

Notice of Changes Regarding Inspections

Fiscal Year October 2023 — September 2024

We are pleased to announce that we are now accepting requests for ambulance inspections. Inspections are available every Tuesday and Wednesday of the year* from 9:00AM to 3:30PM, with four time slots per day. The time slots are as follows:

Morning

- **Time Slot 1: 09:00AM - 10:30AM**
- **Time Slot 2: 11:00AM - 12:30PM**

Afternoon

- **Time Slot 3: 01:30PM - 03:00PM**
- **Time Slot 4: 03:30PM - 05:00PM**

*Postponing Inspections due to Holidays:

Thanksgiving: Nov 20th — Nov 27th

Christmas/New Year's: Dec 18th — Jan 9th

The reservation of an inspection will incur a fee of \$25.00 (per inspection needed) that is paid alongside and additionally to the annual permit application fee. All inspections should then be reserved within 65 days of payment. Please be aware that reservations must be made at least 5 business days in advance of the chosen inspection date.

Any ambulance unit may be presented for the inspection as long as it has been verified by the D.S.H.S. However, as a courtesy we ask to be advised of which unit will be arriving in advance to prepare the paperwork in a timely manner and ensure there are no delays.

Regarding cancellations or rescheduling:

- If you need to cancel or reschedule your reserved time slot, please do so no later than 72 hours prior to the inspection date. This will enable you to receive a refund or apply the credit to a new inspection date. We will not accept cancellation or rescheduling if a new inspection date isn't provided.
- Failure to notify us within this period, or in the event of a no-call-no-show, will result in the forfeiture of your fee and necessitate the payment of a new inspection fee.
- A failed inspection will still require payment of a new inspection fee.

We appreciate your understanding and cooperation in this matter. To request an appointment or for any questions, you may contact our office at (956) 681-2500 at your earliest convenience. We look forward to serving you.