302-419-78-02-000000 Disaster Exp/Hurricane Hanna 78	-	-	-	-	-	-
	656	-	-	-	-	-
011-1302 Planning	\$ 1,234,187	\$ 1,425,349	\$ 1,422,195	\$ 1,508,587	\$ 1,442,587	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUEST FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1302	Planning	1			Planning Director	FILLED	\$ 96,628
1302	Planning	1			Deputy Director Planning	FILLED	78,782
1302	Planning	1			Senior Planner	FILLED	64,751
1302	Planning	1			Senior Planner	FILLED	64,751
		<u>4</u>					304,912
1302	Planning		1		Administrative Supervisor	FILLED	33,893
1302	Planning		1		Development Coordinator	FILLED	42,853
1302	Planning		1		Inspector	FILLED	28,277
1302	Planning		1		Planner I	FILLED	40,012
1302	Planning		1		Planner I	FILLED	40,012
1302	Planning		1		Planner I - Neighborhood	FILLED	40,012
1302	Planning		1		Planner II	FILLED	43,202
1302	Planning		1		Planner II	FILLED	43,202
1302	Planning		1		Planner II	FILLED	43,202
1302	Planning		1		Planner III	FILLED	51,747
1302	Planning		1		Planner III	FILLED	51,747
1302	Planning		1		Planning Technician	UNFILLED	28,277
1302	Planning		1		Planning Technician	UNFILLED	28,277
1302	Planning		1		Planning Technician II	FILLED	30,681
1302	Planning		1		Receptionist/Admin Clerk	FILLED	25,131
1302	Planning		1		Secretary	FILLED	27,206
1302	Planning		1		Secretary	FILLED	27,206
1302	Planning		1		Secretary	UNFILLED	27,206
1302	Planning		1		Planning Technician III (GIS)	FILLED	36,122
			<u>19</u>				688,265
1302	Planning		1		Part time	UNFILLED	8,763
			<u>1</u>				8,763
					OVERTIME		9,500
					CAR ALLOWANCE		10,200
					TELEPHONE		3,360
							23,060
CURRENT POSITIONS			24				\$ 1,025,000



Mission Statement:	Department Summary										
	Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
		19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
<p>“The Planning Department is committed to providing high-quality, proactive services and programs to enhance the quality of life of McAllen residents, businesses and visitors, and to promoting a well-designed, physically integrated, livable and prosperous community consistent with City Commission long range vision and strategic plans.”</p>	Personnel Services										
	Salaries and Wages	\$ 896,356	\$ 1,021,810	\$ 1,036,791	\$ 1,019,897	\$ 1,025,000	\$ 1,025,000	\$ 1,025,000	\$ 1,025,000	\$ 1,025,000	\$ 1,025,000
	Employee Benefits	234,472	298,218	301,217	301,217	307,746	307,746	307,746	307,746	307,746	307,746
	Supplies	25,336	20,700	20,700	20,800	20,700	20,700	20,700	20,700	22,200	22,200
	Other Services and Charges	60,520	49,400	49,400	70,472	56,900	56,900	56,900	56,900	57,400	57,400
	Maintenance	7,197	17,241	17,241	9,809	17,241	17,241	17,241	17,241	17,241	17,241
	Disaster Expenses	656	-	-	-	-	-	-	-	-	-
	Operations Subtotal	1,224,537	1,407,369	1,425,349	1,422,195	1,427,587	1,427,587	1,427,587	1,427,587	1,429,587	1,429,587
	Capital Outlay	9,650	-	-	-	81,000	15,000	-	-	2,500	-
	Total Expenditures	\$ 1,234,187	\$ 1,407,369	\$ 1,425,349	\$ 1,422,195	\$ 1,508,587	\$ 1,442,587	\$ 1,427,587	\$ 1,427,587	\$ 1,432,087	\$ 1,429,587
	PERSONNEL										
	Exempt	4	4	4	4	4	4	4	4	4	4
	Non-Exempt	15	19	19	19	19	19	19	19	19	19
	Part-Time	-	1	1	1	1	1	1	1	1	1
	Total Positions Authorized	19	24	24	24	24	24	24	24	24	24

MAJOR FY 21-22 GOALS

- 1.) Continue and Expand Commerical Matching Grant Program (1.3.3)
- 2.) Continue Neighborhood Matching Grant Program (1.3.4)
- 3.) Maintain visual attractiveness of key corridors and venues
- 4.) Continue program of Landmark and Historic District Designation and monitor Local, State and Nationally designated historic resources.
- 5.) Limit growth in expenditures and improve efficiency.
- 6.) Expand online permitting.
- 7.) Improve customer serve in all levels of City government.
- 8.) Improve business service through the utilization of a Development Coordinator.

Contact Us:
Edgar Garcia
Planning Director
1300 Houston
Avenue McAllen,
TX 78501
(956) 681-1250

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	19	23	23	23
Department Expenditures	\$ 1,234,187	\$ 1,425,349	\$ 1,422,195	\$ 1,442,587
Outputs:				
Number of applications	572	600	665	680
Number of permits	1,531	1,475	1,497	1,550
Number of inspections	3,103	2,800	3,529	3,650
Total workload	5,206	4,900	5,691	5,880
Effectiveness Measures:				
Percent of applications approved	90.0%	92%	90.0%	92%
Percent of applications completed in compliance of statutory time limits	100%	100%	100%	100%
Efficiency Measures:				
Workload per employee	274.00	213.04	247.43	255.65
Expenditure per workload	\$ 237	\$ 291	\$ 250	\$ 245
Department expenditures per capita	\$ 8.15	\$ 9.28	\$ 9.26	\$ 9.40
Population:	151,352	153,546	153,622	153,546

Description:

The Planning Department guides and manages growth & development through policies, plans & ordinances adopted by the City Commission. The Department is dedicated to high quality service and quality of life by promoting growth that is orderly, healthy and safe. Responsibilities of the department include, but are not limited to: development review, historic preservation, neighborhood planning, neighborhood grants for improvement, transportation and code development.

CITY OF McALLEN

DECISION PACKAGE

FY 2021 - 2022

DEPARTMENT NAME: INFORMATION TECHNOLOGY

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	CM Recomm Moved to CIP Fund	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-		-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 2,141,840	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 18,798					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	Online svc/network							2,503		-	
2.	Rental & contractual							12,375		-	
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 323,575					\$ 14,878		\$ -	
MAINTENANCE											
1.	Computer software/hardware							9,976		-	
2.	Computer software/hardware							200,000		-	200,000
3.	Equipment							45,042		-	
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 1,117,154					\$ 255,018		\$ -	\$ 200,000
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								662,500	152,500	510,000	
Total Non- Capital Outlay								402,522	109,650		
TOTAL			\$ 3,601,367					\$ 1,334,918	\$ 262,150	\$ 710,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN

FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: INFORMATION TECHNOLOGY

**CM RECOMM
MOVED TO
CIP FUND**

		DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO CIP FUND		
Computer Equipment								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
File & Video Surveillance Storage Expansion	45,000	1	45,000	1	45,000		-	Annual Expansion to keep up with file storage demands
Blade Chassis w/Fabric Interconnect Licenses	58,750	4	235,000		-	4	235,000	To replace old equip; + 4 servers and CPU licenses
File Storage Replacement (isilon)	200,000	1	200,000		-	1	200,000	Unit is 7 yrs old; annual maint is 35k due to age of unit
UPS Replacement for EOC	75,000	1	75,000		-	1	75,000	EOC unit is 11 yrs old and end of life; supports RRS, Fire 911 & emergency ops
Fluke Network Cable tester	6,500	1	6,500	1	6,500		-	Needed to troubleshoot connectivity issues
Analog Switches/Gateways	10,000	1	10,000	1	10,000		-	Analog phone line hardware is 8+ yrs old and no longer supported
Intrusion Prevention	35,000	1	35,000	1	35,000		-	Network security tool to monitor and prevent threats
			-		-		-	
			-		-		-	
TOTAL			\$ 606,500		\$ 96,500		\$ 510,000	

Software								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Cisco Umbrella	50,000	1	50,000	1	50,000	1	-	DNS / Web traffic monitoring for malicious data
Solar Winds MCN	6,000	1	6,000	1	6,000	1	-	License increase on nodes
			-		-		-	
TOTAL			\$ 56,000		\$ 56,000		\$ -	

<Please select a category>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ -		\$ -		\$ -	

<Please select a category>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ -		\$ -		\$ -	

GRAND TOTAL			\$ 662,500		\$ 152,500		\$ 510,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: INFORMATION TECHNOLOGY

Computer Equipment				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Table w/USB Measuring Device	1,100	1	1,100	1	1,100	GIS field work for measuring distances			
Spare phones	150	17	2,550	17	2,550	Spare phones for general fund depts			
Network Switch Technology refresh w/UPS	1,500	4	6,000	4	6,000	Switches are 10-12 yrs old; modules needed to work with new technology			
PC Replacements	800	125	100,000	125	100,000	Replace PC models that ate 5 yrs old			
Laptop Replacements	1,300	29	37,700		-	Replace older laptops including EOC			
Misc. Hardware & Tools	5,000	1	5,000		-	Misc tools			
TOTAL			\$ 152,350		\$ 109,650				

Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Standard (Word, Excel, Power Point	263	953	250,172		-	Office Standard (City 578, Police 375). Licenses purchased in 2017
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 250,172		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 402,522		\$ 109,650	
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2022

011-1310 Information technology

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Manager
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1310-411-60-01-000000 Compensation / Exempt	1,087,041	1,132,583	1,132,583	1,115,142	1,115,142	
011-1310-411-60-02-000000 Compensation / Non-exempt	490,785	506,243	503,243	501,770	501,770	
011-1310-411-60-06-000000 Compensation / Part time	3,108	5,822	5,822	5,736	5,736	
011-1310-411-60-10-000000 Compensation / Overtime	13,401	12,000	12,000	12,000	12,000	
011-1310-411-60-14-000000 Compensation / Car allowance	12,800	20,400	20,400	20,400	20,400	
011-1310-411-60-17-000000 Compensation / Telephone	16,440	17,760	17,760	18,480	18,480	
60	1,623,576	1,694,808	1,691,808	1,673,528	1,673,528	-
011-1310-411-61-30-000000 Benefits / Social security	118,094	129,652	129,652	128,025	128,025	
011-1310-411-61-36-000000 Benefits / Retirement	136,356	146,274	146,274	136,592	136,592	
011-1310-411-61-40-000000 Benefits / Unemployment tax	4,192	2,160	2,160	4,320	4,320	
011-1310-411-61-46-000000 Benefits / Workers' comp-	3,027	4,019	4,019	3,123	3,123	
011-1310-411-61-50-000000 Benefits / Health cost	131,796	161,880	161,880	179,988	179,988	
011-1310-411-61-52-000000 Benefits / Life insurance	1,146	2,773	2,773	1,388	1,388	
011-1310-411-61-53-000000 Benefits / Retiree health ins (ARC)	14,880	14,876	14,876	14,876	14,876	
61	409,492	461,634	461,634	468,312	468,312	-
011-1310-413-62-02-000000 Supplies / Office	708	538		538	538	
011-1310-413-62-04-000000 Supplies / Operating	33,764	18,260	18,260	18,260	18,260	
62	34,472	18,798	18,260	18,798	18,798	-
011-1310-414-63-14-000000 Other services & charges / Dues & subscriptions	7,419	348	1,200	348	348	
011-1310-414-63-23-000000 Other services & charges / Online svc/network	37,504	32,457	32,457	34,960	32,457	
011-1310-414-63-45-000000 Other services & charges / Professional	861	36,648	36,000	36,648	36,648	
011-1310-414-63-52-000000 Other services & charges / Rental & contractual	147,402	197,776	197,776	210,151	197,776	
011-1310-414-63-64-000000 Other services & charges / Training	3,002	34,301	34,301	34,301	34,301	
011-1310-414-63-65-000000 Other services & charges / Travel	9,432	10,592	10,592	10,592	10,592	
011-1310-414-63-69-000000 Other services & charges / Utilities-telephone	-	302	-	302	302	
011-1310-414-63-75-000000 Other services & charges / Rental-general depr- fu	7,150	10,888	10,888	10,888	10,888	
011-1310-414-63-99-000000 Other services & charges / Miscellaneous	580	263	-	263	263	
63	213,350	323,575	323,214	338,453	323,575	-
011-1310-415-65-04-000000 Maintenance / Computer/software	462,663	513,333	513,333	723,309	513,333	
011-1310-415-65-08-000000 Maintenance / Equipment	120,866	149,108	149,108	194,150	149,108	
011-1310-415-65-16-000000 Maintenance / Vehicles	10,502	5,000	5,000	5,000	5,000	
011-1310-415-65-17-000000 Maintenance / Fuel & lubricants	5,239	3,213	3,213	3,213	3,213	
011-1310-415-65-05-000000 Maintenance / WiFi Citywide	-	446,500	446,500	446,500	446,500	
65	599,271	1,117,154	1,117,154	1,372,172	1,117,154	-

2022

011-1310 Information technology

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Recomm FY 21-22
011-1310-416-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	-
011-1310-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-1310-416-66-22-000000 Capital outlay / Computer-hardware	54,135	-	-	606,500	96,500	-
011-1310-416-66-24-000000 Capital outlay / Computer-software	-	-	-	56,000	56,000	-
011-1310-416-66-99-000000 Capital outlay / Non-capitalized	194,742	-	2,000	-	-	-
66	248,877	-	2,000	662,500	152,500	-
011-1310-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-1310-413-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	-
011-1310-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	152,350	109,650	-
011-1310-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	250,172	-	-
011-1310-419-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	11,000	-	-	-
67	-	-	11,000	402,522	109,650	-
011-1310-419-78-01-000000 Disaster Exp/ COVID-19	34,757	-	19,000	-	-	-
011-1310-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	34,757	-	19,000	-	-	-
011-1310-417-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	-
89	-	-	-	-	-	-
011-1310 Information Technology	\$ 3,163,795	\$ 3,615,969	\$ 3,644,070	\$ 4,936,285	\$ 3,863,517	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1310	Information Technology	1			Director IT	FILLED	\$ 117,951
1310	Information Technology	1			Assistant Director IT	FILLED	91,980
1310	Information Technology	1			GIS Manager	FILLED	68,646
1310	Information Technology	1			IT Applications Service Mgr	FILLED	68,646
1310	Information Technology	1			IT Network Service Manager	FILLED	68,645
1310	Information Technology	1			IT Programmer Analyst I	FILLED	49,334
1310	Information Technology	1			IT Programmer Analyst I	FILLED	49,330
1310	Information Technology	1			IT Programmer Analyst II	FILLED	57,204
1310	Information Technology	1			IT Project Manager	FILLED	65,643
1310	Information Technology	1			IT Support Services Manager	FILLED	61,681
1310	Information Technology	1			Information Security Officer	FILLED	51,985
1310	Information Technology	1			Information Security Analyst	FILLED	51,056
1310	Information Technology	1			Senior Application Developer	FILLED	63,422
1310	Information Technology	1			Systems Administrator	FILLED	57,203
1310	Information Technology	1			Systems Manager	FILLED	68,646
1310	Information Technology	1			Telecommunications Manager	FILLED	66,647
1310	Information Technology	1			Web Developer	FILLED	57,123
		<u>17</u>					<u>1,115,142</u>
1310	Information Technology		1		Administrative Assistant	FILLED	36,909
1310	Information Technology		1		Fiber Optic Specialist II	FILLED	54,019
1310	Information Technology		1		Fiber Optic Specialist	FILLED	42,328
1310	Information Technology		1		GIS Technician	FILLED	42,875
1310	Information Technology		1		Help Desk Coordinator	FILLED	37,215
1310	Information Technology		1		IT Network Administrator II	FILLED	60,925
1310	Information Technology		1		IT Support Analyst II	FILLED	38,209
1310	Information Technology		1		IT Support Analyst II	FILLED	38,200
1310	Information Technology		1		IT Support Analyst II	FILLED	38,200
1310	Information Technology		1		IT Support Analyst II	FILLED	33,675
1310	Information Technology		1		System Support Analyst	FILLED	44,295
1310	Information Technology		1		Telecom Specialist	FILLED	34,920
			<u>12</u>				<u>501,769</u>
1310	Information Technology		1		Part time	UNFILLED	5,736
			<u>1</u>				<u>5,736</u>
					OVERTIME		12,000
					CAR ALLOWANCE		20,400
					TELEPHONE		18,480
							<u>50,880</u>
CURRENT POSITIONS			30				\$ 1,673,528



Mission Statement:	Department Summary										
	Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
		19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
The Information Technology (IT) department provides administration and appropriation of technological support and solutions to our staff and elected officials to enhance our overall service to the citizens and visitors of the city of McAllen.	Personnel Services										
	Salaries and Wages	\$ 1,623,576	\$ 1,670,503	\$ 1,694,808	\$ 1,691,808	\$ 1,673,528	\$ 1,673,528	\$ 1,673,528	\$ 1,847,139	\$ 1,847,139	\$ 1,847,139
	Employee Benefits	409,492	456,768	461,634	461,634	468,312	468,312	468,312	512,125	512,125	512,125
	Supplies	34,472	18,798	18,798	18,260	18,798	18,798	18,798	20,803	20,803	20,803
	Other Services and Charges	213,350	770,075	323,575	323,214	338,453	323,575	323,575	355,559	355,559	355,559
	Maintenance	599,271	670,654	1,117,154	1,117,154	1,372,172	1,117,154	1,117,154	1,184,219	1,184,219	1,184,219
	Disaster Expenses	34,757	-	-	19,000	-	-	-	-	-	-
	Operations Subtotal	2,914,918	3,586,798	3,615,969	3,631,070	3,871,263	3,601,367	3,601,367	3,919,844	3,919,844	3,919,844
	Capital Outlay	248,877	-	-	13,000	1,065,022	262,150	1,400,000	3,100	-	-
	Total Expenditures	\$ 3,163,795	\$ 3,586,798	\$ 3,615,969	\$ 3,644,070	\$ 4,936,285	\$ 3,863,517	\$ 5,001,367	\$ 3,922,944	\$ 3,919,844	\$ 3,919,844
PERSONNEL											
Exempt	17	17	17	17	17	17	17	17	17	17	
Non-Exempt	12	12	12	12	12	12	12	12	12	12	
Part-Time	1	1	1	1	1	1	1	1	1	1	
Total Positions Authorized	30	30	30	30	30	30	30	30	30	30	

Contact Us:

Robert Acosta
Information Technology Director
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1100

MAJOR FY 21-22 GOALS

1. Start Project SMART implementation (ERP)
2. Upgrade the File Storage System with newer Technology
3. Implement new Cyber Security Tools
4. Continue expansion of the City's Fiber Optic Network (3.1.6)

Information Technology

www.mcallen.net/departments/it

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	29	29	29	29
Number of support personnel	17	17	17	17
Number of project personnel	11	12	12	12
Department Expenditures	\$ 3,163,795	\$ 3,615,969	\$ 3,644,070	\$ 3,863,517
Outputs:				
Number of servers supported	282	300	315	320
Number of Users supported	1,600	1,600	1,650	1,650
Number of printers/scanners supported	140	140	144	144
Number of networks supported	406	491	496	496
Number of work orders closed	7,984	9,000	9,200	9,300
Effectiveness Measures:				
Average days to close work orders	3	3	4	3
Percent of support hours	40%	40%	35%	35%
Percent of project hours	60%	60%	65%	65%
Efficiency Measures:				
Average monthly requests closed per person (Support personnel)	35	35	35	35
Expenditures per full time employee	\$ 109,096.38	\$ 124,688.59	\$ 125,657.59	\$ 133,224.71
Department expenditures per capita	\$ 20.90	\$ 23.55	\$ 23.72	\$ 24.66
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The Information Technology Department provides technology services to the City of McAllen. A staff of 29 full-time employees provide project services and support. For support, 17 employees maintain all computer systems and networks. For project services prioritized by the IT Steering Committee there are 9 full-time positions.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: OFFICE OF COMMUNICATION

		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
Total	-	-	-	-	-	-	-	-	-	
Personnel Revisions										
1. Overtime			-	-	-	-	-	-		
2.		-	-	-	-	-	-	-		
3.		-	-	-	-	-	-	-		
4.		-	-	-	-	-	-	-		
5.		-	-	-	-	-	-	-		
Total Compensation & Benefits		\$ 681,701	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies		\$ 9,950					\$ -		\$ -	
OTHER SERVICES & CHARGES										
1.	Advertising & marketing						\$5,000			advertising costs not covered in other department of event budgets (NEW ACCOUNT REQUEST)
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges		\$ 114,200					\$ 5,000		\$ -	
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance		\$ 14,401					\$ -		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							-		-	
Total Non- Capital Outlay							5,000		5,000	
TOTAL		\$ 820,252					\$ 10,000		\$ 5,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: OFFICE OF COMMUNICATION

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: OFFICE OF COMMUNICATION

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Professional Head Shots	100	50	5,000	50	5,000	Professional photograph head shots of CM, ACMs, directors and other relevant administration staff for website and/or other publicity purposes.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 5,000		\$ 5,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 5,000		\$ 5,000	
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2022

011-1320 Office of Communication

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1320-411-60-01-000000 Compensation / Exempt	292,361	353,964	353,964	349,563	349,563	
011-1320-411-60-02-000000 Compensation / Non-exempt	149,352	165,245	165,245	162,255	162,255	
011-1320-411-60-06-000000 Compensation / Part time	(320)	-	-	-	-	
011-1320-411-60-10-000000 Compensation / Overtime	643	1,000	1,000	1,000	1,000	
011-1320-411-60-14-000000 Compensation / Car allowance	7,200	10,800	10,800	10,800	10,800	
011-1320-411-60-17-000000 Compensation / Telephone	4,160	6,360	6,360	6,360	6,360	
011-1320-411-60-90-000000 Compensation / Non-employee agreement	-	-	-	-	-	
60	453,395	537,369	537,369	529,978	529,978	-
011-1320-411-61-30-000000 Benefits / Social security	32,881	41,109	41,109	40,543	40,543	
011-1320-411-61-36-000000 Benefits / Retirement	38,403	46,537	46,537	43,405	43,405	
011-1320-411-61-40-000000 Benefits / Unemployment tax	1,157	648	648	1,296	1,296	
011-1320-411-61-46-000000 Benefits / Workers' comp-	1,141	1,563	1,563	1,289	1,289	
011-1320-411-61-50-000000 Benefits / Health cost	51,755	54,096	54,096	60,072	60,072	
011-1320-411-61-52-000000 Benefits / Life insurance	271	884	884	444	444	
011-1320-411-61-53-000000 Benefits / Retiree health ins (ARC)	4,668	4,673	4,673	4,673	4,673	
61	130,275	149,510	149,510	151,723	151,723	-
011-1320-413-62-04-000000 Supplies / Operating	8,691	9,950	9,950	9,950	9,950	
62	8,691	9,950	9,950	9,950	9,950	-
011-1320-414-63-14-000000 Other services & charges / Dues & subscriptions	32,018	44,500	44,500	44,500	44,500	
011-1320-414-63-44-000000 Other services & charges / Printing	882	2,500	2,000	2,500	2,500	
011-1320-414-63-52-000000 Other services & charges / Rental & contractual	21,557	29,500	28,500	29,500	29,500	
011-1320-414-63-60-000000 Other services & charges / Special events	441	4,700	2,500	4,700	4,700	
011-1320-414-63-64-000000 Other services & charges / Training	2,698	12,500	11,700	12,500	12,500	
011-1320-414-63-65-000000 Other services & charges / Travel	2,338	12,500	11,000	12,500	12,500	
011-1320-414-63-75-000000 Other services & charges / Rental-general depr- fu	4,481	4,481	4,481	-	-	
011-1320-414-63-99-000000 Other services & charges / Miscellaneous	1,094	8,000	7,500	13,000	8,000	
63	65,510	118,681	112,181	119,200	114,200	-
011-1320-415-65-04-000000 Maintenance / Computer software	3,792	3,800	3,800	3,800	3,800	
011-1320-415-65-08-000000 Maintenance / Equipment	2,406	8,700	8,700	8,700	8,700	
011-1320-415-65-16-000000 Maintenance / Vehicles	7,965	1,500	1,500	1,500	1,500	
011-1320-415-65-17-000000 Maintenance / Fuel & lubricants	340	401	401	401	401	
65	14,502	14,401	14,401	14,401	14,401	-
011-1320-416-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-1320-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	

2022

011-1320 Office of Communication

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1320-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	-
011-1320-416-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-1320-416-66-24-000000 Capital outlay / Computer-software	-	20,820	5,000	-	-	-
011-1320-416-66-30-000000 Capital outlay / Imprv/other than buildgs-	-	-	-	-	-	-
011-1320-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	20,820	5,000	-	-	-
011-1320-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	5,000	5,000	-
011-1320-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-1320-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	5,000	5,000	-
011-1320-419-78-01-000000 Disaster Exp/ COVID-19	7,436	-	-	-	-	-
011-1320-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	7,436	-	-	-	-	-
011-1320-417-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	-
89	-	-	-	-	-	-
011-1320 Office of Communication	\$ 679,808	\$ 850,731	\$ 828,411	\$ 830,252	\$ 825,252	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1320	Office of Communication	1			Director Office of Communications	FILLED	\$ 94,554
1320	Office of Communication	1			Chief Photojournalist	FILLED	55,199
1320	Office of Communication	1			Reporter/Producer	FILLED	87,610
1320	Office of Communication	1			Reporter/Producer	UNFILLED	56,100
1320	Office of Communication	1			Reporter/Producer	UNFILLED	56,100
		<u>5</u>					<u>349,563</u>
1320	Office of Communication		1		Administrative Assistant	FILLED	30,851
1320	Office of Communication		1		PIO - Digital Media Coordinator	FILLED	45,000
1320	Office of Communication		1		Video Production Specialist	FILLED	43,202
1320	Office of Communication		1		Video Production Specialist	FILLED	43,202
			<u>4</u>				<u>162,255</u>
					OVERTIME		1,000
					CAR ALLOWANCE		10,800
					TELEPHONE		6,360
							<u>18,160</u>
CURRENT POSITIONS			9				\$ 529,978



Office of Communication

MCN 1300 Spectrum

@City of McAllen, TX Gov (Facebook) of McAllen (Twitter and Instagram)

<https://www.mcallen.net/departments/media/mcn-1300-live>

Mission Statement:
The City of McAllen Public Information Office utilizes a vast array of resources to disseminate public information to Rio Grande Valley media and McAllen residents and visitors in a timely, accurate and efficient manner.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 453,395	\$ 529,764	\$ 537,369	\$ 203,641	\$ 529,978	\$ 529,978	\$ 529,978	\$ 529,978	\$ 529,978	\$ 529,978	\$ 529,978
Employee Benefits	130,275	147,987	149,510	63,244	151,723	151,723	151,723	151,723	151,723	151,723	151,723
Supplies	8,691	9,950	9,950	4,386	9,950	9,950	9,950	9,950	9,950	9,950	9,950
Other Services and Charges	65,510	111,181	118,681	26,314	119,200	114,200	114,200	114,200	114,200	114,200	114,200
Maintenance	14,502	14,401	14,401	668	14,401	14,401	14,401	14,401	14,401	14,401	14,401
Disaster Expenses	7,436	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	679,808	813,283	829,911	298,253	825,252	820,252	820,252	820,252	820,252	820,252	820,252
Capital Outlay	-	20,820	20,820	5,000	5,000	5,000	-	-	-	-	-
Total Expenditures	\$ 679,808	\$ 834,103	\$ 850,731	\$ 303,253	\$ 830,252	\$ 825,252	\$ 820,252	\$ 820,252	\$ 820,252	\$ 820,252	\$ 820,252
PERSONNEL											
Exempt	4	5	5	5	5	5	5	5	5	5	5
Non-Exempt	6	4	4	4	4	4	5	5	5	5	5
Total Positions Authorized	10	9	9	9	9	9	10	10	10	10	10

Contact Us:
Xochitl Mora
Director of Office of Communication
1300 Houston
McAllen, Texas
(956)681-1200

MAJOR FY 21-22 GOALS

- 1 Increase output for City of McAllen in local, state, national and international news by 10%.
- 2 Change narrative of national coverage of McAllen to more accurately reflect reality of city environment.
- 3 Increase coverage of McAllen Holiday Parade in local, state, national,, and international news by 10%.
- 4 Increase Spanish-language media relations in targeted markets.
- 5 Craft City of McAllen position in regards to national/federal issues.
- 6 Continue increasing social media presence on Facebook to reach 100,000. Currently at 77,900.
- 7 Utilize current and new forms of mass communication methods and tools: traditional, social, website, P.E.G. channel, podcast, etc. to get message to the media and constituents.
- 8 Increase partnerships with department to enhance publicity and awareness of programs and services.
Continue enhancing City of McAllen's reputation for quality programs, events and communication by
- 9 applying for awards in these categories that promote the City of McAllen and special events.
- 10 Develop standard boiler plate for City of McAllen, departments and special events.
- 11 Develop partnerships and outreach with counterparts in partner agencies.
- 12 Staff, record, broadcast and attend 22 McAllen City Commission workshops and meetings and 22 McAllen Public Utility meetings.
- 13 Write, record and broadcast 22 McAllen Minutes, 12 McAllen News Update and 26 McAllen Now shows.
Staff, record and broadcast special events, including Women's History Month, 4th of July Parade, McAllen Holiday Parade, town hall meetings, election coverage and other department of City of McAllen outreach
- 14 program or special events.
- 15 Staff, record and broadcast special events, including Women's History Month, 4th of July Parade, McAllen Holiday Parade, town hall meetings, election coverage and other department or City of McAllen outreach programs and projects.
- 16 Develop publicity campaigns for various City of McAllen initiatives.

Office of Communication

MCN 1300 Spectrum

City of McAllen, TX Gov (Facebook) @City of McAllen (Twitter and Instagram)

<https://www.mcallen.net/departments/media/mcn-1300-live>

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	10	9	9	9
Department Expenditures	\$ 679,808	\$ 850,731	\$ 303,253	\$ 825,252
Outputs:				
Citizen's				
City Commission shows	23	23	23	23
PUB shows	23	23	23	23
PSA's	30	30	20	20
Vignettes	30	30	30	30
Live Shows	4	4	4	4
Special Event Production Videos	20	20	20	20
Website Stories	260	260	260	260
Photos	250	250	250	250
Special Event Planning	45	45	45	45
Media Releases -City of McAllen	260	260	260	260
Marketing - special events	15	20	20	20
All other shows	25	25	25	25
Total (PIO duties)	500	500	500	500
Total shows	27	30	30	30
Effectiveness Measures:				
Number of media interviews	312	312	315	350
Number of stories	260	260	260	300
Social media posts	2,552	2,600	2,600	2,650
Social media reach	21,554,813	21,600,000	21,600,000	21,650,000
Percentage of citizens rating of public info services as good or excellent exceeds 70%	75	75	75	75
Percentage of citizens who follow the City of McAllen on social media exceeds 55%	50	53	53	55
Number of people who view City of McAllen Channel	5,000	7,000	7,000	10,000
Number of people who view City of McAllen programs	5,000	7,000	7,000	10,000
Efficiency Measures:				
Number of man hours to produce a regularly occurring talk show (15 minutes or longer)	3	3	3	3
Number of man hours to distribute and post City media releases	1	1	1	1
Number of man hours to post City social media content	1	1	1	1
Computer hours to load a file (show) into the play list	1	1	1	1
Number of man hours to work on a Public Information duty	3	3	3	3
Total Dept expenditure per PIO duty	\$ 126	\$ 126	\$ 126	\$ 126
Total Dept expenditure per show	\$ 1,256	\$ 1,256	\$ 1,256	\$ 1,256
Department expenditures per capita	\$ 4.49	\$ 5.54	\$ 1.97	\$ 5.27
Population:	151,352	153,546	153,622	156,649

Description:

The Office of Communications manages, programs and produces shows for the City of McAllen's 24 hour cable channel, MCN 1300 on Spectrum Cable. The department operates the official social media site for the City of McAllen and promotes the city through advertisements, campaigns and media relations. This office is also responsible for writing and distributing press releases and information to the media; filming shows of various topics relevant to the City of McAllen; plan, cover and promotes special events for City of McAllen; produce PSA's and videos about McAllen; and take photos and videos on departments, directors, Mayor, Commissioners, City Managers and projects.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: MCALLEN 311 CALL CENTER

		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1. Customer Service Specialist	1	\$ 27,206	\$ 27,206	\$ -	\$ -	\$ 12,349	\$ 39,555	1	\$ 39,555
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total	1	27,206	27,206	-	-	12,349	39,555	1	39,555
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
Total Compensation & Benefits		\$ 338,481	\$ 27,206	\$ -	\$ -	\$ 12,349	\$ 39,555	1	\$ 39,555
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 1,500					\$ -	\$ -	
OTHER SERVICES & CHARGES									
1.	Rental & contractual						12,000	12,000	Short digit number for texting services
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 26,500					\$ 12,000	\$ 12,000	
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 28,000					\$ -	\$ -	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							50,000	35,000	
Total Non- Capital Outlay							4,356	4,356	
TOTAL		\$ 394,481					\$ 105,911	\$ 90,911	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: General Fund

DEPARTMENT: MCALLEN 311 CALL CENTER

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Proximity Sensors for Office Doors	15,000	1	15,000		-	To restrict access into call center to authorized personnel only
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 15,000		\$ -	

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Citybot Software	35,000	1	35,000	1	35,000	Texting Software - Q&A and Requests to 311
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 35,000		\$ 35,000	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 50,000		\$ 35,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: General Fund

DEPARTMENT: MCALLEN 311 CALL CENTER

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Laptop	1,145	1	1,145	1	1,145	Equipment needed to perform duties for new employee
Monitors	165	3	495	3	495	Equipment needed to perform duties for new employee
Keyboard	50	1	50	1	50	Equipment needed to perform duties for new employee
Headset	201	1	201	1	201	Equipment needed to perform duties for new employee
Docking Station	225	1	225	1	225	Equipment needed to perform duties for new employee
TOTAL			\$ 2,116		\$ 2,116	

Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Microsoft Office	240	1	240	1	240	Needed to perform duties for new employee
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 240		\$ 240	

Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Office Chair	2,000	1	2,000	1	2,000	Needed to perform Duties - Model 3142R1
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 2,000		\$ 2,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 4,356		\$ 4,356	
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2022

011-1322 311 Call center

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1322-411-60-01-000000 Compensation / Exempt	55,485	56,097	56,097	55,268	55,268	
011-1322-411-60-02-000000 Compensation / Non-exempt	161,850	194,253	194,253	218,588	218,588	
011-1322-411-60-10-000000 Compensation / Overtime	4,079	1,578	1,578	1,578	1,578	
011-1322-411-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	222,135	252,648	252,648	276,154	276,154	-
011-1322-411-61-30-000000 Benefits / Social security	15,772	19,328	19,328	21,126	21,126	
011-1322-411-61-36-000000 Benefits / Retirement	18,766	21,879	21,879	22,617	22,617	
011-1322-411-61-40-000000 Benefits / Unemployment tax	1,008	576	576	1,296	1,296	
011-1322-411-61-46-000000 Benefits / Workers comp	269	435	435	331	331	
011-1322-411-61-50-000000 Benefits / Health cost	12,392	41,616	41,616	54,060	54,060	
011-1322-411-61-52-000000 Benefits / Life insurance	185	428	428	241	241	
011-1322-411-61-53-000000 Benefits / Retiree health insurance	2,208	2,212	2,212	2,212	2,212	
61	50,601	86,474	86,474	101,882	101,882	-
011-1322-413-62-04-000000 Supplies / Operating	211	1,500	1,500	1,500	1,500	
62	211	1,500	1,500	1,500	1,500	-
011-1322-414-63-02-000000 Other services & charges / Advertising & marketing	3,000	-	-	-	-	
011-1322-414-63-52-000000 Other services & charges / Rental & contractual	12,618	22,500	22,500	34,500	34,500	
011-1322-414-63-64-000000 Other services & charges / Training	2,071	1,000	1,000	1,000	1,000	
011-1322-414-63-65-000000 Other services & charges / Travel	85	3,000	3,000	3,000	3,000	
011-1322-414-63-99-000000 Other services & charges / Miscellaneous	140	-	80	-	-	
63	17,914	26,500	26,580	38,500	38,500	-
011-1322-415-65-08-000000 Maintenance / Equipment	24,500	28,000	28,000	28,000	28,000	
65	24,500	28,000	28,000	28,000	28,000	-
011-1322-416-66-16-000000 Capital outlay / Office furniture/equip-	-	11,200	11,265	15,000	-	
011-1322-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-1322-416-66-24-000000 Capital outlay / Computer-software	-	-	-	35,000	35,000	
011-1322-416-66-99-000000 Capital outlay / Non capital outlay	17,191	-	-	-	-	
66	17,191	11,200	11,265	50,000	35,000	-
011-1322-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	2,000	2,000	
011-1322-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	2,116	2,116	
011-1322-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	240	240	
67	-	-	-	4,356	4,356	-

2022

011-1322 311 Call center

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1322-419-78-01-000000 Disaster Exp/ COVID-19	1,717	-	53	-	-	-
011-1322-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	1,717	-	53	-	-	-
<hr/>						
011-1322 311 Call Center	\$ 334,269	\$ 406,322	\$ 406,520	\$ 500,392	\$ 485,392	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1322	311 Call Center	1			Customer Service Coordinator	FILLED	\$ 55,268
		1					55,268
1322	311 Call Center		1		Lead Customer Service Specialist	FILLED	28,146
1322	311 Call Center		1		Customer Service Specialist	UNFILLED	27,206
1322	311 Call Center		1		Customer Service Specialist	FILLED	27,206
1322	311 Call Center		1		Customer Service Specialist	FILLED	27,206
1322	311 Call Center		1		Customer Service Specialist	FILLED	27,206
1322	311 Call Center		1		Customer Service Specialist	FILLED	27,206
1322	311 Call Center		1		Customer Service Specialist	FILLED	27,206
1322	311 Call Center		1		Customer Service Specialist	CM RECOMMEND	27,206
			8				218,588
					OVERTIME		1,578
					TELEPHONE		720
							2,298
CURRENT POSITIONS			9				\$ 276,154



Mission Statement:
 McAllen 311 provides easy to understand communication between the City of McAllen and the citizens of McAllen in order to provide municipal customer service.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Five Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 222,135	\$ 248,948	\$ 252,648	\$ 252,648	\$ 276,154	\$ 276,154	\$ 276,154	\$ 302,827	\$ 302,827	\$ 330,033	
Employee Benefits	50,601	85,734	86,474	86,474	101,882	101,882	101,882	111,723	111,723	124,072	
Supplies	211	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
Other Services and Charges	17,914	26,500	26,500	26,580	38,500	38,500	38,500	38,500	38,500	38,500	
Maintenance	24,500	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	
Disaster Expenses	1,717	-	-	53	-	-	-	-	-	-	
Operations Subtotal	317,078	390,682	395,122	395,255	446,036	446,036	446,036	482,550	482,550	522,105	
Capital Outlay	17,191	11,200	11,200	11,265	54,356	39,356	-	4,083	-	4,356	
Total Expenditures	\$ 334,269	\$ 401,882	\$ 406,322	\$ 406,520	\$ 500,392	\$ 485,392	\$ 446,036	\$ 486,633	\$ 482,550	\$ 526,461	
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	
Non-Exempt	6	7	7	7	8	8	8	8	8	8	
Part-Time	-	-	-	-	-	-	-	-	-	-	
Total Positions Authorized	7	8	8	8	9	9	9	9	9	9	

Contact Us:
 Marco Tovias
 1300 Houston Ave
 McAllen, TX 78501
 (956) 681-3111

MAJOR FY 21-22 GOALS

1. Continue implementing and promoting 311 software to internal and external customers.
2. Complete National Incident Management System trainings for Call Center staff.
3. Continue customer service training for McAllen 311 Staff.
4. Continue promoting the use of the 311 app and call center to city departments and city residents/visitors.
5. Continue assisting with EOC and Emergency Management programs and outbound calls.

McAllen 311 Call Center

www.mcallen.net/mcallen311

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	8	8	8	9
Department Expenditures	334,269	401,882	401,882	485,392
Outputs:				
Total number of customer contacts	120,656	120,000	125,000	128,000
Number of work orders processed	104,169	105,000	104,000	108,000
Effectiveness Measures:				
Average talk time (seconds)	88	120	80	100
Average queue time (seconds)	28	20	23	25
Efficiency Measures:				
Avg Speed of Answer (seconds)	24	18	20	20
Avg Calls per day	452	450	480	492
Department expenditures per capita	\$ 2.21	\$ 2.62	\$ 2.62	\$ 3.10
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

Facilitate communication between residents and city departments. Provide customer service and process requests for customers calling departments such as Code Enforcement, Traffic, Airport, Engineering, and Public Works.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: CITY HALL

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-	-	-
2.		-	-	-	-	-	-	-	-
3.		-	-	-	-	-	-	-	-
4.		-	-	-	-	-	-	-	-
5.		-	-	-	-	-	-	-	-
Total Compensation & Benefits		\$ 122,867	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 19,900					\$ -	\$ -	\$ -
OTHER SERVICES & CHARGES									
1.	Utilities - electricity						11,064	11,064	Electricity Adjustment
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 243,605					\$ 11,064	\$ 11,064	
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 142,928					\$ -	\$ -	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							-	-	
Total Non- Capital Outlay							-	-	
TOTAL		\$ 529,300					\$ 11,064	\$ 11,064	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: CITY HALL

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: CITY HALL

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022
011-1810 City hall

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1810-411-60-02-000000 Compensation / Non-exempt	81,670	83,796	75,000	82,558	82,558	
011-1810-411-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-1810-411-60-10-000000 Compensation / Overtime	3,279	5,500	5,500	5,500	5,500	
011-1810-411-60-17-000000 Compensation / Telephone	-	-	-	-	-	
60	84,949	89,296	80,500	88,058	88,058	-
011-1810-411-61-30-000000 Benefits / Social security	5,926	6,831	6,831	6,736	6,736	
011-1810-411-61-36-000000 Benefits / Retirement	7,146	7,733	7,733	7,212	7,212	
011-1810-411-61-40-000000 Benefits / Unemployment tax	432	216	216	432	432	
011-1810-411-61-46-000000 Benefits / Workers' comp-	2,382	2,564	2,564	2,518	2,518	
011-1810-411-61-50-000000 Benefits / Health cost	7,011	15,384	15,384	17,052	17,052	
011-1810-411-61-52-000000 Benefits / Life insurance	70	143	143	72	72	
011-1810-411-61-53-000000 Benefits / Retiree health ins (ARC)	792	786	786	786	786	
61	23,759	33,657	33,657	34,809	34,809	-
011-1810-413-62-02-000000 Supplies / Office	-	500	500	500	500	
011-1810-413-62-04-000000 Supplies / Operating	-	2,000	1,800	2,000	2,000	
011-1810-413-62-12-000000 Supplies / Small tools/minor equip-	-	500	450	500	500	
011-1810-413-62-14-000000 Supplies / Janitorial	14,478	15,000	14,700	15,000	15,000	
011-1810-413-62-16-000000 Supplies / Photocopier	-	1,000	1,000	1,000	1,000	
011-1810-413-62-18-000000 Supplies / Clothing & uniform	720	900	720	900	900	
62	15,197	19,900	19,170	19,900	19,900	-
011-1810-414-63-43-000000 Other services & charges / Postage	129,750	105,000	103,000	105,000	105,000	
011-1810-414-63-51-000000 Other services & charges / Rental-Photocopier	-	400	400	400	400	
011-1810-414-63-52-000000 Other services & charges / Rental & contractual	1,253	28,005	20,000	28,005	28,005	
011-1810-414-63-67-000000 Other services & charges / Utilities-electric	78,255	65,000	67,000	76,064	76,064	
011-1810-414-63-68-000000 Other services & charges / Utilities-gas	4,586	4,000	5,200	4,000	4,000	
011-1810-414-63-69-000000 Other services & charges / Utilities-telephone	17,040	30,000	17,000	30,000	30,000	
011-1810-414-63-70-000000 Other services & charges / Utilities-water	13,620	11,000	10,000	11,000	11,000	
011-1810-414-63-99-000000 Other services & charges / Miscellaneous	80	200	100	200	200	
63	244,584	243,605	222,700	254,669	254,669	-
011-1810-415-65-08-000000 Maintenance / Equipment	-	2,000	2,000	2,000	2,000	
011-1810-415-65-10-000000 Maintenance / Facilities	83,664	139,965	132,000	139,965	139,965	
011-1810-415-65-17-000000 Maintenance / Fuel & lubricants	1,288	963	3,000	963	963	
65	84,953	142,928	137,000	142,928	142,928	-
011-1810-416-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	

2022

011-1810 City hall

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1810-416-66-22-000000 Capital outlay / Computer hardware	-	-	-	-	-	_____
011-1810-416-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	_____
011-1810-416-66-30-000000 Capital outlay / Imprv/other than buildgs-	-	-	-	-	-	_____
011-1810-416-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	_____
66	-	-	-	-	-	-
011-1810-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	_____
011-1810-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	_____
011-1810-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	_____
011-1810-413-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	_____
67	-	-	-	-	-	-
011-1810-419-78-01-000000 Disaster Exp/ COVID-19	8,442	-	-	-	-	_____
011-1810-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	_____
78	8,442	-	-	-	-	-
<hr/>						
011-1810 City Hall	\$ 461,884	\$ 529,386	\$ 493,027	\$ 540,364	\$ 540,364	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1810	City Hall		1		Custodian	FILLED	\$ 25,130
1810	City Hall		1		Custodian	FILLED	25,130
1810	City Hall		1		Maintenance Technician	FILLED	32,298
			<u>3</u>				<u>82,558</u>
					OVERTIME		5,500
							<u>5,500</u>
	CURRENT POSITIONS		3				\$ 88,058



Mission Statement:

Our mission is to provide a safe and clean environment for those who work or visit City Hall.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 84,949	\$ 88,058	\$ 89,296	\$ 80,500	\$ 88,058	\$ 88,058	\$ 88,058	\$ 88,058	\$ 88,058	\$ 88,058	\$ 88,058
Employee Benefits	23,759	33,409	33,657	33,657	34,809	34,809	34,809	34,809	34,809	34,809	34,809
Supplies	15,197	19,900	19,900	19,170	19,900	19,900	19,900	19,900	19,900	19,900	19,900
Other Services and Charges	244,584	243,605	243,605	222,700	254,669	254,669	254,669	254,669	254,669	254,669	254,669
Maintenance	84,953	142,928	142,928	137,000	142,928	142,928	142,928	142,928	142,928	142,928	142,928
Disaster Expenses	8,442	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	461,884	527,900	529,386	493,027	540,364	540,364	540,364	540,364	540,364	540,364	540,364
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 461,884	\$ 527,900	\$ 529,386	\$ 493,027	\$ 540,364	\$ 540,364	\$ 540,364	\$ 540,364	\$ 540,364	\$ 540,364	\$ 540,364
PERSONNEL											
Exempt		-	-	-	-	-	-	-	-	-	-
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
Part-Time		-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	3	3	3	3	3	3	3	3	3	3	3

Contact Us:

Yvette Barrera
City Engineer
1300 Houston
Avenue
McAllen, TX 78501
(956) 681-1151

MAJOR FY 21-22 GOALS

1. Maintain overall appearance of facility to promote a customer friendly environment for business in the City of McAllen.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	\$ 461,884	\$ 529,386	\$ 493,027	\$ 540,364
Outputs:				
Number of bathrooms	12	12	12	12
Number of work orders completed	87	145	110	145
Number of times bathrooms cleaned (daily)	4	2	4	4
Effectiveness Measures:				
Percent of repair work orders completed within three working days	38%	85%	85%	85%
Average response time to emergency repairs	Immediate	Immediate	Immediate	Immediate
Efficiency Measures:				
Custodial cost per square foot	\$ 1.06	\$ 1.22	\$ 1.14	\$ 1.24
Department expenditures per capita	\$ 3.05	\$ 3.45	\$ 3.21	\$ 3.45
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:
A staff of 2 custodians and 1 maintenance technician provide services for the maintenance of the 3 story City Hall facility. The custodians are responsible for cleanliness of offices, restrooms, hallways, floors, carpet and lounge area. The maintenance technician provides maintenance for the safe operations of all building related systems.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: BUILDING MAINTENANCE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	
2.	-	-	-	-	-	-	-	-	-	
3.	-	-	-	-	-	-	-	-	-	
4.	-	-	-	-	-	-	-	-	-	
5.	-	-	-	-	-	-	-	-	-	
Total	-	-	-	-	-	-	-	-	-	
Personnel Revisions										
1. Overtime			-	-	-	-	-	-	-	
2.			-	-	-	-	-	-	-	
3.			-	-	-	-	-	-	-	
4.			-	-	-	-	-	-	-	
5.			-	-	-	-	-	-	-	
Total Compensation & Benefits			\$ 883,049	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 20,522				\$ -		\$ -	
OTHER SERVICES & CHARGES										
1.	Rental-depreciation fun						5,750		5,750	Rental Depreciation for New Vehicles Request
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ 65,575				\$ 5,750		\$ 5,750	
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ 45,813				\$ -		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							49,200		49,200	
Total Non- Capital Outlay							-		-	
TOTAL			\$ 1,014,959				\$ 54,950		\$ 54,950	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND
DEPARTMENT: BUILDING MAINTENANCE

		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
3/4 Ton RC Utility Service Body Gas	40,000	1	40,000	1	40,000	Addition of vehicle for new Master Plumber position
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 40,000		\$ 40,000	

		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
PK2502 - 3/4 Ton RC Utility Service Body Gas	9,200	1	9,200	1	9,200	Vehicle replacement shortage request
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 9,200		\$ 9,200	

		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL \$ 49,200 \$ 49,200

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: BUILDING MAINTENANCE

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1812 Building maintenance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-1812-411-60-01-000000 Compensation / Exempt	48,268	51,550	51,550	50,788	50,788	
011-1812-411-60-02-000000 Compensation / Non-exempt	462,107	570,930	453,842	565,523	565,523	
011-1812-411-60-10-000000 Compensation / Overtime	21,531	33,000	28,350	33,000	33,000	
011-1812-411-60-17-000000 Compensation / Telephone	160	480	240	480	480	
60	532,066	655,960	533,982	649,791	649,791	-
011-1812-411-61-30-000000 Benefits / Social security	39,320	50,180	50,180	49,709	49,709	
011-1812-411-61-36-000000 Benefits / Retirement	46,668	56,806	56,806	53,218	53,218	
011-1812-411-61-40-000000 Benefits / Unemployment tax	2,060	1,152	1,152	2,304	2,304	
011-1812-411-61-46-000000 Benefits / Workers' comp-	16,438	19,939	19,939	19,961	19,961	
011-1812-411-61-50-000000 Benefits / Health cost	61,619	91,896	91,896	102,012	102,012	
011-1812-411-61-52-000000 Benefits / Life insurance	412	1,014	1,014	513	513	
011-1812-411-61-53-000000 Benefits / Retiree health ins (ARC)	5,544	5,541	5,541	5,541	5,541	
61	172,061	226,528	226,528	233,258	233,258	-
011-1812-413-62-04-000000 Supplies / Operating	188	2,500	350	2,500	2,500	
011-1812-413-62-12-000000 Supplies / Small tools/minor equip-	11,526	10,000	10,000	10,000	10,000	
011-1812-413-62-14-000000 Supplies / Janitorial	39	600	480	600	600	
011-1812-413-62-18-000000 Supplies / Clothing & uniform	5,114	5,922	4,586	5,922	5,922	
011-1812-413-62-20-000000 Supplies / Chemical	-	1,500	-	1,500	1,500	
62	16,867	20,522	15,416	20,522	20,522	-
011-1812-414-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-1812-414-63-60-000000 Other services & charges / Special events	-	4,000	2,000	4,000	4,000	
011-1812-414-63-64-000000 Other services & charges / Training	-	500	180	500	500	
011-1812-414-63-65-000000 Other services & charges / Travel	-	2,750	-	2,750	2,750	
011-1812-414-63-67-000000 Other services & charges / Utilities-electric	-	-	-	-	-	
011-1812-414-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
011-1812-414-63-75-000000 Other services & charges / Rental-general depr- fu	44,820	57,238	57,238	63,925	63,925	
011-1812-414-63-99-000000 Other services & charges / Miscellaneous	280	150	280	150	150	
63	45,100	64,638	59,698	71,325	71,325	-
011-1812-415-65-08-000000 Maintenance / Equipment	117	1,500	630	1,500	1,500	
011-1812-415-65-10-000000 Maintenance / Facilities	28,965	18,000	6,000	18,000	18,000	
011-1812-415-65-12-000000 Maintenance / Land	-	-	-	-	-	
011-1812-415-65-16-000000 Maintenance / Vehicles	20,396	13,800	21,578	13,800	13,800	
011-1812-415-65-17-000000 Maintenance / Fuel & lubricants	11,035	12,513	10,690	12,513	12,513	
65	60,512	45,813	38,898	45,813	45,813	-

2022

011-1812 Building maintenance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1812-416-66-14-000000 Capital outlay / Vehicles	-	-	-	49,200	49,200	_____
011-1812-416-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	_____
011-1812-416-66-22-000000 Capital outlay / Computer-hardware	-	5,250	5,250	-	-	_____
011-1812-416-66-99-000000 Capital outlay / Non-capitalized	6,567	-	-	-	-	_____
66	6,567	5,250	5,250	49,200	49,200	-
011-1812-413-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	_____
011-1812-413-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	_____
011-1812-413-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	_____
011-1812-413-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	_____
67	-	-	-	-	-	-
011-1812-419-78-01-000000 Disaster Exp/ COVID-19	3,903	-	371	-	-	_____
011-1812-419-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	_____
78	3,903	-	371	-	-	-
<hr/>						
011-1812 Building Maintenance	\$ 837,075	\$ 1,018,711	\$ 880,143	\$ 1,069,909	\$ 1,069,909	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1812	Building Maintenance	1			Parks Maintenance Supervisor	FILLED	\$ 50,788
		1					50,788
1812	Building Maintenance		1		Journeyman Electrician	FILLED	37,346
1812	Building Maintenance		1		HVAC Systems Technician	UNFILLED	36,341
1812	Building Maintenance		1		HVAC Systems Technician	FILLED	32,910
1812	Building Maintenance		1		HVAC Foreman	UNFILLED	38,157
1812	Building Maintenance		1		Master Electrician	FILLED	48,880
1812	Building Maintenance		1		Master Electrician	FILLED	42,110
1812	Building Maintenance		1		Designer/Fabricator	UNFILLED	40,471
1812	Building Maintenance		1		Sculpture/Fabricator	FILLED	35,006
1812	Building Maintenance		1		Trades Helper Supervisor	FILLED	32,910
1812	Building Maintenance		1		Trades Helper Supervisor	FILLED	32,101
1812	Building Maintenance		1		Trades Helper I	FILLED	30,593
1812	Building Maintenance		1		Trades Helper I	FILLED	30,593
1812	Building Maintenance		1		Trades Helper I	FILLED	30,593
1812	Building Maintenance		1		Trades Helper I	FILLED	30,593
1812	Building Maintenance		1		Master Plumber	UNFILLED	41,719
1812	Building Maintenance				On Call Duty Pay		25,200
			<u>15</u>				565,523
					OVERTIME		33,000
					TELEPHONE		480
							33,480
	CURRENT POSITIONS		16				\$ 649,791



Mission Statement:

The mission of the Building Maintenance Division is to systematically plan and schedule facility and building maintenance to safeguard our capital investment, extend the useful life of the facilities, promote health and safety, and provide an appropriate environment for all that utilize the facilities.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 532,066	\$ 646,895	\$ 655,960	\$ 533,982	\$ 649,791	\$ 649,791	\$ 649,791	\$ 649,791	\$ 649,791	\$ 649,791	\$ 649,791
Employee Benefits	172,061	224,714	226,528	226,528	233,258	233,258	233,258	233,258	233,258	233,258	233,258
Supplies	16,867	20,522	20,522	15,416	20,522	20,522	20,522	20,522	20,522	20,522	20,522
Other Services and Charges	45,100	64,638	64,638	59,698	71,325	71,325	71,325	71,325	71,325	71,325	71,325
Maintenance	60,512	45,813	45,813	38,898	45,813	45,813	45,813	45,813	45,813	45,813	45,813
Disaster Expenses	3,903	-	-	371	-	-	-	-	-	-	-
Operations Subtotal	830,508	1,002,582	1,013,461	874,893	1,020,709	1,020,709	1,020,709	1,020,709	1,020,709	1,020,709	1,020,709
Capital Outlay	6,567	5,250	5,250	5,250	49,200	49,200	-	-	-	-	-
Total Expenditures	\$ 837,075	\$ 1,007,832	\$ 1,018,711	\$ 880,143	\$ 1,069,909	\$ 1,069,909	\$ 1,020,709	\$ 1,020,709	\$ 1,020,709	\$ 1,020,709	\$ 1,020,709
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	13	15	15	13	15	15	15	15	15	16	16
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	14	16	16	14	16	16	16	16	16	17	17

Contact Us:

Sergio Saldana
Park Manager:
Construction
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

MAJOR FY 21-22 GOALS

1. Upgrade 20% Parks and Recreation facilities (restrooms, centers, concession stands) perimeter lighting to LED.
2. Establish a relationship with South Texas College to invite student electricians to assist with 2 projects in the fiscal year.
3. Add supervision to Building Maintenance to include a Parks Maintenance Supervisor to assist with supervising trades helpers and welders for work orders.

Building Maintenance

www.mcallen.net/parks

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	14	16	14	16
Total facilities maintained	58	61	59	61
Department Expenditures	\$ 837,075	\$ 1,007,833	\$ 880,143	\$ 1,069,909
Outputs:				
Number A/C jobs completed	138	250	202	240
Number of electrical jobs completed	193	300	260	290
Other building maintenance jobs completed	251	600	425	500
Total Work Order Labor Hours	2,182	5,110	3,105	2,833
Effectiveness Measures:				
Average time to complete work order	3.75hr	2.75hr	3.5hr	2.75hr
Efficiency Measures:				
Average Number of work orders per full time employee	45	71	68.00	64
Department expenditures per capita	\$ 5.53	\$ 6.56	\$ 5.73	\$ 6.83
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

This Division performs minor maintenance and repair services including structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance for all City Facilities. Building Maintenance Department is housed in the Parks & Recreation Department Office.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: DEVELOPMENT CENTER

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total		-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits			\$ 41,918	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1. Janitorial								7,300		7,300	Adjusting line item +7300 from clothing Uniform
2. Clothing & uniform								(7,300)		(7,300)	Adjustitng line item -7300.
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies			\$ 14,300					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1. < Please select category >											
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges			\$ 51,720					\$ -		\$ -	
MAINTENANCE											
1. Facilities								5,000		5,000	Request for additional fund plumber/AC/Generator/Elevator Maintenance.
2. < Please select category >											
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance			\$ 13,000					\$ 5,000		\$ 5,000	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 120,938					\$ 5,000		\$ 5,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: DEVELOPMENT CENTER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: DEVELOPMENT CENTER

		<u>DEPT REQUEST</u>		<u>CM RECOMM</u>		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-1822 Development center

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-1822-411-60-02-000000 Compensation / Non-exempt	25,229	25,507	24,512	25,130	25,130	
011-1822-411-60-10-000000 Compensation / Overtime	281	3,500	2,500	3,500	3,500	
60	25,510	29,007	27,012	28,630	28,630	-
011-1822-411-61-30-000000 Benefits / Social security	1,649	2,219	2,219	2,190	2,190	
011-1822-411-61-36-000000 Benefits / Retirement	2,146	2,512	2,512	2,345	2,345	
011-1822-411-61-40-000000 Benefits / Unemployment tax	144	72	72	144	144	
011-1822-411-61-46-000000 Benefits / Workers comp	724	833	833	819	819	
011-1822-411-61-50-000000 Benefits / Health cost	5,856	6,672	6,672	7,512	7,512	
011-1822-411-61-52-000000 Benefits / Life insurance	22	44	44	22	22	
011-1822-411-61-53-000000 Benefits / Retiree health insurance	252	256	256	256	256	
61	10,793	12,608	12,608	13,288	13,288	-
011-1822-413-62-04-000000 Supplies / Operating	-	-	-	-	-	
011-1822-413-62-14-000000 Supplies / Janitorial	6,164	5,000	9,000	12,300	12,300	
011-1822-413-62-18-000000 Supplies / Clothing and uniform	430	9,300	2,000	2,000	2,000	
62	6,593	14,300	11,000	14,300	14,300	-
011-1822-414-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
011-1822-414-63-52-000000 Other services & charges / Rental & contractual	14,418	18,000	12,000	18,000	18,000	
011-1822-414-63-67-000000 Other services & charges / Utilities - electric	26,840	23,520	23,520	23,520	23,520	
011-1822-414-63-70-000000 Other services & charges / Utilities- water	11,591	10,200	10,200	10,200	10,200	
011-1822-414-63-99-000000 Other services & charges / Miscellaneous	20	-	20	-	-	
63	52,868	51,720	45,740	51,720	51,720	-
011-1822-415-65-10-000000 Maintenance / Facilities	7,433	13,000	13,000	18,000	18,000	
011-1822-415-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	7,433	13,000	13,000	18,000	18,000	-
011-1822-413-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
011-1822-419-78-01-000000 Disaster Exp/ COVID-19	2,577	-	3,862	-	-	
011-1822-419-78-02-000000 Disaster Exp/Hurricane Hanna	2,500	-	-	-	-	
78	5,077	-	3,862	-	-	-
011-1822 Development Center	\$ 108,275	\$ 120,635	\$ 113,222	\$ 125,938	\$ 125,938	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
1822	Development Center		1		Development Center - Custodian	FILLED	\$ 25,130
			1				25,130
					OVERTIME		3,500
							3,500
	CURRENT POSITIONS		1				\$ 28,630



Mission Statement:

Our mission is to provide a One-Stop-Shop for those who do business with the City.

Contact Us:

Yvette Barrera, PE
 City Engineer
 311 N. 15th
 McAllen, Tx 78501
 (956) 681-1150

Description:

This department was created in order to facilitate the process for the citizens and those who conduct business with the City of McAllen.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 25,510	\$ 28,630	\$ 29,007	\$ 27,012	\$ 28,630	\$ 28,630	\$ 28,630	\$ 28,630	\$ 28,630	\$ 28,630	\$ 28,630
Employee Benefits	10,793	12,532	12,608	12,608	13,288	13,288	13,288	13,288	13,288	13,288	13,288
Supplies	6,593	14,300	14,300	11,000	14,300	14,300	14,300	14,300	14,300	14,300	14,300
Other Services and Charges	52,868	51,720	51,720	45,740	51,720	51,720	51,720	51,720	51,720	51,720	51,720
Maintenance	7,433	13,000	13,000	13,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Disaster Expenses	5,077	-	-	3,862	-	-	-	-	-	-	-
Operations Subtotal	108,275	120,182	120,635	113,222	125,938	125,938	125,938	125,938	125,938	125,938	125,938
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 108,275	\$ 120,182	\$ 120,635	\$ 113,222	\$ 125,938	\$ 125,938	\$ 125,938	\$ 125,938	\$ 125,938	\$ 125,938	\$ 125,938
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	1	1	1	1	1	1	1	1	1	1	1

MAJOR FY 21-22 GOALS

1. Maintain overall appearance of facility to promote a customer friendly environment for development and business in the City of McAllen

**City of McAllen, Texas
Public Safety
Summary**

	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm 21-22	Four Year Plan			
							22-23	23-24	24-25	25-26
<u>BY DEPARTMENT</u>										
Police	\$ 36,005,289	\$ 36,760,397	\$ 37,231,332	\$ 37,235,140	\$ 37,965,308	\$ 37,370,220	\$ 37,297,684	\$ 37,610,285	\$ 37,934,937	\$ 38,261,599
Animal Control	322,868	357,248	360,794	362,069	353,243	353,243	353,243	353,243	353,243	353,243
Radio Shop	645,356	686,050	690,509	692,451	766,354	748,354	687,554	687,554	687,554	687,554
Fire	20,606,485	20,305,385	20,538,425	20,399,071	23,280,825	21,008,790	20,846,952	20,861,452	20,987,952	22,329,681
Traffic Operations	2,232,513	2,495,633	2,516,847	2,424,567	2,560,954	2,502,454	2,427,835	2,427,835	2,427,835	2,427,835
Building Code Compliance	1,061,814	1,124,941	1,138,458	1,233,987	1,237,288	1,237,288	1,225,962	1,225,962	1,225,962	1,226,162
TOTAL	\$ 60,874,325	\$ 61,729,654	\$ 62,476,365	\$ 62,347,285	\$ 66,163,972	\$ 63,220,349	\$ 62,839,230	\$ 63,166,331	\$ 63,617,483	\$ 65,286,074
<u>BY EXPENSE GROUP</u>										
Personnel Services										
Salaries and Wages	\$ 41,463,774	\$ 41,387,023	\$ 41,916,999	\$ 41,898,908	\$ 42,191,618	\$ 42,083,912	\$ 42,392,976	\$ 42,629,928	\$ 42,966,880	\$ 43,534,011
Employee Benefits	11,787,827	12,695,445	12,807,145	12,807,145	13,391,467	13,192,271	13,270,019	13,345,668	13,433,368	13,523,078
Supplies	1,130,566	885,389	901,265	911,687	911,265	901,265	905,265	908,265	912,465	933,165
Other Services and Charges	3,342,828	3,512,087	3,512,087	3,531,747	3,812,871	3,641,865	3,647,565	3,650,065	3,662,365	3,674,615
Maintenance and Repair Services	2,680,400	2,608,405	2,608,405	2,565,243	2,675,405	2,623,405	2,623,405	2,632,405	2,642,405	2,659,405
Capital Outlay	468,930	641,305	730,464	632,555	3,181,346	777,631	-	-	-	961,800
TOTAL APPROPRIATIONS	\$ 60,874,325	\$ 61,729,654	\$ 62,476,365	\$ 62,347,285	\$ 66,163,972	\$ 63,220,349	\$ 62,839,230	\$ 63,166,331	\$ 63,617,483	\$ 65,286,074
<u>PERSONNEL</u>										
Police	440	440	440	440	454	444	460	466	472	478
Animal Control	7	7	7	7	7	7	7	7	7	7
Radio Shop	5	5	5	5	5	5	5	5	5	5
Fire	191	198	198	198	202	200	202	202	202	202
Traffic Operations	36	36	36	36	36	36	36	36	36	36
Building Code Compliance	16	20	20	20	22	22	22	22	22	22
TOTAL PERSONNEL	695	706	706	706	726	714	732	738	744	750

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: POLICE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. Police Officer	12	\$ 43,950		\$ 527,400	\$ -	\$ -	\$ 191,800	\$ 719,200	2	\$ 145,473	Requested personnel to maintain City of McAllen's goal of 2.0 Police Officers per 1,000 population.
2. Emergency Comm Specialist	1	31,782		31,782	-	-	13,084	44,866	1	44,866	Requested personnel necessary to maintain current ratio of non-sworn personnel.
3. Community Service Specialist	1	29,370		29,370	-	-	12,693	42,063	1	42,063	Requested personnel necessary to maintain current ratio of non-sworn personnel.
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	14	105,102		588,552	-	-	217,577	806,129	4	232,402	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. CBA				220,226	-	-	-	220,226		220,226	
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits		\$ 33,195,014		\$ 808,778	\$ -	\$ -	\$ 217,577	\$ 1,026,355	4	\$ 452,628	
SUPPLIES											
1. Office								5,000		5,000	Line Item Adjustment
2. Photocopier								(5,000)		(5,000)	Line Item Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies		\$ 411,091						\$ -		\$ -	
OTHER SERVICES & CHARGES											
1. Training								10,000		10,000	Line Item Adjustment
2. Laundry								(10,000)		(10,000)	Line Item Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Other Services & Charges		\$ 1,494,312						\$ -		\$ -	
MAINTENANCE											
1. Facilities								30,000		30,000	Line Item Adjustment
2. Equipment								(30,000)		(30,000)	Line Item Adjustment
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Maintenance		\$ 1,429,939						\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								555,782		387,236	
Total Non- Capital Outlay								73,041		-	
TOTAL			\$ 36,530,356					\$ 1,655,178		\$ 839,864	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: POLICE

Machinery and Equipment				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Radio Communications System Payment	245,000	1	245,000	1	245,000	Replace End of Life Radio Communications System.			
Crime Prevention Materials/Supplies	5,000	1	5,000		-	Community Crime Prevention Materials.			
M300 Drone System w/Selected Options	37,746	1	37,746		-	Required Incident Overflight Equipment.			
			-		-				
TOTAL			\$ 287,746		\$ 245,000				

Computer Equipment				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Cinemassive Video Wall Upgrade	62,267	1	62,267	1	62,267	Replace End of Life Equipment.			
Foray Crime Scene Video/Photo Upgrade	41,043	1	41,043	1	41,043	Replace End of Life Equipment.			
Video Server Replacement	38,926	1	38,926	1	38,926	Replace End of Life Equipment.			
			-		-				
TOTAL			\$ 142,236		\$ 142,236				

Vehicles - Shortage				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
PD SUVs & Sedans Shortage	125,800	1	125,800		-	Replacement vehicle shortage request from Fleet			
			-		-				
			-		-				
			-		-				
			-		-				
TOTAL			\$ 125,800		\$ -				

<Please select a category>				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
TOTAL			\$ -		\$ -				

GRAND TOTAL			\$ 555,782		\$ 387,236				
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN

FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: POLICE

				DEPT REQUEST			CM RECOMM		
Furniture and Fixtures									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Office Chairs	450	10	4,500		-	Replace End of Life Equipment.			
Emergency Communications Center Chairs	1,315	5	6,575		-	Replace End of Life Equipment.			
			-		-				
			-		-				
			-		-				
TOTAL			\$ 11,075		\$ -				

Machinery and Equipment									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Police K9 - Lift Harness	250	8	2,000		-	Replace End of Life Equipment.			
Police K9 - Collapsible Transport Dog Crates	900	3	2,700		-	Replace End of Life Equipment.			
Sky Watch Generators	459	2	918		-	Replace End of Life Equipment.			
Remote Lighting Stations	2,164	2	4,328		-	Required Crime Scene Lighting.			
Wireless Headsets	450	2	900		-	Required Phone Answering Equipment.			
Motorcycle Radio/Radar Carrier	3,620	10	36,200		-	Replace End of Life Equipment.			
TOTAL			\$ 47,046		\$ -				

Computer Equipment									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Desktop Computers	746	20	14,920		-	Replace End of Life Equipment.			
			-		-				
			-		-				
			-		-				
TOTAL			\$ 14,920		\$ -				

<Please select a category>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
TOTAL			\$ -		\$ -				

GRAND TOTAL			\$ 73,041		\$ -				
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2002-421-60-01-000000 Compensation / Exempt	431,279	784,121	784,121	779,071	779,071	
011-2002-421-60-02-000000 Compensation / Non-exempt	3,975,083	4,271,211	4,271,211	4,266,336	4,266,336	
011-2002-421-60-08-000000 Compensation / Police & fire	19,317,679	19,587,235	19,587,235	19,182,278	18,984,686	
011-2002-421-60-10-000000 Compensation / Overtime	1,158,801	760,000	760,000	760,000	760,000	
011-2002-421-60-12-000000 Compensation / Holiday pay	434,714	450,000	450,000	450,000	450,000	
011-2002-421-60-13-000000 Compensation / Overtime reimbursement	-	-	-	-	-	
011-2002-421-60-14-000000 Compensation / Car allowance	7,800	7,800	7,800	7,800	7,800	
011-2002-421-60-15-000000 Compensation/Certification	102,820	-	-	705,022	705,022	
60	25,428,176	25,860,367	25,860,367	26,150,507	25,952,915	-
011-2002-421-61-30-000000 Benefits / Social security	1,838,335	1,977,935	1,977,935	2,000,131	1,968,167	
011-2002-421-61-36-000000 Benefits / Retirement	2,137,145	2,239,508	2,239,508	2,141,727	2,107,507	
011-2002-421-61-40-000000 Benefits / Unemployment tax	63,949	31,680	31,680	65,376	63,936	
011-2002-421-61-46-000000 Benefits / Workers' comp-	477,512	518,571	518,571	518,674	509,190	
011-2002-421-61-50-000000 Benefits / Health cost	1,996,729	2,493,576	2,493,576	2,878,140	2,799,780	
011-2002-421-61-52-000000 Benefits / Life insurance	16,031	40,803	40,803	21,016	20,575	
011-2002-421-61-53-000000 Benefits / Retiree health ins (ARC)	225,576	225,572	225,572	225,572	225,572	
011-2002-421-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	6,755,276	7,527,645	7,527,645	7,850,636	7,694,727	-
011-2002-423-62-02-000000 Supplies / Office	48,332	43,000	48,000	48,000	48,000	
011-2002-423-62-04-000000 Supplies / Operating	212,364	112,900	142,900	112,900	112,900	
011-2002-423-62-14-000000 Supplies / Janitorial	47,588	33,850	33,850	33,850	33,850	
011-2002-423-62-16-000000 Supplies / Photocopier	11,665	16,000	11,000	11,000	11,000	
011-2002-423-62-18-000000 Supplies / Clothing & uniform	124,888	96,941	96,941	96,941	96,941	
011-2002-423-62-46-000000 Supplies / Consumable	102,590	93,000	63,000	93,000	93,000	
011-2002-423-62-99-000000 Supplies / Other	30,796	15,400	15,400	15,400	15,400	
62	578,223	411,091	411,091	411,091	411,091	-
011-2002-424-63-02-000000 Other services & charges / Advertising	-	1,500	1,500	1,500	1,500	
011-2002-424-63-14-000000 Other services & charges / Dues & subscription	13,608	6,080	6,080	6,080	6,080	
011-2002-424-63-23-000000 Other services & charges / Online svc/network	65,965	60,000	60,000	60,000	60,000	
011-2002-424-63-35-000000 Other services & charges / Laundry	50,167	75,000	65,000	65,000	65,000	
011-2002-424-63-40-000000 Other services & charges / Medical	20,914	34,600	34,600	34,600	34,600	
011-2002-424-63-44-000000 Other services & charges / Printing	8,796	10,000	10,000	10,000	10,000	
011-2002-424-63-45-000000 Other services & charges / Professional	42,460	60,000	60,000	60,000	60,000	
011-2002-424-63-50-000000 Other services & charges / Rental-equipment	579	1,000	1,000	1,000	1,000	
011-2002-424-63-51-000000 Other services & charges / Rental-Photocopier	16,613	25,000	25,000	25,000	25,000	
011-2002-424-63-52-000000 Other services & charges / Rental & contractual	18,741	16,000	16,000	16,000	16,000	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-2002-424-63-58-000000 Other services & charges / Property damage	-	-	-	-	-	-
011-2002-424-63-60-000000 Other services & charges / Special events	2,553	6,000	6,000	6,000	6,000	-
011-2002-424-63-62-000000 Other services & charges / Special service	2,719	5,000	5,000	5,000	5,000	-
011-2002-424-63-64-000000 Other services & charges / Training	84,764	85,000	95,000	95,000	95,000	-
011-2002-424-63-65-000000 Other services & charges / Travel	6,781	8,000	8,000	8,000	8,000	-
011-2002-424-63-67-000000 Other services & charges / Utilities-electric	234,201	245,849	245,849	245,849	245,849	-
011-2002-424-63-68-000000 Other services & charges / Utilities-gas	-	3,000	3,000	3,000	3,000	-
011-2002-424-63-69-000000 Other services & charges / Utilities-telephone	22,547	36,190	36,190	36,190	36,190	-
011-2002-424-63-70-000000 Other services & charges / Utilities-water	31,205	40,000	40,000	40,000	40,000	-
011-2002-424-63-75-000000 Other services & charges / Rental-depreciation fun	632,606	701,663	701,663	745,093	745,093	-
011-2002-424-63-78-000000 Other services & charges / Training-court mandated	8,015	6,000	6,000	6,000	6,000	-
011-2002-424-63-91-000000 Other services & charges / Educational refund-off/	27,100	15,000	15,000	15,000	15,000	-
011-2002-424-63-99-000000 Other services & charges / Miscellaneous	9,500	10,000	10,000	10,000	10,000	-
63	1,299,834	1,450,882	1,450,882	1,494,312	1,494,312	-
011-2002-425-65-04-000000 Maintenance / Computer/software	262,235	280,000	280,000	280,000	280,000	-
011-2002-425-65-08-000000 Maintenance / Equipment	31,538	60,000	30,000	30,000	30,000	-
011-2002-425-65-10-000000 Maintenance / Facilities	280,672	104,920	134,920	134,920	134,920	-
011-2002-425-65-16-000000 Maintenance / Vehicles	670,912	522,400	522,400	522,400	522,400	-
011-2002-425-65-17-000000 Maintenance / Fuel & lubricants	400,298	462,619	462,619	462,619	462,619	-
65	1,645,656	1,429,939	1,429,939	1,429,939	1,429,939	-
011-2002-426-66-14-000000 Capital outlay / Vehicles	-	127,000	127,000	125,800	-	-
011-2002-426-66-16-000000 Capital outlay / Office furniture/equip-	-	4,097	4,097	-	-	-
011-2002-426-66-20-000000 Capital outlay / Equipment	26,000	292,790	292,790	287,746	245,000	-
011-2002-426-66-22-000000 Capital outlay / Computer-hardware	102,530	81,421	81,421	142,236	142,236	-
011-2002-426-66-30-000000 Capital outlay / Imprv- other than buildgs	-	46,100	-	-	-	-
011-2002-426-66-99-000000 Capital outlay / Non-capitalized	112,586	-	-	-	-	-
66	241,116	551,408	505,308	555,782	387,236	-
011-2002-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	11,075	-	-
011-2002-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	47,046	-	-
011-2002-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	14,920	-	-
67	-	-	-	73,041	-	-
011-2002-429-78-01-000000 Disaster Exp/ COVID-19	57,007	-	25,508	-	-	-
011-2002-429-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	57,007	-	25,508	-	-	-

2022

011-2002 Police

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2002-427-89-14-000000 Other expenses / Local Border Security Program	-	-	-	-	-	_____
011-2002-427-89-15-000000 Other expenses / VADG	-	-	-	-	-	_____
011-2002-427-89-17-000000 Other expenses / STEP	-	-	-	-	-	_____
011-2002-427-89-61-000000 Other expenses / Education	-	-	24,400	-	-	_____
89	-	-	24,400	-	-	-
<hr/>						
011-2002 Police	\$ 36,005,287	\$ 37,231,332	\$ 37,235,140	\$ 37,965,308	\$ 37,370,220	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2002	Police		1		Police Officer III	FILLED	68,074
2002	Police		1		Police Officer III	FILLED	68,074
2002	Police		1		Police Officer III	FILLED	68,074
2002	Police		1		Police Officer III	FILLED	68,074
2002	Police		1		Police Officer III	FILLED	68,074
2002	Police		1		Police Officer III	FILLED	65,360
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,316
2002	Police		1		Police Officer III	FILLED	65,250
2002	Police		1		Police Officer III	FILLED	65,250
2002	Police		1		Police Officer III	FILLED	65,250
2002	Police		1		Police Officer III	FILLED	63,595
2002	Police		1		Police Officer III	FILLED	63,595
2002	Police		1		Police Officer III	FILLED	63,551
2002	Police		1		Police Officer III	FILLED	62,425
2002	Police		1		Police Officer III	FILLED	62,425
2002	Police		1		Police Officer III	FILLED	62,425
2002	Police		1		Police Officer III	FILLED	62,359
2002	Police		1		Police Officer III	FILLED	62,359
2002	Police		1		Police Officer III	FILLED	62,359
2002	Police		1		Police Officer III	FILLED	62,359
2002	Police		1		Police Officer III	FILLED	62,359
2002	Police		1		Police Officer III	FILLED	62,359
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,808
2002	Police		1		Police Officer III	FILLED	61,190
2002	Police		1		Police Officer III	FILLED	61,190
2002	Police		1		Police Officer III	FILLED	61,190

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2002	Police		1		Administrative Assistant	FILLED	33,565
			<u>1</u>				<u>33,565</u>
2002	Police		1		Apprentice Auto Mechanic	FILLED	27,119
			<u>1</u>				<u>27,119</u>
2002	Police		1		Community Service Specialist	FILLED	32,276
2002	Police		1		Community Service Specialist	FILLED	32,276
2002	Police		1		Community Service Specialist	FILLED	30,593
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		1		Community Service Specialist	FILLED	29,370
2002	Police		<u>1</u>		Community Service Specialist	CM RECOMMEND	<u>29,370</u>
			29				858,765
2002	Police		1		Crime Victim Liaison	FILLED	33,675
			<u>1</u>				<u>33,675</u>
2002	Police		1		Custodian	FILLED	26,114
2002	Police		1		Custodian	FILLED	25,130
2002	Police		1		Custodian	FILLED	25,130
2002	Police		1		Custodian	FILLED	25,130
2002	Police		1		Custodian	FILLED	25,130
2002	Police		1		Custodian	FILLED	25,130
			<u>6</u>				<u>151,764</u>
2002	Police		1		Dentention Service Specialist	FILLED	30,593

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
2002	Police		1		Senior Administrative Clerk	FILLED	28,277
			32				911,747
TOTAL NON-EXEMPT POSITIONS			139				4,266,336
TOTAL CERTIFIED POLICE			296				18,764,460
TOTAL EXEMPT POSITIONS			9				779,071
					POLICE ADDITIONAL PAY		705,022
					CBA		220,226
					OVERTIME		760,000
					HOLIDAY PAY		450,000
					CAR ALLOWANCE		7,800
							7,800
CURRENT POSITIONS			444				\$ 25,952,915

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT: POLICE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS			FLEET REQUEST	CITY MGR RECOMM
R	88	2005 CHEVROLET IMPALA	POLICE PKG'D SEDAN	30,000	8	0.15	\$ 4,313	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (10,200)	\$ -
R	PD0066	2008 CHEVROLET IMPALA	POLICE PKG'D SEDAN	30,000	8	0.15	\$ 4,313	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (9,650)	\$ -
R	PD0070	2008 CHEVROLET IMPALA	POLICE PKG'D SEDAN	30,000	8	0.15	\$ 4,313	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (9,650)	\$ -
R	PD1003	2008 CHEVROLET IMPALA	POLICE PKG'D SEDAN	30,000	8	0.15	\$ 4,313	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (10,500)	\$ -
R	PD2048	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (8,500)	\$ -
R	PD2056	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (8,500)	\$ -
R	PD2060	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (8,500)	\$ -
R	PD2061	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (8,500)	\$ -
R	PD2071	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	PD2072	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	PD2073	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	PD2077	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	PD2078	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	PD2081	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	PD2083	2016 FORD EXPLORER POLICE INTERCEPTOR	FORD EXPLORER POLICE PKG'D SUV	47,000	5	0.15	\$ 10,810	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,400)	\$ -
R	2 UNITS	CHEVROLET IMPALA POLICE PACKAGED	POLICE PKG'D SEDANS						678-6382-426-66-14-EC2113	53,678	YES		
R	PD3001	2013 FORD F-350 CC SB 4WD	1-TON CC SB 4WD GAS PICKUP						678-6382-426-66-14-EC2115	31,726	YES		
R	2 UNITS	FORD E-350 CARGO VANS	FULL SIZE PRISONER TRANSPORT VANS						678-6382-426-66-14-EC2114	92,274	YES		
				\$ 637,000						\$ 177,678		\$ (125,800)	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
The mission of the McAllen Police Department is to provide quality community oriented services and to enhance public safety and instill confidence of all citizens by partnerships with our citizens to prevent crime and enhance the quality of life throughout our community always treating people with dignity, fairness, and respect.

Department Summary										
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ 25,428,176	\$ 25,506,397	\$ 25,860,367	\$ 25,860,367	\$ 26,150,507	\$ 25,952,915	\$ 26,189,867	\$ 26,426,819	\$ 26,663,771	\$ 26,900,723
Employee Benefits	6,755,276	7,456,780	7,527,645	7,527,645	7,850,636	7,694,727	7,772,474	7,848,122	7,935,823	8,025,533
Supplies	578,223	411,091	411,091	411,091	411,091	411,091	411,091	411,091	411,091	411,091
Other Services and Charges	1,299,834	1,450,882	1,450,882	1,475,282	1,494,312	1,494,312	1,494,312	1,494,312	1,494,312	1,494,312
Maintenance	1,645,656	1,429,939	1,429,939	1,429,939	1,429,939	1,429,939	1,429,939	1,429,939	1,429,939	1,429,939
Disaster Expenses	57,007	-	-	25,508	-	-	-	-	-	-
Operations Subtotal	35,764,171	36,255,089	36,679,924	36,729,832	37,336,485	36,982,984	37,297,683	37,610,283	37,934,936	38,261,598
Capital Outlay	241,116	505,308	551,408	505,308	628,823	387,236	-	-	-	-
Total Expenditures	\$ 36,005,287	\$ 36,760,397	\$ 37,231,332	\$ 37,235,140	\$ 37,965,308	\$ 37,370,220	\$ 37,297,683	\$ 37,610,283	\$ 37,934,936	\$ 38,261,598
PERSONNEL										
Exempt	9	9	9	9	9	9	9	9	9	9
Non-Exempt	137	137	137	137	139	139	141	143	145	147
Civil Service	294	294	294	294	306	296	310	314	318	322
Total Positions Authorized	440	440	440	440	454	444	460	466	472	478

Contact Us:
Chief Victor Rodriguez
Police Chief
1601 N. Bicentennial Boulevard
McAllen, TX 78501
(956) 681-2000

MAJOR FY 21-22 GOALS

- 1) It shall be the goal of the McAllen Police Department to prevent crime through its patrol function.
- 2) When a crime occurs in the City of McAllen, it shall be the goal of the McAllen Police Department to identify person(s) responsible through its investigative function.
- 3) Upon identification of person(s) responsible for criminal activity in the City of McAllen, it shall be the goal of the McAllen Police Department to lawfully arrest the person(s) responsible.
- 4) Upon lawful arrest of person(s) responsible for criminal activity in the City of McAllen, it shall be the goal of the McAllen Police Department to effectively assist the prosecution of the person(s) responsible.
- 5) It shall be the goal of the McAllen Police Department to maintain the City of McAllen as a Safe City.
- 6) It shall be the goal of the McAllen Police Department to enhance public safety through development of multiagency workgroups at the TX RGV TAG/TTIC.
- 7) It shall be the goal of the McAllen Police Department to enhance public safety through development of department capacity to investigate electric technology laden crimes.
- 8) It shall be the goal of the McAllen Police Department to enhance public safety through development of a joint project with US DOJ ATF for a NBIN processing center.
- 9) It shall be the goal of the McAllen Police Department to enhance public safety through development of a joint project with US DHS Secret Service for developing the South Texas Regional Task Force (STRTF) by establishing a multiagency at the TX RGV TAG.
- 10) It shall be the goal of the McAllen Police Department to enhance public safety through expansion of law enforcement facilities including completion of the McAllen Police Department Chavez-Garza Police-Community Network Center.
- 11) It shall be the goal of the McAllen Police Department to be responsive to the community concerns.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of sworn personnel	298	298	298	296
Number of non-sworn personnel	142	142	142	148
Total number of authorized personnel	440	440	440	444
Estimated Population	158,043	153,202	155,500	157,833
Department Expenditures	\$ 36,005,287	\$ 37,231,332	\$ 37,235,140	\$ 37,370,220
Outputs:				
Total Part 1 Crimes	2,914	4,250	3,500	3,500
Calls for service	132,367	155,000	150,000	152,500
Effectiveness Measures:				
Average Call to Dispatch Response Time-Priority 1	2	2	2	2
Average Dispatch to Arrival Response Time-Priority 1	4	4	4	4
Efficiency Measures:				
Number of sworn personnel per 100 population	1.9	1.9	1.9	2.0
Calls for service to budget ratio	\$ 272	\$ 240	\$ 248	\$ 248
Sworn personnel-to-calls for service ratio	444	520	503	492
Total police personnel-to-calls for service ratio	301	352	341	336
Number of non-sworn to sworn personnel	0.48	0.48	0.48	0.46
Number Part 1 crimes per 1000 population	18	28	23	22
Part 1 crimes-to-budget ratio	\$ 12,356	\$ 8,749	\$ 10,624	\$ 10,811
Number of calls for service per 1000 population	838	1,012	965	966
Department expenditures per capita	\$ 238	\$ 242	\$ 242	\$ 239
Population:	151,352	153,546	153,622	156,649

Description:
The McAllen Police Department, through 437 full time employees, provides 9-1-1 phone answering. Police and Fire radio dispatch services and all municipal police services for the City of McAllen.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ANIMAL CONTROL

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 293,967	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 12,000						\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 10,200						\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 37,076						\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL		\$ 353,243						\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: ANIMAL CONTROL

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: ANIMAL CONTROL

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-2004 Animal control

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-2004-421-60-02-000000 Compensation / Non-exempt	186,049	199,865	199,865	196,911	196,911	
011-2004-421-60-10-000000 Compensation / Overtime	9,370	10,000	10,000	10,000	10,000	
011-2004-421-60-12-000000 Compensation / Holiday pay	-	-	-	-	-	
60	195,419	209,865	209,865	206,911	206,911	-
011-2004-421-61-30-000000 Benefits / Social security	14,465	16,055	16,055	15,829	15,829	
011-2004-421-61-36-000000 Benefits / Retirement	16,341	18,174	18,174	16,946	16,946	
011-2004-421-61-40-000000 Benefits / Unemployment tax	1,230	504	504	1,008	1,008	
011-2004-421-61-46-000000 Benefits / Workers' comp-	2,432	2,924	2,924	2,814	2,814	
011-2004-421-61-50-000000 Benefits / Health cost	12,766	43,512	43,512	48,396	48,396	
011-2004-421-61-52-000000 Benefits / Life insurance	155	342	342	171	171	
011-2004-421-61-53-000000 Benefits / Retiree health ins (ARC)	1,896	1,892	1,892	1,892	1,892	
61	49,286	83,403	83,403	87,056	87,056	-
011-2004-423-62-04-000000 Supplies / Operating	12,081	12,000	12,000	12,000	12,000	
62	12,081	12,000	12,000	12,000	12,000	-
011-2004-424-63-64-000000 Other services & charges / Training	300	1,750	1,750	1,750	1,750	
011-2004-424-63-75-000000 Other services & charges / Rental-depreciation fun	28,875	16,500	16,500	8,250	8,250	
011-2004-424-63-99-000000 Other services & charges / Miscellaneous	160	200	200	200	200	
63	29,335	18,450	18,450	10,200	10,200	-
011-2004-425-65-16-000000 Maintenance / Vehicles	16,996	14,496	14,496	14,496	14,496	
011-2004-425-65-17-000000 Maintenance / Fuel & lubricants	19,711	22,580	22,580	22,580	22,580	
65	36,708	37,076	37,076	37,076	37,076	-
011-2004-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-2004-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-2004-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-2004-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
67	-	-	-	-	-	-
011-2004-429-78-01-000000 Disaster Exp/ COVID-19	40	-	1,275	-	-	
011-2004-429-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	40	-	1,275	-	-	-
011-2004 Animal Control	\$ 322,868	\$ 360,794	\$ 362,069	\$ 353,243	\$ 353,243	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2004	Animal Control		1		Animal Control Officer	FILLED	\$ 27,206
2004	Animal Control		1		Animal Control Officer	FILLED	27,206
2004	Animal Control		1		Animal Control Officer	FILLED	27,206
2004	Animal Control		1		Animal Control Officer	FILLED	27,206
2004	Animal Control		1		Animal Control Officer	UNFILLED	27,206
2004	Animal Control		1		Animal Control Officer	UNFILLED	27,206
2004	Animal Control		1		Working Supervisor	FILLED	33,675
			7				196,911
					OVERTIME		10,000
							10,000
	CURRENT POSITIONS		7				\$ 206,911



Mission Statement:
The Animal Control Unit is responsible for controlling animals that are loose and a hazard to the City population.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 195,419	\$ 206,911	\$ 209,865	\$ 209,865	\$ 206,911	\$ 206,911	\$ 206,911	\$ 206,911	\$ 206,911	\$ 206,911	\$ 206,911
Employee Benefits	49,286	82,811	83,403	83,403	87,056	87,056	87,056	87,056	87,056	87,056	87,056
Supplies	12,081	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Other Services and Charges	29,335	18,450	18,450	18,450	10,200	10,200	10,200	10,200	10,200	10,200	10,200
Maintenance	36,708	37,076	37,076	37,076	37,076	37,076	37,076	37,076	37,076	37,076	37,076
Disaster Expenses	40	-	-	1,275	-	-	-	-	-	-	-
Operations Subtotal	322,868	357,248	360,794	362,069	353,243	353,243	353,243	353,243	353,243	353,243	353,243
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 322,868	\$ 357,248	\$ 360,794	\$ 362,069	\$ 353,243	\$ 353,243	\$ 353,243	\$ 353,243	\$ 353,243	\$ 353,243	\$ 353,243
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	7	7	7	7	7	7	7	7	7	7	7
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	7	7	7	7	7	7	7	7	7	7	7

Contact Us:
Chief Victor Rodriguez
Police Chief
1601 N. Bicentennial Boulevard
McAllen, TX 78501
(956) 681-2000

MAJOR FY 21-22 GOALS

- 1.) Increase through the use of city broadcasting the awareness of the need for licensing pets.
- 2.) Respond to animal complaints.
- 3.) Investigate reports of aggressive animals.
- 4.) Investigate reports of animal neglect or abuse.

Animal Control

www.mcallen.net/police/animal

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	7	7	7	7
Department Expenditures	\$ 322,868	\$ 360,794	\$ 362,069	\$ 353,243
Outputs:				
Number of animals processed	11,093	10,000	10,000	10,000
Number of calls for service handled	15,888	17,000	17,000	17,000
Effectiveness Measures:				
Total cost to process animals	\$ 1,002,756	\$ 1,002,756	\$ 1,002,756	\$ 1,002,756
Percent of animals processed	75%	75%	75%	75%
Efficiency Measures:				
Number of animals process per full time employee	1,585	1,429	1,429	1,429
Number of calls for service handled per full time employee	2,270	2,429	2,429	2,429
Processing cost per animal	\$ 90	\$ 100	\$ 100	\$ 100
Department expenditures per capita	\$ 2.04	\$ 2.39	\$ 2.39	\$ 2.31

Description:

The Animal Control Unit consists of seven full-time employees and are responsible for controlling animals that are loose and a hazard to the City of McAllen population.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: RADIO SHOP

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.		-		-	-	-	-	-		
3.		-		-	-	-	-	-		
4.		-		-	-	-	-	-		
5.		-		-	-	-	-	-		
Total Compensation & Benefits			\$ 344,354	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 36,252					\$ -		\$ -
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ 300,178					\$ -		\$ -
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ 6,770					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								18,000		-
Total Non- Capital Outlay								60,800	60,800	
TOTAL			\$ 687,554					\$ 78,800	\$ 60,800	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: RADIO SHOP

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Weather Bug Replacement Equipment	18,000	1	18,000		-	Replace equipment that is not functional anymore
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 18,000		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 18,000		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: RADIO SHOP

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Lights - On hand inventory	1,250	2	2,500	2	2,500	Inventory on hand for quick deployment
Controller	1,000	1	1,000	1	1,000	Controller for sirens & lights
Light Bar	1,700	1	1,700	1	1,700	Light bars for use with various units
Traffic Radios	2,780	20	55,600	20	55,600	Replace radios for Traffic Dept
			-		-	
TOTAL			\$ 60,800		\$ 60,800	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 60,800		\$ 60,800	
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2022

011-2006 Radio Shop

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2006-421-60-01-000000 Compensation / Exempt	131,023	135,626	135,626	132,624	132,624	
011-2006-421-60-02-000000 Compensation / Non-exempt	117,994	115,802	115,802	115,439	115,439	
011-2006-421-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-2006-421-60-10-000000 Compensation / Overtime	3,062	1,000	1,000	1,000	1,000	
011-2006-421-60-14-000000 Compensation / Car allowance	6,200	9,000	9,000	9,000	9,000	
011-2006-421-60-15-000000 Compensation / Certification	3,598	-	-	3,600	3,600	
011-2006-421-60-17-000000 Compensation / Telephone	1,440	2,400	2,400	2,400	2,400	
60	263,318	263,828	263,828	264,063	264,063	-
011-2006-421-61-30-000000 Benefits / Social security	18,950	20,183	20,183	20,201	20,201	
011-2006-421-61-36-000000 Benefits / Retirement	22,162	22,848	22,848	21,627	21,627	
011-2006-421-61-40-000000 Benefits / Unemployment tax	720	360	360	720	720	
011-2006-421-61-46-000000 Benefits / Workers' comp-	2,892	3,696	3,696	3,593	3,593	
011-2006-421-61-50-000000 Benefits / Health cost	25,392	28,464	28,464	31,632	31,632	
011-2006-421-61-52-000000 Benefits / Life insurance	180	430	430	218	218	
011-2006-421-61-53-000000 Benefits / Retiree health ins (ARC)	2,304	2,300	2,300	2,300	2,300	
61	72,600	78,281	78,281	80,291	80,291	-
011-2006-423-62-02-000000 Supplies / Office	-	76	76	76	76	
011-2006-423-62-04-000000 Supplies / Operating	20,817	36,176	36,176	36,176	36,176	
62	20,817	36,252	36,252	36,252	36,252	-
011-2006-424-63-14-000000 Other services & charges / Dues & subscription	-	2,959	2,959	2,959	2,959	
011-2006-424-63-45-000000 Other services & charges / Professional	-	15,750	15,750	15,750	15,750	
011-2006-424-63-50-000000 Other services & charges / Rental-equipment	258,910	276,559	276,559	276,559	276,559	
011-2006-424-63-64-000000 Other services & charges / Training	-	3,424	3,424	3,424	3,424	
011-2006-424-63-65-000000 Other services & charges / Travel	-	1,448	1,448	1,448	1,448	
011-2006-424-63-99-000000 Other services & charges / Miscellaneous	100	38	100	38	38	
63	259,010	300,178	300,240	300,178	300,178	-
011-2006-425-65-08-000000 Maintenance / Equipment	-	3,500	3,500	3,500	3,500	
011-2006-425-65-16-000000 Maintenance / Vehicles	-	600	600	600	600	
011-2006-425-65-17-000000 Maintenance / Fuel and lubricants	-	2,670	2,550	2,670	2,670	
65	-	6,770	6,650	6,770	6,770	-
011-2006-426-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-2006-426-66-20-000000 Capital outlay / Equipment	-	5,200	5,200	18,000	-	
011-2006-426-66-22-000000 Capital outlay / Computer-hardware	28,639	-	-	-	-	

2022

011-2006 Radio Shop

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-2006-426-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	-
011-2006-426-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	28,639	5,200	5,200	18,000	-	-
011-2006-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-2006-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	-
011-2006-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	60,800	60,800	-
011-2006-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
011-2006-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	60,800	60,800	-
011-2006-429-78-01-000000 Disaster Exp/ COVID-19	973	-	2,000	-	-	-
011-2006-429-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	973	-	2,000	-	-	-
011-2006-427-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	-
89	-	-	-	-	-	-
011-2006 Radio Shop	\$ 645,356	\$ 690,509	\$ 692,451	\$ 766,354	\$ 748,354	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2006	Radio Shop	1			Communication Manager	FILLED	\$ 89,339
2006	Radio Shop	1			Radio Shop Supervisor	FILLED	43,285
		<u>2</u>					132,624
2006	Radio Shop		1		Reg Communication Technician	FILLED	46,298
2006	Radio Shop		1		Radio Communication Technician I	FILLED	33,041
2006	Radio Shop		1		Communication Technician II	FILLED	36,100
			<u>3</u>				115,439
					CERTIFICATION PAY		3,600
					OVERTIME		1,000
					CAR ALLOWANCE		9,000
					TELEPHONE		2,400
							<u>16,000</u>
							16,000
CURRENT POSITIONS			5				\$ 264,063



Mission Statement:

The IT Communications Technology department provides maintenance for the City's subscriber radios and infrastructure and acts as a conduit for obtaining cost efficient vendor service when needed, in order to provide for the safety and efficiency of our citizens and City Personnel.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ 263,318	\$ 260,113	\$ 263,828	\$ 263,828	\$ 264,063	\$ 264,063	\$ 264,063	\$ 264,063	\$ 264,063	\$ 264,063
Employee Benefits	72,600	77,537	78,281	78,281	80,291	80,291	80,291	80,291	80,291	80,291
Supplies	20,817	20,376	36,252	36,252	36,252	36,252	36,252	36,252	36,252	36,252
Other Services and Charges	259,010	300,178	300,178	300,240	300,178	300,178	300,178	300,178	300,178	300,178
Maintenance	-	6,770	6,770	6,650	6,770	6,770	6,770	6,770	6,770	6,770
Disaster Expenses	973	-	-	2,000	-	-	-	-	-	-
Operations Subtotal	616,717	664,974	685,309	687,251	687,554	687,554	687,554	687,554	687,554	687,554
Capital Outlay	28,639	21,076	5,200	5,200	78,800	60,800	-	-	-	-
Total Expenditures	\$ 645,356	\$ 686,050	\$ 690,509	\$ 692,451	\$ 766,354	\$ 748,354	\$ 687,554	\$ 687,554	\$ 687,554	\$ 687,554
PERSONNEL										
Exempt	2	2	2	2	2	2	2	2	2	2
Non-Exempt	3	3	3	3	3	3	3	3	3	3
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	5	5	5	5	5	5	5	5	5	5

Contact Us:

Robert Acosta
 Information Technology Director
 1300 Houston
 McAllen, TX 78501
 (956) 681-1100

MAJOR FY 21-22 GOALS

1. Continue supporting Radio infrastructure
2. Replace outdated radio equipment

Radio Shop

www.mcallen.net/departments/it

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	5	5	5	5
Department Expenditures	\$ 645,356	\$ 690,509	\$ 692,451	\$ 748,354
Outputs:				
Number of systems supported	8	8	8	8
Number of radios supported	3,150	3,200	3,225	3,325
Number of repair calls	1,298	1,400	1,152	1,552
Number of repair corrected in 24 hrs	500	500	475	450
Number of Critical System Repair corrected in 4 hrs	100	75	80	90
Number of mobile installations	40	65	40	60
Number of mobile removals	40	80	30	25
Number of fixed installations	15	5	25	20
Effectiveness Measures:				
Average initial response hours per service request	1.0	1.0	1.0	1.0
Efficiency Measures:				
Average time to complete work requests in hours	1.5	1.5	2.0	1.0
Number of work orders per full time Technicians	433	467	400	420
Average Hourly Labor cost - in house	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00
Average Hourly Labor cost - outsourced	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
Department expenditures per capita	\$ 4.26	\$ 4.50	\$ 4.51	\$ 4.78
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:
The City of McAllen Communication Technology department provides radio and electronic equipment repair, programming, removal, and installation service for all of the city departments, as well as acting as the contact point for outsourced vendor repairs, purchases, and installations in order to insure quality control and cost effective work. The Comm Tech department is currently operating with a staff of 3 personnel.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: **FIRE**

		BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	CM Recomm Moved to CIP & New CIP Fund	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1. Journeyman Technician	2	\$ 36,493		\$ 72,986	\$ -	\$ -	\$ 29,134	\$ 102,120	2	\$ 102,120
2. Facility Main. Tech	1	27,040		27,040	-	-	13,064	40,104		-
3. Emergcy Com. Special	1	31,795		31,795	-	-	13,082	44,877		-
4.	-	-		-	-	-	-	-		-
5.	-	-		-	-	-	-	-		-
Total	4	95,328		131,821	-	-	55,280	187,101	2	102,120
Personnel Revisions										
1. Overtime				(81,000)	-	-	(21,673)	(102,673)		(102,673)
2. (4) FireFighter to (4) Lieutenants				47,476	-	-	12,703	60,179		-
3. Firefighter to Captain				18,951	-	-	5,071	24,022		24,022
4. Holiday Pay				105,630	-	-	28,215	133,845		133,845
5. FF's CBA Negotiations				212,787	-	-	-	212,787		212,787
6. (3) FireFighter to (3) Driver				16,590	-	-	4,439	21,029		-
Total Compensation & Benefits				\$ 17,901,544	\$ 452,255	\$ -	\$ 84,034	\$ 536,289	2	\$ 370,101
SUPPLIES										
1. Operating								10,000		-
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Supplies				\$ 309,743				\$ 10,000		\$ -
OTHER SERVICES & CHARGES										
1. Utilities-water								8,500		8,500
2. Medical								60,000		-
3. Utilities - electricity								6,500		6,500
4. Rental-depreciation fun								111,006		-
5. < Please select category >										
Total Other Services & Charges				\$ 1,352,572				\$ 186,006		\$ 15,000
MAINTENANCE										
1. Facilities								15,000		15,000
2. Equipment								12,000		-
3. Computer software/hardware								40,000		-
4. < Please select category >										
5. < Please select category >										
Total Maintenance				\$ 801,180				\$ 67,000		\$ 15,000
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								2,009,818		-
Total Non- Capital Outlay								319,460		243,650
TOTAL				\$ 20,365,039				\$ 3,128,573		\$ 643,751
										\$ 920,250

CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN \$5,000

CITY OF McALLEN
 FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: FIRE

		DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO CIP FUND		CM RECOMM MOVED TO NEW CIP FUND		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Machinery and Equipment										
Portable Radios	6,075	10	60,750		-			1	60,750	Replace obsolete and unsupported portable radios
Single Head Mobile Radio	6,000	18	108,000		-	1	108,000			Replace 14 obsolete mobile radios / 4 for requested Vehicles
Dual Head Mobile Radio	6,600	10	66,000		-	1	66,000			Replace 9 obsolete and unsupported mobile radios / 1 for Engine 8
Self Contained Breathing Apparatus Harness	6,173	16	98,768		-					Current Harnesses are approaching end of life
Medical Simulation Manikin	11,250	1	11,250		-					Life like manikin for EMS required CE and skills training
Forcible Entry Door Prop	7,500	1	7,500		-					Replace 14 year old Door prop that is no longer effective
Flashover Live Fire Training Prop	45,000	1	45,000		-					Live fire training prop for Flashover condition training
Emergency Op. Center Technology Refresh	100,000	1	100,000		-	1	100,000			Need to update the Technology in the Emergency Op.'s Center
TOTAL			\$ 497,268		\$ -		\$ 274,000		\$ 60,750	
Software										
Fire Records Management Software (RMS)	350,000	1	350,000		-	1	350,000			RMS to replace current RMS going offline in Dec. 2021
		1	-		-					
TOTAL			\$ 350,000		\$ -		\$ 350,000		\$ -	
Furniture and Fixtures										
Emergency Communications Consoles	20,275	2	40,550		-					Using old consoles discarded by McAllen PD Dispatch
TOTAL			\$ 40,550		\$ -		\$ -		\$ -	
Vehicles - Shortage										
Replacement Aerial Ladder Fire Truck	340,000	1	340,000		-	1	235,500			Shortage replacement for truck recommended by Fleet
TOTAL			\$ 340,000		\$ -		\$ 235,500		\$ -	
Vehicles										
New Mid-Size SUV	35,000	1	35,000		-					New vehicle for Lieutenant in Fire Prevention approved 3 years ago
New Mid-Size SUV	35,000	1	35,000		-					New vehicle for new Captain position
New 1/2 ton CC LB 2WD Gas	37,000	1	37,000		-					New vehicle for new Lieutenant position
New Fire Engine Pumper	675,000	1	675,000		-					New Fire Engine for Station #8
TOTAL			\$ 782,000		\$ -		\$ -		\$ -	
GRAND TOTAL			\$ 2,009,818		\$ -		\$ 859,500		\$ 60,750	

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: FIRE

				DEPT REQUEST		CM RECOMM		
Machinery and Equipment								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
PPE - Fire Bunker Coat	2,010	50	100,500	50	100,500	Scheduled replacement of personal protective equipment		
PPE - Fire Bunker Pants	1,700	50	85,000	50	85,000	Scheduled replacement of personal protective equipment		
PPE - Fire Helmet	249	50	12,450	50	12,450	Scheduled replacement of personal protective equipment		
PPE - Fire Boots	495	50	24,750	50	24,750	Scheduled replacement of personal protective equipment		
PPE - Fire Gloves	58	50	2,900	50	2,900	Scheduled replacement of personal protective equipment		
TOTAL			\$ 225,600		\$ 225,600			

Machinery and Equipment								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
Self Contained Breathing Apparatus Cylinder	1,083	70	75,810		-	Current cylinders will reach end of life in calendar year 2022		
Computer Tablet	950	19	18,050	19	18,050	Used as Mobile Data Terminals for each front line unit		
			-		-			
			-		-			
			-		-			
TOTAL			\$ 93,860		\$ 18,050			

<Please select a category>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
			-		-			
			-		-			
			-		-			
			-		-			
			-		-			
TOTAL			\$ -		\$ -			

<Please select a category>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)		
			-		-			
			-		-			
			-		-			
			-		-			
			-		-			
TOTAL			\$ -		\$ -			

GRAND TOTAL			\$ 319,460		\$ 243,650			
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2020-421-60-01-000000 Compensation / Exempt	379,728	259,628	265,000	255,811	255,811	
011-2020-421-60-02-000000 Compensation / Non-exempt	509,698	516,713	238,000	637,898	579,063	
011-2020-421-60-08-000000 Compensation / Police & fire	8,986,519	8,968,170	8,970,000	8,678,170	8,826,891	
011-2020-421-60-10-000000 Compensation / Overtime	887,514	825,000	830,000	744,000	744,000	
011-2020-421-60-12-000000 Compensation / Holiday pay	295,230	222,180	378,723	327,810	327,810	
011-2020-421-60-15-000000 Compensation/Certification	2,693,297	2,698,472	2,750,000	2,819,157	2,819,157	
011-2020-421-60-16-000000 Compensation / Clothing allowance	1,500	2,000	2,000	2,000	2,000	
011-2020-421-60-17-000000 Compensation / Telephone	13,440	15,360	15,500	15,360	15,360	
60	13,766,926	13,507,523	13,449,223	13,480,206	13,570,092	-
011-2020-421-61-30-000000 Benefits / Social security	991,793	1,014,653	1,014,653	1,031,235	1,021,833	
011-2020-421-61-36-000000 Benefits / Retirement	50,794	49,866	49,866	57,016	52,198	
011-2020-421-61-38-000000 Benefits / Retirement-fire	1,675,942	1,649,390	1,649,390	1,664,078	1,654,468	
011-2020-421-61-40-000000 Benefits / Unemployment tax	28,396	14,256	14,256	29,088	28,800	
011-2020-421-61-46-000000 Benefits / Workers' comp-	528,311	510,855	510,855	517,057	513,671	
011-2020-421-61-50-000000 Benefits / Health cost	969,223	1,155,696	1,155,696	1,315,920	1,300,248	
011-2020-421-61-52-000000 Benefits / Life insurance	7,442	20,939	20,939	10,742	10,631	
011-2020-421-61-53-000000 Benefits / Retiree health ins (ARC)	119,700	119,704	119,704	119,704	119,704	
61	4,371,601	4,535,359	4,535,359	4,744,840	4,701,553	-
011-2020-423-62-02-000000 Supplies / Office	10,667	14,000	14,000	14,000	14,000	
011-2020-423-62-04-000000 Supplies / Operating	34,025	35,326	35,326	45,326	35,326	
011-2020-423-62-12-000000 Supplies / Small tools/minor equip-	5,756	10,148	11,000	10,148	10,148	
011-2020-423-62-14-000000 Supplies / Janitorial	40,094	39,800	39,800	39,800	39,800	
011-2020-423-62-18-000000 Supplies / Clothing & uniform	120,290	123,400	123,400	123,400	123,400	
011-2020-423-62-20-000000 Supplies / Chemical	47,036	33,000	33,000	33,000	33,000	
011-2020-423-62-22-000000 Supplies / Safety	38,825	34,024	34,024	34,024	34,024	
011-2020-423-62-24-000000 Supplies / Training	15,005	20,045	20,045	20,045	20,045	
62	311,697	309,743	310,595	319,743	309,743	-
011-2020-424-63-14-000000 Other services & charges / Dues & subscription	1,706	2,200	2,200	2,200	2,200	
011-2020-424-63-22-000000 Other services & charges / Information sources	19,987	20,000	20,000	20,000	20,000	
011-2020-424-63-35-000000 Other services & charges / Laundry	6,448	9,800	9,800	9,800	9,800	
011-2020-424-63-40-000000 Other services & charges / Medical	47,298	60,000	60,000	120,000	60,000	
011-2020-424-63-43-000000 Other services & charges / Postage	784	1,100	1,100	1,100	1,100	
011-2020-424-63-45-000000 Other services & charges / Professional	38,625	35,000	44,000	35,000	35,000	
011-2020-424-63-51-000000 Other services & charges / Rental-Photocopier	6,748	8,624	8,624	8,624	8,624	
011-2020-424-63-61-000000 Other services & charges / Special fees	41,189	33,600	33,600	33,600	33,600	
011-2020-424-63-64-000000 Other services & charges / Training	83,449	104,556	104,556	104,556	104,556	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2020-424-63-65-000000 Other services & charges / Travel	-	3,454	3,454	3,454	3,454	
011-2020-424-63-67-000000 Other services & charges / Utilities-electric	92,007	107,160	110,000	113,660	113,660	
011-2020-424-63-68-000000 Other services & charges / Utilities-gas	14,434	13,800	13,800	13,800	13,800	
011-2020-424-63-69-000000 Other services & charges / Utilities-telephone	27,520	27,580	27,580	27,580	27,580	
011-2020-424-63-70-000000 Other services & charges / Utilities-water	34,456	28,000	30,000	36,500	36,500	
011-2020-424-63-75-000000 Other services & charges / Rental-depreciation fun	872,196	788,598	788,598	986,491	875,485	
011-2020-424-63-89-000000 Other service & charges / Credit card fees	242	-	82	-	-	
011-2020-424-63-91-000000 Other services & charges / Educational refund-off/	5,724	20,000	20,000	20,000	20,000	
011-2020-424-63-99-000000 Other services & charges / Miscellaneous	4,160	2,213	2,213	2,213	2,213	
63	1,296,973	1,265,685	1,279,607	1,538,578	1,367,572	-
011-2020-425-65-04-000000 Maintenance / Computer/software	14,612	15,500	16,000	55,500	15,500	
011-2020-425-65-08-000000 Maintenance / Equipment	75,488	74,000	80,000	86,000	74,000	
011-2020-425-65-10-000000 Maintenance / Facilities	119,669	106,360	130,000	121,360	121,360	
011-2020-425-65-16-000000 Maintenance / Vehicles	377,750	492,500	420,000	492,500	492,500	
011-2020-425-65-17-000000 Maintenance / Fuel & lubricants	76,398	112,820	112,820	112,820	112,820	
65	663,917	801,180	758,820	868,180	816,180	-
011-2020-426-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
011-2020-426-66-14-000000 Capital outlay / Vehicles	-	-	-	1,122,000	-	
011-2020-426-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	40,550	-	
011-2020-426-66-20-000000 Capital outlay / Equipment	13,000	118,935	60,000	497,268	-	
011-2020-426-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-2020-426-66-24-000000 Capital outlay / Computer-software	-	-	-	350,000	-	
011-2020-426-66-99-000000 Capital outlay / Non-capitalized	149,618	-	-	-	-	
66	162,618	118,935	60,000	2,009,818	-	-
011-2020-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-2020-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	319,460	225,600	
011-2020-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	18,050	
67	-	-	-	319,460	243,650	-
011-2020-429-78-01-000000 Disaster Exp/ COVID-19	28,348	-	4,000	-	-	
011-2020-429-78-02-000000 Disaster Exp/Hurricane Hanna	4,406	-	1,467	-	-	
78	32,754	-	5,467	-	-	-
011-2020 Fire	\$ 20,606,485	\$ 20,538,425	\$ 20,399,071	\$ 23,280,825	\$ 21,008,790	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	FILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		1		Fire Fighter	UNFILLED	42,442
2020	Fire		0	Reclass To Captain	Fire Fighter	RECLASS RECOMMEND	-
			82				3,480,244
COLLECTIVE BARGAINING AGREEMENT			1		Assistant Fire Chief	EXEMPT	\$ 79,394
							79,394
			4		Deputy Chief		280,468
			12		Captain		736,716
			44		Lieutenant		2,389,684
			36		Driver		1,726,992
			82		Fire Fighter		3,480,244
						CIVIL SERVICE	8,614,104
						CBA	212,787
						ADDITIONAL PAY	2,816,157
TOTAL POSITIONS			179		TOTAL COLLECTIVE BARGAINING AGREEMENT		\$ 11,722,442

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2020	Fire		1		Administrative Assistant	FILLED	31,467
2020	Fire		1		Custodian	FILLED	25,130
2020	Fire		1		Journeyman Technician	CM RECOMMEND	36,493
2020	Fire		1		Journeyman Technician	CM RECOMMEND	36,493
2020	Fire		0		Facility Maintenance Tech	CM NOT RECOMMEND	-
2020	Fire		1		Senior Administrative Clerk	FILLED	29,894
2020	Fire		1		Senior Administrative Clerk	FILLED	29,894
2020	Fire		1		Senior Administrative Clerk	FILLED	29,260
2020	Fire		1		Senior Administrative Clerk	FILLED	28,277
2020	Fire		1		Senior Administrative Clerk	FILLED	28,277
2020	Fire		1		Senior Administrative Clerk	FILLED	28,277
2020	Fire		1		Senior Administrative Clerk	FILLED	28,277
2020	Fire		1		Senior Administrative Clerk	UNFILLED	28,277
2020	Fire		1		Sr Admin Clerk - Warehouse	FILLED	28,277
2020	Fire		1		Emergency Comm Specialist	FILLED	31,795
2020	Fire		1		Emergency Comm Specialist	FILLED	31,795
2020	Fire		1		Emergency Comm Specialist	FILLED	31,795
2020	Fire		1		Emergency Comm Specialist	FILLED	31,795
2020	Fire		1		Emergency Comm Specialist	FILLED	31,795
2020	Fire		1		Emergency Comm Specialist	FILLED	31,795
2020	Fire		0		Emergency Comm Specialist	CM NOT RECOMMEND	-
			19				579,063
					ADDITIONAL PAY (Civil Service)		2,816,157
					CERTIFICATION PAY (Non-Exempt)		3,000
					OVERTIME		744,000
					HOLIDAY PAY		327,810
					CLOTHING ALLOWANCE		2,000
					TELEPHONE		15,360
							3,908,327
CURRENT POSITIONS			200				\$ 13,570,092

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
 DEPT. FIRE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS		YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	FD0650	2005 PIERCE LADDER FIRE TRUCK	LADDER FIRE TRUCK	1,000,000	12	0.70	\$ 141,667	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (340,000)	\$ 235,500
R	FD2504	2013 CHEVROLET 2500 HD CC SB 4WD	3/4 TON CC SB 4WD DIESEL	50,000	8	0.15	\$ 7,188	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 2,700	\$ -
N		NEW ADDITION	MID-SIZE SUV	35,000	8	0.15	\$ 5,031				NO	\$ -	\$ -
N		NEW ADDITION	MID-SIZE SUV	35,000	8	0.15	\$ 5,031				NO	\$ -	\$ -
N		NEW ADDITION	1/2 TON CC LB 2WD GAS	37,000	8	0.15	\$ 5,319				NO	\$ -	\$ -
N		NEW ADDITION	PUMPER FIRE TRUCK	675,000	12	0.70	\$ 95,625				NO	\$ -	\$ -
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				\$ 1,832,000						\$ -		\$ (337,300)	\$ 235,500

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
Our mission is to protect the life and property of citizens from emergency situations, and prevent fires through prevention and educational programs.

Department Summary										
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ 13,766,926	\$ 13,367,123	\$ 13,507,523	\$ 13,449,223	\$ 13,480,206	\$ 13,570,092	\$ 13,642,204	\$ 13,642,204	\$ 13,742,204	\$ 14,072,383
Employee Benefits	4,371,601	4,501,654	4,535,359	4,535,359	4,744,840	4,701,553	4,701,553	4,701,553	4,701,553	4,701,553
Supplies	311,697	309,743	309,743	310,595	319,743	309,743	313,743	316,743	320,943	341,443
Other Services and Charges	1,296,973	1,265,685	1,265,685	1,279,607	1,538,578	1,367,572	1,373,272	1,375,772	1,388,072	1,400,322
Maintenance	663,917	801,180	801,180	758,820	868,180	816,180	816,180	825,180	835,180	852,180
Disaster Expenses	32,754	-	-	5,467	-	-	-	-	-	-
Operations Subtotal	20,443,867	20,245,385	20,419,490	20,339,071	20,951,547	20,765,140	20,846,952	20,861,452	20,987,952	21,367,881
Capital Outlay	162,618	60,000	118,935	60,000	2,329,278	243,650	-	-	-	961,800
Total Expenditures	\$ 20,606,485	\$ 20,305,385	\$ 20,538,425	\$ 20,399,071	\$ 23,280,825	\$ 21,008,790	\$ 20,846,952	\$ 20,861,452	\$ 20,987,952	\$ 22,329,681
PERSONNEL										
Exempt	2	3	3	3	3	3	3	3	3	3
Non-Exempt	17	17	17	17	21	19	19	19	19	19
Civil Service	172	178	178	178	178	178	178	178	178	178
Total Positions Authorized	191	198	198	198	202	200	200	200	200	200

Contact Us:
James Schultz
Fire Chief
201 N. 21st Street
McAllen, TX 78501
(956) 681-2500

MAJOR FY 21-22 GOALS

- Goal #1 - The McAllen Fire Department will continue to provide the highest level of emergency response for the citizens, visitors and businesses of McAllen.
- Goal #2 - The McAllen Fire Department will increase the training capabilities of all firefighters of the Department, and the region.
- Goal #3 - The McAllen Fire Department will utilize data driven decision making to better utilize the resources entrusted to the Department.

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of firefighting authorized positions	180	180	180	180
Number of inspectors	9	9	9	9
Number of Airport assigned firefighters	9	9	9	9
Number of Public Education Officers	1	1	1	1
Number of firefighting authorized apparatus	23	23	23	24
Number of pumper companies with minimum three (persons)	10	10	10	11
Department Expenditures	\$ 20,606,485	\$ 20,538,425	\$ 20,399,071	\$ 21,008,790
Outputs:				
Fire Alarms				
Total Alarm Responses	5,720	8,000	7,900	8,250
Alarms out of city	21	50	80	25
Multiple Alarms	11	3	15	3
Airport Alerts	17	1	15	2
Operations Division				
Number of vehicles maintained by fire service personnel	52	52	53	54
Total Man hours @ fires	18,444	31,000	29,000	29,750
Water pumped (gallons) @ fires	120,000	100,000	75,000	100,000
Fire Hydrant Maint. (Man hours)	3,125	3,500	3,500	3,750
General Maint. (Man hours)	38,200	40,000	42,000	43,000
Fire Prevention Division				
Fire Prevention Presentations	110	250	10	200
Total Audience	22,010	40,000	400	10,000
Fire Prevention Inspections	4,000	4,100	4,150	4,200
Fire Prevention Investigations	32	20	15	10
Training Division				
Training Man hours-In Service	37,590	38,000	39,000	39,000
Continuous Education	4,500	4,700	4,800	4,800
Hazardous Material	970	1,000	850	900
Aircraft Rescue Firefighting	1,550	1,600	1,550	1,600
Emergency Care Attendant	3,500	4,000	3,800	3,700
Effective Measures:				
Average response times (minutes)	4:35	4:20	4:25	4:10
Reported to dispatch	0:16	:17	:15	:15
Response to arrival (travel time)	3:20	3:15	3:10	3:05
Percent estimated property fire loss	4.1%	3.7%	3.0%	2.0%
Efficiency Measures:				
Operating cost per capita	\$143.97	\$140.00	\$143.19	\$142.00
Average number of inspections per inspector per month	52	55	38	50
Number of firefighters per 1000 residents	1.28	1.4	1.3	1.2
Number of firefighters per square mile	3.27	3.7	3.3	3.3
Department expenditures per capita	\$145.11	\$140.00	\$132.85	\$149.89
Population:	151,352	153,546	153,622	156,649

Description:

The Fire Administration/ EOC / Emergency Communications Center is located at 201 N. 21st.

The Department is comprised of: (1) Fire Chief, (179) Civil Service Firefighting personnel, and (18) Civilian administrative and support personnel.

The Department has physical assets of (7) Fire Sub-Stations strategically located throughout the city, (1) Fire Training Field, (1) Equipment Warehouse, and (53) total fleet (e.g. fire trucks, pumpers, ladder trucks, vehicles).

Notes: *Includes 7 pumpers, 2 trucks and 1 rescue.

5068 hydrants at 10 minutes each times 3 persons.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: TRAFFIC OPERATIONS

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total											
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 1,617,720	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 118,492					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	Online svc/network							450		450	Historical rcd. show expenditures are higher
2.	Postage							(450)		(450)	Historical rcd. show expenditures are lower
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 371,219					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 320,404					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								56,006		56,006	
Total Non- Capital Outlay								77,113		18,613	
TOTAL			\$ 2,427,835					\$ 133,119		\$ 74,619	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: TRAFFIC OPERATIONS

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Solar School Zone Asembly	5,825	6	34,950	6	34,950	School flashers needed at four (4) MISD schools
Thermoplastic Applicator	21,056	1	21,056	1	21,056	Have one applicator for white and one for yellow. Saves time
			-		-	
			-		-	
			-		-	
TOTAL			\$ 56,006		\$ 56,006	

Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 56,006		\$ 56,006	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: TRAFFIC OPERATIONS

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
4-in Double Extrusion Die	3,600	1	3,600	1	3,600	Double yellow in one application Vs. the two applications done currently.
Traffic Counters	581	20	11,613	20	11,613	Counters to update counts on COM website & keep up w/study requests
			-		-	
			-		-	
			-		-	
TOTAL			\$ 15,213		\$ 15,213	

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Centracs (Additional Licences)	780	75	58,500		-	Additional licenses needed for communications to signals
Laserfiche Licences	850	4	3,400	4	3,400	New licenses for admin staff and engineers
			-		-	
			-		-	
			-		-	
TOTAL			\$ 61,900		\$ 3,400	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 77,113		\$ 18,613	
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2022

011-2030 Traffic operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Manager
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2030-421-60-01-000000 Compensation / Exempt	240,968	319,868	319,868	315,141	315,141	
011-2030-421-60-02-000000 Compensation / Non-exempt	746,209	864,414	864,414	851,639	851,639	
011-2030-421-60-06-000000 Compensation / Part time	-	11,730	6,000	11,557	11,557	
011-2030-421-60-10-000000 Compensation / Overtime	67,368	72,692	72,692	72,692	72,692	
011-2030-421-60-14-000000 Compensation / Car allowance	2,400	4,800	2,400	4,800	4,800	
011-2030-421-60-17-000000 Compensation / Telephone	3,200	5,760	4,000	6,480	6,480	
60	1,060,145	1,279,264	1,269,374	1,262,309	1,262,309	-
011-2030-421-61-30-000000 Benefits / Social security	79,103	97,864	97,864	96,567	96,567	
011-2030-421-61-36-000000 Benefits / Retirement	91,822	10,552	10,552	8,536	8,536	
011-2030-421-61-40-000000 Benefits / Unemployment tax	4,479	2,592	2,592	5,184	5,184	
011-2030-421-61-46-000000 Benefits / Workers' comp-	27,473	32,111	32,111	31,455	31,455	
011-2030-421-61-50-000000 Benefits / Health cost	118,996	181,680	181,680	201,384	201,384	
011-2030-421-61-52-000000 Benefits / Life insurance	818	2,026	2,026	1,013	1,013	
011-2030-421-61-53-000000 Benefits / Retiree health ins (ARC)	11,268	11,272	11,272	11,272	11,272	
61	333,960	338,097	338,097	355,411	355,411	-
011-2030-423-62-02-000000 Supplies / Office	2,532	2,907	2,000	2,907	2,907	
011-2030-423-62-04-000000 Supplies / Operating	9,407	10,720	9,000	10,720	10,720	
011-2030-423-62-12-000000 Supplies / Small tools/minor equip-	18,154	39,100	20,000	39,100	39,100	
011-2030-423-62-18-000000 Supplies / Clothing & uniform	8,622	13,250	10,000	13,250	13,250	
011-2030-423-62-20-000000 Supplies / Chemical	51,989	52,515	52,512	52,515	52,515	
62	90,704	118,492	93,512	118,492	118,492	-
011-2030-424-63-23-000000 Other services & charges / Online svc/network	906	456	900	906	906	
011-2030-424-63-43-000000 Other services & charges / Postage	8	780	100	330	330	
011-2030-424-63-44-000000 Other services & charges / Printing	3,154	4,146	1,000	4,146	4,146	
011-2030-424-63-45-000000 Other services & charges / Professional	4,391	3,037	3,037	3,037	3,037	
011-2030-424-63-52-000000 Other services & charges / Rental & contractual	10,952	28,304	10,000	28,304	28,304	
011-2030-424-63-65-000000 Other services & charges / Travel	8,894	14,811	5,000	14,811	14,811	
011-2030-424-63-67-000000 Other services & charges / Utilities-electric	155,642	159,490	150,000	159,490	159,490	
011-2030-424-63-69-000000 Other services & charges / Utilities-telephone	2,021	3,600	2,022	3,600	3,600	
011-2030-424-63-70-000000 Other services & charges / Utilities-water	11,616	12,700	11,000	12,700	12,700	
011-2030-424-63-75-000000 Other services & charges / Rental-depreciation fun	178,126	166,850	166,850	134,400	134,400	
011-2030-424-63-85-000000 Other services & charges /RollingStckShrtge-GenDep	-	5,500	-	-	-	
011-2030-424-63-91-000000 Other services & charges / Educational refund-off/	-	5,200	-	5,200	5,200	
011-2030-424-63-99-000000 Other services & charges / Miscellaneous	3,561	4,295	3,000	4,295	4,295	
63	379,270	409,169	352,909	371,219	371,219	-

2022

011-2030 Traffic operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Manager
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2030-425-65-04-000000 Maintenance / Computer software/hardware	6,450	11,500	11,500	11,500	11,500	
011-2030-425-65-08-000000 Maintenance / Equipment	25,825	30,750	30,000	30,750	30,750	
011-2030-425-65-10-000000 Maintenance / Facilities	7,065	8,500	8,500	8,500	8,500	
011-2030-425-65-14-000000 Maintenance / Streets	189,409	200,000	200,000	200,000	200,000	
011-2030-425-65-16-000000 Maintenance / Vehicles	60,687	38,000	38,000	38,000	38,000	
011-2030-425-65-17-000000 Maintenance / Fuel & lubricants	31,130	31,654	31,654	31,654	31,654	
65	320,565	320,404	319,654	320,404	320,404	-
011-2030-426-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-2030-426-66-16-000000 Capital outlay / Office furniture/equip-	-	7,250	7,250	-	-	
011-2030-426-66-20-000000 Capital outlay / Equipment	16,174	36,221	35,521	56,006	56,006	
011-2030-426-66-22-000000 Capital outlay / Computer-hardware	-	6,200	6,200	-	-	
011-2030-426-66-24-000000 Capital outlay / Computer-software	-	1,750	1,750	-	-	
011-2030-426-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
011-2030-426-66-99-000000 Capital outlay / Non-capitalized	20,382	-	-	-	-	
66	36,556	51,421	50,721	56,006	56,006	-
011-2030-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-2030-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	15,213	15,213	
011-2030-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-2030-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	61,900	3,400	
011-2030-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	77,113	18,613	-
011-2030-429-78-01-000000 Disaster Exp/ COVID-19	10,453	-	300	-	-	
011-2030-429-78-02-000000 Disaster Exp/Hurricane Hanna	861	-	-	-	-	
78	11,314	-	300	-	-	-
011-2030 Traffic Operations	\$ 2,232,513	\$ 2,516,847	\$ 2,424,567	\$ 2,560,954	\$ 2,502,454	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2030	Traffic Operations	1			Asst Director of Engineering	FILLED	\$ 96,243
2030	Traffic Operations	1			Traffic Operations Manager	FILLED	60,119
2030	Traffic Operations	1			Traffic Operations Manager	UNFILLED	60,119
2030	Traffic Operations	1			Designer	FILLED	49,330
2030	Traffic Operations	1			Designer	FILLED	49,330
		<u>5</u>					<u>315,141</u>
2030	Traffic Operations		1		Administrative Supervisor	FILLED	30,593
2030	Traffic Operations		1		Apprentice Signal Technician	FILLED	29,370
2030	Traffic Operations		1		Apprentice Signal Technician	FILLED	29,370
2030	Traffic Operations		1		Apprentice Signal Technician	UNFILLED	29,370
2030	Traffic Operations		1		Journey Signal Technician	FILLED	34,857
2030	Traffic Operations		1		Journey Signal Technician	FILLED	34,857
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	FILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	UNFILLED	25,130
2030	Traffic Operations		1		Maintenance Worker	UNFILLED	25,130
2030	Traffic Operations		1		Receptionist/Admin Clerk	FILLED	25,130
2030	Traffic Operations		1		Senior Maintenance Worker	FILLED	27,206
2030	Traffic Operations		1		Senior Maintenance Worker	FILLED	27,206
2030	Traffic Operations		1		Sign Cad Technician	FILLED	28,277
2030	Traffic Operations		1		Sign Cad Technician	FILLED	28,277
2030	Traffic Operations		1		Sign Cad Technician	UNFILLED	28,277
2030	Traffic Operations		1		Signal Technician	FILLED	31,795
2030	Traffic Operations		1		Signal Technician	FILLED	31,795
2030	Traffic Operations		1		Traffic Technician	UNFILLED	28,277
2030	Traffic Operations		1		Traffic Operations Crew Leader	FILLED	34,857
2030	Traffic Operations		1		Traffic Operations Crew Leader	FILLED	34,857
2030	Traffic Operations		1		Video Systems Maintnce Tech	FILLED	30,419
2030	Traffic Operations		1		Video Systems Maintnce Tech	UNFILLED	30,419
			<u>30</u>				<u>851,640</u>
2030	Traffic Operations		<u>1</u>		Part Time - Intern	UNFILLED	<u>11,557</u>

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
					OVERTIME		72,692
					CAR ALLOWANCE		4,800
					TELEPHONE		6,480
							83,972
	CURRENT POSITIONS		36				\$ 1,262,309

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT. TRAFFIC

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE		
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS		YES/NO	FLEET REQUEST	CITY MGR RECOMM	
R	162	2002 FORD F-750 BUCKET TRUCK	3/4 TON CC SB 4WD DIESEL	44,000						678-6382-426-66-14-EC2116	\$ 37,981	YES		
							#DIV/0!							
							#DIV/0!							
							#DIV/0!							
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							#DIV/0!							
							#DIV/0!							
				\$ 44,000							\$ 37,981		\$ -	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
"To provide the highest level of service to the citizens by providing reduction in accidents, congestion, and travel times through the efficient and effective installation, maintenance, and operation of traffic control devices."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,060,145	\$ 1,261,589	\$ 1,279,264	\$ 1,269,374	\$ 1,262,309	\$ 1,262,309	\$ 1,262,309	\$ 1,262,309	\$ 1,262,309	\$ 1,262,309	\$ 1,262,309
Employee Benefits	333,960	334,558	338,097	338,097	355,411	355,411	355,411	355,411	355,411	355,411	355,411
Supplies	90,704	118,492	118,492	93,512	118,492	118,492	118,492	118,492	118,492	118,492	118,492
Other Services and Charges	379,270	409,169	409,169	352,909	371,219	371,219	371,219	371,219	371,219	371,219	371,219
Maintenance	320,565	320,404	320,404	319,654	320,404	320,404	320,404	320,404	320,404	320,404	320,404
Disaster Expenses	11,314	-	-	300	-	-	-	-	-	-	-
Operations Subtotal	2,195,957	2,444,212	2,465,426	2,373,846	2,427,835	2,427,835	2,427,835	2,427,835	2,427,835	2,427,835	2,427,835
Capital Outlay	36,556	51,421	51,421	50,721	133,119	74,619	-	-	-	-	-
Total Expenditures	\$ 2,232,513	\$ 2,495,633	\$ 2,516,847	\$ 2,424,567	\$ 2,560,954	\$ 2,502,454	\$ 2,427,835	\$ 2,427,835	\$ 2,427,835	\$ 2,427,835	\$ 2,427,835
PERSONNEL											
Exempt	5	5	5	5	5	5	5	5	5	5	5
Non-Exempt	30	30	30	30	30	30	30	30	30	30	30
Part-Time	1	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	36	36	36	36	36	36	36	36	36	36	36

Contact Us:
Yvette Barrera
City Engineer
210 N. 20th Street
McAllen, TX 78501
(956) 681-2700

MAJOR FY 21-22 GOALS

1. Complete the Traffic Signal Study and implement proposed timing plans
2. Complete installation of Fiber extensions and Wifi installations for signals on Traffic Study list.
3. Continue with installation of Fiber as approved through 2018 Bond.
4. Continue signs upgrades based on sign survey being conducted with reflectometer device.

Traffic Operations

www.mcallen.net/departments/traffic

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees - Signal Maintenance	19	19	19	19
Number of full time employees - Sign Maintenance	5	5	5	5
Number of full time employees - Pavement Markings	5	5	5	5
Number of full time employees - Traffic Studies	5	5	5	5
Department Expenditures	\$ 2,232,513	\$ 2,516,847	\$ 2,424,567	\$ 2,502,454
Outputs:				
Number of Traffic signals maintained	544	800	700	700
Number of signs installed / maintained	801	400	900	700
Linear feet of pavement markings installed	284,095	150,000	290,000	250,000
Number of traffic studies conducted	125	75	150	100
Proposed Efficiency Measures:				
Number of signals maintained per full time employee - Signal Maint.	35	42	37	37
Number of signs installed / maintained per full time employee - Sign Maint.	100	80	180	140
Linear feet of pavement markings installed per full time employee - Pavement Markings	40,000	30,000	58,000	50,000
Citizen Satisfaction with Traffic	85%	85%	85%	85%
Department expenditures per capita	\$ 14.75	\$ 16.39	\$ 15.78	\$ 15.97
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The Traffic Operations Department is responsible for the installation, maintenance, and operation of signals, signs and pavement markings in the City of McAllen. The department has 36 employees, 20 vehicles and operates out of a 4,500 sq. ft. office/warehouse located at the corner of 20th Street and Cedar Avenue.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: BUILDING CODE COMPLIANCE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION											
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total		
1. Administrative Clerk	1	\$ 27,206	\$ 27,206	\$ -	\$ -	\$ 12,349	\$ 39,555	1	\$ 39,555	Permit activity has increased by 24%	
2. Plans Examiner	1	33,675	33,675	-	480	13,465	47,620	1	47,620	Average increase of 33% overall plan review	
3.	-	-	-	-	-	-	-				
4.	-	-	-	-	-	-	-				
5.	-	-	-	-	-	-	-				
Total	2	60,881	60,881	-	480	25,814	87,175	2	87,175		
Personnel Revisions											
1. Overtime			-	-	-	-	-				
2.			-	-	-	-	-				
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
Total Compensation & Benefits			\$ 1,013,680	\$ 60,881	\$ -	\$ 480	\$ 25,814	\$ 87,175	2	\$ 87,175	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 13,687				\$ -	\$ -			
OTHER SERVICES & CHARGES											
1.	New Line Item Request						2,533		2,533	New service. Occupancy Load Placard	
2.	Dues & subscriptions						2,966		2,966	Meet employees' continued education	
3.	Travel						13,883		13,883	Annual Training program	
4.	Credit card fees						8,188		8,188	Permit activity has increased by 24%	
5.	Educational refund						9,966		9,966	Employee's further education	
Total Other Services & Charges			\$ 60,848				\$ 37,536	\$ 37,536			
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 13,036				\$ -	\$ -			
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay							-	-			
Total Non- Capital Outlay							11,326	11,326			
TOTAL			\$ 1,101,251				\$ 136,037	\$ 136,037			

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: BUILDING CODE COMPLIANCE

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: BUILDING CODE COMPLIANCE

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desk	600	2	1,200	2	1,200	Requesting additional plan reviewer and administrative clerk
Office Chairs	230	2	460	2	460	Requesting additional plan reviewer and administrative clerk
			-		-	
			-		-	
			-		-	
TOTAL			\$ 1,660		\$ 1,660	

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Monitors	200	3	600	3	600	Requesting additional plan reviewer and administrative clerk
Laptop and docking station	1,500	1	1,500	1	1,500	Requesting additional plan reviewer and administrative clerk
Desktop	850	1	850	1	850	Requesting additional plan reviewer and administrative clerk
Telephone	400	2	800	2	800	Requesting additional plan reviewer and administrative clerk
Telephone extentions	300	1	300	1	300	Requesting additional plan reviewer and administrative clerk
TOTAL			\$ 4,050		\$ 4,050	

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Accela	2,808	2	5,616	2	5,616	Requesting additional plan reviewer and administrative clerk
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 5,616		\$ 5,616	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 11,326		\$ 11,326	
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2022

011-2040 Building Permits & Inspections

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-2040-421-60-01-000000 Compensation / Exempt	253,780	213,248	210,097	196,157	196,157	
011-2040-421-60-02-000000 Compensation / Non-exempt	447,897	537,083	590,027	576,298	576,298	
011-2040-421-60-06-000000 Compensation / Part time	13,118	11,800	11,626	11,626	11,626	
011-2040-421-60-10-000000 Compensation / Overtime	6,648	4,381	4,381	4,381	4,381	
011-2040-421-60-14-000000 Compensation / Car allowance	21,950	22,200	22,200	12,000	12,000	
011-2040-421-60-15-000000 Compensation/Certification	-	-	-	19,000	19,000	
011-2040-421-60-17-000000 Compensation / Telephone	6,400	7,440	7,920	8,160	8,160	
60	749,793	796,152	846,251	827,622	827,622	-
011-2040-421-61-30-000000 Benefits / Social security	53,495	60,906	60,906	63,313	63,313	
011-2040-421-61-36-000000 Benefits / Retirement	63,411	68,946	68,946	67,782	67,782	
011-2040-421-61-40-000000 Benefits / Unemployment tax	2,608	1,440	1,440	3,168	3,168	
011-2040-421-61-46-000000 Benefits / Workers' comp-	2,528	2,886	2,886	2,495	2,495	
011-2040-421-61-50-000000 Benefits / Health cost	75,516	101,832	101,832	128,724	128,724	
011-2040-421-61-52-000000 Benefits / Life insurance	502	1,304	1,304	705	705	
011-2040-421-61-53-000000 Benefits / Retiree health ins (ARC)	7,044	7,046	7,046	7,046	7,046	
61	205,104	244,360	244,360	273,233	273,233	-
011-2040-423-62-02-000000 Supplies / Office	3,108	3,717	3,717	3,717	3,717	
011-2040-423-62-04-000000 Supplies / Operating	9,310	9,970	9,970	9,970	9,970	
62	12,418	13,687	13,687	13,687	13,687	-
011-2040-424-63-13-000000 Other services & charges / Demolition	-	-	-	-	-	
011-2040-424-63-14-000000 Other services & charges / Dues & subscription	2,391	1,757	4,723	4,723	4,723	
011-2040-424-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-2040-424-63-41-000000 Other services & charges / Microfilm	-	-	-	-	-	
011-2040-424-63-52-000000 Other services & charges / Rental & contractual	18,084	8,783	8,783	8,783	8,783	
011-2040-424-63-64-000000 Other services & charges / Training	11,253	22,400	22,400	22,400	22,400	
011-2040-424-63-65-000000 Other services & charges / Travel	-	1,370	15,253	15,253	15,253	
011-2040-424-63-75-000000 Other services & charges / Rental-depreciation fun	24,613	21,175	21,175	14,300	14,300	
011-2040-424-63-89-000000 Other service & charges / Credit card fees	20,188	12,000	20,188	20,188	20,188	
011-2040-424-63-91-000000 Other services & charges / Educational refund-off/	-	-	9,966	9,966	9,966	
011-2040-424-63-99-000000 Other services & charges / Miscellaneous	1,877	238	2,771	2,771	2,771	
63	78,406	67,723	105,259	98,384	98,384	-

2022

011-2040 Building Permits & Inspections

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-2040-425-65-08-000000 Maintenance / Equipment	-	1,524	1,592	1,524	1,524	
011-2040-425-65-16-000000 Maintenance / Vehicles	7,853	4,500	4,500	4,500	4,500	
011-2040-425-65-17-000000 Maintenance / Fuel & lubricants	5,702	7,012	7,012	7,012	7,012	
65	13,554	13,036	13,104	13,036	13,036	-
011-2040-426-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-2040-426-66-16-000000 Capital outlay / Office furniture/equip-	-	3,500	1,660	-	-	
011-2040-426-66-20-000000 Capital outlay / Equipment	-	-	3,750	-	-	
011-2040-426-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-2040-426-66-24-000000 Capital outlay / Computer-software	-	-	5,916	-	-	
011-2040-426-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	3,500	11,326	-	-	-
011-2040-423-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	1,660	1,660	
011-2040-423-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-2040-423-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	3,750	3,750	
011-2040-423-67-24-000000 Non-Capital Outlay / Software	-	-	-	5,916	5,916	
011-2040-423-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	11,326	11,326	-
011-2040-429-78-01-000000 Disaster Exp/ COVID-19	2,248	-	-	-	-	
011-2040-429-78-02-000000 Disaster Exp/Hurricane Hanna	290	-	-	-	-	
78	2,538	-	-	-	-	-
011-2040 Bldg Permits & Inspection	\$ 1,061,814	\$ 1,138,458	\$ 1,233,987	\$ 1,237,288	\$ 1,237,288	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
2040	Building Code Compliance	1			Chief Building Official	FILLED	\$ 90,303
2040	Building Code Compliance	1			Supervisor Building Inspection	UNFILLED	52,927
2040	Building Code Compliance	1			Supervisor Plans Examiner	FILLED	52,927
		<u>3</u>					<u>196,157</u>
2040	Building Code Compliance		1		Administrative Clerk	FILLED	27,206
2040	Building Code Compliance		1		Administrative Clerk	FILLED	27,206
2040	Building Code Compliance		1		Administrative Clerk	CM RECOMMEND	27,206
2040	Building Code Compliance		1		Administrative Supervisor	FILLED	35,818
2040	Building Code Compliance		1		Building Inspector	FILLED	35,095
2040	Building Code Compliance		1		Building Inspector	FILLED	33,675
2040	Building Code Compliance		1		Building Inspector	FILLED	33,675
2040	Building Code Compliance		1		Building Inspector	FILLED	33,675
2040	Building Code Compliance		1		Building Inspector	FILLED	33,675
2040	Building Code Compliance		1		Building Inspector	UNFILLED	33,675
2040	Building Code Compliance		1		Building Inspector	UNFILLED	33,675
2040	Building Code Compliance		1		Permit Technician	FILLED	29,370
2040	Building Code Compliance		1		Permit Technician	FILLED	29,370
2040	Building Code Compliance		1		Plans Examiner	FILLED	33,675
2040	Building Code Compliance		1		Plans Examiner	FILLED	33,675
2040	Building Code Compliance		1		Plans Examiner	UNFILLED	33,675
2040	Building Code Compliance		1		Plans Examiner	CM RECOMMEND	33,675
2040	Building Code Compliance		1		Senior Administrative Clerk	FILLED	28,277
			<u>18</u>				<u>576,298</u>
2040	Building Code Compliance		1		Part Time Clerk	FILLED	11,626
			<u>1</u>				<u>11,626</u>
					CERTIFICATION PAY		19,000
					OVERTIME		4,381
					CAR ALLOWANCE		12,000
					TELEPHONE		<u>8,160</u>
							<u>43,541</u>
CURRENT POSITIONS			22				\$ 827,622

Building Permits & Inspections

www.mcallen.net/devservices/permits

Mission Statement: To establish building standards to provide safety and hazard free living in our community; by engaging in an alliance with those involved in the construction industry for the residents and visitors of McAllen.	Department Summary										
								Four Year Plan			
	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	22-23	23-24	24-25	25-26	
Expenditure Detail:											
Personnel Services											
Salaries and Wages	\$ 749,793	\$ 784,890	\$ 796,152	\$ 846,251	\$ 827,622	\$ 827,622	\$ 827,622	\$ 827,622	\$ 827,622	\$ 827,622	\$ 827,622
Employee Benefits	205,104	242,105	244,360	244,360	273,233	273,233	273,233	273,233	273,233	273,233	273,233
Supplies	12,418	13,687	13,687	13,687	13,687	13,687	13,687	13,687	13,687	13,687	13,687
Other Services and Charges	78,406	67,723	67,723	105,259	98,384	98,384	98,384	98,384	98,384	98,384	98,384
Maintenance	13,554	13,036	13,036	13,104	13,036	13,036	13,036	13,036	13,036	13,036	13,036
Disaster Expenses	2,538	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,061,814	1,121,441	1,134,958	1,222,661	1,225,962	1,225,962	1,225,962	1,225,962	1,225,962	1,225,962	1,225,962
Capital Outlay	-	3,500	3,500	11,326	11,326	11,326	-	-	-	-	-
Total Expenditures	\$ 1,061,814	\$ 1,124,941	\$ 1,138,458	\$ 1,233,987	\$ 1,237,288	\$ 1,237,288	\$ 1,225,962	\$ 1,225,962	\$ 1,225,962	\$ 1,225,962	\$ 1,225,962
PERSONNEL											
Exempt	2	3	3	3	3	3	3	3	3	3	3
Non-Exempt	13	16	16	18	18	18	18	18	18	18	18
Part-Time	1	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	16	20	20	20	22	22	22	22	22	22	22
MAJOR FY 21-22 GOALS											
Contact Us:	<ol style="list-style-type: none"> 1. Fully automate plan review and issuance of irrigation, swimming pool, moving and demo permits 2. Conduct community outreach on building permits and codes 3. Implement general contractor's registration 										
Norma Yado Chief Building Official 1300 Houston Avenue McAllen, TX 78501 (956) 681-1300											

Building Code Compliance

www.mcallen.net/devservices/permits

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Total full time employees	15	19	21	21
Department Expenditures	\$ 1,061,814	1,138,458	\$ 1,233,987	\$ 1,237,288
Outputs:				
Residential permits issued	1,242	1,200	752	775
Commercial permits issued	858	900	780	803
Sub-Cont. Permits issued	5,282	5,000	5,950	6,129
Construction inspections made	34,710	30,918	35,230	36,287
Plan review	4,512	3,547	4,582	4,720
Effectiveness Measures:				
Permits - Residential Average Days Review	3	3	3	3
Permits - Commercial Average Days Review	10	10	10	10
Construction - Percent Inspections made on date requested	98%	98%	98%	98%
Condemned structures cleared				
Plan review - Residential	2,759	1,924	3,188	3,284
Plan review - Commercial	1,753	1,800	1,394	1,436
Efficiency Measures:				
Average permits per Permit Technician	2,256	1,182	2,291	2,360
Average permits per clerk	2,109	1,500	2,138	2,202
Construction average inspections per Inspector	5,785	5,153	7,046	5,184
Plan review	4,512	3,547	4,582	4,720
Department expenditures per capita				
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

Our department reviews and inspects all aspects of building construction. We are located in the Development Service Center at 311 North 15th Street. Our staff consists of a Chief Building Official, a Supervisor Building Inspector, a Supervisor Plans Examiner, an Administrative Assistant, Building Inspectors, Plans Examiners, Permit Technicians and Administrative Clerks.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ENGINEERING

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. Designer/ Subdivision Coordinator	1	\$ 49,330		\$ 49,330	\$ -	\$ 720	\$ 16,107	\$ 66,157	1	\$ 66,157	Assist with project management of capital improvements projects
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	1	49,330		49,330	-	720	16,107	66,157	1	66,157	
Personnel Revisions											
1. < Select Status >				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 1,976,084	\$ 49,330	\$ -	\$ 720	\$ 16,107	\$ 66,157	1	\$ 66,157	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 13,000					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 131,752					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 37,110					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								23,588		360	
TOTAL			\$ 2,157,946					\$ 89,745		\$ 66,517	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: ENGINEERING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: General

DEPARTMENT: ENGINEERING

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Furniture and Fixtures						
Office chairs	200	5	1,000		-	Replace 4 broken and 1 new for requested position
Partitions	1,100	10	11,000		-	To provide barriers between desks
Desk	2,200	1	2,200		-	For requested position
Phone	160	1	160		-	For requested position
			-		-	
TOTAL			\$ 14,360		\$ -	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Software						
Adobe Standard	218	1	218		-	For requested position
			-		-	
			-		-	
			-		-	
TOTAL			\$ 218		\$ -	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Equipment						
24 inch Monitor	180	19	3,420	2	360	Replace monitors for Engineers/Designers and for new position
Desktop	1,000	1	1,000		-	For requested position
Laptop	1,400	1	1,400		-	To replace outdated one used for presentations/conference room
Desktop Scanner	900	1	900		-	To aid front desk staff to process paperwork for filing
Radio	2,290	1	2,290		-	For requested position
TOTAL			\$ 9,010		\$ 360	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 23,588		\$ 360	
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2022

011-3002 Engineering

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Manager
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-3002-431-60-01-000000 Compensation / Exempt	788,390	903,192	903,192	917,305	917,305	
011-3002-431-60-02-000000 Compensation / Non-exempt	538,587	591,459	591,459	582,718	582,718	
011-3002-431-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-3002-431-60-10-000000 Compensation / Overtime	19,284	17,781	17,781	17,781	17,781	
011-3002-431-60-14-000000 Compensation / Car allowance	36,800	42,000	42,000	42,000	42,000	
011-3002-431-60-15-000000 Compensation / Certification	-	-	-	3,600	3,600	
011-3002-431-60-17-000000 Compensation / Telephone	9,300	10,620	10,620	11,340	11,340	
60	1,392,360	1,565,052	1,565,052	1,574,744	1,574,744	-
011-3002-431-61-30-000000 Benefits / Social security	100,407	119,727	119,727	120,468	120,468	
011-3002-431-61-36-000000 Benefits / Retirement	117,271	135,534	135,534	128,971	128,971	
011-3002-431-61-40-000000 Benefits / Unemployment tax	3,931	2,016	2,016	4,176	4,176	
011-3002-431-61-46-000000 Benefits / Workers' comp-	5,025	5,560	5,560	4,835	4,835	
011-3002-431-61-50-000000 Benefits / Health cost	110,612	167,256	167,256	193,992	193,992	
011-3002-431-61-52-000000 Benefits / Life insurance	888	2,507	2,507	1,285	1,285	
011-3002-431-61-53-000000 Benefits / Retiree health ins (ARC)	13,776	13,770	13,770	13,770	13,770	
011-3002-431-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	351,909	446,370	446,370	467,497	467,497	-
011-3002-433-62-02-000000 Supplies / Office	4,438	6,000	5,000	6,000	6,000	
011-3002-433-62-04-000000 Supplies / Operating	1,337	2,500	1,800	2,500	2,500	
011-3002-433-62-18-000000 Supplies / Clothing & uniform	2,148	4,500	4,000	4,500	4,500	
62	7,923	13,000	10,800	13,000	13,000	-
011-3002-434-63-14-000000 Other services & charges / Dues & subscription	5,073	7,500	6,000	7,500	7,500	
011-3002-434-63-18-000000 Other services & charges / Eng- & architect fees	-	18,000	9,000	18,000	18,000	
011-3002-434-63-19-000000 Other services & charges / Laserfiche	-	-	-	-	-	
011-3002-434-63-23-000000 Other services & charges / Online svc/network	3,287	700	3,300	700	700	
011-3002-434-63-45-000000 Other services & charges / Professional	18,775	55,000	40,000	55,000	55,000	
011-3002-434-63-52-000000 Other services & charges / Rental & contractual	6,567	6,650	6,650	6,650	6,650	
011-3002-434-63-64-000000 Other services & charges / Training	4,055	8,000	4,000	8,000	8,000	
011-3002-434-63-65-000000 Other services & charges / Travel	3,228	9,876	4,000	9,876	9,876	
011-3002-434-63-75-000000 Other services & charges / Rental-general depr- fu	35,475	35,263	35,263	25,638	25,638	
011-3002-434-63-80-000000 Other services & charges / Bad debt	-	-	-	-	-	
011-3002-434-63-89-000000 Other service and charges / Credit card fees	-	-	-	-	-	
011-3002-434-63-99-000000 Other services & charges / Miscellaneous	680	388	388	388	388	
63	77,140	141,377	108,601	131,752	131,752	-
011-3002-435-65-04-000000 Maintenance / Computer/software	1,578	16,500	16,500	16,500	16,500	

2022
011-3002 Engineering

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Recomm FY 21-22
011-3002-435-65-08-000000 Maintenance / Equipment	1,844	1,500	1,000	1,500	1,500	
011-3002-435-65-16-000000 Maintenance / Vehicles	10,493	9,000	15,000	9,000	9,000	
011-3002-435-65-17-000000 Maintenance / Fuel & lubricants	11,674	10,110	10,100	10,110	10,110	
65	25,589	37,110	42,600	37,110	37,110	-
011-3002-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-3002-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-3002-436-66-18-000000 Capital outlay / Books	-	-	-	-	-	
011-3002-436-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-3002-436-66-22-000000 Capital outlay / Computer-hardware	-	3,000	3,000	-	-	
011-3002-436-66-24-000000 Capital outlay / Computer-software	-	19,218	19,218	-	-	
011-3002-436-66-99-000000 Capital outlay / Non-capitalized	6,339	-	-	-	-	
66	6,339	22,218	22,218	-	-	-
011-3002-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	14,360	-	
011-3002-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-3002-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	9,010	360	
011-3002-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	218	-	
011-3002-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	23,588	360	-
011-3002-439-78-01-000000 Disaster Exp/ COVID-19	3,965	-	25	-	-	
011-3002-439-78-02-000000 Disaster Exp/Hurricane Hanna	507	-	-	-	-	
78	4,472	-	25	-	-	-
011-3002-437-89-69-000000 Other expenses / Payroll reimbursements	-	-	-	-	-	
89	-	-	-	-	-	-
011-3002 Engineering	\$ 1,865,733	\$ 2,225,127	\$ 2,195,666	\$ 2,247,691	\$ 2,224,463	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3002	Engineering	1			Director Engineering	FILLED	\$ 123,147
3002	Engineering	1			Capital Project Engineer	UNFILLED	84,395
3002	Engineering	1			Construction Manager - CF	FILLED	68,981
3002	Engineering	1			Construction Manager	FILLED	68,981
3002	Engineering	1			Deputy Director Engineering	FILLED	107,671
3002	Engineering	1			Designer	FILLED	49,330
3002	Engineering	1			Designer/Subdivision Coordinator	FILLED	49,330
3002	Engineering	1			Designer/Subdivision Coordinator	FILLED	49,329
3002	Engineering	1			Designer/Subdivision Coordinator	CM RECOMMEND	49,329
3002	Engineering	1			Development Engineer	FILLED	84,395
3002	Engineering	1			Drainage Engineer	FILLED	91,208
3002	Engineering	1			Transportation Engineer	FILLED	91,208
		<u>12</u>					<u>917,304</u>
3002	Engineering		1		Administrative Supervisor	FILLED	40,471
3002	Engineering		1		Engineering Inspector	FILLED	33,653
3002	Engineering		1		Engineering Inspector	FILLED	33,653
3002	Engineering		1		Engineering Inspector	FILLED	33,653
3002	Engineering		1		Engineering Tech I	FILLED	28,277
3002	Engineering		1		Engineering Tech I	FILLED	30,156
3002	Engineering		1		Engineering Tech II	FILLED	31,752
3002	Engineering		1		Engineering Tech III	FILLED	36,931
3002	Engineering		1		Engineering Tech III	FILLED	38,154
3002	Engineering		1		Permit Tech	UNFILLED	29,370
3002	Engineering		1		Lead Engineering Tech	FILLED	40,318
3002	Engineering		1		Secretary	FILLED	27,206
3002	Engineering		1		Secretary	FILLED	27,206
3002	Engineering		1		Secretary	FILLED	27,206
3002	Engineering		1		Senior Engineering Inspector	FILLED	37,433
3002	Engineering		1		Senior Engineering Inspector	FILLED	37,433
3002	Engineering		1		Utility Coordinator/Working Sprvrs	FILLED	49,846
			<u>17</u>				<u>582,718</u>
					CERTIFICATION PAY		3,600
					OVERTIME		17,781
					CAR ALLOWANCE		42,000
					TELEPHONE		<u>11,340</u>
							<u>74,721</u>
CURRENT POSITIONS			29				\$ 1,574,744



Mission Statement:
The Engineering Department designs, manages and guides the construction of public infrastructure and buildings while ensuring quality and safety to all who visit, live and conduct business within the boundary of our City.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,392,360	\$ 1,542,963	\$ 1,565,052	\$ 1,565,052	\$ 1,574,744	\$ 1,574,744	\$ 1,574,744	\$ 1,607,737	\$ 1,607,737	\$ 1,607,737	\$ 1,607,737
Employee Benefits	351,909	441,948	446,370	446,370	467,497	467,497	467,497	479,686	479,686	479,686	479,686
Supplies	7,923	13,000	13,000	10,800	13,000	13,000	13,000	13,300	13,300	13,300	13,300
Other Services and Charges	77,140	141,377	141,377	108,601	131,752	131,752	131,752	131,752	131,752	131,752	131,752
Maintenance	25,589	37,110	37,110	42,600	37,110	37,110	37,110	37,110	37,110	37,110	37,110
Disaster Expenses	4,472	-	-	25	-	-	-	-	-	-	-
Operations Subtotal	1,859,394	2,176,398	2,202,909	2,173,448	2,224,103	2,224,103	2,224,103	2,269,585	2,269,585	2,269,585	2,269,585
Capital Outlay	6,339	22,218	22,218	22,218	23,588	360	-	116,300	-	-	-
Total Expenditures	\$ 1,865,733	\$ 2,198,616	\$ 2,225,127	\$ 2,195,666	\$ 2,247,691	\$ 2,224,463	\$ 2,224,103	\$ 2,385,885	\$ 2,269,585	\$ 2,269,585	\$ 2,269,585
PERSONNEL											
Exempt	10	11	11	11	12	12	12	12	12	12	12
Non-Exempt	14	17	17	17	17	17	17	17	17	17	17
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	24	28	28	28	29	29	29	29	29	29	29

Contact Us:
Yvette Barrera, PE
City Engineer
311 N. 15th
McAllen, TX 78501
(956) 681-1150

MAJOR FY 21-22 GOALS

- 1) Completion of 2013 Bond roadway and intersection improvement projects.
- 2) Completion of 2018 Bond Drainage Projects.
- 3) Implementation of Projects from Drainage Utility Fee, TIRZ 2, HMGP, and other funding sources.
- 4) Approval of Roadway Masterplan and identification of funding mechanisms.
- 5) Seek grant opportunities for paving and drainage improvements.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees staff / Design Engineers	9	9	9	10
Number of full time employees / Support staff	16	16	16	15
Number of full time employees staff / Development Review	4	4	4	4
Department Expenditures	\$ 1,865,733	\$ 2,225,127	\$ 2,195,666	\$ 2,224,463
Outputs:				
Number of construction contracts executed	44	30	44	40
Number of in-house projects designed	39	30	45	30
Number of architect / engineer / survey consulting contracts monitored	54	40	64	40
Number of ROW permits processed / inspected / request for service	458	600	600	600
Number of subdivision plat & construction plans reviewed	55	100	90	90
Effectiveness Measures:				
Percent of projects completed within budget	90%	95%	95%	95%
Percent of construction contracts completed within contract time	90%	95%	95%	95%
Percent ROW permits reviewed within 1 working day	98%	95%	95%	95%
Percent of Subdivisions reviewed within 5 working days	93%	95%	95%	95%
Efficiency Measures:				
Number of construction contracts executed per full time employee - Engineer Staff	5	6	5	4
Number of in-house projects designed per full time employee - Engineer Staff	4	4	5	3
Number of A/E Consulting contracts monitored per full time employee - Engineer Staff	6	6	7	4
Number of ROW permits processed / inspected per full time employee - Support Staff	29	32	38	40
Number of Subdivisions reviewed per full time employee - Engineer Staff	14	25	23	23
Citizen satisfaction with storm drainage	85%	85%	85%	85%
Internal Customer Satisfaction with Design Services	85%	85%	85%	85%
Internal Customer Satisfaction with Construction Management Services	85%	85%	85%	85%
Internal Customer Satisfaction with Inspection Services	85%	85%	85%	85%
Department expenditures per capita	\$ 12.33	\$ 13.99	\$ 14.29	\$ 14.20
Population:	151,352	153,546	153,622	156,649

Description:
The Engineering Department is responsible for the design and inspection of public infrastructure improvements that include water, sanitary sewer, paving, drainage, and public facilities. Our department has 28 employees and is located in the Development Center, 311 N 15th Street. Additionally, the Traffic Operations Division falls within the Engineering Department.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: STREET MAINTENANCE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.		-		-	-	-	-	-		
3.		-		-	-	-	-	-		
4.		-		-	-	-	-	-		
5.		-		-	-	-	-	-		
Total Compensation & Benefits		\$ 2,200,645		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies		\$ 29,857						\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. Rental & contractual							6,000		- GEOTECHNICAL SERVICES & SURVEYING
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges		\$ 440,939						\$ 6,000		\$ -
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance		\$ 3,897,072						\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-		-
Total Non- Capital Outlay								16,800		16,800
TOTAL		\$ 6,568,513						\$ 22,800		\$ 16,800

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: STREET MAINTENANCE

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: STREET MAINTENANCE

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
RADIOS (MOBILE)	4,200	4	16,800	4	16,800	REPLACEMENT OF OBSOLETE / NON-FUNCTIONING RADIOS /
			-		-	INCREASE COMMUNICATION
			-		-	
			-		-	
			-		-	
TOTAL			\$ 16,800		\$ 16,800	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 16,800		\$ 16,800	
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2022

011-3022 Street maintenance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-3022-431-60-01-000000 Compensation / Exempt	23,642	108,359	72,000	106,758	106,758	
011-3022-431-60-02-000000 Compensation / Non-exempt	1,092,256	1,427,916	1,100,000	1,402,619	1,402,619	
011-3022-431-60-10-000000 Compensation / Overtime	77,720	48,032	48,032	48,032	48,032	
011-3022-431-60-16-000000 Compensation / Clothing allowance	-	-	3,000	-	-	
011-3022-431-60-17-000000 Compensation / Telephone	2,040	3,120	-	3,120	3,120	
60	1,195,659	1,587,427	1,223,032	1,560,529	1,560,529	-
011-3022-431-61-30-000000 Benefits / Social security	87,139	121,438	121,438	119,380	119,380	
011-3022-431-61-36-000000 Benefits / Retirement	101,444	137,471	137,471	127,807	127,807	
011-3022-431-61-40-000000 Benefits / Unemployment tax	4,542	3,168	3,168	6,336	6,336	
011-3022-431-61-46-000000 Benefits / Workers' comp-	67,038	95,966	95,966	94,855	94,855	
011-3022-431-61-50-000000 Benefits / Health cost	145,564	249,072	249,072	276,504	276,504	
011-3022-431-61-52-000000 Benefits / Life insurance	954	2,628	2,628	1,310	1,310	
011-3022-431-61-53-000000 Benefits / Retiree health ins (ARC)	13,920	13,923	13,923	13,923	13,923	
61	420,601	623,666	623,666	640,116	640,116	-
011-3022-433-62-02-000000 Supplies / Office	1,080	1,539	1,539	1,539	1,539	
011-3022-433-62-04-000000 Supplies / Operating	18,761	12,000	12,000	12,000	12,000	
011-3022-433-62-12-000000 Supplies / Small tools/minor equip-	3,473	6,300	6,300	6,300	6,300	
011-3022-433-62-18-000000 Supplies / Clothing & uniform	10,859	10,018	10,018	10,018	10,018	
011-3022-433-62-20-000000 Supplies / Chemical	-	-	-	-	-	
62	34,172	29,857	29,857	29,857	29,857	-
011-3022-434-63-14-000000 Other services & charges / Dues & subscription	467	150	150	150	150	
011-3022-434-63-23-000000 Other services & charges / Online svc/network	161	500	500	500	500	
011-3022-434-63-52-000000 Other services & charges / Rental & contractual	14,046	9,850	25,000	15,850	9,850	
011-3022-434-63-65-000000 Other services & charges / Travel	1,256	2,105	2,105	2,105	2,105	
011-3022-434-63-69-000000 Other services & charges / Utilities-telephone	-	392	392	392	392	
011-3022-434-63-75-000000 Other services & charges / Rental-general depr- fu	402,733	393,900	393,900	427,442	427,442	
011-3022-434-63-99-000000 Other services & charges / Miscellaneous	700	500	800	500	500	
63	419,363	407,397	422,847	446,939	440,939	-
011-3022-435-65-08-000000 Maintenance / Equipment	186,384	136,000	136,000	136,000	136,000	
011-3022-435-65-13-000000 Maintenance / Ditches	44	3,000	3,000	3,000	3,000	
011-3022-435-65-14-000000 Maintenance / Streets	131,735	220,600	220,600	220,600	220,600	
011-3022-435-65-15-000000 Maintenance / Repaving	3,152,556	3,221,595	3,221,595	3,221,595	3,221,595	
011-3022-435-65-16-000000 Maintenance / Vehicles	215,308	120,000	150,000	120,000	120,000	

2022

011-3022 Street maintenance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-3022-435-65-17-000000 Maintenance / Fuel & lubricants	108,092	123,377	123,377	123,377	123,377	
011-3022-435-65-18-000000 Maintenance / Railroad	552	72,500	72,500	72,500	72,500	
65	3,794,671	3,897,072	3,927,072	3,897,072	3,897,072	-
011-3022-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-3022-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-3022-436-66-20-000000 Capital outlay / Equipment	-	12,000	12,000	-	-	
011-3022-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-3022-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
011-3022-436-66-99-000000 Capital outlay / Non-capitalized	1,608	-	-	-	-	
66	1,608	12,000	12,000	-	-	-
011-3022-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-3022-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	16,800	16,800	
011-3022-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-3022-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-3022-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	16,800	16,800	-
011-3022-439-78-01-000000 Disaster Exp/ COVID-19	2,090	-	116	-	-	
011-3022-439-78-02-000000 Disaster Exp/Hurricane Hanna	225	-	-	-	-	
78	2,314	-	116	-	-	-
011-3022 Street Maintenance	\$ 5,868,389	\$ 6,557,419	\$ 6,238,590	\$ 6,591,313	\$ 6,585,313	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3022	Street Maintenance	1			Street & Drainage Manager	UNFILLED	\$ 61,922
3022	Street Maintenance	1			Street Maint Supervisor	FILLED	44,836
		<u>2</u>					<u>106,758</u>
3022	Street Maintenance		1		HEO I B	FILLED	34,046
3022	Street Maintenance		1		HEO I B	FILLED	34,046
3022	Street Maintenance		1		HEO I B	FILLED	34,046
3022	Street Maintenance		1		HEO I B	FILLED	34,046
3022	Street Maintenance		1		HEO I B	FILLED	34,046
3022	Street Maintenance		1		HEO I B	UNFILLED	34,046
			<u>6</u>				<u>204,276</u>
3022	Street Maintenance		1		HEO II A	FILLED	37,390
3022	Street Maintenance		1		HEO II A	FILLED	37,390
3022	Street Maintenance		1		HEO II A	FILLED	37,390
3022	Street Maintenance		1		HEO II A	FILLED	37,390
3022	Street Maintenance		1		HEO II A	FILLED	37,390
3022	Street Maintenance		1		HEO II A	FILLED	37,390
3022	Street Maintenance		1		HEO II A	FILLED	37,390
			<u>7</u>				<u>261,730</u>
3022	Street Maintenance		1		HEO II B	FILLED	36,100
3022	Street Maintenance		1		HEO II B	FILLED	36,100
3022	Street Maintenance		1		HEO II B	FILLED	36,100
3022	Street Maintenance		1		HEO II B	FILLED	36,100
3022	Street Maintenance		1		HEO II B	FILLED	36,100
3022	Street Maintenance		1		HEO II B	FILLED	36,100
3022	Street Maintenance		1		HEO II B	UNFILLED	36,100
3022	Street Maintenance		1		HEO II B	UNFILLED	36,100
			<u>8</u>				<u>288,800</u>
3022	Street Maintenance		1		HEO III	FILLED	38,941
3022	Street Maintenance		1		HEO III	FILLED	38,941
3022	Street Maintenance		1		HEO III	UNFILLED	38,941
3022	Street Maintenance		1		HEO III	UNFILLED	38,941
			<u>4</u>				<u>155,764</u>
3022	Street Maintenance		1		Maintenance Worker	FILLED	25,393
3022	Street Maintenance		1		Maintenance Worker	FILLED	25,130
3022	Street Maintenance		1		Maintenance Worker	FILLED	25,130
3022	Street Maintenance		1		Maintenance Worker	FILLED	25,130
3022	Street Maintenance		1		Maintenance Worker	UNFILLED	25,130

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3022	Street Maintenance		1		Maintenance Worker	UNFILLED	25,130
3022	Street Maintenance		1		Maintenance Worker	UNFILLED	25,130
3022	Street Maintenance		1		Maintenance Worker	UNFILLED	25,130
3022	Street Maintenance		1		Maintenance Worker	UNFILLED	25,130
			9				226,433
3022	Street Maintenance		1		Senior Administrative Clerk	UNFILLED	30,265
			1				30,265
3022	Street Maintenance		1		Senior Maintenance Worker	FILLED	27,206
3022	Street Maintenance		1		Senior Maintenance Worker	UNFILLED	27,206
3022	Street Maintenance		1		Senior Maintenance Worker	UNFILLED	27,206
			3				81,618
3022	Street Maintenance		1		Crew Leader A	FILLED	40,646
3022	Street Maintenance		1		Crew Leader A	FILLED	40,646
3022	Street Maintenance		1		Crew Leader A	FILLED	40,646
			3				121,938
3022	Street Maintenance		1		Welder	FILLED	31,795
	TOTALS FOR NON-EXEMPT		42				1,402,619
					OVERTIME		48,032
					TELEPHONE		3,120
							51,152
	CURRENT POSITIONS		44				\$ 1,560,529

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT: STREET MAINTENANCE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS		YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SD0504	2006 SUPERIOR BROOM	BROOM SWEEPER	70,000	8	0.15	\$ 10,063	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (30,000)	\$ -
R	SD2500	2008 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,000)	\$ -
R	SD2501	2008 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,000)	\$ -
R	SD8015	2009 STERLING PATCH TRUCK	POT HOLE PATCH TRUCK	190,000	8	0.15	\$ 27,313	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (47,000)	\$ -
R	SD9001	2008 VOLVO G930 MOTOR GRADER	MOTOR GRADER	250,000	10	0.15	\$ 28,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 25,000	\$ -
R	SD9005	2009 JOHN DEERE 670G MOTOR GRADER	MOTOR GRADER	250,000	10	0.15	\$ 28,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (30,000)	\$ -
R	SD9002	2008 LEEBOY 635B MOTOR GRADER	PNEUMATIC ROLLER	100,000	10	0.15	\$ 11,500	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 98,000	\$ -
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
				\$ 940,000						\$ -		\$ 2,000	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Street Maintenance

www.mcallenpublicworks.net

Mission Statement:
 Dedicated to keeping all city streets and alley ways safe for vehicular traffic. Street maintenance will maintain city streets and alleys through crack sealing, pothole patching, alley reconstruction and street paving programs. This service shall be provided with a safe professional, reliable, efficient, and eager to help disposition.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,195,659	\$ 1,564,724	\$ 1,587,427	\$ 1,223,032	\$ 1,560,529	\$ 1,560,529	\$ 1,560,529	\$ 1,560,529	\$ 1,560,529	\$ 1,560,529	\$ 1,560,529
Employee Benefits	420,601	619,121	623,666	623,666	640,116	640,116	640,116	640,116	640,116	640,116	640,116
Supplies	34,172	29,857	29,857	29,857	29,857	29,857	29,857	29,857	29,857	29,857	29,857
Other Services and Charges	419,363	407,397	407,397	422,847	446,939	440,939	440,939	440,939	440,939	440,939	440,939
Maintenance	3,794,671	3,897,072	3,897,072	3,927,072	3,897,072	3,897,072	3,897,072	3,897,072	3,897,072	3,897,072	3,897,072
Disaster Expenses	2,314	-	-	116	-	-	-	-	-	-	-
Operations Subtotal	5,866,780	6,518,171	6,545,419	6,226,590	6,574,513	6,568,513	6,568,513	6,568,513	6,568,513	6,568,513	6,568,513
Capital Outlay	1,608	12,000	12,000	12,000	16,800	16,800	20,600	14,000	-	-	-
Total Expenditures	\$ 5,868,389	\$ 6,530,171	\$ 6,557,419	\$ 6,238,590	\$ 6,591,313	\$ 6,585,313	\$ 6,589,113	\$ 6,582,513	\$ 6,568,513	\$ 6,568,513	\$ 6,568,513
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	42	42	42	42	42	42	42	42	42	42	42
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	44	44	44	44	44	44	44	44	44	44	44

MAJOR FY 21-22 GOALS

Contact Us:
 Elvira Alonzo
 Public Works
 Director
 4201 N. Bentsen
 Road
 McAllen, TX 78504
 (956) 681-4000

- 1.) Repair forty-five (45) alleys per year through the Alley Rehabilitation Program.
- 2.) Target a 10% annual repaving/pavement restoration of all street inventory.
- 3.) Maintain twenty-five (25) miles of caliche centerline miles of roadway.

Street Maintenance

www.mcallenpublicworks.net

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of pothole crews	4	4	4	4
Number of full time employees	44	44	44	44
Department Expenditures	\$ 5,868,389	\$ 6,557,419	\$ 6,238,590	\$ 6,585,313
Total Street inventory -paved center line miles	541	541	541	541
Total street inventory -unpaved center line miles	13	13	13	13
Total alley inventory - paved center line miles	71	71	71	71
Total alley inventory - unpaved center line miles	70	70	70	70
Outputs:				
Pothole patching citizen requested work orders	629	1,200	400	1,200
Pothole patching in-house work orders	3,866	2,500	2,800	2,500
Number of potholes patched	14,542	20,000	15,000	20,000
Pothole patched square feet	164,850	180,000	130,000	180,000
Street Repair Caliche- Center Line Miles	52	52	52	52
Alley rehabilitation caliche - linear feet	4,230	12,000	5,000	12,000
Alley rehabilitation millings - linear feet	NA	NA	5,000	10,000
Alley rehabilitation asphalt - linear feet*	7,956	10,000	15,000	10,000
Storm/emergency incident response	14	10	20	10
Center lane miles recycled	12.0	30.0	14.0	30.0
Preservation - Linear miles	9.6	10.0	10.0	10.0
Effectiveness Measures:				
Citizens Rating for Street Repair - Transportation Services*	80%	80%	80%	80%
Efficiency Measures:				
Number of potholes patched per crew- annually	3,636	5,000	3,750	5,000
Number of pothole patched work orders per crew- annually	1,124	925	800	925
Alley rehabilitation - linear feet per day	47	85	77	85
Department expenditures per capital	\$ 38.77	\$ 42.71	\$ 40.61	\$ 42.04
Population:	151,352	153,546	153,622	156,649

Description:

The Street Maintenance Department is a division of Public Works. Through its staff of forty four (44) employees the department maintains all city streets and alleys through crack sealing, pothole patching, repaving and pavement reconstruction. Proper street maintenance programs extend the life and ridability of city streets and alleys for our citizens.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: STREET LIGHTNING

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total		-		-	-	-	-	-		-	
Personnel Revisions											
1.	Overtime			-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies								\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 2,151,390					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 72,675					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 2,224,065					\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: STREET LIGHTNING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: STREET LIGHTNING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-3024 Street lighting

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-3024-434-63-67-000000 Other services & charges / Utilities-electric 63	2,192,431	2,151,390	2,151,390	2,151,390	2,151,390	-
	2,192,431	2,151,390	2,151,390	2,151,390	2,151,390	-
011-3024-435-65-14-000000 Maintenance / Streets 65	30,330	72,675	30,000	72,675	72,675	-
	30,330	72,675	30,000	72,675	72,675	-
011-3024-436-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	-
011-3024-436-66-99-000000 Capital outlay / Non-capitalized 66	-	-	-	-	-	-
	-	-	-	-	-	-
011-3024 Street Lighting	\$ 2,222,760	\$ 2,224,065	\$ 2,181,390	\$ 2,224,065	\$ 2,224,065	\$ -



Mission Statement:	Department Summary											
	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	Four Year Plan					
To provide street lighting in residential and commercial areas.	Expenditure Detail:											
	Personnel Services											
	Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Employee Benefits	-	-	-	-	-	-	-	-	-	-	-
	Supplies	-	-	-	-	-	-	-	-	-	-	-
	Other Services and Charges	2,192,431	2,151,390	2,151,390	2,151,390	2,151,390	2,151,390	2,151,390	2,151,390	2,151,390	2,151,390	2,151,390
	Maintenance	30,330	72,675	72,675	30,000	72,675	72,675	72,675	72,675	72,675	72,675	72,675
	Disaster Expenses											
	Operations Subtotal	2,222,760	2,224,065	2,224,065	2,181,390	2,224,065	2,224,065	2,224,065	2,224,065	2,224,065	2,224,065	2,224,065
	Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
	Total Expenditures	\$ 2,222,760	\$ 2,224,065	\$ 2,224,065	\$ 2,181,390	\$ 2,224,065	\$ 2,224,065	\$ 2,224,065	\$ 2,224,065	\$ 2,224,065	\$ 2,224,065	\$ 2,224,065

Contact Us:
 Yvette Barrera
 Director of
 Engineering
 210 N. 20th Street
 McAllen, TX 78501
 (956) 681-2700

MAJOR FY 21-22 GOALS

1. Continue with completion of street light night time survey twice a year.
2. Continue evaluation of various areas for additional street light requirements.
3. Coordinate with AEP for conversion of existing lights to LED lights.
4. Coordinate completion of the South McAllen streetlight program this FY 21-22.

Street Lighting

www.mcallen.net/departments/traffic/signalsandsigns

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Department Expenditures	\$ 2,222,760	\$ 2,224,065	\$ 2,181,390	\$ 2,224,065
Outputs:				
Number of street lights inspected	1,244	19,478	19,528	19,800
Efficiency Measures:				
Number of street lights inspected per full time employee	36	557	558	566
Number of lights per citizen per 1000	8	127	127	126
Department expenditures per capita	\$ 14.69	\$ 14.48	\$ 14.20	\$ 14.20
Population:	151,352	153,546	153,622	156,649

Description:
The responsibility for Street Lighting is under the direction of the Traffic Operations Department. The Traffic Operations Department is responsible for installing street lights in new areas, maintaining the expressway lighting, and reporting malfunctioning street lights to the appropriate electric provider.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: SIDEWALK CONSTRUCTION

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 277,271		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 30,132						\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 23,945						\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 27,870						\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								21,000		21,000	
Total Non- Capital Outlay								-		-	
TOTAL		\$ 359,218						\$ 21,000	\$ 21,000		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: SIDEWALK CONSTRUCTION

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
TRACK STUMP GRINDER	21,000	1	21,000	1	21,000	EQUIPMENT NEEDED TO REMOVE TREE STUMPS AND ROOT SYSTEMS FOR PROPER SIDEWALK REPLACEMENT/REPAIR.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 21,000		\$ 21,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 21,000		\$ 21,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: SIDEWALK CONSTRUCTION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-3026 Sidewalk construction

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-3026-431-60-01-000000 Compensation / Exempt	45,013	45,509	45,509	44,836	44,836	
011-3026-431-60-02-000000 Compensation / Non-exempt	132,421	155,024	155,024	152,985	152,985	
011-3026-431-60-10-000000 Compensation / Overtime	6,131	4,000	7,000	4,000	4,000	
011-3026-431-60-16-000000 Compensation / Clothing allowance	-	-	720	-	-	
011-3026-431-60-17-000000 Compensation / Telephone	720	720	-	720	720	
60	184,285	205,253	208,253	202,541	202,541	-
011-3026-431-61-30-000000 Benefits / Social security	13,771	15,702	15,702	15,494	15,494	
011-3026-431-61-36-000000 Benefits / Retirement	15,807	17,775	17,811	16,588	16,588	
011-3026-431-61-40-000000 Benefits / Unemployment tax	864	432	432	864	864	
011-3026-431-61-46-000000 Benefits / Workers' comp-	8,217	8,438	9,434	9,080	9,080	
011-3026-431-61-50-000000 Benefits / Health cost	23,848	27,912	27,912	30,876	30,876	
011-3026-431-61-52-000000 Benefits / Life insurance	150	314	148	172	172	
011-3026-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,656	1,656	1,788	1,656	1,656	
61	64,312	72,229	73,227	74,730	74,730	-
011-3026-433-62-04-000000 Supplies / Operating	24,708	26,000	26,000	26,000	26,000	
011-3026-433-62-12-000000 Supplies / Small tools/minor equip-	1,748	1,932	1,932	1,932	1,932	
011-3026-433-62-18-000000 Supplies / Clothing & uniform	2,251	2,200	2,200	2,200	2,200	
62	28,707	30,132	30,132	30,132	30,132	-
011-3026-434-63-64-000000 Other services & charges / Training	-	-	-	-	-	
011-3026-434-63-75-000000 Other services & charges / Rental-general depr- fu	21,083	13,750	13,750	23,870	23,870	
011-3026-434-63-99-000000 Other services & charges / Miscellaneous	120	75	75	75	75	
63	21,203	13,825	13,825	23,945	23,945	-
011-3026-435-65-08-000000 Maintenance / Equipment	13,629	7,125	7,125	7,125	7,125	
011-3026-435-65-16-000000 Maintenance / Vehicles	13,718	12,000	6,000	12,000	12,000	
011-3026-435-65-17-000000 Maintenance / Fuel & lubricants	6,971	8,745	8,745	8,745	8,745	
65	34,317	27,870	21,870	27,870	27,870	-
011-3026-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-3026-436-66-20-000000 Capital outlay / Equipment	-	-	-	21,000	21,000	
011-3026-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
011-3026-436-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	21,000	21,000	-
011-3026-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-3026-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	

2022

011-3026 Sidewalk construction

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-3026-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-3026-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
011-3026-433-67-30-000000 Non-Capital Outlay / Improvements 67	-	-	-	-	-	-
011-3026-439-78-01-000000 Disaster Exp/ COVID-19	417	-	-	-	-	-
011-3026-439-78-02-000000 Disaster Exp/Hurricane Hanna 78	-	-	-	-	-	-
	417	-	-	-	-	-
011-3026 Sidewalk Construction	\$ 333,241	\$ 349,309	\$ 347,307	\$ 380,218	\$ 380,218	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3026	Sidewalk Construction	1			Sidewalk Const Supervisor	FILLED	\$ 44,836
		1					44,836
3026	Sidewalk Construction		1		Trade Helper I	FILLED	30,597
3026	Sidewalk Construction		1		Trade Helper I	FILLED	30,597
3026	Sidewalk Construction		1		Trade Helper I	FILLED	30,597
3026	Sidewalk Construction		1		Trade Helper I	FILLED	30,597
3026	Sidewalk Construction		1		Trade Helper I	FILLED	30,597
			5				152,985
					OVERTIME		4,000
					TELEPHONE		720
							4,720
	CURRENT POSITIONS		6				\$ 202,541

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
 DEPT. SIDEWALK

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	YES/NO		FLEET REQUEST	CITY MGR RECOMM	
R	SD0856	2007 CASE 590 SUPER M BACKHOE	BACKHOE FRONT LOADER	88,000	10	0.15	\$ 10,120	YES	MEETS REPLACEMENT CRITERIA		YES	\$ -		
				\$ 88,000						\$ -		\$ -	\$ -	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Sidewalk Construction

www.mcallenpublicworks.net

Mission Statement:
Dedicated to keeping all pedestrian traffic safe through new construction and reconstruction of existing concrete sidewalks. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition .

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 184,285	\$ 202,540	\$ 205,253	\$ 208,253	\$ 202,541	\$ 202,541	\$ 202,541	\$ 202,541	\$ 202,541	\$ 202,541	
Employee Benefits	64,312	71,685	72,229	73,227	74,730	74,730	74,730	74,730	74,730	74,730	
Supplies	28,707	30,132	30,132	30,132	30,132	30,132	30,132	30,132	30,132	30,132	
Other Services and Charges	21,203	13,825	13,825	13,825	23,945	23,945	23,945	23,945	23,945	23,945	
Maintenance	34,317	27,870	27,870	21,870	27,870	27,870	27,870	27,870	27,870	27,870	
Disaster Expenses	417	-	-	-	-	-	-	-	-	-	
Operations Subtotal	333,241	346,052	349,309	347,307	359,218	359,218	359,218	359,218	359,218	359,218	
Capital Outlay	-	-	-	-	21,000	21,000	5,900	10,500	-	-	
Total Expenditures	\$ 333,241	\$ 346,052	\$ 349,309	\$ 347,307	\$ 380,218	\$ 380,218	\$ 365,118	\$ 369,718	\$ 359,218	\$ 359,218	
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	
Non-Exempt	5	5	5	5	5	5	5	5	5	5	
Part-Time	-	-	-	-	-	-	-	-	-	-	
Total Positions Authorized	6	6	6	6	6	6	6	6	6	6	

Contact Us:
Elvira Alonzo, Public Works Director
4201 N. Bentsen Rd.
McAllen, Texas 78504
(956) 681-4000

MAJOR FY 21-22 GOALS

- 1.) Construct 1.25 linear miles of sidewalk and install fifteen (15) required amenities per year.
- 2.) Identify "Area Meeting" criteria for Federal funding to construct sidewalks around Metro routes.

Sidewalk Construction

www.mcallenpublicworks.net

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	6	6	6	6
Department Expenditures	\$ 333,241	\$ 349,309	\$ 347,307	\$ 380,218
Outputs:				
Sidewalk installation/repair work orders	165	170	120	170
Concrete repair work orders completed	51	50	40	50
Concrete repair - sq. ft.	15,916	2,000	1,000	2,000
Sidewalk construction linear feet	3,653	6,600	4,000	6,600
Sidewalk construction miles	0.69	1.25	1.00	1.25
Number of ADA compliant ramps installed city facilities		15	10	15
Effectiveness Measures:				
Citizens rating for Ease of Walking as mode of transportation/mobility*	80%	80%	80%	80%
Citizens rating of Sidewalk Maintenance - Transportation Service*	80%	80%	80%	80%
Efficiency Measures:				
Department expenditures per capita	\$ 2.20	\$ 2.27	\$ 2.26	\$ 2.43
Population:	151,352	153,546	153,622	156,649

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Sidewalk Construction Department is a division of Public Works. Through its staff of 6 employees the department properly installs and maintains pedestrian walkways along city roadways addressing safety issues to comply with applicable ADA requirements.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: DRAINAGE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total										
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 1,000,288	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
	Total Supplies		\$ 20,052					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. Rental & contractual							6,700		6,700
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
	Total Other Services & Charges		\$ 247,580					\$ 6,700		\$ 6,700
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
	Total Maintenance		\$ 289,049					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								33,000		33,000
Total Non- Capital Outlay								8,400		8,400
TOTAL			\$ 1,556,969					\$ 48,100		\$ 48,100

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: DRAINAGE

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE - BACKHOE	33,000	1	33,000	1	33,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 33,000		\$ 33,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 33,000		\$ 33,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: DRAINAGE

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
MOBILE RADIOS	4,200	2	8,400	2	8,400	REPLACEMENT OF RADIO EQUIPMENT
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 8,400		\$ 8,400	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 8,400		\$ 8,400	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-3030-431-60-01-000000 Compensation / Exempt	66,965	91,066	91,066	89,720	89,720	
011-3030-431-60-02-000000 Compensation / Non-exempt	571,479	643,537	580,000	629,832	629,832	
011-3030-431-60-10-000000 Compensation / Overtime	31,706	14,984	14,984	14,984	14,984	
011-3030-431-60-16-000000 Compensation / Clothing allowance	-	-	-	-	-	
011-3030-431-60-17-000000 Compensation / Telephone	2,100	1,920	1,920	2,400	2,400	
60	672,251	751,507	687,970	736,936	736,936	-
011-3030-431-61-30-000000 Benefits / Social security	48,584	57,490	57,490	56,376	56,376	
011-3030-431-61-36-000000 Benefits / Retirement	56,883	65,080	65,080	60,355	60,355	
011-3030-431-61-40-000000 Benefits / Unemployment tax	2,596	1,440	1,440	2,880	2,880	
011-3030-431-61-46-000000 Benefits / Workers' comp-	22,021	23,291	23,291	22,763	22,763	
011-3030-431-61-50-000000 Benefits / Health cost	77,011	102,432	102,432	113,784	113,784	
011-3030-431-61-52-000000 Benefits / Life insurance	572	1,257	1,257	625	625	
011-3030-431-61-53-000000 Benefits / Retiree health ins (ARC)	6,564	6,569	6,569	6,569	6,569	
61	214,231	257,559	257,559	263,352	263,352	-
011-3030-433-62-02-000000 Supplies / Office	1,336	616	616	616	616	
011-3030-433-62-04-000000 Supplies / Operating	5,398	4,536	4,536	4,536	4,536	
011-3030-433-62-12-000000 Supplies / Small tools/minor equip-	1,885	1,700	1,700	1,700	1,700	
011-3030-433-62-18-000000 Supplies / Clothing & uniform	6,520	5,200	6,000	5,200	5,200	
011-3030-433-62-20-000000 Supplies / Chemical	10,530	8,000	8,000	8,000	8,000	
62	25,669	20,052	20,852	20,052	20,052	-
011-3030-434-63-45-000000 Other services & charges / Professional	5,191	6,000	6,000	6,000	6,000	
011-3030-434-63-52-000000 Other services & charges / Rental & contractual	360	12,000	12,000	18,700	18,700	
011-3030-434-63-65-000000 Other services & charges / Travel	1,937	1,512	1,512	1,512	1,512	
011-3030-434-63-67-000000 Other services & charges / Utilities-electric	1,064	969	969	969	969	
011-3030-434-63-75-000000 Other services & charges / Rental-general depr- fu	193,746	241,583	241,583	226,874	226,874	
011-3030-434-63-85-000000 Other services & charges /RollingStckShrtge-GenDep	-	6,700	6,700	-	-	
011-3030-434-63-99-000000 Other services & charges / Miscellaneous	400	225	400	225	225	
63	202,698	268,989	269,164	254,280	254,280	-
011-3030-435-65-08-000000 Maintenance / Equipment	136,876	112,000	112,000	112,000	112,000	
011-3030-435-65-13-000000 Maintenance / Ditches	20,828	26,000	26,000	26,000	26,000	
011-3030-435-65-16-000000 Maintenance / Vehicles	119,018	80,000	120,000	80,000	80,000	
011-3030-435-65-17-000000 Maintenance / Fuel & lubricants	66,020	71,049	65,000	71,049	71,049	
65	342,742	289,049	323,000	289,049	289,049	-
011-3030-436-66-14-000000 Capital outlay / Vehicles	-	-	-	33,000	33,000	

2022

011-3030 Drainage

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-3030-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
011-3030-436-66-20-000000 Capital outlay / Equipment	2,875	-	-	-	-	-
011-3030-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	-
011-3030-436-66-99-000000 Capital outlay / Non-capitalized	6,806	-	-	-	-	-
66	9,682	-	-	33,000	33,000	-
011-3030-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-3030-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	8,400	8,400	-
011-3030-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-3030-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
011-3030-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	8,400	8,400	-
011-3030-439-78-01-000000 Disaster Exp/ COVID-19	592	-	-	-	-	-
011-3030-439-78-02-000000 Disaster Exp/Hurricane Hanna	1,387	-	-	-	-	-
78	1,980	-	-	-	-	-
<hr/>						
011-3030 Drainage	\$ 1,469,252	\$ 1,587,156	\$ 1,558,545	\$ 1,605,069	\$ 1,605,069	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3030	Drainage	1			Drainage Supervisor	FILLED	\$ 44,860
3030	Drainage	1			Drainage Supervisor	FILLED	44,860
		<u>2</u>					<u>89,720</u>
3030	Drainage		1		Senior Administrative Clerk	FILLED	28,277
3030	Drainage		1		Crew Leader A	FILLED	40,646
3030	Drainage		1		HEO I	FILLED	34,046
3030	Drainage		1		HEO I	FILLED	32,888
3030	Drainage		1		HEO I	FILLED	32,888
3030	Drainage		1		HEO I	FILLED	32,888
3030	Drainage		1		HEO I	FILLED	32,888
3030	Drainage		1		HEO I	FILLED	32,888
3030	Drainage		1		HEO II A	FILLED	37,390
3030	Drainage		1		HEO II A	FILLED	37,390
3030	Drainage		1		HEO II A	UNFILLED	37,390
3030	Drainage		1		HEO II B	FILLED	36,100
3030	Drainage		1		HEO II B	FILLED	36,100
3030	Drainage		1		HEO II B	UNFILLED	36,100
3030	Drainage		1		HEO III	FILLED	38,941
3030	Drainage		1		HEO III	FILLED	38,941
3030	Drainage		1		HEO III	FILLED	38,941
3030	Drainage		1		Maintenance Worker	FILLED	25,130
			<u>18</u>				<u>629,832</u>
					OVERTIME		14,984
					TELEPHONE		2,400
							<u>17,384</u>
CURRENT POSITIONS			20				\$ 736,936

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT.: DRAINAGE

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 20-21 ROLLOVER	CITY MANAGER APPROVAL		DEPRECIATION SHORTAGE	
											YES/NO	FLEET REQUEST	CITY MGR RECOMM	
R	SD0858	2007 CASE 590 SUPER M BACKHOE	BACKHOE/FRONT LOADER	125,000	10	0.15	\$ 14,375	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (37,000)	\$ 37,000	
R	SD0597	2010 CATERPILLAR TRACTOR MOWER	3/4 TON CC LB 4WD GAS	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 4,000	\$ (4,000)	
R	SD700	2008 FORD F-750 SERVICE TRUCK	19,000 GVW CRANE SVC TRUCK	100,000					678-6382-436-66-14-EC2119	\$ 103,880	YES			
				\$ 265,000						\$ 103,880		\$ (33,000)	\$ 33,000	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:

Dedicated to keeping all drainage ways/ditches, safe, clean and performing at their engineered design criteria for stormwater management. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 672,251	\$ 740,651	\$ 751,507	\$ 687,970	\$ 736,936	\$ 736,936	\$ 736,936	\$ 736,936	\$ 736,936	\$ 736,936	\$ 736,936
Employee Benefits	214,231	255,386	257,559	257,559	263,352	263,352	263,352	263,352	263,352	263,352	263,352
Supplies	25,669	20,052	20,052	20,852	20,052	20,052	20,052	20,052	20,052	20,052	20,052
Other Services and Charges	202,698	268,989	268,989	269,164	254,280	254,280	254,280	254,280	254,280	254,280	254,280
Maintenance	342,742	289,049	289,049	323,000	289,049	289,049	289,049	289,049	289,049	289,049	289,049
Disaster Expenses	1,980	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,459,570	1,574,127	1,587,156	1,558,545	1,563,669	1,563,669	1,563,669	1,563,669	1,563,669	1,563,669	1,563,669
Capital Outlay	9,682	-	-	-	41,400	41,400	31,000	-	-	-	-
Total Expenditures	\$ 1,469,252	\$ 1,574,127	\$ 1,587,156	\$ 1,558,545	\$ 1,605,069	\$ 1,605,069	\$ 1,594,669	\$ 1,563,669	\$ 1,563,669	\$ 1,563,669	\$ 1,563,669
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	18	18	18	18	18	18	18	18	18	18	18
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	20	20	20	20	20	20	20	20	20	20	20

Contact Us:

Elvira Alonzo,
 Public Works
 Director
 4201 N. Bentsen
 Road
 McAllen, TX 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Continue stormwater management of the City's drainage system for compliance with the MS4 permit in reducing stormwater runoff and improving water quality.
2. Complete installation of litter prevention structural controls at (2) drain ditch locations.
3. Optimize use of GIS Mapping to evaluate operational cycles.
4. Optimize use of Accela Asset Management to evaluate operational costs and resource efficiency.

Drainage

www.mcallenpublicworks.net

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	20	20	20	20
Department Expenditures	\$ 1,469,252	\$ 1,587,156	\$ 1,558,545	\$ 1,605,069
Number of storm inlets	16,562	16,562	16,562	16,562
Ditch inventory - miles	30	30	30	30
City ROW/Property - acres	1,304	1,304	1,304	1,304
Outputs:				
Number of manholes cleaned per year	483	500	300	500
Number of storm inlets cleaned per year	2,954	3,500	2,000	3,500
Collection system cleaned - linear feet	122,416	100,000	60,000	100,000
Box Culvert Crossings Cleaned	17	10	25	10
Excavator/drainage linear miles cleaned	24.0	30.0	30.0	30.0
ROW mowing - acres	15,005	13,500	13,500	13,500
Requests for service	412	200	200	200
Storm/emergency incident response	8	1	4	1
Number of drain ditch inspections per year	0	100	100	100
Population:	151,352	153,546	153,622	156,649

Description:

The Drainage Department is a division of Public Works. Through its staff of 20 employees the department maintains all city owned drain ditches and drainage infrastructure to allow for proper stormwater management in compliance with stormwater pollution prevention regulations.

City of McAllen, Texas
Health and Welfare
Summary

	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm 21-22	22-23	Four Year Plan		25-26
								23-24	24-25	
BY DEPARTMENT										
Env/Health Code Compliance	\$ 1,872,013	\$ 2,038,116	\$ 2,058,101	\$ 1,940,445	\$ 2,839,205	\$ 2,205,040	\$ 2,450,982	\$ 2,906,883	\$ 2,854,461	\$ 2,854,461
Graffiti Cleaning	168,829	157,201	158,670	156,794	172,773	172,773	169,773	169,773	169,773	169,773
Other Agencies:										
Humane Society	1,002,756	767,276	767,276	919,193	919,193	919,193	919,193	919,193	919,193	919,193
Valley Environment Council	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Mujeres Unidas	25,000	15,000	15,000	15,000	25,000	15,000	15,000	15,000	15,000	15,000
Relief Operation Efforts	56,911	-	-	-	-	-	-	-	-	-
Comfort House	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL	\$ 3,140,509	\$ 2,997,593	\$ 3,019,047	\$ 3,051,432	\$ 3,976,171	\$ 3,332,006	\$ 3,574,948	\$ 4,030,849	\$ 3,978,427	\$ 3,978,427
BY EXPENSE GROUP										
Personnel Services										
Salaries and Wages	\$ 1,147,351	\$ 1,244,648	\$ 1,262,523	\$ 1,248,872	\$ 1,488,510	\$ 1,366,512	\$ 1,530,976	\$ 1,833,381	\$ 1,833,381	\$ 1,833,381
Employee Benefits	347,121	379,093	382,672	382,131	471,464	435,930	486,458	569,405	569,405	569,405
Supplies	59,810	50,676	50,676	56,767	63,839	54,926	54,926	66,675	66,675	66,675
Other Services and Charges	1,381,127	1,200,516	1,200,516	1,190,708	1,442,898	1,295,328	1,295,328	1,403,552	1,403,552	1,403,552
Maintenance and Repair Services	110,606	51,960	51,960	85,721	86,960	86,960	91,460	105,415	105,415	105,415
Capital Outlay	94,494	70,700	70,700	87,233	422,500	92,350	115,800	52,422	-	-
TOTAL APPROPRIATIONS	\$ 3,140,509	\$ 2,997,593	\$ 3,019,047	\$ 3,051,432	\$ 3,976,171	\$ 3,332,006	\$ 3,574,948	\$ 4,030,849	\$ 3,978,427	\$ 3,978,427
PERSONNEL										
Health	29	29	29	29	34	32	34	34	34	34
Graffiti Cleaning	3	3	3	3	3	3	3	3	3	3
TOTAL PERSONNEL	32	32	32	32	37	35	37	37	37	37

CITY OF McAllen

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ENV. & HEALTH CODE COMPLIANCE

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	CM Recomm Moved to New CIP Fund	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. Management Assistant	1	\$ 55,000		\$ 55,000	\$ -	\$ 720	\$ 16,916	\$ 72,636		\$ -	Management Assistant will spend 70% of Time on Imagine Tomorrow program and the newly established Involuntary Demolition program with Building Board of Adjustments. Both programs are designed to help reduce the number of substandard, vacant homes city wide and to help revitalize the city's housing stock. 30% of their time will be spent on special projects for Department. Since change in incentives application at beginning on January 1, 2020, there have been 38 and counting applications for Incentive Contracts. This is almost as much as the 46 Incentive contracts from 2013 (Start of Program) to December 2019.
2. Senior Administrative Clerk	2	28,277		56,554	-	-	25,043	81,597	1	40,799	Senior Administrative Clerk will assist with Packet documentation for Building Board of Adjustments including minutes for meetings, correspondence with Demolition/Board-up Contractors, and will also assist with application/check requests for Imagine Tomorrow program. In addition, Senior Administrative clerk will be in charge of Lien Placement and Lien payoffs for Department Liens; this is a tedious, legal research task that involves working with title companies, management, and the general public.
3. Groundskeeper I	2	27,031		54,063	-	960	26,296	81,319	2	81,319	Groundskeeper I position will help Department clear weedy lots and areas of trash/debris accumulation for the high volume of complaints that are referred to the Department annually as well as high priority safety sensitive issues. More than 53% of the Department's workload is weedy lots and accumulation of trash/debris.
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	5	110,309		165,617	-	1,680	68,255	235,552	3	122,118	
Personnel Revisions											
1. Overtime				12,000	-	-	1,926	13,926		13,926	In 2019-2020 Fiscal Year the Department received and conducted 26,000 complaint inspections representing a 23 percent increase from previous fiscal year. During fiscal year 2019-2020, the administrative staff fielded over 8,000 phone calls. During Fiscal Year 2019-2020, the Department had 1,541 hours of Overtime including Covid-19 Inspections, Hurricane Relief, and Standby Cases.

CITY OF McAllen

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ENV. & HEALTH CODE COMPLIANCE

	BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	CM Recomm Moved to New CIP	JUSTIFICATION (MANDATORY)
2. Code III		24,000	-	-	3,851	27,851	-		New Code III Certification for Two Code Officers-\$6,000 each and for Two Code Supervisors-\$6,000 each. One will be a training Officer who will be dedicated to training new Code Enforcement Officers and existing Officers (18 Total), creating curriculum and making sure new hires pass License test and experienced Officers have continual education. The Second Code III Officer will be tasked with leading complex Zoning Cases (those that involve multi-department and outside agency coordination). The two Code Supervisors will be tasked with obtaining International Code Council certifications for International Property Maintenance Code and Zoning International Code. One Supervisor will be tasked with Community Outreach and the other Supervisor will be tasked with Standard Operating Procedures for Code Division.
3. Code II		6,000	-	-	963	6,963	-		Code II Certification for Four Code Officers-Increase from \$1,000 to \$2,500 each. One Officer will be Vector-Mosquito Control Team Lead, Second Officer will be Illegal Dumping-Surveillance Camera Program/Dynamic Message Board Lead, Third Officer will be in Charge of Tire Manifest Program, and Fourth Officer will be the team lead for complex commercial property cases.
4. Health II		5,000	-	-	802	5,802	-		New Health II Certification for Two Health Officers-\$2,500 each. One Health Inspector will be tasked with Training of Health Inspectors and the other Health Inspector will be the team lead for Mobile Food Trucks and special tasks for the Department's Retail Food Standardization program.
5. Vector-Mosquito Control		11,200	-	-	1,797	12,997	12,997		Vector-Mosquito Control Certification for 14 staff members-Increase from \$700 to \$1,500 each. This is Certification pay for Vector-Mosquito Control Licensed Applicators that will be spraying City for Mosquito control during nights and early mornings when mosquitoes are active.
6. Bucket Truck Certification		3,000	-	-	481	3,481	-		Bucket Truck Certification- Increase from \$500 to \$1,000 per Certified Officer. Currently we have 2 Officers and would like to increase to 4 officers. This is for Mounting of Illegal Dumping Surveillance Camera Placement using Aerial Bucket Truck.
7.	-	-	-	-	-	-	-		
8.		-	-	-	-	-	-		
9.		-	-	-	-	-	-		
10.		-	-	-	-	-	-		
Total Compensation & Benefits									
	\$ 1,536,060	\$ 226,817	\$ -	\$ 1,680	\$ 78,075	\$ 306,573	3	149,041	

CITY OF McAllen

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ENV. & HEALTH CODE COMPLIANCE

		BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	CM Recomm Moved to New CIP	JUSTIFICATION (MANDATORY)
SUPPLIES									
	1. Office					4,692	1,000		Department is proposing growing number of staff by 5. A 23 percent growth in complaints has been experienced by Department leading for the need of more Office supplies.
	2. Clothing & uniform					6,221	1,000		Two Uniforms purchased per fiscal year per person including renewal of boots for 30 staff that wear Department uniform. One pair of Pants, Shirts, Boots, Stitching and Patches is \$250.
	3. Chemical					2,250	2,250		Increase of \$2,250, Department plans to rotate Chemical Adulcide including booster additives in order to avoid resistance from Mosquitoes. \$2,400 per 55 Gallon Barrel.
Total Supplies		\$ 40,495				\$ 13,163	\$ 4,250		
OTHER SERVICES & CHARGES									
	1. Online svc/network					9,278	9,278		This pays for Mobile Internet Devices for Department Inspectors approximately \$40 per month per unit. We have 28 staff members that use this mobile internet devices (unlimited plan).
	2. Rental & contractual					28,700	(73,345)		\$28,700 increase-Will no longer include Host compliance Short Term rental for \$6,345, but will add Uniform dry cleaning services for inspectors by \$35,000
	3. Educational refund					50,000	30,000		Tuition reimbursement for two employees for \$15,000 each and Certified Public Manager training for four employees \$5,000 each.
	4. ZIKA conference					(40,000)	(40,000)		ZIKA Conference will not be hosted next year
	5. Rental-depreciation fun					25,875	10,350		Rental Depreciation for New Vehicles Request
Total Other Services & Charges		\$ 387,339				\$ 73,853	\$ (63,717)		
MAINTENANCE									
	1. Vehicles					30,000	30,000		Increase due to Historically Underfunded Account-Due to Performance Maintenance, Tune-Ups, New Vehicle Parts, Vehicle Accident Repairs, New Tires, etc. for Current Fleet of 27 Vehicles (including proposed 3 for decommission) and a requested additional 2 Vehicles for Next Fiscal Year.
	2. Fuel & lubricants					5,000	5,000		Increase-Due to \$110 Monthly Per unit for current fleet of 27 units (including proposed 3 for decommission) and proposed 2 additional units.
	3. < Please select category >								
	4. < Please select category >								
	5. < Please select category >								
Total Maintenance		\$ 31,721				\$ 35,000	\$ 35,000		
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay						379,000	72,000	134,000	
Total Non- Capital Outlay						36,000	12,850		
TOTAL		\$ 1,995,615				\$ 843,589	\$ 209,424	\$ 134,000	

CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN \$5,000

CITY OF McALLEN
 FY 2021 - 2022

FUND: General Fund
 DEPARTMENT: ENV. & HEALTH CODE COMPLIANCE

**CM RECOMM
 MOVED TO NEW
 CIP FUND**

		DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO NEW CIP FUND		
Vehicles								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 TON EC SB 2WD GAS	36,000	5	180,000	2	72,000		-	1 for proposed Groundskeepers, 1 previous position filled without a vehicle, and three to replace Units for decommission ES0112, ES0115, & ES0251.
			-		-		-	
			-		-		-	
Aerial Bucket Truck	55,000	1	55,000		-		-	For Installation of Cameras-Cost shared with Convention Center.
			-		-		-	
TOTAL			\$ 235,000		\$ 72,000		\$ -	

Machinery and Equipment								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Illegal Dumping/Surveillance Cameras	8,000	6	48,000		-	6	48,000	Cameras used for Illegal Dumping Surveillance
Dynamic Message Board with Trailer Hitch	18,000	3	54,000		-	3	54,000	Mobile-To help educate public on No Illegal Dumping.
Pull Trailer for Mowing Equipment	7,000	1	7,000		-	1	7,000	Pull Trailer Cage to transport Mowing Equipment for Groundskeepers
Commercial Zero Turn Lawn Mower	7,000	1	7,000		-	1	7,000	Used to Mow big Tracts of Land
ULV Mosquito Sprayer Machines	18,000	1	18,000		-	1	18,000	Mosquito sprayers machines for
TOTAL			\$ 134,000		\$ -		\$ 134,000	

Software								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Phone Tracking Software	10,000	1	10,000		-		-	Software to Track Owner of Phone Number Lines for Illegal Signs
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ 10,000		\$ -		\$ -	

GRAND TOTAL			\$ 379,000		\$ 72,000		\$ 134,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: General Fund

DEPARTMENT: ENV. & HEALTH CODE COMPLIANCE

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Commercial Push Lawn Mower	1,000	2	2,000	2	2,000	This is for Groundskeeper Team-In House Mowers.
Weedeaters	500	2	1,000	2	1,000	This is for Groundskeeper Team-In House Mowers.
Blowers	400	2	800	2	800	This is for Groundskeeper Team-In House Mowers.
GPS Device for Vehicles	150	5	750		250	GPS tracking devices for new vehicles
Light bars for Vehicles	1,800	7	12,600		-	Light Bars for requested 5 vehicles and 2 existing Units for Safety.
TOTAL			\$ 17,150		\$ 4,050	

Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Adobe Acrobat	250	3	750			For Manangement Assistant & Two Senior Adminstrative Clerks
			-		-	
			-		-	
TOTAL			\$ 750		\$ -	

Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Rugged Tablets	2,200	4	8,800	4	8,800	Four Tablets that need to be Replaced
Laptop	2,700	3	8,100		-	Laptop for Management Assistant and Two for Senior Admin Clerks
Monitors	300	4	1,200		-	For Senior Adminstrative Clerks working on Liend Placement and Releas
			-		-	
TOTAL			\$ 18,100		\$ 8,800	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 36,000		\$ 12,850	
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2022

011-5002 Env/health code compliance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5002-451-60-01-000000 Compensation / Exempt	155,335	155,917	153,613	207,213	152,213	
011-5002-451-60-02-000000 Compensation / Non-exempt	838,392	973,644	959,297	1,061,799	1,033,521	
011-5002-451-60-06-000000 Compensation / Part time	-	-	-	-	-	
011-5002-451-60-10-000000 Compensation / Overtime	49,031	28,000	28,000	40,000	40,000	
011-5002-451-60-14-000000 Compensation / Car allowance	6,000	6,000	6,000	6,000	6,000	
011-5002-451-60-15-000000 Compensation/Certification	-	-	-	76,000	38,000	
011-5002-451-60-17-000000 Compensation / Telephone	14,080	15,120	15,120	14,880	14,160	
60	1,062,839	1,178,681	1,162,030	1,405,892	1,283,894	-
011-5002-451-61-30-000000 Benefits / Social security	86,474	90,169	90,169	107,552	98,218	
011-5002-451-61-36-000000 Benefits / Retirement	98,731	102,073	102,073	115,144	105,151	
011-5002-451-61-40-000000 Benefits / Unemployment tax	4,408	2,088	2,088	4,896	4,608	
011-5002-451-61-46-000000 Benefits / Workers' comp-	6,477	4,988	4,988	6,266	6,123	
011-5002-451-61-50-000000 Benefits / Health cost	108,619	137,616	137,616	191,412	175,740	
011-5002-451-61-52-000000 Benefits / Life insurance	834	1,939	1,939	1,180	1,076	
011-5002-451-61-53-000000 Benefits / Retiree health ins (ARC)	10,296	10,292	10,292	10,292	10,292	
011-5002-451-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	315,839	349,165	349,165	436,741	401,207	-
011-5002-453-62-02-000000 Supplies / Office	12,822	10,308	10,308	15,000	11,308	
011-5002-453-62-04-000000 Supplies / Operating	5,412	4,458	4,458	4,458	4,458	
011-5002-453-62-12-000000 Supplies / Small tools/minor equip-	9,258	12,000	12,000	12,000	12,000	
011-5002-453-62-18-000000 Supplies / Clothing & uniform	8,699	8,779	9,960	15,000	9,779	
011-5002-453-62-20-000000 Supplies / Chemical	3,868	4,950	4,950	7,200	7,200	
62	40,059	40,495	41,676	53,658	44,745	-
011-5002-454-63-14-000000 Other services & charges / Dues & subscription	3,512	3,614	3,614	3,614	3,614	
011-5002-454-63-23-000000 Other services & charges / Online svc/network	12,744	4,722	13,000	14,000	14,000	
011-5002-454-63-45-000000 Other services & charges / Professional	12,139	11,200	11,200	11,200	11,200	
011-5002-454-63-52-000000 Other services & charges / Rental & contractual	75,419	73,345	73,345	102,045	-	
011-5002-454-63-64-000000 Other services & charges / Training	18,332	15,000	15,000	15,000	15,000	
011-5002-454-63-65-000000 Other services & charges / Travel	16,413	10,000	10,000	10,000	10,000	
011-5002-454-63-75-000000 Other services & charges / Rental-general depr- fu	104,905	96,215	96,215	122,090	106,565	
011-5002-454-63-80-000000 Other services & charges / Bad debt	-	-	-	-	-	
011-5002-454-63-89-000000 Other service & charges / Credit card fees	2,805	2,000	2,000	2,000	2,000	
011-5002-454-63-91-000000 Other service & charges / Educational refund off/w	-	-	-	50,000	30,000	
011-5002-454-63-99-000000 Other services & charges / Miscellaneous	2,143	1,243	1,243	1,243	1,243	
63	248,411	217,339	225,617	331,192	193,622	-

2022

011-5002 Env/health code compliance

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5002-454-64-25-000000 Other services & charges / So TX hurricane confer	17,800	130,000	-	130,000	130,000	
011-5002-454-64-51-000000 Other services & charges / ZIKA conference	-	40,000	-	-	-	
64	17,800	170,000	-	130,000	130,000	-
011-5002-455-65-08-000000 Maintenance / Equipment	167	599	599	599	599	
011-5002-455-65-10-000000 Maintenance / Facilities	2,400	-	-	-	-	
011-5002-455-65-16-000000 Maintenance / Vehicles	40,985	1,900	40,000	31,900	31,900	
011-5002-455-65-17-000000 Maintenance / Fuel & lubricants	34,322	29,222	29,222	34,222	34,222	
65	77,875	31,721	69,821	66,721	66,721	-
011-5002-456-66-14-000000 Capital outlay / Vehicles	47,186	-	-	235,000	72,000	
011-5002-456-66-16-000000 Capital outlay / Office furniture/equip	-	-	-	-	-	
011-5002-456-66-20-000000 Capital outlay / Equipment	9,580	41,000	38,678	134,000	-	
011-5002-456-66-22-000000 Capital outlay / Computer-hardware	-	14,700	14,700	-	-	
011-5002-456-66-24-000000 Capital outlay / Computer-software	13,194	15,000	15,000	10,000	-	
011-5002-456-66-99-000000 Capital outlay / Non-capitalized	24,534	-	18,855	-	-	
66	94,494	70,700	87,233	379,000	72,000	-
011-5002-453-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5002-453-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	17,150	4,050	
011-5002-453-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	18,100	8,800	
011-5002-453-67-24-000000 Non-Capital Outlay / Software	-	-	-	750	-	
67	-	-	-	36,000	12,850	-
011-5002-459-78-01-000000 Disaster Exp/ COVID-19	7,080	-	4,903	-	-	
011-5002-459-78-02-000000 Disaster Exp/Hurricane Hanna	7,617	-	-	-	-	
78	14,697	-	4,903	-	-	-
<hr/>						
011-5002 Env/Health Code Compliance	\$ 1,872,013	\$ 2,058,101	\$ 1,940,445	\$ 2,839,204	\$ 2,205,039	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5002	Env/Health Code Compliance	1			Director Health/Environmental	FILLED	\$ 90,933
5002	Env/Health Code Compliance	1			Asst. Director of Env/Health	FILLED	61,280
5002	Env/Health Code Compliance	0			Management Assistant	CM NOT RECOMMEND	-
		<u>2</u>					<u>152,213</u>
5002	Env/Health Code Compliance		1		Senior Administrative Clerk	FILLED	28,277
5002	Env/Health Code Compliance		1		Administrative Clerk	CM RECOMMEND	28,277
5002	Env/Health Code Compliance		0		Administrative Clerk	CM NOT RECOMMEND	-
5002	Env/Health Code Compliance		1		Administrative Clerk	FILLED	27,206
5002	Env/Health Code Compliance		1		Administrative Clerk	FILLED	27,206
5002	Env/Health Code Compliance		<u>1</u>		Administrative Clerk	UNFILLED	<u>27,206</u>
			5				138,172
5002	Env/Health Code Compliance		<u>1</u>		Administrative Supervisor	FILLED	<u>31,512</u>
5002	Env/Health Code Compliance		1		Code Enforcement Officer Suprv	FILLED	44,732
5002	Env/Health Code Compliance		<u>1</u>		Code Enforcement Officer Suprv	FILLED	<u>44,732</u>
			2				89,464
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		1		Code Enforcement Officer	FILLED	33,675
5002	Env/Health Code Compliance		<u>1</u>		Code Enforcement Officer	UNFILLED	<u>33,675</u>
			14				471,450

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5002	Env/Health Code Compliance		1		Environmental Hlth Supervisor	UNFILLED	44,732
5002	Env/Health Code Compliance		1		Environmental Hlth Specialist	FILLED	43,530
5002	Env/Health Code Compliance		1		Environmental Hlth Specialist	FILLED	35,204
5002	Env/Health Code Compliance		1		Environmental Hlth Specialist	FILLED	35,204
5002	Env/Health Code Compliance		1		Environmental Hlth Specialist	FILLED	31,291
5002	Env/Health Code Compliance		1		Environmental Hlth Specialist	UNFILLED	35,204
			6				225,165
5002	Env/Health Code Compliance		1		Groundskeeper I	CM RECOMMEND	27,031
5002	Env/Health Code Compliance		1		Groundskeeper I	CM RECOMMEND	27,031
			2				54,062
5002	Env/Health Code Compliance		0		Stanby Pay - Code		11,585
5002	Env/Health Code Compliance		0		Stanby Pay - Health		12,111
	TOTAL FOR NON-EXEMPTS		30				1,033,521
					CERTIFICATION PAY		38,000
					OVERTIME		40,000
					CAR ALLOWANCE		6,000
					TELEPHONE		14,160
							98,160
	CURRENT POSITIONS		32				\$ 1,283,894

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT. HEALTH

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS		YES/NO	FLEET REQUEST	CITY MGR RECOMM
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	36,000	8	0.15	\$ 5,175				YES	\$ -	\$ -
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	36,000	8	0.15	\$ 5,175				YES	\$ -	\$ -
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	36,000	8	0.15	\$ 5,175				NO	\$ -	\$ -
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	36,000	8	0.15	\$ 5,175				NO	\$ -	\$ -
N		NEW ADDITION	1/2 TON EC SB 2WD GAS	36,000	8	0.15	\$ 5,175				NO	\$ -	\$ -
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
				\$ 180,000						\$ -		\$ -	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:	Department Summary										
	Actual		Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
To maintain quality of life and preserve the integrity of real property, food safety, and neighborhoods in the community through education and enforcement of State and City municipal code and regulations.	Expenditure Detail:										
	Personnel Services										
	Salaries and Wages	\$ 1,062,839	\$ 1,162,030	\$ 1,178,681	\$ 1,162,030	\$ 1,405,892	\$ 1,283,894	\$ 1,448,358	\$ 1,750,763	\$ 1,750,763	\$ 1,750,763
	Employee Benefits	315,839	345,831	349,165	349,165	436,741	401,207	451,735	534,682	534,682	534,682
	Supplies	40,059	40,495	40,495	41,676	53,658	44,745	44,745	56,494	56,494	56,494
	Other Services and Charges	248,411	217,339	217,339	225,617	331,192	193,622	193,622	277,096	277,096	277,096
	Maintenance	77,875	31,721	31,721	69,821	66,721	66,721	66,721	80,676	80,676	80,676
	Disaster Expenses	14,697	-	-	4,903	-	-	-	-	-	-
	Operations Subtotal	1,759,719	1,797,416	1,817,401	1,853,212	2,294,204	1,990,189	2,205,181	2,699,711	2,699,711	2,699,711
	Capital Outlay	94,494	70,700	70,700	87,233	415,000	84,850	115,800	52,422	-	-
	Total Expenditures	\$ 1,854,213	\$ 1,868,116	\$ 1,888,101	\$ 1,940,445	\$ 2,709,204	\$ 2,075,039	\$ 2,320,981	\$ 2,752,133	\$ 2,699,711	\$ 2,699,711
	PERSONNEL										
	Exempt	2	2	2	2	3	2	3	3	3	3
	Non-Exempt	27	27	27	27	31	30	31	31	31	31
	Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	29	29	29	29	34	32	34	34	34	34	

MAJOR FY 21-22 GOALS

Contact Us:
 Steven Kotsatos
 Director of Environmental and Health Code Compliance
 311 N. 15th
 McAllen, TX 78501
 (956) 681-1900

1. Continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
2. Inspect all retail food establishments twice a year as required by State Law.
3. Improving existing internal Standard Operating Procedures for Health (Food safety establishment inspections), Code Enforcement inspections, and Vector (mosquito trapping, spraying, and inspections) and Administrative (Liens, permit processing, billing, payroll, Commission agenda preparations, Travel).
4. Continue to participate in the Standardization Food Inspection Program for all Food Inspectors in accordance with the FDA and State of Texas. This is a two-year program that includes FDA on line food safety coursework modules, joint inspections with a State Regulator and an Audit from DSHS – State Retail Group.
5. Improve and continue Health and Code Enforcements' Illegal Dumping Awareness Campaign to assist neighborhoods to dispose of trash and debris properly through education,
6. Expand current garage sale on line permitting process to include access to multiple Health and Code permits for the public.
7. Continue to ensure safe food for the public, an environment free of hazards and illegal solid wastes, vibrant neighborhoods, and to promote sound environmental practices and procedures.
8. The Imagine Tomorrow Program is an Economic Incentive program that targets Substandard, Vacant residential structures and Empty Lots in the City of McAllen by offering full demolition, development, and home repair incentives or grants to property owners. Recent Expansion of the program includes grants for home repair and landscaping of homes over 50+ years throughout McAllen.
9. Code Enforcement Department will be taking on Substandard Home Demolition Process by identifying, securing, and suggesting Demolition to Building Board of Adjustments.
10. The City of McAllen has a proactive Mosquito Control Surveillance Program in partnership with Texas A&M Health Science School of Rural Public Health, Texas A&M Agrilife, University of Texas Rio Grande Valley, University of Texas at El Paso. This partnership allows laboratory research groups to study mosquito species to learn about those species that may carry Mosquito Borne Diseases. The City of McAllen's Health & Code Enforcement Department will continue to be taking interns from Entomology Department with UTRGV to collaborate with our Vector Control Team and also taking on an Insecticide Resistance Study with the University.

Environmental and Health Code Compliance

www.mcallen.net/devservices/health

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	29 (Everyone in Department-excluding 4 P.W.)	29 (Includes 1 Requested Employee-excluding 4 P.W.)	29(Everyone in Department-excluding 4 P.W.)	29(Everyone in Department-excluding 4 P.W.)
Total number of inspectors	23 (Including 4 P.W.)	23 (Including 4 P.W.)	23 (Including 4 P.W.)	23 (Including 4 P.W.)
Number of Public Health Inspectors (weedy lot, illegal dumping)	18 (Including 4 P.W.)	18 (Including 4 P.W.)	18 (Including 4 P.W.)	18 (Including 4 P.W.)
Number of Environmental Health Inspectors (food inspections)	4	5	5	5
Number of Inspectors (Certified Vector Control)	8	14	10	14
Number of Sanitarian Inspectors food inspections and certification, vector control)	1	1	0	1
Department Expenditures	\$ 1,854,213	\$ 1,888,101	\$ 1,940,445	\$ 2,075,039
Outputs:				
Number of food inspections	2,816	4,075	3,200	4,500
Number of Permitted Establishments	1,618	1,700	2,000	2,100
Number of weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	19,320	15,500	24,000	27,000
Number of vector control activities conducted	2,072	650	1,100	1,200
Number of complaints (Excluding EOC, Vector, & Food Inspections)	15,002	8,000	19,000	21,000
Emergency Operations Control (EOC) Cases	2,973	1,500	1,600	N/A
Number of Total Liens Placed	237	150	250	200
Number of Total Release of Liens	27	40	60	70
Effectiveness Measures:				
Percent of establishments permitted / Inspections	57%	42%	63%	47%
**Percent of voluntary compliance Code Enforcement Cases (weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	55%	67%	68%	67%
**Percent of involuntary compliance Code Enforcement Cases (weedy lot/illegal dumping inspections/zoning/garage/signs (cases)	45%	33%	32%	33%
Percentage of vector requested / conducted	100%	100%	100%	100%
Efficiency Measures:				
Number of food inspections per inspector	704	815	640	900
Number of weedy lot and illegal dumping per inspector (cases)-including 4 P.W.	1,073	860	1,333	1,500
Number of complaint inspections (Excluding EOC, Vector, & Food Inspections) per inspector (cases)-Including 4 P.W.	833	444	1,055	1,167
Department expenditures per capita	\$12.43	\$12.47	\$12.82	\$13.51
Population:	151,352	153,546	153,622	156,649

Description:

Provide City wide Code Enforcement with the cooperation of other city departments that have enforcement powers.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: GRAFFITI CLEANING

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits			\$ 117,341	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 10,181					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 17,513					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 20,239					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								7,500		7,500	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 165,274					\$ 7,500		\$ 7,500	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: GRAFFITI CLEANING

DEPT REQUEST				CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE - PICKUP TRUCK	7,500	1	7,500	1	7,500	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 7,500		\$ 7,500	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 7,500		\$ 7,500	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL

DEPARTMENT: GRAFFITI CLEANING

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

011-5010 Graffiti cleaning

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5010-451-60-02-000000 Compensation / Non-exempt	81,633	82,842	82,842	81,618	81,618	
011-5010-451-60-10-000000 Compensation / Overtime	2,881	1,000	4,000	1,000	1,000	
011-5010-451-60-16-000000 Compensation / Clothing allowance	-	-	-	-	-	
60	84,514	83,842	86,842	82,618	82,618	-
011-5010-451-61-30-000000 Benefits / Social security	6,059	6,414	6,444	6,320	6,320	
011-5010-451-61-36-000000 Benefits / Retirement	7,162	7,261	7,282	6,766	6,766	
011-5010-451-61-40-000000 Benefits / Unemployment tax	432	216	-	432	432	
011-5010-451-61-46-000000 Benefits / Workers' comp-	3,433	3,713	3,423	3,668	3,668	
011-5010-451-61-50-000000 Benefits / Health cost	13,392	15,024	15,024	16,728	16,728	
011-5010-451-61-52-000000 Benefits / Life insurance	71	142	61	71	71	
011-5010-451-61-53-000000 Benefits / Retiree health ins (ARC)	732	737	732	737	737	
61	31,282	33,507	32,966	34,723	34,723	-
011-5010-453-62-04-000000 Supplies / Operating	4,008	8,910	8,906	8,910	8,910	
011-5010-453-62-12-000000 Supplies / Small tools/minor equip-	54	450	464	450	450	
011-5010-453-62-18-000000 Supplies / Clothing & uniform	992	821	818	821	821	
62	5,054	10,181	10,188	10,181	10,181	-
011-5010-454-63-75-000000 Other services & charges / Rental-general depr- fu	15,189	10,863	10,860	17,475	17,475	
011-5010-454-63-99-000000 Other services & charges / Miscellaneous	60	38	38	38	38	
63	15,249	10,901	10,898	17,513	17,513	-
011-5010-455-65-08-000000 Maintenance / Equipment	85	2,500	2,500	2,500	2,500	
011-5010-455-65-16-000000 Maintenance / Vehicles	24,211	5,000	7,000	5,000	5,000	
011-5010-455-65-17-000000 Maintenance / Fuel & lubricants	8,434	12,739	6,400	12,739	12,739	
65	32,731	20,239	15,900	20,239	20,239	-
011-5010-456-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-5010-456-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5010-456-66-99-000000 Capital outlay / Non-capitalized	-	-	-	7,500	7,500	
66	-	-	-	7,500	7,500	-
011-5010-459-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
011-5010-459-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	-	-	-	-	-	-
011-5010 Graffiti Cleaning	\$ 168,829	\$ 158,670	\$ 156,794	\$ 172,774	\$ 172,774	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5010	Graffiti Cleaning		1		Senior Maintenance Worker	FILLED	\$ 27,206
5010	Graffiti Cleaning		1		Senior Maintenance Worker	FILLED	27,206
5010	Graffiti Cleaning		1		Senior Maintenance Worker	FILLED	27,206
			3				81,618
					OVERTIME		1,000
							1,000
	CURRENT POSITIONS		3				\$ 82,618

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT. GRAFFITI

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS		YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SD2504	2012 FORD F-250 EC 4WD	3/4 TON EC SB 4WD	46,000	8	0.15	\$ 6,613	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,500)	\$ 7,500
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
				\$ 46,000						\$ -		\$ (7,500)	\$ 7,500

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Graffiti Cleaning

www.mcallenpublicworks.net

Mission Statement:
 "Dedicated to sustain beautification efforts in our city by removing or adequately concealing any graffiti visible from public right of ways. This service shall be provided with a safe, professional, reliable, efficient, and eager to help disposition."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 84,514	\$ 82,618	\$ 83,842	\$ 86,842	\$ 82,618	\$ 82,618	\$ 82,618	\$ 82,618	\$ 82,618	\$ 82,618	\$ 82,618
Employee Benefits	31,282	33,262	33,507	32,966	34,723	34,723	34,723	34,723	34,723	34,723	34,723
Supplies	5,054	10,181	10,181	10,188	10,181	10,181	10,181	10,181	10,181	10,181	10,181
Other Services and Charges	15,249	10,901	10,901	10,898	17,513	17,513	17,513	17,513	17,513	17,513	17,513
Maintenance	32,731	20,239	20,239	15,900	20,239	20,239	24,739	24,739	24,739	24,739	24,739
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	168,829	157,201	158,670	156,794	165,274	165,274	169,774	169,774	169,774	169,774	169,774
Capital Outlay	-	-	-	-	7,500	7,500	-	-	-	-	-
Total Expenditures	\$ 168,829	\$ 157,201	\$ 158,670	\$ 156,794	\$ 172,774	\$ 172,774	\$ 169,774	\$ 169,774	\$ 169,774	\$ 169,774	\$ 169,774
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	3	3	3	3	3	3	3	3	3	3	3

Contact Us:
 Elvira Alonzo
 Public Works
 Director
 4201 N. Bentsen
 Road
 McAllen, TX 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

- 1.) Abate graffiti requests within twenty-four (24) hours of notification in order to prevent further vandalism.
- 2.) Improve aesthetics of twenty (20) City building and properties, through routine power washing.

Graffiti Cleaning

www.mcallenpublicworks.net

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	\$ 168,829	\$ 158,670	\$ 156,794	\$ 172,774
Outputs:				
Total graffiti removed - sq-ft	51,766	70,000	50,000	70,000
Total area cleaned - sq-ft	31,590	120,000	30,000	120,000
Citizen request for service	56	70	90	70
In-house requests	966	1,500	400	1,500
Number of special requests	47	40	50	40
Effectiveness Measures:				
Percent within 24 hours (estimate)	100%	100%	100%	100%
Citizens Rating for Cleanliness of McAllen - Community's Natural Environment*	80%	74%	80%	74%
Efficiency Measures:				
Cost per square foot - paint	\$ 2.45	\$ 1.70	\$ 2.35	\$ 1.85
Cost per square foot - pressure	\$ 1.34	\$ 0.33	\$ 1.31	\$ 0.36
Department expenditures per capita	\$ 1.12	\$ 1.03	\$ 1.02	\$ 1.10
Population:	151,352	153,546	153,622	156,649

Description:

The Graffiti Department is a division of Public Works. Through its staff of three (3) employees the department strives to keep areas that are visible to the public free of graffiti.

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

**City of McAllen, Texas
Culture and Recreation
Summary**

	Actual 19-20	Original Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm 21-22	22-23	Four Year Plan			25-26
							23-24	24-25			
BY DEPARTMENT											
Parks & Recreation Administration	\$ 554,317	\$ 611,924	\$ 618,067	\$ 525,888	\$ 622,783	\$ 622,783	\$ 617,583	\$ 617,583	\$ 617,583	\$ 617,583	\$ 617,583
Parks	8,180,909	8,626,989	8,719,258	8,199,525	9,106,305	8,928,454	8,805,009	8,805,009	9,174,483	9,047,983	9,047,983
Recreation	1,075,880	1,881,676	1,889,332	1,458,562	1,856,791	1,856,791	1,856,791	1,856,791	1,917,738	1,917,738	1,917,738
Pools	515,190	967,175	970,241	625,583	949,293	949,293	949,293	949,293	949,293	949,293	949,293
Las Palmas Comm. Center	361,221	403,840	407,554	353,047	406,227	406,227	406,227	416,627	416,627	416,627	416,627
Recreation Center Lark	414,225	498,946	503,401	407,506	512,500	512,500	501,747	501,747	501,747	501,747	501,747
Recreation Center Palm View	409,340	473,154	477,460	423,155	475,367	475,367	475,367	483,486	483,486	483,486	483,486
Quinta Mazatlan	857,008	975,558	983,557	969,293	1,113,405	963,244	949,244	949,244	949,244	949,244	949,244
Library	3,529,460	3,684,063	3,720,055	3,568,131	3,816,935	3,756,935	3,931,085	3,968,766	3,808,766	3,808,766	3,808,766
Library Branch Lark	486,203	507,395	513,492	466,614	538,161	532,161	524,161	524,161	504,161	504,161	504,161
Library Branch Palm View	514,151	537,207	543,725	518,548	568,343	562,343	554,343	554,343	534,343	534,343	534,343
Other Agencies											
Amigos del Valle	76,000	76,000	76,000	76,000	86,000	76,000	76,000	76,000	76,000	76,000	76,000
Museum of South Texas History	38,000	38,000	38,000	38,000	50,000	38,000	38,000	38,000	38,000	38,000	38,000
McAllen Boy's & Girl's Club	730,000	720,000	720,000	720,000	773,858	720,000	720,000	720,000	720,000	720,000	720,000
McAllen Int'l Museum	700,000	645,500	645,500	645,500	700,000	645,500	645,500	645,500	645,500	645,500	645,500
Town Band	15,000	10,500	10,500	10,500	15,000	10,500	10,500	10,500	10,500	10,500	10,500
RGV Int'l Music Festival	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176	10,176
South Texas Symphony	109,824	73,824	73,824	73,824	114,824	73,824	73,824	73,824	73,824	73,824	73,824
McAllen Heritage Center	70,000	70,000	70,000	70,000	80,000	70,000	70,000	70,000	70,000	70,000	70,000
Literacy Center	6,025	8,500	8,500	8,500	20,000	8,500	8,500	8,500	8,500	8,500	8,500
TOTAL	\$ 18,652,929	\$ 20,820,427	\$ 20,998,642	\$ 19,168,352	\$ 21,815,968	\$ 21,218,598	\$ 21,223,350	\$ 21,279,550	\$ 21,509,971	\$ 21,383,471	
BY EXPENSE GROUP											
Personnel Services											
Salaries and Wages	\$ 8,478,854	\$ 10,058,449	\$ 10,185,773	\$ 8,517,528	\$ 10,216,286	\$ 10,131,877	\$ 10,131,877	\$ 10,150,396	\$ 10,367,694	\$ 10,367,694	\$ 10,367,694
Employee Benefits	2,407,109	3,075,663	3,101,154	3,005,718	3,272,125	3,242,609	3,242,609	3,242,609	3,329,232	3,329,232	3,329,232
Supplies	777,734	826,619	826,619	776,687	835,819	835,419	835,419	835,419	850,419	850,419	850,419
Other Services and Charges	5,670,449	5,583,449	5,583,449	5,612,290	5,865,336	5,647,978	5,647,978	5,647,978	5,647,978	5,647,978	5,647,978
Maintenance and Repair Services	1,104,885	1,096,317	1,096,317	1,017,706	1,126,817	1,126,317	1,150,467	1,188,148	1,188,148	1,188,148	1,188,148
Capital Outlay	213,898	179,930	205,330	238,423	499,585	234,398	215,000	215,000	126,500	-	-
TOTAL APPROPRIATIONS	\$ 18,652,929	\$ 20,820,427	\$ 20,998,642	\$ 19,168,352	\$ 21,815,968	\$ 21,218,598	\$ 21,223,350	\$ 21,279,550	\$ 21,509,971	\$ 21,383,471	
PERSONNEL											
Parks and Recreation Admin.	6	8	8	8	8	8	8	8	8	8	8
Parks	106	120	120	113	124	123	124	124	126	126	126
Recreation	275	276	276	275	276	276	276	276	277	277	277
Pools	129	129	129	129	129	129	129	129	129	129	129
Las Palmas Comm. Ctr.	7	7	7	7	7	7	7	7	7	7	7
Recreation Center Lark	9	9	9	9	9	9	9	9	9	9	9
Recreation Center Palm View	8	8	8	8	8	8	8	8	8	8	8
Quinta Mazatlan Renovation	17	22	22	22	22	20	31	31	31	31	31
Library	76	76	76	76	75	74	75	75	75	75	75
Library Branch Lark	11	11	11	11	11	11	11	11	11	11	11
Library Branch Palm View	12	12	12	12	12	12	12	12	12	12	12
TOTAL PERSONNEL	656	678	678	670	681	677	690	690	693	693	693

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PARKS ADMINISTRATION

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total		-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.	-			-	-	-	-	-		
3.	-			-	-	-	-	-		
4.	-			-	-	-	-	-		
5.	-			-	-	-	-	-		
Total Compensation & Benefits			\$ 455,850	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1. Office								3,000		3,000
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Supplies			\$ 7,250					\$ 3,000	\$ 3,000	
OTHER SERVICES & CHARGES										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Other Services & Charges			\$ 127,387					\$ -	\$ -	
MAINTENANCE										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Maintenance			\$ 24,097					\$ -	\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								5,200	5,200	
Total Non- Capital Outlay								-	-	
TOTAL			\$ 614,584					\$ 8,200	\$ 8,200	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PARKS ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Autocad Licensing	5,200	1	5,200	1	5,200	Annual subscription for drafting and design software for Parks division.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 5,200		\$ 5,200	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 5,200		\$ 5,200	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PARKS ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL		\$ -		\$ -		
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2022

011-5102 Parks administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5102-461-60-01-000000 Compensation / Exempt	218,824	226,558	223,210	223,210	223,210	
011-5102-461-60-02-000000 Compensation / Non-exempt	102,542	114,628	92,423	112,934	112,934	
011-5102-461-60-06-000000 Compensation / Part time	-	5,119	5,043	5,043	5,043	
011-5102-461-60-10-000000 Compensation / Overtime	1,394	3,500	1,032	3,500	3,500	
011-5102-461-60-14-000000 Compensation / Car allowance	7,200	7,200	7,200	7,200	7,200	
011-5102-461-60-17-000000 Compensation / Telephone	1,860	1,920	1,920	1,920	1,920	
60	331,820	358,925	330,828	353,807	353,807	
011-5102-461-61-30-000000 Benefits / Social security	23,674	27,458	23,547	27,066	27,066	
011-5102-461-61-36-000000 Benefits / Retirement	27,883	30,646	30,203	28,564	28,564	
011-5102-461-61-40-000000 Benefits / Unemployment tax	1,010	576	576	1,152	1,152	
011-5102-461-61-46-000000 Benefits / Workers' comp-	1,911	755	1,500	565	565	
011-5102-461-61-50-000000 Benefits / Health cost	32,237	37,176	32,237	41,172	41,172	
011-5102-461-61-52-000000 Benefits / Life insurance	214	547	547	273	273	
011-5102-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,252	3,250	3,250	3,250	3,250	
011-5102-461-61-56-000000 Benefits/pension cost-tmrs	-	-	-	-	-	
61	90,181	100,408	91,860	102,043	102,043	
011-5102-463-62-02-000000 Supplies / Office	4,351	5,900	5,300	8,900	8,900	
011-5102-463-62-12-000000 Supplies / Small tools/minor equip-	23	1,350	270	1,350	1,350	
62	4,374	7,250	5,570	10,250	10,250	
011-5102-464-63-14-000000 Other services & charges / Dues & subscriptions	5,686	4,620	2,600	4,620	4,620	
011-5102-464-63-23-000000 Other services & charges / Online svc/network	-	-	-	-	-	
011-5102-464-63-44-000000 Other services & charges / Printing	206	600	350	600	600	
011-5102-464-63-45-000000 Other services & charges / Professional	20,180	25,000	7,500	25,000	25,000	
011-5102-464-63-51-000000 Other services & charges / Rental-Photocopier	7,847	12,000	9,100	12,000	12,000	
011-5102-464-63-52-000000 Other services & charges / Rental & contractual	5,666	3,500	2,000	3,500	3,500	
011-5102-464-63-61-000000 Other services & charges / Special fees	6,651	26,000	12,500	26,000	26,000	
011-5102-464-63-64-000000 Other services & charges / Training	-	1,743	872	1,743	1,743	
011-5102-464-63-65-000000 Other services & charges / Travel	7,659	13,157	8,119	13,157	13,157	
011-5102-464-63-69-000000 Other services & charges / Utilities-telephone	43,978	36,867	33,590	36,867	36,867	
011-5102-464-63-91-000000 Other services & charges / Educational refund off/	-	-	-	-	-	
011-5102-464-63-99-000000 Other services & charges / Miscellaneous	3,825	3,900	2,934	3,900	3,900	
63	101,700	127,387	79,565	127,387	127,387	
011-5102-465-65-04-000000 Maintenance / Computer/software	14,150	13,245	13,287	13,245	13,245	
011-5102-465-65-08-000000 Maintenance / Equipment	-	1,375	600	1,375	1,375	
011-5102-465-65-10-000000 Maintenance / Facilities	3,814	9,000	3,978	9,000	9,000	

2022
011-5102 Parks administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5102-465-65-16-000000 Maintenance / Vehicles	-	475	200	475	475	
011-5102-465-65-17-000000 Maintenance / Fuel & lubricants	210	2	-	2	2	
65	18,174	24,097	18,065	24,097	24,097	
011-5102-466-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-5102-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-5102-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5102-466-66-24-000000 Capital outlay / Computer-software	-	-	-	5,200	5,200	
011-5102-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
011-5102-466-66-99-000000 Capital outlay / Non-capitalized	6,544	-	-	-	-	
66	6,544	-	-	5,200	5,200	
011-5102-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5102-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5102-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5102-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5102-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	
011-5102-469-78-01-000000 Disaster Exp/ COVID-19	1,523	-	-	-	-	
011-5102-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
011-5102-469-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	-	-	-	
011-5102-469-78-04-000000 Disaster Exp/ Severe Winter Event	-	-	-	-	-	
78	1,523	-	-	-	-	
011-5102 Parks Administration	\$ 554,317	\$ 618,067	\$ 525,888	\$ 622,784	\$ 622,784	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5102	Parks Administration	1			Director Parks & Recreation	FILLED	\$ 121,147
5102	Parks Administration	1			Accounting Supervisor	FILLED	44,859
5102	Parks Administration	1			Management Assistant	FILLED	57,204
		<u>3</u>					<u>223,210</u>
5102	Parks Administration		1		Accounting Clerk	UNFILLED	28,277
5102	Parks Administration		1		Administrative Assistant	FILLED	30,419
5102	Parks Administration		1		Receptionist/Admin Clerk	FILLED	25,130
5102	Parks Administration		1		Secretary	FILLED	29,108
			<u>4</u>				<u>112,934</u>
5102	Parks Administration		1		Intern Parks	UNFILLED	5,043
			<u>1</u>				<u>5,043</u>
					OVERTIME		3,500
					CAR ALLOWANCE		7,200
					TELEPHONE		1,920
							<u>12,620</u>
	CURRENT POSITIONS		8				\$ 353,807



Mission Statement:	Department Summary										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
The McAllen Parks and Recreation Administration Division provides administrative support for the Parks Division, Recreation Division, Aquatics Division, Las Palmas Community Center, Lark Community Center, Palm View Community Center and Building Maintenance Department.	Expenditure Detail:										
	Personnel Services										
	\$ 331,820	\$ 353,807	\$ 358,925	\$ 330,828	\$ 353,807	\$ 353,807	\$ 353,807	\$ 353,807	\$ 353,807	\$ 353,807	\$ 353,807
	90,181	99,383	100,408	91,860	102,043	102,043	102,043	102,043	102,043	102,043	102,043
	4,374	7,250	7,250	5,570	10,250	10,250	10,250	10,250	10,250	10,250	10,250
	101,700	127,387	127,387	79,565	127,387	127,387	127,387	127,387	127,387	127,387	127,387
	18,174	24,097	24,097	18,065	24,097	24,097	24,097	24,097	24,097	24,097	24,097
	1,523	-	-	-	-	-	-	-	-	-	-
	547,773	611,924	618,067	525,888	617,584	617,584	617,584	617,584	617,584	617,584	617,584
	6,544	-	-	-	5,200	5,200	-	-	-	-	-
	\$ 554,317	\$ 611,924	\$ 618,067	\$ 525,888	\$ 622,784	\$ 622,784	\$ 617,584	\$ 617,584	\$ 617,584	\$ 617,584	\$ 617,584
	PERSONNEL										
	3	3	3	3	3	3	3	3	3	3	3
	3	4	4	4	4	4	4	4	4	4	4
	-	1	1	1	1	1	1	1	1	1	1
	6	8	8	8	8	8	8	8	8	8	8

Contact Us:

Mike Hernandez
Director of Parks and Recreation
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

MAJOR FY 21-22 GOALS

1. Improve effectiveness of daily operations and services by conducting internal trainings and random audits for divisions. (e.g. CPR mock drills, safe audits, daily deposit trainings)
2. Utilize RecTrac upgrade to create opportunities for off-site registrations and sales at Special Events by providing availability of mobile transactions.
3. Implement a quarterly report update for all division performance measures.

Parks Administration

www.mcallen.net/parks

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	6	7	7	7
Department expenditures	\$ 554,317	\$ 618,067	\$ 525,888	\$ 622,784
Outputs:				
Number of rental pavilions available	13	13	13	13
Number of rental pools available	4	4	5	5
Effectiveness Measures:				
Number of pavilion rentals	285	725	426	529
Number of pool rentals	3	100	35	100
All Parks & Recreation revenues	\$ 327,863	\$ 874,000	\$ 504,729	\$ 705,115
Efficiency Measures:				
Revenue per capita	\$ 2.17	\$ 5.69	\$ 3.29	\$ 4.50
Department expenditures per capita	\$ 3.66	\$ 4.03	\$ 3.42	\$ 3.98
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The Department manages payroll and personnel functions for full-time and part-time employees, processes incoming telephone traffic, thus providing facility and service information to the public. The Division rents parks, ball fields and other facilities, as well as, handles the incoming revenue from all recreation, aquatic, and other programs. Administrative projects include long range park and open space planning, grant writing for special programs, along with administering construction projects and projecting goals for all divisions.

CITY OF McALLEN

DECISION PACKAGE

FY 2021 - 2022

DEPARTMENT NAME: PARKS

											CM Recomm	JUSTIFICATION (MANDATORY)
BASELINE			DEPT REQUEST				CITY MANAGER RECOMM		Moved to CIP Fund			
COMPENSATION												
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total			
1. Parks Crew Leader	1	\$ 30,593	\$ 30,593	\$ -	\$ -	\$ 13,731	\$ 44,324	1	\$ 44,324		Addition of one crew due to more green space to be maintained and an increase in the development of parks	
2. Groundskeeper II	2	27,971	55,942	-	-	26,477	82,419	2	82,419		Addition of one crew due to more green space to be maintained and an increase in the development of parks	
3.	-	-	-	-	-	-	-					
4.	-	-	-	-	-	-	-					
5.	-	-	-	-	-	-	-					
Total	3	58,564	86,535	-	-	40,209	126,744	3	126,743			
Personnel Revisions												
1. Overtime			-	-	-	-	-					
2.			-	-	-	-	-					
3.			-	-	-	-	-					
4.			-	-	-	-	-					
5.			-	-	-	-	-					
Total Compensation & Benefits		\$ 5,422,278	\$ 86,535	\$ -	\$ -	\$ 40,209	\$ 126,744	3	\$ 126,743			
SUPPLIES												
1. Janitorial							3,000		3,000		Purchase of KN95 masks and increased disinfecting practices	
2. Clothing & uniform							800		800		Uniforms and boots for new crew of Groundskeepers	
3. < Please select category >												
4. < Please select category >												
5. < Please select category >												
Total Supplies		\$ 202,154					\$ 3,800		\$ 3,800			
OTHER SERVICES & CHARGES												
1. Rental & contractual							40,000		40,000		Increase in contract pricing for grounds maintenance and palm tree trimming contract	
2. Utilities - electricity							22,530		22,530		Addition of field lighting & electricity adjustment	
4. < Please select category >												
5. < Please select category >												
Total Other Services & Charges		\$ 2,263,260					\$ 62,530		\$ 62,530			
MAINTENANCE												
1. Land							30,000		30,000		Recurring service and expense. Maintenance plan requires system updates and troubleshooting experts	
2. < Please select category >												
3. < Please select category >												
Total Maintenance		\$ 694,244					\$ 30,000		\$ 30,000			
CAPITAL OUTLAY												
** See Attached Capital Outlay Request Forms												
Total Capital Outlay							274,450		105,600	30,950		
Total Non- Capital Outlay							26,845		17,845			
TOTAL		\$ 8,581,936					\$ 524,369		\$ 346,518	\$ 30,950		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PARKS

**CM RECOMM
MOVED TO
CIP FUND**

Machinery and Equipment				DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO CIP FUND		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Striping Machine	13,800	1	13,800	1	13,800					50% funded in 20/21, attrition
Mower (North side and Ballfield)	16,000	2	32,000	1	16,000					Replacement unit for Northside, current unit is propane fueled Westside ballfield uses loaner mower from shop, needs assigned mower
			-		-					Attrition, electrical, plumbing, and irrigation
Walk behind Trencher	19,800	1	19,800	1	19,800					Emergency Operations, security at events and evening
LED Light Towers	12,100	4	48,400		-					1 Addition to fleet/ 1 replacement
Flat Bed Trailer	5,500	2	11,000	1	5,500					Addition to equipment used by irrigation, inhouse projects, and maintainar
Mini Excavator	30,950	1	30,950		-	1	30,950			
TOTAL			\$ 155,950		\$ 55,100		\$ 30,950			

Vehicles - Shortage				DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO CIP FUND		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
2009 FORD F-250 SERVICE BODY	12,500	1	12,500	1	12,500					Replacement Shortage Request
2008 JACOBSEN HR-9016 MOWER	14,000	1	14,000	1	14,000					
			-		-					
			-		-					
			-		-					
TOTAL			\$ 26,500		\$ 26,500		\$ -			

Furniture and Fixtures				DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO CIP FUND		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Ice Machine	15,000	1	15,000	1	15,000					For Hygenic dispensing (in response to COVID-19). Current machine is o
			-		-					
			-		-					
			-		-					
TOTAL			\$ 15,000		\$ 15,000		\$ -			

Improvements				DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO CIP FUND		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Municipal Ballfield Storage Building	46,000	1	46,000		-					Was not completed in original plan for site, no storage for Parks equipme
Municipal Ballfield irrigation in dirt in field	22,000	1	22,000		-					Was not completed in original plan, red dirt needs continual maintenance
Red Dirt Addition to Ballfields	9,000	1	9,000	1	9,000					To refill loss of dirt from tourmanent use every 3 years
			-		-					
TOTAL			\$ 77,000		\$ 9,000		\$ -			

GRAND TOTAL	\$ 274,450	\$ 105,600	\$ 30,950
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PARKS

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Power blowers (2 Ball)	265	11	2,915	11	2,915	Replacement, no replacements in 2020
String Trimmer (2 Ball)	210	14	2,940	14	2,940	Replacement, no replacements in 2020
Extension Poles	519	4	2,076	4	2,076	Replacement, no replacements in 2020
Hedge Trimmers	319	2	638	2	638	Replacement, no replacements in 2020
Chainsaw	319	4	1,276	4	1,276	Hurricane and Winter Event increased demand
TOTAL			\$ 9,845		\$ 9,845	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Honda Generators	2,000	4	8,000	4	8,000	For continued projects, special events, and emergency response
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 8,000		\$ 8,000	

Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
10x 20 Tents	1,800	5	9,000		-	Attrition, mulitple ongoing special event set ups
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 9,000		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 26,845		\$ 17,845	
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2022

011-5104 Parks

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted Budget	Estimated	Department Request	City Manager Recomm	City Comm Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5104-461-60-01-000000 Compensation / Exempt	674,670	726,799	672,682	716,058	716,058	
011-5104-461-60-02-000000 Compensation / Non-exempt	2,590,845	3,056,563	2,431,648	3,093,905	3,093,905	
011-5104-461-60-06-000000 Compensation / Part time	11,172	44,227	11,928	43,573	43,573	
011-5104-461-60-10-000000 Compensation / Overtime	145,994	162,477	170,000	162,477	162,477	
011-5104-461-60-13-000000 Compensation / Overtime reimbursement	-	-	-	-	-	
011-5104-461-60-14-000000 Compensation / Car allowance	6,000	9,600	6,000	6,000	6,000	
011-5104-461-60-17-000000 Compensation / Telephone	400	2,400	1,200	1,200	1,200	
011-5104-461-60-90-000000 Compensation / Non-employee agreement	3,710	-	-	-	-	
60	3,432,792	4,002,066	3,293,458	4,023,213	4,023,213	-
011-5104-461-61-30-000000 Benefits / Social security	251,096	306,159	306,159	306,240	306,240	
011-5104-461-61-36-000000 Benefits / Retirement	291,447	342,806	342,806	325,932	325,932	
011-5104-461-61-40-000000 Benefits / Unemployment tax	14,920	8,640	8,640	17,712	17,712	
011-5104-461-61-46-000000 Benefits / Workers' comp-	91,610	106,183	106,183	108,774	108,773	
011-5104-461-61-50-000000 Benefits / Health cost	430,612	639,072	639,072	729,636	729,636	
011-5104-461-61-52-000000 Benefits / Life insurance	2,566	6,467	6,467	3,319	3,319	
011-5104-461-61-53-000000 Benefits / Retiree health ins (ARC)	34,200	34,196	34,196	34,196	34,196	
61	1,116,450	1,443,523	1,443,523	1,525,809	1,525,808	-
011-5104-463-62-12-000000 Supplies / Small tools/minor equip-	21,391	25,000	20,300	25,000	25,000	
011-5104-463-62-14-000000 Supplies / Janitorial	37,567	47,400	53,418	50,400	50,400	
011-5104-463-62-18-000000 Supplies / Clothing & uniform	42,655	48,754	42,655	49,554	49,554	
011-5104-463-62-20-000000 Supplies / Chemical	7,277	14,000	7,000	14,000	14,000	
011-5104-463-62-40-000000 Supplies / Landscape	56,762	67,000	56,762	67,000	67,000	
62	165,653	202,154	180,135	205,954	205,954	-
011-5104-464-63-20-000000 Other services & charges / Util water/homeown asso	-	-	-	-	-	
011-5104-464-63-23-000000 Other services & charges / Online svc/network	723	590	-	590	590	
011-5104-464-63-52-000000 Other services & charges / Rental & contractual	974,125	817,000	974,125	857,000	857,000	
011-5104-464-63-64-000000 Other services & charges / Training	2,645	6,800	1,530	6,800	6,800	
011-5104-464-63-65-000000 Other services & charges / Travel	13,076	34,000	9,220	34,000	34,000	
011-5104-464-63-67-000000 Other services & charges / Utilities-electric	437,270	403,412	437,270	425,942	425,942	
011-5104-464-63-68-000000 Other services & charges / Utilities-gas	920	760	920	760	760	
011-5104-464-63-70-000000 Other services & charges / Utilities-water	775,217	672,000	775,217	672,000	672,000	
011-5104-464-63-75-000000 Other services & charges / Rental-general depr- fu	304,740	334,172	334,172	327,635	327,635	
011-5104-464-63-99-000000 Other services & charges / Miscellaneous	2,020	1,063	2,020	1,063	1,063	
63	2,510,734	2,269,797	2,534,474	2,325,790	2,325,790	-
011-5104-465-65-08-000000 Maintenance / Equipment	282,364	220,500	200,000	220,500	220,500	

2022
011-5104 Parks

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5104-465-65-10-000000 Maintenance / Facilities	237,632	207,025	200,000	207,025	207,025	
011-5104-465-65-12-000000 Maintenance / Land	20,351	26,000	25,000	56,000	56,000	
011-5104-465-65-16-000000 Maintenance / Vehicles	136,874	130,000	136,874	130,000	130,000	
011-5104-465-65-17-000000 Maintenance / Fuel & lubricants	103,425	110,719	103,425	110,719	110,719	
65	780,646	694,244	665,299	724,244	724,244	-
011-5104-466-66-14-000000 Capital outlay / Vehicles	46,550	73,400	56,958	26,500	26,500	
011-5104-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	15,000	15,000	
011-5104-466-66-20-000000 Capital outlay / Equipment	57,759	34,074	10,850	155,950	55,100	
011-5104-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5104-466-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
011-5104-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	77,000	9,000	
011-5104-466-66-99-000000 Capital outlay / Non-capitalized	31,188	-	12,735	-	-	
66	135,496	107,474	80,543	274,450	105,600	-
011-5104-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	9,000	-	
011-5104-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	17,845	17,845	
011-5104-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5104-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5104-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	26,845	17,845	-
011-5104-469-78-01-000000 Disaster Exp/ COVID-19	15,314	-	2,093	-	-	
011-5104-469-78-02-000000 Disaster Exp/Hurricane Hanna	23,825	-	-	-	-	
78	39,139	-	2,093	-	-	-
011-5104 Parks	\$ 8,180,910	\$ 8,719,258	\$ 8,199,525	\$ 9,106,305	\$ 8,928,454	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	FILLED	27,971
5104	Parks		1		Groundskeeper II	UNFILLED	27,971
5104	Parks		1		Groundskeeper II	UNFILLED	27,971
5104	Parks		1		Groundskeeper II	UNFILLED	27,971
5104	Parks		1		Groundskeeper II	UNFILLED	27,971
5104	Parks		1		Groundskeeper II	CM RECOMMEND	27,971
5104	Parks		1		Groundskeeper II	CM RECOMMEND	27,971
			34				951,014
5104	Parks		1		Heavy Equipment Operator	UNFILLED	30,593
			1				30,593
5104	Parks		1		Maintenance Technician	FILLED	27,206
			1				27,206
5104	Parks		1		Mechanic	FILLED	30,594
5104	Parks		1		Mechanic	FILLED	30,594
5104	Parks		1		Mechanic	FILLED	30,594
			3				91,782

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	FILLED	30,593
5104	Parks		1		Parks Crew Leader	UNFILLED	30,593
5104	Parks		1		Parks Crew Leader	UNFILLED	30,593
5104	Parks		<u>1</u>		Parks Crew Leader	CM RECOMMEND	<u>30,593</u>
			20				611,860
5104	Parks		<u>1</u>		Parks Design Tech III	FILLED	<u>32,910</u>
			1				32,910
5104	Parks		<u>1</u>		Water Systems Operator	UNFILLED	<u>36,078</u>
			1				36,078
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	FILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	UNFILLED	30,593
5104	Parks		1		Plumber/Irrigation Tech	UNFILLED	30,593
5104	Parks		<u>1</u>		Plumber/Irrigation Tech	UNFILLED	<u>30,593</u>
			10				305,930
5104	Parks		<u>1</u>		Irrigation Tech	UNFILLED	<u>28,255</u>
			1				28,255

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5104	Parks		1		Senior Administrative Clerk	UNFILLED	30,790
			<u>1</u>				<u>30,790</u>
5104	Parks		1		Trades Helper I (TH I)	FILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	FILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	FILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	FILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	FILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	FILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	UNFILLED	30,593
5104	Parks		1		Trades Helper I (TH I)	UNFILLED	30,593
5104	Parks		1		Trades Helper Supervisor (THS)	FILLED	32,101
5104	Parks		1		Trades Helper Supervisor (THS)	FILLED	32,101
5104	Parks		1		Trades Helper Supervisor (THS)	FILLED	32,101
			<u>11</u>				<u>341,047</u>
5104	Parks		1		Welder	FILLED	32,910
5104	Parks		1		Welder	FILLED	32,910
			<u>2</u>				<u>65,820</u>
TOTAL FOR NON-EXEMPTS			106				3,093,906
5104	Parks		1		Part Time	UNFILLED	10,533
5104	Parks		1		Part Time / Nature Intern	UNFILLED	8,337
5104	Parks		1		Part Time	UNFILLED	14,476
5104	Parks		1		Part Time Custodian	FILLED	10,227
			<u>4</u>				<u>43,573</u>
					OVERTIME		162,477
					CAR ALLOWANCE		6,000
					TELEPHONE		1,200
							<u>169,677</u>
CURRENT POSITIONS			123				\$ 4,023,213

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
DEPT: PARKS

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS			FLEET REQUEST	CITY MGR RECOMM
R	PK2508	2009 FORD F-250 SERVICE BODY	3/4 TON RC UTILITY SERVICE BODY	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (12,500)	\$ 12,500
R	PK9004	2008 JACOBSEN HR-9016 MOWER	MOWER	80,000	8	0.15	\$ 11,500	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (14,000)	\$ 14,000
R	PK2500	2008 FORD F-250 RC SERVICE BODY	3/4 TON RC W/SERVICE BODY	34,000					678-6382-466-66-14-EC2123	33,860	YES		
R	PK2501	2008 FORD F-250 RC SERVICE BODY	3/4 TON RC W/SERVICE BODY	34,000					678-6382-466-66-14-EC2123	33,860	YES		
R	PK2504	2008 FORD F-250 CC LB 2WD	3/4 TON CC LB 2WD GAS	32,000					678-6382-466-66-14-EC2124	28,350	YES		
R	PK2509	2010 FORD F-250 CC SB 2WD	3/4 TON CC LB 2WD GAS	32,000					678-6382-466-66-14-EC2124	28,350	YES		
R	PK0379	2006 MASSEY FERGUSON TRACTOR	UTILITY CAB TRACTOR 70HP 4WD	44,000					678-6382-466-66-14-EC2125	49,845	YES		
R	PK9001	2008 JACOBSEN MOWER	UTILITY CAB TRACTOR 70HP 2WD	40,000					678-6382-466-66-14-EC2126	34,155	YES		
				\$ 336,000						\$ 208,420		\$ (26,500)	\$ 26,500

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
Provide attractive and well-maintained major parks and recreation facilities in each sector of the city. These facilities should be within a reasonable distance of neighborhood and offer safe opportunities for athletic competition, family gatherings, and other passive and active recreation activities.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 3,432,792	\$ 3,946,351	\$ 4,002,066	\$ 3,293,458	\$ 4,023,213	\$ 4,023,213	\$ 4,023,213	\$ 4,023,213	\$ 4,195,665	\$ 4,195,665	
Employee Benefits	1,116,450	1,432,369	1,443,523	1,443,523	1,525,809	1,525,808	1,525,808	1,525,808	1,596,330	1,596,330	
Supplies	165,653	202,154	202,154	180,135	205,954	205,954	205,954	205,954	205,954	205,954	
Other Services and Charges	2,510,734	2,269,797	2,269,797	2,534,474	2,325,790	2,325,790	2,325,790	2,325,790	2,325,790	2,325,790	
Maintenance	780,646	694,244	694,244	665,299	724,244	724,244	724,244	724,244	724,244	724,244	
Disaster Expenses	39,139	-	-	2,093	-	-	-	-	-	-	
Operations Subtotal	8,045,413	8,544,915	8,611,784	8,118,982	8,805,010	8,805,009	8,805,009	8,805,009	9,047,983	9,047,983	
Capital Outlay	135,496	82,074	107,474	80,543	301,295	123,445	-	-	126,500	-	
Total Expenditures	\$ 8,180,910	\$ 8,626,989	\$ 8,719,258	\$ 8,199,525	\$ 9,106,305	\$ 8,928,454	\$ 8,805,009	\$ 8,805,009	\$ 9,174,483	\$ 9,047,983	
PERSONNEL											
Exempt	13	13	13	14	13	13	13	13	15	15	
Non-Exempt	92	103	103	98	106	106	106	106	107	107	
Part-Time	1	4	4	1	4	4	4	4	4	4	
Total Positions Authorized	106	120	120	113	123	123	123	123	126	126	

Contact Us:

Sarai Garcia
Deputy Director of Operations
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

MAJOR FY 21-22 GOALS

1. Continue replacing landscape with Native plants and trees in city landscaping.
2. Add 28 native South Texas trees and 1 butterfly garden to McAllen park lands.
3. Add three 2-5 playgrounds to the current play system inventory.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	105	116	112	119
Department expenditures	\$ 8,180,910	\$ 8,719,258	\$ 8,199,525	\$ 8,928,454
Outputs:				
Total number of properties maintained	90	90	90	90
Number of developed parks acres	754	760	754	760
Number of undeveloped park acres	445	439	445	439
Number of playscape areas maintained	104	107	104	106
Number of athletic fields maintained	165	170	165	165
Number of irrigation systems maintained	228	232	229	230
Effectiveness Measures:				
City Park Ratings	96%	91%	95%	97%
% who visited City/Neighborhood Parks	96%	90%	98%	98%
Efficiency Measures:				
Number of acres maintained per full time employee	13.03	11.2	12.23	11.31
Unit cost per acres maintained	\$ 6,823	\$ 7,272	\$ 6,839	\$ 7,447
Department expenditures per capita	\$ 54.05	\$ 56.79	\$ 53.37	\$ 57.00
Population:	151,352	153,546	153,622	156,649

Description:

The Department strives to improve the quality of life through the provision of well balanced, high quality recreation programs for the residents of McAllen to enjoy during their leisure time. The Department facilitates wholesome and constructive programs with a measurable value to the community. The Department promotes environmental conservation, eco and cultural tourism and socially oriented special events.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: RECREATION

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total										
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 1,450,898	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies			\$ 78,000					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges			\$ 312,294					\$ -		\$ -
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance			\$ 15,599					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-		-
Total Non- Capital Outlay								-		-
TOTAL			\$ 1,856,791					\$ -		\$ -

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: RECREATION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: RECREATION

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-5106 Recreation

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5106-461-60-01-000000 Compensation / Exempt	306,280	431,616	349,089	425,237	425,237	
011-5106-461-60-02-000000 Compensation / Non-exempt	-	-	-	-	-	
011-5106-461-60-06-000000 Compensation / Part time	367,378	762,804	522,451	762,804	762,804	
011-5106-461-60-10-000000 Compensation / Overtime	529	10,000	4,052	10,000	10,000	
011-5106-461-60-14-000000 Compensation / Car allowance	8,500	10,200	10,500	12,000	12,000	
011-5106-461-60-17-000000 Compensation / Telephone	2,860	4,800	2,480	4,800	4,800	
011-5106-461-60-90-000000 Compensation / Non-employee agreement	-	-	-	-	-	
60	685,547	1,219,420	888,572	1,214,841	1,214,841	-
011-5106-461-61-30-000000 Benefits / Social security	52,970	93,286	92,798	92,935	92,935	
011-5106-461-61-36-000000 Benefits / Retirement	28,346	39,543	38,991	37,022	37,022	
011-5106-461-61-40-000000 Benefits / Unemployment tax	4,071	6,960	6,960	7,464	7,464	
011-5106-461-61-46-000000 Benefits / Workers' comp-	14,842	42,428	42,191	42,191	42,191	
011-5106-461-61-50-000000 Benefits / Health cost	20,849	40,656	40,656	45,168	45,168	
011-5106-461-61-52-000000 Benefits / Life insurance	216	738	738	369	369	
011-5106-461-61-53-000000 Benefits / Retiree health ins (ARC)	10,908	10,908	10,908	10,908	10,908	
61	132,203	234,519	233,242	236,057	236,057	-
011-5106-463-62-12-000000 Supplies / Small tools/minor equip-	27	1,000	35	1,000	1,000	
011-5106-463-62-26-000000 Supplies / Program	29,595	77,000	55,239	77,000	77,000	
011-5106-463-62-42-000000 Supplies / Recreation merchandise supplies	-	-	-	-	-	
62	29,622	78,000	55,274	78,000	78,000	-
011-5106-464-63-02-000000 Other services & charges / Advertising	11,413	15,000	14,958	15,000	15,000	
011-5106-464-63-10-000000 Other service & charges / Contract services	290	2,000	1,370	2,000	2,000	
011-5106-464-63-42-000000 Other services & charges / Officiating fees	37,315	110,000	73,436	110,000	110,000	
011-5106-464-63-44-000000 Other services & charges / Printing	8,560	19,600	12,173	19,600	19,600	
011-5106-464-63-52-000000 Other services & charges / Rental & contractual	3,281	14,000	9,247	14,000	14,000	
011-5106-464-63-60-000000 Other services & charges / Special events	127,367	90,000	79,236	90,000	90,000	
011-5106-464-63-65-000000 Other services & charges / Travel	8,035	14,500	10,700	14,500	14,500	
011-5106-464-63-66-000000 Other services & charges / Trophies	11,033	30,000	28,687	30,000	30,000	
011-5106-464-63-75-000000 Other services & charges / Rental-general depr- fu	8,652	17,031	17,028	17,031	17,031	
011-5106-464-63-85-000000 Other services & charges /RollingStckShrtge-GenDep	-	8,500	-	-	-	
011-5106-464-63-99-000000 Other services & charges / Miscellaneous	240	63	40	63	63	
63	216,186	320,694	246,875	312,194	312,194	-
011-5106-464-64-21-000000 Other services & charges / H2O Hut concession exp	44	100	-	100	100	
64	44	100	-	100	100	-

2022

011-5106 Recreation

Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5106-465-65-08-000000 Maintenance / Equipment	428	4,000	2,000	4,000	4,000	
011-5106-465-65-16-000000 Maintenance / Vehicles	3,054	9,925	9,925	9,925	9,925	
011-5106-465-65-17-000000 Maintenance / Fuel & lubricants	2,202	1,674	1,674	1,674	1,674	
011-5106-465-65-19-000000 Maintenance / Athletic fields	(60)	-	-	-	-	
65	5,624	15,599	13,599	15,599	15,599	-
011-5106-466-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-5106-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-5106-466-66-20-000000 Capital outlay / Equipment	-	14,000	14,000	-	-	
011-5106-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5106-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	7,000	7,000	-	-	
011-5106-466-66-99-000000 Capital outlay / Non-capitalized	1,335	-	-	-	-	
66	1,335	21,000	21,000	-	-	-
011-5106-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5106-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5106-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5106-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5106-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
011-5106-469-78-01-000000 Disaster Exp/ COVID-19	5,321	-	-	-	-	
011-5106-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	5,321	-	-	-	-	-
011-5106-467-89-59-000000 Other expenses / Recreation	-	-	-	-	-	
011-5106-467-89-66-000000 Other expenses / Reimbursements	-	-	-	-	-	
89	-	-	-	-	-	-
011-5106 Recreation	\$ 1,075,880	\$ 1,889,332	\$ 1,458,562	\$ 1,856,791	\$ 1,856,791	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5106461	RECREATION	1			DEPUTY DIRECTOR PROGRAMS	FILLED	\$ 87,347
5106461	RECREATION	1			ASSISTANT DIRECTOR OPERATIONS	UNFILLED	76,148
5106461	RECREATION	1			SUPERINTENDENT OF ATHLETICS	FILLED	57,204
5106461	RECREATION	1			RECREATION SUPERVISOR	FILLED	44,846
5106461	RECREATION	1			RECREATION SUPERVISOR	FILLED	44,846
5106461	RECREATION	1			RECREATION SUPERVISOR	UNFILLED	44,846
5106461	RECREATION	1			MARKETING & SPECIAL EVENT ADMINISTRATOR	FILLED	70,000
		<u>7</u>					<u>425,237</u>
5106461	RECREATION		<u>269</u>		SEASONAL POSITIONS		<u>762,804</u>
					OVERTIME		10,000
					CAR ALLOWANCE		12,000
					TELEPHONE		4,800
							<u>26,800</u>
	CURRENT POSITIONS		276				1,214,841

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
GENERAL DEPRECIATION AND GENERAL FUND
FISCAL YEAR 2021-2022

FUND: GENERAL DEPRECIATION
 DEPT. RECREATION

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION				FY 20-21 ROLLOVER	CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	ANNUAL RENTAL	YES/NO	FLEET COMMENTS			FLEET REQUEST	CITY MGR RECOMM
R	PK0365	2007 INTERNATIONAL SCHOOL BUS	22 PASSENGER w/2 WHEEL CHAIR BUS		#VALUE!		678-6382-466-66-14-EC2018	\$ 85,000	YES		
					#DIV/0!						
					#DIV/0!						
					#VALUE!						
					#DIV/0!						
					#DIV/0!						
					#DIV/0!						
					#DIV/0!						
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					#DIV/0!						
					#DIV/0!						
					#DIV/0!						
					#DIV/0!						
				\$ -				\$ 85,000		\$ -	\$ -

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:	Department Summary										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
The Recreation Division plans, coordinates and implements youth and adult recreation programs for the City. It operates at three Community Recreation Centers and facilitates various sports leagues and special events. It works jointly with the Aquatics Division the department and provision of various swimming programs held at the City's swimming pools.	Expenditure Detail:										
	Personnel Services										
	Salaries and Wages	\$ 685,547	\$ 1,213,041	\$ 1,219,420	\$ 888,572	\$ 1,214,841	\$ 1,214,841	\$ 1,214,841	\$ 1,214,841	\$ 1,259,687	\$ 1,259,687
	Employee Benefits	132,203	233,242	234,519	233,242	236,057	236,057	236,057	236,057	252,158	252,158
	Supplies	29,622	78,000	78,000	55,274	78,000	78,000	78,000	78,000	78,000	78,000
	Other Services and Charges	216,230	320,794	320,794	246,875	312,294	312,294	312,294	312,294	312,294	312,294
	Maintenance	5,624	15,599	15,599	13,599	15,599	15,599	15,599	15,599	15,599	15,599
	Disaster Expenses	5,321	-	-	-	-	-	-	-	-	-
	Operations Subtotal	1,074,545	1,860,676	1,868,332	1,437,562	1,856,791	1,856,791	1,856,791	1,856,791	1,917,738	1,917,738
	Capital Outlay	1,335	21,000	21,000	21,000	-	-	-	-	-	-
	Total Expenditures	\$ 1,075,880	\$ 1,881,676	\$ 1,889,332	\$ 1,458,562	\$ 1,856,791	\$ 1,856,791	\$ 1,856,791	\$ 1,856,791	\$ 1,917,738	\$ 1,917,738
	PERSONNEL										
	Exempt	6	7	7	6	7	7	7	7	8	8
	Part-Time	269	269	269	269	269	269	269	269	269	269
	Total Positions Authorized	275	276	276	275	276	276	276	276	277	277

MAJOR FY 20-21 GOALS

1. Engage Esport gaming by hosting three tournaments in fiscal year 21-22.
2. Increase the number of national/international tournaments by two.
3. Increase overall sponsorship revenue by 30% by implementing a robust sponsorship generation and retention program that will serve to generate, at minimum \$65,000 in sponsorship revenue.

Contact Us:

Denny Meline
Deputy Director of Programs
1000 S. Ware Road
McAllen, TX 78501
(956) 681-3333

Recreation

www.mcallen.net/parks/recreation

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	6	7	6	7
Department expenditures	\$ 1,075,880	\$ 1,889,332	\$ 1,458,562	\$ 1,856,791
Event expenditures (P&R Only)	\$ 127,367	\$ 90,000	\$ 85,221	\$ 90,000
Marketing/print expenditures	\$ 19,973	\$ 34,600	\$ 27,130	\$ 34,000
Outputs:				
Special Events (Park & Rec Hosted)	10	21	19	25
Special Event Attendance	351,541	245,000	35,546	362,900
Special Event Sponsorship Revenue	102,000	\$ 85,000	79,500	117,000
Total Special Event Revenue	136,991	\$ 190,000	14,415	121,391
Recreation Programs Offered	130	240	194	230
Recreation Programs Attendance	42,361	12,000	69,843	83,000
Recreation Programs Revenue	69,621	\$ 228,000	218,395	230,000
After-School Program Sites	9	9	8	9
After-School Program Attendance	59,106	68,250	10,753	95,000
Ball Field Rentals	606	1,200	1,550	1,660
Athletic League Registrants	5,588	5,500	5,856	7,600
Athletic Associations	8	9	9	9
Efficiency Measures:				
Cost per day of operation				
Department expenditures per capita				
Population:	151,352	153,546	153,622	156,649

Description:

The Recreation Department is comprised of Special Events, Aquatics, Athletics, Firemen's Park, McAllen Nature Center and After School Programs. During the peak summer season its staff can grow up to approximately 230 employees.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: POOLS

		BASELINE			DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)				
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total		-		-	-	-	-	-		-	
Personnel Revisions											
1.	Overtime			-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits		\$ 678,113		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	Chemical							2,000		2,000	Chemicals needed for additional pool at Kappler Property
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 87,800						\$ 2,000	\$ 2,000	\$ 2,000	
OTHER SERVICES & CHARGES											
1.	Rental & contractual							1,000		1,000	Increase in setup price per American Red Cross class and per participant
2.	Utilities - electricity							(4,000)		(4,000)	Electricity Adjustment
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 124,378						\$ (3,000)	\$ (3,000)	\$ (3,000)	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 60,002						\$ -	\$ -	\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-	-	-	
Total Non- Capital Outlay								-	-	-	
TOTAL		\$ 950,293						\$ (1,000)	\$ (1,000)	\$ (1,000)	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: POOLS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: POOLS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022
011-5108 Pools

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5108-461-60-01-000000 Compensation / Exempt	57,179	58,062	55,796	57,204	57,204	
011-5108-461-60-02-000000 Compensation / Non-exempt	114,117	114,805	109,611	113,108	113,108	
011-5108-461-60-06-000000 Compensation / Part time	129,823	362,671	120,248	362,671	362,671	
011-5108-461-60-10-000000 Compensation / Overtime	(784)	18,281	1,754	18,281	18,281	
011-5108-461-60-14-000000 Compensation / Car allowance	3,000	3,000	3,000	3,000	3,000	
011-5108-461-60-17-000000 Compensation / Telephone	-	1,200	-	1,200	1,200	
60	303,334	558,019	290,409	555,464	555,464	-
011-5108-461-61-30-000000 Benefits / Social security	23,193	42,688	42,688	42,493	42,493	
011-5108-461-61-36-000000 Benefits / Retirement	14,845	16,917	16,917	15,790	15,790	
011-5108-461-61-40-000000 Benefits / Unemployment tax	1,850	3,336	3,336	3,696	3,696	
011-5108-461-61-46-000000 Benefits / Workers' comp-	7,358	23,223	23,223	23,128	23,128	
011-5108-461-61-50-000000 Benefits / Health cost	19,656	29,088	29,088	32,400	32,400	
011-5108-461-61-52-000000 Benefits / Life insurance	142	296	296	148	148	
011-5108-461-61-53-000000 Benefits / Retiree health ins (ARC)	4,992	4,994	4,994	4,994	4,994	
61	72,037	120,542	120,542	122,649	122,649	-
011-5108-463-62-18-000000 Supplies / Clothing & uniform	1,029	6,700	6,500	6,700	6,700	
011-5108-463-62-20-000000 Supplies / Chemical	22,937	70,000	69,214	72,000	72,000	
011-5108-463-62-26-000000 Supplies / Program	2,216	11,100	11,064	11,100	11,100	
62	26,181	87,800	86,778	89,800	89,800	-
011-5108-464-63-21-000000 Other services & charges / Gus & goldie	-	9,800	-	9,800	9,800	
011-5108-464-63-52-000000 Other services & charges / Rental & contractual	1,422	4,500	4,160	5,500	5,500	
011-5108-464-63-65-000000 Other services & charges / Travel	846	5,942	3,118	5,942	5,942	
011-5108-464-63-67-000000 Other services & charges / Utilities-electric	23,008	34,000	23,827	30,000	30,000	
011-5108-464-63-68-000000 Other services & charges / Utilities-gas	20,467	49,400	20,976	49,400	49,400	
011-5108-464-63-70-000000 Other services & charges / Utilities-water	12,261	14,860	11,846	14,860	14,860	
011-5108-464-63-75-000000 Other services & charges / Rental-general depr- fu	4,812	4,813	4,813	4,813	4,813	
011-5108-464-63-99-000000 Other services & charges / Miscellaneous	100	1,063	120	1,063	1,063	
63	62,916	124,378	68,860	121,378	121,378	-
011-5108-465-65-08-000000 Maintenance / Equipment	14,352	17,500	16,830	17,500	17,500	
011-5108-465-65-10-000000 Maintenance / Facilities	27,565	27,000	18,000	27,000	27,000	
011-5108-465-65-16-000000 Maintenance / Vehicles	3,772	10,000	2,114	10,000	10,000	
011-5108-465-65-17-000000 Maintenance / Fuel & lubricants	3,430	5,502	2,550	5,502	5,502	
65	49,118	60,002	39,494	60,002	60,002	-

2022
011-5108 Pools

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5108-466-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	-
011-5108-466-66-20-000000 Capital outlay / Equipment	-	19,500	19,500	-	-	-
011-5108-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
011-5108-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	-
011-5108-466-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	19,500	19,500	-	-	-
011-5108-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-5108-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	-
011-5108-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-5108-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
011-5108-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	-	-	-
011-5108-469-78-01-000000 Disaster Exp/ COVID-19	1,603	-	-	-	-	-
011-5108-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	1,603	-	-	-	-	-
011-5108 Pools	\$ 515,190	\$ 970,241	\$ 625,583	\$ 949,293	\$ 949,293	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5108	Pools	1 <hr/> 1			Aquatics Superintendent	FILLED	\$ 57,204 <hr/> 57,204
5108	Pools		1		Swimming Pool Operator	FILLED	28,277
5108	Pools		1		Swimming Pool Operator	FILLED	28,277
5108	Pools		1		Swimming Pool Operator	FILLED	28,277
			<hr/> 4				<hr/> 113,108
5108	Pools		<hr/> 124		SEASONAL POSITIONS		<hr/> 362,671
					OVERTIME		18,281
					CAR ALLOWANCE		3,000
					TELEPHONE		1,200
							<hr/> 22,481
CURRENT POSITIONS			129				\$ 555,464



Mission Statement:

The mission of the McAllen Parks and Recreation Aquatics Program is to provide affordable and accessible recreation, fitness, competition, water safety and educational opportunities for people of all ages and abilities.

Contact Us:

Denny Meline
 Assistant Director of Operations
 1000 S. Ware Road
 McAllen, TX 78501
 (956) 681-3333

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 303,334	\$ 555,464	\$ 558,019	\$ 290,409	\$ 555,464	\$ 555,464	\$ 555,464	\$ 555,464	\$ 555,464	\$ 555,464	\$ 555,464
Employee Benefits	72,037	120,031	120,542	120,542	122,649	122,649	122,649	122,649	122,649	122,649	122,649
Supplies	26,181	87,800	87,800	86,778	89,800	89,800	89,800	89,800	89,800	89,800	89,800
Other Services and Charges	62,916	124,378	124,378	68,860	121,378	121,378	121,378	121,378	121,378	121,378	121,378
Maintenance	49,118	60,002	60,002	39,494	60,002	60,002	60,002	60,002	60,002	60,002	60,002
Disaster Expenses	1,603	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	515,190	947,675	950,741	606,083	949,293	949,293	949,293	949,293	949,293	949,293	949,293
Capital Outlay	-	19,500	19,500	19,500	-	-	-	-	-	-	-
Total Expenditures	\$ 515,190	\$ 967,175	\$ 970,241	\$ 625,583	\$ 949,293	\$ 949,293	\$ 949,293	\$ 949,293	\$ 949,293	\$ 949,293	\$ 949,293
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time	124	124	124	124	124	124	124	124	124	124	124
Total Positions Authorized	129	129	129	129	129	129	129	129	129	129	129

MAJOR FY 21-22 GOALS

1. Increase program revenue by implementing two new programs and/or camps; one in the Fall and one in the Spring.
2. Increase staff inservices/trainings by providing two each month.
3. Establish a proactive approach to equipment repairs and replacements by developing and implementing a maintenance plan for all pool facilities.

Pools

www.mcallen.net/parks/aquatics

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	5	5	5	5
Department expenditures	\$ 515,190	\$ 970,241	\$ 625,583	\$ 949,293
Outputs:				
Public pools	4	4	5	5
Total days of operation	169	348	296	306
Programs offered	8	200	200	215
Efficiency Measures:				
Private rentals	-	75	35	100
Public swim/laps/aerobics attendance	2,176	15,000	15,000	18,000
Program Registrants	225	1,800	1,500	3,200
Program Attendance	232	15,500	16,896	17,000
Private rental attendance	-	14,500	5,500	10,000
Program fees	\$ 6,090	\$ 26,000	\$ 17,095	\$ 35,000
Rental fees	\$ -	\$ 10,500	\$ 9,100	\$ 28,000
Public swim/laps/aerobics fees	\$ 2,118	\$ 35,000	\$ 37,200	\$ 45,000
Effectiveness Measures:				
Cost recovery		10%	1%	10%
Cost per attendee	195.67	20.73	16.08	17.30
Cost per day of operation	\$ 3,048	\$ 2,788	\$ 2,113	\$ 2,779
Department expenditures per capita	\$ 3.40	\$ 6.32	\$ 4.07	\$ 6.32
Population:	151,352	153,546	153,622	156,649

Description:

The Department operates and maintains pools that are used by the City for its programs, the McAllen Independent School District (MISD) for Learn-to-Swim and UIL Swimming, by the Boys' and Girls' Club and the McAllen Swim Club (MSC). Two of the facilities operate eleven months and three operate only during the three summer months.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: LAS PALMAS COMMUNITY CENTER

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-		-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.		-		-	-	-	-	-			
3.		-		-	-	-	-	-			
4.		-		-	-	-	-	-			
5.		-		-	-	-	-	-			
Total Compensation & Benefits		\$ 276,200		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 16,180						\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 96,463						\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 17,384						\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL		\$ 406,227						\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LAS PALMAS COMMUNITY CENTER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

NON - CAPITAL OUTLAY REQUEST FORM
ITEM LESS THAN \$5,000
 CITY OF McALLEN
 FY 2021 - 2022

FUND: GENERAL FUND
 DEPARTMENT: LAS PALMAS COMMUNITY CENTER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
		-	-	-	-	
TOTAL			\$ -		\$ -	

GRAND TOTAL	\$ -	\$ -	
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2022

011-5110 Las Palmas community center

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5110-461-60-01-000000 Compensation / Exempt	93,299	101,616	97,649	100,114	100,114	
011-5110-461-60-02-000000 Compensation / Non-exempt	82,439	82,842	79,638	81,618	81,618	
011-5110-461-60-06-000000 Compensation / Part time	28,544	24,913	10,964	24,545	24,545	
011-5110-461-60-10-000000 Compensation / Overtime	1,524	1,200	783	1,200	1,200	
011-5110-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-5110-461-60-17-000000 Compensation / Telephone	480	720	720	720	720	
60	206,286	211,291	189,755	208,197	208,197	-
011-5110-461-61-30-000000 Benefits / Social security	15,342	16,164	16,164	15,927	15,927	
011-5110-461-61-36-000000 Benefits / Retirement	16,457	16,172	16,172	15,041	15,041	
011-5110-461-61-40-000000 Benefits / Unemployment tax	1,000	504	504	1,008	1,008	
011-5110-461-61-46-000000 Benefits / Workers' comp-	3,926	4,631	4,631	4,516	4,516	
011-5110-461-61-50-000000 Benefits / Health cost	12,560	26,592	26,592	29,496	29,496	
011-5110-461-61-52-000000 Benefits / Life insurance	145	316	316	158	158	
011-5110-461-61-53-000000 Benefits / Retiree health ins (ARC)	1,860	1,857	1,857	1,857	1,857	
61	51,290	66,236	66,236	68,003	68,003	-
011-5110-463-62-02-000000 Supplies / Office	1,253	1,300	577	1,300	1,300	
011-5110-463-62-12-000000 Supplies / Small tools/minor equip-	-	180	180	180	180	
011-5110-463-62-14-000000 Supplies / Janitorial	5,358	7,050	3,909	7,050	7,050	
011-5110-463-62-18-000000 Supplies / Clothing & uniform	313	600	259	600	600	
011-5110-463-62-26-000000 Supplies / Program	3,156	7,050	5,666	7,050	7,050	
62	10,079	16,180	10,591	16,180	16,180	-
011-5110-464-63-02-000000 Other services & charges / Advertising	320	245	245	245	245	
011-5110-464-63-39-000000 Other services & charges / Meal donation	-	(2,352)	-	(2,352)	(2,352)	
011-5110-464-63-44-000000 Other services & charges / Printing	-	250	-	250	250	
011-5110-464-63-51-000000 Other services & charges / Rental-Photocopier	938	1,300	485	1,300	1,300	
011-5110-464-63-52-000000 Other services & charges / Rental & contractual	23,574	32,873	23,905	32,873	32,873	
011-5110-464-63-60-000000 Other services & charges / Special events	6,846	12,000	6,065	12,000	12,000	
011-5110-464-63-64-000000 Other services & charges / Training	-	500	250	500	500	
011-5110-464-63-65-000000 Other services & charges / Travel	281	2,797	1,399	2,797	2,797	
011-5110-464-63-66-000000 Other services & charges / Trophies	-	300	300	300	300	
011-5110-464-63-67-000000 Other services & charges / Utilities-electric	19,774	23,000	13,965	23,000	23,000	
011-5110-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
011-5110-464-63-70-000000 Other services & charges / Utilities-water	3,255	3,660	2,526	3,660	3,660	

2022

011-5110 Las Palmas community center

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5110-464-63-75-000000 Other services & charges / Rental-general depr- fu	20,340	20,350	20,340	20,350	20,350	
011-5110-464-63-99-000000 Other services & charges / Miscellaneous	100	1,540	40	1,540	1,540	
63	75,428	96,463	69,520	96,463	96,463	-
011-5110-465-65-08-000000 Maintenance / Equipment	1,056	2,000	1,750	2,000	2,000	
011-5110-465-65-10-000000 Maintenance / Facilities	6,087	8,787	7,500	8,787	8,787	
011-5110-465-65-16-000000 Maintenance / Vehicles	6,593	600	6,500	600	600	
011-5110-465-65-17-000000 Maintenance / Fuel & lubricants	127	5,997	1,194	5,997	5,997	
65	13,863	17,384	16,944	17,384	17,384	-
011-5110-466-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
011-5110-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-5110-466-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-5110-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5110-466-66-30-000000 Capital outlay / Imprv O/T bldg	-	-	-	-	-	
011-5110-466-66-99-000000 Capital outlay / Non-capitalized	2,550	-	-	-	-	
66	2,550	-	-	-	-	-
011-5110-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5110-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5110-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5110-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5110-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
011-5110-469-78-01-000000 Disaster Exp/ COVID-19	1,163	-	-	-	-	
011-5110-469-78-02-000000 Disaster Exp/Hurricane Hanna	562	-	-	-	-	
78	1,724	-	-	-	-	-
011-5110-467-89-58-000000 Other expenses / Activity	-	-	-	-	-	
89	-	-	-	-	-	-
011-5110 Las Palmas Community Ctr	\$ 361,221	\$ 407,554	\$ 353,047	\$ 406,227	\$ 406,227	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5110	Las Palmas Community Center	1			Community Center Manager	FILLED	\$ 55,268
5110	Las Palmas Community Center	1			Las Palms CC Supervisor	FILLED	44,846
		<u>2</u>					<u>100,114</u>
5110	Las Palmas Community Center		1		Secretary	FILLED	27,206
5110	Las Palmas Community Center		1		Maintenance Technician	FILLED	27,206
5110	Las Palmas Community Center		1		Maintenance Technician	FILLED	27,206
			<u>3</u>				<u>81,618</u>
5110	Las Palmas Community Center		1		Part Time	UNFILLED	9,716
5110	Las Palmas Community Center		1		Part Time Receptionist	FILLED	14,829
			<u>2</u>				<u>24,545</u>
					OVERTIME		1,200
					TELEPHONE		720
							<u>1,920</u>
CURRENT POSITIONS			7				\$ 208,197



Mission Statement: Las Palmas Community Center will provide indoor cultural programs, leisure activities, and lifetime skills to its community.	Department Summary											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan					
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26		
Expenditure Detail:												
Personnel Services												
Salaries and Wages	\$ 206,286	\$ 208,197	\$ 211,291	\$ 189,755	\$ 208,197	\$ 208,197	\$ 208,197	\$ 218,597	\$ 218,597	\$ 218,597	\$ 218,597	
Employee Benefits	51,290	65,616	66,236	66,236	68,003	68,003	68,003	68,003	68,003	68,003	68,003	
Supplies	10,079	16,180	16,180	10,591	16,180	16,180	16,180	16,180	16,180	16,180	16,180	
Other Services and Charges	75,428	96,463	96,463	69,520	96,463	96,463	96,463	96,463	96,463	96,463	96,463	
Maintenance	13,863	17,384	17,384	16,944	17,384	17,384	17,384	17,384	17,384	17,384	17,384	
Disaster Expenses	1,724	-	-	-	-	-	-	-	-	-	-	
Operations Subtotal	358,671	403,840	407,554	353,047	406,227	406,227	406,227	416,627	416,627	416,627	416,627	
Capital Outlay	2,550	-	-	-	-	-	-	-	-	-	-	
Total Expenditures	\$ 361,221	\$ 403,840	\$ 407,554	\$ 353,047	\$ 406,227	\$ 406,227	\$ 406,227	\$ 416,627	\$ 416,627	\$ 416,627	\$ 416,627	
PERSONNEL												
Exempt	2	2	2	2	2	2	2	2	2	2	2	
Non-Exempt	3	3	3	3	3	3	3	3	3	3	3	
Part-Time	2	2	2	2	2	2	2	2	2	2	2	
Total Positions Authorized	7	7	7	7	7	7	7	7	7	7	7	

Contact Us:

Kristyna Mancias
Center Manager
1921 N. 25th Street
McAllen, TX 78501
(956) 681-3350

MAJOR FY 21-22 GOALS

1. Create two senior programs which promote mental health and physical activity in the fall and spring sessions that will enhance the quality of life while safely following CDC and health guidelines.
2. Enhance the current city volunteer program by 50 with the use of marketing material that provides the community information on how to volunteer.
3. Attend one national or state conference to educate staff on adaptive programming for implementation of future offerings.

Las Palmas Community Center

www.mcallen.net/parks/centers/laspalmas

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	5	5	5	5
Department expenditures	\$ 361,221	\$ 406,227	\$ 353,047	\$ 406,227
Outputs:				
Days open to the public	253	253	253	253
Youth Programs offered	47	70	41	68
Effectiveness Measures:				
Private rentals	30	90	25	60
Rental attendance	1,036	2,525	775	1,305
Program attendance	52,743	33,154	77,465	33,154
Program fees	\$ 7,801	\$ 25,392	\$ 15,413	\$ 20,548
Rental fees	\$ 1,780	\$ 5,475	\$ 1,805	\$ 3,495
Efficiency Measures:				
Cost per day of operation	\$ 1,428	\$ 1,606	\$ 1,395	\$ 1,611
Cost of service provided per person	\$ 6.72	\$ 11.39	\$ 4.51	\$ 12.29
Average daily attendance	208	131	306	131
Department expenditures per capita	\$ 2.55	\$ 2.76	\$ 2.31	\$ 2.87
Population:	151,352	153,546	153,622	156,649

Description:

Las Palmas Community Center provides cultural and recreational programs to residents of McAllen and surrounding communities. It is located in Central McAllen.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: LARK - REC. CENTER

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.		-	-	-	-	-	-		
3.		-	-	-	-	-	-		
4.		-	-	-	-	-	-		
5.		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 329,945	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 25,730					\$ -		\$ -
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 129,573					\$ -		\$ -
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 16,500					\$ -		\$ -
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							10,753		10,753
Total Non- Capital Outlay							-		-
TOTAL		\$ 501,748					\$ 10,753		\$ 10,753

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LARK - REC. CENTER

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Parking Lot Striping	10,753	1	10,753	1	10,753	Unable to see thermal striping and ADA hatch.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 10,753		\$ 10,753	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL \$ 10,753 \$ 10,753

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LARK - REC. CENTER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-5111 Recreation center-Lark

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5111-461-60-01-000000 Compensation / Exempt	101,521	101,616	97,649	100,114	100,114	
011-5111-461-60-02-000000 Compensation / Non-exempt	93,878	110,456	106,454	108,824	108,824	
011-5111-461-60-06-000000 Compensation / Part time	28,606	39,125	13,854	38,547	38,547	
011-5111-461-60-10-000000 Compensation / Overtime	3,125	3,300	708	3,300	3,300	
011-5111-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-5111-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	227,850	255,217	219,386	251,505	251,505	-
011-5111-461-61-30-000000 Benefits / Social security	16,658	19,524	19,524	19,240	19,240	
011-5111-461-61-36-000000 Benefits / Retirement	16,633	18,763	18,763	17,441	17,441	
011-5111-461-61-40-000000 Benefits / Unemployment tax	1,152	648	648	1,296	1,296	
011-5111-461-61-46-000000 Benefits / Workers' comp-	3,776	4,072	4,072	3,934	3,934	
011-5111-461-61-50-000000 Benefits / Health cost	21,556	30,768	30,768	34,104	34,104	
011-5111-461-61-52-000000 Benefits / Life insurance	163	363	363	181	181	
011-5111-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,244	2,243	2,243	2,243	2,243	
61	62,181	76,381	76,381	78,440	78,440	-
011-5111-463-62-02-000000 Supplies / Office	1,076	3,200	2,788	3,200	3,200	
011-5111-463-62-12-000000 Supplies / Small tools/minor equip-	-	180	180	180	180	
011-5111-463-62-14-000000 Supplies / Janitorial	7,638	12,200	11,200	12,200	12,200	
011-5111-463-62-18-000000 Supplies / Clothing & uniform	764	1,200	1,200	1,200	1,200	
011-5111-463-62-26-000000 Supplies / Program	4,011	8,950	6,150	8,950	8,950	
62	13,488	25,730	21,518	25,730	25,730	-
011-5111-464-63-02-000000 Other services & charges / Advertising	35	1,000	600	1,000	1,000	
011-5111-464-63-42-000000 Other services & charges / Officiating fees	-	-	-	-	-	
011-5111-464-63-44-000000 Other services & charges / Printing	659	4,000	3,500	4,000	4,000	
011-5111-464-63-51-000000 Other services & charges / Rental-Photocopier	95	2,064	95	2,064	2,064	
011-5111-464-63-52-000000 Other services & charges / Rental & contractual	35,997	52,004	29,093	52,004	52,004	
011-5111-464-63-60-000000 Other services & charges / Special events	5,683	12,320	9,240	12,320	12,320	
011-5111-464-63-64-000000 Other services & charges / Training	85	1,069	535	1,069	1,069	
011-5111-464-63-65-000000 Other services & charges / Travel	963	1,998	999	1,998	1,998	
011-5111-464-63-67-000000 Other services & charges / Utilities-electric	46,644	49,000	27,641	49,000	49,000	
011-5111-464-63-68-000000 Other services & charges / Utilities-gas	1,300	1,800	783	1,800	1,800	
011-5111-464-63-69-000000 Other services & charges / Utilities-telephone	-	955	-	955	955	
011-5111-464-63-75-000000 Other services & charges / Rental-general depr- fu	3,300	3,300	3,300	3,300	3,300	
011-5111-464-63-99-000000 Other services & charges / Miscellaneous	120	63	80	63	63	
63	94,880	129,573	75,865	129,573	129,573	-

2022

011-5111 Recreation center-Lark

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5111-465-65-08-000000 Maintenance / Equipment	2,337	5,000	4,250	5,000	5,000	
011-5111-465-65-10-000000 Maintenance / Facilities	9,466	11,500	9,775	11,500	11,500	
011-5111-465-65-17-000000 Maintenance / Fuel & lubricants 65	-	-	-	-	-	
	11,803	16,500	14,025	16,500	16,500	-
011-5111-466-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
011-5111-466-66-16-000000 Capital outlay / Office furniture-equipment	-	-	-	-	-	
011-5111-466-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-5111-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	10,753	10,753	
011-5111-466-66-99-000000 Capital outlay / Non-capitalized 66	2,745	-	-	-	-	
	2,745	-	-	10,753	10,753	-
011-5111-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5111-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5111-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5111-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5111-463-67-30-000000 Non-Capital Outlay / Improvements 67	-	-	-	-	-	
	-	-	-	-	-	-
011-5111-469-78-01-000000 Disaster Exp/ COVID-19	1,277	-	331	-	-	
011-5111-469-78-02-000000 Disaster Exp/Hurricane Hanna 78	-	-	-	-	-	
	1,277	-	331	-	-	-
011-5111 Recreation Center - Lark	\$ 414,225	\$ 503,401	\$ 407,506	\$ 512,501	\$ 512,501	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5111	Lark Community Center	1			Community Center Manager	FILLED	\$ 55,268
5111	Lark Community Center	1			Recreation Supervisor	FILLED	44,846
		<u>2</u>					100,114
5111	Lark Community Center		1		Administrative Clerk	FILLED	27,206
5111	Lark Community Center		1		Maintenance Technician	FILLED	27,206
5111	Lark Community Center		1		Maintenance Technician	FILLED	27,206
5111	Lark Community Center		1		Maintenance Technician	FILLED	27,206
			<u>4</u>				108,824
5111	Lark Community Center		1		Part Time Lark CC	UNFILLED	6,545
5111	Lark Community Center		1		Part Time Lark CC	UNFILLED	16,001
5111	Lark Community Center		1		Part Time Lark CC	FILLED	16,001
			<u>3</u>				38,547
					OVERTIME		3,300
					TELEPHONE		720
							4,020
CURRENT POSITIONS			9				\$ 251,505



Mission Statement:	Department Summary											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan					
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26		
The Recreation Division plans, coordinates and implements youth and adults recreation programs for the City of McAllen. It also operates at the McAllen Senior Citizens' Center and facilitates various sports leagues and special events. It also works jointly with the Aquatics Division in the development and provision of various swimming programs held at the City's swimming pools.	Expenditure Detail:											
	Personnel Services											
	Salaries and Wages	\$ 227,850	\$ 251,505	\$ 255,217	\$ 219,386	\$ 251,505	\$ 251,505	\$ 251,505	\$ 251,505	\$ 251,505	\$ 251,505	\$ 251,505
	Employee Benefits	62,181	75,638	76,381	76,381	78,440	78,440	78,440	78,440	78,440	78,440	78,440
	Supplies	13,488	25,730	25,730	21,518	25,730	25,730	25,730	25,730	25,730	25,730	25,730
	Other Services and Charges	94,880	129,573	129,573	75,865	129,573	129,573	129,573	129,573	129,573	129,573	129,573
	Maintenance	11,803	16,500	16,500	14,025	16,500	16,500	16,500	16,500	16,500	16,500	16,500
	Disaster Expenses	1,277	-	-	331	-	-	-	-	-	-	-
	Operations Subtotal	411,480	498,946	503,401	407,506	501,748	501,748	501,748	501,748	501,748	501,748	501,748
	Capital Outlay	2,745	-	-	-	10,753	10,753	-	-	-	-	-
	Total Expenditures	\$ 414,225	\$ 498,946	\$ 503,401	\$ 407,506	\$ 512,501	\$ 512,501	\$ 501,748	\$ 501,748	\$ 501,748	\$ 501,748	\$ 501,748
	PERSONNEL											
	Exempt	2	2	2	2	2	2	2	2	2	2	2
	Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
	Part-Time	3	3	3	3	3	3	3	3	3	3	3
Total Positions Authorized	9	9	9	9	9	9	9	9	9	9	9	

MAJOR FY 21-22 GOALS

1. Enhance the facility to increase private rentals by completing the remodel of the kitchen and promote the availability of private rentals.
2. Enhance the Center's landscape by replanting native plants and maintaining the irrigation system.
3. Implement adult classes for evening programs by contracting an adult instructor to offer a fitness class.

Contact Us:

Jesse Franco
Center Manager
2601 Lark Avenue
McAllen, TX 78501
(956) 681-3340

Recreation Lark

www.mcallen.net/parks/centers/lark

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	6	6	6	6
Department expenditures	\$ 414,225	\$ 503,401	\$ 407,506	\$ 512,501
Outputs:				
Total days of operation	304	304	304	304
Youth Programs Offered	63	150	44	150
Effectiveness Measures:				
Private rentals	128	119	32	119
Private rental attendance	3,607	8,700	2,404	8,700
Program attendance	33,877	75,000	22,584	18,000
Program fees	\$ 20,115	\$ 51,500	\$ 14,036	\$ 31,476
Rental fees	\$ 7,210	\$ 7,700	\$ 1,653	\$ 7,500
Efficiency Measures:				
Cost per day of operation	\$ 1,363	\$ 1,656	\$ 1,340	\$ 1,686
Cost of service provided per person	\$ 11.05	\$ 6.01	\$ 16.31	\$ 19.19
Average daily attendance	123	275	82	87.83
Department expenditures per capita	\$ 2.74	\$ 3.28	\$ 2.65	\$ 3.27
Population:	151,352	153,546	153,622	156,649

Description:
Provides educational and recreational programs to the citizens of McAllen and its surrounding communities. Lark Community Center is one of three community centers and is located in Northeast McAllen.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PALM VIEW - COMMUNITY CENTER

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-	-	-
2.		-	-	-	-	-	-	-	-
3.		-	-	-	-	-	-	-	-
4.		-	-	-	-	-	-	-	-
5.		-	-	-	-	-	-	-	-
Total Compensation & Benefits		\$ 319,238	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 23,205					\$ -	\$ -	
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 115,924					\$ -	\$ -	
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 17,000					\$ -	\$ -	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							-	-	
Total Non- Capital Outlay							-	-	
TOTAL		\$ 475,367					\$ -	\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PALM VIEW - COMMUNITY CENTER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: PALM VIEW - COMMUNITY CENTER

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-5112 Recreation center-Palm View

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Recomm FY 21-22
011-5112-461-60-01-000000 Compensation / Exempt	101,154	101,616	97,400	100,114	100,114	
011-5112-461-60-02-000000 Compensation / Non-exempt	106,015	110,456	97,642	108,824	108,824	
011-5112-461-60-06-000000 Compensation / Part time	16,045	30,720	23,520	30,266	30,266	
011-5112-461-60-10-000000 Compensation / Overtime	607	3,500	1,960	3,500	3,500	
011-5112-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
011-5112-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	224,540	247,012	221,242	243,424	243,424	-
011-5112-461-61-30-000000 Benefits / Social security	16,670	18,896	18,896	18,622	18,622	
011-5112-461-61-36-000000 Benefits / Retirement	17,487	18,770	18,770	17,458	17,458	
011-5112-461-61-40-000000 Benefits / Unemployment tax	1,031	576	576	1,152	1,152	
011-5112-461-61-46-000000 Benefits / Workers' comp-	5,858	6,245	6,245	6,112	6,112	
011-5112-461-61-50-000000 Benefits / Health cost	22,780	27,288	27,288	30,108	30,108	
011-5112-461-61-52-000000 Benefits / Life insurance	175	363	363	181	181	
011-5112-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,184	2,181	2,181	2,181	2,181	
61	66,185	74,319	74,319	75,814	75,814	-
011-5112-463-62-02-000000 Supplies / Office	392	2,425	1,600	2,425	2,425	
011-5112-463-62-12-000000 Supplies / Small tools/minor equip-	-	380	-	380	380	
011-5112-463-62-14-000000 Supplies / Janitorial	5,384	10,000	6,500	10,000	10,000	
011-5112-463-62-18-000000 Supplies / Clothing & uniform	421	900	750	900	900	
011-5112-463-62-26-000000 Supplies / Program	5,424	9,500	7,600	9,500	9,500	
62	11,621	23,205	16,450	23,205	23,205	-
011-5112-464-63-02-000000 Other services & charges / Advertising	3	850	340	850	850	
011-5112-464-63-44-000000 Other services & charges / Printing	765	3,000	1,740	3,000	3,000	
011-5112-464-63-51-000000 Other services & charges / Rental-Photocopier	939	1,800	1,100	1,800	1,800	
011-5112-464-63-52-000000 Other services & charges / Rental & contractual	36,507	48,500	45,590	48,500	48,500	
011-5112-464-63-60-000000 Other services & charges / Special events	2,178	6,500	3,200	6,500	6,500	
011-5112-464-63-64-000000 Other services & charges / Training	-	769	385	769	769	
011-5112-464-63-65-000000 Other services & charges / Travel	814	1,151	575	1,151	1,151	
011-5112-464-63-66-000000 Other services & charges / Trophies	185	999	899	999	999	
011-5112-464-63-67-000000 Other services & charges / Utilities-electric	41,804	46,000	41,860	46,000	46,000	
011-5112-464-63-68-000000 Other services & charges / Utilities-gas	1,412	1,200	1,150	1,200	1,200	
011-5112-464-63-69-000000 Other services & charges / Utilities-telephone	-	955	955	955	955	
011-5112-464-63-75-000000 Other services & charges / Rental-general depr- fu	4,116	4,125	4,125	4,125	4,125	
011-5112-464-63-99-000000 Other services & charges / Miscellaneous	120	75	75	75	75	
63	88,843	115,924	101,994	115,924	115,924	-

2022

011-5112 Recreation center-Palm View

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Recomm FY 21-22
011-5112-465-65-08-000000 Maintenance / Equipment	2,435	4,000	2,500	4,000	4,000	
011-5112-465-65-10-000000 Maintenance / Facilities	11,432	12,500	6,500	12,500	12,500	
011-5112-465-65-16-000000 Maintenance / Vehicles	30	500	150	500	500	
011-5112-465-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	13,897	17,000	9,150	17,000	17,000	-
011-5112-466-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
011-5112-466-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
011-5112-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
011-5112-466-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	-	-	-
011-5112-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5112-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
011-5112-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5112-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5112-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
011-5112-469-78-01-000000 Disaster Exp/ COVID-19	2,448	-	-	-	-	
011-5112-469-78-02-000000 Disaster Exp/Hurricane Hanna	1,805	-	-	-	-	
78	4,253	-	-	-	-	-
011-5112 Recreation Center - Palmview	\$ 409,340	\$ 477,460	\$ 423,155	\$ 475,367	\$ 475,367	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5112	Palm View Community Center	1			Community Center Manager	FILLED	\$ 55,268
5112	Palm View Community Center	1			Recreation Supervisor	FILLED	44,846
		<u>2</u>					<u>100,114</u>
5112	Palm View Community Center		1		Administrative Clerk	FILLED	27,206
5112	Palm View Community Center		1		Maintenance Technician	FILLED	27,206
5112	Palm View Community Center		1		Maintenance Technician	FILLED	27,206
5112	Palm View Community Center		1		Maintenance Technician	UNFILLED	27,206
			<u>4</u>				<u>108,824</u>
5112	Palm View Community Center		1		Part Time Palm View CC	UNFILLED	15,273
5112	Palm View Community Center		1		Part Time Palm View CC	UNFILLED	14,993
			<u>2</u>				<u>30,266</u>
					OVERTIME		3,500
					TELEPHONE		720
							<u>4,220</u>
CURRENT POSITIONS			8				\$ 243,424



Mission Statement:

The Community Centers will be that component of the Parks & Recreation Department that promotes physical and mental enrichment through a comprehensive program of Recreational, Cultural, Educational, and Social activities and events. In carrying out its responsibilities, each center will facilitate and support the mission of the Recreation Department.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 224,540	\$ 243,424	\$ 247,012	\$ 221,242	\$ 243,424	\$ 243,424	\$ 243,424	\$ 251,543	\$ 251,543	\$ 251,543	\$ 251,543
Employee Benefits	66,185	73,601	74,319	74,319	75,814	75,814	75,814	75,814	75,814	75,814	75,814
Supplies	11,621	23,205	23,205	16,450	23,205	23,205	23,205	23,205	23,205	23,205	23,205
Other Services and Charges	88,843	115,924	115,924	101,994	115,924	115,924	115,924	115,924	115,924	115,924	115,924
Maintenance	13,897	17,000	17,000	9,150	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Disaster Expenses	4,253	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	409,340	473,154	477,460	423,155	475,367	475,367	475,367	483,486	483,486	483,486	483,486
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 409,340	\$ 473,154	\$ 477,460	\$ 423,155	\$ 475,367	\$ 475,367	\$ 475,367	\$ 483,486	\$ 483,486	\$ 483,486	\$ 483,486
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time	2	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	8	8	8	8	8	8	8	8	8	8	8

MAJOR FY 21-22 GOALS

1. Implement three new community center events that utilize the Palmview Park area to easily engage and market to surrounding residents.
2. Create a focus group consisting of residents in close proximity to the community center to generate ideas for new programs and events.
3. Evaluate results from focus group study to generate and implement three new programs and/or events catering to South McAllen.

Contact Us:

Marcello Langoni
Center Manager
3401 Jordan Road
McAllen, TX 78501
(956) 681-3360

Recreation Palmview

www.mcallen.net/parks/centers/palmview

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	6	6	6	6
Department expenditures	\$ 409,340	\$ 477,460	\$ 423,155	\$ 475,367
Outputs:				
Total days of operation	245	304	304	304
Youth Programs Offered				
Effectiveness Measures:				
Private rentals	48	105	111	115
Private rental attendance	2,215	6,000	3,777	5,460
Program participant attendance	16,980	52,000	15,576	48,225
Program fees	\$ 7,766	\$ 48,000	\$ 14,500	\$ 41,435
Rental fees	\$ 3,060	\$ 6,800	\$ 5,370	\$ 6,579
Efficiency Measures:				
Cost per day of operation	\$ 1,671	\$ 1,571	\$ 1,392	\$ 1,564
Cost of service provided per visit	\$ 21.33	\$ 8.23	\$ 21.87	\$ 8.85
Average daily attendance	78	191	64	177
Department expenditures per capita	\$ 2.70	\$ 3.11	\$ 2.75	\$ 3.03
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

Palm View Community Center provides cultural and recreational programs to residents of McAllen and surrounding communities. It is located in South McAllen.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: QUINTA MAZATLAN

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. Recreation Supervisor	1	\$ 44,846	\$ 44,846	\$ -	\$ 720	\$ 15,297	\$ 60,863		\$ -	New department-Center for Urban Ecology
2. Operations Specialist	1	38,363	38,363	-	480	14,218	53,061		-	Mgt setup-teardown-custodial-maint.-land
3.	-	-	-	-	-	-	-		-	
4.	-	-	-	-	-	-	-		-	
5.	-	-	-	-	-	-	-		-	
Total	2	83,209	83,209	-	1,200	29,515	113,924		-	
Personnel Revisions										
1.		-	-	-	-	-	-		-	
2. Coordinator			(13,138)	-	-	(1,525)	(14,663)		(14,663)	Remove 3 PT's to create 1 FT position
3. Coordinator			(13,138)	-	-	(1,525)	(14,663)		(14,663)	Remove 3 PT's to create 1 FT position
4. Supervisor			(10,693)	-	-	(1,268)	(11,961)		(11,961)	Remove 3 PT's to create 1 FT position
5. Environmental Educ Specialist			30,593	-	480	13,817	44,890		44,890	More programs with 1 FT-so removing 3 PTs
Total Compensation & Benefits		\$ 732,375	\$ 76,833	\$ -	\$ 1,680	\$ 39,015	\$ 117,528		\$ 3,603	
SUPPLIES										
1. Chemical							400		-	Increase in pool-pond chemicals-maint.
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Supplies		\$ 50,350					\$ 400		\$ -	
OTHER SERVICES & CHARGES										
1. Advertising & marketing							20,000		-	New Branding Campaign QM-CUE Expansion
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Other Services & Charges		\$ 112,525					\$ 20,000		\$ -	
MAINTENANCE										
1. Vehicles							500		-	Maintenance of golf carts
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Maintenance		\$ 50,390					\$ 500		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							14,000		14,000	
Total Non- Capital Outlay							15,337		-	
TOTAL		\$ 945,640					\$ 167,764		\$ 17,603	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: QUINTA MAZATLAN

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Creation of Complete New Website & Function	14,000	1	14,000	1	14,000	Old version crashed--wait list for year--IT advised freelance project
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 14,000		\$ 14,000	

Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 14,000		\$ 14,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: QUINTA MAZATLAN

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
100 White Chairs for Weddings/Rentals	47	100	4,680		-	Worn by weather & use----each year replenish a % of the 400 needed
10 Rectangle Tables	167	10	1,672		-	Needed for rentals--other depart. tables in use/not available to borrow
Blockader Interlocking Steel Barriers-8 ft.	116	15	1,735		-	Needed for safety/parking of rentals--other depart in use/cannot borrow
			-		-	
			-		-	
TOTAL			\$ 8,087		\$ -	

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Landscape Plants	15	150	2,250		-	Freeze killed tropical plants--garden beds dead & empty
Landscape Trees	200	25	5,000		-	Freeze killed trees-walkways, courtyard & frontlawn areas dead & empty
			-		-	
			-		-	
			-		-	
TOTAL			\$ 7,250		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 15,337		\$ -	
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2022

011-5114 Quinta Mazatlan renovation

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5114-461-60-01-000000 Compensation / Exempt	133,890	155,411	155,511	197,960	153,114	
011-5114-461-60-02-000000 Compensation / Non-exempt	234,111	284,859	260,000	339,605	301,242	
011-5114-461-60-06-000000 Compensation / Part time	96,522	126,854	100,000	89,727	89,727	
011-5114-461-60-10-000000 Compensation / Overtime	3,862	3,000	3,000	3,000	3,000	
011-5114-461-60-13-000000 Compensation / Overtime reimbursement	-	-	-	-	-	
011-5114-461-60-14-000000 Compensation / Car allowance	2,400	2,400	2,400	2,400	2,400	
011-5114-461-60-15-000000 Compensation / Certification	-	-	-	10,000	10,000	
011-5114-461-60-17-000000 Compensation / Telephone	880	1,200	1,200	2,880	1,680	
011-5114-461-60-30-000000 Compensation / Park rental attendant	-	-	-	-	-	
60	471,665	573,724	522,111	645,572	561,163	-
011-5114-461-61-30-000000 Benefits / Social security	35,328	43,890	43,890	49,386	42,929	
011-5114-461-61-36-000000 Benefits / Retirement	32,268	38,712	38,712	45,524	38,611	
011-5114-461-61-40-000000 Benefits / Unemployment tax	2,571	1,584	1,584	3,168	2,880	
011-5114-461-61-46-000000 Benefits / Workers' comp-	10,154	12,528	12,528	12,213	12,111	
011-5114-461-61-50-000000 Benefits / Health cost	35,917	58,680	58,680	88,488	72,816	
011-5114-461-61-52-000000 Benefits / Life insurance	280	753	753	487	404	
011-5114-461-61-53-000000 Benefits / Retiree health ins (ARC)	5,064	5,065	5,065	5,065	5,065	
61	121,581	161,212	161,212	204,330	174,815	-
011-5114-463-62-02-000000 Supplies / Office	3,031	3,500	3,500	3,500	3,500	
011-5114-463-62-04-000000 Supplies / Operating	5,045	5,200	5,200	5,200	5,200	
011-5114-463-62-12-000000 Supplies / Small tools/minor equip-	3,007	2,000	2,000	2,000	2,000	
011-5114-463-62-14-000000 Supplies / Janitorial	14,531	14,000	17,000	14,000	14,000	
011-5114-463-62-18-000000 Supplies / Clothing & uniform	2,718	3,850	3,850	3,850	3,850	
011-5114-463-62-20-000000 Supplies / Chemical	268	300	300	700	300	
011-5114-463-62-26-000000 Supplies / Program	6,620	6,500	6,500	6,500	6,500	
011-5114-463-62-42-000000 Supplies / Merchandise	11,554	15,000	15,000	15,000	15,000	
62	46,776	50,350	53,350	50,750	50,350	-
011-5114-464-63-02-000000 Other services & charges / Advertising	26,244	25,000	25,000	45,000	25,000	
011-5114-464-63-14-000000 Other services & charges / Dues & subscriptions	148	450	450	450	450	
011-5114-464-63-52-000000 Other services & charges / Rental & contractual	27,961	25,000	25,000	25,000	25,000	
011-5114-464-63-59-000000 Other services & charges / Security	7,520	5,000	5,000	5,000	5,000	
011-5114-464-63-60-000000 Other services & charges / Special events	17,106	16,000	16,000	16,000	16,000	
011-5114-464-63-64-000000 Other services & charges / Training	775	4,000	4,000	4,000	4,000	
011-5114-464-63-65-000000 Other services & charges / Travel	2,991	5,000	5,000	5,000	5,000	
011-5114-464-63-67-000000 Other services & charges / Utilities-electric	13,089	16,000	16,000	16,000	16,000	

2022

011-5114 Quinta Mazatlan renovation

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5114-464-63-68-000000 Other services & charges / Utilities-gas	1,393	1,000	1,000	1,000	1,000	
011-5114-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	2	-	-	
011-5114-464-63-70-000000 Other services & charges / Utilities-water	16,962	15,000	15,000	15,000	15,000	
011-5114-464-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
011-5114-464-63-99-000000 Other services & charges / Miscellaneous	260	75	75	75	75	
63	114,449	112,525	112,527	132,525	112,525	-
011-5114-465-65-08-000000 Maintenance / Equipment	2,872	4,000	4,000	4,000	4,000	
011-5114-465-65-10-000000 Maintenance / Facilities	53,235	36,521	36,521	36,521	36,521	
011-5114-465-65-12-000000 Maintenance / Land	8,704	8,230	8,230	8,230	8,230	
011-5114-465-65-16-000000 Maintenance / Vehicles	333	1,000	1,000	1,500	1,000	
011-5114-465-65-17-000000 Maintenance / Fuel & lubricants	537	639	639	639	639	
65	65,682	50,390	50,390	50,890	50,390	-
011-5114-466-66-10-000000 Capital outlay / Building/structures	-	35,356	35,356	-	-	
011-5114-466-66-14-000000 Capital outlay / Vehicles	-	-	11,800	-	-	
011-5114-466-66-22-000000 Capital outlay / Computer-hardware	-	-	136	-	-	
011-5114-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
011-5114-466-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	35,356	47,292	-	-	-
011-5114-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	8,087	-	
011-5114-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	14,000	14,000	
011-5114-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	7,250	-	
67	-	-	-	29,337	14,000	-
011-5114-469-78-01-000000 Disaster Exp/ COVID-19	4,362	-	1,321	-	-	
011-5114-469-78-02-000000 Disaster Exp/Hurricane Hanna	31,708	-	10,510	-	-	
78	36,069	-	11,831	-	-	-
011-5114-467-89-57-000000 Other expenses / Quinta donations	785	-	8,815	-	-	
011-5114-467-89-68-000000 Other expenses / Quinta sales	-	-	1,765	-	-	
011-5114-467-89-71-000000 Other expenses / Parks o/t reimbursement	-	-	-	-	-	
89	785	-	10,580	-	-	-
011-5114 Quinta Mazatlan	\$ 857,008	\$ 983,557	\$ 969,293	\$ 1,113,404	\$ 963,243	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5114	Quinta Mazatlan	1			Quinta Mazatlan Manager	FILLED	\$ 63,422
5114	Quinta Mazatlan	1			Recreation Supervisor	FILLED	44,846
5114	Quinta Mazatlan	1			Recreation Supervisor	FILLED	44,846
5114	Quinta Mazatlan	0			Recreation Supervisor	CM NOT RECOMMEND	-
		<u>3</u>					153,114
5114	Quinta Mazatlan		1		Urban Ecologist	FILLED	31,642
5114	Quinta Mazatlan		1		Operations & Events Coordinator	UNFILLED	37,652
5114	Quinta Mazatlan		0		Operations Specialist	CM NOT RECOMMEND	-
5114	Quinta Mazatlan		1		Parks Crew Leader	FILLED	30,593
5114	Quinta Mazatlan		1		Groundskeeper I	FILLED	27,032
5114	Quinta Mazatlan		1		Maintenance Technician	FILLED	27,206
5114	Quinta Mazatlan		1		Receptionist/Admin Clerk	FILLED	25,130
5114	Quinta Mazatlan		1		Receptionist/Admin Clerk	FILLED	25,130
5114	Quinta Mazatlan		1		Environmental Educ Specialist	FILLED	30,593
	Quinta Mazatlan			Reclass from PT positions	Environmental Educational Specialist	CM RECOMMEND	30,593
5114			1				
5114	Quinta Mazatlan		<u>1</u>		Events Coordinator	UNFILLED	35,671
			10				301,242
5114	Quinta Mazatlan		<u>1</u>		Part Time Custodian	UNFILLED	10,527
			1				10,527
5114	Quinta Mazatlan		1		Quinta Mazatlan Coordinator	FILLED	14,077
5114	Quinta Mazatlan		1		Quinta Mazatlan Coordinator	FILLED	14,077
5114	Quinta Mazatlan		1		Quinta Mazatlan Coordinator	FILLED	14,077
5114	Quinta Mazatlan		1		Quinta Mazatlan Coordinator	FILLED	13,138
5114	Quinta Mazatlan		1		Quinta Mazatlan Coordinator	UNFILLED	13,138
				Reclass to Env. Ed Specialist FT	Quinta Mazatlan Coordinator	CM RECOMMEND	-
5114	Quinta Mazatlan		0		Quinta Mazatlan Coordinator	CM RECOMMEND	-
				Reclass to Env. Ed Specialist FT	Quinta Mazatlan Supervisor	CM RECOMMEND	-
5114	Quinta Mazatlan		0				
				Reclass to Env. Ed Specialist FT	Quinta Mazatlan Supervisor	CM RECOMMEND	-
5114	Quinta Mazatlan		<u>1</u>		Quinta Mazatlan Supervisor	UNFILLED	10,693
			6				79,200
					CERTIFICATION PAY		10,000
					OVERTIME		3,000
					CAR ALLOWANCE		2,400
					TELEPHONE		1,680
							17,080
CURRENT POSITIONS			20				\$ 561,163



Mission Statement:	Department Summary										
	Expenditure Detail:										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26		
<p>QUINTA MAZATLAN Cherished locally and recognized internationally as a sanctuary connecting people to the history, beauty and wonder of our natural world.</p>	Personnel Services										
	Salaries and Wages	\$ 471,665	\$ 567,059	\$ 573,724	\$ 522,111	\$ 645,572	\$ 561,163	\$ 941,054	\$ 941,054	\$ 941,054	\$ 941,054
	Employee Benefits	121,581	159,878	161,212	161,212	204,330	174,815	312,166	312,166	312,166	312,166
	Supplies	46,776	50,350	50,350	53,350	50,750	50,350	131,950	131,950	131,950	131,950
	Other Services and Charges	115,234	112,525	112,525	112,527	132,525	112,525	305,566	305,566	305,566	305,566
	Maintenance	65,682	50,390	50,390	50,390	50,890	50,390	203,560	203,560	203,560	203,560
	Disaster Expenses	36,069	-	-	11,831	-	-	-	-	-	-
	Operations Subtotal	857,008	940,202	948,201	911,421	1,084,067	949,243	1,894,296	1,894,296	1,894,296	1,894,296
	Capital Outlay	-	35,356	35,356	47,292	29,337	14,000	-	-	-	-
	Total Expenditures	\$ 857,008	\$ 975,558	\$ 983,557	\$ 958,713	\$ 1,113,404	\$ 963,243	\$ 1,894,296	\$ 1,894,296	\$ 1,894,296	\$ 1,894,296
	PERSONNEL										
	Exempt	2	3	3	3	4	3	7	7	7	7
Non-Exempt	8	9	9	9	11	10	17	17	17	17	
Part-Time	7	10	10	10	7	7	7	7	7	7	
Total Positions Authorized	17	22	22	22	22	20	31	31	31	31	

Contact Us:

Colleen Hook
Center Manager
600 Sunset Avenue
McAllen, TX 78501
(956) 681-3370

MAJOR FY 21-22 GOALS

1. Raise Funds for the Capital Campaign: To date approximately \$20 million has been raised, with an additional \$13 plus to go.
2. Master Plan the Expansion of 14 Acres: Work closely with Engineering & Architects regarding program & operational needs for the Center for Urban Ecology.
3. Contribute to the Economic Development of the Region: Continue to increase the number of Rentals, Programs & Visitors.
4. Enhance McAllen's Image as a Creative Class City: Create a world-class destination!
5. Enhance McAllen's Education: Create stronger partnerships with UTRGV, STC, MISD and more by collaborating on enrichment programming.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs				
Number of Full Time Employees	10	12	12	13
Number of Seasonal Employees/PT	7	10	10	7
Department Expenditures	\$ 857,008	\$ 983,557	\$ 958,713	\$ 963,243
Outreach				
Number of Programs Offered	350	400	425	430
Number of Rentals	34	38	50	55
Total Community Reach				
	115,000	130,000	132,000	140,000
Onsite Visitors	45,000	50,000	72,000	75,000
Outreach (Virtual Programs-Ed. Videos-etc)	70,000	80,000	60,000	65,000
Total Revenue				
	\$ 173,060	\$ 230,000	\$ 334,570	\$ 372,638
Rental Fees	\$ 59,873	\$ 90,000	\$ 119,347	\$ 131,281
Admission/Programs	\$ 85,702	\$ 90,000	\$ 186,689	\$ 205,357
Gift Shop Revenues (net)	\$ 12,485	\$ 15,000	\$ 14,534	\$ 16,000
Donations/Sponsors	\$ 15,000	\$ 35,000	\$ 14,000	\$ 20,000
Friends of QM Fundraising 501c3				
	\$637,216.00	\$1,069,214.00	\$1,500,000	\$ 1,675,000
Restricted for Master Plan	\$ 637,216	\$ 800,000	\$ 1,329,000	\$1,500,000
Moon over Mazatlan (Net)	0000-covid	\$ 80,000	\$ 171,000	\$ 175,000
Economic Impact (Birds & Brides)				
	\$ 392,000	\$ 630,000	\$ 420,000	\$ 560,000
Number of Hotel Nights Annually	2,800	4,500	3,000	4,000
Economic Impact (Nights X \$140)	\$ 392,000	\$ 630,000	\$ 420,000	\$ 560,000
Volunteer Value				
	\$ 28,875	\$ 38,500	\$ 19,250	\$ 38,500
Number of Hours Annually	1,500	2,000	1,000	2,000
Value of Donation (Hours X \$19.25)	28,875	\$ 38,500	\$ 19,250	\$ 38,500

Description:
 QUINTA MAZATLAN
 Cherished locally
 and recognized
 internationally as a
 sanctuary connecting
 people to the history,
 beauty and wonder
 of our natural world.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: LIBRARY - MAIN

											CM Recomm	JUSTIFICATION (MANDATORY)			
											Moved to CIP Fund				
											BASELINE	DEPT REQUEST	CITY MANAGER RECOMM		
COMPENSATION															
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total					
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-					
2.	-	-	-	-	-	-	-	-	-	-					
3.	-	-	-	-	-	-	-	-	-	-					
4.	-	-	-	-	-	-	-	-	-	-					
5.	-	-	-	-	-	-	-	-	-	-					
Total															
Personnel Revisions															
1. Overtime				-	-	-	-	-				The reclassified position is budgeted by			
2. Librarian				40,966	-	-	14,554	55,520		55,520		dissolving 2 PT Book Shelver positions			
3. 2 PT Shelver				(21,064)	-	-	(1,925)	(22,989)		(22,989)		(2@\$10,532) and the PT Youth Services			
4. PT Youth Services Librarian				(20,487)	-	-	(1,736)	(22,223)		(22,223)		Librarian (\$20,487) position applying funds			
5.				-	-	-	-	-		-		To create FT Youth Services Librarian			
Total Compensation & Benefits				\$ 2,623,818	\$ (585)	\$ -	\$ 10,893	\$ 10,308		\$ 10,308					
SUPPLIES															
1.	< Please select category >														
2.	< Please select category >														
3.	< Please select category >														
4.	< Please select category >														
5.	< Please select category >														
Total Supplies				\$ 276,600				\$ -		\$ -					
OTHER SERVICES & CHARGES															
1.	Rental & contractual							12,000		12,000		Increase is needed for Grounds Maintenance contract that negotiated at a higher rate than prior years.			
2.	Utilities-telephone							9,500		9,500		Budget increase for T-Mobile Hotspot usage			
3.	Credit card fees							2,000		2,000		NAYAX and square patron convenience fees			
4.	Educational refund							5,000		5,000		Tuition reimb expenses for Library Staff			
5.	Utilities - electricity							(8,464)		(8,464)		Electricity Adjustment			
Total Other Services & Charges				\$ 610,822				\$ 20,036		\$ 20,036					
MAINTENANCE															
1.	< Please select category >														
2.	< Please select category >														
3.	< Please select category >														
4.	< Please select category >														
5.	< Please select category >														
Total Maintenance				\$ 190,351				\$ -		\$ -					
CAPITAL OUTLAY															
** See Attached Capital Outlay Request Forms															
Total Capital Outlay								85,000		25,000		60,000			
Total Non- Capital Outlay								-		-					
TOTAL				\$ 3,701,591				\$ 115,344		\$ 55,344		\$ 60,000			

CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN \$5,000

CITY OF McALLEN
 FY 2021 - 2022

FUND: GENERAL FUND
 DEPARTMENT: LIBRARY - MAIN

**CM RECOMM
 MOVED TO
 CIP FUND**

		DEPT REQUEST		CM RECOMM				
Improvements								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CARPET TILES AND INSTALLATION	25,000	1	25,000	1	25,000	1	-	REPLACE CARPET TILES AT THE MAIN ENTRANCE HIGH TRAFFIC AREA BETWEEN THE LOBBY AND THE FRONT OF THE CIRCULATION DESK. THIS AREA HAD WALK-IN TRAFFIC OF NEARLY 42,000 PATRONS PER MONTH DURING FY2018-2019.
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ 25,000		\$ 25,000		\$ -	

Machinery and Equipment								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CHILLER CONDENSER	60,000	1	60,000		-	1	60,000	REPLACEMENT OF CHILLER CONDENSOR AT MAIN LIBRARY
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ 60,000		\$ -		\$ 60,000	

<Please select a category>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ -		\$ -		\$ -	

<Please select a category>								
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
			-		-		-	
TOTAL			\$ -		\$ -		\$ -	

GRAND TOTAL			\$ 85,000		\$ 25,000		\$ 60,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LIBRARY - MAIN

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5140-461-60-01-000000 Compensation / Exempt	766,879	824,770	810,889	858,661	858,661	
011-5140-461-60-02-000000 Compensation / Non-exempt	845,273	916,509	848,132	899,098	899,098	
011-5140-461-60-06-000000 Compensation / Part time	266,238	287,910	204,353	242,104	242,104	
011-5140-461-60-10-000000 Compensation / Overtime	197	1,000	800	1,000	1,000	
011-5140-461-60-14-000000 Compensation / Car allowance	9,600	9,600	9,600	9,600	9,600	
011-5140-461-60-17-000000 Compensation / Telephone	6,600	6,720	6,720	6,720	6,720	
60	1,894,787	2,046,509	1,880,494	2,017,183	2,017,183	-
011-5140-461-61-30-000000 Benefits / Social security	135,423	156,558	132,830	154,314	154,314	
011-5140-461-61-36-000000 Benefits / Retirement	136,510	152,663	138,163	145,379	145,379	
011-5140-461-61-40-000000 Benefits / Unemployment tax	10,260	5,472	10,260	10,656	10,656	
011-5140-461-61-46-000000 Benefits / Workers' comp-	13,217	11,949	12,706	10,848	10,848	
011-5140-461-61-50-000000 Benefits / Health cost	192,238	241,920	231,610	275,988	275,988	
011-5140-461-61-52-000000 Benefits / Life insurance	1,348	2,979	1,223	1,526	1,526	
011-5140-461-61-53-000000 Benefits / Retiree health ins (ARC)	18,228	18,232	17,844	18,232	18,232	
61	507,223	589,773	544,636	616,943	616,943	-
011-5140-463-62-02-000000 Supplies / Office	12,117	10,000	9,500	10,000	10,000	
011-5140-463-62-04-000000 Supplies / Operating	49,027	65,600	63,000	65,600	65,600	
011-5140-463-62-05-000000 Supplies / Books / Media	172,370	175,000	175,000	175,000	175,000	
011-5140-463-62-14-000000 Supplies / Janitorial	18,585	21,000	19,500	21,000	21,000	
011-5140-463-62-16-000000 Supplies / Photocopier	4,261	5,000	4,500	5,000	5,000	
62	256,360	276,600	271,500	276,600	276,600	-
011-5140-464-63-14-000000 Other services & charges / Dues & subscriptions	40,031	30,000	33,772	30,000	30,000	
011-5140-464-63-22-000000 Other services & charges / Information sources	56,470	55,000	56,000	55,000	55,000	
011-5140-464-63-41-000000 Other services & charges / Microfilm	-	3,500	3,500	3,500	3,500	
011-5140-464-63-43-000000 Other services & charges / Postage	178	300	300	300	300	
011-5140-464-63-51-000000 Other services & charges / Rental-Photocopier	28,349	23,000	27,000	23,000	23,000	
011-5140-464-63-52-000000 Other services & charges / Rental & contractual	198,041	209,100	220,300	221,100	221,100	
011-5140-464-63-60-000000 Other services & charges / Special Events	40,164	-	24,749	-	-	
011-5140-464-63-64-000000 Other services & charges / Training	1,584	10,000	5,000	10,000	10,000	
011-5140-464-63-65-000000 Other services & charges / Travel	8,513	15,000	4,000	15,000	15,000	
011-5140-464-63-67-000000 Other services & charges / Utilities-electric	206,827	218,464	210,000	210,000	210,000	
011-5140-464-63-69-000000 Other services & charges / Utilities-telephone	15,783	10,538	20,000	20,038	20,038	
011-5140-464-63-70-000000 Other services & charges / Utilities-water	29,195	29,500	23,000	29,500	29,500	
011-5140-464-63-75-000000 Other services & charges / Rental-general depr- fu	5,120	4,400	4,300	4,400	4,400	
011-5140-464-63-89-000000 Other service & charges / Credit card fees	1,526	-	2,000	2,000	2,000	

2022
011-5140 Library

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5140-464-63-91-000000 Other services & charges / Educational refund off/	-	-	-	5,000	5,000	
011-5140-464-63-99-000000 Other services & charges / Miscellaneous	1,535	2,020	1,500	2,020	2,020	
63	633,317	610,822	635,421	630,858	630,858	-
011-5140-464-64-15-000000 Other service & charges / Summer reading program	-	-	-	-	-	
64	-	-	-	-	-	-
011-5140-465-65-04-000000 Maintenance / Computer/software	43,208	76,450	45,600	76,450	76,450	
011-5140-465-65-08-000000 Maintenance / Equipment	34,638	58,000	79,000	58,000	58,000	
011-5140-465-65-10-000000 Maintenance / Facilities	49,962	49,000	49,040	49,000	49,000	
011-5140-465-65-16-000000 Maintenance / Vehicles	5,994	4,600	7,200	4,600	4,600	
011-5140-465-65-17-000000 Maintenance / Fuel & lubricants	1,375	2,301	1,400	2,301	2,301	
65	135,177	190,351	182,240	190,351	190,351	-
011-5140-466-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
011-5140-466-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
011-5140-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
011-5140-466-66-18-000000 Capital outlay / Books	-	-	-	-	-	
011-5140-466-66-20-000000 Capital outlay / Equipment	-	6,000	6,000	60,000	-	
011-5140-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
011-5140-466-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
011-5140-466-66-30-000000 Capital outlay / Imprv-other than buildgs	-	-	-	25,000	25,000	
011-5140-466-66-99-000000 Capital outlay / Non-capitalized	47,840	-	47,840	-	-	
66	47,840	6,000	53,840	85,000	25,000	-
011-5140-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5140-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5140-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5140-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
011-5140-469-78-01-000000 Disaster Exp/ COVID-19	51,638	-	-	-	-	
011-5140-469-78-02-000000 Disaster Exp/Hurricane Hanna	3,118	-	-	-	-	
78	54,757	-	-	-	-	-
011-5140 Library	\$ 3,529,460	\$ 3,720,055	\$ 3,568,131	\$ 3,816,935	\$ 3,756,935	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	Current SALARIES/ WAGES
5140	Library	1			Library Director	FILLED	\$ 97,325
5140	Library	1			Asst Director Support Service	FILLED	61,923
5140	Library	1			Asst Library Dir of Public Services	FILLED	61,922
5140	Library	1			Children's Librarian	FILLED	40,966
5140	Library	1			Children's Librarian	UNFILLED	45,207
5140	Library	1			Childrens Librarian Supervisor	FILLED	49,722
5140	Library	1			Reference Librarian	FILLED	45,201
5140	Library	1			Reference Librarian	FILLED	45,201
5140	Library	1			Reference Librarian	FILLED	45,201
5140	Library	1			Reference Librarian	FILLED	40,966
5140	Library	1			Reference Librarian	FILLED	40,966
5140	Library	1			Reference Librarian	FILLED	40,966
5140	Library	1			Reference Librarian	FILLED	40,966
5140	Library	1			Reference Supervisor	FILLED	49,722
5140	Library	1			Systems Supervisor	FILLED	57,839
5141	Library	1			Technical Services Supervisor	FILLED	44,846
5140	Library	1			Teen Service Supervisor	FILLED	49,722
5140	Library	1		Reclass from (3) PT	Youth Service Librarian	CM RECOMMEND	40,966
		17					858,661
5140	Library		1		Administrative Clerk	FILLED	27,206
5140	Library		1		Administrative Clerk	FILLED	27,206
5140	Library		1		Administrative Clerk	UNFILLED	27,206
5140	Library		1		A/V Assistant	FILLED	25,131
5140	Library		1		Circulation Assistant	FILLED	28,277
5140	Library		1		Circulation Assistant	FILLED	28,277
5140	Library		1		Custodial Crew Leader	UNFILLED	36,384
5140	Library		1		Custodian	FILLED	25,131
5140	Library		1		Custodian	FILLED	25,131
5140	Library		1		Events Coordinator	FILLED	36,384
5140	Library		1		Maintenance Technician	FILLED	30,594
5140	Library		1		Interlibrary Loan Assistant	FILLED	27,971
5140	Library		1		Library Children's Assistant	FILLED	25,131
5140	Library		1		Library Children's Assistant	FILLED	25,131
5140	Library		1		Library Clerk	UNFILLED	25,130
5140	Library		1		Library Clerk	FILLED	25,524
5140	Library		1		Library Clerk	FILLED	25,130
5140	Library		1		Library Clerk	FILLED	25,130
5140	Library		1		Library Clerk	FILLED	25,130
5140	Library		1		Library Clerk	FILLED	25,130
5140	Library		1		Library Clerk	FILLED	25,130
5141	Library		1		Library Clerk	FILLED	25,130
5140	Library		1		Library Clerk	FILLED	25,130
5140	Library		1		Library Desk Assistant (LDA)	FILLED	26,114
5140	Library		1		Library Desk Assistant (LDA)	FILLED	28,277
5140	Library		1		Loan Desk Assistant	FILLED	26,114

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	Current SALARIES/ WAGES
5140	Library		1		Library Assistant	UNFILLED	26,114
5140	Library		1		Library Assistant	FILLED	26,114
5140	Library		1		Library Assistant	FILLED	26,114
5140	Library		1		Library Assistant	UNFILLED	26,114
5140	Library		1		Senior Administrative Clerk	UNFILLED	31,336
5140	Library		1		Systems Specialist	UNFILLED	31,795
5140	Library		1		Teen Services Assistant	FILLED	27,206
5140	Library		1		Teen Services Assistant	FILLED	27,206
			33				899,098
5140	Library		1		Children's Librarian-Parttime	FILLED	18,424
	Library			Reclass to FT Librarian	PT Youth Services Librarian		
5140			0			CM RECOMMEND	-
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	FILLED	9,716
5140	Library		1		Part Time Library	UNFILLED	9,716
5140	Library		1		Part Time Library	UNFILLED	9,716
5140	Library		1		Part Time Library	UNFILLED	9,716
5140	Library		1		Part Time Library	UNFILLED	8,084
	Library			Reclass to FT Librarian	Part Time Library		
5140			0			CM RECOMMEND	-
5140	Library		0	Reclass to FT Librarian	Part Time Library	CM RECOMMEND	-
5140	Library		1		Part Time Custodian	FILLED	11,560
			24				242,104

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	Current SALARIES/ WAGES
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OVERTIME	1,000
CAR ALLOWANCE	9,600
TELEPHONE	6,720
	17,320

CURRENT POSITIONS

74

\$ 2,017,183



Mission Statement:

McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.

--approved by the Library Board, November 2008

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,894,787	\$ 2,016,521	\$ 2,046,509	\$ 1,880,494	\$ 2,017,183	\$ 2,017,183	\$ 2,017,183	\$ 2,017,183	\$ 2,017,183	\$ 2,017,183	\$ 2,017,183
Employee Benefits	507,223	583,769	589,773	544,636	616,943	616,943	616,943	616,943	616,943	616,943	616,943
Supplies	256,360	276,600	276,600	271,500	276,600	276,600	276,600	276,600	276,600	291,600	291,600
Other Services and Charges	633,317	610,822	610,822	635,421	630,858	630,858	630,858	630,858	630,858	630,858	630,858
Maintenance	135,177	190,351	190,351	182,240	190,351	190,351	214,501	252,182	252,182	252,182	252,182
Disaster Expenses	54,757	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	3,481,620	3,678,063	3,714,055	3,514,291	3,731,935	3,731,935	3,756,085	3,793,766	3,808,766	3,808,766	3,808,766
Capital Outlay	47,840	6,000	6,000	53,840	85,000	25,000	-	-	-	-	-
Total Expenditures	\$ 3,529,460	\$ 3,684,063	\$ 3,720,055	\$ 3,568,131	\$ 3,816,935	\$ 3,756,935	\$ 3,756,085	\$ 3,793,766	\$ 3,808,766	\$ 3,808,766	\$ 3,808,766
PERSONNEL											
Exempt	16	16	16	16	17	17	17	17	17	17	17
Non-Exempt	33	33	33	33	33	33	33	33	33	33	33
Part-Time	27	27	27	27	24	24	25	25	25	25	25
Total Positions Authorized	76	76	76	76	74	74	75	75	75	75	75

MAJOR FY 21-22 GOALS

Contact Us:

Kate Horan
Library Director
4001 N. 23rd Street
McAllen, TX 78504
(956) 681-3000

- 1.) Provide outstanding customer experience to enhance patron experience.
- 2.) Maintain facility to preserve award-winning design status.
- 3.) Improve daily operations through process revisions and cross-training.
- 4.) Maintain emerging literacy programming to prepare birth to school-age children for success in school.
- 5.) Develop programs to help the community evaluate online information.
- 6.) Expand community engagement regarding the planning, delivery, and evaluation of programs and services.
- 7.) Continue to provide virtual programming to engage patrons during COVID-19 phases.
- 8.) Continue to provide curbside delivery during COVID-19 phases.
- 9.) Improve technology services through public surveys and outcome tracking.
- 10.) Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
- 11.) Ensure that the library collection and programming reflect the diversity of the community we serve.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	49	49	49	50
Number of Public Services staff	64	62	62	75
Service population, City of McAllen	144,744	155,000	152,126	159,884
Department expenditures	\$ 3,529,460	\$ 3,720,055	\$ 3,568,131	\$ 3,756,935
Outputs:				
Number of Library items circulated	330,902	385,766	387,988	395,748
Total number of reference / information transactions completed	36,953	75,000	13,818	14,094
Number of internet users	50,276	55,000	39,994	40,794
Number of website visits (System total)	513,778	536,000	515,000	525,300
Number of active card registrations	24,795	34,000	17,862	20,000
Number of programs held	932	950	400	450
Number of program attendance *	106,414	221,833	114,534	125,987
Number of Library items owned	250,955	254,000	252,000	254,000
Library walk-in visits	289,732	351,000	204,654	225,119
Effectiveness Measures:				
Percent of increase for number of items circulated	-24.6%	16.6%	0.6%	2.0%
Percent of increase for total number of reference/information transactions	-54.6%	103.0%	-81.6%	2.0%
Percent of increase of internet users	-33.4%	9.4%	-27.3%	2.0%
Percent of increase in Library website visits (System total)	N/A	4.3%	-3.9%	2.0%
Percent of increase in total number of active card registrations	-8.7%	37.1%	-47.5%	12.0%
Percent of increase in number of programs	-26.6%	1.9%	-57.9%	12.5%
Percent of increase in program attendance	97.1%	108.5%	-48.4%	10.0%
Percent of increase in number of Library items owned	-0.9%	1.2%	-0.8%	0.8%
Percent of increase in walk-in visits	-42.2%	21.1%	-41.7%	10.0%
Efficiency Measures:				
Turn-over rate of Library items circulated	1.32	1.52	1.54	1.56
Number of reference / information transactions handled per Public Services staff	577	1,210	223	188
Average daily walk-in visits	816	989	576	634
Department expenditures per capita	\$ 23.32	\$ 24.23	\$ 23.23	\$ 23.98
Population:	151,352	153,546	153,622	156,649

Description:
Encourage and promote reading of all formats and levels through programs and services; and provide facilities to encourage study, meeting, and collaborative activities.

*N/A=Not Available, N/P=Not Provided

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: LIBRARY - LARK BRANCH

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Position	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
Total Compensation & Benefits		\$ 456,468	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 29,150					\$ -		\$ -
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 13,293					\$ -		\$ -
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 5,250					\$ -		\$ -
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							34,000		28,000
Total Non- Capital Outlay							-		-
TOTAL		\$ 504,161					\$ 34,000		\$ 28,000

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LIBRARY - LARK BRANCH

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CIRCULATION DESK REMODEL	9,500	1	9,500	1	20,000	Circulation desk is original construction and is in need of major renovation to counter top, cabinetry, and electrical access.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 9,500		\$ 20,000	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CONVERT LIGHTING TO LED FIXTURES	16,500	1	16,500		-	Light fixtures are in need of replacement due to obsolete ballasts, and light tubes. Fixtures have light diffusers that have become brittle with age and are difficult to replace due to obsolescence.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 16,500		\$ -	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CARPET TILES AND INSTALLATION	8,000	1	8,000	1	8,000	Carpet is about 10 years old and needs to be replaced in high-traffic areas surrounding the Circulation Desk.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 8,000		\$ 8,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 34,000		\$ 28,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LIBRARY - LARK BRANCH

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-5141 Library branch-Lark

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5141-461-60-01-000000 Compensation / Exempt	151,656	153,328	151,469	151,062	151,062	
011-5141-461-60-02-000000 Compensation / Non-exempt	167,192	169,036	144,051	166,538	166,538	
011-5141-461-60-06-000000 Compensation / Part time	19,755	21,382	20,118	21,066	21,066	
011-5141-461-60-10-000000 Compensation / Overtime	-	500	500	500	500	
011-5141-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	339,323	344,966	316,859	339,886	339,886	-
011-5141-461-61-30-000000 Benefits / Social security	24,384	26,390	23,431	26,001	26,001	
011-5141-461-61-36-000000 Benefits / Retirement	26,886	28,050	25,618	26,111	26,111	
011-5141-461-61-40-000000 Benefits / Unemployment tax	1,540	792	1,273	1,584	1,584	
011-5141-461-61-46-000000 Benefits / Workers' comp-	1,959	2,155	1,951	1,967	1,967	
011-5141-461-61-50-000000 Benefits / Health cost	31,704	51,864	35,712	57,612	57,612	
011-5141-461-61-52-000000 Benefits / Life insurance	271	551	234	276	276	
011-5141-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,036	3,031	3,012	3,031	3,031	
61	89,781	112,833	91,231	116,582	116,582	-
011-5141-463-62-02-000000 Supplies / Office	1,448	1,700	1,600	1,700	1,700	
011-5141-463-62-04-000000 Supplies / Operating	3,386	3,800	5,450	3,800	3,800	
011-5141-463-62-05-000000 Supplies / Books / Media	19,884	20,000	20,000	20,000	20,000	
011-5141-463-62-16-000000 Supplies / Photocopier	765	3,650	3,600	3,650	3,650	
62	25,484	29,150	30,650	29,150	29,150	-
011-5141-464-63-22-000000 Other services & charges / Information sources	4,817	5,880	6,250	5,880	5,880	
011-5141-464-63-51-000000 Other services & charges / Rental-Photocopier	2,227	4,000	4,000	4,000	4,000	
011-5141-464-63-52-000000 Other services & charges / Rental & contractual	1,980	3,300	3,500	3,300	3,300	
011-5141-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
011-5141-464-63-91-000000 Other services & charges / Educational refund off/	-	-	-	-	-	
011-5141-464-63-99-000000 Other services & charges / Miscellaneous	200	113	250	113	113	
63	9,224	13,293	14,000	13,293	13,293	-
011-5141-465-65-04-000000 Maintenance / Computer/software	2,628	2,500	2,500	2,500	2,500	
011-5141-465-65-08-000000 Maintenance / Equipment	3,464	2,750	3,250	2,750	2,750	
65	6,092	5,250	5,750	5,250	5,250	-
011-5141-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	9,500	20,000	
011-5141-466-66-18-000000 Capital outlay / Books	-	-	-	-	-	
011-5141-466-66-20-000000 Capital outlay / Equipment	-	8,000	8,124	-	-	
011-5141-466-66-22-000000 Capital outlay / Computer hardware	-	-	-	-	-	
011-5141-466-66-24-000000 Capital outlay / Computer software	-	-	-	-	-	

2022

011-5141 Library branch-Lark

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5141-466-66-30-000000 Capital outlay / Imprv other than bldgs	-	-	-	24,500	8,000	-
011-5141-466-66-99-000000 Capital outlay / Non-capitalized	8,694	-	-	-	-	-
66	8,694	8,000	8,124	34,000	28,000	-
011-5141-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
011-5141-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
011-5141-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
011-5141-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	-	-	-
011-5141-469-78-01-000000 Disaster Exp/ COVID-19	7,605	-	-	-	-	-
011-5141-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	7,605	-	-	-	-	-
011-5141-467-89-99-000000 Other expenses / Grant reimbursements	-	-	-	-	-	-
89	-	-	-	-	-	-
011-5141 Library - Lark	\$ 486,203	\$ 513,492	\$ 466,614	\$ 538,161	\$ 532,161	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES WAGES
5141	Library - Lark Branch	1			Library Branch Manager	FILLED	\$ 54,713
5141	Library - Lark Branch	1			Circulation Supervisor	FILLED	48,870
5141	Library - Lark Branch	1			Reference Librarian	FILLED	47,479
		<u>3</u>					<u>151,062</u>
5141	Library - Lark Branch		1		Circulation Assistant	FILLED	28,277
5141	Library - Lark Branch		1		Circulation Assistant	UNFILLED	28,823
5141	Library - Lark Branch		1		Library Assistant	FILLED	26,114
5141	Library - Lark Branch		1		Library Children's Assistant	FILLED	28,823
5141	Library - Lark Branch		1		Library Children's Assistant	FILLED	25,131
5141	Library - Lark Branch		1		Library Reference Assistant	FILLED	29,370
			<u>6</u>				<u>166,538</u>
5141	Library - Lark Branch		1		Part Time Library Lark Branch	FILLED	10,533
5141	Library - Lark Branch		1		Part Time Library Lark Branch	FILLED	10,533
			<u>2</u>				<u>21,066</u>
					OVERTIME		500
					TELEPHONE		720
							<u>1,220</u>
	CURRENT POSITIONS		11				\$ 339,886



Mission Statement:

McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.

--approved by the Library Board, November 2008

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 339,323	\$ 339,886	\$ 344,966	\$ 316,859	\$ 339,886	\$ 339,886	\$ 339,886	\$ 339,886	\$ 339,886	\$ 339,886	\$ 339,886
Employee Benefits	89,781	111,816	112,833	91,231	116,582	116,582	116,582	116,582	116,582	116,582	116,582
Supplies	25,484	29,150	29,150	30,650	29,150	29,150	29,150	29,150	29,150	29,150	29,150
Other Services and Charges	9,224	13,293	13,293	14,000	13,293	13,293	13,293	13,293	13,293	13,293	13,293
Maintenance	6,092	5,250	5,250	5,750	5,250	5,250	5,250	5,250	5,250	5,250	5,250
Disaster Expenses	7,605	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	477,510	499,395	505,492	458,490	504,161	504,161	504,161	504,161	504,161	504,161	504,161
Capital Outlay	8,694	8,000	8,000	8,124	34,000	28,000	-	-	-	-	-
Total Expenditures	\$ 486,203	\$ 507,395	\$ 513,492	\$ 466,614	\$ 538,161	\$ 532,161	\$ 504,161	\$ 504,161	\$ 504,161	\$ 504,161	
PERSONNEL											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	6	6	6	6	6	6	6	6	6	6	6
Part-Time	2	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	11	11	11	11	11	11	11	11	11	11	11

MAJOR FY 21-22 GOALS

Contact Us:

Eduardo Lopez
Branch Manager
2601 Lark Avenue
McAllen, TX 78504
(956) 681-3102

- 1.) Continue to provide library services and resources in a variety of formats to meet users' needs.
- 2.) Provide engaging programming and community outreach to meet the needs of children, teens, and adults.
- 3.) Continue to partner with community organizations to provide programs and services to help meet community needs.
- 4.) Continue to provide a library collection to meet the needs of a growing and diverse community.
- 5.) Continue to provide literacy services for birth to school-age children to prepare them to succeed in school.
- 6.) Offer instructor-led classes for adults to improve English and support workforce development.
- 7.) Provide STEAM-based learning opportunities for children and teens.
- 8.) Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
- 9.) Ensure that the library collection and programming reflect the diversity of the community we serve.
- 10.) Continue to provide virtual programming to engage patrons during COVID-19 phases.

Library Lark

www.mcallenlibrary.net/locations/lark

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	9	9	9	9
Number of Public Services staff	11	11	11	11
Service population, City of McAllen	144,744	155,000	152,126	159,884
Department expenditures	\$ 486,203	\$ 513,492	\$ 466,614	\$ 532,161
Outputs:				
Number of Library items circulated	42,184	55,850	25,724	26,238
Total number of reference / information transactions completed	16,475	17,500	15,678	15,992
Number of internet users	7,732	9,794	4,163	4,246
Number of website visits (System total)	513,778	525,000	515,000	525,300
Number of active card registrations	1,920	2,600	1,159	1,250
Number of programs	390	720	140	154
Number of program attendance *	33,125	195,159	34,592	38,051
Number of Library items owned	42,515	43,000	41,814	42,414
Library walk-in visits	53,163	80,844	20,422	22,464
Effectiveness Measures:				
Percent of increase for number of items circulated	-36.9%	32.4%	-53.9%	2.0%
Percent of increase for total number of reference/information transactions	-10.9%	6.2%	-10.4%	2.0%
Percent of increase of internet users	-45.0%	26.7%	-57.5%	2.0%
Percent of increase in Library website visits (System total)	N/A	2.2%	-1.9%	2.0%
Percent of increase in total number of active card registrations	-16.2%	35.4%	-55.4%	7.8%
Percent of increase in number of programs	-40.9%	84.6%	-80.6%	10.0%
Percent of increase in program attendance	127.5%	489.2%	-82.3%	10.0%
Percent of increase in number of Library items owned	-0.9%	1.1%	-2.8%	1.4%
Percent of increase in walk-in visits	-47%	52.1%	-74.7%	10.0%
Efficiency Measures:				
Turn-over rate of Library items circulated	0.99	1.30	0.62	0.62
Number of reference / information transactions handled per Public Services staff	1,498	1,591	1,425	1,454
Average daily walk-in visits	150	228	58	63
Department expenditures per capita	\$ 3.21	\$ 3.34	\$ 3.04	\$ 3.40
Population:	151,352	153,546	153,622	156,649

Description:

Lark Branch Library is an extension of Main Library providing library services and special programs to the residents of North McAllen.

* Includes attendance for Virtual Programming

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: LIBRARY - PALMVIEW BRANCH

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Position	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total	-	-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits		\$ 488,651	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 30,200						\$ -	\$ -		
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 9,993						\$ -	\$ -		
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 5,500						\$ -	\$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								34,000	28,000		
Total Non- Capital Outlay								-	-		
TOTAL		\$ 534,344						\$ 34,000	\$ 28,000		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LIBRARY - PALMVIEW BRANCH

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CIRCULATION DESK REMODEL	9,500	1	9,500	1	20,000	Circulation desk is original construction and is in need of major renovation to counter top, cabinetry, and electrical access.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 9,500		\$ 20,000	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CONVERT LIGHTING TO LED FIXTURES	16,500	1	16,500		-	Light fixtures are in need of replacement due to obsolete ballasts, and light tubes. Fixtures have light diffusers that have become brittle with age and are difficult to replace due to obsolescence.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 16,500		\$ -	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
CARPET TILES AND INSTALLATION	8,000	1	8,000	1	8,000	Carpet is about 10 years old and needs to be replaced in high-traffic areas surrounding the Circulation Desk.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 8,000		\$ 8,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 34,000		\$ 28,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GENERAL FUND

DEPARTMENT: LIBRARY - PALMVIEW BRANCH

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

011-5142 Library branch-Palmview

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
011-5142-461-60-01-000000 Compensation / Exempt	143,989	150,201	148,379	147,981	147,981	
011-5142-461-60-02-000000 Compensation / Non-exempt	195,835	196,650	194,718	193,744	193,744	
011-5142-461-60-06-000000 Compensation / Part time	20,366	20,553	20,097	20,249	20,249	
011-5142-461-60-10-000000 Compensation / Overtime	-	500	500	500	500	
011-5142-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	360,911	368,624	364,413	363,194	363,194	-
011-5142-461-61-30-000000 Benefits / Social security	25,707	28,199	26,858	27,784	27,784	
011-5142-461-61-36-000000 Benefits / Retirement	28,455	30,169	29,631	28,087	28,087	
011-5142-461-61-40-000000 Benefits / Unemployment tax	1,699	864	1,447	1,728	1,728	
011-5142-461-61-46-000000 Benefits / Workers' comp-	2,113	2,305	2,013	2,102	2,102	
011-5142-461-61-50-000000 Benefits / Health cost	36,505	56,040	39,120	62,220	62,220	
011-5142-461-61-52-000000 Benefits / Life insurance	278	593	250	297	297	
011-5142-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,240	3,238	3,216	3,238	3,238	
61	97,997	121,408	102,535	125,457	125,457	-
011-5142-463-62-02-000000 Supplies / Office	1,472	1,700	1,700	1,700	1,700	
011-5142-463-62-04-000000 Supplies / Operating	4,565	5,000	5,000	5,000	5,000	
011-5142-463-62-05-000000 Supplies / Books / Media	20,248	20,000	20,000	20,000	20,000	
011-5142-463-62-16-000000 Supplies / Photocopier	383	3,500	3,500	3,500	3,500	
62	26,667	30,200	30,200	30,200	30,200	-
011-5142-464-63-22-000000 Other services & charges / Information sources	4,895	5,880	5,900	5,880	5,880	
011-5142-464-63-51-000000 Other services & charges / Rental-Photocopier	2,607	4,000	4,000	4,000	4,000	
011-5142-464-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
011-5142-464-63-64-000000 Other services & charges / Training	-	-	-	-	-	
011-5142-464-63-65-000000 Other services & charges / Travel	-	-	-	-	-	
011-5142-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
011-5142-464-63-91-000000 Other services & charges / Educational refund off/	-	-	-	-	-	
011-5142-464-63-99-000000 Other services & charges / Miscellaneous	200	113	210	113	113	
63	7,703	9,993	10,110	9,993	9,993	-
011-5142-465-65-04-000000 Maintenance / Computer/software	2,628	2,750	-	2,750	2,750	
011-5142-465-65-08-000000 Maintenance / Equipment	2,181	2,750	2,750	2,750	2,750	
65	4,809	5,500	2,750	5,500	5,500	-
011-5142-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	9,500	20,000	
011-5142-466-66-18-000000 Capital outlay / Books	-	-	-	-	-	

2022

011-5142 Library branch-Palmview

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
011-5142-466-66-20-000000 Capital outlay / Equipment	-	8,000	8,124	-	-	
011-5142-466-66-22-000000 Capital outlay / Computer hardware	-	-	-	-	-	
011-5142-466-66-24-000000 Capital outlay / Computer software	-	-	-	-	-	
011-5142-466-66-30-000000 Capital outlay / Imprv other than bldgs	-	-	-	24,500	8,000	
011-5142-466-66-99-000000 Capital outlay / Non-capitalized	8,694	-	-	-	-	
66	8,694	8,000	8,124	34,000	28,000	-
011-5142-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
011-5142-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
011-5142-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
011-5142-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
011-5142-469-78-01-000000 Disaster Exp/ COVID-19	7,371	-	415	-	-	
011-5142-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	7,371	-	415	-	-	-
011-5142-467-89-99-000000 Other expenses / Grant reimbursements	-	-	-	-	-	
89	-	-	-	-	-	-
<hr/>						
011-5142 Library - Palmview	\$ 514,151	\$ 543,725	\$ 518,548	\$ 568,344	\$ 562,344	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5142	Library - Palm View Branch	1			Library Branch Manager	FILLED	\$ 54,713
5142	Library - Palm View Branch	1			Circulation Supervisor	FILLED	52,302
5142	Library - Palm View Branch	1			Reference Librarian	FILLED	40,966
		<u>3</u>					<u>147,981</u>
5142	Library - Palm View Branch		1		Circulation Assistant	FILLED	28,823
5142	Library - Palm View Branch		1		Library Assistant	FILLED	26,114
5142	Library - Palm View Branch		1		Library Children's Assistant	FILLED	25,130
5142	Library - Palm View Branch		1		Library Children's Assistant	FILLED	28,823
5142	Library - Palm View Branch		1		Library Reference Assistant	FILLED	29,370
5142	Library - Palm View Branch		1		Library Reference Assistant	FILLED	29,370
5142	Library - Palm View Branch		1		Loan Desk Assistant	FILLED	26,114
			<u>7</u>				<u>193,744</u>
5142	Library - Palm View Branch		1		Part Time Library PV Branch	FILLED	10,533
5142	Library - Palm View Branch		1		Part Time Library PV Branch	FILLED	9,716
			<u>2</u>				<u>20,249</u>
					OVERTIME		500
					TELEPHONE		720
							<u>1,220</u>
CURRENT POSITIONS			12				\$ 363,194



Mission Statement:
 McAllen Public Library is a dynamic civic resource that promotes the open exchange of ideas through free access to information and connects a culturally diverse population with the global community.
 --approved by the Library Board, November 2008

Department Summary											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
Expenditure Detail:	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 360,911	\$ 363,194	\$ 368,624	\$ 364,413	\$ 363,194	\$ 363,194	\$ 363,194	\$ 363,194	\$ 363,194	\$ 363,194	\$ 363,194
Employee Benefits	97,997	120,320	121,408	102,535	125,457	125,457	125,457	125,457	125,457	125,457	125,457
Supplies	26,667	30,200	30,200	30,200	30,200	30,200	30,200	30,200	30,200	30,200	30,200
Other Services and Charges	7,703	9,993	9,993	10,110	9,993	9,993	9,993	9,993	9,993	9,993	9,993
Maintenance	4,809	5,500	5,500	2,750	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Disaster Expenses	7,371	-	-	415	-	-	-	-	-	-	-
Operations Subtotal	505,457	529,207	535,725	510,424	534,344	534,344	534,344	534,344	534,344	534,344	534,344
Capital Outlay	8,694	8,000	8,000	8,124	34,000	28,000	-	-	-	-	-
Total Expenditures	\$ 514,151	\$ 537,207	\$ 543,725	\$ 518,548	\$ 568,344	\$ 562,344	\$ 534,344	\$ 534,344	\$ 534,344	\$ 534,344	\$ 534,344
PERSONNEL											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	7	7	7	7	7	7	7	7	7	7	7
Part-Time	2	2	2	2	2	2	2	2	2	2	2
Total Positions Authorized	12	12	12	12	12	12	12	12	12	12	12

Contact Us:
 Rolando Ramirez
 Branch Manager
 3401 Jordan Avenue
 McAllen, TX 78503
 (956) 681-3110

MAJOR FY 21-22 GOALS

- 1.) Continue to provide library services and resources in a variety of formats to meet users' needs.
- 2.) Provide engaging programming and community outreach to meet the needs of children, teens, and adults.
- 3.) Continue to partner with community organizations to provide programs and services to help meet community needs.
- 4.) Continue to provide a library collection to meet the needs of a growing and diverse community.
- 5.) Continue to provide literacy services for birth to school-age children to prepare them to succeed in school.
- 6.) Offer instructor-led classes for adults to improve English and support workforce development.
- 7.) Provide STEAM-based learning opportunities for children and teens.
- 8.) Ensure that the library is an inclusive, respectful space that welcomes, and provides access to all people.
- 9.) Ensure that the library collection and programming reflect the diversity of the community we serve.
- 10.) Continue to provide virtual programming to engage patrons during COVID-19 phases.

Library Palm View

www.mcallenlibrary.net/locations/palmview

Description:

Palm View Branch Library is an extension of Main Library providing library services and special programs to the residents of South McAllen.

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	10	10	10	10
Number of Public Services staff	12	12	12	12
Service population, City of McAllen	144,744	155,000	152,126	159,884
Department expenditures	\$ 514,151	\$ 543,725	\$ 518,548	\$ 562,344
Outputs:				
Number of Library items circulated	25,050	40,784	12,476	12,726
Total number of reference / information transactions completed	15,314	28,292	3,996	4,076
Number of internet users	9,004	11,245	4,634	4,727
Number of website visits (System total)	513,778	525,000	515,000	525,300
Number of active card registrations	3,682	4,800	2,539	2,700
Number of programs	429	710	268	295
Number of program attendance *	14,697	191,503	19,417	21,359
Number of Library items owned	41,193	42,000	42,263	42,863
Library walk-in visits	36,954	49,287	22,724	24,996
Effectiveness Measures:				
Percent of increase for number of items circulated	-51.3%	62.8%	-69.4%	2.0%
Percent of increase for total number of reference/information transactions	-64.4%	84.7%	-85.9%	2.0%
Percent of increase of internet users	-52.8%	24.9%	-58.8%	2.0%
Percent of increase in Library website visits (System total)	N/A	2.2%	-1.9%	2.0%
Percent of increase in total number of active card registrations	-5.4%	30.4%	-47.1%	6.3%
Percent of increase in number of programs	-33.7%	65.5%	-62.3%	10.0%
Percent of increase in program attendance	48.1%	1203.0%	-89.9%	10.0%
Percent of increase in number of Library items owned	0.8%	2.0%	0.6%	1.4%
Percent of increase in walk-in visits	-55.8%	33.4%	-53.9%	10.0%
Efficiency Measures:				
Turn-over rate of Library items circulated	0.61	0.97	0.30	0.30
Reference / information transactions per	1,276	2,358	333	340
Average daily walk-in visits	104	138.84	64	70
Department expenditures per capita	\$ 3.40	\$ 3.40	\$ 3.38	\$ 3.59
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

* Includes attendance for Virtual Programming

Special Revenue Funds

**City of McAllen, Texas
Hotel Occupancy Tax
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 329	\$ 329	\$ 367	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368
Revenues:										
Hotel Taxes	3,060,004	3,100,033	2,743,148	2,800,000	2,800,000	2,828,000	2,856,280	2,884,843	2,913,691	
Penalty & Interest	21,273	-	2,022	5,000	5,000	5,050	5,101	5,152	5,204	
Short Term Rentals	5,138	-	7,871	6,000	6,000	6,060	6,121	6,182	6,244	
Miscellaneous	40	-	-	-	-	-	-	-	-	
Total Revenues	3,086,454	3,100,033	2,753,041	2,811,000	2,811,000	2,839,110	2,867,502	2,896,177	2,925,139	
TOTAL RESOURCES	\$ 3,086,783	\$ 3,100,362	\$ 2,753,408	\$ 2,811,368	\$ 2,811,368	\$ 2,839,478	\$ 2,867,870	\$ 2,896,545	\$ 2,925,507	
APPROPRIATIONS										
Chamber of Commerce	\$ 796,079	\$ 820,474	\$ 722,261	\$ 717,393	\$ 717,393	\$ 725,424	\$ 733,535	\$ 741,728	\$ 750,002	
Other Financing Sources (Uses):										
Transfer-Outs:										
Convention Center	1,592,157	1,643,197	1,444,522	1,434,785	1,434,785	1,450,847	1,467,071	1,483,455	1,500,005	
Performing Arts Center Fund	398,179	411,362	361,257	358,822	358,822	362,839	366,896	370,994	375,132	
Parade Fund	100,000	25,000	25,000	100,000	100,000	100,000	100,000	100,000	100,000	
Marketing Campaign	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
Total Other Sources	2,290,336	2,279,559	2,030,779	2,093,607	2,093,607	2,113,686	2,133,967	2,154,449	2,175,137	
TOTAL APPROPRIATIONS	3,086,415	3,100,033	2,753,040	2,811,000	2,811,000	2,839,110	2,867,502	2,896,177	2,925,139	
ENDING WORKING CAPITAL	\$ 367	\$ 329	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368	\$ 368

FY 2021-2022	¢ Allocation	2022
Chamber of Commerce	2 ¢	\$ 717,393
Convention Center	4 ¢	1,434,785
Performing Arts Fund	1 ¢	358,822
Parade Fund		100,000
Marketing Campaign		200,000
	7 ¢	\$ 2,811,000

**City of McAllen, Texas
Venue Tax
Fund Balance Summary**

RESOURCES	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING WORKING CAPITAL	\$ 334,670	\$ 122,743	\$ 358,021	\$ 384,127	\$ 384,127	\$ 152,507	\$ 212,085	\$ 278,602	\$ 352,561
Revenues:									
Hotel Taxes	874,786	735,995	787,494	803,815	803,815	860,082	868,683	877,370	886,144
Penalty & Interest	6,190	-	-	-	-	-	-	-	-
Short term rentals	1,294	-	-	-	-	-	-	-	-
Total Revenues	882,270	735,995	787,494	803,815	803,815	860,082	868,683	877,370	886,144
TOTAL RESOURCES	\$ 1,216,940	\$ 858,738	\$ 1,145,515	\$ 1,187,942	\$ 1,187,942	\$ 1,012,589	\$ 1,080,768	\$ 1,155,972	\$ 1,238,705
APPROPRIATIONS									
Other Financing Sources (Uses):									
Transfer Out - Hotel Debt Service Fund	\$ 858,919	\$ 858,738	\$ 714,216	\$ 568,706	\$ 568,706	\$ 566,906	\$ -	\$ -	\$ -
Transfer Out - G.O Debt Service Fund	-	-	47,172	233,862	233,862	233,598	802,166	803,411	803,095
Transfer Out - Performing Arts Center Fund	-	-	-	232,867	232,867	-	-	-	-
Total Other Sources	858,919	858,738	761,388	1,035,435	1,035,435	800,504	802,166	803,411	803,095
TOTAL APPROPRIATIONS	858,919	858,738	761,388	1,035,435	1,035,435	800,504	802,166	803,411	803,095
ENDING WORKING CAPITAL	\$ 358,021	\$ -	\$ 384,127	\$ 152,507	\$ 152,507	\$ 212,085	\$ 278,602	\$ 352,561	\$ 435,610

**City of McAllen, Texas
Christmas Parade
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ -	\$ 146,040	\$ 147,254	\$ 402,409	\$ 402,409	\$ 390,309	\$ 378,209	\$ 366,109	\$ 354,009	
<u>Revenues:</u>										
Sponsorships	702,102	525,000	631,698	625,000	550,000	550,000	550,000	550,000	550,000	550,000
Other Revenue	60,791	25,000	16,707	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Total Revenues	762,893	550,000	648,405	680,000	605,000	605,000	605,000	605,000	605,000	605,000
<u>Other Financing Sources:</u>										
Transfer In - Development Corp	93,114	-	-	-	-	-	-	-	-	-
Transfer In - Hotel Occupancy	100,000	25,000	25,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Revenues and Other Sources	956,007	575,000	673,405	780,000	705,000	705,000	705,000	705,000	705,000	705,000
TOTAL RESOURCES	\$ 956,007	\$ 721,040	\$ 820,659	\$ 1,182,409	\$ 1,107,409	\$ 1,095,309	\$ 1,083,209	\$ 1,071,109	\$ 1,059,009	
APPROPRIATIONS										
<u>Operating Expenses:</u>										
City Annual Parade Event	\$ 780,783	\$ 493,600	\$ 402,250	\$ 701,100	\$ 701,100	\$ 701,100	\$ 701,100	\$ 701,100	\$ 701,100	\$ 701,100
Preparing for Future Annual Parade	27,970	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
TOTAL APPROPRIATIONS	808,753	509,600	418,250	717,100	717,100	717,100	717,100	717,100	717,100	717,100
Revenues Over / Under Expenses	147,254	65,400	255,155	62,900	(12,100)	(12,100)	(12,100)	(12,100)	(12,100)	(12,100)
ENDING WORKING CAPITAL	\$ 147,254	\$ 211,440	\$ 402,409	\$ 465,309	\$ 390,309	\$ 378,209	\$ 366,109	\$ 354,009	\$ 341,909	

City of McAllen, Texas
EB - 5
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ 131,600	\$ 74,654	\$ 76,255	\$ 70,425	\$ 70,425	\$ 70,707	\$ 70,990	\$ 71,274	\$ 71,559
Revenues									
Contributions - Houston EB-5	6,000	-	-	-	-	-	-	-	-
Interest revenue	944	-	305	282	282	283	284	285	286
Total Revenues	6,944	-	305	282	282	283	284	285	286
TOTAL RESOURCES	\$ 138,544	\$ 74,654	\$ 76,560	\$ 70,707	\$ 70,707	\$ 70,990	\$ 71,274	\$ 71,559	\$ 71,845
APPROPRIATIONS									
Operating Expenses:									
Administration	\$ 62,290	\$ -	\$ 6,135	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	62,290	-	6,135	-	-	-	-	-	-
ENDING FUND BALANCE	\$ 76,255	\$ 74,654	\$ 70,425	\$ 70,707	\$ 70,707	\$ 70,990	\$ 71,274	\$ 71,559	\$ 71,845

**City of McAllen, Texas
Parklands Zone #1
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
BEGINNING FUND BALANCE	\$ 1,642,232	\$ 1,425,372	\$ 1,464,316	\$ 1,453,818	\$ 1,453,818	\$ 581,039	\$ 83,363	\$ 83,696	\$ 84,031	
Park Land Zone #1	17,757	10,000	182,350	-	-	-	-	-	-	
Interest Income	31,559	14,254	12,375	5,815	5,815	2,324	333	335	336	
Total Revenue	49,316	24,254	194,725	5,815	5,815	2,324	333	335	336	
TOTAL RESOURCES	\$ 1,691,548	\$ 1,449,625	\$ 1,659,041	\$ 1,459,633	\$ 1,459,633	\$ 583,363	\$ 83,696	\$ 84,031	\$ 84,367	
APPROPRIATIONS										
Land Acquisition & Improvements:										
Cascade Park	\$ 54,691	\$ 310,000	\$ 175,406	\$ 134,594	\$ 134,594	\$ -	\$ -	\$ -	\$ -	
Airport Park	128,304	-	-	-	-	-	-	-	-	
Springfest Park	-	224,000	20,000	744,000	744,000	500,000	-	-	-	
Retiree Haven Community Park	44,237	-	9,817	-	-	-	-	-	-	
Total Capital Improvements	227,232	534,000	205,223	878,594	878,594	\$ 500,000	\$ -	\$ -	\$ -	
TOTAL APPROPRIATIONS	227,232	534,000	205,223	878,594	878,594	500,000	-	-	-	
ENDING FUND BALANCE	\$ 1,464,316	\$ 915,625	\$ 1,453,818	\$ 581,039	\$ 581,039	\$ 83,363	\$ 83,696	\$ 84,031	\$ 84,367	

**City of McAllen, Texas
Parklands Zone #2
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Recomm			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ 419,706	\$ 698,355	\$ 706,836	\$ 600,309	\$ 600,309	\$ 364,011	\$ 365,467	\$ 366,928	\$ 368,396
Park Land Zone #2	385,000	-	152,900	-	-	-	-	-	-
Interest Income	8,858	6,984	2,827	2,401	2,401	1,456	1,462	1,468	1,474
Total Revenue	393,858	6,984	155,727	2,401	2,401	1,456	1,462	1,468	1,474
TOTAL RESOURCES	\$ 813,564	\$ 705,339	\$ 862,563	\$ 602,711	\$ 602,711	\$ 365,467	\$ 366,928	\$ 368,396	\$ 369,870
APPROPRIATIONS									
Land Acquisition & Improvements:									
Bill Schupp Park	\$ 9,302	\$ 115,700	\$ 87,000	\$ 238,700	\$ 238,700	\$ -	\$ -	\$ -	\$ -
La Vista Park	97,426	207,708	175,254	-	-	-	-	-	-
TOTAL APPROPRIATIONS	106,728	323,408	262,254	238,700	238,700	-	-	-	-
ENDING FUND BALANCE	\$ 706,836	\$ 381,931	\$ 600,309	\$ 364,011	\$ 364,011	\$ 365,467	\$ 366,928	\$ 368,396	\$ 369,870

**City of McAllen, Texas
Parklands Zone #3
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ 265,962	\$ 507,903	\$ 520,774	\$ 465,207	\$ 465,207	\$ 387,068	\$ 388,616	\$ 390,171	\$ 391,731
Park Land Zone #3	193,200	-	42,350	-	-	-	-	-	-
Interest Income	3,512	5,079	2,083	1,861	1,861	1,548	1,554	1,561	1,567
Total Revenue	196,712	5,079	44,433	1,861	1,861	1,548	1,554	1,561	1,567
Operating Transfer In General Fund	58,100	-	-	-	-	-	-	-	-
Total Revenues and Other Sources	58,100	-	-	-	-	-	-	-	-
TOTAL RESOURCES	\$ 520,774	\$ 512,982	\$ 565,207	\$ 467,068	\$ 467,068	\$ 388,616	\$ 390,171	\$ 391,731	\$ 393,298
APPROPRIATIONS									
Land Acquisition & Improvements: La Floresta Park	\$ -	\$ 180,000	\$ 100,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	-	180,000	100,000	80,000	80,000	-	-	-	-
ENDING FUND BALANCE	\$ 520,774	\$ 332,982	\$ 465,207	\$ 387,068	\$ 387,068	\$ 388,616	\$ 390,171	\$ 391,731	\$ 393,298

**City of McAllen, Texas
P.E.G. Fund
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ 844,139	\$ 818,977	\$ 938,064	\$ 888,437	\$ 888,437	\$ 947,347	\$ 1,173,952	\$ 1,401,464	\$ 1,629,886
Revenues									
Franchise Fees	217,436	200,000	222,816	222,816	222,816	222,816	222,816	222,816	222,816
Interest Earned	9,456	8,190	3,752	3,554	3,554	3,789	4,696	5,606	6,520
Total Revenues	226,892	208,190	226,568	226,370	226,370	226,605	227,512	228,422	229,336
TOTAL RESOURCES	\$ 1,071,031	\$ 1,027,167	\$ 1,164,632	\$ 1,114,807	\$ 1,114,807	\$ 1,173,952	\$ 1,401,464	\$ 1,629,886	\$ 1,859,222
APPROPRIATIONS									
Expenses:									
Capital Outlay	\$ 24,185	\$ 176,195	\$ 176,195	\$ 102,460	\$ 102,460	\$ -	\$ -	\$ -	\$ -
City Hall Commission Room Dais Upgrades	-	225,000	100,000	65,000	65,000	-	-	-	-
Public Information Office Studio	108,782	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	132,967	401,195	276,195	167,460	167,460	-	-	-	-
ENDING FUND BALANCE	\$ 938,064	\$ 625,972	\$ 888,437	\$ 947,347	\$ 947,347	\$ 1,173,952	\$ 1,401,464	\$ 1,629,886	\$ 1,859,222

CAPITAL OUTLAY REQUEST FORM
CITY OF McALLEN
FY 2021 - 2022

FUND: PEG FEE FUND
DEPARTMENT: Public Information Office

DEPT REQUEST				CM RECOMM		JUSTIFICATION (MANDATORY)
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
Machinery and Equipment						
ProGraade Digital 128GB UHS-II SDCX Memory Card	140	3	420	3	420	additional memory capacity for recording shows and events
Sony 64GB SF-G Tough Series UHS-II SDXC Memory Card	100	6	600	6	600	additional memory capacity for recording shows & events for use for smaller camera
Sony FE 24-70 mm f/2.8 GM Lens with UV Filter Kit	1,798	1	1,798	1	1,798	new lens for camera, moving camera shots
Tamron 17-28mm f/2.8 Di III RXD Lens for Sony E w/sling	928	1	928	1	928	new lens for camera, interview set-up
Sony FX3 Full-Frame Cinema Camera	3,898	1	3,898	1	3,898	new camera for shows and programs
Kopul Multi-Function Cable tester	100	1	100	1	100	test if cables are working
Blackmagic micro converter bi-directional	75	3	225	3	225	use for laptop to cable signal
Spectrum Fiber Optic Connection	15,000	1	15,000	1	15,000	Construction cost to connect Spectrum fiber optic to deliver channel signal to cable
TOTAL			\$ 22,969		\$ 22,969	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Machinery and Equipment						
DJI RSC 2 Gimbal Stabilizer	499	1	499	1	499	for new camera, stabilize shots
impact Saddle Sandbag	90	1	90	1	90	to hold down camera equipment
SKB Cases 8 U Space Rack stacks w/Roto Racks	500	2	1,000	2	1,000	MHP mobile broadcast studio equipment
NewTek - TriCaster TC1	14,995	2	29,990	2	29,990	MHP mobile broadcast studio equipment
NewTek - ProTec Care for TriCaster TC1	2,295	2	4,590	2	4,590	MHP mobile broadcast studio equipment
TOTAL			\$ 36,169		\$ 36,169	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Machinery and Equipment						
Tripp Lite RS-1215 12 Outlet Rackmount Power Strip	96	2	192	2	192	MHP mobile broadcast studio equipment
ClearCom MS-702 Intercom 2-channel Rackmount Main	1,350	2	2,700	2	2,700	MHP mobile broadcast studio equipment
Black Magic Design - BlackMagic Audio Monitor 12G	1,195	2	2,390	2	2,390	MHP mobile broadcast studio equipment
Tripp Lite SR1UBrush Rack Enclosure Cabinet	52	2	104	2	104	MHP mobile broadcast studio equipment
Nelco Media Custom Panel	15	2	30	2	30	MHP mobile broadcast studio equipment
TOTAL			\$ 5,416		\$ 5,416	

ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Machinery and Equipment						
LiveU-Rackmount LU2000 with 1 SDI Output	4,500	1	4,500	1	4,500	MHP mobile broadcast studio equipment
LU300 HEVC Encoder	13,000	1	13,000	1	13,000	MHP mobile broadcast studio equipment
Middle Atlantic Universal Connector Panel UNI-1-C	56	2	112	2	112	MHP mobile broadcast studio equipment
Laird High Dev Broadcast AV Reel	1,800	6	10,800	6	10,800	MHP mobile broadcast studio equipment
Nelco Media Installation	1,995	1	1,995	1	1,995	MHP mobile broadcast studio equipment
Television	7,500	1	7,500	1	7,500	Television for Workshop meeting
TOTAL			\$ 37,907		\$ 37,907	

GRAND TOTAL	\$ 102,460	\$ 102,460
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**City of McAllen, Texas
Friends of Quinta
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 521,670	\$ 733,296	\$ 761,811	\$ 366,768	\$ 366,768	\$ 208,235	\$ 209,068	\$ 209,904	\$ 210,744	
<u>Revenues:</u>										
Private Donations:										
Master Plan	637,216	400,000	500,000	1,000,000	1,000,000	-	-	-	-	
Special Events	13,750	75,000	146,910	140,000	140,000	-	-	-	-	
Other	37,412	-	3,150	-	-	-	-	-	-	
Interest	8,035	7,333	3,047	1,467	1,467	833	836	840	843	
Total Revenues	696,413	482,333	653,107	1,141,467	1,141,467	833	836	840	843	
TOTAL RESOURCES	\$ 1,218,083	\$ 1,215,629	\$ 1,414,918	\$ 1,508,235	\$ 1,508,235	\$ 209,068	\$ 209,904	\$ 210,744	\$ 211,587	
APPROPRIATIONS										
<u>Operating Expenses:</u>										
Other Services/Charges	\$ 56,272	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ -	\$ -	\$ -	
Other Financing Sources (Uses):										
Transfer Out-Quinta Mazatlan- CUE	\$ 400,000	\$ 1,100,841	\$ 998,150	1,250,000	1,250,000	\$ -	\$ -	\$ -	\$ -	
TOTAL APPROPRIATIONS	456,272	1,150,841	1,048,150	1,300,000	1,300,000	-	-	-	-	
ENDING WORKING CAPITAL	\$ 761,811	\$ 64,788	\$ 366,768	\$ 208,235	\$ 208,235	\$ 209,068	\$ 209,904	\$ 210,744	\$ 211,587	

**City of McAllen, Texas
Community Development Block Grant
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	1,632,550	2,289,940	2,289,940	2,500,171	2,500,171	-	-	-	-
Other	39	-	-	-	-	-	-	-	-
Total Sources	1,632,588	2,289,940	2,289,940	2,500,171	2,500,171	-	-	-	-
TOTAL RESOURCES	\$ 1,632,588	\$ 2,289,940	\$ 2,289,940	\$ 2,500,171	\$ 2,500,171	\$ -	\$ -	\$ -	\$ -
APPROPRIATIONS									
General government	\$ 247,801	\$ 395,940	\$ 395,940	\$ 422,023	\$ 422,023	\$ -	\$ -	\$ -	\$ -
Public safety		-	-	335,100	335,100	-	-	-	-
Highways and streets	83,747	808,543	808,543	442,048	442,048	-	-	-	-
Health and welfare	567,922	860,457	860,457	1,056,000	1,056,000	-	-	-	-
Culture and recreation	733,118	225,000	225,000	245,000	245,000	-	-	-	-
TOTAL APPROPRIATIONS	1,632,588	2,289,940	2,289,940	2,500,171	2,500,171	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF MCALLEN, TEXAS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
2022 GRANT**

Access Esperanza Clinics, Inc.	Wellness Access Projects	\$ 10,000
AHSTI	Rehabilitation Program	100,000
Amigos Del Valle	Senior Home Delivered Meals	30,000
Boys and Girls Club of McAllen	Scholarship Program	15,000
C.A.M.P. University	CAMP Salaries	10,000
Catholic Charities of the RGV	Homeless Prevention Program	10,000
Children's Advocacy Center	Champion for Kids	12,000
Comfort House	Caregiver Services	31,000
Easter Seals Rio Grande Valley	Easter Seals Rio Grande Valley	10,000
Engineering	Gumwood Avenue Sidewalk	200,000
To Give International dba Creative Art Studio	Fine Arts in Education for Community Dev.	5,000
First United Methodist Church	"In His Steps" Shoe Bank of McAllen	2,000
Food Bank of the RGV	McAllen Food Relief Program	25,000
LRGVDC	LRGVDC-Area Agency on Aging	8,000
HOPE Family Health Center	Medical Care	30,000
McAllen Fire Department	Brush Truck	150,000
McAllen Fire Department	Cascade System	85,000
McAllen Fire Department	Portable Radios	12,000
McAllen Fire Department	SCBA Harness and Cylinders	88,100
McAllen Public Utilities	New waterline Project - Oakland to Jackson	109,690
McAllen Public Utilities	New waterline Project - Newport Waterline	132,358
McAllen Food Pantry, Inc.	McAllen Food Pantry, Inc.	40,000
McAllen ISD	Escandon Elementary All-Inclusive Playground	200,000
Parks & Recreation Department	Los Encinos Playground Improvement	45,000
Silver Ribbon Community Partners	Silver Ribbon Community Partners	9,000
The Salvation Army	Emergency Shelter and Social Services	10,000
The Salvation Army	Street Outreach/ Emergency Shelter	59,000
Women Together Foundation Inc.	Emergency Shelter	32,000
Women Together Foundation, Inc	Emergency Shelter Operations	76,000
Women Together Foundation Inc.	Transitional Housing	1,000
Women Together	Emergency Shelter	2,000
Administraton	General Administration	353,536
ESG General Administration	General Administration	10,737
HOME PROGRAM (ZB 44XX)		
Affordable Homes of South Texas	New HOME Construction	529,000
COM-General Administration	Administration	57,750

CDBG Allocation 1,913,421
HOME Allocation 586,750
Recap

Total \$ 2,500,171

**City of McAllen, Texas
Police Department Seized
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 2,976,421	\$ 1,467,911	\$ 1,398,820	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	
Revenues:										
Program Income - Federal	290,445	-	-	-	-	-	-	-	-	
Program Income - State	8,426	-	18,563	-	-	-	-	-	-	
Interest	43,070	-	1,329	-	-	-	-	-	-	
Total Revenues	341,941	-	19,892	-	-	-	-	-	-	
TOTAL RESOURCES	\$ 3,318,362	\$ 1,467,911	\$ 1,418,712	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	
APPROPRIATIONS										
Operating Expenses:										
Administration	\$ 700	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Capital Outlay:										
Equipment	198,749	-	87,511	-	-	-	-	-	-	
Vehicles	-	-	19,607	-	-	-	-	-	-	
Public Safety Parking Garage	1,648,546	-	61,346	-	-	-	-	-	-	
Building Improvements	71,545	-	2,648	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	1,919,540	-	171,412	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 1,398,820	\$ 1,467,911	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	\$ 1,247,300	

**City of McAllen, Texas
Downtown Services Parking
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 14,810	\$ 32,735	\$ (17,249)	\$ (6,717)	\$ (6,717)	\$ 962	\$ 110,828	\$ 221,138	\$ 331,889	
<u>Revenues:</u>										
Parking Meter Fees	437,525	650,000	326,170	650,000	650,000	700,000	700,000	700,000	700,000	
Parking Fines	73,463	140,000	28,194	140,000	140,000	150,000	150,000	150,000	150,000	
Transportation	14,453	15,000	14,998	15,000	15,000	15,000	15,000	15,000	15,000	
Special Permit	6,000	15,000	31,200	15,000	15,000	15,000	15,000	15,000	15,000	
Parking Garage Fee	193,856	310,000	174,370	310,000	310,000	330,000	330,000	330,000	330,000	
Parking Garage Lease	29,679	39,000	40,979	39,000	39,000	39,000	39,000	39,000	39,000	
Misc./Decal Parking Reg. Fees	139,867	3,300	207,244	3,900	3,900	3,300	3,300	3,300	3,300	
B-cycle Memberships	15,938	17,000	1,985	-	-	-	-	-	-	
Facilities Rental	-	-	1,000	5,000	5,000	-	-	-	5,000	
Interest Earned	272	327	-	-	-	-	443	885	1,328	
Total Revenue	911,053	1,189,627	826,140	1,177,900	1,177,900	1,252,300	1,252,743	1,253,185	1,258,628	
Operating Transfer In Metro McAllen Fund	150,000	150,000	150,000	-	35,000	-	-	-	-	
Total Sources and Transfers	1,061,053	1,339,627	976,140	1,177,900	1,212,900	1,252,300	1,252,743	1,253,185	1,258,628	
TOTAL RESOURCES	\$ 1,075,863	\$ 1,372,362	\$ 958,891	\$ 1,171,183	\$ 1,206,183	\$ 1,253,262	\$ 1,363,572	\$ 1,474,323	\$ 1,590,517	
APPROPRIATIONS										
<u>Operating Expenses:</u>										
Downtown Services	\$ 1,022,897	\$ 1,146,069	\$ 945,135	\$ 1,194,232	\$ 1,195,509	\$ 1,132,721	\$ 1,132,721	\$ 1,132,721	\$ 1,132,721	
Liability Insurance	4,526	4,256	4,256	4,256	4,837	4,837	4,837	4,837	4,837	
Capital Outlay	-	60,000	-	-	-	-	-	-	-	
Total Operations	1,027,423	1,210,325	949,391	1,198,488	1,200,346	1,137,558	1,137,558	1,137,558	1,137,558	
Other Financing Sources (Uses):										
Transfer Out - General Fund	32,057	-	-	-	-	-	-	-	-	
Transfer Out - Health Ins. Fund	28,757	11,342	11,342	-	-	-	-	-	-	
Debt Service Motorola Lease Payment	4,875	4,875	4,875	4,875	4,875	4,875	4,875	4,875	4,875	
TOTAL APPROPRIATIONS	1,093,112	1,226,542	965,608	1,203,363	1,205,221	1,142,433	1,142,433	1,142,433	1,142,433	
Revenues Over / Under Expenses	(32,060)	113,085	10,532	(25,463)	7,679	109,867	110,310	110,751	116,194	
ENDING WORKING CAPITAL	\$ (17,249)	\$ 145,819	\$ (6,717)	\$ (32,180)	\$ 962	\$ 110,828	\$ 221,138	\$ 331,889	\$ 448,083	

2022

160- Downtown Service Parking Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
160-0000-322-02-00-000000 Occupational / Transportation 322	14,453	15,000	14,998	15,000	15,000	
	14,453	15,000	14,998	15,000	15,000	
160-0000-343-01-00-000000 Highways & streets / Parking meter fees	437,525	650,000	326,170	650,000	650,000	
160-0000-343-02-00-000000 Highways & streets / Signs & signals	-	-	-	-	-	
160-0000-343-03-00-000000 Highways & streets / Parking garage fee	193,856	310,000	174,370	310,000	310,000	
160-0000-343-04-00-000000 Highways & streets / Immobilization - vehicles	-	-	-	-	-	
160-0000-343-06-00-000000 Highways & streets / Appl fee-special permit	6,000	15,000	31,200	15,000	15,000	
160-0000-343-07-00-000000 Highways & streets / Appl fee-residential perm	-	-	-	-	-	
160-0000-343-08-00-000000 Highways & streets / Fees in lieu parking spac	-	-	-	-	-	
160-0000-343-09-00-000000 Highways & streets / Fines - other	-	-	-	-	-	
160-0000-343-11-00-000000 Highways & streets / Parking garage leases	29,679	39,000	40,979	39,000	39,000	
160-0000-343-12-00-000000 Charges for services / B-cycle memberships 343	15,938	17,000	1,985	-	-	
	682,998	1,031,000	574,704	1,014,000	1,014,000	
160-0000-351-03-00-000000 Fines & forfeitures / Parking fines 351	73,463	140,000	28,194	140,000	140,000	
	73,463	140,000	28,194	140,000	140,000	
160-0000-372-99-00-000000 Facilities' rental / Other 372	-	-	1,000	5,000	5,000	
	-	-	1,000	5,000	5,000	
160-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	-	-	600	600	600	
160-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	102	-	387	-	-	
160-0000-375-40-09-000000 Cash over/short / Downtown services	8	-	(71)	-	-	
160-0000-375-43-00-000000 Miscellaneous / ATM commission	3,300	3,300	3,600	3,300	3,300	
160-0000-375-99-00-000000 Miscellaneous / Other 375	136,457	-	202,728	-	-	
	139,867	3,300	207,244	3,900	3,900	
160-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
160-0000-381-02-00-000000 Interest / Texpool	272	327	-	-	-	
160-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
160-0000-381-20-00-000000 Interest / Gain/loss sale of invest- 381	-	-	-	-	-	
	272	327	-	-	-	

2022

160- Downtown Service Parking Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
160-0000-391-68-00-000000 Operating transfers in / McAllen express fund 391	150,000	150,000	150,000	-	35,000	
	150,000	150,000	150,000	-	35,000	
160-0000-392-44-00-000000 Other financing source / Capital lease 392	-	-	-	-	-	
	-	-	-	-	-	
160 Downtown Services	\$ 1,061,053	\$ 1,339,627	\$ 976,140	\$ 1,177,900	\$ 1,212,900	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: DOWNTOWN SERVICES

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total		-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 763,583	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies			\$ 47,368					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. Printing							(4,000)	(4,000)	Line item adjustment
	2. Rental & contractual							4,000	4,000	Line item adjustment
	3. Utilities - electricity							(12,721)	(12,721)	Electricity Adjustment
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges			\$ 292,038					\$ (12,721)	\$ (12,721)	
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance			\$ 42,453					\$ -	\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-	-	
Total Non- Capital Outlay								-	-	
TOTAL			\$ 1,145,442					\$ (12,721)	\$ (12,721)	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: DOWNTOWN SERVICES FUND

DEPARTMENT: DOWNTOWN SERVICES

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: DOWNTOWN SERVICES FUND

DEPARTMENT: DOWNTOWN SERVICES

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

160-3032 Downtown services

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
160-3032-431-60-01-000000 Compensation / Exempt	40,940	41,391	43,069	40,779	40,779	
160-3032-431-60-02-000000 Compensation / Non-exempt	379,178	392,543	342,030	385,256	385,256	
160-3032-431-60-06-000000 Compensation / Part time	119,745	149,668	106,920	147,456	147,456	
160-3032-431-60-10-000000 Compensation / Overtime	5,410	8,250	8,250	8,250	8,250	
160-3032-431-60-15-000000 Compensation/Certification	-	-	-	1,000	1,000	
160-3032-431-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	545,993	592,572	500,989	583,461	583,461	-
160-3032-431-61-30-000000 Benefits / Social security	39,453	45,331	37,469	44,635	44,635	
160-3032-431-61-36-000000 Benefits / Retirement	37,371	40,143	36,070	37,218	37,218	
160-3032-431-61-40-000000 Benefits / Unemployment tax	3,106	1,656	42	3,312	3,312	
160-3032-431-61-46-000000 Benefits / Workers' comp-	5,791	7,685	5,528	6,445	6,445	
160-3032-431-61-50-000000 Benefits / Health cost	61,632	74,400	67,469	82,644	82,644	
160-3032-431-61-52-000000 Benefits / Life insurance	349	770	272	371	371	
160-3032-431-61-53-000000 Benefits / Retiree health ins (ARC)	5,496	5,498	5,160	5,498	5,498	
61	153,198	175,483	152,010	180,122	180,122	-
160-3032-433-62-02-000000 Supplies / Office	928	800	822	800	800	
160-3032-433-62-04-000000 Supplies / Operating	40,150	33,500	16,345	33,500	33,500	
160-3032-433-62-12-000000 Supplies / Small tools/minor equip-	-	600	149	600	600	
160-3032-433-62-14-000000 Supplies / Janitorial	8,357	9,168	9,036	9,168	9,168	
160-3032-433-62-18-000000 Supplies / Clothing & uniform	3,588	3,300	2,857	3,300	3,300	
62	53,022	47,368	29,209	47,368	47,368	-
160-3032-434-63-43-000000 Other services & charges / Postage	14	255	178	255	255	
160-3032-434-63-44-000000 Other services & charges / Printing	2,638	7,034	976	3,034	3,034	
160-3032-434-63-46-000000 Other services & charges / Promotions	1,871	2,000	1,580	2,000	2,000	
160-3032-434-63-52-000000 Other services & charges / Rental & contractual	154,057	180,000	188,841	184,000	184,000	
160-3032-434-63-64-000000 Other services & charges / Training	339	2,357	-	2,357	2,357	
160-3032-434-63-65-000000 Other services & charges / Travel	-	783	-	783	783	
160-3032-434-63-67-000000 Other services & charges / Utilities-electric	42,363	54,721	36,302	42,000	42,000	
160-3032-434-63-68-000000 Other services & charges / Utilities-gas	-	67	-	67	67	
160-3032-434-63-69-000000 Other services & charges / Utilities-telephone	1,666	1,800	1,794	1,800	1,800	
160-3032-434-63-70-000000 Other services & charges / Utilities-water	8,637	8,721	8,155	8,721	8,721	
160-3032-434-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
160-3032-434-63-89-000000 Other services & charges / Credit card fees	16,994	33,500	10,039	33,500	33,500	
160-3032-434-63-99-000000 Other services & charges / Miscellaneous	320	800	660	800	800	
63	228,898	292,038	248,525	279,317	279,317	-

2022
 160-3032 Downtown services

**Preliminary Form "A" Worksheet
 For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
160-3032-435-65-08-000000 Maintenance / Equipment	821	1,000	-	1,000	1,000	
160-3032-435-65-10-000000 Maintenance / Facilities	24,955	36,184	12,629	36,184	36,184	
160-3032-435-65-16-000000 Maintenance / Vehicles	6,625	1,000	1,488	1,000	1,000	
160-3032-435-65-17-000000 Maintenance / Fuel & lubricants	659	4,269	285	4,269	4,269	
65	33,059	42,453	14,402	42,453	42,453	-
160-3032-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
160-3032-436-66-20-000000 Capital outlay / Equipment	-	60,000	-	-	-	
160-3032-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
160-3032-436-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
160-3032-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
160-3032-436-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	60,000	-	-	-	-
160-3032-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
160-3032-433-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
160-3032-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
160-3032-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
160-3032-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
160-3032-439-78-01-000000 Disaster Exp/ COVID-19	2,068	-	-	-	-	
160-3032-439-78-02-000000 Disaster Exp/Hurricane Hanna	6,659	-	-	-	-	
78	8,727	-	-	-	-	-
160-3032 Downtown Services	\$ 1,022,897	\$ 1,209,914	\$ 945,135	\$ 1,132,721	\$ 1,132,721	\$ -

2022
160-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
160-3034-434-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	-
160-3034-434-63-24-000000 Other services & charges / Ins--auto liability	-	-	-	-	-	-
160-3034-434-63-25-000000 Other services & charges / Ins--boiler & machinery	-	-	-	-	-	-
160-3034-434-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	-
160-3034-434-63-27-000000 Other services & charges / Ins--fire & ext- covera	-	-	-	-	-	-
160-3034-434-63-29-000000 Other services & charges / Ins--liability	4,526	4,256	4,256	4,256	4,837	-
160-3034-434-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	-
160-3034-434-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	-
160-3034-434-63-45-000000 Other services & charges / Professional	-	-	-	-	-	-
63	4,526	4,256	4,256	4,256	4,837	-
160-3036-431-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(3,845)	-	(2,215)	(2,215)	-
160-3036-431-61-99-000000 Benefits / Comp Study	-	-	-	50,839	50,839	-
160-3036-431-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	1,277	-
160-3036-431-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	12,887	12,887	-
61	-	(3,845)	-	61,511	62,788	-
160-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	3,956	3,956	4,076	3,956	3,956	-
160-7019-477-70-04-000000 Debt service / Interest- Motorola Lease #23770	919	919	799	919	919	-
70	4,875	4,875	4,875	4,875	4,875	-
160-9010-499-74-02-000000 Operating transfers out / General fund	32,057	-	-	-	-	-
160-9010-499-74-04-000000 Operating transfers out / Debt service	-	-	-	-	-	-
160-9010-499-74-07-000000 Operating transfers out / Information technology	-	-	-	-	-	-
160-9010-499-74-78-000000 Operating transfers out / Health insurance fund	28,757	11,342	11,342	-	-	-
74	60,814	11,342	11,342	-	-	-
TOTAL DOWNTOWN SERVICES	\$ 1,093,112	\$ 1,226,542	\$ 965,608	\$ 1,203,363	\$ 1,205,221	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3032431	DOWNTOWN SERVICES	1			DOWNTOWN SERVICE SUPERVISOR	FILLED	\$ 40,779
		1					40,779
3032431	DOWNTOWN SERVICES		1		ADMINISTRATIVE ASSISTANT	FILLED	29,370
3032431	DOWNTOWN SERVICES		1		ADMINISTRATIVE CLERK	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		ADMINISTRATIVE CLERK	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		ADMINISTRATIVE CLERK	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		ADMINISTRATIVE CLERK	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		CUSTODIAN	FILLED	25,130
3032431	DOWNTOWN SERVICES		1		DOWNTOWN SERVICE CREW LEADER	UNFILLED	29,370
3032431	DOWNTOWN SERVICES		1		PARKING METER ATTENDANT	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		PARKING METER ATTENDANT	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		PARKING METER ATTENDANT	FILLED	27,206
3032431	DOWNTOWN SERVICES		1		PARKING METER ATTENDANT	UNFILLED	27,206
3032431	DOWNTOWN SERVICES		1		PARKING METER TECHNICIAN	FILLED	28,277
3032431	DOWNTOWN SERVICES		1		RECEPTIONIST/ADMIN CLERK	UNFILLED	27,184
3032431	DOWNTOWN SERVICES		1		SENIOR ADMINISTRATIVE CLERK	FILLED	28,277
			14				385,256

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
CURRENT EMPLOYEES FOR FY 2020-2021**

3032431	DOWNTOWN SERVICES	1	PART TIME - CLERK	UNFILLED	18,432
3032431	DOWNTOWN SERVICES	1	PART TIME - CLERK	FILLED	18,432
3032431	DOWNTOWN SERVICES	1	PART TIME - CUSTODIAN	FILLED	18,432
3032431	DOWNTOWN SERVICES	1	PART TIME - CUSTODIAN	FILLED	18,432
3032431	DOWNTOWN SERVICES	1	PART TIME - CUSTODIAN	FILLED	18,432
3032431	DOWNTOWN SERVICES	1	PART TIME - DOWNTOWN SERVICE	FILLED	18,432
3032431	DOWNTOWN SERVICES	1	PART TIME - DOWNTOWN SERVICE	FILLED	18,432
3032431	DOWNTOWN SERVICES	<u>1</u>	PART TIME - DOWNTOWN SERVICE	UNFILLED	<u>18,432</u>
		8			147,456
			CERTIFICATION PAY		1,000
			OVERTIME		8,250
			TELEPHONE		<u>720</u>
					9,970
CURRENT POSITIONS		23			\$ 583,461



Mission Statement:
 "The Downtown Services Department is committed to providing continuous, easy access to public parking in the downtown area, promoting public safety through the enforcement of city parking and vehicle for hire codes, and enhancing downtown aesthetics by implementing a maintenance program for downtown parking lots."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 545,993	\$ 583,461	\$ 592,572	\$ 500,989	\$ 583,461	\$ 583,461	\$ 583,461	\$ 583,461	\$ 583,461	\$ 583,461	\$ 583,461
Employee Benefits	153,198	173,659	175,483	152,010	180,122	180,122	180,122	180,122	180,122	180,122	180,122
Supplies	53,022	47,368	47,368	29,209	47,368	47,368	47,368	47,368	47,368	47,368	47,368
Other Services and Charges	228,898	292,038	292,038	248,525	279,317	279,317	279,317	279,317	279,317	279,317	279,317
Maintenance	33,059	42,453	42,453	14,402	42,453	42,453	42,453	42,453	42,453	42,453	42,453
Disaster Expenses	8,727	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,022,897	1,138,979	1,149,914	945,135	1,132,721	1,132,721	1,132,721	1,132,721	1,132,721	1,132,721	1,132,721
Capital Outlay	-	60,000	60,000	-	-	-	-	-	-	-	-
Operations & Capital Outlay Total	1,022,897	1,198,979	1,209,914	945,135	1,132,721	1,132,721	1,132,721	1,132,721	1,132,721	1,132,721	1,132,721
Non Departmental											
Liability Insurance	4,526	4,256	4,256	4,256	4,256	4,837	4,837	4,837	4,837	4,837	4,837
Cost of Living Adjustment	-	-	-	-	12,887	12,887	-	-	-	-	-
Comp Study	-	-	-	-	50,839	50,839	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	1,277	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(3,845)	(3,845)	-	(2,215)	(2,215)	-	-	-	-	-
Total Expenditures	\$ 1,027,423	\$ 1,199,390	\$ 1,210,325	\$ 949,391	\$ 1,198,488	\$ 1,200,346	\$ 1,137,558	\$ 1,137,558	\$ 1,137,558	\$ 1,137,558	\$ 1,137,558
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	12	14	14	14	14	14	14	14	14	14	14
Part-Time	6	8	8	8	8	8	8	8	8	8	8
Total Positions Authorized	19	23	23	23	23	23	23	23	23	23	23
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 1,061,053	\$ 1,339,627	\$ 1,339,627	\$ 976,140	\$ 1,172,900	\$ 1,172,900	\$ 1,276,300	\$ 1,276,300	\$ 1,276,300	\$ 1,237,627	

Contact Us:

Mario Delgado
 Transit Director
 1501 W. Hwy. 83,
 Suite 100
 McAllen, Tx 78501
 956-681-3500

MAJOR FY 21-22 GOALS

1. Increase awareness of downtown daily / flatrate / overnight parking, food court, pay-by-plate and mobile app systems.
2. Increase revenue(s) by utilizing parking garage space e.g. rooftop events: Community Events, Special Events and fee for video/photography.
3. Increase the number of vendors in the Food Court by finalizing 2-3 5-year Lease Agreements.
4. Replace the existing booth equipment, point of sale system, and exit pay station to improve efficiency and enhance the customer experience.

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Department Staff	19	23	23	23
Total Citations Issued	16,049	6,000	4,000	20,000
Department Expenditures	\$ 1,022,897	\$ 1,209,914	\$ 945,135	\$ 1,000,000
Number of Past Due Notices Mailed	100	3,000	1,500	5,000
Number of Office Operating Hours	3,672	3,672	3,672	3,672
Number of Meter Attendant Operating Hours	2,448	2,448	2,448	2,448
Outputs:				
Department Revenue	\$ 911,053	\$ 1,000,000	\$ 976,140	\$ 1,200,000
Parking Meters Revenue	\$ 437,525	\$ 400,000	\$ 326,170	\$ 460,000
Parking Citation Revenue	\$ 73,643	\$ 45,000	\$ 28,194	\$ 100,000
Transit (Taxi) Revenue	\$ -	\$ -	\$ -	\$ -
Parking Garage Fee	\$ 193,856	\$ 200,000.00	\$ 174,370	\$ 205,000.00
Parking Garage Leases	\$ 29,679	\$ 40,000	\$ 40,979	\$ 38,479
Misc. Decal Parking Fees	\$ 139,867	\$ 15,000	\$ 202,728	\$ 150,000
Effectiveness Measures:				
% Change in operating cost per hour	\$ 0	18%	-22%	6%
% Change in revenue collected per hour	-42%	8%	-2%	23%
Efficiency Measures:				
Revenue collected per meter attendant per hour	\$ 8	\$ 5	\$ 3	\$ 10
Citation issued per meter attendant per hour	2	1	0	2
Operating cost per hour	\$ 417.85	\$ 494.25	\$ 386.08	\$ 408.50
Revenue collected per hour	\$ 248	\$ 272	\$ 266	\$ 327
% of Past Due Collections Collected	1%	50%	38%	25%
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The downtown services department manages and operates the City's parking program which consist of the parking garage and over 1,500 surface parking meters. Additionally, the department is responsible for enforcing Chapter 114 and Chapter 138 of the City's Code of Ordinances. The department employs 16 full time employees. Departmental offices are inside the parking garage 221 S. 15th Street.

**City of McAllen, Texas
Drainage Fee
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 1,927,134	\$ 3,077,390	\$ 3,077,390	\$ 3,102,692	\$ 3,102,692	\$ 376,308	\$ 452,429	\$ 548,291	\$ 564,302	
Revenues:										
Drainage Fees - Residential	646,556	670,000	655,670	656,000	656,000	669,120	682,502	696,152	710,075	
Drainage Fees- Commercial	566,630	590,000	565,055	566,000	566,000	571,660	577,377	583,150	588,982	
Drainage Fees- Industrial	33,811	36,000	33,529	33,500	33,500	33,835	34,173	34,515	34,860	
Interest Earned	33,971	27,230	24,811	9,416	9,416	1,505	1,810	2,193	2,257	
Total Revenues	1,280,968	1,323,230	1,279,065	1,264,916	1,264,916	1,276,120	1,295,862	1,316,011	1,336,175	
TOTAL RESOURCES	\$ 3,208,102	\$ 4,400,620	\$ 4,356,455	\$ 4,367,608	\$ 4,367,608	\$ 1,652,429	\$ 1,748,291	\$ 1,864,302	\$ 1,900,477	
APPROPRIATIONS										
PROJECTS:										
8th North Camelia Avenue	11,601	195,599	\$ 86,504	\$ 127,480	\$ 127,480	\$ -	\$ -	\$ -	\$ -	
Balboa Acres Stormwater Infrs. & Pump Station Improv.	-	267,500	183,140	250,000	250,000	1,200,000	700,000	-	-	
Balboa Ditch Sluice Gate Improvement	-	407,680	56,010	492,760	492,760	-	-	-	-	
Gardenia Avenue at 12th Street	22,460	331,957	315,997	-	-	-	-	-	-	
Harvey stormwater Pump Station Upgrades	-	51,300	21,643	665,175	665,175	-	-	-	-	
Main (North) Street at Jay Avenue	-	504,000	50,710	453,290	453,290	-	-	-	-	
McAllen lateral Channel improvements	31,275	112,240	85,200	205,869	205,869	-	500,000	1,300,000	100,000	
Northeast McAllen/Edinburg Lateral	-	534,380	53,438	546,042	546,042	-	-	-	1,100,000	
Northwest Blueline hibiscus Tributary	16,723	313,542	105,271	305,271	305,271	-	-	-	-	
Quince Avenue at N. 8th Street	1,520	194,480	20,200	202,280	202,280	-	-	-	-	
Sarah Avenue Bypass	-	840,000	148,015	-	-	-	-	-	-	
Torres Acres	47,134	211,006	109,635	506,133	506,133	-	-	-	-	
Trade Zone Pump Station Improvement	-	225,792	18,000	237,000	237,000	-	-	-	-	
TOTAL APPROPRIATIONS	130,713	4,189,476	1,253,763	3,991,300	3,991,300	1,200,000	1,200,000	1,300,000	1,200,000	
ENDING WORKING CAPITAL	\$ 3,077,390	\$ 211,144	\$ 3,102,692	\$ 376,308	\$ 376,308	\$ 452,429	\$ 548,291	\$ 564,302	700,477	

**City of McAllen, Texas
Drainage Fee Fund
List of Capital Projects**

		Proposed Budget FY 21-22
Total Resources		\$ 4,367,608
<u>Expenditures:</u>		
1	8th North Camelia Avenue	\$ 127,480
2	Balboa Acres Stormwater Infrac. & Pump Station Improv.	250,000
3	Balboa Ditch Sluice Gate Improvement	492,760
4	Harvey stormwater Pump Station Upgrades	665,175
5	Main (North) Street at Jay Avenue	453,290
6	McAllen lateral Channel Improvements	205,869
7	Northeast McAllen/Edinburg Lateral	546,042
8	Northwest Blueline hibiscus Tributary	305,271
9	Quince Avenue at N. 8th Street	202,280
10	Torres Acres	506,133
11	Trade Zone Pump Station Improvement	237,000
Total Expenditures		\$ 3,991,300
Ending Balance FY 21-22		\$ 376,308

**City of McAllen, Texas
American Rescue Plan
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:										
COVID-19 Recovery Funds	-	20,961,052	20,961,052	20,961,052	20,961,052	-	-	-	-	-
Total Revenues	-	20,961,052	20,961,052	20,961,052	20,961,052	-	-	-	-	-
Operating Transfer In		-			-	-	-	-	-	-
TOTAL RESOURCES	\$ -	\$ 20,961,052	\$ 20,961,052	\$20,961,052	\$ 20,961,052	\$ -	\$ -	\$ -	\$ -	\$ -
APPROPRIATIONS										
Drainage Projects	-	-	-	-	-	-	-	-	-	-
Convention Center-Neon Blue Lighting Air Handler	-	-	-	-	60,000	-	-	-	-	-
Total Expenditures	-	-	-	-	60,000	-	-	-	-	-
Transfers Out - General Fund	-	20,961,052	20,961,052	20,961,052	20,901,052	-	-	-	-	-
TOTAL APPROPRIATIONS	-	20,961,052	20,961,052	20,961,052	20,961,052	-	-	-	-	-
ENDING WORKING CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas
TIRZ #1
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 210,887	\$ -	\$ (5,257)	\$ 428,352	\$ 428,352	\$ 990,181	\$ 994,142	\$ 998,118	\$ 1,002,111	
Revenues:										
Contributions - Hidalgo County	296,650	-	5,364	-	-	-	-	-	-	-
Interest Earned	913	-		1,713	1,713	3,961	3,977	3,992	4,008	
Total Revenues	297,563	-	5,364	1,713	1,713	3,961	3,977	3,992	4,008	
Operating Transfer In - General Fund	225,157	441,578	441,578	573,449	573,449	-	-	-	-	
Total Revenues and Other Sources	522,720	441,578	446,942	575,162	575,162	3,961	3,977	3,992	4,008	
TOTAL RESOURCES	\$ 733,606	\$ 441,578	\$ 441,685	\$ 1,003,514	\$ 1,003,514	\$ 994,142	\$ 998,118	\$ 1,002,111	\$ 1,006,119	
APPROPRIATIONS										
Admin Costs	\$ 13,333	\$ -	\$ 13,333	\$ 13,333	\$ 13,333	\$ -	\$ -	\$ -	\$ -	
Other Financing Sources (Uses):										
Local Government Corp Debt Service	170,995	-	-	-	-	-	-	-	-	
TIRZ #1 Debt Service	554,536	-	-	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	738,863	-	13,333	13,333	13,333	-	-	-	-	
ENDING WORKING CAPITAL	\$ (5,257)	\$ 441,578	\$ 428,352	\$ 990,181	\$ 990,181	\$ 994,142	\$ 998,118	\$ 1,002,111	1,006,119	

**City of McAllen, Texas
TIRZ #2A
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
RESOURCES									
BEGINNING WORKING CAPITAL	\$ 735,104	\$ -	\$ 1,224,029	\$ 2,980,556	\$ 2,980,556	\$ 2,156,413	\$ 2,165,039	\$ 2,173,699	\$ 2,182,394
Revenues:									
Contributions - Hidalgo County	-	-	1,271,423	-	-	-	-	-	-
Interest Earned	4,273	-	4,896	11,922	11,922	8,626	8,660	8,695	8,730
Total Revenues	4,273	-	1,276,319	11,922	11,922	8,626	8,660	8,695	8,730
Operating Transfer In - General Fund	489,653	485,208	485,208	778,935	778,935	-	-	-	-
Total Revenues and Other Sources	493,926	485,208	1,761,527	790,857	790,857	8,626	8,660	8,695	8,730
TOTAL RESOURCES	\$ 1,229,029	\$ 485,208	\$ 2,985,556	\$ 3,771,413	\$ 3,771,413	\$ 2,165,039	\$ 2,173,699	\$ 2,182,394	\$ 2,191,123
APPROPRIATIONS									
Admin Costs	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
El Rancho Drainage Improvements	-	-	-	1,610,000	1,610,000	-	-	-	-
TOTAL APPROPRIATIONS	5,000	-	5,000	1,615,000	1,615,000	-	-	-	-
ENDING WORKING CAPITAL	\$ 1,224,029	\$ 485,208	\$ 2,980,556	\$ 2,156,413	\$ 2,156,413	\$ 2,165,039	\$ 2,173,699	\$ 2,182,394	2,191,123

Debt Service Funds

**City of McAllen, Texas
Sales Tax Revenue Bonds
Debt Service
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
SINKING FUND										
BEGINNING FUND BALANCE	\$ 11,271	\$ 11,271	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sources:										
Contributions	1,613,544	1,621,680	-	-	-	754,510	2,006,397	2,010,668	2,011,647	
Other Financing Sources:										
Transfer In - Development Corp	1,362	-	600	-	-	-	-	-	-	-
Total Sources and Transfers	1,614,906	1,621,680	600	-	-	754,510	2,006,397	2,010,668	2,011,647	
TOTAL RESOURCES	\$ 1,626,178	\$ 1,632,951	\$ 600	\$ -	\$ -	\$ 754,510	\$ 2,006,397	\$ 2,010,668	\$ 2,011,647	
APPROPRIATIONS										
Principal & Interest:										
Revenue Bond - Series 2016	\$ 395,500	\$ 392,000	\$ -	\$ -	\$ -	\$ 128,210	\$ 393,210	\$ 392,380	\$ 396,305	
Revenue Bond - Series 2017	818,443	818,957	-	-	-	306,818	816,818	821,722	819,709	
Revenue Bond - Series 2018	411,335	410,723	-	-	-	155,241	415,241	412,233	413,700	
Revenue Bond - Series 2021	-	-	-	-	-	163,041	379,928	383,133	380,733	
Fees	900	-	600	-	-	1,200	1,200	1,200	1,200	
TOTAL APPROPRIATIONS	1,626,178	1,621,680	600	-	-	754,510	2,006,397	2,010,668	2,011,647	
ENDING FUND BALANCE	\$ -	\$ 11,271	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of McAllen, Texas
Local Government Finance Corporation
Debt Service
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ 15,723	\$ 15,723	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898
Sources:									
Interest	3,171	-	-	-	-	-	-	-	-
Other Financing Sources:									
Transfer In - TIRZ#1	170,995	-	-	-	-	-	-	-	-
Transfer In - Development Corp	877,890	910,435	910,435	905,185	905,185	910,120	909,175	906,800	910,031
Total Revenues and Other Sources	1,052,056	910,435	910,435	905,185	905,185	910,120	909,175	906,800	910,031
TOTAL RESOURCES	\$ 1,067,779	\$ 926,158	\$ 1,111,333	\$ 1,106,083	\$ 1,106,083	\$ 1,111,018	\$ 1,110,073	\$ 1,107,698	\$ 1,110,929
APPROPRIATIONS									
Bond Principal - Series 2017	\$ 490,000	\$ 525,000	\$ 525,000	\$ 535,500	\$ 535,500	\$ 556,500	\$ 572,250	\$ 582,750	\$ 603,750
Interest and Fees - Series 2017	376,881	385,435	385,435	369,685	369,685	353,620	336,925	324,050	306,281
TOTAL APPROPRIATIONS	866,881	910,435	910,435	905,185	905,185	910,120	909,175	906,800	910,031
ENDING FUND BALANCE	\$ 200,898	\$ 15,723	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898	\$ 200,898

**City of McAllen, Texas
General Obligation
Debt Service
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
SINKING FUND										
BEGINNING FUND BALANCE	\$ 2,840,353	\$ 2,840,353	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	
Sources:										
Ad Valorem Tax	5,633,206	5,061,449	4,467,265	4,843,233	4,843,233	4,838,232	4,838,939	4,844,920	4,843,098	
Contributions - 2016 TIRZ	871,627	871,627	871,627	1,515,547	1,515,547	1,517,357	1,517,299	1,515,555	1,517,139	
Interest Earned	46,860	-	-	-	-	-	-	-	-	
Total Revenues	6,551,693	5,933,076	5,338,892	6,358,780	6,358,780	6,355,589	6,356,238	6,360,475	6,360,237	
Other Financing Sources:										
Transfer In - General Fund	3,292,600	-	-	-	-	-	-	-	-	
Transfer In - Hotel Venue	-	-	47,172	233,862	233,862	233,598	802,166	803,411	803,095	
Total Revenues and Other Sources	9,844,293	5,933,076	5,386,064	6,592,642	6,592,642	6,589,187	7,158,404	7,163,886	7,163,332	
TOTAL RESOURCES	\$ 12,684,646	\$ 8,773,429	\$ 8,751,508	\$ 9,958,086	\$ 9,958,086	\$ 9,954,631	\$ 10,523,848	\$ 10,529,330	\$ 10,528,776	
APPROPRIATIONS										
<i>Principal & Interest</i>										
General Obligation - 2014	3,142,775	3,144,525	2,597,513	2,052,625	2,052,625	2,050,000	-	-	-	
General Obligation Refunding 2015 (Transfers from Dev Corp.)	3,292,600	-	-	-	-	-	-	-	-	
Certificate of Obligation Series 2016 (TIRZ)	871,627	871,627	871,627	1,515,547	1,515,547	1,517,357	1,517,299	1,515,555	1,517,139	
Certificate of Obligation Series 2018	354,906	352,781	352,781	355,281	355,281	352,406	354,156	355,406	356,156	
General Obligation - 2018	249,288	249,413	249,413	249,288	249,288	248,913	253,163	252,038	250,663	
General Obligation - 2019	1,402,571	1,310,700	1,310,700	1,310,850	1,310,850	1,312,725	1,308,475	1,312,975	1,311,100	
General Obligation - 2021	-	-	-	1,104,161	1,104,161	1,102,896	3,721,227	3,723,828	3,724,190	
Fees for All Bonds	4,890	4,030	4,030	4,890	4,890	4,890	4,084	4,084	4,084	
TOTAL APPROPRIATIONS	9,318,658	5,933,076	5,386,064	6,592,642	6,592,642	6,589,187	7,158,404	7,163,886	7,163,332	
Other item Affecting working capital	545	-	-	-	-	-	-	-	-	
ENDING FUND BALANCE-UNRESERVED	\$ 3,365,444	\$ 2,840,353	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	\$ 3,365,444	

**City of McAllen, Texas
Hotel Tax Venue
Debt Service
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
SINKING FUND										
BEGINNING FUND BALANCE	\$ 6	\$ 6	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sources:										
Transfer In-Hotel Tax Venue Fund	858,919	858,738	714,216	568,706	568,706	566,906	-	-	-	-
Interest Income	3	-	-	-	-	-	-	-	-	-
Total Sources and Transfers	858,922	858,738	714,216	568,706	568,706	566,906	-	-	-	-
TOTAL RESOURCES	\$ 858,928	\$ 858,744	\$ 714,219	\$ 568,706	\$ 568,706	\$ 566,906	\$ -	\$ -	\$ -	\$ -
APPROPRIATIONS										
Bond Principal	\$ 495,000	\$ 515,000	\$ 515,000	\$ 535,000	\$ 535,000	\$ 555,000	\$ -	\$ -	\$ -	\$ -
Interest and Fees	363,925	343,738	199,219	33,706	33,706	11,906	-	-	-	-
TOTAL APPROPRIATIONS	858,925	858,738	714,219	568,706	568,706	566,906	-	-	-	-
ENDING FUND BALANCE	\$ 3	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Projects Funds

	A	B	C	E	G	H	I	K	L	M	N
1	City of McAllen, Texas										
2	Capital Improvement Projects										
3	Fund Balance Summary										
5			Actual	Adjusted	Estimated	Dept	City Manager	Four Year Plan			
6			FY 19-20	Budget	FY 20-21	Request	Recomm	22-23	23-24	24-25	25-26
8				FY 20-21	FY 20-21	FY 21-22	FY 21-22				
9	BEGINNING FUND BALANCE		\$ 5,985,886	\$ 5,733,617	\$ 5,733,617	\$ 6,854,473	\$ 6,854,473	\$ 1,585,258	\$ (3,859,881)	\$ (4,049,327)	\$ (25,269,974)
10	Revenues										
11	Contribution - Rio Grande Valley Communications		100,000	-	-	-	-	-	-	-	-
12	FEMA - HMGP Quince Ave (Exp Row 93)		-	157,500	-	157,500	157,500	-	-	-	-
13	Morris Hike and Bike (Exp Row 111)		-	1,504,708	415,044	400,232	400,232	-	-	-	-
14	Vision Zero (Exp Row 69)		-	90,000	-	104,000	104,000	-	-	-	-
15	Developers' Escrow accounts		148,771	-	85,118	-	-	-	-	-	-
16	Interest Earned		76,303	41,527	29,518	27,418	27,418	-	-	-	-
17	Recovery Prior Year Exp		708	-	-	-	-	-	-	-	-
18	Total Revenues		\$ 325,782	\$ 1,793,735	\$ 529,680	\$ 689,150	\$ 689,150	\$ -	\$ -	\$ -	\$ -
20	Operating Transfers-In										
21	General Fund: from Gas Royalties Received		225,814	340,000	193,684	189,000	189,000	190,890	192,799	194,727	196,674
22	General Fund: Sales Tax-Insight		4,066,588	3,314,113	4,473,247	4,562,712	4,562,712	4,608,339	4,654,422	4,700,966	4,747,976
23	General Fund: PD Parking Garage		551,457	-	-	-	-	-	-	-	-
24	Total Transfers-In		\$ 4,843,858	\$ 3,654,113	\$ 4,666,931	\$ 4,751,712	\$ 4,751,712	\$ 4,799,229	\$ 4,847,221	\$ 4,895,693	\$ 4,944,650
26	Total Revenues and Transfers-In		\$ 5,169,640	\$ 5,447,848	\$ 5,196,611	\$ 5,440,862	\$ 5,440,862	\$ 4,799,229	\$ 4,847,221	\$ 4,895,693	\$ 4,944,650
28	TOTAL RESOURCES		\$ 11,155,526	\$ 11,181,465	\$ 10,930,228	\$ 12,295,335	\$ 12,295,335	\$ 6,384,487	\$ 987,340	\$ 846,366	\$ (20,325,324)
30	APPROPRIATIONS										
31	Expenditures										
32	Business Plan		\$ 5,000	\$ 49,000	\$ 49,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
33	General Government		383,672	2,146,883	1,628,076	6,129,214	2,176,214	550,000	1,000,000	300,000	300,000
34	Public Safety		1,984,024	1,231,866	947,891	9,326,250	2,839,410	440,000	440,000	3,580,339	2,517,624
35	Highways, Streets and Drainage		2,137,341	899,552	275,810	9,221,712	1,319,642	8,807,700	3,150,000	22,036,000	100,000
36	Culture and Recreation		911,874	4,134,411	1,174,978	5,379,527	4,374,810	446,667	446,666	200,000	200,000
37	Total Expenditures (Detailed Schedule Attached)		\$ 5,421,910	\$ 8,461,712	\$ 4,075,755	\$ 30,131,703	\$ 10,710,076	\$ 10,244,367	\$ 5,036,666	\$ 26,116,339	\$ 3,117,624
47	ENDING FUND BALANCE		\$ 5,733,617	\$ 2,719,752	\$ 6,854,473	\$ (17,836,369)	\$ 1,585,258	\$ (3,859,881)	\$ (4,049,327)	\$ (25,269,974)	\$ (23,442,949)

City of McAllen - Capital Improvement Fund

	A	B	C	E	G	I	J	K	M	N	O	P
1	City of McAllen - Capital Improvement Fund											
2					Adjusted		Dept.	City Manager	Four Year Plan			
3		Project		Actuals	Budget	Estimated	Request	Recomm				
4	Expenditures	Status	Description	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
6												
7	Business Plan Projects											
8	Neighborhood Matching Grant program	RECURRING	Neighborhood associations - MOVED TO DEVELOPMENT CORP. FUND	-	19,000	19,000	25,000	-	-	-	-	-
9	Neighborhood Matching Commercial Grant program	RECURRING	Business 83, 10th st & 23rd st - MOVED TO DEVELOPMENT CORP. FUND	5,000	5,000	5,000	25,000	-	-	-	-	-
10	Downtown Matching Grant Program	RECURRING	MOVED TO DEVELOPMENT CORP. FUND	-	25,000	25,000	25,000	-	-	-	-	-
11	Total Business Plan Projects			5,000	49,000	49,000	75,000	-	-	-	-	-
12												
13	General Government Improvements											
14	City Fiber	RECURRING	The City has approximately 70 miles of private fiber that connects about 43 facilities, numerous traffic signals & surveillance cameras at various intersections, and various devices onto our network. The goal this year is to continue to standardize our fiber practices to better utilize our fiber assets, while continuing to connect autonomous City Facilities and intersections.	290,718	300,000	295,000	300,000	300,000	300,000	300,000	300,000	300,000
15	City Hall Boiler	IN PROGRESS	Project is to replace current boiler. Current boiler has reached is operating life and has high maintenance costs.	32	70,600	70,600	-	-	-	-	-	-
16	City Hall Chiller	IN PROGRESS	Project is to replace 2nd chiller that is reached it operating life and has high maintenance cost. The replacement will complement the primary chiller that was replaced 2 year ago.	-	135,000	147,193	-	-	-	-	-	-
17	City Hall Commission Room Dais Upgrades	NEW	To update the City Commission Dais along with surrounding walls and back paneling. MOVED TO PEG FUND	-	-	-	65,000	-	-	-	-	-
18	City Hall Front Canopy Upgrades	NEW	Provide facelift to front canopy and walkway lighting at City Hall.	-	-	-	250,000	250,000	-	-	-	-
19	City Secretary Office Renovation	COMPLETED	Remodeling would provide for better functionality of work space for Deputy City Secretary.	-	10,677	10,677	-	-	-	-	-	-
20	Development Monument Sign	NEW	To construct one main sign and sub-sign at Development Center.	-	-	-	65,000	-	-	-	-	-
21	Downtown Improvements	RECURRING	Downtown Improvements include wayfinding signs (20-21), restriping(21-22), replace broken curb & gutters(22-23), flooding at intersections(23-24)	-	55,000	55,000	100,000	100,000	250,000	700,000	-	-
22	Finance & Budget Department Remodel	IN PROGRESS	Remodel the Finance & Budget Department to accommodate more spacing for employees.	-	75,125	75,125	99,214	99,214	-	-	-	-
23	Human Resource Management Software	ROLLOVER	Requesting to acquire a software to improve efficiency and effectiveness of employee management processes by reducing time to complete process and obtain information as well as reduce risk of duplication and errors.	-	209,000	-	450,000	400,000	-	-	-	-
24	IT - HRIS Software Maintenance	NEW	Annual Maintenance Costs for HRIS Software	-	-	-	-	200,000	-	-	-	-
25	IT - Equipment	IN PROGRESS	Blade chassis w/fabric interconnect licenses / file storage replacement / ups replacement for EOC.	-	481,370	481,370	-	510,000	-	-	-	-
26	Passport Renovation	IN PROGRESS	Passport Division office renovation for the overall coordination of division.	-	16,922	16,922	-	-	-	-	-	-
27	Phone System Upgrade	IN PROGRESS	Update to McAllen's Phone System software and equipment	-	210,000	210,000	-	-	-	-	-	-
28	Planning - Comprehensive Plan	IN PROGRESS	Update to Foresight McAllen	-	517,000	200,000	-	317,000	-	-	-	-
29	Project Blue	IN PROGRESS		86,811	66,189	66,189	-	-	-	-	-	-
30	Project Smart	NEW	Microsoft GP is on its thirteenth year and is lacking critical functionality, which is causing various departments to perform manual processes and purchase third party applications to augment GP's deficiencies.. As a result, various processes are cumbersome and added costs are incurred with third party maintenance.	-	-	-	4,800,000	-	-	-	-	-
31	Purchase of Land - La Lomita Irrigation Subdivision.	COMPLETED	Purchase of Lots 37-48 La Lomita Irrigation and Construction Company Subdivision - 8601 N. 23rd Street McAllen.	6,110	-	-	-	-	-	-	-	-
32	Total General Government Improvements			383,672	2,146,883	1,628,076	6,129,214	2,176,214	550,000	1,000,000	300,000	300,000
33												
34	Fire Department											
35	Compressor for the Fire Department	COMPLETED		56,386	-	-	-	-	-	-	-	-
36	Fire - Aerial Ladder Fire Truck	NEW	Shortage replacement for truck recommended by fleet (\$104,500 from General Dep.)	-	-	-	-	235,500	-	-	-	-
37	Fire - Dual Head Mobile Radio	NEW	Replace 9 obsolete and unsupported mobile radios.	-	-	-	-	66,000	-	-	-	-

City of McAllen - Capital Improvement Fund

City of McAllen - Capital Improvement Fund															
1	2	3	4	Expenditures	Project Status	Description	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Dept. Request FY 21-22	City Manager Recomm FY 21-22	Four Year Plan			
												FY 22-23	FY 23-24	FY 24-25	FY 25-26
38	Fire - Emergency Operations Technology Refresh	NEW	Need to update the technology in the Emergency Operations Center.	-	-	-	-	100,000	-	-	-	-	-	-	-
39	Fire - Fire Records Management Software	NEW	To replace current Records Management Software going offline in Dec. 2021.	-	-	-	-	350,000	-	-	-	-	-	-	-
40	Fire - Ladder Fire Truck	COMPLETED	Depreciation Shortage	791,774	-	-	-	-	-	-	-	-	-	-	-
41	Fire - Ladder Fire Truck - Loose Equipment	COMPLETED	Loose equipment for Fire Truck	-	128,166	128,165	-	-	-	-	-	-	-	-	-
42	Fire Station #4 - Exhaust System	COMPLETED	Elimination of fumes on apparatus bay	44,092	-	-	-	-	-	-	-	-	-	-	-
43	Fire Station #5 Generator	COMPLETED	Replace antiquated generator that is over 25 years old and parts are obsolete	78,682	-	1,310	-	-	-	-	-	-	-	-	-
44	Fire Station #6 Generator	COMPLETED	Replace antiquated generator that is over 25 years old and parts are obsolete	-	-	145	-	-	-	-	-	-	-	-	-
45	Fire Station #8	NEW	New construction of 10,391 Sq. Ft. one story structure for Fire Station #8 with brick veneer construction and asphalt shingles roof on concrete slab, including 4,310 Sq. Ft. air conditioned living quarters; 2,272 Sq. Ft. 3 drive thru apparatus bay, 4,930 Sq. Ft. work out area and 476 Sq. Ft. Porch area. 6 parking spaces, 2,450 Sq. Ft of new green area & concrete driveways and sidewalks. MOVED TO INFRASTRUCTURE & IMPRV. FUND	-	-	-	3,422,015	-	-	-	-	-	-	-	-
46	Fire Station #4 Apparatus Bay Floor Repair	NEW	This project would repair the concrete apparatus bay floor in one stall, which is crumbling beneath the weight of a heavy duty Airport Rescue Firefighting truck . The approximate size of the repair is 35' x 40'	-	-	-	45,000	45,000	-	-	-	-	-	-	-
47	Portable Radios - Rugged	COMPLETED	Replace obsolete / unsupported / failing portable radios - 22 Units @ \$5,850 per unit	-	128,700	128,191	-	-	-	-	-	-	-	-	-
48	Fire - Restroom Facility Training	ROLLOVER	The Firefighters Restroom Facility Training Building will provide men and women restrooms. These restroom will be for firefighters to use when training out in the field. In addition to the new restroom, a new storage facility will also be provided for bunker gear. Also provided is a covered area to place bleachers for outdoor classes/training.	-	110,000	60,000	159,000	159,000	-	-	-	-	-	-	-
49	Fire - Single Head Mobile Radio	NEW	Replace 14 obsolete mobile radios.	-	-	-	-	108,000	-	-	-	-	-	-	-
50	Firefighter Training Facility Center	NEW	The Firefighters Training Facility Center will meet a variety of training needs. It will include a large tiered seating classroom for meetings and trainings and will also include a lobby, restrooms, administrative offices and conference rooms. The proposed facility will be approximately 10,000 square feet and have accessible parking. MOVED TO INFRASTRUCTURE & IMPRV. FUND	-	-	-	3,924,325	-	-	-	-	-	-	-	-
51	Total Fire Department						970,934	366,866	317,811	7,550,340	1,063,500	-	-	-	-
52															
53	Police Department														
54	Indoor Firearms Training Facility	NEW	Design/build an Indoor Firearms Training Facility.	-	-	-	-	-	-	-	-	-	-	3,140,339	-
55	Motor Home	IN PROGRESS	Police Department Motor Home	90,767	70,000	70,000	-	-	-	-	-	-	-	-	-
56	Police Dept Parking Garage	COMPLETED	Police Dept. Parking Garage	551,457	-	-	-	-	-	-	-	-	-	-	-
57	Southeast Police-Community Center	NEW	Design/build Police community /service center to service southeast quadrant.	-	-	-	-	-	-	-	-	-	-	-	2,077,624
58	Total Police Department						642,224	70,000	70,000	-	-	-	-	3,140,339	2,077,624
59															
60	Traffic Department														
61	Loop Cutting Project By Corridors	RECURRING	Continued maintenance of vehicle detection loops at signalized intersections required for the Central Traffic Management System (Centrals).	78,375	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
62	Pavement Markings	RECURRING	Project to maintain pavement markings on various corridors through the City	98,387	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
63	Roadway Safety Improvements	RECURRING	Intersections have experienced an increase in congestion due to the lack of left turn or right turn lanes. Adding a right turn or left turn lane will improve travel times.	66,819	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
64	Signal LED Upgrades	IN PROGRESS	Purchase (300) three hundred signal heads for the relamping with LED bulbs on various locations	-	165,000	165,000	-	-	-	-	-	-	-	-	-
65	Traffic Building Renovation	NEW	To expand building to account for additional personnel and expanded operations	-	-	-	967,680	967,680	-	-	-	-	-	-	-
66	Traffic Operation - Equipment	ROLLOVER	Traffic Operations Generator	5,900	120,000	5,080	114,920	114,920	-	-	-	-	-	-	-

City of McAllen - Capital Improvement Fund

	A	B	C	E	G	I	J	K	M	N	O	P
1	City of McAllen - Capital Improvement Fund											
2				Actuals	Adjusted	Estimated	Dept.	City Manager	Four Year Plan			
3	Expenditures	Project Status	Description	FY 19-20	Budget FY 20-21	FY 20-21	Request FY 21-22	Recomm FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
67	Traffic Sign Upgrades	NEW	Comprehensive project to upgrade signs in order to comply with retro reflectivity standards outlined in MUTCD 2013 standards. Addressing sections of the City on an annual basis.	-	-	-	50,000	50,000	50,000	50,000	50,000	50,000
68	Traffic Signal Installation	RECURRING	Rebuild outdated traffic signals and new signals: 2nd and Yuma \$47,250 ; 29th and Sprague \$76,060 ; Signal Rebuilds \$90,000	91,386	90,000	90,000	213,310	213,310	90,000	90,000	90,000	90,000
69	Vision Zero (Rev-Row 14)	ROLLOVER	Vision Zero is an approach that states that no deaths or serious injuries are acceptable on our transportation system. McAllen's Vision Zero will use education, engineering, evaluation, enforcement, and policy to provide a platform to tie in our transportation infrastructure while seeking to eliminate deaths and serious accidents.	30,000	120,000	-	130,000	130,000	-	-	-	-
70	Total Traffic Department			370,866	795,000	560,080	1,775,910	1,775,910	440,000	440,000	440,000	440,000
71												
72	Total Public Safety			1,984,024	1,231,866	947,891	9,326,250	2,839,410	440,000	440,000	3,580,339	2,517,624
73												
74	Highways and Streets											
75	2nd Street Widening From Trenton Road to Wisconsin Avenue	NEW	Roadway paving and drainage improvements to widen existing Col Rowe Boulevard (2nd Street) from Trenton Road to Wisconsin Avenue).	-	-	-	268,750	-	2,150,000	-	-	-
76	33rd Street Extension From Oxford Avenue to Auburn Avenue	NEW	Roadway paving and drainage improvements to extend 33rd Street form Oxford Avenue to Auburn Avenue.	-	-	-	3,550,000	-	-	-	-	-
77	Asphalt Crack Sealing	NEW	Allows for the sealing of cracks in existing asphalt streets to slow the pavement deterioration and extend life of street.	-	-	-	250,000	250,000	-	-	-	-
78	Auburn Avenue Widening From 33rd Street to Bicentennial Blvd.	NEW	Roadway paving and drainage improvements to widen existing Auburn Avenue from 33rd Street to Bicentennial Boulevard.	-	-	-	366,000	-	250,000	3,050,000	-	-
79	Bales Road - Quinta Development	NEW	To construct 1/3 of the Bales road as part of the development process. The road project will include sidewalk and drainage.	-	-	-	285,000	-	-	-	-	-
80	Bentsen Road Widening From Buddy Owens (3 Mile Line) to 5 Mile Line.	NEW	Roadway paving and drainage improvements to widen existing Bentsen Road From Buddy Owens (3 Mile Line) to 5 Mile Line.	-	-	-	950,400	-	1,019,200	-	7,920,000	-
81	Dove Avenue widening	ROLLOVER	Widen Dove Avenue to construct a center turn lane between Bicentennial and 23rd St.	-	350,000	26,588	323,412	323,412	-	-	-	-
82	Freddy Gonzalez Widening From Shary Road to 10th Street	NEW	Roadway paving and drainage improvements to extend and widen existing Freddy Gonzalez Road From Shary Road to 10th Street.	-	-	-	1,681,920	-	5,288,500	-	14,016,000	-
83	Mile 5 Widening- Ware Rd. to Taylor Rd.	COMPLETED	Interlocal Agreement with Hidalgo County for Design Services. This is the second phase of participation for this project, approximately 1 mile segment, which includes the preparation of design documents for TxDOT submittal. The final phase includes the Construction related services.	1,347,248	-	-	-	-	-	-	-	-
84	Sarah Avenue	COMPLETED	Roadway paving and drainage improvements to construct a segment of Sarah Avenue from Ware Road (FM 2220) to west boundary line of IDEA School South McAllen.	150,206	-	-	-	-	-	-	-	-
85	Storage Building	ROLLOVER	The project would be used to build storage facility adjoining existing structure at Public Works. The facility would be used to store files for the Engineering Department related to development and capital improvement projects.	-	118,000	27,670	90,330	90,330	-	-	-	-
86	Street Lights	IN PROGRESS	Install street lights in areas that do not meet spacing requirements. Also includes upgrades to existing lights in order to increase the wattage of bulbs.	98,031	100,000	100,000	100,000	-	-	-	-	-
87	Street Repaving	NEW	Proposed funding to allow for additional square footage of street paving, approximately 3 miles.	492,344	-	-	700,000	-	-	-	-	-
88	Subdivision Paving	RECURRING	Proposed funding to assist Developers with City participation with paving improvements along major roadways	49,512	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
89	Utility Lines Inspection Camera	IN PROGRESS		-	21,552	21,552	-	-	-	-	-	-
90	Total Streets			2,137,341	689,552	275,810	8,665,812	763,742	8,807,700	3,150,000	22,036,000	100,000
91	Drainage											
92	Master Drainage Study	NEW	Master Drainage Plan of newly annexed areas that identifies potential locations for drainage ditches and outfalls.	-	-	-	325,000	325,000	-	-	-	-
93	Quince Ave. Phase II Drainage Improv - HMGP (Rev- Row 12)	ROLLOVER	This project proposes construction of new storm sewer infrastructure to reduce the extents of localized flooding during moderate to severe storm events. This project is the second phase of proposed drainage improvements for the area. This project would tie into recently constructed downstream infrastructure completed with FEMA HMGP funds.	-	210,000	-	230,900	230,900	-	-	-	-
94	Total Drainage			-	210,000	-	555,900	555,900	-	-	-	-
95												
96	Total Highways & Streets and Drainage			2,137,341	899,552	275,810	9,221,712	1,319,642	8,807,700	3,150,000	22,036,000	100,000

City of McAllen - Capital Improvement Fund

	A	B	C	E	G	I	J	K	M	N	O	P
1	City of McAllen - Capital Improvement Fund											
2				Actuals	Adjusted	Estimated	Dept.	City Manager	Four Year Plan			
3	Expenditures	Project	Description	FY 19-20	Budget	FY 20-21	Request	Recomm	FY 22-23	FY 23-24	FY 24-25	FY 25-26
4		Status			FY 20-21		FY 21-22	FY 21-22				
97												
98	Culture and Recreation Improvements											
99	Adaptive Playground - Baseball Field (Amenities)	ROLLOVER	Requesting funding for parking and restroom installation to be located near inclusive playground.	-	100,000	-	40,000	40,000	-	-	-	-
100	Adaptive Playground - Palm View	IN PROGRESS	Installation of inclusive play structure at Palm View Park. Will require matching funds.	-	100,000	250,000	100,000	-	-	-	-	-
101	Assorted Parks Amenities	RECURRING	Annual park amenities are replaced due to deterioration and vandalism. Amenities include grills, tables, trashcans, fountains, trail and park equipment as well as repairs to playground equipment.	90,180	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
102	Crockett Park	IN PROGRESS	Construction of skate park, dog run, and garden.	-	160,000	160,000	160,000	-	-	-	-	-
103	De Leon Hockey Pavilion	NEW	Update hockey pavilion by removing rust, repainting, and installation of LED lighting. Increased usage by multiple sport associations.	-	-	-	65,000	-	-	-	-	-
104	Emergency Call Boxes	COMPLETED	Installation of emergency call boxes on Bicentennial, 2nd street, Colbath/Sarah using fiber connection or air cards.	20,379	-	-	-	-	-	-	-	-
105	Fireman's Park - H2O Hut Relocation	ROLLOVER	Current location in old water plant has been leased for development. Relocation for storefront, boat storage, and program material storage is needed. Install and purchase pavilion dock and foundation.	-	115,000	60,000	55,000	55,000	-	-	-	-
106	Horticulture Improvements	RECURRING	Funds used for continued maintenance, addition, and replacement of landscaping and horticulture for parks and city buildings as well as medians. War memorial landscaping is also supported by this project.	56,065	90,000	75,000	110,000	110,000	100,000	100,000	100,000	100,000
107	Kappler Camp Grounds	NEW	To include: tent pads, campfire rings, ponds, archery lanes, entrance booth, office cabin, picnic tables, rustic pavilion. Seeking grants to assist with 50-80% of development of camp ground.	-	-	-	800,000	800,000	-	-	-	-
108	LED Lighting Package	NEW	Upgrade lighting at park facilities in phases. Phase 1: Park Pavilions, Phase 2: Restroom Facilities, Phase 3: Playgrounds. Requesting funding for each phase over the course of three years.	-	-	-	20,000	-	15,000	15,000	-	-
109	Library - Chiller Condenser	NEW	Replacement of chiller condenser at main Library	-	-	-	-	60,000	-	-	-	-
110	Miracle Field	COMPLETED	Installation of miracle field surface for special need athletes.	119,867	-	-	-	-	-	-	-	-
111	Morris Hike and Bike (Rev - Row 13)	ROLLOVER	Continue construction of trail from Bicentennial to 2nd Street. FTA participation is being sought to extend the Bicentennial to 2nd Street.	18,000	2,085,885	30,000	2,050,855	2,050,855	-	-	-	-
112	Morris Park : Phase 2/3	ROLLOVER	Development of 12 acre site to include trail, seating areas, quick built structures with grills, landscaping and irrigation.	-	255,000	-	255,000	255,000	-	-	-	-
113	Municipal Park - East Playground	ROLLOVER	East playground at Municipal for ages 5-12 is nearly 20 years old.	-	100,000	44,988	115,012	115,012	-	-	-	-
114	Municipal Pool - Plaster	COMPLETED	Plaster of the pool has a warranty of 20 years and new standard plaster would extend the longevity of use.	193,754	-	-	-	-	-	-	-	-
115	McAuliffe Sidewalk Improvement	NEW	Removal and replacement of cracked and uneven sidewalks at McAuliffe City/School Park.	-	-	-	195,000	195,000	-	-	-	-
116	Oval Park Restroom Facilities	COMPLETED	Provide the public with access to restroom amenities while visiting Oval Park.	107,271	51,031	37,393	-	-	-	-	-	-
117	Parks Mowers	COMPLETED	2 mowers	23,925	-	-	-	-	-	-	-	-
118	Parks - Mini Excavator	NEW	Addition to equipment used by irrigation, in house projects and maintenance	-	-	-	-	30,950	-	-	-	-
119	Parking Lot Package	NEW	Renew parking lot at high use locations with striping, seal coat, and asphalt (Municipal and Bill Schupp); phased over three years. Locations are: Municipal Park, Suarez Park, Escandon Park, La Vista Park, and Bill Schupp Park.	-	-	-	31,667	-	31,667	31,666	-	-
120	Quinta Mazatlán - Night Safety Exterior Lighting	COMPLETED	Continuation of the restoration of buildings project by providing appropriate safety lighting at night at the event facility. Project is of high safety importance addressing ongoing incident report areas on the city property	98,550	-	-	-	-	-	-	-	-
121	Quinta Mazatlán - Restoration of Building Painting	COMPLETED		3,405	-	3,095	-	-	-	-	-	-
122	Stadium Parking	IN PROGRESS		-	400,000	400,000	-	-	-	-	-	-
123	Southside Park Bike Trail Project	NEW	Develop a bike trail over the course of three years. Phase 1: Children's Learn To Ride, Phase 2: Intermediate Bike Trail, Phase 3: Advanced Bike Trail. Seeking grant to assist with 50% of project.	-	-	-	200,000	-	200,000	200,000	-	-

City of McAllen - Capital Improvement Fund

1	2	3	4	Expenditures	Project Status	Description	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Dept. Request FY 21-22	City Manager Recomm FY 21-22	Four Year Plan			
												FY 22-23	FY 23-24	FY 24-25	FY 25-26
124	Sunset Property	COMPLETED		Construction of Palm House requires additional land acquisition. The acquisition is funded with a State Grant in the amount of \$5,000,000, matched with equal City funds.	3,154	-	-	-	-	-	-	-	-	-	-
125	Taylor Crossing Park	COMPLETED		Development of new park on existing 1 acre to include sidewalk trail, seating area, and playground.	27,132	-	-	-	-	-	-	-	-	-	-
126	Vannie Cook Landscape	COMPLETED			12,000	-	-	-	-	-	-	-	-	-	-
127	Vine Ave. between Ware Rd. and drain ditch	COMPLETED		Installation of irrigation and native landscape for beautification of McAllen street.	102,719	-	-	-	-	-	-	-	-	-	-
128	Westside Park - Parking Lot Rehab	COMPLETED		Pavement improvements for pedestrian traffic inside Westside Complex.	35,475	-	-	-	-	-	-	-	-	-	-
129	Westside Park Improvements	NEW		Upgrade paving and asphalt (\$400,000). Remodel of Ramiro Guerra kitchenette and gazebo. Replace three toddler playgrounds. Upgrades to four rental pavilions (lighting, painting, amenities).	-	-	-	519,000	-	-	-	-	-	-	-
130	Youth Baseball Complex Additional Parking	ROLLOVER		Additional parking is needed due to tournament usage and the need to provide handicap parking due to opening the Miracle Field. Parking lot to be shared with McAllen I.S.D. for inclusive playground.	-	577,495	14,502	562,993	562,993	-	-	-	-	-	-
131				Total Culture & Recreation Improvements	911,874	4,134,411	1,174,978	5,379,527	4,374,810	446,667	446,666	200,000	200,000		
132															
133				TOTALS	\$ 5,421,910	\$ 8,461,712	\$ 4,075,755	\$ 30,131,703	10,710,076	\$ 10,244,367	\$ 5,036,666	\$ 26,116,339	\$ 3,117,624		

City of McAllen, Texas

Capital Improvement Project Fund

List of Capital Projects

		Proposed Budget FY 21-22
Total Resources		\$ 12,295,335
<u>Expenditures:</u>		
1	Adaptive Playground - Baseball Field (Amenities)	\$ 40,000
2	Asphalt Crack Sealing	250,000
3	Assorted Parks Amenities	100,000
4	City Fiber	300,000
5	City Hall Front Canopy Upgrades	250,000
6	Dove Avenue Widening	323,412
7	Downtown Improvements	100,000
8	Engineering - Storage Building	90,330
9	Finance & Budget Department Remodel	99,214
10	Fire - Aerial Ladder Fire Truck	235,500
11	Fire - Dual Head Mobile Radio	66,000
12	Fire - Emergency Operations Technology Refresh	100,000
13	Fire - Fire Records Management Software	350,000
14	Fire - Restroom Facility Training	159,000
15	Fire - Single Head Mobile Radio	108,000
16	Fire Station #4 Apparatus Bay Floor Repair	45,000
17	Fireman's Park - H2O Hut Relocation	55,000
18	Horticulture Improvements	110,000
19	Human Resource Management Software	400,000
20	IT - Equipment	510,000
21	IT - HRIS Software Maintenance	200,000
22	Kappler Camp Grounds	800,000
23	Library - Chiller Condenser	60,000
24	Loop Cutting Project By Corridors	80,000
25	Master Drainage Study	325,000
26	McAuliffe Sidewalk Improvement	195,000
27	Morris Hike and Bike	2,050,855
28	Morris Park : Phase 2/3	255,000
29	Municipal Park - East Playground	115,012
30	Parks - Mini Excavator	30,950
31	Pavement Markings	120,000

City of McAllen, Texas

Capital Improvement Project Fund

List of Capital Projects

		Proposed Budget FY 21-22
32	Planning - Comprehensive Plan	317,000
33	Quince Ave. Phase II Drainage Improv.	230,900
34	Roadway Safety Improvements	100,000
35	Subdivision Paving	100,000
36	Traffic Building Renovation	967,680
37	Traffic Operation - Equipment	114,920
38	Traffic Sign Upgrades	50,000
39	Traffic Signal Installation	213,310
40	Vision Zero	130,000
41	Youth Baseball Complex Additional Parking	562,993
Total Expenditures		\$ 10,710,076
Ending Balance FY 21-22		\$ 1,585,258

	A	B	D	F	G	H	J	K	L	M
1	City of McAllen, Texas									
2	Development Corporation of McAllen, Inc.									
3	Fund Balance Summary									
4		Actuals	Adjusted Budget	Estimated	Dept Request	City Manager Recomm	Four Year Plan			
5		FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
8	BEGINNING FUND BALANCE	\$ 17,607,023	\$ 6,706,602	\$ 6,706,602	\$ 13,477,524	\$ 13,477,524	\$ 11,685,647	\$ 21,464,300	\$ 30,601,416	\$ 40,164,454
9	Revenues									
10	1/2CENT SALES TAX COLLECTIONS	15,218,759	14,322,612	16,796,840	17,300,745	17,300,745	17,473,753	17,648,490	17,824,975	18,003,225
11	Insight	1,355,529	1,104,705	1,491,082	1,520,904	1,520,904	1,536,113	1,551,474	1,566,989	1,582,659
12	Christmas in the Park (Exp-Row 62)	13,376	-	-	-	-	-	-	-	-
13	Hackberry Building Lease Reimbursement (Exp Row 21)	18,000	-	18,000	18,000	18,000	-	-	-	-
14	Kennedy Ave Drainage Imprv. HMGP (75% FEMA, 25% City) (Exp Row 53)	464,463	-	6,743	-	-	-	-	-	-
15	McAllen Marathon (Exp-Row 67)	128,000	130,000	32,486	130,000	130,000	130,000	130,000	130,000	130,000
16	McHi Re-lamp Tennis Court - Capital Contribution (50%) (Exp Row 68)	-	111,500	110,000	-	-	-	-	-	-
17	Quince Avenue at N. 27th St Drainage (75% FEMA, 25% City) (Exp Row 56)	-	583,425	-	583,400	583,400	-	-	-	-
18	War Memorial (Exp Row - 94)	50,830	-	-	-	-	-	-	-	-
19	Westway Heights Drainage Improv. HMGP (75% FEMA, 25% City) (Exp Row 57)	686,631	-	303,196	-	-	-	-	-	-
20	Investment Earnings	185,009	34,767	5,300	53,910	53,910	46,743	85,857	122,406	160,658
21	Bond Proceeds (Exp-Row 96)	-	-	4,400,000	-	-	-	-	-	-
22	Miscellaneous / Recovery Prior Year Exp	(5,858)	-	-	-	-	-	-	-	-
23	Total Revenues	18,114,739	16,287,009	23,163,647	19,606,959	19,606,959	19,186,608	19,415,821	19,644,370	19,876,541
24	Other Financing Sources									
25	Transfer In from General Fund - CARES Act	-	4,865,587	4,865,587	-	-	-	-	-	-
26	Total Other Sources	-	4,865,587	4,865,587	-	-	-	-	-	-
28	Total Revenues and Other Sources	\$ 18,114,739	\$ 21,152,596	\$ 28,029,234	\$ 19,606,959	\$ 19,606,959	\$ 19,186,608	\$ 19,415,821	\$ 19,644,370	\$ 19,876,541
30	TOTAL RESOURCES:	\$ 35,721,762	\$ 27,859,197	\$ 34,735,836	\$ 33,084,484	\$ 33,084,484	\$ 30,872,255	\$ 40,880,122	\$ 50,245,785	\$ 60,040,995
32	APPROPRIATIONS									
33	Expenditures									
34	Skill Job Training & Learning Centers	\$ 992,902	\$ 885,000	\$ 885,000	\$ 1,336,644	\$ 885,000	\$ 885,000	\$ 885,000	\$ 885,000	\$ 885,000
35	Health Clinic Facility	233,942	230,000	230,000	260,644	230,000	230,000	230,000	230,000	230,000
36	Business District Improvements	10,950,693	6,370,202	5,766,341	6,817,192	6,767,192	5,255,202	5,149,202	4,954,202	5,029,202
37	McAllen Cares	4,463,390	800,000	800,518	-	-	-	-	-	-
38	Public Safety	598,977	-	-	-	-	-	-	-	-
39	Street and Drainage Improvements	2,115,403	5,056,748	775,937	6,784,418	6,784,418	-	-	-	-
40	Recreation / Community Centers Impv & Entertainment	516,613	1,791,470	1,471,236	996,460	773,460	170,000	170,000	170,000	170,000
41	Other	3,719,610	5,604,533	7,798,992	5,083,298	4,090,903	1,615,633	1,615,633	1,615,633	1,615,633
42	Total Expenditures (Detailed Schedule Attached)	23,591,530	20,737,953	17,728,024	21,278,656	19,530,973	8,155,835	8,049,835	7,854,835	7,929,835
43	Other Financing Sources (Uses):									
44	Transfer to General Fund	3,492,600	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
45	Transfer to Sales Tax Debt Fund	1,362	-	600	-	-	-	-	-	-
46	Transfer to McAllen Express Fund	540,537	67,000	67,000	67,000	67,000	67,000	933,914	933,914	933,914
47	Transfer to Transit System Fund	406,856	466,441	31,092	75,000	75,000	75,000	185,782	185,782	185,782
48	Transfer to Christmas Parade Fund	93,114	-	-	-	-	-	-	-	-
49	Transfer to Street Improvement Const. Fund	-	-	-	-	620,678	-	-	-	-
50	Transfer to Parks Facility Construction Fund	-	2,321,161	2,321,161	-	-	-	-	-	-
51	Transfer to Local Govt. Co. Debt Service Fund	877,890	910,435	910,435	905,185	905,185	910,120	909,175	906,800	910,317
52	Total Other Sources (Detailed Schedule Attached)	5,412,358	3,965,037	3,530,288	1,247,185	1,867,863	1,252,120	2,228,871	2,226,496	2,230,013
54	Total Expenditures and Other Sources	\$ 29,003,889	\$ 24,702,990	\$ 21,258,312	\$ 22,525,841	\$ 21,398,836	\$ 9,407,955	\$ 10,278,706	\$ 10,081,331	\$ 10,159,848
56	Revenues over / (under) Expenditures	(10,889,149)	(3,550,394)	6,770,923	(2,918,882)	(1,791,877)	9,778,653	9,137,115	9,563,039	9,716,693
58	Other items affecting Working Capital	(11,271)	-	-	-	-	-	-	-	-
60	ENDING FUND BALANCE:	\$ 6,706,602	\$ 3,156,209	\$ 13,477,524	\$ 10,558,642	\$ 11,685,647	\$ 21,464,300	\$ 30,601,416	\$ 40,164,454	\$ 49,881,147

City of McAllen - Development Corporation of McAllen, Inc.

1	City of McAllen - Development Corporation of McAllen, Inc.																								
	2	3	4	5	6	7	8	9	10	11	12														
Project Status												Description / Status	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Dept Request FY 21-22	City Manager Recomm FY 21-22	Four Year Plan							
3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26		
6	SKILL-JOB TRAINING AND LEARNING CENTERS																								
7	After-School Learning Centers (MISD) (Boys & Girls Club)	N/A	Interlocal agreement	\$	208,898	\$	200,000	\$	200,000	\$	286,644	\$	200,000	\$	200,000	\$	200,000	\$	200,000	\$	200,000	\$	200,000	\$	200,000
8	STC	N/A	Outside agency		253,004		260,000		260,000		500,000		260,000		260,000		260,000		260,000		260,000		260,000		260,000
9	VIDA	N/A	Outside agency		531,000		425,000		425,000		550,000		425,000		425,000		425,000		425,000		425,000		425,000		425,000
10	Total Skill Job Training & Learning Centers			\$	992,902	\$	885,000	\$	885,000	\$	1,336,644	\$	885,000	\$	885,000	\$	885,000	\$	885,000	\$	885,000	\$	885,000	\$	885,000
12	HEALTH CLINIC FACILITY																								
13	Health Clinic Facility- El Milagro	N/A	Outside agency		233,942		230,000		230,000		260,644		230,000		230,000		230,000		230,000		230,000		230,000		230,000
14	Total Health Clinic Facility			\$	233,942	\$	230,000	\$	230,000	\$	260,644	\$	230,000	\$	230,000	\$	230,000	\$	230,000	\$	230,000	\$	230,000	\$	230,000
16	BUSINESS DISTRICT IMPROVEMENTS																								
17	Business Development & Recruitment	RECURRING	Business Development, recruitment, promotion, travel expenses, printing and advertising.		220,001		300,000		300,000		300,000		300,000		310,000		320,000		330,000		340,000		350,000		360,000
18	City Entry-way	NEW	This project includes the design and construction of various gateway entry monuments. The proposed locations include S. 23rd Street at Military Highway and I-2 Frontage at Taylor Road.		5,913		-		-		250,000		200,000		-		-		-		-		-		-
19	Land Acquisition	COMPLETED	Land acquisition located at Lot 147 2.45 AC Net out la Lomita S/d Ramon I Pecina jr. & Guy L de la Cruz		5,508,395		-		-		-		-		-		-		-		-		-		-
20	Land Acquisition - 23rd.	IN PROGRESS	1809 S. 23rd St.		-		9,500		9,500		-		-		-		-		-		-		-		-
21	Lease Agreement - Hackberry (Rev-Row 13)	N/A	Rental & Contractual		36,000		36,000		36,000		36,000		36,000		-		-		-		-		-		-
22	LIFT	N/A	Local Business Loans - Outside Agency		121,873		125,000		125,000		200,000		125,000		-		-		-		-		-		-
23	Matching Grant program - Neighborhood	RECURRING	neighborhood associations - MOVED FROM CIP FUND		-		-		-		-		25,000		25,000		25,000		25,000		25,000		25,000		25,000
24	Matching Commercial Grant program	RECURRING	Business 83, 10th st & 23rd st - MOVED FROM CIP FUND		-		-		-		-		25,000		25,000		25,000		25,000		25,000		25,000		25,000
25	Matching Grant Program - Downtown	RECURRING	MOVED FROM CIP FUND		-		-		-		-		25,000		25,000		25,000		25,000		25,000		25,000		25,000
26	Priority Corridor Revitalization	RECURRING	Matching revitalization grant intended to improve exterior appearance of commercial establishment		168,986		200,000		100,000		200,000		200,000		225,000		250,000		275,000		300,000		325,000		350,000
27	Project Imagine Tomorrow	RECURRING	Projects help encourage revitalization in the City, increased quality of life for residents, involuntary demolition of substandard structures posing Health/Hazard Risk to community, and new residential development in the City of McAllen.		115,210		300,000		300,000		400,000		400,000		400,000		400,000		400,000		400,000		400,000		400,000
28	Potential Investments	N/A			-		260,215		-		750,000		750,000		750,000		750,000		750,000		750,000		750,000		750,000
29	Retail - Buxton	RECURRING	Contract will be made on 3 installments payments.		50,000		50,000		50,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000
30	Technology Park	IN PROGRESS	Technology Park		26,957		293,000		293,000		550,000		550,000		-		-		-		-		-		-
31	Tres Lagos -Developers Reimbursement	N/A	Recorded subdivision: \$68,682.78; unrecorded subdivision: \$41,807.66		43,488		-		-		110,490		110,490		-		-		-		-		-		-
32	UTRGV Medical School	N/A			1,000,000		1,000,000		1,000,000		-		-		-		-		-		-		-		-
33	UTRGV Nursing Program	N/A			150,000		-		-		-		-		-		-		-		-		-		-
34	Workforce	N/A			116,428		-		-		-		-		-		-		-		-		-		-
35	380 AGREEMENTS																								
36	380 Agreements for Business and Industrial Incentives				3,387,443		3,796,487		3,552,841		3,960,702		3,960,702		3,435,202		3,294,202		3,064,202		2,834,202		2,604,202		2,374,202
37	Total Business District Improvements			\$	10,950,693	\$	6,370,202	\$	5,766,341	\$	6,817,192	\$	6,767,192	\$	5,255,202	\$	5,149,202	\$	4,954,202	\$	4,749,202	\$	4,544,202	\$	4,339,202

City of McAllen - Development Corporation of McAllen, Inc.

1	City of McAllen - Development Corporation of McAllen, Inc.											
	2	Project	Description / Status	Actuals	Adjusted Budget	Estimated	Dept Request	City Manager Recomm	Four Year Plan			
				3	4	5	6	7	8	9	10	11
5	Status		FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	
38												
39	McAllen CARES											
40	Grants (Rev - Row 25)	COMPLETED		1,500,000	-	-	-	-	-	-	-	-
41	Rent & Mortgage Assistance (Rev - Row 25)	IN PROGRESS		-	800,000	800,000	-	-	-	-	-	-
42	Wi-Fi (Rev - Row 25)	COMPLETED		2,963,390	-	518	-	-	-	-	-	-
43	Total McAllen Cares			\$ 4,463,390	\$ 800,000	\$ 800,518	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
44												
45	PUBLIC SAFETY											
46	Land for Traffic Building	COMPLETED		598,977	-	-	-	-	-	-	-	-
47	Total Public Safety			\$ 598,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48												
49	STREETS AND DRAINAGE IMPROVEMENTS											
50	29th - Oxford to SH 107 (Construction) -Street Bond Project	COMPLETED	Proposed construction of major arterial roadway, from Oxford Avenue to State Highway 107. MOVED TO STREET BOND FUND	564,720	-	-	-	-	-	-	-	-
51	Auburn/Trenton Intersection Improvement	ROLLOVER	Extend Auburn Avenue to connect to Trenton Avenue. MOVED FROM STREET BOND FUND	-	450,000	38,761	411,239	411,239	-	-	-	-
52	Daffodil - Taylor Rd to Ware Rd.	ROLLOVER	Roadway paving and drainage improvements to widen existing Daffodil Avenue from Taylor Road to Ware Road (FM 2220).	974	3,432,797	245,924	5,595,279	5,595,279	-	-	-	-
53	Kennedy Ave Drainage Improve-HMPG (Rev - Row 14)	COMPLETED	The project consists of the construction of a storm sewer network and related appurtenances. Curb and gutter will also be installed along segments of Jackson and Kennedy Avenue.	725,013	9,390	8,991	-	-	-	-	-	-
54	North 38th Street	COMPLETED	This project will connect the street network to allow for efficient traffic circulation. The project will construct approximately 160 feet of road, curb/gutter and sidewalk to complete 38th street connection.	-	100,000	78,000	-	-	-	-	-	-
55	Pecan Blvd. at N. 27th St. Drainage Imprv-HMPG	COMPLETED	This project proposes storm sewer infrastructure upgrades to a section of the existing system on Pecan Blvd to address an area that is prone to localized flooding during moderate to severe storm events.	23,513	-	-	-	-	-	-	-	-
56	Quince Ave at N. 27th St Drainage Imprv-HMPG (Rev - Row 17)	ROLLOVER	This project proposes the construction of new storm sewer infrastructure to reduce the extents of localized flooding during moderate to severe storm events.	-	777,900	-	777,900	777,900	-	-	-	-
57	Westway Heights Drainage Improvements-HMPG (Rev - Row 19)	IN PROGRESS	This area is served by a limited and undersized storm sewer system making it vulnerable to localized flooding, especially during short duration, high intensity storm events.	801,183	286,661	404,261	-	-	-	-	-	-
58	Total Streets & Drainage Improvements			\$ 2,115,403	\$ 5,056,748	\$ 775,937	\$ 6,784,418	\$ 6,784,418	\$ -	\$ -	\$ -	\$ -
59												
60	RECREATION, COMMUNITY CENTERS AND ENTERTAINMENT											
61	Christmas in the Park - Entertainment	RECURRING	Split between Christmas in the Park logistics and Entertainment . Due to COVID-19, event was not held in 2020.	23,096	15,000	-	15,000	15,000	15,000	15,000	15,000	15,000
62	Christmas in the Parks (Rev- Row 12)	RECURRING	On going event funding.	32,292	25,000	-	25,000	25,000	25,000	25,000	25,000	25,000
63	Christmas Parade - Expenses	COMPLETED	other expenses incurred from 2019 Christmas parade	26,064	-	-	-	-	-	-	-	-
64	Golf Course - Erosion Control Wall	ROLLOVER	Installation of a rock wall to control erosion on the north end of the lake on the 14th hole; apprx 450 ft in length - estimated cost per foot is \$360 **Phase II	-	162,000	162,000	162,000	162,000	-	-	-	-
65	Golf Course - Resurfacing and Restriping of Parking lot	NEW	This project calls for the resurfacing and restriping of the Palm View Golf Course parking lot. Parking lot alligator cracking, longitudinal and traverse cracking throughout. In addition there are several locations that will require remove and replacement of curb due to failed curb.	-	-	-	176,000	176,000	-	-	-	-
66	Golf Course - Security Cameras	COMPLETED	Project calls for the installation of surveillance cameras at key locations to enhance safety, service, and internal controls	50,239	-	-	-	-	-	-	-	-
67	McAllen Marathon (Rev-Row 15)	RECURRING	McAllen Marathon is held annually in January. Seek to provide a live event in 2022.	114,413	130,000	32,486	130,000	130,000	130,000	130,000	130,000	130,000

City of McAllen - Development Corporation of McAllen, Inc.

1	City of McAllen - Development Corporation of McAllen, Inc.											
	2	Project		Actuals	Adjusted Budget	Estimated	Dept Request	City Manager Recomm	Four Year Plan			
3	Status	Description / Status		FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
5												
68	McHi-Re-lamp Tennis Court (Rev-Row 16)	IN PROGRESS	Removal of current light fixtures and replace with LED energy efficient, timer controlled lights. Pending matching funds from McAllen I.S.D.	-	223,000	220,000	223,000	-	-	-	-	-
69	Morris Park Improvement Phase II	ROLLOVER	Augmentation of trail with seating areas, lighting, landscaping, and irrigation.	168,645	111,470	55,460	55,460	55,460	-	-	-	-
70	Municipal Pool - Bathhouse	COMPLETED	Replace deteriorating plumbing system.	-	-	1,290	-	-	-	-	-	-
71	Municipal Pool - Filter & Sand Replacement	COMPLETED	Health issue, sand has hardened	57,094	-	-	-	-	-	-	-	-
72	Municipal Pool - Filter & Pump Replacement	NEW	Replace filters and pumps.	-	-	-	85,000	85,000	-	-	-	-
73	MXLAN Event	ROLLOVER	McAllen Chamber of Commerce Event	25,000	125,000	-	125,000	125,000	-	-	-	-
74	Press Box	N/A	McAllen VMS Press Box	-	1,000,000	1,000,000	-	-	-	-	-	-
75	Travis Park	COMPLETED	Resurfacing of Tennis courts, installing of ADA restroom with family room, and irrigation and landscaping.	19,770	-	-	-	-	-	-	-	-
76	Total Recreation and Community Centers			\$ 516,613	\$ 1,791,470	\$ 1,471,236	\$ 996,460	\$ 773,460	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
77												
78	OTHER											
79	Air Service Incentives	N/A	Airport Airlines marketing	295,967	374,639	84,098	319,776	319,776	-	-	-	-
80	Affordable Homes	N/A	Outside agency	267,300	223,000	223,000	236,500	223,000	-	-	-	-
81	AHSTI Financial Assistance	N/A	Contract with Affordable Homes for repairs	-	50,000	50,000	-	-	-	-	-	-
82	Anzalduas Cargo Design	IN PROGRESS		998,500	3,000,000	1,200,000	2,579,811	1,752,494	-	-	-	-
83	CDBG Administration cost - Agencies	N/A	CDBG Administration cost for outside agencies.	5,013	-	-	-	-	-	-	-	-
84	Census Activities	COMPLETED		85,344	24,261	24,261	-	-	-	-	-	-
85	Chamber Innovation Grant	COMPLETED		-	50,000	50,000	-	-	-	-	-	-
86	Management Fee	N/A	Transfer to the General Fund.	401,000	401,000	401,000	401,000	401,000	401,000	401,000	401,000	401,000
87	McAllen Economic Development Corp (MEDC)	N/A	Outside agency	1,136,391	900,000	900,000	1,039,578	900,000	900,000	900,000	900,000	900,000
88	McAllen Heritage Center	ROLLOVER	Rollover funds to install architectural lighting for faced of building. To include landscape, electrical and irrigation as needed to complete project. Request additional \$65K funds used for repair and replacement of window glazing and exterior stucco walls	28,494	40,000	15,000	90,000	90,000	-	-	-	-
89	Miscellaneous	N/A		799	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
90	Professional Services	N/A	Consulting Fees	196,618	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000
91	Storage - All Other Departments	N/A		45,946	32,633	32,633	32,633	32,633	32,633	32,633	32,633	32,633
92	Comfort House	N/A	Outside agency	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
93	RGV Swing Band	N/A	Outside agency	4,821	5,000	5,000	12,000	-	-	-	-	-
94	War Memorial (Rev- Row 18)	ROLLOVER	Project to consist of sidewalk, 22 pedestals under flag poles, 11 freestanding pedestals, and completion of granite and engraving.	153,416	175,000	85,000	90,000	90,000	-	-	-	-
95	Easter Seals	COMPLETED	Outside agency (Parking Lot)	-	47,000	47,000	-	-	-	-	-	-
96	Bond Refunding & Issuance Costs (Rev-Row 21)	N/A	Partial refunding of Series 2016,2017, & 2018 Bonds and Issuance Cost	-	-	4,400,000	-	-	-	-	-	-
97	Total Other			\$ 3,719,610	\$ 5,604,533	\$ 7,798,992	\$ 5,083,298	\$ 4,090,903	\$ 1,615,633	\$ 1,615,633	\$ 1,615,633	\$ 1,615,633
98												
99												
100	TRANSFERS-OUT											
101	DEBT SERVICE											
102	Contract Rev Bond Series 2017	N/A	Contract Rev Bond Series 2017 (Texas A&M Building Project)	877,890	910,435	910,435	905,185	905,185	910,120	909,175	906,800	910,317
103	General Obligation Refunding Bonds 2015	N/A	Paid FY 2020	3,292,600	-	-	-	-	-	-	-	-
104	Sales Tax Debt Service	N/A		1,362	-	600	-	-	-	-	-	-
105	OTHER TRANSFERS-OUT											
106	Christmas Parade Fund	N/A		93,114	-	-	-	-	-	-	-	-
107	Street Improvement Construction Bond Fund	N/A	To assist funding of Dove: 41st Street to Bentsen Project.	-	-	-	-	620,678	-	-	-	-

City of McAllen - Development Corporation of McAllen, Inc.

1	City of McAllen - Development Corporation of McAllen, Inc.										
	2	Project		Actuals	Adjusted Budget	Estimated	Dept Request	City Manager Recomm	Four Year Plan		
3	Status	Description / Status	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
5											
108	Parks Facility Construction Fund	N/A To assist funding of Parks Administration Facility.	-	2,321,161	2,321,161	-	-	-	-	-	-
109	General Fund	N/A City Parks and Recreation After School Programs.	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
110	CITY WIDE TRANSIT SYSTEM										
111	Metro McAllen Fund - Maintenance & Operations	N/A Metro McAllen Fund - Maintenance & Operations.	540,537	67,000	67,000	67,000	67,000	67,000	933,914	933,914	933,914
112	Transit Fund - Maintenance & Operations	N/A	76,973	75,000	5,944	75,000	75,000	75,000	185,782	185,782	185,782
113	Transit: Capital Match Projects:										
114	North Hub Construction	IN PROGRESS Construct a North Transit Center. (FTA 93%). Land Acquisition.	38,930	239,154	25,148	-	-	-	-	-	-
115	North Hub Land Acquisition	COMPLETED Total \$550,000(\$440,000 FTA 80%, \$110,000 Local 20%)	268,694	-	-	-	-	-	-	-	-
116	North Transfer Station-Civil Infrastructure Improvement	IN PROGRESS Transit hub on the north side of the City. Funds will be used for civil improvements of the hub site. (FTA 80% , Local - 20%)	6,171	152,287	-	-	-	-	-	-	-
117	Security Technology Improvements - EO1203	COMPLETED (Fiber/Wi-Fi for Cameras along N. Routes near N. Transit Ctr.) Total \$150,000 (\$120,000 FTA 80%, \$30,000 Local 20%)	12,523	-	-	-	-	-	-	-	-
118	ADA Golf Cart	COMPLETED	3,565	-	-	-	-	-	-	-	-
119	Total Capital Match for Transit		329,883	391,441	25,148	-	-	-	-	-	-
120	Total Transfer to Transit System		406,856	466,441	31,092	75,000	75,000	75,000	185,782	185,782	185,782
121											
122	Total Transfers Outs		\$ 5,412,358	\$ 3,965,037	\$ 3,530,288	\$ 1,247,185	\$ 1,867,863	\$ 1,252,120	\$ 2,228,871	\$ 2,226,496	\$ 2,230,013
123											
124	Total Expenditures and Transfers-Out		\$ 29,003,889	\$ 24,702,990	\$ 21,258,312	\$ 22,525,841	\$ 21,398,836	\$ 9,407,955	\$ 10,278,706	\$ 10,081,331	\$ 10,159,848
125											

City of McAllen, Texas

Development Corporation Fund

List of Capital Projects

		Proposed Budget FY 21-22
Total Resources		\$ 33,084,484
<u>Expenditures:</u>		
1	380 Agreements for Business and Industrial Incentives	\$ 3,960,702
2	Affordable Homes	223,000
3	After-School Learning Centers (MISD) (Boys & Girls Club)	200,000
4	Air Service Incentives	319,776
5	Anzalduas Cargo Design	1,752,494
6	Auburn/Trenton Intersection Improvement	411,239
7	Business Development & Recruitment	300,000
8	Christmas in the Park - Entertainment	15,000
9	Christmas in the Parks	25,000
10	City Entry-way	200,000
11	Comfort House	100,000
12	Daffodil - Taylor Rd to Ware Rd.	5,595,279
13	Golf Course - Erosion Control Wall	162,000
14	Golf Course - Resurfacing and Restriping of Parking lot	176,000
15	Health Clinic Facility- El Milagro	230,000
16	Lease Agreement - Hackberry	36,000
17	LIFT	125,000
18	Management Fee	401,000
19	Matching Commercial Grant program	25,000
20	Matching Grant Program - Downtown	25,000
21	Matching Grant program - Neighborhood	25,000
22	McAllen Economic Development Corp (MEDC)	900,000
23	McAllen Heritage Center	90,000
24	McAllen Marathon	130,000
25	Miscellaneous	2,000
26	Morris Park Improvement Phase II	55,460
27	Municipal Pool - Filter & Pump Replacement	85,000
28	MXLAN Event	125,000

City of McAllen, Texas

Development Corporation Fund

List of Capital Projects

		Proposed Budget FY 21-22
29	Potential Investments	750,000
30	Priority Corridor Revitalization	200,000
31	Professional Services	180,000
32	Project Imagine Tomorrow	400,000
33	Quince Ave at N. 27th St Drainage Imprv-HMPG	777,900
34	Retail - Buxton	60,000
35	STC	260,000
36	Storage - All Other Departments	32,633
37	Technology Park	550,000
38	Transfer Out - Contract Rev Bond Series 2017	905,185
39	Transfer Out - General Fund	200,000
40	Transfer Out - Metro McAllen Fund - Maintenance & Operation	67,000
41	Transfer Out - Street Improvement Construction Bond Fund	620,678
42	Transfer Out - Transit Fund - Maintenance & Operations	75,000
43	Tres Lagos -Developers Reimbursement	110,490
44	VIDA	425,000
45	War Memorial	90,000
Total Expenditures		\$ 21,398,836
Ending Balance FY 21-22		\$ 11,685,647

City of McAllen, Texas
Quinta Mazatlán - Center for Urban Ecology Facility
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING FUND BALANCE	\$ -	\$ (1,897,026)	\$ (46,930)	\$ 69,081	\$ 69,081	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:										
Donations / Sponsorships	-	-	-	5,000,000	5,000,000	-	-	-	-	-
Friends of Quinta - Add Alts	-	-	-	1,926,260	1,926,260	-	-	-	-	-
Federal Grants / FTA	-	-	-	3,459,835	3,459,835	-	-	-	-	-
University of Texas Rio Grande Valley	-	-	-	5,000,000	5,000,000	-	-	-	-	-
University of Texas Rio Grande Valley 2021	-	-	-	-	3,397,232	-	-	-	-	-
State Grant - Texas Parks and Wildlife	314,422	3,961,082	882,139	2,812,216	2,812,216	-	-	-	-	-
State Grant - Texas Parks and Wildlife 2021	-	-	-	-	3,500,000	-	-	-	-	-
Economic Development Administration (EDA)	-	-	-	1,800,000	1,800,000	-	-	-	-	-
Interest Earned	48	-	-	276	276	-	-	-	-	-
Total Revenues	314,470	3,961,082	882,139	19,998,587	26,895,819	-	-	-	-	-
Other Financing Sources:										
Friends of Quinta	400,000	1,100,841	998,150	1,250,000	1,250,000	-	-	-	-	-
Total Revenues and Other Sources	714,470	5,061,923	1,880,289	21,248,587	28,145,819	-	-	-	-	-
TOTAL RESOURCES	\$ 714,470	\$ 3,164,897	\$ 1,833,359	\$ 21,317,668	\$ 28,214,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
APPROPRIATIONS										
Projects:										
Palm House Masterplan/Design	\$ 628,844	\$ 948,270	\$ 948,270	\$ 45,383	\$ 45,383	\$ -	\$ -	\$ -	\$ -	\$ -
Add Alts by Friends of Quinta	132,556	-	816,008	977,696	977,696	-	-	-	-	-
Palm House Construction	-	-	-	26,234,456	26,234,456	-	-	-	-	-
Palm House - FFE	-	-	-	957,365	957,365	-	-	-	-	-
TOTAL APPROPRIATIONS	761,400	948,270	1,764,278	28,214,900	28,214,900	-	-	-	-	-
ENDING FUND BALANCE	\$ (46,930)	\$ 2,216,627	\$ 69,081	\$ (6,897,232)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas
Traffic / Drainage Bond Improvement Projects
Fund Balance Summary**

RESOURCES	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING WORKING CAPITAL	\$ 22,937,905	\$ 22,266,534	\$ 22,266,534	\$ 15,246,902	\$ 15,246,902	\$ 3,497,685	\$ 3,511,675	\$ 3,525,722	\$ 3,539,825
Revenues:									
Interest Earned	328,973	205,616	89,066	60,988	60,988	13,991	14,047	14,103	14,159
Northgate Lane Drainage Improvement	-	1,048,819	30,680	1,077,349	1,077,349	-	-	-	-
Total Revenues	328,973	1,254,435	119,746	1,138,337	1,138,337	13,991	14,047	14,103	14,159
TOTAL RESOURCES	\$ 23,266,878	\$ 23,520,969	\$ 22,386,280	\$ 16,385,239	\$ 16,385,239	\$ 3,511,675	\$ 3,525,722	\$ 3,539,825	\$ 3,553,984
APPROPRIATIONS									
Capital Outlay									
Traffic Improvements	\$ 66,993	\$ 1,051,000	\$ 324,221	\$ 1,023,000	\$ 1,023,000	\$ -	\$ -	\$ -	\$ -
Drainage Improvements	933,353	18,561,815	6,815,157	11,864,554	11,864,554	-	-	-	-
TOTAL APPROPRIATIONS	1,000,346	19,612,815	7,139,378	12,887,554	12,887,554	-	-	-	-
ENDING WORKING CAPITAL	\$ 22,266,534	\$ 3,908,154	\$ 15,246,902	\$ 3,497,685	\$ 3,497,685	\$ 3,511,675	\$ 3,525,722	\$ 3,539,825	\$ 3,553,984

City of McAllen - Traffic / Drainage Bond Improvement Projects

	A	B	C	E	G	I	J	K	M	N	O	P
	City of McAllen - Traffic / Drainage Bond Improvement Projects											
	EXPENDITURES			Actual	Adjusted	Estimated	Dept	City Manager				
				FY 19-20	FY 20-21	FY 20-21	Request	Recomm	FY 22-23	FY 23-24	FY 24-25	FY 25-26
							FY 21-22	FY 21-22				
8	Traffic Improvements											
9	Fiber Optic	ROLLOVER	Fiber optic materials and construction to complete the Bond 2018 Traffic Signal Improvements. EOC Traffic Center upgrades to replace old and unrepairable equipment.	35,771	601,000	255,000	473,000	473,000	-	-	-	-
10	Traffic Signal Study	ROLLOVER	Comprehensive traffic study for signal timing coordination. Traffic Study \$561,165 MPO pre and post data collection \$88,835 (estimate)	31,222	450,000	69,221	550,000	550,000	-	-	-	-
11			Total Traffic Improvements	66,993	1,051,000	324,221	1,023,000	1,023,000	-	-	-	-
13	Drainage Improvements											
14	12th (No.) at Esperanza	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	95,786	93,343	193,207	-	-	-	-	-	-
15	2nd (So) Street at Byron Nelson	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	5,645	442,515	104,631	337,884	337,884	-	-	-	-
16	4th St at Sunflower	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	561	399,580	399,580	-	-	-	-	-	-
17	43rd (No.) Street Bypass	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	2,371	254,602	261,893	-	-	-	-	-	-
18	7½ (No.) Street at Highland Avenue	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	164,568	7,871	171,374	-	-	-	-	-	-
19	Bicentennial Blueline	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	53,267	5,437,039	1,650,821	3,786,218	3,786,218	-	-	-	-
20	MS4 Stormwater Quality Monitoring Program	ROLLOVER	Proposed water monitoring stations at various drainage outfalls.	-	60,000	-	60,000	60,000	-	-	-	-
21	Dove Avenue	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. Estimate include a CO to add a Right turn lane.	58,668	729,200	740,767	-	-	-	-	-	-
22	Gardenia Avenue at 25½ Street	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	70,016	81,209	109,591	-	-	-	-	-	-
23	Harvey Avenue at North Main	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	151,055	15,081	165,535	-	-	-	-	-	-
24	Iris Avenue at Cynthia Avenue	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	83,429	10,595	95,381	-	-	-	-	-	-
25	Marigold Avenue	IN PROGRESS	This project proposes to re-grade and reconstruct approximately 730-linear feet of a paved alley to facilitate surface drainage and alleviate localized flooding experienced by residents of an adjacent apartment complex,	79,368	2,245	80,053	-	-	-	-	-	-
26	Martin Avenue Bypass	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	4,620	634,982	430,399	184,325	184,325	-	-	-	-
27	Northgate Lane Drainage Imprv	ROLLOVER	This project proposes construction of new storm sewer infrastructure to reduce the extents of localized flooding during moderate to severe storm events. The project would include construction of new storm sewer inlets/laterals to efficiently intercept surface flows and a new storm sewer trunkline to convey those flows to the available downstream receiving stream (McAllen Lateral).	-	1,477,371	40,906	1,436,465	1,436,465	-	-	-	-

City of McAllen - Traffic / Drainage Bond Improvement Projects											
EXPENDITURES			Actual FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Dept Request FY 21-22	City Manager Recomm FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
28	Northwest Blueline Regrade	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	10,599	2,651,668	1,713,147	407,983	407,983	-	-	-
29	Northwest Regional Stormwater Detention Facility	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	13,752	5,323,163	266,116	5,057,047	5,057,047	-	-	-
30	Primrose Avenue at Bicentennial	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events. Pending Railroad permit to start construction.	4,848	203,660	51,658	152,743	152,743	-	-	-
31	Pump Bypass Station 255	ROLLOVER	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	766	194,679	112,164	82,515	82,515	-	-	-
32	Quamasia Avenue at North 11th Street	ROLLOVER	This project proposes to introduce new storm sewer infrastructure to reduce the extents of localized flooding in the vicinity of Quamasia Avenue at N 11th Street. Construction has been awarded, pending start of construction.	1,650	367,815	8,440	359,374	359,374	-	-	-
33	Tamarack (East)	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	105	25,797	25,797	-	-	-	-	-
34	Vine Avenue at North 48th Street Bypass	IN PROGRESS	Proposed storm sewer infrastructure improvements to address an area with a limited and undersized existing storm sewer system that is prone to localized shallow flooding, especially during moderate to severe storm events.	132,279	149,400	193,697	-	-	-	-	-
			Total Drainage Improvements	933,353	18,561,815	6,815,157	11,864,554	11,864,554	-	-	-
			TOTALS	\$ 1,000,346	\$ 19,612,815	\$ 7,139,378	\$ 12,887,554	\$ 12,887,554	\$ -	\$ -	\$ -

City of McAllen, Texas
Traffic / Drainage Bond Improvement Fund
List of Capital Projects

		Proposed Budget FY 21-22
Total Resources		\$ 16,385,239
<u>Expenditures:</u>		
1	2nd (So) Street at Byron Nelson	\$ 337,884
2	Bicentennial Blueline	3,786,218
3	Fiber Optic	473,000
4	Martin Avenue Bypass	184,325
5	MS4 Stormwater Quality Monitoring Program	60,000
6	Northgate Lane Drainage Imprv	1,436,465
7	Northwest Blueline Regrade	407,983
8	Northwest Regional Stormwater Detention Facility	5,057,047
9	Primrose Avenue at Bicentennial	152,743
10	Pump Bypass Station 255	82,515
11	Quamasia Avenue at North 11th Street	359,374
12	Traffic Signal Study	550,000
Total Expenditures		\$ 12,887,554
Ending Balance FY 21-22		\$ 3,497,685

City of McAllen, Texas
Parks Facility/Fire Station #2 Construction
Fund Balance Summary

RESOURCES	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING WORKING CAPITAL	\$ 2,265,641	\$ 3,439,022	\$ 3,439,022	\$ 6,036,764	\$ 6,036,764	\$ 37,903	\$ 37,903	\$ 37,903	\$ 37,903
Revenues:									
Interest Earned	25,988	32,348	13,756	24,147	24,147	-	-	-	-
Transfer In - CO Series 2014	-	580,085	580,085	-	-	-	-	-	-
Transfer In -Development Corp. Fund	-	2,321,161	2,321,161	-	-	-	-	-	-
Transfer In - Transit	1,343,472	-	-	-	-	-	-	-	-
Total Revenues & Transfers	1,369,460	2,933,594	2,915,002	24,147	24,147	-	-	-	-
TOTAL RESOURCES	\$ 3,635,101	\$ 6,372,616	\$ 6,354,024	\$ 6,060,911	\$ 6,060,911	\$ 37,903	\$ 37,903	\$ 37,903	\$ 37,903
APPROPRIATIONS									
Capital Outlay									
Fire Station #2 Facilities	\$ 7,285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station #2 Equipment	29,081	-	-	-	-	-	-	-	-
Parks Administration - Design	159,712	197,260	197,260	90,008	90,008	-	-	-	-
Parks Administration - Construction	-	6,105,371	120,000	3,743,195	5,758,000	-	-	-	-
Parks Administration - FFE	-	-	-	175,000	175,000	-	-	-	-
TOTAL APPROPRIATIONS	196,078	6,302,631	317,260	4,008,203	6,023,008	-	-	-	-
ENDING WORKING CAPITAL	\$ 3,439,022	\$ 69,984	\$ 6,036,764	\$ 2,052,708	\$ 37,903	\$ 37,903	\$ 37,903	\$ 37,903	\$ 37,903

City of McAllen, Texas
Street Improvement Construction Bond Fund
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
RESOURCES									
BEGINNING FUND BALANCE	\$ 9,253,882	\$ 6,003,663	\$ 6,003,663	\$ 1,509,545	\$ 1,509,545	\$ -	\$ -	\$ -	\$ -
Revenues:	-								
Interest Earned	105,721	51,480	24,015	6,038	6,038	-	-	-	-
MPU/HCID - Bicentennial - Trenton to 107	-	-	1,464,928	-	-	-	-	-	-
Other Agencies - TxDOT:									
Bicentennial - Trenton to 107	6,385,125	4,049,703	1,417,560	1,466,004	1,466,004	-	-	-	-
10th and Bus 83	-	62,366	-	62,366	62,366	-	-	-	-
23rd and Ebony	-	112,975	-	112,975	112,975	-	-	-	-
23rd and Hackberry	-	69,012	-	69,012	69,012	-	-	-	-
23rd and Jackson	-	93,294	-	93,294	93,294	-	-	-	-
23rd and Kandlewood	-	75,828	-	75,828	75,828	-	-	-	-
Total Revenues	6,490,846	4,514,658	2,906,503	1,885,517	1,885,517	-	-	-	-
Other Financing Sources:									
Transfer In - Development Corp.	-	-	-	-	620,678	-	-	-	-
Total Revenues and Other Sources	6,490,846	4,514,658	2,906,503	1,885,517	2,506,195	-	-	-	-
TOTAL RESOURCES	\$ 15,744,728	\$ 10,518,321	\$ 8,910,166	\$ 3,395,062	\$ 4,015,740	\$ 0	\$ 0	\$ 0	\$ 0
APPROPRIATIONS									
Projects:									
10th and Bus 83	\$ 1,360	\$ 97,067	\$ -	\$ 168,700	\$ 168,700	\$ -	\$ -	\$ -	\$ -
23rd and Ebony	-	146,219	6,984	181,965	181,965	-	-	-	-
23rd and Hackberry	-	94,016	-	207,347	207,347	-	-	-	-
23rd and Jackson	10,846	128,468	-	190,700	190,700	-	-	-	-
23rd and Kandlewood	-	102,601	-	161,495	161,495	-	-	-	-
29th - Oxford to SH 107 (Construction)	305,684	258,901	258,900	-	-	-	-	-	-
29th - Oxford to SH 107 (Design & ROW)	400	-	-	-	-	-	-	-	-
Auburn: 10th Street to Main Street	526,295	-	-	-	-	-	-	-	-
Bicentennial - Trenton to 107 (Construction)	8,298,394	6,790,644	5,936,042	951,999	951,999	-	-	-	-
Bicentennial - Trenton to 107 (Design & ROW)	46,346	-	-	-	-	-	-	-	-
Dove: 41st Street to Bentsen	15,388	1,868,883	114,443	2,153,534	2,153,534	-	-	-	-
Kennedy: Ware to Bentsen (Construction)	536,353	1,031,521	1,084,252	-	-	-	-	-	-
TOTAL APPROPRIATIONS	9,741,066	10,518,320	7,400,621	4,015,740	4,015,740	-	-	-	-
ENDING FUND BALANCE	\$ 6,003,663	\$ (0)	\$ 1,509,545	\$ (620,678)	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas
Sports Facility Construction Fund
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING FUND BALANCE	\$ 104,971	\$ 79,641	\$ 79,849	\$ 60,168	\$ 60,168	\$ 409	\$ 409	\$ 409	\$ 409	
Revenues:										
Interest Earned	1,416	796	319	241	241	-	-	-	-	
Total Revenues	1,416	796	319	241	241	-	-	-	-	
TOTAL RESOURCES	\$ 106,387	\$ 80,437	\$ 80,168	\$ 60,409	\$ 60,409	\$ 409	\$ 409	\$ 409	\$ 409	
APPROPRIATIONS										
Projects:										
Municipal Park (Girls softball Complex)	\$ 26,537	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Baseball Complex - (Restroom Facilities)	-	80,000	20,000	60,000	60,000	-	-	-	-	
TOTAL APPROPRIATIONS	26,537	80,000	20,000	60,000	60,000	-	-	-	-	
ENDING FUND BALANCE	\$ 79,849	\$ 437	\$ 60,168	\$ 409	\$ 409	\$ 409	\$ 409	\$ 409	\$ 409	

City of McAllen, Texas
Certificate of Obligation Series 2014
Performing Arts Facility
Fund Balance Summary

RESOURCES	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING WORKING CAPITAL	\$ 2,060,002	\$ 2,060,002	\$ 2,084,039	\$ 5,053	\$ 5,053	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073
Revenues:									
Interest Revenue	24,037	20,600	1,616	20	20	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-	-
Total Revenues	24,037	20,600	1,616	20	20	-	-	-	-
TOTAL RESOURCES	\$ 2,084,039	\$ 2,080,602	\$ 2,085,655	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073
APPROPRIATIONS									
Other Financing Soureces (Uses):									
Transfer out - Convention Center	-	1,500,517	1,500,517	-	-	-	-	-	-
Transfer out- Parks Facility/Fire Station #2 Const Fund	-	580,085	580,085	-	-	-	-	-	-
TOTAL APPROPRIATIONS	-	2,080,602	2,080,602	-	-	-	-	-	-
ENDING WORKING CAPITAL	\$ 2,084,039	\$ -	\$ 5,053	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073	\$ 5,073

**City of McAllen, Texas
Information Technology Fund
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING FUND BALANCE	\$ 105,760	\$ 123,804	\$ 151,025	\$ 197,464	\$ 197,464	\$ 185,629	\$ 224,246	\$ 262,018	\$ 298,942	
Revenues:										
Fiber Optic conduit Lease	56,986	58,695	59,835	52,375	52,375	52,375	52,375	52,375	52,375	
Interest Earned	1,253	1,238	604	790	790	743	897	1,048	1,196	
Total Revenues	58,239	59,933	60,439	53,165	53,165	53,118	53,272	53,423	53,571	
TOTAL RESOURCES	\$ 163,999	\$ 183,737	\$ 211,464	\$ 250,629	\$ 250,629	\$ 238,746	\$ 277,518	\$ 315,442	\$ 352,512	
APPROPRIATIONS										
Projects:										
Project SMART	\$ -	38,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Offsite Backup	12,973	14,000	14,000	65,000	65,000	14,500	15,500	16,500	17,500	
TOTAL APPROPRIATIONS	12,973	52,723	14,000	65,000	65,000	14,500	15,500	16,500	17,500	
ENDING FUND BALANCE	\$ 151,025	\$ 131,014	\$ 197,464	\$ 185,629	\$ 185,629	\$ 224,246	\$ 262,018	\$ 298,942	\$ 335,012	

**City of McAllen, Texas
Infrastructure and Improvement
Fund Balance Summary**

	Actual FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Dept Request FY 21-22	City Manager Recomm FY 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 25,761,052	\$ 25,761,052	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746
Revenues									
Interest Earned	-	-	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-	-	-
Other Financing Sources:									
Transfer in - General Fund (American Rescue Plan)	-	20,961,052	20,961,052	-	20,901,052	-	-	-	-
Transfer in - General Fund	-	5,250,000	5,250,000	-	5,271,732	-	-	-	-
Total Other Sources	-	26,211,052	26,211,052	-	26,172,784	-	-	-	-
Total Revenues and Transfers-In	\$ -	\$ 26,211,052	\$ 26,211,052	\$ -	\$ 26,172,784	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ -	\$ 26,211,052	\$ 26,211,052	\$ 25,761,052	\$ 51,933,836	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746
APPROPRIATIONS									
Expenditures									
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	-	-	-	-	7,407,090	-	-	-	-
Highways, Streets and Drainage	-	5,250,000	450,000	-	4,800,000	-	-	-	-
Health & Welfare	-	-	-	-	134,000	-	-	-	-
Total Expenditures (Detailed Schedule Attached)	\$ -	\$ 5,250,000	\$ 450,000	\$ -	\$ 12,341,090	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ 20,961,052	\$ 25,761,052	\$ 25,761,052	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746	\$ 39,592,746

	A	B	C	D	F	H	I	J	L	M	N	O
1	City of McAllen - Infrastructure and Improvement Fund											
2					Adjusted		Dept.	City Manager	Four Year Plan			
3				Actuals	Budget	Estimated	Request	Recomm				
4	Expenditures		Description	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
6												
7	Fire Department											
8	Portable Radios	NEW	Replace obsolete and unsupported portable radios.	\$ -	\$ -	\$ -	\$ -	\$ 60,750	\$ -	\$ -	\$ -	\$ -
9	Fire Station #8	NEW	New construction of 10,391 Sq. Ft. one story structure for Fire Station #8 with brick veneer construction and asphalt shingles roof on concrete slab, including 4,310 Sq. Ft. air conditioned living quarters; 2,272 Sq. Ft. 3 drive thru apparatus bay, 4,930 Sq. Ft. work out area and 476 Sq. Ft. Porch area. 6 parking spaces, 2,450 Sq. Ft of new green area & concrete driveways and sidewalks.	-	-	-	-	3,422,015	-	-	-	-
10	Firefighter Training Facility Center	NEW	The Firefighters Training Facility Center will meet a variety of training needs. It will include a large tiered seating classroom for meetings and trainings and will also include a lobby, restrooms, administrative offices and conference rooms. The proposed facility will be approximately 10,000 square feet and have accessible parking.	-	-	-	-	3,924,325	-	-	-	-
11			Total Public Safety	\$ -	\$ -	\$ -	\$ -	\$ 7,407,090	\$ -	\$ -	\$ -	\$ -
12	Engineering											
13	Energy Efficiency Program	NEW	Mechanical & HVAC Improvement: Police Station, Airport, City Hall, Convention Center, Library, Bus Terminal, Las Palmas Community Center and Building Automation & Control.	-	5,250,000	450,000	-	4,800,000	-	-	-	-
14			Total Highways & Streets	-	5,250,000	450,000	-	\$ 4,800,000	-	-	-	-
15	Environmental Health Code Compliance											
16	Surveillance Cameras	NEW	Cameras used for illegal dumping surveillance.	\$ -	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -
17	Dynamic Message Board with Trailer Hitch	NEW	Mobile to help educate public on no illegal dumping.	-	-	-	-	54,000	-	-	-	-
18	Pull Trailer	NEW	Pull trailer cage to transport mowing equipment for groundskeeper.	-	-	-	-	7,000	-	-	-	-
19	Commercial Zero Turn Lawn Mower	NEW	Used to mow big tracts of land.	-	-	-	-	7,000	-	-	-	-
20	ULV Sprayer Machine	NEW	Mosquito sprayer machine.	-	-	-	-	18,000	-	-	-	-
21			Total Health & Welfare	\$ -	\$ -	\$ -	\$ -	\$ 134,000	\$ -	\$ -	\$ -	\$ -
22												
23			TOTALS	\$ -	\$ 5,250,000	\$ 450,000	\$ -	\$ 12,341,090	\$ -	\$ -	\$ -	\$ -
24												

**City of McAllen, Texas
Infrastructure and Improvement Fund
List of Capital Projects**

		Proposed Budget FY 21-22
Total Resources		\$ 51,933,836
<u>Expenditures:</u>		
1	Engineering - Energy Efficiency Program	\$ 4,800,000
2	Env. Health Code Compliance - Commercial Zero Turn Lawn Mower	7,000
3	Env. Health Code Compliance - Dynamic Message Board with Trailer Hitch	54,000
4	Env. Health Code Compliance - Pull Trailer	7,000
5	Env. Health Code Compliance - Surveillance Cameras	48,000
6	Env. Health Code Compliance - ULV Sprayer Machine	18,000
7	Fire - Portable Radios	60,750
8	Fire Station #8	3,422,015
9	Firefighter Training Facility Center	3,924,325
Total Expenditures		12,341,090
Ending Balance FY 21-22		\$ 39,592,746

Enterprise Funds

**ENTERPRISE FUNDS
PROPOSED NEW POSITIONS
FY 21-22**

Dept. No.	Department	Position	Proposed Staffing Count	Requested		New Position Total Cost	City Manager Recommendation	
				Sal/Wages	Benefits		Staffing	Staffing Salary/Wages
SANITATION RESIDENTIAL								
4252	Residential							
	Non-Exempt	HEO II B	1	36,100	16,427	52,527	1	52,527
		TOTAL RESIDENTIAL	1	36,100	16,427	52,527	1	52,527
SANITATION RECYCLING								
4258	Recycling							
	Non-Exempt	HEO II B	1	36,100	16,427	52,527	1	52,527
	Part Time	Maintenance Worker	2	36,864	5,055	41,919	2	41,919
		TOTAL RECYCLING	3	72,964	21,482	94,446	3	94,446
SANITATION ADMINISTRATION								
4260	Administration							
	Non-Exempt	Maintenance Worker	1	25,130	12,704	37,834	1	37,834
		TOTAL ADMINISTRATION	1	25,130	12,704	37,834	1	37,834
COVENTION CENTER FUND								
5251	Covention Center							
	Non-Exempt	Groundskeeper	2	53,988	24,630	78,618	2	78,618
	Part Time	Seasonal Event Staff	15	91,150	9,334	100,484	15	100,484
		TOTAL CONVENTION CENTER	17	145,138	33,964	179,102	17	179,102
MCALLEN AIRPORT FUND								
4860	Airport							
	Non-Exempt	Admin Supervisor	1	43,855	15,023	58,878	1	58,878
	Part Time	Custodian	1	18,378	2,351	20,729	1	20,729
		TOTAL AIRPORT FUND	2	62,233	17,374	79,607	2	79,607
Total Enterprise Funds New Positions			24	341,565	101,951	443,516	24	443,516

**City of McAllen, Texas
Sanitation
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 13,405,909	\$ 13,840,305	\$ 14,703,818	\$ 16,854,909	\$ 16,854,909	\$ 17,057,722	\$ 18,784,025	\$ 13,407,733	\$ 15,198,436	
Revenues:										
Residential Collection	6,683,514	6,475,000	6,775,000	6,800,000	6,800,000	6,650,000	6,700,000	6,750,000	6,800,000	
Commercial Collection	8,740,353	8,350,000	8,585,706	8,590,000	8,590,000	8,570,000	8,580,000	8,590,000	8,590,000	
Industrial Collection	272,361	250,000	265,000	268,000	268,000	260,000	260,000	260,000	268,000	
Brush Collection	2,495,058	2,400,000	2,480,247	2,485,000	2,485,000	2,430,000	2,440,000	2,450,000	2,485,000	
Brush Special Pickup	4,589	1,000	1,506	1,000	1,000	1,000	1,000	1,000	1,000	
Recycling Fee	1,232,661	1,175,000	1,220,000	1,225,000	1,225,000	1,210,000	1,210,000	1,210,000	1,225,000	
Recycling Sales	335,769	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	
Drop-off Disposal Fee	686	2,000	310	2,000	2,000	2,000	2,000	2,000	2,000	
Roll-off System	1,355,683	1,300,000	1,380,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	1,350,000	
Composting	388,280	300,000	350,000	350,000	350,000	300,000	300,000	300,000	350,000	
Brush Disposal	39,793	30,000	21,830	30,000	30,000	30,000	30,000	30,000	30,000	
Garbage Franchise Tax	89,635	60,000	60,725	60,000	60,000	60,000	60,000	60,000	60,000	
Fixed assets - Sale of Property	185,006	-	-	-	-	-	-	-	-	
Reimbursements	2,334	-	-	-	-	-	-	-	-	
Miscellaneous	28,462	-	7,039	-	-	-	-	-	-	
Interest Earned	229,939	138,403	58,815	67,420	67,420	68,231	75,136	53,631	60,794	
Total Revenues	22,084,123	20,981,403	21,706,178	21,728,420	21,728,420	21,431,231	21,508,136	21,556,631	21,721,794	
TOTAL RESOURCES	\$ 35,490,032	\$ 34,821,708	\$ 36,409,997	\$ 38,583,328	\$ 38,583,328	\$ 38,488,953	\$ 40,292,161	\$ 34,964,364	\$ 36,920,230	
APPROPRIATIONS										
Expenses:										
Composting	\$ 835,239	\$ 885,041	\$ 953,057	\$ 1,021,355	\$ 1,021,355	\$ 1,021,355	\$ 1,021,355	\$ 1,021,355	\$ 1,021,355	
Residential	3,796,407	3,961,845	3,767,668	3,938,008	3,938,008	3,938,008	3,938,008	3,938,008	3,938,008	
Commercial Box	4,754,287	4,750,125	4,567,178	4,743,535	4,743,535	4,743,535	4,743,535	4,743,535	4,743,535	
Roll-Off	978,745	1,077,246	1,054,652	1,067,435	1,067,435	1,067,435	1,067,435	1,067,435	1,067,435	
Brush Collection	3,580,340	3,348,722	3,521,020	3,287,349	3,287,349	3,287,349	3,287,349	3,287,349	3,287,349	
Recycling	1,757,933	1,844,233	1,758,761	1,940,559	1,940,559	1,940,559	1,940,559	1,940,559	1,940,559	
Street Cleaning	513,997	512,654	506,084	586,030	586,030	586,030	586,030	586,030	596,030	
Administration	3,382,458	2,472,360	2,493,013	2,871,331	2,884,509	2,614,931	2,614,931	2,614,931	2,614,931	
Liability Insurance	104,034	104,034	104,034	104,034	111,176	111,176	111,176	111,176	111,176	
Capital Outlay	1,367,203	1,130,450	684,575	1,855,000	1,904,100	353,000	7,532,500	414,000	516,000	
Other Agencies	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550	
Total Operating Expenses	21,112,193	20,128,260	19,451,592	21,456,186	21,525,606	19,704,928	26,884,428	19,765,928	19,877,928	
Operating Transfers Out - Health Insurance Fund	199,784	103,496	103,496	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	21,311,976	20,231,756	19,555,088	21,456,186	21,525,606	19,704,928	26,884,428	19,765,928	19,877,928	
Revenues over/under Expenses	772,146	749,647	2,151,090	272,234	202,814	1,726,303	(5,376,292)	1,790,703	1,843,866	
Other Items Affecting Working Capital	525,763	-	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 14,703,818	\$ 14,589,952	\$ 16,854,909	\$ 17,127,142	\$ 17,057,722	\$ 18,784,025	\$ 13,407,733	\$ 15,198,436	\$ 17,042,302	

2022

500- Sanitation Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
500-0000-332-06-01-000000 Tx Dot/other / Operational contributions	-	-	-	-	-	
500-0000-332-06-03-000000 TexasFacCommission / noncap contributions	2,334	-	-	-	-	
500-0000-332-08-01-000000 TDEM TX div emerg mgmt / Operational contributions	-	-	-	-	-	
332	2,334	-	-	-	-	
500-0000-361-01-00-000000 Charges:sales & services / Residential	6,683,514	6,475,000	6,775,000	6,800,000	6,800,000	
500-0000-361-02-00-000000 Charges:sales & services / Commercial	8,740,353	8,350,000	8,585,706	8,590,000	8,590,000	
500-0000-361-03-00-000000 Charges:sales & services / Industrial	272,361	250,000	265,000	268,000	268,000	
500-0000-361-58-00-000000 Charges:sales & services / Brush collections	2,495,058	2,400,000	2,480,247	2,485,000	2,485,000	
500-0000-361-60-00-000000 Charges: Sales & services / Brush special pickup	4,589	1,000	1,506	1,000	1,000	
361	18,195,874	17,476,000	18,107,459	18,144,000	18,144,000	
500-0000-362-04-00-000000 Other Operating revenues / Recycling	1,232,661	1,175,000	1,220,000	1,225,000	1,225,000	
500-0000-362-05-00-000000 Other Operating revenues / Recycling sales	335,769	500,000	500,000	500,000	500,000	
500-0000-362-06-00-000000 Other Operating revenues / Disposal fees	686	2,000	310	2,000	2,000	
500-0000-362-07-00-000000 Other Operating revenues / Roll off containers	1,355,683	1,300,000	1,380,000	1,350,000	1,350,000	
500-0000-362-08-00-000000 Other Operating revenues / Composting	388,280	300,000	350,000	350,000	350,000	
500-0000-362-09-00-000000 Other Operating revenues / Brush disposal	39,793	30,000	21,830	30,000	30,000	
500-0000-362-10-00-000000 Other Operating revenues / Roll off late fees	-	-	-	-	-	
362	3,352,872	3,307,000	3,472,140	3,457,000	3,457,000	
500-0000-373-01-00-000000 Sale of property / Fixed assets	185,006	-	-	-	-	
373	185,006	-	-	-	-	
500-0000-374-02-00-000000 Reimbursements / Other agencies	-	-	-	-	-	
500-0000-374-02-09-000000 Reimbursements / Texas facilities commission	-	-	-	-	-	
374	-	-	-	-	-	
500-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	7,860	-	222	-	-	
500-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
500-0000-375-10-00-000000 Miscellaneous / NSF charges	-	-	-	-	-	
500-0000-375-18-00-000000 Miscellaneous / Garbage franchise fee	89,635	60,000	60,725	60,000	60,000	
500-0000-375-40-01-000000 Cash over/short / Cash over/short	(16)	-	19	-	-	
500-0000-375-99-00-000000 Miscellaneous / Other	20,618	-	6,798	-	-	

2022

500- Sanitation Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
375	118,097	60,000	67,764	60,000	60,000	
500-0000-376-98-00-000000 Contributions / Acquired assets-external	20,539	-	-	-	-	
500-0000-376-99-00-000000 Contributions / Acquired assets-Intra	1,965,841	-	-	-	-	
376	1,986,380	-	-	-	-	
500-0000-381-01-00-000000 Interest / Pool cash	-	138,403	58,815	67,420	67,420	
500-0000-381-02-00-000000 Interest / Texpool	40,195	-	-	-	-	
500-0000-381-03-00-000000 Interest / Certificate of deposit	169,251	-	-	-	-	
500-0000-381-04-00-000000 Interest / Other investments	39,289	-	-	-	-	
500-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	(18,797)	-	-	-	-	
381	229,939	138,403	58,815	67,420	67,420	
500 Sanitation Fund	\$ 22,084,123	\$ 20,981,403	\$ 21,706,178	\$ 21,728,420	\$ 21,728,420	

**City of McAllen, Texas
Sanitation Fund
Expense Summary**

	Actual	Adjusted	Estimated	Dept	City Mgr	Four Year Plan			
	19-20	Budget 20-21	20-21	Request 21-22	Recomm. 21-22	22-23	23-24	24-25	25-26
BY DEPARTMENT									
Composting	\$ 844,934	\$ 904,041	\$ 972,082	\$ 1,032,355	\$ 1,032,355	\$ 1,021,355	\$ 1,246,355	\$ 1,021,355	\$ 1,021,355
Residential	3,900,734	4,224,045	3,939,868	4,173,908	4,173,908	4,031,508	4,037,008	4,075,508	4,081,008
Commercial Box	4,898,813	5,046,125	4,752,178	5,095,135	5,135,135	4,833,035	4,833,035	4,873,535	4,873,535
Roll-Off	1,000,785	1,137,346	1,079,852	1,156,335	1,157,835	1,092,435	1,091,435	1,091,435	1,097,435
Brush Collection	4,009,895	3,514,722	3,547,020	3,633,349	3,637,349	3,302,349	3,305,349	3,300,849	3,287,349
Street Cleaning	513,997	512,654	506,084	682,430	682,430	586,030	586,030	586,030	604,430
Recycling	2,129,088	1,982,983	1,897,511	2,368,759	2,372,359	2,030,559	2,017,559	2,017,559	2,116,559
Administration	3,813,947	2,806,344	2,756,997	3,313,915	3,334,235	2,807,657	9,767,657	2,799,657	2,796,257
TOTAL	\$ 21,112,192	\$ 20,128,260	\$ 19,451,592	\$ 21,456,186	\$ 21,525,606	\$ 19,704,928	\$ 26,884,428	\$ 19,765,928	\$ 19,877,928
BY EXPENSE GROUP									
Expenses:									
Personnel Services									
Salaries and Wages	\$ 6,118,480	\$ 6,403,910	\$ 5,958,018	\$ 6,481,707	\$ 6,481,707	\$ 6,481,707	\$ 6,481,707	\$ 6,481,707	\$ 6,481,707
Employee Benefits	2,601,891	2,324,885	2,402,640	2,770,949	2,784,127	2,514,549	2,514,549	2,514,549	2,514,549
Supplies	479,950	456,294	537,859	506,294	506,294	506,294	506,294	506,294	506,294
Other Services and Charges	6,880,342	6,214,027	6,360,042	6,243,542	6,243,542	6,243,542	6,243,542	6,243,542	6,243,542
Maint. and Repair Services	3,421,878	3,453,110	3,361,279	3,453,110	3,453,110	3,453,110	3,453,110	3,453,110	3,463,110
Disaster Expense	96,865	-	1,595	-	-	-	-	-	-
Liability Insurance	104,034	104,034	104,034	104,034	111,176	111,176	111,176	111,176	111,176
TOTAL OPERATING EXPENSES	19,703,439	18,956,260	18,725,467	19,559,636	19,579,956	19,310,378	19,310,378	19,310,378	19,320,378
Capital Outlay	1,367,203	1,130,450	684,575	1,855,000	1,904,100	353,000	7,532,500	414,000	516,000
Other Agencies	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550
TOTAL EXPENDITURES	\$ 21,112,192	\$ 20,128,260	\$ 19,451,592	\$ 21,456,186	\$ 21,525,606	\$ 19,704,928	\$ 26,884,428	\$ 19,765,928	\$ 19,877,928
PERSONNEL									
Composting	10	10	10	10	10	10	10	10	10
Residential	33	33	33	34	34	34	34	34	34
Commercial Box	31	31	31	31	31	31	31	31	31
Roll Off	7	7	7	7	7	7	7	7	7
Brush Collection	39	39	39	39	39	39	39	39	39
Street Cleaning	6	6	6	6	6	6	6	6	6
Recycling	31	31	31	34	34	34	34	34	34
Administration	20	20	20	21	21	21	21	21	21
TOTAL PERSONNEL	177	177	177	182	182	182	182	182	182

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: COMPOSTING FACILITY

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
Total Compensation & Benefits		\$ 468,556	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES									
1. Operating							20,000	20,000	INCREASE IN DEMAND FOR BAGGED PRODUCT / BAG PURCHASES
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Supplies		\$ 26,000					\$ 20,000	\$ 20,000	
OTHER SERVICES & CHARGES									
1. Rental & contractual							110,000	110,000	INCREASE IN BRUSH GRINDING COSTS
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Other Services & Charges		\$ 274,825					\$ 110,000	\$ 110,000	
MAINTENANCE									
1. < Please select category >									
2. < Please select category >									
3. < Please select category >									
4. < Please select category >									
5. < Please select category >									
Total Maintenance		\$ 121,975					\$ -	\$ -	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							11,000	11,000	
Total Non- Capital Outlay							-	-	
TOTAL		\$ 891,356					\$ 141,000	\$ 141,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION
DEPARTMENT: COMPOSTING FACILITY

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE - PICKUP	11,000	1	11,000	1	11,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 11,000		\$ 11,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 11,000		\$ 11,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: COMPOSTING FACILITY

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

500-4250 Composting facility

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4250-441-60-01-000000 Compensation / Exempt	45,009	45,519	45,519	44,846	44,846	
500-4250-441-60-02-000000 Compensation / Non-exempt	252,337	287,100	275,000	282,857	282,857	
500-4250-441-60-06-000000 Compensation / Part time	-	-	-	-	-	
500-4250-441-60-10-000000 Compensation / Overtime	15,101	9,000	18,000	9,000	9,000	
500-4250-441-60-17-000000 Compensation / Telephone	1,260	1,200	1,200	1,200	1,200	
60	313,707	342,819	339,719	337,903	337,903	-
500-4250-441-61-30-000000 Benefits / Social security	22,449	26,226	26,226	25,850	25,850	
500-4250-441-61-36-000000 Benefits / Retirement	26,409	29,688	29,688	27,674	27,674	
500-4250-441-61-40-000000 Benefits / Unemployment tax	1,363	720	720	1,440	1,440	
500-4250-441-61-46-000000 Benefits / Workers' comp-	8,519	10,350	10,350	10,168	10,168	
500-4250-441-61-50-000000 Benefits / Health cost	38,896	56,040	56,040	62,220	62,220	
500-4250-441-61-52-000000 Benefits / Life insurance	245	569	569	284	284	
500-4250-441-61-53-000000 Benefits / Retiree health ins (ARC)	3,012	3,016	3,016	3,016	3,016	
500-4250-441-61-56-000000 Benefits/Pension Cost-TMRS	5,769	-	-	-	-	
500-4250-441-61-58-000000 Benefits /TMRS benefits (contra)	(28,599)	-	-	-	-	
61	78,063	126,609	126,609	130,653	130,653	-
500-4250-443-62-02-000000 Supplies / Office	1,436	1,000	1,300	1,000	1,000	
500-4250-443-62-04-000000 Supplies / Operating	55,605	20,000	40,000	40,000	40,000	
500-4250-443-62-12-000000 Supplies / Small tools/minor equip-	1,234	1,000	1,000	1,000	1,000	
500-4250-443-62-14-000000 Supplies / Janitorial	1,274	500	1,000	500	500	
500-4250-443-62-18-000000 Supplies / Clothing & uniform	2,460	3,500	3,500	3,500	3,500	
500-4250-443-62-20-000000 Supplies / Chemical	-	-	-	-	-	
62	62,009	26,000	46,800	46,000	46,000	-
500-4250-444-63-02-000000 Other services & charges / Advertising	40,049	40,000	6,000	40,000	40,000	
500-4250-444-63-52-000000 Other services & charges / Rental & contractual	182,922	210,000	320,000	320,000	320,000	
500-4250-444-63-65-000000 Other services & charges / Travel	2,634	2,375	500	2,375	2,375	
500-4250-444-63-67-000000 Other services & charges / Utilities-electric	-	-	-	-	-	
500-4250-444-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
500-4250-444-63-75-000000 Other services & charges / Rental-depreciation fun	26,263	15,263	15,263	22,450	22,450	
500-4250-444-63-99-000000 Other services & charges / Miscellaneous	337	-	200	-	-	
63	252,205	267,638	341,963	384,825	384,825	-
500-4250-445-65-08-000000 Maintenance / Equipment	67,878	35,000	35,000	35,000	35,000	
500-4250-445-65-10-000000 Maintenance / Facilities	8,240	5,700	7,800	5,700	5,700	
500-4250-445-65-16-000000 Maintenance / Vehicles	22,101	25,000	25,000	25,000	25,000	

2022

500-4250 Composting facility

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
500-4250-445-65-17-000000 Maintenance / Fuel & lubricants	30,107	56,275	30,000	56,275	56,275	
65	128,325	121,975	97,800	121,975	121,975	-
500-4250-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
500-4250-446-66-14-000000 Capital outlay / Vehicles	-	-	-	11,000	11,000	
500-4250-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4250-446-66-20-000000 Capital outlay / Equipment	9,695	19,000	19,025	-	-	
500-4250-446-66-22-000000 Capital outlay / Computer hardware	-	-	-	-	-	
500-4250-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
500-4250-446-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	9,695	19,000	19,025	11,000	11,000	-
500-4250-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4250-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
500-4250-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
500-4250-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
500-4250-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
500-4250-449-78-01-000000 Disaster Exp/ COVID-19	330	-	166	-	-	
500-4250-449-78-02-000000 Disaster Exp/Hurricane Hanna	601	-	-	-	-	
78	930	-	166	-	-	-
500-4250 Composting Facility	\$ 844,934	\$ 904,041	\$ 972,082	\$ 1,032,356	\$ 1,032,356	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4250	Composting Facility	1			Composting Supervisor	FILLED	\$ 44,846
		1					44,846
4250	Composting Facility		1		Administrative Clerk	FILLED	27,206
4250	Composting Facility		1		Crew Leader B	FILLED	40,646
4250	Composting Facility		1		HEO II B	FILLED	36,100
4250	Composting Facility		1		HEO II B	FILLED	36,100
4250	Composting Facility		1		HEO II B	FILLED	36,100
4250	Composting Facility		1		Maintenance Worker	FILLED	25,130
4250	Composting Facility		1		Maintenance Worker	FILLED	25,130
4250	Composting Facility		1		Maintenance Worker	FILLED	25,130
4250	Composting Facility		1		Senior Administrative Clerk	FILLED	31,315
			9				282,857
					OVERTIME		9,000
					TELEPHONE		1,200
							10,200
CURRENT POSITIONS			10				\$ 337,903

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2021-2022

FUND: SANITATION DEPRECIATION
DEPT: COMPOSTING

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 20-21 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA2505	2010 FORD F-250 CC SB 4WD	3/4 TON CC LB 4WD	50,000	8	0.15	\$ 7,188	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (11,000)	\$ 11,000
							#DIV/0!						
							#DIV/0!						
							#DIV/0!						
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							#DIV/0!						
							#DIV/0!						
				\$ 50,000						\$ -		\$ (11,000)	\$ 11,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
 "The Composting Facility is committed to the City of McAllen's sustainability efforts by producing a soil enriched product for the beautification and sustainability of our environment."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 313,707	\$ 337,903	\$ 342,819	\$ 339,719	\$ 337,903	\$ 337,903	\$ 337,903	\$ 337,903	\$ 337,903	\$ 337,903	\$ 337,903
Employee Benefits	78,063	125,625	126,609	126,609	130,653	130,653	130,653	130,653	130,653	130,653	130,653
Supplies	62,009	26,000	26,000	46,800	46,000	46,000	46,000	46,000	46,000	46,000	46,000
Other Services and Charges	252,205	267,638	267,638	341,963	384,825	384,825	384,825	384,825	384,825	384,825	384,825
Maintenance	128,325	121,975	121,975	97,800	121,975	121,975	121,975	121,975	121,975	121,975	121,975
Disaster Expenses	930	-	-	166	-	-	-	-	-	-	-
Operations Subtotal	835,239	879,141	885,041	953,057	1,021,356	1,021,356	1,021,356	1,021,356	1,021,356	1,021,356	1,021,356
Capital Outlay	9,695	19,000	19,000	19,025	11,000	11,000	-	225,000	-	-	-
Total Expenditures	\$ 844,934	\$ 898,141	\$ 904,041	\$ 972,082	\$ 1,032,356	\$ 1,032,356	\$ 1,021,356	\$ 1,246,356	\$ 1,021,356	\$ 1,021,356	\$ 1,021,356
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	9	9	9	9	9	9	9	9	9	9	9
Total Positions Authorized	10	10	10	10	10	10	10	10	10	10	10
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 388,280	\$ 300,000	\$ 300,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 350,000	

Contact Us:

Elvira Alonzo, CPM,
 Director
 4201 N. Bentsen Rd.
 McAllen, Texas
 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Continue marketing/advertising Nature Organic products through multimedia outlets.
2. Increase sales of Nature Organic products by 10%.
3. Increase Nitrogen feedstock by 5%.

Composting

www.mcallenpublicworks.net

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	10	10	10	10
Department Expenditures	\$ 844,934	\$ 904,041	\$ 972,082	\$ 1,032,356
Total Brush Received (Cubic Yards)	326,122	260,000	340,000	280,000
Brush Department Collection (Cubic Yards)	300,005	230,000	300,000	250,000
Brush from Landscapers/Parks (Cubic Yards)	26,117	30,000	40,000	30,000
Vegetable/Green Waste (Tons)	2,329	4,000	3,000	3,500
Outputs:				
Brush Ground (Cubic Yards)	145,037	200,000	250,000	200,000
Mulch produced (Cubic Yards)	9,141	15,000	12,000	15,000
Organic Compost Produced (Cubic Yards)	10,020	10,000	12,000	12,000
Mulch and Compost provided for City Projects (Cubic Yards)	589	1,000	1,500	1,200
Effectiveness Measures:				
Compost and Mulch Sales (Cubic Yards)	14,611	15,000	18,000	16,000
Compost and Mulch Sales	\$ 388,280	\$ 300,000	\$ 350,000	\$ 350,000
Cost avoidance of brush disposal fee	\$ 1,074,545	\$ 844,100	\$ 1,217,797	\$ 895,439
Cost avoidance - to City projects	\$ 9,424	\$ 16,000	\$ 20,000	\$ 20,000
Efficiency Measures:				
Processing cost per cubic yard	\$ 5.76	\$ 4.44	\$ 3.81	\$ 5.06

*N/A=Not Available, N/P=Not Provided

Description:

The Compost Facility is a division under Public Works. Through its staff of ten employees, the Composting Facility processes all collected brush to produce nutrient rich mulch and compost that is marketed throughout the Valley.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: Residential

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM		JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. HEAVY EQUIPMENT OPERATOR IIB	1	\$ 36,100		\$ 36,100	\$ -	\$ -	\$ 16,427	\$ 52,527	1	\$ 52,527	ADDITIONAL HEO IIB IS NEEDED FOR A NEW ROUTE DUE TO GROWTH
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	1	36,100		36,100	-	-	16,427	52,527	1	52,527	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. MAINTENANCE TO SENIOR MAINTENANCE WORKER				2,076	-	-	486	2,562		2,562	RECLASSIFICATION IS NEEDED TO LEAD A DOWNTOWN CREW OF 4 MAINTENANCE WORKERS
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 1,708,874	\$ 38,176	\$ -	\$ -	\$ 16,913	\$ 55,089	1	\$ 55,089	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 35,859					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	Rental-depreciation fun							24,643		24,643	Rental Depreciation for vehicle requested
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 1,178,962					\$ 24,643		\$ 24,643	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 934,581					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								90,000		90,000	
Total Non- Capital Outlay								145,900		145,900	
TOTAL			\$ 3,858,276					\$ 315,632		\$ 315,632	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: Residential

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE-REFUSE TRUCKS	90,000	1	90,000	1	90,000	DEPRECIATION VEHICLE SHORTAGE ROLL-OVER FROM FY20-21
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 90,000		\$ 90,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 90,000		\$ 90,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: Residential

DEPT REQUEST				CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
REFUSE BINS (96 GALLON)	55	2500	137,500	2500	137,500	BINS FOR NEW ACCOUNTS AND REPLACEMENTS
RADIOS (MOBILE)	4,200	2	8,400	2	8,400	REPLACEMENT OF VEHICLE RADIOS
			-		-	
			-		-	
			-		-	
TOTAL			\$ 145,900		\$ 145,900	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 145,900		\$ 145,900	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4252-441-60-01-000000 Compensation / Exempt	55,991	108,384	78,000	106,782	106,782	
500-4252-441-60-02-000000 Compensation / Non-exempt	987,383	1,070,703	915,000	1,093,056	1,093,056	
500-4252-441-60-10-000000 Compensation / Overtime	58,144	60,000	45,000	60,000	60,000	
500-4252-441-60-14-000000 Compensation / Car allowance	-	6,600	3,600	6,600	6,600	
500-4252-441-60-17-000000 Compensation / Telephone	1,840	2,880	2,880	2,880	2,880	
60	1,103,358	1,248,567	1,044,480	1,269,318	1,269,318	-
500-4252-441-61-30-000000 Benefits / Social security	79,965	95,515	95,515	97,103	97,103	
500-4252-441-61-36-000000 Benefits / Retirement	93,179	108,126	108,126	103,957	103,957	
500-4252-441-61-40-000000 Benefits / Unemployment tax	4,176	2,376	2,376	4,896	4,896	
500-4252-441-61-46-000000 Benefits / Workers' comp-	65,392	76,179	76,179	78,381	78,381	
500-4252-441-61-50-000000 Benefits / Health cost	126,875	171,720	171,720	198,312	198,312	
500-4252-441-61-52-000000 Benefits / Life insurance	857	2,017	2,017	1,046	1,046	
500-4252-441-61-53-000000 Benefits / Retiree health ins (ARC)	10,956	10,950	10,950	10,950	10,950	
500-4252-441-61-56-000000 Benefits/Pension Cost-TMRS	20,355	-	-	-	-	
500-4252-441-61-58-000000 Benefits / TMRS benefits (contra)	(100,905)	-	-	-	-	
61	300,850	466,883	466,883	494,645	494,645	-
500-4252-443-62-02-000000 Supplies / Office	621	1,400	1,400	1,400	1,400	
500-4252-443-62-04-000000 Supplies / Operating	8,542	8,000	8,000	8,000	8,000	
500-4252-443-62-12-000000 Supplies / Small tools/minor equip-	4,553	5,000	5,000	5,000	5,000	
500-4252-443-62-14-000000 Supplies / Janitorial	3,465	500	1,365	500	500	
500-4252-443-62-18-000000 Supplies / Clothing & uniform	8,306	15,689	15,689	15,689	15,689	
500-4252-443-62-20-000000 Supplies / Chemical	1,367	5,270	5,270	5,270	5,270	
62	26,855	35,859	36,724	35,859	35,859	-
500-4252-444-63-02-000000 Other services & charges / Advertising	19,426	19,000	19,000	19,000	19,000	
500-4252-444-63-52-000000 Other services & charges / Rental & contractual	662,259	582,200	620,000	582,200	582,200	
500-4252-444-63-65-000000 Other services & charges / Travel	3,310	6,840	6,840	6,840	6,840	
500-4252-444-63-75-000000 Other services & charges / Rental-depreciation fun	769,380	667,915	667,915	595,565	595,565	
500-4252-444-63-99-000000 Other services & charges / Miscellaneous	700	-	660	-	-	
63	1,455,075	1,275,955	1,314,415	1,203,605	1,203,605	-
500-4252-445-65-08-000000 Maintenance / Equipment	3,454	5,000	5,000	5,000	5,000	
500-4252-445-65-16-000000 Maintenance / Vehicles	635,793	500,000	600,000	500,000	500,000	
500-4252-445-65-17-000000 Maintenance / Fuel & lubricants	268,356	429,581	300,000	429,581	429,581	
65	907,603	934,581	905,000	934,581	934,581	-

2022
500-4252 Residential

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4252-446-66-14-000000 Capital outlay / Vehicles	-	90,000	-	90,000	90,000	-
500-4252-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
500-4252-446-66-20-000000 Capital outlay / Equipment	10,933	171,000	171,000	-	-	-
500-4252-446-66-22-000000 Capital outlay / Computer-hardware	-	1,200	1,200	-	-	-
500-4252-446-66-99-000000 Capital outlay / Non-capitalized	93,394	-	-	-	-	-
66	104,327	262,200	172,200	90,000	90,000	-
500-4252-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
500-4252-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	145,900	145,900	-
500-4252-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
500-4252-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
500-4252-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	145,900	145,900	-
500-4252-449-78-01-000000 Disaster Exp/ COVID-19	1,344	-	166	-	-	-
500-4252-449-78-02-000000 Disaster Exp/Hurricane Hanna	1,323	-	-	-	-	-
78	2,666	-	166	-	-	-
500-4252 Residential	\$ 3,900,734	\$ 4,224,045	\$ 3,939,868	\$ 4,173,908	\$ 4,173,908	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4252	Residential	1			Solid Waste Manager	FILLED	\$ 61,922
4252	Residential	1			Solid Waste Supervisor	FILLED	44,860
		<u>2</u>					<u>106,782</u>
4252	Residential		1		Asset Management Clerk	FILLED	30,266
4252	Residential		1		GIS Technician	FILLED	42,875
			<u>2</u>				<u>73,141</u>
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	FILLED	36,100
4252	Residential		1		HEO II B	UNFILLED	36,100
4252	Residential		1		HEO II B	UNFILLED	36,100
4252	Residential		1		HEO II B	UNFILLED	36,100
4252	Residential		<u>1</u>		HEO II B	CM RECOMMEND	<u>36,100</u>
			20				722,000
				Reclass from			
4252	Residential		1	Maint. Worker	Senior Maintenance Worker	FILLED	27,206
4252	Residential		1		Maintenance Worker	FILLED	25,393
				Reclass to Sr.			
4252	Residential		0	Maint. Worker	Maintenance Worker	FILLED	-
4252	Residential		1		Maintenance Worker	UNFILLED	25,393
4252	Residential		1		Maintenance Worker	UNFILLED	25,130
4252	Residential		1		Maintenance Worker	UNFILLED	25,130
4252	Residential		1		Maintenance Worker	UNFILLED	25,130
			<u>6</u>				<u>153,382</u>

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4252	Residential		1		Refuse Equipment Mechanic	FILLED	30,593
4252	Residential		1		Senior Administrative Clerk	FILLED	32,648
4252	Residential		1		Crew Leader B	FILLED	40,646
4252	Residential		1		Crew Leader B	UNFILLED	40,646
			<u>4</u>				<u>144,533</u>
					OVERTIME		60,000
					CAR ALLOWANCE		6,600
					TELEPHONE		2,880
							<u>69,480</u>
	CURRENT POSITIONS		34				\$ 1,269,318

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2021-2022

FUND: SANITATION DEPRECIATION
 DEPT. RESIDENTIAL

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 20-21 ROLLOVER	CITY MANAGER APPROVAL		DEPRECIATION SHORTAGE	
											YES/NO	FLEET REQUEST	CITY MGR RECOMM	
R	SA2500	2008 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (1,000)	\$ -	
R	SA8013	2014 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL REFUSE TRUCK	310,000	7	0.15	\$ 50,929	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (35,000)	\$ -	
R	SA8014	2014 PETERBILT HEIL DURAPACK PYTHON	RESIDENTIAL REFUSE TRUCK	310,000	7	0.15	\$ 50,929	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (35,000)	\$ -	
R	SA8003	2009 PETERBILT MCNEILUS AUTO REACH	MID-SIZE REAR LOAD REFUSE TRUCK	150,000	7	0.15	\$ 24,643	NO	DOES NOT MEET CRITERIA, REPLACEMENT BASED ON NEED AND OBSOLETE PACKER BODY		YES	\$ 77,000	\$ -	
R	SA8011	2013 PETERBILT HEIL RAPID RAIL	RESIDENTIAL SIDE LOADER						502-4280-446-66-14-EC2102	310,000	YES			
R	SA8012	2013 PETERBILT HEIL RAPID RAIL	RESIDENTIAL SIDE LOADER						502-4280-446-66-14-EC2102	310,000	YES			
				\$ 810,000						\$ 620,000		\$ 6,000	\$ -	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:

"To provide Solid Waste Management Programs in a courteous, safe, cost efficient, and environmentally responsible manner to all residences, businesses, and construction industry to enhance the quality of life by promoting sustainable practices."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	Recommend 21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,103,358	\$ 1,231,142	\$ 1,248,567	\$ 1,044,480	\$ 1,269,318	\$ 1,269,318	\$ 1,269,318	\$ 1,269,318	\$ 1,269,318	\$ 1,269,318	\$ 1,269,318
Employee Benefits	300,850	463,395	466,883	466,883	494,645	494,645	494,645	494,645	494,645	494,645	494,645
Supplies	26,855	35,859	35,859	36,724	35,859	35,859	35,859	35,859	35,859	35,859	35,859
Other Services and Charges	1,455,075	1,275,955	1,275,955	1,314,415	1,203,605	1,203,605	1,203,605	1,203,605	1,203,605	1,203,605	1,203,605
Maintenance	907,603	934,581	934,581	905,000	934,581	934,581	934,581	934,581	934,581	934,581	934,581
Disaster Expenses	2,666	-	-	166	-	-	-	-	-	-	-
Operations Subtotal	3,796,407	3,940,932	3,961,845	3,767,668	3,938,008	3,938,008	3,938,008	3,938,008	3,938,008	3,938,008	3,938,008
Capital Outlay	104,327	262,200	262,200	172,200	235,900	235,900	93,500	99,000	137,500	143,000	
Total Expenditures	\$ 3,900,734	\$ 4,203,132	\$ 4,224,045	\$ 3,939,868	\$ 4,173,908	\$ 4,173,908	\$ 4,031,508	\$ 4,037,008	\$ 4,075,508	\$ 4,081,008	
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	31	31	31	31	32	32	32	32	32	32	32
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	33	33	33	33	34	34	34	34	34	34	34
Resources											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	Recommend 21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 6,683,514	\$ 6,475,000	\$ 6,475,000	\$ 6,775,000	\$ 6,800,000	\$ 6,800,000	\$ 6,650,000	\$ 6,700,000	\$ 6,750,000	\$ 6,800,000	

Contact Us:

Elvira Alonzo, CPM
 Director
 4201 N. Bentsen Rd.
 McAllen, Texas
 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Continue to identify and transition residential alley collection to curbside collection by 1,000 homes to increase efficiency.
2. Perform condition assessments on refuse and recycling bins for 2,000 accounts annually.
3. Perform a complete inventory and reconciliation of refuse bins for every address using GIS tracking system.
4. Refurbish 2,000 recycling bins annually at residential service locations to improve aesthetics.
5. Implement refuse truck camera systems program to increase efficiency in collection and reduce missed containers.
6. Implement door hanger program to encourage residents to place trash/recycling containers out on time and reduce missed bins.

Residential

www.mcallenpublicworks.net

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	33	33	33	34
Department Expenditures	\$ 3,900,734	\$ 4,203,132	\$ 3,939,868	\$ 4,173,908
Outputs:				
Total number of customers / service points	37,028	35,448	37,097	36,000
Number of Solid Waste collection routes per week	40	40	40	40
Number of Recycling collection routes per week	27	27	27	27
Number of "Missed Service" calls	5,332	2,000	5,844	2,000
Revenue generated	\$ 6,683,514	\$ 6,475,000	\$ 6,775,000	\$ 6,800,000
Total solid waste tonnage landfill	41,484	36,000	38,553	36,500
Landfill tipping costs - Residential	\$ 712,128	\$ 621,000	\$ 665,039	\$ 669,000
Effectiveness Measures:				
"Missed Service" calls per 1000 accounts	144	56	158	56
Efficiency Measures:				
Solid Waste tonnage (black bin) collected per account per year	1.12	1.02	1.04	1.01
Solid Waste tonnage collected per route per week	20	17	19	18
Total cost per ton - collected and disposal	\$ 94.03	\$ 116.75	\$ 102.19	\$ 114.35
Total Cost per Service Point	\$ 105.35	\$ 118.57	\$ 106.20	\$ 115.94
Accounts served per route	926	886	927	900
Population:	151,352	153,546	153,622	156,649

Description:
The Residential Department provides automated refuse and recycling collection service to residences, automated paper recycling service for commercial establishments, and solid waste management to the downtown business district.

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: COMMERCIAL BOX

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total		-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 1,612,173	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1.	< Please select category >								
	2.	< Please select category >								
	3.	< Please select category >								
	4.	< Please select category >								
	5.	< Please select category >								
Total Supplies			\$ 44,479					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1.	< Please select category >								
	2.	< Please select category >								
	3.	< Please select category >								
	4.	< Please select category >								
	5.	< Please select category >								
Total Other Services & Charges			\$ 1,927,406					\$ -		\$ -
MAINTENANCE										
	1.	< Please select category >								
	2.	< Please select category >								
	3.	< Please select category >								
	4.	< Please select category >								
	5.	< Please select category >								
Total Maintenance			\$ 1,159,476					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								212,000		212,000
Total Non- Capital Outlay								139,600		179,600
TOTAL			\$ 4,743,534					\$ 351,600		\$ 391,600

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: COMMERCIAL BOX

DEPT REQUEST				CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE-REFUSE TRUCKS	111,000	1	111,000	1	111,000	DEPRECIATION VEHICLE SHORTAGE ROLL-OVER FROM FY20-21
DEPRECIATION SHORTAGE-REFUSE TRUCKS	95,000	1	95,000	1	95,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
TOTAL			\$ 206,000		\$ 206,000	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
MIG WELDER / GENERATOR	6,000	1	6,000	1	6,000	REPLACEMENT OF NON-FUNCTIONING MIG WELDER
			-		-	
			-		-	
			-		-	
TOTAL			\$ 6,000		\$ 6,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 212,000		\$ 212,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: COMMERCIAL BOX

DEPT REQUEST				CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DUMPSTERS (VARIOUS)	900	100	70,000	100	90,000	NEW ACCOUNTS AND REPLACEMENTS
FLOORS	200	400	60,000	400	80,000	PARTS TO REFURBISH DUMPSTERS
RADIOS (MOBILE)	4,200	2	8,400	2	8,400	REPLACEMENT RADIOS FOR REFUSE TRUCKS
			-		-	
			-		-	
TOTAL			\$ 138,400		\$ 178,400	

Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DESKTOP COMPUTER	1,200	1	1,200	1	1,200	DESKTOP COMPUTER FOR REFUSE TRUCK VIDEO MONITORING
			-		-	
			-		-	
			-		-	
TOTAL			\$ 1,200		\$ 1,200	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 139,600		\$ 179,600	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4254-441-60-01-000000 Compensation / Exempt	45,022	45,519	45,519	44,846	44,846	
500-4254-441-60-02-000000 Compensation / Non-exempt	934,375	1,058,076	970,000	1,042,439	1,042,439	
500-4254-441-60-06-000000 Compensation / Part time	-	-	-	-	-	
500-4254-441-60-10-000000 Compensation / Overtime	101,746	60,000	75,000	60,000	60,000	
500-4254-441-60-17-000000 Compensation / Telephone	1,280	1,920	160	1,920	1,920	
60	1,082,423	1,165,515	1,090,679	1,149,205	1,149,205	-
500-4254-441-61-30-000000 Benefits / Social security	77,579	89,162	89,162	87,914	87,914	
500-4254-441-61-36-000000 Benefits / Retirement	91,379	100,933	100,933	94,120	94,120	
500-4254-441-61-40-000000 Benefits / Unemployment tax	4,281	2,232	2,232	4,464	4,464	
500-4254-441-61-46-000000 Benefits / Workers' comp-	66,103	76,679	76,679	76,074	76,074	
500-4254-441-61-50-000000 Benefits / Health cost	126,512	170,232	170,232	189,204	189,204	
500-4254-441-61-52-000000 Benefits / Life insurance	834	1,888	1,888	944	944	
500-4254-441-61-53-000000 Benefits / Retiree health ins (ARC)	10,248	10,249	10,249	10,249	10,249	
500-4254-441-61-56-000000 Benefits/Pension Cost-TMRS	19,962	-	-	-	-	
500-4254-441-61-58-000000 Benefits / TMRS benefits (contra)	(98,956)	-	-	-	-	
61	297,942	451,375	451,375	462,968	462,968	-
500-4254-443-62-02-000000 Supplies / Office	606	1,500	1,500	1,500	1,500	
500-4254-443-62-04-000000 Supplies / Operating	11,511	10,000	10,000	10,000	10,000	
500-4254-443-62-12-000000 Supplies / Small tools/minor equip-	9,717	8,000	8,000	8,000	8,000	
500-4254-443-62-14-000000 Supplies / Janitorial	1,449	1,000	4,335	1,000	1,000	
500-4254-443-62-18-000000 Supplies / Clothing & uniform	11,867	14,579	12,000	14,579	14,579	
500-4254-443-62-20-000000 Supplies / Chemical	12,384	9,400	9,394	9,400	9,400	
62	47,535	44,479	45,229	44,479	44,479	-
500-4254-444-63-02-000000 Other services & charges / Advertising	6,349	7,500	7,500	7,500	7,500	
500-4254-444-63-52-000000 Other services & charges / Rental & contractual	1,370,288	1,322,200	1,322,200	1,322,200	1,322,200	
500-4254-444-63-65-000000 Other services & charges / Travel	657	2,280	2,280	2,280	2,280	
500-4254-444-63-75-000000 Other services & charges / Rental-depreciation fun	803,472	593,300	593,300	591,426	591,426	
500-4254-444-63-99-000000 Other services & charges / Miscellaneous	3,795	4,000	4,000	4,000	4,000	
63	2,184,561	1,929,280	1,929,280	1,927,406	1,927,406	-
500-4254-445-65-08-000000 Maintenance / Equipment	59,984	50,000	50,000	50,000	50,000	
500-4254-445-65-16-000000 Maintenance / Vehicles	822,062	588,000	675,000	588,000	588,000	
500-4254-445-65-17-000000 Maintenance / Fuel & lubricants	254,838	521,476	325,000	521,476	521,476	
65	1,136,884	1,159,476	1,050,000	1,159,476	1,159,476	-

2022

500-4254 Commercial box

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4254-446-66-14-000000 Capital outlay / Vehicles	-	111,000	-	206,000	206,000	
500-4254-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4254-446-66-20-000000 Capital outlay / Equipment	13,808	185,000	185,000	6,000	6,000	
500-4254-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
500-4254-446-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
500-4254-446-66-99-000000 Capital outlay / Non-capitalized	130,718	-	-	139,600	-	
66	144,526	296,000	185,000	351,600	212,000	-
500-4254-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4254-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	178,400	
500-4254-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	1,200	
500-4254-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
500-4254-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	179,600	-
500-4254-449-78-01-000000 Disaster Exp/ COVID-19	4,042	-	615	-	-	
500-4254-449-78-02-000000 Disaster Exp/Hurricane Hanna	900	-	-	-	-	
78	4,942	-	615	-	-	-
500-4254 Commercial Box	\$ 4,898,813	\$ 5,046,125	\$ 4,752,178	\$ 5,095,134	\$ 5,135,134	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4254	Commercial Box	1			Solid Waste Supervisor	FILLED	\$ 44,846
		1					44,846
4254	Commercial Box		1		HEO I B	FILLED	34,046
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	FILLED	36,100
4254	Commercial Box		1		HEO II B	UNFILLED	36,100
4254	Commercial Box		1		Senior Maintenance Worker	FILLED	27,750
4254	Commercial Box		1		Senior Maintenance Worker	FILLED	27,750
4254	Commercial Box		1		Procurement Specialist	FILLED	34,964
4254	Commercial Box		1		Refuse Equipment Mechanic	FILLED	30,593
4254	Commercial Box		1		Senior Administrative Clerk	FILLED	28,277
4254	Commercial Box		1		Senior Administrative Clerk	UNFILLED	28,277
4254	Commercial Box		1		Crew Leader B	FILLED	40,646
4254	Commercial Box		1		Crew Leader B	FILLED	40,646
4254	Commercial Box		1		Welder	FILLED	31,795
4254	Commercial Box		1		Welder	UNFILLED	31,795
			30				1,042,439
					OVERTIME		60,000
					TELEPHONE		1,920
							61,920
	CURRENT POSITIONS			31			\$ 1,149,205

**CITY OF McALLEN, TEXAS
 ROLLING STOCK REQUEST FORM
 FLEET OPERATION'S RECOMMENDATION SCHEDULE
 SANITATION DEPRECIATION FUND
 FISCAL YEAR 2021-2022**

FUND: SANITATION DEPRECIATION
 DEPT. COMMERCIAL BOX

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION						FY 20-21 ROLLOVER	CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS			YES/NO	FLEET REQUEST
R	SA2502	2008 FORD F-250 CC SB 4WD	3/4 TON CC SB 4WD GAS	40,000	8	0.15	\$ 5,750	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (7,000)	\$ 7,000
R	SA8204	2015 PETERBILT PAK-MOR SIDE LOADER	SIDE LOADER REFUSE TRUCK	290,000	7	0.15	\$ 47,643	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (20,000)	\$ 20,000
R	SA8205	2015 PETERBILT PAK-MOR SIDE LOADER	SIDE LOADER REFUSE TRUCK	290,000	7	0.15	\$ 47,643	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (36,000)	\$ 36,000
R	SA8350	2009 FREIGHTLINER RETRIEVER TRUCK	RETRIEVER TRUCK	120,000	10	0.15	\$ 13,800	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (32,000)	\$ 32,000
R	SA9000	2008 CASE S86G FORKLIFT	ROUGH TERRAIN FORKLIFT	66,000	10	0.15	\$ 7,590	YES	MEETS REPLACEMENT CRITERIA		YES	\$ -	\$ -
R	SA8203	2013 PETERBILT PAK-MOR SIDE LOADER	COMMERCIAL SIDE LOADER						502-4280-446-66-14-EC2103	290,000	YES		
R	SA8260	2014 MACK HEIL FRONT LOADER	COMMERCIAL FRONT LOADER						502-4280-446-66-14-EC2103	290,000	YES		
R	SA8261	2014 MACK HEIL FRONT LOADER	COMMERCIAL FRONT LOADER						502-4280-446-66-14-EC2103	290,000	YES		
				\$ 806,000						\$ 870,000		\$ (95,000)	\$ 95,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equiment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
 "To provide Solid Waste Management Programs in a courteous, safe, cost efficient, and environmentally responsible manner to all residences, businesses, and construction industry to enhance the quality of life by promoting sustainable practices."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,082,423	\$ 1,149,205	\$ 1,165,515	\$ 1,090,679	\$ 1,149,205	\$ 1,149,205	\$ 1,149,205	\$ 1,149,205	\$ 1,149,205	\$ 1,149,205	\$ 1,149,205
Employee Benefits	297,942	448,110	451,375	451,375	462,968	462,968	462,968	462,968	462,968	462,968	462,968
Supplies	47,535	44,479	44,479	45,229	44,479	44,479	44,479	44,479	44,479	44,479	44,479
Other Services and Charges	2,184,561	1,929,280	1,929,280	1,929,280	1,927,406	1,927,406	1,927,406	1,927,406	1,927,406	1,927,406	1,927,406
Maintenance	1,136,884	1,159,476	1,159,476	1,050,000	1,159,476	1,159,476	1,159,476	1,159,476	1,159,476	1,159,476	1,159,476
Disaster Expenses	4,942	-	-	615	-	-	-	-	-	-	-
Operations Subtotal	4,754,287	4,730,550	4,750,125	4,567,178	4,743,534	4,743,534	4,743,534	4,743,534	4,743,534	4,743,534	4,743,534
Capital Outlay	144,526	296,000	296,000	185,000	351,600	391,600	89,500	89,500	130,000	130,000	130,000
Total Expenditures	\$ 4,898,813	\$ 5,026,550	\$ 5,046,125	\$ 4,752,178	\$ 5,095,134	\$ 5,135,134	\$ 4,833,034	\$ 4,833,034	\$ 4,873,534	\$ 4,873,534	\$ 4,873,534
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	30	30	30	30	30	30	30	30	30	30	30
Total Positions Authorized	31	31	31	31	31	31	31	31	31	31	31
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 9,012,714	\$ 8,600,000	\$ 8,600,000	\$ 8,850,706	\$ 8,858,000	\$ 8,858,000	\$ 8,830,000	\$ 8,840,000	\$ 8,850,000	\$ 8,858,000	\$ 8,858,000

Contact Us:

Elvira Alonzo, CPM
 Director
 4201 N Bentsen Rd
 McAllen, Texas
 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Refurbish and repaint 1200 refuse dumpsters annually to defer expenditure purchases by approximately \$600,000.
2. Refurbish and repaint all downtown mounted trash receptacles.
3. Identify dissimilar dumpster types on collection routes and standardize to increase route efficiencies.
4. Identify dumpster pick-up days efficiently with use of identification program.

Commercial Box

www.mcallenpublicworks.net

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	31	31	31	31
Waste collection routes - Dumpsters	14	14	14	14
Department Expenditures	\$ 4,898,813	\$ 5,026,550	\$ 4,752,178	\$ 5,095,134
Outputs:				
Number of customers/service points	4,996	4,902	5,092	5,210
Number of "Missed Service" calls	103	100	115	100
Revenue generated - Dumpsters	\$ 9,012,714	\$ 8,600,000	\$ 8,850,706	\$ 8,858,000
Total solid waste landfilled - tons	70,079	75,000	70,617	70,000
Landfill tipping costs - Commercial	\$ 1,209,994	\$ 1,293,750	\$ 1,218,720	\$ 1,207,500
Effectiveness Measures:				
"Missed Service" calls per 1000 accounts	21	20	23	19
Efficiency Measures:				
Solid Waste tonnage collected per account per year	14.03	15.30	13.87	13.44
Solid Waste tonnage collected per route per week	96.26	103.02	97.00	96.15
Number of accounts per route - Dumpsters	357	350	364	372
Total cost per ton - collection and disposal	\$ 69.90	\$ 67.02	\$ 67.30	\$ 72.79
Average Cost per Service Point	\$ 980.55	\$ 1,025.41	\$ 933.26	\$ 977.95
Population:	151,352	153,546	153,622	156,649

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Commercial Box Department provides automated refuse and recycling collection service to multi-family, commercial, and industrial accounts.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ROLL-OFF

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
Total Compensation & Benefits		\$ 364,862	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 5,750					\$ -		\$ -
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 446,950					\$ -		\$ -
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 249,874					\$ -		\$ -
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							88,900		90,400
Total Non- Capital Outlay							-		-
TOTAL		\$ 1,067,436					\$ 88,900		\$ 90,400

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: ROLL-OFF

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE-REFUSE TRUCKS	34,900	1	34,900	1	34,900	DEPRECIATION VEHICLE SHORTAGE ROLL-OVER FROM FY20-21
DEPRECIATION SHORTAGE-REFUSE TRUCKS	24,000	1	24,000	1	24,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
TOTAL			\$ 58,900		\$ 58,900	

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLL-OFF DUMPSTERS	6,300	5	30,000	5	31,500	NEW AND REPLACEMENT ROLL-OFF CONTAINERS
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 30,000		\$ 31,500	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 88,900		\$ 90,400	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: ROLL-OFF

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4255-441-60-01-000000 Compensation / Exempt	43,508	45,520	50,000	44,847	44,847	
500-4255-441-60-02-000000 Compensation / Non-exempt	162,190	207,340	190,000	204,276	204,276	
500-4255-441-60-10-000000 Compensation / Overtime	7,404	10,000	7,000	10,000	10,000	
500-4255-441-60-17-000000 Compensation / Telephone	320	960	960	960	960	
60	213,423	263,820	247,960	260,083	260,083	-
500-4255-441-61-30-000000 Benefits / Social security	15,506	20,182	20,182	19,896	19,896	
500-4255-441-61-36-000000 Benefits / Retirement	18,007	22,847	22,847	21,301	21,301	
500-4255-441-61-40-000000 Benefits / Unemployment tax	864	504	504	1,008	1,008	
500-4255-441-61-46-000000 Benefits / Workers' comp-	13,797	19,003	19,003	18,864	18,864	
500-4255-441-61-50-000000 Benefits / Health cost	25,555	37,176	37,176	41,172	41,172	
500-4255-441-61-52-000000 Benefits / Life insurance	179	433	433	216	216	
500-4255-441-61-53-000000 Benefits/Retiree health ins (ARC)	2,316	2,321	2,321	2,321	2,321	
500-4255-441-61-56-000000 Benefits/Pension Cost-TMRS	3,934	-	-	-	-	
500-4255-441-61-58-000000 Benefits / TMRS benefits (contra)	(19,501)	-	-	-	-	
61	60,657	102,466	102,466	104,779	104,779	-
500-4255-443-62-02-000000 Supplies / Office	500	500	500	500	500	
500-4255-443-62-04-000000 Supplies / Operating	1,367	1,000	1,000	1,000	1,000	
500-4255-443-62-12-000000 Supplies / Small tools/minor equip-	364	1,000	1,000	1,000	1,000	
500-4255-443-62-18-000000 Supplies / Clothing & uniform	2,824	3,250	3,250	3,250	3,250	
500-4255-443-62-20-000000 Supplies / Chemical	-	-	-	-	-	
62	5,054	5,750	5,750	5,750	5,750	-
500-4255-444-63-02-000000 Other services & charges / Advertising	22,333	22,500	22,500	22,500	22,500	
500-4255-444-63-52-000000 Other services & charges / Rental & contractual	307,578	300,000	310,000	300,000	300,000	
500-4255-444-63-65-000000 Other services & charges / Travel	260	950	950	950	950	
500-4255-444-63-75-000000 Other services & charges / Rental-depreciation fun	109,057	131,886	131,886	123,500	123,500	
500-4255-444-63-99-000000 Other services & charges / Miscellaneous	120	-	-	-	-	
63	439,349	455,336	465,336	446,950	446,950	-
500-4255-445-65-08-000000 Maintenance / Equipment	7,122	8,000	8,000	8,000	8,000	
500-4255-445-65-16-000000 Maintenance / Vehicles	172,201	120,000	130,000	120,000	120,000	
500-4255-445-65-17-000000 Maintenance / Fuel & lubricants	80,282	121,874	95,000	121,874	121,874	
65	259,604	249,874	233,000	249,874	249,874	
500-4255-446-66-14-000000 Capital outlay / Vehicles	-	34,900	-	58,900	58,900	
500-4255-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	

2022
500-4255 Roll Off

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
500-4255-446-66-20-000000 Capital outlay / Equipment	22,040	24,000	24,000	30,000	31,500	
500-4255-446-66-22-000000 Capital outlay / Computer-hardware	-	1,200	1,200	-	-	
500-4255-446-66-99-000000 Capital outlay / Non-capitalized 66	-	-	-	-	-	
	22,040	60,100	25,200	88,900	90,400	-
500-4255-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4255-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
500-4255-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
500-4255-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
500-4255-443-67-30-000000 Non-Capital Outlay / Improvements 67	-	-	-	-	-	-
500-4255-449-78-01-000000 Disaster Exp/ COVID-19	658	-	140	-	-	
500-4255-449-78-02-000000 Disaster Exp/Hurricane Hanna 78	-	-	-	-	-	
	658	-	140	-	-	-
500-4255 Roll Off	\$ 1,000,785	\$ 1,137,346	\$ 1,079,852	\$ 1,156,336	\$ 1,157,836	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4255	Roll Off	1			Solid Waste Supervisor	FILLED	44,847
		1					<u>44,847</u>
4255	Roll Off		1		HEO I B	FILLED	34,046
4255	Roll Off		1		HEO I B	FILLED	34,046
4255	Roll Off		1		HEO I B	FILLED	34,046
4255	Roll Off		1		HEO I B	FILLED	34,046
4255	Roll Off		1		HEO I B	FILLED	34,046
4255	Roll Off		1		HEO I B	UNFILLED	34,046
			<u>6</u>				<u>204,276</u>
					OVERTIME		10,000
					TELEPHONE		960
							<u>10,960</u>
	CURRENT POSITIONS		7				\$ 260,083

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2021-2022

FUND: SANITATION DEPRECIATION
DEPT. ROLL-OFF

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							CITY MANAGER APPROVAL	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FY 20-21 ROLLOVER	YES/NO	FLEET REQUEST	CITY MGR RECOMM
R	SA8304	2015 FREIGHTLINER ROLL-OFF REFUSE TRUCK	ROLL-OFF REFUSE TRUCK	190,000	7	0.15	\$ 31,214	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (24,000)	\$ 24,000
R	SA8301	2010 FREIGHTLINER ROLL-OFF TRUCK	ROLL-OFF TRUCK						502-4280-446-66-14-EC2104	190,000	YES		
R	SA8303	2012 FREIGHTLINER ROLL-OFF TRUCK	ROLL-OFF TRUCK						502-4280-446-66-14-EC2104	190,000	YES		
				\$ 190,000						\$ 380,000		\$ (24,000)	\$ 24,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
 "A mission of the City of McAllen Solid Waste Division is to provide courteous, safe, cost efficient and environmentally responsible refuse disposal to residents, businesses, and the construction industry and to enhance the quality of life by promoting sustainable practices."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 213,423	\$ 260,083	\$ 263,820	\$ 247,960	\$ 260,083	\$ 260,083	\$ 260,083	\$ 260,083	\$ 260,083	\$ 260,083	\$ 260,083
Employee Benefits	60,657	101,717	102,466	102,466	104,779	104,779	104,779	104,779	104,779	104,779	104,779
Supplies	5,054	5,750	5,750	5,750	5,750	5,750	5,750	5,750	5,750	5,750	5,750
Other Services and Charges	439,349	455,336	455,336	465,336	446,950	446,950	446,950	446,950	446,950	446,950	446,950
Maintenance	259,604	249,874	249,874	233,000	249,874	249,874	249,874	249,874	249,874	249,874	249,874
Disaster Expenses	658	-	-	140	-	-	-	-	-	-	-
Operations Subtotal	978,745	1,072,760	1,077,246	1,054,652	1,067,436	1,067,436	1,067,436	1,067,436	1,067,436	1,067,436	1,067,436
Capital Outlay	22,040	60,100	60,100	25,200	88,900	90,400	25,000	24,000	24,000	30,000	
Total Expenditures	\$ 1,000,785	\$ 1,132,860	\$ 1,137,346	\$ 1,079,852	\$ 1,156,336	\$ 1,157,836	\$ 1,092,436	\$ 1,091,436	\$ 1,091,436	\$ 1,097,436	
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	6	6	6	6	6	6	6	6	6	6	6
Total Positions Authorize	7	7	7	7	7	7	7	7	7	7	
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 1,355,683	\$ 1,300,000	\$ 1,300,000	\$ 1,380,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	

Contact Us:
 Elvira Alonzo, CPM
 Director
 4201 N. Bentsen Rd., McAllen, Texas 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Refurbish and repaint 50 roll-off containers annually to defer capital expenditures by approximately \$200,000.
2. Continue partnerships with Imagine Tomorrow project to support revitalization efforts within the city.
3. Develop consistent advertising/marketing programs to increase sales by 10%

Roll-Off

www.mcallenpublicworks.net

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	7	7	7	7
Roll-Off Drivers	6	6	6	6
Department Expenditures	\$ 1,000,785	\$ 1,132,860	\$ 1,079,852	\$ 1,156,336
Outputs:				
Number of new placements	505	475	458	475
Number of Empty & Returns	3,060	3,000	2,711	3,000
Number of closed out accounts	512	450	504	450
Revenue generated - Roll-Offs	\$ 1,355,683	\$ 1,300,000	\$ 1,380,000	\$ 1,350,000
Total solid waste collected (tons)	19,887	19,500	15,301	19,500
Landfill tipping costs	\$ 319,253	\$ 302,250	\$ 260,710	\$ 302,250
Efficiency Measures:				
Average Cost/Service per Empty & Return	\$ 280.17	\$ 328.37	\$ 335.88	\$ 335.17
Solid waste tonnage collected per truck per year	3,315	3,250	2,550	3,250
Solid waste tonnage collected per truck per week	63.74	62.50	49.04	62.50
Total cost per ton - collection and disposal	\$ 50	\$ 58	\$ 71	\$ 59
Total number of empty & returns serviced per driver	595	575	536	575
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

The Roll-Off Department provides refuse and recycling collection service to commercial establishments and the construction industry.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: BRUSH COLLECTION

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total		-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 1,987,327	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1. Operating								30,000		30,000
2. < Please select category >										INCREASE IN COMPOSTABLE 'BROWN' BAG PURCHASES DUE TO DEMAND.
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Supplies			\$ 257,320					\$ 30,000		\$ 30,000
OTHER SERVICES & CHARGES										
1. Rental & contractual								50,000		50,000
2. < Please select category >										INCREASE IN TIRE DISPOSAL QUANTITIES AND COSTS
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Other Services & Charges			\$ 422,171					\$ 50,000		\$ 50,000
MAINTENANCE										
1. < Please select category >										
2. < Please select category >										
3. < Please select category >										
4. < Please select category >										
5. < Please select category >										
Total Maintenance			\$ 540,531					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								346,000		350,000
Total Non- Capital Outlay								-		-
TOTAL			\$ 3,207,349					\$ 426,000		\$ 430,000

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: BRUSH COLLECTION

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ROLL-OFF CONTAINERS 40 CY	7,500	4	26,000	4	30,000	REPLAE OLD/NON REFURBISHED CONTAINERS
GRAPPLE BUCKETS	30,000	2	60,000	2	60,000	REPLACE OLD GRAPPLE BUCKETS FOR LOADERS
			-		-	
			-		-	
			-		-	
TOTAL			\$ 86,000		\$ 90,000	

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE - BRUSH TRUCKS	120,000	1	120,000	1	120,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
DEPRECIATION SHORTAGE - BRUSH TRUCKS	140,000	1	140,000	1	140,000	DEPRECIATION VEHICLE SHORTAGE ROLL-OVER FOR FY20-21
			-		-	
			-		-	
			-		-	
TOTAL			\$ 260,000		\$ 260,000	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 346,000		\$ 350,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION
DEPARTMENT: BRUSH COLLECTION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL		\$ -		\$ -		
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2022

500-4256 Brush collection

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4256-441-60-01-000000 Compensation / Exempt	45,021	45,518	45,518	44,845	44,845	
500-4256-441-60-02-000000 Compensation / Non-exempt	1,250,087	1,298,616	1,250,000	1,279,425	1,279,425	
500-4256-441-60-10-000000 Compensation / Overtime	151,380	30,000	60,000	30,000	30,000	
500-4256-441-60-17-000000 Compensation / Telephone	880	1,680	1,200	1,200	1,200	
60	1,447,368	1,375,814	1,356,718	1,355,470	1,355,470	-
500-4256-441-61-30-000000 Benefits / Social security	105,596	105,250	105,250	103,693	103,693	
500-4256-441-61-36-000000 Benefits / Retirement	121,944	119,145	119,145	111,013	111,013	
500-4256-441-61-40-000000 Benefits / Unemployment tax	5,550	2,808	2,808	5,616	5,616	
500-4256-441-61-46-000000 Benefits / Workers' comp-	175,689	182,000	182,000	181,263	181,263	
500-4256-441-61-50-000000 Benefits / Health cost	164,471	195,792	195,792	217,032	217,032	
500-4256-441-61-52-000000 Benefits / Life insurance	1,127	2,300	2,300	1,149	1,149	
500-4256-441-61-53-000000 Benefits / Retiree health ins (ARC)	12,096	12,091	12,091	12,091	12,091	
500-4256-441-61-56-000000 Benefits/Pension Cost-TMRS	26,639	-	-	-	-	
500-4256-441-61-58-000000 Benefits / TMRS benefits (contra)	(132,056)	-	-	-	-	
61	481,056	619,386	619,386	631,857	631,857	-
500-4256-443-62-02-000000 Supplies / Office	1,662	2,000	2,000	2,000	2,000	
500-4256-443-62-04-000000 Supplies / Operating	248,684	230,150	290,000	260,150	260,150	
500-4256-443-62-12-000000 Supplies / Small tools/minor equip-	3,937	5,000	5,000	5,000	5,000	
500-4256-443-62-14-000000 Supplies / Janitorial	603	500	500	500	500	
500-4256-443-62-18-000000 Supplies / Clothing & uniform	12,049	17,670	17,670	17,670	17,670	
500-4256-443-62-20-000000 Supplies / Chemical	833	2,000	2,000	2,000	2,000	
62	267,768	257,320	317,170	287,320	287,320	-
500-4256-444-63-02-000000 Other services & charges / Advertising	780	8,000	1,000	8,000	8,000	
500-4256-444-63-52-000000 Other services & charges / Rental & contractual	156,556	132,000	160,000	182,000	182,000	
500-4256-444-63-65-000000 Other services & charges / Travel	1,652	5,225	500	5,225	5,225	
500-4256-444-63-75-000000 Other services & charges / Rental-depreciation fun	571,214	410,446	410,446	276,946	276,946	
500-4256-444-63-99-000000 Other services & charges / Miscellaneous	900	-	800	-	-	
63	731,101	555,671	572,746	472,171	472,171	-
500-4256-445-65-08-000000 Maintenance / Equipment	35,034	70,000	50,000	70,000	70,000	
500-4256-445-65-16-000000 Maintenance / Vehicles	382,016	209,573	385,000	209,573	209,573	
500-4256-445-65-17-000000 Maintenance / Fuel & lubricants	210,839	260,958	220,000	260,958	260,958	
65	627,889	540,531	655,000	540,531	540,531	-
500-4256-446-66-14-000000 Capital outlay / Vehicles	171,202	140,000	-	260,000	260,000	

2022

500-4256 Brush collection

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4256-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	-
500-4256-446-66-20-000000 Capital outlay / Equipment	258,353	26,000	26,000	86,000	90,000	-
500-4256-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	-
500-4256-446-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	429,555	166,000	26,000	346,000	350,000	-
500-4256-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
500-4256-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	-
500-4256-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
500-4256-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
500-4256-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	-	-	-
500-4256-449-78-01-000000 Disaster Exp/ COVID-19	3,162	-	-	-	-	-
500-4256-449-78-02-000000 Disaster Exp/Hurricane Hanna	21,995	-	-	-	-	-
78	25,157	-	-	-	-	-
500-4256 Brush Collection	\$ 4,009,895	\$ 3,514,722	\$ 3,547,020	\$ 3,633,349	\$ 3,637,349	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4256	Brush Collection	1			Solid Waste Supervisor	FILLED	\$ 44,845
		<u>1</u>					<u>44,845</u>
4256	Brush Collection		1		Senior Administrative Clerk	FILLED	28,277
			<u>1</u>				<u>28,277</u>
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		1		HEO II B	FILLED	36,100
4256	Brush Collection		<u>1</u>		HEO II B	FILLED	<u>36,100</u>
			16				577,600
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	FILLED	34,047
4256	Brush Collection		1		HEO I B	UNFILLED	34,047
4256	Brush Collection		<u>1</u>		HEO I B	UNFILLED	<u>34,047</u>
			14				476,658
4256	Brush Collection		1		Maintenance Worker	FILLED	25,130

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4256	Brush Collection		1		Maintenance Worker	FILLED	25,130
4256	Brush Collection		1		Maintenance Worker	FILLED	25,130
4256	Brush Collection		1		Maintenance Worker	FILLED	25,130
4256	Brush Collection		1		Maintenance Worker	FILLED	25,130
			5				125,650
4256	Brush Collection		1		Refuse Equipment Mechanic	FILLED	30,593
4256	Brush Collection		1		Crew Leader B	FILLED	40,647
			2				71,240
					OVERTIME		30,000
					TELEPHONE		1,200
							31,200
	CURRENT POSITIONS		39				\$ 1,355,470

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2021-2022

FUND: SANITATION DEPRECIATION
 DEPT. BRUSH

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	FLEET OPERATIONS RECOMMENDATION							FY 20-21 ROLLOVER	CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE	
				BUDGET AMOUNT	DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO	FLEET COMMENTS	FLEET REQUEST			CITY MGR RECOMM	
R	SA8404	2010 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK	140,000	10	0.15	\$ 16,100	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (19,000)	\$ 19,000	
R	SA8405	2010 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK	140,000	10	0.15	\$ 16,100	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (19,000)	\$ 19,000	
R	SA8406	2011 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK	140,000	10	0.15	\$ 16,100	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (9,000)	\$ 9,000	
R	SA8407	2011 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK	140,000	10	0.15	\$ 16,100	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (9,000)	\$ 9,000	
R	SA8501	2010 FREIGHLINER GRAPPLE ROLL-OFF TRUCK	GRAPPLE ROLL-OFF TRUCK	240,000	10	0.15	\$ 27,600	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (64,000)	\$ 64,000	
R	SA8400	2009 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK						502-4280-446-66-14-EC2106	135,000	YES			
R	SA8401	2009 FREIGHTLINER OPEN TOP BRUSH TRUCK	OPEN TOP BRUSH TRUCK						502-4280-446-66-14-EC2106	135,000	YES			
R	SA8403	2009 FREIGHTLINER GRAPPLE ROLL-OFF TRUCK	GRAPPLE ROLL-OFF TRUCK						502-4280-446-66-14-EC2107	225,000	YES			
R	SA8503	2010 FREIGHTLINER GRAPPLE ROLL-OFF TRUCK	GRAPPLE ROLL-OFF TRUCK						502-4280-446-66-14-EC2107	225,000	YES			
				\$ 800,000						\$ 720,000		\$ (120,000)	\$ 120,000	

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
 "The City of McAllen Brush Department is committed to arboreal beautification of our city through the care and preservation of its tree canopy and the collection of brush and bulky waste."

Department Summary										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Expenditure Detail:										
Personnel Services										
Salaries and Wages	\$ 1,447,368	\$ 1,355,950	\$ 1,375,814	\$ 1,356,718	\$ 1,355,470	\$ 1,355,470	\$ 1,355,470	\$ 1,355,470	\$ 1,355,470	\$ 1,355,470
Employee Benefits	481,056	615,409	619,386	619,386	631,857	631,857	631,857	631,857	631,857	631,857
Supplies	267,768	257,320	257,320	317,170	287,320	287,320	287,320	287,320	287,320	287,320
Other Services and Charges	731,101	555,671	555,671	572,746	472,171	472,171	472,171	472,171	472,171	472,171
Maintenance	627,889	540,531	540,531	655,000	540,531	540,531	540,531	540,531	540,531	540,531
Disaster Expenses	25,157	-	-	-	-	-	-	-	-	-
Operations Subtotal	3,580,340	3,324,881	3,348,722	3,521,020	3,287,349	3,287,349	3,287,349	3,287,349	3,287,349	3,287,349
Capital Outlay	429,555	166,000	166,000	26,000	346,000	350,000	15,000	18,000	13,500	-
Total Expenditures	\$ 4,009,895	\$ 3,490,881	\$ 3,514,722	\$ 3,547,020	\$ 3,633,349	\$ 3,637,349	\$ 3,302,349	\$ 3,305,349	\$ 3,300,849	\$ 3,287,349
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	38	38	38	38	38	38	38	38	38	38
Part-Time	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	39	39	39	39	39	39	39	39	39	39
Resources										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Related Revenue Generated	\$ 2,539,440	\$ 2,431,000	\$ 2,431,000	\$ 2,503,583	\$ 2,516,000	\$ 2,516,000	\$ 2,461,000	\$ 2,471,000	\$ 2,481,000	\$ 2,516,000

Contact Us:

Elvira Alonzo, CPM
 Director
 4201 N Bentsen Rd
 McAllen, Texas
 78504
 (956) 681-4050

MAJOR FY 21-22 GOALS

1. Continue collaboration efforts with Code Enforcement to prevent illegal dumping through education outreach.
2. Continue collaboration efforts with Keep McAllen Beautiful (KMB) with neighborhood cleanups.
3. Continue education outreach on placement of brush and debris.

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 120-21	Goal FY 21-22
Inputs:				
Number of full time employees	39	39	39	39
Number of Brush collection crews	14	14	14	14
Department Expenditures	\$ 4,009,895	\$ 3,514,722	\$ 3,547,020	\$ 3,633,349
Outputs:				
Total customer accounts/service points per month	42,024	40,350	42,333	42,638
Total Brush curbside collection recycled (cubic yards)	300,005	230,000	300,000	250,000
Total bulky waste collected - tonnage	7,197	6,700	6,000	6,500
Number of Missed Service calls per month	43	30	30	30
Number of Hot Shot Crew Work Order requests	1	10	10	10
Number of work orders - Tree Trimming Service	25	150	100	100
Effectiveness Measures:				
Percent recycled of total collection	83%	81%	86%	82%
Cost avoidance of brush to compost	\$ 1,074,545	\$ 844,100		
Citizens Rating for Yard Waste Pick Up as Utility Service*	60%	60%	60%	60%
Efficiency Measures:				
Brush (cu yd) collected per crew per week	412	316	412	343

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

Description:

The Brush Department is a division under the direction of Public Works. The Brush Department with the help of 39 employees provides a vital service to the community by collecting all brush, bulky waste, and providing educational services that promote the care and preservation of the city's tree canopy.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: STREET CLEANING

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.		-		-	-	-	-	-		
3.		-		-	-	-	-	-		
4.		-		-	-	-	-	-		
5.		-		-	-	-	-	-		
Total Compensation & Benefits			\$ 311,631	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies			\$ 2,530					\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges			\$ 147,442					\$ -		\$ -
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance			\$ 124,427					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								88,000		88,000
Total Non- Capital Outlay								8,400		8,400
TOTAL			\$ 586,030					\$ 96,400		\$ 96,400

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION
DEPARTMENT: STREET CLEANING

DEPT REQUEST				CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Vehicles - Shortage						
DEPRECIATION SHORTAGE-STREET SWEEPEF	88,000	1	88,000	1	88,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 88,000		\$ 88,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 88,000		\$ 88,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: STREET CLEANING

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
MOBILE RADIOS	4,200	2	8,400	2	8,400	REPLACEMENT OF RADIO EQUIPMENT
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 8,400		\$ 8,400	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 8,400		\$ 8,400	
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2022
500-4257 Street Cleaning

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4257-441-60-02-000000 Compensation / Non-exempt	220,056	219,849	219,849	216,600	216,600	
500-4257-441-60-10-000000 Compensation / Overtime	13,208	4,000	4,000	4,000	4,000	
60	233,264	223,849	223,849	220,600	220,600	-
500-4257-441-61-30-000000 Benefits / Social security	16,718	17,125	17,125	16,876	16,876	
500-4257-441-61-36-000000 Benefits / Retirement	19,619	19,385	19,385	18,067	18,067	
500-4257-441-61-40-000000 Benefits / Unemployment tax	864	432	432	864	864	
500-4257-441-61-46-000000 Benefits / Workers comp	14,604	16,181	16,181	16,060	16,060	
500-4257-441-61-50-000000 Benefits / Health cost	29,769	33,264	33,264	37,008	37,008	
500-4257-441-61-52-000000 Benefits / Life insurance	187	376	376	188	188	
500-4257-441-61-53-000000 Benefits / Retiree health insurance	1,968	1,968	1,968	1,968	1,968	
500-4257-441-61-56-000000 Benefits/Pension Cost-TMRS	4,286	-	-	-	-	
500-4257-441-61-58-000000 Benefits / TMRS benefits (contra)	(21,246)	-	-	-	-	
61	66,769	88,731	88,731	91,031	91,031	-
500-4257-443-62-04-000000 Supplies / Operating	140	200	200	200	200	
500-4257-443-62-12-000000 Supplies / Small tools/minor equip	574	530	530	530	530	
500-4257-443-62-18-000000 Supplies / Clothing & uniform	1,540	1,800	1,800	1,800	1,800	
62	2,254	2,530	2,530	2,530	2,530	-
500-4257-444-63-52-000000 Other services & charges / Rental & contractual	281	3,200	3,000	3,200	3,200	
500-4257-444-63-65-000000 Other services & charges / Travel	-	1,579	1,579	1,579	1,579	
500-4257-444-63-75-000000 Other services & charges / Rental-general deprec	106,920	68,275	68,275	142,600	142,600	
500-4257-444-63-99-000000 Other services & charges / Miscellaneous	140	63	120	63	63	
63	107,341	73,117	72,974	147,442	147,442	-
500-4257-445-65-08-000000 Maintenance / Equipment	7,543	11,000	20,000	11,000	11,000	
500-4257-445-65-16-000000 Maintenance / Vehicles	70,126	70,000	70,000	70,000	70,000	
500-4257-445-65-17-000000 Maintenance / Fuel & lubricants	26,700	43,427	28,000	43,427	43,427	
65	104,369	124,427	118,000	124,427	124,427	-
500-4257-446-66-20-000000 Capital outlay / Equipment	-	-	-	88,000	88,000	
66	-	-	-	88,000	88,000	-
500-4257-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	8,400	8,400	
67	-	-	-	8,400	8,400	-
500-4257 Street Cleaning	\$ 513,997	\$ 512,654	\$ 506,084	\$ 682,430	\$ 682,430	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4257	Street Cleaning		1		HEO II B	FILLED	\$ 36,100
4257	Street Cleaning		1		HEO II B	FILLED	36,100
4257	Street Cleaning		1		HEO II B	FILLED	36,100
4257	Street Cleaning		1		HEO II B	FILLED	36,100
4257	Street Cleaning		1		HEO II B	FILLED	36,100
4257	Street Cleaning		1		HEO II B	FILLED	36,100
			6				216,600
					OVERTIME		4,000
							4,000
	CURRENT POSITIONS		6				\$ 220,600

CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATION'S RECOMMENDATION SCHEDULE
SANITATION DEPRECIATION FUND
FISCAL YEAR 2021-2022

FUND: SANITATION DEPRECIATION
DEPT. STREET CLEANING

N=New R=Repl.	Unit #	REPLACING MAKE/MODEL	REQUESTING MAKE/MODEL	BUDGET AMOUNT	FLEET OPERATIONS RECOMMENDATION				FY 20-21 ROLLOVER	CITY MANAGER APPROVAL YES/NO	DEPRECIATION SHORTAGE		
					DEPREC. YEARS	DEPREC. %	ANNUAL RENTAL	YES/NO			FLEET COMMENTS	FLEET REQUEST	CITY MGR RECOMM
R	SD7000 SD7001	2010 FREIGHTLINER SCHWARZE SWEEPER 2011 INTERNATIONAL TYMCO STREET SWEEPER	STREET SWEEPER	300,000	8	0.15	\$ 43,125	YES	MEETS REPLACEMENT CRITERIA		YES	\$ 41,000	\$ (41,000)
R	SD7002	2011 INTERNATIONAL TYMCO STREET SWEEPER	STREET SWEEPER	300,000	8	0.15	\$ 43,125	YES	MEETS REPLACEMENT CRITERIA		YES	\$ (129,000)	\$ 129,000
				\$ 600,000								\$ (88,000)	\$ 88,000

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Street Cleaning

www.mcallenpublicworks.net

Mission Statement:

"Dedicated to enhance the aesthetics and improve drainage conditions in our city by keeping the streets clean in all residential, commercial, and industrial areas. This service shall be provided in a safe, professional, reliable, efficient, and eager to help disposition."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 233,264	\$ 220,600	\$ 223,849	\$ 223,849	\$ 220,600	\$ 220,600	\$ 220,600	\$ 220,600	\$ 220,600	\$ 220,600	\$ 220,600
Employee Benefits	66,769	88,080	88,731	88,731	91,031	91,031	91,031	91,031	91,031	91,031	91,031
Supplies	2,254	2,530	2,530	2,530	2,530	2,530	2,530	2,530	2,530	2,530	2,530
Other Services and Charges	107,341	73,117	73,117	72,974	147,442	147,442	147,442	147,442	147,442	147,442	147,442
Maintenance	104,369	124,427	124,427	118,000	124,427	124,427	124,427	124,427	124,427	124,427	134,427
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	513,997	508,754	512,654	506,084	586,030	586,030	586,030	586,030	586,030	586,030	596,030
Capital Outlay	-	-	-	-	96,400	96,400	-	-	-	-	8,400
Total Expenditures	\$ 513,997	\$ 508,754	\$ 512,654	\$ 506,084	\$ 682,430	\$ 682,430	\$ 586,030	\$ 586,030	\$ 586,030	\$ 586,030	\$ 604,430
PERSONNEL											
Non-Exempt	6	6	6	6	6	6	6	6	6	6	6
Total Positions Authorized	6	6	6	6	6	6	6	6	6	6	6

Contact Us:

Elvira Alonzo, CPM
Public Works
Director
4201 N. Bentsen
Road
McAllen, TX 78504
(956) 681-4000

MAJOR FY 21-22 GOALS

1. Target six (6) sweeping cycles for arterial road right-of-ways including City facilities and four (4) sweeping cycles for residential areas.
2. Sweep downtown areas 6 days a week and City facilities weekly to improve aesthetics and retail curb appeal.
3. Continue maintaining surface road drainage for prevention of stormwater pollution and to preserve water quality in compliance with MS4 Stormwater Permit.

Street Cleaning

www.mcallenpublicworks.net

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees/sweepers	6	6	6	6
Department Expenditures	\$ 513,997	\$ 512,654	\$ 506,084	\$ 682,430
Total street inventory - gutter miles	1,200	1,200	1,200	1,200
Residential - gutter miles	800	800	800	800
Arterial & collector - gutter miles	386	386	386	386
Downtown district - gutter miles	14.0	14.0	14.0	14.0
Outputs:				
Citizen request for service	314	300	275	300
Special events	10	15	10	10
In-house requests	30	50	45	30
Gutter miles swept - All	13,191	12,500	13,300	12,500
Gutter miles swept - Residential	4,235	4,200	5,000	4,300
Gutter miles swept - Arterial & Collector	4,036	2,500	2,700	2,700
Gutter miles swept - Downtown District	3,559	4,200	3,800	3,700
Gutter miles swept - City properties	1,361	1,600	1,800	1,800
Street cleaning debris collected - cubic yards	8,041	8,000	8,100	8,000

Description:

The Street Cleaning Department is a division of Public Works. Through its staff of six (6) employees the department sweeps all city streets. Effective street sweeping operations enhance our city beautification efforts and conforms with stormwater pollution prevention regulations.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: RECYCLING

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)					
COMPENSATION											
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total		
1. PT Maintenance Worker	2	\$ 18,432	\$ 36,864	\$ -	\$ -	\$ 5,055	\$ 41,919	2	\$ 41,919	NEW POSITIONS NEEDED TO ASSIST CUSTOMERS / RESIDENTS AT NEW CITIZEN DROP-OFF AREA	
2. HEO II B	1	36,100	36,100	-	-	16,427	52,527	1	52,527	NEW POSITION NEEDED TO HAUL AN INCREASING NUMBER OF ROLL-OFF CONTAINERS FROM NEW DROP-OFF AREA	
3.	-	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-	-		
Total	3	54,532	72,964	-	-	21,482	94,446	3	94,446		
Personnel Revisions											
1. Overtime			-	-	-	-	-				
2.			-	-	-	-	-				
3.			-	-	-	-	-				
4.			-	-	-	-	-				
5.			-	-	-	-	-				
Total Compensation & Benefits		\$ 1,176,680	\$ 72,964	\$ -	\$ -	\$ 21,482	\$ 94,446	3	\$ 94,446		
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies		\$ 53,606					\$ -		\$ -		
OTHER SERVICES & CHARGES											
1.	Rental-depreciation fun						20,126		20,126	Rental Depreciation for New Vehicles Request	
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges		\$ 328,551					\$ 20,126		\$ 20,126		
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance		\$ 267,149					\$ -		\$ -		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay							246,000		249,600		
Total Non- Capital Outlay							182,200		182,200		
TOTAL		\$ 1,825,986					\$ 542,772		\$ 546,372		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: RECYCLING

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
PAPER SHREDDER	100,000	1	100,000	1	100,000	REPLACE OLD PAPER SHREDDER, PURCHASED 2012
ROLL-OFF CONTAINERS 30CY	6,900	4	24,000	4	27,600	CITIZEN DROP-OFF AREA
			-		-	
			-		-	
			-		-	
TOTAL			\$ 124,000		\$ 127,600	

		DEPT REQUEST		CM RECOMM		
Vehicles						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
1/2 TONS PICK UP TRUCKS	30,000	2	60,000	2	60,000	REPLACE RETAINED TRUCKS FOR FIELD SERVICE MONITORS
			-		-	
			-		-	
			-		-	
TOTAL			\$ 60,000		\$ 60,000	

		DEPT REQUEST		CM RECOMM		
Software						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
SCALE SYSTEM/AREA UPGRADE	25,000	1	25,000	1	25,000	UPDATE SOFTWARE, ADD LIGHTS AND CAMERAS
			-		-	
			-		-	
			-		-	
TOTAL			\$ 25,000		\$ 25,000	

		DEPT REQUEST		CM RECOMM		
Vehicles - Shortage						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
DEPRECIATION SHORTAGE - LOADER	37,000	1	37,000	1	37,000	DEPRECIATION VEHICLE SHORTAGE FOR FY21-22
			-		-	
			-		-	
			-		-	
TOTAL			\$ 37,000		\$ 37,000	

GRAND TOTAL			\$ 246,000		\$ 249,600	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: RECYCLING

DEPT REQUEST				CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
96 GALLON RECYCLING BINS	60	2500	150,000	2500	150,000	BINS FOR NEW ACCOUNTS AND REPLACEMENTS
CARDBOARD DUMPSTERS 8CY	1,200	15	18,000	15	18,000	INCREASE IN CARDBOARD ROUTE FOR BUSINESSES
LID LOCKS FOR CARDBOARD DUMPSTERS	40	250	10,000	250	10,000	SECURE MECHANISM FOR DUMPSTERS, ROUTES MORE EFFICIENT
MOBILE RADIO	4,200	1	4,200	1	4,200	FOR NEW ROLL-OFF TRUCK
			-		-	
TOTAL			\$ 182,200		\$ 182,200	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 182,200		\$ 182,200	
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2022

500-4258 Recycling

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4258-441-60-01-000000 Compensation / Exempt	159,377	161,135	161,135	158,754	158,754	
500-4258-441-60-02-000000 Compensation / Non-exempt	548,361	577,350	450,000	604,918	604,918	
500-4258-441-60-06-000000 Compensation / Part time	165,410	118,437	150,000	153,551	153,551	
500-4258-441-60-10-000000 Compensation / Overtime	41,074	23,000	23,000	23,000	23,000	
500-4258-441-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
500-4258-441-60-17-000000 Compensation / Telephone	3,600	3,600	3,600	5,520	5,520	
60	922,623	888,322	792,535	950,543	950,543	-
500-4258-441-61-30-000000 Benefits / Social security	59,601	67,957	67,957	72,717	72,717	
500-4258-441-61-36-000000 Benefits / Retirement	62,750	67,873	67,873	66,265	66,265	
500-4258-441-61-40-000000 Benefits / Unemployment tax	3,903	2,232	2,232	4,896	4,896	
500-4258-441-61-46-000000 Benefits / Workers' comp-	36,828	34,926	34,926	39,059	39,059	
500-4258-441-61-50-000000 Benefits / Health cost	95,285	109,704	109,704	129,192	129,192	
500-4258-441-61-52-000000 Benefits / Life insurance	502	1,263	1,263	705	705	
500-4258-441-61-53-000000 Benefits / Retiree health ins (ARC)	7,752	7,750	7,750	7,750	7,750	
500-4258-441-61-56-000000 Benefits/Pension Cost-TMRS	13,708	-	-	-	-	
500-4258-441-61-58-000000 Benefits / TMRS benefits (contra)	(67,953)	-	-	-	-	
61	212,375	291,705	291,705	320,583	320,583	-
500-4258-443-62-02-000000 Supplies / Office	3,909	3,000	3,000	3,000	3,000	
500-4258-443-62-04-000000 Supplies / Operating	26,742	32,000	32,000	32,000	32,000	
500-4258-443-62-12-000000 Supplies / Small tools/minor equip-	53	4,500	2,500	4,500	4,500	
500-4258-443-62-14-000000 Supplies / Janitorial	2,668	2,200	3,500	2,200	2,200	
500-4258-443-62-18-000000 Supplies / Clothing & uniform	7,651	9,406	9,406	9,406	9,406	
500-4258-443-62-20-000000 Supplies / Chemical	1,017	2,500	2,500	2,500	2,500	
62	42,041	53,606	52,906	53,606	53,606	-
500-4258-444-63-02-000000 Other services & charges / Advertising	38,335	38,000	38,000	38,000	38,000	
500-4258-444-63-52-000000 Other services & charges / Rental & contractual	288,633	221,193	250,000	221,193	221,193	
500-4258-444-63-65-000000 Other services & charges / Travel	3,804	4,750	2,000	4,750	4,750	
500-4258-444-63-75-000000 Other services & charges / Rental-depreciation fun	54,138	79,508	79,508	84,734	84,734	
500-4258-444-63-80-000000 Other service & charges / Bad debt	-	-	-	-	-	
500-4258-444-63-99-000000 Other services & charges / Miscellaneous	380	-	620	-	-	
63	385,290	343,451	370,128	348,677	348,677	-
500-4258-445-65-08-000000 Maintenance / Equipment	72,521	137,900	137,900	137,900	137,900	
500-4258-445-65-10-000000 Maintenance / Facilities	8,277	5,700	8,000	5,700	5,700	
500-4258-445-65-16-000000 Maintenance / Vehicles	72,763	65,079	65,079	65,079	65,079	

2022
500-4258 Recycling

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
500-4258-445-65-17-000000 Maintenance / Fuel & lubricants	38,053	58,470	40,000	58,470	58,470	
65	191,614	267,149	250,979	267,149	267,149	-
500-4258-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
500-4258-446-66-14-000000 Capital outlay / Vehicles	-	-	-	97,000	97,000	
500-4258-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
500-4258-446-66-20-000000 Capital outlay / Equipment	281,840	138,750	138,750	124,000	127,600	
500-4258-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	25,000	25,000	
500-4258-446-66-30-000000 Capital outlay / Imprv O/T bldg	-	-	-	-	-	
500-4258-446-66-99-000000 Capital outlay / Non-capitalized	89,315	-	-	182,200	-	
66	371,155	138,750	138,750	428,200	249,600	-
500-4258-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
500-4258-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	182,200	
500-4258-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
500-4258-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
500-4258-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	182,200	-
500-4258-449-78-01-000000 Disaster Exp/ COVID-19	3,913	-	508	-	-	
500-4258-449-78-02-000000 Disaster Exp/Hurricane Hanna	78	-	-	-	-	
78	3,991	-	508	-	-	-
500-4258 Recycling	\$ 2,129,088	\$ 1,982,983	\$ 1,897,511	\$ 2,368,758	\$ 2,372,358	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4258	Recycling	1			Renewable Resources Manager	FILLED	\$ 69,063
4258	Recycling	1			Solid Waste Supervisor	FILLED	44,845
4258	Recycling	1			Recycling Education Coordinator	UNFILLED	44,846
		<u>3</u>					<u>158,754</u>
4258	Recycling		1		Administrative Supervisor	FILLED	32,757
4258	Recycling		1		Senior Administrative Clerk	FILLED	28,277
4258	Recycling		1		Code Enforcement Officer	FILLED	33,675
4258	Recycling		1		Code Enforcement Officer	FILLED	33,675
4258	Recycling		1		Code Enforcement Officer	FILLED	33,675
4258	Recycling		1		Code Enforcement Officer	FILLED	33,675
4258	Recycling		1		HEO I B	FILLED	34,046
4258	Recycling		1		HEO I B	FILLED	34,046
4258	Recycling		1		HEO II B	FILLED	36,100
4258	Recycling		1		HEO II B	CM RECOMMEND	36,100
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	FILLED	25,130
4258	Recycling		1		Maintenance Worker	UNFILLED	25,130
4258	Recycling		1		Senior Maintenance Worker	FILLED	27,206
4258	Recycling		1		Crew Leader B	FILLED	40,646
			<u>20</u>				<u>604,918</u>
4258	Recycling		1		Part Time - Maintenance	CM RECOMMEND	18,432
4258	Recycling		1		Part Time - Maintenance	CM RECOMMEND	18,432
4258	Recycling		1		Part Time - Maintenance	FILLED	12,114
4258	Recycling		1		Part Time - Maintenance	FILLED	12,114
4258	Recycling		1		Part Time - Maintenance	FILLED	9,692
4258	Recycling		1		Part Time - Maintenance	FILLED	9,692
4258	Recycling		1		Part Time - Maintenance	FILLED	9,692
4258	Recycling		1		Part Time - Maintenance	FILLED	9,692
4258	Recycling		1		Part Time - Maintenance	FILLED	9,692
4258	Recycling		1		Part Time - Maintenance	FILLED	17,897
4258	Recycling		1		Part Time - Maintenance	FILLED	17,897
4258	Recycling		1		Part Time - Maintenance	UNFILLED	17,897
			<u>11</u>				<u>153,551</u>

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
					OVERTIME		23,000
					CAR ALLOWANCE		4,800
					TELEPHONE		5,520
							33,320
	CURRENT POSITIONS		34				\$ 950,543



Mission Statement:	Department Summary										
	Expenditure Detail:										
	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recommend 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26		
" The City of McAllen Recycling Center is committed to reducing solid waste and maximizing recycling rates for the City of McAllen. We are committed to broadening product markets and educating the public on proper recycling."	Personnel Services										
	Salaries and Wages	\$ 922,623	\$ 875,659	\$ 888,322	\$ 792,535	\$ 950,543	\$ 950,543	\$ 950,543	\$ 950,543	\$ 950,543	\$ 950,543
	Employee Benefits	212,375	289,169	291,705	291,705	320,583	320,583	320,583	320,583	320,583	320,583
	Supplies	42,041	53,606	53,606	52,906	53,606	53,606	53,606	53,606	53,606	53,606
	Other Services and Charges	385,290	343,451	343,451	370,128	348,677	348,677	348,677	348,677	348,677	348,677
	Maintenance	191,614	199,749	267,149	250,979	267,149	267,149	267,149	267,149	267,149	267,149
	Disaster Expenses	3,991	-	-	508	-	-	-	-	-	-
	Operations Subtotal	1,757,933	1,761,634	1,844,233	1,758,761	1,940,558	1,940,558	1,940,558	1,940,558	1,940,558	1,940,558
	Capital Outlay	371,155	138,750	138,750	138,750	428,200	431,800	90,000	77,000	77,000	176,000
	Total Expenditures	\$ 2,129,088	\$ 1,900,384	\$ 1,982,983	\$ 1,897,511	\$ 2,368,758	\$ 2,372,358	\$ 2,030,558	\$ 2,017,558	\$ 2,017,558	\$ 2,116,558
	PERSONNEL										
	Exempt	3	3	3	3	3	3	3	3	3	3
	Non-Exempt	19	19	19	19	20	20	20	20	20	20
	Part-Time	9	9	9	9	11	11	11	11	11	11
	Total Positions Authorized	31	31	31	31	34	34	34	34	34	34
Resources											
Related Revenue Generated	\$ 1,568,430	\$ 1,675,000	\$ 1,675,000	\$ 1,720,000	\$ 1,725,000	\$ 1,725,000	\$ 1,710,000	\$ 1,710,000	\$ 1,710,000	\$ 1,725,000	

Contact Us:
 Elvira Alonzo, CPM,
 Director
 4201 N Bentsen Rd
 McAllen, Texas 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Increase the recycling commercial account by adding 30 new accounts.
2. Increase outreach programs/presentations in schools, non-profit organizations, and city events.
3. Increase curbside recycling tonnage by 5%.

Recycling

www.mcallenpublicworks.net

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	22	22	22	22
Number of part-time equivalents	9	9	9	9
Department Operating Expenditures	\$ 2,129,088	\$ 1,900,384	\$ 1,897,511	\$ 2,368,758
Total Tons of Material Received	9,221	9,000	10,000	10,300
Outputs:				
Total residential accounts / service points	37,028	36,798	37,324	37,624
Total business / school service points	850	1,000	900	1,000
Total solid waste recycled - tons	5,472	5,800	6,000	6,300
Total curb side collections - tons	1,820	2,500	2,200	2,500
Total drop-off collections - tons	725	800	900	950
Total business / school collections - tons	2,312	2,000	2,000	2,200
Total municipalities - tons	616	500	650	650
Total tonnage landfill	3,749	4,000	4,000	4,000
Recycling sales revenue	\$ 335,769	\$ 500,000	\$ 500,000	\$ 500,000
Effectiveness Measures:				
Cost avoidance - Recyclables diverted from landfill	\$ 173,192	\$ 226,505	\$ 189,900	\$ 199,395
Residential Blue Bin Recycling Diversion Rate	33%	38%	35%	38%
Citizens Rating for Quality of overall natural environment in McAllen - Community's Natural Environment	74%	74%	74%	74%
Efficiency Measures:				
Tonnage sorted per week	177.33	173.08	192.31	198.08
Recyclable processing cost per ton	\$ 320.89	\$ 254.12	\$ 251.27	\$ 312.60

Description:

The Recycling Center is a division under Public Works. The Recycling Center provides a vital service to the community with a staff of 31 employees accepting, processing, managing, and selling recyclable commodities to the various markets.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: Sanitation Administration

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. MAINTENANCE WORKER	1	\$ 25,130		\$ 25,130	\$ -	\$ -	\$ 12,704	\$ 37,834	1	\$ 37,834	POSITION NEEDED TO THOROUGHLY COMPLETE ALL JANITORIAL, MAINTENANCE, AND GROUNDS-KEEPING AT ALL PUBLIC WORKS BUILDINGS
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	1	25,130		25,130	-	-	12,704	37,834	1	37,834	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2. SENIOR ADMIN. CLERK TO ADMIN. SUPERVISOR				4,480	-	-	719	5,199		5,199	POSITION SUPERVISES SEVERAL EMPLOYEES AND PAYROLL/HR FUNCTIONS
3. KMB COORDINATOR TO PROGRAMS MANAGER				10,463	-	-	1,679	12,142		12,142	INCREASE IN SALARY COMMENSURATE WITH DUTIES AT KMB
4. ADMIN. CLERK TO SENIOR ADMIN. CLERK				1,071	-	-	172	1,243		1,243	INCREASE IN PAY RATE COMMENSURATE WITH DUTIES AT KMB
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 1,160,200	\$ 41,144	\$ -	\$ -	\$ 15,274	\$ 56,418	1	\$ 56,418	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 30,750					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	Utilities - electricity							7,687		7,687	Electricity Adjustment
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 1,346,329					\$ 7,687		\$ 7,687	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 55,097					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								285,000		285,000	
Total Non- Capital Outlay								12,000		12,000	
TOTAL			\$ 2,592,376					\$ 361,105		\$ 361,105	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: Sanitation Administration

		DEPT REQUEST		CM RECOMM		
Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
OFFICE RENOVATION	90,000	1	90,000	1	90,000	ROLLOVER / CUSTOMER SERVICE AREA / WORKFLOW
FACILITY PAVING / REPAIR	25,000	1	25,000	1	25,000	ASPHALT PAVING / BUILDING REPAIRS
RECYCLING CENTER - FACILITY DESIGN	140,000	1	140,000	1	140,000	DESIGN SERVICES FOR PROPOSED RECYCLING CENTER
WEATHER MONITORING STATION & MONITOR	30,000	1	30,000	1	30,000	REPLACEMENT OF OBSOLETE EQUIPMENT AT EOC
			-		-	
TOTAL			\$ 285,000		\$ 285,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 285,000		\$ 285,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: SANITATION

DEPARTMENT: Sanitation Administration

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
FACILITY CAMERAS	1,000	10	10,000	10	10,000	REPLACEMENT OF OBSOLETE / NON-FUNCTIONING CAMERAS
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 10,000		\$ 10,000	

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
LAPTOP REPLACEMENT	2,000	1	2,000	1	2,000	LAPTOP REPLACEMENT FOR ASSISTANT DIRECTOR
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 2,000		\$ 2,000	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 12,000		\$ 12,000	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
500-4260-441-60-01-000000 Compensation / Exempt	435,887	506,518	506,518	515,747	515,747	
500-4260-441-60-02-000000 Compensation / Non-exempt	296,377	335,067	290,000	359,296	359,296	
500-4260-441-60-06-000000 Compensation / Part time	35,043	28,239	34,000	27,822	27,822	
500-4260-441-60-10-000000 Compensation / Overtime	16,289	3,060	3,000	3,060	3,060	
500-4260-441-60-14-000000 Compensation / Car allowance	14,600	18,000	22,800	22,800	22,800	
500-4260-441-60-15-000000 Compensation / Certification	-	-	-	4,100	4,100	
500-4260-441-60-17-000000 Compensation / Telephone	4,120	4,320	5,760	5,760	5,760	
60	802,315	895,204	862,078	938,585	938,585	-
500-4260-441-61-30-000000 Benefits / Social security	58,087	68,483	68,483	71,801	71,801	
500-4260-441-61-36-000000 Benefits / Retirement	64,437	75,116	75,116	74,592	74,592	
500-4260-441-61-40-000000 Benefits / Unemployment tax	2,741	1,512	1,512	3,168	3,168	
500-4260-441-61-46-000000 Benefits / Workers' comp-	3,655	4,072	4,072	4,351	4,351	
500-4260-441-61-50-000000 Benefits / Health cost	73,315	97,032	97,032	115,512	115,512	
500-4260-441-61-52-000000 Benefits / Life insurance	555	1,416	1,416	755	755	
500-4260-441-61-53-000000 Benefits / Retiree health ins (ARC)	7,860	7,854	7,854	7,854	7,854	
500-4260-441-61-56-000000 Benefits/Pension Cost-TMRS	963,309	-	-	-	-	
500-4260-441-61-58-000000 Benefits / TMRS benefits (contra)	(69,780)	-	-	-	-	
61	1,104,178	255,485	255,485	278,033	278,033	-
500-4260-443-62-02-000000 Supplies / Office	5,453	5,750	5,750	5,750	5,750	
500-4260-443-62-04-000000 Supplies / Operating	6,921	10,000	10,000	10,000	10,000	
500-4260-443-62-14-000000 Supplies / Janitorial	3,489	3,500	5,000	3,500	3,500	
500-4260-443-62-16-000000 Supplies / Photocopier	8,142	10,000	8,000	10,000	10,000	
500-4260-443-62-18-000000 Supplies / Clothing & uniform	2,428	1,500	2,000	1,500	1,500	
62	26,434	30,750	30,750	30,750	30,750	-
500-4260-444-63-02-000000 Other services & charges / Advertising	20,921	18,000	18,000	18,000	18,000	
500-4260-444-63-05-000000 Other services & charges / Billing charges	230,000	230,000	230,000	230,000	230,000	
500-4260-444-63-14-000000 Other services & charges / Dues & subscription	1,450	1,400	1,000	1,400	1,400	
500-4260-444-63-23-000000 Other services & charges / Online svc/network	122,728	111,096	120,000	111,096	111,096	
500-4260-444-63-38-000000 Other services & charges / Management fee	650,000	650,000	650,000	650,000	650,000	
500-4260-444-63-45-000000 Other services & charges / Professional	38,554	70,000	60,000	70,000	70,000	
500-4260-444-63-48-000000 Other services & charges / Refunds	-	-	-	-	-	
500-4260-444-63-52-000000 Other services & charges / Rental & contractual	42,359	42,000	42,000	42,000	42,000	
500-4260-444-63-64-000000 Other services & charges / Training	4,149	6,000	6,000	6,000	6,000	
500-4260-444-63-65-000000 Other services & charges / Travel	9,062	11,970	11,900	11,970	11,970	
500-4260-444-63-67-000000 Other services & charges / Utilities-electric	107,188	101,313	109,000	109,000	109,000	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
500-4260-444-63-68-000000 Other services & charges / Utilities-gas	-	-	-	-	-	
500-4260-444-63-69-000000 Other services & charges / Utilities-telephone	9,820	24,000	12,000	24,000	24,000	
500-4260-444-63-70-000000 Other services & charges / Utilities-water	9,298	7,000	9,000	7,000	7,000	
500-4260-444-63-75-000000 Other services & charges / Rental-depreciation fun	12,729	8,800	8,800	-	-	
500-4260-444-63-80-000000 Other services & charges / Bad debt	52,783	-	-	-	-	
500-4260-444-63-89-000000 Other services & charges / Credit card fees	39,664	25,000	8,000	25,000	25,000	
500-4260-444-63-99-000000 Other services & charges / Miscellaneous	(25,285)	7,000	7,500	7,000	7,000	
63	1,325,420	1,313,579	1,293,200	1,312,466	1,312,466	-
500-4260-445-65-08-000000 Maintenance / Equipment	2,429	3,000	2,500	3,000	3,000	
500-4260-445-65-10-000000 Maintenance / Facilities	54,531	42,275	42,000	42,275	42,275	
500-4260-445-65-16-000000 Maintenance / Vehicles	6,390	4,631	3,500	4,631	4,631	
500-4260-445-65-17-000000 Maintenance / Fuel & lubricants	2,240	5,191	3,500	5,191	5,191	
65	65,590	55,097	51,500	55,097	55,097	-
500-4260-446-66-02-000000 Capital outlay / Land	-	-	-	-	-	
500-4260-446-66-10-000000 Capital outlay / Building/structures	228,386	45,000	30,000	90,000	90,000	
500-4260-446-66-20-000000 Capital outlay / Equipment	5,995	26,000	26,000	30,000	30,000	
500-4260-446-66-22-000000 Capital outlay / Computer-hardware	-	2,400	2,400	-	-	
500-4260-446-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
500-4260-446-66-30-000000 Capital outlay / Imprv- other than buildgs	5,135	115,000	60,000	165,000	165,000	
500-4260-446-66-99-000000 Capital outlay / Non-capitalized	46,389	-	-	-	-	
66	285,905	188,400	118,400	285,000	285,000	-
500-4260-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	10,000	10,000	
500-4260-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	2,000	2,000	
67	-	-	-	12,000	12,000	-
500-4260-477-71-86-000000 Other agencies / Keep McAllen Beautiful	41,550	41,550	41,550	41,550	41,550	
71	41,550	41,550	41,550	41,550	41,550	-
500-4260-449-78-01-000000 Disaster Exp/ COVID-19	48,584	-	-	-	-	
500-4260-449-78-02-000000 Disaster Exp/Hurricane Hanna	9,936	-	-	-	-	
78	58,520	-	-	-	-	-
500-4260 Administration	\$ 3,709,913	\$ 2,780,065	\$ 2,652,963	\$ 2,953,481	\$ 2,953,481	\$ -

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
500-4262-441-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(77,755)	-	(128,363)	(128,363)	
500-4262-441-61-99-000000 Benefits / Comp Study	-	-	-	248,477	248,477	
500-4262-441-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	13,178	
500-4262-441-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	136,286	136,286	
61	-	(77,755)	-	256,400	269,578	-
500-4264-444-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
500-4264-444-63-24-000000 Other services & charges / Ins--auto liabillity	-	-	-	-	-	
500-4264-444-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	
500-4264-444-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
500-4264-444-63-29-000000 Other services & charges / Ins--liability	104,034	104,034	104,034	104,034	111,176	
500-4264-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
500-4264-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
500-4264-444-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	104,034	104,034	104,034	104,034	111,176	-
500-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	-	-	-	-	
500-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	-	-	-	-	-	
70	-	-	-	-	-	-
500-9010-447-68-02-000000 Depreciation / Expense	2,527,071					
68	2,527,071					
500-9010-447-89-01-000000 Other expenses / Fixed assets (contra)	(336,132)					
89	(336,132)					
500-9010-499-74-45-000000 Operating transfers out / Sanitation depreciation	-	-	-	-	-	
500-9010-499-74-78-000000 Operating transfers out / Health insurance fund	199,784	103,496	103,496	-	-	
74	199,784	103,496	103,496	-	-	-
500-9010-499-76-03-000000 Extraordinary items / Loan pay back	-	-	-	-	-	
76	-	-	-	-	-	-
TOTAL SANITATION	\$ 21,311,976	\$ 20,231,756	\$ 19,555,088	\$ 21,456,186	\$ 21,525,606	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4260	Sanitation Administration	1			Director Public Works	FILLED	\$ 113,465
4260	Sanitation Administration	1			Assistant Director of PW	FILLED	81,180
4260	Sanitation Administration	1			Billing Supervisor	FILLED	44,846
4260	Sanitation Administration	1			Deputy Director Public Works	FILLED	90,000
4260	Sanitation Administration	0		Reclass to Prg Mgr Reclass from KMB Cord.	KMB Coordinator	CM RECOMMEND	-
4260	Sanitation Administration	1			Program Manager	CM RECOMMEND	61,923
4260	Sanitation Administration	1			Stormwater & Environmtl Ed Mgr	FILLED	69,063
4260	Sanitation Administration	1			Management Assistant	FILLED	55,270
		<u>7</u>					<u>515,747</u>
4260	Sanitation Administration		1	Reclass from Sr. Admin. Clerk	Administrative Supervisor	CM RECOMMEND	32,757
4260	Sanitation Administration		0	Reclass to Sr. Admin. Clerk	Administrative Clerk	CM RECOMMEND	-
4260	Sanitation Administration		1		Administrative Clerk	FILLED	28,277
4260	Sanitation Administration		1		Field Service Monitor	FILLED	27,206
4260	Sanitation Administration		1		Field Service Monitor	FILLED	27,206
4260	Sanitation Administration		1		Field Service Monitor	FILLED	27,206
4260	Sanitation Administration		1		Field Service Monitor	FILLED	27,206
4260	Sanitation Administration		1		Maintenance Technician	UNFILLED	27,206
4260	Sanitation Administration		1		Maintenance Worker	CM RECOMMEND	25,130
4260	Sanitation Administration		1		PW Safety Coordinator	UNFILLED	46,677
4260	Sanitation Administration		1		Senior Accounting Clerk	FILLED	33,871
4260	Sanitation Administration		0	Reclass to Ad. Supv Reclass from Admin. Clerk	Senior Administrative Clerk	CM RECOMMEND	-
4260	Sanitation Administration		1		Senior Administrative Clerk	CM RECOMMEND	28,277
4260	Sanitation Administration		1		Senior Administrative Clerk	FILLED	28,277
			<u>12</u>				<u>359,296</u>
4260	Sanitation Administration		1		PT Maintenance Worker	FILLED	15,759
4260	Sanitation Administration		1		Part Time - Intern	FILLED	12,063
			<u>2</u>				<u>27,822</u>
					CERTIFICATION PAY		4,100
					OVERTIME		3,060
					CAR ALLOWANCE		22,800
					TELEPHONE		5,760
							<u>35,720</u>
CURRENT POSITIONS			21				\$ 938,585



Mission Statement:	Department Summary											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan					
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26		
Committed to provide administrative support to all thirteen (13) divisions of Public Works that sustains the overall goal to provide a high quality of life through the proper maintenance of public infrastructure, city fleet, and effective solid waste management.	Expenditure Detail:											
	Personnel Services											
	Salaries and Wages	\$ 802,315	\$ 882,350	\$ 895,204	\$ 862,078	\$ 938,585	\$ 938,585	\$ 938,585	\$ 938,585	\$ 938,585	\$ 938,585	
	Employee Benefits	1,104,178	252,912	255,485	255,485	278,033	278,033	278,033	278,033	278,033	278,033	
	Supplies	26,434	30,750	30,750	30,750	30,750	30,750	30,750	30,750	30,750	30,750	
	Other Services and Charges	1,325,420	1,313,579	1,313,579	1,293,200	1,312,466	1,312,466	1,312,466	1,312,466	1,312,466	1,312,466	
	Maintenance	65,590	55,097	55,097	51,500	55,097	55,097	55,097	55,097	55,097	55,097	
	Disaster Expenses	58,520	-	-	-	-	-	-	-	-	-	
	Operations Subtotal	3,382,458	2,534,688	2,550,115	2,493,013	2,614,931	2,614,931	2,614,931	2,614,931	2,614,931	2,614,931	
	Capital Outlay	285,905	188,400	188,400	118,400	297,000	297,000	40,000	7,000,000	32,000	28,600	
	Other Agencies	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550	41,550	
	Total Operations & Capital Outlay	3,709,913	2,764,638	2,780,065	2,652,963	2,953,481	2,953,481	2,696,481	9,656,481	2,688,481	2,685,081	
	Non Departmental	Insurance										
		104,034	104,034	104,034	104,034	104,034	111,176	111,176	111,176	111,176	111,176	
	Cost of Living Adjustment (COLA)	-	-	-	-	136,286	136,286	-	-	-	-	
	Comp Study	-	-	-	-	248,477	248,477	-	-	-	-	
	ARC Adjustment	-	-	-	-	-	13,178	-	-	-	-	
	Workers' Comp. - Loss Run Ratio	-	(77,755)	(77,755)	-	(128,363)	(128,363)	-	-	-	-	
	Total Expenditures	\$ 3,813,947	\$ 2,790,917	\$ 2,806,344	\$ 2,756,997	\$ 3,313,915	\$ 3,334,235	\$ 2,807,657	\$ 9,767,657	\$ 2,799,657	\$ 2,796,257	
	PERSONNEL											
	Exempt	7	7	7	7	7	7	7	7	7	7	
	Non-Exempt	11	11	11	11	12	12	12	12	12	12	
	Part-Time	2	2	2	2	2	2	2	2	2	2	
Total Positions Authorized	20	20	20	20	21	21	21	21	21	21		

Contact Us:

Elvira Alonzo, CPM
 Director
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 McAllen, Texas
 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

1. Utilize and integrate technology to increase efficiency by implementing a Departmental Technology Improvement Plan
2. Develop strategic Facility Maintenance and Improvement Program for replacement and maintenance of Departmental Assets.
3. Prepare and equip the Department for Disaster Response and Recovery by conducting semi-annual emergency and disaster response exercises.

Facilities Administration

www.mcallenpublicworks.net

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	18	18	18	19
Department Expenditures	\$ 3,709,913	\$ 2,764,638	\$ 2,652,963	\$ 2,953,481
Total Revenues Managed	\$ 22,084,123	\$ 20,981,403	\$ 21,785,766	\$ 21,799,403
Total Expenditures Managed	\$ 21,311,976	\$ 20,231,756	\$ 19,555,088	\$ 21,324,049
Number of Sanitation Accounts	42,024	41,700	42,333	42,638
Outputs:				
Number of Public Outreach Events	3	3	3	3
Number of Educational Sessions Presented	23	48	10	24
Effectiveness Measures:				
Number of individuals reached	147,054	160,000	150,000	160,000
Number of educational material distributed	44,597	50,000	43,000	50,000
Social Media Reach	430,000	500,000	280,000	500,000
Efficiency Measures:				
Expenditure dollars managed per member of the management staff	\$ 1,183,999	\$ 1,123,986	\$ 1,086,394	\$ 1,122,318
Population:	151,352	153,546	153,622	156,649

Description:
The Facility Administration Department provides administrative management support that facilitates the delivery of high quality customer service to internal and external customers.

*N/A=Not Available, N/P=Not Provided

**City of McAllen, Texas
Sanitation Depreciation
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 10,989,150	\$ 12,083,470	\$ 12,375,067	\$ 12,790,820	\$ 12,790,820	\$ 8,701,532	\$ 8,649,387	\$ 9,245,091	\$ 8,378,222	
Revenues:										
Rental Income	2,453,173	1,975,393	1,975,393	1,837,221	1,837,221	1,712,313	1,645,370	2,080,415	2,564,938	
Vehicle Shortage	-	375,900	-	-	-	-	-	-	-	
Interest Earned	216,396	120,835	120,835	51,163	51,163	34,806	34,598	36,980	33,513	
Miscellaneous	22,652	-	-	-	-	-	-	-	-	
Total Revenues	<u>2,692,223</u>	<u>2,472,128</u>	<u>2,096,228</u>	<u>1,888,384</u>	<u>1,888,384</u>	<u>1,747,119</u>	<u>1,679,968</u>	<u>2,117,395</u>	<u>2,598,451</u>	
Other Financing Sources:										
Operating Transfer-In - General Depreciation	-	45,000	45,000	-	-	-	-	-	-	
Total Revenues and Other Sources	<u>2,692,223</u>	<u>2,517,128</u>	<u>2,141,228</u>	<u>1,888,384</u>	<u>1,888,384</u>	<u>1,747,119</u>	<u>1,679,968</u>	<u>2,117,395</u>	<u>2,598,451</u>	
TOTAL RESOURCES	<u>\$ 13,681,373</u>	<u>\$ 14,600,598</u>	<u>\$ 14,516,295</u>	<u>\$ 14,679,204</u>	<u>\$ 14,679,204</u>	<u>\$ 10,448,651</u>	<u>\$ 10,329,355</u>	<u>\$ 11,362,486</u>	<u>\$ 10,976,673</u>	
APPROPRIATIONS										
Capital Outlay										
Equipment	\$ -	\$ -	\$ -	\$ 266,000	\$ 266,000	\$ -	\$ -	\$ -	\$ -	
Vehicles	1,294,187	4,250,000	1,661,211	5,647,408	5,647,408	1,735,000	1,020,000	2,920,000	3,370,000	
	<u>1,294,187</u>	<u>4,250,000</u>	<u>1,661,211</u>	<u>5,913,408</u>	<u>5,913,408</u>	<u>1,735,000</u>	<u>1,020,000</u>	<u>2,920,000</u>	<u>3,370,000</u>	
Other Financing Sources (Uses):										
Debt Service - Motorola Lease Payment	12,118	64,264	64,264	64,264	64,264	64,264	64,264	64,264	64,264	
TOTAL APPROPRIATIONS	<u>1,306,305</u>	<u>4,314,264</u>	<u>1,725,475</u>	<u>5,977,672</u>	<u>5,977,672</u>	<u>1,799,264</u>	<u>1,084,264</u>	<u>2,984,264</u>	<u>3,434,264</u>	
ENDING WORKING CAPITAL	<u>\$ 12,375,067</u>	<u>\$ 10,286,334</u>	<u>\$ 12,790,820</u>	<u>\$ 8,701,532</u>	<u>\$ 8,701,532</u>	<u>\$ 8,649,387</u>	<u>\$ 9,245,091</u>	<u>\$ 8,378,222</u>	<u>\$ 7,542,409</u>	

**EQUIPMENT REPLACEMENT FUND
FY 21-22**

Department	Unit (s) Numbers	Qty	Equipment	Deprec. Years	Qty	Original Request	City Mgr Recomm	Annual Rental	Deprec Percentage	Plus %
Residential	SA2500	1	3/4 TON CC SB 4WD GAS	8	1	40,000	40,000	5,000	0.15	5,750
	SA8013/SA8014	2	RESIDENTIAL REFUSE TRUCK	7	2	620,000	620,000	88,571	0.15	101,857
	SA8003	1	MID-SIZE REAR LOAD REFUSE TRUCK	7	1	150,000	150,000	21,429	0.15	24,643
	SA8011/8012	2	ROLLOVER - RESIDENTIAL SIDE LOADER		2	571,135	571,135			-
Total Residential					6	1,381,135	1,381,135	115,000		132,250
Commercial	SA2502	1	3/4 TON CC SB 4WD GAS	8	1	40,000	40,000	5,000	0.15	5,750
	SA8204,SA8205	2	SIDE LOADER REFUSE TRUCK	7	2	580,000	580,000	82,857	0.15	95,286
	SA8350	1	RETRIEVER TRUCK	10	1	120,000	120,000	12,000	0.15	13,800
	SA9000	1	ROUGH TERRAIN FORKLIFT	10	1	66,000	66,000	6,600	0.15	7,590
	SA8203,SA8260,SA8261	3	ROLLOVER - Front Load Refuse Truck		3	797,517	797,517	-	-	-
Total Commercial					8	1,603,517	1,603,517	106,457		122,426
Roll-Off	SA8304	1	ROLL-OFF REFUSE TRUCK	7	1	190,000	190,000	27,143	0.15	31,214
	SA8301, SA8303	2	ROLLOVER - ROLL-OFF TRUCK		2	324,674	324,674			-
Total Roll-Off					3	514,674	514,674	27,143		31,214
Brush	SA8404,8405,8406,8407	4	OPEN TOP BRUSH TRUCK	10	4	560,000	560,000	56,000	0.15	64,400
	SA8501	1	GRAPPLE ROLL-OFF TRUCK	10	1	240,000	240,000	24,000	0.15	27,600
	SA8400, SA8401	2	ROLLOVER - OPEN TOP BRUSH TRUCK		2	250,676	250,676			-
	SA8403, SA8503	2	ROLLOVER - GRAPPLE ROLL-OFF TRUCK		2	453,406	453,406			-
Total Brush					9	1,504,082	1,504,082	80,000		92,000
Street Cleanig	SD7000/7001/7002	3	STREET SWEEPER	8	3	600,000	600,000	75,000	0.15	86,250
Total St Cleaning					4	600,000	600,000	75,000		86,250
Recycling	SA9007	1	COMPACT WHEEL LOADER	10	1	100,000	100,000	10,000	0.15	11,500
		2	NEW - 1/2 Ton RC SB 2WD GAS	8	2	60,000	60,000	7,500	0.15	8,625
		1	NEW - PAPPER SHREDDER	10	1	100,000	100,000	10,000	0.15	11,500
Total Recycling					4	260,000	260,000	27,500		31,625
Composting	SA2505	1	3/4 TON CC LB 4WD	8	1	50,000	50,000	6,250	0.15	7,188
Total Composting						50,000	50,000	6,250		7,188
Total Rolling Stock - Sanitation Fund					34	5,913,408	5,913,408	437,350		502,953

New	160,000	160,000	17,500	20,125
Replacements	5,753,408	5,753,408	419,850	482,828
	5,913,408	5,913,408	437,350	502,953

**City of McAllen, Texas
Palm View Golf Course
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 1,015,803	\$ 1,019,730	\$ 1,379,111	\$ 1,581,971	\$ 1,581,971	\$ 1,218,479	\$ 1,108,796	\$ 998,674	\$ 888,111	
Revenues:										
Green Fees	786,920	729,419	795,926	729,419	729,419	693,864	693,864	693,864	729,419	
Annual Membership	169,097	178,293	176,123	178,293	178,293	172,237	172,237	172,237	178,293	
Driving Range Fees	167,547	147,416	197,229	147,416	147,416	136,016	136,016	136,016	147,416	
Trail fees	5,695	8,235	9,296	8,235	8,235	7,921	7,921	7,921	8,235	
Handicap Carts	425	-	264	-	-	400	400	400	-	
Rental	9,425	8,700	8,700	8,700	8,700	8,700	8,700	8,700	8,700	
Cart Rental	369,703	334,425	402,705	334,425	334,425	312,643	312,643	312,643	334,425	
Pull Cart Rentals	224	332	148	332	332	216	216	216	332	
Land Lease Agreement	35,315	37,000	37,000	61,000	61,000	37,000	37,000	37,000	61,000	
Interest Earned	17,722	10,197	5,516	6,328	6,328	4,874	4,435	3,995	3,552	
Sale of property	769	155,600	-	-	155,600	-	-	-	-	
Miscellaneous	(84,702)	-	-	-	-	-	-	-	-	
Total Revenues and Other Sources	1,478,140	1,609,617	1,632,907	1,474,148	1,629,748	1,373,871	1,373,432	1,372,992	1,471,372	
TOTAL RESOURCES	\$ 2,493,943	\$ 2,629,347	\$ 3,012,018	\$ 3,056,119	\$ 3,211,719	\$ 2,592,350	\$ 2,482,228	\$ 2,371,665	\$ 2,359,483	
APPROPRIATIONS										
Expenses:										
Maintenance & Operations	\$ 686,422	\$ 729,536	\$ 716,226	\$ 825,445	\$ 826,813	\$ 757,727	\$ 757,727	\$ 757,727	\$ 757,727	
Dining Room	772	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Pro-Shop	384,652	405,172	403,123	409,096	409,096	409,096	409,096	409,096	409,096	
Golf Carts	123,924	556,399	140,716	144,547	555,147	144,547	144,547	144,547	144,547	
Total Operating Expenses	1,195,770	1,693,107	1,262,065	1,381,088	1,793,056	1,313,370	1,313,370	1,313,370	1,313,370	
Other Financing Sources (Uses):										
Transfer Out - Golf Course Depr. Fund	150,000	160,000	160,000	200,000	200,000	170,000	170,000	170,000	170,000	
Transfer Out - Health Ins. Fund	19,676	7,798	7,798	-	-	-	-	-	-	
Debt Service - Motorola Lease Payment	-	184	184	184	184	184	184	184	184	
TOTAL APPROPRIATIONS	1,365,446	1,861,089	1,430,047	1,581,272	1,993,240	1,483,554	1,483,554	1,483,554	1,483,554	
Revenues over/under Expenses	112,694	(251,472)	202,860	(107,124)	(363,492)	(109,683)	(110,122)	(110,563)	(12,182)	
Other Items Affecting Working Capital	250,614	-	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 1,379,111	\$ 768,258	\$ 1,581,971	\$ 1,474,847	\$ 1,218,479	\$ 1,108,796	\$ 998,674	\$ 888,111	\$ 875,929	

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
520-0000-361-09-00-000000 Charges:sales & services / Green fees	786,920	729,419	795,926	729,419	729,419	
520-0000-361-10-00-000000 Charges:sales & services / Membership dues	169,097	178,293	176,123	178,293	178,293	
520-0000-361-11-00-000000 Charges:sales & services / Driving range fees	167,547	147,416	197,229	147,416	147,416	
520-0000-361-12-00-000000 Charges:sales & services / Trail fees	5,695	8,235	9,296	8,235	8,235	
520-0000-361-15-00-000000 Charges:sales & services / Handicap cards	425	-	264	-	-	
520-0000-361-16-00-000000 Charges:sales & services / Rental	9,425	8,700	8,700	8,700	8,700	
361	1,139,110	1,072,063	1,187,538	1,072,063	1,072,063	
520-0000-364-10-00-000000 Golf course / Golf carts	60	-	-	-	-	
520-0000-364-10-01-000000 Golf carts / Cart rental	369,643	334,425	402,705	334,425	334,425	
520-0000-364-10-02-000000 Golf carts / Pull cart rental	224	332	148	332	332	
364	369,927	334,757	402,853	334,757	334,757	
520-0000-373-01-00-000000 Sale of property / Fixed assets	769	155,600	-	-	155,600	
373	769	155,600	-	-	155,600	
520-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	(89,545)	-	-	-	-	
520-0000-375-10-00-000000 Miscellaneous / NSF charges	25	-	-	-	-	
520-0000-375-40-01-000000 Cash over/short / Cash over/short	(233)	-	-	-	-	
520-0000-375-90-00-000000 Miscellaneous / Land lease agreement	35,315	37,000	37,000	61,000	61,000	
520-0000-375-99-00-000000 Miscellaneous / Other	5,051	-	-	-	-	
375	(49,387)	37,000	37,000	61,000	61,000	
520-0000-376-99-00-000000 Contributions / Acquired assets -Intra	81,827	-	-	-	-	
376	81,827	-	-	-	-	
520-0000-381-01-00-000000 Interest / Pool cash	-	10,197	-	-	-	
520-0000-381-02-00-000000 Interest / Texpool	8,624	-	5,516	6,328	6,328	
520-0000-381-03-00-000000 Interest / Certificate of deposit	8,764	-	-	-	-	
520-0000-381-04-00-000000 Interest / Other investments	167	-	-	-	-	
520-0000-381-20-00-000000 Interest revenue/ Gain/Loss sale of investments	168	-	-	-	-	
381	17,722	10,197	5,516	6,328	6,328	
520 Golf Course	\$ 1,478,140	\$ 1,609,617	\$ 1,632,907	\$ 1,474,148	\$ 1,629,748	

**City of McAllen, Texas
Palm View Golf Course Fund
Expense Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	22-23	Four Year Plan			25-26
						23-24	24-25			
BY DEPARTMENT										
Maintenance & Operations	\$ 686,422	\$ 729,536	\$ 716,226	\$ 825,445	\$ 826,813	\$ 757,727	\$ 757,727	\$ 757,727	\$ 757,727	\$ 757,727
Dining Room	772	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Pro-Shop	384,652	405,172	403,123	409,096	409,096	409,096	409,096	409,096	409,096	409,096
Golf Carts	123,924	556,399	140,716	144,547	555,147	144,547	144,547	144,547	144,547	144,547
TOTAL	\$ 1,195,770	\$ 1,693,107	\$ 1,262,065	\$ 1,381,088	\$ 1,793,056	\$ 1,313,370	\$ 1,313,370	\$ 1,313,370	\$ 1,313,370	\$ 1,313,370
BY EXPENSE GROUP										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 633,651	\$ 711,521	\$ 682,967	\$ 727,690	\$ 727,690	\$ 727,690	\$ 727,690	\$ 727,690	\$ 727,690	\$ 727,690
Employee Benefits	229,638	223,619	226,483	299,031	300,135	231,049	231,049	231,049	231,049	231,049
Supplies	145,796	133,024	128,734	133,024	133,024	133,024	133,024	133,024	133,024	133,024
Other Services and Charges	112,810	124,448	123,586	131,448	131,712	131,712	131,712	131,712	131,712	131,712
Maint. and Repair Services	68,905	89,895	100,295	89,895	89,895	89,895	89,895	89,895	89,895	89,895
Diaster Expenses	4,969	-	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	1,195,770	1,282,507	1,262,065	1,381,088	1,382,456	1,313,370	1,313,370	1,313,370	1,313,370	1,313,370
Capital Outlay	-	410,600	-	-	410,600	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,195,770	\$ 1,693,107	\$ 1,262,065	\$ 1,381,088	\$ 1,793,056	\$ 1,313,370	\$ 1,313,370	\$ 1,313,370	\$ 1,313,370	\$ 1,313,370
PERSONNEL										
Maintenance & Operations	12	12	12	12	12	12	12	12	12	12
Dining Room	-	-	-	-	-	-	-	-	-	-
Pro-Shop	6	6	6	6	6	6	6	6	6	6
Golf Carts	6	6	6	6	6	6	6	6	6	6
TOTAL PERSONNEL	24	24	24	24	24	24	24	24	24	24

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: Maintenance & Operations

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
Total										
Personnel Revisions										
1.	Holiday Pay		2,000	-	-	353	2,353		2,353	Becomes necessary due to absence of Part Time Staff
2.	Groundskeeper		5,956	-	-	1,052	7,008		7,008	Reclass Part Time to Full Time to reduce the position's employee turnover
3.	Groundskeeper		5,956	-	-	1,052	7,008		7,008	Reclass Part Time to Full Time to reduce the position's employee turnover
4.	Groundskeeper		5,956	-	-	1,052	7,008		7,008	Reclass Part Time to Full Time to reduce the position's employee turnover
5.	Groundskeeper		6,536	-	-	1,155	7,690		7,690	Reclass Part Time to Full Time to reduce the position's employee turnover
Total Compensation & Benefits			\$ 501,914	\$ 26,403	\$ -	\$ -	\$ 4,665	\$ 31,068		\$ 31,068
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies			\$ 104,550				\$ -		\$ -	
OTHER SERVICES & CHARGES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges			\$ 45,384				\$ -		\$ -	
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance			\$ 70,700				\$ -		\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay							-		-	
Total Non- Capital Outlay							-		-	
TOTAL			\$ 722,548				\$ 31,068		\$ 31,068	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: Maintenance & Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: Maintenance & Operations

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

520-5152 Maintenance & operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Manager
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
520-5152-461-60-01-000000 Compensation / Exempt	78,956	82,648	82,648	81,500	81,500	
520-5152-461-60-02-000000 Compensation / Non-exempt	185,046	197,472	197,472	299,010	299,010	
520-5152-461-60-06-000000 Compensation / Part time	38,677	81,253	54,151	-	-	
520-5152-461-60-10-000000 Compensation / Overtime	7,103	8,000	10,000	10,000	10,000	
520-5152-461-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
520-5152-461-60-15-000000 Compensation/Certification	-	-	-	-	-	
520-5152-461-60-17-000000 Compensation / Telephone	480	480	480	480	480	
60	310,262	369,853	344,751	390,990	390,990	-
520-5152-461-61-30-000000 Benefits / Social security	22,036	28,294	28,294	29,911	29,911	
520-5152-461-61-36-000000 Benefits / Retirement	22,837	32,029	32,029	32,022	32,022	
520-5152-461-61-40-000000 Benefits / Unemployment tax	1,351	864	864	1,728	1,728	
520-5152-461-61-46-000000 Benefits / Workers' comp-	5,115	6,449	6,449	6,794	6,794	
520-5152-461-61-50-000000 Benefits / Health cost	28,952	66,888	66,888	68,208	68,208	
520-5152-461-61-52-000000 Benefits / Life insurance	255	475	475	263	263	
520-5152-461-61-53-000000 Benefits / Retiree health ins (ARC)	3,072	3,067	3,067	3,067	3,067	
520-5152-461-61-56-000000 Benefits/Pension Cost-TMRS	94,235	-	-	-	-	
520-5152-461-61-58-000000 Benefits / TMRS benefits (contra)	(15,185)	-	-	-	-	
61	162,668	138,066	138,066	141,992	141,992	-
520-5152-463-62-02-000000 Supplies / Office	448	300	450	300	300	
520-5152-463-62-04-000000 Supplies / Operating	4,384	5,000	5,000	5,000	5,000	
520-5152-463-62-12-000000 Supplies / Small tools/minor equip-	3,189	1,000	1,750	1,000	1,000	
520-5152-463-62-14-000000 Supplies / Janitorial	1,734	1,500	1,500	1,500	1,500	
520-5152-463-62-18-000000 Supplies / Clothing & uniform	3,453	5,000	4,000	5,000	5,000	
520-5152-463-62-20-000000 Supplies / Chemical	89,224	73,750	73,750	73,750	73,750	
520-5152-463-62-36-000000 Supplies / Sand	13,110	15,000	15,000	15,000	15,000	
520-5152-463-62-38-000000 Supplies / Seed	5,738	3,000	3,000	3,000	3,000	
62	121,278	104,550	104,450	104,550	104,550	-
520-5152-464-63-14-000000 Other services & charges / Dues & subscriptions	795	950	950	950	950	
520-5152-464-63-45-000000 Other services & charges / Professional	4,000	6,000	4,000	6,000	6,000	
520-5152-464-63-50-000000 Other services & charges / Rental-equipment	-	400	200	400	400	
520-5152-464-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
520-5152-464-63-64-000000 Other services & charges / Training	1,019	1,560	1,560	1,560	1,560	
520-5152-464-63-65-000000 Other services & charges / Travel	1,689	1,672	1,672	1,672	1,672	
520-5152-464-63-67-000000 Other services & charges / Utilities-electric	27,874	31,000	31,000	31,000	31,000	
520-5152-464-63-69-000000 Other services & charges / Utilities-telephone	358	420	420	420	420	

2022

520-5152 Maintenance & operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Recomm FY 21-22
520-5152-464-63-70-000000 Other services & charges / Utilities-water	2,572	3,382	2,800	3,382	3,382	
520-5152-464-63-99-000000 Other services & charges / Miscellaneous	(4,877)	-	60	-	-	
63	33,429	45,384	42,662	45,384	45,384	-
520-5152-465-65-08-000000 Maintenance / Equipment	40,625	45,000	59,000	45,000	45,000	
520-5152-465-65-10-000000 Maintenance / Facilities	2,511	950	2,200	950	950	
520-5152-465-65-12-000000 Maintenance / Land	220	750	250	750	750	
520-5152-465-65-16-000000 Maintenance / Vehicles	94	1,000	1,000	1,000	1,000	
520-5152-465-65-17-000000 Maintenance / Fuel & lubricants	8,672	23,000	20,000	23,000	23,000	
65	52,121	70,700	82,450	70,700	70,700	-
520-5152-466-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
520-5152-466-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
520-5152-466-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
520-5152-466-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	-	-	-
520-5152-469-78-01-000000 Disaster Exp/ COVID-19	509	-	-	-	-	
520-5152-469-78-02-000000 Disaster Exp/Hurricane Hanna	2,307	-	-	-	-	
78	2,816	-	-	-	-	-
520-5152 Maintenance & Operations	\$ 682,575	\$ 728,553	\$ 712,379	\$ 753,616	\$ 753,616	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5152	PVGC Maintenance & Oper	1			Golf Course Superintendent	FILLED	\$ 81,500
		1					81,500
5152	PVGC Maintenance & Oper		1		Golf Course Equipment Mechanic	FILLED	29,370
5152	PVGC Maintenance & Oper		1		Groundskeeper	FILLED	26,114
5152	PVGC Maintenance & Oper		1		Groundskeeper	FILLED	26,114
5152	PVGC Maintenance & Oper		1		Groundskeeper	FILLED	26,114
5152	PVGC Maintenance & Oper		1		Groundskeeper	FILLED	26,114
5152	PVGC Maintenance & Oper		1		Groundskeeper	FILLED	26,114
5152	PVGC Maintenance & Oper		1		Groundskeeper Crewleader	FILLED	34,614
5152	PVGC Maintenance & Oper		1	Reclass from PT	Groundskeeper	CM RECOMMEND	26,114
5152	PVGC Maintenance & Oper		1	Reclass from PT	Groundskeeper	CM RECOMMEND	26,114
5152	PVGC Maintenance & Oper		1	Reclass from PT	Maintenance Worker	CM RECOMMEND	26,114
5152	PVGC Maintenance & Oper		1	Reclass from PT	Maintenance Worker	CM RECOMMEND	26,114
			<u>11</u>				<u>299,010</u>
5152	PVGC Maintenance & Oper		0	Reclass to FT	PT Groundskeeper	CM RECOMMEND	-
5152	PVGC Maintenance & Oper		0	Reclass to FT	PT Groundskeeper	CM RECOMMEND	-
5152	PVGC Maintenance & Oper		0	Reclass to FT	Part Time Maintenance	CM RECOMMEND	-
5152	PVGC Maintenance & Oper		0	Reclass to FT	Part Time Maintenance	CM RECOMMEND	-
			<u>0</u>				<u>-</u>
					OVERTIME		10,000
					TELEPHONE		480
							<u>10,480</u>
CURRENT POSITIONS			12				\$ 390,990



Mission Statement:	Department Summary										
	Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
		19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
To provide those who play and practice at Palm View Golf Course a high quality golf facility at the lowest possible price.	Personnel Services										
	Salaries and Wages	\$ 310,262	\$ 364,586	\$ 369,853	\$ 344,751	\$ 390,990	\$ 390,990	\$ 390,990	\$ 390,990	\$ 390,990	\$ 390,990
	Employee Benefits	162,668	137,012	138,066	138,066	141,992	141,992	141,992	141,992	141,992	141,992
	Supplies	121,278	104,550	104,550	104,450	104,550	104,550	104,550	104,550	104,550	104,550
	Other Services and Charges	33,429	45,384	45,384	42,662	45,384	45,384	45,384	45,384	45,384	45,384
	Maintenance	52,121	70,700	70,700	82,450	70,700	70,700	70,700	70,700	70,700	70,700
	Disaster Expenses	2,816	-	-	-	-	-	-	-	-	-
	Operations Subtotal	682,575	722,232	728,553	712,379	753,616	753,616	753,616	753,616	753,616	753,616
	Capital Outlay										
	Non-Departmental Insurance	3,847	3,847	3,847	3,847	3,847	4,111	4,111	4,111	4,111	4,111
	Cost of Living Adjustment (COLA)	-	-	-	-	13,344	13,344	-	-	-	-
	Comp Study	-	-	-	-	59,434	59,434	-	-	-	-
	ARC Adjustment	-	-	-	-	-	1,104	-	-	-	-
	Workers' Comp. - Loss Run Ratio	-	(2,864)	(2,864)	-	(4,796)	(4,796)	-	-	-	-
	Total Expenditures	\$ 686,422	\$ 723,215	\$ 729,536	\$ 716,226	\$ 825,445	\$ 826,813	\$ 757,727	\$ 757,727	\$ 757,727	\$ 757,727
	PERSONNEL										
	Exempt	1	1	1	1	1	1	1	1	1	1
	Non-Exempt	7	7	7	7	11	11	11	11	11	11
	Part-Time	4	4	4	4	-	-	-	-	-	-
	Total Positions Authorized	12	12	12	12	12	12	12	12	12	12
Resources											
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

Contact Us:

Lee Gravett
Superintendent
2701 S. Ware Road
McAllen, TX 78503
(956) 681-3450

MAJOR FY 21-22 GOALS

1. Strive to always have a minimum of 2 licensed Chemical Applicators on Staff
2. Modify the Green's Salinity Management Program to lower sodium contents in the Saturated Paste samplings
3. Continue addressing erosion at lakes and other key areas of the golf course

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	8	8	8	12
Department Expenditures	\$ 682,575	\$ 728,553	\$ 712,379	\$ 753,616
Outputs:				
Full service golf facility in acres	175	175	175	175
419 Bermuda grass fairways	18	18	18	18
Tiff dwarf Bermuda grass greens	21	21	21	21
419 bermuda grass tees	69	69	69	69
Short game practice areas	1	1	1	1
Roughs	18	18	18	18
Effectiveness Measures:				
Weekly number of employees for fairways	2	2	2	2
Weekly number of employees for greens	2	2	2	2
Weekly number of employees for shortgame area	1	1	1	1
Weekly number of employees for roughs	2	2	2	2
Efficiency Measures:				
Weekly man hours for fairways / tees	36	36	36	36
Weekly man hours for greens	35	35	35	35
Weekly man hours for shortgame practice area	5	5	5	5
Weekly man hours for roughs	64	64	64	64

*N/A=Not Available, N/P=Not Provided

Description:
The M&O Division of Palm View Golf Course oversees the daily maintenance of an 18 Hole Championship Golf Course, a lighted and double ended Driving Range, a Short Game Practice Area and one practice putting green. It consists of one (1) Exempt employees, seven (7) Full time employees and four (4) Part Time Plus employees. It is located at 2701 South Ware, McAllen, Texas 78503

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: DINNING ROOM

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total		-		-	-	-	-	-		-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies								\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges								\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 2,000					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 2,000					\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: DINNING ROOM

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: DINNING ROOM

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022
520-5154 Dining room

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
520-5154-465-65-08-000000 Maintenance / Equipment 65	772	2,000	2,000	2,000	2,000	-
520-5154 Dining Room	\$ 772	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -



Mission Statement:
 To compliment the operation of the Palm View Golf Course by providing high quality food and beverage services to those who play, practice or visit Palm View Golf Course.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services											
Salaries and Wages											
Employee Benefits											
Supplies											
Other Services and Charges											
Maintenance	772	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Disaster Expenses											
Operations Subtotal	772	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Capital Outlay											
Total Expenditures	\$ 772	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	0	0	0	0	0	0	0	0	0	0	0

Contact Us:
 Annette Espinoza,
 Manager (Dining)
 2701 S. Ware Road
 McAllen, TX 78503
 (956) 681-3450

MAJOR FY 21-22 GOALS

1. The Dining Room is currently leased and works under the direction of the Director of Golf; its primary goal is compliment the operation of the golf course by providing prompt services with a quality short order food and beverage menu.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PRO SHOP

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-		-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 311,017	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 13,122					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	Special fees							7,000		7,000	To cover increase in credit card processing fees
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 67,757					\$ 7,000		\$ 7,000	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 10,200					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 402,096					\$ 7,000		\$ 7,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: PRO SHOP

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: PRO SHOP

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

520-5156 Pro shop

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
520-5156-461-60-01-000000 Compensation / Exempt	129,708	169,224	169,224	166,723	166,723	
520-5156-461-60-02-000000 Compensation / Non-exempt	27,326	27,614	27,614	27,206	27,206	
520-5156-461-60-06-000000 Compensation / Part time	38,695	45,715	44,294	45,039	45,039	
520-5156-461-60-10-000000 Compensation / Overtime	255	-	-	-	-	
520-5156-461-60-14-000000 Compensation / Car allowance	4,800	4,800	4,800	4,800	4,800	
520-5156-461-60-15-000000 Compensation/Certification	41,436	-	-	-	-	
520-5156-461-60-17-000000 Compensation / Telephone	720	720	720	720	720	
60	242,940	248,073	246,652	244,488	244,488	-
520-5156-461-61-30-000000 Benefits / Social security	17,556	18,977	18,977	18,703	18,703	
520-5156-461-61-36-000000 Benefits / Retirement	19,557	21,483	21,483	20,024	20,024	
520-5156-461-61-40-000000 Benefits / Unemployment tax	867	504	504	1,008	1,008	
520-5156-461-61-46-000000 Benefits / Workers' comp-	4,086	4,291	4,291	4,158	4,158	
520-5156-461-61-50-000000 Benefits / Health cost	16,296	18,240	18,240	20,280	20,280	
520-5156-461-61-52-000000 Benefits / Life insurance	100	337	337	168	168	
520-5156-461-61-53-000000 Benefits / Retiree health ins (ARC)	2,184	2,188	2,188	2,188	2,188	
520-5156-461-61-56-000000 Benefits/Pension Cost-TMRS	4,265	-	-	-	-	
520-5156-461-61-58-000000 Benefits / TMRS benefits (contra)	(13,004)	-	-	-	-	
61	51,907	66,020	66,020	66,529	66,529	-
520-5156-463-62-02-000000 Supplies / Office	1,624	1,800	1,500	1,800	1,800	
520-5156-463-62-04-000000 Supplies / Operating	5,936	6,572	5,142	6,572	6,572	
520-5156-463-62-14-000000 Supplies / Janitorial	4,913	4,750	5,342	4,750	4,750	
62	12,473	13,122	11,984	13,122	13,122	-
520-5156-464-63-02-000000 Other services & charges / Advertising	1,805	3,840	500	3,840	3,840	
520-5156-464-63-14-000000 Other services & charges / Dues & subscriptions	523	450	460	450	450	
520-5156-464-63-51-000000 Other services & charges / Rental-Photocopier	516	1,300	617	1,300	1,300	
520-5156-464-63-52-000000 Other services & charges / Rental & contractual	-	-	-	-	-	
520-5156-464-63-61-000000 Other services & charges / Special fees	28,337	22,000	29,000	29,000	29,000	
520-5156-464-63-65-000000 Other services & charges / Travel	-	1,187	-	1,187	1,187	
520-5156-464-63-67-000000 Other services & charges / Utilities-electric	27,721	28,000	28,000	28,000	28,000	
520-5156-464-63-69-000000 Other services & charges / Utilities-telephone	362	480	380	480	480	
520-5156-464-63-70-000000 Other services & charges / Utilities-water	9,839	10,500	10,500	10,500	10,500	
520-5156-464-63-99-000000 Other services & charges / Miscellaneous	760	-	160	-	-	
63	69,861	67,757	69,617	74,757	74,757	-
520-5156-465-65-04-000000 Maintenance / Computer/software	3,565	4,950	3,600	4,950	4,950	

2022
520-5156 Pro shop

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
520-5156-465-65-08-000000 Maintenance / Equipment	107	500	500	500	500	
520-5156-465-65-10-000000 Maintenance / Facilities	1,817	4,750	4,750	4,750	4,750	
65	5,490	10,200	8,850	10,200	10,200	-
520-5156-469-78-01-000000 Disaster Exp/ COVID-19	1,981	-	-	-	-	
520-5156-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	1,981	-	-	-	-	-
<hr/>						
520-5156 Pro Shop	\$ 384,652	\$ 405,172	\$ 403,123	\$ 409,096	\$ 409,096	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5156	PVGC Pro Shop	1			Director Golf Course	FILLED	\$ 91,435
5156	PVGC Pro Shop	1			Golf Professional	FILLED	37,765
5156	PVGC Pro Shop	<u>0</u>			Commission		37,523
		2					166,723
5156	PVGC Pro Shop		<u>1</u>		Apprentice Golf Pro	FILLED	27,206
			1				27,206
5156	PVGC Pro Shop		1		Part Time Pro Shop	FILLED	15,013
5156	PVGC Pro Shop		1		Part Time Pro Shop	FILLED	15,013
5156	PVGC Pro Shop		<u>1</u>		Part Time Pro Shop	FILLED	15,013
			3				45,039
					CAR ALLOWANCE		4,800
					TELEPHONE		720
							5,520
	CURRENT POSITIONS		6				\$ 244,488



Mission Statement:

To provide the highest level of customer service to all who play, practice or visit Palm View Golf Course by operating with fiscal efficiency and a full service golf shop.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 242,940	\$ 244,488	\$ 248,073	\$ 246,652	\$ 244,488	\$ 244,488	\$ 244,488	\$ 244,488	\$ 244,488	\$ 244,488	\$ 244,488
Employee Benefits	51,907	65,303	66,020	66,020	66,529	66,529	66,529	66,529	66,529	66,529	66,529
Supplies	12,473	13,122	13,122	11,984	13,122	13,122	13,122	13,122	13,122	13,122	13,122
Other Services and Charges	69,861	67,757	67,757	69,617	74,757	74,757	74,757	74,757	74,757	74,757	74,757
Maintenance	5,490	10,200	10,200	8,850	10,200	10,200	10,200	10,200	10,200	10,200	10,200
Disaster Expenses	1,981	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	384,652	400,870	405,172	403,123	409,096	409,096	409,096	409,096	409,096	409,096	409,096
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 384,652	\$ 400,870	\$ 405,172	\$ 403,123	\$ 409,096	\$ 409,096	\$ 409,096	\$ 409,096	\$ 409,096	\$ 409,096	\$ 409,096
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
Part-Time	3	3	3	3	3	3	3	3	3	3	3
Total Positions Authorized	6	6	6	6	6	6	6	6	6	6	6
Resources											
	Actual	Budget	Amended	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Rex Flores
 Head Golf Professional
 2701 S. Ware Road
 McAllen, TX 78503
 (956) 681-3444

MAJOR FY 21-22 GOALS

1. Continue to cover the annual operations costs of Palm View Golf Course
2. Continue funding its own Maintenance Equipment and Golf Cart replacements fund
3. Maintain revenues and rounds played among the top 25% of municipal facilities in the State of Texas
4. Continue presenting the public with a quality facility at the lowest possible price

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	384,652	405,172	403,123	409,096
Outputs:				
Standard Operating Procedures	1	1	1	1
Marketing and advertising plans	1	1	1	1
18 Hole Green Fees	11,575	7,934	12,501	12,501
9 Hole Green Fees	3,063	2,217	3,308	3,308
Sundowner Green Fees	145	1,347	157	157
Tournament Green Fees	698	2,557	754	754
Twilight Green Fees	5,370	2,827	5,800	5,800
Effectiveness Measures:				
18 Hole Green Fee Revenue	\$ 324,100	\$ 222,140	\$ 350,028	\$ 350,028
9 Hole Green Fee Revenue	\$ 55,743	\$ 40,358	\$ 60,206	\$ 60,206
Sundowner Green Fee Revenue	\$ 1,328	\$ 15,827	\$ 1,434	\$ 1,434
Tournament Green Fee Revenue	\$ 18,898	\$ 68,254	\$ 21,108	\$ 21,108
Twilight Green Fee Revenue	\$ 120,417	\$ 63,489	\$ 130,027	\$ 130,027
Efficiency Measures:				
18 Hole Green Fee Revenue per round	\$ 28.00	\$ 28.00	\$ 28.00	\$ 28.00
9 Hole Green Fee Revenue per round	\$ 18.20	\$ 18.20	\$ 18.20	\$ 18.20
Sundowner Green Fee Revenue per round	\$ 9.16	\$ 11.75	\$ 9.16	\$ 9.16
Tournament Green Fee Revenue per round	\$ 27.07	\$ 26.69	\$ 28.00	\$ 28.00
Twilite Green Fee Revenue per round	\$ 22.42	\$ 22.45	\$ 22.42	\$ 22.42

Description:

The Palm View Golf Course Pro Shop serves as the focal point of daily operations. It offers the latest in golf merchandise and apparel and is the place where patrons register and pay for their golf fees; it is open daily from 6:30 am till sunset. It is located at 2701 South Ware Road, McAllen, Texas.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: GOLF CARTS

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 114,740	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 15,352					\$ -		\$ -
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ 7,460					\$ -		\$ -
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ 6,995					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-		410,640
Total Non- Capital Outlay								-		-
TOTAL			\$ 144,547					\$ -		\$ 410,640

CAPITAL OUTLAY REQUEST FORM
ITEM GREATER THAN \$5,000
 CITY OF McALLEN
 FY 2021 - 2022

FUND: _____
 DEPARTMENT: GOLF CARTS

DEPT REQUEST				CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
GOLF CARTS	5,133		-	80	410,640	TO REPLACE EXISTING CART FLEET AND ADD MORE UNITS (ROLLOVER)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ 410,640	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ 410,640	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: GOLF CARTS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

520-5158 Golf carts & driving range

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
520-5158-461-60-02-000000 Compensation / Non-exempt	26,216	26,507	26,507	26,115	26,115	
520-5158-461-60-06-000000 Compensation / Part time	54,233	67,088	65,057	66,097	66,097	
520-5158-461-60-10-000000 Compensation / Overtime	-	-	-	-	-	
60	80,449	93,595	91,564	92,212	92,212	-
520-5158-461-61-30-000000 Benefits / Social security	5,879	7,160	7,160	7,054	7,054	
520-5158-461-61-36-000000 Benefits / Retirement	4,483	8,107	8,107	7,552	7,552	
520-5158-461-61-40-000000 Benefits / Unemployment tax	727	432	432	864	864	
520-5158-461-61-46-000000 Benefits / Workers' comp-	1,359	1,655	1,655	1,604	1,604	
520-5158-461-61-50-000000 Benefits / Health cost	3,768	4,176	4,176	4,608	4,608	
520-5158-461-61-52-000000 Benefits / Life insurance	23	45	45	23	23	
520-5158-461-61-53-000000 Benefits / Retiree health ins (ARC)	828	822	822	822	822	
520-5158-461-61-56-000000 Benefits/Pension Cost-TMRS	978	-	-	-	-	
520-5158-461-61-58-000000 Benefits / TMRS benefits (contra)	(2,981)	-	-	-	-	
61	15,063	22,397	22,397	22,528	22,528	-
520-5158-463-62-02-000000 Supplies / Office	-	-	-	-	-	
520-5158-463-62-04-000000 Supplies / Operating	11,759	14,352	11,300	14,352	14,352	
520-5158-463-62-12-000000 Supplies / Small tools/minor equip-	286	1,000	1,000	1,000	1,000	
62	12,045	15,352	12,300	15,352	15,352	-
520-5158-464-63-67-000000 Other services & charges / Utilities-electric	5,299	7,100	7,100	7,100	7,100	
520-5158-464-63-69-000000 Other services & charges / Utilities-telephone	353	360	360	360	360	
520-5158-464-63-99-000000 Other services & charges / Miscellaneous	20	-	-	-	-	
63	5,672	7,460	7,460	7,460	7,460	-
520-5158-465-65-08-000000 Maintenance / Equipment	6,427	5,000	5,000	5,000	5,000	
520-5158-465-65-10-000000 Maintenance / Facilities	4,095	1,995	1,995	1,995	1,995	
65	10,522	6,995	6,995	6,995	6,995	-
520-5158-466-66-20-000000 Capital outlay / Equipment	-	410,600	-	-	410,600	
66	-	410,600	-	-	410,600	-
520-5158-469-78-01-000000 Disaster Exp/ COVID-19	172	-	-	-	-	
78	172	-	-	-	-	-
520-5158 Golf Carts	\$ 123,924	\$ 556,399	\$ 140,716	\$ 144,547	\$ 555,147	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5158	PVGC Golf Carts		1		Golf Cart Maint Worker	FILLED	\$ 26,115
			<u>1</u>				26,115
5158	PVGC Golf Carts		1		Part Time Golf Carts	FILLED	15,393
5158	PVGC Golf Carts		1		Part Time Golf Carts	FILLED	15,393
5158	PVGC Golf Carts		1		Part Time Golf Carts	FILLED	15,393
5158	PVGC Golf Carts		1		Part Time Golf Carts	UNFILLED	9,959
5158	PVGC Golf Carts		1		Part Time Golf Carts	UNFILLED	9,959
			<u>5</u>				66,097
	CURRENT POSITIONS		6				\$ 92,212



Mission Statement:
 To provide those who play, practice or visit Palm View Golf Course with a fleet of 70 golf carts in safe working and aesthetic conditions, prompt and efficient service and a driving range facility that allows for an enjoyable practice experience for both, the novice and experienced golfer.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ 80,449	\$ 92,212	\$ 93,595	\$ 91,564	\$ 92,212	\$ 92,212	\$ 92,212	\$ 92,212	\$ 92,212	\$ 92,212
Employee Benefits	15,063	22,120	22,397	22,397	22,528	22,528	22,528	22,528	22,528	22,528
Supplies	12,045	15,352	15,352	12,300	15,352	15,352	15,352	15,352	15,352	15,352
Other Services and Charges	5,672	7,460	7,460	7,460	7,460	7,460	7,460	7,460	7,460	7,460
Maintenance	10,522	6,995	6,995	6,995	6,995	6,995	6,995	6,995	6,995	6,995
Disaster Expenses	172	-	-	-	-	-	-	-	-	-
Operations Subtotal	123,924	144,139	145,799	140,716	144,547	144,547	144,547	144,547	144,547	144,547
Capital Outlay	-	-	410,600	-	-	410,600	-	-	-	-
Total Expenditures	\$ 123,924	\$ 144,139	\$ 556,399	\$ 140,716	\$ 144,547	\$ 555,147	\$ 144,547	\$ 144,547	\$ 144,547	\$ 144,547
PERSONNEL										
Exempt	-	-	-	-	-	-	-	-	-	-
Non-Exempt	1	1	1	1	1	1	1	1	1	1
Part-Time	5	5	5	5	5	5	5	5	5	5
Total Positions Authorized	6	6	6	6	6	6	6	6	6	6
Resources										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Related Revenue Generated	\$ 543,791	\$ 490,407	\$ 490,407	\$ 609,378	\$ 490,407	\$ 490,407	\$ 490,407	\$ 490,407	\$ 490,407	\$ 490,407

Contact Us:

Luis Zarate
 Golf Cart Crew
 Leader
 2701 S. Ware Road
 McAllen, TX 78503
 (956) 681-3444

MAJOR FY 21-22 GOALS

1. Improve the preventive maintenance programs to increase efficiency in the operation of the cart fleet
2. Minimize down time on cart fleet units to better service patrons

PVGC Golf Carts

www.mcallen.net/golf/fees

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	1	1	1	1
Number of Carts in the Golf cart fleet	70	70	70	70
Department Expenditures	\$ 123,924	\$ 556,399	\$ 140,716	144,547
Outputs:				
Annual Number of Cart Rentals	37,899	33,042	40,931	35,685
Annual Number of 18 Hole Cart Rentals	17,935	14,087	19,370	15,214
Annual Number of 9 Hole Cart Rentals	4,511	3,642	4,872	3,933
Annual Number of Twilight Cart Rentals	5,357	2,775	5,786	2,997
Annual n mber of Tournament Cart Rentals	658	2,359	711	2,548
Annual Number of Sundowner Cart Rental	146	1,751	146	1,751
Effectiveness Measures:				
Annual Cart Rental Revenue	\$ 369,643	318,202	\$ 402,705	\$ 402,705
Annual 18 Hole Cart Rental Revenue	\$ 215,400	169,185	\$ 232,632	\$ 182,720
Annual 9 Hole Cart Rental Revenue	\$ 32,521	26,253	\$ 35,123	\$ 28,353
Annual Twilight Cart Rental Revenue	\$ 42,652	22,150	\$ 46,064	\$ 23,922
Annual Tournament Cart Rental Revenue	\$ 7,903	27,340	\$ 8,535	\$ 29,527
Annual Sundowner Cart Rental Revenue	\$ 911	10,926	\$ -	\$ -
Efficiency Measures:				
Annual Revenue Per Cart Rental	\$ 9.75	\$ 9.63	\$ 9.84	\$ 11.28
Annual Revenue Per 18 Hole Cart Rental	\$ 12.01	\$ 12.01	\$ 12.01	\$ 12.01
Annual Revenue Per 9 Hole Cart Rental	\$ 7.21	\$ 7.21	\$ 7.21	\$ 7.21
Annual Revenue Per Twilight Cart Rental	\$ 7.96	\$ 7.98	\$ 7.96	\$ 7.98
Annual Revenue Per Tournament Cart Rental	\$ 12.01	\$ 11.59	\$ 12.01	\$ 11.59
Annual Revenue Per Sundowner Cart Rental	\$ 6.24	\$ 6.24	\$ -	\$ -

Description:
 The Golf Carts and Driving Range Division of Palm View Golf Course oversees the daily maintenance of a 70 Golf Cart fleet. It is also responsible for the operation of a lighted and double ended Driving Range, a Short Game Practice Area and one practice putting green. It consists of one (1) Full Time employee and (5) Part Time Plus employees. It is located at 2701 South Ware, McAllen, Texas 78503.

2022

520-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
520-5166-461-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(2,864)	-	(4,796)	(4,796)	
520-5166-461-61-99-000000 Benefits / Comp Study	-	-	-	59,434	59,434	
520-5166-461-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	1,104	
520-5166-461-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	13,344	13,344	
61	-	(2,864)	-	67,982	69,086	-
520-5164-464-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
520-5164-464-63-24-000000 Other services & charges / Ins--auto liability	-	-	-	-	-	
520-5164-464-63-25-000000 Other services & charges / Ins--boiler & machinery	-	-	-	-	-	
520-5164-464-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	
520-5164-464-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
520-5164-464-63-29-000000 Other services & charges / Ins--liability	3,847	3,847	3,847	3,847	4,111	
520-5164-464-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
520-5164-464-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
520-5164-464-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	3,847	3,847	3,847	3,847	4,111	-
520-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	149	149	149	149	
520-7019-477-70-04-000000 Debt service / Interest- Motorola Lease #23770	-	35	35	35	35	
70	-	184	184	184	184	-
520-9010-467-68-02-000000 Depreciation / Expense	385,156					
68	385,156					
520-9010-467-89-01-000000 Other expenses / Fixed assets (contra)						
89						
520-9010-499-74-41-000000 Operating transfers out / PVGC Depreciation fund	150,000	160,000	160,000	200,000	200,000	
520-9010-499-74-78-000000 Operating transfers out / Health insurance fund	19,676	7,798	7,798	-	-	
74	169,676	167,798	167,798	200,000	200,000	-
TOTAL GOLF COURSE	\$ 1,365,446	\$ 1,861,089	\$ 1,430,047	\$ 1,581,272	\$ 1,993,240	\$ -

**City of McAllen, Texas
Palm View Golf Course Depreciation
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 201,995	\$ 260,614	\$ 367,826	\$ 454,297	\$ 454,297	\$ 581,814	\$ 639,692	\$ 741,691	\$ 837,607	
Revenues:										
Miscellaneous	94,500	-	-	-	-	-	-	-	-	
Interest Earned	3,193	2,606	1,471	1,817	1,817	2,327	2,559	2,967	3,350	
Total Revenues	97,693	2,606	1,471	1,817	1,817	2,327	2,559	2,967	3,350	
Other Financing Sources:										
Transfer-In - Golf Course	150,000	160,000	160,000	200,000	200,000	170,000	170,000	170,000	170,000	
Total Revenues and Other Sources	247,693	162,606	161,471	201,817	201,817	172,327	172,559	172,967	173,350	
TOTAL RESOURCES	\$ 449,688	\$ 423,220	\$ 529,297	\$ 656,114	\$ 656,114	\$ 754,142	\$ 812,251	\$ 914,657	\$ 1,010,958	
APPROPRIATIONS										
Capital Outlay:										
Equipment	\$ 81,827	\$ -	\$ -	\$ 74,300	\$ 74,300	\$ 114,450	\$ 70,560	\$ 77,050	73,600	
Golf Carts	-	-	-	220,000	-	-	-	-	-	
Tractor w/backhoe	-	31,000	30,910	-	-	-	-	-	-	
Air Compressor	-	8,000	-	-	-	-	-	-	-	
Utility carts	-	36,000	44,090	-	-	-	-	-	-	
Other Financing Sources (Uses):										
Capital Equipment Lease	35	-	-	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	81,861	75,000	75,000	294,300	74,300	114,450	70,560	77,050	73,600	
ENDING WORKING CAPITAL	\$ 367,826	\$ 348,220	\$ 454,297	\$ 361,814	\$ 581,814	\$ 639,692	\$ 741,691	\$ 837,607	\$ 937,358	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: GOLF COURSE DEPRECIATION FUND
DEPARTMENT: PALM VIEW GOLF COURSE

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
GOLF CARTS	5,133	83	271,600	0	-	TO REPLACE EXISTING CART FLEET AND ADD MORE UNITS (MOVED TO OPERATING FUND)
GOLF COURSE SPRAYER	45,000	1	45,000	1	45,000	TO REPLACE EXISTING SPRAYER
GRASS CLIPPINGS BLOWER	8,300	1	8,300	1	8,300	EXISTING BLOWER IS OLD AND IN NEED OF REPLACEMENT
REEL SET FOR GREEN'S MOWERS	16,000	1	16,000	1	16,000	TO EXTEND THE LIFE OF GREENS MOWERS
TOPDRESSING BRUSH	5,000	1	5,000	1	5,000	REPLACEMENT
TOTAL			\$ 345,900		\$ 74,300	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	
GRAND TOTAL			\$ 345,900		\$ 74,300	

**City of McAllen, Texas
McAllen Convention Center
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 1,397,153	\$ 231,638	\$ 1,348,103	\$ 4,200,284	\$ 4,200,284	\$ 3,389,949	\$ 2,490,876	\$ 1,604,430	\$ 730,823	
Revenues:										
User Fees-Rentals	1,082,951	900,000	2,104,887	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Concession Other	12,654	5,000	5,964	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Audio Visual	45,754	90,000	5,070	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Standard Services	111,223	50,000	181,675	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Equipment Rental	13,699	18,000	1,800	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Standard Labor	2,711	20,000	75,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Food & Beverage	69,848	457,000	52,918	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Event % - Ticket Sales	90,656	25,000	250,465	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Security	129,505	100,000	5,652	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Management Fee	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Palmfest	79,000	225,000	63,885	225,000	225,000	225,000	225,000	225,000	225,000	225,000
Carfest	116,872	100,000	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Holiday/Special Events	749,154	229,300	1,659,060	1,229,300	1,659,060	1,229,300	1,229,300	1,229,300	1,229,300	1,229,300
Interest Earned	21,551	2,316	5,392	16,801	16,801	13,560	9,964	6,418	2,923	
Parking Fees	79,446	75,000	2,900	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Miscellaneous	385,571	20,744	13,819	20,444	20,444	20,444	20,444	20,444	20,444	20,444
Total Revenues	3,590,595	2,917,360	5,028,487	3,939,545	4,369,305	3,936,304	3,932,708	3,929,162	3,925,667	
Other Financing Sources:										
Transfer In - Hotel Tax Fund	1,592,157	1,643,197	1,444,522	1,434,785	1,434,785	1,450,847	1,467,071	1,483,455	1,500,005	
Transfer In - C.O. Performing Arts 2014	-	1,500,517	1,500,517	-	-	-	-	-	-	
Total Revenues and Other Sources	5,182,753	6,061,074	7,973,526	5,374,330	\$ 5,804,090	5,387,151	5,399,779	5,412,617	5,425,672	
TOTAL RESOURCES	\$ 6,579,906	\$ 6,292,712	\$ 9,321,629	\$ 9,574,614	\$ 10,004,374	\$ 8,777,099	\$ 7,890,654	\$ 7,017,047	\$ 6,156,496	
APPROPRIATIONS										
Operating Expenses:										
Convention Center	\$ 5,049,906	\$ 5,004,193	\$ 4,802,637	\$ 6,113,218	\$ 6,116,512	\$ 5,995,180	\$ 5,995,180	\$ 5,995,180	\$ 5,995,180	
Liability Insurance	36,991	30,712	30,712	30,712	32,820	32,820	32,820	32,820	32,820	
Capital Outlay	133,237	-	-	438,870	206,870	-	-	-	-	
Total Operating Expenses	5,220,133	5,034,905	4,833,349	6,582,800	6,356,202	6,028,000	6,028,000	6,028,000	6,028,000	
Other Financing Sources (Uses):										
Transfer Out - Health Insurance Fund	51,460	29,773	29,773	-	-	-	-	-	-	
Transfer Out - Convention Center Depr. Fund	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Debt Service - Motorola Lease Payment	1,551	8,224	8,223	8,224	8,224	8,224	8,224	8,224	8,224	
TOTAL APPROPRIATIONS	5,273,144	5,322,902	5,121,345	6,841,024	6,614,426	6,286,224	6,286,224	6,286,224	6,286,224	
Revenues over/under Expenses	(90,391)	738,172	2,852,182	(1,466,694)	(810,336)	(899,073)	(886,445)	(873,607)	(860,551)	
Other Items Affecting Working Capital	41,341	-	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 1,348,103	\$ 969,810	\$ 4,200,284	\$ 2,733,591	\$ 3,389,949	\$ 2,490,876	\$ 1,604,430	\$ 730,823	\$ (129,728)	

2022

541- Convention Center Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
541-0000-361-16-00-000000 Charges:sales & services / Rental	1,082,951	900,000	2,104,887	800,000	800,000	
541-0000-361-18-00-000000 Charges:sales & services / Concession other	12,654	5,000	5,964	5,000	5,000	
541-0000-361-48-00-000000 Charges:sales & services / Audio Visual	45,754	90,000	5,070	90,000	90,000	
541-0000-361-49-00-000000 Charges:sales & services / Event % - ticket sales	90,656	25,000	250,465	275,000	275,000	
541-0000-361-53-00-000000 Charges:sales & services / Equipment rental	13,699	18,000	1,800	18,000	18,000	
541-0000-361-54-00-000000 Charges:sales & services / Standard labor (labor/e	2,711	20,000	75,000	20,000	20,000	
541-0000-361-55-00-000000 Charges:sales & services / Standard services	111,223	50,000	181,675	50,000	50,000	
541-0000-361-56-00-000000 Charges:sales & services / Food & beverages	69,848	457,000	52,918	300,000	300,000	
541-0000-361-57-00-000000 Charges:sales & services / Security	129,505	100,000	5,652	115,000	115,000	
541-0000-361-63-00-000000 Operating revenues / Palm fest	79,000	225,000	63,885	225,000	225,000	
541-0000-361-64-00-000000 Operating revenues / Car fest	116,872	100,000	-	100,000	100,000	
541-0000-361-65-00-000000 Operating revenues / 40 Days of Christmas	749,154	229,300	1,659,060	1,229,300	1,659,060	
541-0000-361-67-00-000000 Charges sales & services / Parking fees	79,446	75,000	2,900	75,000	75,000	
361	2,583,473	2,294,300	4,409,276	3,302,300	3,732,060	
541-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	543	-	452	-	-	
541-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	16,325	-	-	-	-	
541-0000-375-10-00-000000 Miscellaneous / NSF charges	20	-	-	-	-	
541-0000-375-40-01-000000 Cash over/short / Cash over/short	(288)	-	-	-	-	
541-0000-375-43-00-000000 Miscellaneous / ATM commission	600	1,800	-	1,500	1,500	
541-0000-375-57-00-000000 Miscellaneous / Management fee - PAC	600,000	600,000	600,000	600,000	600,000	
541-0000-375-99-00-000000 Miscellaneous / Other	368,371	18,944	13,367	18,944	18,944	
375	985,571	620,744	613,819	620,444	620,444	
541-0000-381-02-00-000000 Interest / Texpool	9,624	2,316	5,392	16,801	16,801	
541-0000-381-03-00-000000 Interest / Certificate of deposit	11,592	-	-	-	-	
541-0000-381-04-00-000000 Interest / Other investments	167	-	-	-	-	
541-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	168	-	-	-	-	
381	21,551	2,316	5,392	16,801	16,801	
541-0000-391-10-00-000000 Operating transfers in / Hotel occupancy fund	1,592,157	1,643,197	1,444,522	1,434,785	1,434,785	
541-0000-391-81-00-000000 Operating transfers in/Cert of obligat '14 fd 328	-	1,500,517	1,500,517	-	-	
391	1,592,157	3,143,714	2,945,039	1,434,785	1,434,785	
541 Convention Center	\$ 5,182,753	\$ 6,061,074	\$ 7,973,526	\$ 5,374,330	\$ 5,804,090	

City of McAllen, Texas
McAllen Convention Center Fund
Expense Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
<u>BY DEPARTMENT</u>									
Convention Center	\$ 5,220,133	\$ 5,034,905	\$ 4,833,349	\$ 6,582,800	\$ 6,356,202	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000
TOTAL	\$ 5,220,133	\$ 5,034,905	\$ 4,833,349	\$ 6,582,800	\$ 6,356,202	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000
<u>BY EXPENSE GROUP</u>									
Expenses:									
Personnel Services									
Salaries and Wages	\$ 1,622,879	\$ 2,101,063	\$ 1,541,975	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791
Employee Benefits	610,309	616,798	471,698	798,095	801,389	680,057	680,057	680,057	680,057
Supplies	57,734	99,000	167,843	99,000	99,000	99,000	99,000	99,000	99,000
Other Services and Charges	2,417,051	1,887,750	2,305,481	2,639,750	2,639,750	2,639,750	2,639,750	2,639,750	2,639,750
Maint. and Repair Services	321,453	299,582	302,689	349,582	349,582	349,582	349,582	349,582	349,582
Liability Insurance	36,991	30,712	30,712	30,712	32,820	32,820	32,820	32,820	32,820
Disaster Expenses	20,479	-	12,950	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	5,086,897	5,034,905	4,833,349	6,143,930	6,149,332	6,028,000	6,028,000	6,028,000	6,028,000
Capital Outlay	133,237	-	-	438,870	206,870	-	-	-	-
TOTAL EXPENDITURES	\$ 5,220,133	\$ 5,034,905	\$ 4,833,349	\$ 6,582,800	\$ 6,356,202	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000
<u>PERSONNEL</u>									
Convention Center	49	70	44	87	87	87	87	87	87

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: **CONVENTION CENTER**

		BASELINE					DEPT REQUEST		CITY MANAGER RECOMM		CM Recomm Moved to DEPR & ARP Fund	JUSTIFICATION (MANDATORY)
COMPENSATION												
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total		
1. Groundskeeper	2	\$ 26,994		\$ 53,988	\$ -	\$ -	\$ 24,630	\$ 78,618	2	\$ 78,618		Groundskeepers needed to maintain grounds and landscape for MCC, MPAC, and Oval Park. Currently do not have a full time groundskeeper.
2. Seasonal Event Staff	15	6,077		91,150	-	-	9,334	100,484	15	100,484		16-week seasonal staff for special event projects.
3.	-	-		-	-	-	-	-				
4.	-	-		-	-	-	-	-				
5.	-	-		-	-	-	-	-				
Total	17	33,071		145,138	-	-	33,964	179,102	17	179,102		
Personnel Revisions												
1. Overtime				-	-	-	-	-				
2.				-	-	-	-	-				
3.				-	-	-	-	-				
4.				-	-	-	-	-				
5.				-	-	-	-	-				
Total Compensation & Benefits		\$ 2,727,746		\$ 145,138	\$ -	\$ -	\$ 33,964	\$ 179,102	17	\$ 179,102		
SUPPLIES												
1.	< Please select category >											
2.	< Please select category >											
3.	< Please select category >											
4.	< Please select category >											
5.	< Please select category >											
Total Supplies		\$ 99,000						\$ -		\$ -		
OTHER SERVICES & CHARGES												
1.	Special events							800,000		800,000		Addition of Special Event 30 day run
2.	Security							50,000		50,000		Increase in security hourly rate, increase in security at events.
3.	Utilities - electricity							(100,000)		(100,000)		Reduction in electricty due to cost savings measures
4.	Utilities-gas							2,000		2,000		Increase in gas utilities
5.	< Please select category >											
Total Other Services & Charges		\$ 1,887,750						\$ 752,000		\$ 752,000		
MAINTENANCE												
1.	Facilities							50,000		50,000		Facility is approaching 15 years and needs additional maintenance and groundskeeping
2.	< Please select category >											
3.	< Please select category >											
4.	< Please select category >											
5.	< Please select category >											
Total Maintenance		\$ 299,582						\$ 50,000		\$ 50,000		
CAPITAL OUTLAY												
** See Attached Capital Outlay Request Forms												
Total Capital Outlay								264,000		32,000	187,000	
Total Non- Capital Outlay								174,870		174,870	-	
TOTAL		\$ 5,014,078						\$ 1,419,972		\$ 1,187,972	\$ 187,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____
DEPARTMENT: CONVENTION CENTER

		DEPT REQUEST		CM RECOMM		CM RECOMM MOVED TO DEPRECIATION FUND		CM RECOMM MOVED TO AMERICA RESCUE		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Machinery and Equipment										
John Deere Gator XUV560E	10,000	2	20,000		-	2	20,000			Updating Equipment - Replacing
RCF HDL 20A Line Array	77,000	1	77,000		-	1	77,000			New Equipment/Audio/Wire/Video/Projectors
Furniture	45,000	1	45,000		-					Updating Furniture - Replacing
			-		-					
			-		-					
TOTAL			\$ 142,000		\$ -		\$ 97,000			
Improvements										
Neon Blue Lighting Air Handler	60,000	1	60,000		-			1	60,000	New Equipment /Clean Air Flow, Bacteria, Mold and Mildew
Electrical Meter Panel Outlet	16,000	2	32,000	2	32,000					Improvements/Ground Improvements and Electrical
			-		-					
			-		-					
			-		-					
TOTAL			\$ 92,000		\$ 32,000		\$ -		\$ 60,000	
Computer Equipment										
Camera Station 85TB Recorder	15,000	2	30,000		-	2	30,000			Replacing/Updating
			-		-					
			-		-					
			-		-					
TOTAL			\$ 30,000		\$ -		\$ 30,000		\$ -	
GRAND TOTAL			\$ 264,000		\$ 32,000		\$ 127,000		\$ 60,000	

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN

FY 2021 - 2022

FUND: _____

DEPARTMENT: CONVENTION CENTER

DEPT REQUEST

CM RECOMM

Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
48" AV Cart	250	8	2,000	8	2,000	New Equipment/Audio
25' black extension cords	30	35	1,050	35	1,050	New Equipment/Audio
in line plantom power modules	75	16	1,200	16	1,200	New Equipment/Audio
Behringer digital mixer	2,700	1	2,700	1	2,700	New Equipment/Audio
12 channel mixer	350	6	2,100	6	2,100	New Equipment/Audio
TOTAL			\$ 9,050		\$ 9,050	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Behringer Digital Snake	700	2	1,400	2	1,400	New Equipment/Audio
Pipe and cable Locator Utilities	4,500	1	4,500	1	4,500	New Equipment/Audio
Cisco Pole Mount Kit	140	8	1,120	8	1,120	New Equipment/Audio
Cisco Airnet Dual Antenna	250	8	2,000	8	2,000	New Equipment/Audio
Cisco Power Cable 40 foot	250	8	2,000	8	2,000	New Equipment/Audio
20x20 Portable Pole Tents	2,900	4	11,600	4	11,600	Updating Equipment - Replacing
TOTAL			\$ 22,620		\$ 22,620	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
LED Walls Panels	1,200	20	24,000	20	24,000	Replacing old lobby TV Display Panels /10 years old
Axis Camera Surveillance	2,800	5	14,000	5	14,000	Replacing old cameras
9x2 Front Projection Screen	1,300	6	7,800	6	7,800	New Equipment /Audio /Wire/Video/Projectors
Handheld Wireless Microphones	1,300	6	7,800	6	7,800	New Equipment /Audio /Wire/Video/Projectors
20x25 Black Curtain	1,100	16	17,600	16	17,600	New Equipment /Audio /Wire/Video/Projectors
10x8 Rental Huts Mercado	2,000	12	24,000	12	24,000	Improvements/Ground Improvements and Electrical
Bearing Grounds - Oval Park	800	40	32,000	40	32,000	Improvements/Ground Improvements and Electrical
TOTAL			\$ 127,200		\$ 127,200	

Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
AP Wireless Outdoor Units	3,200	5	16,000	5	16,000	Replacing/Updating
			-		-	
			-		-	
			-		-	
TOTAL			\$ 16,000		\$ 16,000	

GRAND TOTAL	\$ 174,870	\$ 174,870
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2022

541-5251 Convention facilities

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
541-5251-461-60-01-000000 Compensation / Exempt	601,934	683,021	560,000	720,921	720,921	
541-5251-461-60-02-000000 Compensation / Non-exempt	905,390	1,114,600	847,095	1,114,726	1,114,726	
541-5251-461-60-06-000000 Compensation / Part time	18,800	233,282	70,000	320,984	320,984	
541-5251-461-60-10-000000 Compensation / Overtime	82,516	50,000	50,000	50,000	50,000	
541-5251-461-60-14-000000 Compensation / Car allowance	6,800	10,800	8,400	10,800	10,800	
541-5251-461-60-17-000000 Compensation / Telephone	7,440	9,360	6,480	9,360	9,360	
60	1,622,879	2,101,063	1,541,975	2,226,791	2,226,791	-
541-5251-461-61-30-000000 Benefits / Social security	119,337	160,731	120,548	170,349	170,349	
541-5251-461-61-36-000000 Benefits / Retirement	135,906	162,049	121,536	156,086	156,086	
541-5251-461-61-40-000000 Benefits / Unemployment tax	6,457	5,040	655	12,528	12,528	
541-5251-461-61-46-000000 Benefits / Workers' comp-	26,923	32,312	24,234	31,368	31,368	
541-5251-461-61-50-000000 Benefits / Health cost	173,136	247,032	185,274	289,548	289,548	
541-5251-461-61-52-000000 Benefits / Life insurance	1,177	3,046	951	1,677	1,677	
541-5251-461-61-53-000000 Benefits / Retiree health ins (ARC)	18,504	18,500	18,500	18,500	18,500	
541-5251-461-61-56-000000 Benefits/Pension Cost-TMRS	289,024	-	-	-	-	
541-5251-461-61-58-000000 Benefits / TMRS benefits (contra)	(160,155)	-	-	-	-	
61	610,309	628,710	471,698	680,057	680,057	-
541-5251-463-62-02-000000 Supplies / Office	7,187	10,000	100,000	10,000	10,000	
541-5251-463-62-04-000000 Supplies / Operating	14,547	30,000	23,186	30,000	30,000	
541-5251-463-62-12-000000 Supplies / Small tools/minor equip-	1,558	8,000	8,000	8,000	8,000	
541-5251-463-62-14-000000 Supplies / Janitorial	18,763	25,000	16,157	25,000	25,000	
541-5251-463-62-18-000000 Supplies / Clothing & uniform	9,476	11,000	10,250	11,000	11,000	
541-5251-463-62-20-000000 Supplies / Chemical	6,204	15,000	10,250	15,000	15,000	
62	57,734	99,000	167,843	99,000	99,000	-
541-5251-464-63-02-000000 Other services & charges / Advertising	74,040	160,000	115,503	160,000	160,000	
541-5251-464-63-14-000000 Other services & charges / Dues & subscriptions	14,454	20,000	14,000	20,000	20,000	
541-5251-464-63-23-000000 Other services & charges / Online svc/network	-	2,000	-	2,000	2,000	
541-5251-464-63-38-000000 Other services & charges / Management fee	150,000	150,000	150,000	150,000	150,000	
541-5251-464-63-43-000000 Other services & charges / Postage	-	-	-	-	-	
541-5251-464-63-45-000000 Other services & charges / Professional	194	30,000	-	30,000	30,000	
541-5251-464-63-52-000000 Other services & charges / Rental & contractual	172,469	108,000	108,000	108,000	108,000	
541-5251-464-63-59-000000 Other services & charges / Security	215,782	120,000	80,000	170,000	170,000	
541-5251-464-63-60-000000 Other service & charges / Special events	899,229	300,000	1,307,901	1,100,000	1,100,000	
541-5251-464-63-64-000000 Other services & charges / Training	-	5,000	3,000	5,000	5,000	
541-5251-464-63-65-000000 Other services & charges / Travel	7,986	24,250	11,661	24,250	24,250	

2022

541-5251 Convention facilities

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
541-5251-464-63-67-000000 Other services & charges / Utilities-electric	385,686	600,000	390,000	500,000	500,000	
541-5251-464-63-68-000000 Other services & charges / Utilities-gas	9,391	7,000	3,150	9,000	9,000	
541-5251-464-63-69-000000 Other services & charges / Utilities-telephone	9,119	26,000	12,829	26,000	26,000	
541-5251-464-63-70-000000 Other services & charges / Utilities-water	98,739	95,000	67,000	95,000	95,000	
541-5251-464-63-89-000000 Other services & charges / Credit card fees	18,785	30,000	1,009	30,000	30,000	
541-5251-464-63-99-000000 Other services & charges / Miscellaneous	12,968	10,500	14,322	10,500	10,500	
63	2,068,841	1,687,750	2,278,375	2,439,750	2,439,750	-
541-5251-464-64-53-000000 Other services & charges / Palmfest	13,436	200,000	27,106	200,000	200,000	
541-5251-464-64-47-000000 Other services & charges / Settlements	334,774	-	-	-	-	
64	348,210	200,000	27,106	200,000	200,000	-
541-5251-465-65-04-000000 Maintenance / Computer software	-	-	-	-	-	
541-5251-465-65-08-000000 Maintenance / Equipment	37,524	78,000	78,000	78,000	78,000	
541-5251-465-65-10-000000 Maintenance / Facilities	269,326	213,750	213,750	263,750	263,750	
541-5251-465-65-16-000000 Maintenance / Vehicles	9,068	1,200	2,840	1,200	1,200	
541-5251-465-65-17-000000 Maintenance / Fuel & lubricants	5,535	6,632	8,098	6,632	6,632	
65	321,453	299,582	302,689	349,582	349,582	-
541-5251-466-66-20-000000 Capital outlay / Equipment	104,287	-	-	142,000	32,000	
541-5251-466-66-22-000000 Capital outlay / Computer-hardware	-	-	-	30,000	-	
541-5251-466-66-99-000000 Capital outlay / Non-capitalized	28,950	-	-	92,000	-	
66	133,237	-	-	264,000	32,000	-
541-5251-463-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	9,050	9,050	
541-5251-463-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	22,620	22,620	
541-5251-463-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	16,000	16,000	
541-5251-463-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
541-5251-463-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	127,200	127,200	
67	-	-	-	174,870	174,870	-
541-5251-469-78-01-000000 Disaster Exp/ COVID-19	17,824	-	2,950	-	-	
541-5251-469-78-02-000000 Disaster Exp/Hurricane Hanna	2,656	-	-	-	-	
541-5251-469-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	10,000	-	-	
78	20,479	-	12,950	-	-	-
541-5251 Convention Center	\$ 5,183,142	\$ 5,016,105	\$ 4,802,637	\$ 6,434,050	\$ 6,202,050	\$ -

2022

541-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
541-5256-461-61-97-000000 Benefits /Contingency workers comp loss run ratio	-	(11,912)	-	(10,287)	(10,287)	
541-5256-461-61-99-000000 Benefits / Comp Study	-	-	-	81,869	81,869	
541-5256-461-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	3,294	
541-5256-461-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	46,456	46,456	
61	-	(11,912)	-	118,038	121,332	-
541-5264-464-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
541-5264-464-63-29-000000 Other services & charges / Ins--liability	30,712	30,712	30,712	30,712	32,820	
541-5264-464-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
541-5264-464-63-31-000000 Other services & charges / Ins--other	-	-	-	-	-	
541-5264-464-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
541-5264-464-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
541-5264-464-63-88-000000 Other services & charges / Ins--special events	6,279	-	-	-	-	
63	36,991	30,712	30,712	30,712	32,820	-
541-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	6,673	6,874	6,673	6,673	
541-7019-477-70-04-000000 Debt service / Interestl- Motorola Lease #23770	1,551	1,551	1,349	1,551	1,551	
70	1,551	8,224	8,223	8,224	8,224	-
541-9010-467-68-02-000000 Depreciation / Expense	1,570,866					
68	1,570,866					
541-9010-467-71-77-000000 Other expenses / Loss on disposal of assets						
71						
541-9010-467-89-01-000000 Other expenses / Fixed assets (contra)	(104,287)					
89	(104,287)					
541-9010-499-74-06-000000 Operating transfers out / Capital improvement fd	-	-	-	-	-	
541-9010-499-74-68-000000 Operating transfers out / Convention ctr depreciat	-	250,000	250,000	250,000	250,000	
541-9010-499-74-77-000000 Operating transfers out / Perf constr fund -CO ser	-	-	-	-	-	
541-9010-499-74-78-000000 Operating transfers out / Health insurance fund	51,460	29,773	29,773	-	-	
541-9010-499-74-83-000000 Operating transfers out / Performing arts M&O fd	-	-	-	-	-	
74	51,460	279,773	279,773	250,000	250,000	-
TOTAL CONVENTION CENTER	\$ 5,273,144	\$ 5,322,902	\$ 5,121,345	\$ 6,841,024	\$ 6,614,426	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5251	Convention Facilities	1			Director Convention Facilities	FILLED	\$ 116,617
5251	Convention Facilities	1			Event Service Supervisor	UNFILLED	43,671
5251	Convention Facilities	1			Manager of Facility	FILLED	65,643
5251	Convention Facilities	1			Marketing & Special Event Spvr	FILLED	55,127
5251	Convention Facilities	1			Box Office Manager	FILLED	50,357
5251	Convention Facilities	1			Operations Manager	FILLED	67,940
5251	Convention Facilities	1	RECLASS FRM ACCT COORD		Management Assistant	FILLED	55,270
5251	Convention Facilities	1			Sales Coordinator	UNFILLED	49,330
5251	Convention Facilities	1			Sales Coordinator	UNFILLED	49,330
5251	Convention Facilities	1			Manager of Sales & Events Serv	FILLED	63,423
5251	Convention Facilities	1			Corporate Relations Manager	FILLED	57,204
5251	Convention Facilities	1			Audio & Visual Supervisor	FILLED	47,009
		12					720,921
5251	Convention Facilities		RECLASS TO MGMT ASSISTANT		Accounting Coordinator		-
5251	Convention Facilities		1		Administrative Clerk	FILLED	27,206
5251	Convention Facilities		1		Administrative Clerk	FILLED	27,206
5251	Convention Facilities		1		Administrative Clerk	UNFILLED	27,206
5251	Convention Facilities		1		Administrative Supervisor	UNFILLED	32,757
			4				114,375
5251	Convention Facilities		1		Audio & Visual Technician	FILLED	30,593
5251	Convention Facilities		1		Audio & Visual Technician	FILLED	30,593
5251	Convention Facilities		1		Audio & Visual Technician	FILLED	30,593
			3				91,779
5251	Convention Facilities		1		Building Monitor Supervisor	FILLED	28,277
5251	Convention Facilities		1		Building Monitor	FILLED	25,130
5251	Convention Facilities		1		Building Monitor	FILLED	25,130
5251	Convention Facilities		1		Building Monitor	UNFILLED	25,130
5251	Convention Facilities		1		Building Monitor	UNFILLED	25,130
			5				128,797
5251	Convention Facilities		1		Events Coordinator	FILLED	36,384
5251	Convention Facilities		1		Events Coordinator	UNFILLED	36,384
5251	Convention Facilities		1		Events Coordinator	UNFILLED	36,384
5251	Convention Facilities		1		Events Coordinator	UNFILLED	36,384
			4				145,536
5251	Convention Facilities		1		Facilities Maint Technician	FILLED	29,894
5251	Convention Facilities		1		Facilities Maint Technician	FILLED	27,206

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
5251	Convention Facilities		1		PART TIME	UNFILLED	10,447
5251	Convention Facilities		1		PART TIME	UNFILLED	10,447
5251	Convention Facilities		1		PART TIME	UNFILLED	10,447
5251	Convention Facilities		1		PART TIME	UNFILLED	10,447
5251	Convention Facilities		1		PART TIME	UNFILLED	10,447
			22				229,834
5251	Convention Facilitites		15		Seasonal Event Staff	CM RECOMMEND	91,150
							91,150
					OVERTIME		50,000
					CAR ALLOWANCE		10,800
					TELEPHONE		9,360
							70,160
	CURRENT POSITIONS		87				\$ 2,226,791



Mission Statement:
 “ Committed to generate a positive economic impact to our city through outstanding customer service, effective management practices, investment in our facilities, and actively engage in the sales and marketing of McAllen as the premier meetings and events destination in South Texas.”

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,622,879	\$ 2,071,049	\$ 2,101,063	\$ 1,541,975	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791	\$ 2,226,791
Employee Benefits	610,309	622,702	628,710	471,698	680,057	680,057	680,057	680,057	680,057	680,057	680,057
Supplies	57,734	99,000	99,000	167,843	99,000	99,000	99,000	99,000	99,000	99,000	99,000
Other Services and Charges	2,417,051	1,887,750	1,887,750	2,305,481	2,639,750	2,639,750	2,639,750	2,639,750	2,639,750	2,639,750	2,639,750
Maintenance	321,453	299,582	299,582	302,689	349,582	349,582	349,582	349,582	349,582	349,582	349,582
Disaster Expenses	20,479	-	-	12,950	-	-	-	-	-	-	-
Operations Subtotal	5,049,906	4,980,083	5,016,105	4,802,637	5,995,180	5,995,180	5,995,180	5,995,180	5,995,180	5,995,180	5,995,180
Capital Outlay	133,237	-	-	-	438,870	206,870	-	-	-	-	-
Operations & Capital Outlay total	5,183,142	4,980,083	5,016,105	4,802,637	6,434,050	6,202,050	5,995,180	5,995,180	5,995,180	5,995,180	
Non Departmental											
Insurance	36,991	30,712	30,712	30,712	30,712	32,820	32,820	32,820	32,820	32,820	32,820
Cost of Living Adjustment	-	-	-	-	46,456	46,456	-	-	-	-	-
Comp Study	-	-	-	-	81,869	81,869	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	3,294	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(11,912)	(11,912)	-	(10,287)	(10,287)	-	-	-	-	-
Total Expenditures	\$ 5,220,133	\$ 4,998,883	\$ 5,034,905	\$ 4,833,349	\$ 6,582,800	\$ 6,356,202	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000	\$ 6,028,000
PERSONNEL											
Exempt	9	12	12	9	12	12	12	12	12	12	12
Non-Exempt	29	36	36	25	38	38	38	38	38	38	38
Part-Time	11	22	22	10	37	37	37	37	37	37	37
Total Positions Authorized	49	70	70	44	87	87	87	87	87	87	87
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Revenues	3,590,595	2,917,360	2,917,360	5,028,487	3,939,545	4,369,305	3,936,304	3,932,708	3,929,162	3,929,162	

Contact Us:

Yajaira Flores
 Director
 700 Convention Center Blvd.
 McAllen, TX 78501
 (956) 681-3800

MAJOR FY 21-22 GOALS

1. To recover quickly from lost business and build momentum to continue to be the entertainment capital of South Texas .
2. To position the City of McAllen as a destination city through quality of life programming by redefining events and festivals post COVID-19.
3. To launch a brand that will redefine our brand essence that can be used for both the ocmunity and the tourism sector.
4. Improve operational efficiency by implementing key performance indicators for lean management.

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	38	48	34	50
Total Appropriations	\$ 5,273,144	\$ 4,980,083	\$ 5,121,345	\$ 6,582,800
Exhibit Hall Space available	60,000 sqft	60,000 sqft	60,000 sqft	60,000 sqft
Ballroom Space available	10,000 sqft	10,000 sqft	10,000 sqft	10,000 sqft
Outputs:				
Convention Center Events	160	350	50	350
Exhibit Hall Bookings	374	300	574	400
Ballroom Bookings	642	500	1,108	208
Meeting Room Bookings	847	1,500	435	936
Total Number of Bookings	159	2,200	2,314	1,894
Effectiveness Measures:				
Total Resources	\$ 3,590,595	\$ 2,939,030	\$ 7,973,526	\$ 5,374,330
Banquet Event Order Net Revenue	\$ 69,848	\$ 457,000	\$ 52,918	\$ 300,000
Attendance	202,881	500,000	333,000	450,000
Exhibit Hall Occupancy	51%	55%	75%	45%
Ballroom Occupancy	10%	33%	75%	30%
Meeting Room Occupancy	32%	45%	18%	40%
Total Occupancy	43%	52%	63%	43%

Description:

The McAllen Convention Center is a multi-purpose convention center owned by the City of McAllen and was developed with the primary objective of booking events and activities that generate significant economic benefits to the community.

In addition, the center was developed with a secondary objective to serve as a center for entertainment and events that promote commerce and activities that generally enhance the quality of life of the City.

**City of McAllen, Texas
Convention Center Depreciation
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 2,396,302	\$ 2,396,302	\$ 2,402,224	\$ 2,016,833	\$ 2,016,833	\$ 1,937,900	\$ 2,195,652	\$ 2,454,434	\$ 2,714,252	
Revenues:										
Interest Earned	29,922	23,963	9,609	8,067	8,067	7,752	8,783	9,818	10,857	
Operating Transfer-In	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Total Revenues and Transfers	29,922	273,963	259,609	258,067	258,067	257,752	258,783	259,818	260,857	
TOTAL RESOURCES	\$ 2,426,224	\$ 2,670,265	\$ 2,661,833	\$ 2,274,900	\$ 2,274,900	\$ 2,195,652	\$ 2,454,434	\$ 2,714,252	\$ 2,975,109	
APPROPRIATIONS										
Capital Projects:										
Marquee Screen	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment Replacements	24,000	145,000	145,000	210,000	337,000	-	-	-	-	
TOTAL APPROPRIATIONS	24,000	645,000	645,000	210,000	337,000	-	-	-	-	
ENDING WORKING CAPITAL	\$ 2,402,224	\$ 2,025,265	\$ 2,016,833	\$ 2,064,900	\$ 1,937,900	\$ 2,195,652	\$ 2,454,434	\$ 2,714,252	\$ 2,975,109	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: Convention Center Depreciation Fund

DEPARTMENT: _____

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Water Cooling Pipe	35,000	3	105,000	3	105,000	Updating Equipment
Dishwasher	60,000	1	60,000	1	60,000	Replacing old unit
John Deere Gator XUV560E	10,000		-	2	20,000	Updating Equipment - Replacing
RCF HDL 20A Line Array	77,000		-	1	77,000	New Equipment/Audio/Wire/Video/Projectors
Camera Station 85TB Recorder	15,000		-	2	30,000	Replacing/Updating
TOTAL			\$ 165,000		\$ 292,000	

Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Furniture	45,000	1	45,000	1	45,000	Replacing old furniture
			-		-	
			-		-	
			-		-	
TOTAL			\$ 45,000		\$ 45,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 210,000		\$ 337,000	
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City of McAllen, Texas
McAllen Performing Arts Center
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 2,349,534	\$ 2,024,978	\$ 2,237,932	\$ 1,330,966	\$ 1,330,966	\$ 833,476	\$ 1,147,846	\$ 1,517,531	\$ 1,892,792	
Revenues:										
User Fees-Rentals	325,136	400,000	75,360	300,000	300,000	475,000	475,000	475,000	475,000	
Concession-Other	21,756	30,000	278	20,000	20,000	40,000	40,000	40,000	40,000	
Audio Visual	34,014	40,000	6,816	30,000	30,000	50,000	50,000	50,000	50,000	
Event % ticket sales	208,532	275,000	32,819	250,000	250,000	400,000	400,000	400,000	400,000	
Equipment Rental	1,100	3,000	-	300	300	8,000	8,000	8,000	8,000	
Standard Labor	38,791	70,000	33,273	70,000	70,000	75,000	75,000	75,000	75,000	
Standard Services	20,459	20,000	-	20,000	20,000	25,000	25,000	25,000	25,000	
Membership Fees/Dues	2,750	-	-	-	-	-	-	-	-	
Security	28,262	40,000	21,147	40,000	40,000	50,000	50,000	50,000	50,000	
Special Events Ins Coverage	2,300	3,000	2,500	3,000	3,000	3,000	3,000	3,000	3,000	
Sponsorships	-	200,000	-	-	-	650,000	700,000	700,000	650,000	
Interest Earned	21,370	20,250	8,952	5,324	5,324	3,334	4,591	6,070	7,571	
Miscellaneous	3,243	-	70	-	-	-	-	-	-	
Total Revenues	707,712	1,101,250	181,214	738,624	738,624	1,779,334	1,830,591	1,832,070	1,783,571	
Transfer-in - Hotel Tax Fund	398,179	411,362	361,257	358,822	358,822	362,839	366,896	370,994	375,132	
Transfer-in - Venue Tax Fund	-	-	-	232,867	232,867	-	-	-	-	
Total Revenues and Transfers-In	1,105,891	1,512,612	542,471	1,330,313	1,330,313	2,142,173	2,197,487	2,203,064	2,158,703	
TOTAL RESOURCES	\$ 3,455,425	\$ 3,537,590	\$ 2,780,403	\$ 2,661,279	\$ 2,661,279	\$ 2,975,649	\$ 3,345,334	\$ 3,720,595	\$ 4,051,495	
APPROPRIATIONS										
Operating Expenses:										
Performing Arts Center	\$ 1,201,769	\$ 1,576,375	\$ 1,166,575	\$ 1,561,000	\$ 1,561,000	\$ 1,561,000	\$ 1,561,000	\$ 1,561,000	\$ 1,561,000	
Liability Insurance	15,724	15,730	32,862	15,730	16,803	16,803	16,803	16,803	16,803	
Capital Outlay	-	-	-	281,900	-	-	-	-	-	
Total Operations	1,217,493	1,592,105	1,199,437	1,858,630	1,577,803	1,577,803	1,577,803	1,577,803	1,577,803	
Transfer Out - PAC Depr. Fund	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
TOTAL APPROPRIATIONS	\$ 1,217,493	\$ 1,842,105	\$ 1,449,437	\$ 2,108,630	\$ 1,827,803	\$ 1,827,803	\$ 1,827,803	\$ 1,827,803	\$ 1,827,803	
Revenues over/under Expenses	(111,602)	(329,493)	(906,965)	(778,317)	(497,490)	314,370	369,684	375,261	330,900	
ENDING WORKING CAPITAL	\$ 2,237,932	\$ 1,695,485	\$ 1,330,966	\$ 552,649	\$ 833,476	\$ 1,147,846	\$ 1,517,531	\$ 1,892,792	\$ 2,223,692	

2022

546- Performing Arts Facility Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
546-0000-361-10-00-000000 Charges sales & service / Membership fees/dues	2,750	-	-	-	-	
546-0000-361-16-00-000000 Charges sales & service / Rental	325,136	400,000	75,360	300,000	300,000	
546-0000-361-18-00-000000 Charges sales & services / Concession other	21,756	30,000	278	20,000	20,000	
546-0000-361-48-00-000000 Charges sales & services / Audio visual	34,014	40,000	6,816	30,000	30,000	
546-0000-361-49-00-000000 Charges sales & services / Event % ticket sales	208,532	275,000	32,819	250,000	250,000	
546-0000-361-53-00-000000 Charges sales & services / Equipment rental	1,100	3,000	-	300	300	
546-0000-361-54-00-000000 Charges sales & services / Standard labor	38,791	70,000	33,273	70,000	70,000	
546-0000-361-55-00-000000 Charges sales & services / Standard services	20,459	20,000	-	20,000	20,000	
546-0000-361-56-00-000000 Charges:sales & services / Food & beverages	-	-	-	-	-	
546-0000-361-57-00-000000 Charges sales & services / Security	28,262	40,000	21,147	40,000	40,000	
546-0000-361-59-00-000000 Charges sales & services / Special events insur co	2,300	3,000	2,500	3,000	3,000	
361	683,099	881,000	172,193	733,300	733,300	
546-0000-375-01-00-000000 Miscellaneous / Recovery of prior years expense	-	-	-	-	-	
546-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	2,775	-	-	-	-	
546-0000-375-10-00-000000 Miscellaneous / NSF charges	-	-	-	-	-	
546-0000-375-11-00-000000 Miscellaneous / Sponsorships	-	200,000	-	-	-	
546-0000-375-40-01-000000 Miscellaneous / Cash over/short	-	-	-	-	-	
546-0000-375-99-00-000000 Miscellaneous / Other	468	-	70	-	-	
375	3,243	200,000	70	-	-	
546-0000-381-02-00-000000 Interest / Texpool	13,577	20,250	8,952	5,324	5,324	
546-0000-381-03-00-000000 Interest / Certificates of deposit	21,903	-	-	-	-	
546-0000-381-04-00-000000 Interest / Other investments	425	-	-	-	-	
546-0000-381-20-00-000000 Interest / Gain/loss of investments	(14,535)	-	-	-	-	
381	21,370	20,250	8,952	5,324	5,324	
546-0000-391-10-00-000000 Operating transfers in / Hotel occupancy fund	398,179	411,362	361,257	358,822	358,822	
546-0000-391-80-00-000000 Operating transfers in / Hotel venue tax fund	-	-	-	232,867	232,867	
391	398,179	411,362	361,257	591,689	591,689	
546 Performing Arts Facility	\$ 1,105,891	\$ 1,512,612	\$ 542,471	\$ 1,330,313	\$ 1,330,313	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PERFORMANCE ARTS

			BASELINE				DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total		-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits				\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies		\$	46,000					\$ -	\$	-
OTHER SERVICES & CHARGES										
	1. Utilities - electricity							(20,375)	(20,375)	Electricity Adjustment
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges		\$	1,339,375					\$ (20,375)	\$	(20,375)
MAINTENANCE										
	1. Computer software/hardware							5,000	5,000	addition of lighting software for MPAC
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance		\$	191,000					\$ 5,000	\$	5,000
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								281,900		-
Total Non- Capital Outlay								-		-
TOTAL		\$	1,576,375					\$ 266,525	\$	(15,375)

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: PERFORMANCE ARTS

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Furniture	75,000	1	75,000		-	New Furniture/Lobby
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 75,000		\$ -	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
EXGO Shuttle LG Gof Cart/Gas	9,950	2	19,900		-	New Equipment/Transportation Clients
Bucket Truck 32 foot unit	55,000	1	55,000		-	New Equipment
Water Softner System	65,000	1	65,000		-	New Equipment
Electrical Meter Panel Outlet	16,000	1	16,000		-	Improvement/Ground Improvement
Boring grounds to add electrical	17,000	1	17,000		-	Improvement/Ground Improvement
TOTAL			\$ 172,900		\$ -	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
HD Broadcasting Studio Kit	16,000	1	16,000		-	New Equipment/Zoom Equipment
LED Wall TV Box Office	18,000	1	18,000		-	New Equipment/Box office Information Center
			-		-	
			-		-	
			-		-	
TOTAL			\$ 34,000		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 281,900		\$ -	
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2022

546-5254 Performing Arts Facility

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
546-5254-463-62-04-000000 Supplies / Operating	9,469	10,000	3,000	10,000	10,000	
546-5254-463-62-12-000000 Supplies / Small tools/minor equipment	192	5,000	2,000	5,000	5,000	
546-5254-463-62-14-000000 Supplies / Janitorial	6,663	15,000	4,500	15,000	15,000	
546-5254-463-62-18-000000 Supplies / Clothing and uniform	-	8,000	3,000	8,000	8,000	
546-5254-463-62-20-000000 Supplies / Chemicals	5,500	8,000	8,000	8,000	8,000	
62	21,823	46,000	20,500	46,000	46,000	-
546-5254-464-63-02-000000 Other services & charges / Advertising	43,111	80,000	35,000	80,000	80,000	
546-5254-464-63-14-000000 Other services & charges / Dues & subscriptions	14,989	15,000	12,526	15,000	15,000	
546-5254-464-63-23-000000 Other services & charges / Online svc network	4,116	5,000	2,500	5,000	5,000	
546-5254-464-63-38-000000 Other services & charges / Management fees	50,000	50,000	50,000	50,000	50,000	
546-5254-464-63-52-000000 Other services & charges / Rental & contractual	147,305	150,000	150,000	150,000	150,000	
546-5254-464-63-59-000000 Other services & charges / Security	41,933	80,000	45,000	80,000	80,000	
546-5254-464-63-60-000000 Other services & charges / Special events	22,033	100,000	-	100,000	100,000	
546-5254-464-63-67-000000 Other services & charges / Utilities-electric	115,580	150,375	125,000	130,000	130,000	
546-5254-464-63-68-000000 Other services & charges / Utilities - gas	26,771	36,000	24,202	36,000	36,000	
546-5254-464-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
546-5254-464-63-70-000000 Other services & charges / Utilities-water	16,609	20,000	17,246	20,000	20,000	
546-5254-464-63-89-000000 Other services & charges / Credit card fees	33,436	50,000	4,827	50,000	50,000	
546-5254-464-63-96-000000 Other services & charges / Management fee-Conventi	600,000	600,000	600,000	600,000	600,000	
546-5254-464-63-99-000000 Other services & charges / Miscellaneous	970	3,000	3,000	3,000	3,000	
63	1,116,853	1,339,375	1,069,301	1,319,000	1,319,000	-
546-5254-465-65-04-000000 Maintenance / Computer software	-	20,000	20,000	25,000	25,000	
546-5254-465-65-08-000000 Maintenance / Equipment	10,054	75,000	6,774	75,000	75,000	
546-5254-465-65-10-000000 Maintenance / Facilities	53,039	96,000	50,000	96,000	96,000	
65	63,093	191,000	76,774	196,000	196,000	-
546-5254-466-66-16-000000 Capital outlay / Office furniture/equipment	-	-	-	75,000	-	
546-5254-466-66-20-000000 Capital outlay / Equipment	-	-	-	206,900	-	
66	-	-	-	281,900	-	-
546-5254-469-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
546-5254-469-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	-	-	-	-	-	-
546-5254 Performing Arts Facility	\$ 1,201,769	\$ 1,576,375	\$ 1,166,575	\$ 1,842,900	\$ 1,561,000	\$ -

2022

546-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
546-5274-464-63-17-000000 Other services & charges / Ins-employee bond	-	-	-	-	-	-
546-5274-464-63-25-000000 Other services & charges / Ins-boiler & machinery	-	-	-	-	-	-
546-5274-464-63-26-000000 Other services & charges / Ins-error & ommissions	-	-	-	-	-	-
546-5274-464-63-27-000000 Other services & charges / Ins-fire & est coverage	-	-	-	-	-	-
546-5274-464-63-29-000000 Other services & charges / Ins-liability	5,724	5,730	2,862	5,730	6,803	-
546-5274-464-63-30-000000 Other services & charges / Ins-mobile equipment	-	-	-	-	-	-
546-5274-464-63-31-000000 Other services & charges / Ins-other	-	-	-	-	-	-
546-5274-464-63-33-000000 Other services & charges / Ins-workers comp excess	-	-	-	-	-	-
546-5274-464-63-45-000000 Other services & charges / Ins-professional	-	-	-	-	-	-
546-5274-464-63-88-000000 Other services & charges / Ins-special events	10,000	10,000	30,000	10,000	10,000	-
63	15,724	15,730	32,862	15,730	16,803	-
546-9010-467-68-02-000000 Depreciation / Expense	1,185,173					
68	1,185,173					
546-9010-467-89-01-000000 Other expenses / Fixed asset (contra)						
89						
546-9010-499-74-64-000000 Operating transfer out / Convention center fund	-	-	-	-	-	-
546-9010-499-74-82-000000 Operating transfer out / Performing arts const fd	-	-	-	-	-	-
546-9010-499-74-85-000000 Operating transfers out / Performing arts deprec f	-	250,000	250,000	250,000	250,000	-
74	-	250,000	250,000	250,000	250,000	-
546-9010	\$ 1,217,493	\$ 1,842,105	\$ 1,449,437	\$ 2,108,630	\$ 1,827,803	\$ -

Mission Statement:
 "Committed to generate a positive economic impact to our city through outstanding customer service, effective management practices, investment in our facilities, and actively engage in the sales and marketing of McAllen as the premier performing arts destination in South Texas."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-	-	-	-	-	-
Supplies	21,823	46,000	46,000	20,500	46,000	46,000	46,000	46,000	46,000	46,000	46,000
Other Services and Charges	1,116,853	1,339,375	1,339,375	1,069,301	1,319,000	1,319,000	1,319,000	1,319,000	1,319,000	1,319,000	1,319,000
Maintenance	63,093	191,000	191,000	76,774	196,000	196,000	196,000	196,000	196,000	196,000	196,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	1,201,769	1,576,375	1,576,375	1,166,575	1,561,000	1,561,000	1,561,000	1,561,000	1,561,000	1,561,000	1,561,000
Capital Outlay	-	-	-	-	281,900	-	-	-	-	-	-
Operations & Capital Outlay Total	1,201,769	1,576,375	1,576,375	1,166,575	1,842,900	1,561,000	1,561,000	1,561,000	1,561,000	1,561,000	1,561,000
Non Departmental											
Liability Insurance	15,724	15,730	15,730	32,862	15,730	16,803	16,803	16,803	16,803	16,803	16,803
Total Expenditures	\$ 1,217,493	\$ 1,592,105	\$ 1,592,105	\$ 1,199,437	\$ 1,858,630	\$ 1,577,803	\$ 1,577,803	\$ 1,577,803	\$ 1,577,803	\$ 1,577,803	\$ 1,577,803
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	-	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	0	0	0	0	0	0	0	0	0	0	0
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 1,105,891	\$ 1,512,612	\$ 1,512,612	\$ 592,819	\$ 1,330,373	\$ 1,330,313	\$ 2,142,173	\$ 2,197,487	\$ 2,203,064	\$ 2,158,703	

Contact Us:

Yajaira Flores
 Director
 801 Convention Center Boulevard
 McAllen, TX 78501
 (956) 681-3800

MAJOR FY 21-22 GOALS

1. To recover quickly from lost business and build momentum to continue to be the entertainment capital of South Texas.
2. To bring cultural diversity in events and festivals that position the City of McAllen as a destination city, bring cultural tourism, and stimulate the economy.
3. To position City of McAllen events as part of the healing process as we move forward and reshape our cultural community targeting our local community and tourism sector.
4. To establish the McAllen Performing Arts Foundation and move forward with educational initiatives at the Performing Arts Center.

Performing Arts Center

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Department expenditures	\$ 1,217,493	\$ 1,576,375	\$ 1,166,575	\$ 1,561,000
Outputs:				
Shows/Meetings	89	100	55	75
Booked days	98	130	80	100
Effectiveness Measures:				
Gross Revenue	\$ 1,105,891	\$ 1,512,612	\$ 542,471	\$ 1,330,313
Occupied Square Foot Days (OSFD)	\$ 98	130	80	100
Attendance	81,958.00	120,000	25,000	100,000
Efficiency Measures:				
Expenditures/Attendance	15	13	47	16

*N/A=Not Available, N/P=Not Provided

Description:

The McAllen Performing Arts Center is an 1800 seat multi-purpose proscenium theatre with adjustable acoustics presenting the best of touring Broadway shows, Plays, Dance, Symphony Orchestra and Live Concerts.

City of McAllen, Texas
Performing Arts Center Depreciation
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 773,703	\$ 773,703	\$ 784,738	\$ 1,037,877	\$ 1,037,877	\$ 1,292,028	\$ 1,547,196	\$ 1,803,385	\$ 2,060,598	\$ 2,318,841
Revenues:										
Interest Earned	11,035	7,737	3,139	4,152	4,152	5,168	6,189	7,214	8,242	
Total Revenues	11,035	7,737	3,139	4,152	4,152	5,168	6,189	7,214	8,242	
Operating Transfer-In	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Revenues and Transfers	11,035	257,737	253,139	254,152	254,152	255,168	256,189	257,214	258,242	
TOTAL RESOURCES	\$ 784,738	\$ 1,031,440	\$ 1,037,877	\$ 1,292,028	\$ 1,292,029	\$ 1,547,196	\$ 1,803,385	\$ 2,060,598	\$ 2,318,841	
APPROPRIATIONS										
Capital Outlay:	\$ -	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	-	32,000	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	\$ 784,738	\$ 999,440	\$ 1,037,877	\$ 1,292,028	\$ 1,292,028	\$ 1,547,196	\$ 1,803,385	\$ 2,060,598	\$ 2,318,841	

**City of McAllen, Texas
McAllen International Airport
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 8,211,083	\$ 10,494,940	\$ 10,359,144	\$ 12,271,104	\$ 12,271,104	\$ 7,135,986	\$ 6,631,766	\$ 6,125,529	\$ 5,617,267	
<u>Revenues:</u>										
Federal Grants										
FAA Cares Act	2,700,547	329,192	4,092,476	433,865	433,865	-	-	-	-	
Aeronautical Operating										
Landing Fees	641,820	470,409	456,993	456,993	456,993	726,145	726,145	726,145	726,145	
Terminal area rental/charges	1,133,799	874,456	1,098,081	1,098,081	1,098,081	1,089,611	1,089,611	1,089,611	1,089,611	
Boarding Bridge Fees	135,302	87,968	92,886	92,886	92,886	123,301	123,301	123,301	123,301	
FBO Revenue: contract/spo	179,254	179,254	179,254	179,254	179,254	179,254	179,254	179,254	179,254	
Cargo and hangar rentals	106,423	94,273	106,423	106,423	106,423	94,273	94,273	94,273	94,273	
Fuel Sales (net profit/loss)	78,397	62,472	100,301	100,301	100,301	89,303	89,303	89,303	89,303	
Perimeter rentals	53,786	76,015	77,588	77,588	77,588	72,309	72,309	72,309	72,309	
Remain Overnight	21,675	21,085	22,050	22,050	22,050	20,659	20,659	20,659	20,659	
Ramp Fees	14,070	13,920	7,913	7,913	7,913	13,216	13,216	13,216	13,216	
TSA Lease	124,505	124,429	124,718	124,718	124,718	176,194	176,194	176,194	176,194	
	2,489,030	2,004,281	2,266,207	2,266,207	2,266,207	2,584,265	2,584,265	2,584,265	2,584,265	
Non-aeronautical Operating										
Land and non-terminal facilities	-	-	-	-	-	-	-	-	-	
Terminal - food and beverages	88,528	78,151	59,346	59,346	59,346	115,436	115,436	115,436	115,436	
Terminal - retail stores	32,280	20,000	82,388	90,000	90,000	22,260	22,260	22,260	90,000	
Terminal - other	152,374	75,000	89,558	89,558	89,558	113,715	113,715	113,715	113,715	
Rental Cars	1,903,930	1,758,007	1,658,325	1,658,325	1,658,325	1,697,078	1,697,078	1,697,078	1,697,078	
Parking	863,581	760,944	707,617	707,617	707,617	1,409,642	1,409,642	1,409,642	1,409,642	
TSA Utility & LEO Reimbursement	186,931	186,879	230,852	230,852	230,852	182,579	182,579	182,579	182,579	
Miscellaneous	828	-	4,178	-	-	-	-	-	-	
	3,228,453	2,878,981	2,832,263	2,835,697	2,835,697	3,540,710	3,540,710	3,540,710	3,608,450	
Non-operating Revenues										
Interest Earned	109,321	104,949	41,437	49,084	49,084	28,544	26,527	24,502	22,469	
Sale of assets	4,646	-	-	-	-	-	-	-	-	
Other	62,867	50,000	51,099	50,000	50,000	50,000	50,000	50,000	50,000	
Fingerprint Reimbursement	26,080	11,770	23,130	23,130	23,130	14,000	14,000	14,000	14,000	
Total Revenues	8,620,945	5,379,173	9,306,611	5,657,984	5,657,984	6,217,519	6,215,502	6,213,477	6,279,184	
Other Financing Sources:										
Transfer In - PFC Airport Fund	138,285	-	-	-	-	-	-	-	-	
Total Revenues and Other Sources	8,759,230	5,379,173	9,306,611	5,657,984	5,657,984	6,217,519	6,215,502	6,213,477	6,279,184	
TOTAL RESOURCES	\$ 16,970,313	\$ 15,874,113	\$ 19,665,755	\$ 17,929,088	\$ 17,929,088	\$ 13,353,505	\$ 12,847,268	\$ 12,339,006	\$ 11,896,451	
APPROPRIATIONS										
<u>Operating Expenses:</u>										
Airport	\$ 3,909,394	\$ 5,486,344	\$ 5,356,622	\$ 5,655,129	\$ 5,658,505	\$ 5,584,605	\$ 5,584,605	\$ 5,584,605	\$ 5,584,605	
Liability Insurance	27,314	27,314	27,314	27,314	29,189	29,189	29,189	29,189	29,189	
Capital Outlay	130,317	-	-	304,000	304,000	-	-	-	-	
Total Operations	4,067,025	5,513,658	5,383,936	5,986,443	5,991,694	5,613,794	5,613,794	5,613,794	5,613,794	
Other Financing Sources (Uses):										
Transfers Out - General Fund	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	
Transfer Out - Airport Capital Improvement	199,875	81,635	86,838	3,693,460	3,693,460	-	-	-	-	
Transfers Out - Health Fund	51,460	25,520	25,520	-	-	-	-	-	-	
Debt Service - Motorola Lease Payment	751	3,980	3,980	3,980	3,980	3,980	3,980	3,980	3,980	
TOTAL APPROPRIATIONS	5,423,076	6,728,758	6,604,239	10,787,848	10,793,099	6,721,739	6,721,739	6,721,739	6,721,739	
Revenues Over / Under Expenses	3,336,154	(1,349,585)	2,702,372	(5,129,865)	(5,135,116)	(504,220)	(506,237)	(508,262)	(442,555)	
Other Items Affecting Working Capital	(397,681)	-	-	-	-	-	-	-	-	
Loan Interest-Workers Compensation Fund	(16,644)	(5,903)	(5,903)	-	-	-	-	-	-	
Loan Interest-General Depreciation Fund	(16,644)	(5,903)	(5,903)	-	-	-	-	-	-	
Note Payable - Workers Compensation Fund	(378,562)	(389,303)	(389,303)	-	-	-	-	-	-	
Note Payable - General Depreciation Fund	(378,562)	(389,303)	(389,303)	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 10,359,144	\$ 8,354,943	\$ 12,271,104	\$ 7,141,239	\$ 7,135,986	\$ 6,631,766	\$ 6,125,529	\$ 5,617,267	\$ 5,174,711	

2022

550- McAllen International Airport Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
550-0000-330-02-01-000000 Federal Aviation / Cares Act	2,700,547	329,192	4,092,476	433,865	433,865	
330	2,700,547	329,192	4,092,476	433,865	433,865	
550-0000-363-01-00-000000 Aeronautical / Landing fees	641,820	470,409	456,993	456,993	456,993	
550-0000-363-02-00-000000 Aeronautical / Terminal area rental chgs	1,133,799	874,456	1,098,081	1,098,081	1,098,081	
550-0000-363-03-00-000000 Aeronautical / Boarding bridge fees	135,302	87,968	92,886	92,886	92,886	
550-0000-363-04-00-000000 Aeronautical / FBO contract or sponsor	179,254	179,254	179,254	179,254	179,254	
550-0000-363-05-00-000000 Aeronautical / Cargo and hanger rentals	106,423	94,273	106,423	106,423	106,423	
550-0000-363-06-00-000000 Aeronautical / fuel sales net profit	78,397	62,472	100,301	100,301	100,301	
550-0000-363-09-00-000000 Aeronautical / Perimeter hangers	53,786	76,015	77,588	77,588	77,588	
550-0000-363-10-00-000000 Aeronautical / Remain overnight fee	21,675	21,085	22,050	22,050	22,050	
550-0000-363-11-00-000000 Aeronautical / Ramp fees	14,070	13,920	7,913	7,913	7,913	
550-0000-363-12-00-000000 Aeronautical / Trans security admin lease	124,505	124,429	124,718	124,718	124,718	
363	2,489,030	2,004,281	2,266,207	2,266,207	2,266,207	
550-0000-365-01-00-000000 Nonaeronautical / Land/non- terminal fac-	-	-	-	-	-	
550-0000-365-02-00-000000 Nonaeronautical / Terminal food/beverages	88,528	78,151	59,346	59,346	59,346	
550-0000-365-03-00-000000 Nonaeronautical / Terminal retail stores	32,280	20,000	82,388	90,000	90,000	
550-0000-365-04-00-000000 Nonaeronautical / Terminal other	152,374	75,000	89,558	89,558	89,558	
550-0000-365-05-00-000000 Nonaeronautical / Rental cars	1,903,930	1,758,007	1,658,325	1,658,325	1,658,325	
550-0000-365-06-00-000000 Nonaeronautical / Parking	863,581	760,944	707,617	707,617	707,617	
550-0000-365-07-00-000000 Nonaeronautical / Miscellaneous	828	-	2,798	-	-	
550-0000-365-08-00-000000 Nonaeronautical / Other	-	-	1,380	-	-	
550-0000-365-09-00-000000 Nonaeronautical / Trans secur admin lease (TSA)	186,931	186,879	230,852	230,852	230,852	
365	3,228,453	2,878,981	2,832,263	2,835,697	2,835,697	
550-0000-373-01-00-000000 Sale of property / Fixed assets	4,646	-	-	-	-	
373	4,646	-	-	-	-	
550-0000-374-25-00-000000 Reimbursements / Fingerprinting	26,080	11,770	23,130	23,130	23,130	
374	26,080	11,770	23,130	23,130	23,130	
550-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	5,811	-	945	-	-	
550-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	975	-	-	-	-	

2022

550- McAllen International Airport Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
550-0000-375-04-00-000000 Miscellaneous / Commission-telephone	-	-	-	-	-	
550-0000-375-10-00-000000 Miscellaneous / NSF charges	-	-	-	-	-	
550-0000-375-40-01-000000 Cash over/short / Cash over/short	(78)	-	154	-	-	
550-0000-375-99-00-000000 Miscellaneous / Other	56,158	50,000	50,000	50,000	50,000	
375	62,867	50,000	51,099	50,000	50,000	
550-0000-376-98-00-000000 Contributions / Acquired assets external	_____	_____	_____	_____	_____	_____
550-0000-376-99-00-000000 Contributions / Acquired assets Intra	7,469,102	_____	_____	_____	_____	_____
376	7,469,102	_____	_____	_____	_____	_____
550-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
550-0000-381-02-00-000000 Interest / Texpool	89,794	104,949	41,437	49,084	49,084	
550-0000-381-03-00-000000 Interest / Certificate of deposit	16,418	-	-	-	-	
550-0000-381-04-00-000000 Interest / Other investments	4,339	-	-	-	-	
550-0000-381-20-00-000000 Interest / Gain/loss sale of invest-	(1,230)	-	-	-	-	
381	109,321	104,949	41,437	49,084	49,084	
550-0000-391-03-00-000000 Operating transfers in / PFC Airport fund	138,285	-	-	-	-	
391	138,285	-	-	-	-	
550 Airport Fund	\$ 8,759,230	\$ 5,379,173	\$ 9,306,611	\$ 5,657,984	\$ 5,657,984	

**City of McAllen, Texas
McAllen International Airport Fund
Expense Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	22-23	Four Year Plan			25-26
							23-24	24-25		
BY DEPARTMENT										
McAllen International Airport	\$ 4,067,025	\$ 5,513,658	\$ 5,383,936	\$ 5,986,443	\$ 5,991,694	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794
TOTAL	\$ 4,067,025	\$ 5,513,658	\$ 5,383,936	\$ 5,986,443	\$ 5,991,694	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794
BY EXPENSE GROUP										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 1,500,257	\$ 1,705,133	\$ 1,578,170	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087
Employee Benefits	595,171	536,109	503,992	648,973	652,349	578,449	578,449	578,449	578,449	578,449
Supplies	69,032	104,000	104,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000
Other Services and Charges	1,289,763	2,475,722	2,471,240	2,504,661	2,504,661	2,504,661	2,504,661	2,504,661	2,504,661	2,504,661
Maint. and Repair Services	393,847	665,380	665,380	651,409	651,409	651,409	651,409	651,409	651,409	651,409
Insurance	27,314	27,314	27,314	27,314	29,189	29,189	29,189	29,189	29,189	29,189
Disaster Expenses	61,324	-	33,840	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	3,936,708	5,513,658	5,383,936	5,682,443	5,687,694	5,613,794	5,613,794	5,613,794	5,613,794	5,613,794
Capital Outlay	130,317	-	-	304,000	304,000	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,067,025	\$ 5,513,658	\$ 5,383,936	\$ 5,986,443	\$ 5,991,694	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794
Airport	47	47	46	48	48	48	48	48	48	48

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: **AIRPORT**

		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)	
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1. Admin Supervisor	1	\$ 43,855		\$ 43,855	\$ -	\$ -	\$ 15,023	\$ 58,878	1	\$ 58,878	Previously reclassified to meet immediate international business activity needs in FY21.
2. Part Time Custodian	1	18,378		18,378	-	-	2,351	20,729	1	20,729	Previously reclassified to meet immediate international business activity needs in FY21.
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	2	62,233		62,233	-	-	17,374	79,607	2	79,607	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits		\$ 2,240,928	\$ 62,233	\$ -	\$ -	\$ 17,374	\$ 79,607	2	\$ 79,607		
SUPPLIES											
1. Operating								17,250		17,250	Inc costs due to inc flights.
2. Clothing & uniform								4,000		4,000	Replace maint/ops wind breakers.
3. < Please select category >											
4. < Please select category >											
5. < Please select category >											
Total Supplies		\$ 86,750						\$ 21,250	\$ 21,250		
OTHER SERVICES & CHARGES											
1. Online svc/network								541		541	Reflects Est 20-21 costs.
2. Professional								138,450		138,450	Placer Database System / UTRGV Studies.
3. Promotions								547,912		547,912	New Route Campaigns.
4. Rental & contractual								65,111		65,111	Increased FIDS costs.
5. Training								5,000		5,000	Due to increased filled positions.
6. Travel								15,000		15,000	Due to increased activity and filled positions.
7. Educational refund								5,000		5,000	Due to increased filled positions and opportunity for educational growth.
8. Miscellaneous								9,355		9,355	Increased need to host Airline & Stakeholder meetings.
9. < Please select category >											
Total Other Services & Charges		\$ 1,718,292						\$ 786,369	\$ 786,369		
MAINTENANCE											
1. Equipment								2,500		2,500	Reflects annual costs for misc maint equip.
2. Facilities								46,029		46,029	PM HVAC, Elec, CBIS, Elevator, Plumbing.
3. Land								71,000		71,000	Airfield/EMAS Maintenance.
4. < Please select category >											
5. < Please select category >											
Total Maintenance		\$ 531,880						\$ 119,529	\$ 119,529		
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								272,000	272,000		
Total Non-Capital Outlay								32,000	32,000		
TOTAL		\$ 4,577,850						\$ 1,310,755	\$ 1,310,755		

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: 550

DEPARTMENT: AIRPORT

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
PD Office Furniture Replacement	10,000	1	10,000	1	10,000	Replace PD Office furniture.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 10,000		\$ 10,000	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Security Surveillance Cameras & Equipment	49,000	1	49,000	1	49,000	Add Security Cameras throughout the Airport Terminal.
Riding Mower	15,000	1	15,000	1	15,000	Airfield mower needs to be replaced
			-		-	
			-		-	
			-		-	
TOTAL			\$ 64,000		\$ 64,000	

Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Airport Inspection Hardware	15,000	1	15,000	1	15,000	Part 139 Airfield inspection app equipment.
PA System Hardware Replacement	15,000	1	15,000	1	15,000	Need spare equipment for PA System.
Airport Inspection Software	45,000	1	45,000	1	45,000	Part 139 Airfield inspection app software.
			-		-	
			-		-	
TOTAL			\$ 75,000		\$ 75,000	

Improvements						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Permieter Signage Replacement	25,000	1	25,000	1	25,000	Replace faded TSR 1542 mandated signage.
Airfield LED Sign Retrofit Kits	49,000	1	49,000	1	49,000	Replace fluorescent airfield signs with LED signs.
Replace Airport Terminal Windows	49,000	1	49,000	1	49,000	Replace damaged windows throughout the Airport Terminal.
			-		-	
			-		-	
TOTAL			\$ 123,000		\$ 123,000	

GRAND TOTAL			\$ 272,000		\$ 272,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: 550

DEPARTMENT: AIRPORT

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
ICOMM Radio Replacement	2,250	8	18,000	8	18,000	Tower Communications Radios need to be replaced.
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 18,000		\$ 18,000	

Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Computer Replacement Desktops	1,000	8	8,000	8	8,000	Replacement Schedule for Airport Computers.
Computer Replacement Laptops	1,500	4	6,000	4	6,000	Replacement Schedule for Airport Laptops.
			-		-	
			-		-	
			-		-	
TOTAL			\$ 14,000		\$ 14,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 32,000		\$ 32,000	
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2022

550-4860 Airport

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
550-4860-441-60-01-000000 Compensation / Exempt	525,975	540,982	577,847	589,602	589,602	
550-4860-441-60-02-000000 Compensation / Non-exempt	899,507	1,021,255	924,152	1,009,620	1,009,620	
550-4860-441-60-06-000000 Compensation / Part time	15,944	103,596	13,971	102,065	102,065	
550-4860-441-60-10-000000 Compensation / Overtime	39,311	15,000	37,000	15,000	15,000	
550-4860-441-60-14-000000 Compensation / Car allowance	12,400	15,600	15,000	15,600	15,600	
550-4860-441-60-15-000000 Compensation / Certification	-	-	1,500	1,500	1,500	
550-4860-441-60-17-000000 Compensation / Telephone	7,120	8,700	8,700	8,700	8,700	
60	1,500,257	1,705,133	1,578,170	1,742,087	1,742,087	-
550-4860-441-61-30-000000 Benefits / Social security	108,778	130,442	120,662	133,270	133,270	
550-4860-441-61-36-000000 Benefits / Retirement	125,456	138,827	134,032	134,318	134,318	
550-4860-441-61-40-000000 Benefits / Unemployment tax	5,745	3,456	1,757	7,056	7,056	
550-4860-441-61-46-000000 Benefits / Workers' comp-	30,432	37,246	31,937	36,665	36,665	
550-4860-441-61-50-000000 Benefits / Health cost	160,401	219,120	198,939	250,836	250,836	
550-4860-441-61-52-000000 Benefits / Life insurance	1,043	2,611	1,772	1,383	1,383	
550-4860-441-61-53-000000 Benefits / Retiree health ins (ARC)	14,916	14,921	14,895	14,921	14,921	
550-4860-441-61-56-000000 Benefits/Pension Cost-TMRS	266,171	-	-	-	-	
550-4860-441-61-58-000000 Benefits / TMRS benefits (contra)	(117,770)	-	-	-	-	
61	595,171	546,623	503,992	578,449	578,449	-
550-4860-443-62-02-000000 Supplies / Office	3,812	5,000	5,000	5,000	5,000	
550-4860-443-62-04-000000 Supplies / Operating	22,360	45,000	45,000	45,000	45,000	
550-4860-443-62-12-000000 Supplies / Small tools/minor equip-	1,106	1,000	1,000	1,000	1,000	
550-4860-443-62-14-000000 Supplies / Janitorial	35,613	45,000	45,000	45,000	45,000	
550-4860-443-62-18-000000 Supplies / Clothing & uniform	6,141	8,000	8,000	12,000	12,000	
62	69,032	104,000	104,000	108,000	108,000	-
550-4860-444-63-01-000000 Other services & charges / Accounting & auditing	8,383	9,000	9,000	9,000	9,000	
550-4860-444-63-14-000000 Other services & charges / Dues & subscription	4,341	10,000	10,000	10,000	10,000	
550-4860-444-63-23-000000 Other services & charges / Online svc/network	6,042	6,391	6,391	6,391	6,391	
550-4860-444-63-38-000000 Other services & charges / Management fee	50,000	50,000	50,000	50,000	50,000	
550-4860-444-63-43-000000 Other services & charges / Postage	276	500	500	500	500	
550-4860-444-63-45-000000 Other services & charges / Professional	131,619	332,218	332,218	324,000	324,000	
550-4860-444-63-46-000000 Other services & charges / Promotion	262,650	835,584	835,584	933,529	933,529	
550-4860-444-63-51-000000 Other services & charges / Rental-Photocopier	6,498	7,500	7,500	7,500	7,500	
550-4860-444-63-52-000000 Other services & charges / Rental & contractual	350,188	454,830	454,830	457,707	457,707	
550-4860-444-63-64-000000 Other services & charges / Training	1,802	10,000	5,518	15,000	15,000	
550-4860-444-63-65-000000 Other services & charges / Travel	12,267	20,000	20,000	35,000	35,000	

2022
550-4860 Airport

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
550-4860-444-63-67-000000 Other services & charges / Utilities-electric	381,612	459,679	459,679	459,679	459,679	
550-4860-444-63-68-000000 Other services & charges / Utilities-gas	1,004	500	500	500	500	
550-4860-444-63-69-000000 Other services & charges / Utilities-telephone	12,747	15,000	15,000	15,000	15,000	
550-4860-444-63-70-000000 Other services & charges / Utilities-water	50,140	79,000	79,000	79,000	79,000	
550-4860-444-63-80-000000 Other services & charges / Bad debt expense	-	-	-	-	-	
550-4860-444-63-84-000000 Other services & charges / Cost of fingerprinting	11,500	18,000	18,000	18,000	18,000	
550-4860-444-63-89-000000 Other services & charges / Credit card fees	27,975	45,000	45,000	45,000	45,000	
550-4860-444-63-91-000000 Other services & charges / Educational Refund-off/	-	10,000	10,000	10,000	10,000	
550-4860-444-63-99-000000 Other services & charges / Miscellaneous	(29,283)	112,520	112,520	28,855	28,855	
63	1,289,763	2,475,722	2,471,240	2,504,661	2,504,661	-
550-4860-445-65-08-000000 Maintenance / Equipment	-	2,500	2,500	2,500	2,500	
550-4860-445-65-10-000000 Maintenance / Facilities	242,217	455,880	455,880	441,909	441,909	
550-4860-445-65-12-000000 Maintenance / Land	137,952	191,000	191,000	191,000	191,000	
550-4860-445-65-16-000000 Maintenance / Vehicles	6,682	6,000	6,000	6,000	6,000	
550-4860-445-65-17-000000 Maintenance / Fuel & lubricants	6,996	10,000	10,000	10,000	10,000	
65	393,847	665,380	665,380	651,409	651,409	-
550-4860-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	10,000	10,000	
550-4860-446-66-20-000000 Capital outlay / Equipment	35,127	-	-	64,000	64,000	
550-4860-446-66-22-000000 Capital outlay / Computer-hardware	30,810	-	-	30,000	30,000	
550-4860-446-66-24-000000 Capital outlay / Computer-software	-	-	-	45,000	45,000	
550-4860-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	123,000	123,000	
550-4860-446-66-99-000000 Capital outlay / Non-capitalized	64,381	-	-	-	-	
66	130,317	-	-	272,000	272,000	-
550-4860-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
550-4860-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	18,000	18,000	
550-4860-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	14,000	14,000	
67	-	-	-	32,000	32,000	-
550-4860-449-78-01-000000 Disaster Exp/ COVID-19	59,245	-	33,543	-	-	
550-4860-449-78-02-000000 Disaster Exp/Hurricane Hanna	2,079	-	297	-	-	
78	61,324	-	33,840	-	-	-
550-4860 Airport	\$ 4,039,711	\$ 5,496,858	\$ 5,356,622	\$ 5,888,605	\$ 5,888,605	\$ -

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
550-4862-441-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(10,514)	-	(11,050)	(11,050)	
550-4862-441-61-99-000000 Benefits / Comp Study	-	-	-	44,517	44,517	
550-4862-441-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	3,376	
550-4862-441-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	37,057	37,057	
61	-	(10,514)	-	70,524	73,900	-
550-4864-444-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
550-4864-444-63-29-000000 Other services & charges / Ins--liability	27,314	27,314	27,314	27,314	29,189	
550-4864-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
550-4864-444-63-31-000000 Other services & charges / Ins--other	-	-	-	-	-	
550-4864-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
550-4864-444-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	27,314	27,314	27,314	27,314	29,189	-
550-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	3,230	3,327	3,230	3,230	
550-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	751	750	653	750	750	
70	751	3,980	3,980	3,980	3,980	-
550-9010-447-68-02-000000 Depreciation / Expense	5,538,034		2,622,784			
68	5,538,034		2,622,784			
550-9010-447-89-01-000000 Other expenses / Fixed assets (contra)	(35,127)					
550-9010-447-89-25-000000 Other expenses / Original issue premium	(102,683)					
550-9010-447-89-35-000000 Other expenses / Amortization of bonds						
550-9010-447-89-38-000000 Other expenses / Issuance costs bonds	243,815					
550-9010-447-89-40-000000 Other expenses / Capitalized interest						
550-9010-447-89-67-000000 Other expenses / Loan interest	33,288		8,606			
89	139,294		8,606			
550-9010-499-74-02-000000 Operating transfers out / General fund	1,103,965	1,103,965	1,103,965	1,103,965	1,103,965	
550-9010-499-74-17-000000 Operating transfers out / Airport CIP	199,875	81,635	86,838	3,693,460	3,693,460	
550-9010-499-74-78-000000 Operating transfers out / Health insurance fund	51,460	25,520	25,520	-	-	
74	1,355,300	1,211,120	1,216,323	4,797,425	4,797,425	-
TOTAL AIRPORT EXPENDITURES	\$ 5,423,076	\$ 6,728,758	\$ 6,604,239	\$ 10,787,848	\$ 10,793,099	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4860	Aviation Administration		1		Custodial Crew Leader	FILLED	30,127
4860	Aviation Administration		1		Airport Crew Leader	FILLED	30,127
4860	Aviation Administration		1		Airport Crew Leader	FILLED	30,127
4860	Aviation Administration		1		Airport Crew Leader	FILLED	30,127
4860	Aviation Administration		1		Senior Administrative Clerk	FILLED	31,336
4860	Aviation Administration		1		Senior Administrative Clerk	UNFILLED	31,336
			34				1,009,620
4860	Aviation Administration		1		Part Time Airport - Intern	UNFILLED	20,029
			1				20,029
4860	Aviation Administration		1		Part Time Plus- Custodian	FILLED	18,378
4860	Aviation Administration		0	RECLASS TO INT'L MGR	Part Time Plus- Custodian		-
4860	Aviation Administration		1		Part Time Plus- Custodian	UNFILLED	18,378
4860	Aviation Administration		1		Part Time Plus- Custodian	UNFILLED	18,378
4859	Aviation Administration		1		Part Time Plus- Custodian	UNFILLED	8,524
4860	Aviation Administration		1		Part Time - Custodian	CM RECOMMEND	18,378
			5				82,036
					CERTIFICATION PAY		1,500
					OVERTIME		15,000
					CAR ALLOWANCE		15,600
					TELEPHONE		8,700
							40,800
	CURRENT POSITIONS		48				\$ 1,742,087



Mission Statement:

"To foster an aviation environment that promotes air carrier, general aviation, and air cargo service in an economically viable, safe, secure, convenient and competitive manner for the residents of the Rio Grande Valley and our international customers."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,500,257	\$ 1,680,515	\$ 1,705,133	\$ 1,578,170	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087	\$ 1,742,087
Employee Benefits	595,171	541,695	546,623	503,992	578,449	578,449	578,449	578,449	578,449	578,449	578,449
Supplies	69,032	86,750	104,000	104,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000
Other Services and Charges	1,289,763	1,718,292	2,475,722	2,471,240	2,504,661	2,504,661	2,504,661	2,504,661	2,504,661	2,504,661	2,504,661
Maintenance	393,847	531,880	665,380	665,380	651,409	651,409	651,409	651,409	651,409	651,409	651,409
Disaster Expenses/COVID-19	61,324	-	-	33,840	-	-	-	-	-	-	-
Operations Subtotal	3,909,394	4,559,132	5,496,858	5,356,622	5,584,605	5,584,605	5,584,605	5,584,605	5,584,605	5,584,605	5,584,605
Capital Outlay	130,317	-	-	-	304,000	304,000	-	-	-	-	-
Operations & Capital Outlay Total	4,039,711	4,559,132	5,496,858	5,356,622	5,888,605	5,888,605	5,584,605	5,584,605	5,584,605	5,584,605	5,584,605
Non Departmental											
Liability Insurance	27,314	27,314	27,314	27,314	27,314	29,189	29,189	29,189	29,189	29,189	29,189
Cost of Living Adjustment	-	-	-	-	37,057	37,057	-	-	-	-	-
Comp Study	-	-	-	-	44,517	44,517	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	3,376	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(10,514)	(10,514)	-	(11,050)	(11,050)	-	-	-	-	-
Total Expenditures	\$ 4,067,025	\$ 4,575,932	\$ 5,513,658	\$ 5,383,936	\$ 5,986,443	\$ 5,991,694	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794	\$ 5,613,794
PERSONNEL											
Exempt	7	7	7	8	8	8	8	8	8	8	8
Non-Exempt	34	34	34	33	34	34	34	34	34	34	34
Part-Time	6	6	6	5	6	6	6	6	6	6	6
Total Positions Authorized	47	47	47	46	48	48	48	48	48	48	48
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 8,620,945	\$ 5,379,173	\$ 5,379,173	\$ 9,306,611	\$ 5,657,984	\$ 5,657,984	\$ 6,217,519	\$ 6,215,502	\$ 6,213,477	\$ 6,279,184	

Contact Us:

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Director of Aviation
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Blvd., Suite 100
McAllen, TX 78501
(956) 681-1500

MAJOR FY 21-22 GOALS

- 1) Increase international outreach efforts to promote McAllen as a destination and to grow airport business.
- 2) Increase all marketing efforts to remain competitive with RGV market.
- 3) Focus on legislative efforts to grow federal funding for major infrastructure projects.

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	41	41	41	42
Department Expenditures	\$ 4,039,711	5,496,858	\$ 5,356,622	\$ 5,888,605
Average Airline Costs	\$ 324,444	\$ 244,640	\$ 244,640	\$ 328,822
Total Terminal Sq Ft	155,000	155,000	155,000	155,000
Outputs:				
Enplaned passengers	252,040	281,982	324,301	422,849
Average Airline Enplanements	63,010	70,495	81,075	105,712
Operating Revenues	\$ 5,920,398	\$ 5,049,981	\$ 5,214,135	\$ 6,217,519
Effectiveness Measures:				
Percent of change in enplaned passengers	-39.1%	11.9%	28.7%	30.4%
Terminal Sq Ft per FTE	3,780	3,780	3,780	3,690
Efficiency Measures:				
Airline cost per enplaned passenger	\$ 5.15	\$ 3.47	\$ 3.02	\$ 3.11
Airport cost per enplaned passenger	\$ 16.03	\$ 19.49	\$ 16.52	\$ 13.93
Airport operating revenue per enplaned passenger	\$ 23.49	\$ 17.91	\$ 16.08	\$ 14.70

*N/A=Not Available, N/P=Not Provided

Description:
The Airport employs 41 people dedicated to providing the highest quality of service to those patrons of the McAllen International Airport.

**City of McAllen, Texas
Passenger Facility Charge
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING FUND BALANCE	\$ 8,035,001	\$ 7,283,477	\$ 7,897,332	\$ 7,788,356	\$ 7,788,356	\$ 2,575,197	\$ 2,751,981	\$ 3,025,390	\$ 2,941,674	
Revenues:										
Passenger Facility Charge	1,217,606	835,874	810,685	921,084	921,084	921,084	921,084	921,084	921,084	
Interest Earned	104,524	72,835	28,131			-	-	-	-	
Total Revenues	1,322,130	908,709	838,816	921,084	921,084	921,084	921,084	921,084	921,084	
TOTAL RESOURCES	\$ 9,357,131	\$ 8,192,186	\$ 8,736,148	\$ 8,709,440	\$ 8,709,440	\$ 3,496,281	\$ 3,673,065	\$ 3,946,474	\$ 3,862,758	
APPROPRIATIONS										
Capital Outlay:										
Professional Services	3,231	-	3,167	-	-	-	-	-	-	
ARFF Unit	-	1,000,000	-	1,000,000	1,000,000	-	-	-	-	
Terminal Restroom Rennovations	-	220,000	-	1,200,000	1,200,000	-	-	-	-	
Totals	3,231	1,220,000	3,167	2,200,000	2,200,000	-	-	-	-	
Other Financing Sources (Uses):										
Transfer Out - Airport Debt Service Fund	630,743	649,125	649,125	644,800	644,800	644,300	647,675	649,800	645,800	
Transfer Out - Airport CIP Fund	687,540	1,240,185	295,500	3,289,443	3,289,443	100,000	-	355,000	350,000	
Transfer Out - Airport Fund	138,285	-	-	-	-	-	-	-	-	
Total Other Sources	1,456,568	1,889,310	944,625	3,934,243	3,934,243	744,300	647,675	1,004,800	995,800	
TOTAL APPROPRIATIONS	1,459,799	3,109,310	947,792	6,134,243	6,134,243	744,300	647,675	1,004,800	995,800	
Other Items Affecting Working Capital	-									
ENDING FUND BALANCE	\$ 7,897,332	\$ 5,082,876	\$ 7,788,356	\$ 2,575,197	\$ 2,575,197	\$ 2,751,981	\$ 3,025,390	\$ 2,941,674	\$ 2,866,958	

**City of McAllen, Texas
Airport PFC
Debt Service
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
SINKING FUND										
BEGINNING FUND BALANCE	\$ 339,461	\$ 339,461	\$ 241,291	\$ 241,291	\$ 241,291	\$ 241,291	\$ 241,291	\$ 241,291	\$ 241,291	\$ 241,291
Sources:										
Recovery of prior year expense	24,037	-	-	-	-	-	-	-	-	-
Transfer In										
Passenger Facility Charge Fund	630,743	649,125	649,125	644,800	644,800	644,300	647,675	649,800	645,800	645,800
Interest Income	4,465	-	-	-	-	-	-	-	-	-
Total Sources and Transfers	<u>659,245</u>	<u>649,125</u>	<u>649,125</u>	<u>644,800</u>	<u>644,800</u>	<u>644,300</u>	<u>647,675</u>	<u>649,800</u>	<u>645,800</u>	<u>645,800</u>
TOTAL RESOURCES	<u>\$ 998,706</u>	<u>\$ 988,586</u>	<u>\$ 890,416</u>	<u>\$ 886,091</u>	<u>\$ 886,091</u>	<u>\$ 885,591</u>	<u>\$ 888,966</u>	<u>\$ 891,091</u>	<u>\$ 887,091</u>	<u>\$ 887,091</u>
APPROPRIATIONS										
Bond Principal	\$ 535,000	\$ 385,000	\$ 385,000	\$ 400,000	\$ 400,000	\$ 420,000	\$ 445,000	\$ 470,000	\$ 490,000	\$ 490,000
Interest and Fees	222,415	264,125	264,125	244,800	244,800	224,300	202,675	179,800	155,800	155,800
TOTAL APPROPRIATIONS	<u>757,415</u>	<u>649,125</u>	<u>649,125</u>	<u>644,800</u>	<u>644,800</u>	<u>644,300</u>	<u>647,675</u>	<u>649,800</u>	<u>645,800</u>	<u>645,800</u>
ENDING FUND BALANCE	<u>\$ 241,291</u>	<u>\$ 339,461</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>	<u>\$ 241,291</u>

City of McAllen, Texas
Airport Capital Improvement
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
RESOURCES									
BEGINNING FUND BALANCE	\$ (699,064)	\$ 35,391	\$ (1,068,494)	\$ (1,152,126)	\$ (1,152,126)	\$ -	\$ -	\$ -	\$ -
Revenues:									
Grant Reimbursement - FAA	6,190,905	47,888,172	2,914,654	40,410,786	40,410,786	1,890,000	-	3,195,000	3,150,000
Miscellaneous	5,850	-	-	-	-	-	-	-	-
Total Revenues	6,196,755	47,888,172	2,914,654	40,410,786	40,410,786	1,890,000	-	3,195,000	3,150,000
Other Financing Sources:									
Transfer In - Passenger Facility Charge Fund	687,540	1,240,186	295,500	3,289,443	3,289,443	100,000	-	355,000	350,000
Transfer In - Airport Fund	199,875	81,635	86,838	3,693,460	3,693,460	1,555,000	1,230,000	1,000,000	-
Total Revenues and Other Sources	7,084,170	49,209,993	3,296,992	47,393,689	47,393,689	3,545,000	1,230,000	4,550,000	3,500,000
TOTAL RESOURCES	\$ 6,385,106	\$ 49,245,384	\$ 2,228,498	\$ 46,241,563	\$ 46,241,563	\$ 3,545,000	\$ 1,230,000	\$ 4,550,000	\$ 3,500,000
APPROPRIATIONS									
Capital Outlay:									
Cargo Ramp Design	\$ 10,070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cargo Ramp Construction	-	8,813,000	-	8,813,000	8,813,000	2,100,000	-	3,550,000	3,500,000
Cooling Towers	693,628	48,658	25,158	-	-	-	-	-	-
Floor Scrubber	-	-	-	70,000	70,000	1,445,000	1,230,000	1,000,000	-
Jet Bridges Repair	36,840	-	-	-	-	-	-	-	-
Master Plan Update	15,309	2,051	-	-	-	-	-	-	-
Monument and Wayfinding Signs	215,884	49,115	25,960	-	-	-	-	-	-
Runway & Taxiway Safety Improvements	6,481,870	29,618,648	3,329,506	26,222,529	26,222,529	-	-	-	-
Runway 14-32 Rehabilitation	-	3,101,000	-	3,101,000	3,101,000	-	-	-	-
Terminal Elevator Rehabilitation	-	-	-	660,000	660,000	-	-	-	-
Terminal HVAC & Lighting Efficiency Improvements	-	2,200,000	-	2,200,000	2,200,000	-	-	-	-
Terminal Passenger Boarding Bridge Improvements	-	4,245,000	-	4,245,000	4,245,000	-	-	-	-
Terminal Tiled Roof Replacement	-	1,100,000	-	1,200,000	1,200,000	-	-	-	-
TOTAL APPROPRIATIONS	7,453,601	49,177,472	3,380,624	46,511,529	46,511,529	3,545,000	1,230,000	4,550,000	3,500,000
Other items affecting Working Capital									
Retainage Reimbursements	-	-	-	-	269,966	-	-	-	-
ENDING FUND BALANCE	\$ (1,068,494)	\$ 67,912	\$ (1,152,126)	\$ (269,966)	\$ -	\$ -	\$ -	\$ -	\$ -

**City of McAllen, Texas
Metro McAllen
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 731,779	\$ 731,779	\$ 766,761	\$ 812,311	\$ 812,311	\$ 733,926	\$ 937,484	\$ 1,141,857	\$ 1,347,047	
Revenues:										
Federal Grants / FTA										
O & M Subsidy	2,283,701	3,427,783	3,255,206	3,770,461	3,770,461	3,470,461	3,470,461	3,470,461	3,470,461	
Capital Outlay Subsidy	6,976	-	-	-	-	-	-	-	-	
State Grants / TXDOT										
O & M Subsidy	303,772	300,000	308,250	-	-	315,500	315,500	315,500	315,000	
Capital Outlay Subsidy	-	-	-	-	-	-	-	-	-	
Fares	158,768	195,000	22,944	195,000	195,000	390,000	390,000	390,000	390,000	
Metro Connect Fares	57,135	-	33,303	-	-	-	-	-	-	
Space Rental	232,618	290,000	193,294	290,000	290,000	290,000	290,000	290,000	290,000	
Concessions	41,885	75,000	26,100	75,000	75,000	75,000	75,000	75,000	75,000	
Concessions - Other	-	8,807	3,680	8,807	8,807	8,807	8,807	8,807	8,807	
Reimbursement - Agencies	92,723	30,000	126,420	60,000	60,000	60,000	60,000	60,000	60,000	
Other	58,948	3,600	4,244	3,600	3,600	3,600	3,600	3,600	3,600	
Interest	6,051	5,318	3,067	3,249	3,249	2,936	3,750	4,567	5,388	
Total Revenues	3,242,576	4,335,508	3,976,508	4,406,117	4,406,117	4,616,304	4,617,118	4,617,935	4,618,256	
Other Financing Sources:										
Transfer In- Development Corp										
O & M Subsidy	540,537	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	
Total Transfers In and Other Sources	3,783,113	4,402,508	4,043,508	4,473,117	4,473,117	4,683,304	4,684,118	4,684,935	4,685,256	
TOTAL RESOURCES	\$ 4,514,892	\$ 5,134,287	\$ 4,810,269	\$ 5,285,429	\$ 5,285,429	\$ 5,417,230	\$ 5,621,602	\$ 5,826,792	\$ 6,032,303	
APPROPRIATIONS										
Operating Expenses:										
Administration	\$ 3,677,255	\$ 4,234,161	\$ 3,816,635	\$ 4,506,924	\$ 4,510,302	\$ 4,438,545	\$ 4,438,545	\$ 4,438,545	\$ 4,438,545	
Liability Insurance	5,803	5,803	5,803	5,803	6,201	6,201	6,201	6,201	6,201	
Capital Outlay	-	-	-	-	-	-	-	-	-	
	3,683,058	4,239,964	3,822,438	4,512,727	4,516,503	4,444,746	4,444,746	4,444,746	4,444,746	
Other Financing Sources (Uses):										
Transfer Out - Downtown Svs Fund	150,000	150,000	150,000	-	35,000	35,000	35,000	35,000	35,000	
Transfer Out - Health Ins. Fund	49,946	25,520	25,520	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	\$ 3,883,004	\$ 4,415,484	\$ 3,997,958	\$ 4,512,727	\$ 4,551,503	\$ 4,479,746	\$ 4,479,746	\$ 4,479,746	\$ 4,479,746	
Revenues Over / Under Expenses	(99,891)	(12,976)	45,550	(39,609)	(78,385)	203,558	204,372	205,190	205,511	
Other Items Affecting Working Capital	134,870	-	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 766,761	\$ 718,803	\$ 812,311	\$ 772,702	\$ 733,926	\$ 937,484	\$ 1,141,857	\$ 1,347,047	\$ 1,552,557	

2022

556- McAllen Metro Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
556-0000-331-14-00-000000 Federal grants / Federal Transit Admin	-	-	-	-	-	
556-0000-331-14-01-000000 Federal Transit Admin / Operational contribution	2,115,130	3,427,783	2,961,523	3,470,461	3,470,461	
556-0000-331-14-02-000000 Federal Transit Admin / Capital contribution	6,976	-	-	-	-	
556-0000-331-14-03-000000 Federal Transit Admin/ Administration	168,571	-	293,683	300,000	300,000	
331	2,290,677	3,427,783	3,255,206	3,770,461	3,770,461	
556-0000-332-06-01-000000 TXDOT/other / Operational contribution	303,772	300,000	308,250	-	-	
556-0000-332-06-02-000000 TXDOT/other / Capital contribution	-	-	-	-	-	
332	303,772	300,000	308,250	-	-	
556-0000-361-16-00-000000 Charges:sales & services / Rentals	232,618	290,000	193,294	290,000	290,000	
556-0000-361-17-00-000000 Charges: sales & services / Concession rentals	41,885	75,000	26,100	75,000	75,000	
556-0000-361-18-00-000000 Charges: sales & services / Concession-other	-	8,807	3,680	8,807	8,807	
556-0000-361-50-00-000000 Charges:sales & services / Fares	158,768	195,000	22,944	195,000	195,000	
556-0000-361-50-01-000000 Charges: sales & services /Fares- Metro Connect	57,135	-	33,303	-	-	
556-0000-361-50-02-000000 Fares / United way voucher reimb	72,543	30,000	-	60,000	60,000	
361	562,949	598,807	279,321	628,807	628,807	
556-0000-373-01-00-000000 Sale of property / Fixed assets	2,613	-	-	-	-	
373	2,613	-	-	-	-	
556-0000-374-02-00-000000 Other revenues / Reimbursement - other agencies	20,180	-	126,420	-	-	
374	20,180	-	126,420	-	-	
556-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	34,338	-	330	-	-	
556-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
556-0000-375-04-00-000000 Miscellaneous / Commission-telephone	-	-	-	-	-	
556-0000-375-40-00-000000 Miscellaneous / Cash over/short	2	-	-	-	-	
556-0000-375-99-00-000000 Miscellaneous / Other	21,995	3,600	3,914	3,600	3,600	
375	56,335	3,600	4,244	3,600	3,600	
556-0000-381-02-00-000000 Interest / Texpool	6,051	5,318	3,067	3,249	3,249	
381	6,051	5,318	3,067	3,249	3,249	

2022

556- McAllen Metro Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
556-0000-391-05-00-000000 Operating transfers in / Development corp fund	540,537	67,000	67,000	67,000	67,000	
391	540,537	67,000	67,000	67,000	67,000	
556 McAllen Metro	\$ 3,783,113	\$ 4,402,508	\$ 4,043,508	\$ 4,473,117	\$ 4,473,117	

**City of McAllen, Texas
McAllen Express Fund
Expense Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	22-23	Four Year Plan			25-26
							23-24	24-25		
<u>BY DEPARTMENT</u>										
Administration	\$ 3,683,058	\$ 4,239,964	\$ 3,822,438	\$ 4,512,727	\$ 4,516,503	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746
TOTAL	\$ 3,683,058	\$ 4,239,964	\$ 3,822,438	\$ 4,512,727	\$ 4,516,503	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746
<u>BY EXPENSE GROUP</u>										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 1,631,168	\$ 1,839,932	\$ 1,654,488	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694
Employee Benefits	656,233	646,373	477,974	748,374	751,752	679,995	679,995	679,995	679,995	679,995
Supplies	44,076	53,729	40,402	53,729	53,729	53,729	53,729	53,729	53,729	53,729
Other Services and Charges	1,066,335	1,152,514	1,348,960	1,352,514	1,352,514	1,352,514	1,352,514	1,352,514	1,352,514	1,352,514
Maint. and Repair Services	279,443	541,613	294,811	541,613	541,613	541,613	541,613	541,613	541,613	541,613
Liability Insurance	5,803	5,803	5,803	5,803	6,201	6,201	6,201	6,201	6,201	6,201
TOTAL OPERATING EXPENSES	3,683,058	4,239,964	3,822,438	4,512,727	4,516,503	4,444,746	4,444,746	4,444,746	4,444,746	4,444,746
Capital Outlay	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,683,058	\$ 4,239,964	\$ 3,822,438	\$ 4,512,727	\$ 4,516,503	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746
<u>PERSONNEL</u>										
Administration	49	57	49	57	57	57	57	57	57	57

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: METRO McALLEN

		BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total		-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits		\$ 2,490,689		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Supplies		\$ 53,729						\$ -		\$ -
OTHER SERVICES & CHARGES										
	1. Professional							200,000	200,000	To Account for Micro Transit Services
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Other Services & Charges		\$ 1,152,514						\$ 200,000	\$ 200,000	
MAINTENANCE										
	1. < Please select category >									
	2. < Please select category >									
	3. < Please select category >									
	4. < Please select category >									
	5. < Please select category >									
Total Maintenance		\$ 491,613						\$ -	\$ -	
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-	-	
Total Non- Capital Outlay								-	-	
TOTAL		\$ 4,188,545						\$ 200,000	\$ 200,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: METRO McALLEN

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: METRO McALLEN

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
556-4764-441-60-01-000000 Compensation / Exempt	329,076	369,447	345,704	363,987	363,987	
556-4764-441-60-02-000000 Compensation / Non-exempt	1,081,107	1,346,345	1,082,388	1,323,734	1,323,734	
556-4764-441-60-06-000000 Compensation / Part time	59,757	78,956	75,805	77,789	77,789	
556-4764-441-60-10-000000 Compensation / Overtime	151,328	33,664	139,791	33,664	33,664	
556-4764-441-60-14-000000 Compensation / Car allowance	3,600	3,600	3,600	3,600	3,600	
556-4764-441-60-17-000000 Compensation / Telephone	6,300	7,920	7,200	7,920	7,920	
60	1,631,168	1,839,932	1,654,488	1,810,694	1,810,694	-
556-4764-441-61-30-000000 Benefits / Social security	118,340	140,755	121,936	138,518	138,518	
556-4764-441-61-36-000000 Benefits / Retirement	131,646	152,601	133,758	141,925	141,925	
556-4764-441-61-40-000000 Benefits / Unemployment tax	6,680	4,104	1,115	8,208	8,208	
556-4764-441-61-46-000000 Benefits / Workers' comp-	60,617	72,795	42,477	71,804	71,804	
556-4764-441-61-50-000000 Benefits / Health cost	170,136	271,728	184,913	301,968	301,968	
556-4764-441-61-52-000000 Benefits / Life insurance	1,163	2,935	999	1,465	1,465	
556-4764-441-61-53-000000 Benefits / Retiree health ins (ARC)	16,104	16,107	16,044	16,107	16,107	
556-4764-441-61-56-000000 Benefits/Pension Cost-TMRS	279,614	-	-	-	-	
556-4764-441-61-58-000000 Benefits / TMRS benefits (contra)	(128,066)	-	-	-	-	
61	656,233	661,025	501,242	679,995	679,995	-
556-4764-443-62-02-000000 Supplies / Office	8,145	12,729	4,176	12,729	12,729	
556-4764-443-62-12-000000 Supplies / Small tools\minor equipment	400	500	-	500	500	
556-4764-443-62-14-000000 Supplies / Janitorial	25,670	30,000	26,657	30,000	30,000	
556-4764-443-62-18-000000 Supplies / Clothing & uniform	9,860	10,500	9,569	10,500	10,500	
62	44,076	53,729	40,402	53,729	53,729	-
556-4764-444-63-01-000000 Other services & charges / Accounting & auditing	-	10,000	-	10,000	10,000	
556-4764-444-63-02-000000 Other services & charges / Advertising	558	12,800	-	12,800	12,800	
556-4764-444-63-14-000000 Other services & charges / Dues & subscriptions	-	400	-	400	400	
556-4764-444-63-38-000000 Other services & charges / Management fee	31,429	300,000	290,000	300,000	300,000	
556-4764-444-63-43-000000 Other services & charges / Postage	182	650	650	650	650	
556-4764-444-63-45-000000 Other services & charges / Professional	490,137	450,000	578,337	650,000	650,000	
556-4764-444-63-46-000000 Other services & charges / Promotion	8,215	59,798	55,249	59,798	59,798	
556-4764-444-63-51-000000 Other services & charges / Rental-photocopier	4,916	5,732	4,907	5,732	5,732	
556-4764-444-63-52-000000 Other services & charges / Rental & contractual	145,083	165,000	172,297	165,000	165,000	
556-4764-444-63-64-000000 Other services & charges / Training	16,897	26,200	1,827	26,200	26,200	
556-4764-444-63-65-000000 Other services & charges / Travel	-	4,750	-	4,750	4,750	
556-4764-444-63-67-000000 Other services & charges / Utilities-electric	72,882	92,248	59,777	92,248	92,248	
556-4764-444-63-68-000000 Other services & charges / Utilities-gas	1,182	400	872	400	400	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
556-4764-444-63-69-000000 Other services & charges / Utilities-telephone	2,039	3,000	1,862	3,000	3,000	
556-4764-444-63-70-000000 Other services & charges / Utilities-water	12,346	12,536	11,930	12,536	12,536	
556-4764-444-63-98-000000 Other services & charges / Indirect Cost	168,571	-	-	-	-	
556-4764-444-63-99-000000 Other services & charges / Miscellaneous	(28,213)	9,000	849	9,000	9,000	
63	926,223	1,152,514	1,178,557	1,352,514	1,352,514	-
556-4764-445-65-16-000000 Maintenance / Vehicles	-	-	-	-	-	
556-4764-445-65-17-000000 Maintenance / Fuel & lubricants	227,304	491,613	247,126	491,613	491,613	
65	227,304	491,613	247,126	491,613	491,613	-
556-4764-446-66-02-000000 Capital outlay / Land	-	-	-	-	-	
556-4764-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
556-4764-446-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
556-4764-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
556-4764-446-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
556-4764-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
556-4764-446-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
556-4764-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
556-4764-446-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	-	-	-
556-4764-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
556-4764-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
556-4764-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
556-4764-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
556-4764-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
556-4764-449-78-01-000000 Disaster Exp/ COVID-19	58,502	-	-	-	-	
556-4764-449-78-05-000000 Disaster Exp/Humanitarian Relief	-	-	128,000	-	-	
78	58,502	-	128,000	-	-	-
556-4764-447-89-18-000000 Other expenses / New freedom voucher prog	20,638	-	14,701	-	-	
556-4764-447-89-19-000000 Other expenses / LRGVDC Metro Connect	60,971	-	27,702	-	-	
89	81,609	-	42,403	-	-	-
556-4764 Administration	\$ 3,625,116	\$ 4,198,813	\$ 3,792,218	\$ 4,388,545	\$ 4,388,545	\$ -

2022

556-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
556-4766-445-65-17-000000 Maintenance / Fuel & lubricants- MC 65	52,139	50,000	47,685	50,000	50,000	-
	52,139	50,000	47,685	50,000	50,000	-
556-4768-441-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(14,652)	(23,268)	(23,268)	(23,268)	
556-4768-441-61-99-000000 Benefits / Comp Study	-	-	-	50,482	50,482	
556-4768-441-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	3,378	
556-4768-441-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	41,165	41,165	
61	-	(14,652)	(23,268)	68,379	71,757	-
556-4864-444-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
556-4864-444-63-24-000000 Other services & charges / Ins--auto liability	-	-	-	-	-	
556-4864-444-63-26-000000 Other services & charges / Ins--error & omission	-	-	-	-	-	
556-4864-444-63-27-000000 Other services & charges / Ins--fire & ext- covera	-	-	-	-	-	
556-4864-444-63-29-000000 Other services & charges / Ins--liability	5,803	5,803	5,803	5,803	6,201	
556-4864-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
556-4864-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
556-4864-444-63-45-000000 Other services & charges / Professional 63	-	-	-	-	-	
	5,803	5,803	5,803	5,803	6,201	-
556-9010-447-68-02-000000 Depreciation / Expense 68	97,841					
	97,841					
556-9010-447-89-01-000000 Other expenses / Fixed assets (contra) 89						
556-9010-499-74-14-000000 Operating transfers out / Downtown Services	150,000	150,000	150,000	-	35,000	
556-9010-499-74-78-000000 Operating transfers out / Health insurance fund 74	49,946	25,520	25,520	-	-	
	199,946	175,520	175,520	-	35,000	-
TOTAL MCALLEN METRO	\$ 3,883,004	\$ 4,415,484	\$ 3,997,958	\$ 4,512,727	\$ 4,551,503	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4764	McAllen Express Admin	1			Director of Transit & DT Serv.	FILLED	\$ 95,173
4764	McAllen Express Admin	1			Assistant Transit Director	FILLED	73,544
4764	McAllen Express Admin	1			Business Management Analyst	FILLED	53,631
4764	McAllen Express Admin	1			Transit Operation Supervisor	UNFILLED	39,575
4764	McAllen Express Admin	1			Transit Operations Manager	FILLED	57,204
4764	McAllen Express Admin	1			Operation Supervisor	FILLED	44,860
		6					363,987
4764	McAllen Express Admin		1		Administrative Assistant	FILLED	29,370
4764	McAllen Express Admin		1		Administrative Supervisor	FILLED	35,838
4764	McAllen Express Admin		1		Administrative Clerk	FILLED	27,206
4764	McAllen Express Admin		1		Administrative Clerk	FILLED	27,206
			4				119,620
4764	McAllen Express Admin		1		McAllen Express Crew Leader	FILLED	35,860
4764	McAllen Express Admin		1		McAllen Express Crew Leader	FILLED	35,860
4764	McAllen Express Admin		1		McAllen Express Crew Leader	FILLED	35,860
			3				107,580
4764	McAllen Express Admin		1		ADA Coordinator	FILLED	31,795
4764	McAllen Express Admin		1		Dispatch Working Supervisor	FILLED	33,675
4764	McAllen Express Admin		1		Planning Outreach Specialist	FILLED	41,411
			3				106,881
4764	McAllen Express Admin		1		Custodian	FILLED	25,130
4764	McAllen Express Admin		1		Custodian	FILLED	25,130
4764	McAllen Express Admin		1		Custodian	FILLED	25,130
4764	McAllen Express Admin		1		Custodian	FILLED	25,130
4764	McAllen Express Admin		1		Custodian	FILLED	25,130
4764	McAllen Express Admin		1		Custodian	UNFILLED	25,130
			6				150,780
4764	McAllen Express Admin		1		Paratransit Operator	FILLED	28,277
4764	McAllen Express Admin		1		Paratransit Operator	FILLED	28,277
4764	McAllen Express Admin		1		Paratransit Operator	FILLED	28,277
4764	McAllen Express Admin		1		Paratransit Operator	FILLED	28,277
			4				113,108
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	FILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
4764	McAllen Express Admin		1		Transit Operator	UNFILLED	31,555
			23				725,765
4764	McAllen Express Admin		1		Part Time - McAllen Express	FILLED	13,887
4764	McAllen Express Admin		1		Part Time - McAllen Express	FILLED	12,859
4764	McAllen Express Admin		1		Part Time Clerk	FILLED	10,085
4764	McAllen Express Admin		1		Part Time Clerk	FILLED	9,976
4764	McAllen Express Admin		1		Part Time - McAllen Express	FILLED	7,743
4764	McAllen Express Admin		1		Part Time - McAllen Express	FILLED	7,746
4764	McAllen Express Admin		1		Part Time - McAllen Express	UNFILLED	7,746
4764	McAllen Express Admin		1		Part Time - McAllen Express	UNFILLED	7,747
			8				77,789
					OVERTIME		33,664
					CAR ALLOWANCE		3,600
					TELEPHONE		7,920
							45,184
CURRENT POSITIONS			57				\$ 1,810,694



Mission Statement:

"To provide safe, reliable and cost effective public transportation."

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan				
	19-20	20-21	20-21	21-22	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 1,631,168	\$ 1,813,408	\$ 1,839,932	\$ 1,654,488	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	\$ 1,810,694	
Employee Benefits	656,233	655,715	661,025	501,242	679,995	679,995	679,995	679,995	679,995	679,995	
Supplies	44,076	53,729	53,729	40,402	53,729	53,729	53,729	53,729	53,729	53,729	
Other Services and Charges	1,007,832	1,152,514	1,152,514	1,220,960	1,352,514	1,352,514	1,352,514	1,352,514	1,352,514	1,352,514	
Maintenance	279,443	541,613	541,613	294,811	541,613	541,613	541,613	541,613	541,613	541,613	
Disaster Expenses	58,502	-	-	128,000	-	-	-	-	-	-	
Operations Subtotal	3,677,255	4,216,979	4,248,813	3,839,903	4,438,545	4,438,545	4,438,545	4,438,545	4,438,545	4,438,545	
Capital Outlay	-	-	-	-	-	-	-	-	-	-	
Operations & Capital Outlay Total	3,677,255	4,216,979	4,248,813	3,839,903	4,438,545	4,438,545	4,438,545	4,438,545	4,438,545	4,438,545	
Non Departmental											
Liability Insurance	5,803	5,803	5,803	5,803	5,803	6,201	6,201	6,201	6,201	6,201	
Cost of Living Adjustment (COLA)	-	-	-	-	41,165	41,165	-	-	-	-	
Comp Study	-	-	-	-	50,482	50,482	-	-	-	-	
ARC Adjustment	-	-	-	-	-	3,378	-	-	-	-	
Workers' Comp. - Loss Run Ratio	-	(14,652)	(14,652)	(23,268)	(23,268)	(23,268)	-	-	-	-	
Total Expenditures	\$ 3,683,058	\$ 4,208,130	\$ 4,239,964	\$ 3,822,438	\$ 4,512,727	\$ 4,516,503	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	\$ 4,444,746	
PERSONNEL											
Exempt	6	6	6	6	6	6	6	6	6	6	
Non-Exempt	35	43	43	35	43	43	43	43	43	43	
Part-Time	8	8	8	8	8	8	8	8	8	8	
Total Positions Authorized	49	57	57	49	57	57	57	57	57	57	
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan				
	19-20	20-21	20-21	21-22	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 3,242,576	\$ 4,335,508	\$ 4,335,508	\$ 3,976,508	\$ 4,406,117	\$ 4,406,117	\$ 4,616,304	\$ 4,617,118	\$ 4,617,935	\$ 4,618,256	

Contact Us:

Mario Delgado
 Transit Director
 1501 W. Highway
 83, Suite 100
 McAllen, TX 78501
 (956) 681-3500

MAJOR FY 21-22 GOALS

1. Implement Micro Transit Services in North West McAllen
2. Bring back ridership to pre Covid-19 numbers
3. Maximize FTA and TXDOT Revenue
4. Finalize Service Expansion Plan for FY 2023 Implementation

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	41	48	41	50
Number of Fixed Routes	9	9	9	9
Number of Operating Paratransit Units	4	4	4	4
Rolling Stock				
Department Operating Expenditures	\$ 3,677,255	\$ 4,248,813	\$ 3,839,903	\$ 4,438,545
Metro McAllen Fixed Route				
Total Operating Expenditures	\$ 1,171,135	\$ 3,795,281	\$ 1,222,315	\$ 3,795,281
Metro McAllen Paratransit Service				
Total Operating Expenditures	\$ 147,298	\$ 421,698	\$ 220,939	\$ 421,698
Outputs:				
FTA Operating Funding	\$ 2,290,677	\$ 3,127,783	\$ 3,255,206	\$ 3,127,783
TXDOT Operating Funding	\$ 303,772	\$ 300,000	\$ 308,250	\$ 300,000
Metro McAllen Fixed Route				
Number of passengers / ridership	525,653	700,000	470,302	700,000
Number of revenue miles	505,965	516,000	430,734	516,000
Total operating revenue hours	35,635	36,500	31,807	36,500
Total fare revenue	\$ 155,575	\$ 390,000	\$ 22,944	\$ 390,000
Metro McAllen Paratransit Service				
Number of passengers / ridership	11,620	17,000	9,182	17,000
Number of miles	65,135	86,000	66,190	86,000
Total operating revenue hours	5,657	7,600	4,667	7,600
Total fare revenue	\$ 2,976	\$ 7,500	\$ 2,976	\$ 7,500
Efficiency Measures:				
Metro McAllen Fixed Route				
Number of passengers per revenue mile	1.04	1.36	1.04	1.04
Number of passengers per revenue hour	14.75	19.18	14.75	14.75
Cost per revenue hour	\$ 32.86	\$ 103.98	\$ 38.43	\$ 103.98
Cost per passenger	\$ 2.23	\$ 5.42	\$ 2.60	\$ 5.42
Fare revenue per passenger	\$ 0.30	\$ 0.56	\$ 0.30	\$ 0.30
Fare box recovery rate	13%	10%	2%	10%
Metro McAllen Paratransit Service				
Number of passengers per revenue mile	0.18	0.20	0.14	0.20
Number of passengers per revenue hour	2.05	2.24	1.97	2.24
Cost per revenue hour	\$ 0.53	\$ 11.55	\$ 0.64	\$ 0.99
Cost per passenger	\$ 12.68	\$ 24.81	\$ 24.06	\$ 24.81
Fare revenue per passenger	\$ 0.26	\$ 0.44	\$ 0.32	\$ 0.44
Fare box recovery rate	2%	2%	1%	2%

Description:

Metro McAllen provides public transit service in the City of McAllen. Additionally, Metro oversees all federal and state grant activity for the transit system. The department employees 24 full time employees and is officed at Central Station, 1501 W. Hwy. 83, Suite 100.

**City of McAllen, Texas
Bus Terminal
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 1,351,834	\$ 1,360,993	\$ 1,289,798	\$ 1,294,885	\$ 1,294,885	\$ 1,273,453	\$ 1,455,565	\$ 1,238,406	\$ 1,020,378	
Revenues:										
Grant - FTA:										
O & M Subsidy	475,949	786,327	770,776	794,733	794,733	588,346	588,346	588,346	793,701	
Capital Outlay Subsidy	1,386,374	16,916,808	5,011,271	14,789,414	14,789,414	400,000	-	-	-	
Reimbursements - Other Agencies	8,813	-	-	-	-	-	-	-	-	
Miscellaneous	8,396	-	2,008	-	-	-	-	-	-	
Interest Earned	15,051	13,610	5,159	5,180	5,180	5,094	5,822	4,954	4,082	
Total Revenues	1,894,583	17,716,745	5,789,214	15,589,327	15,589,327	993,440	594,168	593,300	797,783	
Other Financing Sources:										
Transfer In - Development Corp.	406,856	466,441	31,092	75,000	75,000	75,000	75,000	75,000	75,000	
Total Revenues and Other Sources	2,301,439	18,183,186	5,820,306	15,664,327	15,664,327	1,068,440	669,168	668,300	872,783	
TOTAL RESOURCES	\$ 3,653,273	\$ 19,544,179	\$ 7,110,104	\$ 16,959,211	\$ 16,959,211	\$ 2,341,893	\$ 2,124,733	\$ 1,906,706	\$ 1,893,161	
APPROPRIATIONS										
Operating Expenses:										
Bus Terminal	\$ 616,611	\$ 851,955	\$ 770,776	\$ 890,012	\$ 893,311	\$ 883,294	\$ 883,294	\$ 883,294	\$ 883,294	
Capital Outlay	1,236,241	17,308,249	5,036,448	14,789,414	14,789,414	-	-	-	-	
Total Operating Expenses	1,852,852	18,160,204	5,807,224	15,679,426	15,682,725	883,294	883,294	883,294	883,294	
Other Financing Sources (Uses):										
Transfer Out - Health Insurance fund	7,568	4,962	4,962	-	-	-	-	-	-	
Transfer Out - Parks Facility Const.	1,343,472	-	-	-	-	-	-	-	-	
Debt Service - Motorola Lease Paymer	572	3,033	3,033	3,033	3,033	3,033	3,033	3,033	3,033	
TOTAL APPROPRIATIONS	3,204,464	18,168,199	5,815,219	15,682,459	15,685,758	886,327	886,327	886,327	886,327	
Revenues Over / Under Expenses	(903,024)	14,987	5,087	(18,133)	(21,432)	182,112	(217,159)	(218,028)	(13,545)	
Other Items Affecting Wrkng Capital	840,988	-	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 1,289,798	\$ 1,375,980	\$ 1,294,885	\$ 1,276,752	\$ 1,273,453	\$ 1,455,565	\$ 1,238,406	\$ 1,020,378	\$ 1,006,833	

2022

558- Transit Terminal Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
558-0000-331-14-00-000000 Federal grants / Federal Transit Admin	-	-	-	-	-	
558-0000-331-14-01-000000 Federal Transit Admin / Operational contribution	475,949	786,327	770,776	794,733	794,733	
558-0000-331-14-02-000000 Federal Transit Admin / Capital contribution	1,386,374	16,916,808	5,011,271	14,789,414	14,789,414	
331	1,862,323	17,703,135	5,782,047	15,584,147	15,584,147	
558-0000-332-06-03-000000 TexasFacCommission / noncap contributions	3,404	-	-	-	-	
332	3,404	-	-	-	-	
558-0000-374-02-00-000000 Reimbursements / Other agencies	5,409	-	-	-	-	
374	5,409	-	-	-	-	
558-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	127	-	-	-	-	
558-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	7,701	-	1,762	-	-	
558-0000-375-99-00-000000 Miscellaneous / Other	568	-	246	-	-	
375	8,396	-	2,008	-	-	
558-0000-376-98-00-000000 Contributions / Acquired assets external	834,830	-	-	-	-	
376	834,830	-	-	-	-	
558-0000-381-02-00-000000 Interest / Texpool	8,362	13,610	5,159	5,180	5,180	
558-0000-381-03-00-000000 Interest / Certificate of deposit	6,019	-	-	-	-	
558-0000-381-04-00-000000 Interest / Other investments	333	-	-	-	-	
558-0000-381-20-00-000000 Interest / Gain/loss sale of investments	336	-	-	-	-	
381	15,051	13,610	5,159	5,180	5,180	
558-0000-391-04-00-000000 Operating transfers in / General fund	-	-	-	-	-	
558-0000-391-05-00-000000 Operating transfers in / Development corp fund	406,856	466,441	31,092	75,000	75,000	
558-0000-391-23-00-000000 Operating transfers in / Capital improvement fund	-	-	-	-	-	
391	406,856	466,441	31,092	75,000	75,000	
558 Transit Terminal	\$ 2,301,439	\$ 18,183,186	\$ 5,820,306	\$ 15,664,327	\$ 15,664,327	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: TRANSIT

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2. PM Fleet Technician to Diesel Mechanic				8,217	-	-	1,482	9,699	9,699	Reclassify position to Diesel Mechanic
3. PM Fleet Technician to Diesel Mechanic				8,217	-	-	1,482	9,699	9,699	Reclassify position to Diesel Mechanic
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total Compensation & Benefits			\$ 430,646	\$ 16,434	\$ -	\$ -	\$ 2,964	\$ 19,398		\$ 19,398
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ -					\$ -		\$ -
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ -					\$ -		\$ -
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ 391,897					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								14,789,414		14,789,414
Total Non- Capital Outlay								-		-
TOTAL			\$ 822,543					\$ 14,808,812		\$ 14,808,812

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: TRANSIT

Machinery and Equipment				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Bus Shelters	10,030	38	381,138	38	381,138	Rollover Project for Shelters			
Camera Replacement	10,678	13	138,810	13	138,810	Rollover Project for Security Improvements			
			-		-				
			-		-				
			-		-				
TOTAL			\$ 519,948		\$ 519,948				

Improvements				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Pedestrian Access/Walkways	1,750,407	1	1,750,407	1	1,750,407	Rollover Project for Sidewalks			
Civil Infrastructure	249,027	1	249,027	1	249,027	Rollover Project for North Hub			
Electric Bus Project	3,000,000	1	3,000,000	1	3,000,000	Rollover Project for Electric Bus Expansion			
Quinta Park and Ride	3,000,000	1	3,000,000	1	3,000,000	Rollover Project for Quinta Park and Ride			
North Hub	3,770,032	1	3,770,032	1	3,770,032	Rollover Project for North Hub			
TOTAL			\$ 11,769,466		\$ 11,769,466				

Improvements				DEPT REQUEST			CM RECOMM		
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
Quinta Park and Ride	1,700,000	1	1,700,000	1	1,700,000	Additional Funding for Quinta Park and Ride			
North Hub	800,000	1	800,000	1	800,000	Additional Funding for North Hub			
			-		-				
			-		-				
			-		-				
TOTAL			\$ 2,500,000		\$ 2,500,000				

<Please select a category>									
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)			
			-		-				
			-		-				
			-		-				
			-		-				
			-		-				
TOTAL			\$ -		\$ -				

GRAND TOTAL			\$ 14,789,414		\$ 14,789,414				
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: TRANSIT

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL	\$	-	\$	-	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
558-4760-441-60-01-000000 Compensation / Exempt	41,685	90,307	47,364	91,523	91,523	
558-4760-441-60-02-000000 Compensation / Non-exempt	150,335	213,297	189,821	227,217	227,217	
558-4760-441-60-06-000000 Compensation / Part time	-	-	-	-	-	
558-4760-441-60-10-000000 Compensation / Overtime	2,790	5,000	8,435	5,000	5,000	
558-4760-441-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
558-4760-441-60-17-000000 Compensation / Telephone	1,200	2,640	2,820	3,120	3,120	
60	196,009	311,244	248,440	326,860	326,860	-
558-4760-441-61-30-000000 Benefits / Social security	14,446	23,809	18,615	25,005	25,005	
558-4760-441-61-36-000000 Benefits / Retirement	16,872	26,954	22,298	26,771	26,771	
558-4760-441-61-40-000000 Benefits / Unemployment tax	1,010	648	-	1,296	1,296	
558-4760-441-61-46-000000 Benefits / Workers' comp-	4,382	7,675	4,636	10,654	10,654	
558-4760-441-61-50-000000 Benefits / Health cost	26,207	51,600	35,064	56,844	56,844	
558-4760-441-61-52-000000 Benefits / Life insurance	165	483	172	276	276	
558-4760-441-61-53-000000 Benefits / Retiree health ins (ARC)	2,340	2,338	2,724	2,338	2,338	
558-4760-441-61-56-000000 Benefits/Pension Cost-TMRS	36,296	-	-	-	-	
558-4760-441-61-58-000000 Benefits / TMRS benefits (contra)	(25,036)	-	-	-	-	
61	76,682	113,507	83,509	123,184	123,184	-
558-4760-443-62-02-000000 Supplies / Office	-	-	-	-	-	
558-4760-443-62-12-000000 Supplies / Small tools/minor equip-	-	-	-	-	-	
558-4760-443-62-14-000000 Supplies / Janitorial	81	-	-	-	-	
558-4760-443-62-18-000000 Supplies / Clothing & uniform	-	-	-	-	-	
62	81	-	-	-	-	-
558-4760-444-63-70-000000 Other services & charges / Utilities-water	3,510	-	3,593	-	-	
558-4760-444-63-99-000000 Other services & charges / Miscellaneous	4,480	-	60	-	-	
63	7,989	-	3,653	-	-	-
558-4760-445-65-08-000000 Maintenance / Equipment	542	-	-	-	-	
558-4760-445-65-10-000000 Maintenance / Facilities	25,792	30,000	28,548	30,000	30,000	
558-4760-445-65-16-000000 Maintenance / Vehicles	268,804	361,897	367,930	361,897	361,897	
558-4760-445-65-17-000000 Maintenance / Fuel & lubricants	-	-	-	-	-	
65	295,137	391,897	396,478	391,897	391,897	-
558-4760-446-66-02-000000 Capital outlay / Land	-	-	-	-	-	
558-4760-446-66-02-AA1801 AA1801-Land Acquisition	832,263	-	-	-	-	
558-4760-446-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
558-4760-446-66-10-BB1801 BB1801-North HUB Construction	194,649	3,895,771	125,739	4,570,032	4,570,032	
558-4760-446-66-14-000000 Capital outlay / Vehicles	34,871	-	-	-	-	
558-4760-446-66-14-EC1930 EC1930-Paratransit Vehicles (4)	45,036	-	-	-	-	
558-4760-446-66-14-EC1931 EC1931-Fixed Route Vehicles (3)	10,300	-	-	-	-	
558-4760-446-66-14-EC2006 EC2006-Gillig Buses (5)	-	3,666,960	3,684,544	-	-	
558-4760-446-66-14-EC2127 EC2127-Support Vehicles	-	79,675	79,675	-	-	
558-4760-446-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
558-4760-446-66-20-000000 Capital outlay / Equipment	-	-	87,409	-	-	
558-4760-446-66-20-EO1203 EO1203-Security Technology Improvements	-	276,000	137,190	138,810	138,810	
558-4760-446-66-20-EO2104 EO2104-Bus Equipment Fareboxes	-	128,000	128,000	-	-	
558-4760-446-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
558-4760-446-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
558-4760-446-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
558-4760-446-66-30-CA1608 CA1608-Shelters & Passenger Amenities	-	750,000	368,862	381,138	381,138	
558-4760-446-66-30-CA1609 CA1609-Accessibility and Walkways	49,594	1,750,407	-	1,750,407	1,750,407	
558-4760-446-66-30-CA2012 CA2012-Quinta Park and Ride	-	3,000,000	-	4,700,000	4,700,000	
558-4760-446-66-36-000000 Capital outlay / Infrastructure	-	-	-	-	-	
558-4760-446-66-36-CA1610 CA1610-Civil Infrastructure Improvement	30,853	761,436	425,000	249,027	249,027	
558-4760-446-66-36-CA2102 CA2102-Electric Bus Project Expansion	-	3,000,000	-	3,000,000	3,000,000	
558-4760-446-66-99-000000 Capital outlay / Non-capitalized	38,676	-	29	-	-	
66	1,236,241	17,308,249	5,036,448	14,789,414	14,789,414	-
558-4760-443-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
558-4760-443-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
558-4760-443-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
558-4760-443-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
558-4760-443-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
558-4760-449-78-01-000000 Disaster Exp/ COVID-19	2,016	-	-	-	-	
558-4760-449-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	2,016	-	-	-	-	-
558-4760 Administration	\$ 1,814,156	\$ 18,124,897	\$ 5,768,528	\$ 15,631,355	\$ 15,631,355	\$ -

2022

558-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
558-4762-441-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(3,389)	-	(6,984)	(6,984)	
558-4762-441-61-99-000000 Benefits / Comp Study	-	-	-	10,211	10,211	
558-4762-441-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	642	
558-4762-441-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	6,148	6,148	
61	-	(3,389)	-	9,375	10,017	-
558-4864-444-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
558-4864-444-63-24-000000 Other services & charges / Ins--auto liabillity	-	-	-	-	-	
558-4864-444-63-26-000000 Other services & charges / Ins--error & ommission	-	-	-	-	-	
558-4864-444-63-27-000000 Other services & charges / Ins--fire & ext- covera	-	-	-	-	-	
558-4864-444-63-29-000000 Other services & charges / Ins--liability	38,696	38,696	38,696	38,696	41,353	
558-4864-444-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
558-4864-444-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
558-4864-444-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	38,696	38,696	38,696	38,696	41,353	-
558-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	2,461	2,536	2,461	2,461	
558-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	572	572	497	572	572	
70	572	3,033	3,033	3,033	3,033	-
558-9010-447-68-02-000000 Depreciation / Expense	990,221					
68	990,221					
558-9010-447-89-01-000000 Other expenses / Fixed assets (contra)	(1,197,565)					
89	(1,197,565)					
558-9010-499-74-06-000000 Operating transfers out / CIP fund	-	-	-	-	-	
558-9010-499-74-78-000000 Operating transfers out / Health insurance fund	7,568	4,962	4,962	-	-	
558-9010-499-74-05-000000 Operating transfers out / FS2&PrksFacBondCnstrF32C	1,343,472	-	-	-	-	
74	1,351,040	4,962	4,962	-	-	-
558-9010	\$ 3,204,464	\$ 18,168,199	\$ 5,815,219	\$ 15,682,459	\$ 15,685,758	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUEST FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
4760	Transit Administration	1			Safety Coordinator	FILLED	\$ 46,677
4760	Transit Administration	1			Building Maintenance Supervisor	FILLED	44,846
		<u>2</u>					<u>91,523</u>
4760	Transit Administration		1		Custodian Crew Leader	FILLED	\$ 29,371
4760	Transit Administration		1		Custodian Crew Leader	FILLED	29,371
			<u>2</u>				<u>58,742</u>
4760	Transit Administration		1		Diesel Mechanic	CM RECOMMEND	36,494
4760	Transit Administration		1		Diesel Mechanic	CM RECOMMEND	36,494
			<u>2</u>				<u>72,988</u>
4760	Transit Administration		1		Transit Inspector	FILLED	43,260
			<u>1</u>				<u>43,260</u>
4760	Transit Administration		1		PM Building Technician	FILLED	26,114
4760	Transit Administration		1		PM Building Technician	UNFILLED	26,114
4760	Transit Administration		0	Reclass to Diesel mechanic	PM Fleet Technician	CM RECOMMEND	-
4760	Transit Administration		0	Reclass to Diesel mechanic	PM Fleet Technician	CM RECOMMEND	-
			<u>2</u>				<u>52,228</u>
					OVERTIME		5,000
					TELEPHONE		3,120
							<u>8,120</u>
CURRENT POSITIONS			9				\$ 326,860



Mission Statement:
"The Transit Department is dedicated to operating a clean, safe, and cost effective public transit facility."

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 196,009	\$ 307,396	\$ 311,244	\$ 248,440	\$ 326,860	\$ 326,860	\$ 326,860	\$ 326,860	\$ 326,860	\$ 326,860	\$ 326,860
Employee Benefits	76,682	112,737	113,507	83,509	123,184	123,184	123,184	123,184	123,184	123,184	123,184
Supplies	81	-	-	-	-	-	-	-	-	-	-
Other Services and Charges	7,989	-	-	3,653	-	-	-	-	-	-	-
Maintenance	295,137	391,897	391,897	396,478	391,897	391,897	391,897	391,897	391,897	391,897	391,897
Disaster Expenses	2,016	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	577,915	812,030	816,648	732,080	841,941	841,941	841,941	841,941	841,941	841,941	841,941
Capital Outlay	1,236,241	17,308,249	17,308,249	5,036,448	14,789,414	14,789,414	-	-	-	-	-
Operations & Capital Outlay Total	1,814,156	18,120,279	18,124,897	5,768,528	15,631,355	15,631,355	841,941	841,941	841,941	841,941	841,941
Non Departmental											
Liability Insurance	38,696	38,696	38,696	38,696	38,696	41,353	41,353	41,353	41,353	41,353	41,353
Cost of Living Adjustment (COLA)	-	-	-	-	6,148	6,148	-	-	-	-	-
Comp Study	-	-	-	-	10,211	10,211	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	642	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(3,389)	(3,389)	-	(6,984)	(6,984)	-	-	-	-	-
Total Expenditures	\$ 1,852,852	\$ 18,155,586	\$ 18,160,204	\$ 5,807,224	\$ 15,679,426	\$ 15,682,725	\$ 883,294	\$ 883,294	\$ 883,294	\$ 883,294	\$ 883,294
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	7	7	7	7	7	7	7	7	7	7	7
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	9	9	9	9	9	9	9	9	9	9	9
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 2,301,439	\$ 18,183,186	\$ 18,183,186	\$ 5,820,306	\$ 15,664,327	\$ 15,664,327	\$ 1,068,440	\$ 669,168	\$ 668,300	\$ 872,783	

Contact Us:
Mario Delgado
Transit Director
1501 W. Highway 83,
Suite 100
McAllen, TX 78501
(956) 681-3500

MAJOR FY 21-22 GOALS

1. Complete Construction of North Hub
2. Complete Construction of Quinta Park and Ride
3. Complete Sidewalk Project
4. Expand the Shelter Program for Metro Routes
5. Secure 100% funding for Electric Bus Expansion

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Workload Measures:				
Number of full time employees	9	9	9	9
Number of People Departing	103,863	280,000	86,344	150,000
Number of Visitors	1,767,489	3,608,145	825,844	1,250,000
Number of Operating Hours	8,815	8,815	8,815	8,815
Rental Revenue	\$ 274,503	\$ 365,000	\$ 219,394	\$ 365,000
Total Operating Expenditures	\$ 575,817	\$ 816,648	\$ 732,081	\$ 841,614
Total Square Footage	22,000	22,000	22,000	22,000
Efficiency Measures:				
Number of People Departing/Hour	12	32	10	17
Cost per Visitor	0.33	\$ 0.23	\$ 0.89	\$ 0.67
Operating Cost/Square Foot	26	\$ 37.12	\$ 33.28	\$ 38.26
Effectiveness Measures:				
Percent of change in departures per hour	N/A	169.59%	-69.16%	73.72%
Percent of change in cost per square foot	N/A	41.82%	-10.36%	14.96%

*N/A=Not Available, N/P=Not Provided

Description:

The Transit Department oversees the daily operation of Central Station, the City's international bus terminal. Our duties include facility management, landlord, grantee for federal and state funds, liaison between the City and all bus service providers operating in McAllen. Department offices are inside Central Station.

City of McAllen, Texas
McAllen International Toll Bridge
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263
Revenues:										
Highways & Sts Toll Bridge	7,844,802	11,012,945	7,617,135	10,917,471	10,917,471	11,791,867	11,893,528	11,893,528	11,893,528	11,893,528
UETA Turnstil	432	-	-	-	-	-	-	-	-	-
Rents & Royalties	2,716,343	2,670,467	2,701,605	2,676,159	2,676,159	2,436,359	2,436,359	2,436,359	2,436,359	2,436,359
Miscellaneous	163,229	105,000	100,831	105,000	105,000	105,000	105,000	105,000	105,000	105,000
Interest Earned	39,955	12,973	5,189	5,189	5,189	5,189	5,189	5,189	5,189	5,189
Total Revenues	10,764,761	13,801,385	10,424,760	13,703,819	13,703,819	14,338,415	14,440,076	14,440,076	14,440,076	14,440,076
TOTAL RESOURCES	\$ 12,062,024	\$ 15,098,648	\$ 11,722,023	\$ 15,001,082	\$ 15,001,082	\$ 15,635,678	\$ 15,737,339	\$ 15,737,339	\$ 15,737,339	\$ 15,737,339
APPROPRIATIONS										
Operating Expenses:										
Bridge Operations	\$ 2,035,838	\$ 2,489,134	\$ 2,039,983	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353
Administration & Gen Ins	967,380	817,647	669,869	931,131	935,738	808,195	808,195	808,195	808,195	808,195
Capital Outlay	1,174	16,385	16,385	-	-	-	-	-	-	-
Total Operations	3,004,392	3,323,166	2,726,237	3,432,484	3,437,091	3,309,548	3,309,548	3,309,548	3,309,548	3,309,548
Other Financing Sources (Uses):										
City of Hidalgo	2,469,797	3,288,039	2,421,231	3,214,128	3,212,470	3,486,840	3,523,438	3,523,438	3,523,438	3,523,438
City of McAllen - Gen. Fund Restricted Acct	5,223,378	5,009,429	3,468,435	4,873,330	4,870,382	5,357,051	5,424,083	5,424,826	5,426,764	5,426,764
Transfer out - Health Insurance Fund	40,865	24,811	24,811	-	-	-	-	-	-	-
Transfer out - Toll Bridge CIP	944,722	1,341,025	945,894	1,341,025	1,341,025	1,341,025	1,341,025	1,341,025	1,341,025	1,341,025
Debt Service - Motorola Lease Payment	410	2,177	2,177	2,177	2,177	2,177	2,177	2,177	2,177	2,177
Board Advance - Anzalduas Int'l Xng for "B"	842,725	835,975	835,975	840,675	840,675	841,775	839,806	839,063	837,125	837,125
TOTAL APPROPRIATIONS	12,526,289	13,824,622	10,424,760	13,703,819	13,703,819	14,338,415	14,440,076	14,440,076	14,440,076	14,440,076
Revenues over/(under) expenses	(1,761,528)	(23,237)	-	-	-	-	-	-	-	-
Other Items Affecting Working Capital	1,895,128	-	-	-	-	-	-	-	-	-
Loan - \$910k @4.5% w/\$16,983.01/5 years	(133,600)	-	-	-	-	-	-	-	-	-
Notes Payable - Motorola Lease	-	-	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	\$ 1,297,263	\$ 1,274,026	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263	\$ 1,297,263

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560- McAllen International Toll Bridge

Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
560-0000-361-27-00-000000 Charges:sales & services / Tolls	7,844,802	11,012,945	7,617,135	10,917,471	10,917,471	
560-0000-361-35-00-000000 Charges:sales & services / UETA turnstil	432	-	-	-	-	
361	7,845,234	11,012,945	7,617,135	10,917,471	10,917,471	-
560-0000-371-02-00-000000 Royalties / Sprint	-	-	-	-	-	
560-0000-371-03-00-000000 Royalties / A T & T	140,327	64,112	73,646	50,000	50,000	
560-0000-371-04-00-000000 Royalties / Verizon	2,250	-	-	-	-	
560-0000-371-05-00-000000 Royalties / CarrierComm	-	-	-	-	-	
560-0000-371-06-00-000000 Royalties / McAllen Data Ctr	19,804	-	19,804	19,804	19,804	
560-0000-371-99-00-000000 Royalties / Other	-	-	-	-	-	
371	162,381	64,112	93,450	69,804	69,804	-
560-0000-372-01-00-000000 Facilities' rental / GSA	2,260,952	2,316,960	2,316,960	2,316,960	2,316,960	
560-0000-372-02-00-000000 Facilities' rental / United export traders	240,000	240,000	240,000	240,000	240,000	
560-0000-372-03-00-000000 Facilities' rental / TABC	25,679	27,675	27,675	27,675	27,675	
560-0000-372-05-00-000000 Facilities' rental / Bus shelter	-	-	-	-	-	
560-0000-372-06-00-000000 Facilities' rental / Taxi space	-	-	-	-	-	
560-0000-372-07-00-000000 Facilities' rental / ATM	2,790	3,720	3,720	3,720	3,720	
560-0000-372-08-00-000000 Facilities rental / PALBA	24,540	18,000	19,800	18,000	18,000	
372	2,553,961	2,606,355	2,608,155	2,606,355	2,606,355	-
560-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	607	-	756	-	-	
560-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	7,819	-	4,872	-	-	
560-0000-375-05-00-000000 Miscellaneous / Profit/loss pesos	150,510	75,000	93,750	105,000	105,000	
560-0000-375-07-00-000000 Miscellaneous / Recovery of curr- yr exp-	-	-	-	-	-	
560-0000-375-40-01-000000 Cash over/short / Cash over/short	(119)	-	(164)	-	-	
560-0000-375-52-00-000000 Miscellaneous / EZ crosscards admin fee	690	-	285	-	-	
560-0000-375-99-00-000000 Miscellaneous / Other	3,722	30,000	1,332	-	-	
375	163,229	105,000	100,831	105,000	105,000	-
560-0000-376-98-00-000000 Contributions / Acquired assets-external						
560-0000-376-99-00-000000 Contributions / Acquired assets-Intra	1,415,053					
376	1,415,053					

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560- McAllen International Toll Bridge

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
560-0000-381-01-00-000000 Interest / Pool cash	-	12,973	5,189	5,189	5,189	
560-0000-381-02-00-000000 Interest / Texpool	39,955	-	-	-	-	
560-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
560-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
560-0000-381-20-00-000000 Interest / Gain/loss sale of invest- 381	-	-	-	-	-	
	39,955	12,973	5,189	5,189	5,189	-
560-0000-382-01-00-000000 Undistributable / Board Interest startup fd	704,151	-	-	-	-	-
560-0000-382-02-00-000000 Undistributable / Interest advance Series A	22,576	-	-	-	-	-
382	726,727	-	-	-	-	-
560 Toll Bridge	\$ 10,764,761	\$ 13,801,385	\$ 10,424,760	\$ 13,703,819	\$ 13,703,819	\$ -

City of McAllen, Texas
McAllen International Toll Bridge Fund
Expense Summary

	Actual 18-19	Adjusted Budget 19-20	Estimated 19-20	Dept Request 20-21	City Mgr Recomm. 20-21	21-22	Four Year Plan			24-25
						22-23	23-24			
BY DEPARTMENT										
Bridge Operations	\$ 2,035,838	\$ 2,505,519	\$ 2,056,368	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353
Administration	968,554	817,647	669,869	931,131	935,738	808,195	808,195	808,195	808,195	808,195
TOTAL	\$ 3,004,392	\$ 3,323,166	\$ 2,726,237	\$ 3,432,484	\$ 3,437,091	\$ 3,309,548	\$ 3,309,548	\$ 3,309,548	\$ 3,309,548	\$ 3,309,548
BY EXPENSE GROUP										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 1,201,419	\$ 1,466,158	\$ 1,171,087	\$ 1,453,584	\$ 1,453,584	\$ 1,453,584	\$ 1,453,584	\$ 1,453,584	\$ 1,453,584	\$ 1,453,584
Employee Benefits	494,327	508,915	375,661	647,192	650,208	522,665	522,665	522,665	522,665	522,665
Supplies	92,236	109,800	93,010	109,800	109,800	109,800	109,800	109,800	109,800	109,800
Other Services and Charges	1,006,838	1,010,575	891,033	1,010,575	1,010,575	1,010,575	1,010,575	1,010,575	1,010,575	1,010,575
Maint. and Repair Services	185,226	188,162	155,890	188,162	188,162	188,162	188,162	188,162	188,162	188,162
Liability Insurance	23,171	23,171	23,171	23,171	24,762	24,762	24,762	24,762	24,762	24,762
TOTAL OPERATING EXPENSES	3,003,218	3,306,781	2,709,852	3,432,484	3,437,091	3,309,548	3,309,548	3,309,548	3,309,548	3,309,548
Capital Outlay	1,174	16,385	16,385	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,004,392	\$ 3,323,166	\$ 2,726,237	\$ 3,432,484	\$ 3,437,091	\$ 3,309,548	\$ 3,309,548	\$ 3,309,548	\$ 3,309,548	\$ 3,309,548
PERSONNEL										
Operations	29	41	41	41	41	41	41	41	41	41
Administration	3	4	4	4	4	4	4	4	4	4
TOTAL PERSONNEL	32	45	45	45	45	45	45	45	45	45

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: OPERATIONS

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total		-		-	-	-	-	-	-	-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 1,702,103	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Supplies			\$ 85,000					\$ -		\$ -	
OTHER SERVICES & CHARGES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Other Services & Charges			\$ 538,250					\$ -		\$ -	
MAINTENANCE											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Maintenance			\$ 176,000					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 2,501,353					\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: OPERATIONS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: OPERATIONS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
560-3158-431-60-01-000000 Compensation / Exempt	61,818	62,196	61,277	61,277	61,277	
560-3158-431-60-02-000000 Compensation / Non-exempt	893,467	1,113,635	868,635	1,104,240	1,104,240	
560-3158-431-60-06-000000 Compensation / Part time	-	-	-	-	-	
560-3158-431-60-10-000000 Compensation / Overtime	61,254	60,000	48,000	60,000	60,000	
560-3158-431-60-14-000000 Compensation / Car allowance	-	5,280	1,200	3,600	3,600	
560-3158-431-60-17-000000 Compensation / Telephone	3,060	-	2,160	4,560	4,560	
60	1,019,599	1,241,111	981,272	1,233,677	1,233,677	-
560-3158-431-61-30-000000 Benefits / Social security	74,807	94,945	73,613	94,376	94,376	
560-3158-431-61-36-000000 Benefits / Retirement	86,043	107,480	81,841	101,038	101,038	
560-3158-431-61-40-000000 Benefits / Unemployment tax	4,755	2,952	591	5,904	5,904	
560-3158-431-61-46-000000 Benefits / Workers' comp-	17,983	9,743	15,004	11,457	11,457	
560-3158-431-61-50-000000 Benefits / Health cost	131,121	221,472	132,883	244,404	244,404	
560-3158-431-61-52-000000 Benefits / Life insurance	800	1,946	404	1,012	1,012	
560-3158-431-61-53-000000 Benefits / Retiree health ins (ARC)	10,236	10,235	10,849	10,235	10,235	
560-3158-431-61-56-000000 Benefits/Pension Cost-TMRS	18,841	-	18,841	-	-	
560-3158-431-61-58-000000 Benefits / TMRS benefits (contra)	(74,773)	-	-	-	-	
61	269,813	448,773	334,026	468,426	468,426	-
560-3158-433-62-04-000000 Supplies / Operating	9,295	17,000	14,280	17,000	17,000	
560-3158-433-62-14-000000 Supplies / Janitorial	60,854	48,000	52,800	48,000	48,000	
560-3158-433-62-18-000000 Supplies / Clothing & uniform	8,959	20,000	10,400	20,000	20,000	
62	79,108	85,000	77,480	85,000	85,000	-
560-3158-434-63-52-000000 Other services & charges / Rental & contractual	100,723	160,000	128,000	160,000	160,000	
560-3158-434-63-59-000000 Other services & charges / Security	293,647	283,250	283,250	283,250	283,250	
560-3158-434-63-67-000000 Other services & charges / Utilities-electric	50,531	60,000	42,000	60,000	60,000	
560-3158-434-63-70-000000 Other services & charges / Utilities-water	685	4,000	800	4,000	4,000	
560-3158-434-63-89-000000 Other services & charges / Credit card fees	42,061	30,000	43,200	30,000	30,000	
560-3158-434-63-99-000000 Other services & charges / Miscellaneous	759	1,000	555	1,000	1,000	
63	488,406	538,250	497,805	538,250	538,250	-
560-3158-435-65-04-000000 Maintenance / Computer/software	-	-	-	-	-	
560-3158-435-65-08-000000 Maintenance / Equipment	81,861	80,000	64,800	80,000	80,000	
560-3158-435-65-10-000000 Maintenance / Facilities	96,955	95,000	83,600	95,000	95,000	
560-3158-435-65-17-000000 Maintenance / Fuel & lubricants	96	1,000	1,000	1,000	1,000	
65	178,912	176,000	149,400	176,000	176,000	-

2022
560-3158 Operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
560-3158-436-66-20-000000 Capital outlay / Equipment	-	16,385	16,385	-	-	-
560-3158-436-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	-
66	-	16,385	16,385	-	-	-
560-3158 Operations	\$ 2,035,838	\$ 2,505,519	\$ 2,056,368	\$ 2,501,353	\$ 2,501,353	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3158	Bridge Operations	<u>1</u> 1			Bridge Facilities Manager	FILLED	\$ 61,277 61,277
3158	Bridge Operations		1		Working Supervisor	FILLED	28,624
3158	Bridge Operations		<u>1</u>		Bridge Supervisor	UNFILLED	36,384
			2				65,008
3158	Bridge Operations		1		Toll Bridge Cashier Supervisor	FILLED	31,795
3158	Bridge Operations		1		Toll Bridge Cashier Supervisor	FILLED	31,795
3158	Bridge Operations		1		Toll Bridge Cashier Supervisor	FILLED	31,795
3158	Bridge Operations		<u>1</u>		Toll Bridge Cashier Supervisor	FILLED	31,795
			4				127,180
3158	Bridge Operations		<u>1</u> 1		Crew Leader	UNFILLED	27,184 27,184
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,294
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	FILLED	27,206
3158	Bridge Operations		1		Toll Bridge Cashier	UNFILLED	27,206
3158	Bridge Operations		<u>1</u>		Toll Bridge Cashier	UNFILLED	27,206
			21				571,414
3158	Bridge Operations		<u>1</u> 1		Grounds Worker	UNFILLED	24,016 24,016

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
CURRENT EMPLOYEES FOR FY 2020-2021
PAYROLL AS OF FEBRUARY 12, 2021

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3158	Bridge Operations		1		Bridge Maint Crew Leader	UNFILLED	27,206
3158	Bridge Operations		1		Bridge Maint Crew Leader	UNFILLED	27,206
			2				54,412
3158	Bridge Operations		1		Custodian	FILLED	26,114
3158	Bridge Operations		1		Custodian	FILLED	26,114
3158	Bridge Operations		1		Custodian	FILLED	26,114
3158	Bridge Operations		1		Custodian	UNFILLED	26,114
3158	Bridge Operations		1		Custodian	UNFILLED	26,114
3158	Bridge Operations		1		Custodian	UNFILLED	26,114
3158	Bridge Operations		1		Custodian	UNFILLED	26,114
3158	Bridge Operations		1		Custodian	UNFILLED	26,114
3158	Bridge Operations		1		Custodian	UNFILLED	26,114
			9				235,026
					OVERTIME		60,000
					PHONE ALLOWANCE		4,560
					CAR ALLOWANCE		3,600
							68,160
	CURRENT POSITIONS		41				\$ 1,233,677



Mission Statement:
 The McAllen-Hidalgo Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Department Summary										
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dep Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Personnel Services										
Salaries and Wages	\$ 1,019,599	\$ 1,224,892	\$ 1,241,111	\$ 981,272	\$ 1,233,677	\$ 1,233,677	\$ 1,233,677	\$ 1,233,677	\$ 1,233,677	\$ 1,233,677
Employee Benefits	269,813	445,525	448,773	334,026	468,426	468,426	468,426	468,426	468,426	468,426
Supplies	79,108	85,000	85,000	77,480	85,000	85,000	85,000	85,000	85,000	85,000
Other Services and Charges	488,406	538,250	538,250	497,805	538,250	538,250	538,250	538,250	538,250	538,250
Maintenance	178,912	176,000	176,000	149,400	176,000	176,000	176,000	176,000	176,000	176,000
Disaster Expenses	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	2,035,838	2,469,667	2,489,134	2,039,983	2,501,353	2,501,353	2,501,353	2,501,353	2,501,353	2,501,353
Capital Outlay	-	16,385	16,385	16,385	-	-	-	-	-	-
Total Expenditures	\$ 2,035,838	\$ 2,486,052	\$ 2,505,519	\$ 2,056,368	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353	\$ 2,501,353
PERSONNEL										
Exempt	1	1	1	1	1	1	1	1	1	1
Non-Exempt	28	40	40	40	40	40	40	40	40	40
Total Positions Authorized	29	41	41	41	41	41	41	41	41	41
Resources										
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan			
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Related Revenue Generated	\$ 7,844,802	\$ 11,012,945	\$ 11,012,945	\$ 7,617,135	\$ 10,917,471	\$ 7,617,135	\$ 11,791,867	\$ 11,893,528	\$ 11,893,528	\$ 11,893,528

MAJOR FY 21-22 GOALS

1. Continue efforts to ease bridge crossings to and from Mexico
2. Facility upgrades
3. Enhance and upgrade pedestrian crossings

Contact Us:

Juan Olaguibel
 Superintendent of
 Bridges
 McAllen-Hidalgo
 International Toll
 Bridge
 1023 S.
 International Blvd.
 Hidalgo, TX 78557
 (956) 681-1800

Toll Bridge Operations

www.mcallen.net/bridge/hidalgo

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	32	41	38	41
Department Expenditures	\$ 2,035,838	\$ 2,505,519	\$ 2,056,368	\$ 2,501,353
Number of full time - Collectors	21	21	21	21
Number of full time - Cashiers	4	4	4	4
Number of full time - Maintenance	6	13	6	13
Outputs:				
Southbound vehicular crossings	1,910,261	2,710,894	1,305,888	2,710,894
Southbound pedestrians crossings	1,521,170	1,423,862	741,193	1,423,862
Total southbound crossings	3,431,431	4,134,756	2,047,081	4,134,756
Effectiveness Measures:				
Total toll revenues	\$ 7,844,802	\$ 11,691,217	\$ 5,315,074	\$ 10,917,471
Expenditure to revenue ratio	\$ 0.26	\$ 0.21	\$ 0.39	\$ 0.21
Efficiency Measures:				
Crossings processed per collector	163,401	196,893	97,480	196,893
Cost per crossing	\$ 0.59	\$ 0.60	\$ 1.00	\$ 0.60
Department expenditures per capita	\$ 13.45	\$ 16.29	\$ 13.39	\$ 15.97
Population:	151,352	153,546	153,622	156,649

*N/A=Not Available, N/P=Not Provided

Description:

Toll Collectors provide tactful and diplomatic service to the public by collecting tolls from patrons crossing to Mexico, as well as provide direction to traffic when needed. Cashiers are responsible for the reconciliation of daily revenue collection and supervision of Toll Collectors. Maintenance maintains Toll Bridge facilities and its surrounding area.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ADMINISTRATION

			BASELINE					DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
2.	-	-		-	-	-	-	-		
3.	-	-		-	-	-	-	-		
4.	-	-		-	-	-	-	-		
5.	-	-		-	-	-	-	-		
Total	-	-		-	-	-	-	-		-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.		-		-	-	-	-	-		
3.		-		-	-	-	-	-		
4.		-		-	-	-	-	-		
5.		-		-	-	-	-	-		
Total Compensation & Benefits		\$ 274,146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies		\$ 24,800						\$ -		\$ -
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges		\$ 472,325						\$ -		\$ -
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance		\$ 12,162						\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								-		-
Total Non- Capital Outlay								-		-
TOTAL		\$ 783,433						\$ -		\$ -

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
560-3160-431-60-01-000000 Compensation / Exempt	117,258	154,375	149,572	175,968	175,968	
560-3160-431-60-02-000000 Compensation / Non-exempt	55,310	58,200	31,467	31,467	31,467	
560-3160-431-60-10-000000 Compensation / Overtime	455	1,000	327	1,000	1,000	
560-3160-431-60-14-000000 Compensation / Car allowance	4,800	7,200	4,608	7,200	7,200	
560-3160-431-60-17-000000 Compensation / Telephone	744	1,872	1,441	1,872	1,872	
560-3160-431-60-20-000000 Compensation / Elected officials	3,253	2,400	2,400	2,400	2,400	
60	181,820	225,047	189,815	219,907	219,907	-
560-3160-431-61-30-000000 Benefits / Social security	12,386	17,216	12,281	16,823	16,823	
560-3160-431-61-36-000000 Benefits / Retirement	14,907	19,489	14,048	18,010	18,010	
560-3160-431-61-40-000000 Benefits / Unemployment tax	606	196	50	389	389	
560-3160-431-61-46-000000 Benefits / Workers' comp-	396	663	211	541	541	
560-3160-431-61-50-000000 Benefits / Health cost	10,708	14,702	12,888	16,315	16,315	
560-3160-431-61-52-000000 Benefits / Life insurance	239	364	176	180	180	
560-3160-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,980	1,981	1,981	1,981	1,981	
560-3160-431-61-56-000000 Benefits/Pension Cost-TMRS	196,247	-	-	-	-	
560-3160-431-61-58-000000 Benefits / TMRS benefits (contra)	(12,954)	-	-	-	-	
61	224,514	54,611	41,635	54,239	54,239	-
560-3160-433-62-02-000000 Supplies / Office	3,007	8,000	2,680	8,000	8,000	
560-3160-433-62-04-000000 Supplies / Operating	9,219	15,000	11,850	15,000	15,000	
560-3160-433-62-18-000000 Supplies / Clothing & uniform	903	1,800	1,000	1,800	1,800	
62	13,128	24,800	15,530	24,800	24,800	-
560-3160-434-63-01-000000 Other services & charges / Accounting & auditing	16,767	16,500	16,500	16,500	16,500	
560-3160-434-63-02-000000 Other services & charges / Advertising	73,230	75,000	61,419	75,000	75,000	
560-3160-434-63-14-000000 Other services & charges / Dues & subscription	33,432	35,000	35,000	35,000	35,000	
560-3160-434-63-23-000000 Other services & charges / Online svc/network	-	1,000	-	1,000	1,000	
560-3160-434-63-38-000000 Other services & charges / Management fee	135,000	135,000	135,000	135,000	135,000	
560-3160-434-63-43-000000 Other services & charges / Postage	54	2,500	100	2,500	2,500	
560-3160-434-63-45-000000 Other services & charges / Professional	113,575	97,000	97,000	97,000	97,000	
560-3160-434-63-51-000000 Other services & charges / Rental-Photocopier	1,326	2,500	1,732	2,500	2,500	
560-3160-434-63-52-000000 Other services & charges / Rental & contractual	15,259	17,000	5,950	17,000	17,000	
560-3160-434-63-64-000000 Other services & charges / Training	-	400	-	400	400	
560-3160-434-63-65-000000 Other services & charges / Travel	1,469	14,250	2,850	14,250	14,250	
560-3160-434-63-69-000000 Other services & charges / Utilities-telephone	3,217	10,000	3,006	10,000	10,000	
560-3160-434-63-99-000000 Other services & charges / Miscellaneous	41,324	66,175	31,750	66,175	66,175	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
63	434,653	472,325	390,307	472,325	472,325	-
560-3160-435-65-08-000000 Maintenance / Equipment	641	3,000	856	3,000	3,000	
560-3160-435-65-16-000000 Maintenance / Vehicles	3,114	4,000	3,225	4,000	4,000	
560-3160-435-65-17-000000 Maintenance / Fuel & lubricants	2,559	5,162	2,409	5,162	5,162	
65	6,314	12,162	6,490	12,162	12,162	-
560-3160-436-66-02-000000 Capital outlay / Land	-	-	-	-	-	
560-3160-436-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
560-3160-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
560-3160-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
560-3160-436-66-20-000000 Capital outlay / Equipment	-	-	-	-	-	
560-3160-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
560-3160-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
560-3160-436-66-99-000000 Capital outlay / Non-capitalized	1,174	-	-	-	-	
66	1,174	-	-	-	-	-
560-3160-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
560-3160-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
560-3160-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
560-3160-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
560-3160-439-78-01-000000 Disaster Exp/ COVID-19	73,835	-	2,921	-	-	
560-3160-439-78-02-000000 Disaster Exp/Hurricane Hanna	9,945	-	-	-	-	
78	83,780	-	2,921	-	-	-
560-3160 Administration	\$ 945,383	\$ 788,945	\$ 646,698	\$ 783,433	\$ 783,433	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3160	Bridge Administration	1			Superintendent of Bridge	FILLED	\$ 90,000
3160	Bridge Administration	1			Director of Bridge Operations	UNFILLED	57,366
3160	Bridge Administration	<u>1</u>	RECLASS FROM OFFICE MGR		Management Assistant	FILLED	<u>28,602</u>
		3					175,968
3160	Bridge Administration		RECLASS TO MGMT ASSISTANT		Office Manager		
3160	Bridge Administration		<u>1</u>		Administrative Assistant	FILLED	<u>31,467</u>
			1				31,467
					OVERTIME		1,000
					TELEPHONE		1,872
					ELECTED OFFICIALS		2,400
					CAR ALLOWANCE		<u>7,200</u>
							12,472
	CURRENT POSITIONS			4			\$ 219,907



Mission Statement:

The McAllen-Hidalgo Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 181,820	\$ 221,906	\$ 225,047	\$ 189,815	\$ 219,907	\$ 219,907	\$ 219,907	\$ 219,907	\$ 219,907	\$ 219,907	\$ 219,907
Employee Benefits	224,514	53,982	54,611	41,635	54,239	54,239	54,239	54,239	54,239	54,239	54,239
Supplies	13,128	24,800	24,800	15,530	24,800	24,800	24,800	24,800	24,800	24,800	24,800
Other Services and Charges	434,653	472,325	472,325	390,307	472,325	472,325	472,325	472,325	472,325	472,325	472,325
Maintenance	6,314	12,162	12,162	6,490	12,162	12,162	12,162	12,162	12,162	12,162	12,162
Disaster Expenses	83,780	-	-	2,921	-	-	-	-	-	-	-
Operations Subtotal	944,209	785,175	788,945	646,698	783,433	783,433	783,433	783,433	783,433	783,433	783,433
Capital Outlay	1,174	-	-	-	-	-	-	-	-	-	-
Operations & Capital Outlay total	945,383	785,175	788,945	646,698	783,433	783,433	783,433	783,433	783,433	783,433	783,433
Non Departmental											
Insurance	23,171	23,171	23,171	23,171	23,171	24,762	24,762	24,762	24,762	24,762	24,762
Cost of Living Adjustment (COLA)	-	-	-	-	33,048	33,048	-	-	-	-	-
Comp Study	-	-	-	-	87,969	87,969	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	-	3,016	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	5,531	5,531	-	3,510	3,510	-	-	-	-	-
Total Expenditures	\$ 968,554	\$ 813,877	\$ 817,647	\$ 669,869	\$ 931,131	\$ 935,738	\$ 808,195	\$ 808,195	\$ 808,195	\$ 808,195	\$ 808,195
PERSONNEL											
Exempt	2	3	3	3	3	3	3	3	3	3	3
Non-Exempt	1	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	3	4	4	4	4	4	4	4	4	4	4
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recomm.	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Juan Olaguibel
 Superintendent of
 Bridges
 McAllen-Hidalgo
 International Toll
 Bridge
 1023 S. International
 Blvd.
 Hidalgo, TX 78557
 (956) 681-1800

MAJOR FY 21-22 GOALS

1. Pedestrian expansion project
2. Roof improvements
3. Upgrades to Port of Entry Facility

2022

560-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Manager Recomm FY 21-22
560-3162-431-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	5,531	-	3,510	3,510	
560-3162-431-61-99-000000 Benefits / Comp Study	-	-	-	87,969	87,969	
560-3162-431-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	3,016	
560-3162-431-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	33,048	33,048	
61	-	5,531	-	124,527	127,543	-
560-3164-434-63-29-000000 Other services & charges / Ins--liability	23,171	23,171	23,171	23,171	24,762	
560-3164-434-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
560-3164-434-63-32-000000 Other services & charges / Ins--real/personsal pro	-	-	-	-	-	
560-3164-434-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
560-3164-434-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	23,171	23,171	23,171	23,171	24,762	-
560-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	1,766	1,820	1,766	1,766	
560-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	410	411	357	411	411	
70	410	2,177	2,177	2,177	2,177	-
560-9010-437-68-02-000000 Depreciation / Expense	1,128,158					
68	1,128,158					
560-9010-437-89-01-000000 Other expenses / Fixed assets (contra)						
560-9010-437-89-35-000000 Other expenses / Amortization of bonds						
560-9010-437-89-67-000000 Other expenses / Loan interest	2,264					
89	2,264					
560-9010-497-71-53-000000 Other agencies / City of Hidalgo	2,469,797	3,288,039	2,421,231	3,214,128	3,212,470	
71	2,469,797	3,288,039	2,421,231	3,214,128	3,212,470	-
560-9010-499-74-02-000000 Operating transfers out / General fund	5,223,378	5,009,429	3,468,435	4,873,330	4,870,382	
560-9010-499-74-04-000000 Operating transfers out / Debt service	-	-	-	-	-	
560-9010-499-74-08-000000 Operating transfers out / Anzalduas bridge fund	-	-	-	-	-	
560-9010-499-74-54-000000 Operating transfers out / Bridge capital imprv fd	944,722	1,341,025	945,894	1,341,025	1,341,025	
560-9010-499-74-67-000000 Operating transfers out / Anzald debt svc Series B	842,725	835,975	835,975	840,675	840,675	
560-9010-499-74-78-000000 Operating transfers out / Health insurance fund	40,865	24,811	24,811	-	-	
74	7,051,689	7,211,240	5,275,115	7,055,030	7,052,082	-
TOTAL TOLL BRIDGE	\$ 12,526,289	\$ 13,824,622	\$ 10,424,760	\$ 13,703,819	\$ 13,703,819	\$ -

City of McAllen, Texas
McAllen International Bridge CIP
Fund Balance Summary

	Actual 19-20	Adjusted Budget 19-20	Estimated 20-21	Dept. Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
RESOURCES									
BEGINNING WORKING CAPITAL	\$ 3,113,050	\$ 3,179,365	\$ 2,662,827	\$ 2,998,514	\$ 2,998,514	\$ 2,342,197	\$ 3,692,591	\$ 5,048,387	\$ 6,409,605
Revenues:									
G.S.A Reimbursement		-	386,361	-	-	-	-	-	-
Interest Earned	47,269	31,794	10,651	11,994	11,994	9,369	14,770	20,194	25,638
Total Revenues	47,269	31,794	397,012	11,994	11,994	9,369	14,770	20,194	25,638
Other Financing Sources:									
Transfer In - Toll Bridge	944,722	1,341,025	945,894	1,341,025	1,341,025	1,341,025	1,341,025	1,341,025	1,341,025
Total Revenues and Other Sources	991,991	1,372,819	1,342,906	1,353,019	1,353,019	1,350,394	1,355,795	1,361,219	1,366,663
TOTAL RESOURCES	\$ 4,105,041	\$ 4,552,184	\$ 4,005,733	\$ 4,351,533	\$ 4,351,533	\$ 3,692,591	\$ 5,048,387	\$ 6,409,605	\$ 7,776,268
APPROPRIATIONS									
Expenditures:									
Bridge Building Fans	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Building C - Restroom Addition	-	-	-	236,750	236,750	-	-	-	-
Building A - Restroom Addition	-	-	-	261,750	261,750	-	-	-	-
Bicycle Project	131,907	-	-	-	-	-	-	-	-
Federal Motor Carrier Project	1,054,338	963,333	832,497	130,836	130,836	-	-	-	-
Fence Restoration Project	43,326	170,000	-	170,000	170,000	-	-	-	-
I.T. Storage & Network Equipment	32,573	40,000	1,187	40,000	40,000	-	-	-	-
N.B. Pedestrian Expansion	18,000	700,000	14,000	790,000	790,000	-	-	-	-
Office Building upgrades	94,121	90,000	31,540	90,000	90,000	-	-	-	-
Paver Project	16,654	-	-	-	-	-	-	-	-
Pedestrian Canopy	32,695	200,000	107,995	200,000	200,000	-	-	-	-
POE Master Plan Design	18,600	50,000	20,000	30,000	30,000	-	-	-	-
Total Expenditures	1,442,213	2,213,333	1,007,219	2,009,336	2,009,336	-	-	-	-
Transfer out - Toll Bridge fund	-	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	1,442,214	2,213,333	1,007,219	2,009,336	2,009,336	-	-	-	-
ENDING WORKING CAPITAL	\$ 2,662,827	\$ 2,338,851	\$ 2,998,514	\$ 2,342,197	\$ 2,342,197	\$ 3,692,591	\$ 5,048,387	\$ 6,409,605	\$ 7,776,268

City of McAllen, Texas
Anzalduas International Crossing
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 772,046	\$ 751,053	\$ 378,138	\$ 165,839	\$ 165,839	\$ 51,289	\$ 1,127,146	\$ 2,207,681	\$ 2,118,022	
Revenues:										
Highways & Sts Toll Bridge	2,586,553	2,744,332	2,289,783	2,744,332	2,744,332	3,921,973	3,921,973	2,744,332	3,921,973	
Southbound Commercial	311,651	276,710	317,873	276,680	276,680	276,710	276,710	276,710	839,806	
Facilities Rental	12,206	12,204	12,204	12,204	12,204	18,552	18,552	18,552	12,204	
Miscellaneous	63,475	40,797	50,823	40,797	40,797	34,449	34,449	34,449	34,449	
Interest Earned	53,389	7,511	1,513	663	663	205	4,509	8,831	8,472	
Total Revenues	3,027,274	3,081,554	2,672,196	3,074,676	3,074,676	4,251,889	4,256,193	3,082,874	4,816,904	
Other Financing Sources:										
Transfer In - Hidalgo Bridge for "B"	-	835,975	835,975	840,675	840,675	841,775	839,806	839,063	837,125	
Total Revenues and Other Sources	3,027,274	3,917,529	3,508,171	3,915,351	3,915,351	5,093,664	5,095,999	3,921,937	5,654,029	
TOTAL RESOURCES	\$ 3,799,320	\$ 4,668,582	\$ 3,886,308	\$ 4,081,190	\$ 4,081,190	\$ 5,144,953	\$ 6,223,144	\$ 6,129,618	\$ 7,772,051	
APPROPRIATIONS										
Operating Expenses:										
Bridge Operations	\$ 272,180	\$ 493,121	\$ 337,121	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863	
Administration	497,265	562,634	414,138	577,911	579,722	564,128	564,128	564,128	564,128	
Other Agencies	17,431	-	35,146	-	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	-	-	-	-	
Total Operations	786,876	1,055,755	786,405	1,073,774	1,075,585	1,059,991	1,059,991	1,059,991	1,059,991	
Other Financing Sources (Uses):										
Transfer out - Contingency Fund	45,000	45,000	45,000	-	-	-	-	-	-	
Transfer out - Debt Service "A"	805,583	1,738,600	1,738,600	1,733,100	1,733,100	1,735,500	1,735,125	1,732,000	1,735,875	
Transfer out - Debt Service "B"	-	835,975	835,975	840,675	840,675	841,775	839,806	839,063	837,125	
Transfer out - Anzalduas CIP Fund	353,633	380,541	311,653	380,541	380,541	380,541	380,541	380,541	380,541	
Transfer out - Anzalduas CIP Commercial	224,496	-	-	-	-	-	-	-	-	
Transfer out - Health Insurance Fund	12,108	2,836	2,836	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	2,227,696	4,058,707	3,720,469	4,028,090	4,029,901	4,017,807	4,015,463	4,011,595	4,013,532	
Revenues Over / Under Expenses	799,579	(141,178)	(212,298)	(112,739)	(114,550)	1,075,857	1,080,535	(89,659)	1,640,497	
Other Items Affecting Working	(1,193,487)	-	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 378,138	\$ 609,875	\$ 165,839	\$ 53,100	\$ 51,289	\$ 1,127,146	\$ 2,207,681	\$ 2,118,022	\$ 3,758,519	

2022
580- Anzalduas Bridge Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
580-0000-361-27-00-000000 Charges:sales & services / Tolls	2,586,553	2,744,332	2,289,783	2,744,332	2,744,332	
580-0000-361-42-00-000000 Charges:sales & services / Southbd commerc tolls	311,651	276,710	317,873	276,680	276,680	
361	2,898,204	3,021,042	2,607,656	3,021,012	3,021,012	
580-0000-372-99-00-000000 Facilities' rental-Other revenues	12,206	12,204	12,204	12,204	12,204	
372	12,206	12,204	12,204	12,204	12,204	
580-0000-373-01-00-000000 Sale of property / Fixed assets	(7,000)	-	-	-	-	
373	(7,000)	-	-	-	-	
580-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	1,672	-	-	-	-	
580-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	6,968	-	-	-	-	
580-0000-375-05-00-000000 Miscellaneous / Profit/loss pesos	60,523	39,797	50,144	39,797	39,797	
580-0000-375-40-01-000000 Cash over/short / Cash over/short	4	-	(13)	-	-	
580-0000-375-52-00-000000 Miscellaneous / EZ crosscards admin fee	81	-	45	-	-	
580-0000-375-99-00-000000 Miscellaneous / Other	1,227	1,000	647	1,000	1,000	
375	70,475	40,797	50,823	40,797	40,797	
580-0000-376-98-00-000000 Contributions / Acquired assets-external	_____	_____	_____	_____	_____	_____
580-0000-376-99-00-000000 Contributions / Acquired assets-Intra	35,700	_____	_____	_____	_____	_____
376	35,700	_____	_____	_____	_____	_____
580-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
580-0000-381-02-00-000000 Interest / Texpool	24,528	7,511	1,513	663	663	
580-0000-381-03-00-000000 Interest / Certificate of deposit	28,862	-	-	-	-	
381	53,389	7,511	1,513	663	663	
580-0000-391-01-00-000000 Operating transfers in / McAllen Int'l toll bridge	-	835,975	835,975	840,675	840,675	
391	-	835,975	835,975	840,675	840,675	
580 Anzalduas Bridge	\$ 3,027,274	\$ 3,917,529	\$ 3,508,171	\$ 3,915,351	\$ 3,915,351	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: OPERATIONS

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
Total Compensation & Benefits		\$ 398,759	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 15,000					\$ -		\$ -
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 41,010					\$ -		\$ -
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ 41,094					\$ -		\$ -
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							-		-
Total Non- Capital Outlay							-		-
TOTAL		\$ 495,863					\$ -		\$ -

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: OPERATIONS

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: OPERATIONS

DEPT REQUEST

CM RECOMM

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

580-3258 Operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
580-3258-431-60-02-000000 Compensation / Non-exempt	135,313	271,109	163,532	268,085	268,085	
580-3258-431-60-06-000000 Compensation / Part time	-	-	-	-	-	
580-3258-431-60-10-000000 Compensation / Overtime	7,921	8,000	4,880	8,000	8,000	
580-3258-431-60-14-000000 Compensation / Car allowance	-	-	-	-	-	
580-3258-431-60-17-000000 Compensation / Telephone	480	1,440	1,440	1,440	1,440	
60	143,713	280,549	169,852	277,525	277,525	-
580-3258-431-61-30-000000 Benefits / Social security	10,414	21,461	21,461	21,231	21,231	
580-3258-431-61-36-000000 Benefits / Retirement	11,999	23,820	23,820	22,278	22,278	
580-3258-431-61-40-000000 Benefits / Unemployment tax	639	936	936	1,872	1,872	
580-3258-431-61-46-000000 Benefits / Workers' comp-	2,423	4,938	4,938	4,806	4,806	
580-3258-431-61-50-000000 Benefits / Health cost	18,573	61,392	61,392	68,352	68,352	
580-3258-431-61-52-000000 Benefits / Life insurance	113	454	454	228	228	
580-3258-431-61-53-000000 Benefits / Retiree health ins (ARC)	2,472	2,467	2,467	2,467	2,467	
580-3258-431-61-56-000000 Benefits/Pension Cost-TMRS	2,634	-	-	-	-	
580-3258-431-61-58-000000 Benefits / TMRS benefits (contra)	1,590	-	-	-	-	
61	50,858	115,468	115,468	121,234	121,234	-
580-3258-433-62-04-000000 Supplies / Operating	2,151	4,000	2,040	4,000	4,000	
580-3258-433-62-14-000000 Supplies / Janitorial	1,503	4,000	1,960	4,000	4,000	
580-3258-433-62-18-000000 Supplies / Clothing & uniform	238	7,000	1,816	7,000	7,000	
62	3,892	15,000	5,816	15,000	15,000	-
580-3258-434-63-59-000000 Other services & charges / Security	-	-	-	-	-	
580-3258-434-63-67-000000 Other services & charges / Utilities-electric	15,906	33,098	16,361	33,098	33,098	
580-3258-434-63-70-000000 Other services & charges / Utilities-water	3,795	5,000	3,506	5,000	5,000	
580-3258-434-63-99-000000 Other services & charges / Miscellaneous	100	2,912	260	2,912	2,912	
63	19,801	41,010	20,127	41,010	41,010	-
580-3258-435-65-08-000000 Maintenance / Equipment	13,031	22,094	13,268	22,094	22,094	
580-3258-435-65-10-000000 Maintenance / Facilities	40,885	19,000	12,590	19,000	19,000	
65	53,916	41,094	25,858	41,094	41,094	-
580-3258 Operations	\$ 272,180	\$ 493,121	\$ 337,121	\$ 495,863	\$ 495,863	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3258	ANZALDUAS BRIDGE OPERATIONS		0		Working Supervisor	FILLED	5,051
			0				5,051
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier Supervisor	FILLED	31,795
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier Supervisor	FILLED	31,795
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier Supervisor	UNFILLED	31,795
			3				95,385
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier	FILLED	27,206
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier	FILLED	27,206
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier	FILLED	27,206
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier	UNFILLED	27,206
3258	ANZALDUAS BRIDGE OPERATIONS		1		Toll Bridge Cashier	UNFILLED	27,206
			5				136,030
3260	ANZALDUAS BRIDGE ADMIN		1		Custodian	FILLED	26,114
			1				26,114
3258	ANZALDUAS BRIDGE OPERATIONS		1		Part Time Customer Service Represe	UNFILLED	1,835
3258	ANZALDUAS BRIDGE OPERATIONS		1		Part Time Customer Service Represe	UNFILLED	1,835
3258	ANZALDUAS BRIDGE OPERATIONS		1		Part Time Customer Service Represe	UNFILLED	1,835
			3				5,505
					OVERTIME		8,000
					TELEPHONE		1,440
							9,440
	CURRENT POSITIONS		12				\$ 277,525



Mission Statement:

The Anzalduas Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 143,713	\$ 276,542	\$ 280,549	\$ 169,852	\$ 277,525	\$ 277,525	\$ 277,525	\$ 277,525	\$ 277,525	\$ 277,525	\$ 277,525
Employee Benefits	50,858	114,666	115,468	115,468	121,234	121,234	121,234	121,234	121,234	121,234	121,234
Supplies	3,892	15,000	15,000	5,816	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Other Services and Charges	19,801	41,010	41,010	20,127	41,010	41,010	41,010	41,010	41,010	41,010	41,010
Maintenance	53,916	41,094	41,094	25,858	41,094	41,094	41,094	41,094	41,094	41,094	41,094
Operations Subtotal	272,180	488,312	493,121	337,121	495,863	495,863	495,863	495,863	495,863	495,863	495,863
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 272,180	\$ 488,312	\$ 493,121	\$ 337,121	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863	\$ 495,863
PERSONNEL											
Exempt	-	-	-	-	-	-	-	-	-	-	-
Non-Exempt	5	9	9	9	9	9	9	9	9	9	9
Part-Time	-	3	3	3	3	3	3	3	3	3	3
Total Positions Authorized	5	12	12	12	12	12	12	12	12	12	12
Resources											
	Actual	Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 2,898,204	\$ 3,021,042	\$ 3,021,042	\$ 2,607,656	\$ 3,021,012	\$ 3,021,012	\$ 4,198,683	\$ 4,198,683	\$ 3,021,042	\$ 4,761,779	

MAJOR FY 21-22 GOALS

1. Complete construction of additional northbound lane
2. Begin construction for northbound and southbound commercial facilities
3. Continue marketing for southbound empty commercial traffic

Contact Us:

Juan Olaguibel
Superintendent of Bridges
1600 S. Stewart Road
Mission, TX 78572
(956) 681-1820

Anzalduas Operations

www.mcallen.net/bridge/anzalduas

Performance Measures				
	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	4	9	8	9
Department Expenditures	\$ 272,180	\$ 488,312	\$ 337,121	\$ 495,863
Number of full time - Collectors	2	6	6	6
Number of full time - Cashiers	2	3	2	3
Number of full time - Maintenance	1	1	1	1
Outputs:				
Southbound vehicular crossings	744,599	808,701	655,082	808,701
Effectiveness Measures:				
Total toll revenues	\$ 2,898,204	\$ 3,021,042	\$ 2,607,656	\$ 3,021,012
Expenditure to revenue ratio	9%	16%	13%	16%
Efficiency Measures:				
Crossings processed per collector	372,300	134,784	109,180	134,784
Cost per crossing	\$ 0.37	\$ 0.60	\$ 0.51	\$ 0.61

*N/A=Not Available, N/P=Not Provided

Description:

Toll Collectors provide tactful and diplomatic service to the public by collecting tolls from patrons crossing to Mexico, as well as provide direction to traffic when needed. Cashiers are responsible for the reconciliation of daily revenue collection and supervision of Toll Collectors. Maintenance maintains Toll Bridge facilities and its surrounding area.

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: ADMINISTRATION

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-		
2.	-	-		-	-	-	-	-	-		
3.	-	-		-	-	-	-	-	-		
4.	-	-		-	-	-	-	-	-		
5.	-	-		-	-	-	-	-	-		
Total		-		-	-	-	-	-	-		-
Personnel Revisions											
1. Overtime				-	-	-	-	-	-		
2.		-		-	-	-	-	-	-		
3.		-		-	-	-	-	-	-		
4.		-		-	-	-	-	-	-		
5.		-		-	-	-	-	-	-		
Total Compensation & Benefits			\$ 168,526	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$ -
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 8,200					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 358,000					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 7,000					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								-		-	
TOTAL			\$ 541,726					\$ -		\$ -	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____
DEPARTMENT: ADMINISTRATION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____
DEPARTMENT: ADMINISTRATION

		<u>DEPT REQUEST</u>		<u>CM RECOMM</u>		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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2022

580-3260 Administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
580-3260-431-60-01-000000 Compensation / Exempt	75,940	102,917	88,876	126,846	126,846	
580-3260-431-60-02-000000 Compensation / Non-exempt	25,019	27,784	-	-	-	
580-3260-431-60-10-000000 Compensation / Overtime	290	2,000	-	2,000	2,000	
580-3260-431-60-14-000000 Compensation / Car allowance	800	4,800	4,400	4,800	4,800	
580-3260-431-60-15-000000 Compensation/Certification	-	-	-	1,500	1,500	
580-3260-431-60-17-000000 Compensation / Telephone	280	1,368	770	1,368	1,368	
580-3260-431-60-20-000000 Compensation / Elected officials	-	-	-	-	-	
60	102,329	138,869	94,046	136,514	136,514	-
580-3260-431-61-30-000000 Benefits / Social security	7,132	10,624	10,624	10,443	10,443	
580-3260-431-61-36-000000 Benefits / Retirement	8,770	12,025	12,025	11,180	11,180	
580-3260-431-61-40-000000 Benefits / Unemployment tax	-	94	94	187	187	
580-3260-431-61-46-000000 Benefits / Workers' comp-	241	368	368	294	294	
580-3260-431-61-50-000000 Benefits / Health cost	5,180	7,714	7,714	8,573	8,573	
580-3260-431-61-52-000000 Benefits / Life insurance	45	224	224	111	111	
580-3260-431-61-53-000000 Benefits / Retiree health ins (ARC)	1,224	1,223	1,223	1,223	1,223	
580-3260-431-61-56-000000 Benefits/Pension Cost-TMRS	41,728	-	-	-	-	
580-3260-431-61-58-000000 Benefits / TMRS benefits (contra)	1,162	-	-	-	-	
61	65,482	32,272	32,272	32,012	32,012	-
580-3260-433-62-02-000000 Supplies / Office	2,253	4,000	2,120	4,000	4,000	
580-3260-433-62-04-000000 Supplies / Operating	4,189	4,200	3,444	4,200	4,200	
580-3260-433-62-18-000000 Supplies / Clothing & uniform	-	-	-	-	-	
62	6,442	8,200	5,564	8,200	8,200	-
580-3260-434-63-01-000000 Other services & charges / Accounting & auditing	13,623	12,900	12,900	12,900	12,900	
580-3260-434-63-02-000000 Other services & charges / Advertising	85,843	95,000	83,600	95,000	95,000	
580-3260-434-63-14-000000 Other services & charges / Dues & subscription	22,911	35,000	35,000	35,000	35,000	
580-3260-434-63-38-000000 Other services & charges / Management fee	42,000	42,000	42,000	42,000	42,000	
580-3260-434-63-43-000000 Other services & charges / Postage	106	500	75	500	500	
580-3260-434-63-45-000000 Other services & charges / Professional	91,514	119,000	63,162	119,000	119,000	
580-3260-434-63-51-000000 Other services & charges / Rental-Photocopier	1,025	3,600	1,334	3,600	3,600	
580-3260-434-63-52-000000 Other services & charges / Rental & contractual	6,806	7,000	3,788	7,000	7,000	
580-3260-434-63-65-000000 Other services & charges / Travel	9,444	19,000	2,280	19,000	19,000	
580-3260-434-63-69-000000 Other services & charges / Utilities-telephone	10,524	8,000	8,000	8,000	8,000	
580-3260-434-63-99-000000 Other services & charges / Miscellaneous	7,492	16,000	6,232	16,000	16,000	
63	291,288	358,000	258,371	358,000	358,000	-

2022

580-3260 Administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
580-3260-435-65-08-000000 Maintenance / Equipment	5,232	5,000	1,692	5,000	5,000	
580-3260-435-65-16-000000 Maintenance / Vehicles	-	-	-	-	-	
580-3260-435-65-17-000000 Maintenance / Fuel & lubricants	1,484	2,000	1,230	2,000	2,000	
65	6,716	7,000	2,922	7,000	7,000	-
580-3260-436-66-02-000000 Capital outlay / Land	-	-	-	-	-	
580-3260-436-66-10-000000 Capital outlay / Building/structures	-	-	-	-	-	
580-3260-436-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
580-3260-436-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
580-3260-436-66-22-000000 Capital outlay / Computer-hardware	-	-	-	-	-	
580-3260-436-66-30-000000 Capital outlay / Imprv- other than buildgs	-	-	-	-	-	
580-3260-436-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	-	-	-
580-3260-433-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
580-3260-433-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	
580-3260-433-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
580-3260-433-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	-	-	-
580-3260-439-78-01-000000 Disaster Exp/ COVID-19	4,045	-	-	-	-	
580-3260-439-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	
78	4,045	-	-	-	-	-
580-3260 Administration	\$ 476,302	\$ 544,341	\$ 393,175	\$ 541,726	\$ 541,726	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
3260	Anzalduas Bridge Admin	1			Superintendent of Bridge	FILLED	60,000
3260	Anzalduas Bridge Admin	1			Director of Bridge Operations	UNFILLED	38,244
3260	Anzalduas Bridge Admin	1	RECLASS FROM OFFICE MGR		Management Assistant	FILLED	28,602
		<u>3</u>					<u>126,846</u>
3160	Anzalduas Bridge Admin		RECLASS TO MGMT ASSISTANT		Office Manager		-
					CERTIFICATION PAY		1,500
					OVERTIME		2,000
					TELEPHONE ALLOWANCE		1,368
					CAR ALLOWANCE		4,800
							<u>9,668</u>
	CURRENT POSITIONS			3			\$ 136,514



Mission Statement:

The Anzalduas Bridge strives to attain fiscal responsible value for its customers and communities by becoming a standard of excellence in the International Toll Bridge industry and by providing a safe and efficient bridge crossing. We intend to grow in scale and scope by developing relationships with local businesses, trade partners, local community, state and federal elected officials as well as all stakeholders to strive to provide a bridge system that is open and responsive to the needs of the people we serve.

Contact Us:

Juan Olaguibel
 Superintendent of Bridges
 1600 S. Stewart Road
 Mission, TX 78572
 (956) 681-1820

Department Summary

Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 102,329	\$ 136,937	\$ 138,869	\$ 94,046	\$ 136,514	\$ 136,514	\$ 136,514	\$ 136,514	\$ 136,514	\$ 136,514	\$ 136,514
Employee Benefits	65,482	31,888	32,272	32,272	32,012	32,012	32,012	32,012	32,012	32,012	32,012
Supplies	6,442	8,200	8,200	5,564	8,200	8,200	8,200	8,200	8,200	8,200	8,200
Other Services and Charges	291,288	358,000	358,000	258,371	358,000	358,000	358,000	358,000	358,000	358,000	358,000
Maintenance	6,716	7,000	7,000	2,922	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Disaster Expenses	4,045	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	476,302	542,025	544,341	393,175	541,726	541,726	541,726	541,726	541,726	541,726	541,726
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Non- Departmental											
Insurance	20,963	20,963	20,963	20,963	20,963	22,402	22,402	22,402	22,402	22,402	22,402
Other Agencies	17,431	-	-	35,146	-	-	-	-	-	-	-
Cost of Living Adjustment (COLA)	-	-	-	-	6,708	6,708	-	-	-	-	-
Comp Study	-	-	-	-	10,963	10,963	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	372	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(2,670)	(2,670)	-	(2,449)	(2,449)	-	-	-	-	-
Total Expenditures	\$ 514,696	\$ 560,318	\$ 562,634	\$ 449,284	\$ 577,911	\$ 579,722	\$ 564,128	\$ 564,128	\$ 564,128	\$ 564,128	\$ 564,128
PERSONNEL											
Exempt	2	3	3	3	3	3	3	3	3	3	3
Non-Exempt	1	-	-	-	-	-	-	-	-	-	-
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	3	3	3	3	3	3	3	3	3	3	3
Resources											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

MAJOR FY 21-22 GOALS

1. Continue efforts to ease bridge crossings to and from Mexico
2. Begin construction phase for Anzalduas Bridge Commercial Truck Traffic

2022
580-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
580-3262-431-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(2,670)	-	(2,449)	(2,449)	
580-3262-431-61-99-000000 Benefits / Comp Study	-	-	-	10,963	10,963	
580-3262-431-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	372	
580-3262-431-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	6,708	6,708	
61	-	(2,670)	-	15,222	15,594	-
580-3264-434-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
580-3264-434-63-29-000000 Other services & charges / Ins--liability	20,963	20,963	20,963	20,963	22,402	
580-3264-434-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
580-3264-434-63-32-000000 Other services & charges / Ins--real/personal pro	-	-	-	-	-	
580-3264-434-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
580-3264-434-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	20,963	20,963	20,963	20,963	22,402	-
580-9010-437-68-02-000000 Depreciation / Expense	1,291,821	-	-	-	-	-
580-9010-437-68-03-000000 Depreciation / Development costs	184,925	-	-	-	-	-
68	1,476,747	-	-	-	-	-
580-9010-497-71-60-000000 Other agencies / SCT	17,431	-	35,146	-	-	
71	17,431	-	35,146	-	-	-
580-9010-499-74-66-000000 Operating transfers out / Anzald debt svc Series A	805,583	1,738,600	1,738,600	1,733,100	1,733,100	
580-9010-499-74-67-000000 Operating transfers out / Anzald debt svc Series B	-	835,975	835,975	840,675	840,675	
580-9010-499-74-72-000000 Operating transfers out/ Anzalduas cap impr. fund	353,633	380,541	311,653	380,541	380,541	
580-9010-499-74-78-000000 Operating transfers out / Health insurance fund	12,108	2,836	2,836	-	-	
580-9010-499-74-86-000000 Operating transfer out / Anz CIP-Southbound commer	224,496	-	-	-	-	
74	1,395,820	2,957,952	2,889,064	2,954,316	2,954,316	-
580-9010-437-89-01-000000 Other expenses / Fixed assets (contra)	-	-	-	-	-	-
580-9010-437-89-25-000000 Other expenses / Original issue premium	(239,038)	-	-	-	-	-
580-9010-437-89-26-000000 Other expenses / Interest exp on advances	726,727	-	-	-	-	-
580-9010-437-89-35-000000 Other expenses / Amortization of bonds	(24,570)	-	-	-	-	-
580-9010-437-89-38-000000 Other expense / Issuance costs bonds	-	-	-	-	-	-
89	463,119	-	-	-	-	-
580-9010	\$ 2,182,696	\$ 4,013,707	\$ 3,675,469	\$ 4,028,090	\$ 4,029,901	\$ -

**City of McAllen, Texas
Anzalduas International
Crossing Revenue Bonds
Debt Service Series A
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
SINKING FUND										
BEGINNING FUND BALANCE	\$ 560,571	\$ 560,571	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521
Sources:										
Series A Requirements	1,755,583	1,738,600	1,738,600	1,733,100	1,733,100	1,735,500	1,735,125	1,732,000	1,735,875	
Transfer In - Anzalduas Intl Crossing										
City of Hidalgo's Portion @ 36%	632,010	625,896	625,896	623,916	623,916	624,780	624,645	623,520	624,915	
Toll Bridge's Portion @ 64%	1,123,573	1,112,704	1,112,704	1,109,184	1,109,184	1,110,720	1,110,480	1,108,480	1,110,960	
Total Series A Requirements	1,755,583	1,738,600	1,738,600	1,733,100	1,733,100	1,735,500	1,735,125	1,732,000	1,735,875	
Total Sources and Transfers	1,755,583	1,738,600	1,738,600	1,733,100	1,733,100	1,735,500	1,735,125	1,732,000	1,735,875	
TOTAL RESOURCES	\$ 2,316,154	\$ 2,299,171	\$ 2,325,121	\$ 2,319,621	\$ 2,319,621	\$ 2,322,021	\$ 2,321,646	\$ 2,318,521	\$ 2,322,396	
APPROPRIATIONS										
Bond Principal - Series A	\$ 950,000	\$ 995,000	\$ 995,000	\$ 1,030,000	\$ 1,030,000	\$ 1,080,000	\$ 1,135,000	\$ 1,190,000	\$ 1,255,000	
Interest and Fees - Series A	779,633	743,600	743,600	703,100	703,100	655,500	600,125	542,000	480,875	
TOTAL APPROPRIATIONS	1,729,633	1,738,600	1,738,600	1,733,100	1,733,100	1,735,500	1,735,125	1,732,000	1,735,875	
ENDING FUND BALANCE	\$ 586,521	\$ 560,571	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521	\$ 586,521

**City of McAllen, Texas
Anzalduas International
Crossing Revenue Bonds
Debt Service Series B
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
SINKING FUND										
BEGINNING FUND BALANCE	\$ 364,661	\$ 364,661	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412
Sources:										
Transfer In - Anzalduas Intl Crossing	842,725	835,975	835,975	840,675	840,675	841,775	839,806	839,063	837,125	
Interest Income	5,218	-				-	-	-	-	
Total Sources and Transfers	847,943	835,975	835,975	840,675	840,675	841,775	839,806	839,063	837,125	
TOTAL RESOURCES	\$ 1,212,604	\$ 1,200,636	\$ 1,211,387	\$ 1,216,087	\$ 1,216,087	\$ 1,217,187	\$ 1,215,218	\$ 1,214,475	\$ 1,212,537	
APPROPRIATIONS										
Bond Principal - Series B	\$ 590,000	\$ 600,000	\$ 600,000	\$ 620,000	\$ 620,000	\$ 640,000	\$ 655,000	\$ 670,000	\$ 685,000	
Interest and Fees - Series B	247,192	235,975	235,975	220,675	220,675	201,775	184,806	169,063	152,125	
TOTAL APPROPRIATIONS	837,192	835,975	835,975	840,675	840,675	841,775	839,806	839,063	837,125	
ENDING FUND BALANCE	\$ 375,412	\$ 364,661	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412	\$ 375,412

**City of McAllen, Texas
Anzalduas Bridge CIP
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 988,325	\$ 1,311,314	\$ 1,530,979	\$ 1,040,756	\$ 1,040,756	\$ 855,450	\$ 1,239,413	\$ 1,624,911	\$ 2,011,952	
<u>Revenues:</u>										
Interlocal Agreement - Tx Dot	-	-	2,453,868	-	-	-	-	-	-	-
Interest Earned	5,445	13,113	6,124	4,163	4,163	3,422	4,958	6,500	8,048	
Total Revenues	5,445	13,113	2,459,992	4,163	4,163	3,422	4,958	6,500	8,048	
Other Financing Sources:										
Transfer In - Anzalduas Bridge Fund	353,633	380,541	311,653	380,541	380,541	380,541	380,541	380,541	380,541	
Transfer In - Anzalduas Bridge Fund (Commercial)	224,496	-	-	-	-	-	-	-	-	
Total Revenues and Transfers	583,574	393,654	2,771,645	384,704	384,704	383,963	385,499	387,041	388,589	
TOTAL RESOURCES	\$ 1,571,899	\$ 1,704,968	\$ 4,302,624	\$ 1,425,460	\$ 1,425,460	\$ 1,239,413	\$ 1,624,911	\$ 2,011,952	\$ 2,400,541	
APPROPRIATIONS										
<u>Capital Expenditures</u>										
Anzalduas NB Inspection Station	\$ -	\$ -	\$ 3,103,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Bridge Canopy	-	-	-	66,010	66,010	-	-	-	-	
Additional Northbound Toll Booth	-	-	-	234,000	234,000	-	-	-	-	
Computer Upgrades	9,347	19,860	19,860	40,000	40,000	-	-	-	-	
Facility Upgrades	31,572	50,000	10,000	50,000	50,000	-	-	-	-	
NorthBound Lanes	-	425,000	100,000	180,000	180,000	-	-	-	-	
Traffic Lane Improvements	-	20,140	28,036	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	40,919	515,000	3,261,868	570,010	570,010	-	-	-	-	
ENDING WORKING CAPITAL	\$ 1,530,979	\$ 1,189,968	\$ 1,040,756	\$ 855,450	\$ 855,450	\$ 1,239,413	\$ 1,624,911	\$ 2,011,952	\$ 2,400,541	

Internal Service Funds

**City of McAllen, Texas
Inter-Departmental Service
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
RESOURCES									
BEGINNING WORKING CAPITAL	\$ 982,806	\$ 507,146	\$ 135,422	\$ 146,538	\$ 146,538	\$ 607,482	\$ 1,208,506	\$ 1,734,530	\$ 2,335,554
Revenues:									
Mtrls Mgmt-Labor and Overhead	389,233	350,000	365,000	350,000	350,000	350,000	350,000	350,000	350,000
Fuel Charge Adjustment	118,757	120,000	112,000	120,000	120,000	120,000	120,000	125,000	125,000
Fleet Sales	5,111,910	4,000,000	4,755,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Miscellaneous	50,741	20,000	50,000	20,000	20,000	20,000	20,000	15,000	20,000
Total Revenues	5,670,642	4,490,000	5,282,000	4,490,000	4,490,000	4,490,000	4,490,000	4,490,000	4,495,000
TOTAL RESOURCES	\$ 6,653,448	\$ 4,997,146	\$ 5,417,422	\$ 4,636,538	\$ 4,636,538	\$ 5,097,482	\$ 5,698,506	\$ 6,224,530	\$ 6,830,554
APPROPRIATIONS									
Expenses:									
Fleet Operations	\$ 5,517,553	\$ 3,730,713	\$ 4,895,961	\$ 3,795,623	\$ 3,797,544	\$ 3,729,065	\$ 3,729,065	\$ 3,729,065	\$ 3,729,065
Materials Management	143,149	158,486	153,086	157,470	157,470	157,470	157,470	157,470	159,020
Insurance Liability & Workmen's Comp.	1,600	1,600	1,600	1,600	1,710	1,710	1,710	1,710	1,710
Capital Outlay	960,838	382,700	204,620	71,600	71,600	-	75,000	-	90,000
Other Financing Sources (Uses):									
Transfer Out - Health Insurance Fund	31,784	14,886	14,886	-	-	-	-	-	-
Debt Service - Motorola Lease Payment	138	731	731	731	731	731	731	731	731
TOTAL APPROPRIATIONS	6,655,062	4,289,116	5,270,884	4,027,024	4,029,055	3,888,976	3,963,976	3,888,976	3,980,526
Revenues Over / Under Expenses	(984,420)	200,884	11,116	462,976	460,945	601,024	526,024	601,024	514,474
Other Items Affecting Working Capital	137,036	-	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	\$ 135,422	\$ 708,029	\$ 146,538	\$ 609,513	\$ 607,482	\$ 1,208,506	\$ 1,734,530	\$ 2,335,554	\$ 2,850,027

2022

670- Fleet / Material Mgmt Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
670-0000-361-28-00-000000 Charges:sales & services / Labor	-	-	-	-	-	
670-0000-361-29-00-000000 Charges:sales & services / Parts	-	-	-	-	-	
670-0000-361-30-00-000000 Charges:sales & services / Commer serv	-	-	-	-	-	
670-0000-361-31-00-000000 Charges:sales & services / 20% mark up	-	-	-	-	-	
670-0000-361-32-00-000000 Charges:sales & services / Mtrls mgmt-labor & o/h	389,233	350,000	365,000	350,000	350,000	
670-0000-361-33-00-000000 Charges:sales & services / Fuel charge adjustment	118,757	120,000	112,000	120,000	120,000	
670-0000-361-36-00-000000 Charges:sales & services / Sales	5,111,910	4,000,000	4,755,000	4,000,000	4,000,000	
361	5,619,901	4,470,000	5,232,000	4,470,000	4,470,000	
670-0000-373-01-00-000000 Sale of property / Fixed assets	1,843	-	-	-	-	
373	1,843	-	-	-	-	
670-0000-374-17-00-000000 Reimbursements / Fuel	-	-	-	-	-	
374	-	-	-	-	-	
670-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	11,221	-	10,000	-	-	
670-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
670-0000-375-46-00-000000 Miscellaneous / Sale of tires	36,998	20,000	40,000	20,000	20,000	
670-0000-375-99-00-000000 Miscellaneous / Other	679	-	-	-	-	
375	48,898	20,000	50,000	20,000	20,000	
670-0000-376-98-00-000000 Contributions / Acquired assets external						
376						
670-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
670-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
381	-	-	-	-	-	
670 Fleet / Material Mgmt	\$ 5,670,642	\$ 4,490,000	\$ 5,282,000	\$ 4,490,000	\$ 4,490,000	

City of McAllen, Texas
Inter-Departmental Service Fund
Expense Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm. 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
<u>BY DEPARTMENT</u>									
Fleet Operations	\$ 6,476,796	\$ 4,068,917	\$ 5,070,061	\$ 3,860,823	\$ 3,862,854	\$ 3,730,775	\$ 3,775,775	\$ 3,730,775	\$ 3,770,775
Materials Management	146,344	198,486	185,206	165,470	165,470	157,470	187,470	157,470	209,020
TOTAL	\$ 6,623,140	\$ 4,267,403	\$ 5,255,267	\$ 4,026,293	\$ 4,028,324	\$ 3,888,245	\$ 3,963,245	\$ 3,888,245	\$ 3,979,795
<u>BY EXPENSE GROUP</u>									
Expenses:									
Personnel Services									
Salaries and Wages	\$ 825,020	\$ 960,226	\$ 832,538	\$ 946,513	\$ 946,513	\$ 946,513	\$ 946,513	\$ 946,513	\$ 946,513
Employee Benefits	336,780	320,773	326,869	404,476	406,397	337,918	337,918	337,918	337,918
Supplies	29,178	26,864	33,400	26,864	26,864	26,864	26,864	26,864	26,864
Other Services and Charges	4,422,510	2,522,000	3,807,660	2,522,000	2,522,110	2,522,110	2,522,110	2,522,110	2,522,110
Maint. and Repair Services	46,293	54,840	50,180	54,840	54,840	54,840	54,840	54,840	56,390
Disaster Expense	2,522	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	5,662,302	3,884,703	5,050,647	3,954,693	3,956,724	3,888,245	3,888,245	3,888,245	3,889,795
Capital Outlay	960,838	382,700	204,620	71,600	71,600	-	75,000	-	90,000
TOTAL EXPENDITURES	\$ 6,623,140	\$ 4,267,403	\$ 5,255,267	\$ 4,026,293	\$ 4,028,324	\$ 3,888,245	\$ 3,963,245	\$ 3,888,245	\$ 3,979,795
<u>PERSONNEL</u>									
Fleet Operations	21	24	24	24	24	26	26	26	26
Materials Management	3	3	3	3	3	3	3	3	3
TOTAL PERSONNEL	24	27	27	27	27	29	29	29	29

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: FLEET

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total		-		-	-	-	-	-		-	
Personnel Revisions											
1. Overtime				-	-	-	-	-			
2.				-	-	-	-	-			
3.				-	-	-	-	-			
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 1,138,201	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUPPLIES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Supplies			\$ 24,114					\$ -		\$ -	
OTHER SERVICES & CHARGES											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Other Services & Charges			\$ 2,517,300					\$ -		\$ -	
MAINTENANCE											
	1. < Please select category >										
	2. < Please select category >										
	3. < Please select category >										
	4. < Please select category >										
	5. < Please select category >										
Total Maintenance			\$ 49,450					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								60,000		60,000	
Total Non- Capital Outlay								3,600		3,600	
TOTAL			\$ 3,729,065					\$ 63,600		\$ 63,600	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: INTERNAL SERVICES

DEPARTMENT: FLEET

		DEPT REQUEST		CM RECOMM		
Vehicles						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Mid-Size Truck	30,000	2	60,000	2	60,000	Increasing maintenance costs; both meet all 3 replacement criteria
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 60,000		\$ 60,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 60,000		\$ 60,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: INTERNAL SERVICES
DEPARTMENT: FLEET

		<u>DEPT REQUEST</u>		<u>CM RECOMM</u>		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Desktop Computers	1,800	2	3,600	2	3,600	Needed for new shop expansion area technicians computer station
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 3,600		\$ 3,600	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 3,600		\$ 3,600	
--------------------	--	--	----------	--	----------	--

2022

670-6002 Fleet operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
670-6002-471-60-01-000000 Compensation / Exempt	152,191	153,869	153,869	151,595	151,595	
670-6002-471-60-02-000000 Compensation / Non-exempt	543,027	665,611	550,000	655,774	655,774	
670-6002-471-60-06-000000 Compensation / Part time	-	18,287	8,000	18,287	18,287	
670-6002-471-60-10-000000 Compensation / Overtime	17,694	8,000	8,000	8,000	8,000	
670-6002-471-60-17-000000 Compensation / Telephone	2,800	3,840	2,800	3,840	3,840	
60	715,712	849,607	722,669	837,496	837,496	-
670-6002-471-61-30-000000 Benefits / Social security	50,573	63,596	63,596	64,068	64,068	
670-6002-471-61-36-000000 Benefits / Retirement	60,548	71,993	71,993	67,093	67,093	
670-6002-471-61-40-000000 Benefits / Unemployment tax	3,166	1,728	1,728	3,456	3,456	
670-6002-471-61-46-000000 Benefits / Workers' comp-	12,332	15,225	15,225	14,777	14,777	
670-6002-471-61-50-000000 Benefits / Health cost	92,389	128,976	128,976	143,304	143,304	
670-6002-471-61-52-000000 Benefits / Life insurance	637	1,418	1,418	701	701	
670-6002-471-61-53-000000 Benefits / Retiree health ins (ARC)	7,308	7,306	7,306	7,306	7,306	
670-6002-471-61-56-000000 Benefits/Pension Cost-TMRS	145,858	-	-	-	-	
670-6002-471-61-58-000000 Benefits / TMRS benefits (contra)	(63,985)	-	-	-	-	
61	308,827	290,242	290,242	300,705	300,705	-
670-6002-473-62-02-000000 Supplies / Office	2,579	2,500	2,000	2,500	2,500	
670-6002-473-62-04-000000 Supplies / Operating	15,301	9,000	15,000	9,000	9,000	
670-6002-473-62-12-000000 Supplies / Small tools/minor equip-	2,590	3,500	6,000	3,500	3,500	
670-6002-473-62-14-000000 Supplies / Janitorial	927	714	700	714	714	
670-6002-473-62-18-000000 Supplies / Clothing & uniform	6,158	8,400	8,400	8,400	8,400	
670-6002-473-62-20-000000 Supplies / Chemical	-	-	-	-	-	
62	27,556	24,114	32,100	24,114	24,114	-
670-6002-474-63-52-000000 Other services & charges / Rental & contractual	11,614	5,300	3,000	5,300	5,300	
670-6002-474-63-65-000000 Other services & charges / Travel	4,744	12,000	1,500	12,000	12,000	
670-6002-474-63-68-000000 Other services & charges / Utilities-gas	-	-	-	-	-	
670-6002-474-63-69-000000 Other services & charges / Utilities-telephone	-	-	-	-	-	
670-6002-474-63-70-000000 Other services & charges / Utilities-water	-	-	-	-	-	
670-6002-474-63-76-000000 Other service & charges / Cost of goods sold	4,394,485	2,500,000	3,800,000	2,500,000	2,500,000	
670-6002-474-63-77-000000 Other services & charges / Purchases	-	-	-	-	-	
670-6002-474-63-82-000000 Other services & charges / "Unbilled charges"	-	-	-	-	-	
670-6002-474-63-99-000000 Other services & charges / Miscellaneous	9,016	-	500	-	-	
63	4,419,858	2,517,300	3,805,000	2,517,300	2,517,300	-
670-6002-475-65-08-000000 Maintenance / Equipment	32,450	32,500	32,500	32,500	32,500	
670-6002-475-65-10-000000 Maintenance / Facilities	787	1,950	1,950	1,950	1,950	

2022

670-6002 Fleet operations

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
670-6002-475-65-16-000000 Maintenance / Vehicles	6,134	7,000	6,500	7,000	7,000	
670-6002-475-65-17-000000 Maintenance / Fuel & lubricants	4,398	8,000	5,000	8,000	8,000	
65	43,769	49,450	45,950	49,450	49,450	-
670-6002-476-66-10-000000 Capital outlay / Buildings/structures	908,643	165,000	60,000	-	-	
670-6002-476-66-14-000000 Capital outlay / Vehicles	-	-	-	60,000	60,000	
670-6002-476-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	-	-	
670-6002-476-66-20-000000 Capital outlay / Equipment	42,000	175,000	110,000	-	-	
670-6002-476-66-22-000000 Capital outlay / Computer-hardware	-	2,700	2,500	-	-	
670-6002-476-66-24-000000 Capital outlay / Computer-software	-	-	-	-	-	
670-6002-476-66-30-000000 Capital outlay / Imprv O/T buildings	-	-	-	-	-	
670-6002-476-66-99-000000 Capital outlay / Non-capitalized	7,000	-	-	-	-	
66	957,643	342,700	172,500	60,000	60,000	-
670-6002-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	
670-6002-473-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	
670-6002-473-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	3,600	3,600	
670-6002-473-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	
670-6002-473-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	
67	-	-	-	3,600	3,600	-
670-6002-479-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	
670-6002-479-78-02-000000 Disaster Exp/Hurricane Hanna	1,831	-	-	-	-	
78	1,831	-	-	-	-	-
670-6002 Fleet Operations	\$ 6,475,196	\$ 4,073,413	\$ 5,068,461	\$ 3,792,665	\$ 3,792,665	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
6002471	FLEET OPERATIONS	1			FLEET OPERATIONS MANAGER	FILLED	61,923
6002471	FLEET OPERATIONS	1			FLEET OPERATIONS SUPERVISOR	FILLED	44,836
6002471	FLEET OPERATIONS	<u>1</u>			FLEET OPERATIONS SUPERVISOR	FILLED	<u>44,836</u>
		3					151,595
6002471	FLEET OPERATIONS		1		APPRENTICE AUTO MECHANIC	FILLED	26,114
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	FILLED	32,757
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	FILLED	32,757
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	FILLED	32,757
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	FILLED	32,757
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	FILLED	32,757
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	FILLED	32,757
6002471	FLEET OPERATIONS		1		AUTOMOTIVE TECHNICIAN	UNFILLED	32,757
6002471	FLEET OPERATIONS		1		JOURNEYMAN TECHNICIAN	FILLED	36,494
6002471	FLEET OPERATIONS		1		JOURNEYMAN TECHNICIAN	FILLED	36,494
6002471	FLEET OPERATIONS		1		JOURNEYMAN TECHNICIAN	FILLED	36,494
6002471	FLEET OPERATIONS		1		JOURNEYMAN TECHNICIAN	FILLED	36,494
6002471	FLEET OPERATIONS		1		JOURNEYMAN TECHNICIAN	UNFILLED	36,494
6002471	FLEET OPERATIONS		1		JOURNEYMAN TECHNICIAN	UNFILLED	36,494
6002471	FLEET OPERATIONS		1		FLEET TECHNICIAN CREW LEADER	FILLED	40,012
6002471	FLEET OPERATIONS		1		SENIOR ADMINISTRATIVE CLERK	FILLED	28,277
6002471	FLEET OPERATIONS		1		SENIOR ADMINISTRATIVE CLERK	FILLED	28,277
6002471	FLEET OPERATIONS		1		SENIOR ADMINISTRATIVE CLERK	FILLED	28,277

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

6002471	FLEET OPERATIONS	1	AUTOMOTIVE SERVICE WRITER	FILLED	28,277
6002471	FLEET OPERATIONS	<u>1</u>	AUTOMOTIVE SERVICE WRITER	FILLED	<u>28,277</u>
		20			655,774
6002471	FLEET OPERATIONS	1	PT MECHANIC APPRENTICE	UNFILLED	<u>18,287</u>
					18,287
			OVERTIME		8,000
			TELEPHONE		<u>3,840</u>
					11,840
CURRENT POSITIONS		24			837,496

CITY OF McALLEN, TEXAS

**CITY OF McALLEN, TEXAS
ROLLING STOCK REQUEST FORM
FLEET OPERATIONS RECOMMENDATION SCHEDULE
INTERNAL SERVICES FUND
FISCAL YEAR 2021-2022**

FUND: INTERNAL SERVICES
DEPT. FLEET OPERATIONS

N=New R=Repl.	Unit #	REPLACING YEAR/MAKE/MODEL	REQUESTING MAKE/MODEL	QTY.	BUDGET AMOUNT	YES/NO	FLEET OPERATIONS RECOMMENDATION	GENERAL MANAGER APPROVAL
							FLEET COMMENTS	YES/NO
R	FO2000	2009 FORD RANGER EC	MID-SIZE TRUCK EC SB GAS 2WD	1	\$ 30,000	YES	MEETS ALL 3 REPLACEMENT CRITERIA	YES
R	FO2001	2009 FORD RANGER EC	MID-SIZE TRUCK EC SB GAS 2WD	1	\$ 30,000	YES	MEETS ALL 3 REPLACEMENT CRITERIA	YES

Description	Depreciation Yrs
Sedans, vans, light trucks, SUV, light equipment & Specialty Vehicles	8
Police "Marked" Patrol Cars	5
Sanitation Refuse Trucks	7
Heavy Trucks and Equipment	10
Fire Apparatus Trucks	12
Heavy Equipment (Bulldozers & Excavators only)	15



Mission Statement:
 "To provide quality preventative and corrective maintenance services to city vehicles and equipment in a highly efficient and economical manner."

Department Summary	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recommend 21-22	Four Year Plan				
							22-23	23-24	24-25	25-26	
Expenditure Detail:											
Personnel Services											
Salaries and Wages	\$ 715,712	\$ 837,496	\$ 849,607	\$ 722,669	\$ 837,496	\$ 837,496	\$ 837,496	\$ 837,496	\$ 837,496	\$ 837,496	\$ 837,496
Employee Benefits	308,827	287,818	290,242	290,242	300,705	300,705	300,705	300,705	300,705	300,705	300,705
Supplies	27,556	24,114	24,114	32,100	24,114	24,114	24,114	24,114	24,114	24,114	24,114
Other Services and Charges	4,419,858	2,517,300	2,517,300	3,805,000	2,517,300	2,517,300	2,517,300	2,517,300	2,517,300	2,517,300	2,517,300
Maintenance	43,769	49,450	49,450	45,950	49,450	49,450	49,450	49,450	49,450	49,450	49,450
Disaster Expenses	1,831	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	5,517,553	3,716,178	3,730,713	4,895,961	3,729,065	3,729,065	3,729,065	3,729,065	3,729,065	3,729,065	3,729,065
Capital Outlay	957,643	342,700	342,700	172,500	63,600	63,600	-	45,000	-	-	40,000
Operations & Capital Outlay Total	6,475,196	4,058,878	4,073,413	5,068,461	3,792,665	3,792,665	3,729,065	3,774,065	3,729,065	3,769,065	
Non-Departmental Insurance											
Insurance	1,600	1,600	1,600	1,600	1,600	1,710	1,710	1,710	1,710	1,710	1,710
Cost of Living Adjustment (COLA)	-	-	-	-	20,920	20,920	-	-	-	-	-
Comp Study	-	-	-	-	51,995	51,995	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	1,921	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(6,096)	(6,096)	-	(6,357)	(6,357)	-	-	-	-	-
Total Expenditures	\$ 6,476,796	\$ 4,054,382	\$ 4,068,917	\$ 5,070,061	\$ 3,860,823	\$ 3,862,854	\$ 3,730,775	\$ 3,775,775	\$ 3,730,775	\$ 3,770,775	
PERSONNEL											
Exempt	3	3	3	3	3	3	3	3	3	3	3
Non-Exempt	18	20	20	19	20	20	22	22	22	22	22
Part-Time	-	1	1	1	1	1	1	1	1	1	1
Total Positions Authorized	21	23	24	23	24	24	26	26	26	26	
Resources											
Related Revenue Generated	\$ 5,281,409	4,140,000	4,140,000	4,917,000	4,140,000	4,140,000	4,140,000	4,140,000	4,140,000	4,145,000	

Contact Us:
 Elvira Alonzo, CPM
 Director of Public Works
 4201 N. Bentsen Road
 McAllen, TX 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

- 1.) Decrease number of outsourced sales to private sector by 5%.
- 2.) Monitor department vehicle utilization and reassign as needed to maintain efficiency.
- 3.) Increase number of PM services performed in-house by 5%

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	23	24	21	23
Department Expenditures	\$ 6,475,196	\$ 4,073,413	\$ 5,068,461	\$ 3,792,665
Number of mechanics (FTE)	12	14	12	14
Number of mechanics (PT)	0	1	1	1
Outputs:				
In house labor	\$ 713,264	\$ 750,000	\$ 685,000	\$ 750,000
In house parts	\$ 2,227,472	\$ 2,500,000	\$ 2,300,000	\$ 2,500,000
Outsourced parts & labor	\$ 1,702,633	\$ 1,500,000	\$ 1,650,000	\$ 1,500,000
Number of State Inspections on City fleet units conducted in house	302	500	425	500
City fleet serviced (vehicles/equipment)	1,020	1,000	1,050	1,050
Number of purchase orders processed	6,765	6,500	6,600	6,500
Work orders created	11,271	10,000	10,500	10,000
Jobs completed	13,588	15,000	13,000	15,000
Total hours for in-house labor billed to departments.	13,457	13,000	12,000	13,000
Effectiveness Measures:				
Fleet units in operation	95%	95%	95%	95%
Number of vehicles per mechanic (FTE)	85	77	90	77
Internal Customer Survey - Overall Quality of Service	N/A	90%	N/P	N/P
Efficiency Measures:				
Number of jobs completed per mechanic (FTE)	1,132	1,250	1,150	1,250
Savings on billable hours (in-house vs private sector)	\$ 565,194	\$ 611,000	\$ 540,000	\$ 611,000
Hours billed as a percentage of hours available	69%	75%	70%	75%
Cost per mechanic hour billed	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00

Description:
The Fleet Operations Department is a division of Public Works. Through its staff of twenty three (23) employees the department strives to provide responsive preventive and corrective maintenance services for all city fleet vehicles and equipment.

N/A=Not Available, N/P=Not Provided

* Percent Excellent or Good

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: MATERIALS MANAGEMENT

			BASELINE			DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)		
COMPENSATION										
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	
2.	-	-		-	-	-	-	-	-	
3.	-	-		-	-	-	-	-	-	
4.	-	-		-	-	-	-	-	-	
5.	-	-		-	-	-	-	-	-	
Total		-		-	-	-	-	-	-	-
Personnel Revisions										
1. Overtime				-	-	-	-	-		
2.				-	-	-	-	-		
3.				-	-	-	-	-		
4.				-	-	-	-	-		
5.				-	-	-	-	-		
Total Compensation & Benefits			\$ 146,230	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Supplies			\$ 2,750					\$ -		\$ -
OTHER SERVICES & CHARGES										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Other Services & Charges			\$ 3,100					\$ -		\$ -
MAINTENANCE										
1.	< Please select category >									
2.	< Please select category >									
3.	< Please select category >									
4.	< Please select category >									
5.	< Please select category >									
Total Maintenance			\$ 5,390					\$ -		\$ -
CAPITAL OUTLAY										
** See Attached Capital Outlay Request Forms										
Total Capital Outlay								8,000		8,000
Total Non- Capital Outlay								-		-
TOTAL			\$ 157,470					\$ 8,000		\$ 8,000

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: INTERNAL SERVICES

DEPARTMENT: MATERIALS MANAGEMENT

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Electric Pallet Jack	8,000	1	8,000	1	8,000	Replace worn manual hydraulic pallet jack
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 8,000		\$ 8,000	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 8,000		\$ 8,000	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: INTERNAL SERVICES
DEPARTMENT: MATERIALS MANAGEMENT

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL \$ - \$ -

2022

670-6004 Materials management

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
670-6004-471-60-01-000000 Compensation / Exempt	45,329	45,518	45,518	44,845	44,845	
670-6004-471-60-02-000000 Compensation / Non-exempt	62,478	62,881	62,881	61,952	61,952	
670-6004-471-60-10-000000 Compensation / Overtime	1,261	1,500	750	1,500	1,500	
670-6004-471-60-17-000000 Compensation / Telephone	240	720	720	720	720	
60	109,308	110,619	109,869	109,017	109,017	-
670-6004-471-61-30-000000 Benefits / Social security	8,144	8,463	8,463	8,340	8,340	
670-6004-471-61-36-000000 Benefits / Retirement	9,256	9,580	9,580	8,928	8,928	
670-6004-471-61-40-000000 Benefits / Unemployment tax	432	216	216	432	432	
670-6004-471-61-46-000000 Benefits / Workers' comp-	5,518	4,683	4,683	4,624	4,624	
670-6004-471-61-50-000000 Benefits / Health cost	11,304	12,528	12,528	13,824	13,824	
670-6004-471-61-52-000000 Benefits / Life insurance	93	185	185	93	93	
670-6004-471-61-53-000000 Benefits / Retiree health ins (ARC)	972	972	972	972	972	
670-6004-471-61-56-000000 Benefits/Pension Cost-TMRS	2,015	-	-	-	-	
670-6004-471-61-58-000000 Benefits / TMRS benefits (contra)	(9,781)	-	-	-	-	
61	27,953	36,627	36,627	37,213	37,213	-
670-6004-473-62-02-000000 Supplies / Office	695	1,500	500	1,500	1,500	
670-6004-473-62-18-000000 Supplies / Clothing & uniform	927	1,250	800	1,250	1,250	
62	1,622	2,750	1,300	2,750	2,750	-
670-6004-474-63-52-000000 Other services & charges / Rental & contractual	991	2,500	1,000	2,500	2,500	
670-6004-474-63-64-000000 Other services & charges / Training	-	500	-	500	500	
670-6004-474-63-76-000000 Other service & charges / Cost of goods sold	-	-	-	-	-	
670-6004-474-63-82-000000 Other services & charges / "Unbilled charges"	-	-	-	-	-	
670-6004-474-63-99-000000 Other services & charges / Miscellaneous	60	100	60	100	100	
63	1,051	3,100	1,060	3,100	3,100	-
670-6004-475-65-08-000000 Maintenance / Equipment	1,031	1,950	800	1,950	1,950	
670-6004-475-65-10-000000 Maintenance / Facilities	437	1,900	1,900	1,900	1,900	
670-6004-475-65-16-000000 Maintenance / Vehicles	272	450	1,030	450	450	
670-6004-475-65-17-000000 Maintenance / Fuel & lubricants	784	1,090	500	1,090	1,090	
65	2,524	5,390	4,230	5,390	5,390	-
670-6004-476-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	
670-6004-476-66-20-000000 Capital outlay / Equipment	-	40,000	32,120	8,000	8,000	
670-6004-476-66-99-000000 Capital outlay / Non-capitalized	3,195	-	-	-	-	
66	3,195	40,000	32,120	8,000	8,000	-

2022

670-6004 Materials management

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
670-6004-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
670-6004-473-67-20-000000 Non-Capital Outlay / Machinery and Equipment	-	-	-	-	-	-
670-6004-473-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	-	-
670-6004-473-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
670-6004-473-67-30-000000 Non-Capital Outlay / Improvements	-	-	-	-	-	-
67	-	-	-	-	-	-
670-6004-479-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	-
670-6004-479-78-02-000000 Disaster Exp/Hurricane Hanna	692	-	-	-	-	-
78	692	-	-	-	-	-
670-6004 Materials Management	\$ 146,344	\$ 198,486	\$ 185,206	\$ 165,470	\$ 165,470	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
6004	MATERIAL MANAGEMENT	<u>1</u>			SUPERVISOR	FILLED	<u>44,845</u>
		1					44,845
6004	MATERIAL MANAGEMENT		1		WAREHOUSE TECHNICIAN	FILLED	28,277
6004	MATERIAL MANAGEMENT		<u>1</u>		LEAD WAREHOUSE TECHNICIAN	FILLED	<u>33,675</u>
			2				61,952
					OVERTIME		1,500
					TELEPHONE		720
							<u>2,220</u>
	CURRENT POSITIONS		3				109,017



Mission Statement:
 Our mission is to have dedicated individuals who maintain accurate inventory controls while providing prompt and courteous assistance to the City of McAllen, McAllen Public Utilities employees, and Material Suppliers.

Department Summary											
	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recomm 21-22	Four Year Plan				
							22-23	23-24	24-25	25-26	
Expenditure Detail:											
Personnel Services											
Salaries and Wages	\$ 109,308	\$ 109,017	\$ 110,619	\$ 109,869	\$ 109,017	\$ 109,017	\$ 109,017	\$ 109,017	\$ 109,017	\$ 109,017	\$ 109,017
Employee Benefits	27,953	36,306	36,627	36,627	37,213	37,213	37,213	37,213	37,213	37,213	37,213
Supplies	1,622	2,750	2,750	1,300	2,750	2,750	2,750	2,750	2,750	2,750	2,750
Other Services and Charges	1,051	3,100	3,100	1,060	3,100	3,100	3,100	3,100	3,100	3,100	3,100
Maintenance	2,524	5,390	5,390	4,230	5,390	5,390	5,390	5,390	5,390	5,390	6,940
Disaster Expenses	692	-	-	-	-	-	-	-	-	-	-
Operations Subtotal	143,149	156,563	158,486	153,086	157,470	157,470	157,470	157,470	157,470	157,470	159,020
Capital Outlay	3,195	40,000	40,000	32,120	8,000	8,000	-	30,000	-	-	50,000
Total Expenditures	\$ 146,344	\$ 196,563	\$ 198,486	\$ 185,206	\$ 165,470	\$ 165,470	\$ 157,470	\$ 187,470	\$ 157,470	\$ 209,020	
PERSONNEL											
Exempt	1	1	1	1	1	1	1	1	1	1	1
Non-Exempt	2	2	2	2	2	2	2	2	2	2	2
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	3	3	3	3	3	3	3	3	3	3	3
Resources											
	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Mgr Recommend 21-22	22-23	Four Year Plan			
								23-24	24-25	25-26	
Related Revenue Generated	\$ 389,233	\$ 350,000	\$ 350,000	\$ 365,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000

Contact Us:
 Elvira Alonzo, CPM
 Director of Public Works
 4201 N. Bentsen Road
 McAllen, TX 78504
 (956) 681-4000

MAJOR FY 21-22 GOALS

- 1.) Reduce physical inventory variances below 2.0%.
- 2.) Obtain an inventory turnover ratio of six (6).
- 3.) 5% of sales to be in goods delivered to departments' location.

Materials Management

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	3	3	3	3
Department Expenditures	\$ 146,344	\$ 198,486	\$ 185,206	\$ 165,470
Number of departments	57	57	57	57
Inventory	\$ 325,995	\$ 275,000	\$ 360,000	\$ 325,000
Outputs:				
Number of Issue Slips	7,986	11,000	7,600	9,000
Number of Issue Slip Transactions	19,509	26,000	19,500	20,000
Number of Items Issued	154,866	120,000	156,000	130,000
Total Yearly Sales - "Issue Tickets"	\$ 1,883,189	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
Effectiveness Measures:				
Total Yearly Purchases - "Receipts"	\$ 1,416,868	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Number of Receipts	706	350	300	350
Number of Receipts Transaction	1,517	2,000	1,500	2,000
Number of Items Received	125,875	120,000	135,000	120,000
Efficiency Measures:				
Number of issuances/receipts per employee	2,897	3,783	2,633	3,117
Number of transactions per employee	7,009	9,333	7,000	7,333
Number of Items Handled per employee	93,580	80,000	97,000	83,333
Sales & Receipts per employee (dollars)	\$ 1,100,019	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000

*N/A=Not Available, N/P=Not Provided

Description:

Our division, has (1) Supervisor, (1) Lead Warehouse Technician, and (1) Warehouse Technician that strive to maintain accurate inventory controls. We provide prompt and courteous assistance as we issue inventory to City of McAllen and McAllen Public Utilities employees. We conduct inventory (2) times a year and replenish inventory on an "as needed" basis.

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
670-6008-471-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	-	-	(6,357)	(6,357)	
670-6008-471-61-99-000000 Benefits / Comp Study	-	-	-	51,995	51,995	
670-6008-471-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	1,921	
670-6008-471-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	20,920	20,920	
61			-	66,558	68,479	-
670-6064-474-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	
670-6064-474-63-24-000000 Other services & charges / Ins--auto liability	-	-	-	-	-	
670-6064-474-63-25-000000 Other services & charges / Ins--boiler & machinery	-	-	-	-	-	
670-6064-474-63-26-000000 Other services & charges / Ins--error & omission	-	-	-	-	-	
670-6064-474-63-27-000000 Other services & charges / Ins--real/personal prop	-	-	-	-	-	
670-6064-474-63-29-000000 Other services & charges / Ins--liability	1,600	1,600	1,600	1,600	1,710	
670-6064-474-63-30-000000 Other services & charges / Ins--mobile equip-	-	-	-	-	-	
670-6064-474-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
670-6064-474-63-45-000000 Other services & charges / Professional	-	-	-	-	-	
63	1,600	1,600	1,600	1,600	1,710	-
670-7019-477-70-02-000000 Debt service / Principal- Motorola Lease #23770	-	593	611	593	593	
670-7019-477-70-04-000000 Debt service / Interest - Motorola Lease #23770	138	138	120	138	138	
70	138	731	731	731	731	-
670-9010-477-68-02-000000 Depreciation / Expense	57,586	-	-	-	-	
68	57,586					
670-9010-477-89-01-000000 Other expenses / Fixed assets (contra)	(950,643)	-	-	-	-	
670-9010-477-89-63-000000 Other expenses / Inventory/fuel	-	-	-	-	-	
670-9010-477-89-64-000000 Other expenses / Inventory/materials mgmt	(63,541)	-	-	-	-	
89	(1,014,185)					
670-9010-499-74-78-000000 Operating transfers out / Health insurance fund	31,784	14,886	14,886	-	-	
74	31,784	14,886	14,886	-	-	-
670-9010	\$ 6,655,062	\$ 4,289,116	\$ 5,270,884	\$ 4,027,024	\$ 4,029,055	\$ -

**City of McAllen, Texas
General Depreciation
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 10,320,435	\$ 11,138,984	\$ 11,914,944	\$ 12,365,855	\$ 12,365,855	\$ 11,764,433	\$ 12,104,304	\$ 14,716,620	\$ 16,230,636	
Revenues:										
Rentals - General Fund	2,935,642	2,965,878	2,965,878	3,205,047	3,078,514	3,984,813	3,773,899	3,599,149	2,164,349	
Sale of Property - Fixed Assets	(3,020)	-	-	-	-	-	-	-	-	
Vehicle Shortage	-	133,500	-	-	-	-	-	-	-	
Interest Earned	207,644	111,390	47,660	49,463	49,463	47,058	48,417	58,866	64,923	
Total Revenue	3,140,266	3,210,768	3,013,538	3,254,510	3,127,977	4,031,871	3,822,316	3,658,015	2,229,272	
TOTAL RESOURCES	\$ 13,460,701	\$ 14,349,752	\$ 14,928,482	\$ 15,620,365	\$ 15,493,832	\$ 15,796,304	\$ 15,926,620	\$ 18,374,636	\$ 18,459,907	
APPROPRIATIONS										
Capital Outlay for General Fund:										
Vehicles	\$ 1,537,569	\$ 3,317,252	\$ 2,517,627	\$ 4,731,399	\$ 3,729,399	\$ 3,692,000	\$ 1,210,000	\$ 2,144,000	1,919,000	
Equipment	27,208	-	-	-	-	-	-	-	-	
Other Financing Source (Uses):										
Transfer Out - Sanitation Depreciation	-	45,000	45,000	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	1,564,776	3,362,252	2,562,627	4,731,399	3,729,399	3,692,000	1,210,000	2,144,000	1,919,000	
Revenues over/(under) Expenses	1,575,490	(151,484)	450,911	(1,476,889)	(601,422)	339,871	2,612,316	1,514,015	310,272	
Other items affecting Working Capital	19,019	-	-	-	-	-	-	-	-	
Airport Fund Loan Payment	-	395,206	-	-	-	-	-	-	-	
ENDING WORKING CAPITAL	\$ 11,914,944	\$ 11,382,706	\$ 12,365,855	\$ 10,888,966	\$ 11,764,433	\$ 12,104,304	\$ 14,716,620	\$ 16,230,636	\$ 16,540,907	

**EQUIPMENT REPLACEMENT FUND
FY 21-22**

Department	Qty	Equipment	Deprec. Years	Qty	Original Request	City Manager Recomm	Annual Rental	Deprec Percentage	Plus %
Building Maintenance	1	3/4 TON RC UTILITY SERVICE BODY GAS	8	1	40,000	40,000	5,000	0.15	5,750
	1	3/4 TON RC UTILITY SERVICE BODY GAS	8	1	40,000	40,000	5,000	0.15	5,750
	1	ROLLOVER - 1 TON XL CARGO VAN		1	30,440	30,440	-		-
Total Building Maintenance	3			3	110,440	110,440	10,000		11,500
Police	4	POLICE PKG'D SEDAN	8	4	120,000	120,000	15,000	0.15	17,250
	11	FORD EXPLORER POLICE PKG'D SUV	5	11	517,000	517,000	103,400	0.15	118,910
	1	ROLLOVER - 1 TON TRUCK		1	31,726	31,726			
	2	ROLLOVER - PD SEDANS		2	53,678	53,678			
	2	ROLLOVER - FULL SIZE PRISONER TRANSPORT VANS		2	92,274	92,274			
Total Police	20			20	814,678	814,678	118,400		136,160
Fire	1	LADDER FIRE TRUCK	12	1	1,000,000	1,000,000	83,333.33	0.7	141,667
	1	3/4 TON CC SB 4WD DIESEL	8	1	50,000	50,000	6,250.00	0.15	7,188
	2	MID-SIZE SUV	8	2	70,000	-	-	0.15	-
	1	1/2 TON CC LB 2WD GAS	8	1	37,000	-	-	0.15	-
	1	PUMPER FIRE TRUCK	12	1	675,000	-	-	0.7	-
Total Fire	6			6	1,832,000	1,050,000	89,583		148,854
Traffic Operations	1	ROLLOVER - 3/4 TON DIESEL TRUCK		1	37,981	37,981			
Total Traffic Operations	1			1	37,981	37,981	-		-
Street Maintenance	1	BROOM SWEEPER	8	1	70,000	70,000	8,750	0.15	10,063
	2	3/4 TON CC SB 4WD GAS	8	2	80,000	80,000	10,000	0.15	11,500
	1	POT HOLE PATCH TRUCK	8	1	190,000	190,000	23,750	0.15	27,313
	2	MOTOR GRADER	10	2	500,000	500,000	50,000	0.15	57,500
	1	PNEUMATIC ROLLER	10	1	100,000	100,000	10,000	0.15	11,500
Total Street Maintenance	7			7	940,000	940,000	102,500		117,875
Sidewalk Construction	1	BACKHOE FRONT LOADER	10	1	88,000	88,000	8,800	0.15	10,120
Total Sidewalk Construction	1			1	88,000	88,000	8,800		10,120
Drainage	1	BACKHOE/FRONT LOADER	10	1	125,000	125,000	12,500	0.15	14,375
	1	3/4 TON CC LB 4WD GAS	8	1	40,000	40,000	5,000	0.15	5,750
	1	ROLLOVER - CRANE SVC TRUCK		1	103,880	103,880			
Total Drainage	3			3	268,880	268,880	17,500		20,125
Environmental Health Code	5	1/2 TON EC SB 2WD GAS	8	2	180,000	72,000	9,000	0.15	10,350
Total Env./Health Code	5			2	180,000	72,000	9,000		10,350
Graffiti Cleaning	1	3/4 TON EC SB 4WD	8	1	46,000	46,000	5,750	0.15	6,613
Total Graffiti Cleaning	1			1	46,000	46,000	5,750		6,613
Parks	1	3/4 TON RC UTILITY SERVICE BODY	8	1	40,000	40,000	5,000	0.15	5,750
	1	MOWER	8	1	80,000	80,000	10,000	0.15	11,500
	2	ROLLOVER - 3/4 TON RC TRUCKS		2	67,720	67,720			
	2	ROLLOVER - 3/4 TON CC TRUCKS		2	56,700	56,700			
	1	ROLLOVER - UTILITY CAB TRACTOR 4WD		1	49,845	49,845			
	1	ROLLOVER - UTILITY CAB TRACTOR 2WD		1	34,155	34,155			
Total Parks	8			8	328,420	328,420	15,000		17,250
Recreation	1	ROLLOVER - 22 PASSENGER BUS		1	85,000	85,000	-		-
Total Recreation	1			1	85,000	85,000	-		-
Total Rolling Stock - General Fund	56			53	4,731,399	3,841,399	376,533		478,847

RECAP NEW VEHICLES	1,002,000	112,000	14,000	16,100
REPLACEMENTS	3,729,399	3,729,399	362,533	462,747

**City of McAllen, Texas
Health Insurance
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Department Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ (1,587,863)	\$ 196,575	\$ (177,123)	\$ 739,838	\$ 739,838	\$ 28,104	\$ (331,567)	\$ (665,576)	\$ (999,585)	
Revenues:										
Contributions:										
General Fund	5,442,436	6,096,552	6,037,470	6,606,132	6,606,132	6,685,728	6,685,728	6,685,728	6,685,728	
CDBG	16,152	20,448	20,448	22,692	22,692	16,656	16,656	16,656	16,656	
Downtown Services Fund	61,632	74,760	65,698	73,584	73,584	117,448	117,448	117,448	117,448	
Water Fund	601,986	727,632	686,908	755,736	755,736	804,796	804,796	804,796	804,796	
Wastewater Fund	360,471	367,272	410,391	461,880	461,880	353,152	353,152	353,152	353,152	
Sanitation Fund	650,908	732,672	732,731	831,216	831,216	741,580	741,580	741,580	741,580	
Palm View Golf Course Fund	49,016	54,144	60,004	67,884	67,884	95,512	95,512	95,512	95,512	
Convention Center Fund	173,136	202,728	175,752	201,444	201,444	165,984	165,984	165,984	165,984	
Airport Fund	160,401	176,976	178,758	200,412	200,412	206,926	206,926	206,926	206,926	
Transit System Fund	26,207	37,152	34,368	41,124	41,124	25,850	25,850	25,850	25,850	
Toll Bridge Fund	141,829	166,152	137,111	169,572	169,572	208,788	208,788	208,788	208,788	
McAllen Express Transit Fund	170,136	182,136	184,818	196,152	196,152	159,152	159,152	159,152	159,152	
Anzalduas Crossing	23,753	19,200	30,679	21,336	21,336	31,000	31,000	31,000	31,000	
Fleet/mat. Mgm't Fund	103,693	109,224	127,158	124,200	124,200	121,000	121,000	121,000	121,000	
General Insurance Fund	22,187	28,272	26,846	31,356	31,356	37,796	37,796	37,796	37,796	
Life insurance (all funds)	64,233	65,000	54,971	55,000	55,000	65,000	65,000	65,000	65,000	
Health Department	26,784	25,872	30,048	28,848	28,848	19,236	19,236	19,236	19,236	
Employees	2,501,642	2,523,300	2,643,394	2,700,000	2,700,000	2,868,752	2,868,752	2,868,752	2,868,752	
Cobra	43,596	59,808	65,216	74,664	74,664	53,000	53,000	53,000	53,000	
Spousal Surcharge	1,200	-	1,400	-	-	103,000	103,000	103,000	-	
Other Agencies	818,770	902,268	875,479	943,200	943,200	1,110,674	1,110,674	1,110,674	1,110,674	
Other	248,905	144,000	198,200	199,000	199,000	144,000	144,000	144,000	194,000	
Interest Earned	34	-	164	2,959	2,959	-	-	-	-	
Total Revenue:	11,709,107	12,715,568	12,778,012	13,808,391	13,808,391	14,135,030	14,135,030	14,135,030	14,082,030	
Other Financing Sources:										
Transfer in:										
General Fund	800,650	806,704	806,704	-	-	-	-	-	-	
Downtown Services Fund	28,757	11,342	11,342	-	-	-	-	-	-	
Water Fund	207,352	101,370	101,370	-	-	-	-	-	-	
Wastewater Fund	118,054	51,039	51,039	-	-	-	-	-	-	
Sanitation Fund	199,784	103,496	103,496	-	-	-	-	-	-	
Palm View Golf Course Fund	19,676	7,798	7,798	-	-	-	-	-	-	
Convention Center Fund	51,460	29,773	29,773	-	-	-	-	-	-	
Airport Fund	51,460	25,520	25,520	-	-	-	-	-	-	
Transit System Fund	7,568	4,962	4,962	-	-	-	-	-	-	
Toll Bridge Fund	40,865	24,811	24,811	-	-	-	-	-	-	
McAllen Express Transit Fund	49,946	25,520	25,520	-	-	-	-	-	-	
Anzalduas Crossing	12,108	2,836	2,836	-	-	-	-	-	-	
Fleet/mat. Mgm't Fund	31,784	14,886	14,886	-	-	-	-	-	-	
Workmans Compensation Fund	2,766,736	1,390,151	1,390,151	-	-	-	-	-	-	
Total Other Sources	4,386,200	2,600,208	2,600,208	-	-	-	-	-	-	
Total Revenues and Other Sources	\$ 16,095,307	\$ 15,315,776	\$ 15,378,220	\$ 13,808,391	\$ 13,808,391	\$ 14,135,030	\$ 14,135,030	\$ 14,135,030	\$ 14,082,030	
TOTAL RESOURCES	\$ 14,507,444	\$ 15,512,351	\$ 15,201,097	\$ 14,548,229	\$ 14,548,229	\$ 14,163,134	\$ 13,803,463	\$ 13,469,454	\$ 13,082,445	
APPROPRIATIONS										
Operating Expenses:										
Administration	434,207	529,747	525,931	580,981	552,865	527,442	527,442	527,442	527,442	
Admin Cost	1,425,745	1,314,047	1,489,828	1,680,260	1,680,260	1,680,260	1,655,148	1,655,148	1,655,148	
Life Insurance Premiums	63,696	67,000	55,000	67,000	67,000	67,000	67,000	67,000	67,000	
Health Claims	12,760,919	13,600,000	12,390,500	12,220,000	12,220,000	12,220,000	12,219,449	12,219,449	12,219,449	
Total Operations	14,684,567	15,510,794	14,461,259	14,548,241	14,520,125	14,494,702	14,469,039	14,469,039	14,469,039	
TOTAL APPROPRIATIONS	14,684,567	15,510,794	14,461,259	14,548,241	14,520,125	14,494,702	14,469,039	14,469,039	14,469,039	
Revenues Over / Under Expenses	1,410,740	(195,018)	916,961	(739,850)	(711,734)	(359,672)	(334,009)	(334,009)	(387,009)	
ENDING WORKING CAPITAL	\$ (177,123)	\$ 1,557	\$ 739,838	\$ (12)	\$ 28,104	\$ (331,567)	\$ (665,576)	\$ (999,585)	\$ (1,386,594)	

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
680-0000-373-01-00-000000 Other revenues /Sale of property - fixed assets 373	-	-	-	-	-	-
680-0000-374-13-00-000000 Reimbursements / Claims aggregate excess 680-0000-374-14-00-000000 Reimbursements / Specific stop loss 374	-	-	-	-	-	-
680-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp 680-0000-375-02-00-000000 Miscellaneous / Insurance recoveries 680-0000-375-03-00-000000 Miscellaneous / Vending machine commission 680-0000-375-54-00-000000 Miscellaneous / Employee health recovery 680-0000-375-55-00-000000 Miscellaneous / Agency admin fees 680-0000-375-99-00-000000 Miscellaneous / Other 375	79,673 - 670 (142) 156,600 12,104	- - - - 144,000 -	1,200 - - - 147,000 50,000	- - - - 144,000 55,000	- - - - 144,000 55,000	- - - - - -
	248,905	144,000	198,200	199,000	199,000	
680-0000-376-01-00-000000 Contributions / General fund 680-0000-376-05-00-000000 Contributions / CDBG 680-0000-376-10-00-000000 Contributions / Downtown services fund 680-0000-376-30-00-000000 Contributions / Water fund 680-0000-376-40-00-000000 Contributions / Sewer fund 680-0000-376-50-00-000000 Contributions / Sanitation fund 680-0000-376-51-00-000000 Contributions / Palm view golf course fd- 680-0000-376-52-00-000000 Contributions / Convention center fund 680-0000-376-54-00-000000 Contributions / McAllen int'l civic ctr- 680-0000-376-56-00-000000 Contributions / McAllen int'l airport fd- 680-0000-376-58-00-000000 Contributions / Transit system 680-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge 680-0000-376-62-00-000000 Contributions / McAllen Express 680-0000-376-65-00-000000 Contributions / Anzalduas intl crossing 680-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund 680-0000-376-68-00-000000 Contributions / General insurances admin 680-0000-376-71-00-000000 Contributions / Grp term life insurance 680-0000-376-72-00-000000 Contributions / Health Ins Admin 680-0000-376-74-00-000000 Contributions / Cobra 680-0000-376-76-00-000000 Contributions / Employees 680-0000-376-78-00-000000 Contributions / Agency premiums 680-0000-376-79-00-000000 Contributions / Retirees 680-0000-376-83-00-000000 Contributions/ Agency: ACA reinsurance fees 680-0000-376-84-00-000000 Contributions / Agency: ACA compar effect fees 680-0000-376-85-00-000000 Contributions / Spousal surcharge fee 376	5,442,436 16,152 61,632 601,986 360,471 650,908 49,016 173,136 - 160,401 26,207 141,829 170,136 23,753 103,693 22,187 64,233 26,784 43,596 2,501,642 818,324 - - 446 1,200	6,096,552 20,448 74,760 727,632 367,272 732,672 54,144 202,728 - 176,976 37,152 166,152 182,136 19,200 109,224 28,272 65,000 25,872 59,808 2,523,300 902,268 - - - -	6,037,470 20,448 65,698 686,908 410,391 732,731 60,004 175,752 - 178,758 34,368 137,111 184,818 30,679 127,158 26,846 54,971 30,048 65,216 2,643,394 875,479 - - - 1,400	6,606,132 22,692 73,584 755,736 461,880 831,216 67,884 201,444 - 200,412 41,124 169,572 196,152 21,336 124,200 31,356 55,000 28,848 74,664 2,700,000 943,200 - - - -	6,606,132 22,692 73,584 755,736 461,880 831,216 67,884 201,444 - 200,412 41,124 169,572 196,152 21,336 124,200 31,356 55,000 28,848 74,664 2,700,000 943,200 - - - -	- -
	11,460,168	12,571,568	12,579,648	13,606,432	13,606,432	

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
680-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
680-0000-381-02-00-000000 Interest / Texpool	34	-	164	2,959	2,959	
680-0000-381-03-00-000000 Interest / Certificate of deposit	-	-	-	-	-	
680-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
680-0000-381-20-00-000000 Interest / Gain/loss sale of invest- 381	-	-	-	-	-	
	34	-	164	2,959	2,959	
680-0000-391-01-00-000000 Operating transfers in / Toll bridge fund	40,865	24,811	24,811	-	-	
680-0000-391-02-00-000000 Operating transfers in / Airport fund	51,460	25,520	25,520	-	-	
680-0000-391-04-00-000000 Operating transfers in / General fund	800,650	806,704	806,704	-	-	
680-0000-391-06-00-000000 Operating transfers in / Water fund	207,352	101,370	101,370	-	-	
680-0000-391-08-00-000000 Operating transfers in / Sewer fund	118,054	51,039	51,039	-	-	
680-0000-391-24-00-000000 Operating transfers in / Downtown services fd	28,757	11,342	11,342	-	-	
680-0000-391-26-00-000000 Operating transfers in / Palm view golf course fd	19,676	7,798	7,798	-	-	
680-0000-391-39-00-000000 Operating transfers in / General insurance fund	2,766,736	1,390,151	1,390,151	-	-	
680-0000-391-50-00-000000 Operatings transfers in / Sanitation fund	199,784	103,496	103,496	-	-	
680-0000-391-56-00-000000 Operating transfers in / Civic center fund	-	-	-	-	-	
680-0000-391-58-00-000000 Operating transfers in / Convention ctr fund	51,460	29,773	29,773	-	-	
680-0000-391-67-00-000000 Operating transfers in / Anzalduas Bridge fd	12,108	2,836	2,836	-	-	
680-0000-391-68-00-000000 Operating transfers in / McAllen express fund	49,946	25,520	25,520	-	-	
680-0000-391-75-00-000000 Operating transfers in / Transit system fd	7,568	4,962	4,962	-	-	
680-0000-391-82-00-000000 Operating transfers in / Retiree health insur fd	-	-	-	-	-	
680-0000-391-83-00-000000 Operating transfers in / Fleet/materials mgmt fd 391	31,784	14,886	14,886	-	-	
	4,386,200	2,600,208	2,600,208	-	-	
680 Health Insurance	\$ 16,095,307	\$ 15,315,776	\$ 15,378,220	\$ 13,808,391	\$ 13,808,391	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: HEALTH INSURANCE

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-		
2.			-	-	-	-	-		
3.			-	-	-	-	-		
4.			-	-	-	-	-		
5.			-	-	-	-	-		
Total Compensation & Benefits		\$ 400,015	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 3,500					\$ -		\$ -
OTHER SERVICES & CHARGES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 123,600					\$ -		\$ -
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ -					\$ -		\$ -
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							28,900		-
Total Non- Capital Outlay							3,000		3,000
TOTAL		\$ 527,115					\$ 31,900		\$ 3,000

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: HEALTH INSURANCE

		DEPT REQUEST		CM RECOMM		
Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Interoperable Radios for Emergency Response	28,900	1	28,900		-	Logistical support during Emergency Response / City Wide Events
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 28,900		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 28,900		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: HEALTH INSURANCE

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Laptop - Latitude E7440	1,400	1	1,400	1	1,400	Replacement of Latitude E7440 for EE ID 12677
Laptop - HP Elite x2 1012 G1	1,600	1	1,600	1	1,600	Replacement of Tablet HP Elite for EE ID 10855
			-		-	
			-		-	
			-		-	
TOTAL			\$ 3,000		\$ 3,000	

Machinery and Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 3,000		\$ 3,000	
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**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
680-6068-471-60-01-000000 Compensation / Exempt	143,519	162,477	162,477	152,957	152,957	
680-6068-471-60-02-000000 Compensation / Non-exempt	143,850	137,922	137,922	135,884	135,884	
680-6068-471-60-06-000000 Compensation / Part time	-	-	-	-	-	
680-6068-471-60-10-000000 Compensation / Overtime	298	3,500	2,000	3,500	3,500	
680-6068-471-60-14-000000 Compensation / Car allowance	7,800	7,800	7,800	7,800	7,800	
680-6068-471-60-15-000000 Compensation/Certification	-	-	-	7,200	7,200	
680-6068-471-60-17-000000 Compensation / Telephone	2,400	2,400	2,400	2,400	2,400	
60	297,867	314,099	312,599	309,741	309,741	-
680-6068-471-61-30-000000 Benefits / Social security	21,450	24,029	24,029	23,695	23,695	
680-6068-471-61-36-000000 Benefits / Retirement	25,055	27,200	27,200	25,368	25,368	
680-6068-471-61-40-000000 Benefits / Unemployment tax	864	432	432	864	864	
680-6068-471-61-46-000000 Benefits / Workers' comp-	604	806	806	641	641	
680-6068-471-61-50-000000 Benefits / Health cost	23,016	32,904	25,000	36,684	36,684	
680-6068-471-61-52-000000 Benefits / Life insurance	205	514	250	257	257	
680-6068-471-61-53-000000 Benefits / Retiree health ins (ARC)	2,760	2,765	2,765	2,765	2,765	
680-6068-471-61-56-000000 Benefits/Pension Cost-TMRS	-	-	-	-	-	
61	73,953	88,650	80,482	90,274	90,274	-
680-6068-473-62-02-000000 Supplies / Office	2,837	3,500	3,500	3,500	3,500	
62	2,837	3,500	3,500	3,500	3,500	-
680-6068-474-63-14-000000 Other services & charges / Dues & subscriptions	3,579	2,000	3,000	2,000	2,000	
680-6068-474-63-23-000000 Other services & charges / Online/svc/network	442	540	540	540	540	
680-6068-474-63-45-000000 Other services & charges / Professional	6,750	13,000	16,000	13,000	13,000	
680-6068-474-63-52-000000 Other services & charges / Rental & contractual	14,094	21,750	26,000	21,750	21,750	
680-6068-474-63-60-000000 Other service and charges / Special events	18,120	70,000	14,000	70,000	70,000	
680-6068-474-63-64-000000 Other services & charges / Training	8,293	7,500	2,000	7,500	7,500	
680-6068-474-63-65-000000 Other services & charges / Travel	6,300	8,000	-	8,000	8,000	
680-6068-474-63-99-000000 Other services & charges / Miscellaneous	1,253	810	810	810	810	
63	58,831	123,600	62,350	123,600	123,600	-
680-6068-475-65-04-000000 Maintenance / Computer software	-	-	-	-	-	
65	-	-	-	-	-	-
680-6068-476-66-16-000000 Capital outlay / Office furniture/equip-	-	-	-	28,900	-	
680-6068-476-66-99-000000 Capital outlay / Non-capitalized	-	-	-	-	-	
66	-	-	-	28,900	-	-

2022

680-6068 Administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
680-6068-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	-	-
680-6068-473-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	3,000	3,000	-
680-6068-473-67-24-000000 Non-Capital Outlay / Software	-	-	-	-	-	-
67	-	-	-	3,000	3,000	-
680-6068-479-78-01-000000 Disaster Exp/ COVID-19	719	-	60,000	-	-	-
680-6068-479-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
680-6068-479-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	7,000	-	-	-
78	719		67,000	-	-	-
<hr/>						
680-6068 Administration	\$ 434,207	\$ 529,849	\$ 525,931	\$ 559,015	\$ 530,115	\$ -

2022

680-6162 Employee benefits

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
680-6162-474-63-09-000000 Other services & charges / Claims EOY ADJ	-	-	-	-	-	-
680-6162-474-63-17-000000 Other services & charges / Employee bond	-	-	-	-	-	-
680-6162-474-63-45-000000 Other services & charges / Professional	-	-	-	-	-	-
680-6162-474-63-73-000000 Other services & charges / Outside adm- cost	1,425,745	1,314,047	1,489,828	1,680,260	1,680,260	-
680-6162-474-63-74-000000 Other services & charges / Life insurance cost	63,696	67,000	55,000	67,000	67,000	-
63	1,489,441	1,381,047	1,544,828	1,747,260	1,747,260	-
680-6162-474-64-04-000000 Other service & charges / Active- medical	8,188,195	9,275,500	8,100,000	8,175,500	8,175,500	-
680-6162-474-64-05-000000 Other service & charges / Active-prescriptions	2,784,605	3,000,000	3,200,000	3,000,000	3,000,000	-
680-6162-474-64-06-000000 Other service & charges / Cobra-medical	356,986	300,000	200,000	200,000	200,000	-
680-6162-474-64-07-000000 Other service & charges / Cobra-prescriptions	71,118	75,000	45,000	45,000	45,000	-
680-6162-474-64-08-000000 Other services & charges / Agencies-medical	1,093,181	750,000	600,000	600,000	600,000	-
680-6162-474-64-09-000000 Other services & charges / Agencies-prescriptions	218,593	150,000	200,000	150,000	150,000	-
680-6162-474-64-12-000000 Other services & charges / EAP-Employee assist pl	34,843	36,000	32,000	36,000	36,000	-
680-6162-474-64-18-000000 Other services & charges / ACA-reinsurance fees	-	-	-	-	-	-
680-6162-474-64-19-000000 Other services & charges / ACA-compar effect fees	13,398	9,500	9,500	9,500	9,500	-
680-6162-474-64-20-000000 Other services & charges / ACA-HealthcrReprtngFees	-	4,000	4,000	4,000	4,000	-
680-6162-474-64-45-000000 Other services & charges / Direct bill/cobra admin	-	-	-	-	-	-
64	12,760,919	13,600,000	12,390,500	12,220,000	12,220,000	-
680-6162 Employee Benefits	\$ 14,250,360	\$ 14,981,047	\$ 13,935,328	\$ 13,967,260	\$ 13,967,260	\$ -

2022

680-9010 Non-departmental

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
680-6069-471-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(102)	-	(160)	(160)	-
680-6069-471-61-99-000000 Benefits / Comp Study	-	-	-	15,666	15,666	-
680-6069-471-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	457	-
680-6069-471-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	6,460	6,460	-
61	-	(102)	-	21,966	22,423	-
680-6164-474-63-29-000000 Other services & charges / Ins--liability	-	-	-	-	327	-
61	-	-	-	-	327	-
680-9010-477-68-02-000000 Depreciation / Expense	-	-	-	-	-	-
68	-	-	-	-	-	-
680-9010-477-89-01-000000 Other expenses / Fixed assets (contra)	-	-	-	-	-	-
89	-	-	-	-	-	-
680-9010-499-74-16-000000 Operating transfers out / General depreciation fun	-	-	-	-	-	-
680-9010-499-74-52-000000 Operating transfers out / Retiree health ins fund	-	-	-	-	-	-
74	-	-	-	-	-	-
TOTAL HEALTH INSURANCE	\$ 14,684,567	\$ 15,510,794	\$ 14,461,259	\$ 14,548,241	\$ 14,520,125	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
6068471	HEALTH INSURANCE	1			DIRECTOR OF EMPLOYEE BENEFITS	FILLED	\$ 81,035
6068471	HEALTH INSURANCE	1			ASST DIR BENEFITS / CVL SER DIR	FILLED	61,922
6068471	HEALTH INSURANCE				INFORMATION SECURITY OFFICER	FILLED	10,000
		2					152,957
6068471	HEALTH INSURANCE		1		SENIOR ADMINISTRATIVE CLERK	FILLED	28,260
6068471	HEALTH INSURANCE		1		BENEFITS PROCESSING SPECIALIST	FILLED	33,325
6068471	HEALTH INSURANCE		1		BENEFITS PROCESSING SPECIALIST	FILLED	33,325
6068471	HEALTH INSURANCE		1		WELLNESS COACH	FILLED	40,974
			4				135,884
					CERTIFICATION PAY		7,200
					OVERTIME		3,500
					CAR ALLOWANCE		7,800
					TELEPHONE		2,400
							20,900
CURRENT POSITIONS			6				309,741



Mission Statement:
To provide exceptional customer service to all City employees so that they can do their best for the citizens of McAllen.

Department Summary

Expenditure Detail:	Actual	Original Budget	Adjusted Budget	Estimated	Department Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 297,867	\$ 309,660	\$ 314,099	\$ 312,599	\$ 309,741	\$ 309,741	\$ 309,741	\$ 309,741	\$ 309,741	\$ 309,741	\$ 309,741
Employee Benefits	73,953	87,761	88,650	80,482	90,274	90,274	90,274	90,274	90,274	90,274	90,274
Supplies	2,837	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Other Services and Charges	58,831	123,600	123,600	62,350	123,600	123,600	123,600	123,600	123,600	123,600	123,600
Maintenance	-	-	-	-	-	-	-	-	-	-	-
Disaster Expenses	719	-	-	67,000	-	-	-	-	-	-	-
Operations Subtotal	434,207	524,521	529,849	525,931	527,115	527,115	527,115	527,115	527,115	527,115	527,115
Capital Outlay	-	-	-	-	31,900	3,000	-	-	-	-	-
Operations & Capital Outlay Total	434,207	524,521	529,849	525,931	559,015	530,115	527,115	527,115	527,115	527,115	527,115
Non Departmental											
Liability Insurance	-	-	-	-	-	327	327	327	327	327	327
Cost of Living Adjustment (COLA)	-	-	-	-	6,460	6,460	-	-	-	-	-
Comp Study	-	-	-	-	15,666	15,666	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	457	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(102)	(102)	-	(160)	(160)	-	-	-	-	-
Total Expenditures	\$ 434,207	\$ 524,419	\$ 529,747	\$ 525,931	\$ 580,981	\$ 552,865	\$ 527,442	\$ 527,442	\$ 527,442	\$ 527,442	\$ 527,442
PERSONNEL											
Exempt	2	2	2	2	2	2	2	2	2	2	2
Non-Exempt	4	4	4	4	4	4	4	4	4	4	4
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	6	6	6	6	6	6	6	6	6	6	6
Resources											
	Actual	Original Budget	Adjusted Budget	Estimated	Dept Request	City Mgr Recommend	Four Year Plan				
	19-20	20-21	20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Contact Us:

Jolee Perez
Director of Employee Benefits
1300 Houston Avenue
McAllen, TX 78501
(956) 681-1400

MAJOR FY 21-22 GOALS

1. Execute first post-pandemic healthfair event for the City Employees.
2. Implement new payment portal for Retirees.
3. Transition COBRA administration to internal process.

Health Insurance

www.mcallen.net/departments/benefits

Performance Measures	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of Full Time Employees	6	6	6	6
Department Administrative Expenditures	\$ 434,207	\$ 524,521	\$ 525,931	\$ 552,865
Health Claims (Med & Rx)	\$ 14,722,319	13,000,000	\$ 14,233,590	\$ 14,060,500
Administration & Stop Loss Expenses	\$ 1,500,073	1,969,341	\$ 1,564,828	\$ 1,766,033
Health Plan Net Fixed Costs	\$ 58.16	65.00	\$ 66.75	\$ 75.24
Avg # Health Plan Enrollees - Active	3,600	3,640	3664	3664
Avg # Health Plan Enrollees - Retirees > 65	45	40	31	31
Avg # Health Plan Enrollees - Retirees < 65	135	160	128	128
Avg # Health Plan Enrollees - Cobra	15	13	15	15
Outputs:				
Number of Benefits Orientations Executed	-	4	-	4
Monthly Newsletter Executions	12	12	12	12
Host Annual Health Fair	No	Yes	No	Yes
Annual Screenings Conducted	No	Yes	No	Yes
Flu Shots Conducted Annually	No	Yes	No	Yes
Wellness Programs Executed (Percentage)	45%	80%	45%	80%
EAP Utilization (%)	2.00%	5.00%	2.80%	3.25%
Conduct Annual Highly Compensated Benefits Discrimination Testing	Yes	Yes	Yes	Yes
Review of Affordable Care Act Regulation Compliance	Yes	Yes	Yes	Yes
Civil Service - Number of Entry Level Exam Opportunities	2	2	2	2
Civil Service - Number of Promotional Exam Opportunities	6	6	6	6
Effectiveness Measures:				
Pass the Discrimination Testing Review	Yes	Yes	Yes	Yes
Pass the Affordable Care Act Regulation Compliance Review	Yes	Yes	Yes	Yes

Description:

The Employee Benefits Department administers the benefit policies as part of the City's compensation package to employees, including enrollment, changes, inquiries, retirement investments, collections and terminations of coverages.

*N/A=Not Available, N/P=Not Provided

**City of McAllen, Texas
Retiree Health Insurance
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan			
						22-23	23-24	24-25	25-26
RESOURCES									
BEGINNING WORKING CAPITAL	\$ 747,839	\$ 953,667	\$ 47,009	\$ (407,218)	\$ (407,218)	\$ 710	\$ 76,684	\$ 162,413	\$ 608,510
Revenues:									
Annual Required Contributions (ARC):									
General Fund	606,264	606,264	605,016	708,074	708,074	603,292	603,292	603,292	603,292
Downtown Services Fund	5,496	5,496	5,160	6,775	6,775	5,845	5,845	5,845	5,845
Water Fund	55,236	55,236	54,336	67,482	67,482	53,929	53,929	53,929	53,929
Wastewater Fund	31,584	31,584	33,432	39,170	39,170	33,517	33,517	33,517	33,517
Sanitation Fund	56,208	56,208	55,872	69,917	69,917	58,798	58,798	58,798	58,798
Palm View Golf Course Fund	6,084	6,084	6,204	7,181	7,181	6,456	6,456	6,456	6,456
Convention Center Fund	18,504	18,504	18,324	21,794	21,794	16,369	16,369	16,369	16,369
Airport Fund	14,916	14,916	14,868	18,297	18,297	14,904	14,904	14,904	14,904
Transit System Fund	2,340	2,340	2,724	2,980	2,980	2,280	2,280	2,280	2,280
Toll Bridge Fund	12,216	12,216	12,804	15,232	15,232	12,808	12,808	12,808	12,808
McAllen Express Transit Fund	16,104	16,104	16,044	19,485	19,485	15,934	15,934	15,934	15,934
Anzalduas Crossing	3,696	3,696	3,660	4,062	4,062	4,485	4,485	4,485	4,485
Fleet/Mat. Mgm't Fund	8,280	8,280	8,376	10,199	10,199	8,739	8,739	8,739	8,739
General Insurance Fund	3,168	3,168	3,228	3,716	3,716	3,805	3,805	3,805	3,805
Health Ins. Admin	2,760	2,760	2,736	3,217	3,217	2,584	2,584	2,584	2,584
Employees	-	-	34	-	-	-	-	-	-
Property & Casualty	900	900	984	900	900	-	-	-	-
Retirees	541,596	600,000	704,360	715,920	715,920	540,000	540,000	900,024	720,000
Interest Earned	11,933	9,537	188	1,300	1,300	3	307	650	2,434
Total Revenues	\$ 1,397,286	\$ 1,453,293	\$ 1,548,350	\$ 1,715,702	\$ 1,715,702	\$ 1,383,748	\$ 1,384,052	\$ 1,744,419	\$ 1,566,179
TOTAL RESOURCES	\$ 2,145,125	\$ 2,406,960	\$ 1,595,359	\$ 1,308,484	\$ 1,308,484	\$ 1,384,458	\$ 1,460,735	\$ 1,906,832	\$ 2,174,689
APPROPRIATIONS									
Operating Expenses:									
Administration Cost	74,748	83,052	78,577	85,774	85,774	85,774	76,322	76,322	76,322
Health Claims	2,023,368	1,203,000	1,924,000	1,222,000	1,222,000	1,222,000	1,222,000	1,222,000	1,222,000
Total Operations	2,098,116	1,286,052	2,002,577	1,307,774	1,307,774	1,307,774	1,298,322	1,298,322	1,298,322
TOTAL APPROPRIATIONS	2,098,116	1,286,052	2,002,577	1,307,774	1,307,774	1,307,774	1,298,322	1,298,322	1,298,322
Revenues Over / Under Expenses	(700,830)	167,241	(454,227)	407,928	407,928	75,974	85,730	446,097	267,857
ENDING WORKING CAPITAL	\$ 47,009	\$ 1,120,908	\$ (407,218)	\$ 710	\$ 710	\$ 76,684	\$ 162,413	\$ 608,510	\$ 876,367

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
685-0000-374-13-00-000000 Reimbursements / Claims aggregate excess	-	-	-	-	-	
685-0000-374-14-00-000000 Reimbursements / Specific stop loss	-	-	-	-	-	
374	-	-	-	-	-	
685-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	-	-	-	-	-	
685-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	-	-	-	-	-	
375	-	-	-	-	-	
685-0000-376-01-00-000000 Contributions / General fund	606,264	606,264	605,016	708,074	708,074	
685-0000-376-05-00-000000 Contributions / CDBG	-	-	-	-	-	
685-0000-376-10-00-000000 Contributions / Downtown services fund	5,496	5,496	5,160	6,775	6,775	
685-0000-376-30-00-000000 Contributions / Water fund	55,236	55,236	54,336	67,482	67,482	
685-0000-376-40-00-000000 Contributions / Sewer fund	31,584	31,584	33,432	39,170	39,170	
685-0000-376-50-00-000000 Contributions / Sanitation fund	56,208	56,208	55,872	69,917	69,917	
685-0000-376-51-00-000000 Contributions / Palm view golf course fd-	6,084	6,084	6,204	7,181	7,181	
685-0000-376-52-00-000000 Contributions / Convention center fund	18,504	18,504	18,324	21,794	21,794	
685-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	14,916	14,916	14,868	18,297	18,297	
685-0000-376-58-00-000000 Contributions / Transit system	2,340	2,340	2,724	2,980	2,980	
685-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	12,216	12,216	12,804	15,232	15,232	
685-0000-376-62-00-000000 Contributions / McAllen Express	16,104	16,104	16,044	19,485	19,485	
685-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	3,696	3,696	3,660	4,062	4,062	
685-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	8,280	8,280	8,376	10,199	10,199	
685-0000-376-68-00-000000 Contributions / General insurances admin	3,168	3,168	3,228	3,716	3,716	
685-0000-376-72-00-000000 Contributions / Health ins- - admin	2,760	2,760	2,736	3,217	3,217	
685-0000-376-76-00-000000 Contributions / Employees	-	-	34	-	-	
685-0000-376-77-00-000000 Contributions / Property and casualty fund	900	900	984	900	900	
685-0000-376-78-00-000000 Contributions / Outside agencies	-	-	-	-	-	
685-0000-376-79-00-000000 Contributions / Retirees	541,596	600,000	704,360	715,920	715,920	
376	1,385,352	1,443,756	1,548,162	1,714,402	1,714,402	
685-0000-381-01-00-000000 Interest / Pool cash	-	-	-	-	-	
685-0000-381-02-00-000000 Interest / Texpool	6,862	9,537	188	1,300	1,300	
685-0000-381-03-00-000000 Interest / Certificate of deposit	5,071	-	-	-	-	
381	11,933	9,537	188	1,300	1,300	
685-0000-391-38-00-000000 Operating transfers in / Health insurance	-	-	-	-	-	
391	-	-	-	-	-	
685 Retiree Health Insurance	\$ 1,397,286	\$ 1,453,293	\$ 1,548,350	\$ 1,715,702	\$ 1,715,702	

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
685-6060-474-63-09-000000 Other services & charges / Claims	-	-	-	-	-	-
685-6060-474-63-73-000000 Other services & charges / Outside adm- cost	74,328	83,052	75,000	85,774	85,774	-
685-6060-474-63-97-000000 Other services & charges / ARC contra offset	-	-	-	-	-	-
685-6060-474-63-99-000000 Other services & charges / Miscellaneous	420	-	3,577	-	-	-
63	74,748	83,052	78,577	85,774	85,774	-
685-6060-474-64-04-000000 Other service & charges / Claims-medical over 65	117,435	200,000	130,000	150,000	150,000	-
685-6060-474-64-05-000000 Other service & charges / Claims-prescript over 65	149,287	190,000	130,000	145,000	145,000	-
685-6060-474-64-13-000000 Other service & charges / Claims-medical under 65	1,306,412	550,000	1,300,000	590,000	590,000	-
685-6060-474-64-14-000000 Other service & charges/Claims-prescript under 65	436,507	250,000	330,000	330,000	330,000	-
685-6060-474-64-45-000000 Other services & charges / Direct bill/cobra admin	13,727	13,000	34,000	7,000	7,000	-
64	2,023,368	1,203,000	1,924,000	1,222,000	1,222,000	-
685-6060	\$ 2,098,116	\$ 1,286,052	\$ 2,002,577	\$ 1,307,774	\$ 1,307,774	\$ -

**City of McAllen, Texas
Workers Compensation
Fund Balance Summary**

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ 8,790,146	\$ 6,912,139	\$ 6,704,744	\$ 4,916,875	\$ 4,916,875	\$ 4,690,571	\$ 5,520,045	\$ 6,253,090	\$ 658,080	
Revenues:										
Fund Contributions: Wkrs Comp	2,052,935	1,738,494	1,738,494	1,753,496	1,753,496	2,765,463	2,665,717	1,956,544	1,956,544	
Other Sources	127,444	120,000	125,000	133,500	133,500	150,000	150,000	133,500	133,500	
Interest Earned	178,041	69,121	40,409	19,667	19,667	18,762	22,080	25,012	2,632	
Total Revenues	2,358,420	1,927,615	1,903,903	1,906,663	1,906,663	2,934,225	2,837,797	2,115,056	2,092,676	
TOTAL RESOURCES	\$ 11,148,566	\$ 8,839,754	\$ 8,608,647	\$ 6,823,538	\$ 6,823,538	\$ 7,624,796	\$ 8,357,842	\$ 8,368,147	\$ 2,750,756	
APPROPRIATIONS										
Operating Expenses:										
Risk Management	\$ 775,836	\$ 953,764	\$ 1,021,976	\$ 990,292	\$ 991,214	\$ 962,998	\$ 962,998	\$ 962,998	\$ 962,998	
Insurance Administration Fees	282,336	583,506	295,093	291,753	291,753	291,753	291,753	291,753	291,753	
Workers' Comp. Claims Expenses	618,914	1,750,000	731,000	850,000	850,000	850,000	850,000	850,000	850,000	
Total Operations	1,677,086	3,287,270	2,048,069	2,132,045	2,132,967	2,104,751	2,104,751	2,104,751	2,104,751	
Other Financing Sources (Uses):										
Transfer out - Health Insurance Fund	2,766,736	1,390,151	1,390,151	-	-	-	-	-	-	
Transfer out - Property & Casualty Fur	-	253,552	253,552	-	-	-	-	-	-	
TOTAL APPROPRIATIONS	4,443,822	4,930,973	3,691,772	2,132,045	2,132,967	2,104,751	2,104,751	2,104,751	2,104,751	
Revenues Over / Under Expenses	(2,085,401)	(3,003,358)	(1,787,869)	(225,382)	(226,304)	829,474	733,046	10,305	(12,075)	
ENDING WORKING CAPITAL	\$ 6,704,744	\$ 3,908,781	\$ 4,916,875	\$ 4,691,493	\$ 4,690,571	\$ 5,520,045	\$ 6,253,090	\$ 6,263,395	\$ 646,005	

2022

690- Workers Compensation Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
690-0000-361-55-00-000000 Operating revenues / Risk and safety conference 361	-	8,500	-	8,500	8,500	
	-	8,500	-	8,500	8,500	
690-0000-374-13-00-000000 Reimbursements / Claims aggregate excess 374	-	-	-	-	-	
	-	-	-	-	-	
690-0000-375-01-00-000000 Miscellaneous / Recovery prior yr exp	15,708	46,500	50,000	50,000	50,000	
690-0000-375-02-00-000000 Miscellaneous / Workers comp TIBS	111,235	65,000	75,000	75,000	75,000	
690-0000-375-31-00-000000 Miscellaneous / Hailstorm insurance recovery	-	-	-	-	-	
690-0000-375-99-00-000000 Miscellaneous / Other 375	502	-	-	-	-	
	127,444	111,500	125,000	125,000	125,000	
690-0000-376-01-00-000000 Contributions / General fund	1,346,836	1,134,009	1,134,009	1,200,107	1,200,107	
690-0000-376-05-00-000000 Contributions / CDBG	224	88	88	201	201	
690-0000-376-10-00-000000 Contributions / Downtown services fund	5,791	3,540	3,540	4,230	4,230	
690-0000-376-20-00-000000 Contributions / TAG fund	1,306	2,481	2,481	-	-	
690-0000-376-30-00-000000 Contributions / Water fund	80,559	63,714	63,714	67,878	67,878	
690-0000-376-40-00-000000 Contributions / Sewer fund	60,449	49,302	49,302	56,133	56,133	
690-0000-376-50-00-000000 Contributions / Sanitation fund	384,588	338,257	338,257	287,668	287,668	
690-0000-376-51-00-000000 Contributions / Palm view golf course fd-	10,560	9,147	9,147	7,401	7,401	
690-0000-376-52-00-000000 Contributions / Convention center fund	26,923	19,287	19,287	20,907	20,907	
690-0000-376-54-00-000000 Contributions / McAllen int'l civic ctr-	-	-	-	-	-	
690-0000-376-56-00-000000 Contributions / McAllen int'l airport fd-	30,432	25,819	25,819	24,779	24,779	
690-0000-376-58-00-000000 Contributions / Transit system	4,382	4,090	4,090	3,323	3,323	
690-0000-376-60-00-000000 Contributions / McAllen int'l toll bridge	18,380	15,124	15,124	15,508	15,508	
690-0000-376-62-00-000000 Contributions / McAllen Express	60,617	57,159	57,159	48,536	48,536	
690-0000-376-65-00-000000 Contributions / Anzalduas intl crossing	2,664	2,418	2,418	2,651	2,651	
690-0000-376-66-00-000000 Contributions / Fleet/mat- mgm't fund	17,851	12,919	12,919	13,044	13,044	
690-0000-376-68-00-000000 Contributions / General insurances admin	478	462	462	432	432	
690-0000-376-72-00-000000 Contributions / Health ins- - admin	897	539	539	481	481	
690-0000-376-77-00-000000 Contributions / Property and casualty fund 376	-	139	139	217	217	
	2,052,935	1,738,494	1,738,494	1,753,496	1,753,496	
690-0000-381-01-00-000000 Interest / Pool cash	-	69,121	-	19,667	19,667	
690-0000-381-02-00-000000 Interest / Texpool	17,290	-	1,534	-	-	

2022

690- Workers Compensation Fund

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Department	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	Request	Recomm	Recomm
	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
690-0000-381-03-00-000000 Interest / Certificate of deposit	124,384	-	34,571	-	-	_____
690-0000-381-04-00-000000 Interest / Other investments	31,683	-	-	-	-	_____
690-0000-381-12-00-000000 Interest / Notes	17,776	-	4,303	-	-	_____
690-0000-381-14-00-000000 Interest revenue / Other	-	-	-	-	-	_____
690-0000-381-20-00-000000 Interest / Gain/loss sale of invest- 381	(13,093)	-	-	-	-	_____
	178,041	69,121	40,409	19,667	19,667	

690 Workers Comp

\$ 2,358,420 \$ 1,927,615 \$ 1,903,903 \$ 1,906,663 \$ 1,906,663

City of McAllen, Texas
General Insurance & Workman's
Compensation Fund
Expense Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm. 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
<u>BY DEPARTMENT</u>										
Administration	\$ 775,836	\$ 953,764	\$ 1,021,976	\$ 990,292	\$ 991,214	\$ 962,998	\$ 962,998	\$ 962,998	\$ 962,998	
TOTAL EXPENDITURES	\$ 775,836	\$ 953,764	\$ 1,021,976	\$ 990,292	\$ 991,214	\$ 962,998	\$ 962,998	\$ 962,998	\$ 962,998	
<u>BY EXPENSE GROUP</u>										
Expenses:										
Personnel Services										
Salaries and Wages	\$ 295,284	\$ 369,434	\$ 370,934	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290	
Employee Benefits	64,160	120,495	120,719	144,092	144,635	123,019	123,019	123,019	123,019	
Supplies	2,896	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	
Other Services and Charges	408,550	453,170	512,670	453,170	453,549	453,549	453,549	453,549	453,549	
Maintenance & Repair Services	2,331	3,640	1,800	3,640	3,640	3,640	3,640	3,640	3,640	
TOTAL OPERATING EXPENSES	773,222	952,239	1,011,623	983,692	984,614	962,998	962,998	962,998	962,998	
Capital Outlay	2,614	1,525	10,353	6,600	6,600	-	-	-	-	
TOTAL EXPENDITURES	\$ 775,836	\$ 953,764	\$ 1,021,976	\$ 990,292	\$ 991,214	\$ 962,998	\$ 962,998	\$ 962,998	\$ 962,998	
<u>PERSONNEL</u>										
Administration	8	9	9	9	9	9	10	10	10	
TOTAL PERSONNEL	8	9	9	9	9	9	10	10	10	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: WORKERS COMPENSATION

			BASELINE						DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)
COMPENSATION											
New Position	Number Positions	Base Salary		Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total	
1.	-	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
2.	-	-		-	-	-	-	-			
3.	-	-		-	-	-	-	-			
4.	-	-		-	-	-	-	-			
5.	-	-		-	-	-	-	-			
Total	-	-		-	-	-	-	-		-	
Personnel Revisions											
1.	Overtime			-	-	-	-	-			
2.	(2) Senior Admin Clerk to (2) Claims Processing Clerk			-	-	-	-	-		Title change to better match job function. No Salary Adjustment	
3.	WC Processing Clerk to Claims Coordinator			5,043	-	-	809	5,852	5,852	This position has oversight over all claims processing and mitigation of claims, subrogation files and all claims reporting.	
4.				-	-	-	-	-			
5.				-	-	-	-	-			
Total Compensation & Benefits			\$ 494,457	\$ 5,043	\$ -	\$ -	\$ 809	\$ 5,852		\$ 5,852	
SUPPLIES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Supplies			\$ 5,500					\$ -		\$ -	
OTHER SERVICES & CHARGES											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Other Services & Charges			\$ 453,170					\$ -		\$ -	
MAINTENANCE											
1.	< Please select category >										
2.	< Please select category >										
3.	< Please select category >										
4.	< Please select category >										
5.	< Please select category >										
Total Maintenance			\$ 3,640					\$ -		\$ -	
CAPITAL OUTLAY											
** See Attached Capital Outlay Request Forms											
Total Capital Outlay								-		-	
Total Non- Capital Outlay								6,600		6,600	
TOTAL			\$ 956,767					\$ 12,452		\$ 12,452	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: WORKERS COMPENSATION

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
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NON - CAPITAL OUTLAY REQUEST FORM

ITEM LESS THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: WORKERS COMPENSATION

		DEPT REQUEST		CM RECOMM		
Computer Equipment						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Laptop	1,800	1	1,800	1	1,800	A second laptop is required for safety trainings and onsite inspections
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ 1,800		\$ 1,800	

		DEPT REQUEST		CM RECOMM		
Furniture and Fixtures						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
Chairs	250	2	500	2	500	Replacing chairs that are broken.
desks	2,150	2	4,300	2	4,300	Replacing older, bulkier desks
			-		-	
			-		-	
			-		-	
TOTAL			\$ 4,800		\$ 4,800	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ 6,600		\$ 6,600	
--------------------	--	--	----------	--	----------	--

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals	Adjusted	Estimated	Baseline	City Manager	City Comm
	FY 19-20	Budget	FY 20-21	FY 21-22	Recomm	Recomm
		FY 20-21	FY 20-21	FY 21-22	FY 21-22	FY 21-22
690-6160-471-60-01-000000 Compensation / Exempt	127,389	135,947	135,947	134,452	134,452	
690-6160-471-60-02-000000 Compensation / Non-exempt	156,543	220,467	220,467	223,275	228,318	
690-6160-471-60-06-000000 Compensation / Part time	-	-	-	-	-	
690-6160-471-60-10-000000 Compensation / Overtime	4,792	1,500	1,500	1,500	1,500	
690-6160-471-60-14-000000 Compensation / Car allowance	4,600	8,400	8,400	8,400	8,400	
690-6160-471-60-15-000000 Compensation/Certification	-	-	1,500	1,500	1,500	
690-6160-471-60-17-000000 Compensation / Telephone	1,960	3,120	3,120	3,120	3,120	
60	295,284	369,434	370,934	372,247	377,290	-
690-6160-471-61-30-000000 Benefits / Social security	17,127	28,262	28,262	28,477	28,863	
690-6160-471-61-36-000000 Benefits / Retirement	2,092	31,992	31,992	30,487	30,900	
690-6160-471-61-40-000000 Benefits / Unemployment tax	935	720	720	1,440	1,440	
690-6160-471-61-46-000000 Benefits / Workers' comp-	478	883	883	710	716	
690-6160-471-61-50-000000 Benefits / Health cost	22,187	55,080	55,080	57,612	57,612	
690-6160-471-61-52-000000 Benefits / Life insurance	173	609	609	312	316	
690-6160-471-61-53-000000 Benefits / Retiree health ins (ARC)	3,168	3,173	3,173	3,173	3,173	
690-6160-471-61-56-000000 Benefits/Pension Cost-TMRS	-	-	-	-	-	
61	64,160	120,719	120,719	122,210	123,019	-
690-6160-473-62-02-000000 Supplies / Office	2,896	5,500	5,500	5,500	5,500	
62	2,896	5,500	5,500	5,500	5,500	-
690-6160-474-63-06-000000 Other services & charges / Civil service activity	-	-	-	-	-	
690-6160-474-63-09-000000 Other services & charges / Claims expense	-	-	-	-	-	
690-6160-474-63-14-000000 Other services & charges / Dues & subscriptions	1,299	2,500	2,500	2,500	2,500	
690-6160-474-63-45-000000 Other services & charges / Professional	18,369	3,000	3,000	3,000	3,000	
690-6160-474-63-52-000000 Other services & charges / Rental & contractual	83,369	114,820	114,820	114,820	114,820	
690-6160-474-63-60-000000 Other services & charges / Risk & safety symposium	1,326	8,500	-	8,500	8,500	
690-6160-474-63-64-000000 Other services & charges / Training	8,706	18,000	8,000	18,000	18,000	
690-6160-474-63-65-000000 Other services & charges / Travel	2,689	12,000	5,000	12,000	12,000	
690-6160-474-63-73-000000 Other services & charges / Drug & Alcohol Services	276,417	285,000	285,000	285,000	285,000	
690-6160-474-63-75-000000 Other services & charges / Rental-general depr- fu	-	-	-	-	-	
690-6160-474-63-91-000000 Other services & charges / Educational Refund	-	5,850	5,850	5,850	5,850	
690-6160-474-63-94-000000 Other services & charges / Premiums expense	-	-	-	-	-	
690-6160-474-63-99-000000 Other services & charges / Miscellaneous	6,796	3,500	3,500	3,500	3,500	
63	398,970	453,170	427,670	453,170	453,170	-
690-6160-475-65-16-000000 Maintenance / Vehicles	1,989	2,040	1,000	2,040	2,040	
690-6160-475-65-17-000000 Maintenance / Fuel & lubricants	342	1,600	800	1,600	1,600	

2022

690-6160 Administration

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Baseline FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
690-6160-475-65-25-000000 Maintenance / Hailstorm repair cost	-	-	-	-	-	-
65	2,331	3,640	1,800	3,640	3,640	-
690-6160-476-66-02-000000 Capital outlay / Land	-	-	-	-	-	-
690-6160-476-66-10-000000 Capital outlay / Buildings/structures	-	-	-	-	-	-
690-6160-476-66-14-000000 Capital outlay / Vehicles	-	-	-	-	-	-
690-6160-476-66-16-000000 Capital outlay / Office furniture/equip-	-	325	325	-	-	-
690-6160-476-66-22-000000 Capital outlay / Computer-hardware	-	1,200	2,000	-	-	-
690-6160-476-66-99-000000 Capital outlay / Non-capitalized	2,614	-	-	-	-	-
66	2,614	1,525	2,325	-	-	-
690-6160-473-67-16-000000 Non-Capital Outlay / Furniture and Fixtures	-	-	-	-	4,800	-
690-6160-473-67-22-000000 Non-Capital Outlay / Computer Equipment	-	-	-	-	1,800	-
690-6160-473-67-24-000000 Non-Capital Outlay / Software	-	-	8,028	-	-	-
67	-	-	8,028	-	6,600	-
690-6160-479-78-01-000000 Disaster Exp/ COVID-19	9,580	-	65,000	-	-	-
690-6160-479-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
690-6160-479-78-03-000000 Disaster Exp/ Vaccination Clinic	-	-	20,000	-	-	-
78	9,580	-	85,000	-	-	-
690-6160 Administration	\$ 775,836	\$ 953,988	\$ 1,021,976	\$ 956,767	\$ 969,219	\$ -

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
690-6161-471-61-97-000000 Benefits / Contingency workers comp loss run ratio	-	(224)	-	(278)	(278)	
690-6161-471-61-99-000000 Benefits / Comp Study	-	-	-	12,595	12,595	
690-6161-471-61-99-000000 Benefits / ARC Adjustment	-	-	-	-	543	
690-6161-471-61-99-000000 Benefits / Contingency	-	-	-	8,756	8,756	
61	-	(224)	-	21,073	21,616	-
690-6164-474-63-08-000000 Other services & charges / Claims pd-Crawford	-	-	-	-	-	
690-6164-474-63-09-000000 Other service & charges / Workers comp claims exp	618,914	1,750,000	731,000	850,000	850,000	
690-6164-474-63-29-000000 Other services & charges / Ins--liability	-	-	-	-	379	
690-6164-474-63-33-000000 Other services & charges / Ins--workers comp- exce	-	-	-	-	-	
690-6164-474-63-45-000000 Other services & charges / Professional	18,083	35,000	17,593	17,500	17,500	
690-6164-474-63-73-000000 Other services & charges / Workers comp admin fees	144,000	288,000	144,000	144,000	144,000	
690-6164-474-63-94-000000 Other services & charges / Worker comp premiums	120,253	260,506	133,500	130,253	130,253	
63	901,250	2,333,506	1,026,093	1,141,753	1,142,132	-
690-6165-477-89-74-000000 Other / Other claims	-	-	-	-	-	
89	-	-	-	-	-	-
690-9010-477-68-02-000000 Depreciation / Expense	3,594	-	-	-	-	-
68	3,594	-	-	-	-	-
690-9010-477-89-01-000000 Other expenses / Fixed assets (contra)	-	-	-	-	-	-
89	-	-	-	-	-	-
690-9010-499-74-02-000000 Operating transfers out / General fund	-	-	-	-	-	
690-9010-499-74-06-000000 Operating transfers out / Capital improvement fund	-	-	-	-	-	
690-9010-499-74-07-000000 Operating transfers out / Information tech- fund	-	-	-	-	-	
690-9010-499-74-56-000000 Operating transfers out / Property & Casualty	-	253,552	253,552	-	-	
690-9010-499-74-78-000000 Operating transfers out / Health insurance fund	2,766,736	1,390,151	1,390,151	-	-	
74	2,766,736	1,643,703	1,643,703	-	-	-
TOTAL WORKERS COMP	\$ 4,443,822	\$ 4,930,973	\$ 3,691,772	\$ 2,132,045	\$ 2,132,967	\$ -

**CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022**

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
6160471	WORKERS COMP	1			DIRECTOR OF RISK MANAGEMENT	FILLED	\$ 77,720
6160471	WORKERS COMP	<u>1</u>			SAFETY PROGRAM MANAGER	FILLED	<u>56,732</u>
		2					134,452
6160471	WORKERS COMP		1		ADMINISTRATIVE SUPERVISOR	FILLED	37,325
6160470	WORKERS COMP		1	Reclass from WM Processing Clerk	Claims Coordinator	CM RECOMMEND	36,504
6160471	WORKERS COMP		1	Reclass from Sr. Admin Clerk	Claims Coordinator Clerk	CM RECOMMEND	28,277
6160472	WORKERS COMP		1	Reclass from Sr. Admin Clerk	Claims Coordinator Clerk	CM RECOMMEND	28,277
6160471	WORKERS COMP		1		DRUG & ALCOHOL SPECIALIST	UNFILLED	31,642
6160472	WORKERS COMP		1		DRUG & ALCOHOL SPECIALIST	UNFILLED	31,642
6160471	WORKERS COMP		0	Reclass to Claims Coordinator	WC PROCESSING CLERK	CM RECOMMEND	-
6160471	WORKERS COMP		0	Reclass to Claims Coordinator Clerk	SENIOR ADMINISTRATIVE CLERK	CM RECOMMEND	-
6160471	WORKERS COMP		0	Reclass to Claims Coordinator Clerk	SENIOR ADMINISTRATIVE CLERK	CM RECOMMEND	-
6160471	WORKERS COMP		<u>1</u>		ADMINISTRATIVE ASSISTANT	FILLED	<u>34,651</u>
			7				228,318
					CERTIFICATION PAY		1,500
					OVERTIME		1,500
					CAR ALLOWANCE		8,400
					TELEPHONE		3,120
							<u>14,520</u>
							14,520
CURRENT POSITIONS			9				377,290



Mission Statement:

Our Mission is to provide a safe environment for our employees and citizens and protect the financial assets of the City of McAllen by identifying, analyzing, and implementing risk prevention programs and developing effective channels of communication through excellent customer service.

Department Summary											
Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Personnel Services											
Salaries and Wages	\$ 295,284	\$ 364,186	\$ 369,434	\$ 370,934	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290	\$ 377,290
Employee Benefits	64,160	119,669	120,719	120,719	123,019	123,019	123,019	123,019	123,019	123,019	123,019
Supplies	2,896	550	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Other Services and Charges	398,970	453,170	453,170	427,670	453,170	453,170	453,170	453,170	453,170	453,170	453,170
Maintenance	2,331	3,640	3,640	1,800	3,640	3,640	3,640	3,640	3,640	3,640	3,640
Disaster Expenses	9,580	-	-	85,000	-	-	-	-	-	-	-
Operations Subtotal	773,222	941,215	952,463	1,011,623	962,619	962,619	962,619	962,619	962,619	962,619	962,619
Capital Outlay	2,614	1,525	1,525	10,353	6,600	6,600	-	-	-	-	-
Operations & Capital Outlay Total	775,836	942,740	953,988	1,021,976	969,219	969,219	962,619	962,619	962,619	962,619	962,619
Non Departmental											
Liability Insurance	-	-	-	-	-	379	379	379	379	379	379
Cost of Living Adjustment (COLA)	-	-	-	-	8,756	8,756	-	-	-	-	-
Comp Study	-	-	-	-	12,595	12,595	-	-	-	-	-
ARC Adjustment	-	-	-	-	-	543	-	-	-	-	-
Workers' Comp. - Loss Run Ratio	-	(224)	(224)	-	(278)	(278)	-	-	-	-	-
Total Expenditures	\$ 775,836	\$ 942,516	\$ 953,764	\$ 1,021,976	\$ 990,292	\$ 991,214	\$ 962,998	\$ 962,998	\$ 962,998	\$ 962,998	\$ 962,998
PERSONNEL											
Exempt	2	2	2	2	2	2	3	3	3	3	3
Non-Exempt	6	7	7	7	7	7	7	7	7	7	7
Part-Time	-	-	-	-	-	-	-	-	-	-	-
Total Positions Authorized	8	9	9	9	9	9	10	10	10	10	10
Resources											
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated	\$ 2,358,420	\$ 1,927,615	\$ 1,927,615	\$ 1,903,903	\$ 1,908,156	\$ 1,908,156	\$ 2,937,014	\$ 2,841,864	\$ 2,120,406	\$ 2,092,676	

Contact Us:

Yolanda Perez
Director of Risk Management
1300 W. Houston
McAllen, TX 78501
(956) 681-1410

MAJOR FY 21-22 GOALS

1. Continue with effective cost containment measures for workers compensation claims and incident reporting and prevention of property and casualty claims.
2. Continue to promote a positive safety culture within our organization that exemplifies effective safety practices, policies and procedures.
3. Continue in our efforts to successfully administer the City's Drug and Alcohol Program in order to maintain a drug free workplace.



Workman's Compensation Fund

www.mcallen.net/departments/risk

Performance Measures

	Actual FY 19-20	Goal FY 20-21	Estimated FY 20-21	Goal FY 21-22
Inputs:				
Number of full time employees	8	9	9	9
Total Department Expenditures	\$ 1,677,086	\$2,237,270	\$2,048,069	\$2,443,672
Risk - Administration Costs	\$ 775,836	\$ 953,764	\$1,021,976	\$1,048,367
Workers Compensation Claims Expenses	\$ 602,213	\$ 700,000	\$ 731,000	\$ 700,000
Insurance Administration Fees	\$ 282,336	\$ 583,506	\$ 295,093	\$ 583,506
Outputs:				
Number of WC Claims submitted to Third Party Administrator	484	200	185	200
Number of WC Record Only Incidents that were reported but not submitted to the Third Party Administrator.	228	200	200	200
Number of Auto Liability Claims processed	179	125	125	125
Number of General Liability Claims processed	104	125	60	75
Number of Property Damage Claims processed	371	350	485	350
Number of Safety & Loss Control Trainings	70	160	100	160
Number of Drug Screens Administered	2498	2780	2400	2500
Number of Breath Alcohol Tests Administered	2082	2300	2100	2100
Effectiveness Measures:				
Number of WC claims that incurred lost time.	244	40	100	75
Number of WC claims that did not incur lost time.	240	70	80	75
Number of Drug Screens submitted for MRO specimen review.	14	15	20	15
Number of Breath Alcohol Tests that have required confirmation testing.	4	0	2	0
Efficiency Measures:				
Average number of days to Workers' Compensation claims closure.	30	10	19	15
Number of Quality Assurance Surveys Completed	88	120	160	180

*N/A=Not Available, N/P=Not Provided

Description:

The Risk Management Department administers the Workers Compensation program, Property and Casualty claims processing, Safety Management and the City's Drug and Alcohol Program.

City of McAllen, Texas
Property and Casualty Insurance
Fund Balance Summary

	Actual 19-20	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	City Manager Recomm 21-22	Four Year Plan				
						22-23	23-24	24-25	25-26	
RESOURCES										
BEGINNING WORKING CAPITAL	\$ (12,365)	\$ (194,549)	\$ (127,462)	\$ 13,191	\$ 13,191	\$ 4,265	\$ (1,330)	\$ (6,924)	\$ (12,519)	
Revenues:										
Fund Contributions:	815,724	800,000	815,724	815,724	871,723	871,723	871,723	871,723	871,723	
Other	7,447	-	30,425	-	-	-	-	-	-	
Transfer-in - Workers Comp Fund	-	253,552	253,552	-	-	-	-	-	-	
Total Revenues	823,171	1,053,552	1,099,701	815,724	871,723	871,723	871,723	871,723	871,723	
TOTAL RESOURCES	\$ 810,806	\$ 859,003	\$ 972,239	\$ 828,915	\$ 884,914	\$ 875,988	\$ 870,393	\$ 864,799	\$ 859,204	
APPROPRIATIONS										
Operating Expenses:										
Administration	\$ 104,392	\$ 181,654	\$ 176,828	\$ 201,382	\$ 201,382	\$ 198,051	\$ 198,051	\$ 198,051	\$ 198,051	
Insurance Premiums	357,045	366,267	469,220	366,267	366,267	366,267	366,267	366,267	366,267	
Claim Expenses	476,831	313,000	313,000	313,000	313,000	313,000	313,000	313,000	313,000	
Total Operations	938,268	860,921	959,048	880,649	880,649	877,318	877,318	877,318	877,318	
TOTAL APPROPRIATIONS	938,268	860,921	959,048	880,649	880,649	877,318	877,318	877,318	877,318	
Revenues Over / Under Expenses	(115,097)	192,631	140,653	(64,925)	(8,926)	(5,595)	(5,595)	(5,595)	(5,595)	
ENDING WORKING CAPITAL	\$ (127,462)	\$ (1,918)	\$ 13,191	\$ (51,734)	\$ 4,265	\$ (1,330)	\$ (6,924)	\$ (12,519)	\$ (18,114)	

**Preliminary Form "A" Revenues Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
692-0000-375-01-00-000000 Miscellaneous / Recovery of prior years exp	(2,439)	-	-	-	-	
692-0000-375-02-00-000000 Miscellaneous / Insurance recoveries	9,886	-	30,425	-	-	
692-0000-375-99-00-000000 Miscellaneous / Other	-	-	-	-	-	
375	7,447	-	30,425	-	-	
692-0000-376-01-00-000000 Contributions / General fund	457,085	457,085	457,085	457,085	488,464	
692-0000-376-05-00-000000 Contributions / CDBG	-	-	-	-	-	
692-0000-376-10-00-000000 Contributions / Downtown services fd	4,526	4,526	4,526	4,526	4,837	
692-0000-376-30-00-000000 Contributions / Water fund	39,060	39,060	39,060	39,060	41,741	
692-0000-376-40-00-000000 Contributions / Sewer fund	42,528	42,528	42,528	42,528	45,448	
692-0000-376-50-00-000000 Contributions / Sanitation fund	104,034	104,034	104,034	104,034	111,176	
692-0000-376-51-00-000000 Contributions / Palm view golf course fund	3,847	3,847	3,847	3,847	4,111	
692-0000-376-52-00-000000 Contributions / Convention center fund	30,712	30,712	30,712	30,712	32,820	
692-0000-376-55-00-000000 Contributions / Performing arts center fund	15,724	-	15,724	15,724	16,803	
692-0000-376-56-00-000000 Contributions / Airport fund	27,314	27,314	27,314	27,314	29,189	
692-0000-376-58-00-000000 Contributions / Transit system fund	38,696	38,696	38,696	38,696	41,353	
692-0000-376-60-00-000000 Contributions / Toll bridge fund	23,171	23,171	23,171	23,171	24,762	
692-0000-376-62-00-000000 Contributions / McAllen express fund	5,803	5,803	5,803	5,803	6,201	
692-0000-376-65-00-000000 Contributions / Anzalduas Intl Crossing fd	20,963	20,963	20,963	20,963	22,402	
692-0000-376-66-00-000000 Contributions / Fleet/material mgmt fund	1,600	1,600	1,600	1,600	1,710	
692-0000-376-68-00-000000 Contributions / General insurances fd	355	355	355	355	379	
692-0000-376-72-00-000000 Contributions / Health insurance fund	306	306	306	306	327	
376	815,724	800,000	815,724	815,724	871,723	
692-0000-381-02-00-000000 Interest / Texpool	-	-	-	-	-	
692-0000-381-03-00-000000 Interest / Certificates of deposit	-	-	-	-	-	
692-0000-381-04-00-000000 Interest / Other investments	-	-	-	-	-	
692-0000-381-20-00-000000 Interest / Gain/loss sale of investments	-	-	-	-	-	
381	-	-	-	-	-	
692-0000-391-39-00-000000 Operating transfers in / GenInsur WorkersC	-	253,552	253,552	-	-	
391	-	253,552	253,552	-	-	
692 Property & Casualty	\$ 823,171	\$ 1,053,552	\$ 1,099,701	\$ 815,724	\$ 871,723	

CITY OF McALLEN

DECISION PACKAGE FY 2021 - 2022

DEPARTMENT NAME: PROPERTY & CASUALTY

		BASELINE		DEPT REQUEST	CITY MANAGER RECOMM	JUSTIFICATION (MANDATORY)			
COMPENSATION									
New Position	Number Positions	Base Salary	Salary	Car Allowance	Phone Allowance	Fringe Benefits	Total	Number Positions	Total
1.	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2.	-	-	-	-	-	-	-	-	-
3.	-	-	-	-	-	-	-	-	-
4.	-	-	-	-	-	-	-	-	-
5.	-	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Personnel Revisions									
1. Overtime			-	-	-	-	-	-	-
2.			-	-	-	-	-	-	-
3.			-	-	-	-	-	-	-
4.			-	-	-	-	-	-	-
5.			-	-	-	-	-	-	-
Total Compensation & Benefits		\$ 145,703	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
SUPPLIES									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Supplies		\$ 1,500					\$ -	\$ -	
OTHER SERVICES & CHARGES									
1.	Rental & contractual						15,000	15,000	Actuarial Study.
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Other Services & Charges		\$ 35,848					\$ 15,000	\$ 15,000	
MAINTENANCE									
1.	< Please select category >								
2.	< Please select category >								
3.	< Please select category >								
4.	< Please select category >								
5.	< Please select category >								
Total Maintenance		\$ -					\$ -	\$ -	
CAPITAL OUTLAY									
** See Attached Capital Outlay Request Forms									
Total Capital Outlay							-	-	
Total Non- Capital Outlay							-	-	
TOTAL		\$ 183,051					\$ 15,000	\$ 15,000	

CAPITAL OUTLAY REQUEST FORM

ITEM GREATER THAN \$5,000

CITY OF McALLEN
FY 2021 - 2022

FUND: _____

DEPARTMENT: PROPERTY & CASUALTY

		DEPT REQUEST		CM RECOMM		
<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

<Please select a category>						
ITEM	UNIT PRICE	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	JUSTIFICATION (MANDATORY)
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
TOTAL			\$ -		\$ -	

GRAND TOTAL			\$ -		\$ -	
--------------------	--	--	------	--	------	--

2022

692-6166 Property & casualty

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
692-6166-471-60-01-000000 Compensation / Exempt	-	-	-	-	-	-
692-6166-471-60-02-000000 Compensation / Non-exempt	56,962	108,167	108,646	108,646	108,646	-
692-6166-471-60-10-000000 Compensation / Overtime	-	-	-	-	-	-
692-6166-471-60-14-000000 Compensation / Car allowance	1,800	3,600	3,600	3,600	3,600	-
692-6166-471-60-17-000000 Compensation / Telephone	720	1,440	1,440	1,440	1,440	-
60	59,482	113,207	113,686	113,686	113,686	-
692-6166-471-61-30-000000 Benefits / Social security	8,494	8,660	8,697	8,697	8,697	-
692-6166-471-61-36-000000 Benefits / Retirement	9,531	9,803	9,311	9,311	9,311	-
692-6166-471-61-40-000000 Benefits / Unemployment	289	144	288	288	288	-
692-6166-471-61-46-000000 Benefits / Workers comp	293	337	282	282	282	-
692-6166-471-61-50-000000 Benefits / Health cost	3,768	11,208	6,222	12,444	12,444	-
692-6166-471-61-52-000000 Benefits / Life insurance	104	185	94	94	94	-
692-6166-471-61-53-000000 Benefits / Retiree health insurance	900	900	900	900	900	-
61	23,379	31,237	25,794	32,017	32,017	-
692-6166-473-62-02-000000 Supplies / Office	904	1,500	1,500	1,500	1,500	-
62	904	1,500	1,500	1,500	1,500	-
692-6166-474-63-09-000000 Other services & charges / Claims	-	-	-	-	-	-
692-6166-474-63-14-000000 Other services & charges / Dues & subscriptions	2,166	20,000	20,000	20,000	20,000	-
692-6166-474-63-45-000000 Other services & charges / Professional	18,191	13,348	13,348	13,348	13,348	-
692-6166-474-63-52-000000 Other services & charges / Rental & contractual	-	-	-	15,000	15,000	-
692-6166-474-63-64-000000 Other services & charges / Training	-	1,000	1,000	1,000	1,000	-
692-6166-474-63-65-000000 Other services & charges / Travel	-	1,500	1,500	1,500	1,500	-
692-6166-474-63-99-000000 Other services & charges / Miscellaneous	269	-	-	-	-	-
63	20,627	35,848	35,848	50,848	50,848	-
692-6166-479-78-01-000000 Disaster Exp/ COVID-19	-	-	-	-	-	-
692-6166-479-78-02-000000 Disaster Exp/Hurricane Hanna	-	-	-	-	-	-
78	-	-	-	-	-	-
692-6166 Administration	\$ 104,392	\$ 181,792	\$ 176,828	\$ 198,051	\$ 198,051	\$ -

2022
692 Other

**Preliminary Form "A" Worksheet
For Fiscal Year 2021-2022**

	Actuals FY 19-20	Adjusted Budget FY 20-21	Estimated FY 20-21	Department Request FY 21-22	City Manager Recomm FY 21-22	City Comm Recomm FY 21-22
692-6186-471-61-97-000000 Benefits / Contingency-workers comp loss run ratio	-	(138)	-	(65)	(65)	
692-6186-471-61-99-000000 Benefits / Comp Study	-	-	-	927	927	
692-6186-471-61-99-000000 Benefits / Cost of Living Adjustment (COLA)	-	-	-	2,469	2,469	
61	-	(138)	-	3,331	3,331	-
692-6174-474-63-17-000000 Premiums / Ins-employee bond	1,121	6,031	6,031	6,031	6,031	
692-6174-474-63-24-000000 Premiums / Ins-auto liability	22,252	23,843	23,843	23,843	23,843	
692-6174-474-63-26-000000 Premiums / Ins-errors & omissions	5,931	37,240	37,240	37,240	37,240	
692-6174-474-63-27-000000 Premiums / Ins-real & personal pro	281,296	185,367	288,320	185,367	185,367	
692-6174-474-63-28-000000 Premiums / Ins-law enforcement	-	41,296	41,296	41,296	41,296	
692-6174-474-63-29-000000 Premiums / Ins-liability	3,666	24,479	24,479	24,479	24,479	
692-6174-474-63-30-000000 Premiums / Ins-mobile equip	-	-	-	-	-	
692-6174-474-63-71-000000 Premiums / Ins - special events	30,522	40,000	40,000	40,000	40,000	
692-6174-474-63-93-000000 Premiums / Ins-aviation	12,257	8,011	8,011	8,011	8,011	
63	357,045	366,267	469,220	366,267	366,267	-
692-6174 Premiums	\$ 357,045	\$ 366,267	\$ 469,220	\$ 366,267	\$ 366,267	\$ -
692-6194-474-63-17-000000 Claims expenses / Employee bond	-	8,600	8,600	8,600	8,600	
692-6194-474-63-24-000000 Claims expenses / Auto liability	414,610	193,355	193,355	193,355	193,355	
692-6194-474-63-27-000000 Claims expenses / Real and personal property	-	4,700	4,700	4,700	4,700	
692-6194-474-63-28-000000 Claims expenses / Law enforcement	59	19,650	19,650	19,650	19,650	
692-6194-474-63-29-000000 Claims expenses / General liability	62,162	81,887	81,887	81,887	81,887	
63	476,831	308,192	308,192	308,192	308,192	-
692-6194-474-64-27-000000 Claims expense / TML deductibles	-	4,808	4,808	4,808	4,808	
692-6194-474-64-30-000000 Claims expenses / Auto catastrophe	-	-	-	-	-	
64	-	4,808	4,808	4,808	4,808	-
692-6194 Claims Expenses	\$ 476,831	\$ 313,000	\$ 313,000	\$ 313,000	\$ 313,000	\$ -
TOTAL PROPERTY & CASUALTY	\$ 938,268	\$ 860,921	\$ 959,048	\$ 880,649	\$ 880,649	\$ -

CITY OF McALLEN
PERSONNEL SCHEDULE WORKSHEET
PROPOSED REQUESTS FY 2021-2022

DEPT. #	DEPARTMENT	EXEMPT	NON-EXEMPT/ PART-TIME	NOT BUDGET POSITIONS	POSITION	STATUS	CURRENT SALARIES/ WAGES
6166471	ADMINISTRATION		1		CLAIMS ADJUSTER	FILLED	55,586
6166471	ADMINISTRATION		1		ASSISTANT CLAIMS ADJUSTER	FILLED	53,060
			2				108,646
					CAR ALLOWANCE		3,600
					TELEPHONE		1,440
							5,040
	CURRENT POSITIONS		2				113,686

Property and Casualty Insurance Fund

www.mcallen.net/departments/risk

Mission Statement:	Department Summary										
	Expenditure Detail:	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan			
		19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26
Our mission is to effectively mitigate loss and protect the assets of the City through careful and diligent claims handling.	Personnel Services										
	Salaries and Wages	\$ 59,482	\$ 111,608	\$ 113,207	\$ 113,686	\$ 113,686	\$ 113,686	\$ 113,686	\$ 113,686	\$ 113,686	\$ 113,686
	Employee Benefits	23,379	30,917	31,237	25,794	32,017	32,017	32,017	32,017	32,017	32,017
	Supplies	904	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
	Other Services and Charges	20,627	35,848	35,848	35,848	50,848	50,848	50,848	50,848	50,848	50,848
	Maintenance	-	-	-	-	-	-	-	-	-	-
	Disaster Expenses	-	-	-	-	-	-	-	-	-	-
	Operations Subtotal	104,392	179,873	181,792	176,828	198,051	198,051	198,051	198,051	198,051	198,051
	Capital Outlay	-	-	-	-	-	-	-	-	-	-
	Operations & Capital Outlay Total	104,392	179,873	181,792	176,828	198,051	198,051	198,051	198,051	198,051	198,051
	Non Departmental										
	Premiums Insurance	357,045	343,267	366,267	469,220	366,267	366,267	366,267	366,267	366,267	366,267
	Claims Expenses	476,831	336,000	313,000	313,000	313,000	313,000	313,000	313,000	313,000	313,000
	Cost of Living Adjustment (COLA)	-	-	-	-	2,469	2,469	-	-	-	-
	Comp Study	-	-	-	-	927	927	-	-	-	-
	Workers' Comp. - Loss Run Ratio	-	(138)	(138)	-	(65)	(65)	-	-	-	-
	Total Expenditures	\$ 938,268	\$ 859,002	\$ 860,921	\$ 959,048	\$ 880,649	\$ 880,649	\$ 877,318	\$ 877,318	\$ 877,318	\$ 877,318
	PERSONNEL										
	Exempt	2	2	2	2	2	2	2	2	2	2
	Non-Exempt	-	-	-	-	-	-	-	-	-	-
	Part-Time	-	-	-	-	-	-	-	-	-	-
	Total Positions Authorized	2	2	2	2	2	2	2	2	2	2
	Resources										
	Actual	Budget	Adjusted	Estimated	Dept Request	City Mgr	Four Year Plan				
	19-20	20-21	Budget 20-21	20-21	21-22	21-22	22-23	23-24	24-25	25-26	
Related Revenue Generated											

Contact Us:
 Isaac J. Tawil
 City Attorney
 1300 W. Houston
 McAllen, TX 78501
 (956) 681-1410

MAJOR FY 20-21 GOALS

- 1) Create an effective self-funded property and casualty insurance program through comprehensive claims analysis and effective accident investigations.
- 2) Achieve a cost effective approach in the mitigation of losses.
- 3) Establish a positive working relationship with internal and external customers to solve claims fair and expeditiously in an effort to reduce litigation cost.

Fiscal Year 2021-22 Proposed Projects

General Fund

Agency Name	FY 2020-21	FY 2021 - 2022	
	Awarded	Request	CD Committee
McAllen Heritage Center	\$ 70,000	\$ 80,000	\$ 72,000
Comfort House	15,000	15,000	15,000
Women Together	15,000	25,000	15,000
RGV Literacy Center	8,500	20,000	8,500
McAllen Town Band	10,500	15,000	11,000
McAllen Chamber of Commerce	584,850	644,000	585,000
Amigos Del Valle	76,000	86,000	78,000
Boys & Girls Club of McAllen	720,000	773,858	730,000
Museum of South Texas History	38,000	50,000	40,000
Valley Symphony Orchestra	84,000	125,000	84,000
International Museum of Art & Science	645,500	700,000	628,850
Total	\$ 2,267,350	\$ 2,533,858	\$ 2,267,350

Development Corporation of McAllen, Inc.

Agency Name	FY 2020-21	FY 2021 - 2022		
	Awarded	Request	CD Committee	Dev. Corp Board
LiftFund, Inc	\$ 125,000	\$ 200,000	\$ 100,000	\$ 200,000
South Texas College	260,000	500,000	260,000	260,000
Comfort House Services, Inc.	100,000	100,000	100,000	100,000
Affordable Homes of South Texas	223,000	236,500	236,500	236,500
VIDA	425,000	550,000	400,000	440,000
Swing Street Big Band	5,000	12,000	5,000	5,000
Lower Rio Grande Valley Community HMC- El Milagro	230,000	260,644	250,000	250,000
Boys & Girls Club of McAllen	200,000	286,644	250,000	250,000
McAllen Economic Development Corporation	900,000	1,039,578	900,000	950,000
Easter Seals of the RGV	47,000	N/A	N/A	N/A
Total	\$ 2,515,000	\$ 3,185,366	\$ 2,501,500	\$ 2,691,500

City of McAllen, Texas
Water Fund
Working Capital Summary

	Actual 19-20	Budget 20-21	Amended Budget 20-21	Estimated 20-21	Dept Request 21-22	Gen. Mgr Recomm. 21-22
RESOURCES						
BEGINNING WORKING CAPITAL	\$ 7,483,742	\$ 7,283,791	\$ 7,283,791	\$ 8,220,732	\$ 9,522,382	\$ 9,522,382
Revenues:						
Residential Water Sales	12,145,740	14,428,560	14,428,560	13,263,041	14,478,708	14,478,708
Commercial Water Sales	6,067,968	6,508,437	6,508,437	6,390,284	6,513,810	6,513,810
Industrial Water Sales	414,513	541,053	541,053	408,803	541,053	541,053
Regional Water Sales	172,339	340,000	340,000	175,000	340,000	340,000
Misc. Operating Revenues	414,561	400,000	400,000	470,805	400,000	400,000
Tap Fees	357,350	450,000	450,000	379,250	450,000	450,000
Connect Fees	178,150	180,000	180,000	178,350	180,000	180,000
Reconnect Fees	160,950	190,000	190,000	203,450	190,000	190,000
Billing Charges	460,000	460,000	460,000	460,000	460,000	460,000
Reimbursements	52,394	35,000	35,000	55,931	35,000	35,000
Misc. Non-Operating Revenues	379,841	235,500	235,500	244,663	235,500	235,500
Interest Earned	203,930	84,637	84,637	42,767	43,685	38,090
Total Revenues	21,007,736	23,853,187	23,853,187	22,272,344	23,867,756	23,862,161
Operating Transfers In	-	-	-	-	-	-
Total Revenues and Transfers	21,007,736	23,853,187	23,853,187	22,272,344	23,867,756	23,862,161
TOTAL RESOURCES	\$ 28,491,478	\$ 31,136,978	\$ 31,136,978	\$ 30,493,076	\$ 33,390,138	\$ 33,384,543
APPROPRIATIONS						
Operating Expenses:						
Administration and General/Benefits	\$ 2,444,763	\$ 1,885,265	\$ 1,897,259	\$ 1,720,139	\$ 1,905,720	\$ 2,057,020
Employee Benefits/Contingency	3,500	219,182	115,452	35,000	35,000	363,048
Liability and Misc. Insurance	39,060	55,099	55,099	55,099	55,099	55,099
Water Treatment Plant	4,266,170	4,931,729	4,954,761	4,715,474	5,041,832	5,058,432
Cost of Raw Water	2,163,329	2,593,905	2,593,905	2,200,000	2,593,905	2,593,803
Water Laboratory	398,755	449,758	453,726	444,758	473,109	473,109
Transmission & Distribution	2,248,731	3,024,951	3,054,406	2,429,314	3,122,084	2,864,634
Water Meter Readers	983,289	1,120,368	1,132,291	1,084,729	1,298,455	1,337,195
Utility Billing	756,960	863,692	869,886	829,882	879,270	883,970
Customer Relations	1,073,638	1,078,085	1,090,664	1,040,237	1,088,791	1,088,791
Treasury Management	503,092	580,086	584,671	491,250	542,602	542,602
Capital Outlay	-	-	-	-	-	-
Total Operations	14,881,287	16,802,120	16,802,120	15,045,882	17,035,867	17,317,703
Transfers To Depreciation Fund	1,592,024	1,606,935	1,606,935	1,579,342	1,606,935	1,695,337
Transfers to Debt Service-2015 Issue	1,096,228	1,090,082	1,090,082	1,098,281	1,090,082	1,092,182
Transfers to Debt Service-2016 Issue	809,324	803,552	803,552	807,368	803,552	802,208
Transfers to Debt Service-2018 Issues	530,668	530,143	530,143	373,878	530,143	528,124
Transfers to Planned Debt Service	-	220,917	220,917	-	-	156,924
Transfers to Capital Improvements	1,271,960	1,875,415	1,875,415	1,875,415	1,790,415	1,356,507
Other Non-operating expenses / Health Ins	207,352	101,370	101,370	101,370	-	-
Rebatable Arbitrage / Bond-related charges	186,169	-	-	-	-	-
Total Non-operating	5,693,725	6,228,414	6,228,414	5,835,654	5,821,127	5,631,282
TOTAL APPROPRIATIONS	\$ 20,575,012	\$ 23,030,534	\$ 23,030,534	\$ 20,881,536	\$ 22,856,994	\$ 22,948,985
Other Changes Affecting Working Capital	304,266	(89,158)	(89,158)	(89,158)	(251,964)	(251,964)
ENDING WORKING CAPITAL	\$ 8,220,732	\$ 8,017,286	\$ 8,017,286	\$ 9,522,382	\$ 10,281,180	\$ 10,183,594
Targeted Ending Balance (Note 1)	\$ 4,892,478	\$ 5,523,985	\$ 5,523,985	\$ 4,946,591	\$ 5,600,833	\$ 5,693,491
Days of Working Capital	202	174	174	231	220	215
Debt Coverage Ratio	2.51	2.67	2.67	3.17	2.82	2.54
Note 1 - 120 Days of O & M Expenses						

**City of McAllen, Texas
Water Depreciation
Working Capital Summary**

	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING WORKING CAPITAL	\$ 8,071,909	\$ 6,969,924	\$ 6,969,924	\$ 6,838,365	\$ 5,639,703	\$ 5,639,703
Revenues:						
Interest Earned	126,744	61,045	61,045	43,129	22,559	22,559
Valuation Allowance	(138)	-	-	(4,469)	-	-
Miscellaneous/Other	-	-	-	-	-	-
Total Revenues	<u>126,606</u>	<u>61,045</u>	<u>61,045</u>	<u>38,660</u>	<u>22,559</u>	<u>22,559</u>
Operating Transfers In - Water Fund	1,592,024	1,606,935	1,606,935	1,579,342	1,697,816	1,695,337
Total Revenues and Transfers	<u>1,718,630</u>	<u>1,667,980</u>	<u>1,667,980</u>	<u>1,618,002</u>	<u>1,720,375</u>	<u>1,717,896</u>
TOTAL RESOURCES	<u>\$ 9,790,539</u>	<u>\$ 8,637,904</u>	<u>\$ 8,637,904</u>	<u>\$ 8,456,367</u>	<u>\$ 7,360,078</u>	<u>\$ 7,357,599</u>
APPROPRIATIONS						
Expenditures:						
Administration and General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Treatment Plant	353,921	274,900	346,900	250,000	207,750	207,750
Water Laboratory	28,294	3,250	3,250	2,592	23,500	23,500
Water Line Maintenance	805,043	848,015	848,015	741,073	1,520,605	1,520,605
Water Meter Readers	49,368	93,000	93,000	93,000	106,000	106,000
Utility Billing	-	-	-	-	-	-
Customer Relations	-	-	-	-	-	-
Treasury Management	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Operations	<u>1,236,626</u>	<u>1,219,165</u>	<u>1,291,165</u>	<u>1,086,665</u>	<u>1,857,855</u>	<u>1,857,855</u>
Capital Projects:						
CDBG Projects						
Waterline Extensions	8,680	-	-	-	-	-
Balboa Water Line Phase 2	-	20,000	20,000	-	-	-
SWTP Exp Filter/Clarifier	108,668	107,000	107,000	250,000	200,000	200,000
Ware Rd Wide Wtrln Reloc Mi 3-Trenton	9,188	-	-	-	-	-
Hackberry Wtrln Repl 17th-19th	-	100,000	100,000	100,000	-	-
Kendlewood Wtrln Repl 17th-20th	-	100,000	100,000	100,000	-	-
New Reservoir Embankment Reinforcement	7,820	1,000,000	1,000,000	800,000	-	-
Uvalde Soccer Park	68,920	-	-	-	-	-
SWTP Electrical Generator Project	302	100,000	100,000	80,000	250,000	250,000
Taylor Rd Utility Adjustments (IH 2-Pecan)	-	30,000	67,544	300,000	15,000	15,000
Ware Rd Util Adjust (SH 107-Monte Cristo)	-	20,000	20,000	-	75,000	-
Annual Waterline Replacement	-	500,000	500,000	-	500,000	500,000
Annual Water Tower Rehabilitation	-	700,000	700,000	-	800,000	800,000
ERP Project	-	630,020	630,020	-	-	630,020
Civic Center Redevelopment Wtr Imp	-	-	-	-	150,000	-
Sprague Rd Waterline	-	-	-	-	200,000	-
Concrete Steel Pipe Rehabilitation/Replacement Phase 1	-	-	-	-	-	750,000
Annual Raw Waterline Replacement	-	-	-	-	-	-
SWTP Tube Settler Replacement	-	-	-	-	800,000	800,000
Total Capital Projects	<u>203,579</u>	<u>3,407,020</u>	<u>3,444,564</u>	<u>1,730,000</u>	<u>3,090,000</u>	<u>4,045,020</u>
TOTAL APPROPRIATIONS	<u>1,440,205</u>	<u>4,626,185</u>	<u>4,735,729</u>	<u>2,816,665</u>	<u>4,947,855</u>	<u>5,902,875</u>
Adjustment for accruals / Oper transfers out	(1,511,970)	-	-	-	-	-
ENDING WORKING CAPITAL	<u>\$ 6,838,365</u>	<u>\$ 4,011,719</u>	<u>\$ 3,902,175</u>	<u>\$ 5,639,703</u>	<u>\$ 2,412,223</u>	<u>\$ 1,454,724</u>

**CITY OF MCALLEN, TEXAS
WATER CAPITAL IMPROVEMENT
WORKING CAPITAL SUMMARY**

	Actual 19-20	Budget 20-21	Adjusted 20-21	Estimated 20-21	Dept. Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING BALANCE	\$ 5,001,217	\$ 3,379,070	\$ 3,379,070	\$ 4,359,724	\$ 5,212,014	\$ 5,212,014
Revenues:						
Interest Earned	79,266	33,791	33,791	28,984	20,848	20,848
Unrealized (loss) on Investments	(2,920)	-	-	(2,234)	-	-
Operating Activities	-	-	-	-	-	-
Total Revenues	76,346	33,791	33,791	26,750	20,848	20,848
Transfers In: Water Fund For Working Capital - Projects	500,000	500,000	500,000	500,000	500,000	500,000
Transfers In - Capital Outlay	771,960	1,375,415	1,375,415	1,375,415	956,507	856,507
Total Revenues and Transfers	1,348,306	1,909,206	1,909,206	1,902,165	1,477,355	1,377,355
TOTAL RESOURCES	\$ 6,349,523	\$ 5,288,276	\$ 5,288,276	\$ 6,261,889	\$ 6,689,369	\$ 6,589,369
APPROPRIATIONS						
Operating Expenses:						
Working Capital Outlay:						
Water Plant	30,166	208,300	208,300	205,000	44,500	44,500
Water Lab	19,391	380,265	380,265	8,068	371,657	371,657
Water Line Maintenance	232,767	746,850	746,850	358,000	1,255,350	440,350
Meter Readers	38,650	40,000	40,000	-	51,100	-
Utility Billing	13,117	-	-	-	131,000	-
Customer Relations	-	-	-	-	-	-
Treasury Management	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Total Working Capital Outlay	334,090	1,375,415	1,375,415	571,068	1,853,607	856,507
Working Capital Projects:						
Line Oversizing/Participation	-	200,000	200,000	-	300,000	300,000
Southeast Waterline Improve (Dicker 10th-McColl)	173,741	-	545,000	321,308	-	-
CDBG Projects	-	-	-	-	-	-
Water Line Extensions	44,090	200,000	200,000	55,187	100,000	100,000
Bicentennial Water Extension	12,225	-	-	3,725	-	-
HCID #1 Raw Waterline	-	20,000	40,000	27,587	30,000	30,000
SWTP Exp Filter/Clarifier	194,534	31,000	31,000	31,000	100,000	100,000
Ware Rd Widening (Mi 3-Trenton)	-	-	-	-	-	-
Southeast Waterline Improve (Dicker 23rd-10th)	699,988	-	-	-	-	-
SWSC Buyout	400,238	-	-	-	-	-
SWTP Electrical Generator Project	-	-	-	-	-	-
Building @ 617 S Broadway	187,518	-	-	-	-	-
McColl Rd Waterline Levee Crossings	-	350,000	350,000	40,000	-	-
New Reservoir Embankment Reinforcement	-	30,000	30,000	-	-	-
SH 107 23rd-10th Street to Sprague	-	250,000	250,000	-	250,000	-
Geo-Water (Deep Well)	-	-	-	-	200,000	200,000
HCRMA Waterline Adjustment	-	-	-	-	-	100,000
NWTP Expansion (11.25 to 22.50 mgd)	-	-	-	-	1,600,000	1,600,000
ERP Project	-	-	-	-	630,020	-
Concrete Steel Pipe Rehabilitation/Replacement, Phase 1	-	-	-	-	750,000	-
HCRMA Waterline Adjustment	-	-	-	-	100,000	-
Annual Raw Waterline Replacement	-	-	-	-	250,000	-
Total Working Capital Projects	1,712,334	1,081,000	1,646,000	478,807	4,310,020	2,430,000
Total Operations	2,046,425	2,456,415	3,021,415	1,049,875	6,163,627	3,286,507
Transfers out	-	-	-	-	-	-
TOTAL APPROPRIATIONS	2,046,425	2,456,415	3,021,415	1,049,875	6,163,627	3,286,507
Over/(Under) Appropriations	(698,119)	(547,209)	(1,112,209)	852,290	(4,686,272)	(1,909,152)
Adjustment for accrued expenses / Transfers	56,626	-	-	-	-	-
ENDING BALANCE	\$ 4,359,724	\$ 2,831,861	\$ 2,266,861	\$ 5,212,014	\$ 525,742	\$ 3,302,862

**CITY OF MCALLEN, TEXAS
WATER REVENUE BOND ISSUES
WORKING CAPITAL SUMMARY**

	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING BALANCE	\$ 25,518	\$ -	\$ -	\$ 25,518	\$ 25,518	\$ 25,518
Adjustment to Beginning Balance	-	-	-	-	-	-
Adjusted Beginning Balance	25,518	-	-	25,518	25,518	25,518
Revenues						
Bond Proceeds	-	22,400,000	22,400,000	4,513,894	20,100,000	20,250,000
Interest Earned	-	-	-	-	-	-
Unrealized (loss) on investments	-	-	-	-	-	-
Total Revenues	-	22,400,000	22,400,000	4,513,894	20,100,000	20,250,000
Transfers In	5,631,423	-	-	-	-	-
Total Revenues and Transfers	5,631,423	22,400,000	22,400,000	4,513,894	20,100,000	20,250,000
TOTAL RESOURCES	\$ 5,656,941	\$ 22,400,000	\$ 22,400,000	\$ 4,539,412	\$ 20,125,518	\$ 20,275,518
APPROPRIATIONS						
Operating Expenses:						
Project #	Project:					
IU1202	Sludge Dewatering	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ 400,000
IU1305	SWTP Transmission Main to Ware Rd	-	800,000	800,000	-	-
IU1502	HCID #1 - Water Rights Acquisition	-	-	-	-	-
IU1506	HCID #1 - Raw Waterline	-	800,000	800,000	100,000	1,400,000
IU1507	SWTP Expansion Filter/Clarifier	5,631,423	3,900,000	3,900,000	4,413,894	450,000
IU2108	AMI Project	-	16,500,000	16,500,000	-	18,000,000
Total Operations		\$ 5,631,423	\$ 22,400,000	\$ 22,400,000	\$ 4,513,894	\$ 20,100,000
Transfers out Sewer Bond 1999		-	-	-	-	-
TOTAL APPROPRIATIONS		5,631,423	22,400,000	22,400,000	4,513,894	20,100,000
Over/(Under) Appropriations		(0)	-	-	-	-
Adjustment for accrued expenses		-	-	-	-	-
ENDING BALANCE		\$ 25,518	\$ -	\$ -	\$ 25,518	\$ 25,518

* Budget amendment required

**City of McAllen, Texas
Wastewater Fund
Working Capital Summary**

	Actual 19-20	Budget 20-21	Amended Budget 20-21	Estimated 20-21	Dept. Request 21-22	Gen Mgr Recomm. 21-22
RESOURCES						
BEGINNING WORKING CAPITAL	\$ 3,986,643	\$ 5,945,270	\$ 5,945,270	\$ 4,480,774	\$ 5,709,308	\$ 5,709,308
Revenues:						
Residential Service	11,843,895	13,186,882	13,186,882	12,980,582	13,258,882	13,258,882
Commercial Service	3,896,587	5,500,970	5,500,970	4,137,111	5,512,490	5,512,490
Industrial Service	256,983	402,851	402,851	243,372	402,851	402,851
Alton User Charges	820,855	750,000	750,000	681,928	750,000	750,000
Calpine/Duke Reuse Charges	642,167	1,663,500	1,663,500	875,460	1,663,500	900,000
Reuse Charges	180,132	120,000	120,000	207,907	120,000	120,000
Industrial Surcharge	690,922	1,240,000	1,240,000	1,021,811	1,240,000	1,240,000
Misc Operating Revenue	58,775	-	-	63,200	-	-
Misc Non-oper Rev - Septic Tank Hauler Fees	269,905	280,000	280,000	319,820	280,000	280,000
Misc Non-oper Rev - Sharyland Water Supply	338,386	250,000	250,000	488,866	250,000	250,000
Misc Non-oper Rev - Other	71,780	8,500	8,500	53,015	8,500	8,500
Interest Earned	112,357	60,527	60,527	17,468	22,837	22,837
Reimbursements	110,971	91,000	91,000	127,861	91,000	91,000
Total Revenues	19,293,714	23,554,230	23,554,230	21,218,401	23,600,060	22,836,560
Operating Transfers In	-	-	-	-	-	-
Total Revenues and Transfers	19,293,714	23,554,230	23,554,230	21,218,401	23,600,060	22,836,560
TOTAL RESOURCES	\$ 23,280,357	\$ 29,499,500	\$ 29,499,500	\$ 25,699,175	\$ 29,309,368	\$ 28,545,868
APPROPRIATIONS						
Operating Expenses:						
Administration & General	1,657,580	2,225,905	2,236,795	1,998,862	1,912,555	1,912,555
Wastewater Treatment Plants	4,202,035	4,832,033	4,862,091	4,560,174	4,792,956	4,827,956
Wastewater Laboratory	523,535	636,060	642,544	630,292	630,780	630,780
Wastewater Collections	2,248,793	2,415,664	2,432,035	2,244,839	2,418,049	2,418,049
Employee Benefits/Contingency	-	113,136	49,333	-	-	297,578
Liability and Misc. Insurance	42,528	65,261	65,261	65,261	65,261	65,261
Non-capitalized Capital Outlay	-	-	-	-	-	-
Total Operations	8,674,471	10,288,059	10,288,059	9,499,428	9,819,601	10,152,179
Non-Operating Expenses:						
Transfers to Depreciation Funds	3,335,902	3,472,730	3,472,730	3,394,106	3,567,962	3,567,962
Transfers to Debt Service: 2009 - TWDB	1,355,150	1,355,000	1,355,000	1,355,000	1,355,000	1,355,000
Transfers to Debt Service: 2012 - TWDB	132,270	131,603	131,603	132,376	135,574	135,574
Transfers to Debt Service: 2013 - TWDB	626,200	624,835	624,835	623,348	626,266	626,266
Transfers to Debt Service: 2015	861,168	856,493	856,493	855,338	858,143	858,143
Transfers to Debt Service: 2015 - TWDB	1,702,714	1,701,839	1,701,839	1,702,714	1,698,526	1,698,526
Transfers to Debt Service: 2016	1,072,655	1,065,173	1,065,173	1,068,308	1,063,392	1,063,392
Transfers to Debt Service: 2016 - TWDB	97,394	99,061	99,061	94,061	279,061	279,061
Transfers to Debt Service: 2018 - TWDB	105,525	107,183	107,183	102,192	107,162	107,162
Planned Debt Service	-	-	-	-	-	-
Transfers to Capital Improvements	837,270	892,853	892,853	892,853	873,657	873,657
Rebatable Arbitrage / Bond-related charges	(415,957)	-	-	-	-	-
Other Non-operating expenses / Health Ins	118,054	51,039	51,039	51,039	51,039	-
Total Non-Operating	9,828,345	10,357,809	10,357,809	10,271,334	10,615,781	10,564,742
TOTAL APPROPRIATIONS	18,502,816	20,645,868	20,645,868	19,770,762	20,435,383	20,716,921
Other Changes Affecting Working Capital	(296,767)	(219,104)	(219,104)	(219,104)	-	-
ENDING WORKING CAPITAL	\$ 4,480,774	\$ 8,634,528	\$ 8,634,528	\$ 5,709,308	\$ 8,873,985	\$ 7,828,947
Targeted Ending Balance (Note 1)	\$ 2,851,881	\$ 3,382,376	\$ 3,382,376	\$ 3,123,100	\$ 3,228,362	\$ 3,337,703
Days of Working Capital	189	306	306	219	330	281
Debt Coverage Ratio	1.78	2.23	2.23	1.98	2.25	2.07
Note 1 - 120 Days of O & M Expenses						

**City of McAllen, Texas
Wastewater Depreciation Fund
Working Capital Summary**

	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING WORKING CAPITAL	\$ 12,548,562	\$ 11,294,504	\$ 11,294,504	\$ 13,819,318	\$ 15,100,923	\$ 15,100,923
Revenues:						
Interest Earned	247,410	134,985	134,985	136,323	60,404	60,404
Total Revenues	247,410	134,985	134,985	136,323	60,404	60,404
Operating Transfers In - Sewer Fund	3,335,902	3,472,730	3,472,730	3,394,106	3,567,962	3,567,962
Total Revenues and Transfers	3,583,312	3,607,715	3,607,715	3,530,429	3,628,366	3,628,366
TOTAL RESOURCES	\$ 16,131,874	\$ 14,902,219	\$ 14,902,219	\$ 17,349,747	\$ 18,729,289	\$ 18,729,289
APPROPRIATIONS						
Operating Expenses:						
Administration and General	-	4,000	4,000	5,200	-	-
Wastewater Treatment Plant	114,930	131,800	131,800	124,010	308,500	308,500
Wastewater Laboratory	-	22,000	22,000	17,530	-	-
Wastewater Collections	1,094,435	482,160	482,160	476,888	762,075	762,075
Total Operations	1,209,365	639,960	639,960	623,628	1,070,575	1,070,575
Capital Projects:						
K-Center Street Sewer	IS0401	-	-	-	500,000	500,000
Colbath Lift Station (Redirect & Abandonment)	IS0802	-	-	-	120,000	120,000
Swr Ln & Manhole Replace	IS0807	-	350,000	350,000	500,000	400,000
Lark Sewer - Phase 2 (25th to Ware Road)	IS1305	762,887	-	150,000	139,985	-
CDBG/Urban County Matching - Sewer	IS1401	-	200,000	200,000	200,000	200,000
5 mile and Bentsen Lift Station Rehab	IS2001	-	20,000	20,000	460,000	460,000
Retiree Haven Lift Station Rehab	IS2002	22,800	-	-	-	-
Regency Lift station Rehab	IS2003	47,500	-	-	-	-
NWWTP Headworks Evaluation	IS2004	32,363	-	150,000	140,528	-
Shary Rd Util Adjust (Pioneer Force Main)	IS2101	-	50,000	81,000	70,000	510,000
Annual Manhole Rehabilitation	IS2102	-	350,000	350,000	299,684	500,000
Annual Lift Station Rehabilitation	IS2103	-	300,000	300,000	280,000	100,000
NWWTP Headworks Construction	IS2104	-	750,000	750,000	-	500,000
ERP Project	EO2103	-	630,020	630,020	-	630,020
Zinnia Lift Station Abandonment					210,000	210,000
Adobe Wells Lift Station Abandonment					150,000	150,000
SWWTP Headworks Screens Replacement					350,000	350,000
23rd Street & Sarah Lift Station Design				80,000	2,540,000	150,000
Total Capital Projects	865,550	2,650,020	2,981,020	1,625,197	6,640,000	4,680,020
Operating Transfers Out	3,160,000			-	-	-
TOTAL APPROPRIATIONS	5,234,915	3,289,980	3,620,980	2,248,825	7,710,575	5,750,595
Adjustment for accruals	2,922,359	-	-	-	-	-
ENDING WORKING CAPITAL	\$ 13,819,318	\$ 11,612,239	\$ 11,281,239	\$ 15,100,923	\$ 11,018,714	\$ 12,978,694

* Budget Amendment

**City of McAllen, Texas
Wastewater Capital Improvement
Working Capital Summary**

	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING BALANCE	\$ 5,204,010	\$ 5,158,908	\$ 5,158,908	\$ 5,488,621	\$ 3,973,013	\$ 3,973,013
Revenues:						
Interest Earned	98,902	37,172	37,172	36,731	1,917	15,892
Unrealized gain/(loss) on investments	(11,449)	-	-	(745)	-	-
Other	-	-	-	-	-	-
Total Revenues	87,453	37,172	37,172	35,986	1,917	15,892
Transfers In - TWDB	-	-	-	-	-	-
Transfers In - TIRZ #1	-	-	-	-	-	-
Transfers In Working Capital	-	-	-	-	-	-
Transfers In - Capital Outlay	837,270	892,853	892,853	892,853	873,657	873,657
Other	-	-	-	-	-	-
Total Revenues and Transfers	924,723	930,025	930,025	928,839	875,574	889,549
TOTAL RESOURCES	\$ 6,128,733	\$ 6,088,933	\$ 6,088,933	\$ 6,417,460	\$ 4,848,587	\$ 4,862,562
APPROPRIATIONS						
Capital Outlay:						
Administration	-	105,000	105,000	20,000	20,000	20,000
Wastewater Treatment Plant	20,530	60,000	60,000	24,440	126,732	126,732
Wastewater Laboratory	11,831	21,000	21,000	15,030	30,000	30,000
Wastewater Collections	85,364	106,853	106,853	44,223	96,925	96,925
Total Capital Outlay	117,725	292,853	292,853	103,693	273,657	273,657
Total Operating Expenses	117,725	292,853	292,853	103,693	273,657	273,657
Projects:						
Line Oversizing/Participation IS0101	\$ 8,340	\$ 250,000	\$ 250,000	\$ 154,950	\$ 250,000	\$ 250,000
Dicker Road Sewer IS1407	22,686	800,000	800,000	600,000	800,000	800,000
North WWTP Electrical IS1409	97,846	10,000	10,000	-	-	-
Bicentennial Sewer Line IS1501	-	-	-	318,886	-	-
Sprague Interceptor Sewer Construction IS1503	45,890	-	64,110	20,893	-	-
Tres Lagos/Sports Complex Reuse Transmission IS1602	-	-	98,694	40,022	-	-
NWWTP Admin Bldg Remodeling IS2001	-	-	29,503	29,503	-	-
Building @ 617 S Broadway IS2006	187,518	-	-	-	-	-
Sprague Swr Lateral Ware Rd Sprague-FM 107 IS2105	-	1,000,000	1,000,000	300,000	300,000	300,000
Sprague Swr Lateral La Lomita-Ware Rd Construction IS2106	-	1,200,000	1,200,000	800,000	400,000	400,000
Sprague Swr Lateral La Lomita-Ware Rd Design IS2107	-	25,000	25,000	26,500	10,000	10,000
23rd & Sarah Lift Station Design IS2108	-	120,000	120,000	-	-	-
SWWTP Reclaimed Water Cloth Filter Design IS2109	-	400,000	400,000	-	450,000	450,000
Ware Road Util Adjust FM 107-Monte Cristo Rd IS2110	-	20,000	20,000	-	-	-
North WWTP Raw Water Connection IS2111	-	50,000	50,000	50,000	-	-
Tres Lagos Reclaimed Water Elevated Tower	-	-	-	-	200,000	200,000
Total Project Costs	362,281	3,875,000	4,067,307	2,340,754	2,410,000	2,410,000
Transfers out:						
Transfer out to Sewer Fund	-	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ 480,006	\$ 4,167,853	\$ 4,360,160	\$ 2,444,447	\$ 2,683,657	\$ 2,683,657
Over/(Under) Appropriations	444,718	(3,237,828)	(3,430,135)	(1,515,608)	(1,808,083)	(1,794,108)
Adjustment for accrued expenses	(160,107)	-	-	-	-	-
ENDING BALANCE	\$ 5,488,621	\$ 1,921,080	\$ 1,728,773	\$ 3,973,013	\$ 2,164,930	\$ 2,178,905

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**City of McAllen, Texas
Wastewater Revenue Bonds
Working Capital Summary**

	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Department Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING BALANCE	\$ 2,327,283	\$ 2,246,104	\$ 2,246,104	\$ 2,236,444	\$ 337,878	\$ 337,878
Revenues						
Bond Proceeds	-	-	-	-	\$ -	\$ -
Interest Earned	23,605	20,285	20,285	1,434	1,352	1,352
Total Revenues	<u>23,605</u>	<u>20,285</u>	<u>20,285</u>	<u>1,434</u>	<u>\$ 1,352</u>	<u>\$ 1,352</u>
Transfers In	-	-	-	-	\$ -	\$ -
Total Revenues and Transfers	<u>23,605</u>	<u>20,285</u>	<u>20,285</u>	<u>1,434</u>	<u>\$ 1,352</u>	<u>\$ 1,352</u>
TOTAL RESOURCES	\$ 2,350,888	\$ 2,266,389	\$ 2,266,389	\$ 2,237,878	\$ 339,230	\$ 339,230
APPROPRIATIONS						
Project:						
Design - North WWTP Expansion (8-14 mgd)	IS0112	\$ -	\$ -	\$ -	\$ -	\$ -
North WWTP Expansion	IS0701	-	-	-	-	-
SWWTP Upgrade Design	IS1304	6,260	-	-	-	-
South WWTP Facility Plan (Condition Assessment)	IS0908	-	-	-	-	-
South WWTP Construction	IS1410	-	-	-	-	-
South WWTP Admin Bldg Break Room Remodeling	IS1901	6,260	1,875,000	1,975,000	1,900,000	300,000
Total Projects		<u>12,520</u>	<u>1,875,000</u>	<u>1,975,000</u>	<u>1,900,000</u>	<u>300,000</u>
Transfers out - Water Bond Revenue	-	\$ -	\$ -	-	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 12,520	\$ 1,875,000	\$ 1,975,000	\$ 1,900,000	\$ -	\$ 300,000
Over/(Under) Appropriations	11,084	\$ (1,854,715)	\$ (1,954,715)	(1,898,566)	\$ 1,352	\$ (298,648)
Adjustment for accrued expenses	<u>(101,923)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>
ENDING BALANCE	<u>\$ 2,236,444</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 337,878</u>	<u>\$ 339,230</u>	<u>\$ 39,230</u>

* Budget Amendment

City of McAllen, Texas
Wastewater Revenue Bonds - CWSRF Funding
Working Capital Summary

	Actual 19-20	Budget 20-21	Adjusted Budget 20-21	Estimated 20-21	Dept. Request 21-22	General Mgr Recomm. 21-22
RESOURCES						
BEGINNING BALANCE	\$ 518,556	\$ 378,556	\$ 378,556	\$ 822,487	\$ 823,502	\$ 823,502
Revenues:						
Bond Proceeds	4,476,531	1,500,000	1,500,000	2,018,988	-	-
Other Activities	-	-	-	-	-	-
Interest Earned	20,141	-	-	1,015	-	-
Unrealized (loss) on investments	-	-	-	-	-	-
Total Revenues	<u>4,496,672</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>2,020,003</u>	<u>-</u>	<u>-</u>
Transfers in	-	-	-	-	-	-
Total Revenues and Transfers	<u>4,496,672</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>2,020,003</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES	\$ 5,015,228	\$ 1,878,556	\$ 1,878,556	\$ 2,842,490	\$ 823,502	\$ 823,502
APPROPRIATIONS						
Projects:						
Sprague Road Engineering & Design	IS1303 \$ 49,775	\$ 15,000	\$ 15,000	\$ 14,025	\$ -	\$ -
Reuse Disinfection - Clean Water Funding	IS1308					
North WWTP Electrical & SCADA Programming	IS1409 1,075,407	500,000	1,424,593	1,004,167	-	-
Sprague Interceptor Sewer Construction	IS1503 3,589,085	1,000,000	1,000,000	1,000,796	-	-
Tres Lagos/Sports Complex Reuse Transmission	IS1602 -	-	-	-	-	-
Total Projects	<u>4,714,267</u>	<u>1,515,000</u>	<u>2,439,593</u>	<u>2,018,988</u>	<u>-</u>	<u>-</u>
Transfers out / Due to	-	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ 4,714,267	\$ 1,515,000	\$ 2,439,593	\$ 2,018,988	\$ -	\$ -
Over/(Under) Appropriations	(217,595)	(15,000)	(939,593)	1,015	-	-
Adjustment for accrued expenses	<u>521,526</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING BALANCE	<u>\$ 822,487</u>	<u>\$ 363,556</u>	<u>\$ (561,037)</u>	<u>\$ 823,502</u>	<u>\$ 823,502</u>	<u>\$ 823,502</u>