

BIRTH & DEATH CERTIFICATE APPLICATION
SOLICITUD PARA ACTA DE NACIMIENTO y DEFUNCION



Page/Vol _____
File # _____
Void # _____

City of McAllen
VITAL STATISTICS
221 S. 15th
McAllen, Texas 78501
(956) 681-1195

Date: _____
Cert: _____
Remote: _____
By: _____

For any search of the file where a record is not found, the searching fee of \$23.00 for a birth search, & \$21.00 for a death search, is Nonrefundable or Transferable. Por la búsqueda del archivo en el que no se encuentra un registro, la tasa de búsqueda es \$23.00 por la búsqueda de una acta de nacimiento & \$21.00 por la búsqueda de una acta de defunción, No es Reembolsable ni Transferible.

_____ Birth Certificate /Acta de Nacimiento
_____ Death Certificate /Acta de Defunción

Full Name of Person on Record (As registered at Birth /Death) /Nombre completo de la persona (A como fue Registrado)

First Name /1er Nombre _____ Middle Name /2do Nombre _____ Last Name /Apellido(s) _____ Suffix /Sufijo _____

Date of Birth/Death /Fecha de Nacimiento/Fallecimiento _____ / _____ / _____
Sex: { } Male /Masculino { } Female /Femenino **Month /Mes Day /Dia Year /Año**

Place of Birth /Death (City) Lugar de Nacimiento /Fallecimiento (Ciudad) _____, Texas

Father's Full Name (Only if registered with father's name at hospital) /Nombre Completo del Padre (Sólo si fue registrado en el hospital con el nombre del padre) _____

Mother's Full Name with Maiden/Nombre Completo de de la Madre con Soltera _____

Was a change/correction done to this record thru Austin Vital Statistics? /¿A hecho un cambio/corrección a este registro a través del Estadísticas Vitales en Austin? Yes or No /Sí o No

(If yes what was done /Si sí que se hizo) _____

If payment is made with a Credit /Debit Card there is a fee of \$2.75 /Si el pago es con tarjeta de Crédito/Debito hay un cargo de \$2.75

BIRTH /NACIEMIENTO \$23.00 ea. c/u (Wallet size NO longer available /Tamaño cartera NO más disponible)

- Certified Copy /Copia Certificada - Full Sheet /Hoja Completa (Born in McAllen Only /Solo para los nacidos en McAllen)
- Remote Copy - Full Sheet /Hoja Completa (For those Born in another City in Texas /Para los Nacidos en otra Ciudad en Texas) (Limited information on copy, is not accepted by all entities as a legal document, and if not accepted, our office will Not issue a Refund) (Información limitada en la copia, no es aceptado por todas las entidades como un documento legal y si no es aceptado nuestra oficina No emitirá un Reembolso) Initial/Inicial _____
- Plastic Pouch Protector \$3.00 ea. /Protector de Plastico \$3.00 c/u

DEATH /DEFUNCION \$21.00 -

- Certified Copy / Copia Certificada (1st Copy / 1er Copia)
- Additional Copies - \$4.00 ea. c/u (same record and application) /Copias adicionales (mismo registro y aplicación)

We do not accept the Matrícula Consular Identification /No aceptamos la Matrícula Consular Identificación
If the application you are turning in is not legible, we will ask that you fill out another application.
Si la letra en su aplicacion no es legible, le pideremos que nos llene otra aplicacion.

Requestor's Name /Nombre del Solicitante: _____

Phone No. /No. de Tel.: (____) _____ **Relation to person on Record /Relación a la persona en el Registro:** _____

Current Physical Address /Domicilio Actual (Dirección Física): _____

City, State & Zip Code /Cuidad, Estado y Código Postal: _____

Purpose for obtaining this record (e.g. Passport, Lost, 1st time, DPS, School, Social Security, Personal) /¿Para qué necesita este registro? (p.ej. Pasaporte, Perdió, 1era vez, DPS, Escuela, Numero Social, Personal): _____

WARNING: It is a felony to falsify information on this document. The penalty for knowingly making a false statement on this form or for signing a form which contains a false statement is 2 to 10 years imprisonment and a fine of up to \$10,000 (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)
PRECAION: Es un delito de falsificar información de este documento. LA PENA PARA HACER una declaración falsa en este formulario o para la firma de una forma que contiene una declaración falsa es 2 a 10 años de prisión y una multa de hasta \$ 10.000. (CODIGO DE SEGURIDAD Y SALUD, CAPITULO 195, SEC. 195.003)

Signature /Firma: _____

Date /Fecha: _____ / _____ / _____

EACH APPLICANT MUST PRESENT A VALID PRIMARY FORM OF IDENTIFICATION

QUALIFIED APPLICANT REQUIREMENTS

All documents proving qualified applicant must be original documents; copies are not accepted

If you are the:

Parent: Picture ID - Must be listed on record

Self: Picture ID

Son/Daughter: Your birth certificate

Grandparent: Your son/daughter's birth certificate

Spouse: Marriage License

Brother/Sister: Your birth certificate

Legal Guardian: Certified court order

Attorney: Certified document to verify legal interest

Identification Requirements – No Identification May Be Expired More than 90 Days

GROUP A: Primary Acceptable Identification:

- Current Valid Driver's License;
- Federal or State Identification card
- Federal, State or City law enforcement employment identification card, or employment badge accompanied by employment identification card;
- Offender Identification card issued by the Department of Criminal Justice correctional facility or institution;
- Military Identification card;
- United States Passport
- Concealed Handgun License; Pilot's License
- Department of Homeland Security, United States Citizenship and Immigration Services (USCIS) issued:
 - *Employment Authorization Document (EAD);
 - *Permanent Resident Card (green card);
 - *Travel Documents:
 - (-a-) Re-entry Permit;
 - (-b-) Refugee Travel Permit; or
 - (-c-) Advance Parole.
 - *SENTRI Card; or
 - *U.S. Citizen Identification Card
- United States Department of State issued:
 - * Visa
 - *Border Crossing Card (B1 for business or pleasure or B2 medical purposes)

GROUP B: Secondary Acceptable Identifications:

Please provide **two (2) of Group B ID's**

One document must contain the applicants name and signature and or an identifiable photo of the applicant

- Current student identification (must show current year);
- Any Primary Identification that is expired (not more than 90 days);
- Signed Social Security card, or Numident;
- DD Form 214 Certificate of Release;
- Medicaid card; Medicare card;
- Veterans Affairs card;
- Medical insurance card;
- Foreign Passport accompanied by a Visa issued by the United States Department of State;
- Foreign Passport in accordance with the United States Department of State, Visa Waiver Program
- Certified birth certificate from the Department of State (FS-240, DS-1350 or FS-545);
- Private Company Employment Identification card
- Form I-94 - accompanied by the applicant's Visa or Passport;
- Mexican voter registration card; or
- Foreign Identification with identifiable photo of applicant

GROUP C: Supporting Documents: Please provide one (1) from Group B and 2 (Two) from Group C. Note: One document must contain the applicants name and signature and/or an identifiable photo of the applicant. Note: This list of items consists of other records or documents that aid in establishing the identity of the applicant. *Current* (documents may not be older than 60 days)

- Recent utility bill with current address (must be current, show the same address and name of the applicant)
- Recent Paycheck stub (must show applicant's name, company name and current address)
- Public assistance applications or letter (must be current and show applicant's name and address)
- Signed valid voter's registration card (must be current and show your current address and name of applicant)
- Police report of stolen identification (must show applicant's name, address and date filed)
- Official school transcript (sealed - must be certified with official seal)
- Bank account statement (must be a current statement showing applicant's name and address)
- Social Security Letter (must show applicant's name and address)
- Marriage License or Divorce Decree (original or certified copy)
- Certified birth certificate from a state other than Texas, District of Columbia or other country
- Automobile insurance card or contract (must show applicant's name and be current and valid)
- Automobile title or registration (must show applicant's name)
- Current lease agreement with name, address and signature
- Loan or installment payment contract; Promissory notes or loan contracts
- Court Order (must show applicant's name)
- Property or Automobile titles or liens (must show applicant's name and address)
- Fishing or Hunting License; Library Card (must show applicant's name)
- Recent Medical Records and bills (must show applicant's name and address)
- Religious records with signature of religious official
- Expired Secondary Document (no more than 90 days expired)
- Recent Rent receipt (computer statement with landlord's and applicant's name and address)
- Recent cell phone bill or contract (must show applicant's name and address)
- Federal, state or local tax records (current tax return with name, address and signature of applicant)
- Dept. of Homeland Security Notices or correspondence