

SIGN PERMIT APPLICATION

REV. 3/25



P.O. BOX 220 McALLEN, TEXAS 78505-0220
(Please type or print in black or blue ink)

PERMIT NO. _____ GC NUMBER _____

APPLICANT

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____
CITY _____ STATE _____ ZIP _____
CONTACT: NAME: _____ PHONE _____
 OWNER CONTRACTOR TENANT OTHER _____

OWNER

NAME _____ PHONE _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
 OWNER CONTRACTOR TENANT OTHER _____

NEW ADDITION REMODELING REPAIR REMOVE RELOCATE ELECTRICAL CIRCUIT

TYPE OF SIGN _____ SIGN FACE AREA _____ SIGN MATERIAL _____ WIND SPEED MINIMUM 130 mph SIGN HEIGHT O.A. _____

ILLUMINATED YES NO ELECTRICIAN _____ DISCONNECT SWITCH WITHIN 50 FT YES NO

PRIMARY PERMIT/PROGRAM BUILDING OCCUPANCY CONSTRUCTION PERMIT

BUSINESS NAME _____

STRUCTURE BUILT BEFORE 1978 YES NO

PROJECT

FOUNDATION/SUPPORT: CONCRETE SLAB, CONCRETE PIER, CONCRETE BEAM, METAL, WOOD, OTHER
WALL MATERIAL: BLOCK, WOOD, METAL, PLASTIC, ALUMINUM, OTHER
CABINET MATERIAL: METAL, WOOD, ALUMINIUM, PLASTIC, OTHER
CITY PROGRAM: AHSTI, IMAGINE TOMORROW PROGRAM, REFRESH PROGRAM, OTHER

LEGAL DESCRIPTION REQUIRED:

LOT _____ BLOCK _____ SUBDIVISION _____

SITE/PROJECT ADDRESS: STREET ADDRESS _____ STREET NAME _____ STE/UNIT NO. _____

CITY USE ONLY

ZONING _____ PERMIT FEE \$ _____ REC'D BY _____
CONSTRUCTION COST: _____ DOUBLE FEE \$ _____ DATE _____
\$ _____ TOTAL FEE DUE \$ _____ TIME _____

The foregoing is a true and correct description of the improvement proposed by the undersigned applicant and the applicant states that he will have full authority over construction of same. The building permit shall not be held to permit or be an approval of the violation or modification of any provisions of City ordinances, codes, subdivision restrictions of State law or be a waiver by the City of such violation. Alteration changes or deviations from the plans authorized by this permit is unlawful without written authorization from the Building Inspection Department. The applicant hereby agrees to comply with all City ordinances, codes, subdivision, restrictions and State laws and assume all responsibility for such compliance. **It is understood that the improvements shall not be occupied until a Certificate of Occupancy has been issued.** Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance or if the work authorized by such permit is suspended or abandoned for six months after the time of work is commenced. This permit is good for one year only.

PRINT (AUTHORIZED AGENT/OWNER)

SIGNATURE

DATE