



Ambulance License & Permits

September 15, 2020

Rio Grande Valley
Emergency Medical Service Providers

RE: 2021 Ambulance License and Permit applications being accepted beginning October 1, 2020

To Whom It May Concern:

The City of McAllen AMBULANCE ORDINANCE -- amended in 2011 to promote the public health, safety and welfare -- IS IN FULL FORCE AND EFFECT AS OF JANUARY 1, 2012. Ambulance Licenses and Vehicle Permits are required to conduct business in McAllen. Noncompliance with such ordinance requirements may lead to fines for first time violations of \$250 and \$500 for subsequent violations. Forms of Ambulance License and Permit Applications for 2021 are now available online at www.mcallen.net/fire or may be picked up at the McAllen Fire Department located at 311 N. 15th Street. Please follow the instructions carefully to assure that your vehicles are ready and equipped when inspection is done. Inspections will be **by appointment only and upon availability starting October 1, 2020** between the hours of **9am – 11am and 2pm – 3pm, Monday through Friday**. Please contact McAllen Fire Department at 956.681.2551 or email: mtorrero@mcallen.net to set up an appointment or for more information.

Enclosed is a copy of the 2021 City of McAllen Ambulance License and Permit Application, Appointment Request & Confirmation Form, City of McAllen Ambulance Ordinance and City of McAllen Policies and Procedures. Copies of all forms and documents as well as meeting notices and announcements are posted and available for download at www.mcallen.net/fire. **We will not be accepting applications and/or appointments will not be scheduled on the following dates: November 23rd through 27th, December 21st through January 1, 2021. We will resume our regular hours, as stated above on January 4, 2021.** Due to the large quantity of providers and vehicles each provider has, if you choose to wait until December to schedule your inspections, there may not be any slots available before the end of the year section 42-80 of the Ordinance, the operation of any ambulance service or vehicle shall be prohibited until the Permit Officer verifies compliance with Ordinance requirements. Conducting business without such compliance may lead to the issuance of citations and imposition of fines. **Please note that there are no 'extensions' given at any time.** Please contact our office as soon as possible to schedule your appointment.

The City of McAllen would also like to inform you that it may submit failed inspection reports or any violations of City ordinances to the Texas Department of State Health Services.

**Note: Please review the enclosed documents for changes and / or updates which will be mandatory at time of application submission and there will be no exceptions.*

Sincerely,

A handwritten signature in dark ink, appearing to be "JS", written over a faint background watermark that reads "HONOR COURAGE SERVICE".

James Schultz
Interim City of McAllen Fire Chief

Enclosure: City of McAllen Ambulance License & Permit 2021 Application
City of McAllen Ambulance Ordinance
City of McAllen Ambulance License & Permit Policies and Procedures
City of McAllen Appointment Request & Confirmation Form